

# FOOD PREMISES – NOTIFICATION OF PROPRIETOR DETAILS

Food Act 2003, Section 100



Please complete this form to register you food premises with Dubbo Regional Council.

PREMISES DETAILS					
Unit/Shop Number					
Street Number					
Street Name					
Lot No.		Section No.		DP No.	
Locality/Town					
Property/Building Name					

BUSINESS DETAILS	
<b>Business/Trading Name</b>	
ABN/ACN	
Postal Address	
Town/State/Postcode	
<b>Proprietor/Director Surname</b>	
<b>Proprietor/Director Given name</b>	
Postal Address	
Town/State/Postcode	
Contact Number	
Email	
<b>Food Safety Supervisor (FSS) Name</b>	
FSS Certificate Number	
Date Issued	

BUSINESS TYPE (TICK BOX)					
Bakery	<input type="checkbox"/>	Cafe	<input type="checkbox"/>	Canteen	<input type="checkbox"/>
Childcare Centre	<input type="checkbox"/>	Family Day Care	<input type="checkbox"/>	General Store	<input type="checkbox"/>
Hotel/Restaurant	<input type="checkbox"/>	Low Risk Premises	<input type="checkbox"/>	Mobile Food Van	<input type="checkbox"/>
Show Mobile Van	<input type="checkbox"/>	Sports Field Canteen	<input type="checkbox"/>	Supermarket	<input type="checkbox"/>
Takeaway	<input type="checkbox"/>				

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ADDITIONAL COMMENTS	

DEVELOPMENT CONSENT	
Business Type	<input type="checkbox"/> New Business <input type="checkbox"/> Existing Business
Has a Development Consent been granted for the use?	<input type="checkbox"/> Yes <input type="checkbox"/> No DA Number: .....
Has a Construction Certificate been issued for the premises fit-out?	<input type="checkbox"/> Yes <input type="checkbox"/> No CC Number: .....

# Many food businesses are also required to designate a Food Safety Supervisor (FSS) that holds a current FSS certificate. Exemptions are detailed at <http://www.foodauthority.nsw.gov.au>

APPLICANT DECLARATION	
I/We declare that the information provided in this application is true and correct:	
Signature	
Print Name	
Date	
Signature	
Print Name	
Date	

Dubbo Regional Council is an enforcement agency under the Food Act, 2003 and is responsible for the surveillance and enforcement of retail food and the food service sector in the Dubbo Local Government Area and its compliance with the Food Standards Code. Council’s Food Safety Program includes inspections of food premise at intervals according to risk. Inspection fees apply and are outlined in Council’s Revenue Policy.

**PRIVACY NOTE:**

Council is bound by the provisions of the Privacy and Personal Information Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained. For further information, please refer to Council’s Privacy Management Plan Policy located on Council’s website [www.dubbo.nsw.gov.au](http://www.dubbo.nsw.gov.au)

OFFICE USE ONLY					
Registration No.		Parcel No.		Date	