# AGENDA
# ORDINARY COUNCIL MEETING
# 15 FEBRUARY 2024

MEMBERSHIP: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

The meeting is scheduled to commence at 5.30 pm.

**PRAYER:**
O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

**ACKNOWLEDGEMENT OF COUNTRY:**
"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

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**CCL24/1 LEAVE OF ABSENCE (ID24/32)**

**CCL24/2 CONFLICTS OF INTEREST (ID24/33)**
In accordance with their Oath/Affirmation under the Act, and Council's Code of Conduct, Councillors must disclose the nature of any pecuniary or non-pecuniary interest which may arise during the meeting, and manage such interests accordingly.

**CCL24/3 PUBLIC FORUM (ID24/34)**

**CCL24/4 CONFIRMATION OF MINUTES (ID24/35)** 9
Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 14 December 2023.

**INFORMATION ONLY MATTERS:**

**CCL24/5 MAYORAL APPOINTMENTS AND MEETINGS (ID24/6)** 27
The Council had before it the report dated 10 January 2024 from the Chief Executive Officer regarding Mayoral Appointments and Meetings.

**CCL24/6** **BUILDING SUMMARY - DECEMBER 2023 AND JANUARY 2024 (ID24/143)** 36
The Council had before it the report dated 31 January 2024 from the Director Development and Environment regarding Building Summary - December 2023 and January 2024.

**CCL24/7** **STATUS OF NOTICES OF MOTION - QUARTERLY UPDATE (ID23/2682)** 56
The Council had before it the report dated 5 February 2024 from the Manager Corporate Governance regarding Status of Notices of Motion - Quarterly Update.

**CCL24/8** **INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - DECEMBER 2023 (ID24/3)** 69
The Council had before it the report dated 5 February 2024 from the Revenue Accountant regarding Investment Under Section 625 of the Local Government Act - December 2023.

**CCL24/9** **INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - JANUARY 2024 (ID24/220)** 84
The Council had before it the report dated 5 February 2024 from the Revenue Accountant regarding Investment Under Section 625 of the Local Government Act - January 2024.

**CCL24/10** **UPDATE ON INVESTIGATIONS ON POTENTIAL BOUNDARY ALTERATION: NORTH YEOVAL (ID24/164)** 99
The Council had before it the report dated 25 January 2024 from the Director Strategy, Partnership and Engagement regarding Update on investigations on potential boundary alteration: North Yeoval.

**CCL24/11** **MONTHLY REPORTING SNAPSHOT FOR COUNCILLORS - DECEMBER 2023 AND JANUARY 2024 (ID23/2921)** 105
The Council had before it the report dated 2 February 2024 from the Corporate Strategy Performance Coordinator regarding Monthly Reporting Snapshot for Councillors - December 2023 and January 2024.

**NOTICES OF MOTION:**

**CCL24/12** **CAMERON PARK TOILETS (ID24/168)** 122
Council had before it a Notice of Motion dated 29 January 2024 from Councillor R Ivey regarding the Cameron Park Toilets.

**CCL24/13** **COUNCIL POOL PRIVATE MANAGEMENT - CONTRACT ADVICE - OPTIONS TO DE-PRIVATISE POOL MANAGEMENT (ID24/234)** 124
Council had before it a Notice of Motion dated 6 February 2024 from Councillor J Black regarding the Council Pool Private Management - Contract Advice - Options to de-Privatise Pool Management.

**CCL24/14** **DEVELOPING A PUBLIC TOILET POLICY/STRATEGY (ID24/235)** 125
Council had before it a Notice of Motion dated 5 February 2024 from Councillor J Black regarding the Developing a Public Toilet Policy/Strategy.

**REPORTS FROM STAFF:**

**CCL24/15** **DECEMBER 2023 QUARTERLY BUDGET REVIEW STATEMENT (ID24/208)** 127
The Council had before it the report dated 1 February 2024 from the Chief Financial Officer regarding December 2023 Quarterly Budget Review Statement.

**CCL24/16** **2024 WELLINGTON VINTAGE FAIR - WELLINGTON SHOWGROUND (ID24/205)** 161
The Council had before it the report dated 1 February 2024 from the Senior Traffic Engineer regarding 2024 Wellington Vintage Fair - Wellington Showground.

**CCL24/17** **2024 ANZAC DAY CEREMONIES - DUBBO LOCAL GOVERNMENT AREA (ID24/204)** 184
The Council had before it the report dated 1 February 2024 from the Senior Traffic Engineer regarding 2024 Anzac Day Ceremonies - Dubbo Local Government Area.

**CCL24/18** **AMENDMENTS TO THE RENEWABLE ENERGY BENEFIT FRAMEWORK (ID23/1003)** 198
The Council had before it the report dated 24 January 2024 from the Team Leader Growth Planning Projects regarding Amendments to the Renewable Energy Benefit Framework.

**CCL24/19** **PLANNING PROPOSAL R23-007 - MINIMUM LOT SIZE AREA AMENDMENTS AT 20L ROCKY ROAD, DUBBO (ID23/2545)** 218
The Council had before it the report dated 8 January 2024 from the Growth Planner regarding Planning Proposal R23-007 - Minimum Lot Size Area Amendments at 20L Rocky Road, Dubbo.

**CCL24/20** **DRAFT SPICERS CREEK WIND FARM PLANNING AGREEMENT - RESULTS OF PUBLIC EXHIBITION (ID23/1798)** 256
The Council had before it the report dated 1 February 2024 from the Development Contributions Planner regarding Draft Spicers Creek Wind Farm Planning Agreement - Results of Public Exhibition.

**CCL24/21** **RECOMMENDATION FOR COUNCIL ON POLICY SETTING IN RELATION TO OVERGROWN BLOCKS IN THE DUBBO REGIONAL LOCAL GOVERNMENT AREA (ID23/2646)** 321
The Council had before it the report dated 24 January 2024 from the Manager Environmental Compliance regarding Recommendation for Council on Policy setting in relation to Overgrown Blocks in the Dubbo Regional Local Government Area.

**CCL24/22** **TREE PLANTING OPPORTUNITIES FOR COMMUNITY GROUPS 2023 - 2024 (ID23/2687)** 329
The Council had before it the report dated 23 January 2024 from the Manager Recreation and Open Space regarding Tree Planting Opportunities for Community Groups 2023 - 2024.

**CCL24/23** **DRAFT 2023-2027 COMMUNITY ENGAGEMENT STRATEGY (INCLUDING COMMUNITY PARTICIPATION PLAN) (ID23/2802)** 339
The Council had before it the report dated 28 November 2023 from the Manager Customer Experience and Engagement regarding Draft 2023-2027 Community Engagement Strategy (including Community Participation Plan).

**CCL24/24** **DELIVERY PROGRAM AND OPERATIONAL PLAN - PROGRESS REPORT - JULY TO DECEMBER 2023 (ID24/119)** 402
The Council had before it the report dated 14 January 2024 from the Corporate Strategy Performance Coordinator regarding Delivery Program and Operational Plan - Progress Report - July to December 2023.

**CCL24/25** **AUDIT OF SIGNS ACROSS THE URBAN AREAS OF THE LGA (ID23/2934)** 472
The Council had before it the report dated 19 December 2023 from the Executive Officer Strategy Partnerships and Engagement regarding Audit of Signs across the Urban Areas of the LGA.

**CCL24/26** **REGIONAL PRECINCTS AND PARTNERSHIPS PROGRAM (ID24/57)** 481
The Council had before it the report dated 11 January 2024 from the Executive Officer Strategy Partnerships and Engagement regarding Regional Precincts and Partnerships Program.

**CCL24/27** **QUESTION ON NOTICE - UPDATE TO ROADWORKS TAMWORTH STREET PRECINCT DUBBO - COUNCILLOR JOSH BLACK (ID24/237)** 489
The Council had before it the report dated 7 February 2024 from Councillor Josh Black.

**CCL24/28** **QUESTION ON NOTICE - LIONS PARK WEST DUBBO - 3D PRINTED TOILET DESIGN METHODOLOGY - COUNCILLOR JOSH BLACK (ID24/241)** 490
The Council had before it the report dated 7 February 2024 from the Councillor Josh Black.

**CCL24/29** **COMMENTS AND MATTERS OF URGENCY (ID24/107)**

**CONFIDENTIAL:**

**CCL24/30 MODIFICATION OF THE GEURIE RAW WATER PUMP STATION (ID24/176)**

The Council had before it the report dated 30 January 2024 from the Manager Strategy Water Supply and Sewerage regarding Modification of the Geurie Raw Water Pump Station.

*In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

**CCL24/31 UNDERTAKING OF SEWER REHABILITATION WORKS (ID24/174)**

The Council had before it the report dated 30 January 2024 from the Capital Programs Coordinator regarding Undertaking of Sewer Rehabilitation Works.

*In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

**CCL24/32 MUMBIL RAW WATER PIPELINE REHABILITATION (ID24/175)**

The Council had before it the report dated 30 January 2024 from the Capital Programs Coordinator regarding Mumbil Raw Water Pipeline Rehabilitation.

*In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

**CCL24/33 LONG TERM LEASE OR SALE OF MILL'S PIT (93L RAILWAY LANE) (ID23/2768)**

The Council had before it the report dated 23 January 2024 from the Manager Recreation and Open Space regarding Long Term Lease or Sale of Mill's Pit (93L Railway Lane).

*In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

**CCL24/34 PROPOSED AGREEMENT TO LEASE PART OF COUNCIL-OWNED OPERATIONAL LAND (ID24/193)**

The Council had before it the report dated 31 January 2024 from the Manager Property and Land Development regarding Proposed agreement to lease part of Council-owned operational land.

*In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

**CCL24/35 PROPOSED ACQUISITIONS OF PARTS OF LAND FOR ROAD PURPOSES (ID24/213)**

The Council had before it the report dated 1 February 2024 from the Manager Property and Land Development regarding Proposed acquisitions of parts of land for road purposes.

*In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

**CCL24/36 PEOPLE CULTURE AND SAFETY QUARTERLY METRICS REPORT (ID24/212)**

The Council had before it the report dated 2 February 2024 from the Manager People Culture and Safety regarding People Culture and Safety Quarterly Metrics Report.

*In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: personnel matters concerning particular individuals (other than Councillors) (Section 10A(2)(a)).*

# Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 14 December 2023.

**RECOMMENDATION**

**That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 14 December 2023 comprising pages 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24 and 25 of the series be taken as read, confirmed as correct minutes, and signed by the Mayor and the Chief Executive Officer.**

**APPENDICES:**

**1**⇩ Minutes - Ordinary Council Meeting - 14/12/2023

DUBBO REGIONAL COUNCIL

# REPORT
# ORDINARY COUNCIL MEETING
# 14 DECEMBER 2023

**PRESENT:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

**ALSO IN ATTENDANCE:**
The Chief Executive Officer (N Comber), the Manager People, Culture and Safety, the Director Organisational Performance, the Manager Corporate Governance, the Governance Team Leader, the Governance Officer, the Manager Property and Land Development, the Director Strategy, Partnerships and Engagement (K Hague), the IT Infrastructure Specialist, the IT Support Officer, the Communications Services Team Leader, the Director Development and Environment (S Jennings), the Manager Building and Development Services, the Director Infrastructure, the Director Community, Culture and Places and the Manager Regional Experiences.

Councillor M Dickerson assumed the Chair of the meeting.

The proceedings of the meeting commenced at 5.30 pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities read by Councillor J Black The acknowledgement of country was also delivered by Councillor L Burns.

**CCL23/325 LEAVE OF ABSENCE (ID23/2816)**
There were no requests for leaves of absence.

The Chief Executive Officer (N Comber), the Director Organisational Performance, the Manager Property and Land Development and the Manager Regional Experiences attended via Audio-Visual link.

**CCL23/326 CONFLICTS OF INTEREST (ID23/2817)**
The following conflicts of interest were declared:

- Clr J Gough – Pecuniary, Significant in CCL23/340
- The Manager People, Culture and Safety – Non-pecuniary, Less than Significant in CCL23/251

**CCL23/327 PUBLIC FORUM (ID23/2818)**
The Council reports having met with the following persons during Public Forum:

- Mr John Grey (Maas Group) – regarding Draft Bunglegumbie Road Development Control Plan
- Ms Barbara Sutherland – regarding CCL23/336 – Notice of Motion to Alter – CCL23/287 – Tree Preservation Order – Outcome of Community Consultation

**CCL23/328 CONFIRMATION OF MINUTES (ID23/2819)**
Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 23 November 2023.

Moved by Councillor S Chowdhury and seconded by Councillor R Ivey

**MOTION**

**That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 23 November 2023 comprising pages 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21 and 22 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**INFORMATION ONLY MATTERS:**

**CCL23/329 MAYORAL APPOINTMENTS AND MEETINGS (ID23/2756)**
The Council had before it the report dated 22 November 2023 from the Chief Executive Officer regarding Mayoral Appointments and Meetings.

Moved by Councillor R Ivey and seconded by Councillor P Wells

**MOTION**

1. **That the information contained in the report be noted.**
2. **That the notation of Councillor R Ivey's attendance at the Dubbo Day awards be corrected as he was not present.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/330 BUILDING SUMMARY - NOVEMBER 2023 (ID23/2753)**
The Council had before it the report dated 30 November 2023 from the Director Development and Environment regarding Building Summary - November 2023.

Moved by Councillor M Wright and seconded by Councillor L Burns

**MOTION**

**That the report of the Director Development and Environment, dated 30 November 2023, be noted.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/331 SERVICE REVIEW PROGRAM - UPDATE (ID23/2865)**
The Council had before it the report dated 4 December 2023 from the Chief Executive Officer regarding Service Review Program - Update.

Moved by Councillor M Wright and seconded by Councillor J Black

**MOTION**

**That the report of the Director Strategy, Partnerships and Engagement, dated 4 December 2023, be noted.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/332 QUARTERLY REPORT ON COMPLAINT STATISTICS UNDER COUNCIL'S CODE OF CONDUCT (ID23/2464)**
The Council had before it the report dated 4 December 2023 from the Manager Corporate Governance regarding Quarterly Report on Complaint Statistics Under Council's Code of Conduct.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

**MOTION**

**That the information contained within the report of the Manager Corporate Governance, dated 4 December 2023, be noted.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/333 INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - NOVEMBER 2023 (ID23/2861)**

The Council had before it the report dated 5 December 2023 from the Revenue Accountant regarding Investment Under Section 625 of the Local Government Act - November 2023.

Moved by Councillor M Wright and seconded by Councillor D Mahon

**MOTION**

**That the information contained within the Investment under Section 625 of the Local Government Act Report, dated 5 December 2023, be noted.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/334 MONTHLY REPORTING SNAPSHOT FOR COUNCILLORS - NOVEMBER 2023 (ID23/2739)**

The Council had before it the report dated 1 December 2023 from the Corporate Strategy Performance Coordinator regarding Monthly Reporting Snapshot for Councillors - November 2023.

Moved by Councillor J Black and seconded by Councillor J Gough

**MOTION**

**That the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 1 December 2023, be noted.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**MATTERS CONSIDERED BY COMMITTEES:**

**CCL23/335 REPORT OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING 12 DECEMBER 2023 (ID23/2873)**

The Council had before it the report of the Audit, Risk and Improvement Committee meeting held 12 December 2023.

Moved by Councillor R Ivey and seconded by Councillor S Chowdhury

**MOTION**

**That the report of the Audit, Risk and Improvement Committee meeting held on 12 December 2023, be adopted.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**NOTICES OF MOTION:**

**CCL23/336 NOTICE OF MOTION TO ALTER - CCL23/287 - TREE PRESERVATION ORDER - OUTCOME OF COMMUNITY CONSULTATION (ID23/2872)**

Council had before it a Notice of Motion dated 5 December 2023 from Councillor J Black, Councillor R Ivey and Councillor J Gough regarding the Notice of Motion to Alter - CCL23/287 - Tree Preservation Order - Outcome of Community Consultation as follows:

That the following report, as resolved on 26 October 2023, being CCL23/287, be altered from:

1. That Council prepare a report to come back to Council outlining a proposed framework for tree management guidelines for trees on private land to an intervention level of 8 metres or higher and also 10 metres or higher (with DBH measurements) threshold, including:
   - Administration design;
   - Compliance; and
   - Resourcing implications.
2. That Council develops an education program highlighting the importance of retaining trees, increasing canopy coverage and the benefits that they provide to our urban communities.
3. That Council undertake a statistically valid survey to understand community attitude towards a Tree Preservation Order and that it be funded from the Tree Management Budget.

To remove Point 3, and now read:

1. That Council prepare a report to come back to Council outlining a proposed framework for tree management guidelines for trees on private land to an intervention level of 8 metres or higher and also 10 metres or higher (with DBH measurements) threshold, including:
   - Administration design;
   - Compliance; and
   - Resourcing implications.
2. That Council develops an education program highlighting the importance of retaining

trees, increasing canopy coverage and the benefits that they provide to our urban communities.

Moved by Councillor J Black and seconded by Councillor J Gough

**MOTION**

1. **That Council prepare a report to come back to Council outlining a proposed framework for tree management guidelines for trees on private land to an intervention level of 8 metres or higher and also 10 metres or higher (with DBH measurements) threshold, including:**
   - **Administration design;**
   - **Compliance; and**
   - **Resourcing implications.**
2. **That Council develops an education program highlighting the importance of retaining trees, increasing canopy coverage and the benefits that they provide to our urban communities.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Councillor M Dickerson.

**REPORTS FROM STAFF:**

**CCL23/337 DUBBO REGIONAL COUNCIL NOMINATION FOR THE WESTERN REGIONAL PLANNING PANEL (ID23/2381)**

The Council had before it the report dated 21 November 2023 from the Manager Building and Development Services regarding Dubbo Regional Council Nomination for the Western Regional Planning Panel.

Moved by Councillor D Mahon and seconded by Councillor M Wright

**MOTION**

**That Council confirm Tim Nichols to represent Dubbo Regional Council on the Western Regional Planning Panel, for a period not to exceed three years.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/338 DEVELOPMENT APPLICATION D23-498 ROAD CLOSURE CAMPANIA ROAD ADJACENT TO LOT 1 DP 943178, TERRAMUNGAMINE APPLICANT: PREMISE NSW - OWNER: DUBBO REGIONAL COUNCIL/MR TJ AND MRS CM HARVEY (ID23/2780)**

The Council had before it the report dated 28 November 2023 from the Statutory Planning Services Team Leader regarding Development Application D23-498 Road Closure Campania Road adjacent to Lot 1 DP 943178, Terramungamine.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

**MOTION**

1. **That Development Application D23-498 be approved, subject to the recommended conditions (attached in Appendix 2).**
2. **That Council seek concurrence from the Secretary of the Department of Planning and Environment.**
3. **That Council grant the Chief Executive Officer delegation to issue development consent upon receipt of the Secretary of the Department of Planning and Environment's concurrence.**
4. **That any documents relating to the Subdivision Certificate which cannot be executed by the Chief Executive Officer or his delegate, are executed under the Common Seal of Council.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/339 PLANNING PROPOSAL R23-005 - ADMINISTRATIVE AMENDMENTS TO THE DUBBO REGIONAL LOCAL ENVIRONMENTAL PLAN 2022 - RESULTS OF THE PUBLIC EXHIBITION (ID23/2769)**

The Council had before it the report dated 23 November 2023 from the Graduate Growth Planner regarding Planning Proposal R23-005 - Administrative Amendments to the Dubbo Regional Local Environmental Plan 2022 - Results of the Public Exhibition.

Moved by Councillor J Black and seconded by Councillor P Wells

**MOTION**

1. **That Council adopt the Planning Proposal to amend the Dubbo Regional Local Environmental Plan 2022 as attached as Appendix 1.**
2. **That Council note the submissions received during the public exhibition period as attached as Appendix 2.**
3. **That Council prepare drafting instructions and liaise with the NSW Government Department of Planning and Environment to arrange finalisation of the proposed amendment to the Dubbo Regional Local Environmental Plan 2022 and request**

**gazettal of the Plan.**

4. **That the Chief Executive Officer (or delegate) be authorised to execute any required documentation to finalise the amendment to the Dubbo Regional Local Environmental Plan 2022.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/340 2024 NSW TOUCH FOOTBALL JUNIOR STATE CUP DUBBO (ID23/2804)**

The Council had before it the report dated 29 November 2023 from the Senior Traffic Engineer regarding 2024 NSW Touch Football Junior State Cup Dubbo.

Moved by Councillor P Wells and seconded by Councillor M Wright

**MOTION**

**That Council approval be granted for the implementation of the following temporary road closures to facilitate the 2024 NSW Touch Football Junior State Cup to be held along the Macquarie River Sporting Precinct from 7.00 pm Thursday, 22 February to 7.00 pm Sunday, 25 February 2024, in accordance with Council's Traffic Guidance Scheme TM 7545 as attached as Appendix 1 to the report:**

**a) Bligh Street from Bultje Street to Macquarie Street;**
**b) South Street from Bligh Street to Tamworth Street;**
**c) Tamworth Street from Macquarie Street west to its conclusion;**
**d) Tamworth Street between Macquarie Street and Brisbane Street; and**
**e) Sandy Beach Road and Ian Drake Drive (authorised access only).**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

*Councillor J Gough declared a pecuniary, significant interest in the matter now before the Council and left the room during the Council's consideration of this matter. The reason for such interest is that Councillor J Gough's business will be trading at the event.*

**CCL23/341 DUBBO COLLEGE SOUTH CAMPUS - PROPOSED 'NO STOPPING ZONE' FITZROY STREET DUBBO (ID23/2805)**

The Council had before it the report dated 29 November 2023 from the Senior Traffic Engineer regarding Dubbo College South Campus - Proposed 'No Stopping Zone' Fitzroy Street Dubbo.

Moved by Councillor S Chowdhury and seconded by Councillor M Wright

**MOTION**

**It is recommended that 'No Stopping' zones time restricted from 8.30 am to 9.00 am and 3.00 pm to 3.30 pm on school days be implemented on both sides of Fitzroy Street, encompassing the Dubbo College South Campus access and extending north and south of the access as detailed on Council's Plan No TM 7602 as attached as Appendix 1 to the report.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/342 DUBBO PUBLIC SCHOOL - PROPOSED RELOCATION OF TIME RESTRICTED 'NO PARKING' ZONE DARLING STREET DUBBO (ID23/2806)**

The Council had before it the report dated 29 November 2023 from the Senior Traffic Engineer regarding Dubbo Public School - Proposed Relocation of Time Restricted 'No Parking' Zone Darling Street Dubbo.

Moved by Councillor P Wells and seconded by Councillor M Wright

**MOTION**

**That the existing time restricted school 'No Parking' zone in Darling Street adjacent to the Dubbo Public School be relocated north of the school access gate into the existing '2 Hour Parking' zone and that a '2 Hour Parking' zone be reinstated to the vacated school 'No Parking' zone location as detailed in Council's Plan TM 7604 as attached as Appendix 1 to the report.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/343 PUBLIC ART STRATEGY ADOPTION (ID23/2531)**

The Council had before it the report dated 23 October 2023 from the Cultural Development Coordinator regarding Public Art Strategy Adoption.

Moved by Councillor M Wright and seconded by Councillor J Black

**MOTION**

1. **That the Dubbo Regional Council Public Art Strategy be adopted.**
2. **That Council consider future funding for key projects in forward budget development processes.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/344 DUBBO REGIONAL SPORTS COUNCIL - PLAYING FIELD IMPROVEMENT FUND (ID23/2749)**

The Council had before it the report dated 17 November 2023 from the Recreation Coordinator regarding Dubbo Regional Sports Council - Playing Field Improvement Fund.

Moved by Councillor J Gough and seconded by Councillor S Chowdhury

**MOTION**

**That each applicant be advised of the outcome of their application in accordance with the Financial Assistance Policy.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/345 FUNDING STRATEGY FOR GRANT APPLICATION FOR THE WIRADJURI TOURISM CENTRE (ID23/2801)**

The Council had before it the report dated 28 November 2023 from the Director Organisational Performance regarding Funding Strategy for Grant Application for the Wiradjuri Tourism Centre.

Moved by Councillor P Wells and seconded by Councillor S Chowdhury

**MOTION**

**That if the application for the Wiradjuri Tourism Centre to the Growing Regions Program is successful, Council's contribution of $2.2M be funded by an internal loan.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/346 REVIEW OF COUNCILS COMPLAINTS POLICY DOCUMENTS (ID23/2728)**

The Council had before it the report dated 15 November 2023 from the Manager Corporate Governance regarding Review of Councils Complaints Policy Documents.

Moved by Councillor D Mahon and seconded by Councillor J Gough

**MOTION**

1. **That the updated Complaints Management Policy be adopted.**
2. **That the Internal Ombudsman Policy and the Unreasonable Complainant Conduct Policy be replaced with the updated Complaints Management Policy.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/347 LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2024 ANNUAL REVIEW (ID23/2864)**

The Council had before it the report dated 4 December 2023 from the Manager Corporate Governance regarding Local Government Remuneration Tribunal 2024 Annual Review.

Moved by Councillor M Wright and seconded by Councillor P Wells

**MOTION**

**That the draft submission to the Local Government Remuneration Tribunal for its review of the 2024 annual determination, as included in this report, be endorsed and submitted by the Mayor on behalf of Council.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/348 2024 CHIEF EXECUTIVE OFFICER PERFORMANCE TARGETS (ID23/2863)**

The Council had before it the report dated 4 December 2023 from the Manager People Culture and Safety regarding 2024 Chief Executive Officer Performance Targets.

Moved by Councillor S Chowdhury and seconded by Councillor M Wright

**MOTION**

**That the Mayor be authorised to execute the Chief Executive Officer's Performance Agreement.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**QUESTIONS ON NOTICE:**

**CCL23/349 QUESTIONS ON NOTICE - COUNCILLOR JOSH BLACK (ID23/2867)**
The Council had before it the report dated 4 December 2023 from the Councillor regarding Questions on Notice - Councillor Josh Black.

Moved by Councillor J Black and seconded by Councillor S Chowdhury

**MOTION**

**That the information provided in the report be noted.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**END SECTION:**

**CCL23/350 COMMENTS AND MATTERS OF URGENCY (ID23/2918)**
There were no matters recorded under this clause.

**CONFIDENTIAL**

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

The items listed come within the following provisions of the Act:

- *CCL23/351 – Value to Negotiate with the Dubbo RSL for the Old Dubbo Bowling Club* (Section 10A(2)(d)(ii)) - information that would, if disclosed, confer a commercial advantage on a competitor of the Council.
- *CCL23/352 – Dubbo Regional Livestock Markets - Sheep and Goat Electronic Identification Implementation Program* (Section 10A(2)(d)(i)) - information that would, if disclosed, prejudice the commercial position of the person who supplied it.
- *CCL23/353 – Update to Proposed Sale of, and Creation of Easement Over, Lot 131 on DP1277458* (Section 10A(2)(c)) - information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- *CCL23/354 – Draft Planning Agreement - Forest Glen Solar Farm* (Section 10A(2)(d)(i)) - information that would, if disclosed, prejudice the commercial position of the person who supplied it.

- *CCL23/355 – Annual Performance Review of the Chief Executive Officer* (Section 10A(2)(a)) - information that would, if disclosed, reveal personnel matters concerning particular individuals (other than Councillors).

There were no submissions as to whether the meeting should be closed for this item.

At this juncture it was moved by Councillor S Chowdhury and seconded by Councillor P Wells that the Council resolves into closed session, the time being 7:06 pm.

The open session resumed at 8.15 pm.

The Mayor read out the following resolutions made in the closed session in Council.

**CONFIDENTIAL REPORTS:**

**CCL23/351 VALUE TO NEGOTIATE WITH THE DUBBO RSL FOR THE OLD DUBBO BOWLING CLUB (ID23/2677)**

The Council had before it the report dated 8 November 2023 from the Director Organisational Performance regarding Value to Negotiate with the Dubbo RSL for the Old Dubbo Bowling Club.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**

**The Council recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).**

**CARRIED**

Moved by Councillor J Black and seconded by Councillor V Etheridge

RECOMMENDATION

1. That Council submits an Expression of Interest for 74 Wingewarra Street Dubbo for the value as recommended in this report.
2. That a report be provided to Council following the outcome of the Expression of Interest for 74 Wingewarra Street Dubbo.
3. That all documentation in relation to this matter remain confidential to Council.

Moved by Councillor J Black and seconded by Councillor D Mahon

**AMENDMENT**

**1. That Council submits an Expression of Interest for 74 Wingewarra Street Dubbo for**

**the value as recommended in the Preston Rowe Valuation report, 'The Greens' 74 Wingewarra Street Dubbo, report as received today.**

**2. That a report be provided to Council following the outcome of the Expression of Interest for 74 Wingewarra Street Dubbo.**

**3. That all documentation in relation to this matter remain confidential to Council.**

**The amendment on being put to the meeting was carried. CARRIED**

**The amendment then became the motion and on being put to the meeting was carried.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, V Etheridge, J Gough, R Ivey, D Mahon and M Wright.
**Against:** Councillors M Dickerson and P Wells.

Moved by Councillor R Ivey and seconded by Councillor J Black

FORESHADOWED AMENDMENT

4. That Council invite the RSL to resume negotiations with DRC regarding the RSL purchase of land at Keswick Estate that was the subject of the previous land swap offer.

**For:** Councillors J Black, V Etheridge, J Gough, R Ivey and M Wright.
**Against:** Councillors L Burns, S Chowdhury, M Dickerson, D Mahon and P Wells.

LOST

*The Manager People, Culture and Safety declared a non-pecuniary, less than significant interest in the matter now before the Council and remained in the room during the Council's consideration of this matter. The reason for such interest is that the Manager People, Culture and Safety serves on the board of the Macquarie Conservatorium, however, has no decision making or influence in the matter and is not present at meetings at which leasing matters with Council are discussed.*

**CCL23/352 DUBBO REGIONAL LIVESTOCK MARKETS - SHEEP AND GOAT ELECTRONIC IDENTIFICATION IMPLEMENTATION PROGRAM (ID23/2770)**

The Council had before it the report dated 24 November 2023 from the Manager Commercial Strategy regarding Dubbo Regional Livestock Markets - Sheep and Goat Electronic Identification Implementation Program.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**

**The Council recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor V Etheridge and seconded by Councillor J Black

**MOTION**

1. **That the approval of grant funding from the NSW Department of Primary Industries & the Rural Assistance Authority of $525,000.00 be noted.**
2. **That Outcross Agri-Services be awarded a contract for $794,670.48 (excluding GST) to execute the works program encompassing the installation of Sheep & Goat eID infrastructure as part of the mandatory implementation of the Sheep & Goat eID tracking program.**
3. **That all documentation in relation to this matter remain confidential to Council.**
4. **That all documentation in relation to this matter be signed under the Common Seal of Council.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/353 UPDATE TO PROPOSED SALE OF, AND CREATION OF EASEMENT OVER, LOT 131 ON DP1277458 (ID23/2862)**

The Council had before it the report dated 1 December 2023 from the Manager Property and Land Development regarding Update to Proposed Sale of, and Creation of Easement Over, Lot 131 on DP1277458.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**

**The Council recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).**

**CARRIED**

Moved by Councillor J Black and seconded by Councillor M Wright

**MOTION**

1. **That Council rescind Council Resolution CCL23/300.**
2. **That Council agree to the sale of Lot 131 on DP1277458 to the parties, and on the terms, as detailed in this report.**
3. **That Council delegate to the Chief Executive Officer the power to negotiate, finalise and execute any documents relating to:**
   - **(a) an agreement for the sale of Lot 131 on DP1277458, including any contractual documentation, provided that the terms of the contract are in accordance with Council's resolution to this report;**
   - **(b) any easement over Lot 131 on DP1277458; and**
   - **(c) any NSW Land Registry Service documentation relating to resolution no. 2(a) and 2(b).**

4. **That any documents which may not be executed by the Chief Executive Officer under delegation be executed under the Common Seal of Council.**
5. **That all documentation in relation to this matter remain confidential to Council.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

**CCL23/354 DRAFT PLANNING AGREEMENT - FOREST GLEN SOLAR FARM (ID23/2721)**

The Council had before it the report dated 29 November 2023 from the Development Contributions Planner regarding Draft Planning Agreement - Forest Glen Solar Farm.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**

**The Council recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor S Chowdhury and seconded by Councillor V Etheridge

**MOTION**

1. **That a draft Voluntary Planning Agreement be prepared in accordance with the terms identified in this report.**
2. **If a Voluntary Planning Agreement cannot be successfully negotiated with the Proponent that a further report be provided for the consideration of Council.**
3. **That the draft Voluntary Planning Agreement be placed on public display in accordance with the provisions of the Environmental Planning and Assessment Act 1979.**
4. **That following conclusion of the public exhibition period, a further report be prepared for the consideration of Council, including any submissions received.**
5. **That all documentation in relation to this matter remain confidential to Council.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, D Mahon, P Wells and M Wright.
**Against:** Councillor R Ivey.

**CCL23/355 ANNUAL PERFORMANCE REVIEW OF THE CHIEF EXECUTIVE OFFICER (ID23/2754)**

The Council had before it the report dated 20 November 2023 from the Manager People Culture and Safety regarding Annual Performance Review of the Chief Executive Officer.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**
**The Council recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned personnel matters concerning particular individuals (other than Councillors) (Section 10A(2)(a)).**

**CARRIED**

Moved by Councillor R Ivey and seconded by Councillor M Wright

**MOTION**

1. **That it be noted that the CEO consistently exceeded expectations and demonstrated above satisfactory performance throughout the review period, surpassing set targets and driving impressive results. In addition, Council (the elected body) recognise the professional, caring and effective inputs the CEO has made to the operation of our Council.**
2. **That all documentation in relation to this matter remain confidential to Council.**

**CARRIED**

**For:** Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.
**Against:** Nil.

The meeting closed at 8.18 pm.

.....
CHAIRPERSON

# REPORT: Mayoral Appointments and Meetings

**DIVISION:** Chief Executive Officer
**REPORT DATE:** 10 January 2024
**TRIM REFERENCE:** ID24/6

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Provide review or update | |
| **Issue** | Details of Mayoral appointments and meetings for the period 27 November 2023 through to 28 January 2024. | |
| **Reasoning** | To ensure transparency of Mayoral appointments and meetings. | |
| **Financial Implications** | Budget Area | There are no financial implications arising from this report. |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |

## STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.2 Council's decision-making processes are open, transparent and accountable |

## RECOMMENDATION

**That the information contained in the report be noted.**

*MW*
Chief Executive Officer

**REPORT**

**Consultation**

Details follow in the body of the report regarding all meetings and appointments of the Mayor for the given period. These meetings and appointments are representative of community, business, political and Council consultation.

**Resourcing Implications**

Nil

For the information of Councillors, the following details of mayoral appointments and attendances are provided:

**Monday, 27 November 2023**

- Attended radio interview with Zoo FM.
- Attended interview with Hamish Southwell from Prime 7.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with representatives from Macquarie River Food and Fibre.
- Attended radio interview with DC FM.
- Attended a meeting with Council's Chief Executive Officer, Murray Wood.
- Attended a media opportunity with the newly installed Rhinos.

**Tuesday, 28 November 2023**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended the IPWEA Western Regional Forum to deliver an opening address.
- Attended along with Council's Chief Executive Officer, Murray Wood the Royal Flying Doctor Service, Year in Review 2022/2023.
- Attended along with Councillor Shibli Chowdhury, Josh Black and Richard Ivey a Citizenship Ceremony.

**Wednesday, 29 November 2023**

- Attended radio interview with Triple M.
- Attended along with Council's Chief Executive Officer, Murray Wood a Regional Cities NSW Delegation meeting with the following:
    - Minister Penny Sharpe MLC – Minister for Climate Change, Minister for Energy, Minister for the Environment and Minister for Heritage.
    - The Hon. Jenny Aitchison MP – Minister for Regional Transport and Roads
    - The Hon. Ron Hoenig MP – Leader of the House in the Legislate Assembly, Vice President of the Executive Council and Minister for Local Government.
    - Dr Joe McGirr MP – Member for Wagga Wagga.

  - Mrs Helen Dalton MP – Member for Murray.
- Attended along with Council's Chief Executive Officer, Murray Wood a Regional Cities NSW Dinner.

**Thursday, 30 November 2023**

- Attended along with Council's Chief Executive Officer, Murray Wood a Regional Cities NSW Board meeting.
- Attended Councillor Workshop – Cemetery Service Improvements, North-West and Central-West Urban Release Areas and Keswick Presentation.

**Friday, 1 December 2023**

- Attended radio interview with 2DU.

**Saturday, 2 December 2023**

- Flew to Japan to to attend the Local Government Exchange and Cooperation Seminar and led an Australian and New Zealand delegation of Local Government Executives.

**Sunday, 3 December 2023**

- Led an Australia and New Zealand delegation of Local Government Executives in Japan.

**Monday, 4 December 2023**

- Attended radio interview with 2BS.
- Attended radio interview with 2WEB.
- Led an Australian and New Zealand delegation of Local Government Executives in Japan.

**Tuesday, 5 December 2023**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Led an Australian and New Zealand delegation of Local Government Executives in Japan.

**Wednesday, 6 December 2023**

- Attended radio interview with Triple M.
- *Deputy Mayor, Councillor Richard Ivey attended the Wellington Senior's Christmas Party in lieu of the Mayor.*
- Led an Australian and New Zealand delegation of Local Government Executives in Japan.

**Thursday, 7 December 2023**

- Led an Australia and New Zealand delegation of Local Government Executives in Japan.
- *Councillor Josh Black attended the Dubbo Public School Presentation Day 2023 in lieu of the Mayor.*
- *Deputy Mayor, Councillor Richard Ivey attend the Megafauna Live Stream Event at the Wellington Caves in lieu of the Mayor.*

**Friday, 8 December 2023**

- Attended radio interview with 2DU.
- Led an Australian and New Zealand delegation of Local Government Executives in Japan.

**Saturday, 9 December 2023**

- Recorded 'Straight From the Mayor's Mouth'.
- Attended along with Councillor Shibli Chowdhury and the Member for Dubbo, Dugald Saunders MP the opening of the Dubbo Feast House.

**Monday, 11 December 2023**

- Attended radio interview with Zoo FM.
- Attended a meeting with Councillor Lewis Burns.
- Attended a meeting with Councillor Vicki Etheridge.
- Attended along with Councillors Josh Black and Matt Wright the Official Opening of the RFS Aviation Centre of Excellence along with the Hon. Jihad Dib, MP, Minister for Emergency Services.
- Attended along with Councillors Jess Gough and Richard Ivey a Wellington Australia Day Committee meeting.
- Attended along with the Member for Dubbo, Dugald Saunders MP the Dubbo College South Campus Presentation evening.

**Tuesday, 12 December 2023**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended a meeting with Councillor Pam Wells.
- Attended the Macquarie Anglican Grammar Senior School Presentation along with the Member for Dubbo, Dugald Saunders MP.
- Attended a meeting with representative from Rio Tinto.
- Attended a Councillor Visit to the University of Sydney School of Rural Health along with Councillors Shibli Chowdhury, Richard Ivey and Matt Wright.
- Attended along with the Member for Dubbo, Dugald Saunders MP the Dubbo College Delroy Campus Annual Awards Presentation.

**Wednesday, 13 December 2023**

- Attended a meeting with Councillor Richard Ivey.
- Attended a meeting with Councillor Jess Gough.
- Attended the Western Region Commissioned Officers Dinner.

**Thursday, 14 December 2023**

- Attended the Official Launch of the Old Dubbo Gaol, Life of Crime Publication and Exhibit and the new interactive digital map and the Gallows Gallery touchscreen.
- Attended along with Councillors Jess Gough and Richard Ivey the Wellington Senior Citizens Centre Committee Christmas Luncheon.
- Attended Council Briefing.
- Attended Ordinary Council Meeting.

**Friday, 15 December 2023**

- Attended radio interview with ABC Radio.
- Attended radio interview with 2DU.
- Attended a meeting with Councillor Matt Wright.
- Attended radio interview with DC FM.
- Attended radio interview with Binjang.
- Attended a meeting with Councillor Damien Mahon.

**Saturday, 16 December 2023**

- Recorded 'Straight From the Mayor's Mouth'.
- Attended the VRA Rescue Launch of the Rescue Vehicles and Capabilities along with the Member for Dubbo, Dugald Saunders MP.

**Sunday, 17 December 2023**

- Hosted Councillors and their partners for a Christmas Party.

**Monday, 18 December 2023**

- Attended radio interview with 2BS.
- Attended radio interview with 2WEB.
- Attended a meeting with Council's Chief Executive Officer, Murray Wood.
- Attended to toss the coin for the Under 13, 14 and 15 Boys Youth Cricket Championships.
- Attended a Regional Cities NSW meeting with the Department of Regional NSW via videoconference.

**Tuesday, 19 December 2023**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended the SPARC Grant Presentations.
- Attended an interview with UNSW on Regional Housing Policy.
- Attended a phone meeting with Nick Holden from Contour 3D.
- Attended a phone meeting with Richard Mann from Ecosystem Architecture.

**Wednesday, 20 December 2023**

- Attended radio interview with Triple M.
- Attended radio interview with DC FM.

**Thursday, 21 December 2023**

- Attended radio interview with 2DU.
- Attended radio interview with Binjang.
- Attended media opportunity for the Christmas Colouring in competition to announce winners.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting regarding Durant – Fossils – Wellington Caves.
- Recorded Year in Summary Podcast with Councillor Richard Ivey.

**Friday, 22 December 2023**

- Attended a meeting with Natalie Bramble.

**Saturday, 23 December 2023**

- Presented John Robins with his Tony McGrane Award at parkrun.

**Tuesday, 26 December 2023**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.

**Thursday, 28 December 2023**

- Attended a phone meeting with Chris Doolan from the Ash Group.

**Friday, 29 December 2023**

- Attended a phone meeting with Ash Livingston from the Aboriginal Housing Office about potential housing project in Dubbo.

- Attended a phone meeting with Naef Qassis from the Ash Group about potential housing projects in Dubbo.

**Sunday, 31 December 2023**

- Attended the Dubbo Show Society New Year's Eve Fireworks Display.

**Tuesday, 2 January 2024**

- Attended radio interview with 2BS.
- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.

**Tuesday, 9 January 2024**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.

**Wednesday, 10 January 2024**

- Attended DEVIOUS Meeting.

**Thursday, 11 January 2024**

- Attended the Dubbo Australia Day Award deliberation meeting.
- Attended along with Councillors Josh Black, Richard Ivey and Council's Chief Executive Officer, Murray Wood the Official Launch of the Uungula Wind Farm. Also in attendance were Member for Dubbo, Dugald Saunders, Andrew Forrest AO, the Hon. Chris Bowen MP, Minister for Climate Change and Energy, The Hon. Stephen Lawrence, MLC, and Jason Willoughby, CEO of Squadron Energy.

**Friday, 12 January 2024**

- Attended radio interview with 2DU.
- Attended along with Councillors Jess Gough and Richard Ivey the Wellington Australia Day Awards Deliberation meeting.
- Recorded 'Straight From the Mayor's Mouth'.

**Sunday, 14 January 2024**

- Attended the Makar Sankranti Kite Flying Festival.

**Monday, 15 January 2024**

- Attended radio interview with 2BS.
- Attended radio interview with 2WEB.

**Tuesday, 16 January 2024**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended Regional Cities NSW meeting via videoconference.
- Attended a phone meeting with Richard Mann.

**Friday, 19 January 2024**

- Attended radio interview with 2DU.

**Sunday, 21 January 2024**

- *Deputy Mayor, Councillor Richard Ivey attended the Paramount Tennis Club to celebrate the completion of the court surface refurbishments in lieu of the Mayor.*

**Monday, 22 January 2024**

- Attended radio interview with Zoo FM.

**Tuesday, 23 January 2024**

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended and tossed the coin for the Cricket NSW under 15 Girls State Cricket Carnival.
- Attended a meeting with Tony and Raelene Dess.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with the Member for Dubbo, Dugald Saunders MP.

**Wednesday, 24 January 2024**

- Attended along with Councillors Shibli Chowdhury; Josh Black; Richard Ivey; Matt Wright and Council's Chief Executive Officer, Murray Wood a walk-through of the Macquarie River Shared Pathway.
- Attended a meeting with Brenton Charlton from the VRA.
- Attended a meeting with Jane Norman from the ABC.

**Thursday, 25 January 2024**

- Attended radio interview with 2DU.
- Attended along with Councillors Shibli Chowdhury; Jess Gough; Richard Ivey; Damien Mahon; Matt Wright and Council's Chief Executive Officer Murray Wood, and Member for Dubbo, Dugald Saunders MP and the Australia Day Ambassador Rhys Muldoon the Wellington Australia Day Event.

**Friday, 26 January 2024**

- Attended along with Councillors Lewis Burns; Shibli Chowdhury; Josh Black; Richard Ivey; Damien Mahon; Matt Wright and Council's Chief Executive Officer Murray Wood, and Member for Parkes, the Hon. Mark Coulton MP and the Australia Day Ambassador Sam Cawthorn the Dubbo Australia Day Event.
- Attended the U16 girls NSW Junior Rugby Championships.
- Attended dinner with the Dubbo Australia Day Ambassador Sam Cawthorn and Wellington Australia Day Ambassador Rhys Muldoon.

**Saturday, 27 January 2024**

- Recorded 'Straight From the Mayor's Mouth'.
- Attended the Toyota Golden Guitar Awards in Tamworth as a guest of the Mayor of Tamworth Regional Council, Councillor Russell Webb.

# REPORT: Building Summary - December 2023 and January 2024

**DIVISION:** Development and Environment
**REPORT DATE:** 31 January 2024
**TRIM REFERENCE:** ID24/143

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Provide review and update | |
| **Issue** | • Statistical overview of the number and type of development approvals for the Dubbo Regional Local Government Area (LGA) for the Financial Year 2023/2024.<br>• The 'total number of dwellings' approved over the December/January period was 25, including 17 single dwellings and 8 'other' dwellings.<br>This represents a comparative slowing against data for the same period in years previous, however the projected number of residential approvals for the full Financial Year is still trending high.<br>• The volume of development applications approved for the financial year to date is 403, compared to 486 for the same period last year.<br>• The value of development applications approved for the financial year to date is over $216M compared to $227M for the same period last year.<br>• The December/January period included approval of:<br>- D2023-434 Group home, 22 Turon Crescent Dubbo, valued at $1.76M.<br>- D2023-517 Community title subdivision (5 lots), 2 Spitfire Drive Dubbo, valued at $1.34M.<br>- CD24-3 – Education establishment (Dubbo South Primary School), Dalton Street Dubbo - valued at $7.7M | |
| **Reasoning** | • Provide data relating to approved Development Applications.<br>• Provide specific statistics of the number of dwellings and other residential development approved.<br>• Provide comparative data for corresponding period. | |
| **Financial Implications** | Budget Area | There are no financial implications arising from this report. |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |

**STRATEGIC DIRECTION**

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 1 Housing |
| CSP Objective: | 1.1 Housing meets the current and future needs of our community |
| Delivery Program Strategy: | 1.1.1 A variety of housing types and densities are located close to appropriate services and facilities |
| Theme: | 3 Economy |
| CSP Objective: | 3.3 A strategic framework is in place to maximise the realisation of economic development opportunities for the region |
| Delivery Program Strategy: | 3.3.1 Land is suitably zoned, sized and located to facilitate a variety of development and employment generating activities |

**RECOMMENDATION**

**That the report of the Director Development and Environment, dated 31 January 2024, be noted.**

*Stephen Wallace*
Director Development and Environment

*SW*
Director Development and Environment

## REPORT

### Consultation

DRC's Statutory Planning and Building and Development Certification staff assess Development Applications in accordance with Section 4.15 of the *Environmental Planning and Assessment Act 1979* and consult in accordance with Council's adopted Community Participation Plan.

### Resourcing Implications

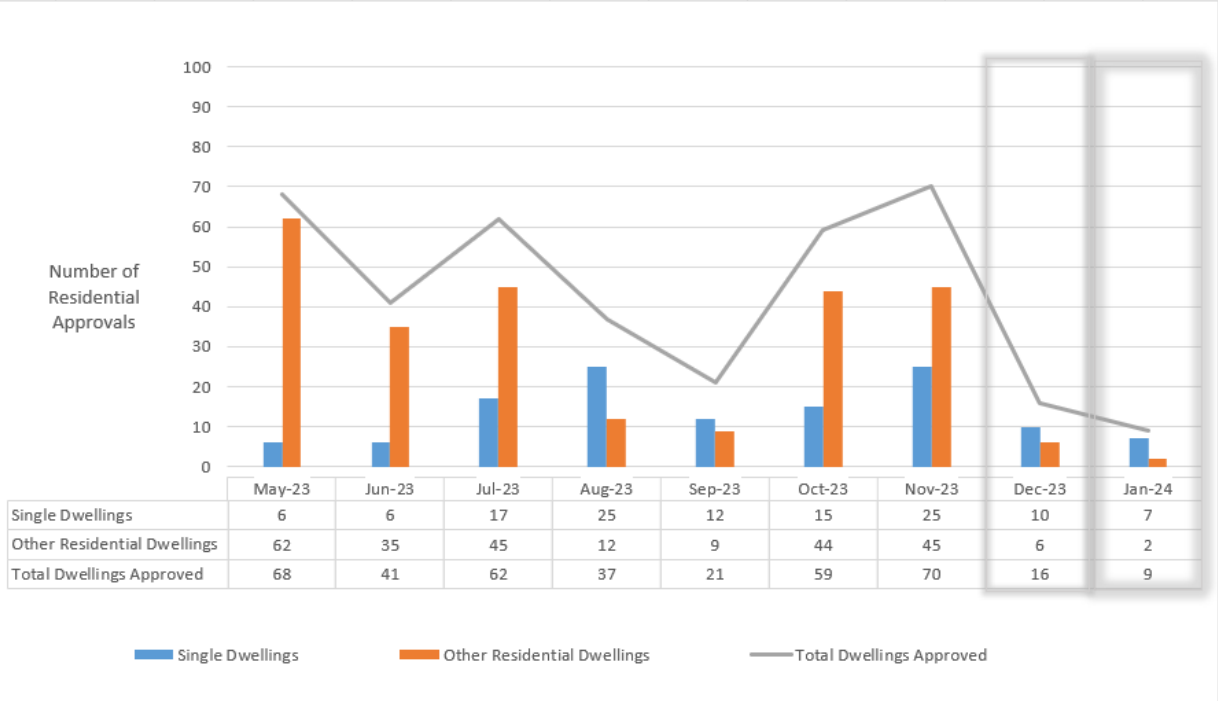
Council employ staff to receipt, lodge, assess, determine and monitor compliance of the determinations referred to in this report.

### Building Summary

Provided, for information, are the latest statistics (as at the time of production of this report) for development and complying development approvals for Dubbo Regional Council.

### Residential Building Summary

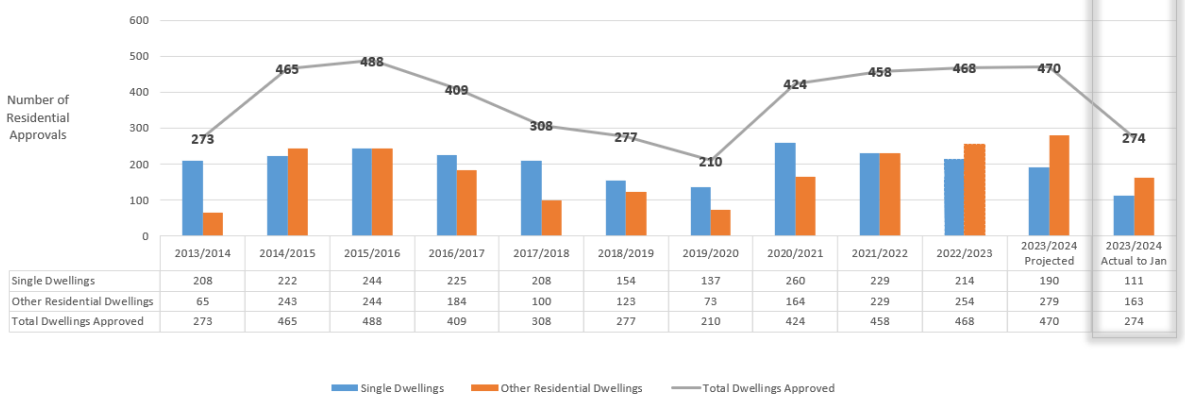
Dwellings and other residential developments approved during December 2023 and January 2024, and for comparison purposes, the six month prior are shown in graph 1.




| | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 |
|---|---|---|---|---|---|---|---|---|---|
| Single Dwellings | 6 | 6 | 17 | 25 | 12 | 15 | 25 | 10 | 7 |
| Other Residential Dwellings | 62 | 35 | 45 | 12 | 9 | 44 | 45 | 6 | 2 |
| Total Dwellings Approved | 68 | 41 | 62 | 37 | 21 | 59 | 70 | 16 | 9 |

**Graph 1**: Residential Approvals Summary – May 2023 to January 2024

A summary of residential approvals for financial years from 2013-2014 are shown in graph 2. The graph also includes both an actual and a projected figure for the financial year to date.




| | 2013/2014 | 2014/2015 | 2015/2016 | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 Projected | 2023/2024 Actual to Jan |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Single Dwellings | 208 | 222 | 244 | 225 | 208 | 154 | 137 | 260 | 229 | 214 | 190 | 111 |
| Other Residential Dwellings | 65 | 243 | 244 | 184 | 100 | 123 | 73 | 164 | 229 | 254 | 279 | 163 |
| Total Dwellings Approved | 273 | 465 | 488 | 409 | 308 | 277 | 210 | 424 | 458 | 468 | 470 | 274 |

**Graph 2**: Residential Approvals Summary – Comparative Financial Years

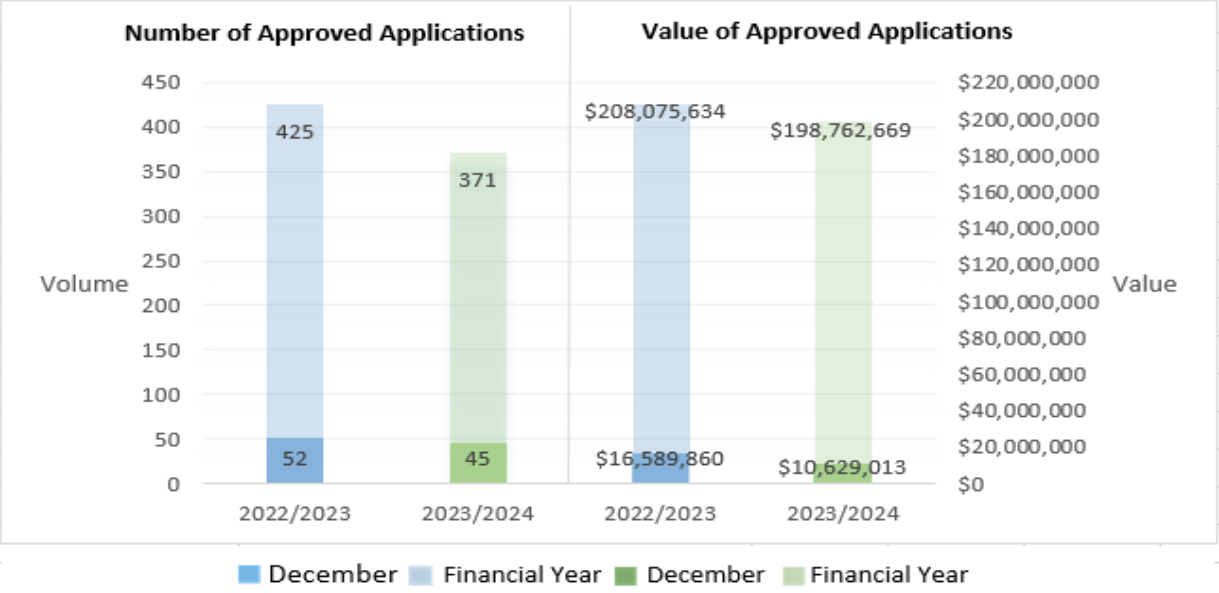
For consistency with land use definitions included in the Local Environmental Plan (LEP), residential development has been separated into 'Single Dwellings' (defined in the LEP as 'dwelling house') and 'Other residential development' (comprising 'dual occupancies', 'secondary dwellings', 'multi dwelling housing', 'seniors housing', 'shop top housing' and 'residential flat buildings').

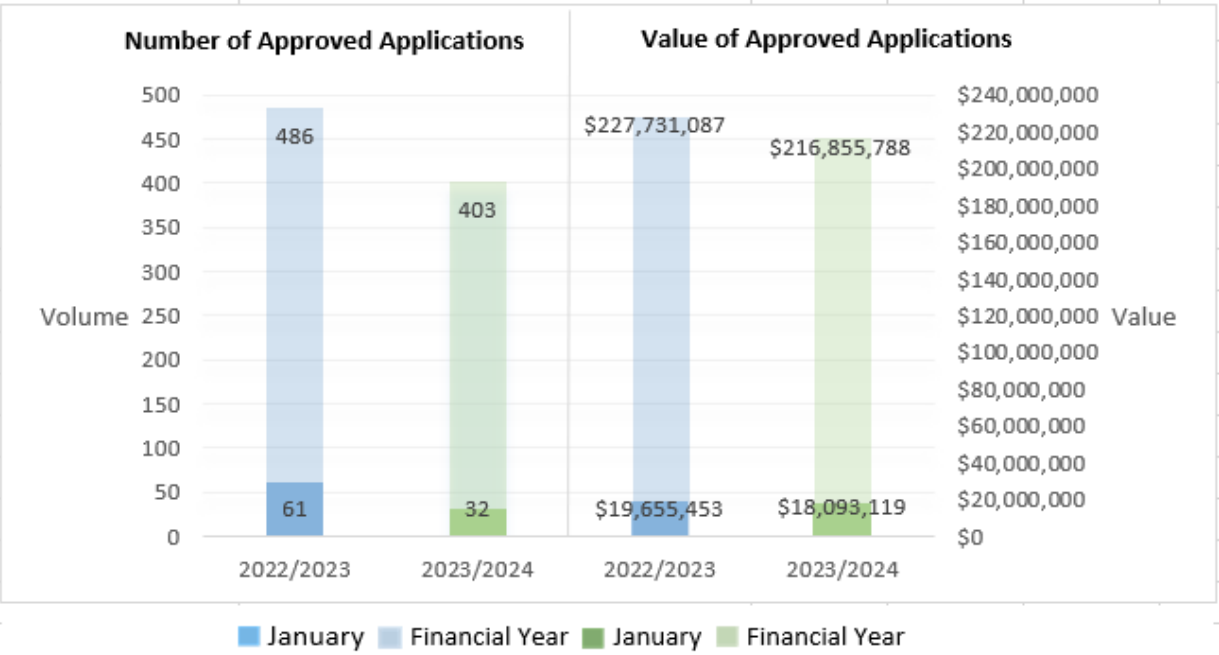
These figures include development applications approved by private certifying authorities (in the form of Complying Development Certificates).

A numerical summary of residential approvals for the former Dubbo City Council area since 2013/2014 is included in **Appendix 1.** However, it should be noted that the figures from July 2017 onwards include the approvals within the former Wellington Local Government Area as a consequence of the commencement of the merged application system.

**Approved Development Applications**

The total number of approved Development Applications (including Complying Development Certificates) for December 2023 and January 2024, and a comparison with figures 12 months prior and the total for the respective financial years to date, are as follows:




A summary breakdown of the figures is included in **Appendices 2-9**.

**Online Application Tracking**

All development applications, construction certificates and complying development certificates are tracked online and can be accessed at any time. A link is available on Councillor iPads for assistance (https://planning.dubbo.nsw.gov.au/Home/Disclaimer).

What information is available:

- All development applications, construction certificates and complying development certificates submitted from 1 November 2015 will provide access to submitted plans and supporting documents as well as tracking details of the progress of the application.

- More limited information is provided for applications submitted from 1 January 2001 to 31 October 2015.
- Occupation certificates (where issued) are provided from 2010.

What information is not available:

- Application forms.
- Documentation associated with privately certified applications.
- Internal assessment reports.

The information included in this report is provided for notation.

**APPENDICES:**

**1**⇩ Building Summary - December 2023 and January 2024

**2**⇩ Approved Applications - 1 December 2023 to 31 December 2023

**3**⇩ Approved Applications - 1 December 2022 to 31 December 2022

**4**⇩ Approved Applications - 1 July 2023 to 31 December 2023

**5**⇩ Approved Applications -1 July 2022 to 31 December 2022

**6**⇩ Approved Applications - 1 January 2024 to 31 January 2024

**7**⇩ Approved Applications -1 January 2023 to 31 January 2023

**8**⇩ Approved Applications - 1 July 2023 to 31 January 2024

**9**⇩ Approved Applications - 1 July 2022 to 31 January 2023

**STATISTICAL INFORMATION ON SINGLE DWELLINGS AND OTHER RESIDENTIAL DEVELOPMENTS**

| | JUL | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | **TOTAL** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2013/2014** | | | | | | | | | | | | | |
| Single Dwellings | 23 | 17 | 25 | 20 | 14 | 15 | 19 | 10 | 18 | 14 | 19 | 14 | **208** |
| Other Residential Developments | 0 | 1 | 1 | 0 | 0 | 1 | 4 | 2 | 1 | 2 | 0 | 3 | **15** |
| (No of units) | 0 | 2 | 2 | 0 | 0 | 2 | 46 | 1 | 2 | 4 | 0 | 6 | **65** |
| **2014/2015** | | | | | | | | | | | | | |
| Single Dwellings | 19 | 34 | 19 | 21 | 13 | 16 | 14 | 12 | 20 | 19 | 15 | 20 | **222** |
| Other Residential Developments | 3 | 1 | 6 | 5 | 6 | 12 | 0 | 4 | 2 | 1 | 9 | 5 | **54** |
| (No of units) | 6 | 2 | 31 | 50 | 6 | 21 | 0 | 87 | 4 | 1 | 25 | 10 | **243** |
| **2015/2016** | | | | | | | | | | | | | |
| Single Dwellings | 27 | 20 | 26 | 19 | 21 | 26 | 19 | 14 | 16 | 17 | 17 | 22 | **244** |
| Other Residential Developments | 6 | 8 | 8 | 4 | 1 | 3 | 3 | 3 | 3 | 5 | 3 | 8 | **55** |
| (No of units) | 50 | 98 | 12 | 7 | 2 | 5 | 18 | 4 | 5 | 14 | 6 | 23 | **244** |
| **2016/2017** | | | | | | | | | | | | | |
| Single Dwellings | 24 | 13 | 17 | 18 | 12 | 21 | 16 | 18 | 18 | 14 | 18 | 36 | **225** |
| Other Residential Developments | 8 | 5 | 7 | 4 | 6 | 5 | 3 | 2 | 1 | 5 | 4 | 7 | **57** |
| (No of units) | 10 | 10 | 13 | 7 | 10 | 16 | 6 | 75 | 2 | 8 | 13 | 14 | **184** |
| **2017/2018** | | | | | | | | | | | | | |
| Single Dwellings | 26 | 21 | 13 | 12 | 16 | 19 | 4 | 22 | 16 | 21 | 22 | 16 | **208** |
| Other Residential Developments | 6 | 9 | 2 | 1 | 9 | 1 | 5 | 5 | 11 | 1 | 3 | 5 | **58** |
| (No of units) | 11 | 16 | 3 | 2 | 16 | 2 | 8 | 5 | 23 | 2 | 3 | 9 | **100** |
| **2018/2019** | | | | | | | | | | | | | |
| Single Dwellings | 15 | 26 | 13 | 7 | 17 | 8 | 19 | 5 | 8 | 11 | 19 | 6 | **154** |
| Other Residential Developments | 3 | 4 | 3 | 0 | 6 | 2 | 2 | 1 | 5 | 7 | 9 | 5 | **47** |
| (No of units) | 4 | 7 | 5 | 0 | 11 | 29 | 4 | 1 | 12 | 25 | 15 | 10 | **123** |
| **2019/2020** | | | | | | | | | | | | | |
| Single Dwellings | 16 | 11 | 8 | 18 | 27 | 14 | 4 | 5 | 10 | 8 | 8 | 8 | **137** |
| Other Residential Developments | 4 | 4 | 3 | 4 | 11 | 6 | 1 | 4 | 2 | 1 | 1 | 1 | **42** |
| (No of units) | 8 | 7 | 6 | 7 | 19 | 10 | 2 | 7 | 2 | 2 | 2 | 1 | **73** |

| | JUL | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | **TOTAL** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2020/2021** | | | | | | | | | | | | | |
| Single Dwellings | 7 | 17 | 21 | 12 | 20 | 46 | 18 | 25 | 30 | 27 | 17 | 20 | **260** |
| Other Residential Developments | 5 | 2 | 5 | 6 | 3 | 15 | 2 | 6 | 5 | 5 | 7 | 9 | **70** |
| (No of units) | 7 | 4 | 11 | 10 | 4 | 35 | 5 | 10 | 8 | 9 | 47 | 14 | **164** |
| **2021/2022** | | | | | | | | | | | | | |
| Single Dwellings | 31 | 17 | 17 | 13 | 16 | 40 | 9 | 17 | 23 | 14 | 19 | 13 | **229** |
| Other Residential Developments | 9 | 7 | 3 | 4 | 5 | 8 | 9 | 9 | 7 | | 3 | 4 | **68** |
| (No of units) | 84 | 63 | 5 | 6 | 13 | 12 | 12 | 16 | 9 | | 4 | 5 | **229** |
| **2022/2023** | | | | | | | | | | | | | |
| Single Dwellings | 15 | 32 | 46 | 8 | 28 | 13 | 19 | 15 | 15 | 11 | 6 | 6 | **214** |
| Other Residential Developments | 4 | 3 | 3 | 4 | 9 | 4 | 7 | 13 | 2 | 6 | 5 | 4 | **64** |
| (No of units) | 7 | 3 | 5 | 6 | 84 | 8 | 14 | 19 | 3 | 8 | 62 | 35 | **254** |
| **2023/2024** | | | | | | | | | | | | | |
| Single Dwellings | 17 | 25 | 12 | 15 | 25 | 10 | 7 | | | | | | **111** |
| Other Residential Developments | 5 | 7 | 5 | 5 | 19 | 4 | 2 | | | | | | **47** |
| (No of units) | 45 | 12 | 9 | 44 | 45 | 6 | 2 | | | | | | **163** |

Note 1. Single Dwellings = Single “Dwelling House’

Note 2. Other Residential Developments = Dual occupancies, secondary dwellings, multi dwelling housing, seniors housing, shop top housing and residential flat buildings

DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/12/2023 - 31/12/2023

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Ancillary Structures | 1 | 13,530 | 1 | 13,530 | 0 | 0 | 0 | 0 |
| Balconies, decks patios terraces or verandah | 3 | 71,000 | 3 | 71,000 | 0 | 0 | 0 | 0 |
| Business Premises | 1 | 20,000 | 1 | 20,000 | 0 | 0 | 0 | 0 |
| Dual Occupancy | 1 | 250,000 | 1 | 250,000 | 0 | 0 | 1 | 0 |
| Dwelling House | 14 | 6,475,629 | 14 | 6,475,629 | 4 | 0 | 10 | 0 |
| Garages carports and car parking spaces | 1 | 23,000 | 1 | 23,000 | 0 | 0 | 0 | 0 |
| Group homes | 1 | 1,760,000 | 1 | 1,760,000 | 0 | 0 | 3 | 0 |
| Industrial Development | 2 | 192,589 | 2 | 192,589 | 0 | 0 | 0 | 0 |
| Office Premises | 2 | 327,160 | 2 | 327,160 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 2 | 102,995 | 2 | 102,995 | 0 | 0 | 0 | 0 |
| Retail Premises | 2 | 68,455 | 2 | 68,455 | 0 | 0 | 0 | 0 |
| Secondary Dwelling | 2 | 237,500 | 2 | 237,500 | 0 | 0 | 2 | 0 |
| Shed | 9 | 253,174 | 9 | 253,174 | 0 | 0 | 0 | 0 |
| Signage | 3 | 413,981 | 3 | 413,981 | 0 | 0 | 0 | 0 |
| Subdivision - Torrens | 4 | 70,000 | 4 | 70,000 | 0 | 0 | 0 | 8 |
| Telecommunications and communication facility | 1 | 350,000 | 1 | 350,000 | 0 | 0 | 0 | 0 |
| **Total Value** | | **10,629,013** | | | | | | |

Total Number of Applications for this period: 45

31/1/2024

DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/12/2022 - 31/12/2022

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Alterations and additions to industrial | 1 | 400,000 | 0 | 0 | 1 | 400,000 | 0 | 0 |
| Alterations and additions to residential | 3 | 981,112 | 0 | 0 | 3 | 981,112 | 0 | 0 |
| Balconies, decks patios terraces or verandah | 4 | 64,452 | 4 | 64,452 | 0 | 0 | 0 | 0 |
| Business Premises | 1 | 500,000 | 1 | 500,000 | 0 | 0 | 0 | 0 |
| Change of Use | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 |
| Demolition | 1 | 27,445 | 1 | 27,445 | 0 | 0 | 0 | 0 |
| Dual Occupancy | 4 | 2,361,000 | 4 | 2,361,000 | 0 | 0 | 8 | 0 |
| Dwelling House | 13 | 6,301,955 | 13 | 6,301,955 | 0 | 0 | 13 | 0 |
| Educational establishment | 1 | 1,900,000 | 1 | 1,900,000 | 0 | 0 | 0 | 0 |
| Garages carports and car parking spaces | 6 | 130,318 | 6 | 130,318 | 0 | 0 | 0 | 0 |
| Industrial Development | 2 | 2,750,000 | 2 | 2,750,000 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 6 | 247,371 | 6 | 247,371 | 0 | 0 | 0 | 0 |
| Shed | 9 | 236,506 | 9 | 236,506 | 0 | 0 | 0 | 0 |
| Signage | 2 | 590,700 | 2 | 590,700 | 0 | 0 | 0 | 0 |
| Subdivision of land | 7 | 99,000 | 7 | 99,000 | 0 | 0 | 0 | 14 |
| **Total Value** | | **16,589,860** | | | | | | |

Total Number of Applications for this period: 52

31/1/2024

DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/7/2023 - 31/12/2023

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Alterations and additions to commercial | 7 | 5,817,878 | 0 | 0 | 7 | 5,817,878 | 0 | 0 |
| Alterations and additions to industrial | 1 | 145,000 | 0 | 0 | 1 | 145,000 | 0 | 0 |
| Alterations and additions to residential | 15 | 1,924,729 | 0 | 0 | 15 | 1,924,729 | 0 | 0 |
| Ancillary Structures | 5 | 334,680 | 5 | 334,680 | 0 | 0 | 0 | 0 |
| Balconies, decks patios terraces or verandah | 17 | 470,858 | 17 | 470,858 | 0 | 0 | 0 | 0 |
| Business Premises | 5 | 1,825,694 | 5 | 1,825,694 | 0 | 0 | 0 | 0 |
| Change of Use | 5 | 52,000 | 5 | 52,000 | 0 | 0 | 0 | 0 |
| Civic Infrastructure | 1 | 35,200 | 1 | 35,200 | 0 | 0 | 0 | 0 |
| Demolition | 5 | 0 | 5 | 0 | 0 | 0 | 0 | 0 |
| Dual Occupancy | 20 | 13,024,717 | 20 | 13,024,717 | 0 | 0 | 40 | 10 |
| Dwelling House | 108 | 55,437,192 | 108 | 55,437,192 | 8 | 0 | 100 | 0 |
| Earthworks / change in levels | 1 | 440,000 | 1 | 440,000 | 0 | 0 | 0 | 0 |
| Educational establishment | 2 | 1,710,587 | 2 | 1,710,587 | 0 | 0 | 0 | 0 |
| Food and drink premises | 2 | 4,409,928 | 2 | 4,409,928 | 0 | 0 | 0 | 0 |
| Garages carports and car parking spaces | 16 | 325,466 | 16 | 325,466 | 0 | 0 | 0 | 0 |
| Group homes | 1 | 1,760,000 | 1 | 1,760,000 | 0 | 0 | 3 | 0 |
| Health services facilities | 2 | 878,000 | 2 | 878,000 | 0 | 0 | 0 | 0 |
| Industrial Development | 11 | 14,892,784 | 11 | 14,892,784 | 0 | 0 | 0 | 0 |
| Mixed use development | 1 | 65,265,000 | 1 | 65,265,000 | 0 | 0 | 41 | 0 |
| Multi-dwelling housing | 3 | 10,075,000 | 3 | 10,075,000 | 0 | 0 | 52 | 0 |
| Office Premises | 2 | 327,160 | 2 | 327,160 | 0 | 0 | 0 | 0 |
| Other | 2 | 1,685,000 | 2 | 1,685,000 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 60 | 2,807,650 | 60 | 2,807,650 | 0 | 0 | 0 | 0 |
| Restaurant or cafe | 2 | 160,000 | 2 | 160,000 | 0 | 0 | 0 | 0 |
| Retail Premises | 6 | 2,261,242 | 6 | 2,261,242 | 0 | 0 | 0 | 0 |
| Retaining walls, protection of trees | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Secondary Dwelling | 19 | 3,363,711 | 19 | 3,363,711 | 0 | 0 | 19 | 0 |
| Seniors housing | 1 | 1,584,066 | 1 | 1,584,066 | 0 | 0 | 6 | 0 |
| Shed | 65 | 1,801,944 | 65 | 1,801,944 | 0 | 0 | 0 | 0 |
| Signage | 7 | 658,534 | 7 | 658,534 | 0 | 0 | 0 | 0 |
| Stratum / community title subdivision | 2 | 12,000 | 2 | 12,000 | 0 | 0 | 0 | 8 |

31/1/2024

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Subdivision - Strata | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 6 |
| Subdivision - Torrens | 12 | 70,000 | 12 | 70,000 | 0 | 0 | 0 | 22 |
| Subdivision of land | 23 | 4,103,650 | 23 | 4,103,650 | 0 | 0 | 0 | 146 |
| Take-away food and drink premises | 1 | 9,999 | 1 | 9,999 | 0 | 0 | 0 | 0 |
| Telecommunications and communication facility | 4 | 1,093,000 | 4 | 1,093,000 | 0 | 0 | 0 | 0 |
| **Total Value** | | **198,762,669** | | | | | | |

Total Number of Applications for this period: 371

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DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/7/2022 - 31/12/2022

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Alterations and additions to commercial | 11 | 15,898,160 | 0 | 0 | 11 | 15,898,160 | 0 | 2 |
| Alterations and additions to industrial | 2 | 700,000 | 0 | 0 | 2 | 700,000 | 0 | 0 |
| Alterations and additions to residential | 32 | 5,246,927 | 0 | 0 | 32 | 5,246,927 | 1 | 0 |
| Balconies, decks patios terraces or verandah | 24 | 671,718 | 24 | 671,718 | 0 | 0 | 0 | 0 |
| Business Premises | 1 | 500,000 | 1 | 500,000 | 0 | 0 | 0 | 0 |
| Centre based childcare | 3 | 6,727,991 | 3 | 6,727,991 | 0 | 0 | 0 | 0 |
| Change of Use | 3 | 5,001 | 3 | 5,001 | 0 | 0 | 0 | 0 |
| Demolition | 9 | 1,018,702 | 9 | 1,018,702 | 0 | 0 | 0 | 0 |
| Dual Occupancy | 15 | 8,224,358 | 15 | 8,224,358 | 0 | 0 | 27 | 0 |
| Dwelling House | 143 | 62,803,983 | 143 | 62,803,983 | 1 | 0 | 142 | 0 |
| Earthworks / change in levels | 8 | 274,560 | 8 | 274,560 | 0 | 0 | 0 | 0 |
| Educational establishment | 6 | 10,849,903 | 6 | 10,849,903 | 0 | 0 | 0 | 0 |
| Farm buildings | 1 | 140,000 | 1 | 140,000 | 0 | 0 | 0 | 0 |
| Food and drink premises | 2 | 40,500 | 2 | 40,500 | | 0 | 0 | 0 |
| Garages carports and car parking spaces | 19 | 482,766 | 19 | 482,766 | | 0 | 0 | 0 |
| Health services facilities | 2 | 812,203 | 2 | 812,203 | 0 | 0 | 0 | 2 |
| Industrial Development | 6 | 5,706,700 | 6 | 5,706,700 | 0 | 0 | 0 | 0 |
| Mixed use development | 1 | 390,000 | 1 | 390,000 | 0 | 0 | 0 | 0 |
| Multi-dwelling housing | 2 | 20,077,000 | 2 | 20,077,000 | 0 | 0 | 76 | 5 |
| Office Premises | 1 | 7,150,000 | 1 | 7,150,000 | 0 | 0 | 0 | 0 |
| Other | 4 | 10,984,024 | 4 | 10,984,024 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 61 | 2,711,449 | 61 | 2,711,449 | 0 | 0 | 0 | 0 |
| Recreational uses | 1 | 27,632,657 | 1 | 27,632,657 | 0 | 0 | 0 | 0 |
| Retail Premises | 5 | 2,366,311 | 5 | 2,366,311 | 0 | 0 | 0 | 0 |
| Retaining walls, protection of trees | 3 | 12,320 | 3 | 12,320 | 0 | 0 | 0 | 0 |
| Secondary Dwelling | 9 | 1,448,961 | 9 | 1,448,961 | 0 | 0 | 9 | 0 |
| Shed | 61 | 2,171,991 | 61 | 2,171,991 | 0 | 0 | 0 | 0 |
| Shop top housing | 1 | 100,000 | 1 | 100,000 | 0 | 0 | 1 | 0 |
| Signage | 5 | 656,250 | 5 | 656,250 | 0 | 0 | 0 | 0 |
| Stratum / community title subdivision | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 88 |
| Subdivision of land | 24 | 5,640,000 | 24 | 5,640,000 | 0 | 0 | 0 | 188 |

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| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Take-away food and drink premises | 2 | 3,607,645 | 2 | 3,607,645 | 0 | 0 | 0 | 0 |
| Telecommunications and communication facility | 3 | 3,023,554 | 3 | 3,023,554 | 0 | 0 | 0 | 0 |
| **Total Value** | | **208,075,634** | | | | | | |

Total Number of Applications for this period: 425

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DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/1/2024 - 31/1/2024

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Balconies, decks patios terraces or verandah | 2 | 27,833 | 2 | 27,833 | 0 | 0 | 0 | 0 |
| Dwelling House | 10 | 7,036,667 | 10 | 7,036,667 | 3 | 0 | 7 | 0 |
| Educational establishment | 1 | 7,700,685 | 1 | 7,700,685 | 0 | 0 | 0 | 0 |
| Garages carports and car parking spaces | 1 | 31,320 | 1 | 31,320 | 0 | 0 | 0 | 0 |
| Office Premises | 1 | 760,958 | 1 | 760,958 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 8 | 422,540 | 8 | 422,540 | 0 | 0 | 0 | 0 |
| Recreational uses | 1 | 20,000 | 1 | 20,000 | 0 | 0 | 0 | 0 |
| Retail Premises | 4 | 276,739 | 4 | 276,739 | 0 | 0 | 0 | 0 |
| Secondary Dwelling | 2 | 291,000 | 2 | 291,000 | 0 | 0 | 2 | 0 |
| Shed | 3 | 81,914 | 3 | 81,914 | 0 | 0 | 0 | 0 |
| Stratum / community title subdivision | 1 | 1,343,463 | 1 | 1,343,463 | 0 | 0 | 0 | 5 |
| Subdivision - Torrens | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 4 |
| Telecommunications and communication facility | 1 | 100,000 | 1 | 100,000 | 0 | 0 | 0 | 0 |
| **Total Value** | | **18,093,119** | | | | | | |

Total Number of Applications for this period: 32

31/1/2024

DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/1/2023 - 31/1/2023

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Alterations and additions to commercial | 1 | 325,264 | 0 | 0 | 1 | 325,264 | 0 | 0 |
| Alterations and additions to residential | 6 | 1,674,000 | 0 | 0 | 6 | 1,674,000 | 0 | 0 |
| Balconies, decks patios terraces or verandah | 3 | 47,439 | 3 | 47,439 | 0 | 0 | 0 | 0 |
| Demolition | 1 | 25,000 | 1 | 25,000 | 0 | 0 | 0 | 0 |
| Dual Occupancy | 4 | 1,940,389 | 4 | 1,940,389 | 0 | 0 | 8 | 0 |
| Dwelling House | 19 | 9,286,518 | 19 | 9,286,518 | 0 | 0 | 19 | 0 |
| Emergency services facility and bush fir | 1 | 165,000 | 1 | 165,000 | 0 | 0 | 0 | 0 |
| Industrial Development | 3 | 3,340,600 | 3 | 3,340,600 | 0 | 0 | 0 | 0 |
| Multi-dwelling housing | 1 | 550,000 | 1 | 550,000 | 0 | 0 | 4 | 0 |
| Other | 1 | 35,000 | 1 | 35,000 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 10 | 462,873 | 10 | 462,873 | 0 | 0 | 0 | 0 |
| Retail Premises | 1 | 242,000 | 1 | 242,000 | 0 | 0 | 0 | 0 |
| Secondary Dwelling | 2 | 582,000 | 2 | 582,000 | 0 | 0 | 2 | 0 |
| Shed | 8 | 894,370 | 8 | 894,370 | 0 | 0 | 0 | 0 |
| Stratum / community title subdivision | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 6 |
| Subdivision of land | 6 | 85,000 | 6 | 85,000 | 0 | 0 | 0 | 15 |
| Take-away food and drink premises | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| **Total Value** | | **19,655,453** | | | | | | |

Total Number of Applications for this period: 61

31/1/2024

DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/7/2023 - 31/1/2024

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Alterations and additions to commercial | 7 | 5,817,878 | 0 | 0 | 7 | 5,817,878 | 0 | 0 |
| Alterations and additions to industrial | 1 | 145,000 | 0 | 0 | 1 | 145,000 | 0 | 0 |
| Alterations and additions to residential | 15 | 1,924,729 | 0 | 0 | 15 | 1,924,729 | 0 | 0 |
| Ancillary Structures | 5 | 334,680 | 5 | 334,680 | 0 | 0 | 0 | 0 |
| Balconies, decks patios terraces or verandah | 19 | 498,691 | 19 | 498,691 | 0 | 0 | 0 | 0 |
| Business Premises | 5 | 1,825,694 | 5 | 1,825,694 | | 0 | 0 | 0 |
| Change of Use | 5 | 52,000 | 5 | 52,000 | | 0 | 0 | 0 |
| Civic Infrastructure | 1 | 35,200 | 1 | 35,200 | | 0 | 0 | 0 |
| Demolition | 5 | 0 | 5 | 0 | | 0 | 0 | 0 |
| Dual Occupancy | 20 | 13,024,717 | 20 | 13,024,717 | | 0 | 40 | 10 |
| Dwelling House | 118 | 62,473,859 | 118 | 62,473,859 | 11 | 0 | 107 | 0 |
| Earthworks / change in levels | 1 | 440,000 | 1 | 440,000 | | 0 | 0 | 0 |
| Educational establishment | 3 | 9,411,272 | 3 | 9,411,272 | | 0 | 0 | 0 |
| Food and drink premises | 2 | 4,409,928 | 2 | 4,409,928 | | 0 | 0 | 0 |
| Garages carports and car parking spaces | 17 | 356,786 | 17 | 356,786 | | 0 | 0 | 0 |
| Group homes | 1 | 1,760,000 | 1 | 1,760,000 | 0 | 0 | 3 | 0 |
| Health services facilities | 2 | 878,000 | 2 | 878,000 | 0 | 0 | 0 | 0 |
| Industrial Development | 11 | 14,892,784 | 11 | 14,892,784 | 0 | 0 | 0 | 0 |
| Mixed use development | 1 | 65,265,000 | 1 | 65,265,000 | 0 | 0 | 41 | 0 |
| Multi-dwelling housing | 3 | 10,075,000 | 3 | 10,075,000 | 0 | 0 | 52 | 0 |
| Office Premises | 3 | 1,088,118 | 3 | 1,088,118 | 0 | 0 | 0 | 0 |
| Other | 2 | 1,685,000 | 2 | 1,685,000 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 68 | 3,230,190 | 68 | 3,230,190 | 0 | 0 | 0 | 0 |
| Recreational uses | 1 | 20,000 | 1 | 20,000 | 0 | 0 | 0 | 0 |
| Restaurant or cafe | 2 | 160,000 | 2 | 160,000 | 0 | 0 | 0 | 0 |
| Retail Premises | 10 | 2,537,981 | 10 | 2,537,981 | 0 | 0 | 0 | 0 |
| Retaining walls, protection of trees | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Secondary Dwelling | 21 | 3,654,711 | 21 | 3,654,711 | 0 | 0 | 21 | 0 |
| Seniors housing | 1 | 1,584,066 | 1 | 1,584,066 | 0 | 0 | 6 | 0 |
| Shed | 68 | 1,883,858 | 68 | 1,883,858 | 0 | 0 | 0 | 0 |
| Signage | 7 | 658,534 | 7 | 658,534 | 0 | 0 | 0 | 0 |

31/1/2024

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Stratum / community title subdivision | 3 | 1,355,463 | 3 | 1,355,463 | 0 | 0 | 0 | 13 |
| Subdivision - Strata | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 6 |
| Subdivision - Torrens | 14 | 70,000 | 14 | 70,000 | 0 | 0 | 0 | 26 |
| Subdivision of land | 23 | 4,103,650 | 23 | 4,103,650 | 0 | 0 | 0 | 146 |
| Take-away food and drink premises | 1 | 9,999 | 1 | 9,999 | 0 | 0 | 0 | 0 |
| Telecommunications and communication facility | 5 | 1,193,000 | 5 | 1,193,000 | 0 | 0 | 0 | 0 |
| **Total Value** | | **216,855,788** | | | | | | |

Total Number of Applications for this period: 403

31/1/2024

DUBBO REGIONAL COUNCIL

## Approved Development and Complying Development Applications by Dubbo Regional Council and Private Certifiers - Period 1/7/2022 - 31/1/2023

| Development Type | Number Of Applications | Estimate $ | Developments | Estimate $ | Additions And Alterations | Estimate $ | New Dwellings | New Lots |
|---|---|---|---|---|---|---|---|---|
| Alterations and additions to commercial | 12 | 16,223,424 | 0 | 0 | 12 | 16,223,424 | 0 | 2 |
| Alterations and additions to industrial | 2 | 700,000 | 0 | 0 | 2 | 700,000 | 0 | 0 |
| Alterations and additions to residential | 38 | 6,920,927 | 0 | 0 | 38 | 6,920,927 | 1 | 0 |
| Balconies, decks patios terraces or verandah | 27 | 719,157 | 27 | 719,157 | 0 | 0 | 0 | 0 |
| Business Premises | 1 | 500,000 | 1 | 500,000 | 0 | 0 | 0 | 0 |
| Centre based childcare | 3 | 6,727,991 | 3 | 6,727,991 | 0 | 0 | 0 | 0 |
| Change of Use | 3 | 5,001 | 3 | 5,001 | 0 | 0 | 0 | 0 |
| Demolition | 10 | 1,043,702 | 10 | 1,043,702 | 0 | 0 | 0 | 0 |
| Dual Occupancy | 19 | 10,164,747 | 19 | 10,164,747 | 0 | 0 | 35 | 0 |
| Dwelling House | 162 | 72,090,501 | 162 | 72,090,501 | 1 | 0 | 161 | 0 |
| Earthworks / change in levels | 8 | 274,560 | 8 | 274,560 | 0 | 0 | 0 | 0 |
| Educational establishment | 6 | 10,849,903 | 6 | 10,849,903 | 0 | 0 | 0 | 0 |
| Emergency services facility and bush fir | 1 | 165,000 | 1 | 165,000 | | 0 | 0 | 0 |
| Farm buildings | 1 | 140,000 | 1 | 140,000 | 0 | 0 | 0 | 0 |
| Food and drink premises | 2 | 40,500 | 2 | 40,500 | 0 | 0 | 0 | 0 |
| Garages carports and car parking spaces | 19 | 482,766 | 19 | 482,766 | 0 | 0 | 0 | 0 |
| Health services facilities | 2 | 812,203 | 2 | 812,203 | 0 | 0 | 0 | 2 |
| Industrial Development | 9 | 9,047,300 | 9 | 9,047,300 | 0 | 0 | 0 | 0 |
| Mixed use development | 1 | 390,000 | 1 | 390,000 | 0 | 0 | 0 | 0 |
| Multi-dwelling housing | 3 | 20,627,000 | 3 | 20,627,000 | 0 | 0 | 80 | 5 |
| Office Premises | 1 | 7,150,000 | 1 | 7,150,000 | 0 | 0 | 0 | 0 |
| Other | 5 | 11,019,024 | 5 | 11,019,024 | 0 | 0 | 0 | 0 |
| Pools / decks / fencing | 71 | 3,174,322 | 71 | 3,174,322 | 0 | 0 | 0 | 0 |
| Recreational uses | 1 | 27,632,657 | 1 | 27,632,657 | 0 | 0 | 0 | 0 |
| Retail Premises | 6 | 2,608,311 | 6 | 2,608,311 | 0 | 0 | 0 | 0 |
| Retaining walls, protection of trees | 3 | 12,320 | 3 | 12,320 | 0 | 0 | 0 | 0 |
| Secondary Dwelling | 11 | 2,030,961 | 11 | 2,030,961 | 0 | 0 | 11 | 0 |
| Shed | 69 | 3,066,361 | 69 | 3,066,361 | 0 | 0 | 0 | 0 |
| Shop top housing | 1 | 100,000 | 1 | 100,000 | 0 | 0 | 1 | 0 |
| Signage | 5 | 656,250 | 5 | 656,250 | 0 | 0 | 0 | 0 |

31/1/2024

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Stratum / community title subdivision | 3 | 0 | 3 | 0 | 0 | 0 | 0 | 94 |
| Subdivision of land | 30 | 5,725,000 | 30 | 5,725,000 | 0 | 0 | 0 | 203 |
| Take-away food and drink premises | 3 | 3,607,645 | 3 | 3,607,645 | 0 | 0 | 0 | 0 |
| Telecommunications and communication facility | 3 | 3,023,554 | 3 | 3,023,554 | 0 | 0 | 0 | 0 |
| **Total Value** | | **227,731,087** | | | | | | |

Total Number of Applications for this period: 486

31/1/2024

# REPORT: Status of Notices of Motion - Quarterly Update

**DIVISION:** Organisational Performance
**REPORT DATE:** 5 February 2024
**TRIM REFERENCE:** ID23/2682

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | • Increase transparency • Provide update | |
| **Issue** | • This report provides a quarterly update on the Notices of Motion resolved in this term of Council and provides the current status for each one. | |
| **Reasoning** | • This report will provide Councillors with a regular update on the actions being undertaken to finalise Council resolutions and notation of the action/s required under a Notice of Motion.<br>• A separate register of completed Notice of Motions is included in a report attached as **Appendix 2**. | |
| **Financial Implications** | Budget Area | There are no financial implications arising from this report. |
| | Funding Source | N/A |
| | Proposed Cost | N/A |
| | Ongoing Costs | There are no costs to provide this report as an administration function, except for staff time. |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |
| | Impact on Policy | N/A |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance

Delivery Program Strategy: 4.1.1 Council encourages and facilitates two-way communication with and between stakeholders and the community

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable

| | |
|---|---|
| | leadership and governance |
| Delivery Program Strategy: | 4.1.4 Statutory requirements are met and services are provided in a cost-effective and timely manner |
| Theme: | 4 Leadership |
| CSP Objective: | 4.2 The resources of Council are sustainably managed |
| Delivery Program Strategy: | 4.2.5 Service reviews are conducted to improve Council's performance |

**RECOMMENDATION**

**That the report prepared by the Manager Corporate Governance be noted.**

*Jane Bassingthwaighte*
Director Organisational Performance

*AR*
Manager Corporate Governance

**BACKGROUND**

**Previous Resolutions of Council**

| | |
|---|---|
| *24 November 2022*<br><br>CCL22/301 | 1. *That the information contained within the report of the Manager Corporate Governance dated 16 November 2022, be noted.*<br>2. *That a report on the status of Notices of Motion be provided on a quarterly basis.*<br>3. *That a register of completed Notices of Motion for this term of Council be included as a separate appendix in every quarterly report.* |

This report will be provided on a quarterly basis, and it will list the status of each of the Notices of Motion. A separate register of completed Notice of Motions is included in a report attached as **Appendix 2**.

It is hoped that this report will increase transparency and monitor the business arising from Notices of Motions, providing the elected body and members of the community with an update on progress of matters raised.

**REPORT**

Council's Code of Meeting Practice provides all Councillors with the opportunity to place Notices of Motion (Motions) on the agenda at monthly Ordinary Meetings of Council. These Motions are then put to the group of Councillors for debate; motions that are carried (i.e. when Councillors vote For the Motion) will be reported on quarterly.

The updated Motions for this term of Council are attached as **Appendix 1.**
The Register of Completed Notices of Motion are attached as **Appendix 2.**

**Consultation**

- Senior staff have been consulted as to the progress of each Motion.
- This report provides the elected body with a formal update to their Motions.

**Resourcing Implications**

- Many staff are required to carry out the tasks arising from successful Motions.
- Under the Code of Meeting Practice, the elected body must address financial implications and funding sources in their respective Motions.

**APPENDICES:**

**1**⇩ Updated Report on Notices of Motions - October to December 2023

**2**⇩ Notices of Motion - Completion Register

## Quarterly Update - For Notices of Motion - October – December 2023

**Completed**

**In Progress**

**Outstanding**

| | | | |
|---|---|---|---|
| **CCL23/11 - Donations of Park Benches**<br>Manager of Recreation and Open Spaces | Ordinary Council Meeting 09/02/2023 | Councillor Gough | ID23/51 - MROS |

1. **That the CEO provide a report to Council investigating the development of a Council Policy that provides the public the opportunity to plant trees, donate park benches and other approved structures or furniture, and have them dedicated to family or members of our community who have made a significant contribution.**
2. **That an assessment criteria for the donation be made of a seat, structure, furniture or planting of a tree be established and approved to ensure that the values and standards of our community are upheld.**
3. **That the associated costs are in the purchase, installation and ultimate replacement of the memorial are not borne by Dubbo Regional Council.**
4. **That identifies that the cost in maintaining and or/replacement of the plaque remains with the family or group establishing the memorial.**

**Completed:**

A report was presented to the November Standing Committees with results from the Public Exhibition for 'Plaques and Donation of Park Furniture and Trees Policy.'

Completed. The new policy has been uploaded to the website.

| | | | |
|---|---|---|---|
| **CCL22/9 – Development of a Multicultural Park at Elizabeth Park**<br>Director Community Culture and Places | Ordinary Council Meeting 27/01/2022 | Councillor Chowdhury | ID22/71 |
| **1. That the CEO provide a report to Council identifying the feasibility of incorporating a multicultural park element into the Dubbo Elizabeth Park, or as an alternative site, to recognise and celebrate the multicultural diversity of the Dubbo region.**<br>**2. That as part of the report the Elizabeth Park Master Plan 2011 be considered for review and updating to reflect the works completed and what is proposed.**<br>**3. That the mother language monument promotes the preservation and protection of all languages.** | | | |
| **In Progress:**<br><br>The review of the Elizabeth Park Master Plan is progressing with a space for the multicultural garden identified at the northern end of Minokamo Way. A workshop with the Multicultural Advisory Committee was held with Moir Landscape Architects to progress the design of the multicultural garden. Two concept designs have been prepared, with these to be taken to the next Multicultural Advisory Committee for further comment.<br><br>The masterplan was set the be revised at the last Multicultural Committee meeting but it has been changed to the next meeting. Craig Arms currently has the plan for this. | | | |

| | | | |
|---|---|---|---|
| **CCL23/100 Repatriation of Axe Grinding Groove Rock from Wiradjuri Park to Terramungamine**<br>Chief Executive Officer<br>Director Community Culture and Places | Ordinary Council Meeting 27/04/2023 | Councillor Burns | ID23/808 |
| **1. That the CEO provide formal communications to Transport for NSW regarding the large rock to be repatriated to Terramungamine Reserve.**<br>**2. That the CEO facilitate relevant stakeholder meetings to progress this initiative including the cost of repatriation be covered by Transport for NSW as part of the new Dubbo bridge project.** | | | |
| **In Progress:**<br><br>Discussions have commenced on this matter with Transport for NSW.<br><br>This is currently with Craig Arms. | | | |

| | | | |
|---|---|---|---|
| **CCL23/125 – Proposal for a Dubbo Crime Summit**<br>Director Community Culture and Places<br>Manager Community Services<br>Director Organisational Performance<br>CFI, | Ordinary Council Meeting 25/05/2023 | Councillor Black | ID23/1159 |
| **That Council, through its Social Justice and Youth Committees, work with government agencies, non-government organisations and other stakeholders, to develop a Community Safety Strategy and associated Action Plan.** | | | |
| **In Progress:**<br><br>The Director Community Culture and Places and Manager Community Services have facilitated a Councillor workshop, two joint community committee meetings (Youth Council/Social Justice Advisory Committee), a third-party meeting and are currently investigating an additional third-party meeting. | | | |

The next steps were to attend the Gunnedah Crime Prevention and Community Safety Conference which was attended by the Director of Community Culture and Places in January 2024,and provide a report to Council in early 2024.

| | | | |
|---|---|---|---|
| **CCL23/280 – Tree Planting**<br>Director Community Culture and Places<br>Manager Open Space and Recreation | Ordinary Council Meeting 26/10/2023 | Councillor Chowdhury | ID23/2369 |
| **That the CEO provide a report on potential community tree planting activities from existing funding.** | | | |
| **Progress:**<br>A report will be presented to February meeting. | | | |

| | | | |
|---|---|---|---|
| **CCL23/281 – Concept Dubbo Indoor Aquatic Centre**<br>Director Community Culture and Places<br>Manager Open Space and Recreation | Ordinary Council Meeting 26/10/2023 | Councillor Chowdhury | ID23/2370 |
| **That the CEO provide a report back to council that:**<br>**a. includes previous architectural concept designs for indoor aquatic facilities, and**<br>**b. costs and associated quantity surveying for construction, operational costs and provide funding alternatives.** | | | |
| **In Progress:**<br><br>Another Council has been contacted who are also building a facility. A report, including costs will be presented at the March meeting. | | | |

| | | | |
|---|---|---|---|
| **CCL23/282 – Renewable Energy Awareness and Career Training (REACT) Centre**<br>Director Development and Environment<br>Manger Growth Planning | Ordinary Council Meeting 26/10/2023 | Councillor Ivey | ID23/2510 |
| **That the Chief Executive Officer produce a high level conceptual business case for a Renewable Energy Awareness and Career Training (REACT) Centre by December 2023. The proposal will have, at a minimum, the following focus areas:**<br>• **To be based in Wellington district.**<br>• **Focused on building skills in the renewable sector as a whole.**<br>• **Focused on building capacity in the local community to participate in the REZ delivery and maintenance.**<br>• **Providing a tourism and public education experience that has state-wide significance and quality as the long lasting legacy for the region.**<br>• **Opportunities for external funding.** | | | |
| **Complete**<br><br>Preliminary Business Case provided to Councillors via email in December 2023. Subsequently distributed to Energy Co, Dept of Regional NSW and private sector project stakeholders such as Squadron, GE and Lightsource BP. | | | |

| CCL23/283 – Calling for Action to Reduce Rates of Crime in the Dubbo Local Government Area<br>Chief Executive Officer | Ordinary Council Meeting 26/10/2023 | Councillor Black | ID23/2514 |
|---|---|---|---|
| **1 That Dubbo Regional Council acknowledges that the Dubbo Regional Council LGA has levels of crime in numerous categories that are well above the NSW State average as recorded by the NSW Bureau of Crime Statistics and Research (BOCSAR), and that this is a completely unsatisfactory situation which requires immediate government action.**<br>**2 That the Mayor write to relevant Federal and State Government Ministers on the following matters:**<br>**a. the need to address the underlying causes of these high crime rates.**<br>**b. requesting funding for Justice Reinvestment pilot projects, and other initiatives, to be implemented in the Dubbo LGA with a focus on reducing the underlying factors which lead to engagement with the criminal justice system.**<br>**3 That the Mayor write to the NSW Minister for Police and Counter-terrorism on the following matters**<br>**a. to request an audit of police numbers across the Dubbo LGA, and for all vacant positions that service the Dubbo LGA to be filled immediately.**<br>**b. to immediately implement 24 hour policing in Wellington, which includes a 24-hour police presence (meaning on-duty police) and a 24 hour police station.**<br>**4 That the CEO provide a report back to Council updating on responses received.** | | | |
| **Progress:**<br><br>Correspondence to relevant ministers and department has been completed. The remainder will be addressed in a report to Council in March from the Director Culture Community and Places. | | | |

| | | | |
|---|---|---|---|
| **CCL23/336 – Notice of Motion to Alter – CCL23/287 – Tree Preservation Order – Outcome of Community Consultation**<br>Director Community Culture and Places<br>Manager Open Space and Recreation | Ordinary Council Meeting 14/12/2023 | Councillor Black | ID23/2872 |
| **1. That Council prepare a report to come back to Council outlining a proposed framework for tree management guidelines for trees on private land to an intervention level of 8 metres or higher and also 10 metres or higher (with DBH measurements) threshold, including:**<br>**- Administration design;**<br>**- Compliance; and**<br>**- Resourcing implications.**<br>**2. That Council develops an education program highlighting the importance of retaining trees, increasing canopy coverage and the benefits that they provide to our urban communities.** | | | |
| **In Progress:**<br><br>A report will be available at the March meeting. | | | |

# Notices of Motion Completion Register

| Name and Clause number | Councillor | Meeting / Clause Number |
|---|---|---|
| **Ordinary Council Meeting - 27/01/2022** | | |
| CCL22/7 - Regand Park Master Plan 2012 Status | Josh Black | 23/11/2023 – CCL22/301 |
| CCL22/8 – Alliances with other Councils | Lewis Burns | 23/11/2023 – CCL22/301 |
| CCL22/10 - Beautification of Neighbourhood Shopping Precincts | Vicki Etheridge | 23/11/2023 – CCL22/301 |
| CCL22/11 - Increased Policing for Wellington | Jess Gough | 23/11/2023 – CCL22/301 |
| CCL22/12 - Review of Committee Structure | Richard Ivey | 23/11/2023 – CCL22/301 |
| CCL22/13 - Water Smart Messaging | Damien Mahon | 23/11/2023 – CCL22/301 |
| CCL22/14 - Playground Strategy for Dubbo | Pam Wells | 23/11/2023 – CCL22/301 |
| CCL22/15 - Housing | Matthew Wright | 23/11/2023 – CCL22/301 |
| **Ordinary Council Meeting - 24/02/2022** | | |
| CCL22/31 - Management Options of Council's Aquatic Leisure Centres | Shibli Chowdhury | 23/11/2023 – CCL22/301 |
| CCL22/33 - Wellington CBD On-Street Parking Management Status | Richard Ivey | 23/11/2023 – CCL22/301 |
| CCL22/34 - Service Review Program for Council's Businesses and Operations | Damien Mahon | 23/11/2023 – CCL22/301 |
| CCL22/35 - Dubbo Regional Livestock Markets | Jessica Gough | 23/11/2023 – CCL22/301 |
| CCL22/36 - 2022 Federal Election Funding Opportunities for Candidates | Josh Black | 23/11/2023 – CCL22/301 |
| CCL22/37 - Dubbo Regional Council Roads | Josh Black | 23/11/2023 – CCL22/301 |
| **Ordinary Council Meeting - 28/04/2022** | | |
| CCL22/87 - Release of Residential Land | Shibli Chowdhury | 23/11/2023 – CCL22/301 |
| **Ordinary Council Meeting - 23/06/2022** | | |
| CCL22/147 - Exploring Options for the NSW Destination Charging Grant | Richard Ivey | 23/11/2023 – CCL22/301 |
| CCL22/148 - Update to Dubbo Transportation Strategy Implementation | Matthew Wright | 23/11/2023 – CCL22/301 |
| **Ordinary Council Meeting - 28/07/2022** | | |

# Notices of Motion Completion Register

| | | |
|---|---|---|
| CCL22/180 - Disability Access and Inclusion Advisory Committee | Pam Wells | 27/07/2023 - CCL23/181 |
| **Ordinary Council Meeting - 25/08/2022** | | |
| CCL22/207 - Skilled Employee Shortage | Shibli Chowdhury | 27/04/2023 – CCL23/96 |
| **Ordinary Council Meeting - 21/09/2022** | | |
| CCL22/236 - Update of Dubbo's City Wide Passive Open Space and Sporting Field Possible Locations | Josh Black | 27/07/2023 - CCL23/181 |
| CCL22/237 - River Repair Bus | Josh Black | 27/07/2023 - CCL23/181 |
| CCL22/239 - Lighting Audit of Cameron Park, Wellington | Jess Gough | 27/07/2023 - CCL23/181 |
| **Ordinary Council Meeting – 09/02/2023** | | |
| CCL23/11 - Donations of Park Benches | Jess Gough | 27/07/2023 – CCL23/181 |
| CCL23/12 - Motion for National Local Government Conference | Shibili Chowdhury | 27/04/2023 – CCL23/96 |
| **Ordinary Council Meeting – 23/03/2023** | | |
| CCL23/69 - Notice of Motion for National General Assembly | Shibili Chowdhury | 27/04/2023 – CCL23/96 |
| CCL23/70 - Dubbo Region Christmas Campaign | Shibili Chowdhury | 26/10/2023 – CCL23/274 |
| **Ordinary Council Meeting – 25/05/23** | | |
| CCL23/122 - Emergency Service Levy Increase | Councillor Ivey | 27/07/2023 - CCL23/181 |
| CCL23/123 - The Voice Referendum | Councillor Wells | 26/10/2023 – CCL23/274 |
| CCL23/124 - Rehab Centre Location and Possible Relocation | Councillor Black | 27/07/2023 – CCL23/181 |
| **Ordinary Council Meeting – 22/06/23** | | |
| CCL23/154 - Audit of Signs Across the Urban Areas of the LGA | Councillor Ivey | 26/10/2023 – CCL23/274 |
| CCL23/155 - Resilience Actions | Councillor Ivey | 26/10/2023 – CCL23/274 |
| CCL23/156 - Alcohol and Other Drugs Rehabilitation Centre | Councillor Wells | 26/10/2023 – CCL23/274 |
| **Ordinary Council Meeting – 27/07/2023** | | |
| CCL23/186 - Notice of Motion for Existing and Future Rest Area for Freight Traffic | Councillor Chowdhury | 26/10/2023 – CCL23/274 |
| **Ordinary Council Meeting – 24/08/2023** | | |
| CCL23/216 - Motion for the Local Government NSW Annual Conference 2023 | Councillor Gough | 26/10/2023 – CCL23/274 |

# Notices of Motion Completion Register

| | | |
|---|---|---|
| CCL23/219 - Notice of Motion of Rescission - CCL23/187 - Matters for Consideration Around Provision of Land to NSW Health for the Purposes of an Alcohol and Other Drug Rehabilitation Facility | Councillor Ivey | 26/10/2023 – CCL23/274 |
| | | |

# REPORT: Investment Under Section 625 of the Local Government Act - December 2023

**DIVISION:** Organisational Performance
**REPORT DATE:** 5 February 2024
**TRIM REFERENCE:** ID24/3

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Provide review or update | Fulfil legislative requirement/compliance |
| **Issue** | • Investment under Section 625 of the *Local Government Act 1993*. | |
| **Reasoning** | • Section 212 of the Local Government (General) Regulation 2021<br>• Section 625 of the Local Government Act 1993<br>• Council's Investment Policy and Strategy | |
| **Financial Implications** | Budget Area | Organisational Performance |
| | Funding Source | Interest Earned on Investment |
| **Policy Implications** | Policy Title | Investment Policy 2023 |
| | Impact on Policy | There are no policy implications arising from this report |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.2 The resources of Council are sustainably managed

Delivery Program Strategy: 4.2.1 The system of raising revenue is equitable and revenue from grants and other income sources is maximised

## RECOMMENDATION

**That the information contained within the Investment under Section 625 of the Local Government Act Report, dated 5 February 2024, be noted.**

*Jane Bassingthwaighte*
Director Organisational Performance

*BM*
Revenue Accountant

**BACKGROUND**

As required by Section 212 of the *Local Government (General) Regulation 2021*, this report contains the details of all monies that Council has invested under Section 625 of the *Local Government Act 1993* dated as at the last day of the reporting month.

In accordance with the *Investment Ministerial Order* dated 12 January 2011, Dubbo Regional Council (Council) may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

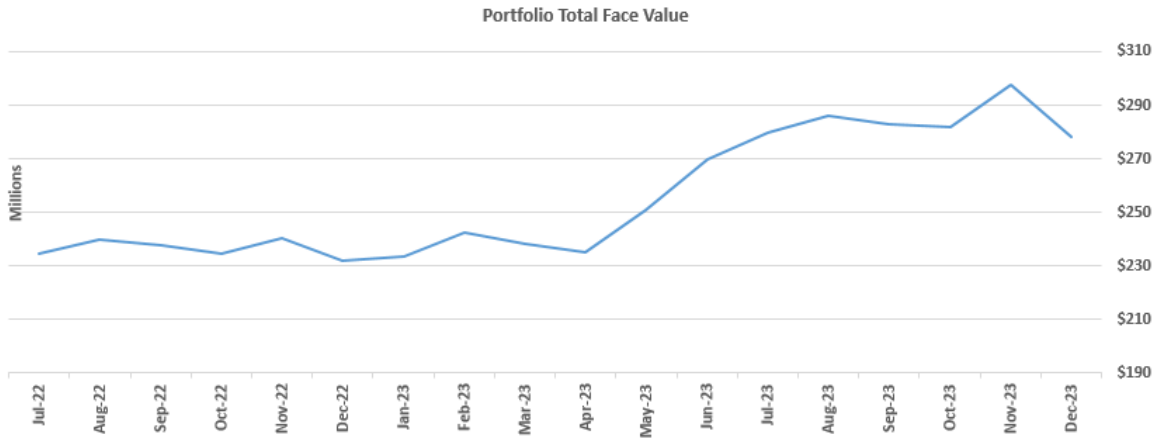
a. any public funds or securities issued by or guaranteed by the Commonwealth, any State of the Commonwealth or a Territory;
b. any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
c. interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations;
d. any bill of exchange which has a maturity date of not more the 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
e. A deposit with the New South Wales Treasury Corporation on investment in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

Investments, when placed, have been done so in accordance with the *Local Government Act, Local Government (General) Regulations 2021* and Council's Investment Policy and Strategy. Interest on investment has been accounted for on an accrual basis. This report details investments and annualised returns for the reporting month. Attachment 1 provides more detailed information on Council's investment portfolio for this period.

**REPORT**

**Portfolio Overview**

As at 31 December 2023, Council had a total investment Portfolio Face Value of $278,197,102.36. This is inclusive of Councils Cash at bank consisting of General Funds, Sewer Funds, Water Funds and restricted Grant Funding. Laminar Capital have provided a Market Value of $282,228,040.15 for Council's Total Investment Portfolio.




**Portfolio Fund Breakdown**

| Fund | Total Amount Invested | PFA Bank Account Balance | Total |
|---|---|---|---|
| General | $108,250,000.00 | $30,484,031.83 | $138,734,031.83 |
| Water | $57,000,000.00 | $3,013,627.76 | $60,013,627.76 |
| Sewer | $70,000,000.00 | $9,449,442.77 | $79,449,442.77 |
| **Total** | **$235,250,000.00** | **$42,947,102.36** | **$278,197,102.36** |

**Key Movements**

**Investment Activity during the month was as follows:**

- Investment Maturities – Funds Returned to Council:

| ADI | Instrument | Amount | Funded by |
|---|---|---|---|
| Commonwealth Bank | Term Deposit | $5,000,000.00 | General Fund |
| Westpac | Term Deposit | $3,000,000.00 | General Fund |

- New Investments Purchased – Funds Paid Out by Council:
  During the month of December, it was deemed that in line with cash flow predictions the maturity of funds be retained rather than reinvested to maintain Council's required liquidity.

**Notable Bank Account Activity during the month was as follows:**

- Notable Extraordinary Income – Funds Received by Council of an extraordinary nature:
  During the month of December there was no Notable Extraordinary Income received.

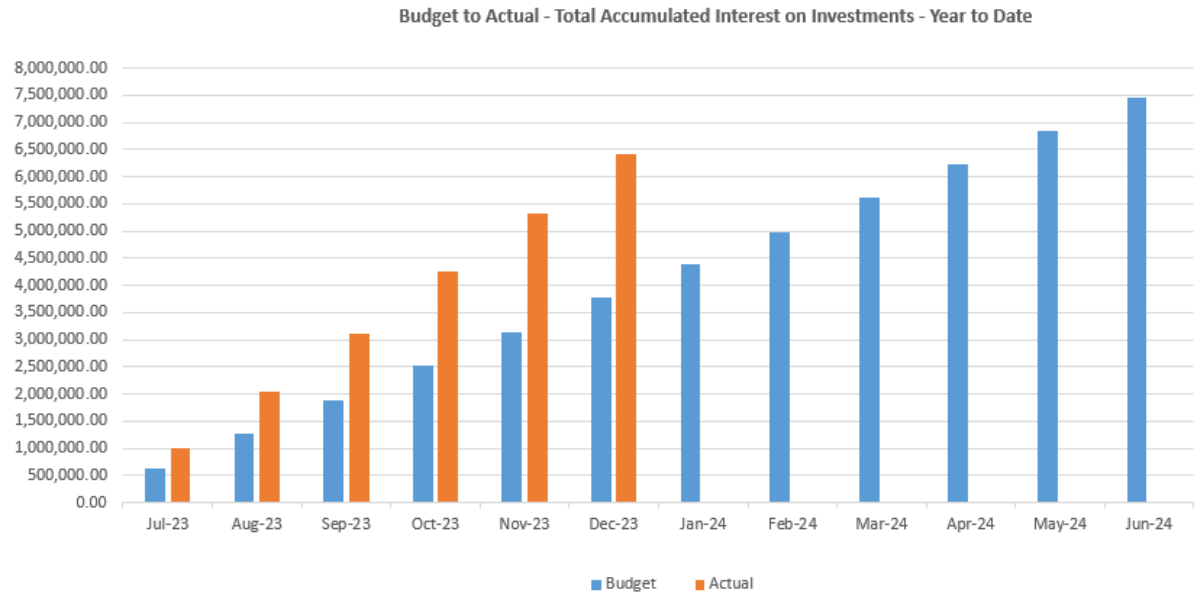
- Notable Expenditure – Funds Paid Out by Council

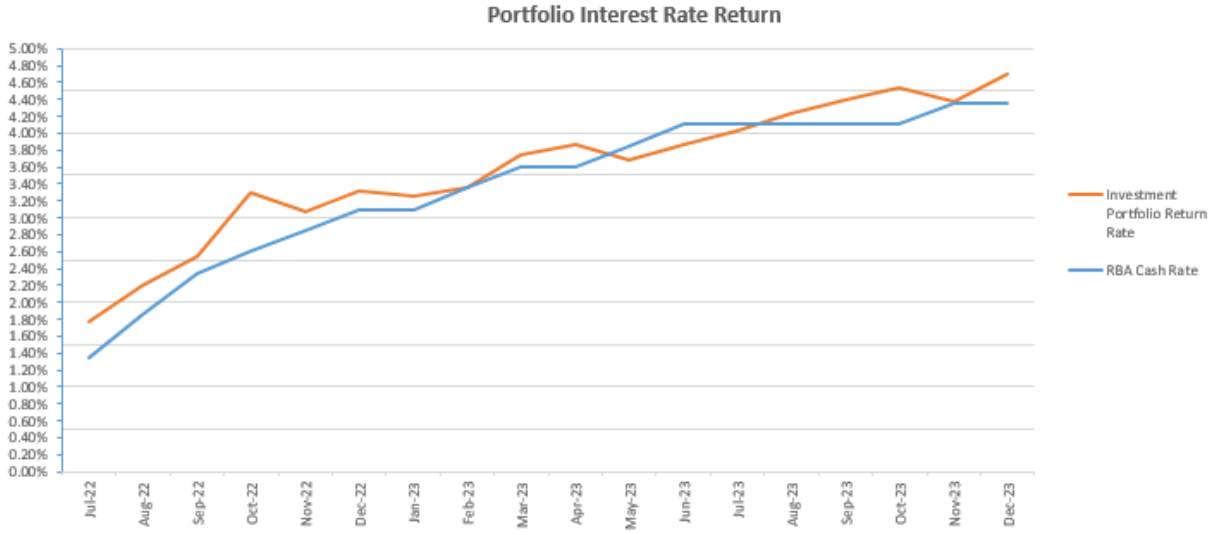
| Reason for Expense | Amount | Funded by |
|---|---|---|
| Payment of Grant Funds | $5,000,000.00 | General Fund |

| | | |
|---|---|---|
| Significant Project Expenditure | $7,500,000.00 | General Fund |

**Investment Interest Overview:**

Interest earned on investments has been included within Council's 2023/2024 Operational Plan, with total income generated from the Investment Portfolio forecast to be in excess of $7,463,425.00.




Council has investments totalling $43,000,000 Face Value which were invested with fixed interest rates below the current Official Cash Rate of 4.35%. Of these investments $12,000,000 will mature in the financial year ending 30 June 2024. These investments have interest rates ranging from 0.80% to 3.10%. Longer term investments beyond 30 June 2024 totalling $31,000,000 were invested with interest rates ranging from 0.90% to 4.25%. These

investments were placed with competitive interest rates at the time the investments were made.

**Summary**

**Cash Account**

Council outperformed the 11.00 am Official Cash Rate market benchmark for one month return of 4.35%, achieving a return of 4.75% for its At Call investments.

**Investment Portfolio**

Council outperformed the one-month Bloomberg AusBond Bank Bill Index of 0.37%, with an average return of 4.70% for its overall portfolio return.

**Consultation**

- Laminar Capital Pty Ltd provides advisory services to Council on any investment related decision.

**Resourcing Implications**

- The management of Council's investment portfolio is a primary activity of a staff member within Council's Financial Operations branch.

**APPENDICES:**

**1**⇩ Investments 2023 2024 - December 2023 - Investment Pack - Investment Report - Attachment

# Dubbo Regional Council

## Investment Report

1 December 2023 to 31 December 2023

**Dubbo Regional Council**
**Investment Report**
**1 December 2023 to 31 December 2023**

## Portfolio Valuation

| | Security | Security Rating | Face Value Current | Accrued Interest Price | **Market Value** | % Total Value | Running Yield | Weighted Running Yield |
|---|---|---|---|---|---|---|---|---|
| At Call Investment | | | | | | | | |
| | NAB At Call In | S&P ST A1+ | 42,947,102.36 | 0.000 | **42,947,102.36** | 15.22% | 0.50% | |
| | | | 42,947,102.36 | | **42,947,102.36** | 15.22% | | 0.50% |
| Covered Fixed Bond | | | | | | | | |
| | SunBank 3.25 24 Aug 2026 COVEREDFIX | Moodys Aaa | 5,000,000.00 | 1.139 | **4,888,350.00** | 1.73% | 2.95% | |
| | | | 5,000,000.00 | | **4,888,350.00** | 1.73% | | 2.95% |
| Fixed Rate Bond | | | | | | | | |
| | MACQ 1.7 12 Feb 2025 Fixed | S&P A+ | 8,000,000.00 | 0.651 | **7,787,200.00** | 2.76% | 1.65% | |
| | NTTC 0.8 15 Jun 2024 - Issued 8 Mar 2021 - Dubbo Regional Council Fixed | Moodys Aa3 | 3,000,000.00 | 0.436 | **3,013,080.00** | 1.07% | 0.80% | |
| | NTTC 0.9 15 Jun 2025 - Issued 04 Feb 2021 - Dubbo Regional Council Fixed | Moodys Aa3 | 5,000,000.00 | 0.491 | **5,024,550.00** | 1.78% | 0.90% | |
| | NTTC 0.9 15 Jun 2025 - Issued 10 Feb 2021 - Dubbo Regional Council Fixed | Moodys Aa3 | 5,000,000.00 | 0.491 | **5,024,550.00** | 1.78% | 0.90% | |
| | RABOBK 4.25 12 May 2026 Fixed | Moodys Aa2 | 5,000,000.00 | 0.572 | **4,975,350.00** | 1.76% | 3.71% | |
| | | | 26,000,000.00 | | **25,824,730.00** | 9.15% | | 1.72% |
| Floating Rate Note | | | | | | | | |
| | Auswide 0.9 17 Mar 2025 FRN | Moodys Baa2 | 5,000,000.00 | 0.187 | **5,009,150.00** | 1.77% | 5.26% | |
| | Auswide 1.3 10 Jun 2025 FRN | Moodys Baa2 | 5,000,000.00 | 0.310 | **5,031,800.00** | 1.78% | 5.66% | |
| | Auswide 1.5 07 Nov 2025 FRN | Moodys Baa2 | 3,500,000.00 | 0.868 | **3,546,690.00** | 1.26% | 5.87% | |
| | BOCSYD 0.57 28 Apr 2024 FRN | Moodys A1 | 3,000,000.00 | 0.834 | **3,021,270.00** | 1.07% | 4.91% | |
| | BOQ 0.63 06 May 2026 FRN | S&P BBB+ | 5,000,000.00 | 0.750 | **4,984,500.00** | 1.77% | 4.98% | |
| | MYS 0.65 16 Jun 2025 FRN | Moodys Baa2 | 8,000,000.00 | 0.179 | **7,971,760.00** | 2.82% | 5.01% | |
| | MYS 1.3 13 Oct 2025 FRN | Moodys Baa2 | 8,000,000.00 | 1.180 | **8,122,960.00** | 2.88% | 5.45% | |
| | UBS Aust 0.5 26 Feb 2026 FRN | Moodys Aa3 | 4,500,000.00 | 0.454 | **4,467,555.00** | 1.58% | 4.88% | |
| | | | 42,000,000.00 | | **42,155,685.00** | 14.94% | | 5.25% |
| Term Deposit | | | | | | | | |
| | AMP 4.9 18 Mar 2024 353DAY TD | S&P ST A2 | 3,000,000.00 | 3.692 | **3,110,753.43** | 1.10% | 4.90% | |
| | AUBANK 1.3 18 Jan 2024 730DAY TD | S&P ST A2 | 4,000,000.00 | 2.536 | **4,101,435.60** | 1.45% | 1.30% | |
| | BOQ 4.95 23 May 2024 365DAY TD | Moodys ST P-2 | 3,750,000.00 | 2.997 | **3,862,392.11** | 1.37% | 4.95% | |
| | BOQ 5.55 22 Jul 2024 396DAY TD | Moodys ST P-2 | 6,000,000.00 | 2.919 | **6,175,167.12** | 2.19% | 5.55% | |
| | BOQ 5.42 29 Nov 2024 365DAY TD | Moodys ST P-2 | 4,000,000.00 | 0.460 | **4,018,413.16** | 1.42% | 5.42% | |

**Dubbo Regional Council**
**Investment Report**
**1 December 2023 to 31 December 2023**

| Security | Security Rating | Face Value Current | Accrued Interest Price | **Market Value** | % Total Value | Running Yield | Weighted Running Yield |
|---|---|---|---|---|---|---|---|
| BOQ 5.2 02 Dec 2024 549DAY TD | Moodys ST P-2 | 2,000,000.00 | 3.020 | **2,060,405.48** | 0.73% | 5.20% | |
| BOQ 5.2 02 Dec 2024 549DAY TD | Moodys ST P-2 | 3,000,000.00 | 3.020 | **3,090,608.22** | 1.10% | 5.20% | |
| BOQ 5.42 30 Jan 2025 427DAY TD | Moodys A3 | 8,000,000.00 | 0.460 | **8,036,826.32** | 2.85% | 5.42% | |
| BOQ 4.95 10 Apr 2025 762DAY TD | Moodys A3 | 5,000,000.00 | 4.014 | **5,200,712.35** | 1.84% | 4.95% | |
| BOQ 4.76 21 Sep 2026 1461DAY TD | Moodys A3 | 5,000,000.00 | 1.317 | **5,065,857.55** | 1.79% | 4.76% | |
| BOQ 4.91 23 Sep 2027 1826DAY TD | Moodys A3 | 4,000,000.00 | 1.305 | **4,052,193.96** | 1.44% | 4.91% | |
| BOQ 5.15 03 Mar 2028 1827DAY TD | Moodys A3 | 3,000,000.00 | 4.275 | **3,128,256.15** | 1.11% | 5.15% | |
| BOQ 5.15 03 Mar 2028 1827DAY TD | Moodys A3 | 2,000,000.00 | 4.275 | **2,085,504.10** | 0.74% | 5.15% | |
| BOQ 5.15 03 Mar 2028 1827DAY TD | Moodys A3 | 2,000,000.00 | 4.275 | **2,085,504.10** | 0.74% | 5.15% | |
| CBA 4.6 05 Feb 2024 367DAY TD | S&P ST A1+ | 5,000,000.00 | 1.865 | **5,093,260.25** | 1.80% | 4.60% | |
| CBA 4.6 05 Feb 2024 367DAY TD | S&P ST A1+ | 1,500,000.00 | 1.865 | **1,527,978.08** | 0.54% | 4.60% | |
| CBA 4.6 05 Feb 2024 367DAY TD | S&P ST A1+ | 1,500,000.00 | 1.865 | **1,527,978.08** | 0.54% | 4.60% | |
| CBA 4.9 12 Feb 2024 357DAY TD | S&P ST A1+ | 5,000,000.00 | 4.215 | **5,210,767.10** | 1.85% | 4.90% | |
| CBA 4.97 23 Feb 2024 365DAY TD | S&P ST A1+ | 5,000,000.00 | 4.235 | **5,211,735.60** | 1.85% | 4.97% | |
| CBA 5.56 14 Jun 2024 366DAY TD | S&P ST A1+ | 4,000,000.00 | 3.047 | **4,121,863.00** | 1.46% | 5.56% | |
| CBA 5.75 05 Jul 2024 366DAY TD | S&P ST A1+ | 5,000,000.00 | 2.820 | **5,140,993.15** | 1.82% | 5.75% | |
| CBA 5.75 05 Jul 2024 366DAY TD | S&P ST A1+ | 2,000,000.00 | 2.820 | **2,056,397.26** | 0.73% | 5.75% | |
| CBA 5.54 02 Aug 2024 364DAY TD | S&P ST A1+ | 11,500,000.00 | 2.262 | **11,760,076.41** | 4.17% | 5.54% | |
| CBA 5.55 07 Aug 2024 365DAY TD | S&P ST A1+ | 1,500,000.00 | 2.205 | **1,533,071.93** | 0.54% | 5.55% | |
| CBA 5.46 23 Aug 2024 364DAY TD | S&P ST A1+ | 2,500,000.00 | 1.915 | **2,547,868.50** | 0.90% | 5.46% | |
| CBA 5.37 21 Oct 2024 332DAY TD | S&P ST A1+ | 4,000,000.00 | 0.544 | **4,021,774.24** | 1.43% | 5.37% | |
| CBA 5.39 22 Nov 2024 364DAY TD | S&P ST A1+ | 4,000,000.00 | 0.546 | **4,021,855.36** | 1.43% | 5.39% | |
| CBA 4.78 20 Dec 2024 731DAY TD | S&P ST A1+ | 5,000,000.00 | 0.144 | **5,007,202.75** | 1.77% | 4.78% | |
| PCCU 5.7 13 Jun 2024 336DAY TD | S&P ST A2 | 5,000,000.00 | 2.670 | **5,133,520.55** | 1.82% | 5.70% | |
| PCCU 5.8 12 Jul 2024 365DAY TD | S&P ST A2 | 5,000,000.00 | 2.717 | **5,135,863.00** | 1.82% | 5.80% | |
| JUDO 4.75 18 Mar 2024 353DAY TD | S&P ST A3 | 7,000,000.00 | 3.579 | **7,250,513.69** | 2.57% | 4.75% | |
| JUDO 4.75 18 Mar 2024 353DAY TD | S&P ST A3 | 2,000,000.00 | 3.579 | **2,071,575.34** | 0.73% | 4.75% | |
| JUDO 5.04 17 May 2024 364DAY TD | S&P ST A3 | 4,000,000.00 | 3.121 | **4,124,826.32** | 1.46% | 5.04% | |
| JUDO 1.7 16 Sep 2026 1826DAY TD | S&P BBB- | 3,000,000.00 | 0.484 | **3,014,531.52** | 1.07% | 1.70% | |
| MACQCU 4.9 18 Feb 2024 365DAY TD | Unrated ST UR | 2,000,000.00 | 4.242 | **2,084,843.84** | 0.74% | 4.90% | |

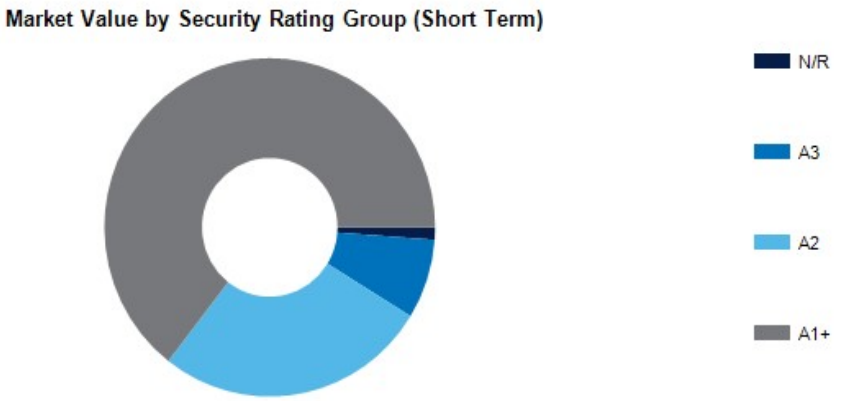
**Dubbo Regional Council**
**Investment Report**
**1 December 2023 to 31 December 2023**

| Security | Security Rating | Face Value Current | Accrued Interest Price | **Market Value** | % Total Value | Running Yield | Weighted Running Yield |
|---|---|---|---|---|---|---|---|
| ME Bank 4.6 21 Jun 2024 731DAY TD | Moodys ST P-2 | 5,000,000.00 | 7.032 | **5,351,616.45** | 1.90% | 4.60% | |
| MYS 5.05 08 Jan 2024 241DAY TD | Moodys ST P-2 | 5,000,000.00 | 3.224 | **5,161,184.95** | 1.83% | 5.05% | |
| NAB 3.1 22 Jan 2024 1825DAY TD | S&P ST A1+ | 5,000,000.00 | 2.905 | **5,145,232.90** | 1.82% | 3.10% | |
| NAB 5.07 08 Apr 2024 182DAY TD | S&P ST A1+ | 3,000,000.00 | 1.153 | **3,034,587.12** | 1.08% | 5.07% | |
| NAB 5.17 03 Sep 2024 330DAY TD | S&P ST A1+ | 4,000,000.00 | 1.176 | **4,047,025.76** | 1.43% | 5.17% | |
| | | 162,250,000.00 | | **166,412,172.79** | 58.96% | | 4.95% |
| Total Portfolio | | 278,197,102.36 | | **282,228,040.15** | 100.00% | | 3.96% |

## Portfolio Valuation By Categories

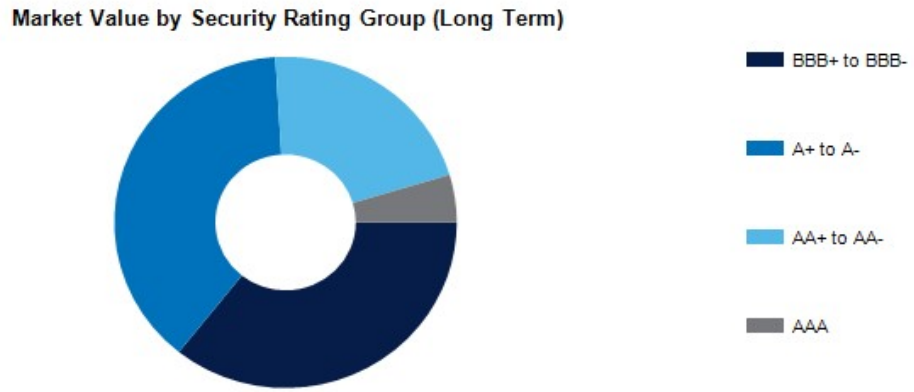
Short Term

| Issuer/Security Rating Group | Market Value | % Total Value |
|---|---|---|
| N/R | **2,084,843.84** | 0.74% |
| A3 | **13,446,915.35** | 4.76% |
| A2 | **47,201,360.07** | 16.72% |
| A1+ | **113,956,769.84** | 40.38% |
| Portfolio Total | **176,689,889.10** | 62.61% |




Long Term

| Issuer/Security Rating Group | Market Value | % Total Value |
|---|---|---|
| BBB+ to BBB- | **37,681,391.52** | 13.35% |
| A+ to A- | **40,463,324.53** | 14.34% |
| AA+ to AA- | **22,505,085.00** | 7.97% |
| AAA | **4,888,350.00** | 1.73% |
| Portfolio Total | **105,538,151.05** | 37.39% |



**Dubbo Regional Council**
**Investment Report**
**1 December 2023 to 31 December 2023**

## Market Values

| Issuer | Market Value | % Total Value |
|---|---|---|
| AMP Bank Ltd | 3,110,753.43 | 1.10% |
| Australian Unity Bank (BPSS20) | 4,101,435.60 | 1.45% |
| Auswide Bank Limited | 13,587,640.00 | 4.81% |
| Bank of China Limited, Sydney Branch | 3,021,270.00 | 1.07% |
| Bank of Queensland Ltd | 53,846,340.62 | 19.08% |
| Commonwealth Bank of Australia Ltd | 58,782,821.70 | 20.83% |
| People's Choice Credit Union | 10,269,383.55 | 3.64% |
| Judo Bank | 16,461,446.87 | 5.83% |
| Macquarie Bank Ltd | 7,787,200.00 | 2.76% |
| Macquarie Credit Union Limited | 2,084,843.84 | 0.74% |
| Ltd | 5,351,616.45 | 1.90% |
| MyState Bank Ltd | 21,255,904.95 | 7.53% |
| National Australia Bank Ltd | 55,173,948.14 | 19.55% |
| Northern Territory Treasury Corporation | 13,062,180.00 | 4.63% |
| Rabobank Nederland Australia Branch | 4,975,350.00 | 1.76% |
| Suncorp-Metway Ltd | 4,888,350.00 | 1.73% |
| UBS Australia Ltd | 4,467,555.00 | 1.58% |
| Portfolio Total | 282,228,040.15 | 100.00% |

**Market Value by Issuer**

- AMP Bank Ltd
- Australian Unity Bank (BPSS20)
- Auswide Bank Limited
- Bank of China Limited, Sydney Branch
- Bank of Queensland Ltd
- Commonwealth Bank of Australia Ltd
- Heritage and People's Choice Limited t/as People's Choice Credit Union
- Judo Bank
- Macquarie Bank Ltd
- Macquarie Credit Union Limited
- ME Bank - a division of Bank of Queensland Ltd
- MyState Bank Ltd
- National Australia Bank Ltd
- Northern Territory Treasury Corporation
- Rabobank Nederland Australia Branch
- Suncorp-Metway Ltd
- UBS Australia Ltd

**Dubbo Regional Council**
**Investment Report**
**1 December 2023 to 31 December 2023**

## Market Values

| Security Type | Market Value | % Total Value |
|---|---|---|
| At Call Investment | **42,947,102.36** | 15.22% |
| Covered Fixed Bond | **4,888,350.00** | 1.73% |
| Fixed Rate Bond | **25,824,730.00** | 9.15% |
| Floating Rate Note | **42,155,685.00** | 14.94% |
| Term Deposit | **166,412,172.79** | 58.96% |
| Portfolio Total | **282,228,040.15** | 100.00% |

**Market Value by Security Type**

At Call Investment
Covered Fixed Bond
Fixed Rate Bond
Floating Rate Note
Term Deposit

| Term Remaining | Market Value | % Total Value |
|---|---|---|
| 0 to < 1 Year | **182,724,239.10** | 64.74% |
| 1 to < 3 Years | **88,152,342.74** | 31.23% |
| 3 to < 5 Years | **11,351,458.31** | 4.02% |
| Portfolio Total | **282,228,040.15** | 100.00% |

**Market Value by Term Remaining**

0 to < 1 Year
1 to < 3 Years
3 to < 5 Years

**Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.**

**Dubbo Regional Council**
**Investment Report**
**1 December 2023 to 31 December 2023**

## Performance Statistics

| Trading Book | | 1 Month | 3 Month | 12 Month | Since Inception |
|---|---|---|---|---|---|
| Dubbo Regional Council | | | | | |
| | Portfolio Return (1) | 0.40% | 1.20% | 4.38% | 2.18% |
| | Performance Index (2) | 0.37% | 1.06% | 3.89% | 1.62% |
| | Excess Performance (3) | 0.03% | 0.14% | 0.49% | 0.56% |

Notes

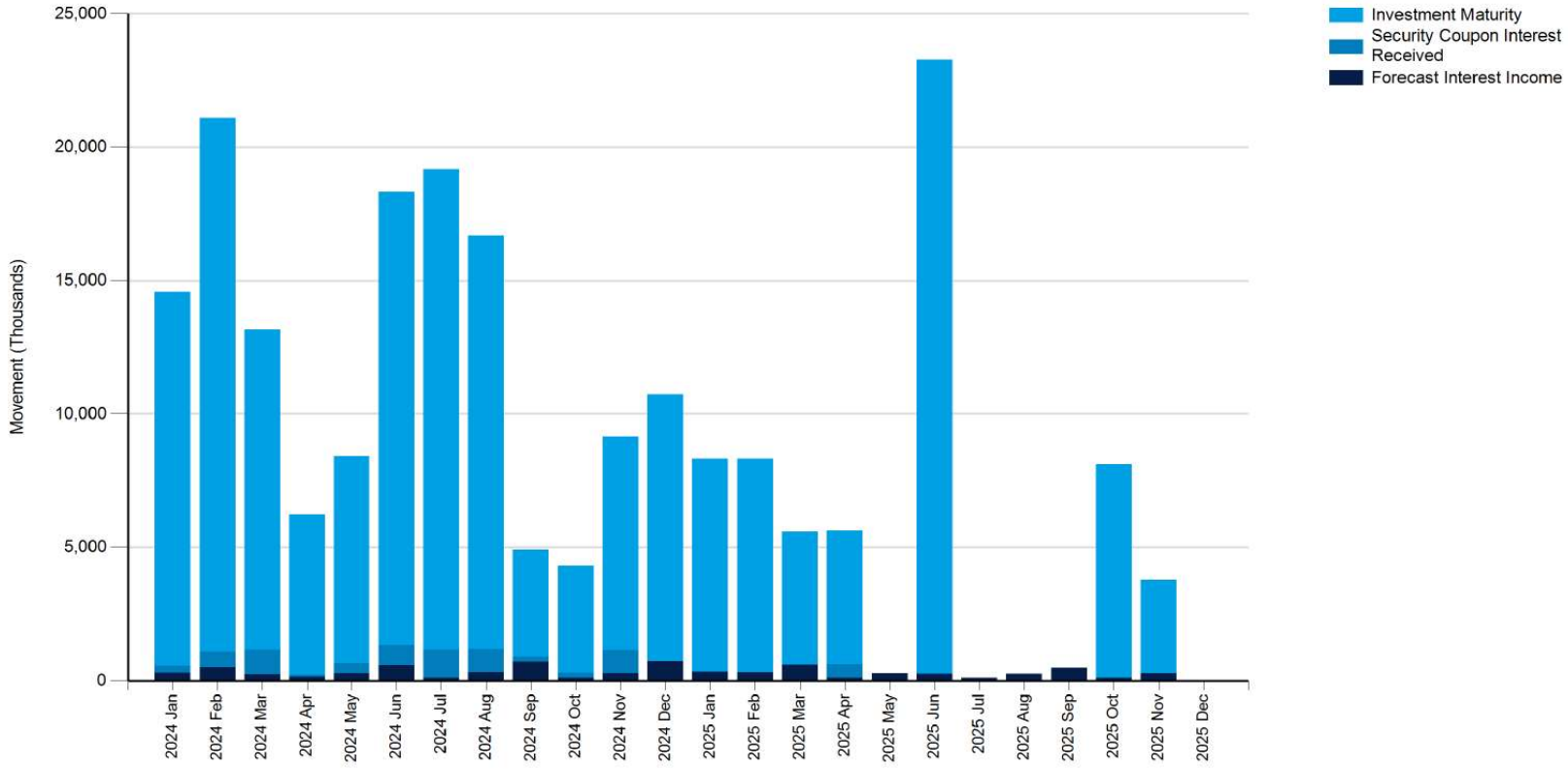
1 Portfolio performance is the rate of return of the portfolio over the specified period

2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)

3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

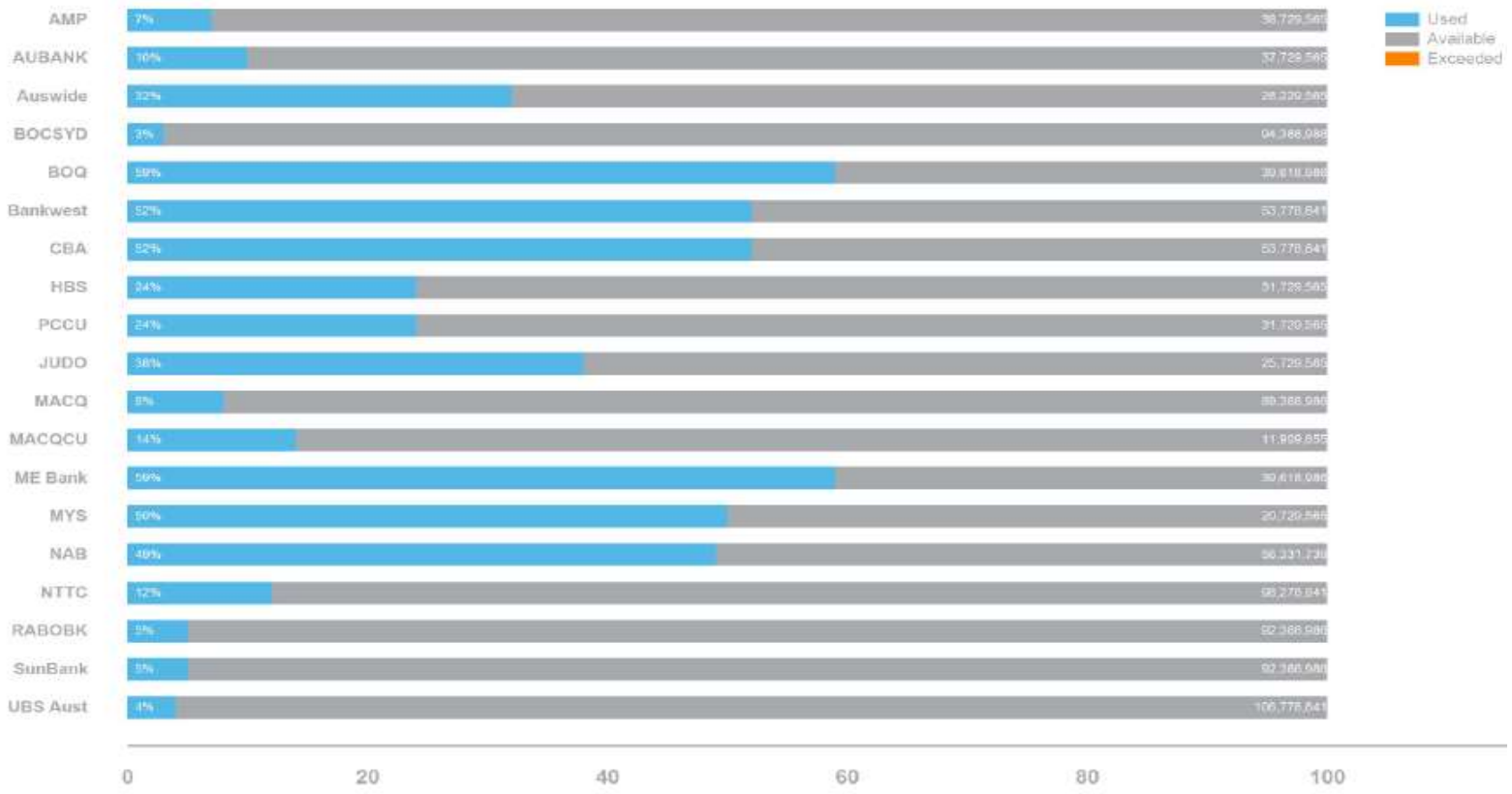
| Trading Book | Weighted Average Running Yield |
|---|---|
| Dubbo Regional Council | 3.96 |

## Cash Flow Movement



**Dubbo Regional Council**
**Investment Report**
**1 December 2023 to 31 December 2023**

## Issuer Trading Limits



# REPORT: Investment Under Section 625 of the Local Government Act - January 2024

**DIVISION:** Organisational Performance
**REPORT DATE:** 5 February 2024
**TRIM REFERENCE:** ID24/220

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Provide review or update | Fulfil legislative requirement/compliance |
| **Issue** | • Investment under Section 625 of the *Local Government Act 1993*. | |
| **Reasoning** | • Section 212 of the Local Government (General) Regulation 2021<br>• Section 625 of the Local Government Act 1993<br>• Council's Investment Policy and Strategy | |
| **Financial Implications** | Budget Area | Organisational Performance |
| | Funding Source | Interest Earned on Investment |
| **Policy Implications** | Policy Title | Investment Policy 2023 |
| | Impact on Policy | There are no policy implications arising from this report |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.2 The resources of Council are sustainably managed.

Delivery Program Strategy: 4.2.1 The system of raising revenue is equitable and revenue from grants and other income sources is maximised

## RECOMMENDATION

**That the information contained within the Investment under Section 625 of the Local Government Act Report, dated 5 February 2024, be noted.**

*Jane Bassingthwaighte*
Director Organisational Performance

*BM*
Revenue Accountant

**BACKGROUND**

As required by Section 212 of the *Local Government (General) Regulation 2021*, this report contains the details of all monies that Council has invested under Section 625 of the *Local Government Act 1993* dated as at the last day of the reporting month.

In accordance with the *Investment Ministerial Order* dated 12 January 2011, Dubbo Regional Council (Council) may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

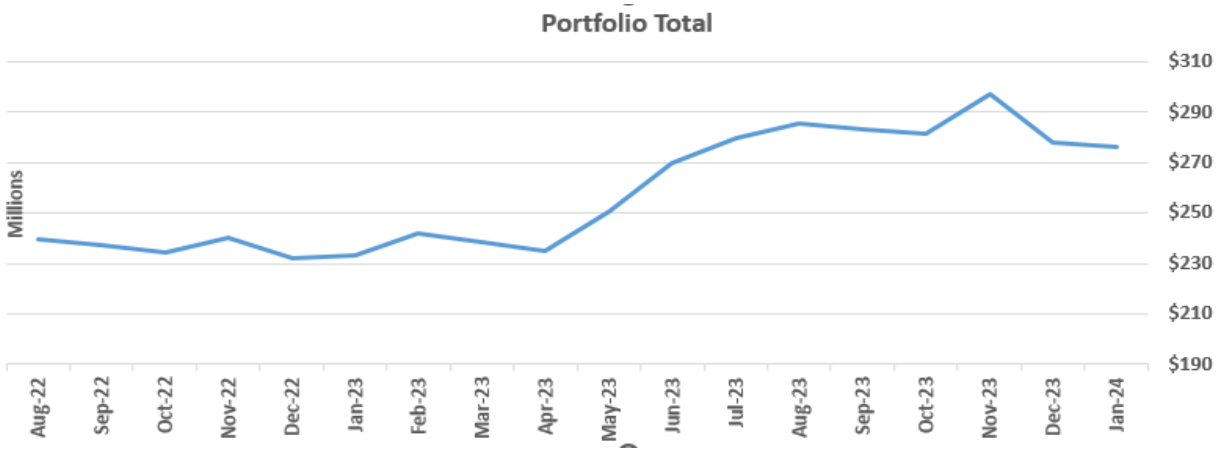
a. any public funds or securities issued by or guaranteed by the Commonwealth, any State of the Commonwealth or a Territory.
b. any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
c. interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations.
d. any bill of exchange which has a maturity date of not more the 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority.
e. A deposit with the New South Wales Treasury Corporation on investment in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

Investments, when placed, have been done so in accordance with the *Local Government Act, Local Government (General) Regulations 2021* and Council's Investment Policy and Strategy. Interest on investment has been accounted for on an accrual basis. This report details investments and annualised returns for the reporting month. Attachment 1 provides more detailed information on Council's investment portfolio for this period.

**REPORT**

**Portfolio Overview**

As of 31 January 2024, Council had a total investment Portfolio Face Value of $271,270,276.87. This is inclusive of Councils Cash at bank consisting of General Funds, Sewer Funds, Water Funds, and restricted Grant Funding. Laminar Capital have provided a Market Value of $275,683,955.36 for Council's Total Investment Portfolio.




**Portfolio Fund Breakdown**

| Fund | Total Amount Invested | PFA Bank Account Balance | Total |
|---|---|---|---|
| General | $103,250,000.00 | $32,014,609.46 | $135,264,609.46 |
| Water | $48,000,000.00 | $8,607,468.25 | $56,607,468.25 |
| Sewer | $73,000,000.00 | $6,398,199.16 | $79,398,199.16 |
| **Total** | **$224,250,000.00** | **$47,020,276.87** | **$271,270,276.87** |

**Key Movements**

**Investment Activity during the month was as follows:**

- Investment Maturities – Funds Returned to Council:

| ADI | Instrument | Amount | Funded by |
|---|---|---|---|
| MyState Bank | Term Deposit | $5,000,000.00 | General Fund |
| Australian Unity | Term Deposit | $4,000,000.00 | Water Fund |
| NAB | Term Deposit | $5,000,000.00 | Water Fund |

- New Investments Purchased – Funds Paid Out by Council:

| ADI | Instrument | Amount | Funded by |
|---|---|---|---|
| NAB | Term Deposit | $3,000,000.00 | Sewer Fund |

During the month of January, it was deemed that in line with cash flow predictions the maturity of funds be retained for Council's Water and General Fund rather than reinvested to maintain Council's required liquidity. Sewer Funds were deemed to have surplus funds and an investment was taken out to take advantage of interest rates offering higher returns than the current PFA interest rate.

**Notable Bank Account Activity during the month was as follows:**

- Notable Extraordinary Income – Funds Received by Council of an extraordinary nature:

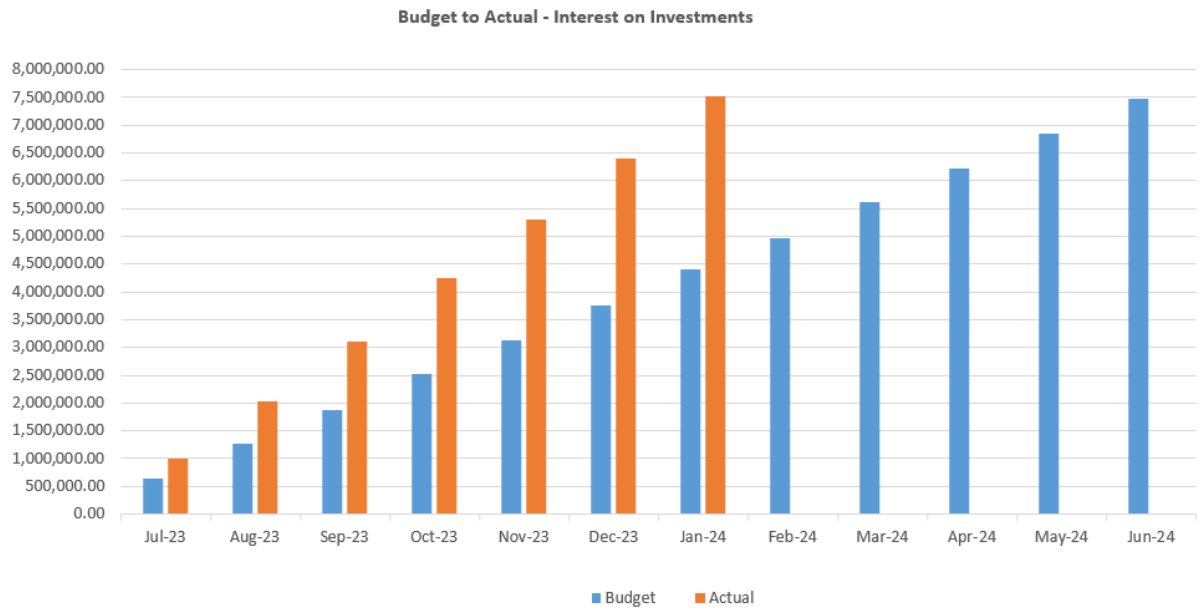
During the month of December there was no Notable Extraordinary Income received.

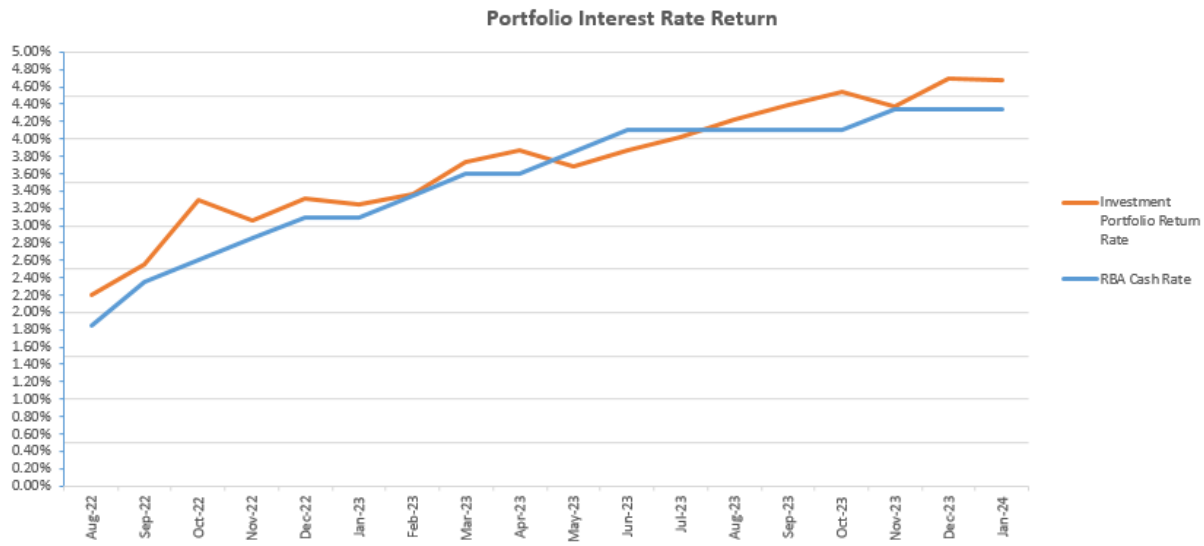
- Notable Expenditure – Funds Paid Out by Council

| Reason for Expense | Amount | Funded by |
|---|---|---|
| Significant Project Expenditure | $2,300,000.00 | Water Fund |

**Investment Interest Overview:**

Interest earned on investments has been included within Council's 2023/2024 Operational Plan, with total income generated from the Investment Portfolio forecast to be in excess of $7,463,425.00.



Council has investments totalling $34,000,000 Face Value which were invested with fixed interest rates below the current Official Cash Rate of 4.35%. There is one remaining investment of $3,000,000 which will mature in the financial year ending 30 June 2024 that has an interest rate of 0.80%. Longer term investments beyond 30 June 2024 totalling $31,000,000 were invested with interest rates ranging from 0.90% to 4.25%. These investments were placed with competitive interest rates at the time the investments were made.

**Summary**

**Cash Account**

Council outperformed the 11.00 am Official Cash Rate market benchmark for one month return of 4.35%, achieving a return of 4.75% for its At Call investments.

**Investment Portfolio**

Council outperformed the one-month Bloomberg AusBond Bank Bill Index of 0.37%, with an average return of 4.73% for its overall portfolio return.

**Consultation**

- Laminar Capital Pty Ltd provides advisory services to Council on any investment related decision.

**Resourcing Implications**

- The management of Council's investment portfolio is a primary activity of a staff member within Council's Financial Operations branch.

**APPENDICES:**

**1**⇩ Investments 2023/2024 - January 2024 - Investment Pack - Investment Report - Attachment

# Dubbo Regional Council

## Investment Report

### 1 January 2024 to 31 January 2024

**Dubbo Regional Council**
**Investment Report**
**1 January 2024 to 31 January 2024**

## Portfolio Valuation

| Security | Security Rating | Face Value Current | Accrued Interest Price | Market Value | % Total Value | Running Yield | Weighted Running Yield |
|---|---|---|---|---|---|---|---|
| At Call Investment | | | | | | | |
| NAB At Call In | S&P ST A1+ | 47,020,276.87 | 0.000 | **47,020,276.87** | 17.06% | 0.50% | |
| | | 47,020,276.87 | | **47,020,276.87** | 17.06% | | 0.50% |
| Covered Fixed Bond | | | | | | | |
| SunBank 3.25 24 Aug 2026 COVEREDFIX | Moodys Aaa | 5,000,000.00 | 1.413 | **4,907,400.00** | 1.78% | 2.95% | |
| | | 5,000,000.00 | | **4,907,400.00** | 1.78% | | 2.95% |
| Fixed Rate Bond | | | | | | | |
| MACQ 1.7 12 Feb 2025 Fixed | S&P A+ | 8,000,000.00 | 0.795 | **7,819,680.00** | 2.84% | 1.65% | |
| NTTC 0.8 15 Jun 2024 - Issued 8 Mar 2021 - Dubbo Regional Council Fixed | Moodys Aa3 | 3,000,000.00 | 0.504 | **3,015,120.00** | 1.09% | 0.80% | |
| NTTC 0.9 15 Jun 2025 - Issued 04 Feb 2021 - Dubbo Regional Council Fixed | Moodys Aa3 | 5,000,000.00 | 0.567 | **5,028,350.00** | 1.82% | 0.90% | |
| NTTC 0.9 15 Jun 2025 - Issued 10 Feb 2021 - Dubbo Regional Council Fixed | Moodys Aa3 | 5,000,000.00 | 0.567 | **5,028,350.00** | 1.82% | 0.90% | |
| RABOBK 4.25 12 May 2026 Fixed | Moodys Aa2 | 5,000,000.00 | 0.934 | **5,000,550.00** | 1.81% | 3.71% | |
| | | 26,000,000.00 | | **25,892,050.00** | 9.39% | | 1.72% |
| Floating Rate Note | | | | | | | |
| Auswide 0.9 17 Mar 2025 FRN | Moodys Baa2 | 5,000,000.00 | 0.634 | **5,032,100.00** | 1.83% | 5.26% | |
| Auswide 1.3 10 Jun 2025 FRN | Moodys Baa2 | 5,000,000.00 | 0.791 | **5,055,250.00** | 1.83% | 5.66% | |
| Auswide 1.5 07 Nov 2025 FRN | Moodys Baa2 | 3,500,000.00 | 1.366 | **3,563,385.00** | 1.29% | 5.87% | |
| BOCSYD 0.57 28 Apr 2024 FRN | Moodys A1 | 3,000,000.00 | 0.027 | **2,998,290.00** | 1.09% | 4.93% | |
| BOQ 0.63 06 May 2026 FRN | S&P BBB+ | 5,000,000.00 | 1.173 | **5,009,550.00** | 1.82% | 4.98% | |
| MYS 0.65 16 Jun 2025 FRN | Moodys Baa2 | 8,000,000.00 | 0.604 | **8,009,360.00** | 2.91% | 5.01% | |
| MYS 1.3 13 Oct 2025 FRN | Moodys Baa2 | 8,000,000.00 | 0.248 | **8,047,840.00** | 2.92% | 5.65% | |
| UBS Aust 0.5 26 Feb 2026 FRN | Moodys Aa3 | 4,500,000.00 | 0.869 | **4,494,195.00** | 1.63% | 4.88% | |
| | | 42,000,000.00 | | **42,209,970.00** | 15.31% | | 5.29% |
| Term Deposit | | | | | | | |
| AMP 4.9 18 Mar 2024 353DAY TD | S&P ST A2 | 3,000,000.00 | 4.108 | **3,123,238.35** | 1.13% | 4.90% | |
| BOQ 4.95 23 May 2024 365DAY TD | Moodys ST P-2 | 3,750,000.00 | 3.418 | **3,878,157.53** | 1.41% | 4.95% | |
| BOQ 5.55 22 Jul 2024 396DAY TD | Moodys ST P-2 | 6,000,000.00 | 3.391 | **6,203,449.32** | 2.25% | 5.55% | |
| BOQ 5.42 29 Nov 2024 365DAY TD | Moodys ST P-2 | 4,000,000.00 | 0.921 | **4,036,826.32** | 1.46% | 5.42% | |
| BOQ 5.2 02 Dec 2024 549DAY TD | Moodys ST P-2 | 2,000,000.00 | 3.462 | **2,069,238.36** | 0.75% | 5.20% | |

**Dubbo Regional Council**
**Investment Report**
**1 January 2024 to 31 January 2024**

| Security | Security Rating | Face Value Current | Accrued Interest Price | Market Value | % Total Value | Running Yield | Weighted Running Yield |
|---|---|---|---|---|---|---|---|
| BOQ 5.2 02 Dec 2024 549DAY TD | Moodys ST P-2 | 3,000,000.00 | 3.462 | **3,103,857.54** | 1.13% | 5.20% | |
| BOQ 5.42 30 Jan 2025 427DAY TD | Moodys A3 | 8,000,000.00 | 0.921 | **8,073,652.64** | 2.93% | 5.42% | |
| BOQ 4.95 10 Apr 2025 762DAY TD | Moodys A3 | 5,000,000.00 | 4.435 | **5,221,732.90** | 1.89% | 4.95% | |
| BOQ 4.76 21 Sep 2026 1461DAY TD | Moodys A3 | 5,000,000.00 | 1.721 | **5,086,071.25** | 1.84% | 4.76% | |
| BOQ 4.91 23 Sep 2027 1826DAY TD | Moodys A3 | 4,000,000.00 | 1.722 | **4,068,874.52** | 1.48% | 4.91% | |
| BOQ 5.15 03 Mar 2028 1827DAY TD | Moodys A3 | 3,000,000.00 | 4.713 | **3,141,378.09** | 1.14% | 5.15% | |
| BOQ 5.15 03 Mar 2028 1827DAY TD | Moodys A3 | 2,000,000.00 | 4.713 | **2,094,252.06** | 0.76% | 5.15% | |
| BOQ 5.15 03 Mar 2028 1827DAY TD | Moodys A3 | 2,000,000.00 | 4.713 | **2,094,252.06** | 0.76% | 5.15% | |
| CBA 4.6 05 Feb 2024 367DAY TD | S&P ST A1+ | 5,000,000.00 | 2.256 | **5,112,794.50** | 1.85% | 4.60% | |
| CBA 4.6 05 Feb 2024 367DAY TD | S&P ST A1+ | 1,500,000.00 | 2.256 | **1,533,838.35** | 0.56% | 4.60% | |
| CBA 4.6 05 Feb 2024 367DAY TD | S&P ST A1+ | 1,500,000.00 | 2.256 | **1,533,838.35** | 0.56% | 4.60% | |
| CBA 4.9 12 Feb 2024 357DAY TD | S&P ST A1+ | 5,000,000.00 | 4.632 | **5,231,575.35** | 1.90% | 4.90% | |
| CBA 4.97 23 Feb 2024 365DAY TD | S&P ST A1+ | 5,000,000.00 | 4.657 | **5,232,841.10** | 1.90% | 4.97% | |
| CBA 5.56 14 Jun 2024 366DAY TD | S&P ST A1+ | 4,000,000.00 | 3.519 | **4,140,751.80** | 1.50% | 5.56% | |
| CBA 5.75 05 Jul 2024 366DAY TD | S&P ST A1+ | 5,000,000.00 | 3.308 | **5,165,410.95** | 1.87% | 5.75% | |
| CBA 5.75 05 Jul 2024 366DAY TD | S&P ST A1+ | 2,000,000.00 | 3.308 | **2,066,164.38** | 0.75% | 5.75% | |
| CBA 5.54 02 Aug 2024 364DAY TD | S&P ST A1+ | 11,500,000.00 | 2.732 | **11,814,186.33** | 4.29% | 5.54% | |
| CBA 5.55 07 Aug 2024 365DAY TD | S&P ST A1+ | 1,500,000.00 | 2.676 | **1,540,142.46** | 0.56% | 5.55% | |
| CBA 5.46 23 Aug 2024 364DAY TD | S&P ST A1+ | 2,500,000.00 | 2.378 | **2,559,461.65** | 0.93% | 5.46% | |
| CBA 5.37 21 Oct 2024 332DAY TD | S&P ST A1+ | 4,000,000.00 | 1.000 | **4,040,017.52** | 1.47% | 5.37% | |
| CBA 5.39 22 Nov 2024 364DAY TD | S&P ST A1+ | 4,000,000.00 | 1.004 | **4,040,166.56** | 1.47% | 5.39% | |
| CBA 4.78 20 Dec 2024 731DAY TD | S&P ST A1+ | 5,000,000.00 | 0.550 | **5,027,501.35** | 1.82% | 4.78% | |
| PCCU 5.7 13 Jun 2024 336DAY TD | S&P ST A2 | 5,000,000.00 | 3.155 | **5,157,726.05** | 1.87% | 5.70% | |
| PCCU 5.8 12 Jul 2024 365DAY TD | S&P ST A2 | 5,000,000.00 | 3.210 | **5,160,493.15** | 1.87% | 5.80% | |
| JUDO 4.75 18 Mar 2024 353DAY TD | S&P ST A3 | 7,000,000.00 | 3.982 | **7,278,753.44** | 2.64% | 4.75% | |
| JUDO 4.75 18 Mar 2024 353DAY TD | S&P ST A3 | 2,000,000.00 | 3.982 | **2,079,643.84** | 0.75% | 4.75% | |
| JUDO 5.04 17 May 2024 364DAY TD | S&P ST A3 | 4,000,000.00 | 3.549 | **4,141,948.48** | 1.50% | 5.04% | |
| JUDO 1.7 16 Sep 2026 1826DAY TD | S&P BBB- | 3,000,000.00 | 0.629 | **3,018,863.01** | 1.10% | 1.70% | |
| MACQCU 4.9 18 Feb 2024 365DAY TD | Unrated ST UR | 2,000,000.00 | 4.658 | **2,093,167.12** | 0.76% | 4.90% | |
| ME Bank 4.6 21 Jun 2024 731DAY TD | Moodys ST P-2 | 5,000,000.00 | 7.423 | **5,371,150.70** | 1.95% | 4.60% | |
| NAB 5.07 08 Apr 2024 182DAY TD | S&P ST A1+ | 3,000,000.00 | 1.584 | **3,047,505.21** | 1.11% | 5.07% | |

**Dubbo Regional Council**
**Investment Report**
**1 January 2024 to 31 January 2024**

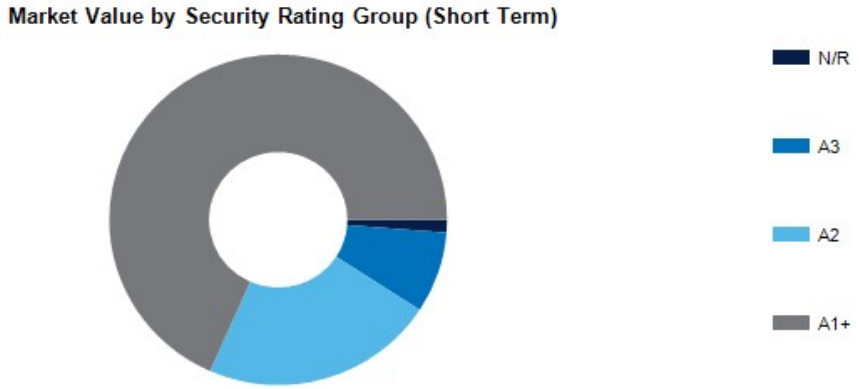
| Security | Security Rating | Face Value Current | Accrued Interest Price | Market Value | % Total Value | Running Yield | Weighted Running Yield |
|---|---|---|---|---|---|---|---|
| NAB 5.17 03 Sep 2024 330DAY TD | S&P ST A1+ | 4,000,000.00 | 1.615 | **4,064,589.60** | 1.47% | 5.17% | |
| NAB 5.13 11 Sep 2024 240DAY TD | S&P ST A1+ | 3,000,000.00 | 0.225 | **3,006,746.31** | 1.09% | 5.13% | |
| | | 151,250,000.00 | | **155,654,258.49** | 56.46% | | 5.11% |
| Total Portfolio | | 271,270,276.87 | | **275,683,955.36** | 100.00% | | 3.96% |

**Dubbo Regional Council**
**Investment Report**
**1 January 2024 to 31 January 2024**

## Portfolio Valuation By Categories

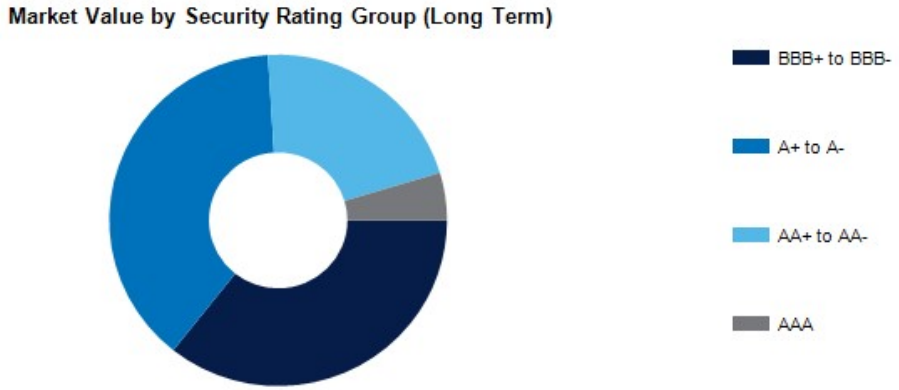
Short Term

| Issuer/Security Rating Group | Market Value | % Total Value |
|---|---|---|
| N/R | **2,093,167.12** | 0.76% |
| A3 | **13,500,345.76** | 4.90% |
| A2 | **38,104,137.32** | 13.82% |
| A1+ | **116,177,808.64** | 42.14% |
| Portfolio Total | **169,875,458.83** | 61.62% |



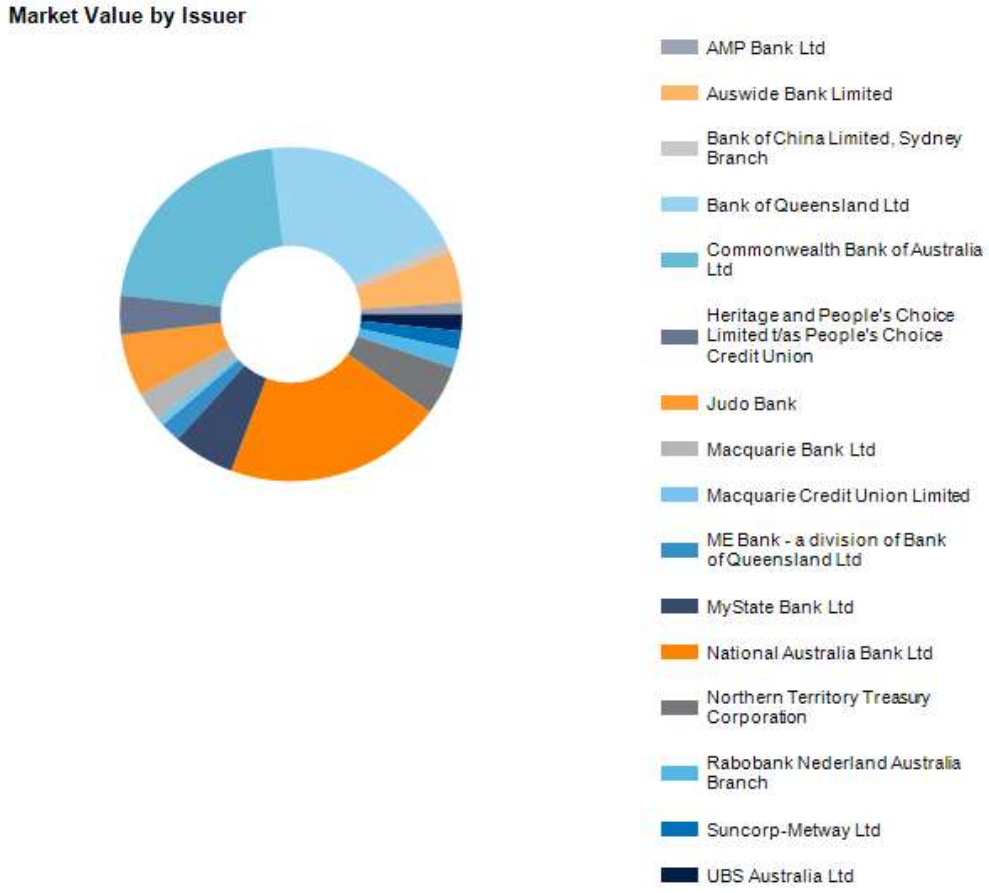

Long Term

| Issuer/Security Rating Group | Market Value | % Total Value |
|---|---|---|
| BBB+ to BBB- | **37,736,348.01** | 13.69% |
| A+ to A- | **40,598,183.52** | 14.73% |
| AA+ to AA- | **22,566,565.00** | 8.19% |
| AAA | **4,907,400.00** | 1.78% |
| Portfolio Total | **105,808,496.53** | 38.38% |



## Market Values

| Issuer | Market Value | % Total Value |
|---|---|---|
| AMP Bank Ltd | 3,123,238.35 | 1.13% |
| Auswide Bank Limited | 13,650,735.00 | 4.95% |
| Bank of China Limited, Sydney Branch | 2,998,290.00 | 1.09% |
| Bank of Queensland Ltd | 54,081,292.59 | 19.62% |
| Commonwealth Bank of Australia Ltd | 59,038,690.65 | 21.42% |
| People's Choice Credit Union | 10,318,219.20 | 3.74% |
| Judo Bank | 16,519,208.77 | 5.99% |
| Macquarie Bank Ltd | 7,819,680.00 | 2.84% |
| Macquarie Credit Union Limited | 2,093,167.12 | 0.76% |
| Ltd | 5,371,150.70 | 1.95% |
| MyState Bank Ltd | 16,057,200.00 | 5.82% |
| National Australia Bank Ltd | 57,139,117.99 | 20.73% |
| Northern Territory Treasury Corporation | 13,071,820.00 | 4.74% |
| Rabobank Nederland Australia Branch | 5,000,550.00 | 1.81% |
| Suncorp-Metway Ltd | 4,907,400.00 | 1.78% |
| UBS Australia Ltd | 4,494,195.00 | 1.63% |
| Portfolio Total | 275,683,955.36 | 100.00% |



**Dubbo Regional Council**
**Investment Report**
**1 January 2024 to 31 January 2024**

## Market Values

| Security Type | Market Value | % Total Value |
|---|---|---|
| At Call Investment | **47,020,276.87** | 17.06% |
| Covered Fixed Bond | **4,907,400.00** | 1.78% |
| Fixed Rate Bond | **25,892,050.00** | 9.39% |
| Floating Rate Note | **42,209,970.00** | 15.31% |
| Term Deposit | **155,654,258.49** | 56.46% |
| Portfolio Total | **275,683,955.36** | 100.00% |

**Market Value by Security Type**

| Term Remaining | Market Value | % Total Value |
|---|---|---|
| 0 to < 1 Year | **183,962,521.47** | 66.73% |
| 1 to < 3 Years | **80,322,677.16** | 29.14% |
| 3 to < 5 Years | **11,398,756.73** | 4.13% |
| Portfolio Total | **275,683,955.36** | 100.00% |

**Market Value by Term Remaining**

**Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.**

**Dubbo Regional Council**
**Investment Report**
**1 January 2024 to 31 January 2024**

## Performance Statistics

| Trading Book | | 1 Month | 3 Month | 12 Month | Since Inception |
|---|---|---|---|---|---|
| Dubbo Regional Council | | | | | |
| | Portfolio Return (1) | 0.42% | 1.26% | 4.38% | 2.25% |
| | Performance Index (2) | 0.37% | 1.09% | 4.00% | 1.69% |
| | Excess Performance (3) | 0.05% | 0.17% | 0.38% | 0.56% |

Notes

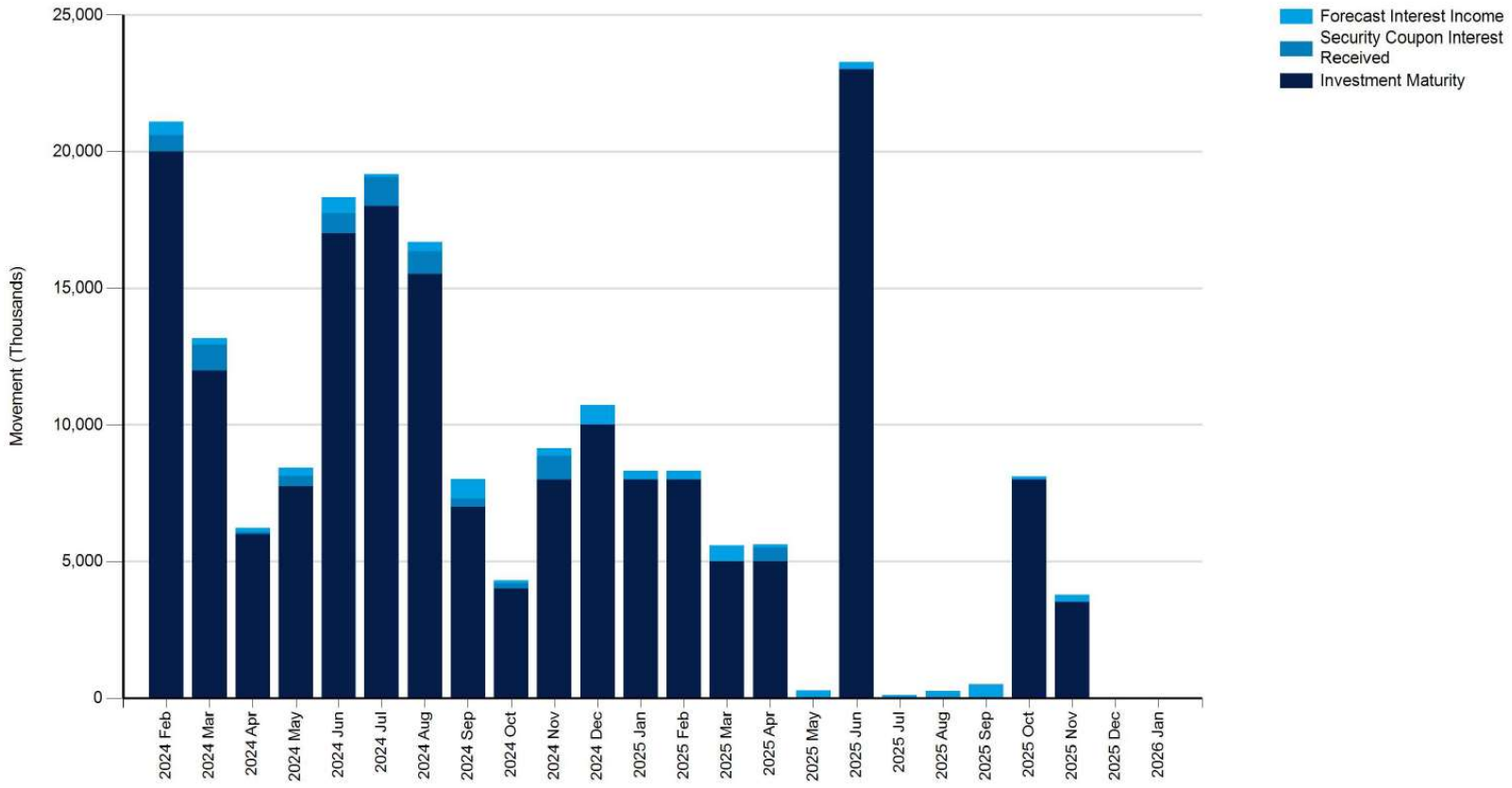
1 Portfolio performance is the rate of return of the portfolio over the specified period

2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)

3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

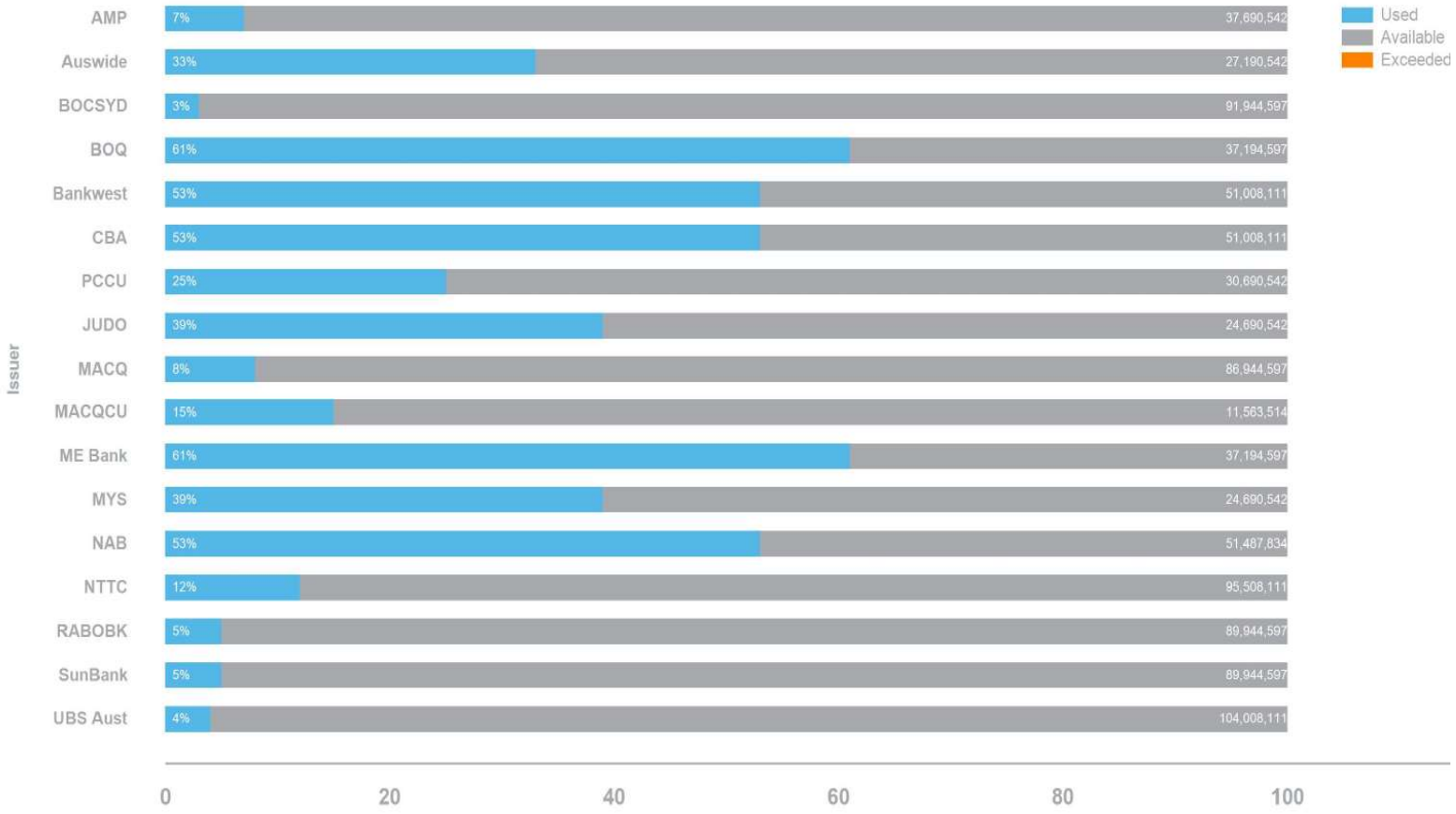
| Trading Book | Weighted Average Running Yield |
|---|---|
| Dubbo Regional Council | 3.96 |

## Cash Flow Movement



**Dubbo Regional Council**
**Investment Report**
**1 January 2024 to 31 January 2024**

## Issuer Trading Limits



DUBBO REGIONAL COUNCIL

# REPORT: Update on investigations on potential boundary alteration: North Yeoval

**DIVISION:** Strategy, Partnerships and Engagement
**REPORT DATE:** 25 January 2024
**TRIM REFERENCE:** ID24/164

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Provide review or update | |
| **Issue** | • Providing update on investigations on potential LGA boundary adjustments for Yeoval and North Yeoval as per Council's 2023-2024 Operational Plan: Action 4.1.1.5 | |
| **Reasoning** | • Investigations indicate that a boundary adjustment would have a number of community benefits and support operational efficiencies.<br>• The report provides an initial update and proposed project timeline, however further information is required from stakeholders to inform a further report and Council's future consideration of progression to a formal public exhibition process.<br>• A formal application needs to respond to relevant components of section 263(3) of the Local Government Act (LG Act). | |
| **Financial Implications** | Budget Area | Not applicable |
| | Funding Source | Not applicable |
| **Policy Implications** | Policy Title | Not Applicable |
| | Impact on Policy | Not Applicable |
| **Consultation** | Finance Operations | Gained insight on potential impacted ratepayers. |
| | Office of Local Government | Sought advice on process, governance requirements and timelines. |
| | Cabonne Council | Informal advice to Mayor and General manager that Council would be investigating potential adjustments as per Operational Plan action. |
| | Village Committee | Brief discussion at Community Committee meeting that boundary adjustments would be explored where and when they may deliver improved Community outcome. |
| | Customer Insights and Engagement | Sought advice on draft engagement program. |

**STRATEGIC DIRECTION**

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.1 Council encourages and facilitates two-way communication with and between stakeholders and the community |

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.2 Council's decision-making processes are open, transparent and accountable |

**RECOMMENDATION**

1. **That the information in the report of the Chief Executive Officer, dated 25 January 2024 be noted.**
2. **That a further report on a potential LGA boundary adjustment at North Yeoval be provided to Council in May 2024.**

*Murray Wood*
Chief Executive Officer

*NC*
Director Strategy, Partnership and Engagement

**BACKGROUND**

Council's 2023/2024 Operational Plan includes Action 4.1.1.5 'Collaborate with neighbouring LGAs to investigate and consider formal boundary adjustments for areas such as Yeoval and North Yeoval'.

Advice has been sought from the Office of Local Government (OLG) regarding the process of seeking a boundary adjustment and such advice includes:

- Applications for boundary alteration may be made by the Minister, by a council affected by a proposal or by the minimum number of electors as defined by the LG Act.
- Recommend that an application be made by a council, as this is the most direct avenue to seek an amendment.
- Where all affected councils agree to the proposed boundary line, the application is processed internally at OLG, but where one (or more) affected council does not agree, the matter is referred to the Boundaries Commission.
- The LG Act does not specify the format of making an application however the application needs to include a cover letter to the Minister explaining the reason for the proposed alteration, resolutions of the affected councils and a map of the current and proposed boundary.
- Attached as Appendix 1, the application also needs to respond to relevant components of section 263(3) of the LG Act.

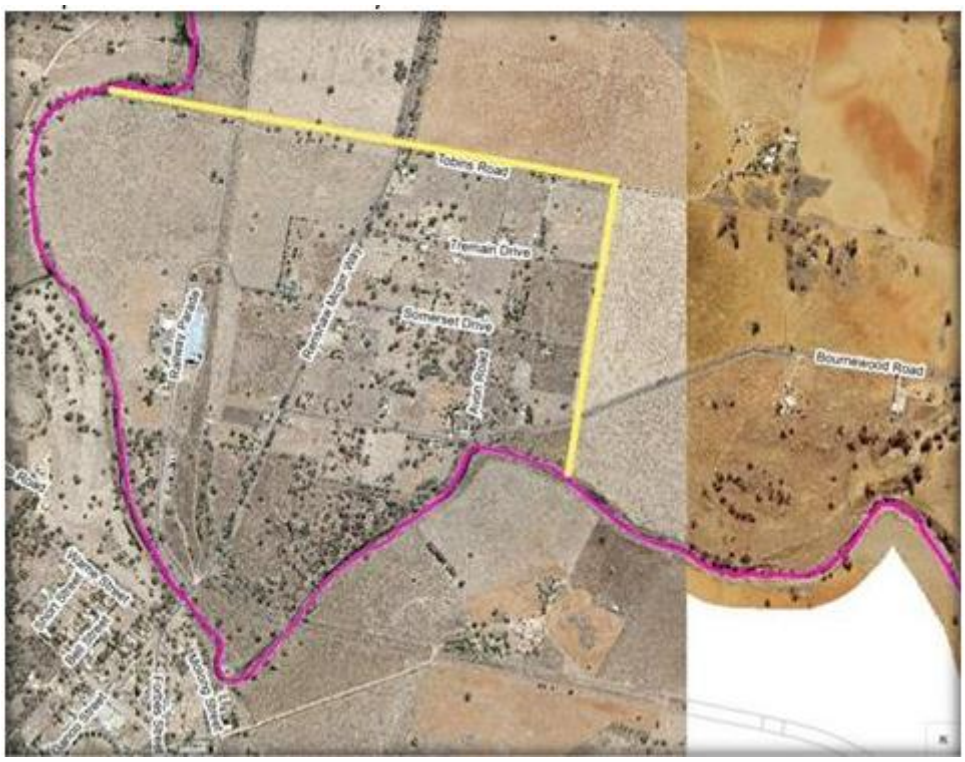
OLG also advised that due to the September 2024 local government elections and the related workload being a priority for the office, the NSW Electoral Commission has placed all boundary alterations on-hold. As there are a number of moving parts to an application OLG recommend that Council continue to move through the process to community engagement so that any potential application can be finalised, and the alteration proclaimed as soon as the pause is lifted.

**REPORT**

Dubbo Regional Council services to North Yeoval are Cemetery maintenance and roadside maintenance. Waste and Water services are provided by Cabonne Council under a service charge to Dubbo Regional Council.

Investigations have identified that a potential LGA boundary alteration at North Yeoval would be beneficial to Community and Council in a number of ways and is proposed that the project progress to stage one stakeholder consultation.

As presented in the below map, a potential boundary adjustment could occur in Yeoval following paper road reserves. The pink is the current LGA boundary, and adjustment could be proposed to the yellow. This adjustment would result in North Yeoval residents and properties forming part of the same LGA as the residents of Yeoval, being Cabonne Council.




An initial high level investigation on a potential boundary alteration identified:

- There are 42 rate assessments within the zone exampled above.
- Cabonne Council currently provide water and waste service to North Yeoval residents, with Dubbo Regional Council collecting payments and on paying Cabonne Council.
- Dubbo Regional Council provides a cemetery management service. The cemetery is maintained via a third-party contractor.
- Community feedback received on the draft Budget and Delivery Program in 2023 included a request for Council to make a formal submission to the Boundary commission on areas such as North Yeoval. There are a number of steps that need to be undertaken before Council would be in a position to potentially make an application.

**Consultation**

- Advice on process has been received from the Office of Local Government.
- Informal engagement has occurred with the Mayor and General Manager of Cabonne Council, to advise that Council is investigating a potential boundary alteration at North Yeoval.
- Council's Customer Insights and Engagement Team have provided advice on an Engagement Program in line with requirements of a potential formal public exhibition process (outlined at a high level in timetable below).
- It is proposed that the Engagement Program include two key stages, with stage one focusing on investigations and initial community input and stage two being formal the Public Exhibition Period enabling communities in both Local Government Areas to provide input.

The draft Engagement Program for stage one has been identified at the INVOLVE Level. Within this standard Council commit to keeping community informed, will listen and

acknowledge input and will work directly with impacted community to appropriately reflect input or concerns.

**Resourcing Implications**

- Undertaking the consultation and preparation of a potential application to OLG will be managed within existing operational budgets and staffing.
- Specific resource implications of a boundary alteration would be outlined in a further report to Council.

**Proposed Timeframe**

| Key Date | Explanation |
|---|---|
| March 2024 | Formal communication to Cabonne Council outlining proposed engagement program.<br>Public Project page published on Your Say |
| April 2024 | Further investigations undertaken and stage one community consultation program commence focusing on North Yeoval residents. This process will further identify impacts and gain initial community views. Formal consultation to commence with Cabonne Council. |
| May 2024 | Report to Council reflecting further investigations and stage one community consultation. Council provide direction on the proposal proceeding to Public Exhibition. |
| June 2024 | (Pending Council direction) Public Exhibition period of detailed proposal enabling both LGAs to provide input. |
| July 2024 | Report to Council on outcome of Public Exhibition process.<br>Council to provide direction on potential application. |
| August 2024 | Cabonne Council to give formal consideration on potential application. |
| September 2024 | If resolved by both Councils formal application to submitted to Office of Local Government. Outcome of assessment would be based on Office of Local Government timings. |

**APPENDICES:**

**1**⇩ Response to s.263 - Boundary Alteration North Yeoval

# RESPONSE TO S.263 FACTORS FOR A BOUNDARY ALTERATION

*It is the responsibility of the Council or acting agent to ensure that all matters in section 263(3) of the Act are addressed. Please provide a response to each item and submit this information.*

**263(3)** When considering any matter referred to it that relates to the boundaries of areas or the areas of operations of county councils, the Boundaries Commission is required to have regard to the following factors—

(a) the financial advantages or disadvantages (including the economies or diseconomies of scale) of any relevant proposal to the residents and ratepayers of the areas concerned,

(b) the community of interest and geographic cohesion in the existing areas and in any proposed new area,

(c) the existing historical and traditional values in the existing areas and the impact of change on them,

(d) the attitude of the residents and ratepayers of the areas concerned,

(e) the requirements of the area concerned in relation to elected representation for residents and ratepayers at the local level, the desirable and appropriate relationship between elected representatives and ratepayers and residents and such other matters as it considers relevant in relation to the past and future patterns of elected representation for that area,

(e1) the impact of any relevant proposal on the ability of the councils of the areas concerned to provide adequate, equitable and appropriate services and facilities,

(e2) the impact of any relevant proposal on the employment of the staff by the councils of the areas concerned,

(e3) the impact of any relevant proposal on rural communities in the areas concerned,

(e4) in the case of a proposal for the amalgamation of two or more areas, the desirability (or otherwise) of dividing the resulting area or areas into wards,

(e5) in the case of a proposal for the amalgamation of two or more areas, the need to ensure that the opinions of each of the diverse communities of the resulting area or areas are effectively represented,

(f) such other factors as it considers relevant to the provision of efficient and effective local government in the existing and proposed new areas.

# INFORMATION ONLY MATTERS: Monthly Reporting Snapshot for Councillors - December 2023 and January 2024

**DIVISION:** Strategy, Partnerships and Engagement
**REPORT DATE:** 2 February 2024
**TRIM REFERENCE:** ID23/2921

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Provide review or update | |
| **Issue** | • Provide high level report snapshots for Councillors regarding Council's Financial Performance, Facility Performance and Customer Experience. | |
| **Reasoning** | • Councillors are provided high level data and reporting on a monthly basis for visibility and oversight on performance trends. | |
| **Financial Implications** | Budget Area | Various |
| | Funding Source | Various |
| | Proposed Cost | N/A |
| | Ongoing Costs | N/A |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report |
| | Impact on Policy | N/A |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

## RECOMMENDATION

**That the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 2 February 2024, be noted.**

*Natasha Comber*
Chief Executive Officer

*ZJ*
Corporate Strategy
Performance Coordinator

**BACKGROUND**

**Previous Resolutions of Council**

| | |
|---|---|
| 11 May 2023<br><br>CSC23/19 | 1. *That the report from the Chief Executive Officer dated 11 April 2023, be noted.*<br>2. *That the report in the current format continue to be produced monthly until the end of the current Council term.*<br>3. *That upon election of a new Council in September 2024, a review of the Monthly Report for Councillors be undertaken in consideration of the new Councillor's priorities.* |
| 24 August 2023<br><br>CCL23/212 | 1. *That the information contained within the report of the Chief Executive Officer dated 1 July 2023, be noted.*<br>2. *That the proposed changes to the presentation of Major Capital Projects dashboard, as outlined in the report, be endorsed.* |

**REPORT**

This report is a standing monthly report for Councillors and provides high level data, statistics and commentary for Councillors from the Financial Performance and Services and Facility Performance and Customer Experience dashboards. It should be noted that select data is public facing, data that is not public facing is not provided within the monthly report and is provided to Councillors via other methods.

Data collected at the time of the reporting may not have been validated/audited and numbers are subject to change pending published annual reports.

Comments relating to January 2024 data has been provided within **Appendix 1** under the relevant charts.

Major Projects: As at the end of December 2023, Council's Your Say platform was showcasing **52** Community consultation or engagement projects, with **15** of these being active capital works projects.

Major Projects: As at the end of January 2024, Council's Your Say platform was showcasing **57** Community consultation or engagement projects, with **18** of these being active capital works projects.

**2023 Highlights**

Staff have provided high level commentary relating to the 2023 calendar year below.

| Facility and Services Performance Dashboard | |
|---|---|
| Domestic waste | Recycled Comingled Materials: Slight increase (<1%) due to the community utilising the service correctly (over 80% observed in the recent domestic bin audit – below figure).<br>FOGO: Slight decrease (5%) due to regulation change (the NSW EPA removed Cardboard from FOGO), Garden Organics currently comprising over 85% of FOGO, which is dependent on weather patterns (i.e. increase rain mixed with sunny conditions, results in increased mowing/pruning and subsequent lawn clippings/vegetation), and still a large component of Organics being (44% observed in the recent domestic bin audit – below figure) placed in the Residual Mixed Waste Bin.<br>Residual Mixed Waste: Slight increase (>4%) due to an increase in population and subsequent Residual Mixed Waste services. |
| Dubbo Regional Airport – passengers | 2023 Regular Passenger Transport (RPT) numbers totalled 193,180. The passenger numbers continue to grow, showing confidence in the industry post pandemic, despite the loss of direct services to Ballina and Newcastle. Dubbo Regional Airport recorded a 17% increase in all aircraft 14924 landings for 2023 compared to 12749 for 2022.<br><br>Wellington Aerodrome recorded a 17% increase in aircraft landings in 2023 registering 169 landings for the year compared to 144 landings in 2022. |
| Dubbo Regional Livestock Markets – total head sold | 2023 total number of head sold was an increase on 154% on previous year, approximately 200,000 more sheep and approximately 80,000 cattle sold on 2022 results. Changes in producer confidence over dryer weather patterns has resulted in a general destocking over 2023 which has attributed to the increase. |
| Aquatic Leisure Centre - visitors | Total number of visitors through the three Aquatic Leisure Centres September through to the end of December was 66,756. Visitation in 2022/2023 September to end of December was 51,942, with final total for 2022/2023 of 129,351. Based on these figures the ALCs are ahead from last year, despite some teething issues resulting from the transition of the |

| | |
|---|---|
| | management of pools. |
| Macquarie Regional Library – visitors and items loaned | Macquarie Regional Library has seen significant increases in visitor numbers, physical items and online/digital loans in 2023 over 2022 results. These results reflect positively on the library's core function and importance in supporting community needs. |
| Visitor Information Centres – Dubbo and Wellington visitors | Door counter equipment was renewed in 2023 and has attributed to improved accuracy in recording visitation. Overall, physical visitors to both the Dubbo and Wellington centres continue to decrease. However there is a noticeable increase in retail and local produce sales across both centres, with a number of local businesses including real estates taking up hamper services.<br><br>A number of events and programs including Christmas, New Residents, Dubbo Farmers Markets and the NSW Junior State Cup assisted in driving traffic to both centres on the event days.<br><br>The Dubbo Visitor Information Centre continues to operate a retail stall at Dubbo Regional Airport, while Wellington continues to facilitate NSW Trainlink tickets for locals. |
| Dubbo Regional Theatre and Convention Centre – attendance | 3,993 school students attended season shows travelling from as far as Girilambone (210 kms), Quambone (198 kms), Baradine (180 km), Hermidale (212 km) and Louth (428km). |
| Wellington Caves – paid admission | Visitor numbers were down in comparison to 2022. This can be directly contributed to the temporary closure of Cathedral Cave and for first three months of 2023 only running Gaden Cave tours with a visitor capacity of 12 guests per tour. |
| Wellington Caves Holiday Park – occupancy % | Occupancy for the Caravan was slightly higher than 2022 by 0.98%. The Caravan Park saw an increase in short term worker accommodation which contributed to the increase in occupancy. |
| Western Plains Cultural Centre – visitors | Visitor numbers increased substantially during 2023 due to an increase in corporate venue hire attributed to the newly renovated meeting rooms. WPCC also changed from manual counting of visitation to a more accurate automated system and Creo Café has drawn increased patronage. |
| **Customer Experience Charter Dashboard** | |
| Number of calls handled | Consistent trends in call volumes were observed from 2022 to 2023. In 2022, there were 47,530 calls, compared to 47,572 in 2023, representing a marginal |

| | |
|---|---|
| | 0.08% increase. It's important to note that the extended Christmas closure impacted operational availability, affecting call numbers. The abandon rate also decreased by 0.7%. Trend graphs highlight peak call volumes during rating quarters. |
| Average wait time in call centre | Efficiencies gained in Customer Experience led to a decrease in the average wait time in the call centre from 58 seconds in 2022 to 52 seconds in 2023. |
| Number of counter transactions | In 2022, there were 12,468 counter transactions, increasing to 13,605 in 2023, reflecting a 9% growth. This rise can be attributed to expanded counter services, including the provision of Justice of the Peace services to the community and handling animal registrations. |
| Average wait time in counter queue | Consistent wait period trends were observed across both years for the average wait time in the counter queue. |
| Customer Service Request by category | In 2022, the number of customer requests (CRMs) lodged was 43,699, decreasing to 37,192 in 2023, indicating a 15% reduction. Notably, there was a significant decrease in CRMs received through email and phone channels, attributed to improved communication and advertising on how to contact Council. The shift towards digital channels, including online services like DRC&ME and the Council webchat function, saw a notable increase. |

**APPENDICES:**

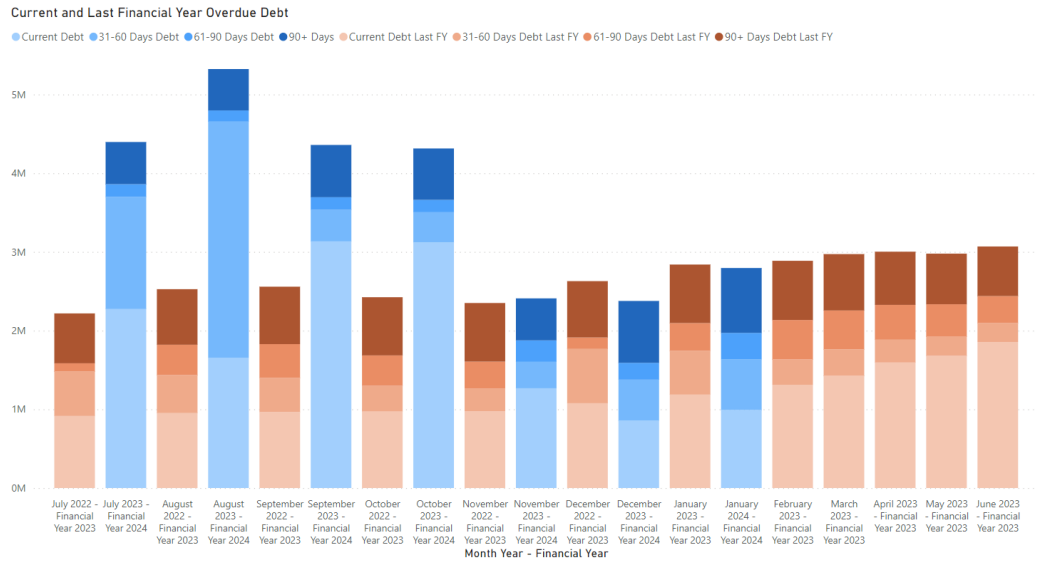
**1**⇩ Dashboard Snapshots - January 2024

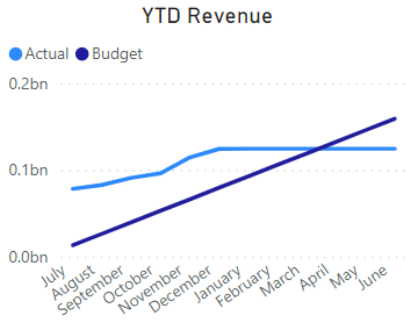
DUBBO REGIONAL COUNCIL

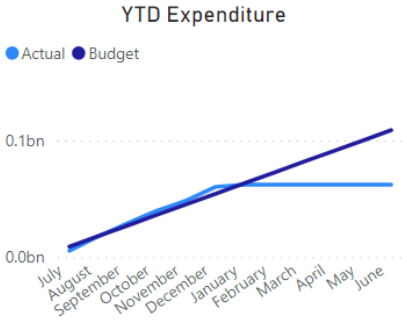
# FINANCIAL PERFORMANCE DASHBOARD

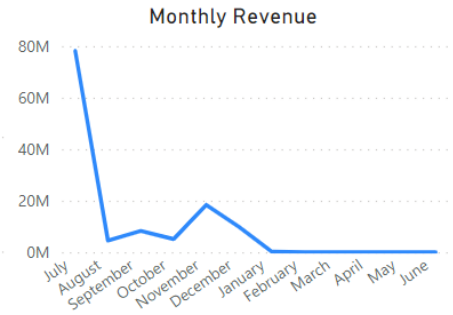
*REPORT PRINT DATE: 05/02/2024*

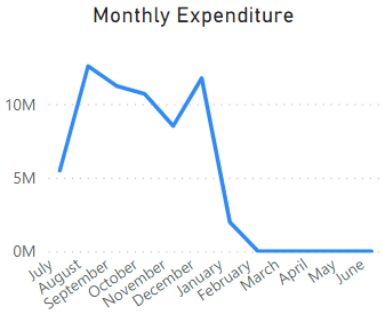
Associated fees are outlined in Councils' Fees & Charges document, however the overdue balances below do not include rates, annual charges or capital grants.



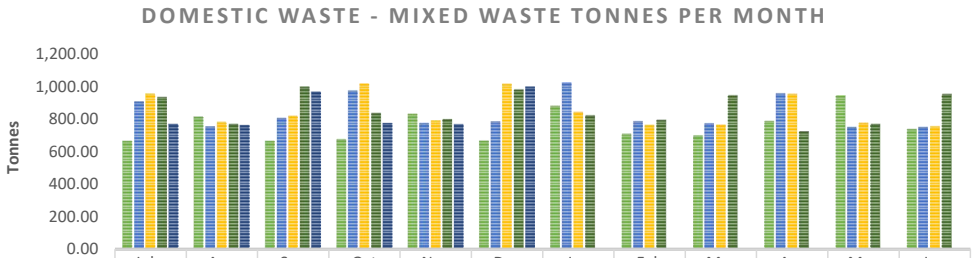



DUBBO REGIONAL COUNCIL

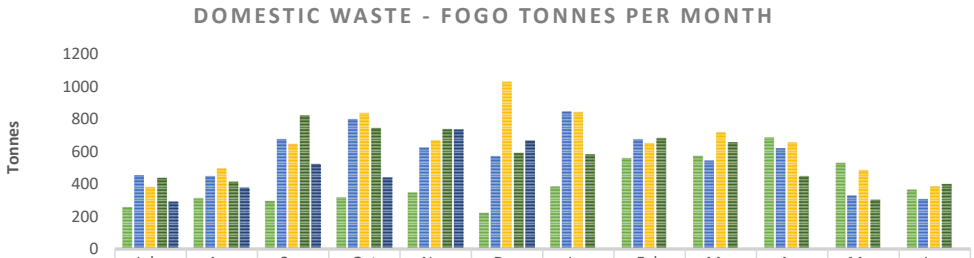
CUSTOMER EXPERIENCE CHARTER DASHBOARD

*REPORT PRINT DATE: 05/02/2024*

**SERVICES PERFORMANCE**




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 664.42 | 813.32 | 664.34 | 675.08 | 831.04 | 665.86 | 880.30 | 708.40 | 698.70 | 787.06 | 943.14 | 736.94 |
| 2020/2021 | 907.14 | 754.34 | 805.58 | 973.60 | 773.94 | 783.76 | 1,024.4 | 786.42 | 773.20 | 956.14 | 751.04 | 750.36 |
| 2021/2022 | 954.66 | 781.34 | 817.98 | 1,016.7 | 789.94 | 1,014.8 | 842.92 | 762.78 | 763.54 | 954.33 | 775.18 | 753.22 |
| 2022/2023 | 933.06 | 768.30 | 998.00 | 835.16 | 797.56 | 980.60 | 820.44 | 793.18 | 943.50 | 722.97 | 768.50 | 951.62 |
| 2023/2024 | 770.24 | 762.70 | 968.84 | 776.16 | 768.76 | 1,000.8 | | | | | | |



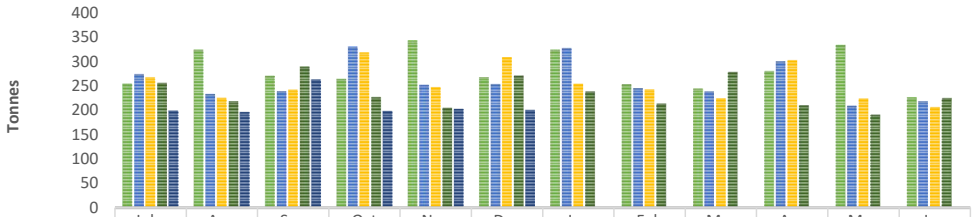

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 257.04 | 312.54 | 295.64 | 317.02 | 347.08 | 222.8 | 385.2 | 559.54 | 572.46 | 686.49 | 529.6 | 365.48 |
| 2020/2021 | 453.32 | 446.38 | 674.46 | 799.47 | 623.24 | 569.54 | 844.82 | 672.6 | 543.14 | 619.04 | 328.54 | 306.78 |
| 2021/2022 | 379.7 | 494.12 | 644.04 | 833.15 | 666.22 | 1026.8 | 840.08 | 649.12 | 715.32 | 654.42 | 483.1 | 384 |
| 2022/2023 | 437.48 | 412.7 | 819.94 | 743.92 | 736.14 | 590.04 | 581.12 | 682.44 | 655.74 | 447.58 | 302.34 | 399.04 |
| 2023/2024 | 290.38 | 376.8 | 523.12 | 439.94 | 734.48 | 665.92 | | | | | | |

DUBBO REGIONAL COUNCIL

CUSTOMER EXPERIENCE CHARTER DASHBOARD

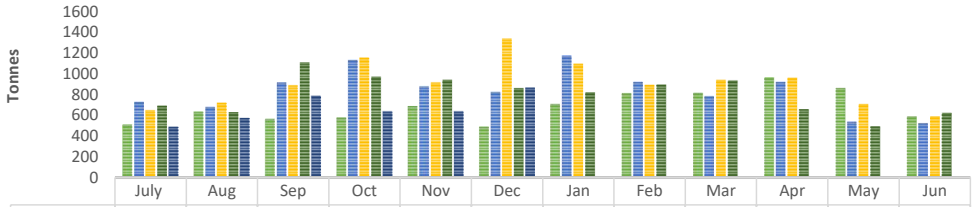
*REPORT PRINT DATE: 05/02/2024*

## DOMESTIC WASTE - RECYCLING TONNES PER MONTH




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 254.47 | 323.93 | 270.48 | 264.01 | 342.97 | 267.48 | 324.15 | 253.5 | 244.35 | 280.09 | 333.65 | 226.39 |
| 2020/2021 | 273.39 | 232.91 | 238.54 | 329.94 | 251.32 | 252.98 | 326.52 | 244.91 | 238.09 | 299.48 | 208.94 | 217.71 |
| 2021/2022 | 267.02 | 225.41 | 241.87 | 317.98 | 247.37 | 308.32 | 253.95 | 242.34 | 224.33 | 302.3 | 223.97 | 206.22 |
| 2022/2023 | 255.49 | 217.89 | 288.74 | 226.02 | 204.29 | 270.52 | 238.02 | 213.23 | 277.62 | 209.77 | 190.66 | 224.38 |
| 2023/2024 | 198.83 | 195.94 | 262.49 | 197.83 | 202.39 | 200.34 | | | | | | |

## DOMESTIC WASTE - DIVERTED FROM LANDFILL TONNES PER MONTH



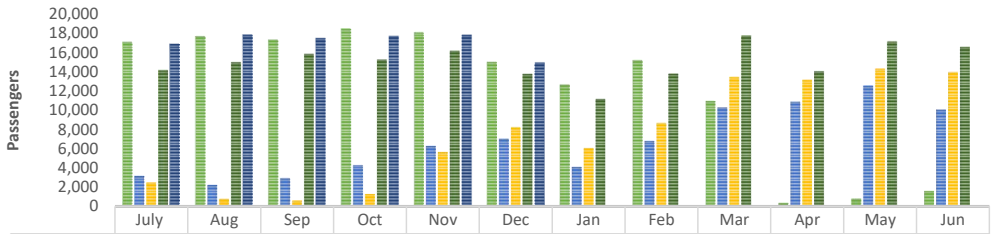

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 511.51 | 636.47 | 566.12 | 581.03 | 690.05 | 490.28 | 709.35 | 813.04 | 816.81 | 966.58 | 863.25 | 591.87 |
| 2020/2021 | 726.71 | 679.29 | 913 | 1129.41 | 874.56 | 822.52 | 1171.34 | 917.51 | 781.23 | 918.52 | 537.48 | 524.49 |
| 2021/2022 | 646.72 | 719.53 | 885.91 | 1151.13 | 913.59 | 1335.12 | 1094.03 | 891.46 | 939.65 | 956.72 | 707.07 | 590.22 |
| 2022/2023 | 692.97 | 630.59 | 1108.68 | 969.94 | 940.43 | 860.56 | 819.14 | 895.67 | 933.36 | 657.35 | 493.00 | 623.42 |
| 2023/2024 | 489.21 | 572.74 | 785.61 | 637.66 | 636.87 | 866.26 | | | | | | |

DUBBO REGIONAL COUNCIL

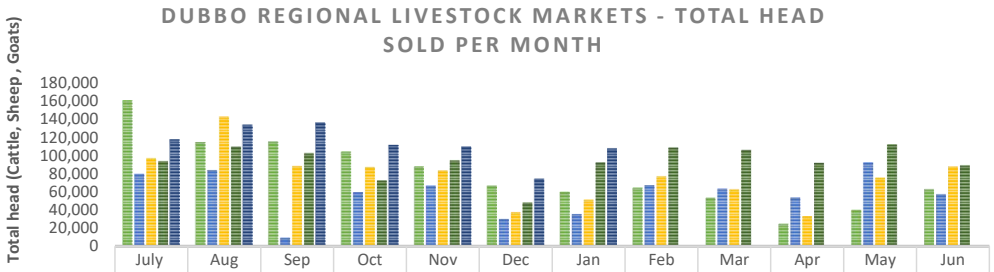
CUSTOMER EXPERIENCE CHARTER DASHBOARD

*REPORT PRINT DATE: 05/02/2024*

**VISITORS & VOLUME – COMMERCIAL**




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 17,064 | 17,656 | 17,281 | 18,439 | 18,063 | 14,988 | 12,651 | 15,162 | 10,953 | 389 | 832 | 1,634 |
| 2020/2021 | 3,167 | 2,242 | 2,950 | 4,285 | 6,276 | 7,036 | 4,114 | 6,797 | 10,252 | 10,841 | 12,531 | 10,028 |
| 2021/2022 | 2,476 | 814 | 620 | 1,290 | 5,677 | 8,218 | 6,058 | 8,665 | 13,420 | 13,113 | 14,273 | 13,917 |
| 2022/2023 | 14,149 | 14,975 | 15,840 | 15,252 | 16,150 | 13,773 | 11,183 | 13,782 | 17,729 | 14,023 | 17,131 | 16,563 |
| 2023/2024 | 16,901 | 17,871 | 17,499 | 17,720 | 17,835 | 14,943 | | | | | | |




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 160,956 | 115,145 | 115,804 | 104,263 | 88,227 | 67,237 | 60,395 | 64,606 | 53,802 | 24,887 | 40,659 | 63,311 |
| 2020/2021 | 79,786 | 83,863 | 9,941 | 59,622 | 66,906 | 30,264 | 35,625 | 67,491 | 63,551 | 53,991 | 92,304 | 57,554 |
| 2021/2022 | 96,850 | 142,354 | 88,070 | 87,145 | 83,357 | 37,586 | 51,239 | 76,980 | 62,771 | 33,204 | 75,638 | 87,615 |
| 2022/2023 | 93,651 | 109,531 | 102,521 | 72,351 | 94,355 | 48,242 | 92,352 | 108,658 | 105,826 | 91,868 | 111,912 | 89,256 |
| 2023/2024 | 117,567 | 133,971 | 136,169 | 111,745 | 109,745 | 74,561 | 107,689 | | | | | |

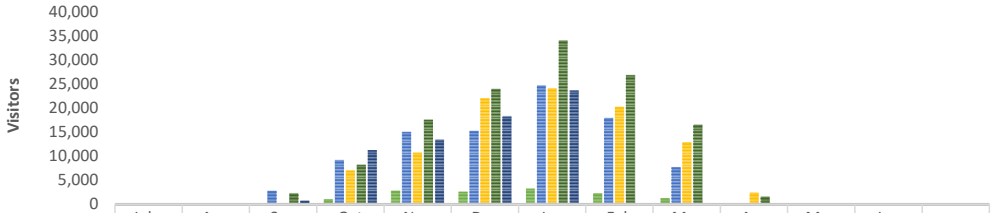
DUBBO REGIONAL COUNCIL

# CUSTOMER EXPERIENCE CHARTER DASHBOARD

*REPORT PRINT DATE: 05/02/2024*

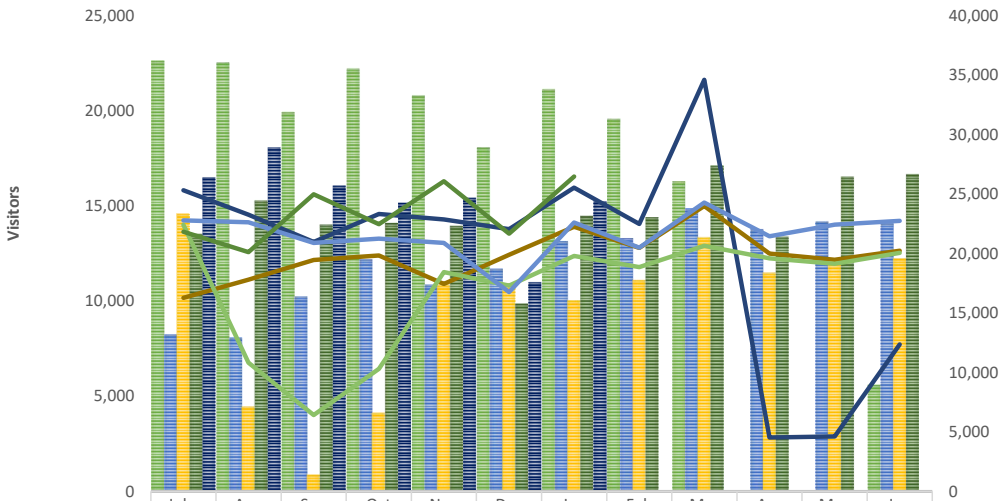
**VISITORS & CUSTOMERS – COMMUNITY**

## AQUATIC LEISURE CENTRES - TOTAL VISITORS PER MONTH




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 0 | 0 | 77 | 1,084 | 2,811 | 2,598 | 3,265 | 2,302 | 1,249 | 0 | 0 | 0 |
| 2020/2021 | 0 | 0 | 2,827 | 9,207 | 15,022 | 15,244 | 24,621 | 17,907 | 7,728 | 0 | 0 | 0 |
| 2021/2022 | 0 | 0 | 274 | 7,107 | 10,859 | 22,080 | 24,165 | 20,303 | 12,974 | 2,467 | 0 | 0 |
| 2022/2023 | 0 | 0 | 2,366 | 8,259 | 17,598 | 23,968 | 33,972 | 26,821 | 16,549 | 1,674 | 0 | 0 |
| 2023/2024 | 0 | 0 | 845 | 11,285 | 13,477 | 18,311 | 23,683 | | | | | |

## MACQUARIE REGIONAL LIBRARY - VISITORS PER MONTH (LGA) AND ITEMS LOANED PER MONTH



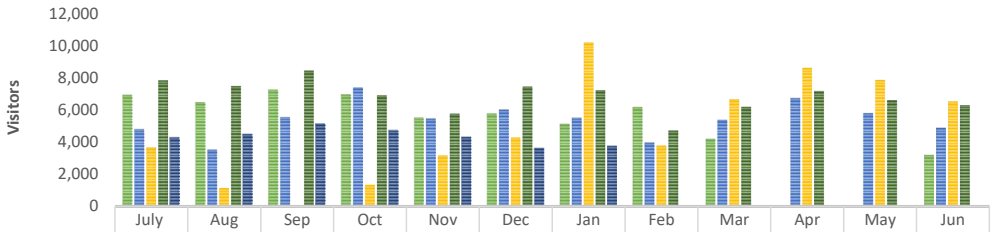

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 22,628 | 22,527 | 19,916 | 22,194 | 20,788 | 18,072 | 21,117 | 19,570 | 16,289 | 0 | 0 | 5,609 |
| 2020/2021 | 8,255 | 8,088 | 10,250 | 12,191 | 10,862 | 11,708 | 13,155 | 13,315 | 14,872 | 13,772 | 14,179 | 14,080 |
| 2021/2022 | 14,583 | 4,466 | 892 | 4,138 | 10,850 | 10,922 | 10,037 | 11,087 | 13,334 | 11,491 | 12,061 | 12,241 |
| 2022/2023 | 13,536 | 15,285 | 14,019 | 14,114 | 13,961 | 9,874 | 14,478 | 14,405 | 17,122 | 13,389 | 16,537 | 16,659 |
| 2023/2024 | 16,490 | 18,069 | 16,069 | 15,174 | 15,426 | 10,993 | 15,233 | | | | | |
| 19/20 items | 25,326 | 23,274 | 20,984 | 23,326 | 22,875 | 22,048 | 25,550 | 22,495 | 34,616 | 4,535 | 4,632 | 12,368 |
| 20/21 items | 16,280 | 17,803 | 19,464 | 19,834 | 17,458 | 19,906 | 22,261 | 20,471 | 24,000 | 20,009 | 19,491 | 20,251 |
| 21/22 items | 22,418 | 10,827 | 6,424 | 10,301 | 18,444 | 17,314 | 19,803 | 18,863 | 20,654 | 19,604 | 19,149 | 20,069 |
| 22/23 items | 22,795 | 22,637 | 20,906 | 21,255 | 20,891 | 16,766 | 22,621 | 20,506 | 24,291 | 21,463 | 22,445 | 22,756 |
| 23/24 items | 21,834 | 20,125 | 24,993 | 22,471 | 26,085 | 21,683 | 26,483 | | | | | |

DUBBO REGIONAL COUNCIL

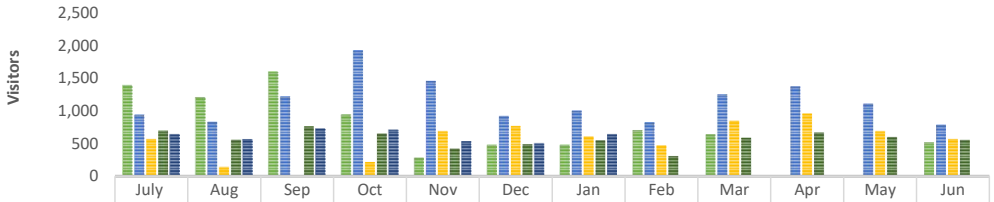
CUSTOMER EXPERIENCE CHARTER DASHBOARD

*REPORT PRINT DATE: 05/02/2024*

**VISITORS & CUSTOMERS – TOURISM & CULTURAL**




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 6,947 | 6,483 | 7,272 | 6,975 | 5,530 | 5,786 | 5,128 | 6,188 | 4,212 | 0 | 0 | 3,206 |
| 2020/2021 | 4,807 | 3,536 | 5,545 | 7,382 | 5,472 | 6,019 | 5,512 | 3,978 | 5,382 | 6,731 | 5,799 | 4,891 |
| 2021/2022 | 3,697 | 1,148 | 0 | 1,365 | 3,188 | 4,304 | 10,244 | 3,800 | 6,700 | 8,660 | 7,896 | 6,554 |
| 2022/2023 | 7,856 | 7,506 | 8,478 | 6,930 | 5,779 | 7,476 | 7,247 | 4,746 | 6,210 | 7,191 | 6,634 | 6,317 |
| 2023/2024 | 4,292 | 4,502 | 5,135 | 4,733 | 4,316 | 3,623 | 3,764 | | | | | |



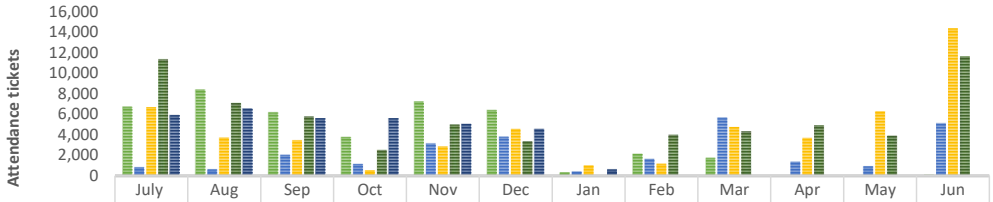

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 1,392 | 1,211 | 1,598 | 945 | 290 | 482 | 482 | 710 | 644 | 0 | 0 | 524 |
| 2020/2021 | 946 | 841 | 1,224 | 1,928 | 1,459 | 926 | 1,005 | 828 | 1,258 | 1,376 | 1,116 | 795 |
| 2021/2022 | 571 | 146 | 0 | 218 | 691 | 767 | 607 | 473 | 847 | 956 | 691 | 569 |
| 2022/2023 | 696 | 558 | 763 | 655 | 426 | 492 | 553 | 312 | 589 | 668 | 599 | 556 |
| 2023/2024 | 640 | 567 | 728 | 707 | 533 | 504 | 639 | | | | | |

DUBBO REGIONAL COUNCIL

# CUSTOMER EXPERIENCE CHARTER DASHBOARD

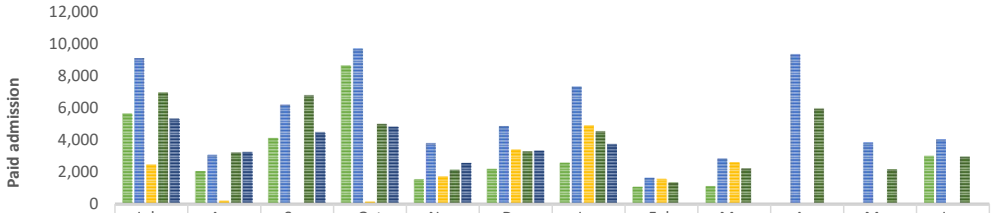
*REPORT PRINT DATE: 05/02/2024*

## DUBBO REGIONAL THEATRE AND CONVENTION CENTRE - ATTENDANCE/TICKETS PER MONTH



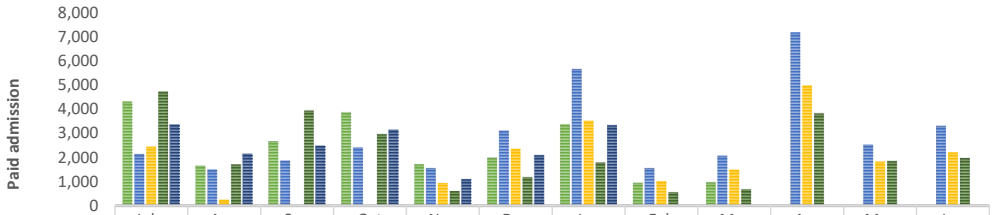

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 6,722 | 8,392 | 6,169 | 3,784 | 7,231 | 6,393 | 321 | 2,153 | 1,748 | 0 | 33 | 99 |
| 2020/2021 | 824 | 629 | 2,040 | 1,162 | 3,122 | 3,785 | 408 | 1,638 | 5,620 | 1,369 | 936 | 5,074 |
| 2021/2022 | 6,705 | 3,718 | 3,462 | 523 | 2,878 | 4,581 | 1,015 | 1,181 | 4,765 | 3,702 | 6,297 | 14,386 |
| 2022/2023 | 11,345 | 7,097 | 5,779 | 2,516 | 4,994 | 3,380 | 3 | 3,992 | 4,349 | 4,929 | 3,914 | 11,638 |
| 2023/2024 | 5,923 | 6,563 | 5,612 | 5,627 | 5,075 | 4,576 | 623 | | | | | |

## OLD DUBBO GAOL - PAID ADMISSION PER MONTH




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 5,646 | 2,068 | 4,128 | 8,618 | 1,562 | 2,213 | 2,588 | 1,092 | 1,131 | 0 | 0 | 3,018 |
| 2020/2021 | 9,088 | 3,075 | 6,204 | 9,694 | 3,811 | 4,882 | 7,332 | 1,650 | 2,861 | 9,333 | 3,836 | 4,038 |
| 2021/2022 | 2,482 | 233 | 0 | 176 | 1,742 | 3,413 | 4,908 | 1,579 | 2,619 | 0 | 0 | 0 |
| 2022/2023 | 6,910 | 3,223 | 6,753 | 4,977 | 2,147 | 3,278 | 4,529 | 1,370 | 2,241 | 5,934 | 2,173 | 2,977 |
| 2023/2024 | 5,308 | 3,252 | 4,463 | 4,802 | 2,569 | 3,330 | 3,742 | | | | | |

## WELLINGTON CAVES - PAID ADMISSION PER MONTH



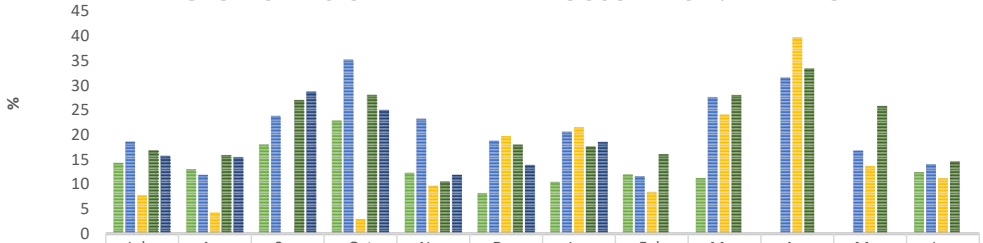

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 4,307 | 1,651 | 2,662 | 3,851 | 1,718 | 1,993 | 3,362 | 949 | 967 | 0 | 0 | 0 |
| 2020/2021 | 2,144 | 1,499 | 1,869 | 2,409 | 1,559 | 3,108 | 5,663 | 1,552 | 2,070 | 7,175 | 2,531 | 3,303 |
| 2021/2022 | 2,444 | 256 | 0 | 0 | 935 | 2,356 | 3,506 | 1,016 | 1,488 | 4,966 | 1,818 | 2,202 |
| 2022/2023 | 4,697 | 1,706 | 3,924 | 2,954 | 609 | 1,171 | 1,785 | 552 | 674 | 3,804 | 1,838 | 1,968 |
| 2023/2024 | 3,351 | 2,145 | 2,478 | 3,141 | 1,099 | 2,085 | 3,324 | | | | | |

DUBBO REGIONAL COUNCIL

# CUSTOMER EXPERIENCE CHARTER DASHBOARD

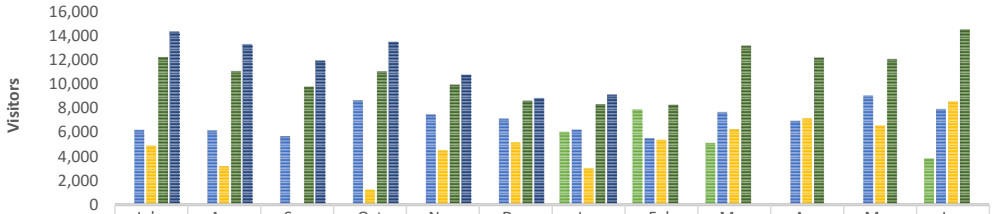
*REPORT PRINT DATE: 05/02/2024*

## WELLINGTON CAVES CARAVAN PARK - OCCUPANCY % PER MONTH




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 14 | 13 | 18 | 23 | 12 | 8 | 11 | 12 | 11 | 0 | 0 | 12 |
| 2020/2021 | 19 | 12 | 24 | 35 | 23 | 19 | 21 | 12 | 28 | 31 | 17 | 14 |
| 2021/2022 | 8 | 4 | 0 | 3 | 10 | 20 | 22 | 8 | 24 | 40 | 14 | 11 |
| 2022/2023 | 17 | 16 | 27 | 28 | 11 | 18 | 18 | 16 | 28 | 33 | 26 | 15 |
| 2023/2024 | 16 | 15 | 29 | 25 | 12 | 14 | 19 | | | | | |

## WESTERN PLAINS CULTURAL CENTRE - VISITORS PER MONTH

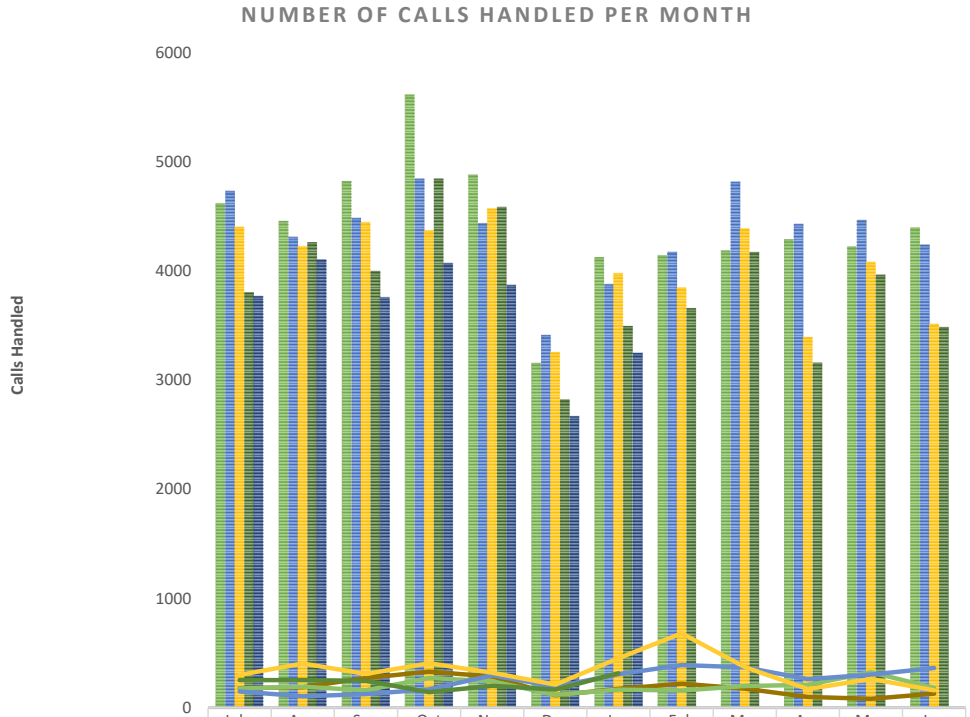



| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 0 | 0 | 0 | 0 | 0 | 0 | 5,994 | 7,837 | 5,103 | 0 | 0 | 3,805 |
| 2020/2021 | 6,152 | 6,119 | 5,653 | 8,596 | 7,431 | 7,100 | 6,181 | 5,476 | 7,608 | 6,902 | 8,981 | 7,866 |
| 2021/2022 | 4,885 | 3,201 | 0 | 1,248 | 4,499 | 5,157 | 3,042 | 5,368 | 6,251 | 7,137 | 6,558 | 8,543 |
| 2022/2023 | 12,195 | 11,033 | 9,750 | 11,019 | 9,930 | 8,605 | 8,294 | 8,254 | 13,131 | 12,153 | 12,038 | 14,475 |
| 2023/2024 | 14,318 | 13,244 | 11,924 | 13,458 | 10,728 | 8,804 | 9,097 | | | | | |

DUBBO REGIONAL COUNCIL

# CUSTOMER EXPERIENCE CHARTER DASHBOARD

*REPORT PRINT DATE: 05/02/2024*

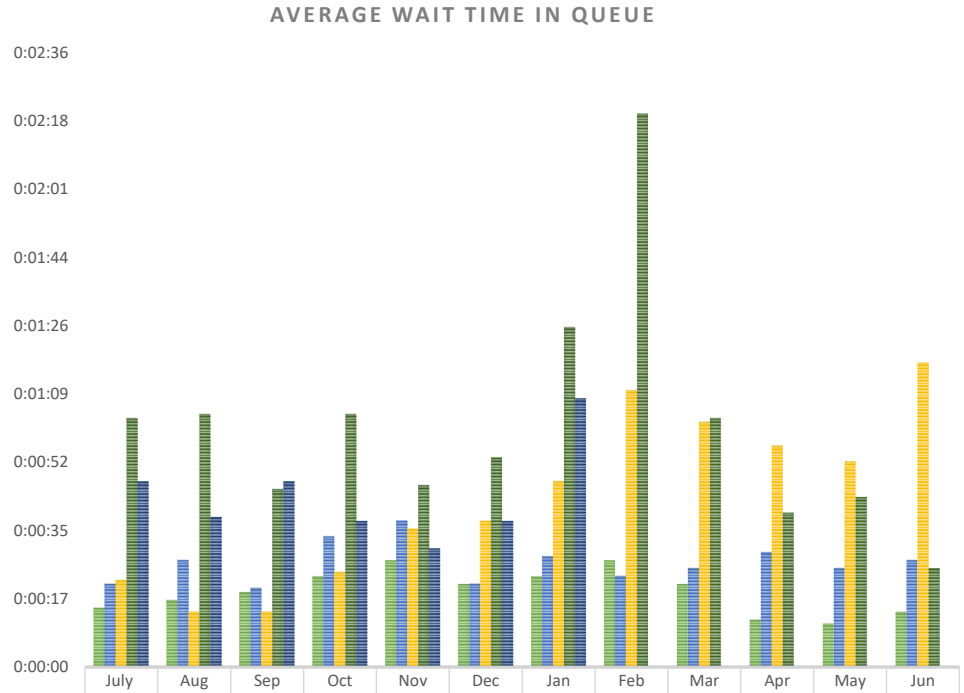



| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 4620 | 4460 | 4825 | 5619 | 4884 | 3159 | 4127 | 4146 | 4191 | 4291 | 4226 | 4398 |
| 2020/2021 | 4731 | 4311 | 4483 | 4843 | 4435 | 3414 | 3877 | 4172 | 4816 | 4428 | 4463 | 4239 |
| 2021/2022 | 4403 | 4224 | 4444 | 4369 | 4570 | 3255 | 3979 | 3846 | 4388 | 3394 | 4080 | 3514 |
| 2022/2023 | 3805 | 4263 | 4001 | 4848 | 4588 | 2824 | 3496 | 3660 | 4175 | 3159 | 3968 | 3488 |
| 2023/2024 | 3768 | 4102 | 3758 | 4070 | 3871 | 2668 | 3249 | | | | | |
| 19/20 - Abandoned | 3.7% | 4.0% | 5.3% | 5.5% | 5.5% | 3.5% | 4.0% | 5.0% | 4.0% | 2.2% | 1.9% | 2.8% |
| 20/21 - Abandoned | 3.6% | 4.3% | 3.4% | 5.3% | 5.2% | 3.3% | 4.1% | 3.6% | 3.9% | 4.5% | 6.8% | 4.1% |
| 21/22 - Abandoned | 4.1% | 3.3% | 2.4% | 2.7% | 3.7% | 6.1% | 5.6% | 7.2% | 9.2% | 7.8% | 7.1% | 6.9% |
| 22/23 - Abandoned | 9.4% | 7.3% | 8.7% | 7.7% | 6.5% | 7.0% | 11.5% | 15.7% | 8.2% | 5.1% | 6.2% | 4.4% |
| 23/24 - Abandoned | 6.3% | 5.8% | 6.1% | 4.1% | 4.9% | 5.9% | 8.8% | | | | | |

DUBBO REGIONAL COUNCIL

CUSTOMER EXPERIENCE CHARTER DASHBOARD

*REPORT PRINT DATE: 05/02/2024*



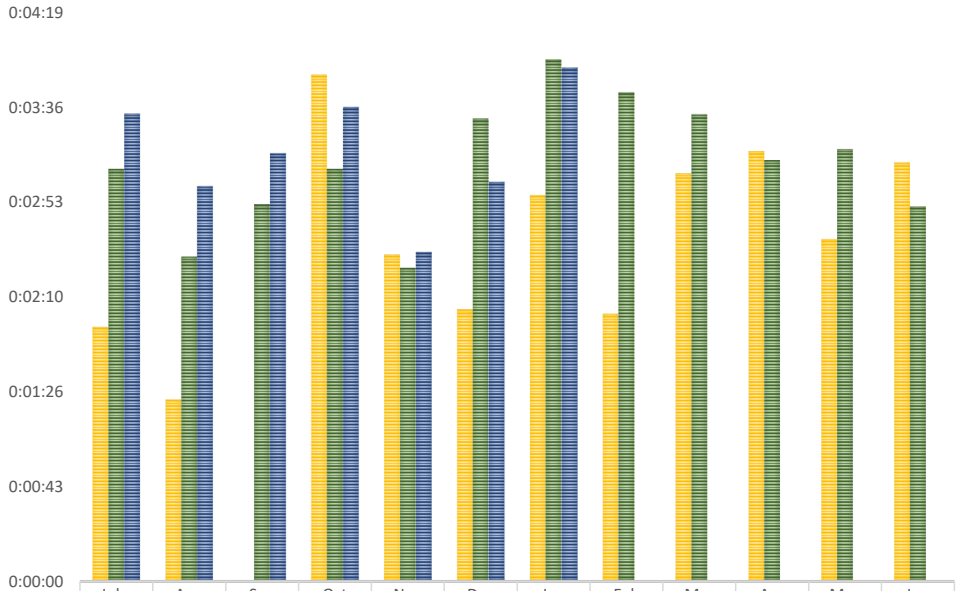

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019/2020 | 0:00:15 | 0:00:17 | 0:00:19 | 0:00:23 | 0:00:27 | 0:00:21 | 0:00:23 | 0:00:27 | 0:00:21 | 0:00:12 | 0:00:11 | 0:00:14 |
| 2020/2021 | 0:00:21 | 0:00:27 | 0:00:20 | 0:00:33 | 0:00:37 | 0:00:21 | 0:00:28 | 0:00:23 | 0:00:25 | 0:00:29 | 0:00:25 | 0:00:27 |
| 2021/2022 | 0:00:22 | 0:00:14 | 0:00:14 | 0:00:24 | 0:00:35 | 0:00:37 | 0:00:47 | 0:01:10 | 0:01:02 | 0:00:56 | 0:00:52 | 0:01:17 |
| 2022/2023 | 0:01:03 | 0:01:04 | 0:00:45 | 0:01:04 | 0:00:46 | 0:00:53 | 0:01:26 | 0:02:20 | 0:01:03 | 0:00:39 | 0:00:43 | 0:00:25 |
| 2023/2024 | 0:00:47 | 0:00:38 | 0:00:47 | 0:00:37 | 0:00:30 | 0:00:37 | 0:01:08 | | | | | |

DUBBO REGIONAL COUNCIL

CUSTOMER EXPERIENCE CHARTER DASHBOARD

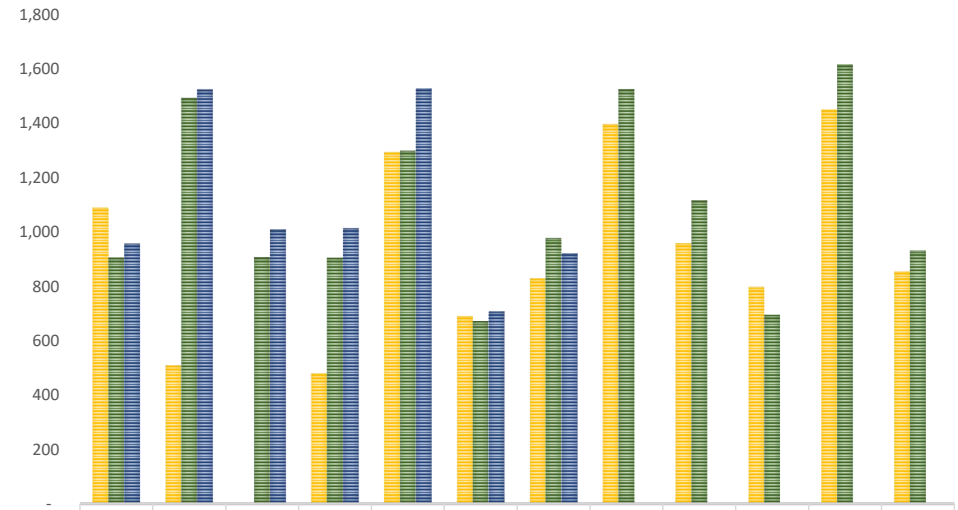
*REPORT PRINT DATE: 05/02/2024*

## AVERAGE WAIT TIME IN COUNTER QUEUE




| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2021/2022 | 0:01:56 | 0:01:23 | 0:00:00 | 0:03:51 | 0:02:29 | 0:02:04 | 0:02:56 | 0:02:02 | 0:03:06 | 0:03:16 | 0:02:36 | 0:03:11 |
| 2022/2023 | 0:03:08 | 0:02:28 | 0:02:52 | 0:03:08 | 0:02:23 | 0:03:31 | 0:03:58 | 0:03:43 | 0:03:33 | 0:03:12 | 0:03:17 | 0:02:51 |
| 2023/2024 | 0:03:33 | 0:03:00 | 0:03:15 | 0:03:36 | 0:02:30 | 0:03:02 | 0:03:54 | | | | | |

## NUMBER OF COUNTER TRANSACTIONS PER MONTH



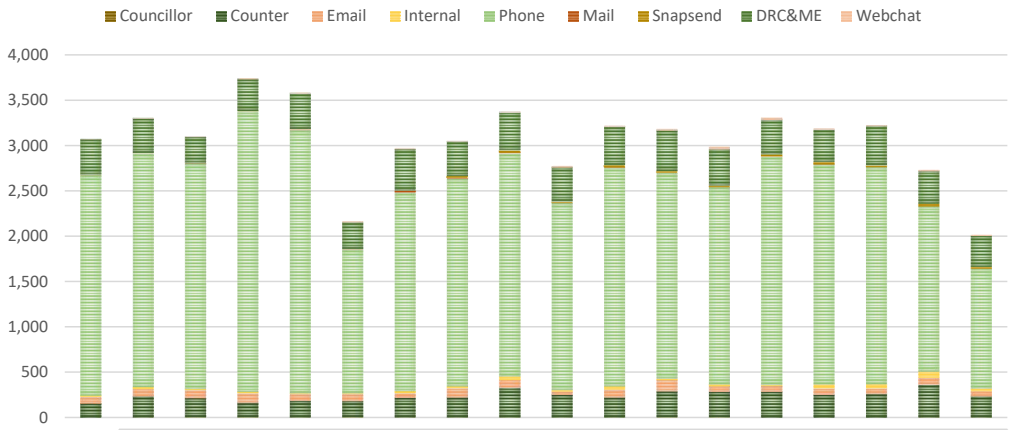

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2021/2022 | 1,089 | 509 | - | 480 | 1,293 | 690 | 829 | 1,396 | 958 | 798 | 1,449 | 854 |
| 2022/2023 | 906 | 1,494 | 908 | 905 | 1,299 | 672 | 978 | 1,526 | 1,117 | 695 | 1,617 | 932 |
| 2023/2024 | 957 | 1,524 | 1,009 | 1,014 | 1,528 | 708 | 921 | | | | | |

DUBBO REGIONAL COUNCIL

CUSTOMER EXPERIENCE CHARTER DASHBOARD

*REPORT PRINT DATE: 05/02/2024*

## CUSTOMER SERVICE REQUEST TOTAL PER MONTH BY CATEGORY




| | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Webchat | 2 | 4 | 5 | 8 | 8 | 8 | 7 | 5 | 9 | 13 | 11 | 13 | 26 | 25 | 15 | 7 | 14 | 9 |
| DRC&ME | 391 | 384 | 292 | 354 | 394 | 295 | 457 | 381 | 417 | 380 | 422 | 449 | 400 | 379 | 354 | 436 | 359 | 342 |
| Snapsend | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 | 24 | 8 | 25 | 18 | 15 | 22 | 23 | 17 | 28 | 15 |
| Mail | 1 | 1 | 3 | 4 | 9 | 2 | 20 | 7 | 8 | 2 | 2 | 0 | 0 | 2 | 1 | 0 | 0 | 0 |
| Phone | 2,433 | 2,577 | 2,485 | 3,091 | 2,900 | 1,590 | 2,191 | 2,292 | 2,459 | 2,067 | 2,411 | 2,272 | 2,177 | 2,518 | 2,427 | 2,394 | 1,825 | 1,327 |
| Internal | 16 | 25 | 14 | 16 | 11 | 9 | 23 | 21 | 42 | 17 | 38 | 14 | 22 | 13 | 45 | 48 | 70 | 30 |
| Email | 68 | 78 | 86 | 103 | 70 | 73 | 51 | 101 | 83 | 35 | 84 | 125 | 61 | 61 | 72 | 60 | 75 | 57 |
| Counter | 158 | 233 | 211 | 161 | 186 | 180 | 217 | 222 | 328 | 249 | 222 | 284 | 279 | 285 | 249 | 260 | 358 | 231 |
| Councillor | 0 | 1 | 4 | 4 | 2 | 5 | 1 | 1 | 1 | 2 | 1 | 4 | 3 | 0 | 0 | 0 | 2 | 2 |

# NOTICE OF MOTION: Cameron Park Toilets

**REPORT DATE:** **29 January 2024**
**FILE:** **ID24/168**

Council had before it a Notice of Motion dated 29 January 2024 from Councillor R Ivey regarding the Cameron Park Toilets as follows:

1. *That the CEO provide a report to Council as part of the budget development process on the options to provide more toilet amenities in Cameron Park precinct.*
2. *That this report also include evidence as to the current constraints for use.*

## RECOMMENDATION

1. **That the CEO provide a report to Council as part of the budget development process on the options to provide more toilet amenities in Cameron Park precinct.**
2. **That this report also include evidence as to the current constraints for use.**

*RI*
Councillor

## APPENDICES:

**1**⇩ Notice of Motion - Cameron Park Toilets - Clr R Ivey - Council meeting 15/02/2024

***Councillor Richard Ivey***
PO Box 81
DUBBO NSW 2830

29 January 2024

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Murray

**NOTICE OF MOTION – CAMERON PARK TOILETS**

I would like to place the following notice of motion on the agenda for the 15 February 2024 Ordinary meeting of Council.

1. *That the CEO provide a report to Council as part of the budget development process on the options to provide more toilet amenities in the Cameron Park precinct.*
2. *That this report also include evidence as to the current constraints for use.*

Yours faithfully

*Richard Ivey*
Councillor

# NOTICE OF MOTION: Council Pool Private Management - Contract Advice - Options to de-Privatise Pool Management

**REPORT DATE:** **6 February 2024**
**FILE:** **ID24/234**

Council had before it a Notice of Motion dated 6 February 2024 from Councillor J Black regarding the Council Pool Private Management - Contract Advice - Options to de-Privatise Pool Management as follows:

*That in light of service, communication, labour and other operational problems with the management of the DRC Aquatic Leisure Centres (pools), the CEO seek urgent advice on whether the privatised management contract has been complied with by the operator, on whether the management of the three council pools can be brought back in house in a way that ensures the facilities are properly available to the community, and an outline of the cost of exiting the private management contract, and provide a report back to Council at the March Ordinary Council Meeting.*

**RECOMMENDATION**

**That in light of service, communication, labour and other operational problems with the management of the DRC Aquatic Leisure Centres (pools), the CEO seek urgent advice on whether the privatised management contract has been complied with by the operator, on whether the management of the three council pools can be brought back in house in a way that ensures the facilities are properly available to the community, and an outline of the cost of exiting the private management contract, and provide a report back to Council at the March Ordinary Council Meeting.**

*JB*
Councillor

# NOTICE OF MOTION: Developing a Public Toilet Policy/Strategy

**REPORT DATE:** 5 February 2024
**FILE:** ID24/235

Council had before it a Notice of Motion dated 5 February 2024 from Councillor J Black regarding the Developing a Public Toilet Policy/Strategy as follows:

1. *That, just as many other councils have done, Dubbo Regional Council develop a Public Toilet Policy/Strategy for adoption.*
2. *That the CEO provide a report to council with a draft policy, addressing the areas that the policy would cover; to be broad and include those to do with the provision of toilets, design, style, fitting out and all other associated categories, as per similar policies.*

**RECOMMENDATION**

1. **That, just as many other councils have done, Dubbo Regional Council develop a Public Toilet Policy/Strategy for adoption.**
2. **That the CEO provide a report to council with a draft policy, addressing the areas that the policy would cover; to be broad and include those to do with the provision of toilets, design, style, fitting out and all other associated categories, as per similar policies.**

*JB*
Councillor

**APPENDICES:**

**1**⇩ Notice of Motion - Developing a Public Toilet Policy - Strategy - Clr J Black - Council meeting 15/02/2024

***Councillor Joshua Black***
PO Box 81
DUBBO NSW 2830

5 February 2024

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear CEO,

**NOTICE OF MOTION –DEVELOPING A PUBLIC TOILET POLICY/STRATEGY**

I would like to place the following notice of motion on the agenda for the February 2024 Ordinary Meeting of Council.

1. *That, just as many other councils have done, Dubbo Regional Council develop a Public Toilet Policy/Strategy for adoption.*
2. *That the CEO provide a report to council with a draft policy, addressing the areas that the policy would cover; to be broad and include those to do with the provision of toilets, design, style, fitting out and all other associated categories, as per similar policies.*

Yours faithfully,

*Josh Black*
*Councillor*

# REPORT: December 2023 Quarterly Budget Review Statement

**DIVISION:** Organisational Performance
**REPORT DATE:** 1 February 2024
**TRIM REFERENCE:** ID24/208

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | • Seek endorsement<br>• Adopt funding<br>• Provide review or update<br>• Fulfil legislated requirement/Compliance | |
| **Issue** | The quarterly review for the period ending 31 December 2023 of Council's 2023/2024 Budget Review Statements shows satisfactory implementation with the current financial position estimated to be a balanced budget. | |
| **Reasoning** | In accordance with the requirements of Section 203(2) of the Local Government (General) Regulations 2021, I now advise that the Chief Financial Officer, as the Responsible Accounting Officer of Dubbo Regional Council has reported that they consider the attached Quarterly Operational Plan Review Statements indicate that the financial position of the Council is satisfactory. This is on the basis that the "result" for the year is a balanced budget. | |
| **Financial Implications** | Budget Area | Organisational Performance |
| | Funding Source | Cost of proposed variations are within the adopted budget 2023/2024. |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.4 Statutory requirements are met and services are provided in a cost-effective and timely manner |

**RECOMMENDATION**

1. **That the Quarterly Budget Review Statements as at 31 December 2023, as attached to the report of the Chief Executive Officer dated 1 February 2024, be adopted and such sums voted for such purpose.**
2. **That the Statement of the Responsible Accounting Officer that Council is in a satisfactory financial position having regard to the changes herewith to the original budget, be noted.**

*Jane Bassingthwaighte*
Director Organisational Performance

*SW*
Chief Financial Officer

**BACKGROUND**

The Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to submit, on a quarterly basis to Council, a budget review statement that shows a revised estimate of the income and expenditure for the year as follows:

Section 203 of the Local Government (General) Regulation 2021 provides as follows:

*(1) "Not later than two months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy including in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.*

*(2) A budget review statement must include or be accompanied by:*

*(a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure; and*

*(b) if that position is unsatisfactory, recommendations for remedial action.*

*(3) A budget review statement must also include any information required by the Code to be included in such a statement."*

**REPORT**

**December 2023 Quarterly Review**

The Responsible Accounting Officer has reported in respect of the December 2023 Quarterly Review of Council's Budget as follows:

*In accordance with the requirements of Section 203(2) of the Local Government (General) Section 2021, I now advise that, as the Responsible Accounting Officer of Dubbo Regional Council, it is considered that the attached Quarterly Financial Review Statements indicate that the financial position of the Council is satisfactory. This is on the basis that the forecast* ***"result"*** *for the year is a balanced budget.*

The Quarterly Budget Review Statement for the December 2023 quarter (**Appendix 1**) includes:

- The actual result for 2022/2023.
- The original adopted budget for 2023/2024.
- The approved budget variations for the September 2023 quarter
- The budget variations proposed for approval for the December 2023 quarter.

The key highlights of Council's second quarter for 2023/2024 are:

- Schedule 2 - Income & Expenses Budget Review Statement - Consolidated
    - The Income and Expenses Budget Review Statement shows that the surplus from operations (including capital grants and contributions) for the year is forecast as $28.28M comprising Income of $193.54M and Expenses of $165.26M.

  - After deducting $31.54M of projected Grants and Contributions to be received for Capital Purposes the projected net operating deficit for the year is $3.26M.
- Schedule 5 - Cash & investments budget review statement
  - Total Cash and Investments of $278.20M at 31 December 2023 including a significant portion being restricted for specific purposes.
- Schedule 7 - Capital Budget Review
  - Projected full year Capital Expenditure is expected to be $86.95M, which is a $6.37M reduction from what was forecasted in the September 2023 Revised Budget.

Some of the key areas that have been adjusted during the quarter include:

- Increase in income from user fees and charges of $0.83M across various areas in the organisation (QBRS, Schedule 4 – Note 1).
- Increase of $7.12M in operating grant income as a result of the Regional Emergency Road Repair Fund grant received (QBRS, Schedule 4 – Note 3).
- Decrease of $5.00M in operating grant income and corresponding operating expenditure to account for the recognition of income and subsequent payment out of the Serengeti project funding under AASB15 (QBRS, Schedule 4 – Note 3 and Note 8).
- Increase in capital grant income forecast overall of $0.74M to account for additional grant funds received and adjustments to timing of planned works (QBRS, Schedule 4 – Note 4).
- A budget adjustment of $4.13M for loss on sale of assets to account for prior year Work In Progress (WIP) assets being componentised upon capitalisation (QBRS, Schedule 4 – Note 6).
- Materials and Service expenditure has increased by $2.43M in Water Fund and Sewer Fund, with a focus on additional maintenance costs (QBRS, Schedule 4 – Note 8).
- Depreciation has been adjusted by an additional $1.47M to reflect year end asset verification condition assessments of building assets (QBRS, Schedule 4 – Note 9).

**Significant Budget Items not adjusted in the Quarter**

The following budgets were not adjusted during the current quarter, given the ongoing need for clarification, it is anticipated that an amendment will be required during the next Quarterly Review:

- The three capital projects originally under the Restart NSW Destination Dubbo grant have not been adjusted in the current quarter. This includes the Macquarie Event Precinct, Old Dubbo Gaol Heritage Plaza and the Wiradjuri Tourism Centre. These projects will be adjusted in the March quarter when more solid information is known.
- It has come to light since the December Quarter review cut-off, that there is the potential for additional vehicle maintenance expenditure costs in relation to RFS vehicles. This will be considered as part of the March quarterly review.
- Cost estimates for the Duke Of Wellington Temporary Footpath have come in at $70,000. This has not been included in the December QBRS, as Council is awaiting direction on a funding source.

**Budget variations and performance**

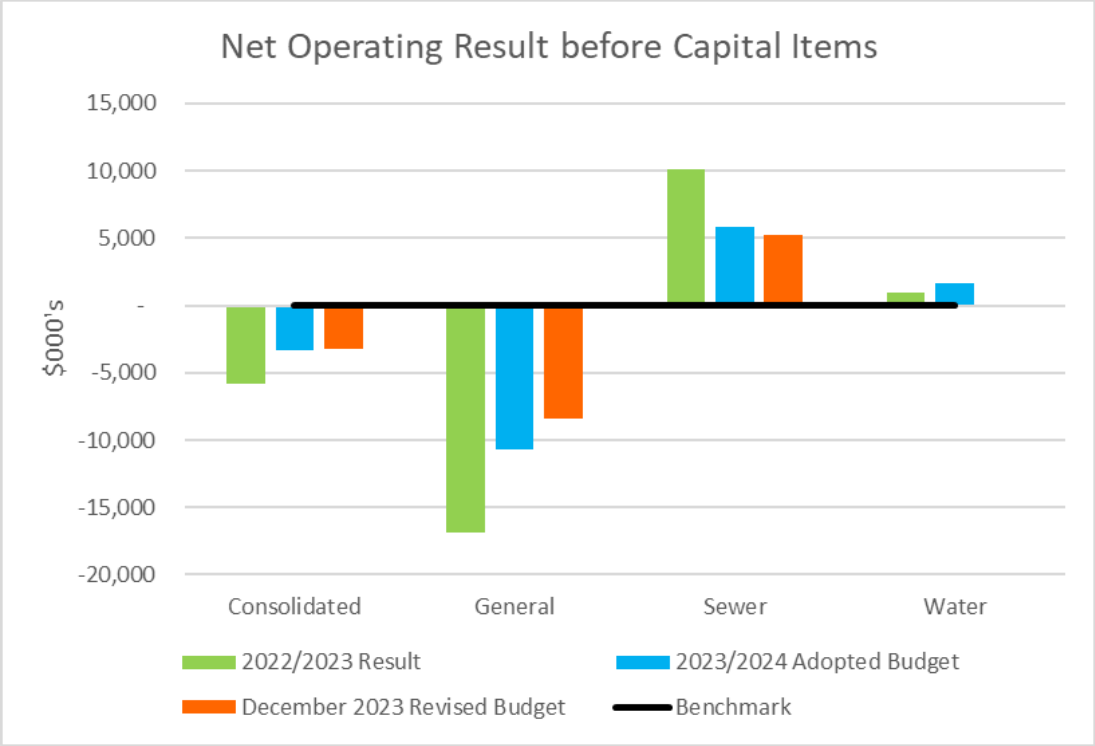
The tables and graphs below provide the projected full year operating position for the consolidated, general, sewer and water funds before capital items.

Net operating result before capital items; this shows Council's operating income excluding capital grant income, less operating expenditure by Fund (QBRS, Schedule 2 - Income & expenses budget review statement).

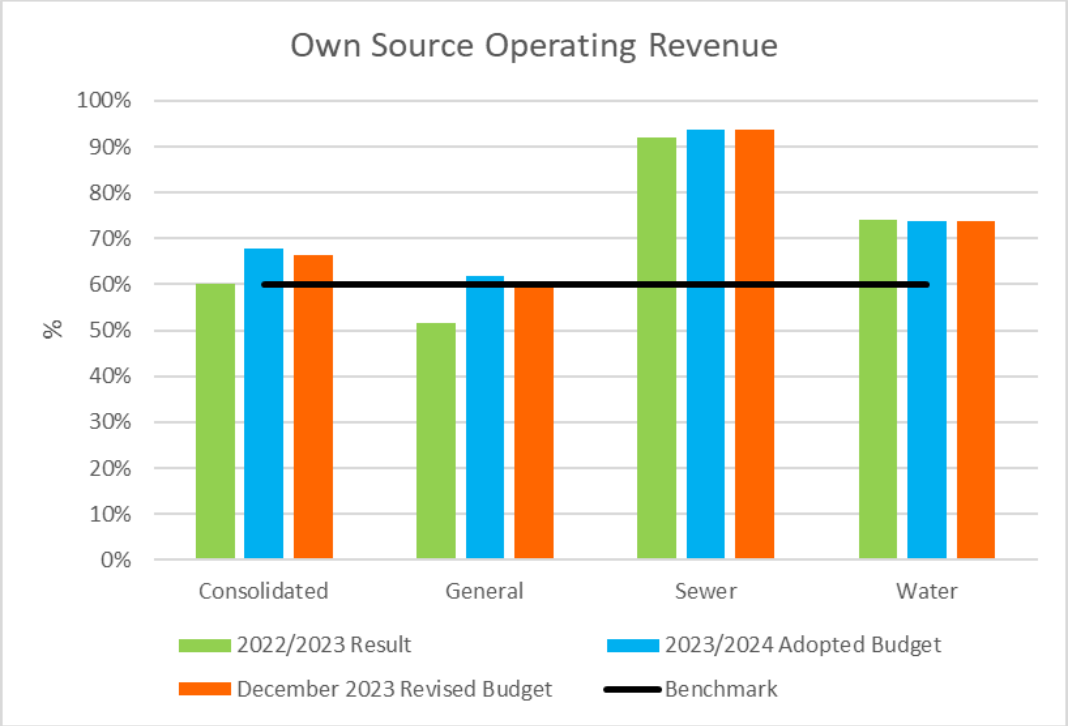
| | Actual Result 2022/2023 $ '000 | 2023/2024 Adopted Budget $ '000 | December 2023 Revised Budget $ '000 |
|---|---|---|---|
| Consolidated | (5,836) | (3,287) | (3,264) |
| General Fund | (16,888) | (10,717) | (8,395) |
| Sewer Fund | 10,102 | 5,794 | 5,256 |
| Water Fund | 950 | 1,636 | (126) |

**Summary of QBRS, Schedule 2. Income & expenses budget review statement by Fund**

OP Ratio: Operating performance Ratio; this measures Council's achievement of containing operating expenditure within operating revenue and the benchmark is greater than 0.0%.




OSI Ratio: Own source operating revenue ratio; this ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions and the benchmark is greater than 60.0%.




The table below provides the projected full year operating position for the key financial units of Council.

| Key Service Units | 2023/2024 Adopted Budget | | | December 2023 Revised Budget | | |
|---|---|---|---|---|---|---|
| | OP Ratio | OSI Ratio | $ '000 | OP Ratio | OSI Ratio | $ '000 |
| Dubbo Regional Airport | (8.9%) | 83.7% | ($538) | (7.3%) | 80.0% | ($447) |
| Dubbo Regional Livestock Markets | (24.3%) | 87.3% | ($875) | (21.7%) | 88.5% | ($874) |
| Property and Land Development | 68.1% | 100% | $2,354 | 68.1% | 100% | $2,354 |
| Rainbow Cottage | (27.6%) | 41.4% | ($389) | (27.4%) | 41.5% | ($387) |

**Summary of QBRS, Schedule 10 - Income & expenses budget review statement (by Business)**

Projected full year Capital Expenditure is expected to be $86.95M, which is a $6.37M reduction from what was forecasted in the September 2023 Revised Budget (QBRS, Schedule 7 - Capital Budget Review). The major adjustments are as follows:

| | Current Adopted Budget | December 2023 Variation | Revised Annual Forecast | Comment |
|---|---|---|---|---|
| RLRRP - Benolong Road Heavy Patching | 577,585 | (501,681) | 75,904 | Prioritisation of capital works program to best align with grant funding deadlines |
| Dubbo Sewer Treatment Plant Switchboard | 1,800,000 | (1,796,303) | 3,697 | Project removed in order to complete a full review of project scope of works. |

| | | | | |
|---|---|---|---|---|
| Sedimentation Lagoon Wellington | 500,000 | (500,000) | - | Project removed in order to complete a full review of project scope of works. It is intended that this project will be undertaken in the future and will combine Dubbo and Geurie into the project as well. |
| Filter Upgrade at John Gilbert Water Treatment Plant | 1,760,554 | (1,360,554) | 400,000 | Project scope has been reviewed and estimated cost has been reduced. |

**Monitoring and reporting on financial position**

Council staff closely monitor and control Council's financial position. Procedures include:

- Weekly assessment of cash balances.
- Fortnightly assessment of Actuals versus Budget.
- Monitoring of daily cash inflows from rates and other sources.
- Monthly monitoring of financial performance is provided to the Executive Leadership Team.
- Bi-monthly meetings are held with the Financial Performance Committee
- Continuous monitoring of opportunities to reduce expenditure or increase revenue in order to close the forecast deficit.
- Review and discussion on the impact of any proposed budget adjustments or new initiatives.

Council will be informed on the financial position on an ongoing basis via:

- Quarterly budget reviews
- Financial Performance Committee meetings
- Ad-hoc briefings as required

**Consultation**

Quarterly Budget Review Statements (QBRS) are presented to Council for adoption following each quarter, allowing for public as well as Council scrutiny.

The Financial Performance Committee meeting held 6 February 2024 discussed the results and any remedial action required.

**Resourcing Implications**

Resourcing is appropriate for staff that ensure Council's Financial Position is maintained and reviewed.

**APPENDICES:**

**1**⇩ Final December 2023 QBRS - Dubbo Regional Council

# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

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# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

## 1. Report by responsible accounting officer

The following statement is made in accordance with Section 203(2) of the Local Government (General) Regulations 2021:

**31 December 2023**

It is my opinion that the Quarterly Budget Review Statement for Dubbo Regional Council for the quarter ended 31/12/23 indicates that Council's projected financial position at 30/06/24 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** _____ **Date:** 31-Jan-24

Stephanie Williamson
Responsible Accounting Officer

# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

**2. Income & expenses budget review statement**

**Income & expenses - Council Consolidated**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures | Notes |
|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | |
| Rates and annual charges | 72,492 | 73,156 | 1,061 | (39) | 74,178 | 75,677 | |
| User charges and fees | 44,916 | 42,599 | 114 | 831 | 43,544 | 26,392 | 1 |
| Other revenues | 3,405 | 2,545 | 95 | 314 | 2,954 | 1,569 | 2 |
| Grants and contributions - operating | 28,542 | 21,075 | 10,512 | 2,177 | 33,764 | 6,914 | 3 |
| Grants and contributions - capital | 56,552 | 32,306 | (1,511) | 744 | 31,539 | 2,694 | 4 |
| Interest and investment revenue | 7,662 | 7,815 | (25) | 333 | 8,123 | 6,385 | 5 |
| Net gain from disposal of assets | 71 | 5,260 | (1,829) | (3,997) | (566) | (204) | 6 |
| Share of interests in joint ventures | - | - | | - | - | - | |
| **Total income from continuing operations** | **213,640** | **184,756** | **8,417** | **362** | **193,536** | **119,427** | |
| **Expenses** | | | | | | | |
| Employee benefits and on-costs | 47,319 | 52,138 | (1,443) | 162 | 50,857 | 23,160 | 7 |
| Materials and services | 47,811 | 30,656 | 9,616 | (2,030) | 38,243 | 22,977 | 8 |
| Borrowing costs | 2,995 | 2,455 | - | - | 2,455 | 902 | |
| Depreciation and amortisation | 54,323 | 50,133 | 5,358 | 1,467 | 56,958 | 19,064 | 9 |
| Other expenses | 7,200 | 17,022 | (271) | (3) | 16,748 | 9,887 | |
| Net Loss from disposal of assets | 3,276 | - | - | - | - | - | |
| **Total expenses from continuing operations** | **162,924** | **152,405** | **13,260** | **(404)** | **165,261** | **75,990** | |
| **Net operating result from continuing operations** | **50,716** | **32,351** | **(4,843)** | **766** | **28,275** | **43,437** | |
| **Net Operating Result before Capital Items** | **(5,836)** | **45** | **(3,332)** | **22** | **(3,264)** | **40,742** | |

# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

**2. Income & expenses budget review statement**

**Income & expenses - General Fund**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures | Notes |
|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | |
| Rates and annual charges | 49,296 | 50,564 | 687 | 3 | 51,254 | 52,585 | |
| User charges and fees | 24,643 | 24,289 | 103 | 631 | 25,024 | 14,552 | 1 |
| Other revenues | 3,180 | 2,343 | 92 | 304 | 2,739 | 1,489 | 2 |
| Grants and contributions - operating | 28,292 | 20,829 | 10,512 | 2,177 | 33,518 | 6,916 | 3 |
| Grants and contributions - capital | 45,930 | 21,478 | (305) | 724 | 21,897 | 1,625 | 4 |
| Interest and investment revenue | 4,248 | 4,064 | (28) | 304 | 4,341 | 3,644 | 5 |
| Net gain from disposal of assets | (1,966) | 5,260 | (1,829) | (3,997) | (566) | (228) | 6 |
| Share of interests in joint ventures | - | - | - | - | - | - | |
| **Total income from continuing operations** | **153,623** | **128,828** | **9,233** | **146** | **138,207** | **80,583** | |
| **Expenses** | | | | | | | |
| Employee benefits and on-costs | 37,240 | 45,097 | (1,445) | 200 | 43,851 | 20,800 | 7 |
| Materials and services | 38,622 | 17,292 | 9,489 | (4,577) | 22,203 | 14,831 | 8 |
| Borrowing costs | 1,155 | 775 | - | - | 775 | 303 | |
| Depreciation and amortisation | 41,646 | 38,290 | 4,642 | 1,467 | 44,399 | 12,779 | 9 |
| Other expenses | 3,045 | 13,786 | (321) | 10 | 13,475 | 8,319 | |
| Net Loss from disposal of assets | 2,873 | - | - | - | - | - | |
| **Total expenses from continuing operations** | **124,581** | **115,239** | **12,365** | **(2,900)** | **124,704** | **57,032** | |
| **Net operating result from continuing operations** | **29,042** | **13,589** | **(3,132)** | **3,046** | **13,503** | **23,550** | |
| **Net Operating Result before Capital Items** | **(16,888)** | **(7,890)** | **(2,827)** | **2,322** | **(8,395)** | **21,925** | |

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# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

**2. Income & expenses budget review statement**

**Income & expenses - Sewer Fund**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures | Notes |
|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | |
| Rates and annual charges | 14,524 | 14,350 | 227 | 12 | 14,590 | 14,637 | |
| User charges and fees | 5,384 | 4,886 | 3 | 61 | 4,950 | 3,510 | |
| Other revenues | 170 | 160 | 2 | 10 | 172 | 75 | |
| Grants and contributions - operating | 116 | 116 | - | - | 116 | (1) | |
| Grants and contributions - capital | 1,978 | 1,333 | - | - | 1,333 | 545 | |
| Interest and investment revenue | 1,991 | 1,840 | - | 2 | 1,842 | 1,481 | |
| Net gain from disposal of assets | 2,037 | - | - | - | - | - | |
| Share of interests in joint ventures | - | - | - | - | - | - | |
| **Total income from continuing operations** | **26,200** | **22,686** | **233** | **85** | **23,003** | **20,248** | |
| **Expenses** | | | | | | | |
| Employee benefits and on-costs | 4,153 | 3,616 | 1 | (9) | 3,608 | 949 | |
| Materials and services | 2,260 | 4,983 | (21) | 643 | 5,605 | 2,702 | 8 |
| Borrowing costs | 534 | 439 | - | - | 439 | 149 | |
| Depreciation and amortisation | 5,561 | 5,548 | 23 | - | 5,571 | 2,857 | |
| Other expenses | 1,612 | 1,160 | 41 | (11) | 1,190 | 497 | |
| Net Loss from disposal of assets | - | - | - | - | - | - | |
| **Total expenses from continuing operations** | **14,120** | **15,747** | **43** | **623** | **16,413** | **7,154** | |
| **Net operating result from continuing operations** | **12,080** | **6,938** | **190** | **(538)** | **6,590** | **13,094** | |
| **Net Operating Result before Capital Items** | **10,102** | **5,605** | **190** | **(538)** | **5,256** | **12,549** | |

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# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

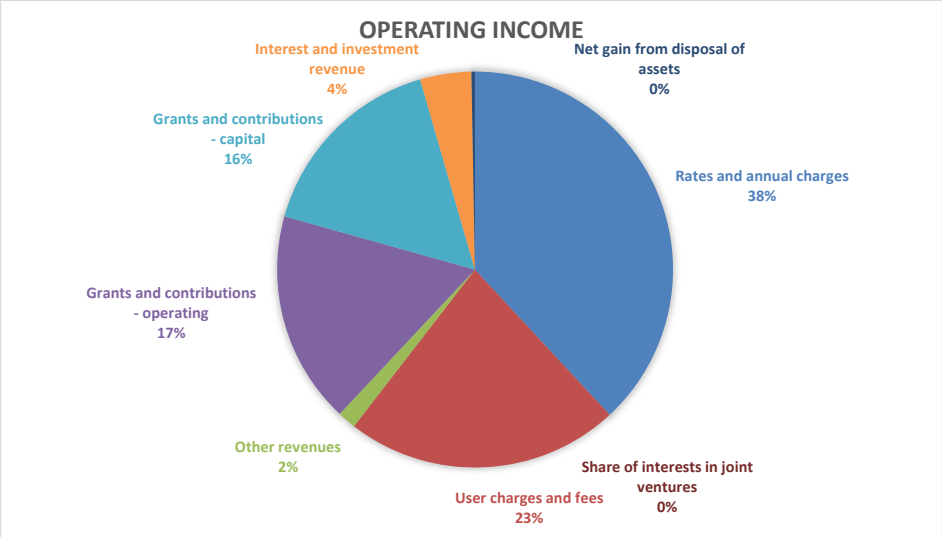
**2. Income & expenses budget review statement**

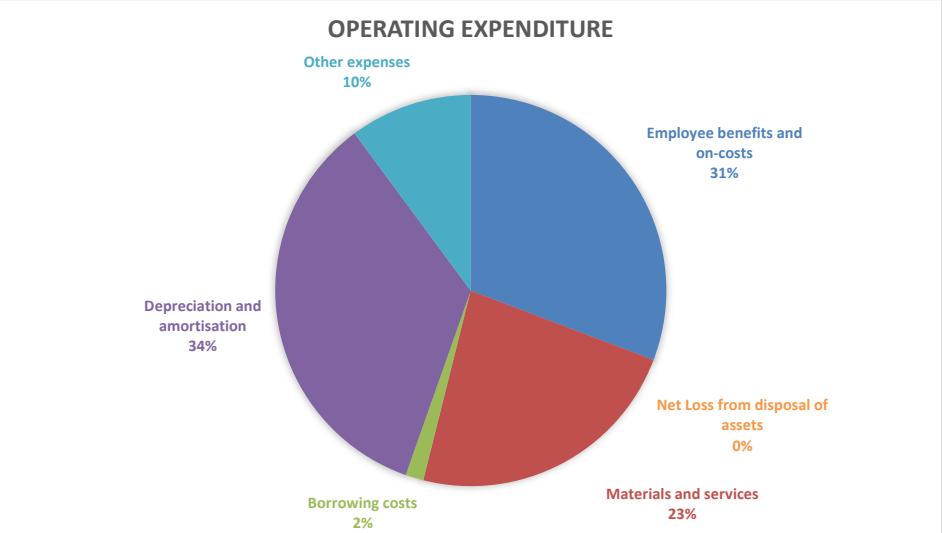
**Income & expenses - Water Fund**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures | Notes |
|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | |
| Rates and annual charges | 8,672 | 8,242 | 147 | (54) | 8,334 | 8,455 | |
| User charges and fees | 14,889 | 13,423 | 8 | 139 | 13,571 | 8,329 | 1 |
| Other revenues | 55 | 42 | - | (0) | 42 | 5 | |
| Grants and contributions - operating | 134 | 130 | - | - | 130 | (1) | |
| Grants and contributions - capital | 8,644 | 9,494 | (1,206) | 20 | 8,308 | 525 | |
| Interest and investment revenue | 1,423 | 1,911 | 3 | 26 | 1,940 | 1,259 | |
| Net gain from disposal of assets | - | - | - | - | - | 24 | |
| Share of interests in joint ventures | - | - | - | - | - | - | |
| **Total income from continuing operations** | **33,817** | **33,243** | **(1,049)** | **131** | **32,326** | **18,596** | |
| **Expenses** | | | | | | | |
| Employee benefits and on-costs | 5,926 | 3,425 | 1 | (29) | 3,397 | 1,412 | |
| Materials and services | 6,929 | 8,381 | 149 | 1,904 | 10,434 | 5,443 | 8 |
| Borrowing costs | 1,306 | 1,241 | - | - | 1,241 | 449 | |
| Depreciation and amortisation | 7,116 | 6,295 | 693 | - | 6,989 | 3,429 | |
| Other expenses | 2,543 | 2,076 | 9 | (2) | 2,083 | 1,071 | |
| Net Loss from disposal of assets | 403 | - | - | - | - | - | |
| **Total expenses from continuing operations** | **24,223** | **21,418** | **852** | **1,873** | **24,143** | **11,804** | |
| **Net operating result from continuing operations** | **9,594** | **11,824** | **(1,900)** | **(1,742)** | **8,182** | **6,793** | |
| **Net Operating Result before Capital Items** | **950** | **2,330** | **(694)** | **(1,762)** | **(126)** | **6,268** | |

# Dubbo Regional Council
**Quarterly Budget Review Statement**
for the quarter ended 31 December 2023

**3. Quarterly Income and Expenditure Summary**



# Dubbo Regional Council

Quarterly Budget Review Statement
for the quarter ended 31 December 2023

## 4. Recommended Budget Variations

Budget Variations being recommended include the following material items:

| Note | Resource Group | Fund | Function | Budget Increase / (Decrease) $'000 | Details Of Material Movements |
|---|---|---|---|---|---|
| | Income | | | | |
| 1 | *User charges and fees* | | | **831** | |
| | | *General Fund* | Dubbo Regional Livestock Markets | 237 | Additional revenue from yard dues and licence fees |
| | | *General Fund* | Buidling and Development Services | 152 | Additional income from buidling and development services including DA and CC fees |
| | | *General Fund* | Strategic Partnerships and Investment | 116 | Additional revenue from souvenir sales at the Vistor Information Centres |
| | | *Water Fund* | Water Supply | 137 | Additional income from sundry water sales and consumption charges |
| | | | Various Functions | 189 | Various other minor adjustments |
| 2 | *Other revenues* | | | **314** | |
| | | *General Fund* | Aquatic Leisure Centres | 130 | Recongnising recoupment of utilities expenses from management contractor |
| | | | Various Functions | 184 | Various other minor adjustments |
| 3 | *Grants and contributions - operating* | | | **2,177** | |
| | | *General Fund* | Strategic Strategy Partnerships and Engagement | (5,000) | Serengeti project (RTAF2-0075) - Correct the recognition of grant as per AASB15 |
| | | *General Fund* | Roads Network | 7,115 | Regional Emergency Road Repair Fund |
| | | | Various Functions | 62 | Various other minor adjustments |
| 4 | *Grants and contributions - capital* | | | **744** | |
| | | *General Fund* | Open Space | 300 | Section 7.11 Contributions |
| | | *General Fund* | Recreation and Sporting | 120 | Netball Association |
| | | *General Fund* | Fire and Emergency Services | 221 | NSW RFS Aviation Centre of Excellence |
| | | | Various Functions | 103 | Various other minor adjustments |
| 5 | *Interest and investment revenue* | | | **333** | |
| | | *General Fund* | Open Space | 266 | Interest on contributions by developers and grant funding received |
| | | | Various Functions | 67 | Various other minor adjustments |
| 6 | *Net gain from disposal of assets* | | | **(3,997)** | |
| | | *General Fund* | Fleet Services | 134 | Profit on sale of assets |
| | | | Various Functions | (4,131) | Budget adjustment for the organisation to account for loss on sale of assets |
| | Expenditure | | | | |
| 7 | Employee benefits and on-costs | | | **162** | |
| | | | Various Functions | 162 | Additional casual wages required as a result of increased income targets and other minor various adjustments |
| 8 | *Materials and services* | | | **(2,030)** | |
| | | *General Fund* | Strategic Strategy Partnerships and Engagement | (5,000) | Serengeti project (RTAF2-0075) - Correct the recognition of grant as per AASB15 |
| | | *Sewer Fund* | Sewerage Services | (125) | Reduction of expenses relating to Sewerage Treatment Plant maintenance and operations |
| | | *Sewer Fund* | Sewerage Services | 587 | Additional costs for pump stations |
| | | *Sewer Fund* | Sewerage Services | 130 | Costs relating to Greengove production inputs |
| | | *Water Fund* | Water Supply | 279 | Additional water sludge disposal costs |
| | | *Water Fund* | Water Supply | 128 | Additional costs for tempoary employees |
| | | *Water Fund* | Water Supply | 165 | Additional instrumentation costs |
| | | *Water Fund* | Water Supply | 763 | Additional expenses for water treatment plant maintenance and operations |
| | | *Water Fund* | Water Supply | 500 | Additional chemical required for water treatment maintenance and operations |
| | | | Various Functions | 543 | Various other minor adjustments |
| 9 | *Depreciation and amortisation* | | | **1,467** | |
| | | | Various Functions | 1,467 | Adjustment made to remaining useful life of building assets due to condition assessments |

Note:
These are the material variance, defined as greater than $100,000 or 10% of the total budget
Council has the opportunity to review and approve variances to the original budget for the year in the QBRS. Any changes to the budget must be approved by Council and Councillors need to be aware by resolving to accept this QBRS they are approving the proposed changes.

# Dubbo Regional Council
## Quarterly Budget Review Statement
for the quarter ended 31 December 2023

### 5. Cash & investments budget review statement

**Cash & investments - Council Consolidated**

**($000's)**

| | |
|---|---|
| **Externally restricted** (1) | |
| General Fund | 45,032 |
| Water Fund | 60,014 |
| Sewer Fund | 79,449 |
| **Total externally restricted** | **184,496** |
| (1) Funds that must be spent for a specific purpose | |
| | |
| **Internally restricted** (2) | |
| General Fund | 88,702 |
| **Total internally restricted** | **88,702** |
| (2) Funds that Council has earmarked for a specific purpose | |
| | |
| **Unrestricted** (ie. available after the above Restrictions) | 5,000 |
| | |
| **Total Cash & investments** | **278,197** |

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals $278,197,102

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of the 31 December 2023 bank reconciliation is 09/01/24

Dubbo Regional Council
**Quarterly Budget Review Statement**
for the quarter ended 31 December 2023

**6. Key performance indicators budget review statement - Industry KPI's (OLG)**

Budget review for the quarter ended 31 December 2023

**NSW local government industry key performance indicators (OLG):**

**General Fund**

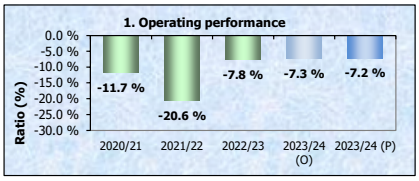
**Benchmark**

**1. Operating performance**

Operating revenue (excl. capital) - operating expenses / Operating revenue (excl. capital grants & contributions)

> 0.00%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

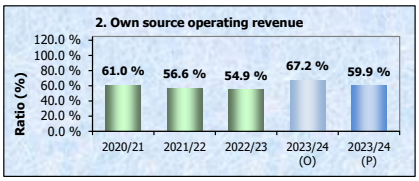



**2. Own source operating revenue**

Operating revenue (excl. ALL grants & contributions) / Total Operating revenue (incl. capital grants & cont)

> 60.00%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.




**Sewer Fund**

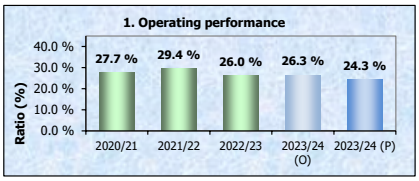
**Benchmark**

**1. Operating performance**

Operating revenue (excl. capital) - operating expenses / Operating revenue (excl. capital grants & contributions)

> 0.00%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

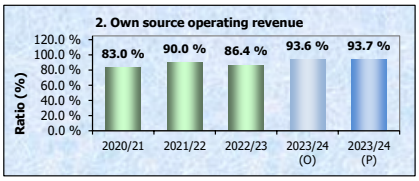



**2. Own source operating revenue**

Operating revenue (excl. ALL grants & contributions) / Total Operating revenue (incl. capital grants & cont)

> 60.00%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.



Dubbo Regional Council
**Quarterly Budget Review Statement**
for the quarter ended 31 December 2023

**6. Key performance indicators budget review statement - Industry KPI's (OLG)**

Budget review for the quarter ended 31 December 2023

**Water Fund**

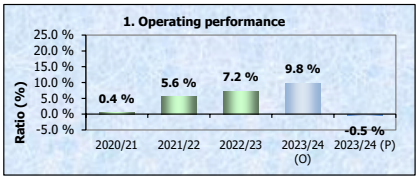
**Benchmark**

**1. Operating performance**

Operating revenue (excl. capital) - operating expenses
Operating revenue (excl. capital grants & contributions)

> 0.00%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

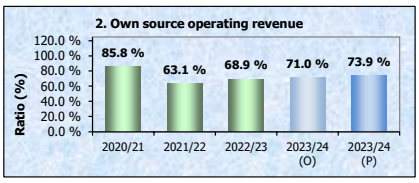



**2. Own source operating revenue**

Operating revenue (excl. ALL grants & contributions)
Total Operating revenue (incl. capital grants & cont)

> 60.00%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.



Dubbo Regional Council
**Quarterly Budget Review Statement**
for the quarter ended 31 December 2023

**7. Capital Budget Review**
**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| **Capital** | | | | | | |
| **Expenditure** | | | | | | |
| **Community Culture and Places** | | | | | | |
| **Aquatic Leisure Centres** | | | | | | |
| **Aquatic Leisure Cntre -Asset Renewals -Maintenance** | | | | | | |
| **01.09470 - Asset Renewal - Other Structures** | | | | | | |
| 7284 - Pool Blankets Pulley | 10,000 | 0 | 10,000 | 1,356 | 11,356 | 11,356 |
| 7317 - DALC Dosing system / Chemical controller | 0 | 0 | 0 | 12,782 | 12,782 | 12,782 |
| 7318 - DALC Shade Structure Renewal | 30,000 | 0 | 30,000 | 0 | 30,000 | 2,177 |
| 7323 - DALC Pool Structures & Waterslides | 60,000 | 0 | 60,000 | -12,782 | 47,218 | 30,123 |
| 7326 - ALC - Pump Renewals | 0 | 0 | 0 | 9,000 | 9,000 | 0 |
| 7330 - WALC - Dosing System/Upgrade Controllers | 18,000 | 0 | 18,000 | 2,055 | 20,055 | 20,055 |
| 7332 - Replacement Robotic Pool Vacuums | 70,000 | 0 | 70,000 | -12,411 | 57,589 | 0 |
| **01.09470 - Asset Renewal - Other Structures Total** | **188,000** | 0 | **188,000** | **0** | **188,000** | **76,493** |
| **Aquatic Leisure Cntre -Asset Renewals -Maintenance Total** | **188,000** | 0 | **188,000** | **0** | **188,000** | **76,493** |
| **Aquatic Leisure Centres Total** | **188,000** | 0 | **188,000** | **0** | **188,000** | **76,493** |
| | | | | | | |
| **Cemeteries** | | | | | | |
| **Cemeteries - Acquisition of Assets** | | | | | | |
| **01.09403 - Cemetery - Land Improvements** | | | | | | |
| 7180 - New Concrete Beams | 0 | 29,686 | 29,686 | 0 | 29,686 | 10,406 |
| **01.09403 - Cemetery - Land Improvements Total** | **0** | **29,686** | **29,686** | **0** | **29,686** | **10,406** |
| **Cemeteries - Acquisition of Assets Total** | **0** | **29,686** | **29,686** | **0** | **29,686** | **10,406** |
| **Cemeteries Total** | **0** | **29,686** | **29,686** | **0** | **29,686** | **10,406** |
| | | | | | | |
| **Community Services** | | | | | | |
| **Community Services - Acquisition of Assets** | | | | | | |
| **01.09418 - Recreation Services - Other Structures** | | | | | | |
| 7210 - South Dubbo Scout Hall Fence | 16,324 | -16,324 | 0 | 0 | 0 | 0 |
| **01.09418 - Recreation Services - Other Structures Total** | **16,324** | **-16,324** | **0** | **0** | **0** | **0** |
| **Community Services - Acquisition of Assets Total** | **16,324** | **-16,324** | **0** | **0** | **0** | **0** |
| | | | | | | |
| **Community Services - Asset Renewals - Maintenance** | | | | | | |
| **01.09415 - Community Services - Buildings (Renewals)** | | | | | | |
| 7247 - Stuart Town Railway Hotel/Post Office | 0 | 9,000 | 9,000 | 0 | 9,000 | 100 |
| 7249 - Wellington Child Care Centre - Roof | 0 | 130,000 | 130,000 | 0 | 130,000 | 0 |
| **01.09415 - Community Services - Buildings (Renewals) Total** | **0** | **139,000** | **139,000** | **0** | **139,000** | **100** |
| | | | | | | |
| **01.09507 - Community Services - Other Assets** | | | | | | |
| 7302 - CCTV Purchase & Installation | 25,000 | 0 | 25,000 | 0 | 25,000 | 0 |
| **01.09507 - Community Services - Other Assets Total** | **25,000** | 0 | **25,000** | **0** | **25,000** | **0** |
| **Community Services - Asset Renewals - Maintenance Total** | **25,000** | **139,000** | **164,000** | **0** | **164,000** | **100** |
| **Community Services Total** | **41,324** | **122,676** | **164,000** | **0** | **164,000** | **100** |
| | | | | | | |
| **Library Services** | | | | | | |
| **Library Services - Asset Renewal - Maintenance** | | | | | | |
| **01.09442 - Library - Buildings Renewal** | | | | | | |
| 7245 - Building Improvements | 30,000 | 25,000 | 55,000 | 0 | 55,000 | 27,588 |
| 7272 - External Customer Return Chute Upgrade | 0 | 25,870 | 25,870 | 0 | 25,870 | 19,850 |
| **01.09442 - Library - Buildings Renewal Total** | **30,000** | **50,870** | **80,870** | **0** | **80,870** | **47,438** |
| **Library Services - Asset Renewal - Maintenance Total** | **30,000** | **50,870** | **80,870** | **0** | **80,870** | **47,438** |
| **Library Services Total** | **30,000** | **50,870** | **80,870** | **0** | **80,870** | **47,438** |
| | | | | | | |
| **Old Dubbo Gaol** | | | | | | |
| **Old Dubbo Gaol - Acquisition of Assets** | | | | | | |
| **01.09456 - Infrastructure** | | | | | | |
| 5802 - Paving & Underground Infrastructure | 0 | -3,400 | -3,400 | 0 | -3,400 | -3,400 |
| **01.09456 - Infrastructure Total** | **0** | **-3,400** | **-3,400** | **0** | **-3,400** | **-3,400** |
| | | | | | | |
| **01.09458 - Assets Purchased - Other Assets** | | | | | | |
| 6504 - Storage & Shelving | 0 | 0 | 0 | 3,700 | 3,700 | 3,700 |
| 6519 - Solar Panel Male Cell Block | 70,000 | -70,000 | 0 | 0 | 0 | 0 |
| 6522 - Stone Works Front Gates | 50,000 | -25,000 | 25,000 | 0 | 25,000 | 0 |
| 6525 - G - CCC00125 - Digital Upgade | 204,291 | -72,140 | 132,151 | 9,268 | 141,419 | 141,419 |
| **01.09458 - Assets Purchased - Other Assets Total** | **324,291** | **-167,140** | **157,151** | **12,968** | **170,119** | **145,119** |
| **Old Dubbo Gaol - Acquisition of Assets Total** | **324,291** | **-170,540** | **153,751** | **12,968** | **166,719** | **141,719** |
| **Old Dubbo Gaol Total** | **324,291** | **-170,540** | **153,751** | **12,968** | **166,719** | **141,719** |
| | | | | | | |
| **Open Space** | | | | | | |
| **Open Space - Acquisition of Assets** | | | | | | |
| **01.09555 - Horticultural Services - Other Structures** | | | | | | |
| 7518 - Wellington Osawano Japanese Garden | 0 | 0 | 0 | 0 | 0 | 9,082 |
| 9465 - Dubbo CBD Macquarie River Shaded Pathway | 2,510,273 | 576,340 | 3,086,613 | 133,904 | 3,220,517 | 1,016,373 |
| 9552 - Triathlon Stairs | 0 | 26,000 | 26,000 | 0 | 26,000 | 0 |
| **01.09555 - Horticultural Services - Other Structures Total** | **2,510,273** | **602,340** | **3,112,613** | **133,904** | **3,246,517** | **1,025,455** |
| | | | | | | |
| **01.09556 - Landcare Services - Land Improvement** | | | | | | |
| 7408 - Tracker Riley & Riverside Signage | 0 | 0 | 0 | 0 | 0 | 26,279 |
| 7410 - G - SWF - Tracker Riley Cycle Way | 0 | 80,089 | 80,089 | 80,000 | 160,089 | 120,903 |

**7. Capital Budget Review**

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| 7411 - G - SWF - Tracker Riley Fencing | 0 | 30,000 | 30,000 | 0 | 30,000 | 129 |
| 7415 - Regand Park North Dog Leash Free Area | 0 | 47,000 | 47,000 | 0 | 47,000 | 0 |
| 7417 - Wellington Leash Free Area | 0 | 47,000 | 47,000 | 0 | 47,000 | 0 |
| **01.09556 - Landcare Services - Land Improvement Total** | **0** | **204,089** | **204,089** | **80,000** | **284,089** | **147,311** |
| **Open Space - Acquisition of Assets Total** | **2,510,273** | **806,429** | **3,316,702** | **213,904** | **3,530,606** | **1,172,766** |
| | | | | | | |
| **Open Space - Asset Renewals - Maintenance** | | | | | | |
| **01.09563 - Horticultural Service- Other Structures (Renewals)** | | | | | | |
| 7400 - Cameron Park - Lighting | 250,000 | -65,000 | 185,000 | 0 | 185,000 | 0 |
| 7401 - Victoria Park - Queens Monument | 30,000 | 0 | 30,000 | 0 | 30,000 | 0 |
| 7454 - Sir Roden Cutler Irrigation | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| 7497 - Elston Park Lights | 80,000 | 0 | 80,000 | 0 | 80,000 | 0 |
| 7555 - Wambool Park Playground | 50,000 | 0 | 50,000 | 0 | 50,000 | 0 |
| 7556 - Wellington Japanese Gardens Irrigation | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| 7560 - LCRI3 –Tracker Riley & Riverside Signage | 229,777 | 12,889 | 242,666 | 0 | 242,666 | 0 |
| | | | | | | |
| **01.09563 - Horticultural Service- Other Structures (Renewals) Total** | **679,777** | **-52,111** | **627,666** | **0** | **627,666** | **0** |
| | | | | | | |
| **01.09566 - Horticultural Services - Amenities (Renewals)** | | | | | | |
| 7494 - Victoria Park Amenities | 403,486 | -305,000 | 98,486 | -98,486 | 0 | 0 |
| 7514 - Lions Park West - Amenities | 300,000 | 63,880 | 363,880 | 4,947 | 368,827 | 366,808 |
| **01.09566 - Horticultural Services - Amenities (Renewals) Total** | **703,486** | **-241,120** | **462,366** | **-93,539** | **368,827** | **366,808** |
| **Open Space - Asset Renewals - Maintenance Total** | **1,383,263** | **-293,231** | **1,090,032** | **-93,539** | **996,493** | **366,808** |
| **Open Space Total** | **3,893,536** | **513,198** | **4,406,734** | **120,365** | **4,527,099** | **1,539,574** |
| | | | | | | |
| **Rainbow Cottage** | | | | | | |
| **Rainbow Cottage - Asset Renewals - Maintenance** | | | | | | |
| **01.09518 - Rainbow - Other Structures** | | | | | | |
| 7306 - Rainbow - Playground Landscaping | 10,000 | 0 | 10,000 | 0 | 10,000 | 460 |
| **01.09518 - Rainbow - Other Structures Total** | **10,000** | **0** | **10,000** | **0** | **10,000** | **460** |
| **Rainbow Cottage - Asset Renewals - Maintenance Total** | **10,000** | **0** | **10,000** | **0** | **10,000** | **460** |
| **Rainbow Cottage Total** | **10,000** | **0** | **10,000** | **0** | **10,000** | **460** |
| | | | | | | |
| **Recreation and Sporting** | | | | | | |
| **Sporting Facilities - Acquisition of Assets** | | | | | | |
| **Sporting Facilities - Asset Renewals - Maintenance** | | | | | | |
| **01.09600 - Sporting Fac. -Other Structures (Renewals)** | | | | | | |
| 7907 - John McGrath - Irrigation | 100,000 | 0 | 100,000 | 0 | 100,000 | 19,000 |
| 7919 - Barden Park Track | 0 | 1,200,000 | 1,200,000 | 0 | 1,200,000 | 8,300 |
| 7923 - John McGrath Sports Lighting | 0 | 238,619 | 238,619 | 0 | 238,619 | 140,729 |
| 7924 - Nita McGrath Netball Courts (SCCF) | 0 | 57,295 | 57,295 | 120,000 | 177,295 | 75 |
| 7928 - Barden Park & Katrina Gibbs&SD Oval Lights | 75,000 | 0 | 75,000 | 0 | 75,000 | 3,080 |
| 7930 - Vic Park No.1 & Vic Park Road Reseal | 250,000 | 0 | 250,000 | 0 | 250,000 | 31 |
| 7932 - G - SWF -Pioneer Park Pathway & Footpath | 661,500 | 102,391 | 763,891 | 0 | 763,891 | 6,136 |
| 7933 - G - OOS - PioneerOval Sporting Renewal | 0 | 177,117 | 177,117 | 0 | 177,117 | 0 |
| **01.09600 - Sporting Fac. -Other Structures (Renewals) Total** | **1,086,500** | **1,775,422** | **2,861,922** | **120,000** | **2,981,922** | **177,351** |
| **Sporting Facilities - Asset Renewals - Maintenance Total** | **1,086,500** | **1,775,422** | **2,861,922** | **120,000** | **2,981,922** | **177,351** |
| **Recreation and Sporting Total** | **1,086,500** | **1,775,422** | **2,861,922** | **120,000** | **2,981,922** | **177,351** |
| | | | | | | |
| **Regional Experiences** | | | | | | |
| **Regional Experiences - Acquisition of Assets** | | | | | | |
| **01.09048 - Regional Experiences - Acquisition of Assets** | | | | | | |
| 1002 - Western Plains Digitisation Hub | 0 | 47,154 | 47,154 | 0 | 47,154 | 10,277 |
| **01.09048 - Regional Experiences - Acquisition of Assets Total** | **0** | **47,154** | **47,154** | **0** | **47,154** | **10,277** |
| **Regional Experiences - Acquisition of Assets Total** | **0** | **47,154** | **47,154** | **0** | **47,154** | **10,277** |
| **Regional Experiences Total** | **0** | **47,154** | **47,154** | **0** | **47,154** | **10,277** |
| | | | | | | |
| **Regional Theatre and Convention Centre** | | | | | | |
| **Regional Theatre Convention Ctr-Acquisition Assets** | | | | | | |
| **Regional Theatre Convntn-Asset Renewals-Mainten** | | | | | | |
| **01.09578 - DRTCC - Furniture & Fittings** | | | | | | |
| 7304 - Air Conditioners | 65,000 | 15,000 | 80,000 | 0 | 80,000 | 0 |
| **01.09578 - DRTCC - Furniture & Fittings Total** | **65,000** | **15,000** | **80,000** | **0** | **80,000** | **0** |
| | | | | | | |
| **01.09582 - Wellington Civic Centre - Buildings** | | | | | | |
| 7000 - Wellington Civic Centre | 11,000 | -11,000 | 0 | 0 | 0 | 0 |
| 7009 - Grease Trap and Basket Wastes | 35,000 | -15,000 | 20,000 | 0 | 20,000 | 0 |
| **01.09582 - Wellington Civic Centre - Buildings Total** | **46,000** | **-26,000** | **20,000** | **0** | **20,000** | **0** |
| **Regional Theatre Convntn-Asset Renewals-Mainten Total** | **111,000** | **-11,000** | **100,000** | **0** | **100,000** | **0** |
| **Regional Theatre and Convention Centre Total** | **111,000** | **-11,000** | **100,000** | **0** | **100,000** | **0** |
| | | | | | | |
| **Showgrounds** | | | | | | |
| **Showgrounds - Acquisition of Assets** | | | | | | |
| **01.09291 - Showground - Water Infrastructure** | | | | | | |
| 7200 - Bore | 0 | 160,000 | 160,000 | 0 | 160,000 | 5,091 |
| **01.09291 - Showground - Water Infrastructure Total** | **0** | **160,000** | **160,000** | **0** | **160,000** | **5,091** |
| | | | | | | |
| **01.09292 - Showground -Buildings** | | | | | | |
| 7119 - Grant - Pavillion Piazza | 0 | 61,707 | 61,707 | 0 | 61,707 | 18,699 |
| **01.09292 - Showground -Buildings Total** | **0** | **61,707** | **61,707** | **0** | **61,707** | **18,699** |
| | | | | | | |
| **01.09297 - Showground - Other Assets** | | | | | | |
| 7202 - Toilet Block - Grandstand | 0 | 0 | 0 | -2,726 | -2,726 | -2,726 |
| 7206 - Lighting Upgrade - Stage 3A | 0 | 50,000 | 50,000 | 0 | 50,000 | 45,626 |

7. Capital Budget Review

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| **01.09297 - Showground - Other Assets Total** | **0** | **50,000** | **50,000** | **-2,726** | **47,274** | **42,900** |
| **Showgrounds - Acquisition of Assets Total** | **0** | **271,707** | **271,707** | **-2,726** | **268,981** | **66,690** |
| | | | | | | |
| **Showgrounds - Asset Renewals - Maintenace** | | | | | | |
| **01.09295 - Showground - Buildings** | | | | | | |
| 7132 - Dubbo Cattle Pavilion Upgrade | 250,000 | -250,000 | 0 | 0 | 0 | 0 |
| **01.09295 - Showground - Buildings Total** | **250,000** | **-250,000** | **0** | **0** | **0** | **0** |
| **Showgrounds - Asset Renewals - Maintenace Total** | **250,000** | **-250,000** | **0** | **0** | **0** | **0** |
| **Showgrounds Total** | **250,000** | **21,707** | **271,707** | **-2,726** | **268,981** | **66,690** |
| | | | | | | |
| **Wellington Caves Complex** | | | | | | |
| **Wellington Caves Complex - Acquisition of Assets** | | | | | | |
| **01.08153 - Caravan Park - Furniture & Fittings** | | | | | | |
| 5100 - Cabin Furniture & Fittings | 10,000 | 0 | 10,000 | 0 | 10,000 | 0 |
| **01.08153 - Caravan Park - Furniture & Fittings Total** | **10,000** | **0** | **10,000** | **0** | **10,000** | **0** |
| | | | | | | |
| **01.08171 - Wellington Caves - Furniture & Fittings** | | | | | | |
| 7054 - Conference Room Furniture | 10,000 | 0 | 10,000 | 0 | 10,000 | 2,368 |
| **01.08171 - Wellington Caves - Furniture & Fittings Total** | **10,000** | **0** | **10,000** | **0** | **10,000** | **2,368** |
| | | | | | | |
| **01.08172 - Wellington Caves - Other Structures** | | | | | | |
| 7049 - Bring Back the Bats - Restoration Projec | 0 | 0 | 0 | 0 | 0 | 11,359 |
| **01.08172 - Wellington Caves - Other Structures Total** | **0** | **0** | **0** | **0** | **0** | **11,359** |
| **Wellington Caves Complex - Acquisition of Assets Total** | **20,000** | **0** | **20,000** | **0** | **20,000** | **13,727** |
| | | | | | | |
| **Wellington Caves Complex - Asset Renewals - Maint.** | | | | | | |
| **01.08200 - Land & Buildings** | | | | | | |
| 7109 - Thunder Caves Stairs | 0 | 85,000 | 85,000 | 0 | 85,000 | 62,091 |
| 7110 - Gaden Caves Hand Rails | 0 | 40,000 | 40,000 | 0 | 40,000 | 0 |
| 7112 - Garage Removal and Landscaping | 0 | 19,963 | 19,963 | 0 | 19,963 | 0 |
| 7114 - Maintenance Compound Fence | 15,000 | 0 | 15,000 | 0 | 15,000 | 0 |
| 7119 - Solar Panels VEC | 100,000 | -100,000 | 0 | 0 | 0 | 0 |
| 7120 - Bathroom Motels - Tile Replacement | 25,000 | 0 | 25,000 | 0 | 25,000 | 0 |
| 7121 - Motel Rooms Hot Water Systems | 20,000 | 20,000 | 40,000 | 0 | 40,000 | 0 |
| 7124 - Motel Room Door Replacements | 15,000 | -15,000 | 0 | 0 | 0 | 0 |
| 7125 - Motel Room Deck Refurbishments | 35,000 | 0 | 35,000 | 0 | 35,000 | 0 |
| 7126 - Motel Rooms Swipe Card Access System | 25,000 | -10,000 | 15,000 | 0 | 15,000 | 0 |
| **01.08200 - Land & Buildings Total** | **235,000** | **39,963** | **274,963** | **0** | **274,963** | **62,091** |
| | | | | | | |
| **01.08202 - Plant and Equipment** | | | | | | |
| 7049 - Carbon Dioxide Monitors Fixed | 10,000 | 10,000 | 20,000 | 0 | 20,000 | -18 |
| **01.08202 - Plant and Equipment Total** | **10,000** | **10,000** | **20,000** | **0** | **20,000** | **-18** |
| | | | | | | |
| **01.08203 - Infrastructure - Road & Bridge & Footpath** | | | | | | |
| 7002 - Access Road | 25,000 | -25,000 | 0 | 0 | 0 | 453 |
| 7050 - Paving Motel Rooms | 40,000 | -40,000 | 0 | 0 | 0 | 0 |
| **01.08203 - Infrastructure - Road & Bridge & Footpath Total** | **65,000** | **-65,000** | **0** | **0** | **0** | **453** |
| **Wellington Caves Complex - Asset Renewals - Maint. Total** | **310,000** | **-15,037** | **294,963** | **0** | **294,963** | **62,526** |
| **Wellington Caves Complex Total** | **330,000** | **-15,037** | **314,963** | **0** | **314,963** | **76,253** |
| | | | | | | |
| **Western Plains Cultural Centre** | | | | | | |
| **Cultural Centre - Acquisition of Assets** | | | | | | |
| **01.09541 - WPCC - Furniture & Fittings** | | | | | | |
| 7123 - Corporate Office Space | 10,000 | -10,000 | 0 | 0 | 0 | 0 |
| **01.09541 - WPCC - Furniture & Fittings Total** | **10,000** | **-10,000** | **0** | **0** | **0** | **0** |
| | | | | | | |
| **01.09542 - WPCC - Plant & Equipment** | | | | | | |
| 7461 - Digital Projectors - Gallery | 40,000 | -40,000 | 0 | 0 | 0 | 0 |
| **01.09542 - WPCC - Plant & Equipment Total** | **40,000** | **-40,000** | **0** | **0** | **0** | **0** |
| | | | | | | |
| **01.09545 - Cultural Facilities - Buildings** | | | | | | |
| 7415 - BMS System | 25,000 | -25,000 | 0 | 0 | 0 | 0 |
| 7417 - Museum - P & P & P exhibition upgrade | 200,000 | -170,000 | 30,000 | 0 | 30,000 | 0 |
| **01.09545 - Cultural Facilities - Buildings Total** | **225,000** | **-195,000** | **30,000** | **0** | **30,000** | **0** |
| **Cultural Centre - Acquisition of Assets Total** | **275,000** | **-245,000** | **30,000** | **0** | **30,000** | **0** |
| | | | | | | |
| **Cultural Centre - Asset Renewals - Maintenance** | | | | | | |
| **01.09533 - WPCC - Furniture & Fittings** | | | | | | |
| 7307 - Fan Coil Unit | 50,000 | -50,000 | 0 | 0 | 0 | 0 |
| 7312 - Humidifier | 30,000 | 0 | 30,000 | 0 | 30,000 | 0 |
| **01.09533 - WPCC - Furniture & Fittings Total** | **80,000** | **-50,000** | **30,000** | **0** | **30,000** | **0** |
| | | | | | | |
| **01.09544 - Ex Dubbo High School - Buildings** | | | | | | |
| 7381 - Replacement Gutter & Downpipe | 20,000 | -20,000 | 0 | 0 | 0 | 0 |
| **01.09544 - Ex Dubbo High School - Buildings Total** | **20,000** | **-20,000** | **0** | **0** | **0** | **0** |
| **Cultural Centre - Asset Renewals - Maintenance Total** | **100,000** | **-70,000** | **30,000** | **0** | **30,000** | **0** |
| **Western Plains Cultural Centre Total** | **375,000** | **-315,000** | **60,000** | **0** | **60,000** | **0** |
| **Community Culture and Places Total** | **6,639,651** | **2,049,136** | **8,688,787** | **250,607** | **8,939,394** | **2,146,761** |
| | | | | | | |
| **Development and Environment** | | | | | | |
| **Compliance** | | | | | | |
| **Compliance - Acquisition of Assets** | | | | | | |
| **01.09365 - Compliance - Other Structures** | | | | | | |

**7. Capital Budget Review**

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| 7001 - Animal Shelter | 1,500,000 | -65,393 | 1,434,607 | 0 | 1,434,607 | 225,811 |
| **01.09365 - Compliance - Other Structures Total** | **1,500,000** | **-65,393** | **1,434,607** | **0** | **1,434,607** | **225,811** |
| | | | | | | |
| **01.09370 - Compliance - Plant and Equipment** | | | | | | |
| 7000 - Minor Plant and Equipment | 47,000 | -47,000 | 0 | 0 | 0 | 0 |
| **01.09370 - Compliance - Plant and Equipment Total** | **47,000** | **-47,000** | **0** | **0** | **0** | **0** |
| **Compliance - Acquisition of Assets Total** | **1,547,000** | **-112,393** | **1,434,607** | **0** | **1,434,607** | **225,811** |
| **Compliance Total** | **1,547,000** | **-112,393** | **1,434,607** | **0** | **1,434,607** | **225,811** |
| | | | | | | |
| **Waste Management - Domestic** | | | | | | |
| **Domestic Waste - Acquisition of Assets** | | | | | | |
| **01.09103 - DWM - Plant & Equipment Purchases** | | | | | | |
| 6727 - Truck (712) | 0 | 464,283 | 464,283 | 0 | 464,283 | 0 |
| 6733 - Utility (122) | 48,000 | -4,187 | 43,813 | 0 | 43,813 | 43,813 |
| 6738 - Truck (711) | 0 | 464,283 | 464,283 | 0 | 464,283 | 0 |
| 6742 - Garbage Truck (2715) | 0 | 464,283 | 464,283 | 0 | 464,283 | 0 |
| 6744 - Manager Resource Recovery & Effic (092) | 39,461 | -39,461 | 0 | 0 | 0 | 0 |
| 6746 - Utility (091) | 44,000 | -44,000 | 0 | 0 | 0 | 0 |
| **01.09103 - DWM - Plant & Equipment Purchases Total** | **131,461** | **1,305,201** | **1,436,662** | **0** | **1,436,662** | **43,813** |
| **Domestic Waste - Acquisition of Assets Total** | **131,461** | **1,305,201** | **1,436,662** | **0** | **1,436,662** | **43,813** |
| **Waste Management - Domestic Total** | **131,461** | **1,305,201** | **1,436,662** | **0** | **1,436,662** | **43,813** |
| | | | | | | |
| **Waste Management - Other** | | | | | | |
| **Other Waste - Acquisition of Assets** | | | | | | |
| **01.08113 - Other Assets** | | | | | | |
| 6506 - Minor Other Assets | 15,000 | 0 | 15,000 | 0 | 15,000 | 0 |
| **01.08113 - Other Assets Total** | **15,000** | **0** | **15,000** | **0** | **15,000** | **0** |
| | | | | | | |
| **01.09114 - Other Waste - Plant & Equipment** | | | | | | |
| 6756 - Box Trailer | 5,000 | 0 | 5,000 | 0 | 5,000 | 0 |
| 6759 - Landfill Compactor (719) | 1,100,000 | 0 | 1,100,000 | 0 | 1,100,000 | 0 |
| 6795 - Wheeled Loader (718) | 0 | 0 | 0 | 0 | 0 | -3,500 |
| 6814 - Front End Loader (2718) | 360,000 | 0 | 360,000 | 0 | 360,000 | 0 |
| **01.09114 - Other Waste - Plant & Equipment Total** | **1,465,000** | **0** | **1,465,000** | **0** | **1,465,000** | **-3,500** |
| | | | | | | |
| **01.09120 - Other Waste - Land Improvements** | | | | | | |
| 6784 - Landfill Rehabilitation - Wellington Tip | 100,000 | 122,982 | 222,982 | 0 | 222,982 | 143,522 |
| **01.09120 - Other Waste - Land Improvements Total** | **100,000** | **122,982** | **222,982** | **0** | **222,982** | **143,522** |
| **Other Waste - Acquisition of Assets Total** | **1,580,000** | **122,982** | **1,702,982** | **0** | **1,702,982** | **140,022** |
| **Waste Management - Other Total** | **1,580,000** | **122,982** | **1,702,982** | **0** | **1,702,982** | **140,022** |
| **Development and Environment Total** | **3,258,461** | **1,315,790** | **4,574,251** | **0** | **4,574,251** | **409,646** |
| | | | | | | |
| **Infrastructure** | | | | | | |
| **BILT** | | | | | | |
| **BILT - Expenditure on Grants** | | | | | | |
| **01.09372 - Destination Dubbo** | | | | | | |
| 1000 - Old Dubbo Gaol Plaza | 585,568 | 0 | 585,568 | 0 | 585,568 | 7,205 |
| 1001 - Wiradjuri Tourism Centre - Building | 0 | 0 | 0 | 0 | 0 | 14,100 |
| 1002 - Macquarie Foreshore - Event Precinct | 0 | 0 | 0 | 0 | 0 | 8,026 |
| **01.09372 - Destination Dubbo Total** | **585,568** | **0** | **585,568** | **0** | **585,568** | **29,331** |
| **BILT - Expenditure on Grants Total** | **585,568** | **0** | **585,568** | **0** | **585,568** | **29,331** |
| **BILT Total** | **585,568** | **0** | **585,568** | **0** | **585,568** | **29,331** |
| | | | | | | |
| **Depot Services** | | | | | | |
| **Depot Services - Acquisition of Assets** | | | | | | |
| **01.09696 - Depot - Other Structures** | | | | | | |
| 7960 - Hawthorn Street Depot Main Switch Board | 0 | 80,277 | 80,277 | 0 | 80,277 | 0 |
| 7961 - Amaroo Drive Depot CCTV Install | 0 | 28,890 | 28,890 | 0 | 28,890 | 0 |
| 7964 - Gates and Fencing | 0 | 5,017 | 5,017 | 0 | 5,017 | 0 |
| 8000 - Amaroo Dr Depot Wash Bay Compliance | 50,000 | 1,624 | 51,624 | 0 | 51,624 | 0 |
| **01.09696 - Depot - Other Structures Total** | **50,000** | **115,808** | **165,808** | **0** | **165,808** | **0** |
| | | | | | | |
| **01.09697 - Depot - Buildings** | | | | | | |
| 7849 - Hawthorn St Depot Inf Office Building 3 | 410,000 | 525,695 | 935,695 | 0 | 935,695 | 198,209 |
| 7854 - Hawthorn St Depot Materials Storage Bays | 0 | 49,781 | 49,781 | 0 | 49,781 | 21,620 |
| 8088 - Maughan St Depot Amenities | 60,000 | -60,000 | 0 | 0 | 0 | 0 |
| **01.09697 - Depot - Buildings Total** | **470,000** | **515,476** | **985,476** | **0** | **985,476** | **219,829** |
| **Depot Services - Acquisition of Assets Total** | **520,000** | **631,284** | **1,151,284** | **0** | **1,151,284** | **219,829** |
| **Depot Services Total** | **520,000** | **631,284** | **1,151,284** | **0** | **1,151,284** | **219,829** |
| | | | | | | |
| **Fleet Services** | | | | | | |
| **Fleet - Acquisition of Assets** | | | | | | |
| **01.09617 - Assets Purchased - Equipment** | | | | | | |
| 7611 - Workshop Equipment | 30,000 | 0 | 30,000 | 8,988 | 38,988 | 0 |
| **01.09617 - Assets Purchased - Equipment Total** | **30,000** | **0** | **30,000** | **8,988** | **38,988** | **0** |
| | | | | | | |
| **01.09619 - Assets Purchased - Minor Plant ($50000 to $149999) Total** | **821,500** | **-180,715** | **640,785** | **0** | **640,785** | **309,261** |
| | | | | | | |
| **01.09621 - Assets Purchased - Major Plant (>$150 & 000) Total** | **3,680,000** | **-1,390,790** | **2,289,210** | **-890,152** | **1,399,058** | **1,006,829** |
| | | | | | | |
| **01.09623 - Assets Purchased - Light Vehicles Total** | **1,727,349** | **416,007** | **2,143,356** | **0** | **2,143,356** | **897,774** |

**7. Capital Budget Review**

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| **01.09625 - Assets Purchased - Small Plant ($10000 to $49999)** | | | | | | |
| **Total** | **218,629** | **109,733** | **328,362** | **0** | **328,362** | **82,412** |
| **Fleet - Acquisition of Assets Total** | **6,477,478** | **-1,045,765** | **5,431,713** | **-881,164** | **4,550,549** | **2,296,276** |
| **Fleet Services Total** | **6,477,478** | **-1,045,765** | **5,431,713** | **-881,164** | **4,550,549** | **2,296,276** |
| | | | | | | |
| **Greenspace Operations** | | | | | | |
| **Greenspace Operations -Parks & Landcare Operations** | | | | | | |
| **01.01509 - Biosecurity - Weeds Action Program** | | | | | | |
| 0700 - Advertising and Media WAP | 0 | 0 | 0 | 0 | 0 | 323 |
| **01.01509 - Biosecurity - Weeds Action Program Total** | **0** | **0** | **0** | **0** | **0** | **323** |
| **Greenspace Operations -Parks & Landcare Operations Total** | **0** | **0** | **0** | **0** | **0** | **323** |
| **Greenspace Operations Total** | **0** | **0** | **0** | **0** | **0** | **323** |
| | | | | | | |
| **Roads Network** | | | | | | |
| **Footpaths & Cycleways - Acquisition of Assets** | | | | | | |
| **01.09006 - Paved Footpaths - Construction** | | | | | | |
| 6600 - Macquarie St | 0 | 29,301 | 29,301 | 0 | 29,301 | 0 |
| 6607 - Orana Heights School to Jubilee Oval | 0 | 2,397 | 2,397 | -2,398 | -1 | -595 |
| 6609 - Websdale Drive Footpath | 0 | 183,658 | 183,658 | -2,179 | 181,479 | 181,479 |
| 6610 - Orana Mall to Homemaker Centre Footpath | 0 | 15,696 | 15,696 | -5,224 | 10,472 | 10,472 |
| 6614 - Volta Avenue (Hindmarsh Esp to Page Ave) | 168,525 | -168,525 | 0 | 0 | 0 | 0 |
| 6615 - Bourke Street (37 Bourke St to River St) | 126,000 | -126,000 | 0 | 0 | 0 | 0 |
| 6616 - Page Avenue (Volta Ave to Wheelers Lane) | 201,125 | -201,125 | 0 | 0 | 0 | 0 |
| 6618 - Sheraton Road (Temporary) | 1,121,325 | -1,041,325 | 80,000 | -17,687 | 62,313 | 62,313 |
| 6624 - Duke of Wellington Bridge (Temporary) | 0 | 0 | 0 | 70,000 | 70,000 | 0 |
| **01.09006 - Paved Footpaths - Construction Total** | **1,616,975** | **-1,305,923** | **311,052** | **42,512** | **353,564** | **253,669** |
| | | | | | | |
| **01.09008 - Cycleways Construction** | | | | | | |
| 6555 - Mitchell Hwy (Capstan Dr to Sheraton Rd) | 210,000 | -210,000 | 0 | 0 | 0 | 0 |
| 6556 - Cobborah Road (68 to 78 Cobbora Road) | 73,500 | -73,500 | 0 | 0 | 0 | 0 |
| 6557 - Fitzroy St (Bultje to Cobra) | 91,875 | -91,875 | 0 | 0 | 0 | 0 |
| **01.09008 - Cycleways Construction Total** | **375,375** | **-375,375** | **0** | **0** | **0** | **0** |
| **Footpaths & Cycleways - Acquisition of Assets Total** | **1,992,350** | **-1,681,298** | **311,052** | **42,512** | **353,564** | **253,669** |
| | | | | | | |
| **Infrastructure Delivery - Acquisition of Assets** | | | | | | |
| **01.09981 - Plant and Equipment** | | | | | | |
| 7030 - Electronic/GPS Survey Equpment replace | 0 | 0 | 0 | 11,440 | 11,440 | 11,440 |
| **01.09981 - Plant and Equipment Total** | **0** | **0** | **0** | **11,440** | **11,440** | **11,440** |
| **Infrastructure Delivery - Acquisition of Assets Total** | **0** | **0** | **0** | **11,440** | **11,440** | **11,440** |
| | | | | | | |
| **Rural Roads - Acquisition of Assets** | | | | | | |
| **01.09076 - Roads To Recovery Program** | | | | | | |
| 6680 - Planned Roads to Recovery Program | 230,498 | 0 | 230,498 | 0 | 230,498 | 0 |
| **01.09076 - Roads To Recovery Program Total** | **230,498** | **0** | **230,498** | **0** | **230,498** | **0** |
| | | | | | | |
| **01.09079 - Land Acquisition** | | | | | | |
| 6702 - Coolbaggie Forest Road | 0 | 7,000 | 7,000 | 0 | 7,000 | 2,000 |
| 6703 - Sunnyside Road | 0 | 30,000 | 30,000 | 0 | 30,000 | 4,294 |
| 6706 - Southern Distributor Land Acquistion | 0 | 6,830,144 | 6,830,144 | 0 | 6,830,144 | 6,851,541 |
| 6707 - S7.11 TAFE NSW - Western Boulevarde | 0 | 0 | 0 | 10,000 | 10,000 | 0 |
| 6708 - 12R Narromine Rd - Westview Business Pk | 0 | 0 | 0 | 0 | 0 | 4,000 |
| **01.09079 - Land Acquisition Total** | **0** | **6,867,144** | **6,867,144** | **10,000** | **6,877,144** | **6,861,835** |
| | | | | | | |
| **01.09082 - Bridge Improvements Program** | | | | | | |
| 6682 - Terrabella Bridge | 351,681 | -241,911 | 109,770 | 0 | 109,770 | 108,198 |
| 6683 - Burrendong Bridge No 2 | 421,657 | -296,568 | 125,089 | 32 | 125,121 | 125,121 |
| 6685 - Benolong Bridge Replacement | 3,934,429 | -388,241 | 3,546,188 | 0 | 3,546,188 | 2,097,568 |
| 6686 - Burrendong Bridge No 1 | 1,747,370 | -1,647,219 | 100,151 | 0 | 100,151 | 17,287 |
| 6688 - Molong St Stuart Town | 1,320,000 | -1,220,000 | 100,000 | 0 | 100,000 | 40,583 |
| 6689 - Comobella Bridge - Saxa Road | 182,127 | 20,058 | 202,185 | 0 | 202,185 | 0 |
| **01.09082 - Bridge Improvements Program Total** | **7,957,264** | **-3,773,881** | **4,183,383** | **32** | **4,183,415** | **2,388,757** |
| **Rural Roads - Acquisition of Assets Total** | **8,187,762** | **3,093,263** | **11,281,025** | **10,032** | **11,291,057** | **9,250,592** |
| | | | | | | |
| **Rural Roads - Asset Renewals - Asset Maintenance** | | | | | | |
| **01.09072 - Rural Road-Major Construction & Reconstruction** | | | | | | |
| 5002 - RLRRP - Benolong Rd Heavy Patching | 0 | 577,585 | 577,585 | -501,681 | 75,904 | 75,904 |
| 5003 - RLRRP - Burrendong Way Heavy Patching | 1,000,000 | -226,338 | 773,662 | -43,815 | 729,847 | 579,079 |
| 5004 - RLRRP - Collie Road Heavy Patching | 31,000 | -7,440 | 23,560 | -5,017 | 18,543 | 18,543 |
| 5016 - RLRRP - Dripstone Rd Heavy Patching | 325,539 | -142,127 | 183,412 | -183,412 | 0 | 0 |
| 5018 - RLRRP - Obley Rd Heavy Patching | 195,304 | -94,851 | 100,453 | 0 | 100,453 | 49,875 |
| 5020 - RLRRP - Mogriguy Rd Heavy Patching | 47,000 | -11,250 | 35,750 | 0 | 35,750 | 15,064 |
| 5021 - RLRRP -Renshaw-McGirr Way Heavy Patching | 720,000 | -171,468 | 548,532 | 432,992 | 981,524 | 981,524 |
| 5022 - RLRRP - Saxa Rd Heavy Patching | 661,236 | 327,648 | 988,884 | 0 | 988,884 | 593,801 |
| 5029 - RLRRP - Boothenba Rd Heavy Patching | 0 | 0 | 0 | 49,932 | 49,932 | 49,932 |
| 5036 - RLRRP - Bunglegumbie Rd Heavy Patching | 0 | 0 | 0 | 44,029 | 44,029 | 44,029 |
| 6658 - Regional Roads Upgrading Program | 900,000 | -900,000 | 0 | 0 | 0 | 0 |
| 6783 - Boothenba/Livestock Market Intersection | 0 | 238,732 | 238,732 | 0 | 238,732 | 173,074 |
| 6785 - SRP - Burrendong Way | 5,307,485 | 235,475 | 5,542,960 | -42,500 | 5,500,460 | 451,501 |
| 6804 - Benolong Road Stage 3 | 0 | 30,000 | 30,000 | 0 | 30,000 | 7,295 |
| 6809 - Boothenba/Old Mendooran Intersection | 0 | 25,087 | 25,087 | 0 | 25,087 | 12,270 |
| 6819 - FLR3 Ballimore Rd (Windora-Wongajong Rd) | 0 | 1,037 | 1,037 | 0 | 1,037 | 1,037 |
| 6820 - FLR4 Ballimore Rd (Wongajong-Westella) | 1,791,179 | -1,691,179 | 100,000 | 0 | 100,000 | 6,239 |
| 6823 - LRCI 3 - Eulalie Lane Stg 1 | 0 | 1,393,399 | 1,393,399 | 0 | 1,393,399 | 57,161 |
| 6828 - Eulalie Lane Stage 3 | 0 | 7,859 | 7,859 | 11,312 | 19,171 | 19,171 |

**7. Capital Budget Review**

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| 6831 - Dick St-Bodangora (Goolma Rd to Mine Rd) | 0 | 0 | 0 | 0 | 0 | 42 |
| 6835 - Nulla Road | 120,000 | 0 | 120,000 | 0 | 120,000 | 0 |
| 6841 - Benolong Road Stage 4 | 0 | 30,000 | 30,000 | 0 | 30,000 | 9,539 |
| 6844 - TfNSW 22/23 - Stuart Town Rehab | 0 | 237,912 | 237,912 | 190,590 | 428,502 | 388,692 |
| 6850 - River St West Collector Rd (Stage 1) | 1,000,000 | -251,747 | 748,253 | 0 | 748,253 | 577,254 |
| 6851 - FCR - Saxa Rd (Maryvale Rd - Bakers Ln) | 0 | 100,000 | 100,000 | 0 | 100,000 | 0 |
| 6867 - TfNSW 23/24 - Saxa Rd Sth of Campbells | 0 | 450,000 | 450,000 | 0 | 450,000 | 6,340 |
| 6873 - RERRF - Burrendong Way Curve 12 Culvert | 0 | 0 | 0 | 126,000 | 126,000 | 0 |
| **01.09072 - Rural Road-Major Construction & Reconstruction Total** | **12,098,743** | **158,334** | **12,257,077** | **78,430** | **12,335,507** | **4,117,366** |
| **01.09073 - Rural Road- Construction & Reconstruction Backlog** | | | | | | |
| 6713 - Rural Road Backlog Construction | 630,000 | -52,000 | 578,000 | -190,590 | 387,410 | 0 |
| **01.09073 - Rural Road- Construction & Reconstruction Backlog Total** | **630,000** | **-52,000** | **578,000** | **-190,590** | **387,410** | **0** |
| **01.09077 - Rural Roads - Renewals** | | | | | | |
| 6689 - VPA - Gillinghall Road Resheeting | 0 | 110,000 | 110,000 | 19,088 | 129,088 | 129,088 |
| 6695 - Annual Reseal Program | 1,075,628 | 0 | 1,075,628 | 0 | 1,075,628 | 272,185 |
| 6697 - Rural Unsealed - Resheeting | 280,972 | 655,602 | 936,574 | 0 | 936,574 | 539,930 |
| 6698 - Rural Unsealed - Resheeting (East Zone) | 655,602 | -655,602 | 0 | 0 | 0 | 0 |
| **01.09077 - Rural Roads - Renewals Total** | **2,012,202** | **110,000** | **2,122,202** | **19,088** | **2,141,290** | **941,203** |
| **Rural Roads - Asset Renewals - Asset Maintenance Total** | **14,740,945** | **216,334** | **14,957,279** | **-93,072** | **14,864,207** | **5,058,569** |
| **Urban Roads - Acquisition of Assets** | | | | | | |
| **01.09043 - Preconstruction** | | | | | | |
| 6617 - Project Development | 207,442 | -67,859 | 139,583 | -11,312 | 128,271 | 0 |
| **01.09043 - Preconstruction Total** | **207,442** | **-67,859** | **139,583** | **-11,312** | **128,271** | **0** |
| **01.09053 - Public Transport Infrastructure Program** | | | | | | |
| 6693 - Dubbo Base Hospital Bus Stop | 0 | 0 | 0 | 11,282 | 11,282 | 11,282 |
| 6694 - 21-23 CPTIGS - 17 signs at bus stops | 0 | 20,000 | 20,000 | 0 | 20,000 | 0 |
| **01.09053 - Public Transport Infrastructure Program Total** | **0** | **20,000** | **20,000** | **11,282** | **31,282** | **11,282** |
| **Urban Roads - Acquisition of Assets Total** | **207,442** | **-47,859** | **159,583** | **-30** | **159,553** | **11,282** |
| **Urban Roads - Asset Renewals - Asset Maintenance** | | | | | | |
| **01.09041 - Urban Road Construction & Reconstruct** | | | | | | |
| 6628 - Sheraton Road Rehabilitation | 0 | 143,352 | 143,352 | 40,215 | 183,567 | 183,567 |
| 6670 - Tamworth St Roundabout (Darling St) | 434,000 | -434,000 | 0 | 0 | 0 | 0 |
| 6709 - Wheelers Lane (Rail to Myall) | 2,800,000 | 310,000 | 3,110,000 | 0 | 3,110,000 | 138,942 |
| 6710 - Tamworth St (Fitzroy St to Sterling St) | 1,796,000 | 149,596 | 1,945,596 | 0 | 1,945,596 | 155,445 |
| 6711 - Gisbourne St (Lee to Thornton St) | 274,996 | 0 | 274,996 | 0 | 274,996 | 1,062 |
| 6714 - Percy St - Warne to Swift | 0 | 42,356 | 42,356 | 0 | 42,356 | 0 |
| 6718 - Samuel St Seg 010 (Curtis to Thornton St | 61,000 | -61,000 | 0 | 0 | 0 | 0 |
| 6719 - Jean St Seg 020 (Thornton to Pierce) | 59,000 | -59,000 | 0 | 0 | 0 | 0 |
| 6722 - LRCI 3 Wheelers Ln (Birch to Rail X) | 1,914,355 | -192,425 | 1,721,930 | 0 | 1,721,930 | 511,743 |
| 6730 - Capital Drive Extension | 0 | 0 | 0 | 0 | 0 | 188,930 |
| 6731 - Glasson St (Simpson to Thornton St) | 68,000 | 0 | 68,000 | -68,000 | 0 | 0 |
| 6738 - Oxley Ave (Bushrangers Ck to End) | 96,000 | 0 | 96,000 | -96,000 | 0 | 0 |
| 6739 - Barton St (Charles to Samuel St) | 11,200 | -11,200 | 0 | 0 | 0 | 0 |
| 6740 - Parkes St (Zouch to Charles St) | 0 | 131,200 | 131,200 | -131,200 | 0 | 0 |
| **01.09041 - Urban Road Construction & Reconstruct Total** | **7,514,551** | **18,879** | **7,533,430** | **-254,985** | **7,278,445** | **1,179,689** |
| **01.09044 - Urban Roads - Renewals** | | | | | | |
| 6730 - Annual Reseal Program | 683,715 | 0 | 683,715 | 0 | 683,715 | 43,805 |
| 6731 - Heavy Patching Program | 1,216,160 | 0 | 1,216,160 | 0 | 1,216,160 | 247,775 |
| **01.09044 - Urban Roads - Renewals Total** | **1,899,875** | **0** | **1,899,875** | **0** | **1,899,875** | **291,580** |
| **Urban Roads - Asset Renewals - Asset Maintenance Total** | **9,414,426** | **18,879** | **9,433,305** | **-254,985** | **9,178,320** | **1,471,269** |
| **Roads Network Total** | **34,542,925** | **1,599,319** | **36,142,244** | **-284,103** | **35,858,141** | **16,056,821** |
| **Sewerage Services** | | | | | | |
| **Sewerage Services - Acquisition of Assets** | | | | | | |
| **03.08051 - Pumps & Equipment** | | | | | | |
| 5040 - Dubbo Sewerage Treatment Plant | 0 | 29,130 | 29,130 | -2,648 | 26,482 | 26,482 |
| 5144 - Montefiores Sewer Pump Station | 0 | 11,109 | 11,109 | 0 | 11,109 | 11,109 |
| **03.08051 - Pumps & Equipment Total** | **0** | **40,239** | **40,239** | **-2,648** | **37,591** | **37,591** |
| **03.08053 - Plant & Equipment Purchases** | | | | | | |
| 5190 - Utility (141) | 46,000 | 0 | 46,000 | -46,000 | 0 | 0 |
| 5192 - Utility (142) | 43,300 | 0 | 43,300 | -43,300 | 0 | 0 |
| 5248 - Hilux Dual Cab (064) | 42,000 | 0 | 42,000 | -42,000 | 0 | 0 |
| 5252 - Nissan Dual Cab (2143) | 54,000 | 0 | 54,000 | -54,000 | 0 | 0 |
| 5255 - Plant and Equipment | 0 | 0 | 0 | 185,300 | 185,300 | 0 |
| **03.08053 - Plant & Equipment Purchases Total** | **185,300** | **0** | **185,300** | **0** | **185,300** | **0** |
| **03.08071 - Augmentation** | | | | | | |
| 5002 - Augmentation Program | 150,000 | 0 | 150,000 | -2,362 | 147,638 | 0 |
| 5989 - Upgrade Sewer R (incl all component) (C) | 0 | 17,620 | 17,620 | 0 | 17,620 | 0 |
| 5995 - Keswick Upgrade RM & Pipeline (C) | 260,000 | 0 | 260,000 | 0 | 260,000 | 0 |
| 6018 - Margaret Cres - Sewer Cross Connections | 500,000 | 0 | 500,000 | 0 | 500,000 | 0 |
| 6056 - Low Pressure System in East St | 0 | 20,000 | 20,000 | 0 | 20,000 | 11,009 |
| 6060 - Troy Gully SPS - Upgrade Switch Board | 2,406,779 | 190,487 | 2,597,266 | 0 | 2,597,266 | 647,132 |
| 6065 - Well STP Reline Lagoon-Bypass Capacity | 300,000 | 0 | 300,000 | -200,000 | 100,000 | 0 |
| 6105 - Wellington STP Aerator Upgrade | 400,000 | 0 | 400,000 | -370,000 | 30,000 | 0 |

**7. Capital Budget Review**

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| 6204 - DSTP - Bio Solids Handling | 1,150,000 | -1,150,000 | 0 | 2,362 | 2,362 | 2,362 |
| 6212 - Huckle Street Pressure Sewer | 0 | 94,171 | 94,171 | 0 | 94,171 | 131,701 |
| 6219 - Henty Drive Extension | 0 | 70,000 | 70,000 | 0 | 70,000 | 57,659 |
| **03.08071 - Augmentation Total** | **5,166,779** | **-757,722** | **4,409,057** | **-570,000** | **3,839,057** | **849,863** |
| | | | | | | |
| **03.08073 - Asset Replacement/Refurbishment >$10K** | | | | | | |
| 6533 - Dubbo STP Switchboard | 1,800,000 | 0 | 1,800,000 | -1,796,303 | 3,697 | 3,697 |
| 6617 - Mech/Elect Renewals | 200,000 | -600 | 199,400 | -199,400 | 0 | 0 |
| 6621 - Arthur St SPS Electric Switchboard | 0 | 600 | 600 | -600 | 0 | 0 |
| **03.08073 - Asset Replacement/Refurbishment >$10K Total** | **2,000,000** | **0** | **2,000,000** | **-1,996,303** | **3,697** | **3,697** |
| **Sewerage Services - Acquisition of Assets Total** | **7,352,079** | **-717,483** | **6,634,596** | **-2,568,951** | **4,065,645** | **891,151** |
| | | | | | | |
| **Sewerage Services - Asset Renewals - Asset Mainten** | | | | | | |
| **03.08077 - Main Rehabilitation** | | | | | | |
| 5653 - Mains Rehabilitation | 1,600,000 | 100,000 | 1,700,000 | 0 | 1,700,000 | 324,593 |
| 5662 - Manhole Rectification Program | 100,000 | -100,000 | 0 | 0 | 0 | 0 |
| **03.08077 - Main Rehabilitation Total** | **1,700,000** | **0** | **1,700,000** | **0** | **1,700,000** | **324,593** |
| **Sewerage Services - Asset Renewals - Asset Mainten Total** | **1,700,000** | **0** | **1,700,000** | **0** | **1,700,000** | **324,593** |
| **Sewerage Services Total** | **9,052,079** | **-717,483** | **8,334,596** | **-2,568,951** | **5,765,645** | **1,215,744** |
| | | | | | | |
| **Stormwater** | | | | | | |
| **Stormwater - Acquisition of Assets** | | | | | | |
| **01.09135 - Drainage Extensions** | | | | | | |
| 6835 - Bourke Street - Myall St to River St | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 |
| 6841 - Laughton St Extension | 130,000 | 0 | 130,000 | 0 | 130,000 | 0 |
| 6845 - Taylor/Jubilee St Flooding Rectification | 100,171 | 5,000 | 105,171 | 0 | 105,171 | 71,634 |
| 6849 - Elizabeth St Extension | 476,662 | 0 | 476,662 | 0 | 476,662 | 16,859 |
| 6851 - Macquarie St (Margeret to Fitzroy) | 0 | 48,083 | 48,083 | 0 | 48,083 | 0 |
| 6873 - Macquarie St - (Dianne to Fitzroy St) | 33,605 | -33,605 | 0 | 0 | 0 | 0 |
| **01.09135 - Drainage Extensions Total** | **840,438** | **19,478** | **859,916** | **0** | **859,916** | **88,493** |
| | | | | | | |
| **01.09145 - Wongarbon Drainage Scheme** | | | | | | |
| 4629 - 23 Derribong St Drainage | 150,000 | 0 | 150,000 | 0 | 150,000 | 0 |
| **01.09145 - Wongarbon Drainage Scheme Total** | **150,000** | **0** | **150,000** | **0** | **150,000** | **0** |
| **Stormwater - Acquisition of Assets Total** | **990,438** | **19,478** | **1,009,916** | **0** | **1,009,916** | **88,493** |
| | | | | | | |
| **Stormwater - Asset Renewals - Asset Maintenance** | | | | | | |
| **01.09127 - Asset Renewals/Maintenance** | | | | | | |
| 6819 - Devils Hole Outfall Reconstruction | 1,500,000 | -666,187 | 833,813 | -335,000 | 498,813 | 3,574 |
| 6836 - Wellington Bridge Outfall Reconstruction | 0 | 6,515 | 6,515 | 0 | 6,515 | 6,515 |
| 6840 - Pipe Relining | 914,620 | 10,000 | 924,620 | 0 | 924,620 | 0 |
| 6883 - Wellington Simpson St Outfall | 0 | 30 | 30 | 0 | 30 | 30 |
| 7000 - West Dubbo Main Drain Reconstruction | 150,000 | 0 | 150,000 | -75,000 | 75,000 | 0 |
| **01.09127 - Asset Renewals/Maintenance Total** | **2,564,620** | **-649,642** | **1,914,978** | **-410,000** | **1,504,978** | **10,119** |
| | | | | | | |
| **01.09144 - Troy Basin** | | | | | | |
| 4628 - Troy Gully Floodplain Reconstruction | 210,402 | -210,402 | 0 | 0 | 0 | 0 |
| **01.09144 - Troy Basin Total** | **210,402** | **-210,402** | **0** | **0** | **0** | **0** |
| **Stormwater - Asset Renewals - Asset Maintenance Total** | **2,775,022** | **-860,044** | **1,914,978** | **-410,000** | **1,504,978** | **10,119** |
| **Stormwater Total** | **3,765,460** | **-840,566** | **2,924,894** | **-410,000** | **2,514,894** | **98,612** |
| | | | | | | |
| **Traffic Management** | | | | | | |
| **Traffic Management - Acquisition of Assets** | | | | | | |
| **Traffic Management - Asset Renewals** | | | | | | |
| **01.09023 - Intersection Improvement Program** | | | | | | |
| 5016 - Black Spot (AGBS) - Thornton St | 0 | 1,546 | 1,546 | 0 | 1,546 | 1,546 |
| **01.09023 - Intersection Improvement Program Total** | **0** | **1,546** | **1,546** | **0** | **1,546** | **1,546** |
| **Traffic Management - Asset Renewals Total** | **0** | **1,546** | **1,546** | **0** | **1,546** | **1,546** |
| **Traffic Management Total** | **0** | **1,546** | **1,546** | **0** | **1,546** | **1,546** |
| | | | | | | |
| **Water for the Future** | | | | | | |
| **Water for the Future - Acquisition of Assets** | | | | | | |
| **02.09701 - Acquisition of Assets** | | | | | | |
| 2000 - Water Security Trade | 3,636 | 0 | 3,636 | 0 | 3,636 | 0 |
| 3000 - Groundwater Infrastructure | 342,190 | 0 | 342,190 | 0 | 342,190 | 13,666 |
| 3001 - Non-Potable Pipeline | 113,610 | 0 | 113,610 | 40,597 | 154,207 | 60,378 |
| 4500 - Geurie Bore and Pipeline | 101,476 | 0 | 101,476 | -1,765 | 99,711 | 1,765 |
| 4502 - Wellington Bore and Pipeline | 1,907,589 | 0 | 1,907,589 | -50,041 | 1,857,548 | 22,025 |
| 4504 - Northern Borefields | 4,729,696 | 123,713 | 4,853,409 | 0 | 4,853,409 | 3,266,923 |
| 4506 - Groundwater Contingency | 0 | 0 | 0 | 11,209 | 11,209 | 0 |
| 4620 - PFAS Bore Investigation | 13,344 | 0 | 13,344 | 0 | 13,344 | 0 |
| **02.09701 - Acquisition of Assets Total** | **7,211,541** | **123,713** | **7,335,254** | **0** | **7,335,254** | **3,364,757** |
| **Water for the Future - Acquisition of Assets Total** | **7,211,541** | **123,713** | **7,335,254** | **0** | **7,335,254** | **3,364,757** |
| **Water for the Future Total** | **7,211,541** | **123,713** | **7,335,254** | **0** | **7,335,254** | **3,364,757** |
| | | | | | | |
| **Water Supply** | | | | | | |
| **Water Supply - Acquisition of Assets** | | | | | | |
| **02.08051 - Works Plant - Purchases** | | | | | | |
| 5003 - Sedan (049) | 43,000 | 0 | 43,000 | -43,000 | 0 | 0 |
| 5022 - Utility - Reticulation Supervisor (144) | 52,000 | 0 | 52,000 | -52,000 | 0 | 0 |
| 5037 - Truck (408) | 175,000 | 0 | 175,000 | -175,000 | 0 | 0 |
| 5039 - Truck (468) | 0 | 137,465 | 137,465 | -137,465 | 0 | 0 |
| 5060 - Tipping Truck (467) | 95,000 | 0 | 95,000 | -95,000 | 0 | 0 |

**7. Capital Budget Review**

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| 5095 - Non Destructive Trailer (525) | 115,000 | 0 | 115,000 | -115,000 | 0 | 0 |
| 5099 - Utility (2136) | 39,000 | 0 | 39,000 | -39,000 | 0 | 0 |
| 5103 - Truck (2150) | 140,000 | 0 | 140,000 | -140,000 | 0 | 0 |
| 5255 - Plant - Purchases | 0 | 0 | 0 | 796,465 | 796,465 | 242,465 |
| **02.08051 - Works Plant - Purchases Total** | **659,000** | **137,465** | **796,465** | **0** | **796,465** | **242,465** |
| | | | | | | |
| **02.08053 - Pumps & Equipment >$10 & 000** | | | | | | |
| 5195 - JGWTP - Clearwater Pump | 0 | 36,120 | 36,120 | 0 | 36,120 | 36,120 |
| **02.08053 - Pumps & Equipment >$10 & 000 Total** | **0** | **36,120** | **36,120** | **0** | **36,120** | **36,120** |
| | | | | | | |
| **02.08059 - Land Acquisitions** | | | | | | |
| 5181 - 50R Bunglegumbie Rd (Nevadon) | 0 | 9,211 | 9,211 | 15,431 | 24,642 | 16,192 |
| 5182 - 724 Neurea Rd - Mumbil Bore | 0 | 10,000 | 10,000 | -2,732 | 7,268 | 7,268 |
| **02.08059 - Land Acquisitions Total** | **0** | **19,211** | **19,211** | **12,699** | **31,910** | **23,460** |
| | | | | | | |
| **02.08061 - Infrastructure - Roads** | | | | | | |
| 5196 - Bligh St Subsidence Defect Rectification | 0 | 124,114 | 124,114 | -124,114 | 0 | 188,697 |
| **02.08061 - Infrastructure - Roads Total** | **0** | **124,114** | **124,114** | **-124,114** | **0** | **188,697** |
| | | | | | | |
| **02.08065 - Buildings** | | | | | | |
| 5207 - JGWTP - Upgrade to office & lab etc | 0 | 300,000 | 300,000 | 0 | 300,000 | 0 |
| **02.08065 - Buildings Total** | **0** | **300,000** | **300,000** | **0** | **300,000** | **0** |
| | | | | | | |
| **02.08069 - Augmentation Works** | | | | | | |
| 4100 - Shed WS Depot Materials Storage | 0 | 30,000 | 30,000 | -937 | 29,063 | 28,335 |
| 5565 - Wheelers Ln Watermain Ext Stg 2 | 0 | 20,000 | 20,000 | -12,910 | 7,090 | 7,090 |
| 6228 - Boundary Rd Watermain East of Wheelers | 0 | 0 | 0 | -2,877 | -2,877 | -2,877 |
| 6501 - Mumbil WTP - Install Water Softener | 50,000 | 0 | 50,000 | -50,000 | 0 | 0 |
| 6502 - Additional UV Treatment (Wellington) | 0 | 24,801 | 24,801 | 0 | 24,801 | 24,801 |
| 6506 - Additional UV Treatment (Geurie) | 0 | 6,377 | 6,377 | 0 | 6,377 | 0 |
| 6521 - Mumbil Rising Water Main-200AC | 1,149,239 | 150,000 | 1,299,239 | 0 | 1,299,239 | 2,361 |
| 6524 - Sedimentation Lagoon Wellington | 0 | 500,000 | 500,000 | -500,000 | 0 | 0 |
| 6526 - Filter Upgrade JGWTP (C) | 700,000 | 1,060,554 | 1,760,554 | -1,360,554 | 400,000 | 392,850 |
| 6530 - Chelmsford St Extension | 200,000 | 0 | 200,000 | 0 | 200,000 | 0 |
| 6535 - Geurie Water Treatment Plant upgrade | 184,682 | 15,318 | 200,000 | 0 | 200,000 | 0 |
| 6537 - Pipeline-R Main Capstan Dr- Buningyong | 200,000 | 0 | 200,000 | -200,000 | 0 | 0 |
| 6543 - Upgrade Fluoride Dosing System | 1,300,000 | 100,000 | 1,400,000 | 0 | 1,400,000 | 289,981 |
| 6544 - Optimisation Study | 160,000 | -160,000 | 0 | 0 | 0 | 0 |
| 6548 - Henty Drive Extension | 0 | 25,000 | 25,000 | -6,818 | 18,182 | 18,182 |
| 6549 - Chrisbrook Terrace Extension | 0 | 40,000 | 40,000 | 9,726 | 49,726 | 34,929 |
| **02.08069 - Augmentation Works Total** | **3,943,921** | **1,812,050** | **5,755,971** | **-2,124,370** | **3,631,601** | **795,652** |
| | | | | | | |
| **02.08071 - Asset Replacement / Refurbishment >$10 & 000** | | | | | | |
| 5572 - Minor Plant and Equipment | 50,000 | 0 | 50,000 | 0 | 50,000 | 0 |
| 5664 - Clarifier No. 1 Remediation Works | 300,000 | 61,740 | 361,740 | 0 | 361,740 | 160,845 |
| 5674 - JGWTP - Clarifier Replacement | 300,000 | -150,000 | 150,000 | 0 | 150,000 | 0 |
| 5717 - Bore Asset Renewal | 50,000 | -50,000 | 0 | 0 | 0 | 0 |
| 5719 - Booster Pump Stations | 50,000 | -50,000 | 0 | 0 | 0 | 0 |
| 5720 - Reservoir Asset Renewals | 30,000 | -30,000 | 0 | 0 | 0 | 0 |
| 5766 - SCADA RTU Upgrades | 80,000 | 0 | 80,000 | 0 | 80,000 | 50,630 |
| 6502 - WTP Online Instrument Replacement | 80,000 | -80,000 | 0 | 0 | 0 | 0 |
| 6565 - Filter Upgrade for Wellington/Geurie WTP | 0 | 225,000 | 225,000 | 0 | 225,000 | 0 |
| 6575 - Powder Activated Carbon Unit | 0 | 20,000 | 20,000 | -5,788 | 14,212 | 14,212 |
| 6591 - Fluoride Unit - Wellington | 0 | 13,277 | 13,277 | 5,000 | 18,277 | 13,277 |
| 6609 - Dubbo Mech/Elect | 100,000 | -100,000 | 0 | 0 | 0 | 0 |
| 6619 - Wellington WTP Electrical Renewals | 50,000 | -50,000 | 0 | 0 | 0 | 0 |
| 6671 - JGWTP - Chlorination Equipment | 0 | 0 | 0 | 87,900 | 87,900 | 0 |
| | | | | | | |
| **02.08071 - Asset Replacement / Refurbishment >$10 & 000 Total** | **1,090,000** | **-189,983** | **900,017** | **87,112** | **987,129** | **238,964** |
| **Water Supply - Acquisition of Assets Total** | **5,692,921** | **2,238,977** | **7,931,898** | **-2,148,673** | **5,783,225** | **1,525,358** |
| | | | | | | |
| **Water Supply - Asset Renewals - Asset Maintenance** | | | | | | |
| **02.08073 - Mains Replacement** | | | | | | |
| 5673 - Jubilee and Sterling St | 0 | 0 | 0 | 62,513 | 62,513 | 68,997 |
| 5701 - Allison St Main Replacement | 0 | 0 | 0 | 30,000 | 30,000 | 0 |
| 5783 - Siren Street Main Replacement | 0 | 178,188 | 178,188 | 0 | 178,188 | 72,476 |
| 5792 - Macquarie St - Ronald to Regand Park | 350,000 | -350,000 | 0 | 0 | 0 | 0 |
| 5795 - Tamworth St - Darling - Brisbane Sts | 500,000 | 0 | 500,000 | 0 | 500,000 | 0 |
| 5805 - Macquarie St - Darling to Diane | 350,000 | -350,000 | 0 | 0 | 0 | 0 |
| 5809 - Truman Ave - Arthur to Simpson St | 130,000 | 0 | 130,000 | 0 | 130,000 | 0 |
| 5810 - Gobolion St | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| 6700 - Bultje St Main Replacement | 300,000 | -300,000 | 0 | 0 | 0 | 0 |
| 6727 - Wheelers Lane | 0 | 0 | 0 | 0 | 0 | -483 |
| 6742 - Kennedy St | 0 | 25,000 | 25,000 | -25,000 | 0 | 0 |
| 6753 - Mains replacement | 100,000 | -100,000 | 0 | 0 | 0 | 0 |
| 6757 - Bishop St Main Replacement | 450,000 | 0 | 450,000 | 0 | 450,000 | 0 |
| 6760 - Tamworth St - Fitzroy to Taylor Sts | 0 | 0 | 0 | 0 | 0 | 141 |
| 6774 - Quinn St - Bourke to Gipps | 363,604 | 0 | 363,604 | -363,604 | 0 | 0 |
| 6777 - Nancarrow - Mary to Gipps | 313,700 | 0 | 313,700 | 0 | 313,700 | 7,713 |
| 6782 - Mary Street | 0 | 0 | 0 | 31,898 | 31,898 | 1,898 |
| **02.08073 - Mains Replacement Total** | **2,877,304** | **-896,812** | **1,980,492** | **-264,193** | **1,716,299** | **150,742** |
| **Water Supply - Asset Renewals - Asset Maintenance Total** | **2,877,304** | **-896,812** | **1,980,492** | **-264,193** | **1,716,299** | **150,742** |
| **Water Supply Total** | **8,570,225** | **1,342,165** | **9,912,390** | **-2,412,866** | **7,499,524** | **1,676,100** |
| **Infrastructure Total** | **70,725,276** | **1,094,213** | **71,819,489** | **-6,557,084** | **65,262,405** | **24,959,339** |

7. Capital Budget Review

## Detailed Financial Statement - Quarter Ending 31 December 2023

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| **Organisational Performance** | | | | | | |
| **Building Assets** | | | | | | |
| **Civic Admin. Buildings - Acquisition of Assets** | | | | | | |
| **Civic Admin. Buildings - Asset Renewals - Maint.** | | | | | | |
| **01.09672 - Capital Renewals - Dubbo CAB** | | | | | | |
| 5021 - BMS System | 0 | 4,397 | 4,397 | 0 | 4,397 | 0 |
| 5029 - Council Chambers Relocation | 0 | 176,580 | 176,580 | 2,781 | 179,361 | 174,484 |
| **01.09672 - Capital Renewals - Dubbo CAB Total** | **0** | **180,977** | **180,977** | **2,781** | **183,758** | **174,484** |
| **Civic Admin. Buildings - Asset Renewals - Maint. Total** | **0** | **180,977** | **180,977** | **2,781** | **183,758** | **174,484** |
| **Building Assets Total** | **0** | **180,977** | **180,977** | **2,781** | **183,758** | **174,484** |
| **Corporate Governance** | | | | | | |
| **Corporate Governance - Acquisition of Assets** | | | | | | |
| **01.09510 - Executive Services - Office Equipment** | | | | | | |
| 7312 - Council Chambers Streaming System | 79,120 | -59,120 | 20,000 | 0 | 20,000 | 3,177 |
| **01.09510 - Executive Services - Office Equipment Total** | **79,120** | **-59,120** | **20,000** | **0** | **20,000** | **3,177** |
| **Corporate Governance - Acquisition of Assets Total** | **79,120** | **-59,120** | **20,000** | **0** | **20,000** | **3,177** |
| **Corporate Governance Total** | **79,120** | **-59,120** | **20,000** | **0** | **20,000** | **3,177** |
| **Dubbo Regional Airport** | | | | | | |
| **Dubbo Regional Airport - Acquisition of Assets** | | | | | | |
| **01.09206 - Airport - Buildings** | | | | | | |
| 6951 - Replace Air-Conditioning Unit | 261,000 | -261,000 | 0 | 0 | 0 | 0 |
| **01.09206 - Airport - Buildings Total** | **261,000** | **-261,000** | **0** | **0** | **0** | **0** |
| **Dubbo Regional Airport - Acquisition of Assets Total** | **261,000** | **-261,000** | **0** | **0** | **0** | **0** |
| **Dubbo Regional Airport - Asset Renewals - Maint.** | | | | | | |
| **01.09208 - Airport - Other Structures** | | | | | | |
| 6943 - General Aviation Area Lighting | 0 | 50,000 | 50,000 | 0 | 50,000 | 13,168 |
| 6947 - Tarmac Secrity Cameras /Movement Sensors | 0 | 37,810 | 37,810 | 0 | 37,810 | 37,810 |
| 6951 - CCTV Enhancement | 9,000 | 0 | 9,000 | 0 | 9,000 | 0 |
| 6982 - Shade Sails - Secure Carpark | 0 | 44,860 | 44,860 | 0 | 44,860 | 44,860 |
| **01.09208 - Airport - Other Structures Total** | **9,000** | **132,670** | **141,670** | **0** | **141,670** | **95,838** |
| **01.09209 - Airport - Furniture & Fittings** | | | | | | |
| 7000 - Carpet - Terminal Building | 50,000 | 0 | 50,000 | -50,000 | 0 | 0 |
| **01.09209 - Airport - Furniture & Fittings Total** | **50,000** | **0** | **50,000** | **-50,000** | **0** | **0** |
| **01.09212 - Airport - Infrastructure Pavements** | | | | | | |
| 7000 - RPT - Southern Apron expansion | 0 | 1,206 | 1,206 | 0 | 1,206 | 1,206 |
| 7002 - Northern Apron Expansion | 0 | 10,578 | 10,578 | 0 | 10,578 | 10,578 |
| 7027 - RAP3 - GA Drainage Upgrade | 925,000 | 490,690 | 1,415,690 | 0 | 1,415,690 | 652,432 |
| 7030 - RAP3 - WARP Apron & Runway Renewal | 650,000 | 42,560 | 692,560 | 0 | 692,560 | 572,145 |
| **01.09212 - Airport - Infrastructure Pavements Total** | **1,575,000** | **545,034** | **2,120,034** | **0** | **2,120,034** | **1,236,361** |
| **Dubbo Regional Airport - Asset Renewals - Maint. Total** | **1,634,000** | **677,704** | **2,311,704** | **-50,000** | **2,261,704** | **1,332,199** |
| **Dubbo Regional Airport Total** | **1,895,000** | **416,704** | **2,311,704** | **-50,000** | **2,261,704** | **1,332,199** |
| **Dubbo Regional Livestock Markets** | | | | | | |
| **Livestock Markets - Acquisition of Assets** | | | | | | |
| **01.09167 - Livestock Markets - Other Structures** | | | | | | |
| 5954 - Welcome/Notice Sign | 0 | 0 | 0 | 0 | 0 | 3,770 |
| 6886 - Lighting in Feed Paddocks | 0 | 0 | 0 | 0 | 0 | 3,327 |
| 6906 - Augment Water Supply | 0 | 0 | 0 | 0 | 0 | 45 |
| 6909 - Cattle Crush | 50,000 | 0 | 50,000 | 0 | 50,000 | 63 |
| 6951 - Cattle Yards Rubber Matting | 52,684 | 0 | 52,684 | 0 | 52,684 | 0 |
| **01.09167 - Livestock Markets - Other Structures Total** | **102,684** | **0** | **102,684** | **0** | **102,684** | **7,205** |
| **01.09170 - Livestock Markets - Plant & Equipment** | | | | | | |
| 6919 - Sheep & Goat EID Tagging | 0 | 785,000 | 785,000 | 10,000 | 795,000 | 0 |
| **01.09170 - Livestock Markets - Plant & Equipment Total** | **0** | **785,000** | **785,000** | **10,000** | **795,000** | **0** |
| **Livestock Markets - Acquisition of Assets Total** | **102,684** | **785,000** | **887,684** | **10,000** | **897,684** | **7,205** |
| **Livestock Markets - Asset Renewals - Maintenance** | | | | | | |
| **01.09177 - Livestock Markets - Other Structures** | | | | | | |
| 6895 - Security Cameras | 20,000 | 0 | 20,000 | 0 | 20,000 | 0 |
| **01.09177 - Livestock Markets - Other Structures Total** | **20,000** | **0** | **20,000** | **0** | **20,000** | **0** |
| **Livestock Markets - Asset Renewals - Maintenance Total** | **20,000** | **0** | **20,000** | **0** | **20,000** | **0** |
| **Dubbo Regional Livestock Markets Total** | **122,684** | **785,000** | **907,684** | **10,000** | **917,684** | **7,205** |
| **Fire and Emergency Services** | | | | | | |
| **Fire Services - Acquisition of Assets** | | | | | | |
| **01.09164 - Fire Control - Buildings** | | | | | | |
| 6903 - NSW RFS Aviation Centre of Excellence | 1,102,588 | 275,995 | 1,378,583 | 221,717 | 1,600,300 | 1,569,227 |
| 6904 - Bodangora Station | 0 | 25,265 | 25,265 | 1,011 | 26,276 | 26,276 |
| 6907 - Wuuluman Station | 0 | 20,288 | 20,288 | 990 | 21,278 | 21,278 |
| **01.09164 - Fire Control - Buildings Total** | **1,102,588** | **321,548** | **1,424,136** | **223,718** | **1,647,854** | **1,616,781** |
| **Fire Services - Acquisition of Assets Total** | **1,102,588** | **321,548** | **1,424,136** | **223,718** | **1,647,854** | **1,616,781** |
| **Fire and Emergency Services Total** | **1,102,588** | **321,548** | **1,424,136** | **223,718** | **1,647,854** | **1,616,781** |
| **Property and Land Development** | | | | | | |
| **Property Development - Acquisition of Assets** | | | | | | |
| **01.09234 - Assets Const - Land Development - Stormwater** | | | | | | |

**7. Capital Budget Review**

**Detailed Financial Statement - Quarter Ending 31 December 2023**

| | Original Budget | September Adjustment | Revised Annual Estimate at September | December Adjustment | Revised Annual Estimate | YTD Actuals as at 31 December |
|---|---|---|---|---|---|---|
| 7076 - Keswick Stage 5 - Release 2 | 0 | 55,345 | 55,345 | 0 | 55,345 | 55,345 |
| 7080 - Keswick Stage 5 Releae 3 | 1,079,600 | -1,079,600 | 0 | 0 | 0 | 2,218 |
| 7082 - Moffat S4 Stormwater | 666,000 | -666,000 | 0 | 0 | 0 | 0 |
| 7085 - RSL Development | 230,000 | 15,000 | 245,000 | 0 | 245,000 | 0 |
| 7086 - Open Space | 100,000 | -17,602 | 82,398 | 0 | 82,398 | 0 |
| **01.09234 - Assets Const - Land Development - Stormwater Total** | **2,075,600** | **-1,692,857** | **382,743** | **0** | **382,743** | **57,563** |
| **01.09238 - Assets Const - Land Development - Water** | | | | | | |
| 7080 - Keswick Stage 5 Release 3 | 1,079,600 | -1,079,600 | 0 | 0 | 0 | 2,218 |
| 7082 - Moffat S4 Water | 666,000 | -666,000 | 0 | 0 | 0 | 0 |
| 7085 - RSL Subdivision | 200,000 | 125,000 | 325,000 | 0 | 325,000 | 0 |
| 7086 - Open Space | 20,000 | -20,000 | 0 | 0 | 0 | 0 |
| **01.09238 - Assets Const - Land Development - Water Total** | **1,965,600** | **-1,640,600** | **325,000** | **0** | **325,000** | **2,218** |
| **01.09240 - Assets Const - Land Development - Sewer** | | | | | | |
| 7080 - Keswick Stage 5 Release 3 | 1,079,600 | -1,079,600 | 0 | 0 | 0 | 2,218 |
| 7082 - Moffat S4 Sewer | 666,000 | -666,000 | 0 | 0 | 0 | 0 |
| 7085 - RSL Subdivision | 654,206 | 125,000 | 779,206 | 0 | 779,206 | 0 |
| 7086 - Open Space | 20,000 | -20,000 | 0 | 0 | 0 | 0 |
| **01.09240 - Assets Const - Land Development - Sewer Total** | **2,419,806** | **-1,640,600** | **779,206** | **0** | **779,206** | **2,218** |
| **01.09242 - Assets Const - Land Development - Roads** | | | | | | |
| 7090 - Keswick Stage 5 - Release 2 - Final Seal | 0 | 0 | 0 | 0 | 0 | 3,226 |
| 7095 - Keswick Stage 5 Release 3 | 1,079,600 | -1,079,600 | 0 | 0 | 0 | 4,918 |
| 7096 - Moffatt S4 | 666,000 | -666,000 | 0 | 0 | 0 | 0 |
| 7099 - Cobra St Crossing | 640,000 | 21,063 | 661,063 | 0 | 661,063 | 33,244 |
| 7100 - RSL Subdivision | 271,501 | 276,931 | 548,432 | 0 | 548,432 | 269,846 |
| **01.09242 - Assets Const - Land Development - Roads Total** | **2,657,101** | **-1,447,606** | **1,209,495** | **0** | **1,209,495** | **311,234** |
| **01.09245 - Acquisition of Assets - Land** | | | | | | |
| 7001 - RSL Land Swap | 0 | 0 | 0 | 0 | 0 | 405,544 |
| **01.09245 - Acquisition of Assets - Land Total** | **0** | 0 | **0** | **0** | **0** | **405,544** |
| **Property Development - Acquisition of Assets Total** | **9,118,107** | **-6,421,663** | **2,696,444** | **0** | **2,696,444** | **778,777** |
| **Property and Land Development Total** | **9,118,107** | **-6,421,663** | **2,696,444** | **0** | **2,696,444** | **778,777** |
| **Organisational Performance Total** | **12,317,499** | **-4,776,554** | **7,540,945** | **186,499** | **7,727,444** | **3,912,623** |
| **Strategy Partnerships and Engagement** | | | | | | |
| **Information Services** | | | | | | |
| **Information Services - Acquisition of Assets** | | | | | | |
| **01.09653 - Office Equipment** | | | | | | |
| 7909 - Internal Comms Project - Intranet | 0 | 60,000 | 60,000 | 0 | 60,000 | 20,000 |
| 7911 - LAN Network Upgrade | 0 | 0 | 0 | 0 | 0 | 4,787 |
| 7928 - Hardware Purchases - Server | 100,000 | 0 | 100,000 | 50,000 | 150,000 | 0 |
| 7962 - Upgrade Network at Remote Sites | 40,000 | 46,510 | 86,510 | 0 | 86,510 | 0 |
| 8352 - Hardware Purchases-Storage Area Network | 100,000 | 0 | 100,000 | 50,000 | 150,000 | 0 |
| 8473 - Unified Communications System (Phone) | 350,000 | 0 | 350,000 | -350,000 | 0 | 0 |
| **01.09653 - Office Equipment Total** | **590,000** | **106,510** | **696,510** | **-250,000** | **446,510** | **24,787** |
| **Information Services - Acquisition of Assets Total** | **590,000** | **106,510** | **696,510** | **-250,000** | **446,510** | **24,787** |
| **Information Services Total** | **590,000** | **106,510** | **696,510** | **-250,000** | **446,510** | **24,787** |
| **Strategy Partnerships and Engagement Total** | **590,000** | **106,510** | **696,510** | **-250,000** | **446,510** | **24,787** |
| **Expenditure Total** | **93,530,887** | **-210,905** | **93,319,982** | **-6,369,978** | **86,950,004** | **31,453,156** |
| **Capital Total** | **93,530,887** | **-210,905** | **93,319,982** | **-6,369,978** | **86,950,004** | **31,453,156** |
| **Total** | **93,530,887** | **-210,905** | **93,319,982** | **-6,369,978** | **86,950,004** | **31,453,156** |

Dubbo Regional Council
**Quarterly Budget Review Statement**
for the quarter ended 31 December 2023

**8. Contracts budget review statement**

Budget review for the quarter ended 31 December 2023
**Part A - Contracts listing** - contracts entered into during the quarter

| Contractor | | Contract value | Commencement date | Budgeted (Y/N) |
|---|---|---|---|---|
| Base NSW Pty Ltd T/as Agriweld | Replacement of sight screen at Victoria Park No.1. | $ 64,867 | 03/10/2023 | Y |
| Country Wide Asphalt Pty Ltd | Supply of 14/7mm 2 Coat Seal for Saxa Rd Heavy Patching | $ 163,493 | 04/10/2023 | Y |
| O'Brien Contracting | Supply of Gravel for Heavy Patching | $ 100,233 | 05/10/2023 | Y |
| Stabilfix Pty Ltd | Hire of Mixer and Spreader | $ 146,120 | 05/10/2023 | Y |
| Stabilfix Pty Ltd | Supply for 70/30 Slag Lime | $ 66,163 | 05/10/2023 | Y |
| Talis Unit Trust T/as Talis Consultants | Wellington Landfill Closure Variation Proposal | $ 106,937 | 05/10/2023 | Y |
| The Trustee for Belgravia Leisure Unit | Provision of Management Services for the Operation of Acquatic Facilities | $ 1,784,812 | 05/10/2023 | Y |
| Orana Motor Group T/as Sainsbury | (102) SCM0653 - Please supply one Isuzu Dmax | $ 50,015 | 05/10/2023 | Y |
| MaxiTRANS Aust Pty Ltd T/as Hamelex | (566) VP374751 - Please supply one Hamelex | $ 159,500 | 06/10/2023 | Y |
| Dionysus Group Pty Ltd T/as Western | Contract ED23/159949 - Dubbo Regional Council DRFA | $ 224,653 | 10/10/2023 | Y |
| Civica Pty Ltd | MRL Annual Spydus Library Management System | $ 65,619 | 12/10/2023 | Y |
| Stantec Australia Pty Ltd | Update of the Dubbo Strategic Traffic Model | $ 59,000 | 15/10/2023 | Y |
| Stabilised Pavements of Australia | RMCC - WO DRC.24.01 - MR633 Goolma Road | $ 2,176,276 | 16/10/2023 | Y |
| Boral Construction Materials Group Ltd | Wearing Course Supply, Deliver & Lay DG1 HD 236 | $ 81,153 | 17/10/2023 | Y |
| Boland Contracting Services Pty Ltd | Hire of Gravel Crusher in Pits | $ 80,681 | 19/10/2023 | Y |
| Jardine Lloyd Thompson t/as AssetVal | Operational land and buildings assets valuation | $ 52,250 | 23/10/2023 | Y |
| Redox Pty Ltd | Supply and delivery of 200Ton Soda Ash | $ 204,270 | 24/10/2023 | Y |
| Country Wide Asphalt Pty Ltd | Supply Spray C170 Bitumen | $ 123,145 | 25/10/2023 | Y |
| Mass Products Pty Ltd | Manufacture and Install Aluminium Access Covers | $ 111,172 | 31/10/2023 | Y |
| Mass Products Pty Ltd | Manufacture and Install Aluminium Access Covers | $ 146,357 | 31/10/2023 | Y |
| Lucidity Software Pty Ltd | inv - X3660 subscription to Lucidity - WHS software | $ 51,260 | 31/10/2023 | Y |
| Mass Products Pty Ltd | Manufacture Aluminium Access Covers for the Wet We | $ 150,323 | 31/10/2023 | Y |
| Mass Products Pty Ltd | Manufacture and Install Aluminium Access Cove | $ 217,582 | 31/10/2023 | Y |
| JC Jones Family Trust T/as JustWaste | all stream kerbside waste audit for 3 council | $ 89,150 | 01/11/2023 | Y |
| NSW Government Valuer General NSW | Statutory Cost - NSW Valuer General land valuation | $ 217,314 | 02/11/2023 | Y |
| Orana Motor Group T/as Sainsbury | (127) SCM0653 - Please supply one Isuzu Dmax | $ 86,934 | 03/11/2023 | Y |
| Orana Motor Group T/as Sainsbury | (2128) SCM0653 - Please supply one Isuzu Dmax | $ 86,934 | 03/11/2023 | Y |
| Ixom Operations Pty Ltd | Supply and delivery of 225 Ton of Ferric chloride | $ 145,283 | 08/11/2023 | Y |
| Wormald Australia Pty Ltd T/as Wormald | Contract of Routine Service of Essential Fire | $ 70,303 | 13/11/2023 | Y |
| Orana Motor Group T/as Sainsbury | (018) SCM0653 - Please supply one Isuzu DMax | $ 52,010 | 14/11/2023 | Y |
| Tesla Motors Australia Pty Ltd | (138) SCM0653 - Please supply one Tesla Model 3 | $ 63,700 | 14/11/2023 | Y |
| Country Wide Asphalt Pty Ltd | Supply Spray C170 Bitumen for Renshaw McGirr | $ 119,752 | 20/11/2023 | Y |
| Country Wide Asphalt Pty Ltd | 2023/24 West Urban and Rural Re Sealing Program | $ 222,640 | 20/11/2023 | Y |
| Country Wide Asphalt Pty Ltd | Supply & Install two coat seal - RLRRP Heavy Patch | $ 129,902 | 21/11/2023 | Y |
| Boral Construction Materials Group Ltd | Wellington Aerodrome and Recreation Park - Runway | $ 596,619 | 23/11/2023 | Y |
| Holcim (Australia) Pty Ltd T/as Humes | Pipe 375 x 2.44 RJ Class 4 | $ 644,023 | 23/11/2023 | Y |
| Stabilfix Pty Ltd | Hire of Spreader Truck for West Dubbo Heavy Patching | $ 77,880 | 27/11/2023 | Y |
| Semmler Building Projects Pty Ltd | Construct 403m x 2.5m concrete pathway | $ 109,153 | 28/11/2023 | Y |
| Macquarie Geotechnical | Wellington Bore Pipeline Macquarie River | $ 70,583 | 28/11/2023 | Y |
| Veolia Environmental Services | Dubbo John Gilbert Water Treatment Plant Filter 3 | $ 50,952 | 29/11/2023 | Y |
| Molax Pty Ltd t/a Rohr Electrical | Hawthorne Depot Infrastructure Delivery | $ 70,076 | 29/11/2023 | Y |
| WO Services Pty Ltd T/as Williams Oriel | Hawthorne Depot Infrastructure Delivery | $ 61,892 | 29/11/2023 | Y |
| Servco Australia Dubbo Pty Ltd T/as | Plant | $ 57,011 | 30/11/2023 | Y |
| Toro Australia Group Sales Pty Ltd | (477) VP387974 - Please supply one Toro Groundmaster | $ 152,084 | 05/12/2023 | Y |
| BTX Group Pty Ltd | Supply and delivery of 240 TON for Dubbo WTP | $ 148,000 | 06/12/2023 | Y |
| Large Industries Pty Ltd T/as JLE | Sunnyside Bore Power Project | $ 81,081 | 08/12/2023 | Y |
| Polytan Asia Pacific Pty Ltd | Resurfacing of the Barden Park Athletics Track | $ 1,236,475 | 12/12/2023 | Y |
| Boral Construction Materials Group Ltd | Wellington Aerodrome and Recreation Park - Runway | $ 338,726 | 12/12/2023 | Y |
| Superior Pak Pty Ltd | Please supply One (1) Volvo FE Superior Pak | $ 1,532,134 | 13/12/2023 | Y |
| Base NSW Pty Ltd T/as Agriweld | Clarifier 1 repair work part of refurbishment project | $ 55,316 | 14/12/2023 | Y |
| TW & GK Sanderson t/as Cudgewa Pastoral | Monthly management of Greengrove | $ 82,170 | 18/12/2023 | Y |
| Redox Pty Ltd | Supply and delivery of 200 Tonnes of Soda Ash | $ 185,700 | 19/12/2023 | Y |
| Ixom Operations Pty Ltd | Supply and delivery of 225 Tonnes of Ferric Chloride | $ 145,283 | 19/12/2023 | Y |
| Ixom Operations Pty Ltd | Supply and delivery of Chlorine drums | $ 98,000 | 19/12/2023 | Y |
| Outcross Agri Services | DRLM - NSW eID Infrastructure Program | $ 794,670 | 19/12/2023 | Y |
| Wormald Australia Pty Ltd T/as Wormald | Remove and Replace Diesel Fire Booster Pumpset | $ 56,705 | 20/12/2023 | Y |
| Civilcast Pty Ltd | VP393760 Civilcast Pty Ltd VPR676687 Stage 7 Curve | $ 81,019 | 21/12/2023 | Y |
| LG Software Solutions Pty Ltd | HR PULSE Module | $ 66,000 | 22/12/2023 | Y |
| Yamari Ochre Pty Ltd | Wayfinding Project for the Track Riley Pathway | $ 223,300 | 22/12/2023 | Y |
| Tracserv Pty Ltd T/as Tracserv | (467) VP391308 - Please supply one Isuzu NQR87-190 | $ 102,481 | 22/12/2023 | Y |

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or $50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

# Dubbo Regional Council
## Quarterly Budget Review Statement
for the quarter ended 31 December 2023

### 9. Consultancy & legal expenses budget review statement

Consultancy & legal expenses overview

| Expense | YTD expenditure (actual dollars) | Bugeted (Y/N) |
|---|---|---|
| Consultancies | 352,080 | Y |
| Legal Fees | 483,046 | Y |

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a concultant from other contractors.

# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

**10. Income & expenses budget review statement**

**Income & expenses - Dubbo Regional Airport**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| Rates and annual charges | - | - | - | - | - | - |
| User charges and fees | 3,936 | 5,669 | (325) | (34) | 5,275 | 2,738 |
| Other revenues | 419 | 377 | 9 | 10 | 405 | 195 |
| Grants and contributions - operating | 721 | 60 | 250 | 72 | 454 | 312 |
| Grants and contributions - capital | 629 | 783 | 26 | 79 | 966 | (140) |
| Interest and investment revenue | - | - | - | - | - | - |
| Net gain from disposal of assets | - | - | - | - | - | - |
| Share of interests in joint ventures | - | - | - | - | - | - |
| **Total income from continuing operations** | **5,705** | **6,888** | **(41)** | **127** | **7,100** | **3,105** |
| **Expenses** | | | | | | |
| Employee benefits and on-costs | 821 | 765 | - | - | 765 | 416 |
| Materials and services | 2,485 | 2,480 | 585 | 2 | 3,070 | 1,266 |
| Borrowing costs | 29 | - | - | - | - | - |
| Depreciation and amortisation | 2,443 | 2,210 | 233 | - | 2,443 | 1,251 |
| Other expenses | 460 | 302 | 1 | - | 303 | 80 |
| Net Loss from disposal of assets | 111 | - | - | - | - | - |
| **Total expenses from continuing operations** | **6,349** | **5,758** | **819** | **2** | **6,581** | **3,014** |
| **Net operating result from continuing operations** | **(644)** | **1,130** | **(860)** | **124** | **519** | **92** |
| **Net Operating Result before Capital Items** | **(1,273)** | **348** | **(885)** | **45** | **(447)** | **232** |

# Dubbo Regional Council

**Quarterly Budget Review Statement**

for the quarter ended 31 December 2023

**10. Income & expenses budget review statement**

**Income & expenses - Dubbo Regional Livestock Markets**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| Rates and annual charges | - | - | - | - | - | - |
| User charges and fees | 3,407 | 3,488 | 71 | 270 | 4,099 | 2,167 |
| Other revenues | 40 | 43 | - | - | 43 | 15 |
| Grants and contributions - operating | - | - | - | - | - | - |
| Grants and contributions - capital | 10 | - | 525 | - | 525 | - |
| Interest and investment revenue | - | - | - | - | - | - |
| Net gain from disposal of assets | - | - | - | (54) | (108) | (54) |
| Share of interests in joint ventures | - | - | - | - | - | - |
| **Total income from continuing operations** | **3,457** | **3,531** | **596** | **216** | **4,559** | **2,128** |
| **Expenses** | | | | | | |
| Employee benefits and on-costs | 786 | 895 | (217) | (1) | 677 | 379 |
| Materials and services | 1,513 | 1,610 | 256 | 215 | 2,297 | 1,060 |
| Borrowing costs | - | - | - | - | - | - |
| Depreciation and amortisation | 1,753 | 1,654 | 99 | - | 1,753 | 858 |
| Other expenses | 135 | 180 | - | 1 | 181 | 56 |
| Net Loss from disposal of assets | 943 | - | - | - | - | - |
| **Total expenses from continuing operations** | **5,130** | **4,338** | **138** | **216** | **4,908** | **2,352** |
| **Net operating result from continuing operations** | **(1,673)** | **(808)** | **458** | **0** | **(349)** | **(224)** |
| **Net Operating Result before Capital Items** | **(1,683)** | **(808)** | **(67)** | **0** | **(874)** | **(224)** |

# Dubbo Regional Council
**Quarterly Budget Review Statement**
for the quarter ended 31 December 2023

**10. Income & expenses budget review statement**

**Income & expenses - Property and Land Development**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| Rates and annual charges | - | - | - | - | - | - |
| User charges and fees | - | - | - | - | - | - |
| Other revenues | 71 | 2 | 21 | - | 23 | 4 |
| Grants and contributions - operating | - | - | - | - | - | - |
| Grants and contributions - capital | - | - | - | - | - | - |
| Interest and investment revenue | - | 30 | (30) | - | - | - |
| Net gain from disposal of assets | - | 5,260 | (1,829) | - | 3,431 | 3,687 |
| Share of interests in joint ventures | - | - | - | - | - | - |
| **Total income from continuing operations** | **71** | **5,292** | **(1,838)** | **-** | **3,454** | **3,691** |
| **Expenses** | | | | | | |
| Employee benefits and on-costs | 594 | 559 | - | - | 559 | 272 |
| Materials and services | 339 | 567 | (71) | (0) | 495 | 240 |
| Borrowing costs | - | - | - | - | - | - |
| Depreciation and amortisation | 34 | - | 34 | - | 34 | 19 |
| Other expenses | 4 | 168 | (156) | - | 12 | 13 |
| Net Loss from disposal of assets | 85 | - | - | - | - | - |
| **Total expenses from continuing operations** | **1,056** | **1,293** | **(193)** | **(0)** | **1,100** | **543** |
| **Net operating result from continuing operations** | **(985)** | **3,999** | **(1,645)** | **0** | **2,354** | **3,148** |
| **Net Operating Result before Capital Items** | **(985)** | **3,999** | **(1,645)** | **0** | **2,354** | **3,148** |

# Dubbo Regional Council
**Quarterly Budget Review Statement**
for the quarter ended 31 December 2023

**10. Income & expenses budget review statement**

**Income & expenses - Rainbow Cottage**

| ($000's) | Actual figures 2022/23 | Original budget 2023/24 | Approved Changes Sep Qtr | Variations for this Dec Qtr | Projected year end result | Actual YTD figures |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| Rates and annual charges | - | - | - | - | - | - |
| User charges and fees | 551 | 553 | 31 | 1 | 587 | 219 |
| Other revenues | 0 | - | - | - | - | - |
| Grants and contributions - operating | 883 | 763 | 64 | 0 | 827 | 573 |
| Grants and contributions - capital | - | - | - | - | - | - |
| Interest and investment revenue | - | - | - | - | - | - |
| Net gain from disposal of assets | - | - | - | - | - | - |
| Share of interests in joint ventures | - | - | - | - | - | - |
| **Total income from continuing operations** | **1,434** | **1,315** | **95** | **2** | **1,414** | **792** |
| **Expenses** | | | | | | |
| Employee benefits and on-costs | 1,245 | 1,308 | - | - | 1,308 | 590 |
| Materials and services | 328 | 357 | 35 | 0 | 392 | 193 |
| Borrowing costs | - | - | - | - | - | - |
| Depreciation and amortisation | 76 | 62 | 14 | (1) | 74 | 37 |
| Other expenses | 18 | 19 | 5 | 1 | 27 | 13 |
| Net Loss from disposal of assets | - | - | - | - | - | - |
| **Total expenses from continuing operations** | **1,667** | **1,745** | **54** | **1** | **1,801** | **834** |
| **Net operating result from continuing operations** | **(233)** | **(430)** | **41** | **1** | **(387)** | **(42)** |
| **Net Operating Result before Capital Items** | **(233)** | **(430)** | **41** | **1** | **(387)** | **(42)** |

# REPORT: 2024 Wellington Vintage Fair - Wellington Showground

**DIVISION:** Infrastructure
**REPORT DATE:** 1 February 2024
**TRIM REFERENCE:** ID24/205

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | • Seek endorsement • Seek direction or decision | |
| **Issue** | • The Vintage Fair Committee are seeking approval to implement a Traffic Management Plan for Showground Road to facilitate the movement of traffic associated with 2024 Wellington Vintage Fair at the Wellington Showground/Racecourse | |
| **Reasoning** | • The Vintage Fair Committee have sought approval from Council in previous years for the Street Parade to hold the event, however because of the increased traffic and pedestrian activity associated with the Vintage Fair at the Wellington Showground additional traffic management is required within Showground Road, Bushrangers Creek Road and Renshaw McGirr Way. | |
| **Financial Implications** | Budget Area | There are no financial implications arising from this report. |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 2 Infrastructure |
| CSP Objective: | 2.1 The road transportation network is safe, convenient and efficient |
| Delivery Program Strategy: | 2.1.2 The road network meets the needs of the community in terms of traffic capacity, functionality and economic and social connectivity |

| | |
|---|---|
| Theme: | 2 Infrastructure |
| CSP Objective: | 2.1 The road transportation network is safe, convenient and efficient |
| Delivery Program Strategy: | 2.1.5 Council works collaboratively with the government and stakeholders on transport-related issues |

**RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE**

That Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to implement the Wellington Vintage Fair Traffic Management Plan "Dubbo Traffic Control - Vintage Fair 210124" to facilitate the traffic and pedestrian environment in Showground Road, Bushrangers Creek Road and Renshaw McGirr Way associated with the Wellington Vintage Fair to be held in the Wellington showground/racecourse on Saturday 2 and Sunday 3 March 2024 subject to Transport for NSW (TfNSW) approval and conditions of Dubbo Regional Council and NSW Police as considered necessary:

a. The Traffic Management will be implemented on Saturday 2 and Sunday 3 March 2024 between the periods from 6 am to 6 pm.
b. The submission of a Traffic Management Plan and Traffic Control Plan to Council and NSW Police Service prior to the event date. All traffic control measures contained in the Plan are to be in accordance with the Australian Standard (AS 1742.3:2019) and TfNSW's 'Guide to Traffic Control at Worksites and approved by an accredited person. Council Traffic Control Plan TM 7241 is to be implemented for the event.
c. The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least $20 million. Such policy is to note that Council, TfNSW and the NSW Police are indemnified against any possible action as a result of the Parade.
d. The implementation of the traffic management and traffic control is to be undertaken by an accredited traffic control company with personnel required to have current TfNSW certification.
e. The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.
f. The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.
g. All costs associated with implementing the event are to be met by the event organiser.

**LOCAL TRAFFIC COMMITTEE CONSIDERATION**

This matter was considered by the Local Traffic Committee at its meeting held on Monday, 5 February 2024. The Committee had unanimous support in the adoption of the recommendation.

**RECOMMENDATION**

**That Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to implement the Wellington Vintage Fair Traffic Management Plan "Dubbo Traffic Control - Vintage Fair 210124" to facilitate the traffic and pedestrian environment in Showground Road, Bushrangers Creek Road and Renshaw McGirr Way associated with the Wellington Vintage Fair to be held in the Wellington showground/racecourse on Saturday 2 and Sunday 3 March 2024 subject to Transport for NSW (TfNSW) approval and conditions of Dubbo Regional Council and NSW Police as considered necessary:**

a. **The Traffic Management will be implemented on Saturday 2 and Sunday 3 March 2024 between the periods from 6 am to 6 pm.**
b. **The submission of a Traffic Management Plan and Traffic Control Plan to Council and NSW Police Service prior to the event date. All traffic control measures contained in the Plan are to be in accordance with the Australian Standard (AS 1742.3:2019) and TfNSW's 'Guide to Traffic Control at Worksites and approved by an accredited person. Council Traffic Control Plan TM 7241 is to be implemented for the event.**
c. **The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least $20 million. Such policy is to note that Council, TfNSW and the NSW Police are indemnified against any possible action as a result of the Parade.**
d. **The implementation of the traffic management and traffic control is to be undertaken by an accredited traffic control company with personnel required to have current TfNSW certification.**
e. **The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.**
f. **The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.**
g. **All costs associated with implementing the event are to be met by the event organiser.**

*Luke Ryan*
Director Infrastructure

*DV*
Senior Traffic Engineer

**REPORT**

Council has received an application (**Appendix 1**) from the Rotary Club of Wellington requesting Council's approval to implement traffic management in Showground Road, Bushrangers Creek Road and Renshaw McGirr Road in order to conduct the 2024 Wellington Vintage Fair at the Wellington Showground/Racecourse. The application incorporates a Special Event Transport Application, Risk Management Plan, current certificate of currency, and event venue sketch plan.

The main activities for the Vintage Fair will occur at the Showground with all access, traffic and pedestrian activity to the event predominately occurring along the frontage to Bushrangers Creek Road. Traffic generated to the event supports markets, food vendors, displays, exhibitors and public parking. The overflow of parking can be accommodated on the northern side of Bushrangers Creek Road within the adjoining polo grounds once the showground parking is full. Pedestrian activity is quite significant along the road frontage with designated access points across the roadway to the entry/exits to the showground. In previous years the parking along Bushrangers Creek Road has been problematic with pedestrian safety concerns identified and the inappropriate parking behaviour along the offroad walking and cycle track along the northern side of the carriageway.

The Showground is located within a 60kmh speed zone with a typical bitumen sealed two-lane two-way carriageway with grassed verges and a gravel shared pedestrian/cycle track along the northern side. The road alignment is straight and flat. The Traffic Management proposed for the event (**Appendix 2**) has been developed to ensure the on-road speed environment has been reduced to 40kmh with the removal of the on-road parking along both sides of the road frontage to the showground. Pedestrian activity will be undertaken at designated crossing locations. Traffic congestion will occur during the early morning bump in period prior to the event opening time with traffic controllers positioned at the intersection of Showground Road and Renshaw McGirr Way to maintain traffic movements.

Traffic control will be undertaken by an accredited traffic control company, which includes the set-up and installation of the traffic facilities, manned traffic control and removal of traffic management at the conclusion of event. The traffic control company will be responsible for the traffic management during the event.

It is recommended that Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to implement the on-road traffic management as detailed in the report, on Saturday 2 and Sunday 3 March 2024, between 6 am to 6 pm, subject to approval and conditions set down by TfNSW, Council and NSW Police.

**Consultation**

The Local Traffic Committee including representatives from NSW Police, the Local State Member of Parliament, Transport for NSW and Council will review and discuss the Traffic Management proposal for the event.

**Resourcing Implications**

- There are no Council resources required.
- A private traffic control company will undertake the traffic management for the event.

**APPENDICES:**

**1**⇩ Wellington Vintage Fair Street Parade Event Application

**2**⇩ Wellington Vintage Fair Street Parade Event Map Application

## Special Event Resources

### Special Event Transport Management Plan Template

*Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan*

## 1 EVENT DETAILS

### 1.1 Event summary

Event Name: Wellington Rotary Vintage Fair .....

Event Location: Wellington Showground .....

Event Date: 03/03/2024 ..... Event Start Time: 10.00 am Event Finish Time: 4.00 pm 03/03/2024.....

Event Setup Start Time: 10.00 am 03/03/2024 Packdown Finish Time: 5.00 pm 03/03/2024.....

Event is off-street X on-street moving on-street non-moving

☐ held regularly throughout the year (calendar attached)

### 1.2 Contact names

**Event Organiser *** Jan R Parkes.....

Phone: 68463550 Mobile: 0400846353 E-mail: ianrparkes@bigpond.com.....

**Event Management Company (if applicable)** Wellington Rotary, PO Box 131 Wellington NSW 2820....

Phone: Mobile: 0417 427 839 E-mail:jwykes52@gmail.com.

**Police Wellington Police**.....

Phone: 68402099 Fax: Mobile:..... E-mail:.....

**Council DRC Regional** DENNIS VALANTINE.....

Phone: 68014000 Fax: Mobile: 0418244 350 E-mail:.....
dennis.valantine@dubbo.nsw.gov.au

**Roads & Traffic Authority** (if Class 1).....

Phone: Fax: Mobile: ..... E-mail:.....

**Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

### 1.3 Brief description of the event (one paragraph)

**Local Fair held at Showground/Racecourse with food stalls, interactive displays, kids activities, markets, swap meet, show and shine, motor bikes, antique engines, trucks and tractors**

## 2 RISK MANAGEMENT - TRAFFIC

CLASS 1 CLASS 2 CLASS 3

### 2.1 Occupational Health & Safety - Traffic Control

☑ Risk assessment plan (or plans) attached

### 2.2 Public Liability Insurance

☑ Public liability insurance arranged. Certificate of currency attached.

### 2.3 Police

☐ Police written approval obtained

### 2.4 Fire Brigades and Ambulance

☐ Fire brigades notified

☐ Ambulance notified

## 3 TRAFFIC AND TRANSPORT MANAGEMENT

CLASS 1 CLASS 2 CLASS 3

### 3.1 The route or location

☑ Map attached

### 3.2 Parking

☑ Parking organised - details attached

☐ Parking not required

### 3.3 Construction, traffic calming and traffic generating developments

☐ Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached

☐ There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes

### 3.4 Trusts, authorities or Government enterprises

☐ This event uses a facility managed by a trust, authority or enterprise; written approval attached

☐ This event does not use a facility managed by a trust, authority or enterprise

### 3.5 Impact on/of Public transport

☐ Public transport plans created - details attached

☑ Public transport not impacted or will not impact event

### 3.6 Reopening roads after moving events

☐ This is a moving event - details attached.

☐ This is a non-moving event.

### 3.7 Traffic management requirements unique to this event

☑ Description of unique traffic management requirements attached

☐ There are no unique traffic requirements for this event

### 3.8 Contingency plans

☐ Contingency plans attached

Class 1 Class 2

### 3.9 Heavy vehicle impacts

- ☐ Impacts heavy vehicles - RTA to manage
- ☐ Does not impact heavy vehicles

### 3.10 Special event clearways

- ☐ Special event clearways required - RTA to arrange
- ☐ Special event clearways not required

## 4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

CLASS 1 CLASS 2 CLASS 3

### 4.1 Access for local residents, businesses, hospitals and emergency vehicles

- ☐ Plans to minimise impact on non-event community attached
- ☑ This event does not impact the non-event community either on the main route (or location) or detour routes

### 4.2 Advertise traffic management arrangements

- ☐ Road closures or restrictions - advertising medium and copy of proposed advertisements attached
- ☐ No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
- No road closures, restrictions or special event clearways - advertising not required

### 4.3 Special event warning signs

- ☐ Special event information signs are described in the Traffic Control Plan/s
- ☐ This event does not require special event warning signs

### 4.4 Permanent Variable Message Signs

- ☐ Messages, locations and times attached
- ☐ This event does not use permanent Variable Message Signs

### 4.5 Portable Variable Message Signs

- ☑ The proposed messages and locations for portable VMS are attached
- ☐ This event does not use portable VMS

## 5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

## 6 APPROVAL

TMP Approved by: ..... Event Organiser ..... Date

## 7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: Council ..... Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA ..... Date

* *"Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals* (Roads Act, 1993). *Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.*

**Schedule 1 Form - Notice of Intention to Hold a Public Assembly**

**SUMMARY OFFENCES ACT 1988 - Sec 23**

To the Commissioner of Police

I Ian R Parkes ..... *(name)*

Of 'The Rails' 1 Eulalie Lane, Walmer Siding, Wellington NSW 2820 ..... *(address)*

on behalf of Rotary Club of Wellington..... *(organisation)*

notify the Commissioner of Police that

on the 03..... (day) of March(month), 2024 (year), it is intended to hold

***either:***

(a) a public assembly, **not** being a procession, of approximately

*3000 ..(number)* persons,

which will assemble at Wellington Showground ..... *(Place)*

at approximately 6.30 ... am

and disperse at approximately 4.00 ... pm.

***or***

(b) a public assembly, being a procession of approximately

..... *(number)* persons,

which will assemble at approximately .....am/pm, and at

approximately ..... am/pm the procession will commence and shall proceed

.....

.....

.....

*(Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)*

2 The purpose of the proposed assembly is to conduct a community festival comprising of displays, exhibitions and live entertainment

.....

.....

.....

.....

.....

.....

.....

.....

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3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly *(strike out whichever is not applicable):*

(I) There will be 1500.... *(number)* of vehicles and/or ..... *(number)* of floats involved.

The type and dimensions are as follows: public Vehicles

(iv) There will be 2..... (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.

(ii) The following number and type of animals will be involved in the assembly
(iii) Saturday sheep races to be held approx. 50 animals

(v) Other special characteristics of the proposed assembly are as follows:

4 I take responsibility for organising and conducting the proposed assembly.

5 Notices for the purposes of the *Summary Offences Act 1988* may be served upon me at the following address: 'The Rails', 1 Eulalie Lane, Walmer Siding, Wellington, NSW

2820..... Postcode.

Telephone No. 0400846353.....

6 Signed Ian R Parkes.....

Capacity/Title President Wellington Rotary Vintage Fair committee .....

## Special Event Planning & Resource Matrix

| Event Class | Description | Features | Examples | Lead Times for Agency Approvals | Police Fees | Council Fees | RTA Fees | Transport Mgt Plan | Risk Management Plans (Traffic Control) under | Advertise Transport Management Arrangements | Liability Insurance | Special Event Clearway. Heavy Vehicle Detours | Public Transport | Emergency Vehicle & Local Access | Parking | Contingency planning |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | A Class 1 event:<br>• impacts major traffic and transport systems<br>• disrupts the non-event community over a wide area<br>• requires the involvement of Police, one or more Councils and the RTA<br>• requires a detailed Transport Management Plan<br>• requires advertising the event's traffic aspects to a wide audience. | A Class 1 event may:<br>• be conducted on-road or in its own venue<br>• involve trusts and authorities when using facilities managed by them<br>• involve Transport NSW<br>• involve the State Rail and State Transit Authorities<br>• involve private bus and coach organisations<br>• impact the road transport industry<br>• require RTA to provide special event clearways<br>• require RTA to provide heavy vehicle detour routes<br>• require the RTA to adjust traffic signals<br>• require RTA to manage Variable Message Signs<br>• depending on the nature of the event, invoke the Police "User Pays" policy. | For example:<br>• an event: that affects a principal transport route in Sydney, or<br>• an event that reduces the capacity of the main highway through a country town, or<br>• a bicycle race that involves the Sydney Harbour Bridge. | Minimum 4 months from first approach to Council to proposed start date.<br><br>6 months for vehicle races. | Charges apply where:<br>*"It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."* | As described in Council's Special Events Policy.<br><br>Asset rentals: refer to Council. | Marginal costs apply where services are provided above those normally provided to the community.<br><br>RTA provides quote.<br><br>Asset rentals: refer to RTA. | TMP model recommended. | Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.<br><br>Need to consider access for disabled persons. | 28 days for all events that require regulation of traffic or where special event clearways in operation.<br><br>Not required where there is no regulation of traffic. | Required with Council & Police (if Police User Pays in force) named on policy. Also RTA if using RTA asset.<br><br>Certificate of currency required. | RTA arranges if required.<br><br>RTA provides quote. | Promoted where practicable | Required. Refer to TMP. | May be required.<br><br>Need to consider parking for disabled persons. | Recommended |
| 2 | A Class 2 event:<br>• impacts local traffic and transport systems but does not impact major traffic and transport systems<br>• disrupts the non-event community in the area around the event but not over a wide area<br>• requires the involvement of Police and Local Council<br>• requires a detailed Transport Management Plan<br>• requires advertising the event's traffic aspects to the local community. | A Class 2 event may:<br>• be conducted on-road or in its own venue<br>• involve trusts and authorities when using facilities managed by them<br>• involve State Rail and the State Transit Authority<br>• involve private bus and coach organisations.<br>• depending on the nature of the event, invoke the Police "User Pays" policy. | For example:<br>• an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or a highway<br>• a motor rally on local country roads. | Minimum 3 months.<br><br>3 months for vehicle races. | Charges apply where:<br>*"It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."* | As described in Council's Special Events Policy<br><br>Asset rentals: refer to Council | | TMP model recommended | Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.<br><br>Need to consider access for disabled persons. | 28 days for all events that require regulation of traffic or where special event clearways in operation.<br><br>Not required where there is no regulation of traffic. | Required with Council & Police (if Police User Pays in force) named on policy.<br><br>Certificate of currency required. | | Promoted where practicable | Required. Refer to TMP. | May be required.<br><br>Need to consider parking for disabled persons. | Recommended |
| 3 | A Class 3 event:<br>• does not impact local or major traffic and transport systems<br>• disrupts the non-event community in the immediate area only<br>• requires Local Council and Police consent<br>• is conducted on-street in a very low traffic area such as a dead-end or cul-de-sac<br>• requires Police agreement that event qualifies as Class 3<br>• is never used for vehicle | • A Class 3 event, depending on Local Council policy, may:<br>• require a simplified Transport Management Plan not be available in all Council areas.<br>• depending on the nature of the event, invoke the Police "User Pays" policy.<br>• require advertising the event's traffic aspects to the community. | For example:<br>• an on-street neighbourhood Christmas party. | Minimum 6 weeks | Charges apply where:<br>*"It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."* | As described in Council's Special Events Policy<br><br>Asset rentals: refer to Council | | Council may require TMP | Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.<br><br>Need to consider access for disabled persons. | 28 days for all events that require regulation of traffic.<br><br>Not required where there is no regulation of traffic. | Required with Council & Police (if Police User Pays in force) named on policy.<br><br>Certificate of currency required. | | | Required. Refer to TMP. | | |
| 4 | A Class 4 event is intended for small on street events and:<br>• requires Police consent only<br>• is within the capacity of the Police to manage on their own<br>• is not a protest or demonstration<br>• is always an on-street event<br>• does not require RTA or Council consent<br>• does not require advertising the event's traffic aspects to the community<br>• does not require a TMP<br>• does not require the involvement of other Government agencies. | A Class 4 event may:<br>• be conducted on classified or unclassified roads<br>• cause zero to considerable disruption to the non-event community<br>• cross Police Local Area Commands (LACs)<br>• cross Local Government Areas (LGAs)<br>• require Council and RTA to assist when requested by Police<br>• depending on the nature of the event, invoke the Police "User Pays" policy. | For example:<br>• a small ANZAC Day march in a country town<br>• a small parade conducted under Police escort. | Minimum 1 month | Charges apply where:<br>*"It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."* | | | | | | Required if User Pays policy in force. Police named on policy.<br><br>Certificate of currency required. | | | | | |

## Risk Management Plan

As the event organiser you have a responsibility to ensure that your event is undertaken in a safe manner and that you minimise wherever possible harm to people or property.

Under OH&S legislation and other related law, the event organiser is obliged to ensure that reasonable steps are taken to ensure that events are conducted in a manner which provides for the safety of everyone that might be present at any time, including the general public, volunteers, staff, independent contractors and their employees and sub-contractors.

Liability arises where a person is 'exposed' to the risk of injury to health and safety, it is not necessary for a person to have been actually injured but merely 'exposed to risk'. Therefore, an event management plan must focus on the risk to health and safety rather than the consequences of an injury or accident.

During your planning process it is essential to develop a Risk Management Plan so potential hazards are identified early and appropriate measures are put in place to reduce the likelihood of an incident occurring.

**To develop the Risk Management Plan:**

**Step One:** Establishing the Context

- Identify the specific details of your event
- Identify the list of all your event stakeholders and relevant contact details

**Step Two:** Identify Risks

- Hold a brainstorming session with your stakeholders to identify all potential risks
- Log these risks in your risk assessment matrix

**Step Three:** Analyse Risks
A risk is the combination of the likelihood (table 1) and consequence (table 2) of an incident occurring. The levels and descriptors in these tables may change and the descriptions will vary greatly depending upon your event under consideration. At the risk analysis stage risks should be evaluated with existing or known controls in place; unlike the identification phase (Step Two) where known treatments are ignored.

**Step Four:** Evaluate Risks
For risk evaluation it is recommended level of risk (table 3) is used. By comparing the likelihood (table 1) and consequence (table 2) values, level of risk (table 3) identifies a risk rating of either:

- Low
- Moderate
- High
- Extreme

**Step Four:** Treatment of Risks
Evaluate the level of each identified risk and act accordingly using treatment of risk rating (table 4).

In order to create a thorough Risk Management Plan there are key things that you'll need to consider, this is called the Risk Assessment.

## Risk Assessment

Your event Risk Assessment should be developed in conjunction with all parties involved in the undertaking of the event including paid and volunteer staff, venues and contractors.

The Risk Assessment should identify what hazards or risks are associated with the event, and what measures are in place to reduce/eliminate that hazard/risk occurring.
Risks should also be prioritised based on the most significant risks, and a staff member allocated to the management of each risk area to ensure ownership of its management.

Some specific areas of attention your Risk Assessment should consider addressing are:

- **Health and Safety** - Identify any potential hazards that could compromise health and safety of your event visitors, suppliers and the general public
- **Financial Risks** - From poor attendance, cancellations, or unexpected need for extra resources
- **Reputational Risk** - The chance you or your organisation will receive poor publicity as a result of something happening at your event
- **Environmental Risk** - Impacts your event present the local environment

If you are looking to hold your event on public land, Council will require a copy of your Risk Management Plan including Risk Assessment. It is important therefore that you consider and document all risks relevant to the event and how you propose to manage those risks.

**TABLE ONE: Likelihood of Risk**

| LEVEL | DESCRIPTION | EXAMPLES |
|---|---|---|
| A | Almost certain | Expected to occur in most circumstances |
| B | Likely | Will probably occur in most circumstances |
| C | Possible | Should occur at some time |
| D | Unlikely | Could occur at some time |
| E | Rare | May occur, only in exceptional circumstances |

**TABLE TWO: Consequence of Risk Criteria**

| | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| Description | Negligible | Minor | Moderate | Major | Catastrophic |
| Reputation | Unsubstantiated, low impact, low profile or no news item | Substantiated, low impact, low news profile | Substantiated, public embarrassment, moderate impact, moderate news profile | Substantiated, public embarrassment, high impact news profile, third party actions | Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profiles, third party actions |
| Operations | Little impact | Inconvenient delays | Significant delays to major deliverables | Non achievement of major deliverables | Non achievement of key deliverables |
| Health | No injuries | First aid treatment on site | Medical treatment - on or off site | Accidental death, extensive injury or permanent disability | Multiple deaths or severe permanent disablements |
| Financial Impact | Insignificant Less than $1,000 | $1,000 - $10,000 | $10,000 - $50,000 | $50,000 - $150,000 | More than $150,000 |

| TABLE THREE: Level of Risk | | | | | | |
|---|---|---|---|---|---|---|
| | | CONSEQUENCE | | | | |
| | | Negligible | Minor | Moderate | Major | Catastrophic |
| LIKELIHOOD | | 1 | 2 | 3 | 4 | 5 |
| Almost certain | A | MEDIUM A5 | HIGH A4 | HIGH A3 | EXTREME A2 | EXTREME A1 |
| Likely | B | MEDIUM B5 | MEDIUM B4 | HIGH B3 | HIGH B2 | EXTREME B1 |
| Possible | C | LOW C5 | MEDIUM C4 | MEDIUM C3 | HIGH C2 | HIGH C1 |
| Unlikely | D | LOW D5 | LOW D4 | MEDIUM D3 | MEDIUM D2 | HIGH D1 |
| Rare | E | LOW E5 | LOW E4 | MEDIUM E3 | MEDIUM E2 | MEDIUM E1 |

| TABLE FOUR: Treatment of Risk Rating | |
|---|---|
| EXTREME | Discontinue the activity and/or implement immediate corrective action(s) |
| HIGH | Corrective action needed, to be implemented as soon as possible |
| MODERATE | Attention indicated |
| LOW | Implement practical short / medium term control measures |

**IMPORTANT INFORMATION**

- As the owner of the Risk Management Plan it is important that you carefully consider this template and make all necessary changes.
- If staging your event in a Council facility or venue, Council requires receipt of your Risk Management Plan at least 8 weeks prior to your event. This timing is crucial to enable Council's insurers to review the plan and provide feedback.
- If your event includes a traffic control on a road you are required to include actions in your Risk Management Plan that relate to actions under your Traffic Control Plan.

**COVID-19 SAFETY PLANS**

As at July 2020, all events taking place on Council land or within Council venues will require a COVID-19 Safety Plan. For more information and to access templates go to:
https://www.nsw.gov.au/covid-19/covid-safe-businesses

| RISK MANAGEMENT PLAN | |
|---|---|
| **Event Name Wellington Rotary Vintage Fair and Swap Meet** | |
| **Event Date 2 & 3 / 3 / 24** | **Event Location Wellington Showgrounds** |
| **Risk Management Plan prepared by: Ian Parkes** | **Date of Completion 3/ 3 / 24** |

| Event Element | Identified risks/hazards | Risk Rating (What is our risk level if we do nothing) | | | Control measures | Revised Risk Rating (What is our risk level after doing these things to reduce the risk/hazard?) | | |
|---|---|---|---|---|---|---|---|---|
| | | *Likelihood* | *Consequence* | *Risk Rating* | | *Likelihood* | *Consequence* | *Risk Rating* |
| Site is not controlled by the event owner | Unknown risk of the venue | D | 2 | Medium D2 | **Undertake a site inspection of the venue, amenities, and surrounds to help identify hazards and assess risks.**<br>**Responsible: Trustees of Facility/Ian Parkes President Vintage Committee** | D | 2 | Low D4 |
| Marquees | Marquees becoming unstable due to high winds | D | 3 | Extreme B1 | All marquees will be assessed by a committee member during bump-in to ensure they are stable and properly secured prior to allowing event attendees into the venue. If marquees are not properly secured, they will be taken down.<br>Stallholders o provide evidence of $20M public liability insurance<br>**RESPONSIBLE: President, VF committee, Ian Parkes, with bump in crew** | D | 1 | LOW D5 |
| Electrical equipment | Exposed cable equipment could cause electrocution | C | 5 | HIGH C1 | No electrical equipment is accessible to the public and cables are not allowed to be laying on walkways<br>**RESPONSIBLE: President, VF committee, Ian Parkes** | E | 1 | LOW E5 |
| Generators | Noise or exhaust fumes may cause discomfort to patrons if in confined areas | C | 4 | HIGH C2 | **No use of generators in confined areas at the event. Generators will only be used in an outdoor area where any possible fumes will dissipate. Patrons will not be in close proximity to generators**<br>**RESPONSIBLE: President, VF committee, Ian Parkes** | D | 2 | LOW D4 |
| Sale and preparation of food | Food poisoning | D | 3 | MEDIUM D3 | All food vendors to comply to Food Authority Guidelines for temporary events<br>All food vendors to have $20M public liability insurance<br>Above documentation recorded<br>**RESPONSIBLE: Jenny Wykes, food co-ordinator** | D | 2 | LOW D4 |
| Sale or service of alcohol | ALCOHOL NOT BEING SOLD AT THIS EVENT | NA | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Children | Welfare of child | C | 4 | HIGH C2 | All Volunteers hold current Working with Children checks<br>RESPONSIBLE: Rotary Club of Wellington | E | 1 | Low E5 |
| Cash | Theft due to large amounts of cash being handled in a public area at entry points | C | 4 | HIGH C2 | Security guards will be in place for transferring money from entry points to cashier/office. Security guards will be at all entry points at the event<br>RESPONSIBLE: Jenn Wykes/Beth Hattenfels VF secretary/treasurer | D | 2 | LOW D4 |
| Waste | Build up of waste on the day is a potential health threat | C | 3 | MEDIUM C3 | Cleaners will be at the event to empty bins as required and dispose of waste<br>RESPONSIBLE: President, VF committee, Ian Parkes | E | 1 | LOW E5 |
| Toilets | Potential for the spread of disease | B | 4 | HIGH B2 | Cleaners at event will sanitise all hard surfaces frequently during the event<br>President, VF committee, Ian Parkes | D | 2 | LOW D4 |
| Excessive noise | May cause damage to patrons eardrums | B | 3 | HIGH B3 | Patrons will be warned about noise at entry points – noisy area confined to central arena<br>President, VF committee, Ian Parkes | E | 2 | LOW E4 |
| Traffic | Vehicles moving around on grounds may cause damage to assets or injury to humans | B | 3 | HIGH B3 | All vehicles will be in place prior to patrons attending the event<br>Marshalls will accompany and position vehicles<br>All vehicles will be advised at the entry gates to drive at low speed<br>President, VF committee, Ian Parkes with volunteers on the day | E | 1 | LOW E4 |
| Pedestrian movement on site | Congregating may increase the risk of disease transmission | c | 5 | HIGH C1 | Volunteers will encourage pedestrians adhere to 1,5m distance rule<br>Responsible: Volunteers on the gate & on grounds | D | 2 | LOW D4 |
| Movement of vehicles on site | See traffic above | | | | | | | |
| Hot surfaces/objects | May cause burns and serious injury | B | 4 | HIGH B2 | Any hot surfaces will be contained behind counters by food vendors. Any barbecue area will be supervised and not be left unattended by food vendor<br>Responsible: President, VF committee, Ian Parkes | D | 2 | LOW D4 |
| Flammable materials/sources of ignition | NA | | | | | | | |
| Lifting, pushing, pulling | Volunteers may incur injury by incorrect manual handling methods | C | 3 | MEDIUM C3 | All volunteers have knowledge of WHS methods and are reminded on the day of the risks and hazards of assembling gazebo/walkways<br>Responsible: President, VF committee, Ian Parkes | D | 2 | LOW D4 |
| Slip/trip hazards | Slippery surface or cords on ground | B | 3 | HIGH | Any cords to be taped down or concealed where applicable | E | 2 | LOW |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | | B3 | Slip hazards to be identified and rectified prior to event – to be cordoned off from public<br>Responsible: President, VF committee, Ian Parkes | | | E4 |
| Heat/cold exposure | Possibility of sunburn/sunstroke | C | 4 | HIGH<br>C2 | All patrons will be advised to wear sunscreen/hat and protective clothing<br>This will be advertised through all media channels<br>Medics will be available on the day<br>Responsible: All volunteers on the day | C | 3 | MEDIUM<br>C3 |
| Strong winds/dust | Potential health threat to all humans | C | 3 | MEDIUM<br>C3 | If the weather forecast is for a windy day, volunteers on entry points will advise visitors upon entry to take precautions<br>See also Marquees set up<br>Responsible: All volunteers on the day | D | 2 | LOW<br>D4 |
| Emergency | Patron may need emergency medical treatment | D | 4 | MEDIUM<br>D2 | First Aid/paramedics on site – roving spruiker at the event to advise patrons of location of paramedic<br>Responsible: All volunteers on the day | D | 3 | MEDIUM<br>D3 |
| Access by emergency vehicles | Possibility of Fire or ambulance needed at event | D | 4 | MEDIUM<br>D2 | Access to event from various points at the showgrounds<br>Responsible: All volunteers on the day | E | 2 | LOW<br>E4 |
| Storage | NA | | | | | | | |
| Elevated platforms | Risk of fall | C | 3 | MEDIUM<br>C3 | One platform (ramp) at event. Handrails either side of ramp for patrons to hold onto if required. Patrons responsible to notify First Aid and/or Office immediately of any falls. First Aid officers to also notify Office of any incidents.<br>Responsible: Patrons/First Aid/ Ian Parkes, President VF committee | E | 1 | LOW<br>E5 |
| Amusement rides | May cause injury to children | C | 4 | HIGH<br>C2 | Any rides/activities involving children – parents have responsibility of supervision at all times<br>Equipment is in good and safe working order and supervised at all times by owners.<br>Operator has public liability insurance<br>Any injuries reported immediately to First Aid and Office<br>Responsible: Parents/Owners/First Aid/Ian Parkes, President VF committee | E | 2 | LOW<br>E4 |
| Fireworks | NA | | | | | | | |
| Animals | N/A | | | | | | | |

**Please ensure you complete the following. Council's insurer will need to consider your Emergency Evacuation Procedure when reviewing your Risk Management Plan.**

| EMERGENCY EVACUATION PROCEDURE |
| --- |
| Site Plan including seating, ingress and egress, medical services, food, amenities, stages. |
| Evacuation procedures as per established at the Wellington Racecourse Showgrounds. |

AON

# Certificate of Currency

**Date of Issue:** 3 July 2023

**We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.**

| | |
|---|---|
| **Policy Type** | Public and Products Liability |
| **Insured** | The Rotary Club of Wellington |
| **Insurer** | QBE Insurance (Australia) Limited |
| **Policy Number(s)** | AP RODIAUS PLB |
| **Period of Insurance** | From: 4.00 pm 30/06/2023 Local Standard Time<br>To: 4.00 pm 30/06/2024 Local Standard Time |
| **Interest Insured** | QBE will pay in respect of Personal Injury or Property Damage first happening during the Period of Insurance and caused by an Occurrence within the Territorial Limits in connection with Your Business. |
| **Limits of Liability** | Public: $50,000,000 any one Occurrence<br><br>Products: $50,000,000 any one Occurrence & in the aggregate for all injury or damage occurring during the Period of Insurance. |
| **Territorial Limit** | Anywhere in the World but subject to the Terms, Conditions and Exceptions of the Policy |
| **Special Conditions** | Subject to the existing Terms, Conditions and Exceptions of the Policy.<br>The above-noted Insured is one of multiple insureds covered by policy number AP RODIAUS PLB.<br>The limits of liability are aggregate limits for all named insureds under this policy.<br><br>Noting Dubbo Regional Council, Transport for NSW, NSW Police Department, Wellington Police as Interested Party for their respective rights and interests but only in respect of their vicarious liability for any negligent acts, errors or omissions of the Insured. |

**Further Information**
Should you have any further queries, please contact your District Insurance Officer

**Important notes**

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
  - represent an insurance contract or confer rights to the recipient;
  - amend, extend or alter the Policy; or
  - contain the full policy terms and conditions

Aon Reference: AONBNE190JW
Version: B063520

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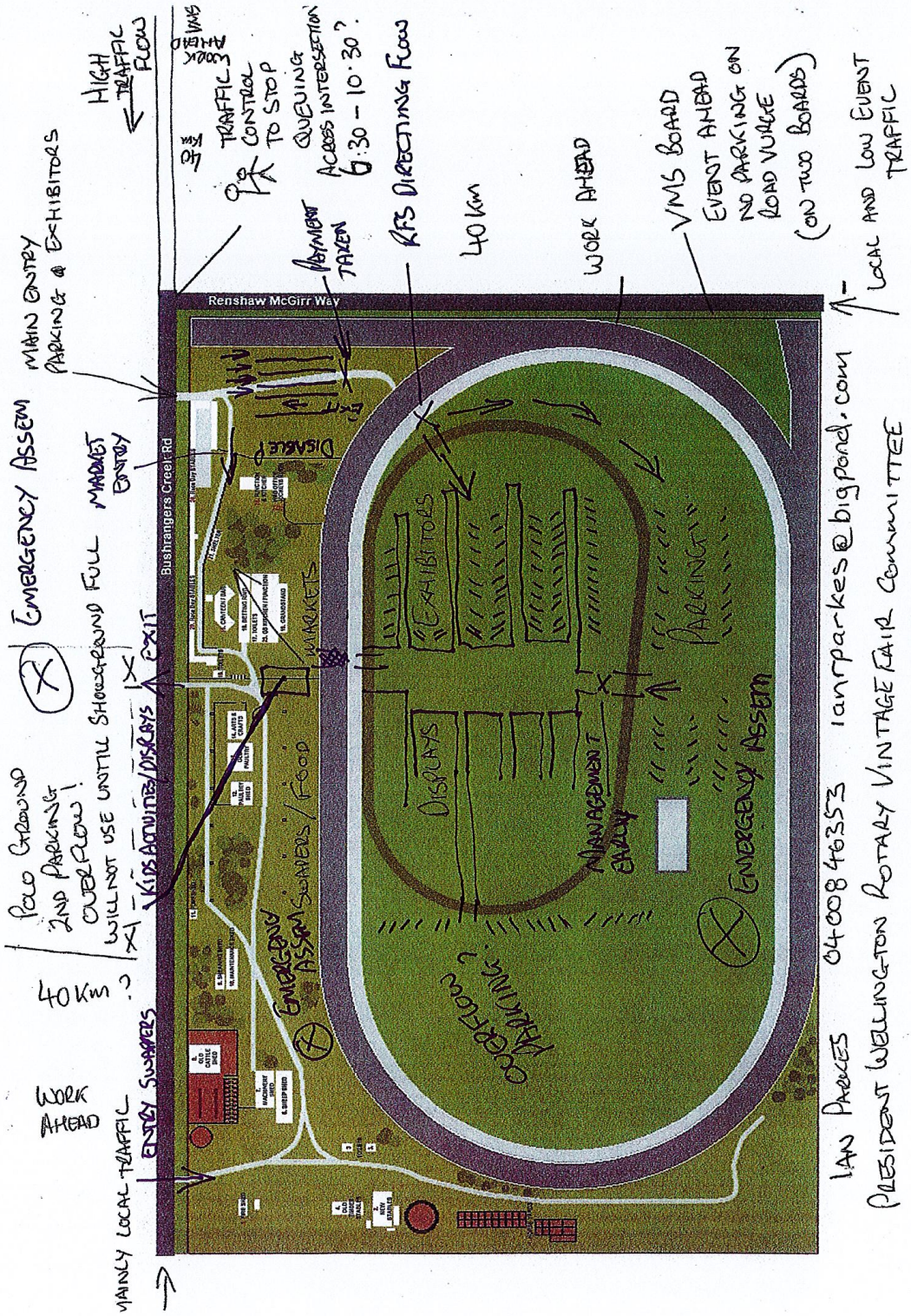
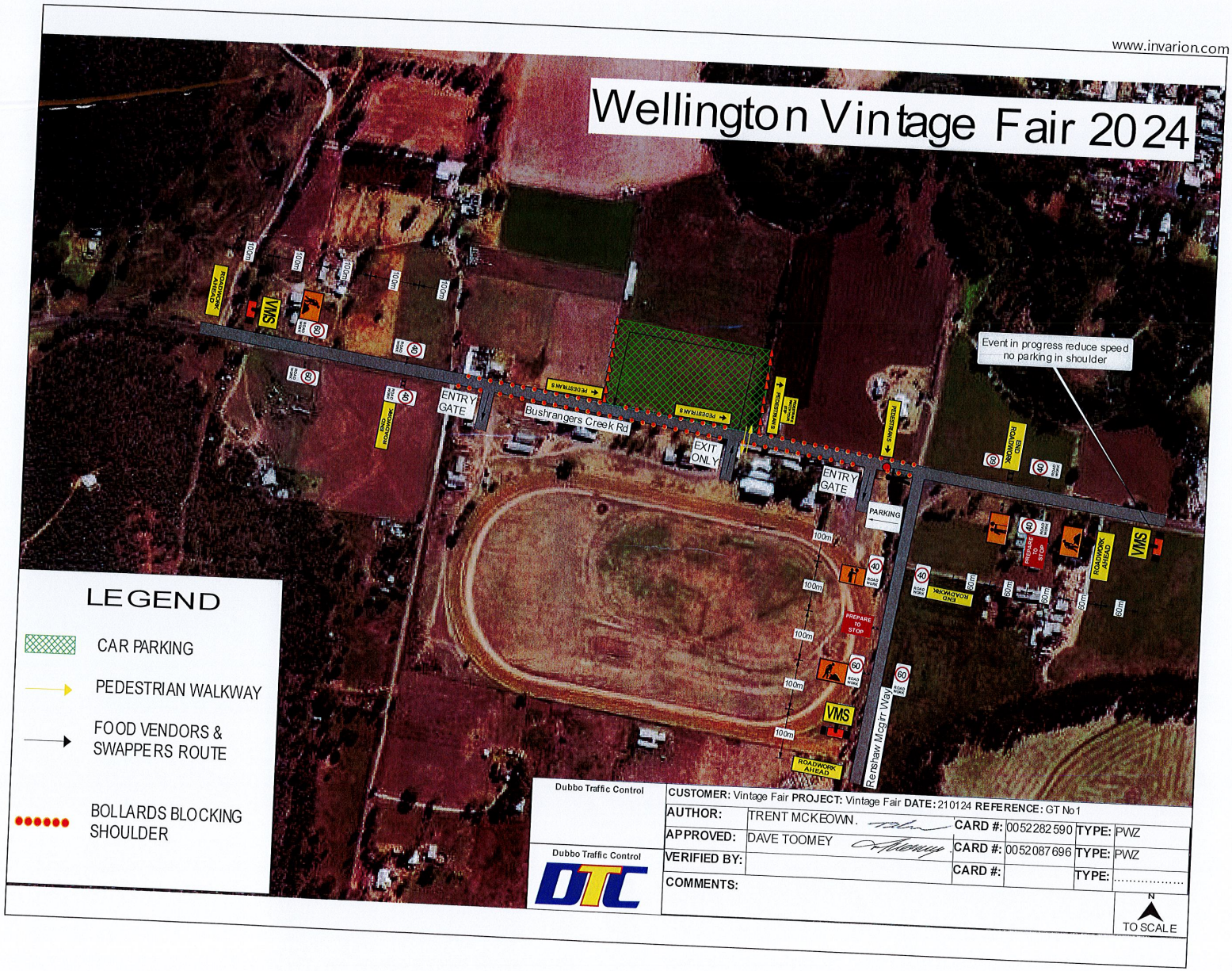
GPO Box 65, Brisbane QLD 4001


HIGH TRAFFIC FLOW
WORK AHEAD
TRAFFIC CONTROL TO STOP QUEUING ACCESS INTERSECTION 6:30 – 10:30?
MAIN ENTRY PARKING & EXHIBITORS
RFS DIRECTING FLOW
40 Km
WORK AHEAD
VMS BOARD EVENT AHEAD NO PARKING ON ROAD VERGE (ON TWO BOARDS)
LOCAL AND LOW EVENT TRAFFIC
Renshaw McGirr Way
Bushrangers Creek Rd
EMERGENCY ASSEM
MARQUEE ENTRY
POLO GROUND 2ND PARKING OVERFLOW! WILL NOT USE UNTIL SHOWGROUND FULL
KIDS ACTIVITIES/DISPLAYS
EXIT
40 Km ?
WORK AHEAD
MAINLY LOCAL TRAFFIC
ENTRY SWAPPERS
DISPLAYS
EXHIBITORS
PARKING
MANAGEMENT CABLOW
EMERGENCY ASSEM
SWAPPERS / FOOD
OVERFLOW PARKING 2
EMERGENCY ASSEM
IAN PARKES 0400846353 ianrparkes@bigpond.com
PRESIDENT WELLINGTON ROTARY VINTAGE FAIR COMMITTEE


www.invarion.com
Wellington Vintage Fair 2024
Event in progress reduce speed no parking in shoulder
ENTRY GATE
Bushrangers Creek Rd
EXIT ONLY
ENTRY GATE
PARKING
Reyshaw Mcgirr Way
VMS
ROADWORK AHEAD
PREPARE TO STOP
100m
LEGEND
CAR PARKING
PEDESTRIAN WALKWAY
FOOD VENDORS & SWAPPERS ROUTE
BOLLARDS BLOCKING SHOULDER
Dubbo Traffic Control
DTC
CUSTOMER: Vintage Fair PROJECT: Vintage Fair DATE: 210124 REFERENCE: GT No1
AUTHOR: TRENT MCKEOWN. CARD #: 0052282590 TYPE: PWZ
APPROVED: DAVE TOOMEY CARD #: 0052087696 TYPE: PWZ
VERIFIED BY: CARD #: TYPE:
COMMENTS:
N
TO SCALE

# REPORT: 2024 Anzac Day Ceremonies - Dubbo Local Government Area

**DIVISION:** Infrastructure
**REPORT DATE:** 1 February 2024
**TRIM REFERENCE:** ID24/204

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | • Seek endorsement • Fulfil legislated requirement/Compliance | |
| **Issue** | • The Returned and Services League Sub-branches in Dubbo and Wellington and the Stuart Town Anzac Committee have requested approval to conduct Anzac Day ceremonies on Thursday 25 April 2024 respectively in Dubbo, Wellington and Stuart Town which will require a road closure to conduct a March as part of the ceremonies.<br>• The Anzac Day March is categorised as a Special Event - Class 2 that will require traffic management to facilitate temporary road closures in lieu of the traditional Police escorted March and rolling road closure. A requirement for such an event is that it be referred to the Local Traffic Committee for consideration. | |
| **Reasoning** | • The Committee concurs that the Anzac Day March is to be undertaken in Dubbo, Wellington and Stuart Town in accordance with the Events Detail, Event Management Plans and Traffic Control Plans contained within the report for each venue, subject to conditions of Council, Transport for NSW (TfNSW) and NSW Police. | |
| **Financial Implications** | Budget Area | The costs associated with the Traffic Control for the Dubbo and Wellington Anzac Day Marches is undertaken by Council Infrastructure staff. Council provides traffic signs and barricades for the Stuart Town Ceremony. |
| | Funding Source | Funds are provided from within the Governance Branch |
| | Proposed Cost | $15,000 |
| | Ongoing Costs | Annually, subject to costing commitment. |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |
| | Impact on Policy | N/A |

**STRATEGIC DIRECTION**

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 2 Infrastructure |
| CSP Objective: | 2.1 The road transportation network is safe, convenient and efficient |
| Delivery Program Strategy: | 2.1.5 Council works collaboratively with the government and stakeholders on transport-related issues |

| | |
|---|---|
| Theme: | 2 Infrastructure |
| CSP Objective: | 2.2 Infrastructure meets the current and future needs of our community |
| Delivery Program Strategy: | 2.2.5 Council maintains infrastructure and delivers services at the adopted service levels as agreed with the community |

**RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE**

That Council approval be granted to the Returned and Services League Sub-branches in Dubbo and Wellington and the Stuart Town Anzac Committee to undertake their respective Anzac Day Marches on Thursday 25 April 2024 and implement road closures and detours as conditioned by Transport for NSW (TfNSW), NSW Police and Council's following conditions of consent:

1. Dubbo:
    a. For the Dawn Service and Anzac Day March, temporary road closures are to be provided:
        - Dawn Service in Darling Street between Talbragar and Wingewarra streets from 5 am to 6.30 am.
        - Anzac Day March in Brisbane Street between Wingewarra and Serisier streets and Wingewarra Street between Darling and Brisbane streets from 9 am to 10.45 am.
        - Wingewarra Street from Brisbane to Macquarie streets and Macquarie Street from Wingewarra to Talbragar streets from 10.15 am to 11 am.
        - Talbragar Street from Macquarie Street to Memorial Drive, Victoria Park, from 10.45 am to 11.15 am, Darling Street from Talbragar to Wingewarra streets from 10.15 am.
        - Wingewarra Street between Darling and Brisbane streets as directed by the NSW Police at the conclusion of the Cenotaph service at approximately 12 noon to 12.30 pm.
        - Council’s Traffic Control Plan TM 7048 (attached as Appendix 1) is to be used for the event.
    b. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan submitted a minimum three weeks prior to

the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.

c. Traffic controllers and/or trained Marshalls are to be provided at all road closure points, and other locations as identified in the Traffic Control Plan (attached as Appendix 1).

d. Council's Governance Team Leader must sight a copy of the Public Liability Insurance Policy for a minimum amount of $20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the event.

e. The applicant is responsible for the provision of all traffic controls required for the event (i.e., Marshalls, traffic barriers and signs).

f. A public notification is required for the Anzac Day March a minimum of seven days prior to the event.

g. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.

2. Wellington:

a. For the Anzac Day March, a temporary road closure is to be provided on the Mitchell Highway, being Nanima Crescent and Lee Street, between Maughan and Whiteley streets from 10.45 am to 11 am, with the detour via Arthur, Warne, Percy and Whiteley streets. Council's Traffic Control Plan Wellington Anzac Detour TM 7270 (attached as Appendix 2) is to be used for this event.

b. The applicant is to gain approval from TfNSW for the closure and detour of the Mitchell Highway and Road Occupancy Licence with evidence provided to Council of such approval and conditions as warranted.

c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval, with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS 1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.

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f. The applicant is responsible for the provision of all traffic controls required for the event (i.e., Marshalls, traffic barriers and signs).

g. A public notification is required for the Anzac Day March a minimum of seven days prior to the event.

h. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.

3. Stuart Town:

a. For the Anzac Day Ceremony, a temporary road closure is to be provided in

Molong Street, between the Burrendong Way (Alexander Street) and Bell Street from 8 am to 2.30 pm, with a detour of Molong Street via Burrendong Way and Bell Street. Council's Traffic Control Plan TM 7175 (attached as Appendix 3) is to be used for the event.

b. Concurrence is required from the TfNSW for the event to utilise part of Burrendong Way between Molong and Bell streets as a detour with advice provided to Council.

c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan to be submitted a minimum of three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW' 'Traffic Control at Worksites Manual' prepared by an accredited person.

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f. The applicant is responsible for the provision of all traffic controls required for the event (i.e., Marshalls, traffic barriers and signs).

g. A public notification is required for the Anzac Day March a minimum of seven days prior to the event, with notification letters to be delivered to the affected residents within the road closure areas in the village.

h. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.

**LOCAL TRAFFIC COMMITTEE CONSIDERATION**

This matter was considered by the Local Traffic Committee at its meeting held on Monday, 5 February 2024. The Committee had unanimous support in the adoption of the recommendation.

**RECOMMENDATION**

**That Council approval be granted to the Returned and Services League Sub-branches in Dubbo and Wellington and the Stuart Town Anzac Committee to undertake their respective Anzac Day Marches on Thursday 25 April 2024 and implement road closures and detours as conditioned by Transport for NSW (TfNSW), NSW Police and Council's following conditions of consent:**

**1. Dubbo:**

**a. For the Dawn Service and Anzac Day March, temporary road closures are to be provided:**

- **Dawn Service in Darling Street between Talbragar and Wingewarra streets**

**from 5 am to 6.30 am.**

- **Anzac Day March in Brisbane Street between Wingewarra and Serisier streets and Wingewarra Street between Darling and Brisbane streets from 9 am to 10.45 am.**
- **Wingewarra Street from Brisbane to Macquarie streets and Macquarie Street from Wingewarra to Talbragar streets from 10.15 am to 11 am.**
- **Talbragar Street from Macquarie Street to Memorial Drive, Victoria Park, from 10.45 am to 11.15 am, Darling Street from Talbragar to Wingewarra streets from 10.15 am.**
- **Wingewarra Street between Darling and Brisbane streets as directed by the NSW Police at the conclusion of the Cenotaph service at approximately 12 noon to 12.30 pm.**
- **Council's Traffic Control Plan TM 7048 (attached as Appendix 1) is to be used for the event.**

**b. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.**

**c. Traffic controllers and/or trained Marshalls are to be provided at all road closure points, and other locations as identified in the Traffic Control Plan (attached as Appendix 1).**

**d. Council's Governance Team Leader must sight a copy of the Public Liability Insurance Policy for a minimum amount of $20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the event.**

**e. The applicant is responsible for the provision of all traffic controls required for the event (i.e., Marshalls, traffic barriers and signs).**

**f. A public notification is required for the Anzac Day March a minimum of seven days prior to the event.**

**g. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.**

**2. Wellington:**

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**c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval, with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS 1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.**

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**f. The applicant is responsible for the provision of all traffic controls required for the event (i.e., Marshalls, traffic barriers and signs).**

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**b. Concurrence is required from the TfNSW for the event to utilise part of Burrendong Way between Molong and Bell streets as a detour with advice provided to Council.**

**c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan to be submitted a minimum of three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW' 'Traffic Control at Worksites Manual' prepared by an accredited person.**

**d. Traffic controllers and/or trained Marshalls are to be provided at all road closure points, and other locations, as identified in the Traffic Control Plan (attached as Appendix 3).**

**e. Council's Governance Team Leader must sight a copy of the Public Liability Insurance Policy for a minimum amount of $20 million on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.**

**f. The applicant is responsible for the provision of all traffic controls required for the event (i.e., Marshalls, traffic barriers and signs).**

**g. A public notification is required for the Anzac Day March a minimum of seven days prior to the event, with notification letters to be delivered to the affected residents within the road closure areas in the village.**

**h. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.**

*Chris Godfrey*
Manager Strategy Water Supply and Sewerage

*DV*
Senior Traffic Engineer

**BACKGROUND**

The Returned and Services League (RSL) Sub-branches of Dubbo, Wellington and Stuart Town Anzac Committee will conduct their respective Anzac Day March and Ceremonies on Thursday 25 April 2024 on streets within the townships.

In previous years the NSW Police have provided an escort for the Anzac Day March in the more populated towns and conducted as a rolling road closure event. In this instance there is no requirement for formal traffic management controls, as the Police under flashing lights lead at the front and rear of the Parade. In more recent years the Parade has grown in status with safety concerns that the event could no longer be sustained purely by escort and rolling road closures. Those concerns relate to intersection traffic and spectator control. Some smaller village events actually require temporary road closures and detours to facilitate the Anzac Day March and ceremonies. Events on road are approved and managed in accordance with the Transport for NSW (TfNSW) 'Guide to Traffic and Transport Management for Special Events'. A Special Event Transport Management Plan (TMP)/Event Management Plan (EMP) and Traffic Control Plans (TCP) are used for the administrative and management processes required to conduct events on public roads.

**REPORT**

**Consultation**

- Local Traffic Committee, including representatives from NSW Police, Local State Member of Parliament, TfNSW and Council will review and discuss all matters put to the Committee.

**Resourcing Implications**

- Council will provide the resources in terms of staff, barricades, signs and cones to implement the road closures in Dubbo, Wellington and Stuart Town.

**Application Details**

The Anzac Day March event is categorised as a Class 2 Event and as such obligations are placed upon Council, Police and the event organiser to ensure that specific criteria are followed. The features of a Class 2 Special Event include:

- Impacts on local traffic and transport systems
- Disrupts the non-event community in the area surrounding the event
- Requires the involvement of Police and local Council
- Requires a detailed Transport Management Plan
- Requires advertising the event together with submission to the Local Traffic Committee.

The Dubbo and Wellington RSL Sub-branches and Stuart Town Anzac Committee are the organising body for the Anzac Day March and ceremonies for 2024. Under the Event Management Criteria, the organisers will be solely responsible for the conduct of the event and the submission of an EMP, incorporating a Traffic Management Plan and/or a Traffic Control Plan. Council has developed traffic control plans for the Anzac Day Marches and ceremonies for the following locations. Traffic Control Plans (**Appendices 1 to 3**) are attached to the report.

**Anzac Day March and Ceremonies**

***Dubbo***

Anzac Day commences with a Dawn Service at the Victoria Park Cenotaph. Darling Street between Talbragar and Wingewarra streets will be closed from 5 am to 6.30 am to allow the gathering of the crowd at the Dawn Service and to prevent traffic driving past during the Service. There is no March for this service.

The Anzac Day March marks the beginning of the Commemorative Services at 10.40 am, with the marshalling for the March being undertaken in Brisbane and Wingewarra streets, adjacent the RSL Memorial Club, commencing at 9.45 am. The March commences at 10.15 am, being led by Police Escort out of Brisbane Street left into Wingewarra Street followed by the vintage cars, then followed by the foot Marchers. The March will proceed along Wingewarra Street adjacent to the RSL Club, west to Macquarie Street, north along Macquarie Street to Talbragar Street, east in Talbragar Street to Memorial Drive at Victoria Park ready to form up and March onto the Cenotaph where the Commemorative Service will commence at approximately 10.40 am. At the conclusion of the Service, Darling Street remains closed until 1 pm to allow for the vintage cars to leave the area with the returned service men and women on-board, as they are then taken to the RSL Club. It is also proposed to keep Wingewarra Street between Darling and Brisbane streets closed until 1 pm to allow the ex-service / current men and women, and others to return to the Dubbo RSL Club.

The following road closures are proposed:

1. Brisbane Street to Wingewarra Street, south to the northern side of Serisier Street 9 am to 11 am to allow the marshalling of vehicles for the parade motorcade.
2. Wingewarra Street to Darling Street to Brisbane Street 9 am to 11 am. This section of Wingewarra Street will be closed well before the marshalling commences to ensure that the road carriageways remain clear of parked cars and all marshalling can be undertaken in a contained area.
3. Wingewarra Street to Brisbane Street to Macquarie Street, Macquarie Street to Wingewarra Street to Talbragar Street, Macquarie Street to Talbragar Street to Memorial Drive Victoria Park from 10.15 am to 11.30 am.
4. Darling Street between Talbragar and Wingewarra streets, 10.30 am to 1 pm and Wingewarra Street between Darling and Brisbane Street from 12 noon to 1.00 pm.

Council's Traffic Control Plan TM 7084 **(Appendix 1)** is to be used for the Dubbo Anzac Day March events.

***Wellington***

Anzac Day commences with a Dawn Service at the Cameron Park Cenotaph at 6 am. There is no requirement for any road closures as this is a short 10-minute service.

For the Anzac Day March, marshalling will be undertaken at 10 am in Market Square, between Soldiers Lane and Gisborne Street, before proceeding to Lee Street for the commencement of the March at 10.25 am then south-bound along Nanima Crescent concluding at the Cameron Park Cenotaph for the Ceremony at 11 am.

The following road closures are proposed:

The Mitchell Highway, being Nanima Crescent and Lee Street, between Maughan and Whiteley streets from 10.25 am to 11 am, with the vehicle detour to go via Arthur, Warne, Percy and Whiteley streets. Council's Wellington Anzac Detour Traffic Control Plan TM7270 **(Appendix 2)** is to be used for the event.

In discussions with the Special Events and Operations Planning Coordinator, TfNSW, there is no requirement for a 'Road Occupancy Licence' for the short duration temporary road closure and detour of the Mitchell Highway for the Anzac Day March. However, concurrence from TfNSW is required.

***Stuart Town***
The Anzac Day Ceremony commences at 11 am in Molong Street adjacent to the School of Arts Hall.

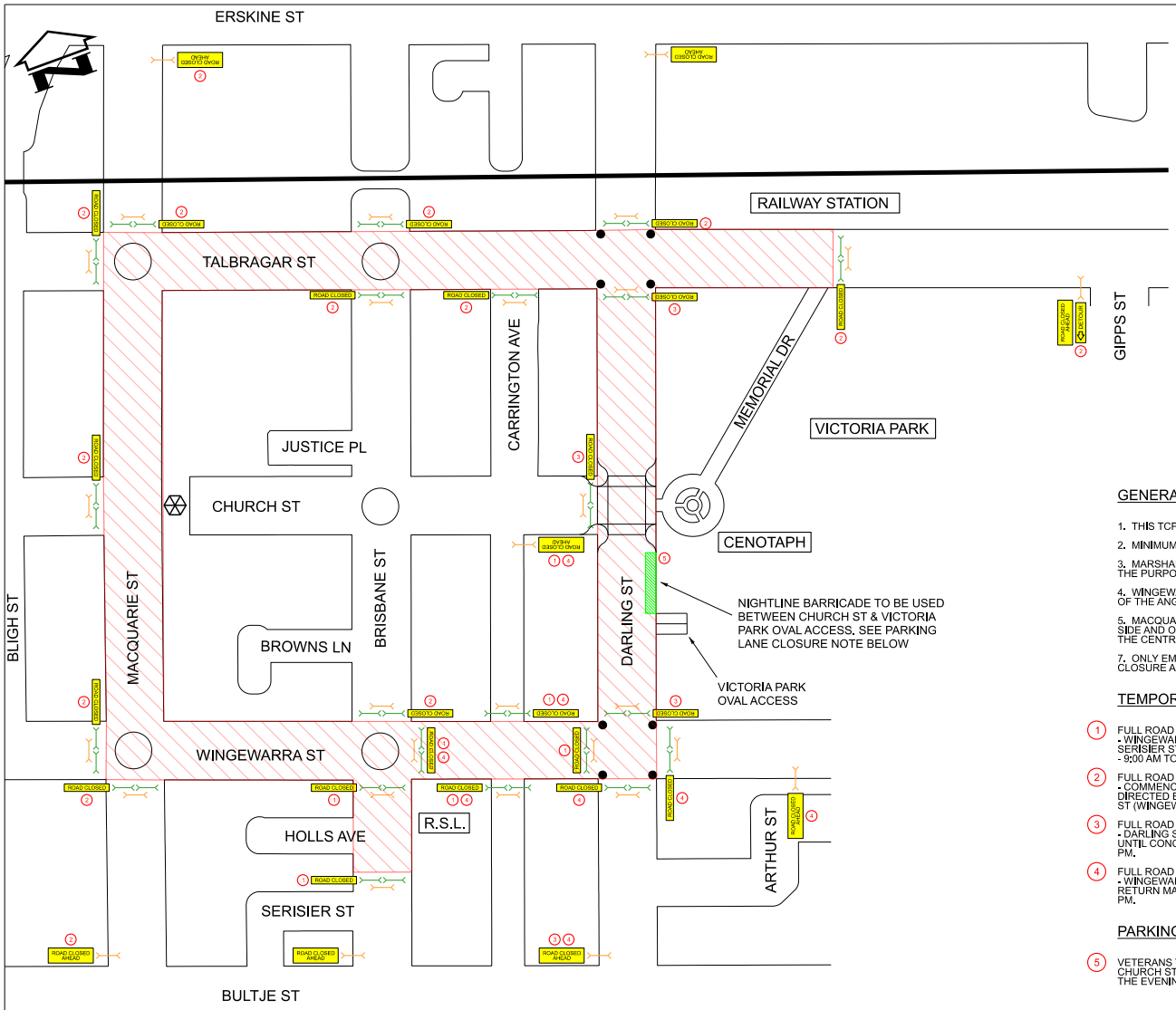
For the Ceremony, a temporary road closure is to be provided in Molong Street between Burrendong Way (Alexander Street) and Bell Street from 8 am to 2.30 pm with a detour of Molong Street, via the Burrendong Way and Bell Street. Council's Traffic Control Plan TM 7175 (**Appendix 3**) is to be used for the event Burrendong Way is a regional road and the detour/traffic management for Molong Street closure will require concurrence from TfNSW.

**APPENDICES:**

**1**⇩ Dubbo Anzac Day March - Traffic Control Plan TM 7048

**2**⇩ Wellington Anzac Day March - Traffic Control Plan TM 7270

**3**⇩ Stuart Town Anzac Day March - Traffic Control Plan TM 7175




# ANZAC DAY MARCH TRAFFIC GUIDANCE SCHEME

## LEGEND

| | | | |
|---|---|---|---|
| ROAD CLOSURE AREA | | | |
| TRAFFIC SIGNALS | | | |
| BARRIER BOARD | 44 x | | |
| DETOUR LEFT | 1 x | DETOUR | T5-1(L) |
| ROAD CLOSED | 22 x | ROAD CLOSED | T2-4 |
| ROAD CLOSED AHEAD | 8 x | ROAD CLOSED AHEAD | RCA |

## GENERAL NOTES

1. THIS TCP CAN BE EXECUTED WITH 6 MEN & 3 TRUCKS.
2. MINIMUM 2 BARRIER BOARDS TO BE PROVIDED AT ALL ROAD CLOSURE POINTS.
3. MARSHALLS TO BE PROVIDED AT ALL ROAD CLOSURE POINTS AND ALONG THE ROUTE FOR THE PURPOSES OF CROWD CONTROL
4. WINGEWARRA & TALBRAGAR STREETS - SPECTATORS TO BE KEPT IN LINE WITH THE REAR OF THE ANGLE PARKING SPACES.
5. MACQUARIE STREET - SPECTATORS TO BE KEPT WITHIN THE PARKING LINE ON WESTERN SIDE AND ON THE EASTERN CARRIAGE WAY. SPECTATORS ARE NOT PERMITTED TO STAND ON THE CENTRE MEDIAN ISLAND.
7. ONLY EMERGENCY AND AUTHORISED VEHICLES ARE PERMITTED WITHIN THE ROAD CLOSURE AREA.

## TEMPORARY ROAD CLOSURES

1. FULL ROAD CLOSURE
   - WINGEWARRA ST (DARLING ST TO BRISBANE ST) AND BRISBANE ST (WINGEWARRA ST TO SERISIER ST).
   - 9:00 AM TO 10:45 (CONCLUSION OF PARADE LEAVING SITE).
2. FULL ROAD CLOSURES
   - COMMENCES AT 10:15 AM AND CONTINUES UNTIL REAR POLICE VEHICLE PASSES, OR AS DIRECTED BY POLICE SERVICE. WINGEWARRA ST (BRISBANE ST TO MACQUARIE ST), MACQUARIE ST (WINGEWARRA ST TO TALBRAGAR ST) AND TALBRAGAR ST (MACQUARE ST TO MEMORIAL DR).
3. FULL ROAD CLOSURE
   - DARLING ST (TALBRAGAR ST TO WINGEWARRA ST). COMMENCES AT 10:15 AM AND CONTINUES UNTIL CONCLUSION OF CENOTAPH RETURN MARCH TO THE R.S.L. CLUB AT APPROXIMATELY 12:30 PM.
4. FULL ROAD CLOSURE
   - WINGEWARRA ST (DARLING ST TO BRISBANE ST). COMMENCE CLOSURE AT THE TIME OF THE RETURN MARCH FROM THE CENOTAPH TO THE R.S.L. CLUB AT APPROXIMATELY 12:00 TO 12:30 PM.

## PARKING LANE CLOSURE

5. VETERANS TO BE SET DOWN ON CHURCH ST INTERSECTION. VEHICLES TO PARK SOUTH OF CHURCH ST. EASTERN SIDE PARKING LANE TO BE BARRICADED OFF WITH NIGHTLINE AT 6:00 PM THE EVENING PRIOR TO ANZAC DAY.

APPROVED

TRAFFIC GUIDANCE SCHEME AUTHORISATION
LACHLAN GEORGE NO. TCT1009075 DATE 21/02/2023
ANDREW CROGHAN NO. TCT0004335 DATE 21/02/2023
CHECKED - SENIOR DESIGN ENGINEER
INT. AC DATE 21/02/2023
APPROVED - MANAGER INFRASTRUCTURE STRATEGY
INT. MJ DATE 21/02/2023

PRINT DATE: 21/02/2023 04:09:50 PM
SURVEY DATE
DESIGN DV DATE 06/07/2016
DRAWING LG DATE 21/02/2023
DRAWING FILE

PERMANENT MARK: N/A RL: N/A DATUM: AHD71 & GDA94/MGA ZONE 55

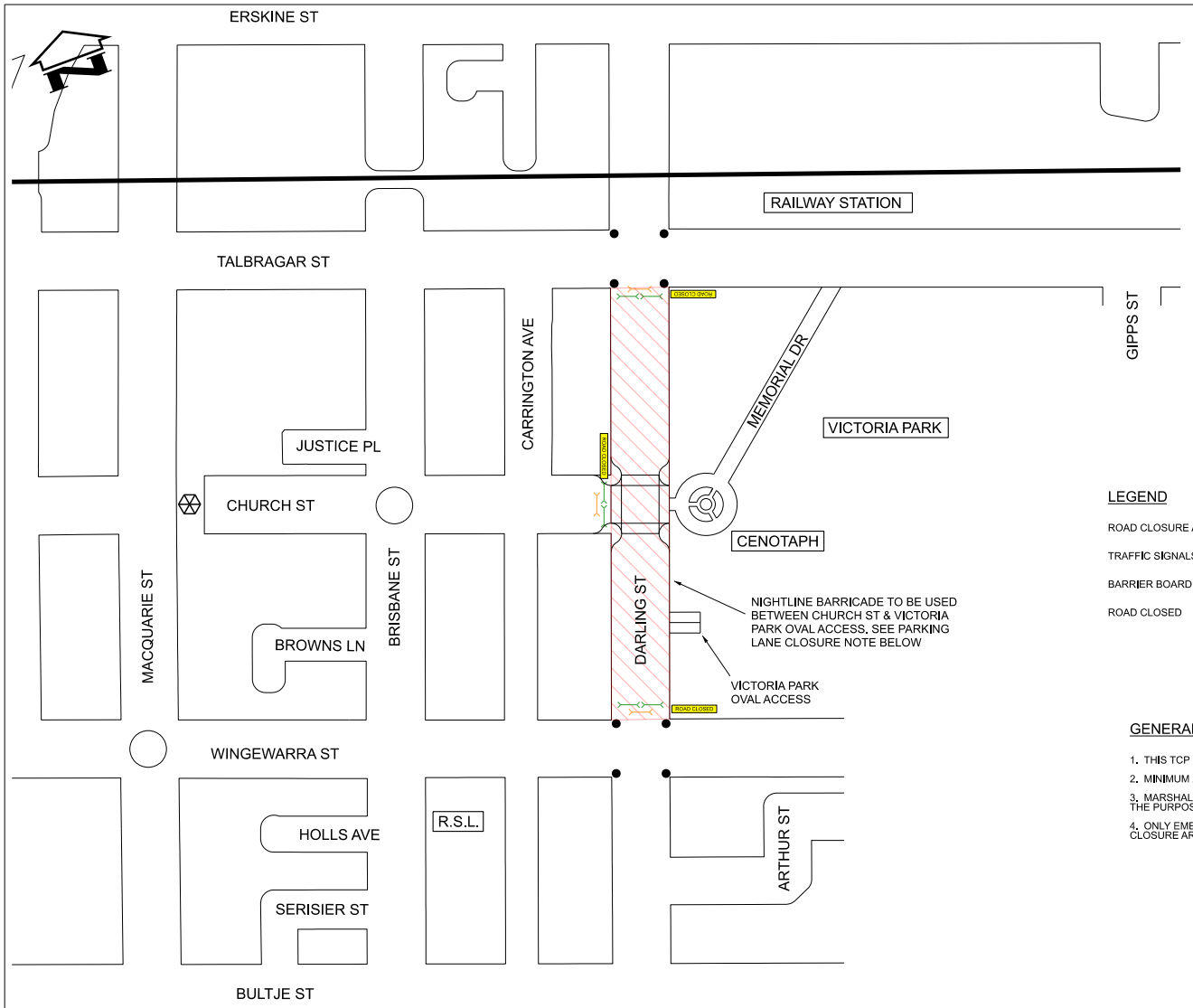
| REV. | DATE | INT. | DETAILS OF AMENDMENTS |
|---|---|---|---|
| 1 | 11/08/2016 | BW | DRAFT ISSUE |
| 2 | 23/02/2018 | PL | UPDATED |
| 3 | 05/02/2021 | LG | UPDATED |
| A | 21/02/2023 | LG | UPDATED PAPER SPACE |

STATUS APPROVED
SCALE NOT TO SCALE
ORIGINAL SIZE A3

DUBBO REGIONAL COUNCIL
INFRASTRUCTURE STRATEGY & DESIGN

PROJECT TITLE: DUBBO DARLING STREET CLOSURE - ANZAC DAY DAWN SERVICE
DRAWING TITLE: TRAFFIC GUIDANCE SCHEME
SHEET NO. 1 OF 2
REV. A
PLAN NO. TM 7048

# ANZAC DAY DAWN SERVICE TRAFFIC GUIDANCE SCHEME




## LEGEND

| | | |
|---|---|---|
| ROAD CLOSURE AREA | | |
| TRAFFIC SIGNALS | | |
| BARRIER BOARD | 6 x | |
| ROAD CLOSED | 3 x | ROAD CLOSED T2-4 |

## GENERAL NOTES

1. THIS TCP CAN BE EXECUTED WITH 3 MEN & 1 TRUCK.
2. MINIMUM 2 BARRIER BOARDS TO BE PROVIDED AT ALL ROAD CLOSURE POINTS.
3. MARSHALLS TO BE PROVIDED AT ALL ROAD CLOSURE POINTS AND ALONG THE ROUTE FOR THE PURPOSES OF CROWD CONTROL
4. ONLY EMERGENCY AND AUTHORISED VEHICLES ARE PERMITTED WITHIN THE ROAD CLOSURE AREA.

APPROVED

TRAFFIC GUIDANCE SCHEME AUTHORISATION
LACHLAN GEORGE NO. TCT1009075 DATE 21/02/2023
ANDREW CROGHAN NO. TCT0004335 DATE 21/02/2023
CHECKED - SENIOR DESIGN ENGINEER
INT. AC DATE 21/02/2023
APPROVED - MANAGER INFRASTRUCTURE STRATEGY
INT. MJ DATE 21/02/2023

PRINT DATE: 21/02/2023 04:09:51 PM
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DESIGN DV DATE 06/07/2016
DRAWING LG DATE 21/02/2023
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| REV. | DATE | INT. | DETAILS OF AMENDMENTS |
|---|---|---|---|
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| 2 | 23/02/2018 | PL | UPDATED |
| 3 | 05/02/2021 | LG | UPDATED |
| A | 21/02/2023 | LG | UPDATED PAPER SPACE |

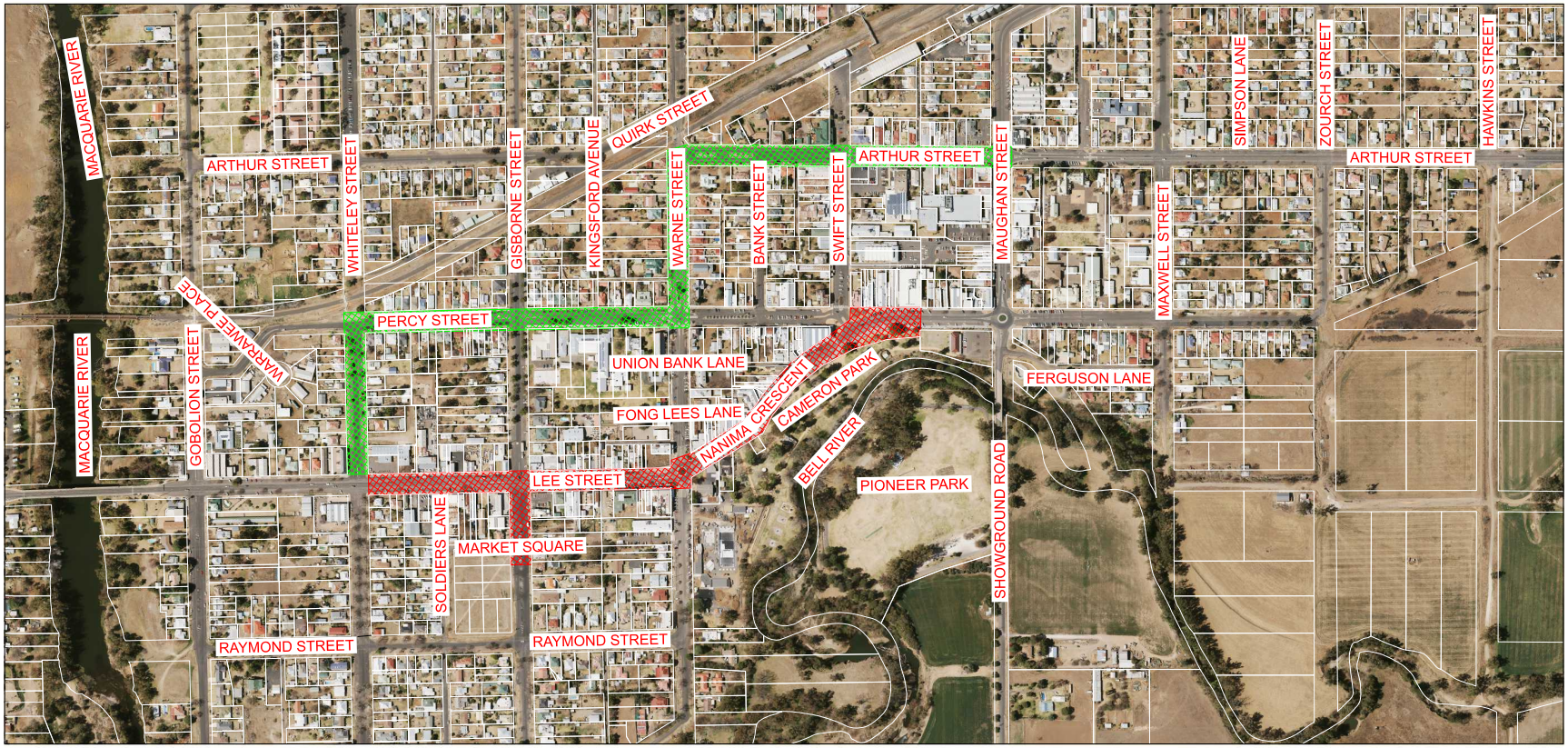
STATUS APPROVED
SCALE NOT TO SCALE
ORIGINAL SIZE A3
0 1 2 3 4 5 cm

DUBBO REGIONAL COUNCIL
INFRASTRUCTURE STRATEGY & DESIGN
A. Cnr Church & Darling St, Dubbo P.O. Box 81, Dubbo, NSW, 2830
T. (02) 6801 4260 ABN 53 539 070 928
F. (02) 6801 4259
E. council@dubbo.nsw.gov.au
W. dubbo.nsw.gov.au

PROJECT TITLE
DUBBO DARLING STREET CLOSURE - ANZAC DAY DAWN SERVICE
DRAWING TITLE
TRAFFIC GUIDANCE SCHEME

SHEET NO. 2 OF 2
REV. A
PLAN NO. TM 7048

# WELLINGTON ANZAC DAY PARADE DETOUR
# TRAFFIC GUIDANCE SCHEME




**SHEET INDEX**

SHEET 1 - COVER SHEET

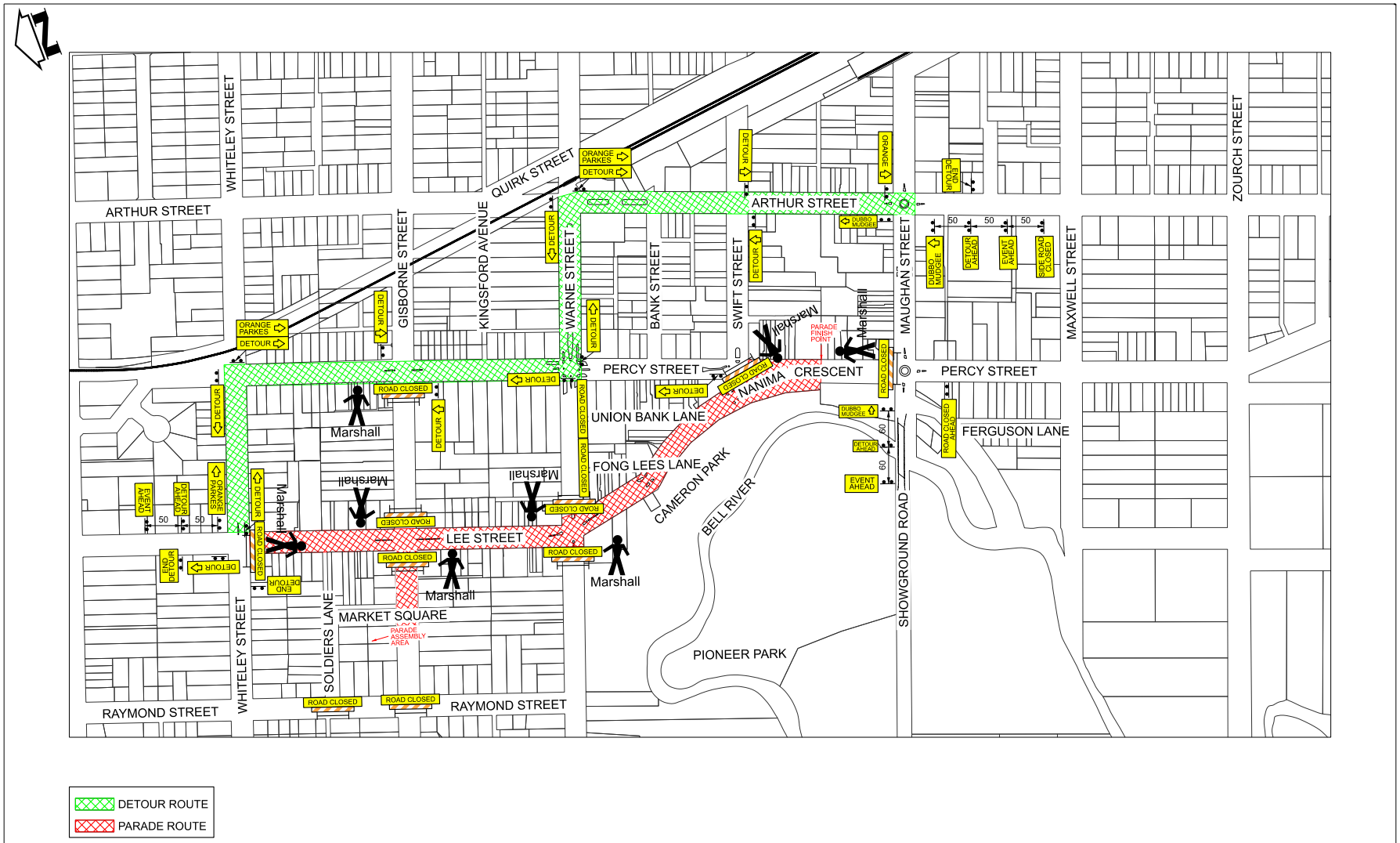
SHEET 2 - ANZAC PARADE DETOUR

DETOUR ROUTE

PARADE ROUTE

APPROVED

| | | | | | |
|---|---|---|---|---|---|
| TRAFFIC GUIDANCE SCHEME AUTHORISATION<br>LACHLAN GEORGE NO. TCT1009075 DATE 21/02/2023<br>ANDREW CROGHAN NO. TCT0004335 DATE 21/02/2023<br>CHECKED - SENIOR DESIGN ENGINEER<br>INT. AC DATE 21/02/2023<br>APPROVED - MANAGER INFRASTRUCTURE STRATEGY<br>INT. MJ DATE 21/02/2023 | PRINT DATE: 21/02/2023 04:04:30 PM<br>SURVEY DATE<br>DESIGN DATE<br>DRAWING LG DATE 21/02/2023<br>DRAWING FILE<br>N:\Design Section\Projects\2020-2021\Traffic\ANZAC Day March & Dawn Service - Dubbo\Microstation Drafting Files\TGS Project Border Sees.dgn | PERMANENT MARK: N/A RL: N/A DATUM: AHD71 & GDA94/MGA ZONE 55<br>REV. DATE INT. DETAILS OF AMENDMENTS<br>1 18/01/2019 KM DRAFT ISSUE<br>2 05/02/2021 LG UPDATED<br>A 21/02/2023 LG UPDATED PAPER SPACE | STATUS APPROVED<br>SCALE NOT TO SCALE<br>ORIGINAL SIZE A3<br>0 1 2 3 4 5 cm | DUBBO REGIONAL COUNCIL<br>INFRASTRUCTURE STRATEGY & DESIGN<br>A. Cnr Church & Darling St, Dubbo<br>T. (02) 6801 4260<br>F. (02) 6801 4259<br>E. council@dubbo.nsw.gov.au<br>W. dubbo.nsw.gov.au<br>P.O. Box 81, Dubbo, NSW, 2830<br>ABN 53 539 070 928 | PROJECT TITLE<br>WELLINGTON ANZAC DAY PARADE DETOUR<br>DRAWING TITLE<br>TRAFFIC GUIDANCE SCHEME | SHEET NO. 1 OF 2<br>REV. A<br>PLAN NO. TM 7270 |




APPROVED

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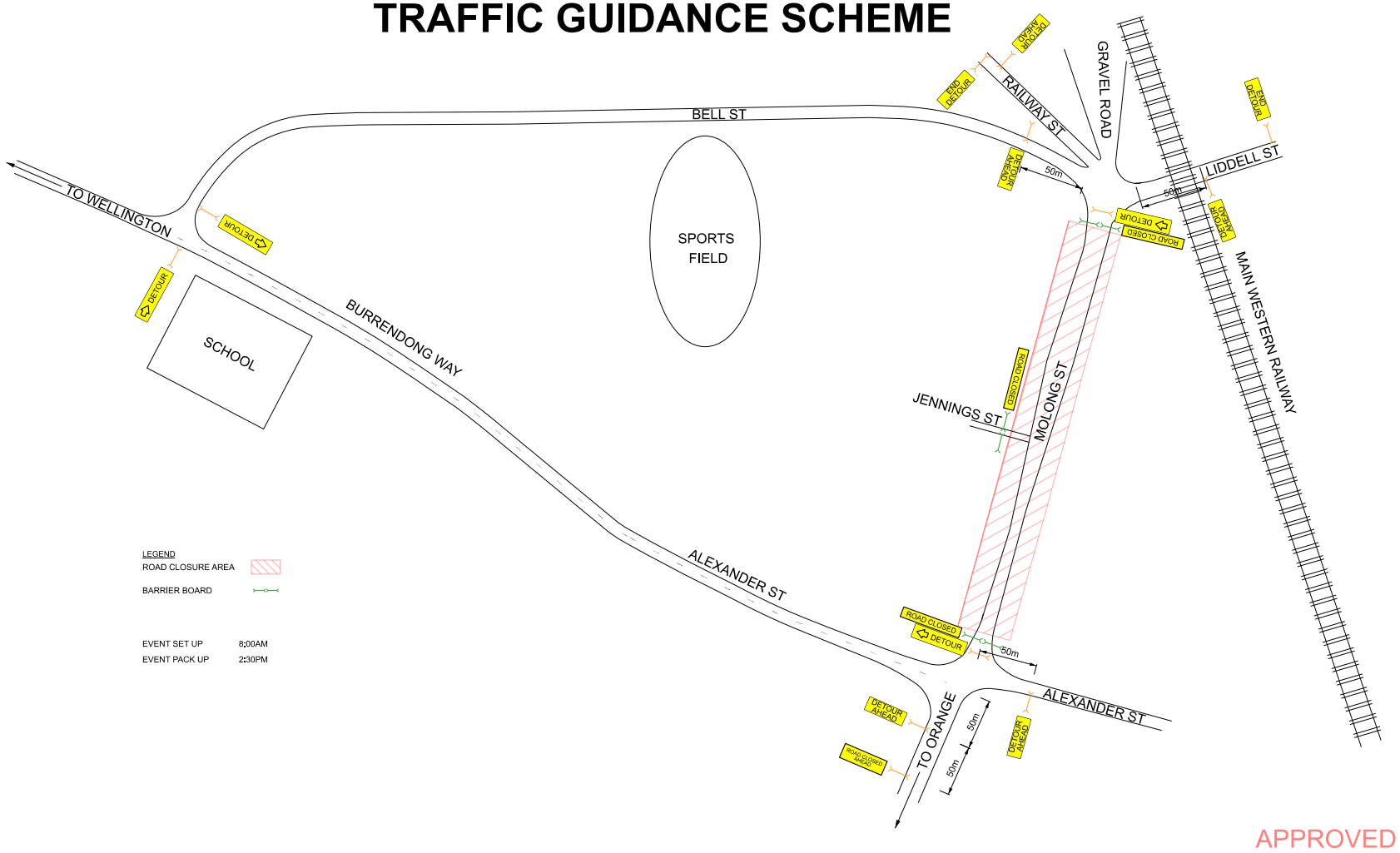
# STUART TOWN ANZAC DAY PARADE
# MOLONG STREET ROAD CLOSURE
# TRAFFIC GUIDANCE SCHEME




APPROVED

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# REPORT: Amendments to the Renewable Energy Benefit Framework

**DIVISION:** Development and Environment
**REPORT DATE:** 24 January 2024
**TRIM REFERENCE:** ID23/1003

**EXECUTIVE SUMMARY**

| | | |
|---|---|---|
| **Purpose** | Seek Endorsement | |
| **Issue** | • Council, at its meeting on 8 December 2022, endorsed the Renewable Energy Benefit Framework which guides the negotiation of Planning Agreements and benefit sharing frameworks for solar and wind energy developments. The Framework requires funding to be equivalent to 1.5% of the Capital Investment Value of the project.<br>• This report seeks to amend the Framework to include funding for additional energy developments and battery energy storage systems, which are also a form of electricity generating works. The funding from battery energy storage systems is proposed to be equivalent to 0.50% of Capital Investment Value for the payment of all funds prior to the commencement of the development, or 0.75% of Capital Investment Value for the payment of funds as annual payments.<br>• The NSW Government Department of Planning and Environment recently sought feedback on their draft Energy Policy Framework, which proposed an annual per megawatt rate of $850 for solar energy developments and $1,050 for wind energy developments. This issue is further discussed in the report as staff believe this is not equivalent to 1.5% of Capital Investment Value of the project.<br>• Due to the anticipated large number of projects and associated planning agreements, Council propose the establishment of a Renewable Energy Committee, with the aim to provide a consultation link between Council, the community and developers of renewable projects, rather than having a separate committee for each project. | |
| **Reasoning** | Environmental Planning and Assessment Act 1979 | |
| **Financial Implications** | Budget Area | Various across Council depending on the components of Planning Agreements entered into with Council |
| **Policy Implications** | Policy Title | This report will amend the existing Renewable Energy Benefit Framework and provide greater clarity for additional energy developments and battery energy storage systems. |

**STRATEGIC DIRECTION**

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.2 Council's decision-making processes are open, transparent and accountable |

**RECOMMENDATION**

1. **That Council adopt the amended Renewable Energy Benefit Framework (attached in Appendix 1) that includes the following amendments:**
   a. **Electricity Generating Works (includes solar energy farms, wind energy farms, pumped hydro, hydrogen energy developments and any other developments that meet the definition of Electricity Generating Works):**
      - **Funding target equivalent to 1.5% of Capital Investment Value of the project, with payment of all funds as annual payments.**
   b. **Battery Energy Storage Systems:**
      - **Funding target equivalent to 0.50% of Capital Investment Value of the project, with payment of all funds prior to the commencement of the development, or**
      - **Funding target equivalent to 0.75% of Capital Investment Value of the project, with payment of funds as annual payments over the life of the project.**
2. **That:**
   a. **Council note the draft NSW Government Department of Planning and Environment Energy Policy Framework (attached in Appendix 2).**
   b. **In the absence of detailed analysis from the NSW Government Department of Planning and Environment that the following per megawatt rates are considered acceptable to Council as they are more aligned to 1.5% of Capital Investment Value of a project:**
      - **$1,050 per megawatt per annum for solar energy development; and**
      - **$1,250 per megawatt per annum wind energy development.**
3. **That Council establish a Renewable Energy Committee, with the aim to provide a consultation link between Council, the community and developers of renewable energy projects.**

*Stephen Wallace*
Director Development and Environment

*TH*
Team Leader Growth Planning Projects

**BACKGROUND**

**1. Previous Resolutions of Council**

| | |
|---|---|
| 8 December 2022 | *In part*<br>1. *That Council endorse the Renewable Energy Benefit Framework.*<br>2. *That for the purposes of negotiating Planning Agreements with Solar and Wind Energy Farms that Council requires 1.5% of Capital Investment Value to be provided as community benefits in a Planning Agreement entered into with Council.* |

**2. Renewable Energy Benefit Framework**

The NSW planning system actively encourages a range of mechanisms for creating and utilising benefit sharing opportunities in Planning Agreements, and priority is given to initiatives that deliver long term social and economic benefits for the community.

Dubbo Regional Council's Renewable Energy Benefit Framework provides guidance to developers of solar and wind energy farms and includes Council's requirements to deliver benefits to our community through Planning Agreements.

The Framework has the following community benefit objectives:

- Ensure our community positively benefits from large-scale electricity generating works;
- Manage and seek to ameliorate the impacts of large-scale electricity generating works;
- Provide opportunities for proponents to proactively and positively add to the betterment of the community; and
- Provide opportunities for development proponents to provide positive 'non-traditional' community benefits in the Dubbo Regional Local Government Area.

Council's Framework currently includes a funding target equivalent to 1.5% of the Capital Investment Value of the project as a total value.

**REPORT**

**1. Amendment to the Renewable Energy Benefit Framework**

Council's Renewable Energy Benefit Framework (attached in **Appendix 1**) has been amended to include funding targets for all electricity generating works, which includes solar energy farms, wind energy farms, pumped hydro, hydrogen energy development and battery energy storage systems. The Framework include the following funding targets, with funding indexed to CPI annually:

(a) Electricity Generating Works

Funding target equivalent to 1.5% of the Capital Investment Value of the project.

(b) Battery Energy Storage Systems

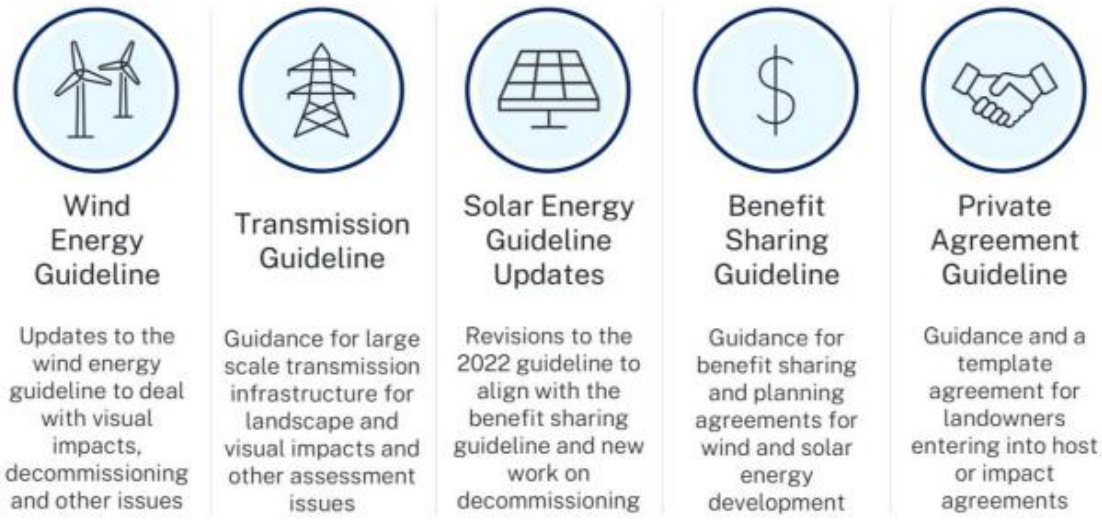
- Funding target equivalent to 0.50% of the Capital Investment Value of the project, with payment of all funds prior to the commencement of development; or
- Funding target equivalent to 0.75% of the Capital Investment Value of the project, with annual payments over the life of the project (typically 20 years).

(c) Use of Funds

Funding components must incorporate (but may not be limited to) strategic projects, community benefit funds and administration. Community benefit funds provide the ability for community groups and other not-for-profit organisations to seek funding.

**2. NSW Government Draft Energy Policy Framework**

The NSW Government Department of Planning and Environment recently exhibited a draft Energy Policy Framework (attached in **Appendix 2**) for consultation. The various components of the draft Energy Policy Framework are as follows:




Whilst this report doesn't provide detailed information on the draft Guidelines, the proposed benefit sharing component has a direct relationship with the issues discussed in this report.

It should be noted that the Department of Planning and Environment is the consent authority for renewable projects with a capital investment value in excess of $30 million.

(a) Draft Wind Energy Guideline

The draft Wind Energy Guideline:

- identifies desirable areas for wind energy development based on a range of considerations including wind resource potential, proximity to transmission, and land use constraints;
- provides advice to assist the industry in selecting sites and designing projects;
- includes new guidance on landscape and visual impact assessment in a technical supplement;
- includes minor updates to align the noise impact assessment methodology with updates to the South Australian wind farm noise guidelines (2021) (these updates do not change the noise criteria and would not materially change modelling results);
- adopts a new noise criterion of 50dB(A) for passive recreation areas within National Parks to minimise land use conflicts;
- includes a calculator for estimating the potential costs of decommissioning to ensure host landowners are well informed about the likely costs; and
- addresses commonly raised concerns including traffic and transport management, aviation risk and lighting.

(b) Draft Transmission Guideline

The draft Transmission Guideline aims to support major upgrades and expansion of the transmission network. The guideline includes technical information to aid in landscape and visual impact assessment. The supplement adopts a visual assessment methodology, which is also used by the State Government to assess the impacts of wind energy projects.

The draft Guideline also includes advice on route selection, community engagement, biodiversity impacts, agricultural impacts, bushfire risk and other issues.

(c) Draft Solar Energy Guideline Updates

In 2022, the Department of Planning and Environment released the revised Large-scale Solar Energy Guideline. The Solar Energy Guideline provides a broad framework for the assessment of projects by the State Government, including the assessment of agricultural land use conflicts.

(d) Draft Benefit Sharing Guideline

The draft Guideline aims to provides advice on how the industry can share proceeds of solar and wind energy development (financial and other benefits), with host communities to ensure they benefit from the transition to renewable energy. The guideline sets out a range of principles to ensure that benefit sharing is transparent, focussed on communities, and delivers positive, tangible and long term social and economic benefits.

The Guideline proposes total funding for benefit sharing of:

- $850 per megawatt per annum for solar energy development;
- $1,050 per megawatt per annum for wind energy development; and
- paid over the life of the development and indexed to the Consumer Price Index.

Funding for battery energy storage systems, pumped hydro and hydrogen energy developments was not included in the exhibition package.

The information provided in the exhibition package indicated the proposed rates are equivalent to 1.5% of the Capital Investment Value of the majority of renewables projects undertaken in NSW. However, the exhibition package does not include any supporting information or justification for the per megawatt figures proposed.

Based on initial analysis undertaken by Council staff for recent projects in the Central-West Orana Renewable Energy Zone, the rates proposed appear to be less than 1.5% of the Capital Investment Value. Council staff prepared a detailed submission for the consideration of the Department of Planning and Environment that indicated a more appropriate per megawatt rate, equivalent to 1.5% of the Capital Investment Value, should constitute the following:

- $1,050 per megawatt per annum for solar energy development; and
- $1,250 per megawatt per annum wind energy development.

Furthermore, there is no defined reason why the benefit rates for solar and wind energy development are different.

**3. Establishment of a Renewable Energy Committee**

The Central-West and Orana Renewable Energy Zone seeks to group new electricity generating development into locations where it can be efficiently stored and transmitted across NSW. The Renewable Energy Zone (REZ) includes the majority of the Dubbo Regional Local Government Area, areas of the Gilgandra, Mid-Western and Warrumbungle Local Government Areas.

The NSW Government anticipates the REZ will:

- unlock 4.5 gigawatts of new network capacity by the mid-2020s and 6 gigawatts by 2038;
- enable solar and wind energy farms participating in the REZ to export electricity to the rest of the network; and
- bring up to $10 billion in private investment to the Central-West Orana region by 2030.

Due to the anticipated large number of projects and associated planning agreements, Council has recognised the need for a community consultation body that will provide a consultation link between Council, the community and developers of renewable energy projects. This will mean that there will be one Committee in place of having a Community Committee for every

project in the Central West and Orana Renewable Energy Zone, which would be a significant administrative and logistical burden on Council's operations.

The Renewable Energy Committee is currently in early stages of development prior to the consideration of the Elected Body. The Committee will have locational membership having regard to the geographical location of a project to be discussed and the relevant issues of concern.

Terms of Reference will be prepared, and community representation will be determined by way of open nomination.

**4. Resourcing Implications**

It is considered that there are no additional resourcing implications as they are regular activities associated with Council's consideration of a Planning Agreement. It can be difficult to predict operating revenue as this is based on the individual requirements of a Proponent. There may be scenarios where Council receives multiple, or no Planning Agreement requests in any one financial year.

**APPENDICES:**

**1**⇩ Draft Amended Renewable Energy Benefit Framework

**2**⇩ NSW Government Draft Energy Policy Framework

# RENEWABLE ENERGY BENEFIT FRAMEWORK

DUBBO REGIONAL COUNCIL

## What is this Renewable Energy Benefit Framework?

This Renewable Energy Benefit Framework provides guidance to developers of electricity generating works, which includes solar and wind energy farms, hydrogen energy, pumped hydro and battery energy storage systems, and Council's requirements to deliver benefits to our community through Planning Agreements.

## Related Legislation

Under the provisions of the Dubbo Regional Local Environmental Plan 2022, Electricity Generating Works are defined as: "a building or place used for the purpose of—(a) making or generating electricity, or (b) electricity storage".
There has been much interest and growth in electricity generating works in the Dubbo Regional Local Government Area (LGA).

This Framework guides the impacts of such development types and the need to carefully consider and plan for broader community impacts. The NSW Planning System allows for the consideration of the impacts of development on the community through Planning Agreements under the Environmental Planning and Assessment Act 1979.

## Planning Agreements

A Planning Agreement is an agreement entered into by Council and a developer where the developer agrees to fund public amenities or infrastructure, dedicate land at no cost to Council, provide monetary contributions or any other material public benefit, for a public purpose.

A public purpose may include any of the following:

- Public amenities or services;
- Affordable housing;
- Transport or other infrastructure relating to the development;
- The funding of recurrent expenditure relating to the provision of public amenities or services, affordable housing or transport or other infrastructure;
- Monitoring of the planning impacts of development.

## Community Benefit Objectives

This Framework seeks to achieve the following community benefits:

- Ensure our community positively benefits from large-scale electricity generating works;
- Manage and seek to ameliorate the impacts of large-scale electricity generating works; and
- Provide opportunities for proponents to proactively and positively add to the betterment of the community.

## Funding Target

Proponents will be required to enter into Planning Agreements with Council as follows, with funding indexed to CPI annually:

Electricity Generating Works
This includes solar energy farms, wind energy farms, pumped hydro, hydrogen energy developments and any other development that meets the definition of Electricity Generating Works.

- Funding target equivalent to 1.50% of Capital Investment Value of the project, with payment of all funds as annual payments.

Battery Energy Storage Systems
- Funding target equivalent to 0.50% of Capital Investment Value of the project, with payment of all funds prior to the commencement of the development; or
- Funding target equivalent to 0.75% of Capital Investment Value of the project, with the payment of funds as annual payments.

## Use of Funds

Council will utilise funds received to benefit the community in the following ways (but may not be limited to):

- Road infrastructure provision and maintenance;
- Housing opportunities and initiatives;
- Strategic planning;
- Economic development and investment attraction opportunities and initiatives;
- Skills development;
- Community facilities and recreation opportunities;
- Youth welfare and support;
- Town centre development and maintenance in Wellington;
- Other infrastructure provision that provides for the continued health, wellbeing and development of the community.

Funding components must incorporate (but may not be limited to) strategic projects, community benefit funds and administration. Community benefit funds provide the ability for community groups and other not-for-profit organisations to seek funding.

## Further Information

For further information please contact Council's Growth Planning Branch on 02 6801 4000 or email to council@dubbo.nsw.gov.au

Department of Planning and Environment

dpie.nsw.gov.au

NSW GOVERNMENT

# Draft Energy Policy Framework

An overview of the new policy framework for the assessment of energy development and infrastructure in NSW

November 2023

# Acknowledgement of Country

The Department of Planning and Environment acknowledges that it stands on Aboriginal land. We acknowledge the Traditional Custodians of the land and we show our respect for Elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

Published by NSW Department of Planning and Environment

dpie.nsw.gov.au

Draft Energy Policy Framework

Draft published: November 2023

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# Introduction

We're implementing an Energy Policy Framework to help achieve the transition to renewable energy, reduce emissions and secure an affordable supply of electricity for the people of NSW.

We're doing this through a suite of planning policies and guidelines for wind, solar, and transmission infrastructure.

These will support faster and more consistent decisions, provide industry greater investment certainty, and give communities more transparency about how we will assess and manage impacts.

The framework will also ensure that communities benefit from renewable energy projects and is estimated to generate $413 million in benefits for host communities over 25 years.

The Department of Planning and Environment's (the department) draft Energy Policy Framework aims to support the transition to renewable energy in NSW. It aims to do this quickly enough to futureproof a cheap and reliable supply of renewable energy for the people of NSW.

A significant amount of new transmission infrastructure, renewable energy generation and storage and firming infrastructure will be required over the coming decades to meet the NSW Government's net zero target. By 2035, 4 of the state's 5 coal-fired power stations (which currently generate approximately 75% of NSW's annual electricity) will come to their scheduled end of life. Because of this, we will need to rapidly build a new renewable network. The NSW Government's Electricity Infrastructure Roadmap sets out a 20-year plan to deliver the necessary infrastructure.

It will be increasingly important for the NSW planning system to operate efficiently to ensure a fast and measured rollout of energy generation and transmission infrastructure while giving certainty to investors and the community. It must do this by providing clear guidance and robust planning policy.

With that said, renewable energy development is not without impacts, and it must enable infrastructure while also managing land use conflict, balancing environmental and social impacts, addressing community concerns and supporting robust and meaningful community engagement.

The NSW Government recently commissioned the Electricity Supply and Reliability Check-Up to review progress and policy settings of the NSW Electricity Infrastructure Roadmap. The Check-Up identified the need to enhance the planning system by standardising the assessment of key issues and providing clearer guidelines.

We have developed the Energy Policy Framework (the Framework) to address the recommendations of the Check-Up and emerging issues raised by communities and the industry.

# Policy Framework

The Energy Policy Framework comprises a series of guidelines for wind and solar energy generation and transmission infrastructure. These are summarised in Figure 1 and described in further detail throughout this document. The framework focuses on the development assessment process under the *Environmental Planning and Assessment Act 1979*. It provides guidance to help the industry, communities and consent authorities in identifying, assessing, avoiding, and mitigating impacts. The framework is designed to:

- provide clearer, more transparent assessment requirements and policy settings to ensure the level of assessment matches the level of risk and to help speed up the assessment process
- help the industry make informed investment decisions by providing more objective development standards
- allow communities to anticipate changes to their areas more readily by identifying the most desirable locations for large-scale solar and wind energy development
- ensure that development is guided by meaningful consultation with affected communities
- introduce clear setbacks to avoid significant visual impacts from wind energy and transmission infrastructure and to set clear expectations for the industry and communities
- provide more transparency about the likely costs of decommissioning solar and wind energy development so the industry and landowners can make more informed investment decisions
- provide greater support to applicants and landowners entering into agreements to host infrastructure or manage the impacts of development
- ensure the benefits of energy development are directly realised by the localities and regions that host the infrastructure

Through these measures, we expect the framework to support the accelerated delivery of infrastructure and host communities.

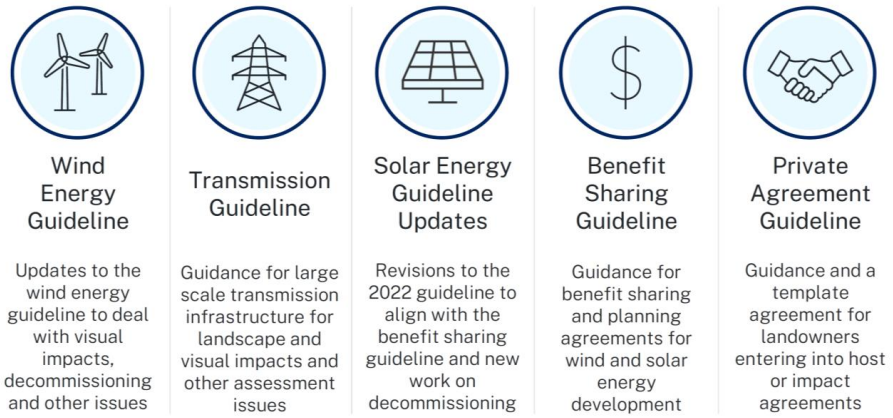


Figure 1. Key components of the framework

## Relationship between documents and tools

A range of documents, guidelines and tools fit together to form the framework. Their relationship to wind, solar and transmission infrastructure is shown in Figure 2 below.

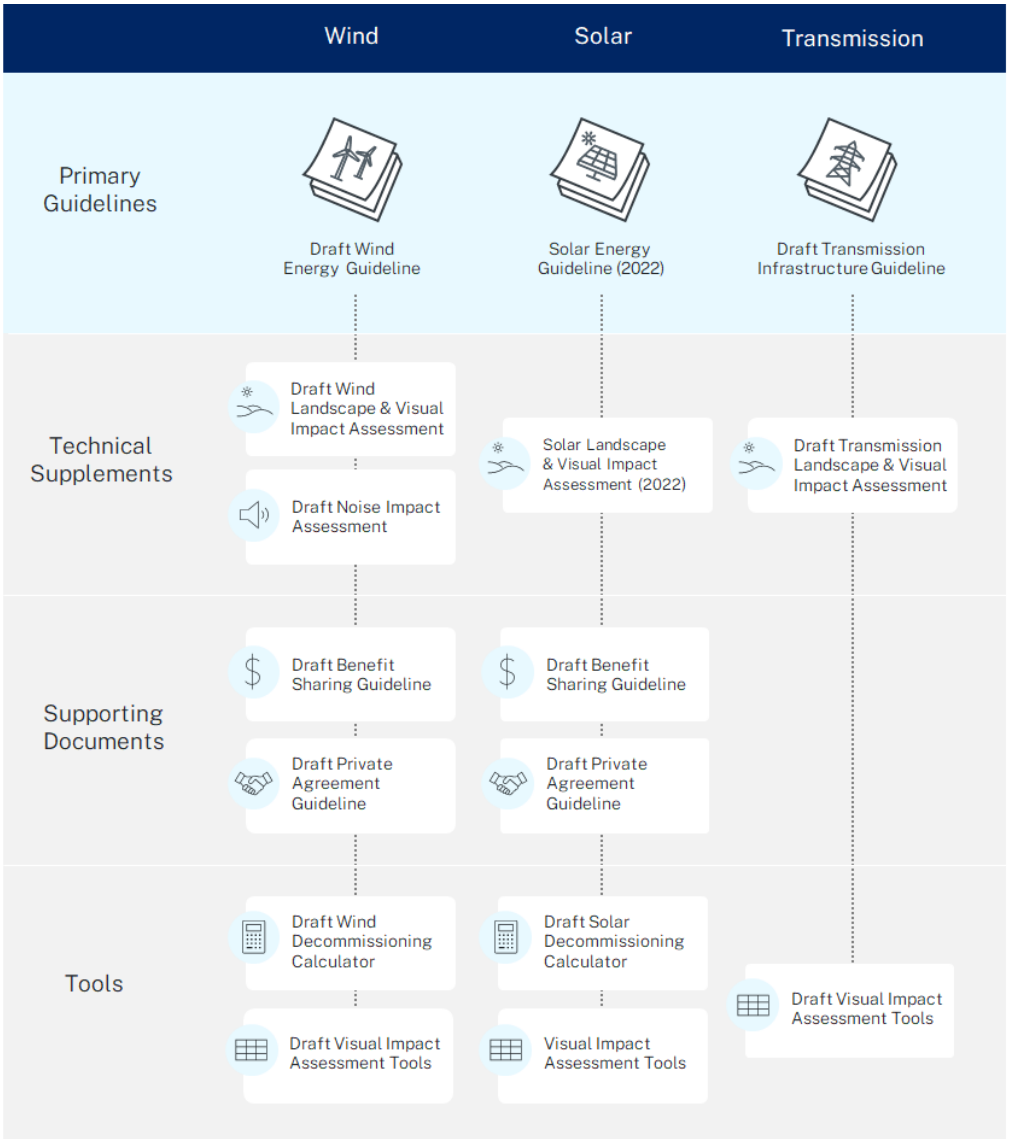


Figure 2. Relationship between elements of the Framework

# Wind Energy Guideline

In 2016, the department released the current Wind Energy Guideline (2016) and technical guidance for noise and visual impact assessment. Since then, the industry has developed rapidly, and the heights of turbines have increased considerably.

This necessitates a review and update of the guideline and provides an opportunity to address emerging issues and feedback from the industry and communities.

The new guideline builds on the policy directions and intent of the existing guideline and will improve the way in which the planning system can manage landscape and visual amenity impacts, decommissioning and a range of other issues.

The draft Wind Energy Guideline:

- identifies desirable areas for wind energy development based on a range of considerations including wind resource potential, proximity to transmission, and land use constraints.
- provides advice to assist the industry in selecting sites and designing projects
- includes new guidance on landscape and visual impact assessment in a technical supplement.

The new visual impact methodology builds on foundational principles from the existing guideline but provides a wholly revised approach to provide greater certainty and expedite decision-making. This includes a setback for wind turbines that are fully visible from people's homes (for example 2 km from a turbine 250 m tall).

- includes minor updates to align the noise impact assessment methodology with updates to the South Australian wind farm noise guidelines (2021) (these updates do not change the noise criteria and would not materially change modelling results)
- adopts a new noise criterion of 50dB(A) for passive recreation areas within National Parks to minimise land use conflicts
- includes a calculator for estimating the potential costs of decommissioning to ensure host landowners are well informed about the likely costs, and
- addresses commonly raised concerns including traffic and transport management, aviation risk and night-lighting.

Image: Squadron Energy

# Transmission Guideline

A significant amount of transmission infrastructure is needed to connect renewable energy sources to the electricity grid and to ensure NSW has the cleanest and most affordable energy into the future.

The existing transmission network is estimated to have a connection capacity of 16 gigawatts in areas with favourable renewable energy resources. This is much less than the 125 gigawatts of new grid-scale renewable energy required by 2050.

Approximately 4,000km of new transmission infrastructure will need to be built over the next 2 decades to unlock the additional capacity required.

Without investment in new transmission infrastructure, the existing transmission network will reach capacity and new sources of energy generation will not be commercially viable. This will result in higher power prices and an uncertain and unreliable energy future for NSW electricity customers and communities.

We have prepared the draft Transmission Guideline to support major upgrades and expansions of the State's transmission network. It aims to provide communities, industry and regulators with clear and consistent information and guidance on the planning and development of this infrastructure.

The guideline is supported by a technical supplement for landscape and visual impact assessment. The supplement adopts a visual assessment methodology consistent with the revised Wind Energy Guideline to assess visual impacts more consistently and objectively.

The guideline clearly outlines when measures may be required to avoid or mitigate visual impacts on private landowners. It includes a setback for fully visible transmission towers (for example, 380 m from a tower 80 m tall).

The draft Transmission Guideline also includes advice on route selection, community engagement, biodiversity impacts, agricultural impacts, bushfire risk and other issues.

# Updates to the Solar Energy Guideline

In 2022, the department released the revised Large-scale Solar Energy Guideline (Solar Energy Guideline) and its supporting technical supplement for landscape and visual impacts.

The Solar Energy Guideline provides the community, industry and regulators with guidance on the assessment framework, site selection process, landscape and visual impacts and agricultural land use conflicts.

We are proposing minor updates to the Solar Energy Guideline to reflect the key policy changes under the draft Energy Policy Framework. The key changes are described in Table 1.

Table 1. Changes to the Large-scale Solar Energy Guideline

| Area of Change | Proposed Change |
|---|---|
| Planning framework | • Consistent with section 2.6 of the draft Wind Energy Guideline, identify that the Minister will consider requests to declare solar energy development as Critical State Significant Infrastructure if it includes a significant energy storage system (for example, a delivery capacity of 750 megawatts or more). |
| Site selection | • Update section 4.2 of the existing Solar Energy Guideline to identify suitable locations for solar energy development (as shown in Figure 3) to help communities anticipate development and change. |
| Decommissioning | • Provide a calculator for estimating decommissioning costs to ensure landholders are well informed about the likely costs. |
| Benefit sharing | • Repeal existing guidance on benefit sharing in section 5.3.2 of the Solar Guideline and replace with a reference to the draft Benefit Sharing Guideline (2023). This encourages applicants to pay $850 per megawatt per annum (in 2023 dollars) in benefit sharing. |
| Private agreements | • Repeal existing guidance on private agreements in section 5.3.3 and Appendix B of the Solar Energy Guideline and replace it with a reference to the draft Private Agreement Guideline (2023). |
| Landscape and visual impact assessment | • Define dwelling and clarify assessment requirements for dwelling entitlements, in accordance with the draft Wind Energy Guidelines (2023), where relevant.<br>• Update the assessment methodology in line with the proposed approach for wind and transmission to allow a more proportionate approach that does not rely exclusively on photomontages. |

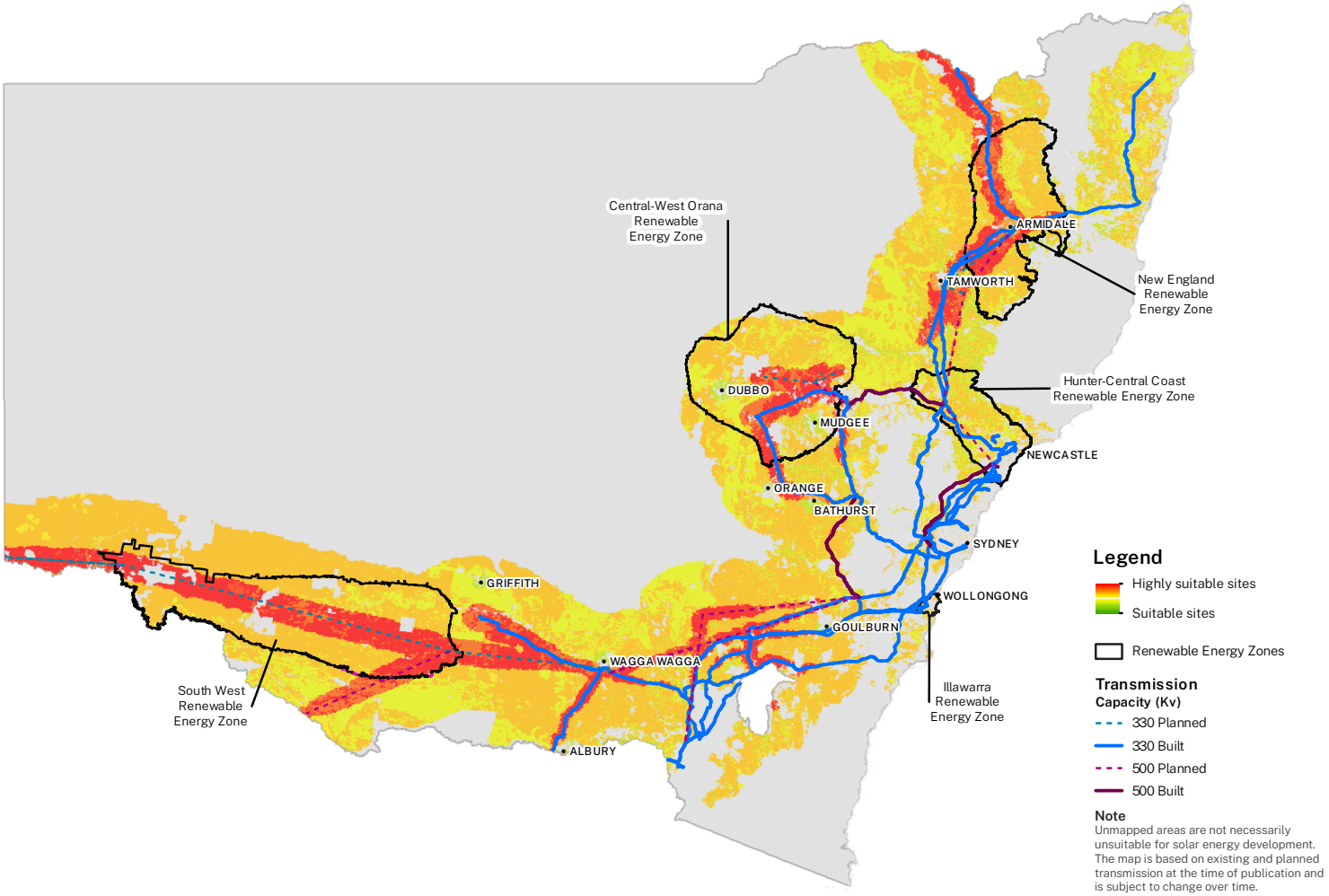


Figure 3. Suitable locations for solar development

# Benefit Sharing Guideline

The uptake of large-scale renewable energy development provides significant benefits for the state, including reduced reliance on fossil fuels, reduced emissions, and a secure and affordable power supply.

While it also has a range of direct and indirect benefits for host communities (including temporary construction jobs, ongoing operational jobs and lease payments to landholders and neighbours,) it is our regional communities that experience the most pressure and change from the renewable energy transition.

The Benefit Sharing Guideline provides advice on how the industry can share proceeds of solar and wind energy development (financial and other benefits) with host communities to ensure they benefit from the transition to renewable energy.

The guideline sets out a range of principles to ensure that benefit sharing is transparent, focussed on communities, and delivers positive, tangible and long term social and economic benefits.

There is a growing practice in Australia and internationally of developing community benefit sharing initiatives for renewable energy projects. These help foster greater local acceptance and support.

The draft Benefit Sharing Guidelines will help local communities be more resilient to change and will deliver estimated benefits of up to $413 million over 25-years (in present value terms).

The guideline proposes a rate for benefit sharing of:

- $850 per megawatt per annum for solar energy development, or
- $1050 per megawatt per annum for wind energy development,

paid over the life of the development and indexed to the Consumer Price Index.

# Private Agreement Guideline

Renewable energy development is usually located or hosted on private land. This typically requires the applicant to enter into a private agreement with the host landowner to allow the project to go ahead.

Renewable energy projects can also impact land surrounding the project. Applicants can enter into agreements with neighbouring landowners when impacts from the project may affect their land or the amenity of their property and when these impacts cannot be managed or mitigated in other ways.

The draft Private Agreement Guideline contains advice on the role of these agreements for solar and wind energy development, including issues that should be considered.

The guideline aims to help the industry and landowners navigate the process in a fair and informed manner. It includes a template that can be used as the basis for any agreement.

# Have your say

The Energy Policy Framework is on public exhibition until **29 January 2024**.

To view the contents of framework and provide feedback, please visit our webpage at www.planning.nsw.gov.au/energy-policy-framework.

Your feedback will help us refine the framework before we finalise it.

For more information contact us on energy.resourcespolicy@dpie.nsw.gov.au

DUBBO REGIONAL COUNCIL

# REPORT: Planning Proposal R23-007 - Minimum Lot Size Area Amendments at 20L Rocky Road, Dubbo

**DIVISION:** Development and Environment
**REPORT DATE:** 8 January 2024
**TRIM REFERENCE:** ID23/2545

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Seek endorsement | |
| **Issue** | • A Planning Proposal was lodged by Premise Australia, on behalf of Sam and Jacqui Martel, to amend the Dubbo Regional Local Environmental Plan by changing the existing minimum lot size area at part of 20L Rocky Road, Dubbo (Lot 13 DP258406).<br>• The Planning Proposal seeks to amend the minimum lot size area from 20ha to 8ha for approximately 51.26ha of the site. There are no other changes associated with the Planning Proposal.<br>• Council's assessment indicates the proposal has strategic merit and should be submitted to NSW Department of Planning and Environment for a Gateway Determination. If issued, the determination will require community and stakeholder consideration. | |
| **Reasoning** | • Environmental Planning and Assessment Act 1979<br>• Local Environmental Plan Making Guidelines | |
| **Financial Implications** | Budget Area | Growth Planning |
| | Funding Source | Application fees |
| | Proposed Cost | Council received $13,000 upon lodgement, and will receive a further $7,000 if a Gateway Determination is issued, as part of the application fees |
| | Ongoing Costs | Nil |
| **Policy Implications** | Policy Title | Dubbo Regional Local Environmental Plan 2022 |
| | Impact on Policy | The Planning Proposal will amend the minimum lot size area at part of 20L Rocky Road, Dubbo |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 1 Housing

CSP Objective: 1.1 Housing meets the current and future needs of our community

| | |
|---|---|
| Delivery Program Strategy: | 1.1.1 A variety of housing types and densities are located close to appropriate services and facilities |
| Theme: | 1 Housing |
| CSP Objective: | 1.2 An adequate supply of land is located close to community services and facilities |
| Delivery Program Strategy: | 1.2.1 Land is suitably zoned, sized and located to facilitate a variety of housing types and densities |

**RECOMMENDATION**

1. **That Council endorse the Planning Proposal (attached in Appendix 1) to amend the Dubbo Regional Local Environmental Plan 2022 by changing the minimum lot size area at part of 20L Rocky Road, Dubbo (Lot 13 DP258406) from 20ha to 8ha.**
2. **That Council submit the Planning Proposal to the NSW Department of Planning and Environment for a Gateway Determination.**
3. **That Council request the Chief Executive Officer or delegate be authorised as the Local Plan Making Authority under Section 3.36 of the Environmental Planning and Assessment Act 1979.**
4. **That Council support a minimum 28 days public exhibition period for the Planning Proposal, subject to the conditions of a Gateway Determination.**
5. **That following the completion of the public exhibition period, a further report be presented to Council for consideration, including the results of public exhibition.**

*Darryll Quigley*
Manager Building and Development Services

*LN*
Graduate Growth Planner

## BACKGROUND

### 1. What is a Planning Proposal

A Planning Proposal is a document that explains the intended effect of, and justification for, a proposed amendment to the Dubbo Regional Local Environmental Plan (LEP) 2022. It can be prepared by a proponent or Council, however it must be endorsed by Council and the NSW Government Department of Planning and Environment (DPE) in order to take effect. This process must be undertaken in accordance with Division 3.4 of the Environmental Planning and Assessment Act 1979.

The six key stages for amending a LEP and are as follows:

- Stage 1 – Pre-lodgement
- Stage 2 – Lodgement and assessment (current stage)
- Stage 3 – Gateway Determination
- Stage 4 – Post-gateway determination assessment
- Stage 5 – Public exhibition and assessment
- Stage 6 – Finalisation

## REPORT

### 1. Details of the Planning Proposal

| | |
|---|---|
| Applicant: | Premise Australia |
| Site: | 20L Rocky Road (Lot 13 DP258406) |
| Proposed LEP Amendment: | Amend the minimum lot size area from 20ha to 8ha for approximately 51.26ha of the site. |

The objective and intent of the Planning Proposal is to amend the Dubbo Regional LEP 2022 by changing the minimum lot size area from 20ha to 8ha.

The land subject to this Planning Proposal had a minimum lot size of 8ha under the provisions of the former Dubbo Local Environmental Plan 1997 – Rural Areas. This Planning Proposal will again provide the same minimum lot size for subdivision of the land.

The proposed amendments are shown in **Figure 1.**

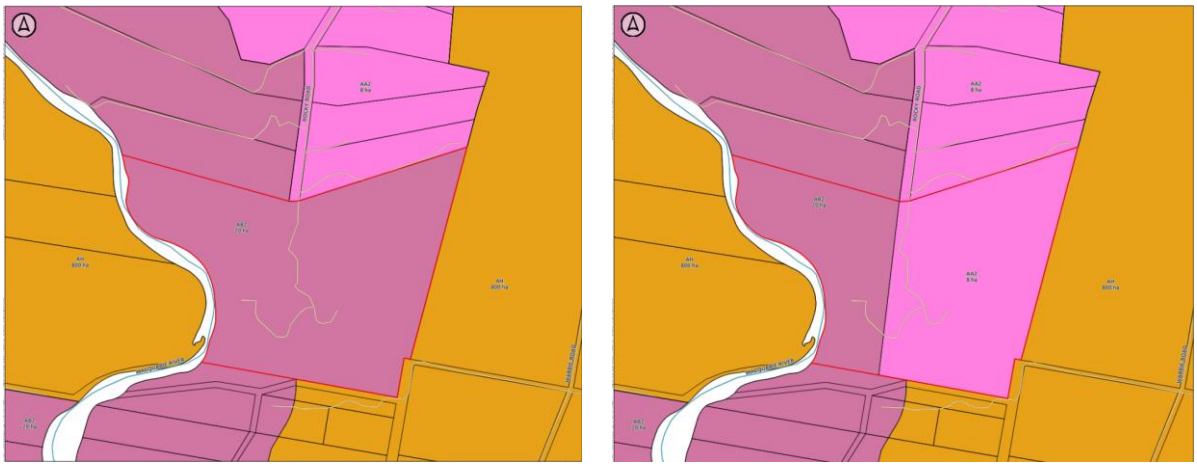

**Figure 1**: Existing and Proposed Minimum Lot Size

## 2. Site Characteristics

The site is approximately 10.5km south of Dubbo and at the southern end of Rocky Road. It is surrounded by large lot residential land to the north, agricultural land to the east, south and northwest, and the Macquarie River to the west. It has the following characteristics:

- It is zoned R5 Large Lot Residential and RU4 Primary Production Small Lots;
- It is potentially contaminated with buried waste and asbestos;
- It is not mapped as bushfire prone, but is mapped as bushfire prone on Council's draft bushfire prone land map;
- It is partly flood prone but has not received any flood modelling;
- It potentially contains terrestrial biodiversity and groundwater vulnerability; and
- The minimum lot size on adjoining R5 land is 8ha.

## 3. Planning assessment and considerations

The assessment indicates the proposal has strategic merit and should be submitted to the NSW Department of Planning and Environment for a Gateway Determination.

### (a) Strategic and site-specific merit

The proposal has been assessed against relevant regional strategies, Council strategies and policies, applicable State Environmental Planning Policies (SEPPs), and Section 9.1 Ministerial Directions. The Planning Proposal is consistent with all relevant strategies as it will provide more rural-residential housing options whilst protecting the character of the area, and the land is already fragmented and has limited ability to be used for agricultural purposes.

| Strategy | Requirement | Consistency |
|---|---|---|
| Central West and Orana Regional Plan 2041<br><br>This Plan is the NSW Government strategy for | Objective 5<br>Identify, protect and connect importance environmental assets<br><br>Objective 15 | The Planning Proposal is consistent with this Plan. |

| Strategy | Requirement | Consistency |
|---|---|---|
| guiding land use planning priorities and decisions for the Central West and Orana Region over the next 20 years | Manage rural residential development | |
| Towards 2040 Community Strategic Plan<br><br>This Plan is the highest level strategy that guides and influences the direction of Council, the communities and other levels of Government over the coming years | Strategy 1.1.1<br>A variety of housing types and densities are located close to appropriate services and facilities<br><br>Strategy 1.2.1<br>Land is suitably zoned, sized and located to facilitate a variety of housing types and densities | The Planning Proposal is consistent with this Plan. |
| Local Strategic Planning Statement (LSPS)<br><br>This Plan sets Council's land use planning priorities, including economic, social and environmental outcomes, for the next 20 years. | Priority 5<br>Protect and enhance our agricultural industries and agribusiness<br><br>Priority 9<br>Providing diversity and housing choice to cater for the needs of the community<br><br>Priority 13<br>Manage R5 zoned land | The Planning Proposal is consistent with this Plan. |
| Dubbo Rural Areas Development Strategy – Macquarie District Strategy<br><br>This Strategy aims to preserve the land from degradation and fragmentation for ongoing agricultural production for future generations | 7.4<br>Consolidate Clusters of Hobby Farms as an Alternative Farming Lifestyle | The Planning Proposal is consistent with this Strategy. |

**(b) State Environmental Planning Policies**

The Planning Proposal is consistent with all relevant State Environmental Planning Policies (SEPPs). They key SEPPs are:

| SEPP | Consistency |
|---|---|
| Primary Production<br>Chapter 2 provides a state-wide framework for primary production lands, including reducing land-use conflict with residential | The Planning Proposal is consistent with the SEPP as it will only impact residential land. The proposed changes will not impact surrounding agricultural land as there is sufficient buffer between any future residential use and existing agricultural land uses. |

| | |
|---|---|
| development | |
| Resilience and Hazards 2021<br>Chapters 4 provides a state-wide planning framework for remediation of contaminated land and to minimise the risk of harm to human health or any other aspect of the environment | A Preliminary Contamination Investigation (PCI) was undertaken as the site was previously used for agricultural purposes. It identified areas with buried waste that may contain asbestos, and provided recommendations on how the site can be remediated and be made suitable for future development. The PCI found little evidence that the historic land uses have caused impacts within the investigation that may present a risk to human health.<br><br>Council is satisfied that the land will be suitable for residential use after site remediation occurs. Any future development application will consider these remediation works. |

**(c) Ministerial Directions under Section 9.1**

The Planning Proposal is consistent with all relevant Ministerial Directions. The key Directions are:

| Direction | Consistency |
|---|---|
| 3.2<br>Heritage Conservation | The Planning Proposal is consistent with the direction as an AHIMS search found no evidence of items of Aboriginal heritage on the site. Sites in proximity to natural watercourses are typically known for containing Aboriginal items and artefacts. An Aboriginal Archaeology Due Diligence Report will be prepared to accompany future development applications. |
| 4.1<br>Flooding | The Planning Proposal is consistent with the direction. Council does not have any flood modelling in this area, and the only available data is the flooding extents from the February 1955 Flood. The Planning Proposal will not change any controls within this identified flood area, and there is sufficient buffer to ensure future development and associated access will be located outside of flood zones. There will not be a significant increase in the development and dwelling density of land, and there will be no significant flood impacts to other properties. |
| 4.3<br>Planning for Bushfire Protection | The Planning Proposal is consistent with the direction as the site is identified as being subject to Council's draft bushfire prone land map. |
| 6.1<br>Residential zones | The Planning Proposal is consistent with the direction as the site will provide rural housing in an area identified by the Macquarie District Strategy as being suitable for residential development. |
| 9.2<br>Rural Lands | The Planning Proposal is consistent with the direction as the minimum lot size area will only be changed for land zoned R5 Large Lot Residential. |

### (d) Environmental Impacts

A small first order stream traverses the site. Subject to any future development application, the Planning Proposal will allow the site to be subdivided into allotments larger than 8ha. The scale of the proposed allotments is likely to minimise potential impact to surface flows, and future subdivisions can be adequately conditioned to appropriately manage this small stream.

## 4. Consultation and Planned Communications

If Council supports this Planning Proposal and receives a Gateway Determination from the Department of Planning and Environment, it is likely the proposal would be publicly exhibited for 28 days in accordance with the Local Environmental Plan Making Guidelines.

Council will engage with state agencies, adjoining landowners and the public as per the Gateway Determination. This will include a notice on Council's website and in Customer Experience Centres, the NSW Planning Portal, and letters to adjoining landowners unless this is impractical and therefore not required as part of the Gateway Determination.

The following state agencies would be consulted as part of the Gateway Determination:

- NSW Rural Fire Service
- NSW Environment, Energy and Science (Flooding and Water)

A further report will be presented to Council for consideration following the completion of public exhibition period.

## 5. Resourcing Implications

Council received $13,000 upon lodgement and will receive a further $7,000 if a Gateway Determination is received.

| Total Financial Implications | Current year ($) | Current year + 1 ($) | Current year + 2 ($) | Current year + 3 ($) | Current year + 4 ($) | Ongoing ($) |
|---|---|---|---|---|---|---|
| a. Operating revenue | $20,000 | 0 | 0 | 0 | 0 | 0 |
| b. Operating expenses | 0 | 0 | 0 | 0 | 0 | 0 |
| c. Operating budget impact (a – b) | $20,000 | 0 | 0 | 0 | 0 | 0 |
| d. Capital Expenditure | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Total net impact (c – d) | $20,000 | 0 | 0 | 0 | 0 | 0 |
| Does the proposal require ongoing funding? | No | | | | | |
| What is the source of this funding? | Lodgement and assessment fees | | | | | |

**Table 1.** Ongoing Financial Implications

## 6. Timeframe

The below estimated timeline provides a mechanism to monitor and resource the various steps required to progress the Planning Proposal through the plan making process:

| Key date | Explanation |
|---|---|
| 15 February 2024 | Council decision |
| Late February 2024 | Submit the Planning Proposal to the Department of Planning and Environment for Gateway Determination |
| Late March 2024 | Gateway determination issued |
| April 2024 | Post-gateway review and requirements |
| May 2024 | Public exhibition period |
| August 2024 | Consideration by Council |
| September 2024 | Submit the Planning Proposal to the Department of Planning and Environment for finalisation |
| October 2024 | Gazettal of the LEP amendment |

**APPENDICES:**

**1**⇩ Planning proposal - 20L Rocky Road, Dubbo

Premise

MR AND MRS SAM AND JACQUI MARTEL

# Amendment to the Dubbo Regional LEP 2022 – 20L Rocky Road, Dubbo

PLANNING PROPOSAL

Report No: 123050_PP
Rev: 001
9 October 2023

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Document reference: 123050_PP_001

| DOCUMENT AUTHORISATION | | | | | |
|---|---|---|---|---|---|
| **Revision** | **Revision Date** | **Report Details** | | | |
| A | 09/10/23 | Final | | | |
| | | | | | |
| **Prepared By** | | **Reviewed By** | | **Authorised By** | |
| Nicholas Allatt | | Jack Morrissey | | Nicholas Allatt | |

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# 1. BACKGROUND

## 1.1 Introduction

Premise Australia Pty has been commissioned by Mr and Mrs Sam and Jacqui Martel to prepare a planning proposal to amend the *Dubbo Regional Local Environmental Plan 2022* (LEP) in respect of land at Lot 13 in DP 258406, 20L Rocky Road, Dubbo.

The subject site comprises of approximately 81.19 ha of R5 Large Lot Residential zoned land and 29.93 ha of RU4 Primary Production Small Lots.

The subject site is located in one of Dubbo's premium lifestyle living areas with desirable vistas and views of the Macquarie River. The site is only a short drive south of the Dubbo central-business district via Old Dubbo Road.

The Planning Proposal seeks to undertake a reduction to the minimum lot size from 20ha to 8 ha on the subject site. The area to which the proposed lot size reduction applies is currently zoned as R5 Large Lot Residential pursuant to the provisions of the LEP. The R5 land directly to the north of the site has a minimum lot size of 8ha which would imply an error was made at the time of drafting the LEP.

The Planning Proposal has been prepared as a housekeeping amendment to provide consistency in LEP provisions with the adjoining R5 land to the north.

A reduction in minimum lot size will facilitate the further development of existing R5 land and generate additional supply to the Dubbo housing market.

The subject site is identified in the Macquarie District Strategy within the existing Rocky Road settlement cluster. The strategy identifies that infill of these areas is supported so long as they do not encroach onto or conflict with surrounding agricultural areas.

The subject site is consistent with Planning Priority 13 and Action 13.1 of the Dubbo Local Strategic Planning Statement aimed at the management of R5 land within existing zoned areas.

It is requested that Dubbo Regional Council endorse the subject Planning Proposal and facilitate the Amendment to the Dubbo Regional Local Environmental Plan 2022 (LEP).

## 1.2 Scope of the report

This Planning Proposal has been prepared in accordance with Section 3.33 of the Environmental Planning and Assessment Act, 1979 and the NSW Department of Planning's advisory documents '*A Guide to Preparing Local Environmental Plans*' and '*A Guide to Preparing Planning Proposals*'. The latter document requires the Planning Proposal to be provided in five (5) parts, those being:

- Part 1 – A statement of the objectives or intended outcomes of the proposed LEP;
- Part 2 – An explanation of the provisions that are to be included in the proposed LEP;
- Part 3 – The justification for those objectives, outcomes, and provisions and the process for their implementation;
- Part 4 – Mapping; and
- Part 5 – Details of the community consultation that is to be undertaken on the Planning Proposal.

The Planning Proposal would provide a consistent lot size regime with the adjoining R5 land north of the subject site. Due to a shift in Council's resourcing capacity, the proposed housekeeping amendment can no

longer be finalised within a reasonable timeframe. To assist Council's change in priorities, the Applicant provides the subject planning proposal for consideration.

The subject Planning Proposal is considered to meet the definition of a basic proposal as follows:

> *"Basic – Minor LEP amendment for administrative, housekeeping, and minor matters of significance."*

### 1.3 Structure of the report

This planning proposal is provided in the following structure;

- **Section 2** provides a statement of the objectives or intended outcomes of the proposed LEP;
- **Section 3** provides an explanation of the provisions that are included in the proposed LEP;
- **Section 4** provides justification regarding the need for the Planning Proposal; outlines its relationship to State Environmental Planning Policies; Ministerial Directions; local and regional strategic planning strategies; and overviews the environmental, economic, and social impacts of the proposal;
- **Section 5** details the required LEP mapping amendments;
- **Section 6** details how community consultation is to be undertaken with respect to the Planning Proposal.

## 2. OBJECTIVES OR INTENDED OUTCOMES

The objective of this Planning Proposal is to facilitate the development of large lot residential blocks with a minimum lot size of 8ha on land at Lot 13 in DP 258406, 20L Rocky Road, Dubbo, by seeking an Amendment to the Dubbo Regional Local Environmental Plan 2022.

## 3. EXPLANATION OR PROVISIONS

The subject site is identified as Lot 13 in DP 258406, 20L Rocky Road, Dubbo. The site is located approximately 10km south of the Dubbo CBD via Old Dubbo Road. The Macquarie River adjoins the subject land to the west of the site. The land use on the site is primarily intensive plant base agriculture and supports an existing dwelling house and associated sheds.

The subject site is zoned as RU4 Primary Production Small Lots and R5 Large Lot Residential. The existing minimum lot size provision for the site is 20ha which is consistent with the intent of the RU4 zoned land.

The planning proposal seeks to reduce the lot size provision on the portion of the site zoned as R5 land from 20ha to 8ha to provide consistency with the R5 area of the site and the lot sizing to the north.

The locality of the subject site is depicted in **Figure 1**.

**Figure 1. Locality of Subject Site (source: Nearmap)**

## 3.1 Proposed Amendment to the Dubbo Local Environmental Plan 2022.

The Planning Proposal seeks to reduce the minimum lot size relating to the R5 zoned portion of land at Lot 13 in DP 258406, 20L Rocky Road, Dubbo from 20ha to 8ha. The impacted LEP map includes Lot Size Map – Sheet LSZ_002.

The proposed Amendment is estimated to create up to 10 additional rural lifestyle blocks in proximity to the Macquarie River. The proposed lot size reduction will give effect to the intent of the existing R5 zoning whilst ensuring that land use conflict does not occur with the adjoining RU4 zoned land.

The existing and proposed minimum lot sizing is depicted in **Figure 2** and **Figure 3**.

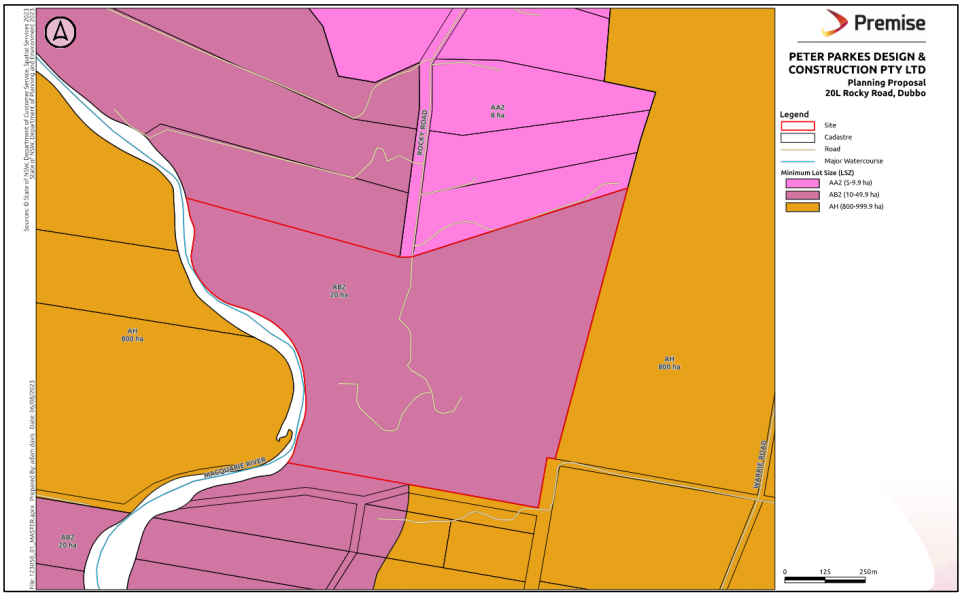


**Figure 2. Existing Minimum Lot Size**

**Figure 3. Proposed Minimum Lot Size**

# 4. JUSTIFICATION

## 4.1 Introduction

The overarching principles that guide the preparation of planning proposals are:

- The level of justification should be proportionate to the impact the Planning Proposal would have;
- It is not necessary to address a question if it is not considered relevant to the planning proposal; and
- The level of justification should be sufficient to allow a Gateway determination to be made with confidence that the LEP can be finalised within the timeframe proposed.

The following justification addresses each relevant question applicable to the Planning Proposal to ensure confidence can be given to the Gateway determination.

## 4.2 Need for the planning proposal

***Is the planning proposal a result of any strategic study or report?***

The Planning Proposal seeks to give effect to the intent of R5 zoned land by reducing the minimum lot size from 20ha to 8ha to facilitate appropriate lifestyle living opportunities.

The Planning Proposal is not a direct result of any strategic study or report; however, it is consistent with the Dubbo Rural Areas Development Strategy, in particular, the Macquarie District Strategy.

***Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?***

It is considered that reducing the minimum lot size under the LEP is the best means of achieving the objectives and outcomes of the Proposal. The proposed Amendment will facilitate the development of large lot residential blocks on the subject site.

## 4.3 Relationship to strategic planning framework

***Is the planning proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy?***

The *Central West and Orana Region Plan 2041* sets the strategic framework for the region, to ensure the region's ongoing prosperity. The regional plan comprises of the following components:

- Part 1 – Region-shaping investment
- Part 2 – A sustainable and resilient place
- Part 3 – People, centres, housing and communities
- Part 4 – Prosperity, productivity and innovation
- Part 5 – Local government priorities

In particular, the Planning Proposal is consistent with Objective 15, Strategy 15.2 under Part 3 as follows:

*Objective 15: Manage rural residential development*

Strategy 15.2 reads as follows:

> *"Strategy 15.2 Enable new rural residential development only where it has been identified in a local strategy prepared by the relevant council and endorsed by the department. Avoid unplanned or unsupported rezoning of rural land."*

The subject site is currently zoned as R5 and is identified as a settlement area in accordance with the Dubbo Rural Areas Development Strategy, in particular, the Macquarie District Strategy.

The Planning Proposal is considered to be consistent with the provisions of the Central West and Orana Regional Plan 2041.

***Is the planning proposal consistent with Council's local strategy or other local strategic plan?***

a) Towards 2040 Community Strategic Plan

This Plan is the highest-level strategy that will guide and influence the direction of Council, the community and other levels of Government over the coming years.

The vision of the Plan is as follows:

- *"Our thinking, practices and solutions will make things better for all generations and be innovative*
- *Our community will respond to challenges and become stronger and resilient*
- *Our natural and built environment will be sustainable*
- *Our housing, economic, educational, social, equity, cultural, entertainment and recreational facilities will have opportunities to grow*
- *Our community will have a high quality of life"*

The subject site is already zoned as R5 in accordance with the LEP. The intent of the Planning Proposal is to facilitate the appropriate development of the subject site by creating provision for the subdivision of this land to meet the objectives of the R5 zone.

The Planning Proposal is considered to be broadly consistent with the Towards 2040 Community Strategic Plan.

b) Dubbo Regional Local Environmental Planning Statement

The Local Strategic Planning Statement (LSPS) for the Dubbo Regional Local Government Area was adopted by Council on 22 June 2022. The LSPS plans for economic, social and environmental land use needs of the community over the next 20 years.

The LSPS in underpinned by 20 Planning Priorities for the Dubbo Region. The Planning Proposal is considered to give effect to and maintain consistency with the following:

- Planning Priority 9: Provide diversity and housing choice to cater for the needs of the community; and
- Planning Priority 13: Manage R5 zoned land

The Planning Proposal gives effect to the following Action,

> *"Action 13.1 Review the LEPs zone boundaries, land use table and subdivision minima to ensure rural lifestyle development is contained within existing zoned areas or highlight areas contained in the Rural Issues Paper 2019 and does not have the potential to adversely impact on the primary production potential of rural land."*

The Planning Proposal seeks to facilitate the subdivision of existing R5 zoned land consistent with the adjoining land to minimum lot size regime adjoining the site to the north.

The Planning Proposal is consistent with the LSPS.

c) Dubbo Rural Areas Development Strategy

The Dubbo Urban Areas Development Strategy informs the land use zoning across Dubbo's rural areas.

The Dubbo Rural Areas Development Strategy comprises of the following strategies:

- Benelong District Strategy
- Coolbaggie District Strategy
- Goonoo District Strategy
- Macquarie District Strategy
- Minore District Strategy
- Southern District Strategy
- Talbragar District Strategy

The subject site is identified in the Macquarie District Strategy as a settlement area.

The objective of the settlement areas is as follows:

> *"Direct rural settlement pressures into the rural villages and selected areas of existing fragmentation"*

The Planning Proposal seeks to facilitate the further development of a selected area of existing fragmentation and considered to be consistent with the objective of the Macquarie District Strategy.

***Is the planning proposal consistent with applicable State Environmental Planning Policies?***

The Planning Proposal is considered to be broadly consistent with all relevant State Environmental Planning Policies (SEPPs).

The Planning Proposal gives consideration to the following State Environmental Planning Policies as follows:

| State Environmental Planning Policy (SEPP) | Comment |
|---|---|
| **SEPP (Biodiversity and Conservation) 2021** | |
| | N/A |
| **SEPP (Building Sustainability Index: BASIX) 2004** | |
| The aim of this Policy is to ensure consistency in the implementation of the BASIX scheme throughout the State by adhering to the list of BASIX commitments required to facilitate sustainable development. | N/A |
| **SEPP (Exempt and Complying Development Codes) 2008** | |
| The aim of this Policy is to provide streamlined assessment processes for development that complies with specified development standards. | N/A |
| **SEPP (Housing) 2021** | |

| | |
|---|---|
| The aim of this Policy is to provide a State-wide approach to manage and support, affordable and well-designed residential development across NSW. | The Planning Proposal will facilitate future residential development on the subject site.<br>The Planning Proposal is considered to be consistent with the SEPP. |
| **SEPP (Industry and Employment) 2021** | |
| | N/A |
| **SEPP No 65 – Design Quality of Residential Apartment Development** | |
| | N/A |
| **SEPP (Planning Systems) 2021** | |
| | N/A |
| **SEPP (Precincts-Regional) 2021** | |
| | N/A |
| **SEPP (Resilience and Hazards) 2021** | |
| The object of Chapter 4 is to provide for a Statewide planning approach to the remediation of contaminated land. | In accordance with Clause 4.6 of the SEPP, a consent authority must not consent to the carrying out of any development on land unless it has considered whether the land is contaminated.<br>The subject site is currently used for agricultural cropping activities. A Preliminary Contamination Investigation (PCI) has been undertaken to investigate the subject area of the Planning Proposal.<br>The PCI identified buried waste material at two locations which presents potential risk for asbestos-containing material (ACM) to be present and may present a risk to future site occupants encountering this material.<br>Buried waste material has potential to generate leachate which can migrate to other receptors. This may include future site occupants (constructing and operating groundwater bores) or ecological receptors exhibiting hydrogeological connectivity to the site.<br>With the exceptions of potential soil impacts from the buried waste, there is little evidence of historic land uses to have caused impacts within the investigation area that may present a risk to human health.<br>Based on the nature and extent of the Chemical of Potential Concern (COPC) being identified within the investigation area, Premise considers that the site can be made suitable for future residential land use with appropriate management of |

| | |
|---|---|
| | impacted soil material prior to future additional residential occupation of the site.<br>It is proposed that further detailed investigation and remediation of contamination would be undertaken as part of the development application stage.<br>Furthermore, rainwater harvesting would be the proposed method of servicing future dwellings with potable water supply.<br>The Planning Proposal would likely be able to achieve the requirements of Clause 4.6 of the SEPP. |
| **SEPP (Resources and Energy) 2021** | |
| | N/A |
| **SEPP (Transport and Infrastructure) 2021** | |
| | N/A – The proposed development is of a minor nature and is not considered to result in substantial traffic generation nor is it located within proximity to a classified road. |
| **SEPP (Primary Production) 2021** | |
| The objective of this section is to minimise potential land use conflict between existing and proposed development on land in the zones under a relevant EPI that are equivalent to the rural, residential or environment protection zones concerned (particularly between residential land uses and other rural land uses). | N/A – Dubbo Regional Local Environmental Plan is not considered to be a relevant EPI under the Table referenced in Part 6 of the SEPP. |

***Is the planning proposal consistent with applicable Ministerial Directions (s9.1 directions)?***

The following table provides consistency of the applicable Section 9.1 Ministerial Directions for consideration in the Planning Proposal:

| Direction | Requirement | Consistency |
|---|---|---|
| **Focus Area 1 Planning Systems** | | |
| 1.1 Implementation of Regional Plans | Planning Proposals must be consistent with a Regional Plan released by the Minister for Planning. | The Planning Proposal is considered to give effect to the *Central West and Orana Regional Plan 2041,* in particular, Strategy 15.2 – *"Enable new rural residential development only where it has been identified in a local strategy prepared by the relevant council and endorsed by the Department. Avoid unplanned or unsupported* |

| | | |
|---|---|---|
| | | *rezoning of rural land."* This is discussed in **Section 4.3** of this report. |
| 1.3 Approval and Referral Requirements | Planning Proposals must minimise the need to provide future development applications to a Minister or public authority. | The subject site is not mapped as bushfire prone land. With this considered, future development on the site would need to achieve the requirements set out in the NSW Rural Fire Service (RFS) document, *Planning for Bushfire Protection 2019.* |
| 1.4 Site Specific Provisions | A Planning Proposal that will amend another environmental planning instrument in order to allow particular development to be carried out must allow that land use on the relevant land without imposing any development standards or requirements in addition to those already contained in the principal environmental planning development. | The Planning Proposal seeks to reduce the current minimum lot size provision to 8ha to facilitate the subdivision of the site for large lot residential purposes.<br>The subject land is currently zoned as R5 Large Lot Residential and would not require the implementation of any site-specific provisions to facilitate development of the land for the intended purposes of the zone. |
| **Focus Area 2 Design and Place** (N/A) | | |
| **Focus Area 3 Biodiversity and Conservation** | | |
| 3.1 Conservation Zones | The Planning Proposal must include provisions which protect and conserve environmentally sensitive areas. | The subject land is not impacted by an environmental conservation zone including any of the following:<br>• Zone C1 National Parks and Nature Reserves<br>• Zone C2 Environmental Conservation<br>• Zone C3 Environmental Management<br>The Planning Proposal is not considered to be inconsistent with the Direction.<br>With this considered, it is noted that should future development result in the clearing of more than 0.5 ha of native vegetation, the biodiversity offset scheme would apply.<br>It is likely that a Biodiversity Development Assessment Report (BDAR) would be prepared in support of any future development application for subdivision of the site. |
| 3.2 Heritage Conservation | The Planning Proposal must facilitate provision for conservation of Aboriginal | A basic AHIMS search of the site was undertaken on 26 July 2023 which did not identify any items of Aboriginal significance. |

| | | |
|---|---|---|
| | cultural heritage including places, items or other significant artefacts. | In addition, the site is not mapped as containing any local or State heritage items in accordance with Schedule 5 of the LEP.<br>The Planning Proposal is considered to be consistent with the Direction. |
| **Focus Area 4 Resilience and Hazards** | | |
| 4.1 Flooding | The Planning Proposal must be consistent with local and State Flood Policy and ensure that land identified in the flood planning area in not rezoned for residential, business, industrial or special zoning. | The Planning Proposal is located in proximity to the Macquarie River which runs along the western boundary of the property.<br>In accordance with the Dubbo Flood Prone Land Policy 2013 and Council's records, the Flood Standard Reference Level (FSRL) (1% flood event) for the site is consistent with the 1955 flood event reference level (RL) of approximately 267 m. The impacted area of the site is depicted in **Figure 7**. Based on the location of the development area on the subject Lot, adequate area remains available above the FSRL to facilitate further development of the site.<br>Should development be sought below the FSRL, a flood study would be provided in support of the development application for subdivision of the site.<br>The Planning Proposal is consistent with the Direction. |
| 4.3 Planning for Bushfire Protection | The Planning Proposal must have regard to the RFS document *Planning for Bushfire Protection 2019*. | The subject site is not mapped as bushfire prone land and referral to NSW Rural Fire Service is not anticipated as part of the planning proposal process. With this considered, further assessment of native vegetation on the site would identify the extent of protected grasslands and the implications this may have for the establishment of adequate asset protection zones around each dwelling.<br>The location of existing native vegetation would influence the location of future building envelopes and would be further supported by a bushfire assessment report prior to subdivision of the site.<br>In addition, opportunity for two separate vehicle accessways would be provided from the north (Rocky Road) and east (Lambar Road). A right of |

| | | |
|---|---|---|
| | | way easement to a future Lot would achieve emergency access through to Lambar Road.<br><br>With this considered, it is anticipated that future development on the site would likely be able to achieve the requirements set out in the NSW Rural Fire Service (RFS) document, *Planning for Bushfire Protection 2019*. |
| 4.4 Remediation of Contaminated Land | The Planning Proposal must consider whether the subject land has been used for a purpose referred to in Table 1 of the contaminated land planning guidelines. | Areas of the subject site are currently used for the purposes of plant-based cropping. In accordance with the DPE's *Draft Contaminating Land Planning Guidelines*, certain agricultural activities are considered to be a potential contaminating land use. This is due to the potential use of various fertilisers, insecticides, fungicides and herbicides.<br><br>A Preliminary Contamination Investigation (PCI) was prepared in support of the Planning Proposal and is provided as **Appendix B**.<br><br>The results of the PCI identified areas where the burial of waste material has occurred. Potential exists for asbestos-containing material (ACM) to be present, which may present a risk to future site occupants who encounter such material.<br><br>With the exception of potential soil impacts from buried waste, there is little evidence of historical land uses to have cause impacts within the investigation area that may present a risk to human health.<br><br>Based on the finding of the PCI, it is considered that the site can be made suitable for future residential land use appropriate management of impacted soil material prior to future additional residential occupation of the site.<br><br>It is proposed that this investigation be undertaken as part of the development application for future residential subdivision.<br><br>Subject to management of impacted soil material, it is anticipated that planning proposal would achieve it's intended purpose and is considered to be consistent with the Direction. |
| **Focus Area 5 Transport and Infrastructure** | | |

| | | |
|---|---|---|
| 5.1 Integrated Land Use and Transport | The Planning Proposal must be consistent with the aims, objectives and principles of:<br>*(a) Improving Transport Choice – Guidelines for planning and development (DUAP 2001), and*<br>*(b) The Right Place for Business and Services – Planning Policy (DUAP 2001).* | The Planning Proposal seeks to facilitate the development of existing land zoned R5 Large Lot Residential. The proposed lot size reduction is anticipated to yield up to 10 new Lots. The subject site is located within 10km of the Dubbo CBD via Rocky Road and Old Dubbo Road, providing a short driving distance to key services and facilities.<br>The increase in vehicle movements along Rocky Road are not anticipated to result in significant traffic impacts and are considered to be of minor significance.<br>The Planning Proposal is considered to be broadly consistent with this Direction. |
| 5.3 Development Near Regulated Airports and Defence Airfields | The Planning Proposal must not compromise by development that constitutes an obstruction, hazard or potential aircraft flying in the vicinity. | The subject site is not located in proximity to a regulated airport or defence airfield and any future dwellings are not anticipated to result in an obstruction or hazard to local aircraft.<br>The Planning Proposal is considered to be consistent with this Direction. |
| **Focus Area 6: Housing** | | |
| 6.1 Residential Zones | The Planning Proposal must broaden the choice of building types and locations available in the housing market, make more efficient use of existing infrastructure and services and reduce the consumption of land for housing on the urban fringe. | The Planning Proposal would facilitate the further development of existing R5 zoned land.<br>Water and sewer infrastructure would be facilitated by rainwater tanks and onsite septic systems.<br>Electricity is connected to the existing dwelling on the site and adjoining residential development.<br>Although located beyond the urban fringe, future development on the site would be consistent with the existing land use composition of the immediate area.<br>The Planning Proposal is considered to be consistent with the Direction. |
| **Focus Area 7: Industry and Employment** | | |
| **Focus Area 8 Resources and Energy** | | |
| 8.1 Mining, Petroleum | The Planning Proposal must not restrict the potential development of resources of | There is an existing Mining Exploration Licence (EL9468) in place which includes the subject land. |

| | | |
|---|---|---|
| Production and Extractive Industries | coal, other minerals, petroleum or extractive materials which are of State or regional significance by permitting a land use that is likely to be incompatible with such development. | With this considered, extractive industries are prohibited in the R5 zone.<br>The Planning Proposal is not anticipated to result in conflict with the objective of the Direction. |
| **Focus Area 9 Primary Production** | | |
| 9.1 Rural Zones | The Planning Proposal must protect the agricultural production value of rural land. | The subject Lot includes both RU4 and R5 zoned land. The Planning Proposal seeks to reduce the minimum lot size provision which applies only to the existing R5 zoned area of land.<br>The proposed lot size of 8 ha would achieve the DCP buffer distance of 200 m to the adjoining intensive plant-based agricultural activity to the west. With this considered, the existing intensive agricultural activity could continue operations with minimal impact.<br>The Planning Proposal is consistent with the Direction. |
| 9.2 Rural Lands | The Planning Proposal must protect the agricultural production value of rural land. | The subject Lot includes both RU4 and R5 zoned land. The Planning Proposal seeks to reduce the minimum lot size provision which applies only to the existing R5 zoned area of land.<br>The proposed lot size of 8 ha would achieve the DCP buffer distance of 200 m to the adjoining intensive plant-based agricultural activity to the west. With this considered, the existing intensive agricultural activity could continue operations with minimal impact.<br>The Planning Proposal is consistent with the Direction. |

## 4.4 Environmental, social and economic impacts

***Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, would be adversely affected as a result of the proposal?***

### 4.4.1 TERRESTRIAL BIODIVERSITY

The subject land has previously been used for intensive agricultural activity and although this activity has been undertaken to the RU4 portion of the site, areas of the R5 area have also been subject to this activity. It is

anticipated that the areas previously subject to cropping would qualify as category 1 exempt land in accordance with Section 60H of the Local Land Services Act 2013 and would not incur biodiversity offset implications.

Notwithstanding, it is anticipated that either a Biodiversity Assessment Report (BAR) or Biodiversity Development Assessment Report (BDAR) would likely be required to accompany a future development application to determine the potential impact on biodiversity in accordance with the Section 1.7 of the Environmental Planning and Assessment Act 1979 and Part 7 of the Biodiversity Conservation Act 2016. As the proposed minimum lot size for the property is 8 ha, it noted that the biodiversity offset clearing threshold for this site would be 0.5 ha.

For preliminary consideration the following vegetation map is provided in **Figure 4**.

**Figure 4. Terrestrial Biodiversity**

### 4.4.2 NATURAL WATERCOURSES

There is a natural watercourse which flows across the south eastern corner of the site as depicted in **Figure 5**. Following desktop review it appears that this watercourse is a 1st order stream which would require maintaining a 10m vegetated riparian zone (VRZ) to each side of the watercourse. Should development be required within the VRZ, a controlled activity approval would be required in accordance with the requirements of the Water Management Act 2000 which would be addressed as part of a future development application.

**Figure 5. Natural Watercourses**

***Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?***

### 4.4.3 ABORIGINAL ARCHAEOLOGY

A basic AHIMS search of the site was undertaken on 26 July 2023 which did not identify any items of Aboriginal significance (**Appendix C**).

In addition, the site is not mapped as containing any local or State heritage items in accordance with Schedule 5 of the LEP.

Although areas of the site have been subject to cropping activities, other areas of the site, including areas in proximity to the natural watercourse, are areas typically known for containing Aboriginal items and artefacts.

It is anticipated that an Aboriginal Archaeology Due Diligence Report would be prepared and accompany a future development application to subdivide the subject land.

### 4.4.4 GROUNDWATER VULNERABILITY AND SALINITY

The subject site is mapped as groundwater vulnerable in accordance with the LEP. It is acknowledged that the site is not connected to town water and would primarily rely on rainwater tanks. Further to this, onsite sewage management would be required. In accordance with the DCP, the buffer distances for sewage disposal systems is as follows:

- 100 m to permanent surface waters (eg river, streams, lakes etc);
- 250 m to domestic groundwater well; and

- 40 m to other wastes (eg farm dams, intermittent waterways and drainage channel etc).

Further consideration to the location of any septic systems on the site would be required as part of the development approvals process and would need to consider system type, relative distance to natural watercourse and drinking water infrastructure for example domestic bores, where required.

With this considered, the maximum 250 m buffer distance as described above would be achievable on a lot with a minimum lot size of 8 ha.

The Planning Proposal is unlikely to result in any significant impact on groundwater systems.

### 4.4.5 CONTAMINATION

In accordance with Clause 4.6 of the SEPP, a consent authority must not consent to the carrying out of any development on land unless it has considered whether the land is contaminated.

The subject site is currently used for agricultural cropping activities. A Preliminary Contamination Investigation (PCI) has been undertaken to investigate the subject area of the Planning Proposal (**Appendix B**).

The PCI identified buried waste material at two locations which presents potential risk for asbestos-containing material (ACM) to be present and may present a risk to future site occupants encountering this material.

Buried waste material has potential to generate leachate which can migrate to other receptors. This may include future site occupants (constructing and operating groundwater bores) or ecological receptors exhibiting hydrogeological connectivity to the site.

With the exceptions of potential soil impacts from the buried waste, there is little evidence of historic land uses to have caused impacts within the investigation area that may present a risk to human health.

Based on the nature and extent of the Chemical of Potential Concern (COPC) being identified within the investigation area, Premise considers that the site can be made suitable for future residential land use with appropriate management of impacted soil material prior to future additional residential occupation of the site.

It is proposed that further detailed investigation and remediation of contamination would be undertaken as part of the development application stage.

Furthermore, rainwater harvesting would be the proposed method of servicing future dwellings with potable water supply.

The Planning Proposal would likely be able to achieve the requirements of Clause 4.6 of the SEPP. The Planning Proposal is not anticipated to be subject to significant contamination impacts.

### 4.4.6 FLOODING IMPACTS

The Planning Proposal is located in proximity to the Macquarie River which runs along the western boundary of the property.

In accordance with the Dubbo Flood Prone Land Policy 2013 and Council's records, the Flood Standard Reference Level (FSRL) (1% flood event) for the site is consistent with the 1955 flood event reference level (RL) of approximately 267 m. The impacted area of the site is depicted in **Figure 6**. Based on the indicative subdivision layout, adequate area remains available above the FSRL to facilitate further development of the site.

Should development be sought below the FSRL, a flood study would be provided in support of the development application for subdivision of the site.

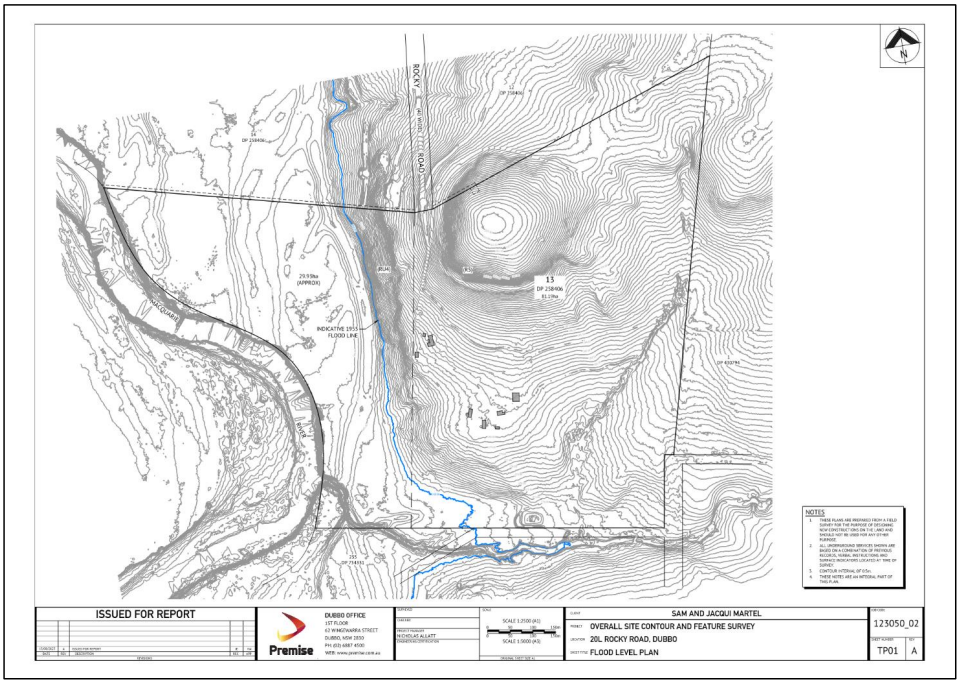


**Figure 6. Indicative 1955 Flood Line**

### 4.4.7 BUSHFIRE IMPACTS

The subject site is not mapped as bushfire prone land and referral to NSW Rural Fire Service is not anticipated as part of the planning proposal process. With this considered, further assessment of native vegetation on the site would identify the extent of protected grasslands and the implications this may have for the establishment of adequate asset protection zones around each dwelling.

The location of existing native vegetation would influence the location of future building envelopes and would be further supported by bushfire assessment report prior to subdivision of the site.

In addition, opportunity for two separate vehicle accessways would be provided from the north (Rocky Road) and east (Lambar Road). A right of way easement would be created through a future Lot for the purposes of emergency access through to Lambar Road.

With this considered, it is anticipated that future development on the site could achieve the requirements set out in the NSW Rural Fire Service (RFS) document*, Planning for Bushfire Protection 2019.*

***Has the planning proposal adequately addressed any social and economic effects?***

### 4.4.8 SURROUNDING LAND USE COMPOSITION

The subject site comprises of primarily cropping with some grazing of native pastures. Land to the north of the site is residential with the land to the south and west comprising of modified grazing land. Land to the east is consistent with the land use composition of the subject site with cropped and grazing of native pastures. It is

noted that the required setback distances for future dwellings would be 150 m to RU1 Primary Production zoned land (to the east and south) and 150 m RU4 Small Lot Primary Production (to the west and south) and 35 m to R5 land (to the north). Future development would achieve the required DCP set back distances. In addition, should a buffer distance be required to existing cultivated cropping in the RU4 zone, the required 200 m distance could be achieved. It is understood that there are no rural industry, intensive livestock agriculture, abattoir, hazardous or offensive industry or mining operations in the immediate vicinity of the subject site.

The surrounding land use composition is mapped in **Figure 7**.

Future development of the subject site for large lot residential is considered to be consistent with the surrounding land uses and is not anticipated to result in significant land use conflict.

**Figure 7. Surrounding Land Use Composition**

### 4.4.9 INFRASTRUCTURE SERVICING

The subject site is currently provided with vehicle access from the north via a sealed bitumen road known as Rocky Road. Secondary vehicle access is also available via Lambar Road to the south east should it be required for future development.

Existing electrical and telecommunications infrastructure traverses the site and connects with the existing dwelling house. It is proposed that future development would be provided water via onsite rainwater tanks noting the requirement for a minimum 45,000 litre potable water storage pursuant to the DCP. Onsite septic sewerage systems would service future dwellings.

Existing infrastructure services are depicted in **Figure 8**.

**Figure 8 Existing Services**

### 4.4.10 ECONOMIC BENEFITS

The Planning Proposal will facilitate the construction of additional housing stock within the Dubbo residential housing market. The economic benefits generated by the development will create additional employment within the development and construction industries.

The Planning Proposal is not anticipated to result in any detrimental social impacts to the surrounding areas and would facilitate quality residential development consistent with the adjoining land to the north of the subject site.

### 4.5 State and commonwealth interests

It is not considered that the amendments proposed via this Planning Proposal would conflict with any State or Commonwealth interests. The formal views of State and commonwealth public authorities would be ascertained following the Gateway determination.

## 5. MAPPING

The Planning Proposal is anticipated to result an Amendment to the following LEP maps:

- Lot Size Map – Sheet LSZ_002

It is anticipated that the Department of Planning, Industry and Environment will finalise any mapping Amendments as part of the legislative drafting process.

The proposed mapping is attached as **Appendix A**.

## 6. COMMUNITY CONSULTATION

### 6.1 Type of community consultation required

Community Consultation will be undertaken in accordance with and subject to the Department of Planning, Industry and Environment's Gateway determination.

Due to the minor nature of the Planning Proposal, it is anticipated that the Planning Proposal will be placed on public exhibition for a period of not less than 14 days as facilitated by Dubbo Regional Council.

Council will also undertake consultation with State Public Agencies as required by the Gateway determination.

# 7. PROJECT TIMELINE

The Planning Proposal is considered to be classified as 'Basic' under the Department of Planning's Guidelines.

The benchmark timeframes for a Basic Proposal from the date of lodgement are as follows:

| Stage | Maximum Benchmark Timeframes (working days) | | | |
|---|---|---|---|---|
| | Basic | Standard | Complex | Principal |
| Stage 1 – Pre-lodgement | 30 days | 50 days | 60 days | 20-30 days |
| Stage 2 – Planning Proposal | 80 days | 95 days | 120 days | 40 days |
| Stage 3 - Gateway determination | 25 days | 25 days | 45 days | 45 days |
| Stage 4 – Post-Gateway | 20 days | 50 days | 70 days | 160 days |
| Stage 5 – Public Exhibition & Assessment | 70 days | 95 days | 115 days | 95 days |
| Stage 6 - Finalisation | 25 days | 55 days | 70 days | 80 days |
| Sub-total (Department target) | 140 working days | 225 working days | 300 working days | 380 working days |
| Total (end to end) | 220 days | 320 days | 420 days | 420 days |

Note: Department target of 380 working days is measured from Stage 3 – Stage 6 (inclusive).

**Figure 9. Benchmark Processing Timeframes (Source – NSW Department of Planning, Industry and Environment)**

# APPENDIX A

## PROPOSED LOT SIZE MAP

# APPENDIX B

## PRELIMINARY CONTAMINATION INVESTIGATION

# APPENDIX C

## AHIMS SEARCH (BASIC)

Premise

premise.com.au

DUBBO REGIONAL COUNCIL

# REPORT: Draft Spicers Creek Wind Farm Planning Agreement - Results of Public Exhibition

**DIVISION:** Development and Environment
**REPORT DATE:** 1 February 2024
**TRIM REFERENCE:** ID23/1798

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Seek endorsement | Fulfil legislated requirement |
| **Issue** | • Council at its meeting on 27 April 2023 adopted a draft Planning Agreement for the Spicers Creek Wind Farm for the purposes of public exhibition.<br>• The draft Planning Agreement relates to a State Significant Development Application (SSD-41134610) for a wind farm with up to 117 turbines and a capacity of 700MW. A total of 106 turbines are proposed in the Dubbo Regional Local Government Area.<br>• The terms of the draft Planning Agreement require Squadron Energy to pay a monetary contribution to Council, equivalent to 1.5% of the Capital Investment Value (CIV) of the final layout of the project, which is developed in the Dubbo Regional LGA.<br>• The draft Planning Agreement was placed on public exhibition from 21 June 2023 to 24 July 2023. Council received five submissions.<br>• A community meeting was held at the Gollan Hall on 22 September 2023.<br>• An updated draft Planning Agreement was re-exhibited from 8 November until 11 December 2023. Council received three further submissions.<br>• This report recommends that Council enter into the Planning Agreement with Squadron Energy. | |
| **Reasoning** | • Part 7.1 of the Environmental Planning and Assessment Act 1979 and associated Regulation | |
| **Financial Implications** | Budget Area | Growth Planning Branch |
| | Funding Source | The CIV in the Environmental Impact Statement for the project is approximately $2 billion, which could result in total funding of approximately $30 million over the life of the project. It should be noted that Council will receive pro-rata funding based on the number of turbines developed in the Dubbo Regional LGA. However, the CIV may change as a result of the State Significant approval, and the exact amount will be confirmed at a later date. |
| **Policy Implications** | Policy Title | The draft Planning Agreement has been negotiated and prepared in accordance with Council's adopted |

| | | |
|---|---|---|
| | | Community Benefit Framework. |

**STRATEGIC DIRECTION**

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 6 Environmental Sustainability |
| CSP Objective: | 6.1 We achieve net zero emissions |
| Delivery Program Strategy: | 6.1.1 Investment in renewable energy opportunities is encouraged and supported |

**RECOMMENDATION**

1. **That Council enter into a Planning Agreement (attached in Appendix 1) with Squadron Energy Pty Ltd.**
2. **That Council execute the Planning Agreement by affixing the Common Seal.**
3. **That Council note the submissions received during the public exhibition periods (attached in Appendix 2 and 3).**
4. **That Council establish a Renewable Energy Committee, with the aim to provide a consultation link between Council, the community and developers of renewable energy projects.**

*Stephen Wallace*
Director Development and Environment

*JS*
Development
Contributions Planner

## BACKGROUND

### 1. Previous Resolutions of Council

| | |
|---|---|
| 27 April 2023 | *In part:*<br>*1. That Council negotiate a draft Planning Agreement with Squadron Energy Pty Ltd in respect of the Spicers Creek Wind Farm Project.*<br>*2. That a draft Planning Agreement be for 1.5% of the Capital Investment Value of the project.*<br>*6. That a draft Planning Agreement prepared in accordance with recommendations 1-4 be publicly exhibited in accordance with the provisions of the Environmental Planning and Assessment Act 1979.*<br>*7. That following the conclusion of the public exhibition period, a further report be presented to Council for consideration, including any submissions received.* |

### 2. What is a Planning Agreement?

A Planning Agreement is an agreement entered into between Council and a developer where the developer agrees to fund public amenities or infrastructure, dedicate land at no cost to Council, or provide monetary contributions or any other material public benefit, for a public purpose. In accordance with Part 7, Division 7.1 of the Environmental Planning and Assessment Act 1979 (EP&A Act), a public purpose includes any of the following:

- The provision of public amenities or services;
- The provision of affordable housing;
- The provision of transport or other infrastructure relating to land;
- The funding or recurrent expenditure relating to the provision of public amenities or public services, affordable housing or transport or other infrastructure;
- The monitoring of the planning impacts of development;
- The conservation or enhancement of the natural environment.

### 3. Spicers Creek Wind Farm State Significant Development

The Spicers Creek Wind Farm proposes the development of 117 wind turbine generators with a generating capacity of 700MW. 106 turbines are proposed to be developed in the Dubbo Regional LGA. 11 turbines associated with the project are proposed to be developed in the Warrumbungle Local Government Area.

The project also includes battery storage and associated facilities including operation and maintenance buildings, roads, civil works, electrical infrastructure, and temporary facilities for the construction phase. The location of the project is shown in **Figure 1**.

The development is a State Significant Development Application (SSD-41134610). The NSW Government Department of Planning, Housing and Infrastructure is the Consent Authority for the project.

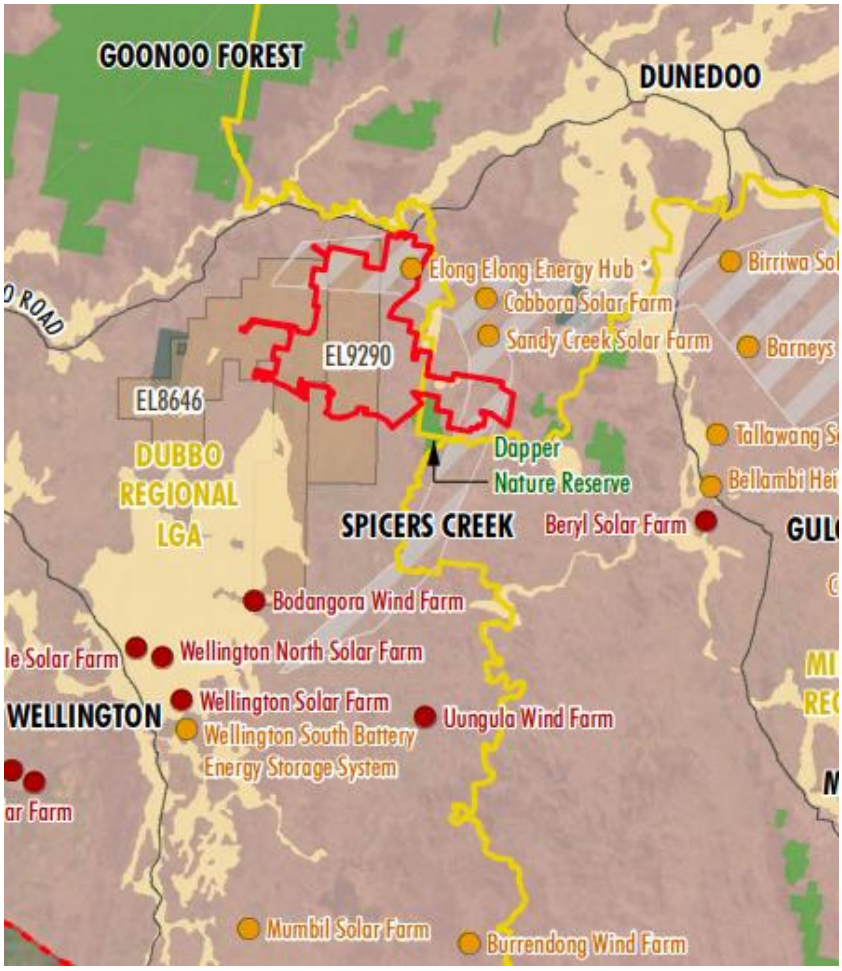


**Figure 1**: Location of the Spicers Creek Wind Farm

## REPORT

### 1. Details of the Planning Agreement

The draft Planning Agreement (attached in **Appendix 1**) requires Squadron Energy to pay a monetary contribution to Council, calculated on 1.5% of the Capital Investment Value (CIV) of the final layout of the project as developed in the Dubbo Regional LGA. The draft Planning Agreement includes the following funding allocations for public purposes:

| Timeframe | Development Contribution | % pa |
|---|---|---|
| Years 1-5 | Nominated Strategic Project<br>The replacement of the Forestvale Road causeway with a bridge and ancillary works | 54% |
| | Community Benefit Fund<br>Funding for community groups and other not-for-profit organisations for projects principally situated within 20km of the project site | 6% |
| | Road Projects<br>Maintenance of Council public roads principally within 20km of the project site, that are not otherwise to be carried out or funded by or on behalf of a government entity | 38% |

| Timeframe | Development Contribution | % pa |
|---|---|---|
| | Council Administration of the Planning Agreement | 2% |
| Years 6-30 | Strategic Projects<br>Funding for large-scale infrastructure projects valued at more than $1 million CIV in the Dubbo LGA that are within the categories identified in the Renewable Energy Benefit Framework | 54% |
| | Community Benefit Fund<br>Funding for community groups and other not-for-profit organisations for projects principally situated within 30km of the project site | 6% |
| | Local Projects<br>Funding for projects within the categories identified in the Renewable Energy benefit Framework, with a preference for projects principally situated within 30km of the project site | 38% |
| | Council Administration of the Planning Agreement | 2% |

The Environmental Impact Statement available on the NSW Major Projects website identifies the project as having a CIV of approximately $2 billion. However, this value may change at the time of approval of the application. To further reiterate, the Planning Agreement funding will also be calculated on a pro-rata basis per turbine located in the Dubbo Regional Local Government Area. These factors may change the amount of funds Council receives.

Based on these factors, Squadron Energy have committed to pay approximately $30 million over the 30-year life of the project.

The exact amount of funds Council will receive will be confirmed at a later date.

**3. Public Exhibition**

(a) <u>First public exhibition period</u>

The draft Planning Agreement and explanatory note were placed on public exhibition from 21 June 2023 until 24 July 2023. Council received five submissions during the public exhibition period (attached in **Appendix 2**).

The draft Planning Agreement was publicly notified in the following ways:

| Channel | Date |
|---|---|
| Council Website | 21 June 2023 – 24 July 2023 |
| Council Customer Experience Centres | 21 June 2023 – 24 July 2023 |
| Macquarie Regional Library Branches | 21 June 2023 – 24 July 2023 |
| Daily Liberal Council Column | 21 and 28 June 2023 and 5, 12 and 19 July 2023 |

(b) <u>Second public exhibition period</u>

Council held a community meeting at the Gollan Hall on 22 September 2023. The purpose of the session was to provide information in relation to the Spicers Creek Wind Farm development funding structure, explain how the Planning Agreement could function, and to

provide an opportunity for general discussions in respect of the project and the draft Planning Agreement.

The meeting was attended by 23 community members, Councillor Ivy, Councillor Wright, two Squadron Energy representatives and Council Staff.

The following items were raised and discussed at the meeting:

- The need for direct consultation and involvement of community, via the Gollan Community Group, in the decision-making processes with respect to project selection and the allocation of money.

- The need for the immediate replacement of the Forestvale Road Causeway and the importance of ongoing maintenance given the condition of the Causeway.

- Projects are to be determined and prioritised in consultation with Squadron Energy and the Gollan Community Group. Dubbo Regional Council should seek approval from them as to where the money is be utilised.

- A need for more specific information on the process for project application, project selection, money allocation, timeframes for project completion and a process for being able to hold Council accountable for achieving project goals.

- That the Planning Agreement be supported by an accountability and transparency methodology to ensure Council delivers projects under the requirements of the Planning Agreement.

Following cessation of the public exhibition period and the information session at the Gollan Hall, the draft Planning Agreement was amended as follows:

- Clause 10.5 has been created to require Council to review and determine every five years whether the percentage allocations specified in Schedule 1 should be varied. Prior to making a decision, Council must consult with the community in accordance with the guidelines prepared under Clause 12.

- Clause 12 has been updated to include more information in relation to community engagement. Council will be required to facilitate consultation with the community in accordance with Council's Community Engagement Strategy in relation to expenditure of the funds.

The updated draft Planning Agreement and explanatory note were re-exhibited from 8 November 2023 until 11 December 2023. Council received three submissions during the public exhibition period (attached in **Appendix 3**).

The draft Planning Agreement was publicly notified in the following ways:

| Channel | Date |
|---|---|
| Council Website | 8 November – 11 December 2023 |
| Council Customer Experience Centres | 8 November – 11 December 2023 |
| Macquarie Regional Library Branches | 8 November – 11 December 2023 |
| Daily Liberal Council Column | 8, 15, 22 and 29 November 2023 and 5 December 2023 |

In addition, attendees at the community meeting were also notified of the re-exhibition of the draft Planning Agreement.

**4. Submissions**

Submissions from both the first and second public exhibition periods provided the following information:

**(a) Terms of the Planning Agreement**

*Submission by Wellington Community Project Group/Chris and Kim Whale/Gollan Community Group/Mark Conn/Peter and Tina Doherty.*

| Comment | Response |
|---|---|
| Community benefit funds should be for the community only (not Wellington or Dubbo).<br><br>The percentage split should be changed to 92% for construction and maintenance of public roads/infrastructure projects within 20km of the site.<br><br>Years 6-30 strategic projects do not reference projects to be within a 20km radius of the project site and is increased to a 30km radius from the project site.<br><br>The use of 54% of funds in year 1 to 5 specifically for construction and maintenance of the Forestvale Road Causeway is not supported. Reconstruction of this Causeway is required by the community now to allow for the safe passage of all vehicles including school buses, Australia Post contractors and especially for access to the Rural Fire Service Shed. It is unclear as to how Council can justify a spend of $3 million for the project. | A further clause has been included in the draft Planning Agreement that requires Council to review and determine every five years whether the percentage allocations should be varied.<br><br>Prior to making any funding decision, Council must consult with the community in accordance with guidelines prepared under Clause 12 of the draft Planning Agreement.<br><br>The Guidelines prepared in accordance with Clause 12 will also be the subject of community and stakeholder consultation.<br><br>In years 6-30, the contributions will help Council deliver infrastructure whilst still providing flexibility in the allocation of funds for public purposes to accommodate changing community needs. The emphasis remains on projects situated within the vicinity of the project site.<br><br>In respect of the Forestvale Road Causeway as a strategic project, the draft Planning |

| | |
|---|---|
| | Agreement includes replacement of the Forestvale Road Causeway with a bridge as the nominated strategic project. Following financial close of the Spicers Creek Wind Farm project, which will provide certainty as to the project proceeding, Council can further consider delivery of the project prior to the conclusion of the five-year period in the draft Planning Agreement. This option will be further considered by Council staff and Squadron Energy and a separate report provided to Council for consideration following financial close of the project being achieved. |

**(b) Community Consultation and Committees**

*Submission by Wellington Community Project Group/Chris and Kim Whale/Gollan Community Group/Mark Conn/Peter and Tina Doherty.*

| Comment | Response |
|---|---|
| Both the Developer and Council should have undertaken more community consultation.<br><br>The Planning Agreement needs to include a process to ensure accountability and transparency.<br><br>Council should consult with the community group that is already in place (wind farm hosts, neighbours and community members).<br><br>There is very little mention of community involvement in any process regarding the selection and allocation of funds.<br><br>Clause 12 should be amended to provide more rigour to the consultation process in accordance with the Community and Engagement Strategy.<br><br>The community do not support a combined community consultation body for renewables projects as each locality has its own culture and vision due to unique demographics and industry. | Council understands the importance of public participation in the Planning Agreement process as it allows the community to provide input in decisions being made relating to public benefit. Council recognises that the community have the right to be informed and to have a say on projects that are important to them or may impact their lives. Community engagement gives Council a better understanding of community views and values and helps us make more informed decisions and deliver better services.<br><br>Council has recognised the need for a community consultation body that will provide a consultation link between Council, the community and developers of renewable energy projects.<br><br>The Renewable Energy Committee is currently in early stages of development prior to the consideration of Council. The Committee will have locational membership having regard to the geographical location of a project to be discussed and the relevant issues of concern. |

| | |
|---|---|
| Council need to create a consultation group for this project that comprises of:<br>• Gollan Community Group representatives (three to be nominated by GCG) or 4 local ratepayers within 10km of the project site<br>• A DRC councillor<br>• DRC general manager<br>• Squadron Energy representative | Terms of Reference will be prepared, and community representation will be determined by way of open nomination.<br><br>In respect of the audit of funds received and used from Planning Agreements, Clause 7.5 (5) of the Environmental Planning and Assessment Act, 1979 states "A planning authority that has entered into one or more planning agreements must, while any such planning agreements remain in force, include in its annual report particulars of compliance with and the effect of the planning agreements during the year to which the report relates."<br><br>Clause 206 of the Environmental Planning and Assessment Regulation, 2021 also requires Council to create records for each financial year that shows monetary amounts received under a Planning Agreement, and the value of works contributed under a Planning Agreement. Council in its Annual Report to the community is also required to include this information. |

**(c) Road Infrastructure**

*Submission by Wellington Community Project Group/Chris and Kim Whale/Gollan Community Group/Mark Conn/Peter and Tina Doherty.*

| Comment | Response |
|---|---|
| Council has not taken action on the major reconstruction of Gollan Road or the Comobella crossing, despite being promised this would be undertaken.<br><br>Council has transferred responsibility for roadworks in the area to Squadron Energy.<br><br>The Gollan Causeway was deemed as a priority at a previous community meeting but is now listed in the Agreement as the only project to be undertaken in the first 5 years. | <u>Comobella Crossing</u><br>There have been a number of discussions and information provided relating to the causeway over Mitchell Creek on Saxa Road, known as Comobella Crossing, since it was damaged by flood waters.<br><br>A report will be presented to the February Council meeting to recommend a contractor for the construction of a bridge to replace the existing piped culvert/causeway.<br><br><u>Forestvale Causeway</u><br>Council is aware of the issue with water and sand located at the Forestvale Crossing. Since |

| | |
|---|---|
| | the original meeting held with residents in January 2023, the crossing has been cleared of sand on two occasions and excavation works have occurred each side of the crossing in mid-December 2023. These are not final works but investigative to understand the suitability for excavating the watercourse to improve flow.<br><br><u>Gollan Road</u><br>A site was chosen for grant funding for the repair to Gollan Road between Bald Hill Road and Native Dog Creek Bridge. Due to the flood response works that were undertaken, this has been deferred with grant funding to be sought for these works.<br><br>Heavy patching works have occurred in the 2022/23 and 2023/24 financial year on various sections of Gollan Road totalling $388K with further heavy patching works to occur. This has been funded from the Regional and Local Road Repair Program in which Council was successful in obtaining funding for these types of works. |

**(d) Development Assessment Matters**

*Submission by Wellington Community Project Group*

| Comment | Response |
|---|---|
| Prime farming land should not be ruined by wind farms.<br><br>No healthy trees, shrubs or bushland should be removed.<br><br>The wind farm should be dismantled at the end of its lifespan, with the landscape returned to its natural state. | The NSW Government Department of Planning, Housing and Infrastructure is the Consent Authority for the State Significant Development Application. Council provided comments on the application, but these are matters for the NSW Government to consider. |

**5. Establishment of a Renewable Energy Committee**

Due to the anticipated large number of projects and associated planning agreements, Council has recognised the need for a community consultation body that will provide a consultation link between Council, the community and developers of renewable energy projects. This will mean that there will be one Committee in place of having a Community Committee for every project in the Central West and Orana Renewable Energy Zone, which would be a significant administrative and logistical burden on Council's operations.

The Renewable Energy Committee is currently in early stages of development prior to the consideration of the Elected Body. The Committee will have locational membership having regard to the geographical location of a project to be discussed and the relevant issues of concern.

Terms of Reference will be prepared, and community representation will be determined by way of open nomination.

**APPENDICES:**

**1**⇩ Planning Agreement

**2**⇩ Submissions - First exhibition period

**3**⇩ Submissions - Second exhibition period

**PLANNING AGREEMENT for**

**SPICERS CREEK WIND FARM**

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**Dubbo Regional Council** (ABN 53 539 070 928) (Council)

**Spicers Creek Wind Farm Pty Ltd** (ACN 648 166 269) (Developer)

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## Parties to this Agreement

| | | |
|---|---|---|
| **Developer** | Name | **Spicers Creek Wind Farm Pty Ltd** |
| | Address | 171 – 173 Mounts Bay Road, Perth WA 6000 |
| | ABN | 83 648 166 269 |
| | Contact Name | The Project Manager |
| | Contact email | info@spicerscreekwindfarm.com.au |
| **Council** | Name | **Dubbo Regional Council** |
| | Address | PO Box 81, Dubbo NSW 2830 |
| | ABN | 53 539 070 928 |
| | Contact Name | Infrastructure Contributions |
| | Contact email | infrastructurecontributions@dubbo.nsw.gov.au |

## Recitals

1 The Developer has lodged the Development Application to carry out the Development on the Project Site.

2 The Developer has made an offer in connection with the Development Application to enter into this deed to make the Monetary Contributions.

3 The Council agrees to be the custodian of the Monetary Contributions paid by the Developer and to distribute and expend the Monetary Contributions in accordance with this Agreement.

# Operative provisions

## Part 1 - Preliminary

### 1 Definitions and Interpretation

1.1 In this Agreement the following definitions apply:

1.1.1 **Act** means the *Environmental Planning and Assessment Act 1979* (NSW).

1.1.2 **Administration Fee** means includes costs, charges and expenses, including those incurred in connection with advisers, of administering and auditing the Monetary Contributions paid under this Agreement.

1.1.3 **Agreement** means this deed and includes any schedules, annexures and appendices to this Agreement.

1.1.4 **Audit** means audit requirements undertaken in accordance with the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2021.

1.1.5 **CIV** means Capital Investment Value as defined in the dictionary of the Regulation.

1.1.6 **Committed Turbine** means a wind turbine specified in the Pre-Construction Notice to be installed in the Dubbo Regional LGA based on the Final Layout Plans. A wind turbine ceases to be a Committed Turbine when it is decommissioned.

1.1.7 **Community Benefit Fund Projects** means projects funded by the Spicers Creek Planning Agreement Fund, granted by the Council to community groups and other not-for-profit organisations for projects principally situated within 20km of the Project Site (in respect of the Contribution Years 1-5) and within 30km of the Project Site (in respect of the Contribution Years 6-30), and for projects in Wellington but does not include projects in the Dubbo urban area.

1.1.8 **Community Engagement Strategy** means the Council's adopted Community Engagement Strategy, as amended from time to time, or any replacement strategy for community and stakeholder engagement and participation in Council decision-making.

1.1.9 **Construction Commencement Date** means the date of commencement of construction notified by the Developer to the Department in accordance with the Development Consent.

1.1.10 **Contribution Year** means every 12 month period from 1 July each year, and in respect of the first Contribution Year, the period from the Construction Commencement Date to 1 July.

1.1.11 **Costs** means a cost, charge, expense, outgoing, payment, fee and other expenditure of any nature.

1.1.12 **Decommission** means the deconstruction and removal of wind turbines and above ground ancillary infrastructure in accordance with the Development Consent to the satisfaction of the Developer, and decommissioned is to be construed accordingly.

1.1.13 **Decommissioning Completion Date** means the date that each Committed Turbine within the Dubbo Regional LGA is decommissioned.

1.1.14 **Department** means the Department of Planning and Environment or replacement government authority responsible for administering the Act and the Development Consent.

1.1.15 **Development** means the development authorised by the Development Consent for the Spicers Creek Wind Farm.

1.1.16 **Development Application** means the application SSD 44134610 lodged with the Minister for Planning under the Act, as modified from time to time, for the Spicers Creek Wind Farm.

1.1.17 **Development Consent** means the development consent granted by the Minister for Planning pursuant to the Development Application, as modified from time to time.

1.1.18 **Dispute** means a dispute or difference between the Parties under or in relation to this Agreement.

1.1.19 **Final CIV** means the CIV of the Committed Turbines, as stated in the Pre-Construction Notice.

1.1.20 **Final Layout Plans** means the detailed plans of the final layout of the Committed Turbines for the Development submitted by the Developer to the Department in accordance with the Development Consent.

1.1.21 **Framework** means the Renewable Energy Benefit Framework adopted by the Council on 8 December 2022 used to guide developers of Solar and Wind Energy on Council's requirements to deliver benefits to the community, a copy of which is annexed at Annexure B, as amended and adopted by the Council from time to time.

1.1.22 **Local Government Area** or **LGA** means the 'area' as defined in the *Local Government Act 1993* (NSW).

1.1.23 **Local Projects** means projects to be carried out for the purposes specified in the Framework that are not otherwise to be carried out or funded by or on behalf of a government entity or by or on behalf of the Developer in association with the Development, with a preference for projects principally situated within 30km of the Project Site and for projects in Wellington but not projects in the Dubbo urban area. For the avoidance of doubt, Local Projects

may include Road Projects amongst other community benefits as included in the Framework.

1.1.24 **Monetary Contribution** means the annual monetary development contribution payable by the Developer to the Council each Contribution Year, calculated based on 1.5% of the Final CIV across the Project Years, and in accordance with clause 5.3 of this Agreement as adjusted in accordance with clause 8 of this Agreement.

1.1.25 **Nominated Strategic Project** means the Strategic Project nominated by the Council to which the Strategic Project component of the Monetary Contribution paid in Contribution Years 1 to 5 of this Agreement is allocated, being the replacement of the causeway on Forestvale Road with a bridge and ancillary works.

1.1.26 **Party** means a party to this Agreement, including their successors and assigns.

1.1.27 **Plan** means the plan annexed to this Agreement at Annexure A.

1.1.28 **Pre-Construction Notice** means the notice submitted by the Developer to the Council on or before the Construction Commencement Date, in accordance with clause 5.2.1 of this Agreement, including the matters specified in clause 5.2.2 of this Agreement.

1.1.29 **Project Site** has the meaning given in the Development Application and as shown in blue on the Plan.

1.1.30 **Project Years** means the life span of the Development, expressed in years, as stated in the Development Consent commencing on the Construction Commencement Date and ending on the Decommissioning Completion Date.

1.1.31 **Regulation** means the *Environmental Planning and Assessment Regulation 2021* as amended or replaced from time to time.

1.1.32 **Related Entity** has the meaning given to 'related body corporate' in the *Corporations Act 2001* (Cth), but on the basis that 'subsidiary' has the meaning given to Subsidiary in this agreement and that 'body corporate' includes any trust, fund or other entity.

1.1.33 **Road Projects** means works to maintain Council public roads that are not otherwise to be carried out or funded by or on behalf of a government entity or by or on behalf of the Developer in association with the Development, with a preference for projects principally situated within 20km of the Project Site and for road works in Wellington.

1.1.34 **Spicers Creek Planning Agreement Fund** means the fund to be established by the council and administered in accordance with this Agreement.

1.1.35 **Strategic Projects** means large-scale strategic infrastructure projects valued at more than $1 million CIV within the Dubbo Regional LGA that are not otherwise to be carried out or funded by or on behalf of a government entity. Strategic projects are projects that are in accordance with one of the community benefits identified in the Framework.

1.1.36 Subsidiary has the meaning given to 'subsidiary' in the *Corporations Act 2001* (Cth) but on the basis that:

(i) a trust may be a Subsidiary, for the purposes of which a unit or other beneficial interest will be regarded as a share and the relevant 'board' for the purposes of section 46(a)(i) of the *Corporations Act 2001* (Cth) will be the board of directors of the trustee of the trust; and

(ii) a corporation or trust may be a Subsidiary of a trust if it would have been a Subsidiary if that trust were a corporation.

**1.2 Interpretation**

In the interpretation of this Agreement, the following provisions apply unless the context otherwise requires:

1.2.1 **Headings** are inserted for convenience only and do not affect the interpretation of this Agreement.

1.2.2 A reference in this Agreement to **a business day** means a day other than a Saturday or Sunday on which banks are open for business generally in Sydney.

1.2.3 If the day on which any act, matter or thing is to be done under this Agreement is not a business day, the act, matter or thing must be done on the next business day.

1.2.4 A reference in this Agreement to dollars or $ means Australian dollars and all amounts payable under this Agreement are payable in Australian dollars.

1.2.5 A reference in this Agreement to a $ value relating to a Monetary Contribution is a reference to the value exclusive of GST.

1.2.6 A reference in this Agreement to any law, legislation or legislative provision includes any statutory modification, amendment or re-enactment, and any subordinate legislation or regulations issued under that legislation or legislative provision.

1.2.7 A reference in this Agreement to any agreement, deed or document is to that agreement, deed or document as amended, novated, supplemented or replaced.

1.2.8 A reference to a clause, part, schedule or attachment is a reference to a clause, part, schedule or attachment of or to this Agreement.

1.2.9 An expression importing a natural person includes any company, trust, partnership, joint venture, association, body corporate or governmental agency.

1.2.10 Where a word or phrase is given a defined meaning, another part of speech or other grammatical form in respect of that word or phrase has a corresponding meaning.

1.2.11 A word which denotes the singular denotes the plural, a word which denotes the plural denotes the singular, and a reference to any gender denotes the other genders.

1.2.12 References to the word 'include' or 'including' are to be construed without limitation.

1.2.13 A reference to this Agreement includes the agreement recorded in this Agreement.

1.2.14 A reference to a Party to this Agreement includes a reference to the employees, agents and contractors of the Party, the Party's successors and assigns.

1.2.15 A reference to 'dedicate' or 'dedication' in relation to land is a reference to dedicate or dedication free of cost.

1.2.16 Any schedules, appendices and attachments form part of this Agreement.

1.2.17 Notes appearing in this Agreement are operative provisions of this Agreement.

## 2 Planning agreement under the Act

2.1 This Agreement is a planning agreement within the meaning of section 7.4(1) of the Act, governed by Subdivision 2 of Part 7 of the Act, and the parties agree on the matters set out in Schedule 2.

## 3 Application of this Agreement

3.1 This Agreement applies to the land within the Project Site and the Development.

## 4 Date upon which this Agreement takes effect

4.1 This Agreement will not take effect unless and until the date of a notice of determination of the Development Application to grant Development Consent for the Development.

## Part 2 - Payment of the Monetary Contributions

### 5 The Monetary Contribution under this Agreement

5.1 The Developer must pay to the Council the Monetary Contribution in arrears within 14 Business Days of 1 July each Contribution Year.

5.2 Pre-Construction Notice

5.2.1 Within thirty (30) Business Days after the Construction Commencement Date, the Developer must serve the Council with a Pre-Construction Notice.

5.2.2 The Pre-Construction Notice served under clause 5.2.1 must include the following:

(i) The total number of Committed Turbines;

(ii) The number of Committed Turbines that will be installed on land within the Dubbo Regional LGA;

(iii) A report from a suitably qualified person providing a detailed calculation of, and monetary amount of, the Final CIV.

5.3 Calculation of Monetary Contribution

5.3.1 Each annual Monetary Contribution will be an amount equal to "X" in the following formula;

X = 1.5% x (N x number of Committed Turbines within the Dubbo Regional LGA) ÷ Project Years.

N = Final CIV ÷ Committed Turbines

5.4 The Developer's obligation under clause 5.1 ceases in respect of a Committed Turbine when a Committed Turbine is decommissioned.

5.5 The obligation of the Developer to pay any Monetary Contribution under this agreement will cease on the Decommissioning Completion Date.

5.6 If a Monetary Contribution is required to be paid by the Developer under clause 5.1 and the relevant period to which the payment relates is less than a full year, the Monetary Contribution is to be adjusted on a pro-rata basis.

### 6 Interest on unpaid amounts

6.1 The Developer agrees to pay interest on any overdue part or whole of any Monetary Contribution payable:

6.1.1 from the date on which the overdue part or whole of the Monetary Contribution is due for payment under this Agreement;

6.1.2 until the date on which the overdue part or whole Monetary Contribution is paid,

at the bank bill swap interest rate within Australia that is published by the Australian Financial Markets Association, during the relevant period when the relevant Monetary Contribution is overdue.

## 7 Application of Section 7.11, 7.12 and 7.24 of the Act to the Development

7.1 This Agreement excludes the application of Section 7.11 of the Act to the Development.

7.2 This Agreement excludes the application of Section 7.12 of the Act to the Development.

7.3 This Agreement excludes the application of Section 7.24 of the Act to the Development.

## 8 Indexation of Monetary Contribution

8.1 From the anniversary of the first payment of a Monetary Contribution, all subsequent Monetary Contributions are to be indexed in accordance with the following formula:

$$MC = \frac{A \times B}{C}$$

Where:

**MC** is the Monetary Contribution for the following Contribution year;

**A** is the Monetary Contribution payable during the Contribution Year just ended;

**B** is the most recent Index number (last published) being the Index published in Quarter 1 before the end of the Contribution Year just ended

**C** is the most recent Index number (last published) being the Index published in Quarter 1 before the commencement of the of the Contribution Year just ended;

8.2 In this clause **Index** means: the Consumer Price Index – Groups, Weighted Average of Eight Capital Cities or equivalent index published from time to time by the Australian Bureau of Statistics.

## 9 How money is paid

9.1 A Monetary Contribution is made for the purposes of this Agreement when the Council receives the full amount of the Monetary Contribution payable under this Agreement by the deposit by means of electronic funds transfer of cleared funds into a bank account nominated by the Council. Council will not accept any other forms of payment.

## 10 Establishment of the Spicers Creek Planning Agreement Fund

10.1 The Council must apply each Monetary Contribution towards the public purposes identified in Schedule 1, in accordance with the percentage allocations in Schedule 1, or as otherwise determined by the Council in accordance with clause 10.5 of this Agreement.

10.2 The Council must invest all Monetary Contributions paid by the Developer under this Agreement in an interest-bearing account held in the name of the Council for the purpose of the Spicers Creek Planning Agreement Fund pursuant to the provisions of section 625 of the *Local Government Act 1993* (NSW).

10.3 In the event that, due to unforeseen and exceptional circumstances, it is not reasonably practicable for the Nominated Strategic Project to be carried out utilising Monetary Contributions under this Agreement in the timeframe specified in Schedule 1, an alternative Strategic Project is to be nominated in accordance with the procedures set out in clause 11 below.

10.4 The agreement expressly authorises Council to progressively or otherwise pool funds for Strategic Projects, Road Projects and Local Projects.

10.5 Prior to the end of the fifth (5th), tenth (10th), fifteenth (15th), twentieth (20th) and twenty fifth (25th) Contribution Year, the Council will review and determine whether the percentage allocations specified in Schedule 1 of this Agreement should be varied. Prior to making a decision to vary some or all of the percentage allocations specified in Schedule 1 of this Agreement, the Council must consult in accordance with the guidelines prepared under clause 12.1.1 of this Agreement.

## 11 Participation in the Spicers Creek Planning Agreement Fund

11.1 If requested by the Developer, the Council must facilitate the participation of the Developer in the Council's decision making in relation to the expenditure of the Spicers Creek Planning Agreement Fund in the following way:

11.1.1 In relation to the Strategic Projects, Local Projects and Road Projects, the Council must provide the Developer with briefing information in relation to potential projects eligible for funding from the Spicers Creek Planning Agreement Fund, including relevant background, alignment with the community benefits identified in the Framework, strategic need, community need and financial implications.

11.1.2 The Developer will have 14 business days to review the information and provide submission/s to the Council, at its discretion.

11.1.3 Any submissions made by the Developer must be included in the business papers and considered by Council when resolving to expend monies from the Spicers Creek Planning Agreement Fund.

## 12 Community participation in the Spicers Creek Planning Agreement Fund

12.1 The Council must facilitate consultation with the community in accordance with Council's Community Engagement Strategy, in relation to the expenditure of the Spicers Creek Planning Agreement Fund in the following way:

12.1.1 Within 3 months of the Construction Commencement Date, the Council must prepare guidelines (which may be amended from time to time) to govern consultation with the community in relation to Strategic Projects, Local Projects and Road Projects (which may be amended from time to time). The guidelines must:

(i) be prepared in accordance with the consultation and engagement requirements provided for in Council's Community Engagement Strategy;

(ii) provide for the community to be provided with a minimum period of 28 days in which to provide any written submissions to Council on the proposed Strategic Projects, Local Projects and Road Projects.

12.2 In relation to Strategic Projects, Local Projects and Road Projects, the Council must consult the community in accordance with the guidelines prepared in 12.1.1 prior to any funding decision being made by Council.

12.3 The community must be provided with a minimum period of 28 days in which to provide any written submissions to Council on the proposed Strategic Projects, Local Projects and Road Projects.

12.4 Any submissions made by the community must be included in the Business Papers and considered by Council when resolving to expend any monies from the Spicers Creek Planning Agreement Fund.

## 13 Community Benefit Fund

13.1 Within 3 months of the Construction Commencement Date, the Council must prepare guidelines to govern the administration of the Community Benefit Fund (which may be amended from time to time).

13.2 If requested by the Developer, the Council must consult with the Developer in relation to the preparation of the guidelines.

13.3 The guidelines must provide for the following:

13.3.1 Eligibility criteria for applications;

13.3.2 Timeframes for expenditure of funds (which should be within 12 months of the Council's decision to grant);

13.3.3 Advertisement of the availability of funds for Community Benefit Fund Projects;

13.3.4 If requested by the Developer, the Council must consult the Developer in relation to applications made for funding for Community Benefit Fund Projects from the Spicers Creek Planning Agreement Fund.

## 14 Notification to Developer

14.1 The Council must notify the Developer of the recipients of funding from the Spicers Creek Planning Agreement Fund for Community Benefit Fund Projects.

## 15 Public Recognition

15.1 The Council must publicly and positively acknowledge the payment of the Monetary Contribution by the Developer and the Developer's role in funding the Nominated Strategic Project, any Community Benefit Fund, Strategic Project, Local Project and Road Project via the Spicers Creek Planning Agreement Fund;

15.2 The form of public acknowledgment required by clause 15.1 is to be agreed by the Council and the Developer (acting reasonably) prior to the Commencement of Development in a public notification plan, which must include:

15.2.1 The prominent inclusion of the Developer's logo in any advertisement for funding applications or an announcement made in relation to the Community Benefit Fund; and

15.2.2 where appropriate for the Nominated Strategic Project, each Strategic Project, Local Project and Road Project, a permanent sign recognising that the project is funded by the Developer via the Spicers Creek Planning Agreement Fund.

15.3 The public notification plan agreed between the parties in accordance with clause 15.2 may be amended from time to time by agreement between the parties.

## 16 Audit

16.1 During each year in which there are funds in the Spicers Creek Planning Agreement Fund, the Council must undertake audit functions in accordance with the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2021, and will reconcile:

16.1.1 the Monetary Contribution paid by the Developer under clause 5.1;

16.1.2 any payments made by the Council in accordance with clause 10.1;

and identify any corrective payments required.

16.2 The Developer and the Council must make any corrective payments identified as being necessary to reconcile the Spicers Creek Planning Agreement Fund.

16.3 The costs of Audit can be paid out of the Administration Fee.

## Part 3 - Security, Enforcement and Dispute Resolution

### 17 No registration

17.1 The parties agree that this Agreement will not be registered on the land within the Project Site pursuant to section 7.6 of the Act.

### 18 Disposal by the Developer of its interest in the Development

18.1 Subject to clause 18.2 the Developer must not without the consent of the Council (which consent shall not be unreasonably withheld or delayed) assign, transfer or otherwise deal with the Developer's rights, duties or obligations under this agreement.

18.2 The Council agrees that the Developer may assign, transfer or otherwise deal with the Developer's rights, duties or obligations under this agreement to:

18.2.1 a Related Entity of the Developer or a partnership comprised of Related Entities of the Developer;

18.2.2 a joint venturer or partner of the Developer in respect of the Development; or

18.2.3 any third party, subject to the Developer proving to the reasonable satisfaction of the Council that such party is able to comply with the Developer's obligations under this Agreement (and to avoid any doubt the consent of the Council is not required if the third party has, or is a related body corporate of a company (within the meaning of the *Corporations Act 2001* (Cth)) which has, experience with wind farm projects or other similar infrastructure projects),

without the consent of the Council.

18.3 The Developer shall be released and discharged from any obligations under this agreement on and from the date of the assignment, and the performance of the terms of this agreement from the date of the

assignment, and from all claims and demands in connection with this agreement that arise after the date of the assignment in the event of the Developer assigning the Developer's rights and obligations under this agreement, provided always that the Developer is responsible for any action claim or demand with respect of the performance of this agreement for any period prior to and including the date of the assignment.

## 19 Dispute Resolution

19.1 Notice of Dispute

If a party claims that a dispute has arisen under this agreement (Claimant), it must give written notice to the other party (Respondent) stating the matters in dispute and designating as its representative a person to negotiate the dispute (Claim Notice).

**19.2 Response to Notice**

Within 20 business days of receiving the Claim Notice, the Respondent must notify the Claimant of its representative to negotiate the dispute.

**19.3 Negotiation**

The nominated representatives must:

19.3.1 meet to discuss the matter in good faith within 10 business days after service by the Respondent of notice of its representative; and

19.3.2 use reasonable endeavours to settle or resolve the dispute within 15 business days after they have met.

**19.4 Further Notice if not Settled**

If the dispute is not resolved within 15 business days after the nominated representatives have met, either party may give to the other a written notice calling for determination of the dispute (**Dispute Notice**).

**19.5 Mediation**

The parties agree that a dispute shall be mediated if it is the subject of a Dispute Notice, in which case:

19.5.1 the parties must agree the terms of reference of the mediation within 5 business days of the receipt of the Dispute Notice (the terms shall include a requirement that the mediation rules of the Institute of Arbitrators and Mediators Australia (NSW Chapter) apply);

19.5.2 the appointment of a Mediator will be agreed between the parties, or failing agreement within 5 business days of receipt of the Dispute Notice, either party may request the President of the Institute of Arbitrators and Mediators Australia (NSW Chapter) apply to appoint a mediator;

19.5.3 the Mediator appointed pursuant to this clause Part 3 - 19.5 must:

(1) have reasonable qualifications and practical experience in the area of the dispute; and

(2) have no interest or duty which conflicts or may conflict with her function as mediator, she being required to fully disclose any such interest or duty before her appointment;

19.5.4 the Mediator shall be required to undertake to keep confidential all matters coming to her knowledge by reason of her appointment and performance of her duties;

19.5.5 the parties must within 5 business days of receipt of the Dispute Notice notify each other of their representatives who will be involved in the mediation;

19.5.6 the parties agree to be bound by any mediation settlement and may only initiate judicial proceedings in respect of a dispute which is the subject of a mediation settlement for the purpose of enforcing that mediation settlement;

19.5.7 in relation to costs and expenses:

(1) each party will bear their own professional and expert costs incurred in connection with the mediation;

(2) the costs of the Mediator will be shared equally by the parties unless the Mediator determines a party has engaged in vexatious or unconscionable behaviour in which case the Mediator may require the full costs of the mediation to be borne by that party.

**19.6 Litigation**

If the dispute is not finally resolved in accordance with clause 19.5, either party is at liberty to litigate the dispute.

**19.7 Exchange of information**

The parties acknowledge that the purpose of any exchange of information or documents or the making of any offer of settlement pursuant to this clause is to attempt to settle the dispute between the parties. No party may use any information or documents obtained through the dispute resolution process established by this clause 19 for any purpose other than an attempt to settle a dispute between the parties.

**19.8 Continue to perform obligations**

Each party must continue to perform its obligations under this agreement, notwithstanding the existence of a dispute.

**19.9 Enforcement**

Subject to compliance with clause 19, this agreement may be enforced by any party in any court of competent jurisdiction.

## Part 4 - Warranties and Indemnities

### 20 Warranties

20.1 The parties represent and warrant that they have power to enter into this Agreement and comply with their obligations under the Agreement and that entry into this Agreement will not result in the breach of any law.

### 21 Risk

21.1 The Developer performs this Agreement at its own risk and its own cost.

### 22 Release

22.1 The Developer releases the Council from any Claim it may have against the Council arising in connection with the performance of the Developer's obligations under this Agreement except if, and to the extent that, the Claim arises because of the Council's negligence or default.

### 23 Indemnity

23.1 The Developer indemnifies the Council from and against all Claims that may be sustained, suffered, recovered or made against the Council arising in connection with the performance of the Developer's obligations under this Agreement except if, and to the extent that, the Claim arises because of the Council's negligence or default.

## Part 5 - Other Provisions

### 24 Confidentiality

24.1 This agreement is a public document and its terms are not confidential.

24.2 If requested by a party, the other party must not issue, publish or authorise any media release or advertisement concerning this agreement, without obtaining the other party's prior written approval (which approval may not be unreasonably withheld).

24.3 The parties acknowledge that:

24.3.1 confidential information may have been supplied to some or all of the Parties in negotiations leading up to the making of this agreement; and

24.3.2 the Parties may disclose to each other further confidential information in connection with the subject matter of this agreement.

24.4 Subject to clauses 24.5 and 24.6, each Party agrees:

24.4.1 not to disclose any confidential information received before or after the making of this agreement to any person without the prior written consent of the Party who supplied the confidential information; or

24.4.2 to take all reasonable steps to ensure all confidential information received before or after the making of this agreement is kept confidential and protected against unauthorised use and access.

24.5 A Party may disclose confidential information in the following circumstances:

24.5.1 in order to comply with the law, or the requirements of any Authority; or

24.5.2 to any of their employees, consultants, advisers, financiers or contractors to whom it is considered necessary to disclose the information, if the employees, consultants, advisers, financiers or contractors undertake to keep the confidential information confidential.

24.6 The obligations of confidentiality under this clause do not extend to information which is public knowledge other than as a result of a breach of this clause.

## 25 Notices

25.1 Any notice, consent, information, application or request that is to or may be given or made to a Party under this Agreement is only given or made if it is in writing and sent in one of the following ways:

25.1.1 delivered or posted to that Party at its address, or

25.1.2 emailed to that Party at its email address.

25.2 For the purposes of this clause a Party's address and email address are as noted under 'Parties to this Agreement'.

25.3 If a Party gives the other Party 5 business days' notice of a change of its address or email, any notice, consent, information, application or request is only given or made by that other Party if it is delivered, posted or emailed to the latest address.

25.4 Any notice, consent, information, application or request is to be treated as given or made if it is:

25.4.1 delivered, when it is left at the relevant address,

25.4.2 sent by post, 7 business days after it is posted, or

25.4.3 sent by email and the sender does not receive a delivery failure message from the sender's internet service provider within a period of 24 hours of the email being sent.

25.5 If any notice, consent, information, application or request is delivered, on a day that is not a business day, or if on a business day, after 5pm on that day in the place of the Party to whom it is sent, it is to be treated as having been given or made at the beginning of the next business day.

## 26 Time for doing acts

26.1 If:

(i) the time for doing any act or thing required to be done; or

(ii) a notice period specified in this Agreement,

expires on a day other than a Business Day, the time for doing that act or thing or the expiration of that notice period is extended until the following Business Day.

26.2 If any act or thing required to be done is done after 5 pm on the specified day, it is taken to have been done on the following Business Day.

## 27 Costs

27.1 The Developer is to pay to the Council the Council's reasonable costs of preparing, negotiating, executing and stamping and registering this Agreement, and any document related to this Agreement, within 30 Business Days of a written demand by the Council for such payment.

27.2 The Developer is also to pay to the Council the Council's reasonable costs of enforcing this Agreement within 20 business days of a written demand by the Council for such payment.

## 28 Entire Agreement

28.1 This Agreement contains everything to which the Parties have agreed in relation to the matters it deals with.

28.2 No Party can rely on an earlier document, or anything said or done by another Party, or by a director, officer, agent or employee of that Party, before this Agreement was executed, except as permitted by law.

## 29 Further Acts

29.1 Each Party must promptly execute all documents and do all things that another Party from time to time reasonably requests to effect, perfect or complete this Agreement and all transactions incidental to it.

29.2 The Parties may, at any time and from time to time, enter into agreements relating to the subject-matter of this Agreement that are not inconsistent with this Agreement for the purpose of implementing this Agreement.

## 30 Governing Law and Jurisdiction

30.1 This Agreement is governed by the law of New South Wales.

30.2 The Parties submit to the non-exclusive jurisdiction of its courts and courts of appeal from them.

30.3 The Parties are not to object to the exercise of jurisdiction by those courts on any basis.

## 31 Joint and Individual Liability and Benefits

31.1 Except as otherwise set out in this Agreement:

31.1.1 any agreement, covenant, representation or warranty under this Agreement by 2 or more persons binds them jointly and each of them individually, and

31.1.2 any benefit in favour of 2 or more persons is for the benefit of them jointly and each of them individually.

## 32 No Fetter

32.1 The Parties acknowledge that Council is a consent authority with statutory rights and obligations pursuant to the Act.

32.2 This Agreement is not intended to operate, and shall not be construed as operating to fetter, in any unlawful manner:

32.2.1 the power of Council to make any law; or

32.2.2 the exercise by Council of any statutory power, discretion or duty.

32.3 Nothing in this Agreement shall be construed as requiring Council to do anything that would cause it to be in breach of any of its obligations at law.

## 33 Good faith

33.1 Each party must act in good faith towards all other parties and use its best endeavours to comply with the spirit and intention of this deed.

## 34 Illegality

34.1 If this Agreement or any part of it becomes illegal, unenforceable or invalid as a result of any change to a law, the Parties are to co-operate and do all things necessary to ensure that an enforceable agreement of the same or similar effect to this Agreement is entered into.

## 35 Severability

35.1 If a clause or part of a clause of this Agreement can be read in a way that makes it illegal, unenforceable or invalid, but can also be read in a way

that makes it legal, enforceable and valid, it must be read in the latter way.

35.2 If any clause or part of a clause is illegal, unenforceable or invalid, that clause or part is to be treated as removed from this Agreement, but the rest of this Agreement is not affected.

## 36 Amendment

36.1 No amendment of this Agreement will be of any force or effect unless it is in writing and signed by the Parties to this Agreement in accordance with section 203 of the Regulation.

## 37 Electronic Execution and Counterparts

37.1 This Agreement may be executed in any number of counterparts and all of those counterparts taken together constitute one and the same instrument. An executed counterpart may be delivered as a scanned pdf file attached to an email.

37.2 This Agreement is binding on the parties on the exchange of executed counterparts. A copy of an original executed counterpart sent by email:

37.2.1 must be treated as an original counterpart;

37.2.2 is sufficient evidence of the execution of the original; and

37.2.3 may be produced in evidence for all purposes in place of the original.

37.3 A party may sign this Agreement electronically and bind itself accordingly. In addition, the intention is to print it out when so signed so that where a party prints it out, the first print-out by a party after all signatories who are signing have done so, will also be an executed original counterpart of this Agreement. Each signatory confirms that their signature appearing in this Agreement, including any such print-out (irrespective of which party printed it), is their personal signature.

37.4 A party which has executed a counterpart of this Agreement or its solicitor may exchange it with another party by sending a copy of that original executed counterpart by email to that other party or its solicitor and if requested by that other party or its solicitor must promptly deliver that original by hand or post. Failure to make that delivery does not affect the validity of this Agreement.

## 38 Relationship of parties

38.1 Nothing in this agreement will be construed or interpreted as constituting the relationship between the parties as that of a partnership, joint venture or any form of fiduciary relationship.

38.2 Unless otherwise stated:

38.2.1 nothing in this deed creates a joint venture, partnership, or the relationship of principal and agent, or employee and employer between the parties; and

38.2.2 no party has the authority to bind any other party by any representation, declaration or admission, or to make any contract or commitment on behalf of any other party or to pledge any other party's credit.

## 39 Waiver

39.1 The fact that a Party fails to do, or delays in doing, something the Party is entitled to do under this Agreement, does not amount to a waiver of any obligation of, or breach of obligation by, another Party.

39.2 A waiver by a Party is only effective if it:

39.2.1 is in writing,

39.2.2 is addressed to the Party whose obligation or breach of obligation is the subject of the waiver,

39.2.3 specifies the obligation or breach of obligation the subject of the waiver and the conditions, if any, of the waiver,

39.2.4 is signed and dated by the Party giving the waiver.

39.3 Without limitation, a waiver may be expressed to be conditional on the happening of an event, including the doing of a thing by the Party to whom the waiver is given.

39.4 A waiver by a Party is only effective in relation to the particular obligation or breach in respect of which it is given, and is not to be taken as an implied waiver of any other obligation or breach or as an implied waiver of that obligation or breach in relation to any other occasion.

39.5 For the purposes of this Agreement, an obligation or breach of obligation the subject of a waiver is taken not to have been imposed on, or required to be complied with by, the Party to whom the waiver is given.

## 40 GST

40.1 In this clause:

40.1.1 Adjustment Note, Consideration, GST, GST Group, Margin Scheme, Money, Supply and Tax Invoice have the meaning given by the GST Law.

40.1.2 GST Amount means in relation to a Taxable Supply the amount of GST payable in respect of the Taxable Supply.

40.1.3 GST Law has the meaning given by the A New Tax System (Goods and Services Tax) Act 1999 (Cth).

40.1.4 Input Tax Credit has the meaning given by the GST Law and a reference to an Input Tax Credit entitlement of a party includes an Input Tax Credit for an acquisition made by that party but to which another member of the same GST Group is entitled under the GST Law.

40.1.5 Taxable Supply has the meaning given by the GST Law excluding (except where expressly agreed otherwise) a supply in respect of which the supplier chooses to apply the Margin Scheme in working out the amount of GST on that supply.

40.2 Subject to clause 40.3, if GST is payable on a Taxable Supply made under, by reference to or in connection with this Agreement, the Party providing the Consideration for that Taxable Supply must also pay the GST Amount as additional Consideration.

40.3 No additional amount shall be payable by the Council under clause 40.2unless, and only to the extent that, the Council (acting reasonably and in accordance with the GST Law) determines that it is entitled to an Input Tax Credit for its acquisition of the Taxable Supply giving rise to the liability to pay GST.

40.4 If there are Supplies for Consideration which is not Consideration expressed as an amount of Money under this Agreement by one Party to the other Party that are not subject to Division 82 of the A New Tax System (Goods and Services Tax) Act 1999, the Parties agree:

40.4.1 to negotiate in good faith to agree the GST inclusive market value of those Supplies prior to issuing Tax Invoices in respect of those Supplies;

40.4.2 that any amounts payable by the Parties in accordance with clause 40.2(as limited by clause 40.3) to each other in respect of those Supplies will be set off against each other to the extent that they are equivalent in amount.

40.5 No payment of any amount pursuant to this clause 40, and no payment of the GST Amount where the Consideration for the Taxable Supply is expressly agreed to be GST inclusive, is required until the supplier has provided a Tax Invoice or Adjustment Note as the case may be to the recipient.

40.6 Any reference in the calculation of Consideration or of any indemnity, reimbursement or similar amount to a cost, expense or other liability incurred by a party, must exclude the amount of any Input Tax Credit entitlement of that party in relation to the relevant cost, expense or other liability.

40.7 This clause continues to apply after expiration or termination of this Agreement.

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## 41 Explanatory Note

41.1 Appendix C of this Agreement contains the Explanatory Note relating to this Agreement required by s205 of the Regulation.

41.2 Pursuant to s205(5) of the Regulation, the Parties agree that the Explanatory Note is not to be used to assist in construing this Agreement.

## Schedule 1

## Use of Monetary Contributions

| Contribution Year | Allocation of Monetary Contributions | % of Monetary Contribution |
|---|---|---|
| Year 1-5 | The Nominated Strategic Project | 54% |
| | Community Benefit Fund Projects | 6% |
| | Road Projects | 38% |
| | Administration Fee | 2% |
| Year 6-30 | Strategic Projects | 54% |
| | Community Benefit Fund Projects | 6% |
| | Local Projects | 38% |
| | Administration Fee | 2% |

## Schedule 2

### Requirements under s7.4 of the Act

The parties acknowledge and agree that the table set out below provides for certain terms, conditions and procedures for the purpose of the deed complying with the Act.

| Requirement under the Act | This deed |
|---|---|
| **Planning instrument and/or development application** – (section 7.4(1))<br>The Developer has:<br>(a) sought a change to an environmental planning instrument.<br>(b) made, or proposes to make, a Development Application.<br>(c) entered into an agreement with, or is otherwise associated with, a person, to whom paragraph (a) or (b) applies. | (a) No<br>(b) Yes<br>(c) No |
| **Description of land to which this deed applies** – (section 7.4(3)(a)) | Clause 3.1 and the definition of Project Site in clause 1.1 |
| **Description of development to which this deed applies** – (section 7.4 (3)(b)) | See definition of Development in clause 1.1 |
| **Description of change to the environmental planning instrument to which this deed applies** – (section 7.4 (3)(b)) | N/A |
| **The scope, timing and manner of delivery of contribution required by this deed** – (section 7.4 (3)(c)) | Clause 5 |
| **Applicability of sections 7.11 and 7.12 and 7.24 of the Act** – (section 7.4 (3)(d)) | Clause 7 |
| **Consideration of benefits under this deed if section 7.11 applies** – (section 7.4 (3)(e)) | NA |
| **Mechanism for Dispute Resolution** – (section 7.4(3)(f)) | See clause 19 |
| **Enforcement of this deed** – (section 7.4(3)(g)) | Part 3 |
| **No obligation to grant consent or exercise functions** – (section 7.4(10)) | See clause 31 |

**Table 2 – Other matters**

| Requirement under the Act | This deed |
|---|---|
| **Registration of the Planning Agreement** – (section 7.6 of the Act) | No |
| **Whether the Planning Agreement specifies that certain requirements of the agreement must be complied with before a construction certificate is issued** – (section 21 of *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021*) | No |
| **Whether the Planning Agreement specifies that certain requirements of the agreement must be complied with before an occupation certificate is issued** – (section 48 of *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021*) | No |
| **Whether the Planning Agreement specifies that certain requirements of the agreement must be complied with before a subdivision certificate is issued** – (section 6.15(1)(d) of the Act) | No |

## Execution

Executed as a deed

**Dated:**

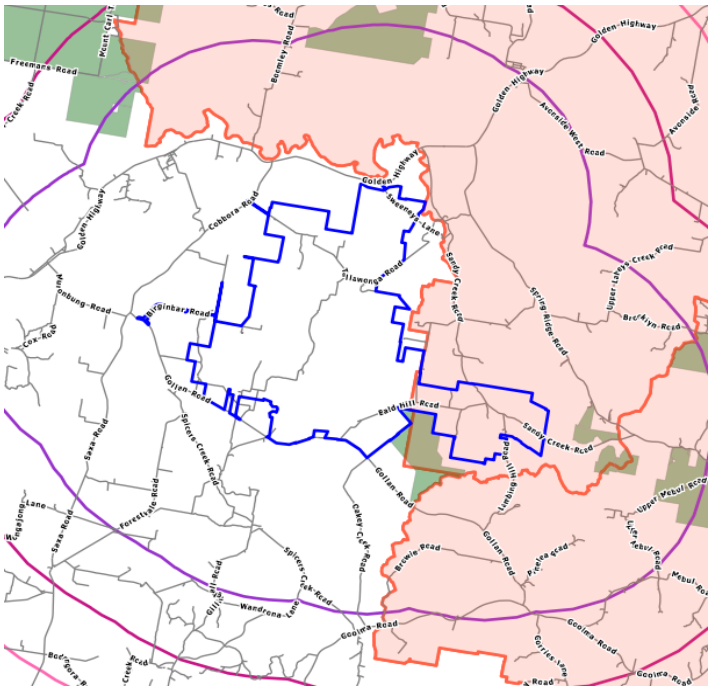
Executed by Dubbo Regional Council under seal in accordance with a resolution of Council dated ###

| | |
|---|---|
| **CEO** | **Witness** |
| **Mayor** | **Witness** |

Executed by Spicers Creek Wind Farm Pty Ltd ABN 83 648 166 269 in accordance with s127(1) of the *Corporations Act 2001 (Cth)*.

| | |
|---|---|
| **Signature of director** | **Signature of director/secretary** |
| **Name** | **Name** |

## ANNEXURE A: PLAN



## ANNEXURE B: RENEWABLE ENERGY BENEFIT FRAMEWORK

Council will utilise the Monetary Contribution received from the Developer towards the benefit of the community of the Dubbo Regional Council Local Government Area.

The benefit/s to the community includes (but may not be limited to) the following:

- Road infrastructure provision and maintenance;
- Housing opportunities and initiatives;
- Strategic planning;
- Economic development and investment attraction opportunities and initiatives;
- Skills development;
- Community facilities and recreation opportunities;
- Youth welfare and support;
- Town centre development and maintenance in Wellington;
- Other infrastructure provision that provides for the continued health, wellbeing and development of the community.

## ANNEXURE C: EXPLANATORY NOTE

Chief Executive Officer
Dubbo Regional Council
PO Box 81 Dubbo NSW 2830

9 July 2023

**Submission re: Draft Planning Agreement – Spicers Creek Wind Farm CD23/2393**

It is not appropriate to ruin prime farming land for Wind Farms- these should be placed onto waste or desert land.

An Environmental Impact Report must be attended prior to construction

Road construction and maintenance and upgrades of all roads impacted by the increased traffic and useage and heavy vehicles should be funded by the Spicers Creek Windfarm (not Council) with this maintenance and upgrades ongoing for the life of the Wind Farm

NO healthy native trees or shrubs or bushland or wildlife habitat should be should be removed or bulldozed at all

Screening trees (all natives) and nature barriers should be planted to replace any natural habitat

Community Benefit Funds should be for the local community ONLY (Wellington and NOT Dubbo)

An ongoing and substantial Community Benefit Funds should be ongoing and significant to compensate the local community for the destruction and visual eyesore and ruining the landscape

Dismantling and removal of the Windfarm should take place at the end of its lifespan completely funded and completed by Spicers Creek Windfarm and the landscape must be returned to its natural state with plantings of native trees, shrubs and bushland to return the area to natural habitat for wildlife and birds.

Regards
Wellington Community Progress and Action Group

Chief Executive Officer
Dubbo Regional Council
PO Box 81
Dubbo NSW 2830

21 July 2023

**Submission re: Draft Planning Agreement – Spicers Creek Wind Farm**
**CD23/2393**

This submission is provided by Chris and Kim Whale, lifetime land owners in the Gollan area and landholder hosts for the proposed Spicers Creek Wind Farm Development.

Background

We are extremely disappointed at the lack of consultation undertaken with the community by Dubbo Regional Council (DRC) and Squadron Energy Pty Ltd (Squadron) in the development of the Draft Planning Agreement – Spicers Creek Wind Farm (DPA).

In the absence of a Community Consultative Committee being formed in the early stages of the project's development, it is even more imperative that appropriate broad community consultation be undertaken with regard to this DPA.

To date, the only time council has attended a community meeting in the area, was earlier in the year when the issue of the Gollan causeway and condition of the local roads was discussed. This meeting was attended by the Mayor, several Councillors, the General Manager and several operations staff. At this meeting, the community were told that an engineer was being consulted on options for repair to the Gollan causeway. We were also told that grant funds had been made available for the major reconstruction of the Gollan Road between Native Dog Creek and the Bald Hill Road turn-off, and that these funds had to be spent by 30 June 2023.

As it turns out, these were lies, as no action has been undertaken on either the causeway or the stretch of Gollan Road. The scenario is the same for the Comobella crossing where the community were told that at a bare minimum, the large holes would be filled – again there has been zero work undertaken.

The community has lost all trust in the word of the DRC and so we are extremely concerned about the lack of detail in the DPA and just where the money will be spent as there is no detailed process of how projects will be prioritised, how community will be consulted and how DRC will demonstrate how the funds have been spent.

Draft Planning Agreement – Spicers Creek Wind Farm

- **Years 1-5: The percentage split be changed to 92% for the construction and maintenance of council public roads and other infrastructure projects within 20km of the Project Site** (not otherwise funded by another government entity) including the construction and maintenance of the Gollan causeway (Forestvale Road causeway) as approved by the local Community Group
- **Years 6-30: The percentage split be changed to 92% for the construction and maintenance of council public roads and other infrastructure projects within 30km of the Project Site** (not otherwise funded by another government entity) including the construction and maintenance of the Gollan causeway (Forestvale Road causeway) as approved by the local Community Group

**Justification**

- It is estimated that DRC will receive approximately $1.3m per year from Squadron for the 30 years of the project.
- Under the current DPA, this equates to $715,450/year for five years being spent on the Gollan causeway.
- DRC won't receive any money until 2026 when the wind farm commences operations (pending approval).
- This DPA implies Gollan Causeway won't be completed until 2031 at a cost of $3.575m (approx.)
- This is unacceptable to the community who already have had major disruptions to postal delivery, school bus runs and commuting through a consistently flooded causeway.
- Council **must** consult with Squadron and the community to identify an acceptable budget and schedule of works that operationalises the commitment of the Planning Agreement, showing how the funding will be spread on roadworks and causeway construction.
- The community believes there is not necessarily the need to construct a bridge as alternative, cheaper engineering solutions are available.
- Can DRC provide to the community justification for a $3.575m spend on the causeway over five years?
- Already DRC have abrogated their responsibility to spending on Gollan/Goolma road repairs by withdrawing funds from the 2022/23 and 2023/24 budget as evidenced by zero figures in what were line items for three stages of repairs to that road.
- DRC are cost-shifting and with no regard to their core business or the investment of local ratepayers who receive little return for rates paid. They are expecting Squadron to fund all road maintenance in the area for the next 30 years.

- **Years 1-5 & Years 6-30: Community Benefit Fund** (funding for community groups and other not-for-profit organisations for projects, with a preference for projects principally situated within 20km of the Project Site)

  No change is sought to this allocation, however:

  - Where the DPA states (Page 12/33), paragraph 12.1, that 'Within 3 months of the Construction Commencement Date, the Council must prepare guidelines to govern the administration of the Community Benefit Fund…..' and paragraph 12.2 'If requested by the Developer, the Council must consult with the Developer in relation to the preparation of the guidelines' – it is imperative in the absence of a Community Consultative Committee, that the DRC also consult with the local Community Group that has formed recently.

  - It is called a **Community Benefit Fund!** Its objectives need to be co-designed with the local community. This includes the development of processes: application, assessment, and accountability of funds.

<u>Engaging and Communicating with the local Community</u>

For the Planning Agreement to be a functional, working document that provides benefits as promised, appropriate processes need to be established by DRC: engagement, communications, accountability and transparency. All these are currently lacking in the documentation.

- As a party to the document, Squadron is demonstrating its good faith to the community by continuing to improve its social licence. Already they have demonstrated good faith to the community by contributing funds to not-for-profit groups. Also, their commitment to invest substantially to improve communications and connectivity in the area.

- However, DRC has a poor track record with its relationship to the Gollan and broader community.

- DRC do not reply to emails, despite them being sent several times. Staff do not return phone calls.

- An engagement and communications strategy needs to be developed that ties the tenets of the Planning Agreement to a commitment to act in the best interests of the community, where DRC seeks to understand issues of concern for all affected people and groups and respond appropriately to those concerns.

- Effective engagement occurs when the community, council and Squadron have the information they need to understand a project - its impacts and benefits**. It is not for the DRC to dictate the terms of how this Planning Agreement will be implemented.** And it is understood that, that is not Squadron's intent either.

- A Community Group has been formed, comprising wind farm hosts, neighbours and other community members. It is this group that DRC should be consulting with in the absence of a Community Consultative Committee.

Accountability and Transparency

- The development for a process of accountability also needs to be an underlying document to the Planning Agreement. It needs to show:
  - How the funds held by DRC on behalf of the agreement, have been allocated and apportioned.
  - How Squadron and the Community have been consulted in the design of projects and works.
  - The methodology for prioritisation of work and timelines for completion.
  - How DRC will communicate these outcomes to the local and broader community

Summary

- Draft Planning Agreement to be amended to:
  - For years 1-5 and 6-30: The percentage split be changed to 92% for the construction and maintenance of council public roads and other infrastructure projects within 20km of the Project Site
  - These projects to be determined and prioritised in consultation with Squadron and the Community Group
  - DRC to explore all engineering options for the improving the Gollan causeway
  - DRC to contribute funding as well as that identified in the Planning Agreement to road maintenance and repairs
  - The Planning Agreement is supported by an Engagement & Communications Strategy
  - The Planning Agreement is supported by an Accountability and Transparency methodology
- The Dubbo Regional Council is to:
  - Reinstate budget expenditure for the Gollan/Goolma road in the 2023/2024 budget
  - Respond to emails and phone calls from ratepayers
  - Respond to the undersigned showing how this submission has been considered

…… ……..

Chris Whale Kim Whale

[redacted]

Chief Executive Officer

Dubbo Regional Council

PO Box 81

Dubbo NSW 2830

23/7/2023

## Submission re: Planning Agreement – Spicers Creek Wind Farm CD23/2393

This submission is from the Gollan Community Group (GCG) that met at the Gollan Hall on 14/7/2023 to discuss Dubbo Regional Council (DRC) planning agreement for Spicers Creek Wind Farm (SCWF). The list of attendees is undersigned below.

- We are disappointed at the lack of consultation undertaken with the community by DRC and Squadron Energy Pty Ltd (Squadron) in the development of the Planning Agreement – Spicers Creek Wind Farm (PA). There is very little mention of community involvement in any process regarding the selection of projects & allocation of money to these projects. This community involvement in decision making is imperative & allows for transparency in DRCs actions.
- We are concerned DRC have palmed off their responsibility for roadworks in this area to Squadron which apart from being completely unfair to us as rate payers is simply inadequate in regards to being a government body with responsibilities to fulfill. The most obvious problem with this is that there is no financial payment to DRC until 2026, at the earliest & if all goes to Squadrons plan, so in effect nothing will be done until then. DRC has a responsibility for the maintenance & upkeep of these roads & as such should still be expected to contribute financially.
- The Gollan causeway was deemed as a priority at a previous community meeting. It is not affected by the SCWF and will not be affected by wind farm traffic. It has now been listed in the PA as the one and only strategic project that DRC will undertake with Squadron funding over the first 5 years of SCWF. Our issues with this are as follows-
    1. We do not know when SCWF will commence (if at all) therefore we have no start date for when DRC will attend to Gollan crossing.
    2. This is a project that DRC has already spoken to the community about and has indicated that they will address the issue. It should not be reliant on Squadron funding.
    3. Using the percentages from the PA and estimated funding from Squadron. DRC has allocated $3.575m to put a causeway in the Gollan crossing. This is an exorbitant amount of money to design, engineer and construct some large box culverts across Spicers Creek.
- Strategic Project needs to be changed to allow for more than one project being undertaken at a time. We query about the need for a strategic project to be more than $1 million. This may rule out strategic projects that may cost less than $1 million. Examples of strategic projects could be causeways reconstruction on public roads within the SCWF, re-sheeting of gravel roads, sealing roads for dust mitigation of dwellings within 200m of gravel roads, widening and putting lines on Gollan Goolma Road.

**Amendments to the PA**

We would like the timeframe and the development contribution to be amended to the following: -

- For years 1-5 and 6-30: The percentage split be changed to 92% for the construction and maintenance of council public roads and other infrastructure (including strategic projects) within 20km of the Project Site.
- These projects to be determined and prioritised in consultation with Squadron and the GCG. DRC will seek approval from GCG and Squadron as to where the money is to be utilised.
- DRC to contribute funding to the strategic projects and road maintenance and repairs over and above the Squadron funding. (As they would normally to ratepayer roads)
- The Planning Agreement is supported by an Accountability and Transparency methodology

  Years 1-5 & Years 6-30: Community Benefit Fund (funding for community groups and other not-for-profit organisations for projects, with a preference for projects principally situated within 20km of the Project Site)

  Strategic projects will have no minimum price.

**Regards**

**Gollan Community Group**

We, the undersigned members of the Gollan community do hereby support this submission,

| Name | Address |
|---|---|
| Helen Yeo | [redacted] |
| Larry Yeo | |
| Nigel Roberts | |
| Emma Roberts | |
| Mitch Darlington | |
| Alex Darlington | |
| Peter Perry | |
| Alex Yeo | |
| Anne Jones | |
| Will Martel | |
| Garry Todd | |
| Mark Conn | |
| Leon Peterse | |
| Chris Adams | |
| Anthony Reshare | |
| Robert Jo Yeo | |
| Zayne Zwier | |
| David Babucci | |
| Vicki Babucci | |
| Stephen Whale | |
| Peter Doherty | |
| Tina Doherty "Roine | |
| Kim Whale 1850 | |
| Chris Whale 18 | |
| Chris Whittaker | |

Chief Executive Officer
Dubbo Regional Council
PO Box 81
Dubbo NSW 2830

23 July 2023

**Submission re: Draft Planning Agreement – Spicers Creek Wind Farm CD23/2393**

This submission is provided by Peter & Tina Doherty, landowners in the Gollan/Goolma area & potential landowner hosts with the Spicers Creek Wind Farm.

We feel the lack of direct community consultation by DRC, and to a lesser extent Squadron Energy, with those in the region of the proposed wind farm is not only very disappointing but also disrespectful. While we believe that Squadron has, in good faith, tried to pass on what they see as our concerns & desires in regard to the outcome of their financial contributions to DRC, DRC itself has made little to no effort to engage with the community themselves to either gauge the needs of the community or explain how they have come to the decision they have, namely the construction & maintenance of Forest Vale Rd causeway. Add to this that there is minimal, if any, mention of community involvement elsewhere in the Planning Agreement regarding future projects. It is essential that our community has a real voice in any process involving the selection of projects to be undertaken & allocation of funds for these projects. Given the recent track record DRC has with this community (e.g. being told at a community meeting in October 2023 that approval had been granted to clear reeds from Gollan crossing, that this causeway was being made a priority, that funding was allocated for reconstruction work on the Gollan Rd between Bald Hill Rd & Native Dog Creek & that this work would be completed by the end of the 2022-2023 financial year – yet none of these things have been started, let alone come to fruition) you can understand our hesitancy to trust that DRC will act in the community's best interest in a fair & timely manner.

With respect to Gollan causeway, while this is an issue of importance to us & we are keen to have it addressed, we feel that what is suggested in the Planning Agreement is an enormous amount of money for one project. A project which seems could be achieved at a lesser cost & in a timelier manner (i.e. in less than 5 years). It appears this is a project that has, in fact, gone down in its priority level. Council has gone from saying it is working on a solution to the problem to simply putting it off for someone else to fix. DRC will receive no financial input from Squadron until construction commences, which at the earliest will be 2026 so we are expected to wait a further 3 years at least before we see the beginning of a resolution to this issue.

We feel there are other roadwork projects that are of a high priority & with considered budgeting are achievable in conjunction with other projects. One example of this is the upgrading of Gollan Rd to be wider & have lines marked to reduce the number of both minor & major traffic incidents, there have been 3 fatalities on this road within the last 5 years.

The Planning Agreement implies that DRC are, in effect, shifting responsibility from themselves to Squadron for all roadwork construction & maintenance within the broader region of the Spicers Creek Wind Farm for the next 30 years, with this being the case I wonder will this result in a reduction of rates for us as DRC will be providing less services to us, the ratepayers, or will we see an increase in services provided to our area, such as improvements in waste management, as DRC will be able to redirect money from roads to these projects.

Changes we would like to see in the Planning Agreement include

- Strategic Funding (54%) & Remaining Funding (38%) for Years 1-5 & Years 6-30 to be joined as 92% for Strategic Projects, Roadworks or Other Infrastructure, within a 20km radius of Project Site.
- Direct consultation & involvement of community, via Gollan Community Group that has been recently formed, in decision making processes with respect to project selection & allocation of money.
- Council should still be financially responsible in the construction & maintenance of public roads.

- There needs to be more specific information on the process for project application, project selection, money allocation, timeframes for project completion & a process for being able to hold DRC accountable for achieving project goals.

Regards

Peter & Tina Doherty
[redacted]

## Tim Howlett

**From:** mark conn [redacted]
**Sent:** Monday, 24 July 2023 8:51 AM
**To:** Dubbo Regional Council; Murray Wood
**Subject:** CD23/2393 Submission for Spicers Creek Wind Farm Planning Agreement VPA22-001

⚠ **CAUTION:** This email came from outside the organisation. Be cautious clicking links and do not open attachments unless they are expected.

To the Chief Executive Officer

I strongly object to Dubbo Regional Council (DRC) not having any consultation with the rural rate payers with this planning agreement (Spicers Creek Wind Farm) particularly seeing that the project encompasses a large area of the Local Government Area (LGA).
In the April business papers (CCL23/107) Council wrote with regards to Spicers Creek Wind Farm Consultation "Council staff will also undertake consultation with the Wellington town committee and the Villages committee ". There is also no Community Consultive Committee for this project.

Obviously the Dubbo Regional Council doesn't want to acknowledge the rural rate payers who represent nearly 17% of DRC rates income.

The rural rate payers need to have a committee with DRC. This is to allow them to be able to work with DRC for drafting up future outcomes with the planning agreements. This is particularly necessary when there are so many renewable projects happening with in the LGA considering they are all on agricultural land.

It would only be fair for t least 90% of the contributions that come from the planning agreements stay within the local rural communities for the length of the project.

At least 75% of the contributions from the planning agreement with DRC should be dollar for dollar and go to gravel roads within 30 kilometres of the project. The dollar for dollar contributions would only be fair as DRC would have to spend money on maintaining these roads. The funding should encompass grading and re sheeting of gravel roads including maintenance and repairs to culverts. The funding should not be limited to maintenance of roads only. It should include new works like culverts and converting gravel roads into bitumen. An example would be one kilometre per year for the life of the project.

**It is extremely important that Contributions from Planning Agreements for road funding continues for the life of the project and also consultation with the local community for the best outcomes.**

**Please reconsider the percentage and distribution of Contributions for the Spicers Creek Wind Farm Planning Agreement. The precedence has been set before in the past Planning Agreements where Contributions stay within or near the project. Their are some exceptions like the Contributions for Community Benefit Fund Projects and administration.**

**Regards**
**Mark Conn**

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Chief Executive Officer
Dubbo Regional Council
DUBBO NSW 2830
5 December 2023

## Submission re: CD23/2393 Submission
## Spicers Creek Wind Farm Draft Planning Agreement VPA22-001

This submission is from the Gollan Community Group (GCG) representing stakeholders from the Gollan, Goolma and Elong Elong districts of the Dubbo Regional Council (DRC). The GCG is frustrated that the DRC has made very little alteration to the DPA and would like DRC to address issues raised in our previous submission and at meetings held at Gollan Hall.

### What has Changed from the initial Planning Agreement?

**Clause 10.5** amended to ensure that a review of the percentage allocations is undertaken every five years from commencement of contributions and whether they may need to be varied.

- This review is to be undertaken in consultation with the community in accordance with the council's Community Engagement Strategy.

***The Gollan Community Group support this amendment provided it is guided by the advice of the Consultation Committee***

**Clause 12** amended to provide more rigour to the consultation process.

- Given DRC's Community Engagement Strategy has not yet been ratified by the council, it is premature to comment.
- However, the GCG are supportive of the aspirations of the document with regard to:
  - relationship building
  - right to be involved
  - clarity of purpose
  - accessible and inclusive
  - timely and coordinated
  - tailored
  - transparent
  - continuous learning
- Perhaps monitoring and evaluation should be built in?
- It is hoped the DRC are able to improve their engagement process to ensure these aspirations are met, and community concerns are considered in a respectful way.

***The Gollan Community Group support this amendment in principle, pending finalisation of the Community Engagement Strategy***

## Our Proposal

### *Future Engagement*

The Re-Exhibition document states 'the views of the community are welcome regarding the composition and operation of a community consultation body'.

**We Do NOT Support**:

- a combined community consultation body for renewable projects in the Dubbo LGA, as proposed by council
- each locality in the area has its own culture and vision driven by the unique demographics and industry of the locals
- Our vision and aspirations for the community are not necessarily the same as those in say, Mumbil or Maryvale
- It is important that the uniqueness of the assets and issues to our area are acknowledged and respected through having our voice heard and not diluted through a larger multi-area group
- **Clause 10.5** must include the words "in consultation with the Spicers Creek Windfarm Community Consultation Group"

**We Do Support and Recommend**:

- a consultation group (Spicers Creek Windfarm Community Consultation Group), comprising:
  - GCG representatives (three to be nominated by the GCG)
  - DRC councillor
  - DRC general manager
  - Squadron Energy representative
- This group to meet twice per year to:
  - review current projects
  - monitor their effectiveness
  - determine and prioritise further projects
- using an appropriate accountability and methodology framework as developed/agreed upon at group inception
- Secretariat support to be provided by DRC as part of the 2% administration budget included in the PA.

*The Planning Agreement*

The Re-Exhibition document highlights that "**Funds are PROPOSED to be allocated to the following public purposes".** This implies there is still opportunity for changes to be made, and the following is proposed by the GCG (see table on the following page).

**We do NOT Support:**

- funding provided by Squadron Energy for the Spicers Creek Windfarm *to be spent on the broader Dubbo LGA*. Funding is to be spent within 20km radius unless negotiated otherwise
  *Reasoning:*
  - Already, as fringe-dwellers of the LGA we see little return on our rates. Given we manage our own water quality and quantity; rubbish and sewerage, the least we could expect is a reasonable spend on our roads
  - In the council's latest Annual Road Reseal Program to commence late November 2023 to mid-April 2024 (*Dubbo Region/Annual Road Reseal Program/Your Say)*, not one road east of Ballimore and in our local area, has been identified. All projects are to the north, south and west
  - Despite council having over $60m in cash and deposits at call (*Dubbo Regional Council/Notes to the Financial Statements 30 June 2023)*, it is unable to fund road maintenance in our area as per its core business

- 54% of funding in Years 1-5 specifically for the construction and maintenance of Forest Vale Road Causeway.
  *Reasoning:*
  - As outlined in our previous submission, this project cannot be delayed for several years until the Squadron funding flows
  - This causeway requires priority attention now to ensure safe passage for all vehicles including school buses, Australia Post contractors and especially for access to the Rural Fire Service Shed
  - The community has been unwavering in this request at all meetings attended by council as concerns for safety are heightened
  - **Clause 10.3** provides a way forward for the Causeway Project to be negotiated away from the 54% funding (*"an alternative Strategic Project is to be nominated....."*)
  - How can DRC justify a spend of over $3m to repair the causeway and take five years to repair it

**We do Support:** the revision of the planning agreement to implement the following (as per our initial submission lodged 23 July 2023):

**Allocation of Funds provided by Squadron Energy**

| Timeframe | Development Contribution | % pa |
|---|---|---|
| Years 1-30 | **Funding** for the construction, remediation and maintenance of council public roads and other infrastructure (including Strategic projects) within 20km of the Spicers Creek Windfarm Project Site | 92% |
| | Projects to be determined and prioritised by the Spicers Creek Windfarm Community Consultation Group following consultation with the broader local community | |
| Years 1-30 | **Community Benefit Fund:** Funding for community groups and other organisations for projects | 6% |
| | Preference for projects principally situated within 20km of the Project Site | |
| Years 1-30 | **Administration:** Including provision of secretariat services to the Spicers Creek Windfarm Community Consultative Group for twice yearly meetings | 2% |
| Years 5,10,15,20,25 | Five yearly review be undertaken to revise percentage allocations to ensure on-going relevancy based on recommendations provided by the Spicers Creek Windfarm Community Consultative Group | |

## Background

### *Previous Submission*

**23 July 2023**, GCG provided a submission to the initial DRC submission request regarding Spicers Creek Wind Farm Draft Planning Agreement (DPA). Key points raised in the submission included:

- Lack of consultation in the development of the DPA and that there was little mention of further opportunities for community involvement in the process regarding allocation of monies for projects
- DRC have cost-shifted funding for road projects from their budget, instead relying on funding from Squadron Energy which may never happen!
- The Forestvale Road Causeway (Gollan causeway) is deemed a priority for remediation by DRC, but won't undertake any work until funding from Squadron Energy is received
- Flexibility needs to be built into the definition of 'strategic projects' (referred to in the framework) as some projects may cost less than $1 million

**The GCG recommended the following amendments to the planning agreement (PA):**

- Years 1-5 and 6-30, the percentage split be changed to 92% for the construction and maintenance of council public roads and other infrastructure (including strategic projects) within 20km of the Spicers Creek Windfarm site
- These projects to be determined and prioritised in consultation with Squadron and the GCG
- DRC to also contribute funding to the strategic projects and road maintenance and repairs over and above the PA funding (as per their core business)
- That the PA is supported by an Accountability and Transparency methodology
- Community Benefit Fund: Years 1-5 and 6-30 funding is provided for community groups and other not-for-profit organisations for projects principally situated within 20km of the Spicers Creek Windfarm site

### *Consultation*

**22 September, 2023** DRC 'drop-in' session at Gollan regarding PA.

It was clear that the DRC staff attending had not been briefed or done any due diligence on what Gollan community concerns might be (from previous roads meeting with Mayor, General Manager, Director of Infrastructure and Councillors). Nor did it appear they had read the submissions.

- Community members again highlighted the Gollan Causeway as requiring priority attention
- Despite the drop in water level across it, it remains unsafe for 2WD vehicles.
- Accessibility by the school bus, the delivery of mail and to the Gollan Rural Fire Service shed in case of a bushfire is impacted

- The community was emphatic that repairs could not wait until late 2026 or whenever the Squadron Energy funding started flowing

- Council offered to undertake work with an excavator to remove some of the silt build-up across the causeway. **This has not occurred**. Even if it does, it is only going to last as long as the next storm event that will wash more mud and silt across the road.

Virtually the entire meeting was conducted as a 'question and answer' on the roads issue, rather than as a consultation on the Planning Agreement. **It was clear the community still sees repairs to the causeway as a priority issue and the distress that a lack of action is causing.**

***The key point being, the Gollan Causeway issue should not be in the PA as it cannot wait until then.***

With regard to the Planning Agreement, Council advised:

- they would be forming a 'consultation' group to advise on the allocation of project funding to community and not-for-profit groups
- this group would comprise, not just members of the GCG, but community members from other renewable projects in the area
- no information was provided on the process for selecting representatives to the committee

**5 October, 2023** A report on 'what the council heard at the meeting' was requested and Jane Sullivan in her email to the group wrote the "key points we took away from the session are:

- The community would like involvement and consultation regarding the selection of projects/allocation of funds;
- The community would like more specific information on the process/methodology for project selection and timeframes for delivery;
- The majority of the funding should stay in the local area.

And that Council is in the process of making changes to the planning agreement and explanatory note which aim to address these points".

This has not happened as *the 'revised' Planning Agreement still retains 'construction and maintenance of Forest Vale Road causeway' to receive 54% of the funding spend from years 1-5.*

We, the undersigned members of the Gollan community do hereby support this submission.

| Name | Address |
|---|---|
| Helen Yeo | [redacted] |
| Larry Ye | |
| Nigel Rob | |
| Emma Rob | |
| Mitch Darlington | |
| Alex Darlington | |
| PETER PERRY | |
| ALEX YEO | |
| ANNE JONES | |
| Will Martel | |
| GARY TODD | |
| Mark CONN | |
| LEON PIETERSE | |
| Chris Adam | |
| Anthony R Sha | |
| Robert JO Yeo | |
| Zayne Zuiler | |
| David Babucci | |
| Vicki Babucci | |
| Stephen Whale | |
| PETER DOHERTY | |
| Tina DONEAY | [redacted] |
| Kim Whale | |
| Chris Whale | |
| Chris Whittaker | |
| Rebecca Glencross | |
| Andrew Glencross | |

We, the undersigned members of the Gollan community do hereby support this submission.

Name

SAM MEILLEJCHU
John Holland
Penelope Holland
Sally Oates
ELYCE HART
Tom Sutton
Simon Oates
Tony Whale
FRANCONE SWAN
Nathan & Emily S
Cheryl Royal
Norm Royal
Kylie Whale
Mathew Whale

[redacted]

We, the undersigned members of the Gollan community do hereby support this submission.

| Name | Address |
| --- | --- |
| CLINT ROHRLACH | [redacted] |
| GEMMA MARTEL | [redacted] |
| Henry Martel | [redacted] |

**Tim Howlett**

**From:** mark conn [redacted]
**Sent:** Monday, 11 December 2023 12:53 PM
**To:** Dubbo Regional Council
**Subject:** RE: CD23/2393 Submission for Spicers Creek Wind Planning Agreement VPA22-001

⚠ CAUTION: This email came from outside the organisation. Be cautious clicking links and do not open attachments unless they are expected.

To the Chief Executive Officer

It is extremely disappointing that there is very little change to the original draft VPA22-001 considering the submissions and consultation meeting held at Gollan in September 2023. The views that were discussed with council staff and councillors seem to be largely ignored.

There will be more than 10 large wind and solar projects spread across the Dubbo Regional Council LGA. That being the case the majority of the VPA funding from each project should be limited to 20 kilometre radius from each of these projects.

Key points that should be in these agreements for the funding per year:
2% Administration
6% Community Benefit Fund
92% of funding remaining within a 20 kilometre radius of the project
eg: 1 kilometre of gravel road converted to bitumen per year

Representatives to consist of:
4 local ratepayers within 10 kilometres of project
1 councillor
1 DRC CEO or staff representative
1 Proponent representative

The above te be reviewed every five years

Please consider the above recommendations as these ratepayers within the localities of these projects are largely ignored and have limited voices with DRC.

You only have to look at the 18 committees that do not represent these ratepayers.

Let’s make this not a box ticking exercise.

Regards
Mark

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Chief Executive Officer
Dubbo Regional Council
Dubbo NSW 2830

10th December 2023

**CD23/2393 Submission: Spicers Creek Wind Farm Draft Planning Agreement**

This submission is provided by Peter & Tina Doherty, landowners in the Gollan/Goolma area & potential hosts with the Spicers Creek Wind Farm.

While we appreciate the alteration of Clause 12.1 which states that Council will facilitate consultation with the community in accordance with their Community Engagement Strategy, it is worth noting that information on what this strategy looks like is currently not easily accessible nor yet adopted by Council and won't be until February 2024. I understand that this information was, no doubt, available at an earlier date but given that we are unable to access this now, in relation to our current concerns, we feel there is not much more clarity regarding the processes of how, & to what degree, community consultation will take place.

It is disappointing to see that Forrest Vale Rd causeway remains the major Strategic Project for Years 1-5, years 6-30 Strategic Projects are slated for the Dubbo LGA (without at least preferencing projects within a 20km radius of the wind farm) & the increase from 20km to 30km for all developments in the Year 6-30 timeframe.

Despite numerous concerns regarding the timeframe & cost of fixing Forest Vale Rd causeway, it would seem DRC are determined to shift the responsibility of this issue from themselves to Squadron, simply leaving it to be taken care of, if & when, construction of Spicers Creek Wind Farm commences. Given that DRC seems intent for Squadron Energy to take on the responsibility of construction & maintenance of roadworks in the broader Spicers Creek Wind farm area it would seem reasonable that this money should then remain in the local area as opposed to the wider Dubbo LGA wherever possible.

Peter & Tina Doherty

# REPORT: Recommendation for Council on Policy setting in relation to Overgrown Blocks in the Dubbo Regional Local Government Area

**DIVISION:** Development and Environment
**REPORT DATE:** 24 January 2024
**TRIM REFERENCE:** ID23/2646

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Seek direction from Council | |
| **Issue** | • Overgrown privately owned property | |
| **Reasoning** | • To confirm Councils approach to enforcing compliance, particularly with regard to properties that have unsuccessfully exhausted the Orders process. | |
| **Financial Implications** | Budget Area | Environmental Compliance |
| | Funding Source | General Council funds |
| | Proposed Cost | 11,795 |
| | Ongoing Costs | 11,795 |
| **Policy Implications** | Policy Title | Proposed Policy for Enforcing Compliance of Overgrown Blocks of Private Land |
| | Impact on Policy | Policy to be prepared |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 2 Infrastructure |
| CSP Objective: | 2.2 Infrastructure meets the current and future needs of our community |
| Delivery Program Strategy: | 2.2.5 Council maintains infrastructure and delivers services at the adopted service levels as agreed with the community |

**RECOMMENDATION**

1. **That the CEO develop a Policy on 'Enforcing Compliance of Overgrown Blocks of Private Land' for Council's consideration.**
2. **That Council determine that the Policy contain the enforcement methodology of either;**
   a. **That Council allows for three consecutive Orders and Fines to be issued to achieve compliance before considering commencement of legal action in the Court. OR**
   b. **That Council allows for three consecutive Orders and Fines to be issued to achieve compliance, before giving consideration to arranging to carry out the work to give effect to the terms of the Order and seeking to recover costs through the Court.**

*Stephen Wallace*
Director Development and Environment

*HE*
Manager Environmental Compliance

**BACKGROUND**

The Local Government Act 1993 (Act) provides the legal framework to require property owners to maintain their property in a safe and healthy condition. Council has the role of administering the Act.

Council's Compliance Officers (Rangers) are responsible for investigating overgrown blocks that are reported to Council by the public and undertake relevant action as necessary, under the provisions of the Act. If a property is not maintained in a safe and healthy condition, the Act provides compliance mechanisms through the functions of Council.

An overgrown block is a property that appears to be heavily overgrown with long grass and weeds and has the potential to become a hazard to adjoining and/or adjacent premises. A block is considered to be overgrown if the vegetation is above 30 cm in height and has the potential to harbour vermin, snakes or other hazards.

Legal advice confirms Council/Council's contractors can enter private property to conduct clean-up work subject to certain prescribed conditions, with a recommendation that Council video the clean-up for liability reasons.

There are a small number of blocks in which the owners are not contactable or have not responded to Councils requests and Orders to clean their property. This has led to requests for Council to clean-up certain sites.

If implemented this would impact on existing financial and human resources. Additionally, Council could be placed in the position of having to repeat the exercise for a protracted period of time, if the owners are either unable to be contacted or it is beyond their means. Council could attempt to recover the costs through the local court.

**REPORT**

**Overgrown Blocks**

In the 2022/2023 Financial Year Council received 267 reports of overgrown blocks across the Local Government Area. This equals 5.13 reports a week that Council Rangers are required to investigate.

From the 267 complaints received and investigated:

- Rangers sent out advice letters to all property owners that were deemed to be overgrown.
- 201 properties were cleaned up.
- 66 Notices of Intent to Serve an Order were issued to owners who did not comply with the first request to clean up the property.
- 34 properties were cleaned up after receiving the Notice of Intent to Serve an Order.
- 32 Orders were served which resulted in 16 properties being cleaned up.

- 16 ($330) were issued for failing to comply with an Order which resulted in 13 properties being cleaned up.
- Three (3) properties were not cleaned up.

The Order and Fines process does not guarantee that the block will be cleaned up and/or maintained. This usually is due to the property owner having been unreachable due to moving, owners passing away and family not wanting the property, especially in the smaller outlying villages.

Council is aware of a small number of properties that have been overgrown for long periods of time and despite the best efforts of Council to locate the property owners, Council has been unable to successfully locate them to enforce compliance.

**Council Procedures for 'Overgrown Blocks'**

The procedure the Rangers follow to enforce maintenance of overgrown blocks can be a lengthy process, with several steps and set timelines that must be completed in order to be compliant with the legislation.

The procedure for investigating overgrown blocks is set out below:

a. Property inspection - Ranger attends the property to determine if block is overgrown. (Vegetation must be in excess of 30 cm high).
b. Letter - If the block is determined to be overgrown, the Ranger will take photos and send out the first letter advising the property owner that the block needs to be cleaned up within 10 days of the date of the letter. Photos of the overgrown block are included with this letter.
c. Notice of Intent - If the block has not been cleaned up, a Notice of Intent to Serve an Order is issued, and the property owner has another seven days to clean the property before the order will be issued.
d. Order - If the property is not cleaned up, an Order will be issued. This Order will instruct the property owner to clean the property within seven days.
e. Fine - If the Order has not been complied with, a fine of $330 can be issued.
f. Further Order/s and Fine/s - If the property remains overgrown, another Order will be issued. If this second Order is not complied with, Council can issue a third Order and fine.

A proposed Enforcement Policy (Draft) will provide for three (3) orders and fines to be issued to achieve compliance. After that Council may commence legal action in the Courts.

**Legal Advice Regarding Council Coordinating Site Clean Up Works**

As there are some properties that appear to have been abandoned, the process of attempting to make contact and subsequently serve orders and fines does not always result in the clean-up of the blocks.

Legal advice was sought regarding whether Council can engage a contractor to enter the property uninvited to conduct clean up works and if so, what avenues are available to Council to recover the costs of the works.

The legal advice Council received was:

a. Council can hire a contractor to mow overgrown blocks on properties under Section 678 of the Act to give effect to the terms of Order 21.
b. Council does not require the owner's permission to perform the work but is required to give the owner/occupier a written notice of intention to enter prior to entering the property.
c. Any expenses incurred by Council may be recovered in any court of competent jurisdiction as a debt due to Council by the property owner. It cannot however be added to the rates on the property.

The following process was recommended from the Solicitors:

a. Obtain two written quotes from external contractors for the work required to eliminate the overgrown vegetation.
b. Write to the owner:
    - Attaching copies of the written quotes.
    - Providing the opportunity for the owner to engage the contractor of his/her choice to do the required work by a specified date or Council will engage one of the contractors to complete the work and to recover the costs associated with such work from the owner.
c. Should the owner fail to carry out the work by specified date, issue a Notice of Intention to enter the property to carry out the work. Confirm that Council will proceed to engage a contractor to undertake the work and will recover costs from the owner.
d. Engage a contractor to carry out the work. Council Ranger to attend while work is being carried out to video as evidence of work being completed, and no damage occurring to any structures on the property.
e. Write to owner confirming work has occurred, provide proof of work being done and requesting payment of the cost.
f. If payment not received, consider recovering the costs as a debt in Court.

**Note:** In many cases it is expected that this may be an unproductive exercise

Both Council's consulting Solicitor and Council's Revenue Branch have confirmed that the charges cannot be put onto the property. The costs need to be recovered as a debt in the local court. The court costs associated with doing this are approximately $600-$800 dollars minimum, plus the cost for staff time.

In considering whether Council should in fact proceed with cleaning up long-term overgrown properties that have exhausted the Orders process, the following issues are identified:

a. Cost recovery is resource intensive and unlikely to succeed.
b. It sets a precedent in the community that if property owners don't maintain their properties Council will.
c. Council will be expected to maintain abandoned properties for the long term.
d. Note – Even property/properties that accumulate unpaid rates must wait a minimum of five years before being sold. This process is resource intensive, complex and expensive.
e. Council would be at odds with a related Council Policy that requires the adjoining owner/occupant to maintain the Council owned verge outside their property.

**Hoarding and Squalor**

Hoarding and squalor can at times appear similar, but they are two different conditions. Hoarding is the accumulation of large amounts of possessions that a person finds difficult to discard. Squalor is the condition of living in an unsanitary environment that may pose health and safety risks. Both these conditions can be related to or caused by mental and/or physical illnesses.

As with overgrown blocks the Rangers deal with unsightly blocks due to hoarding and squalor under the same legislation. The same timelines are involved as with overgrown blocks. In most cases with hoarding and squalor the person is contactable but fails to comply with the orders as they don't have the capacity both financially and mentally to deal with the issue. In some cases, they don't believe they are doing anything wrong. Council can reach out to outside organisations to assist the property owner, but they often refuse any type of help.

In extreme circumstances when the person doesn't clean up, Council needs to consider if it is prepared to pay for a contractor to go into the land and remove the rubbish and other items.

**Consultation**

The Manager Environmental Compliance consulted with Corporate Governance to clarify if Council can legally enter the property and undertake the work on a cost recovery process. The Governance Team Leader sought legal advice as outlined above in the report.

On advice from Council's Solicitor, the Manager Corporate Governance stated that the mowing can occur, but Council would incur additional charges and workload, along with setting a precedent and with no guarantee of recovering costs.

**Resourcing Implications**

The Manager Environmental Compliance consulted with the Manager Greenspaces, to understand what resources would be required to conduct the work and follow up maintenance of these properties. He advised that the team would not have the time or resources to conduct such work and Council would need to engage a private contractor.

The approximate cost to conduct mowing of one standard house block could range between $350-500 for mowing. The cost for the clean-up of rubbish from a block would depend on

what rubbish is contained on the block, noting that if the property has hazards such as asbestos or needles, it will require significant additional resources and greatly exceed this estimate.

The minimum cost for a Ranger to video the entire clean up, as per Solicitors' instructions, is $54.89 an hour plus travel (3 hours). Additionally, this would impact the workload of the Rangers.

The above process would possibly need to be completed four times a year, for each individual property in order to keep the property maintained. Therefore, the estimated cost would range between $2059 and $2,659 per applicable property, each year.

Based on previous data, the properties estimated to be subject to any clean-up process per year is approximately four (4) to six (6). This equates to a total estimated cost of between $8,236 and $15,594 each year. There is no budget allocation for this action.

| Total Financial Implications of 5 properties | Current year ($) | Current year + 1 ($) | Current year + 2 ($) | Current year + 3 ($) | Current year + 4 ($) | Ongoing ($) |
|---|---|---|---|---|---|---|
| a. Operating revenue | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Operating expenses | 11,795 | 11,795 | 11,795 | 11,795 | 11,795 | 11,795 |
| c. Operating budget impact (a – b) | -11,795 | -11,795 | -11,795 | -11,795 | -11,795 | -11,795 |
| d. Capital Expenditure | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Total net impact (c – d) | -11,795 | -11,795 | -11,795 | -11,795 | -11,795 | -11,795 |
| Does the proposal require ongoing funding? | Yes | | | | | |
| What is the source of this funding? | General Funds | | | | | |

**Table 1.** Ongoing Financial Implications (average estimate – not highest estimate)

**Options Considered**

**1.** Refine and implement the current Overgrown Block Procedure

- Try all possible avenues to find property owner and utilise State Government services to obtain current contact details of property owners.
- Implementation of the proposed Enforcement Policy (Draft) which allows for three Orders and Fines to be issued to achieve compliance.
- Then, Council considers commencing legal action in the Courts.

**Comment:** This is the preferred approach with least financial risk and impact on limited resourcing.

**2.** Council facilitates the clean-up of overgrown blocks in defined circumstances.

- This would apply only to those blocks that have exhausted the proposed Enforcement Policy (Draft).
  (The proposed Enforcement Policy (Draft) allows for three orders and fines to be issued to achieve compliance).
- Council can initiate a clean-up and seek to recover costs through the court.

**Comment:** This approach is not recommended due to the impact on both financial and human resources**,** the precedent it may set encouraging other property owners to leave property for Council to clean up and a perceived conflict with Council Policy not to maintain Council verges.

**Next Steps**

Develop a Council Policy on overgrown blocks to be endorsed by Council.

# REPORT: Tree Planting Opportunities for Community Groups 2023 - 2024

**DIVISION:** Community, Culture and Places
**REPORT DATE:** 23 January 2024
**TRIM REFERENCE:** ID23/2687

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | • Addressing Council resolution<br>• Strategic Project Update | |
| **Issue** | • Identification of potential opportunities to engage the community in tree planting events to help increase canopy coverage within the urban areas, and to increase environmental awareness. | |
| **Reasoning** | • Respond to Councillor Notice of Motion.<br>• Recognition that additional tree planting has a direct financial and resourcing implication associated with the establishment and ongoing maintenance and management of public trees. | |
| **Financial Implications** | Budget Area | Community Culture and Places – Recreation and Open Space |
| | Funding Source | Recreational and Open Spaces – Open Space - Trees Special Projects |
| | Proposed Cost | $15,000, however grant funding may supplement budget. |
| | Ongoing Costs | Establishment costs and ongoing maintenance will vary dependant on location of planting sites (eg: irrigated/unirrigated, within urban area or rural reserve) and is funded through Greenspace Operations. |
| **Policy Implications** | Policy Title | N/A |
| | Impact on Policy | N/A |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 6 Environmental Sustainability |
| CSP Objective: | 6.2 We recognise, plan for and respond to the impacts of climate change |
| Delivery Program Strategy: | 6.2.1 The impacts of climate change are identified and addressed through collaboration with our community and |

government

**RECOMMENDATION**

1. **That this report be noted.**
2. **That Council does not support a free tree giveaway to residents due to the risks associated with the program, including planting in poor locations, future implications to public infrastructure and safety concerns.**
3. **That Council continues to support small scale community tree plants at targeted sites, associated with environmental restoration and rehabilitation sites and funding.**
4. **That Council considers providing an appropriate tree at a nominated site to persons being conferred Australian Citizenship, with this being limited to one tree/individual/family.**
5. **That as part of the 2024/2025 budget preparation and considerations, a 10% increase for tree maintenance be considered for the Greenspace Operations budget to offset the additional costs in establishment and maintenance of urban trees.**

*Craig Arms*
Director Community, Culture and Places

*IM*
Manager Recreation and Open Space

**BACKGROUND**

**Previous Resolutions of Council**

| | |
|---|---|
| *26 October 2023 CCL23/280* | *That the CEO provide a report on potential community tree planting activities from existing funding.* |

In recent years, there has been a growing interest in urban forests, which has led to increased research, monitoring, and management evaluation. These studies have highlighted the importance of diverse and healthy urban vegetation in creating liveable cities. Trees and vegetation offer important economic, social, health, environmental, and aesthetic benefits in urban areas (McPherson *et al.* 1994, McPherson *et al.* 1997, Bowler *et al.* 2010a, Roy *et al.* 2012, Keniger 2013).

Trees play a significant role in providing ecosystem services such as air and water filtration, shading, providing habitat for animals, producing oxygen, carbon sequestration, and nutrient cycling. They also serve as a connection between people and nature.

Every living organism benefits from a well-established urban forest; wildlife has improved access to food and shelter, communities that benefit from increased recreational opportunities, improved air and water quality, and property owners enjoy a more comfortable environment and increased property value.

To further the establishment of the urban forests of Dubbo and Wellington, as well as the villages, Council has several large tree planting programs scheduled for the next 12 – 18 months. Opportunities exist with some of these tree planting projects to involve the community, or to partner with environmental organisations. This report will identify these projects, existing funding and the potential and capacity of Council to involve the broader community through public tree planting events.

**REPORT**

Within the Recreation and Open Space function specific funds are set aside for tree related projects. Not all these funds are committed to tree planting projects, with some funding going towards the development of strategic documents, mapping, and streetscape designs.

A breakup of the Trees – Special Projects budget (December) is as follows:

- Communication and Education $ 10,000
- Trees Special Projects $ 38,900
- Street Tree Planting Priority Sites $181,982
- Streetscape Design $ 10,000
- Part 5 Tree Planting $158,950*

TOTAL $399,832

*Note: $243,000 was originally allocated and is spread over different financial years. This account receives additional funding for further offset planting as tree removals occur. These funds are restricted.

Of the identified budgets:

- Communication and Education is over 50% spent through costs associated with the Tree Preservation Order – Private Trees resolution that is being worked on.
- Trees Special Projects is over committed by approximately $12,000 and the shortfall will be covered by Trees Priority Sites. This number is utilised to fund tree planting requests from the public (street tree planting) and to help fund strategic documents.
- Street Tree Planting – currently $110,000 has been expended or committed through the Bultje Street tree planting project, which is 95% completed, and other projects. This budget line is specifically for Priority Streets identified within the Street Tree Master Plans for Dubbo and Wellington. Other priority sites are being costed out in readiness for an Autumn plant.
- Steetscape Design – funds will be utilised to progress the Talbragar Street Beautification Project in conjunction with Infrastructure's reconstruction of the street.
- Part 5 Tree Planting – these funds form part of Council's environmental offsets for tree removals that are associated with civil infrastructure (roads) projects and must be used for this purpose.

Council proactively seeks further external funding for tree planting programs such as:

- $100,000 from NSW Government – Fly Fox Forage Habitat Restoration
    - Planting in Troy Gully, Police Paddock, Ponto Falls and Redbank Reserve currently scheduled for Autumn 2024

- Macquarie River erosion hotspots – associated with the relocation of the Tracker Riley Walkway at Lady Cutler South and Sandy Beach. $25,000 of the funds are being used from the Severe Weather and Flood grant to plant endemic riparian vegetation to help reduce further erosion at the sites.
    - Currently scheduled for Autumn 2024.

- Bell Riverbank Stabilisation Works - $15,000 has been set aside to plant 500 endemic plants (trees, shrubs and grasses) as part of the Disaster Restoration and Rehabilitation Fund that Council received to install erosion prevention measures at Pioneer Park.
    - Currently scheduled for Autumn 2024.

- South Dubbo Weir Picnic Area – application submitted through the Local Small Commitments Allocation Fund for $396,000, with $35,000 identified for River Red Gum, and associated understorey, planting.
    - Not scheduled – awaiting advice.

- Pioneer Park Rehabilitation – Office of Sport. Council was successful in an application to replace the irrigation system at Pioneer Park, Wellington, and to undertake restoration/rehabilitation works on the western side. This area was previously a carpark but is within the high velocity overflow channel of the Bell River.

Approximately $100,000 has been set aside to restore this area as endemic vegetation to reduce the impacts of erosion.

- 

In addition to the above projects, the first round of plantings of the Part 5 (Infrastructure Offset Fund) consisting of 700 woodland tree species has been scheduled for early March. The planting sites were chosen on the basis that supplementary water could be provided through existing irrigation systems to reduce the burden on staff. Due to the diversity and location of the sites a local contractor was employed to undertaking this round of planting.

Community Tree Planting.

Between the years of 1995 and 2004 Dubbo City Council held a Community 10,000 Tree Plant to help engage the community and help build the public urban forest. Council redeployed significant resources for an extended period undertaking preparation work, including ripping the ground and laying irrigation lines, leading up to the day, as well as staff resources on the day to manage volunteers.

While this provides community engagement opportunities, and has the benefit of promoting and supporting environmental awareness, it is not effective in terms of survival rates (due to improper planting techniques) and leads to “unnatural” planting densities and layout (i.e. planning in lines and lack of strata definition).

Figure 1. Trees planted in 1997 identifying past straight-line planting, and lack of understorey species.

Since 2018 Council has developed planting plans for riverine communities and the Fuzzy Box Endangered Ecological Community that mirrors the natural density and strata of plants and

species. This approach has been employed at Regand Park, including the Greater Bank planting site. Planting in this manner reduces the number of plants going into the ground and requires fewer resources on the day. In this instance the community and Clontarf Foundation were involved.

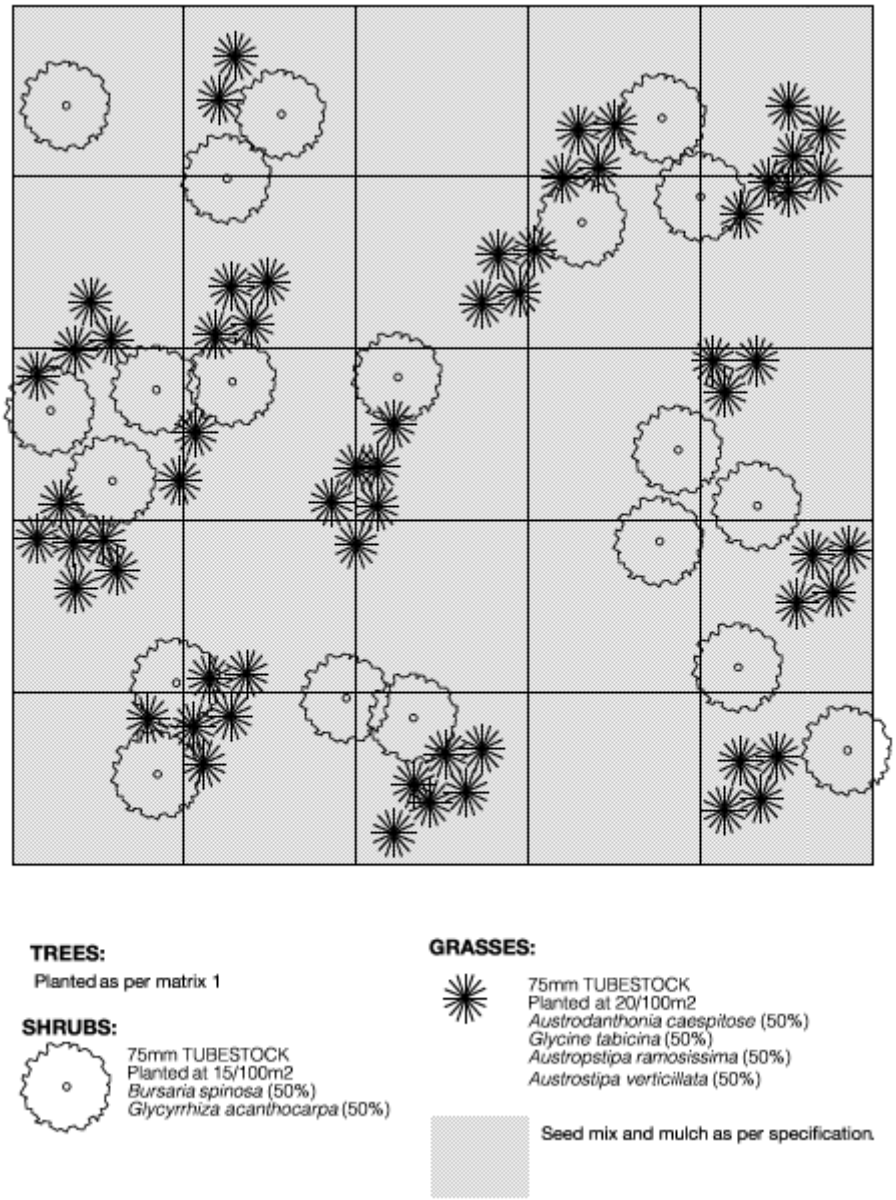


Figure 2. Revised planting layout for River Red Gum Restoration Projects identifying spatial layout of plantings.

Of the five sites identified above in this report – there are opportunities for the public to be involved. Each of the sites will require a risk assessment and put in place mitigation measures to safeguard the community. Some of the sites will be deemed unsuitable for community participation due to the level of risk involved, eg: planting on riverbanks.

It has been suggested that Council could consider a free tree giveaway program to our residents. However, Council needs to be aware of the issues and risks associated with this proposal. These issues and risks include:

- Council has adopted Street Tree Master Plans for both Dubbo and Wellington. One of the philosophies written into the documents is trying to standardise/reduce the number of species of trees within any given street. The rationale is that different species of trees have different forms/shapes and growth rates. By reducing the tree species in any given street to one or two species it helps to reduce maintenance demands.

- Loss of control of planting within streetscapes. With sufficient resources allocated to tree management this could be effectively managed. Residents would identify their street and Council staff could apply the Street Tree Master Plans and provide the identified tree species. However, this would require Council to have a viable nursery and the trees on hand to ensure that the correct tree is provided. This is currently not the case.

- Planting of trees in poor locations. As part of the Street Tree Master Plans considerable effort and thought has gone into identifying appropriate species for specific locations. Planting under powerlines is the most obvious, however planting trees to close to driveways, public infrastructure, private infrastructure (fences and houses) are also common occurrences. In many instances the issues/problems are not obvious for many years. Council receives regular requests to remove trees on public land due to conflicts, with the expectation that these removals are at the cost of Council. This issue could increase if Council determines to extend its control over privately owned trees (Tree Preservation Order).

- Underground services. There is an array of underground services located within the footpath. These may include electrical, gas, NBN, water and sewer assets. By law a service location is required to prevent damage to these assets and to protect the public. The provision of trees to the broader community could potentially expose Council to litigation if someone inadvertently damages infrastructure or is injured through the planting of a tree on Council owned or controlled land. Service locations are reasonably expensive, and it is unlikely that a private resident will undertake this requirement. Council has systems in place to ensure that underground services are correctly located and considered when planting trees.

- To help overcome some of the above issues, Dubbo Regional Council has developed and adopted Street Tree Planting Standards. These standards are aimed at reducing conflicts between trees and public infrastructure and planting trees in a manner that helps to ensure that they successfully establish and contribute long term to the streetscapes of urban areas. To help avoid these conflicts measures such as root barriers are identified. These root barrier devices are reasonably expensive, and it is unlikely that residents would pay for them and Council cannot realistically fund non-scheduled plantings.

- Increased cost of maintenance. Public tree maintenance (street trees and those located on public land) has a limited budget and staff resources attributed to it. The planting of new trees should be undertaken in a structured approach that identifies

increases in resources, whether funding or staff, to ensure that trees survive and are maintained in an appropriate and safe manner.

One city-based Council recently made a commitment of planting an additional 1 million trees. However, there was little consideration on where to plant these trees, and how they were to be maintained. Even allowing a maintenance cost of $50/tree/year, following establishment, the burden to the community is significant.

Dubbo Regional Council needs to be careful not to take this same approach and create a debt for future generations or impact future developments and infrastructure.

It is recommended that a free tree be offered to new Australian citizens as part of the Citizenship formalities. This offer would be limited to one tree per individual or family at the time of the conferring of Citizenship. This approach would limit the number of trees given away each year to 100 trees. Council could establish a site at an appropriate location for the planting of "citizenship" trees. As the trees mature this planting site could become a meeting space for all and become an intergenerational space recognising our multiculturalism.

**Consultation**

Internal consultation has taken place with Governance and Risk about the potential of incorporation of an opportunity to provide a tree and suitable centralised planting location for those wishing to leave a living legacy. This would involve the development of a form to be completed by the individual/family identifying their interest in participating in the program.

Greenspace Operations has also been approached about engaging the community in tree planting programs. Two issues have been raised – the first about the management of volunteers, especially as many of these community tree planting events are likely to occur outside normal hours. Under the Volunteer Management Framework it is a requirement that these volunteers are directly supervised. The second issue is the concern about the increased maintenance of planting additional trees during the establishment phase. Newly planted trees require additional watering and care for them to survive and grow to maturity. Within the recommendations this is identified with a request for the consideration of increasing the tree maintenance budget in Greenspace Operations by 10% to help offset these costs.

**Resourcing Implications**

Based on the preferred option of providing the offer of a tree to residents that are conferred Australian Citizenship (one per individual/family) it is estimated that up to 100 trees annually could be given away. Council would establish a planting site and arrange for the individual/family to attend a "community" planting day. The figures in the table below reflect this preferred option.

Residents of Dubbo who have been conferred Australian Citizenship in the past five years could potentially apply for a tree under the same condition (one tree/individual/family). As this retrospective planting opportunity would negatively impact the current planting budget it would be recommended that past recipients be charged a fee, to be determined, to help minimise impact to other planting programs.

| Total Financial Implications | Current year ($) | Current year + 1 ($) | Current year + 2 ($) | Current year + 3 ($) | Current year + 4 ($) | Ongoing ($) |
|---|---|---|---|---|---|---|
| a. Operating revenue | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Operating expenses | -8,000 | -10,000 | -10,000 | -10,000 | -10,000 | -10,000 |
| c. Operating budget impact (a – b) | -8,000 | -10,000 | -10,000 | -10,000 | -10,000 | -10,000 |
| d. Capital Expenditure | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Total net impact (c – d) | -8,000 | -10,000 | -10,000 | -10,000 | -10,000 | -10,000 |
| Does the proposal require ongoing funding? | Yes | | | | | |
| What is the source of this funding? | Internal funding from rate-based revenue. | | | | | |

**Table 1.** Ongoing Financial Implications

**Options Considered**

1. Free tree giveaway to residents of Dubbo local government area. This option is not recommended as:

    a. Council has no control where these trees are planted.
    b. Inappropriate planting locations that impact infrastructure (public and private) may result that can have long term financial implications.
    c. Council has adopted a Dubbo and a Wellington Street Tree Master Plan that has the long-term goal of reducing species number in individual streets to reduce maintenance costs.
    d. Residents planting trees in the nature strip may potentially damage infrastructure, or injure themselves, due to underground services including gas and electrical.

2. Community Tree Planting Days (large). This option is not recommended as:

    a. To prepare for these events significant resources are required to prepare the ground for planting. Preparations include spraying, slashing, dip ripping, installation of irrigation systems (drip), etc., as well as supervising volunteers on the day and at multiple sites.
    b. Establishment rates are typically low (30 - 50%), dependent on seasonal conditions and correct planting techniques.
    c. Council has moved away from straight line planting (eg: Golf Links Creek) to a planting arrangement and density that reflects what is found in nature. This reduces the effectiveness of large-scale community planting events.

3. Creation and implementation of a New Australian Citizenship Tree Program. This option is recommended as:

    a. Council can ensure that appropriate tree species are chosen to suit long-term planting strategies.
    b. Residents applying for Australian Citizenship can nominate their interest in participating in the program as part of their Australian Citizenship nomination.
    c. A special Citizenship site can be established for the planting of these trees, that future generations can visit.
    d. The management of a small community tree planting can be managed with existing resources.

**Planned Communications**

If the preferred option is adopted by Council, a form would be established and incorporated into the nomination for the conferring of Australian Citizenship ceremony.

# REPORT: Draft 2023-2027 Community Engagement Strategy (including Community Participation Plan)

**DIVISION:** Strategy, Partnerships and Engagement
**REPORT DATE:** 28 November 2023
**TRIM REFERENCE:** ID23/2802

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Adopt a strategy | |
| **Issue** | The 2023-2027 Community Engagement Strategy (including Community Participation Plan) be adopted following public exhibition and community consultation. | |
| **Reasoning** | • If adopted, the 2023-2027 Community Engagement Strategy (including Community Participation Plan) will replace the former policies *Community Participation Plan 2019* and *Community Engagement and Communication Policy 2017*<br>• Section 402A of the *Local Government Act 1993*<br>• Part 2 Division 2.6 Section 2.22 of the *Environmental Planning and Assessment Act 1979* | |
| **Financial Implications** | Budget Area | Strategy Partnerships and Engagement |
| | Funding Source | Engagement and Customer Insights |
| | Proposed Cost | $2,000 |
| | Ongoing Costs | N/A |
| **Policy Implications** | Policy Title | 2023-2027 Community Engagement Strategy (including Community Participation Plan) |
| | Impact on Policy | If adopted, the plan will replace the former policies Community Participation Plan 2019 and Community Engagement and Communication Policy 2017. |
| **Consultation** | Community | The community engagement component of this strategy has now been completed. Should Council adopt the *Community Engagement Strategy*, the Strategy will be made available on Council's website and provide the framework for future community engagement. |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and

strategies. This report is aligned to:

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.1 Council encourages and facilitates two-way communication with and between stakeholders and the community |

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.2 Council's decision-making processes are open, transparent and accountable |

| | |
|---|---|
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.3 Council provides quality customer service |

**RECOMMENDATION**

**That the 2023-2027 Community Engagement Strategy (including Community Participation Plan), attached as Appendix 1, be adopted.**

*Natasha Comber*
Director Strategy, Partnership and Engagement

*CC*
Manager Customer Experience and Engagement

**BACKGROUND**

Councils are required to develop a Community Engagement Strategy for community consultation as per Section 402A of the *Local Government Act 1993*.

So that the community can access all community engagement information in one place, the Strategy meets the requirements of Section 402A of the *Local Government Act 1993* and incorporates the requirements of the Community Participation Plan as per Part 2 Division 2.6 Section 2.22 of the *Environmental Planning and Assessment Act 1979.*

Council, at the Ordinary Council Meeting on 27 July 2023 endorsed the Draft 2023-2027 Community Engagement Strategy (including Community Participation Plan) to be placed on public exhibition for a period of no less than 28 days.

The strategy was placed on public exhibition from Monday, 25 September 2023 until 9am Monday, 30 October 2023. Council received 2 submissions during the public exhibition period.

**Previous Resolutions of Council**

| | |
|---|---|
| 27 June 2022<br><br>CCL22/168 | *In part*<br>*1. That the draft 2022/2023 Delivery Program and Operational Plan (as amended and attached in Appendix 2), … be adopted and commence operation on 1 July 2022.* |
| 27 July 2023<br><br>CCL23/2023 | *1. That the Draft 2023 – 2027 Community Engagement Strategy (including Participation Plan) be adopted by Council for the purpose of public exhibition.*<br>*2. That the Draft 2023 – 2027 Community Engagement Strategy (including Participation Plan) be placed on public exhibition for a period of not less than 28 days.*<br>*3. That following completion of public exhibition and community consultation, a further report be presented to Council for consideration, including the results of the public exhibition and community consultation.* |

**REPORT**

This report details the submissions and comments received during the recent public exhibition of Council's draft Community Engagement Strategy (including Participation Plan). Responses to the issues raised have been reported and where required some changes are recommended for the Strategy. Adoption of the updated Strategy is recommended.

**Public Exhibition details**

The draft Community Engagement Strategy was on exhibition from Monday, 25 September 2023 until 9am Monday, 30 October 2023. Several different methods were utilised, including Council's YourSay platform, newspapers, libraries, Council's Customer Experience Centres,

social media, and other methods. A full analysis of the engagement can be found in **Appendix 2.**

The draft strategy, associated information and an online submission form was hosted at https://yoursay.dubbo.nsw.gov.au/engagementstrategy. Printed copies were also available for viewing at Macquarie Regional Library Dubbo and Wellington. A total of 207 individuals visited the online YourSay consultation hub. 100 downloads of documents were also recorded.

Flyers/Posters/Direct Mail Drop

A flyer/poster was produced and distributed to 12,000 properties across Dubbo and Wellington.

Newspapers

Newspaper advertisements were placed in the Dubbo Photo News and Daily Liberal.

Social Media

Dubbo Regional Council's social media platforms were utilised to inform the community of the project and promote opportunities to provide feedback via the YourSay Website, this included posts on Council's Facebook and Instagram. In addition, 4 videos were created and shared to encourage community participation.

Community Engagement Sessions and Stakeholder Engagement

Two community events were held across Dubbo and Wellington, with 30 conversations held. Committee and Council meetings were conducted and agencies and Government were invited to participate.

***Submissions Received***

A total of two (2) submissions were received as part of the exhibition period for the draft Community Engagement Strategy. A summary of the topics covered in submissions is provided in **Table 1** alongside notes identifying any changes recommended for the Strategy or supporting procedures.

| Submission Theme | Action | Response and Recommendations |
|---|---|---|
| What engagement channels do you think Council should put more resources into? Preferred responses –<br>• In person, information booths, drop-in sessions at events and local markets | Noted | Supported in action plan items;<br>• "Launch an online engagement platform"<br>• "Promotion of YourSay platform as central engagement<br>• "Increase accessibility needs through engagement activities.<br>• "Provide staff with information and education on the value and worth of |

| | | |
|---|---|---|
| • YourSay – Council's engagement portal | | community engagement" – *Increase the number of face-to-face interactions/consultations.* |
| Accessible formats must be considered for engagement activities on digital platforms | Revised | Council acknowledges the need for greater accessibility.<br>Additional item added to the action plan – "Increase accessibility needs through engagement activities".<br>Council will identify assistive technology that is inclusive and encourages participation.<br>Implementation of software to support equity. |
| Council was complimented on the development of the strategy and reinforced the importance of staff being available to listen to community | Noted | Feedback only.<br>In addition, Council is currently organising Community Engagement Training for staff who are expected to undertake community engagement as a part of their role. |
| Diagrams were complex and unclear | Revised | • The Community Snapshot diagram was amended to better illustrate intention.<br>• Adjustment to page 16 of draft strategy diagram to better illustrate how participation can influence how you live in the Dubbo Region |
| Engagement needs to be valued by our staff; meaningful engagement cannot happen unless our staff support the participation of community. | Noted | Feedback only.<br>Addressed through action plan item;<br>• "Champion engagement across the organisation" - *Harnessing organisational culture to support the consistent delivery of engagement activities across Council and include as desired leadership quality and capability.* |
| Council being seen within the community is important to you | Noted | Feedback only.<br>Action plan item below will further support this theme.<br>• "Provide staff with information and education on the value and worth of community engagement." |
| The community expects inclusive, transparent, and respectful engagement | Noted | Feedback only.<br>Action plan items below further support this theme.<br>• "Increase accessibility needs through engagement activities"<br>• "Provide transparent communication of engagement results, from initial high-level snapshots to post Council decision making communication"<br>• "Improved clarity and communication of |

| | | |
|---|---|---|
| | | sought community participation as part of Council reports and resolution"<br>• "Consistent provision of community engagement outcomes to Council." |
| Clarification on preferred methods to contact Councillors | Revised | Additional column added to "How We Engage" outlining how to engage with the elected body. |
| Examples provided of times when Council did not provide best practice community engagement. | Noted | The draft Strategy outlines Council's Community Engagement Commitments, which guide the planning, development, implementation, evaluation, and continuous improvement of community engagement processes. |
| The words of the Strategy need to be translated into action, processes, and practices. | Noted | Council actively strives to engage and listen to our diverse community through a variety of IAP2 best practice engagement methods. This is used to gain a better understanding of critical issues and attitudes. |

**Table 1**

**Consultation**

A project page established on Council's YourSay website (yoursay.dubbo.nsw.gov.au)

Residents had the opportunity to complete an online form, survey and or participation in a poll on the YourSay project page, they could also make a submission by way of email or letter.

Public notice of the exhibition period was provided via the following means:

- Notification to all registered members of YourSay, approximately 600 recipients
- Notification to community committees
- eNewsletter distributed to over 600 registered subscribers
- Social media posts
- Media release

Focus groups and survey respondents were advised in writing of the public exhibition.

**Internal Communication and Consultation**

All staff were notified of the public exhibition.

**External Communication and Consultation**

As outlined in Community Engagement section above.

**Resourcing Implications**

- Monitoring of strategy adherence and any resulting action required will likely have some impact to Engagement and Customer Insights staff resources as we raise the standard and consistency of service. However, it is expected this will be managed within

existing resources levels within the Customer Experience and Engagement Branch and improved capability will ultimately save resources across the organisation from the often reactive processes resulting from misaligned engagement and related practices.

- Ongoing reviews of the strategy must be conducted at a minimum of three-year intervals or as legislation changes and this will occur within existing resources and engaging with Local Government NSW for specific advice.

| Total Financial Implications | Current year ($) | Current year + 1 ($) | Current year + 2 ($) | Current year + 3 ($) | Current year + 4 ($) | Ongoing ($) |
|---|---|---|---|---|---|---|
| a. Operating revenue | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Operating expenses | 2,000 | 0 | 0 | 0 | 0 | 0 |
| c. Operating budget impact (a – b) | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Capital Expenditure | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Total net impact (c – d) | 2,000 | 0 | 0 | 0 | 0 | 0 |
| Does the proposal require ongoing funding? | No | | | | | |
| What is the source of this funding? | Not Applicable | | | | | |

**Table 2.** Ongoing Financial Implications

**APPENDICES:**

**1**⇩ Draft 2023 - 2027 Community Engagement Strategy (including Community Participation Plan)

**2**⇩ Community Snapshot - Community Engagement Strategy including Community Participation Plan

# 2023 - 2027
# COMMUNITY ENGAGEMENT STRATEGY

(INCLUDING COMMUNITY PARTICIPATION PLAN)

DUBBO REGIONAL COUNCIL

# Acknowledgement of Country

We acknowledge the Wiradjuri people who are the traditional custodians of the land on which we live, work and play. We pay our respects to Elders past, present and emerging of the Wiradjuri Nation and thank them for their care of the land, water and sky and extend that respect to other indigenous Australians.

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# Mayor's Message

Local Government exists to serve our community.

This cannot happen without consistent, comprehensive community engagement.

We can't always do what everyone in the community wants but we can ensure everyone in the community has the opportunity to have their say.

That is what this strategy is all about.

It provides the framework for proactive, ongoing engagement that builds trust and understanding in our community. This strategy sets out a whole-of-Council commitment to community engagement where community will be:

- encouraged to make recommendations to Council;
- informed about issues and decisions that could significantly affect their future;
- able to raise issues and have their say, in a way and at a time that suits them; and
- confident that their views have been considered and will have access to feedback.

The steps outlined in this document will help make us a more efficient, more effective organisation.

Community engagement has been a key focus for this term of Council and we are extremely proud of how our ongoing engagement with our community contributes to building trust and transparency.

A key focus of this Strategy is ensuring we hear feedback from all groups within our community and receive a variety of opinions from different voices.

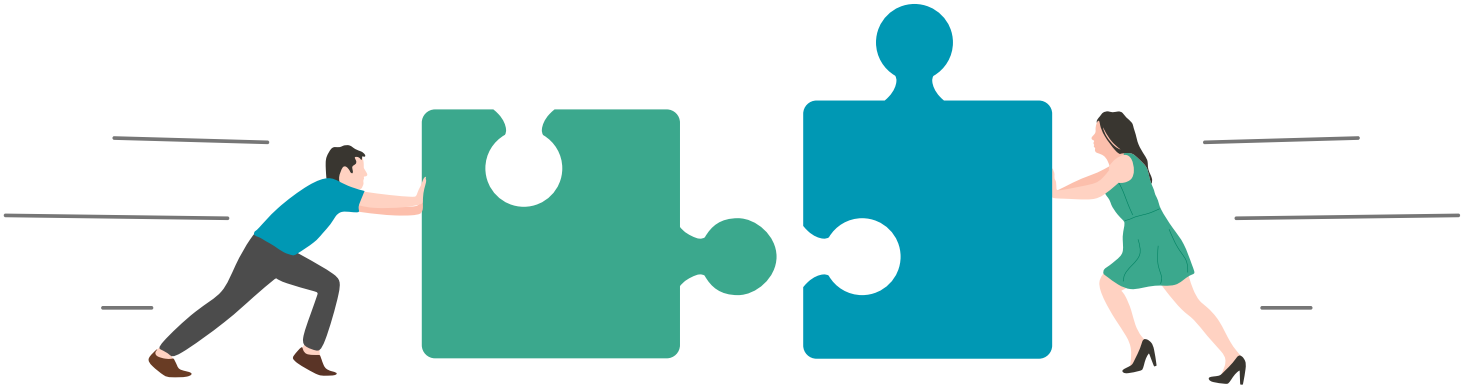
# About the Strategy

This Community Engagement Strategy outlines our approach to engaging with the community and stakeholders. It provides transparency and clarity for all stakeholders so they can understand their role in the decision-making process. The strategy outlines who, when and how we will engage on plans and policies. The level of community involvement varies depending on the project and the potential impact of the decision.

Engaging with our stakeholders and community allows us to gather feedback, which may include views, needs, issues and aspirations, and use this information to make effective, robust and sustainable decisions.

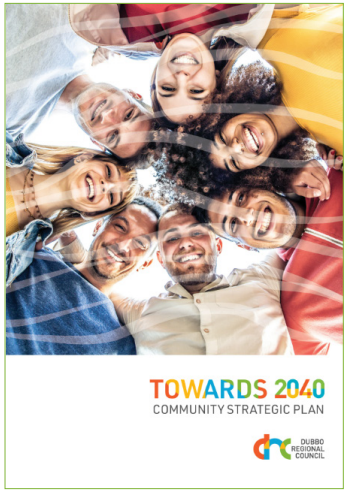
This Strategy provides clarity for the community to understand their role in Dubbo Regional Council and the elected Council's decision-making process.

While engagement does not replace the final decision-making of the elected Council, community engagement plays an important role, ensuring the final recommendations made by staff are equitable and well-informed.



# Strategy Link to Adopted Community Strategic Plan

As part of Council's Integrated Planning and Reporting Framework the activities of Council are guided at a strategic level by the Community Strategic Plan, known as Towards 2040. This Plan outlines community's long term vision for the region, and it is supported by a rolling four year delivery program and one year operational plan.




Towards 2040 includes several priorities relevant to this engagement strategy, including:

**Objective 4.1** – Council provides transparent, fair and accountable leadership and governance

**Strategy 4.1.1** – Council encourages and facilitates two-way communication with and between stakeholders and the community

**Strategy 4.1.2** – Council's decision making processes are open, transparent and accountable.

The 2022/2023 Delivery Program and Operational Plan identified the preparation and implementation of a Community Engagement Strategy that recognises engagement requirements when developing plans, policies and programs to ensure this framework is in line with contemporary community expectations.

# Legislative Requirements

Council must comply with several pieces of legislation that set out when we must initiate consultation. The Local Government Act 1993 requires Council to establish and implement a strategy (Community Engagement Strategy) for engagement with the local community when developing its plans, policies and programs and for the purpose of determining activities (other than routine administrative matters).

The Environmental Planning and Assessment Act 1979 also requires all Councils to outline how and when the community will be engaged across planning functions like policy-making and assessment. Our Community Engagement Strategy, including Community Participation plan, has been developed in accordance with these requirements, as well as those set out in the Local Government Act 1993.

The strategy will be reviewed every four years at a minimum and made available at dubbo.nsw.gov.au

## Census data

This strategy has considered and responded to the Council's Local Government Areas 2021 Australian Bureau of Statistics Census data.

# Thanks to Our Community

We encouraged community to help shape this strategy, here is what we learned from your feedback.

"Accessible formats must be considered for engagement activities on digital platforms"

"Engagement needs to be valued by our staff, meaningful engagement cannot happen unless our staff support the participation of community"

"Conversations with Council staff are purposeful, people value connecting on issues that matter to them"

"We have captured what community engagement is and why it is important"

"Surveys & quick polls are a preferred method when sharing views and ideas with Council"

"You expect inclusive, transparent and respectful engagement"

"Council being seen within the community is important to you"

# About the Dubbo Region

The Dubbo Regional Council Local Government Area (LGA) shines as a dynamic, thriving activity centre nestled in the heart of New South Wales' Central West Orana Region.

Covering 7,900 square kilometres, the Dubbo Regional Council LGA extends from Eumungerie in the north, Kerr Creek in the south, Twelve Mile in the east and Minore in the west, and encompasses the major thriving hubs of Dubbo and Wellington.

The Dubbo Regional Council LGA benefits from significant investment opportunities and sustainable economic growth, servicing a catchment area equivalent to one third of the size of New South Wales.

The Dubbo Regional Council LGA is home to 56,720 people (2023 estimate), which represents an average annual increase of 1.3% over the last 10 years. This population will continue to grow, with an additional 10,000 people projected to call the Dubbo Regional Council LGA home by 2036.

Dubbo Regional Council is transitioning towards becoming a vibrant, culturally diverse destination hub. Almost 20% of the population was born overseas, with just under 20% speaking a language other than English at home.

The Dubbo Regional Council LGA is a thriving location which will continue to expand over time.

Major projects will continue to generate economic growth within the region.

Home to approximately 5,100 successful businesses the Dubbo Regional Council LGA has proved to be a fantastic destination to invest in. The region also provides the opportunity for an affordable lifestyle to become an attainable reality with a median monthly mortgage repayments at around $1,500 and median rents averaging at $300. There is something for everyone with notably over 100 sporting clubs, 3 shopping malls and 57 educational facilities.

*References – REMPLAN, ABS (2021 Quickstats)*

# Community Snapshot

**Average Age**
36

**Total Population**
56,720 (2023 Estimate)

**Total Households**
22,639

## If we engaged 100 people from our community population, the representation would reflect

**49** are men (49%)

**51** are women (51%)

**40** households comprise of couples with children (40%)

**17** are Aboriginal and/or Torres Strait Islander (17%)

**18** speak another language other than English at home (18%).

**17** are between the ages of 12 – 25 (17%)

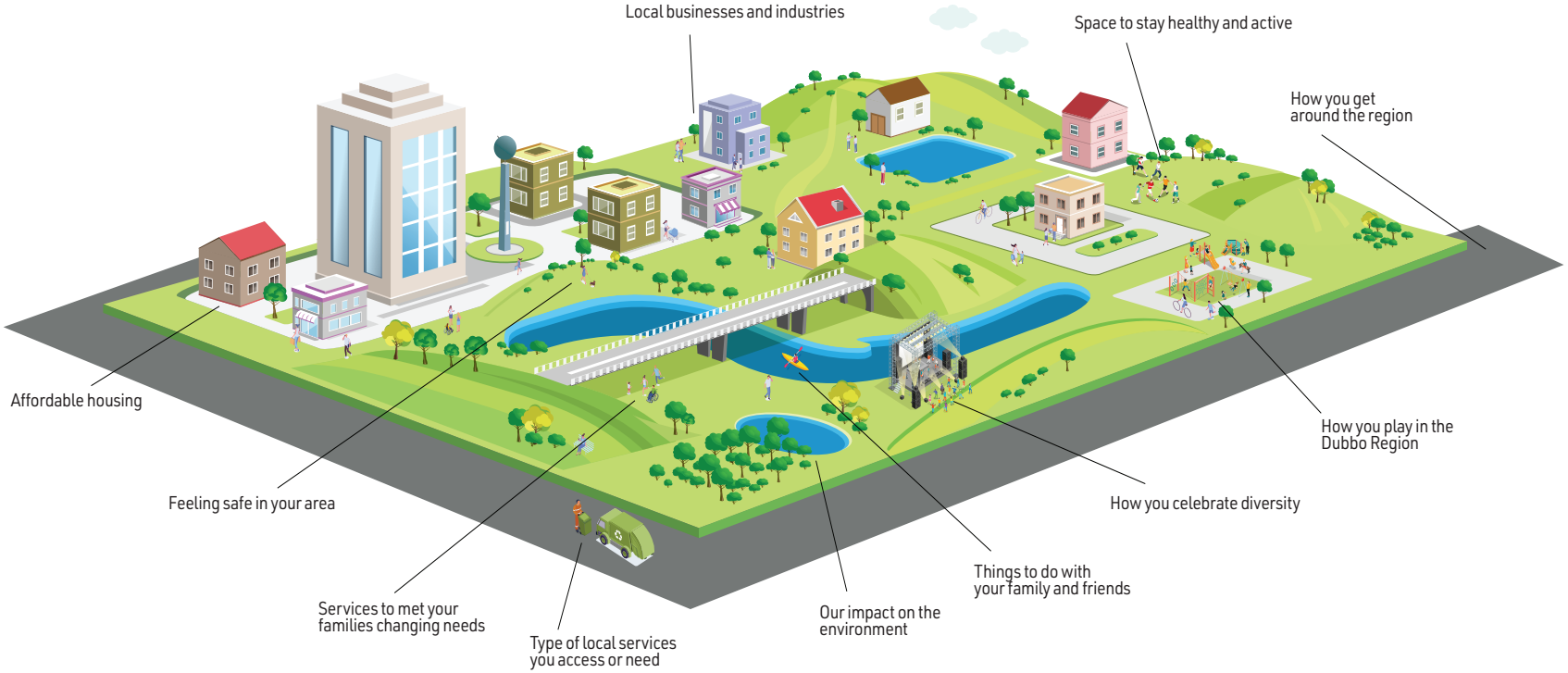
**17** are over 65+ years (17%)

**30** work full-time (30%)

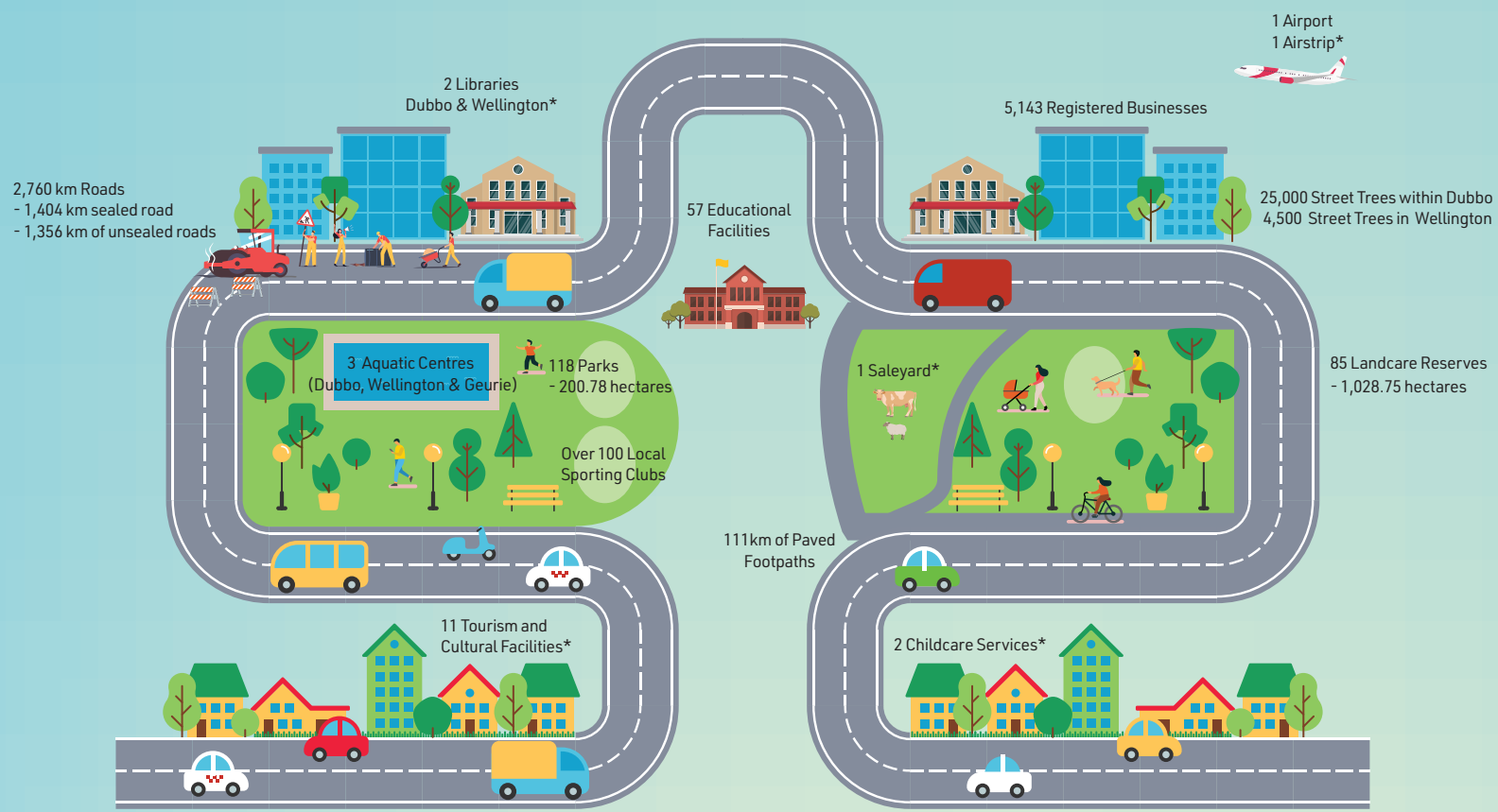
**6** have a need for assistance with core activities (6%)

**Note:** *References – REMPLAN, ABS (2021 Quickstats).*
*Please note that all statistics have been rounded to the nearest whole number.*

# Participation Can Influence How You Live in the Dubbo Region



# Our Region




*Facilities of Dubbo Regional Council

# What is Community Engagement?

Community engagement is about DRC and the community achieving together. It is a process that encourages the community to contribute their thoughts and ideas to help shape the future of our region. Community engagement is essential for building trust and fostering relationships between DRC and our community. We proactively plan meaningful engagement opportunities to listen and respond to the current and future needs of our community.

Community engagement is not a single activity. It's an ongoing conversation that allows us to build a stronger understanding of our community and helps us make better decisions.

# Engagement Principles

Dubbo Regional Council have adopted the following principles which represent the foundational elements and underlying aspiration for community engagement.

**BUILD RELATIONSHIPS**

Act in an honest, open and respectful way to build strong relationships, partnerships and trust with our stakeholders.

**RIGHT TO BE INVOLVED**

Believe stakeholders have a right to be involved in decisions that affect them.

**CLARITY OF PURPOSE**

Well planned with a defined purpose and stages for community input.

**ACCESSIBLE AND INCLUSIVE**

Seek views representative of the community ensuring the most comprehensive range of stakeholders are able to participate. A broad range of activities are to be considered for this to occur.

**TIMELY AND COORDINATED**

Engage early and provide enough time for our stakeholders to provide input so that view can be considered.

**TAILORED**

Use a range of communication and engagement methods that suit the purpose and type of project we are consulting on. Consider the impact, complexity, risk, and timing and range of stakeholders involved.

**TRANSPARENT**

Provide information in a manner that enables community to provide input. Make decisions in an open and transparent way and provide feedback to our community to explain decision making processes and decision outcomes.

**CONTINUOUS LEARNING**

Evaluate our engagement activities and learn from feedback and best practice.

# Why Community Participation in Engagement is Important

Participating in community engagement contributes to improving the quality of life for those living in the Dubbo Regional Local Government Area and has a direct impact on Council planning, facilities management and service delivery.

By getting involved in an engagement activity you can:

- Be a leading voice for the community
- Share ideas, aspirations, concerns, needs and experiences
- Make connections and hear what others think
- Provide input on priorities and resource allocation
- Find out more information about projects or plans directly from the project team
- Learn about the matters Council must consider before making the decision
- Gain a better understanding of how the outcome of the desision will benefit the wider community

## When we will seek community participation

When we engage with the community varies depending on the complexity and nature of the activity, as well as the level of impact on the community.

Times we may engage with the community include:

- Change of service or strategic direction is proposed
- New project, plan or initiative being developed
- Significant policy, strategy or plan being developed or changed
- Major infrastructure projects being considered or planned
- Issues raised that require a decision
- Decisions being made that will impact our community

## When we won't seek community participation

There are some circumstances when we will not engage with the community to seek input. For example:

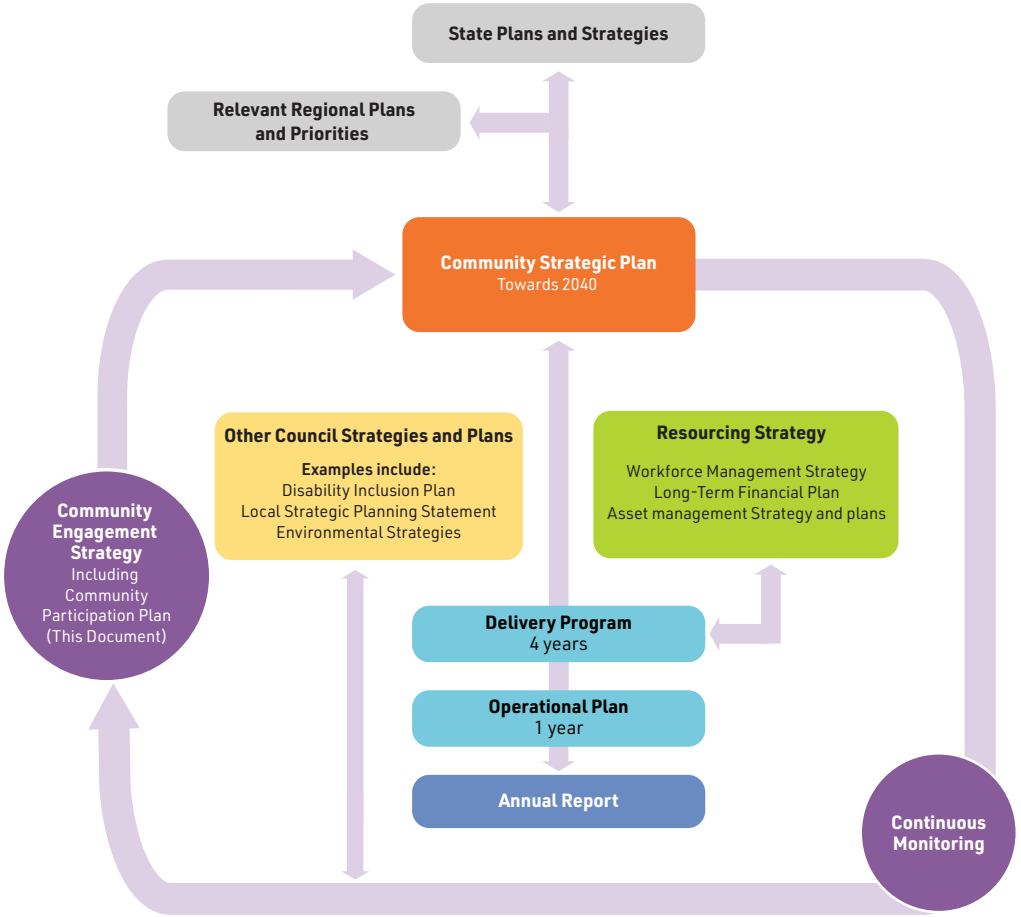
- No scope for community influence
- Public health and safety are at risk
- Immediate resolution is required or we are responding to an emergency
- Matter is strictly confidential or commercially sensitive
- Developing or reviewing internal procedures and protocols
- Legal constraints

# The Integrated Planning and Reporting Framework

When we engage with our community, we are doing so within a strategic planning framework that governs how we as a Council plan and deliver the services we provide to our community.

This framework is called the Integrated Planning and Reporting Framework. The framework guides the development of the strategic direction for delivering services and projects, by ensuring we have the plans, budgets and resources in place to deliver. Ongoing community engagement and the feedback our community provides helps to ensure the day-to-day activities we do supports our communities long-term aims and aspirations.

The Community Engagement Strategy is an important part of this framework, as illustrated, to communities that call the Dubbo Region home.



# Roles and Responsibiities

| | |
|---|---|
| **The Mayor** | • Act as the spokesperson for the Council to promote engagement on key strategic plans including developing the Community Strategic Plan.<br>• Together with the Chief Executive Officer, ensure adequate opportunities and mechanisms for engagement between Council and the local community.<br>• Promote partnerships between Council and key stakeholders. |
| **Mayor and Councillors** | • Promote engagement on key strategic plans including supporting and participating in community engagement for the development of the Community Strategic Plan.<br>• Participate in the development of Integrated Planning and Reporting documents, including the Community Strategy Plan.<br>• Endorse and monitor the Community Strategic Plan on behalf of the community and approve the remaining components of the Integrated Planning and Reporting documents.<br>• Promote and participate in community engagement activities. |

| | |
|---|---|
| **Chief Executive Officer** | • Oversee preparation of the Community Strategic Plan and Integrated Planning and Reporting documents along with endorsement by the elected Council.<br>• Ensure that community members are given enough information to participate in the Integrated Planning and Reporting process in a meaningful way.<br>• Sustain an organisational culture that values community participation and capability, seeking effective community input.<br>• Ensure appropriate performance monitoring of engagement systems, processes and practices. |
| **Council Staff** | • Work with and support the Chief Executive Officer in the development and ongoing monitoring of the Community Engagement Strategy and plans.<br>• Implement the Community Engagement Strategy and provide timely and ongoing advice to the Chief Executive Officer on community views.<br>• Build capability to support effective community engagement practices across the organisation. |

# Responsible Behaviour

An effective participation framework should enable community to actively, constructively and respectfully have their voice heard and equally hear the voice of others.

- Be concise and once you have voiced your feedback, let others have an opportunity.
- Do your best to understand the pros and cons of every option. Be objective and fair-minded.
- Listen to and respect other points of view.
- Everyone is encouraged to participate but it is OK to just listen and observe.
- Pay attention to the person speaking. If you think you will forget an idea that comes to mind, write it down.
- Be solution focused; if identifying an issue or opportunity, present ideas on potential solutions and/or proposed next steps.

- Insisting on an unreasonable amount of information, scale of services, or making an unreasonable number of approaches.
- Rudeness, anger, aggression, harassment, threats or physical violence.
- Behaviour that is obstructive or deliberately unhelpful.
- Making allegations with no evidence.
- Personal attacks on individuals including Councillors, Staff or other community members.
- Continue to proceed with issues even though they have been dealt with.

# Our Engagement Approach

## PROJECT NEED

- Legislative requirements
- Risk or opportunity management, internally or externally driven
- Perceived or identified need
- Identified community sentiment
- Project scope, budget, timing, other constraints

## RESEARCH AND ENGAGEMENT PLANNING

- Purpose of the engagement
- Identify key stakeholders, including level of interest
- Tools and methods for engaging the community
- Managing community expectations
- Internal capacity and capability

## COMMUNITY AND STAKEHOLDER ENGAGEMENT

- Engagement activity undertaken in accordance with project stage and adopted matrix
- Quality information and context provided so participants can make an informed contribution
- Could be targeted or internal consultation if the project is in its infancy and requires further insight gathering to reach a further decision point

## ENGAGEMENT OUTCOMES FED INTO PROJECT

- Who we heard from, what we heard, and how we can use the feedback to improve the success of the project
- How effective was the engagement? Did we here from any identified key stakeholders?

## COUNCIL DECISION

- What are the options, risks, benefits and impacts
- What are desired next steps in the project progression or otherwise
- What should we do in response to feedback from the community

## FEEDBACK PROVIDED TO COMMUNITY

- Closing the loop with the community and summarising how feedback influenced the project outcomes

**Note:** *Projects outside clear alignment to adopted Delivery Program or Operational Plan, or require resource allocation, must go to Council for direction prior to undertaking further community engagement. In this circumstance, strategic direction will be sought by Council before broader or targeted community consultation.*

# How We Engage

## Engaging in person

Engagement or participation is not only about having your say, it is also about listening to others to understand their point of view. In person engagement activities allow an opportunity for discussion.

- Exhibition documentation displayed in Council's Customer Experience Centres in Dubbo and Wellington.
- Community workshops, stakeholder meetings, information sessions and public events enable the community to understand and be understood by others when sharing their views.
- Community committee and reference groups provide a forum for community group representatives to raise issues relevant to the Committee's Terms of Reference.
- Direct contact, either in person or over the phone, with individual community members and groups on specific projects and plans.
- Members of the public are able to address the Mayor and Councillors at Committee meetings or during Public Forum at Ordinary Council meetings. Meetings are live streamed and the recording catalogued online. Presenting at a meeting is a great opportunity to speak directly to the elected body but there is no opportunity for two way engagement during the meeting.

## Engaging online

Online communication and engagement continues to grow and can allow people who may otherwise be excluded from in person engagement activities to have their say.

- Council's online engagement platform YourSay – yoursay.dubbo.nsw.gov.au provides the community a central hub to engage, participate and provide feedback on a range of Council's projects, plans, policies and studies including public exhibitions.
- Council's website provides information to the public on Council activities, services and projects including progress reports on the adopted Towards 2040 Delivery Program and Operational Plan.
- Social media keeps the community up to date on Council news and provides the community access opportunities to learn more and have their say on Council matters.
- All Council meetings are live streamed via YouTube, providing greater access to Council decisions and debate and eliminates geographic barriers preventing the community from attending meetings.
- YourSay Community Engagement E-newsletter provides a quarterly update on Council's engagement activities including information about engagement projects open for feedback, how you can participate and outcomes of completed engagement activities.

## Engaging through traditional methods

There is still a need and appetite for traditional methods of engagement. Some traditional methods are outlined under engaging in person.

- Print publications distributed to our stakeholder groups and specific industry and special interest publications.
- Direct mail to residents and groups, including rates notices and courtesy notices of major projects.
- Onsite or physical displays and signage at events or key locations.

## Elected Body

Community can engage with the elected body directly on issues that impact them. Direct contact details are listed on our website dubbo.nsw.gov.au.

# Our Stakeholders

A stakeholder is any individual, group of individuals, organisation or entity with a specific stake in the outcome of a decision made by Council. Our stakeholders can vary significantly from project to project.

Community engagement is a shared responsibility. We all have a role to play in participatory decision-making that shapes the places where we live, work, play and create. There are roles for both Council and the community in initiating, leading, participating in and delivering engagement activities.

A vital component of the community engagement process includes identifying and understanding key stakeholders who will be impacted by or who have an interest in a decision. Our engagement aims to reach the community to ensure a range of views are heard.

Below is a list of the stakeholder groups who may have an interest in or be impacted by our decisions and projects;

## External Groups

- **Residents**
- **Travellers to the region for work purposes**
- **Business industry groups**
- **Dubbo Chamber of Commerce**
- **Organisations with a Council delegate**
- **Community organisations / groups**
- **Sporting organisations**
- **State and Federal agencies**
- **Members of Parliament**
- **Schools and education providers**
- **Visitors**
- **Tourism industry groups**
- **Social groups including:**
  - Aboriginal and Torres Strait Islanders
  - People living with disabilities
  - Migrants and new Australian Citizens
  - Youth
  - Seniors

## Internal Groups

- **Mayor and Councillors**
- **Council staff**
- **Standing Committees**
  - Corporate Services Committee
  - Infrastructure, Planning and Environmental Committee
  - Culture and Community Committee
- **Topical or specialised committees**
- **Working parties**
- **Project control groups**
- **Advisory groups**

# Inclusive and Accessible Engagement

We want to hear from all members of our community to make sure that what we deliver for our community is informed, relevant and responsive to community needs. We recognise that some groups are less likely to participate and may face additional barriers or challenges in engaging with us.

These groups include;

We know from early engagement for this strategy that we need to make inclusion of diverse groups a key priority.

Some of the ways that we will do this are:

- Identify hard-to-reach groups during engagement planning
- Using a range of engagement methods and tools that cater to the needs of hard-to-reach groups, including DRC's Advisory Committes
- Continuing to engage with DRC's Reconciliation Action Plan Working Group to provide advice on strategic matters of importance to local Aboriginal and Torres Strait Islander communities
- Providing our engagement materials in accessible formats
- Translating our engagement materials when required
- Hosting our engagement events in accessible venues and locations
- Providing more in person opportunities, where possible

# Levels of Community Participation

The International Association for Public Participation Spectrum (IAP2) has five levels of engagement that correspond to the community's increasing level of influence on decision-making. The IAP2 Spectrum helps to determine the appropriate scope of input from the community and the role that the community will have in the decision-making process.

**Engagement Standard**

STANDARD 4 → STANDARD 3 → STANDARD 2 → STANDARD 1

| | Inform | Consult | Involve | Collaborate | Empower |
|---|---|---|---|---|---|
| Goal | To provide information where the decision has already been made, in a timely manner | To obtain community feedback on ideas or projects to progress the decision-making | To work directly with the community throughout the process to ensure that concerns and aspirations are considered and understood | To partner with the community in each aspect of the decision including the development of options and identification of the preferred solution | To place final decision-making in the hands of the community |
| Promise | "We will keep you informed" | "We will listen to and acknowledge your concerns and provide feedback on how community input influenced the decision" | "We will work with you to ensure your concerns and aspirations are directly reflected in the options developed and provide feedback on how community input influenced the decision made" | "We will look to you for advice, so your innovations and recommendations are incorporated in the final decisions as much as possible" | "We will implement what you decide" |
| Role of the community | **Listen** | **Contribute** | **Participate** | **Partner** | **Decide** |

**INCREASING INFLUENCE ON THE DECISION**

# Engagement Standard Matrix

**HIGH**

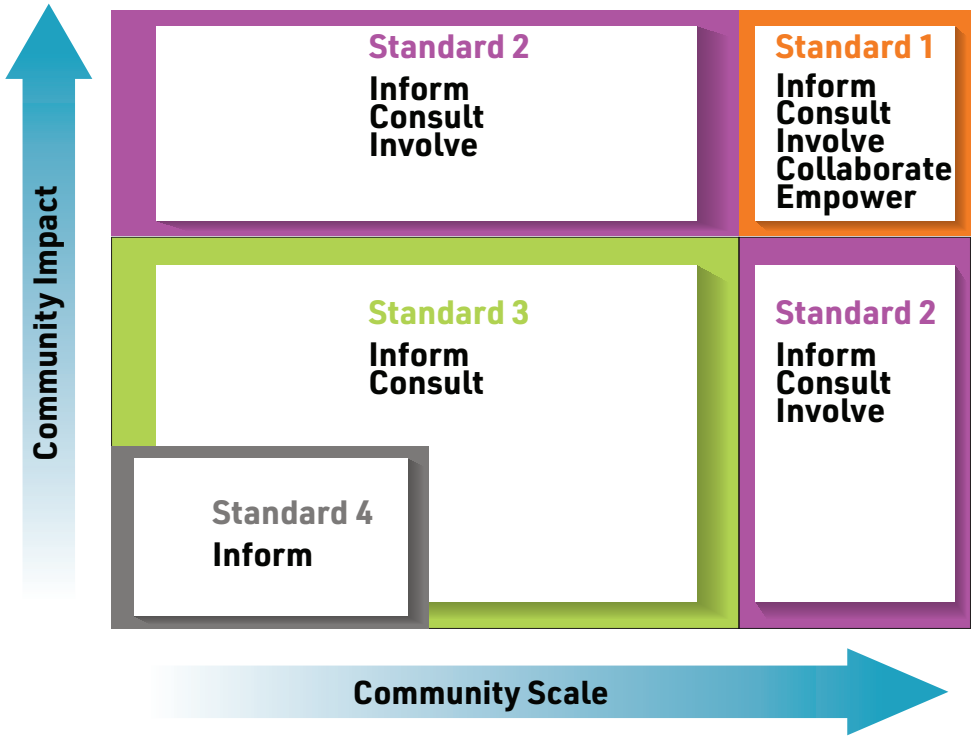
- potential for high risk of controversy or conflict with Dubbo Regional Council's values
- significant impacts to attributes, such as natural environment, water supply
- land use or heritage
- potential large impact on government strategies and directions

**MODERATE**

- potential for some risk of controversy or conflict
- loss or change to any facility or service to the locality
- potential moderate impact on government strategies and directions

**LOW**

- low or no risk of controversy or conflict
- small change to any facility or service to the locality
- low impact on government strategies and directions




**LOW**

- small component of the population
- relevant to a street, suburb, village or small specific group or users of a facility or service
- low complexity including only several stakeholders and community groups

**MODERATE**

- significant proportion of the population
- relevant to a locality, town or village or a large specific group or user of a facility or service
- moderate complexity including multiple stakeholders and

**HIGH**

- greater majority or entire population
- relevant to a large geographical area
- high complexity including numerous stakeholders and community groups

# Engagement Methods and Resourcing

Our engagement methods are outlined according to the level of community participation being sought, which can be determined by using the engagement standard matrix.

The following tables provide guidance on a range of engagement channels in accordance with the standard (1, 2, 3, 4). Methods from a lower level may also be utilised to support a higher level. For example use of email campaign to general participation in a collaborative workshop.

**Key**

| | | | | |
|---|---|---|---|---|
| TYPE | in person | online | traditional | |
| TIME | 0-5 hours | 5-25 hours | over 25 hours minimum per task including preparation and staff time | |
| COST | no cost | <$1,000 | $1,001 - $10,000 | > $10,000 minimum costs not including staff time |
| ACTION | required | recommended | optional | not required |

## INFORM

| Engagement Method | In practice | Type | Time | Cost | Suggested Action per Standard 1 | 2 | 3 | 4 |
|---|---|---|---|---|---|---|---|---|
| Customer Experience | Information provided to Customer Experience Officers to respond to customer enquires. | in person, online | 0-5 hours | no cost | required | required | required | required |
| Dubbo Regional Council Website | Information is published on Council's website example project updates, latest news, water outages and scheduled maintenance. | online | 0-5 hours | <$1,000 | required | required | required | recommended |
| Media Release | Issued to news outlets. | online | 0-5 hours | no cost | required | required | optional | not required |
| Social Media | Social media channels (Facebook, Instagram, LinkedIn, YouTube, TikTok & Twitter). | online | 0-5 hours | <$1,000 | required | recommended | optional | not required |
| Print and digital advertising | Digital marketing, newspapers, industry publications, radio, community service announcements. | in person, online | 5-25 hours | $1,001 - $10,000 | recommended | recommended | optional | not required |
| E-newsletters | Council's project based or general e-newsletters. Subscribe at yoursay.dubbo.nsw.gov.au/register. | online | 0-5 hours | <$1,000 | required | recommended | optional | not required |
| Presentations | Present to internal stakeholder groups. Include exit survey of engagement process at completion of event. | in person | 5-25 hours | no cost | recommended | optional | not required | not required |
| Direct Mail | Addressed correspondence to a specific location, person or organisation. | traditional | 5-25 hours | > $10,000 | required | recommended | optional | optional |
| Letterbox Drop | Unaddressed bulk drop (letter, flyer and/or notification) to people with a letterbox in a determined area. | traditional | 5-25 hours | $1,001 - $10,000 | recommended | recommended | optional | optional |
| Pop-up promotion stands | Circulate information or posters to frequently visited locations such as libraries and Visitor Information Centres. | traditional | 5-25 hours | <$1,000 | recommended | recommended | optional | optional |
| Information in rates notice mail out | Provide information in annual or quarterly rate notices. | traditional, online | 5-25 hours | > $10,000 | recommended | recommended | optional | optional |

**Key**

| | | | | |
|---|---|---|---|---|
| TYPE | in person | online | traditional | |
| TIME | + 0-5 hours | ++ 5-25 hours | +++ over 25 hours minimum per task including preparation and staff time | |
| COST | - no cost | $ <$1,000 | $$ $1,001 - $10,000 | $$$ >$10,000 minimum costs not including staff time |
| ACTION | required | recommended | optional | not required |

**CONSULT**

| Engagement Method | In practice | Type | Time | Cost | Suggested Action per Standard 1 | 2 | 3 | 4 |
|---|---|---|---|---|---|---|---|---|
| **YourSay – Online Engagement Platform** | Seek feedback using consultation tools such as mapping, voting tools, polls, surveys and discussion forums on yoursay.dubbo.nsw.gov.au. | online | +++ | $ | required | required | recommended | not required |
| **Meetings by invitation** | Invite stakeholders to meet with staff and/or Councillors to discuss and exchange views. Include onsite/location based meetings, include exit survey of engagement at completion of event. | in person | + | - | required | required | recommended | not required |
| **Reference Groups** | Invite people with an active interest in a decision or problem to be part of a meeting where detailed and robust conversation occurs to inform decision making, generally held in small groups of no more than 20 people, include exit survey of engagement process at completion of event. | in person, online | +++ | $$ | required | recommended | optional | not required |
| **Externally facilitated 'design charrette' / high participatory workshop** | Intensive, hands-on workshop bringing people from different disciplines and backgrounds together to with members of the community to explore design options for a particular area. Include exit survey of engagement process at completion of event. | in person | +++ | $$$ | optional | optional | not required | not required |
| **Community Survey** | Council undertakes a community survey every two years to understand community priorities and overall level of satisfaction with Council's performance. These in-depth community survey's aim to randomly survey a proportion of the Local Government Area and are conducted via telephone and online. | traditional, online | +++ | $$$ | recommended | optional | not required | not required |

**Key**

| | |
|---|---|
| TYPE | in person; online; traditional |
| TIME | 0-5 hours; 5-25 hours; over 25 hours minimum per task including preparation and staff time |
| COST | no cost; <$1,000; $1,001 - $10,000; > $10,000 minimum costs not including staff time |
| ACTION | required; recommended; optional; not required |

## INVOLVE / COLLABORATE

| Engagement Method | In practice | Type | Time | Cost | Suggested Action per Standard 1 | 2 | 3 | 4 |
|---|---|---|---|---|---|---|---|---|
| Working parties and advisory groups | Focus groups and conversations held at events such as community information pop ups. | online | +++ | $ | required | required | recommended | not required |
| Standing and other Community Committees | Seek feedback using consultation tools such as mapping, voting tools, polls, surveys and discussion forums on yoursay.dubbo.nsw.gov.au. | online | +++ | $ | required | required | recommended | not required |

## EMPOWER

| Engagement Method | In practice | Type | Time | Cost | Suggested Action per Standard 1 | 2 | 3 | 4 |
|---|---|---|---|---|---|---|---|---|
| Community survey on a specific topic | Engage a vendor to survey a random sample of a specific topic. | in person | +++ | $ | required | required | recommended | not required |
| Elections and referendums | Council may seek community views on any issue through a non-compulsory poll of electors' options or it may hold a 'constitutional referendum' on certain electoral matters, in which voting is compulsory and the result is binding. | in person | +++ | $$$ | optional | not required | not required | not required |

**Disclaimer:** *The above lists are Council's identified and preferred methods of community engagement and participation. Council is not limited to this list. Depending on project needs and industry trends alternative methods may be used as required in order to reach a range of people, interest, ages and communities.*

# Challenges to Engagement
## (Risk and Opportunities)

Council will need to overcome the following risks and challenges when undertaking engagement activities:

**Limited participation**

Engagement needs to be broadly promoted to ensure all members of the community have the opportunity to actively participate.

**Accessibility**

Engagement needs to take place in accessible locations across the region and use both technology and traditional methods.

**Failure to engage with identified interest groups or specific sectors**

Targeted engagement is needed to reach certain groups such as young people and minority groups.

**Resource and timing constraints**

We must allocate efficient resources to allow a range of opportunities and sensitivity to the timing of engagement delivery.

**Scope creep and expectation management**

It is important to provide context and scope to help manage community expectations and define engagement objectives.

**Lack of internal engagement**

Start the conversation early with Council staff around the opportunities for involvement.

**Consultation fatigue**

Program engagement activities to reduce the risk of community and key stakeholders feeling saturated.

# Implementation - What We Engage On

The following table explains how we will engage with our community about plans and strategies, as well as other work we do, so our community knows what to expect from us. Planning-related projects have specific exhibition timeframes that must be met, which are outlined in the following pages.

| PROJECT | Level of Engagement | How? | What? | Exhibition period (minimum requirement) |
|---|---|---|---|---|
| **Council's key long-term plans**<br>✓ Community Strategic Plan<br>✓ Delivery Program<br>✓ Resourcing Strategy<br>✓ Community Engagement Strategy, including Community Participation Plan.<br>✓ Local Strategic Planning Statement<br>✓ Strategies<br>✓ Master/Precint plans | Involve | Involve the community to ensure priorities are reflected in the decision.<br>Provide a range of opportunities/channels for the community to share their views. Prior to public exhibition there may be multiple methods of engagement undertaken to develop a draft plan.<br>Council's Website.<br>Written notification it directly impacted. | Directly reflect community concerns and aspirations in the finalised plan. | 28 days |
| **Council's annual Operational Plan, Budget and fees and charges** | Consult | Involve the community to ensure priorities are reflected in the decision.<br>Provide a range of opportunities/channels for the community to share their views.<br>Council's Website. | Directly reflect community concerns and aspirations in the finalised plans. | 28 days |

| PROJECT | Level of Engagement | How? | What? | Exhibition period (minimum requirement) |
|---|---|---|---|---|
| **Key Council policies**<br>✓ Code of Meeting Practice<br>✓ Payment of Expenses and Provisions of Facilities to Councillors Policy<br>✓ Others as required | Consult | Council's website. | Acknowledge concerns and provide feedback on how public input influenced the decision. | 28 days or 42 days as specified by legislative requirements or Council resolution. |
| **New capital works (for example, consultation to prepare draft master plans prior to exhibition)** | Involve | Involve the community to ensure priorities are reflected in the decision.<br>Provide a range of opportunities/channels for the community to share their views. | Directly reflect community concerns and aspirations in the finalised plan. | Minimum 21 days |
| **Planning proposal for the Dubbo Regional Local Environmental Plan 2022, subject to a Gateway Determination**<br>✓ Planning proposals explain the intended effect of and justification for a proposed amendment the Dubbo Regional Local Environmental Plan 2022. | Consult | Council's website.<br>NSW Planning Portal.<br>Written notification/letter.<br>If the planning proposal is site-specific (for example, area plans which only apply to certain sites within the region) we notify landowners and adjoining landowners. Minor amendments or general amendments that do not affect a specific site may not be notified by letter. | Acknowledge concerns and provide feedback on how public input influenced the decision. | 28 days or as specified by the Gateway Determination. |

| PROJECT | Level of | How? | What? | Exhibition period (minimum requirement) |
|---|---|---|---|---|
| **Re-classification of land**<br><br>Land in Council ownership must be classified for either community or operational use under the Local Government Act 1993. Community land is for land designated for community use such as community halls, libraries and recreational facilities. Operational land serves a commercial or operational function such as officers, work depots or land being retained for strategic reasons.<br><br>When land comes into community ownership, for example, new sportsgrounds, they need to be classified correctly. In addition, Council sometimes reclassifies land it no longer requires for community use to allow leasing or sale of land.<br><br>For example, reclassification of community land to operational land at various sites across the region. | Consult | Council's website.<br><br>Written notification/ letter. | Acknowledge concerns and provide feedback on how public input influenced the decision. | 28 days or as specified by the Gateway Determination and a public hearing scheduled for at least 21 days after the public exhibition occurs. |
| **Local Approvals Policy**<br><br>The Local Approvals Policy identifies low-impact activities that can be undertaken without approval from Council such as community events, footway dining and mobile vending, provided they meet certain criteria. | Consult | Council's website. | Acknowledge concerns and provide feedback on how public input influenced the decision. | 42 days |

| PROJECT | Level of Engagement | How? | What? | Exhibition period (minimum requirement) |
|---|---|---|---|---|
| **Development Control Plans**<br>A Development Control Plan provides detailed planning and design guidance to support the aims, objectives and planning controls in the Dubbo Regional Local Environmental Plan 2022. | Consult | Council's website.<br>If the Development Control Plan amendment is site-specific (for example, area plans which only apply to certain sites within the region) we notify landowners and adjoining landowners. Minor amendments or general amendments that do not affect a specific site may not be notified by letter. | Acknowledge concerns and provide feedback on how public input influenced the decision. | 28 days |
| **Local Strategic Planning Statement**<br>The Local Strategic Planning Statement identifies Council's vision for land use planning in the Local Government Area. It identifies the overarching strategic direction, how change will be managed in the future, and actions required to achieve the land use vision. | Involve | Council's website.<br>Written notification. | Directly reflect community concerns and aspirations in the finalised plan. | 28 days |
| **Development Contribution Plans**<br>Development contribution plans set out the framework and requirements to help fund, plan and deliver infrastructure and services to meet the needs of current and future residents. | Consult | Council's website.<br>Written notification. | Acknowledge concerns and provide feedback on how public input influenced the decision. | 28 days |

| PROJECT | Level of Engagement | How? | What? | Exhibition period (minimum requirement) |
|---|---|---|---|---|
| **Planning Agreements**<br>A Planning Agreement is an agreement entered into between Council and a developer where the developer agrees to fund public amenities or infrastructure, dedicate land at no cost to Council, or provide monetary contributions or any other material public benefit, for a public purpose. | Consult | Council's website.<br>Planning agreements must be exhibited alongside the associated development application or planning proposal.<br>If it is not practicable for notice to be given at the same time as the development application or planning proposal, it must be given as soon as practicable. | Acknowledge concerns and provide feedback on how public input influenced the decision. | 28 days |
| **Development Applications**<br>Application for development consent (other than for complying development certificate, for designated development or for State Significant Development) | Consult | Written notification/ letter.<br>Council's Application Tracker. | Acknowledge concerns and provide information on how public input was considered in the assessment. | 14 days*<br>*Council may extend the public exhibition period without further notification to those already notified.<br>* Development applications considered to have negligible impacts are not required to be notified. |
| **Integrated Development Applications** | Consult | Written notification/ letter.<br>Council's Application Tracker. | Acknowledge concerns and provide information on how public input was considered in the assessment | 14-28 days |

| PROJECT | Level of Engagement | How? | What? | Exhibition period (minimum requirement) |
|---|---|---|---|---|
| **Designated Development Applications** | Consult | Written notification/letter.<br>Council's Application Tracker. | Acknowledge concerns and provide information on how public input was considered in the assessment. | 28 days |
| **Council related Development Applications**<br><br>Council-related development application means a development application, for which a council is the consent authority, that is–<br>(a) made by or on behalf of the council, or<br>(b) for development on land, other than a public road within the meaning of the Local Government Act 1993–<br>(i) of which the council is an owner, a lessee or a licensee, or<br>(ii) otherwise vested in or under the control of the council. | Consult | Written notification / letter.<br>Council's Application Tracker. | Acknowledge concerns and provide feedback on how public input was considered in the assessment. | 28 days |

| PROJECT | Level of Engagement | How? | What? | Exhibition period (minimum requirement) |
|---|---|---|---|---|
| **Development application (DA) – application for development consent for State Significant Development.**<br><br>Some types of development are deemed to have State significance due to the size, economic value or potential impacts that a development may have. State Significant Development (SSD) is identified in the State Environmental Planning Policy (State and Regional Development) and includes development such as new education establishments, hospitals and correction centres, mining and extraction operations and tourist facilities. A proposal is identified for SSD if it is over a certain size, within a sensitive environmental area, or exceeds a capital investment. | As required by the NSW Department of Planning and Environment. | These are managed by the NSW Department of Planning and Environment and will be viewable on the department's website. | As required by the NSW Department of Planning and Environment. | As required by the NSW Department of Planning and Environment. |
| **Environmental Impact Statement (EIS) – obtained under Division 5.1**<br><br>EIS's prepared for development under Part 5 of the EP A Act for certain development such as State Significant Development. | As required by the NSW Department of Planning and Environment. | Published to the NSW Department of Planning and Environment Planning Portal. Council's website. | As required by the NSW Department of Planning and Environment. | As required by the NSW Department of Planning and Environment. |
| **Modified Development Applications** | No requirement. Notification for all Modified Applications being Section 4.55 (1) (1A) and (2) will be at the discretion of the Manager Building and Development Services. | Council's application Tracker. | No requirement. | No requirement. |

**Disclaimer: For any inconsistencies, refer to the EP & A Act 1979 and regulations 2021.**

**Note:**
- For complex applications Council may also notify and advertise in local print media.
- Where alterations or additions are proposed in statutory planning functions, the level of notification will be at the discretion of the Manager Building and Development Services.

# Circumstances Where Notification is Not Required

Some minor development is of a scale and nature that does not require formal notification of adjoining properties. Provided the proposal complies with all applicable development controls (LEP, DCP & other relevant policies) and/or is considered unlikely to detrimentally impact adjoining properties, no formal notification period applies.

This applies to development such as:

- Residential dwellings
- Alterations and additions
- Residential sheds and garages
- Rural buildings
- Landscaping
- Fences
- Pools
- Change of use
- Strata subdivisions of existing developments
- Boundary adjustments where no additional lots are created

Where required by the plan, written notice of an application will be sent to adjoining owners of land subject of the application. This includes persons who own land that share a common property boundary with the site and land directly on the opposite side of a creek, road, pathway or similar thoroughfare.

As a minimum immediate adjoining properties are identified through Council's property system. Council at its discretion will further notify beyond, depending on the complexity of the application.

**Exempt and Complying Development**

Some development, such as exempt and complying development under the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008, does not allow opportunities for community engagement.

# Public Exhibition Notification and Timeframes

The process of public exhibition and notification is an important part of how DRC engages with the community on planning decisions. This provides a regular and valuable way for the community to participate in the decision making process by making comments on development proposals or draft plans during the public exhibition period.

Council's public exhibition processes are determined by the type and locality of the draft strategic plan or proposed development. This influences who Council notifies, where the information is available and the timeframe the documents will be publicly available.

# The following section outlines the exhibition and notification processes for strategic and statutory planning documents.

## Statutory Planning

The assessment of Development Applications (DA's) lodged with Council, primarily under the provisions of the Environmental Planning and Assessment Act, 1979. (EP&A Act)

## Strategic Planning

Sets the desired outcomes and provides direction on how to achieve them.
The strategic planning function enables development and assists in managing growth and change. Strategic Planning projects include:

- Community Participation Plans.
- Local Strategic Planning Statements.
- Planning Proposals.
- Development Control Plans.
- Developer Contributions Plans.
- Master Plans.
- Structure Plans.
- Policies relating to Development and Environment.
- Community Strategic Plan.

**Disclaimer:**
*Council may go beyond these timeframes and, at its discretion, may provide additional notification or longer timeframes to those property owners and occupiers, community groups, organisations and agencies that, in the opinion of Council, may have an interest in the strategy, plan or development proposal.*

# What is Public Exhibition?

Public exhibition means making documents, including draft plans, strategies, policies or development applications, available for the community to view and comment on through a formal submission. The public exhibition process typically involves notifying the community that documents are available to view publicly. Depending on the type of development application or plan, notification can be provided through Council's YourSay engagement platform, **yoursay.dubbo.nsw.gov.au** and/or by mail (letter or email) to members of the community, adjoining landowners and residents or to relevant agencies and community groups.

## How are exhibition timeframes determined?

The Local Government Act (1993) also specifics minimum mandatory exhibition timeframes for some planning related matters such as Plans of Management (POMs). For proposals and plans not covered by these Acts, Council has its own standard minimum exhibition timeframes outlined in this strategy. The EP&A Act (1979) details the types of proposals and plans that must be considered. Schedule 1 of the EP&A Act (1979) sets the minimum statutory exhibition timeframes for these plans and proposals.

## What is a submission?

When comments on an engagement project, draft document or development application are provided to Council they are known as a formal submission. A submission outlines the support or concerns that an individual or group has relating to the engagement project. Submissions are encouraged to be made via the online engagement platform YourSay – **yoursay.dubbo.nsw.gov.au** or in writing.

# Are Submissions Public Documents?

In accordance with the Government Information (Public Access) Act 2009, submissions to documents on public exhibition are public documents and may be viewed by the public and published on Council's website, listed on Council's DA Online tracker portal and/or included in Council meeting reports and agendas.
If you do not want your submission to be publicly available, a written request for confidentiality will be required.

Council may also determine a submission is not suitable for public viewing and publication. This could be because it contains personal, private or defamatory material. Further information about how Council manages submissions can be found in the "Privacy, Copyright, Disclaimer" section of Council's website, **dubbo.nsw.gov.au** or in the "Privacy Policy" on Council's YourSay Engagement Platform, **yoursay.dubbo.nsw.gov.au.**

**Personal Information**

- Submission must include your name address and preferred contact method. YourSay or email correspondence for Development Applications are preferred.
- Persons have the right to remain anonymous if they so choose by refraining from submitting their personal information, however, the submission will be given less weight in the overall assessment and consideration.
- Please be aware that these details may be publicly available.
- All submissions are publicly available under the Government Information (Public Access) Act 2009 No 52.
- Effort is made to redact submissions where personal details are included; however, this may not always be possible.

**Disclosing political donations**

The Local Government and Planning Legislation Amendment (Political Donations) Act 2008 imposes disclosure obligations on submitters in relation to political gifts and donations. Detailed information about your obligations under the Act can be found in the "Code of Conduct" section of Council's website, **dubbo.nsw.gov.au**

# Key Points to Note About Public Exhibitions

- Development Applications (DA'S) may be notified for longer than the minimum days if deemed necessary.
- Notification periods may be extended in consideration of the mailing process aiming to ensure that people notified receive the full notification period to consider the proposal.
- Timeframes are in calendar days and include weekends.

- If the exhibition period is due to close on a weekend or a public holiday, the exhibition may finish on the next business day.
- The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition.
- Council is not required to make available for public inspection any part of an Environmental Impact Statement whose publication, in the opinion of Council, would be contrary to the public interest because of its confidential nature or for any other reason.

# Here Are Some Tips to Writing an Effective Submission

It can help to include the following information:

- Include the name of the Engagement Project, Draft Strategic Plan or the DA reference Number and the property address the DA relates to (this information is usually included in the notification material).
- Clearly state the reasons for objecting or supporting the Engagement Project, Draft Strategic Plan or Development Proposal and why. Give details about how you arrived at your assertions.
- Be brief and to the point or include a single page summary sheet where the submission is lengthy because of a number of issues covered.
- Be specific to the Project, DA, Strategic Plan or Strategy and avoid generalising.
- Be well researched and based on facts, not on hearsay. Talk to Council staff who are dealing with the application / project prior to writing your submission and make sure you understand what is proposed.
- Avoid statements which are defamatory or offensive.
- Suggest changes that might resolve the problems identified.
- Include your name and contact details as well as a daytime telephone number, as a Council staff member may need to clarify matters you raised in your submission.

# Should I Sign a Petition?

You may find that someone has started a petition to object to a Council proposal. Someone may also ask you to sign a pro forma letter. Council will consider petitions and letters received. However, an individual letter about how the proposal will affect you gives Council a much clearer picture of the likely impacts.

**Where should I send my submission?**

Unless otherwise stated on the exhibition, a submission should be sent:

- **Online** - yoursay.dubbo.nsw.gov.au
- **By Post** - PO BOX 81, Dubbo NSW 2830
- **In Person** - Customer Experience Centres
  Cnr Church and Darling Street, DUBBO
  Cnr Nanima Crescent and Warne Street, WELLINGTON
- **By email** - council@dubbo.nsw.gov.au

All submissions should be addressed to the Chief Executive Officer

Your submission must be received at Council's Customer Experience Centres by the date and time specified in the exhibition notification. If you are sending your submission through the mail, make sure you allow sufficient time for delivery on the closing date of submissions.

Objections relating to a DA or Strategic Planning document received after the exhibition period has concluded may not be taken into consideration by Council in the assessment of the DA or finalisation of the Draft Strategic Plan.

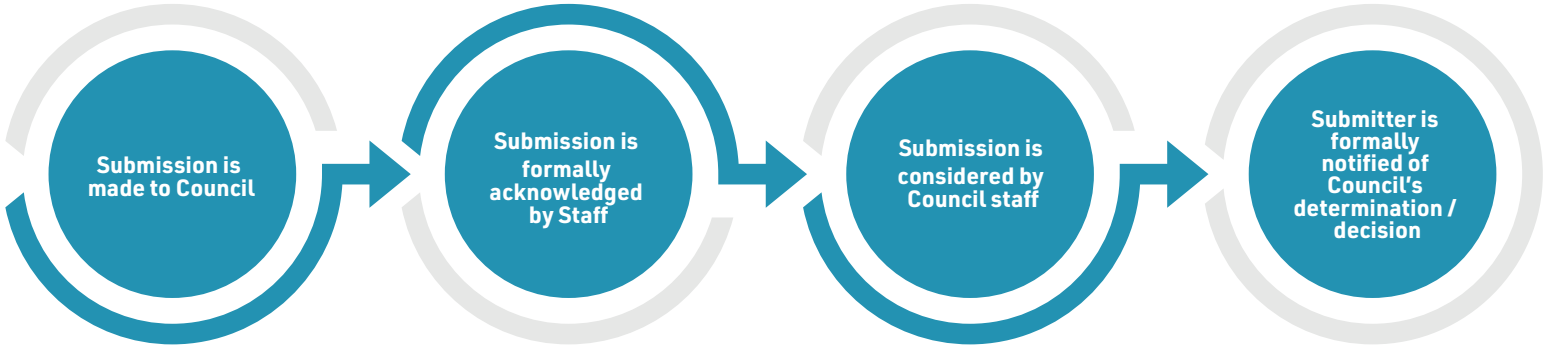
If for some reason you cannot meet the submission deadline, talk to the Council staff member handling the application/project before the closing date for submissions.

# What Happens to My Submission?

You will receive notification that your submission has been received. Your submission, along with others received, will then be considered as part of an assessment of the project, DA, preparation of a strategic plan or finalisation of a draft document.

You can continue to track the process of a DA via the Online DA Tracker **planning.dubbo.nsw.gov.au**

You can also contact Council to find out the progress of a project or draft strategic plan after the exhibition period has closed or visit **yoursay.dubbo.nsw.gov.au.**



# How We Consider and Respond?

We want to ensure community feedback is considered when decisions are made.
Once feedback has been considered, Council staff will recommend next steps or outcomes.

As part of the process to close the loop, we will:

- Update the YourSay engagement project page outlining engagement outcomes and next steps.
- Email those who provided feedback with the outcomes of the consultation and link to the project page. Prior to Council considering the matter, we will email people who have provided feedback (and who have not opted out of receiving updates) that a report will be submitted to council.
- Submissions from the community on planning matters receive a response and notification of either the determination or when the matter is to be considered by the elected Council. In this correspondence, information is provided on how their feedback has been considered.

# How We Consider and Respond?

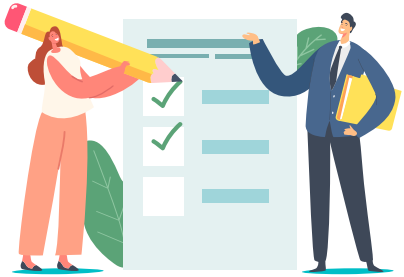
When an item is placed on exhibition the resulting report to Council will provide the findings of the community engagement. The council report will be a high level summary of engagement and may include:

- Engagement and communications methods used;
- Participation and engagement data and sentiment;
- Information about submissions/feedback received.

The report will summarise the submissions and provide a staff response. Submissions may be provided as an attachment.

Engagement outcome reports will be provided to the elected Council to allow transparency of community feedback to assist them in making decisions that are reflective of the community's views, or to understand the community perspective on an issue or project.

Following a Council meeting, those who provided feedback (and who have not opted out of receiving updates) will be emailed Council's resolution. The YourSay project page be updated and a link to Agenda and Minutes will be accessible.



# Evaluation and Measurement

To measure and evaluate the effectiveness of our engagement, we assess:

- Measurable participation levels in engagement activities;
- The methods used and if they were appropriate and relevant to the stakeholders;
- If the responses were relevant to the plan or project;
- Verbal and written feedback from the community on the effectiveness of the engagement activities used and adequacy of the material and information to give informed feedback;
- Achievement of the engagement aims in the Community Engagement Strategy
- General and targeted monitoring in ensure diverse participation including input from under represented groups.

These evaluation results will be used to continually improve our engagement methods and inform future engagement strategies.

In line with the Integrated Planning and Reporting Framework (IP&R) this strategy will be reviewed within three months of the Local Government Election, as part of the broader review of the Community Strategic Plan, or as required in the event of legislative changes or requirements.

# Our Commitment to Engagement

This strategy provides a vision and framework to support community engagement, and delivering on this will require ongoing strengthening of capability within the Council and the community to support effective engagement.

**Putting our commitment into action**

| Action | Objectives | When |
|---|---|---|
| Launch an online engagement platform. | Improve Council's online engagement by providing a platform that is equipped with a range of engagement tools to gather community feedback in real-time. | April 2023 |
| Champion engagement across the organisation. | Harnessing organisational culture to support the consistent delivery of engagement activities across Council, and include as desired leadership quality and capability. | Ongoing |
| Creation of internal dashboard that exhibits customer and community satisfaction as a key performance indicator. | Centralised overview of key performance indicators council wide. | September 2024 |
| Establish centralised collection of community data and insights to support Council decision making and Council initiated projects for grants. | Insights and data support decision making and prioritisation. | September 2024 |
| Promotion of the YourSay platform as central engagement. | Community access to information is vital to gain community input. | Ongoing |
| Build internal capability in data collection and survey design to ensure research method and channels utilised across the organisation are optimised. | Ability to gain quality input and as required representative input is important in ensuring data integrity and utilisation. | December 2023 |
| Increase accessibility needs through engagement activities. | Identify assistive technology that is inclusive and encourages participation. Implement software to support equity. | June 2024 |

| Action | Objectives | When |
|---|---|---|
| Provide transparent communication of engagement results, from initial high level snapshots to post Council decision making communications. | Engagement snapshots provided to participants within a week of public exhibition period closing, providing participant with overviews of engagement activities and next steps. | July 2023 |
| Provide staff with information and education on the value and worth of community engagement. | Ensure staff are familiar with Council's objective for community engagement, the level of engagement required, and the methods of engagement available to them and how to access and use these methods.<br>Increase number of face to face interactions/consultations. | Ongoing |
| Staff to be trained in facilitation. | Improve confidence and capability of staff to facilitate face to face interactions with groups.<br>Increase number of face to face interactions/consultations. | Ongoing |
| Budget and resourcing. | Allocation of meaningful budget and resourcing to satisfy community engagement aims and standards outlined in this strategy. | Ongoing |
| Improved clarity and communication of sought community participation as part of Council reports and resolution. | Being clear on level of community participation (input level based on ability to influence) will ensure appropriate engagement methods and expectation management of Councillor and community. | October 2023 |
| Consistent provision of community engagement outcomes to Council. | Consistent presentation of data, including considered responses support transparency and informed decision making through the lens of risk, opportunity, impact and benefit. | August 2023 |
| Assessment of the Community Consultation Committees against the resolutions of Council and in alignment of adopted Engagement Strategy. | Examining current engagement practices is critical to ensuring outcomes in line with expectations and enabling opportunity to explore potentially better methods to achieved desired outcome. | November 2023 |
| Biennial Community Satisfaction and Needs Survey undertaken to receive insight to satisfaction and service level expectations and willingness to pay. | Survey design and subsequent outputs to assist in finalising draft operational plan and budget, and inform future four year delivery program. | April 2024 |

**Disclaimer:** *The actions outlined in this strategy will feed into the Integrated Planning and Reporting Framework, and progress against those actions will be reported to the elected Council and the community through that framework.*

# Ready to have your say?

"Join our online community to share your views, keep up to date and help shape our region."

**yoursay.dubbo.nsw.gov.au**

Cnr Church and Darling Streets, Dubbo
Cnr Nanima Crescent and Warne Street, Wellington

PO Box 81, Dubbo NSW 2830

Ph: (02) 6801 4000

council@dubbo.nsw.gov.au

DUBBO REGIONAL COUNCIL | YOUR SAY

# Community Engagement Strategy including Community Participation Plan

December 2023

## Community Engagement Summary

Council endorsed the draft Community Engagement Strategy including Community Participation Plan to be placed on public exhibition as an outcome of the Ordinary Council Meeting of Thursday 27 July 2023.

The engagement intent was to INVOLVE community members so they could participate and influence the final development of the strategy. Our approach included a diverse range of activities where members of the community could access the strategy, provide feedback and contribute in a way that was meaningful to the finalisation of the strategy.

A summary of engagement activities and resulting community participation is highlighted below.

## How we reached you and raised awareness

**36 days of engagement**

25 September - 30 October 2023

- Customer Experience Centres
  - Wellington and Dubbo
- Macquarie Regional Library
  - Wellington and Dubbo

**207 visits to YourSay page**

- **3** project followers
- **2** Formal submissions
- **2** Poll contributions

**Print advertisement and media release**

- **2** advertisements in Dubbo Photo News and Daily Liberal

**Digital engagement**

- **5,542** social media impressions (the number of times a post appears)
- **235** social media engagements (the number of times a post was interacted with - which can be likes, shares, comments etc)

**Community engagement activities**

- **2** community events held across Dubbo and Wellington
- **30** conversations held, overall sentiment supporting the need for this strategy and the importance of staff being available to listen to community

**Video & Messaging**

- **4** videos were created and shared to encourage our community to participate in the engagement activities being offered.

**Direct mail drop**

- **12,000** flyers dropped to properties across Dubbo & Wellington.

**Stakeholder engagement**

- Committee and Council meeting presentation
- Agencies & Government invited to participate

DUBBO REGIONAL COUNCIL | YOUR SAY

## What we heard - YourSay

**When asked:**

What engagement channels do you think Council should put more resources into?

Preferred responses

- In person, information booths, drop in sessions at events & local markets
- YourSay - Council's engagement portal

**When asked:**

How well have we captured what community engagement is and why it is important? 2.5

How appropriately have we considered the individuals and groups that we may engage? 3

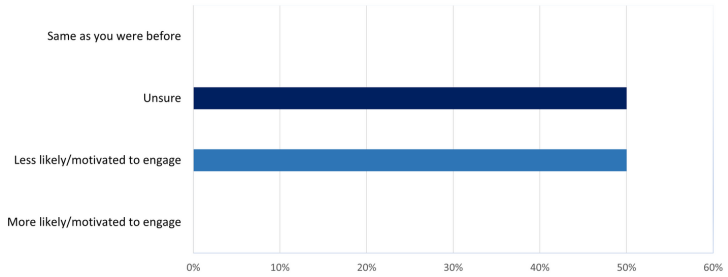
How well have we reflected 'when' Council might engage with community? 3

How well have we identified how Council will report on engagements and implement the Strategy? 1

How clear have we been about 'how' Council will engage? 1.5

*Answers were star rated from 1 lowest to 5 highest. Average responses are highlighted above.*

If our engagement delivery reflects this strategy, would you be



DUBBO REGIONAL COUNCIL | YOUR SAY

**Feedback**

**"The diagram was complex and unclear;
Report on engagements is clear."**

**"Most of this is images with no alt text, you should be providing accessible formats for people who use screen readers."**

**Sentiment from conversations - Overall**

**Community support the need for this strategy and the importance of staff being available to listen to community.**

**We can see Council in our villages and listening to our concerns. It helps when our residents are feeling 'heated' around topics impacting them.**

**Comments on Social Media**

**"You did not listen to the people from Chifley Dr you went with the developer too. Dose a good home to put a lane in."**

**"Council needs to do the job of a council. Common sense is what the citizen wants from their council which means road are kept up, garbage is picked up, parks are kept in good condition and clean drinkable water is supplied to homes and business."**

## Outcomes and next steps

- All community feedback will be considered, with a revised draft Engagement Strategy including Community Participation Plan to be presented to Council.
- A report will be provided to Council at the February Ordinary Council Meeting for endorsement.
- For more information on addressing Council or to view the live stream event please visit: https://www.dubbo.nsw.gov.au/About-Council/Meetings-and-Documents/council-meetings
- All project followers and members who participated in this engagement activity will be notified of the outcome of Council.

**We thank you for your participation and valuable feedback.**

# REPORT: Delivery Program and Operational Plan - Progress Report - July to December 2023

**DIVISION:** Strategy, Partnerships and Engagement
**REPORT DATE:** 14 January 2024
**TRIM REFERENCE:** ID24/119

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Provide review or update | Fulfil legislated requirement/Compliance |
| **Issue** | • This report details Council's progress on implementing the Delivery Program and Operational Plan 2023/2024.<br>• The Delivery Program and Operational Plan 2023/2024 has 231 actions of which;<br>3% are complete (8 actions)<br>91% are on target (209 actions)<br>1% are off target (2 action)<br>4% are not due to start (10 actions)<br>1% are deferred (2 actions) and<br>Cancelled (1 action). | |
| **Reasoning** | • The Local Government Act 1993<br>• The Integrated Planning and Reporting Guidelines | |
| **Financial Implications** | Budget Area | Strategy Partnerships and Engagement |
| | Funding Source | Corporate Strategy and Performance |
| | Proposed Cost | There are no costs associated with the completion of this report. |
| | Ongoing Costs | Not Applicable |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |
| | Impact on Policy | Nil |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance

Delivery Program Strategy: 4.1.2 Council's decision-making processes are open,

| | |
|---|---|
| | transparent and accountable |
| Theme: | 4 Leadership |
| CSP Objective: | 4.1 Council provides transparent, fair and accountable leadership and governance |
| Delivery Program Strategy: | 4.1.4 Statutory requirements are met and services are provided in a cost-effective and timely manner |

**RECOMMENDATION**

1. **That the 2023/2024 Delivery Program and Operational Plan – Progress Report – July to December 2023 (attached as Appendix 1) be noted.**
2. **That the actions that are listed as cancelled/deferred for reasons outlined in this report be noted.**

*Natasha Comber*
Chief Executive Officer

*ZJ*
Corporate Strategy
Performance Coordinator

## BACKGROUND

### Previous Resolutions of Council

| | |
|---|---|
| 22 June 2023<br>CCL23/157 | *In part…*<br>*That the draft 2023/2024 Delivery Program and Operational Plan (as amended and attached as Appendix 1… be adopted and commence*<br>*operation on 1 July 2023.* |

## REPORT

The 2023/2024 Delivery Program and Operational Plan contains **231** actions which have been separated into the following six themes.

- Housing 24 actions 11% of all actions;
- Infrastructure 49 actions 21% of all actions;
- Economy 30 actions 13% of all actions;
- Leadership 44 actions 19% of all actions;
- Liveability 51 actions 22% of all actions; and
- Environmental Sustainability 33 actions 14% of all actions.

Each action has been allocated to a Responsible Officer who is accountable for its progress. The Responsible Officer is required to determine its status in accordance with **Figure 1.**

| Status Option | Definition | Legend |
|---|---|---|
| Completed | Action completed for the year and there will be no further resources needed to deliver it | |
| On Target | Action underway and is progressing as planned | |
| Off Target | There is an issue that has delayed progress with this action, or it has not started due to an issue | |
| Not due to start | This action is not scheduled to start until later in the year and can be updated in the relevant quarter | |
| Cancelled/deferred | Action will not happen this year | |
| Not updated | No update has been made for this action | |

**Figure 1.** Status descriptions

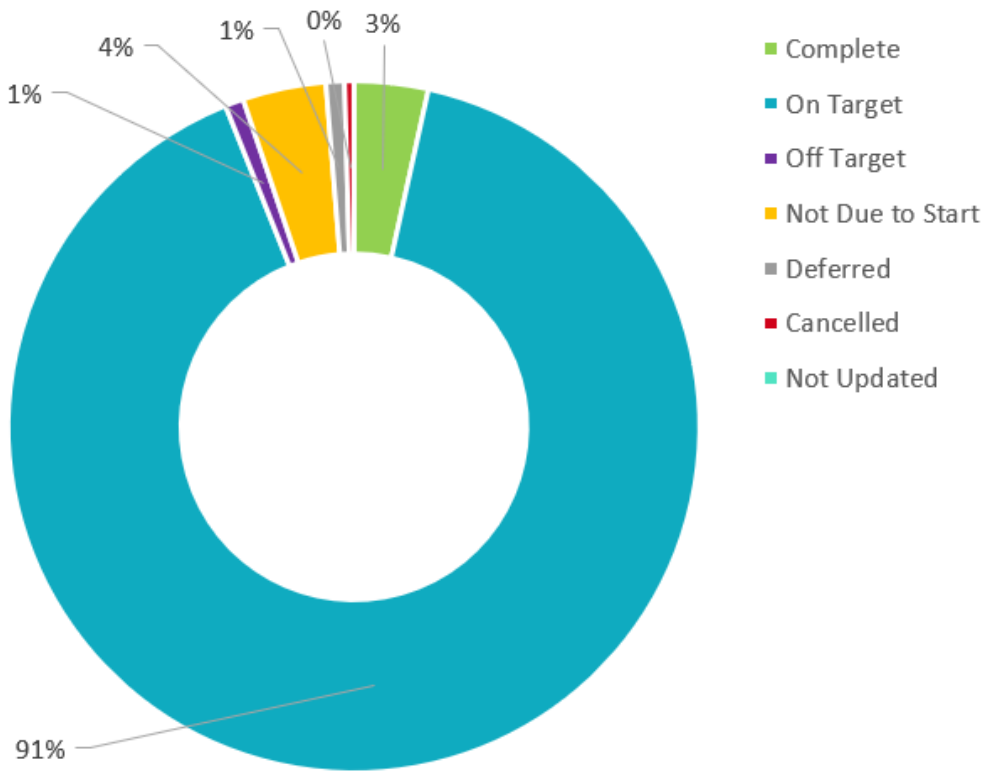
The detailed progress report, attached as **Appendix 1**, provides status updates and the input comment for each action. **Figure 2** summarises the status by Community Strategic Plan (CSP) theme for the period of July to December 2023.

- 3% of actions are completed;

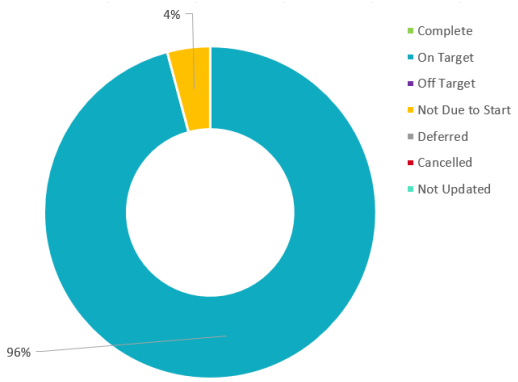
- 91% of actions are on target;
- 1% of actions are off target;
- 4% of actions are not due to start
- 1% of actions are deferred; and
- Cancelled.

It should also be noted that progress of actions is at 31 December 2023. There may be outcomes that have been achieved in the first six weeks of 2024 that are not reflected in this report.

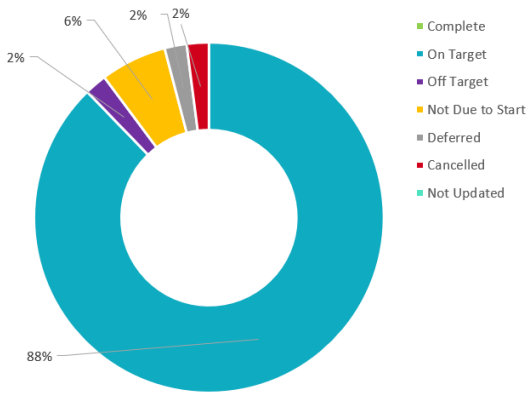
**Summary of action status by Theme**




**1. Housing**




**2. Infrastructure**



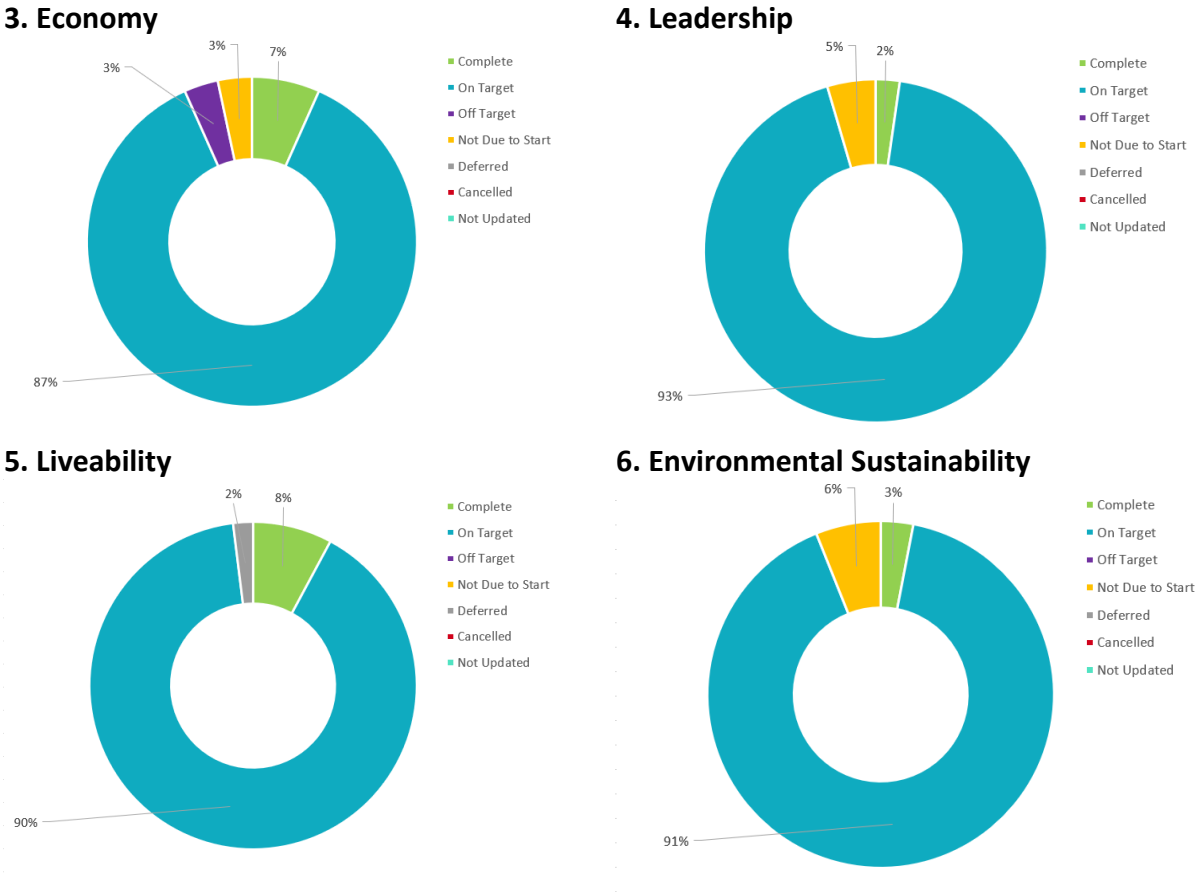



**Figure 2**: Progress of actions: CSP theme

Information regarding the 5 actions that are off target, deferred or cancelled is provided in the table below.

| | | |
|---|---|---|
| 2) 2.2.1.3<br>3) Progress the Integrated Water Cycle Management Plan | 4) Off target | 5) This project has been delayed to significant developer interest in West Dubbo, resulting in Council having to re-evaluate its water and sewer servicing strategy for the area. Council has engaged Hunter H2O who are updating hydraulic models for both water supply and sewer in Dubbo. Upon completion of modelling works, water supply and sewer services requiring augmentation or upgrades to cater for future population growth will be identified. Augmentation and upgrade works will then be captured in the new Integrated Water Cycle Management Plan. Council intends to commence the development of a new Integrated Water |

| | | |
|---|---|---|
| | | Cycle Management Plan from early 2024.<br>6) |
| 7) 2.1.1.10<br>8) Develop a business case and feasibility analysis for renewing Phosphate Mine | 9) Off target | 10) No Action to date during this period.<br><br>There has been difficulty in identifying appropriate contractors to assist in the repair, restoration of a Tourism Mine. Conversations are continuing to take place in this space to identify the most appropriate course of action. The renewal of the phosphate mine will be considered in line with the findings of the Service Review |
| 11) 2.1.2.6<br>12) Conduct a service review of rural road maintenance and use recommendations to help inform business improvement and decision making | 13) Deferred | 14) This action will be formally deferred to the 2024/2025 Operational Plan as per the endorsed 2024-2025 Service Review Program. |
| 15) 5.6.1.7<br>16) Development of a future focused Cultural Precinct Plan at the Western Plains Cultural Centre | 17) Deferred | 18) The direction of this action is heavily influenced by the potential sale of the old Dubbo City Bowling Club. Council has provided an expression of interest to purchase the land. If successful, this will form a key component of any future cultural precinct at the site. Council continues to work with community groups to facilitate meeting room access. Work continues on the review of Council owned assets, leases and license agreements and identify opportunities to increase use of any underutilised facilities. |
| 19) 2.3.1.3<br>20) Advocate to the State Government to ensure Dubbo is considered as part of the Fast Rail business case | 21) Cancelled | 22) The project has stopped at a State level, no further action will be undertaken.<br>23) |

**Consultation**

- Consultation was undertaken internally with Responsible Officers and Responsible Authorisers of each action to ensure that the status and comments had been updated appropriately.
- The Chief Executive Officer is required to provide progress updates to Council at least every six months in accordance with the Local Government Act 1993.

**Resourcing Implications**

- Administration of the Integrated Planning and Reporting requirements sits with the function of Strategic Strategy, Partnerships and Engagement.

- Responsible Officers and Responsible Authorises are required to update the status and provide comments on each of their actions during the reporting period.

**Next Steps**

- A copy of this progress report will be uploaded to Community Strategic Plan - Dubbo Regional Council (nsw.gov.au)
- The outcomes of the report will be included in a media release that will be provided to local media and community to advise community of the progress made and direct community to Council's website to read the reports.
- A further report will be presented to Council to show progress of the 2023/2024 Delivery Program and Operational Plan from January to July 2024.

**APPENDICES:**

**1**⇩ Delivery Program and Operational Plan – Progress Report – July to December 2023

# Delivery Program and Operational Plan 2023/2024

## Progress Report

**How to read this report:**

This heading is a theme of the Towards 2040 Community Strategic Plan

*This heading is the Towards 2040 Community Strategic Plan objective*

| Code | 4 Year Focus | 1 Year Focus | Status | Progress | Comments | Responsible Officer |
|---|---|---|---|---|---|---|
| This is the reference number in the Delivery Program | This is the description of the strategy as it appears in the Delivery Program | This is the description of the action as it appears in the Operational Plan | A traffic light is provided to show the status of the action | This indicates the progress of the action | This provides an update on the progress of the action, including details of any milestones, highlights, issues or changes | This is the position title of the person who is responsible for this action |

| Status | Definition | Legend |
|---|---|---|
| Complete | Action completed for the year and there will be no further resources needed to deliver it | |
| On target | Action underway and is progressing as planned | |
| Off target | There is an issue that has delayed progress with this action, or it has not started due to an issue | |
| Not due to start | This action is not scheduled to start until later in the year and can be updated in the relevant quarter | |
| Deferred | The action will not be completed in the current financial year, and the start date has been moved into the next or following financial year/s. | |
| Cancelled | The action will not start/progress any further. | |
| Not updated | No update has been made for this action | |

# Theme 1: Housing

## *1.1: Housing meets the current and future needs of our community*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 1.1.1 | A variety of housing types and densities are located close to appropriate services and facilities | Assess applications for residential housing in a timely manner | | Applications for residential housing are assessed in a timely manner, with 285 applications determined between July-December 2023 taking an average of 34.6 days (nett). Noting steady but high number of residential applications lodged compared with previous years. This is an ongoing matter. | Development and Environment |
| 1.1.2 | Housing is affordable and secure | Undertake regular engagement with stakeholders to monitor issues impacting housing affordability and choice | | Council facilitated a meeting of the Dubbo Housing Supply Reference Group in November 2023. Further meetings will be undertaken in 2024. | Development and Environment |
| | | Investigate mechanisms to incentivise the development and release of new residential zoned land to assist the timely release of new housing supply | | A Voluntary Planning Agreement for the Forest Glen Solar Farm at Minore has been negotiated by Council and will be publicly exhibited in January and February 2024. This Agreement will allow Council to facilitate an Expressions of Interest process to incentivise the development of Community Housing properties in Dubbo through registered and active Community Housing Providers. It is anticipated that the results of public consultation will be reported to Council in March 2024. | Development and Environment |
| 1.1.3 | Urban renewal occurs in the Dubbo Central Business District and Wellington Town Centre | Review planning controls to ensure residential development is promoted in the Dubbo CBD and the Wellington Town Centre | | Planning controls in both the Dubbo Central Business District and the Wellington Town Centre allow for the development of residential housing opportunities either consisting of serviced accommodation and/or residential accommodation ancillary to other commercial development types. Planning controls and development activity across these two key business areas will continue to be monitored. | Development and Environment |
| 1.1.4 | Public and social housing are integrated into residential areas | Advocate to the State Government and developers to increase the level of public and social housing | | Council staff participate in a number of forums including the Dubbo Housing Supply Reference Group and the Central West and Orana Renewable Energy Zone Housing Action Group, which both aim to ensure housing is adequately planned and provided to meet the | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | needs of our community.<br>Council have also partnered with a developer for funds under the Regional Precinct and Partnerships Program which includes social housing outcomes, advice on the application is expected early 2024. | |
| 1.1.5 | Development opportunities are communicated to the community | Undertake regular engagement and education activities with stakeholders to communicate development trends, permissibility of residential development, and processes | | The most recent change has been the generation of development consents (standardised across the state) which commenced on 1 July 2023. It should be noted that the NSW Department of Planning has continued temporary measures (generating development consents) due to difficulties with the Planning Portal software. An internal service review regarding Subdivision Certificate processing identified a number of process improvements. Additionally, Council has been engaging with the wider public especially with regard to housing, with workshops throughout 2023, including the Housing Reference Group and the Mayoral Forum. | Development and Environment |

### *1.2: An adequate supply of land is located close to community services and facilities*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 1.2.1 | Land is suitably zoned, sized and located to facilitate a variety of housing types and densities | Implement the structure plan for North-West Residential Urban Release Area | | A draft Planning Proposal for the Precinct, which includes revision of planning controls to encourage a higher density of development in the Precinct to realise the Master Plan has been prepared. Works on the Precinct continue with two separate development applications for residential subdivision now under assessment. A grant application under the Federal Government Regional Precincts and Partnerships Program has been lodged to assist in the delivery of enabling infrastructure in the Precinct, including but not limited to construction of the intersection of the Newell Highway and River Street West. It is understood that this grant application is under consideration by the Federal Government. | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | Prepare a structure plan for land in the South-West Residential Urban Release Area | | It is understood that background planning information is currently being developed by a consultant group for a number of properties in the area. Progress on this project will be largely impacted by the speed of activity from the developer who has interests in the Precinct as Council is prioritising the North-West and Central-West Urban Release Areas. | Development and Environment |
| | | Consider planning proposals in a timely manner | | An initial Planning Proposal for the North-West Urban Release Area was considered by Council at its November 2023 meeting. This Planning Proposal is now with the State Government Department of Planning and Environment for Gateway assessment. | Development and Environment |
| | | Review and make submissions on proposed changes to the Environmental Planning & Assessment Act, associated regulations and planning policies as opportunities arise | | Submissions have been made to a number of proposed State Government planning/policy changes, including a new policy package for renewable energy projects and community benefits and another relating to short term worker accommodation. | Development and Environment |
| | | Develop a Master Plan for Keswick estate that investigates options and opportunities for rezoning to encourage a variety of housing types and densities around neighbourhood hubs | | A structure plan has been developed. Concept plans for the master plan are currently being developed based on the structure plan. | Organisational Performance |
| | | Prepare a structure plan for residential land in Montefiores | | Council sought quotations from consultants, of which none were received. Staff have now commenced negotiations with consultants with the capability to undertake the project. It is anticipated that works will be underway by the commencement of quarter 4. | Development and Environment |
| | | Effective use of external sales and marketing resources to facilitate sales for future releases | | A website for Keswick Estate was developed and will feature lots available for sale within Keswick Estate. Signage has been installed within Keswick Estate Stage 5, Release 2 showing available lots for sale. 3 local real estate agents have installed corflute signage within Stage 5, Release 2. | Organisational Performance |
| 1.2.2 | Adequate land is available in the villages for development | Prepare a Large Lot Residential Strategy for land in the peri-urban areas and villages | | Consultation in respect of the future of a number of R5 Large Lot Residential zoned areas has commenced with State Government | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | agencies. The results of this consultation will assist with development of the Large Lot Residential Strategy. | |
| 1.2.3 | Development is supported by a strategic and affordable infrastructure framework | Maintain Council's development Contribution Framework and Planning Agreement frameworks and associated registers | | The integrity of the Development Contributions Framework is maintained in accordance with Legislation. | Development and Environment |
| | | Assess requests to enter into Planning Agreements and Works-In-Kind Agreements in a timely manner | | Council currently has 8 Voluntary Planning Agreements at various stages of the assessment and consideration process. This includes a Voluntary Planning Agreement for the Spicers Creek Wind Farm, which will be considered by Council at the February 2024 Council meeting. | Development and Environment |
| | | Prepare a new Developer Servicing Plan for Water and Sewer infrastructure | | Strategic planning for future water and sewer infrastructure is being undertaken that will inform the Plan. | Development and Environment |
| | | Prepare a new Roads, Traffic Facilities and Car Parking developer contributions plan for Dubbo | | A new Developer Contributions Plan (incorporating road upgrading requirements has been drafted for the North-West Urban Release Area, which is a higher priority project that will be considered by Council for consultation in early 2024. This is on the basis of the significant growth and development in this area of Dubbo which is anticipated from 2024 onwards. | Development and Environment |
| 1.2.4 | Rural and productive agricultural land is managed sustainably | Advocate to the State Government to ensure development in the Central-West Orana Renewable Energy Zone is compatible with the agricultural and primary land uses | | A Steering Committee was established to assist in overall coordination of planning and development activities across the Central West and Orana Renewable Energy Zone. Dubbo Regional Council is a Co-Chair of this Steering Committee. The Committee has a number of working groups including Transport and Logistics, Housing and Accommodation, Economic Development and Participation, Social Services and Environmental Delivery Coordination. | Development and Environment |
| | | Investigate funding and smart technology opportunities to expand the Urban Salinity Monitoring Network | | Staff currently investigating methods of geographical investigation of salinity hazard data, in addition to undertaking a review of the | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | integrity of the salinity monitoring network in early 2024. | |

### *1.3: Short-term and emergency accommodation is available*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 1.3.1 | Short-term accommodation is available for the workforce associated with significant infrastructure, major projects and employment generators | Partner with the State Government and other industry bodies to ensure short term accommodation is available to support the Central-West Orana Renewable Energy Zone and other industry needs | | Council is actively participating in the Central West and Orana Renewable Energy Zone Steering Group - Workforce Accommodation. The role of this group is to ensure workforce accommodation issues across the REZ are adequately planned for and ameliorated. This includes pursuing accommodation actions in respect of Temporary Workforce Accommodation and investigating incentives for accommodation delivery and the need for policy and planning changes where required. | Strategy Partnerships and Engagement |
| | | Implement recommendations from the Short-Term Accommodation Position Paper for Dubbo and Wellington | | Council continues to undertake a number of housing measures, this includes Council approval of the Master Plan and Development Control Plan 1 for the North-West Residential Urban Release Area and adoption of the initial draft Planning Proposal for the North-West Precinct, which will realise an increased development density. In addition, Council also provided a submission to the Department of Planning and Environment short term worker accommodation policy position and continues to work with the State Government on a number of policy settings and work is continuing on a number of Temporary Workers Accommodation planning projects. | Development and Environment |
| 1.3.2 | Crisis and emergency accommodation supports the needs of the community | Continue to work with State Government and developers to increase the level of crisis and emergency accommodation available | | Council staff attend many meetings and stakeholder discussions regarding crisis support. Council staff liaise with Orana Support Services and DCJ Housing regularly regarding those living rough in our LGA.<br>Council Staff participate in a number of forums including the Dubbo Housing Supply Reference Group and the Central West and Orana Renewable Energy Zone Housing Action | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | Group, which both aim to ensure housing is adequately planned and provided to meet the needs of our community. | |
| | | Investigate alternative infrastructure contribution schemes for operators of affordable, crisis and emergency accommodation | | The draft Planning Agreement for the Forest Glen Solar Farm will be on public exhibition January and February 2024. This Agreement will allow Council to undertake an EOI process with Community Housing Providers to assist in further incentivisation of community housing development in Dubbo. Staff continue to investigate other mechanisms. | Development and Environment |

## Theme 2: Infrastructure

### *2.1: The road transportation network is safe, convenient and efficient*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 2.1.1 | Traffic management facilities enhance the safety and efficiency of the road transport network | Maintain effective processes to identity, consider and prioritise new or renewed traffic management facilities | | The need for additional facilities are identified within the current Dubbo and Wellington Pedestrian Access Mobility Plans. Priorities for traffic facilities are refined with data from customer requests and additional project specific studies. | Infrastructure |
| | | Implement the 2020 Dubbo Regional Council Dubbo Transportation Strategic Plan in conjunction with Transport for NSW | | With development rapidly progressing in the North West and Central West urban release precincts of Dubbo, the Dubbo strategic traffic model has been updated by the consultants to reflect the proposed changes in land use for those precinct areas. The traffic model update is necessary to accurately inform requirements for local and state transport infrastructure, as well as the timing of that infrastructure to support ongoing development growth in West Dubbo. The traffic model is currently under review by Transport for NSW (TfNSW). The updated traffic model will inform Council and TfNSW when certain projects are required to be delivered to support ongoing development, such as the new South Bridge, the western distributor and railway overpass, various new highway intersections, new key road linkages and other road upgrades.<br>Council has also been collaborating with developers in the North West and Central West urban release precincts to ensure each development implements transport corridors and infrastructure, as defined by the Dubbo Transportation Strategy.<br>Council resolved in September 2023 to refine the South bridge options down to two, and progress to a detailed business case for the remaining two options.<br>Concept design of the railway overpass on the alignment of the western distributor near Minore Road is underway. This railway overpass will ensure future traffic can distribute | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | from South West to Central West Dubbo, as well as freight movements moving along the western distributor in the future. The concept design is being undertaken now to enable Council to acquire appropriate road corridors through vacant land, currently undergoing development in that area. | |
| | | Deliver and support initiatives in line with Transport for NSW's 2026 Road Safety Action Plan | | Delivering and supporting initiatives in line with Transport for NSW's 2026 Road Safety Action Plan is an ongoing commitment from Dubbo Regional Council. Council ensures new transport infrastructure is designed and constructed in accordance with best practice design guides such as the Austroads Guide to Road Design. Council also undertakes road safety audits as required to assess observed road safety issues on the road network within the Dubbo Regional Council local government area. Initatives delivered and supported include: a road safety audit undertaken at the Old Mendooran Road and Boothenba Road intersection, which resulted in the closure of a section of road to improve safety.<br>Council has also recently engaged a consultant to undertake a safety audit for the design of River Street West Stage 1, a road project being undertaken by Council to activate development in the North West region of Dubbo. | Infrastructure |
| 2.1.2 | The road network meets the needs of users in terms of traffic capacity, functionality and economic and social connectivity | Update and maintain Council's Roads Asset Management Plan to inform future road programs | | The 10-year Roads Strategy, as developed by the transport asset team, informs the roads asset management plan, and is the reference document when developing capital and/or renewal road projects. The 10- year Roads Strategy has been reviewed and updated during October 2023. | Infrastructure |
| | | Undertake regular inspections to identify road defects and prioritise, schedule, and complete maintenance activities | | Whole of road network (Urban and Rural) are ongoing. Local road networks are inspected annually, State roads inspected fortnightly and regional roads inspected monthly. | Infrastructure |
| | | Investigate opportunities to monitor the condition of the road network through smart technology | | Vehicle mounted camera technology has been trialed on Councils Road network. The potential | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | to use collected data, in terms of road defect identification, is being considered as part of the trial. | |
| | | Undertake road infrastructure planning for the Dubbo Urban Release Areas | | Road planning activities for the new Dubbo Urban Release Areas has been consistent with the strategies outlined in Dubbo's Transportation Strategy.<br>Council has been working with consultants to update the strategic traffic model, with specific focus on the new urban release areas in West Dubbo. The updated model will determine what local and state transport infrastructure is required to support new development in West Dubbo for the next 20 to 30 years, as well as the required timing of that infrastructure.<br>Council has also been working with developers and consultants in the Dubbo's Blueridge urban release area to secure road alignments and corridors to ensure future growth is supported. | Infrastructure |
| | | Undertake road infrastructure planning for the Central West Orana Renewable Energy Zone | | This is an ongoing activity undertaken by Dubbo Regional Council, in line with ongoing developments currently underway in the Central West Orana Renewable Energy Zone. | Infrastructure |
| | | Conduct a service review of rural road maintenance and use recommendations to help inform business improvement and decision making | | This action will be formally deferred to the 2024/2025 Operational Plan as per the endorsed 2024/2025 Service Review Program. | Infrastructure |
| | | Undertake a detailed analysis of car parking requirements in the Dubbo CBD that includes identifying future infrastructure needs and associated funding strategies | | Council proposes to commence this project from April 2024, and is estimated to take up to 6 months to complete. | Infrastructure |
| | | Continue to secure route for the Western distributor in line with the Dubbo transportation Strategic Plan to support advocacy efforts for highway bypass | | Council is committed to ensuring corridors are set aside when required, and as development progresses, to support the alignment of the Western Distributor. More recently, Council has been working with developers in the Central West precinct to ensure a road corridor with appropriate horizontal geometry and width is set aside for the future road. Certain developments will also build parts of this road where it is required for them to obtain access. Council engaged an engineering consultant to | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | undertake a concept design for a rail overpass on the alignment of the Western Distributor near Minore Road. This will enable Council to secure an appropriate road corridor for the Western Distributor near the new residential subdivision works being undertaken at Delroy Estate (just north of Minore Road). | |
| | | Ongoing advocacy to support new highway distributor route | | Council is committed to ensuring corridors are set aside to support the alignment of the Western Distributor.<br>Council recently engaged an engineering consultant working on the concept design for a railway overpass on the alignment of the Western Distributor. This design will enable Council to set aside road corridors with an appropriate width for the future Western Distributor. | Infrastructure |
| | | Progress the design phase of the Blueridge link road. | | Public consultation was undertaken at the Blueridge Business Park in August 2023, where Council informed the Blueridge Community about the proposal to construct the Blueridge Link Road and open this route as a heavy vehicle haulage route for the quarries and concrete works on Sheraton Road. Council received verbal feedback at an information session, as well as formal submissions from various business owners from the Blueridge Business Park community.<br>Council engaged a consultant to undertake a traffic impact assessment for this project, which analyses the impact of heavy vehicles running through the Blueridge Business Park and capacity of the surrounding road network and key intersections. This assessment is currently being finalised.<br>Once the assessment is finalised, another round of consultation will be undertaken with the Blueridge community to discuss the findings of the analysis and Council's proposed next steps. This is likely to occur in the third quarter of this financial year. | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | Design for the Blueridge Link Road is currently underway. | |
| 2.1.3 | Additional flood-free road access over the Macquarie River at Dubbo is provided | Progress a business case and feasibility analysis for an additional southern crossing of the Macquarie River in Dubbo | | This project is expected to commence in April 2024, however, will not be competed until 2024/2025. | Infrastructure |
| 2.1.4 | Adequate and convenient car parking is available in commercial centres | Provide education programs and ensure compliance around parking problem/hot-spot areas, bus and school zones in the commercial centres | | Parking officers have been provided with a vehicle which supports efficient monitoring and enforcement parking in school zones, loading and no parking zones, bus zones as well disabled parking areas not only restricted to the Dubbo Central Business District. While on patrol in both the vehicle and on foot, the officers regularly engage with the public and educate them as to the rules around parking in these areas. With recent changes to the number of bus zones in Dubbo particularly, the officers have undertaken an initial educative approach rather than issuing fines in the first instance. Proactive education has included media releases. | Development and Environment |
| | | Analyse data from parking sensor trial in and around the Brisbane, Talbragar and Macquarie Street shopping precincts in Dubbo and provide reports to Council | | Data from in-ground parking sensors shows that they have been 80% more effective in enforcing parking infringements than the manual chalking method. This facilitates greater public access to limited parking spaces by ensuring parking turnover better reflects restrictions. A report on the sensor trial which will include data collation and other innovative capabilities is being presented to Council in March. | Development and Environment |
| | | Ongoing analysis and solution identification for car parking and vehicle access in Dubbo and Wellington | | A Dubbo CBD parking strategy is planned for the third and fourth quarter of this financial year. A draft carparking strategy has been prepared for the Wellington CBD, including Nanima Crescent. Further consultation is required to finalise the strategy. | Infrastructure |
| 2.1.5 | Council works collaboratively with government and stakeholders on transport-related issues | Work with regional stakeholders to explore strategic opportunities to improve access and connectivity including road, rail and port | | Support has been provided to large-scale businesses that require complex logistics for regional products to domestic and international markets. | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | Pursue opportunities for additional funding of road projects through the State and Federal Government | | The Bridges Renewal program and Disaster Recovery Funding Arrangement applications for Saxa Road Comobella Crossing Bridge and the Duke of Wellington Bridge/Gobolion St repairs have been submitted to Federal and State government for consideration.<br><br>Council has received funding under the Regional Emergency Road Repair Fund, from state government, to undertake repairs to the road network which was significantly impacted by severe flooding, storm damage and ongoing wet weather during 2022.<br><br>Council has received a State Government contribution through the Accelerated Infrastructure Fund towards the construction of the River Steet West Collector Road. | Infrastructure |
| | | Collaborate with State and Federal governments in relation to transportation issues and limitations in the Central West Orana Renewable Energy Zone | | Council is represented on the Orana Hunter Connections and Beyond Transport Study project group, and regularly attends to collaborate with Regional Development Australia, EnergyCo, Transport for NSW and other Councils to discuss transportation needs and opportunities for the upcoming renewable energy zone projects. | Infrastructure |
| | | Advocate to the State and Federal Government for funding for a business case for the western distributor road that incorporating the needs of heavy freight | | Multiple meetings have been held with Transport for NSW representatives to discuss the importance of the western bypass. Communications were also provided to Federal and State Members highlighting the importance of progressing a business case, requesting $100,000 in funding to complete a study for the western distributor. No funding has been received, but Council will continue to advocate for the western distributor and seek funding opportunities to fund a business case. | Infrastructure |
| | | Advocate to the State Government for additional overtaking lanes on the Mitchell Highway between Dubbo and Wellington | | An overtaking lane is being developed by Transport for NSW on the eastbound lane between Geurie and Wellington. A Mayoral letter has been sent to the Minister raising | |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | community priorities that included overtaking lanes. | |
| | | Collaborate with State and Federal Governments in relation to issues and truck configuration limitations on the Newell, Mitchell and Golden Highways | | In addition to Informal discussions with relevant agencies in relation to truck configurations, Council has raised with Energy Co and the office of the Australian Govt Minister for Climate Change and Energy the need for significant improvements to the Golden Highway for the transportation of over size and over mass componentry. | |

## *2.2: Infrastructure meets the current and future needs of our community*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 2.2.1 | Water and sewer infrastructure and services meet the needs of the community | Supply water to customers in accordance with Council's adopted service levels | | Council's Water Supply and Sewerage Customer Service Plan 2022/2023 and 2023/2024 outlines adopted service levels for water supply including minimum water pressures, failure response times and notification for supply interruptions. Council's Customer Request Management system is indicating adopted service levels have been maintained within the reporting period. | Infrastructure |
| | | Supply sewerage services to customers in accordance with Council's adopted service levels | | Council's Water Supply and Sewerage Customer Service Plan 2022/2023 and 2023/2024 outlines adopted service levels for sewerage services including failure response times and notification for supply interruptions. Council's Customer Request Management system is indicating adopted service levels have been maintained within the reporting period. | Infrastructure |
| | | Progress the Integrated Water Cycle Management Plan | | This project has been delayed to significant developer interest in West Dubbo, resulting in Council having to re-evaluate its water and sewer servicing strategy for the area. Council has engaged consultants to update the hydraulic models for both water supply and sewer in Dubbo. Upon completion of modelling works, water supply and sewer services | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | requiring augmentation or upgrades to cater for future population growth will be identified. Augmentation and upgrade works will then be captured in the new Integrated Water Cycle Management Plan. Council intends to commence the development of a new Integrated Water Cycle Management Plan from early 2024. | |
| 2.2.2 | Solid waste management services meet the needs of the community | Supply solid waste services to customers in accordance with Council's adopted service levels | | Waste services are being provided to the community within the adopted service levels. This Financial Years Annual Bulky waste collection service was completed between October and December 2023. Summary of waste types presented and associated tonnages will be collated in February and disclosed to community in March 2024. | Development and Environment |
| | | Implement the Local Government Area Waste Strategy | | The Waste Strategy aims to guide the delivery of Waste services over the next 5 years, which will sit within a broader 20-25-year setting. In addition, the Waste Strategy will explore local transformation of waste rather than its export for processing outside the region, seeking to retain its social, economic, and skills-based benefits locally. The Waste Strategy Draft is due in March 2024, and the final version adopted in April 2024. | Development and Environment |
| | | Undertake a weekly organic waste service for Dubbo, Wellington, Wongarbon and Geurie | | The Food Organics and Garden Organics (FOGO) domestic service is an ongoing service being provided to the residents within the defined collection areas on a weekly basis. Over 2,730 tonnes was collected between July 1 and December 31, 2023. | Development and Environment |
| | | Undertake regular consultation and information programs on waste collection and facilities in the villages | | Active Social media promotions are being utilised to encourage urban residents to use their annual electronic waste "Voucher", where up to a trailer load/ 240kg maximum of waste to Council's landfills or transfer stations. Waste management educational programs for schools and businesses across three municipalities (position is funded by Dubbo Regional Council, Narromine Shire Council | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | and Mid-Western Regional Council) are being implemented. Get Grubby Program has been introduced to assist and provide an education tool for households, schools, organisations and community groups, | |
| 2.2.3 | Urban drainage systems meet the needs of the community | The presentation of the Villages is maintained in accordance with the adopted Parks and Bushcare Program and other adopted strategies to effective resource maintenance activities | | Staff continue to investigate alternatives to assist Villages community members with the maintenance and presentation of their Villages. Staff have presented alternatives to the Villages Committee at both its August and December meeting, additionally Council is progressing its Volunteer Framework. | Infrastructure |
| 2.2.4 | Enhanced telecommunications coverage is available in the region | Advocate to the State and Federal Governments and providers to progress the Smart Region Strategy and for the continued and expeditious roll-out of internet, telecommunications and data services throughout the LGA | | Action through chairing of Regional Cities NSW and Regional Capitals Australia - lobbying and discussion with relevant Government agency stakeholders, including wind farm proponents and EnergyCo | |
| 2.2.5 | Council maintains infrastructure and delivers services at the adopted service levels as agreed with the community | Undertake regular monitoring of Council's Assets Management Strategy | | The review and preparation of the Asset Management Strategy commenced in October 2023. The Asset Management Strategy continues to be reviewed and refined as part of the Delivery and Operational Plan annual process, to provide the strategic direction for the Asset Management Plans. | Organisational Performance |
| | | Asset Management Plans undergo annual monitoring and review to reflect any changes in asset condition or services level of the asset portfolio | | The Asset Management Plans continues to be reviewed and refined as part of the Delivery and Operational Plan annual process, utilising the strategic direction from the Asset Management Strategy and Asset Management Policy. | Organisational Performance |
| | | Undertake a review of Council's building assets to determine the present and future needs and opportunities for these assets | | The Financial Sustainability Report identified a need for an increased emphasis and attention on the forecast renewals program for Council assets. A review of resources to deliver desired outcomes is continuing.<br>Council chambers has been relocated into a multipurpose space supporting building efficiently and utilisation. | Organisational Performance |
| | | Feasibility and options considered for Duke of Wellington Bridge | | Disaster Recovery Funding Arrangements (DRFA) funding application was submitted to | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | State Government for consideration in November 2023.<br>Council is currently investigating the feasibility of constructing temporary pedestrian access across the Duke of Wellington Bridge, while the road and existing footpath remain closed due damage. Community safety and project prioritisation will form part of the consideration. | |
| 2.2.6 | Council utilises a modern and efficient plant fleet that meets operational needs | Review the make-up of the fleet to ensure operational requirements are being met in a cost-effective manner | | Low use items have been identified and under consideration for operational use with the relevant Managers. A recommendation report will be prepared for Director Infrastructure and Chief Executive Officer regarding any proposed changes. | Infrastructure |
| | | Monitor motor vehicle incidents involving Council vehicles and implement appropriate action as required | | All accidents are actioned in accordance with Council's Safe Driving Guide. | Infrastructure |
| | | Council amends its existing fleet policy to be aligned to Council's Zero Emissions Fleet Strategy goals for light vehicles | | It is anticipated that the amendments to the Fleet policy will go to the Executive Leadership Team for endorsement January/ February 2024 | Infrastructure |

### *2.3: The transportation systems support connections within and outside the region*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 2.3.1 | Appropriate and well-connected rail infrastructure is available | Work with rail authorities to ensure the safety and functionality of existing level crossings | | Counci staff continue to liaise with rail authorities in respect of traffic management when rail track works impact on public roads. Joint Council and Rail Authority level crossing safety inspections have occurred at high-risk rail crossings. | Infrastructure |
| | | Advocate to the State Government to improve access and timing for passenger train services to reach major destinations | | Council has been advised that when the regional rail fleet and the regional rail maintenance facility is operational Dubbo will have a morning train to Sydney. | Strategy Partnerships and Engagement |
| | | Advocate to the State Government to ensure Dubbo is considered as part of the Fast Rail business case | | The projects around Fast Rail in regional NSW have been scrapped by the NSW Government. No further action will be undertaken, noting that | |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | the Australian Government is focused on the Sydney Newcastle route. | |
| 2.3.2 | A network of cycleways and pedestrian facilities is provided and maintained | Review and implement the Pedestrian Access and Mobility Plan for the Local Government Area | | This is planned to commence by April 2024. | Infrastructure |
| 2.3.3 | Public transport services are available in our villages | Collaborate with Transport for NSW as part of the 16 Cities Program to improve public transport services within the region | | Council has been meeting with Transport for NSW (TfNSW) regularly to discuss projects currently being undertaken by TfNSW, including the development and implementation of new bus stops for the Dubbo urban area. Council supports TfNSW engagement activities and has constructed new signage. | Infrastructure |
| 2.3.4 | Our community has convenient air access to a variety of destinations | Establish and maintain partnerships to promote air travel and support route viability and affordability | | Airline stakeholder engagement maintained. Council Staff attended Australian Airports Association (AAA) National Conference in November 2023.<br>Airport Manager presented to the regional AAA members stream on the success of Dubbo Regional Airports recent Customer Research and Stakeholder Engagement Strategy. As part of the stakeholder engagement component, all airlines provided input and an agreed action list developed, as part of a continuous improvement plan for the airport terminal operators, including airlines. Airport manager participated in the Regional Airports Panel discussion, alongside Albury, Eyre Peninsula, Ballina and MSSGroup who project manage multiple Western Australian Regional Airports. Discussion focus was on the industry input into the Governments aviation green paper with an emphasis on future infrastructure funding and net zero goals whilst balancing technological advancements, fleet changes, sustainability and maintaining cost-effective operations for stakeholders including airlines, airports, emergency services, private operators and passengers. Regular Passenger Transport (RPT) Northern Apron expansion completed through co funding from Regional Airports Program Round 3 (RAP 3). Link Airways advised operations to move from Essendon | Organisational Performance |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Airport to Melbourne Tullamarine Airport from 7 January 2024. | |
| | | Implement Strategic Growth Plan for Wellington Aerodrome and Recreation Park | | Wellington Aerodrome Strategic Growth Planning was completed in September 2023. A decision was made to progress to additional work on high-level growth planning costings that are currently under review.<br><br>Aerodrome stakeholder consultation was undertaken as part of the development of Wellington Airport's growth planning strategy. | Organisational Performance |
| | | Maintain leases, licenses, fees and charges at the Dubbo Regional Airport and Wellington Aerodrome and Recreation Park in line with facility maintenance and long-term development opportunities | | The maintenance of leases, licences, fees and charges at Dubbo Regional Airport and Wellington Aerodrome and Recreational Park is ongoing and under constant review to ensure they are up to date and being managed in line with longer term planning and development opportunities.<br><br>Dubbo Regional Airport welcomed a new operator Feild Air to the Airport who leased facilities within the old Airservices Tower as an operations area. Field Air are providing aerial firefighting aircraft services for NSW Rural Fire Service. | Organisational Performance |
| 2.3.5 | Roadside environments and entrance statements are developed and maintained | Develop village maintenance and mowing service levels, including enabling volunteers, and communicate the results to village landowners | | Staff continue to investigate alternatives to assist Villages community members with the maintenance and presentation of their Villages. Staff have presented alternatives to the Villages Committee at both its August and December meeting, additionally Council is progressing its Volunteer Framework which supports a coordinated and considered approach. | Infrastructure |
| | | Monitor for hot spots of illegal dumping | | Remote trail cameras have been used at known illegal dumping hot spots with great success. With the help of the cameras, officers have been able to identify three people responsible for illegally dumping waste and the appropriate enforcement action has then been taken against these individuals. Additionally, signage has also been installed where the cameras are | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | located informing the public that there may be cameras in use, and this is successfully working as a deterrent. The cameras will be moved to other hot spot areas as required. Additionally, Rangers actively search dumbed rubbish to find links to a person. If evidence is found the Rangers take appropriate enforcement action. | |

## Theme 3: Economy

### *3.1: Visitor economy growth is supported*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 3.1.1 | Diverse and unique visitor opportunities are explored, developed and supported | Implement Local Government actions in the Country and Outback Destination Management Plan | | Dubbo and Wellington Visitor Information Centres registered for the 'Strive 4 Sustainability Scorecard' program. Staff attended online Ecotourism webinar supported by Destination NSW, Destination Network Country and Outback and Ecotourism Australia. Monthly engagement with Destination Country and Outback for advocacy of the Dubbo Region and opportunities for tourism growth. | Strategy Partnerships and Engagement |
| | | Promote the region on destination marketing platforms and collaborative programs | | Official launch of the Dubbo Region Visitor Guide was undertaken in October with ongoing collaboration with local industry 'Destination Partners' to market the Region through campaigns, publications, dubbo.com.au website and social media.<br><br>A summer Destination Marketing campaign was undertaken focusing on drive markets, utilising curated blog content to deliver conversions. A 'Shop Local' messaging was a focus of an extensive Christmas in the Dubbo Region campaign delivered across social media, print, radio and in-store to both visitors and locals.<br><br>Dubbo.com.au activity:<br>No of page views: 95,953<br>Page views per session: 2.02<br><br>Dubbo Region social media activity<br>477,454 reach<br>5,496 visits<br>11,219 followers (increase of 312 from Q1)<br><br>Visit Dubbo social media activity:<br>2,143 reach<br>515 visits<br>7320 followers (decrease of 1 from Q1) | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | Operate Visitor Information Centres and provide information to tourists about the region's attractions, maps and other items relevant to tourism | | Activities include updated Wellington town map, created and sold over 500 hampers using regional produce, assisted in roll out of Visitor Guides across region and stage (accommodation, airports, bulk mail outs), provided souvenir stock to Wellington Caves to assist with sales, and undertook review of aged stock. | Strategy Partnerships and Engagement |
| | | Implement Strategic Plans and Internal Business Strategies for the Old Dubbo Gaol | | Strategic Interpretation Plan continues to be implemented through exhibition development. Life of Crime was launched, accompanied by a retail book of the exhibition content expanded. A new digital interactive wayfinding map was released and a new interactive touch screen display in the Gallows Gallery.<br><br>Customer Survey undertaken over a 2-month period with a positive 4.52/5 overall satisfaction rating. | Community Culture and Places |
| | | Implement Strategic Plans and Internal Business Strategies for the Wellington Caves | | Service Review completed with stakeholder engagement scheduled for 2024 on findings.<br><br>Internal Business Strategy updated and informing operations.<br>Operations continuing to perform well in a challenging tourism period.<br><br>The Phosphate Mine continues to remain closed due to safety concerns, with additional Cave Tours and Discovery Lab in place to minimise financial impact of the main tour continuing to be offline. | Community Culture and Places |
| | | Deliver the Destination Dubbo International Ready Project (Heritage Plaza, Wiradjuri Tourism Centre and Macquarie River Precinct) in accordance with approved budgets and timelines | | Alternate funding strategy with Infrastructure NSW has now been approved to ensure the completion of the Heritage Plaza and Events Precinct.<br>Public Works NSW approved as external project managers on the plaza, through BILT and Major Projects.<br>A funding application to the Australian Governments Growing Regions Program will be submitted in January 2024 to attract funds to | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | complete the Wiradjuri Cultural Tourism Centre and Keeping Place. | |
| | | Opportunities to have e-Bikes available for community and visitors is explored | | E-bikes report presented to Council in October with recommendation to allow current market to provide for visitors and community (e-bikes available at NRMA Dubbo Holiday Park). | Strategy Partnerships and Engagement |
| | | Council partners with the Taronga Western Plains Zoo on the Regional Hospitality and Tourism Centre of Excellence Business Case to support the development of unique visitor opportunities | | Consultants appointed. Memorandum of Understanding completed. Extension time request approved with business case approved to March 2024. | |
| | | Implement and monitor the Marketing Services Action Plan | | Ongoing support for internal marketing services including DREAM Festival, Your Say platform, The Voice Referendum, Keswick Estate, 'Smile it Christmas' and Dubbo Art Fair. Social media campaigns including 'Did you Know' awareness campaign for Council, Christmas closures, end of year library Services, waste and environmental social media campaigns (Waste Wise Wednesday, Textile Recyling trial and Bulky Rubbish collection). Significant graphic design projects included the DRTCC Season Program Launch, Council's Annual Report, Wiradjuri Tourism Centre.<br>Social media review underway with changes implemented already include as 'Dubbo City' altered to 'Dubbo Region'. | Strategy Partnerships and Engagement |
| | | Develop a business case and feasibility analysis for renewing Phosphate Mine | | There has been difficulty in identifying appropriate contractors to assist in the repair, restoration of a Tourism Mine.<br>Conversations are continuing to take place in this space to identify the most appropriate course of action. The renewal of the phosphate mine will be considered in line with the findings of the Service Review | Community Culture and Places |
| 3.1.2 | Events that foster cultural, recreational and community interaction opportunities are supported | Economic and social event outcomes supported with funding in accordance with Council's Financial Assistance Policy | | The Financial Assistance Program has been fully expended for 2023. The program will re-open in July 2024 with two funding options. The Community Events Fund is for community-run events that deliver cultural and social outcomes and the Destination Event Fund (Stream 1) supports large events that attract | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | people from outside the region delivers economic benefits to the region. | |
| | | Implement the Event Attraction and Support Strategy | | Council secured the Cricket NSW Youth Championships for 2024. This event brings the total number of events secured for 2024 to nine. Major sporting events secured under Council's Event Attraction Program in 2023, to be held in 2024, are set to deliver a combined $11M of economic activity in the region. | Community Culture and Places |
| | | Implement strategic plans for the Dubbo and Wellington showgrounds | | The Wellington Showground consultation has been undertaken to explore a new operational model. There are a number of key actions required to inform future consultation and decision making.<br><br>Support has been provided to Wellington Showground stakeholders who are submitting grant applications for projects including accessible concrete path, Wellington Racetrack Watering System and Grandstand Kitchen upgrade.<br><br>Support has been provided to Dubbo Showground stakeholders who are submitting grant applications for projects including Harness Track Arena Lighting Upgrades and investigation into a bore upgrade as part of the Showground Stimulus Funding. | Community Culture and Places |
| | | Ongoing implementation of the Regional Event Action Plan to increase community events use of public space | | Council facilitated the approval of nine events held on public land including, but not limited to, Fong Lees Lane, National Indigenous Touch Football Knockout, Stuart Town Multicultural Festival and Carols by Candlelight. | Community Culture and Places |
| 3.1.3 | Visitor accommodation is available | Develop and monitor tourism accommodation visitation reports | | Accommodation occupancy rate is being compiled every month and is shared with industry and stakeholders.<br>Dubbo - September (89%), October (81%), November (78%), December (65%)<br>Wellington - September (73%), October (73%), November (34%), December (51%) | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Combined - September (81%), October (77%), November (56%), December (58%) | |
| | | Maintain and operate the Wellington Caves Holiday Complex | | Service review completed with stakeholder engagement planned for 2024.<br><br>Internal Business Strategy updated and informing operations.<br><br>Operations continuing with a noticeable increase to contract accommodation stays through agency and government. This has assisted to maintain budgeted occupancy numbers despite a more difficult tourism period and lower occupancy levels across Wellington and the region. | Community Culture and Places |

### *3.2: Employment opportunities are available in all sectors of our economy*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 3.2.1 | Employment and investment opportunities for all sectors of the community are fostered | Develop and maintain strong partnerships with diverse advisory groups, industry representatives and government agencies to encourage economic growth | | Partnerships continue to develop with Regional Development Australia (industry forums), Department of Regional NSW (Drought Resilience Plan program and partnership opportunities), Regional Australia Institute (new member of Regional Alliance Activators). REACT Facility preliminary business case developed with the assistance of DRNSW, Corrective Services, Deptartment of Education, Aboriginal advisory bodies, Federation University and Squadron Energy. Grant application for Regional Precincts & Partnerships Program Wellington Town Centre and were developed through strong partnerships with NSW Business Chamber, state and federal members, Department of Planning and Environment and Energy Co. Grant applications submitted that included employment and investment opportunities were Regional Precincts and Partnerships Program (North West Urban Development and Wellington Town Centre - REZ Ready) and | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Growing Regions Program (Wiradjuri Cultural Tourism Centre). | |
| | | Provide support to stakeholders seeking government funding in line with community strategic priorities | | Grant funding assistance provided for Marantha House for Growing Regions Program and engaged with potential partners and regional organisations in regard to the Regional Precincts and Partnerships Program. Partnership with RDA Orana to support Grants Guru to promotion of grant opportunities to community. | Strategy Partnerships and Engagement |
| | | Monitor and review policies and procedures to promote local business especially SMEs and Aboriginal organisations within the LGA | | Council adopted an updated purchasing procedure that prioritises the use of Local suppliers for procurement wherever applicable and available. In addition, it also provides a separate Procurement pathway for Council's Prequalified Local Supplier with increased threshold and reduced number of quotations requirement. | Organisational Performance |
| | | Delivery of master planning and construction of Moffatt Estate | | A concept plan for Moffatt Estate Stage 4, Release 1 has been prepared. It is anticipated that a development application will be lodged based on such a concept plan, scheduled to commence by April 2024. | Organisational Performance |
| 3.2.2 | Traineeships and employment pathways are available for all sectors of the community | Advocate and support the employment of youth, Aboriginal, long-term unemployed and people with a disability in major public projects | | Advocate for youth, aboriginal and long-term unemployed through engagement with renewable energy zone jobs advocate on monthly basis, participation in Jobs and Skills Taskforce with Local Jobs Taskforce Team, collaboration with Energy Co on the 'Economic Development and Participation' fortnightly meeting. | Strategy Partnerships and Engagement |
| | | Collaborate with local schools, universities, businesses and government agencies to identify employment pathways and traineeship opportunities" | | Developed the preliminary business case for activation of site in Wellington for Renewable Energy Awareness Training Centre which considers a pathway for school age children to current workforce for preparation, transition and engagement in Renewable Energy Sector. | Strategy Partnerships and Engagement |
| 3.2.3 | The growth, development and diversification of the | Maintain the Dubbo Regional Livestock Markets to appropriately support the agricultural sector | | Employment opportunities are currently being evaluated through the ongoing service review program and this is being progressed with | Organisational Performance |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | agricultural industry is supported | | | market soundings while keeping a strong focus on supporting the agricultural sector. The results will be provided to council upon completion. | |
| 3.2.4 | The Dubbo Central Business District and Wellington Town Centre are supported by commercial activation programs and activities | Implement and measure outcomes of the Economic Development Services Action Plan | | Projects and activities undertaken in include Wellington CBD business and audit and presentation to the Wellington Town Committee; 'Shop Local' Christmas campaign including Christmas Tree activations in both locations., Small Business Month (grant execution and event planning); Dubbo CBD Property expression of interest facilitation. Business development activities included 58 enquiries from July to December including 18 face-to-face meetings and 7 site visits. Other activities included regional investor presentations including to Hydrostor and Rio Tinto; developed preliminary business case for Wellington Renewable Energy Awareness and Career Training (REACT) facility; and finalised Green Hub business case in conjunction with Advanced Wastewater Treatment Plant. | Strategy Partnerships and Engagement |
| | | Improve food safety outcomes and conduct regular food inspections of retail food businesses | | The Environmental Health Officers conduct inspections of all 278 retail and 3 mobile food premises annually as well as all relevant home based and temporary food premises as required under the Food Authority's Food Regulation Partnership. Part of this agreement requires Council to submit an annual report to the NSW Food Authority reporting all inspections and actions taken each year. Part of the inspection program includes educating food retailers what is required and why in order to ensure compliance with the NSW Food Act and the Australian Food Standards. | Development and Environment |
| 3.2.5 | Neighbourhood shopping centres provide attractive and convenient services and facilities | Identify funding opportunities to develop and implement neighbourhood shopping centre enhancement plans for the existing neighbourhood shopping centres in Tamworth Street and Victoria Street | | This has not yet commenced due to other competing priorities. | Infrastructure |

### *3.3: A strategic framework is in place to maximise the realisation of economic development opportunities for the region*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 3.3.1 | Land is suitably zoned, sized and located to facilitate a variety of development and employment generating activities | Undertake regular engagement with businesses in regard to land zoning, appropriateness of proposed sites and approval pathways | | A Duty Planner and Duty Building Officer is available to the public from 1pm-5pm Monday to Friday and also an additional service offered in Wellington. Preliminary DA meetings are regularly held to assist proponents with their developments. These are ongoing services offered free to the public. Additionally, Stakeholder engagement in regard to housing has included a number of workshops throughout 2023, including the Housing Reference Group and the Mayoral Forum. | Development and Environment |
| 3.3.2 | The Dubbo Central Business District and Wellington Centre are supported by long-term plans | Implement and monitor the Wellington Town Centre Plan | | Funding and other mechanisms continues to be sought for delivery of the items included in the Wellington Town Centre Plan. A grant application has been made to the Federal Government Regional Precincts funding mechanism to work on taking projects in the Wellington Town Centre Plan from conceptual to shovel ready stage. Commencement of the Uungula Wind Farm Voluntary Planning Agreement will deliver funding for the implementation of the Wellington Town Centre Plan. | Development and Environment |
| 3.3.3 | Major investment is proactively attracted and supported in line with regional opportunities | Create an investment attraction strategy that targets large scale opportunities related to new technology, renewable energy and public infrastructure | | Investment attraction strategy actions undertaken include Rio Tinto investment pitch for Scandium processing facility, and Hydrostor Wellington site engagement and presentation with CEO. Green Hub business case developed and finalised through the Strategic Business Case Fund in December. Developed the preliminarily business case for REACT facility in Wellington in December. | Strategy Partnerships and Engagement |
| | | Collaborate with supply chain business to help support a diverse and growing regional economy | | Presented to Rio Tinto for Scandium processing facility for North Dubbo. Delivered event for Small Business Month engaging over 20 small businesses. Grant applications submitted to support regional investment included Regional Precincts and Partnerships Program (North West Urban Development and Wellington Town Centre - REZ Ready). | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Successfully attracted $200,000 in funding to develop Drought Resilience Plan through the Department of Regional NSW. | |

## Theme 4: Leadership

### *4.1: Council provides transparent, fair and accountable leadership and governance*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 4.1.1 | Council encourages and facilitates two-way communication with and between stakeholders and the community | Administer the use of community engagement tools, platforms and practices | | The Community Engagement Strategy including the Community Participation Plan will be presented to Council at the Ordinary meeting of February 2024. The development of the Your Say engagement platform has enabled Council to utilise a range of community engagement tools and practices.<br>Internal capability has been strengthened with staff obtaining IAP2 qualifications and sharing learning and best practice across the organisation. Internal and external reporting frameworks have been established to support visibility of insights and data. Since launching in April 2023 Council's YourSay engagement portal currently has 679 members, over 71,000 site views, 1,504 engagement contributions and 80 projects launched. | Strategy Partnerships and Engagement |
| | | Provide opportunities for the community to interact and communicate with Councillors | | Council facilitates civic events which provide opportunities for the community to interact with Councillors, and look for additional ways to enhance interactions, such as the Australia Day community survey, in an effort to remain informed of community needs and preferences. Each Council and Committee meeting includes a public forum where community members can speak to matters of interest on the agenda, and Councillor contact details are available at all times. Opportunities also include Community Committees (12) and Community Leaders Breakfasts. Councillors have been offered assistance in regard to effectively utilising social media to engage with community. | Organisational Performance |
| | | Review existing and additional communication channels to support effective engagement and communications between Council, community and stakeholders | | Service Review on Community Committees completed with Council recommendations implemented. Support provided to Councillors to assist in social media management and engagement. Post consultation reports on Engagement Program via Your Say being | |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | made available to participants in addition to Councillors and internal stakeholders. Ongoing review and refinement of Web Chat function via Customer Experience; organisational customer request management review resulted in clear and consistent service level identification and improved responses to community. Accessibility review of corporate website is underway. | |
| | | Conduct a range of civic events and ceremonies, including Australia Day, Remembrance Day, Anzac Day, and Community Leaders Breakfast | | Citizenship Ceremonies have been held with 104 new citizens and a Community Leaders breakfast was held in November. A successful Dubbo Day awards ceremony was held at the Taronga Western Plains Zoo and plans are currently being finalised for Australia Day celebrations in Wellington and Dubbo. | Organisational Performance |
| | | Collaborate with neighbouring LGAs to investigate and consider formal boundary adjustments for areas such as Yeoval and North Yeoval | | Project plan developed following advice received from Office of Local Government. Engagement plan in development. | |
| 4.1.2 | Council's decision-making processes are open, transparent and accountable | Provide an annual report to the community | | Annual Report endorsed by Council at the November Ordinary Meeting 2023. Annual Report provided to Office of Local Government and uploaded to Council's website. | |
| | | Ensure Council meeting business papers, agendas and minutes are publicly available in accordance with legislation | | Business papers are produced in accordance with the Code of Meeting Practice, along with minutes and other agenda requirements. The Code of Meeting practice has been reviewed and business papers are now available to community members earlier than previous timeframes. | Organisational Performance |
| | | Ensure adopted strategies and key documents are available on Council's website following their adoption, and are easily accessible | | Transparent leadership has been supported through policy updates and reporting to Council and external statutory bodies about Code of Conduct, GIPAs, Complaints and regulatory functions. Policies are adopted by the elected body and then published on Council's website, along with other informative documents for the community. | Organisational Performance |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | Ensure community awareness of Council funding program and effective provision of funding in accordance with Financial Assistance Policy | | Corporate website provides central source for Policy and details on all related funding programs. All funding provision in the period has been provided in accordance with the Policy and funding rounds supported by broad and targeted communication activities. A review of the Financial Assistance Policy commenced in January 2024 and will provide opportunity to gauge community awareness and feedback from a range of stakeholders on policy and process. | |
| | | Implement and measure outcomes of Communication Services Action Plan | | Collaboration with internal stakeholders to ensure communications were delivered in a timely and interesting manner via our multiple platforms including YourSay, social media, website and media, for example Wheelers Lane works, Shared Legacy Pathway Project, financial sustainability and Student Exchange to Japan. Projects undertaken include The Voice Referendum, Christmas 'Shop Local' campaign, Local Heros, Council's Annual report and the continued Council awareness campaign of the services and activities of Council ('Did you Know?). | Strategy Partnerships and Engagement |
| | | Undertake a community engagement and education program regarding Council's financial position | | Following consideration of an independent report, Council resolved to develop an Organisational Sustainability Review and Improvement Plan, as part of the development of the 2024/2025 Operational Plan and budget process. Council has created a dedicated YourSay project page regarding Financial Sustainability Review. Council engaged an independent consultant to review financial performance and report on recommendations to support a financially sustainable future. Consultants worked with Councillors and staff to undertake the review and developed recommendations improve the financial position of Council. | Organisational Performance |
| 4.1.3 | Council provides quality customer service | Implement and monitor the Customer Experience Strategy | | The Customer Experience Strategy outlines a three year action plan, with activities in this period aligning with year three. | Strategy Partnerships |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Actions currently being undertaken include;<br>* Employ a combination of measurements to provide a complete view of the customer experience: implementing a Customer Effort Score measurement of Customer Sanctification (CSAT) and for loyalty through the Net Promoter Score (NPS); and investigating a centralised data metric system to measure these scores across Council more broadly.<br>* Revise the Customer Experience Charter and Service Level Agreements to ensure that they still meet our customer exceptions: A review is currently underway to revise the Charter including adjustments to service levels. A broader CRM workflow review is being undertaken and will incorporate the Organisational Sustainability review framework once established to align agreed upon service levels throughout Council, in particular the Infrastructure division.<br>* Continue to implement mobile technology solutions so that our staff can work anywhere and at any time: roll out of Actus App throughout Infrastructure Delivery teams in Dubbo and an upgrade to DRC&ME Citizen Central portal scheduled for mid 2024.<br>* Develop a council-wide approach to recruitment for customer-facing roles to ensure talent retainment: this is being explored through the current EVP framework from PC&S. Strengthen relationships will occur once framework implemented.<br>* Include service design projects in Council's Community engagement activities: Draft Community Engagement Strategy framework to be presented to Council in February 2024. | and Engagement |
| | | Ensure staff respond to customer requests and correspondence in accordance with Council's Customer Experience Charter | | Dashboards have been implemented to ensure target times of customer requests outlined in the Customer Experience Charter are met. ELT & EO's are distributed a monthly report of progress throughout the organisation. The dashboard has been added to Councilpedia for all Supervisors/team leaders and coordinators | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | to actively monitor team performance. A reduction in outstanding correspondence has been recorded since implementation. | |
| | | Expand and promote services available through the DRC&Me Portal | | Additional services have been created through DRC&ME with ongoing services being explored.<br>Additional developments include;<br>* New Bin service - Waste Management<br>* GIPA Applications, streamlined contact<br>* Pensioner Rebates<br>* Footpath Dining/Sign permits<br>* Cemetery request review and transition to DRC&ME applications including interment Permits, Ashes Interment Application, Headstone Applications and Plaques. - Stand alone portal being developed for Funeral home stakeholders.<br>* Dwelling Entitlement Enquiries transitioned to online services<br>* Fire flow transitioned to online services<br>* Raising fees through online services throughout DRC&ME<br>* Development of Rates Authority<br>* Multiple and stand-alone payment improvements for rates and debtors<br>* Development of real estate verified log ins for stakeholder management | Strategy Partnerships and Engagement |
| | | Ensure business continuity plans are in place for the provision of Council services, and implement when required | | Council's Business Continuity Plan (BCP) is reviewed and updated annually, with the last review being completed in November 2023, The BCP has been well utilised during the emergency response events over the last three years and its application tested in real time emergency events. | Organisational Performance |
| | | Conduct the biennial Community Needs and Satisfaction Survey in May 2024 | | An Engagement Plan has been developed for the project. A request for research company services is currently open through VendorPanel. Stakeholder workshops will occur in January 2024, including Councillors and management. The survey will be open in March/April with the final report and | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | recommendation analysis completed by May 2024. | |
| 4.1.4 | Statutory requirements are met and services are provided in a cost-effective and timely manner | Maintain the Integrated Planning and Reporting Framework | | 2023-2024 Operational Plan, 2023 Annual Report and 2024-2025 Service Review Program endorsed by Council. July to September 2023 reporting on Operational Plan completed. Planning has commenced for State of the Region Report and 2024 - 2025 Operational Plan. | |
| | | Ensure governance reports to external agencies comply with statutory requirements | | Council is accountable to a number of statutory bodies and reporting requirements. A number of reports have recently been completed including the pecuniary interest forms for the executive and the elected body, related party disclosures for the elected body, Public Interest Disclosure statistics which are reportable to the NSW Ombudsman, Code of Conduct and GIPA statistics due to the Office of Local Government. Council continues to investigate potential legislative compliance frameworks to enhance current reporting processes. | Organisational Performance |
| | | Review and maintain appropriate governance frameworks | | Governance frameworks are reviewed and considered as required under legislation and best practice guidelines. Following feedback, there has been an increased focus making processes and access to policies, as easy as possible for the community. | Organisational Performance |
| | | Review and adopt the Audit Plan in accordance with Audit and Risk Management Committee | | A new Audit plan is currently being developed with input from the new Audit, Risk and Improvement Committee. The incoming Committee considered its first completed audit for IT Governance in December 2023 and will adopt a new plan for the coming 1-3 years in March 2024, | Organisational Performance |
| | | Implement the Work Health and Safety Action Plan | | WHS Action Plan includes 26 actions, six are in progress, with the following 11 actions complete; Health and Safety Committee, DRC Safety Commitment, WHS Metrics, WHS Objectives and Performance Targets, Corporate Induction, Safety Observation, Campaign | Organisational Performance |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Safety Hub, Fatigue Management, Appenate and Vault - Software Decision, Risk Assessment Process,<br>Licence and Compliance Training Register, WHS Controlled Documents, Incident Investigation Training, Chemwatch | |
| | | Manage and support the Audit and Risk Management Committee to facilitate and enhance risk accountability | | Following a merit-based recruitment process in late 2023, a new term of the Audit, Risk and Improvement Committee commenced in November 2023. The new membership consists of 3 independent members and a Councillor representative and operates under a new Charter and Terms of Reference, all of which follow the new Guidelines issued by the Office of Local Government. The new Committee met in December 2023 and considered a number of matters including the IT Governance audit completed by a consultant firm. | Organisational Performance |

## *4.2: The resources of Council are sustainably managed*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 4.2.1 | The system of raising revenue is equitable, and revenue from grants and other income sources is maximised | Review the Statement of Revenue Policy for the year covered by the operational plan | | The annual review is is due to commence in January 2024 as part of the 2024/2025 budget process. | Organisational Performance |
| | | Review the rating structure | | The annual review is is due to commence in January 2024 as part of the 2024/2025 budget process. | Organisational Performance |
| | | Complete annual financial statements, other statutory reports and returns as required | | The 2023 Annual Financial Statements were submitted for audit on 11 September 2023 and were presented to Council for adoption at the Ordinary Meeting in October 2023. The associated 2023 Management Letter was presented to the Audit, Risk and Improvement Committee in December 2023 and work has commenced to address matters raised. | Organisational Performance |
| | | Completion of quarterly budget review statements | | The budget is reviewed on a quarterly basis in accordance with the Quarterly Budget Review Statement Office of Local Government Guidelines and Integrated Planning and | Organisational Performance |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Reporting (IP&R) framework. The results and findings are raised in the Financial Performance Committee meetings for continuous improvement and transparency. | |
| | | Monitor the level of State and Federal government grants payable to Council, including Financial Assistance Grants and lodge submissions accordingly | | Continued monitoring of the level of State and Federal government grants payable to Council is occurring and submissions are lodged accordingly. | Organisational Performance |
| | | Invest Council funds in accordance with legislative requirements and Council's Investment Strategy and Policy | | Council funds have been invested in accordance with legislative provisions and Council's adopted Investment Policy and Strategy. The policy is currently being reviewed as part of our annual processes. | Organisational Performance |
| | | The Long-Term Financial Plan review annually and review in detailed as part of the 4yearly review of the Delivery Program | | The review of the Long-Term Financial Plan commenced in December 2023 as part of the 2024/2025 budget preparation process. The strategies and information obtained through working with external consultants AEC Group on the Financial Sustainability Review are being reviewed as to how these can best be implemented into the plan. | Organisational Performance |
| | | Pursue opportunities for strategic alliances and collaboration with neighbouring Councils and regional stakeholders. | | Collaboration includes funding obtained for collaborative Dubbo/Narromine LGA Drought Resilience Plan, ongoing participation in the Western Alliance, provision of numerous policies and procedures to neighbouring Councils, completion of service review of Macquarie Regional Library alliance and development of the Dubbo Region visitor guide which includes Great Western Plains promotion in collaboration with four neighbouring councils. | |
| 4.2.2 | Technological capabilities meet the requirements of Council and the community | Ongoing implementation of the Smart Council Strategy to support to use of new technology to improving customer experience and organisational performance | | The Smart Council Strategy continues to progress in its implementation, marked by several successful projects. Notably, real-time data analysis tools developed with Microsoft PowerBI have empowered our teams with valuable insights, fostering data-driven decision-making capabilities. The implementation of business process automation through Microsoft PowerApps has significantly streamlined workflows, reducing manual labor | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | and enhancing overall productivity.<br><br>Building on this success, our mobile workforce has gained additional capabilities through the deployment of mobile forms, customer request management systems, and employee kiosk applications. These advancements have proven instrumental in improving operational efficiency and responsiveness to customer needs, thereby elevating our overall service delivery.<br><br>In recognition of the paramount importance of cybersecurity in today's digital landscape, Council have adopted the ASD Essential 8 and has commenced it's implementation. Ongoing improvements to cybersecurity policies and processes ensure a vigilant approach to safeguarding sensitive data and protecting systems against emerging threats. | |
| | | Maintain corporate information in accordance with the State Records Act | | The corporate information system is being maintained in accordance with the NSW State Records Act. Approximately 92,000 records have been captured in the electronic document management system since 1 July 2023.<br><br>In addition, the Information Services team has embarked on a hard copy scanning project. This project will digitise paper records spanning 1945 to 2012, which will be stored in the electronic document management system. The objective of this project is to ensure the preservation of these records, improve accessibility and save physical space. To date, circa 5% of our records have been scanned, it is estimated that we will scan approximately 15% of our hard copy records within the current financial year. | Strategy Partnerships and Engagement |
| | | Maintain a comprehensive and accurate Geographical Information System and effective internal and external service provision | | A comprehensive and accurate Geographical Information System is being maintained. Circa 98 works as executed (WAX) plans have been captured in the corporate GIS system. Mobile mapping systems have been made available to | Strategy Partnerships and Engagement |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | staff to improve asset management processes. Further, online mapping systems have been made available to the community to increase access to information. | |
| | | Maintain an accurate Land Information System database | | LIS & E-Services Co-Ordinator & LIS Officer utilise and employ data information in a timely and accurate manner. Due to the increase in applications over the previous years and the introduction of the Planning Portal, an administrative assistant has been employed on a 2-year contract to assist, which commenced 4 July 2023. This is an ongoing matter. | Development and Environment |
| | | Ongoing implementation of the Smart Region Strategy to create economic opportunity, support environmental sustainability, and promote wellbeing and safety is undertaken in conjunction with relevant functions of Council and key stakeholders | | Council is currently furthering a Smart Region Strategy project with the University of New South Wales, which is a smart sensor project. This project will allow Council to collect temperature data in a number of residential areas in Dubbo to assist with future planning controls to manage urban heat impacts. The initial summer results of this work have now been received by Council and is currently under review. | Development and Environment |
| 4.2.3 | A highly skilled, diverse and motivated workforce is maintained | Design and implement a new workforce management strategy | | Drafting of the Workforce Management Strategy has commenced and will be included in the Resourcing Strategy to go on public exhibition in April 2024. | Organisational Performance |
| | | Effectively manage the corporate training program to ensure value and return on investment | | The new Learning and Development Partner commences on 29 January 2024. DiSC rollout continues and corporate training spend is on track at 50% for the end of December 2024. | Organisational Performance |
| | | Facilitate opportunities for employee engagement and feedback | | Executive Leadership Team debrief for survey booked for 1 Feb 2024; Senior Leadership Team debrief booked for w/c 5 feb (date still to be finalised with the provider). Action planning in individual divisions will commence from March 2024. | Organisational Performance |
| | | Design and implement an employee recognition program and implement annual performance management program | | Moving to an Inclusion Diversity and Belonging committee was delayed until Feb 2024, Work on the employee recognition program will commence in February 2024. | Organisational Performance |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | Implement Council's Equal Employment Opportunity Management Plan and Aboriginal Employment Strategy | | Change to Inclusion Diversity and Belonging Committee delayed until February 2024. Drafting of new Aboriginal Employment Strategy to commence with the new committee. Still on track for completion by the end of the performance period with the delay. | Organisational Performance |
| | | Implement ongoing support and opportunity for professional development programs for all Councillors | | The schedule of workshops and briefings provide information to the elected body to support informed decision making, educational opportunities are provided as requested, along with Local Government conference programs. Individual development programs are established and implemented on an individual needs basis. | Organisational Performance |
| 4.2.4 | The business activities of Council provide financial returns to the community | Develop and implement strategic plans for the Dubbo Regional Livestock Markets | | A service review is underway. Actions include engage legal, options analyse, Councillor workshops, DRLM committee update, financial analysis, review of leases and all will be completed in mid 2024. | Organisational Performance |
| | | Provide cost-effective supply, contract administration and procurement services | | Council adopted an updated purchasing procedure with increased threshold for Infrastructure and maintenance works in line with the current market, and a separate Procurement pathway is established for Council's Prequalified Local Supplier. This will not only reduce the administration work for both Council and Supplier but will also streamline the procurement process across the Council. | Organisational Performance |
| 4.2.5 | Service reviews are conducted to improve the performance of Council | Implement adopted service review program to inform strategic business planning, organisational performance and Council decision making | | Service reviews completed July- December 2023 include: Library Services, Water and Sewer Operations Business Continuity, Community Committees, Corporate Information Services and Wellington Caves Complex. Major Project Management, Process Automation, Saleyard and Visitor Information Services reviews are currently underway. 2024-2025 Service Review Program was endorsed by Audit, Risk and Improvement Committee and Council in October 2023. A DRC Service Review Framework and internal handbook has | |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | been created to support both overall program management and individual review projects. | |

## Theme 5: Liveability

### *5.1: The health and safety of the community is improved*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 5.1.1 | Effective medical services and facilities are available | Advocate for appropriate health service provision and collaborate with government agencies and industry to support key work attraction initiatives | | Council participates in the Central West Orana Renewable Energy Zone (CWO REZ) working groups. The Social Services Working Group within the CWO REZ has worked proactively to minimise adverse impacts on the social amenity and access to essential services within the Central West Orana Renewable Energy Zone. Council is also supporting Department of Regional NSW and the 'Welcome Experience' program to attract and retain key workforce in the region. In September Council partnered with University of Sydney to create a General Practitioners welcome event. | Community Culture and Places |
| | | Work with stakeholders in the Dubbo Health, Education and Wellbeing Precinct to support the growth of services and facilities | | Council continues to collaborate with landowners in the Precinct and key developers. This includes examining options for the strategic development of the River Street extension through the Precinct. In addition, Council also continues to collaborate with stakeholders to determine accommodation requirements. | Development and Environment |
| 5.1.2 | The needs of older people and people with a disability are monitored to ensure appropriate services and facilities are available | Develop and implement strategic plans when making decisions that may impact older people and people with a disability | | Council facilitates a Disability Access and Inclusion Advisory committee. Actions undertaken to date include, review of Council's Disability Inclusion Action Plan content and reporting, The committee has provided input toward potential solutions to issues raised in Council's Disability Inclusion Action Plan. Encourage public consultation in initiatives designed to achieve the objectives of the Council as defined in the Disability Inclusion Action Plan. | Community Culture and Places |
| | | Participate in regular interagency groups to assess the needs of older people and people with a disability | | Council's Community Development Officer for seniors and people with disability chairs the Dubbo Aged Services Interagency and also attends the Dubbo Disability Interagency meetings. Council's CDO is co-facilitator for the | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Dubbo Region Dementia Alliance. CDO is planning and organising the Seniors Week Expo for February 2024 which will be held in Dubbo. An invitation has been sent out to relevant services and businesses to participate. | |
| | | Maintain and implement the Disability Inclusion Action Plan | | The Disability Inclusion Action Plan has been reviewed by the current Disability Access and Inclusion Advisory committee. Actions undertaken include, improving the DRC website in regard to access for people with various types of disabilities, the Community Development Officer (Seniors and People with Disability) continues to meet with Dubbo and Wellington interagency for example, Dementia Alliance, Dubbo Emergency Services Interagency and Dubbo aged Services Interagency. Commenced reviewing Dubbo and Wellington mobility maps, keeping the community informed of repair progress for recent disabled amenities vandalism. | Community Culture and Places |
| 5.1.3 | There is an appropriate level of policing in our region | Participate in relevant crime prevention networks and help the community understand the enablers of crime | | Four internal and external workshops to form a baseline of community values and framework for a Community Safety and Crime Prevention Plan. Other engagement included attending the Community Safety and Crime Prevention Conference in Gunnedah. Meetings were held with local shop and business owners. A review of Council's existing Collective Impact for Social Change Policy 2018 and previous Social Justice and Crime Prevention Working Party. All this information was presented to Councillor at a workshop on the 7 December 2023. A report will be prepared for Council in early 2024 recommending a pathway forward. | Community Culture and Places |
| | | Advocate to the State Government to provide 24-hour police services in Wellington | | Council continues to work with the Mid Western Orana Police District on many levels. Council has involved MWO Police in the stakeholder meetings related to the Community Safety & Crime Prevention Plan. Council's staff engage with Police regarding Youth issues, the elderly | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | and vulnerable and local shop and business matters. | |
| | | Advocate to the State Government for the establishment of a Youth Koori Court in Dubbo | | The Youth Koori Court in Dubbo was opened in July 2023, and it is the first one in regional NSW. It sits twice a month at the Dubbo Children's Court.<br>Council's Youth Development Officer attends the meetings related to the Koori Court. The court helps the young person to access support services, such as education, health, and housing. | Community Culture and Places |

### *5.2: Our First Nations communities and cultures are celebrated and enhanced*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 5.2.1 | The health, education and socio-economic status of our First Nations communities is improved | Council undertakes high level communication activities to support local community to access information regarding 'the Voice' referendum with links to published Australian Government information | | Council completed a community education program through social media and also an in-person panelist forum sharing Information about The Voice referendum on the 10 October 2023 at the Dubbo Regional Theater and Convention Centre. Information shared was from the Voice.gov.au (Federal Government) and the Australian Electoral Commission. | Community Culture and Places |
| | | Provide and maintain an Aboriginal liaison service and participate in advisory groups to support and assist our First Nations community | | Council has a full time Aboriginal Liaison Officer position who supports local advisory groups such as the; Wellington Aboriginal Action Panel (WAAP) and the Dubbo Aboriginal Community Working Party. Support is also provided to groups including Koori Interagency, Elders groups, Support is provided to the Wellington Local Aboriginal Land Council with a particular focus on Nanima. ALO has been able to support the promotion of dental health care needs for Nanima residents. Council participated and facilitated community NAIDOC celebrations in Dubbo and Wellington and co-facilitated the collection and distribution of Christmas hampers for Nanima families | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | Maintain positive working relationships with representative bodies such as the Aboriginal Working Party, Wellington Leaders Groups, traditional owners and Aboriginal Land Councils | | Council continues to support the Wellington Aboriginal Action Panel (WAAP) and the Dubbo Aboriginal Community Working Party (DACWP) through the attendance at each meeting of the Aboriginal Liaison Officer and other Council staff and CEO as requested. Council has financially supported the WAAP and the DACWP with the NAIDOC celebrations in Wellington and Dubbo during 2023. | Community Culture and Places |
| | | Maintain Supply Nation membership in Council's Procurement Policy to include the First Nations business sector | | Council continues the membership with Supply Nation and reported on Spend tracker for indigenous spending for first quarter in October 2023 and second quarter in January 2024. | Organisational Performance |
| 5.2.2 | The culture of our First Nations communities is recognised and celebrated | Implement Council's Reconciliation Plan to address national Closing the Gap initiatives including health, cultural, economic and social outcomes | | A Reflect Reconciliation Action Plan was developed with community. This developing document has been developed in consultation with the RAP Committee and Reconciliation Australia. The RAP is expected to be finalised and adopted before mid-year. | Community Culture and Places |
| 5.2.3 | Items, areas and places of First Nations cultural heritage significance are protected and conserved | Collaborate with the First Nations communities to identify and protect items of cultural significance | | Discussion have been undertaken with Traditional Owners regarding co land management of Terramungamine Reserve including repatriation of rock grinding grooves from Dubbo urban area. | |

### *5.3: The lifestyle and social needs of the community are supported*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 5.3.1 | The social services requirements of our community are identified and met | Participate in interagency groups in regard to social service issues | | Council participated in a number of interagency and network meetings related to each of their roles and positions. These interagency groups are (but not limited to); Dubbo Interagency, Wellington Interagency, Youth Interagency, Wellington Children Committee, Dubbo Aged Services Interagency, Koori Interagency, Dubbo Regional Dementia Alliance. | Community Culture and Places |
| | | Provide support for the operations of the Dubbo and Wellington Neighbourhood centres and associated service providers | | The Wellington Information and Neighbourhood Service (WINS) Community Centre and the Connecting Community Services - Dubbo | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | Neighbourhood Centre are able to apply for the Community Services Fund, along with other not for profit and community groups. Council allocates a budget of $150,000 per year to assist services. | |
| | | Community service outcomes supported with funding in accordance with Council's Financial Assistance Policy | | Council resolved at their meeting 26 October 2023 that the Community Services Fund allocation totaling $90,233.24 (GST exempt) be provided to successful applicants. Round 2 opened in February 2024. | Community Culture and Places |
| | | A highly skilled, diverse and motivated workforce is maintained. Opportunities are explored to effectively enhance Council's related services and improve community outcomes through community-based partnerships and volunteerism | | A community partnership approach to open space maintenance in village precincts has been considered and supported through the Village Community Commitee. Council Volunteer Framework has been created to support the safe, effective and consistent engagement of volunteers across the organisation. | |
| | | Multicultural audiences are catered for in corporate and destination communication platforms | | Investigating the ability of videos on social media and digital platforms to include captions to allow individual phones and laptops to automatically translate captions. | Strategy Partnerships and Engagement |
| 5.3.2 | A variety of youth activities and entertainment is available | Operate and resource the Youth Council and support participation in National Youth Week | | Council's Youth Development Officer facilitates the Youth Council and also works with the Youth Interagency and other services within the region to organise and run Youth Week events during April each year in Dubbo and Wellington. This is undertaken with funding from the Department Community and Justice. Council was successful in securing funding ($7,000) for the Autumn Holiday Break program from the Office for Regional Youth. | Community Culture and Places |
| 5.3.3 | People have access to a range of burial and interment options | Develop long term management plans for cemetery facilities and ensure required service support | | A cross organisational approach has been undertaken to improve service design and delivery of the cemetery facilities. Internal and external stakeholders are being engaged to consult on a cemetery management framework that aligns with legislation and promotes sustainable cemetery options for our community. In order to improve efficiency, service delivery and accountability, a number of | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | administrative and operational initiatives are being implemented over the course of 2024. Areas of focus include processes and procedures, a management policy and strategic master planning for the regions two most utilised cemeteries. | |
| 5.3.4 | Our community values domestic, companion and other animals | Provide animal shelter and impounding services in Dubbo and Wellington | | A total of 410 animals (dogs and cats) were brought into the animal shelter between October 2023 to December 2023. Our current facility in Dubbo can hold 82 dogs and 24 cats. When stray animals are presented to the shelter, animal attendant staff try reuniting the animal by checking for a microchip, if the animal is microchipped, lifetime registered, and the details are up to date.<br>The Wellington pound facility is not staffed so is consequently only used as a holding facility for animals by the Rangers before being transported to the main holding facility at the Dubbo Animal Shelter.<br>Depending on if the Animal shelter in Dubbo is at capacity, the overnight pens are available for strays to be dropped off afterhours. Both overnight pens in Wellington and Dubbo are checked daily for animals. Due to being at capacity, the staff have had to implement a surrender waitlist for people wishing to surrender their animal. | Development and Environment |
| | | Complete construction of the new Dubbo Animal Shelter | | The new animal shelter has had both the Development Application and Construction Certificate approved. The procurement process is being undertaken and the tender proposed to be awarded in March 2024 with construction anticipated to begin in April 2024 | Development and Environment |
| | | Implement an education program to educate residents on the requirements of keeping companion animals | | Council works with both the RSPCA and Animal Welfare League (AWL) to assist in providing education and healthy pet days to the residents. The last annual healthy pet days resulted in 170 animals from Wellington and 120 from Dubbo being health checked, microchipped and vaccinated for free. Additionally, Rangers attend schools and | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | childcare centres to educate students on responsible pet ownership, caring for animals and how to behave safely around animals. The shelter staff are planning to arrange with the Livestock market to conduct a free microchipping and registration education day for working dogs and their owners. The Animal Shelter Facebook page also provides educational posts as well as Council media releases to help educate the public around responsible pet ownership and the legal requirements of owning a pet. | |
| | | Deliver Ranger Services to assist with lost, stray, noisy or nuisance animals | | Rangers are based in both Dubbo and Wellington and conduct regular patrols within the Local Government Area observing for stray dogs, dogs off leads and so on.<br>Stray dogs that are picked up by Rangers which are microchipped, lifetime registered and have up to date details may be returned to the owners, otherwise the animals are taken to the Animal Shelter where they will be accommodated until the owner is found.<br>Rangers also respond to reports from the public regarding lost, stray, nuisance animals and dog attacks, as well as complaints concerning noisy dogs. Rangers will educate the dog owners on ways to reduce the dogs barking as well as explain to the complainant what is classified as nuisance barking. | Development and Environment |

### *5.4: Our community has access to a full range of educational opportunities*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| 5.4.1 | Access to a variety of high-quality education facilities, opportunities and choice is available | Advocate for appropriate primary, secondary and tertiary education service provision and collaborate with government agencies and industry to support key worker attraction initiatives | | Council participates in the Central West Oran Renewable Energy Zone Working Groups. The Social Services Working Group has a focus on; Minimise adverse impacts on the social amenity and access to essential services across health, education, community safety and recreation for the residents and communities within the Central West Orana Renewable Energy Zone (CWO | Community Culture and Places |

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| | | | | REZ).<br>This platform will be leveraged to deliver positive legacy benefits from the CWO REZ for local residents | |
| | | Provide ongoing support to Macquarie Conservatorium in exploring ongoing service provision in the LGA, including state government advocacy and funding application support | | Council provided lease documentation to the Conservatorium of Music on 10 October 2023. Staff continue to work the Conservatorium to finalise this matter. | Community Culture and Places |
| 5.4.2 | Childhood, pre-school and after-hours care meets the needs of the community | Provide and maintain Family Day Care services in Dubbo and Wellington | | Dubbo Family Day Care continues to provide the governance and administration services to registered Family Day Care Educators within; Dubbo, Wellington, Narromine and Warren. Currently there is approximately 205 children registered with Dubbo Family Day Care. There are 25 Family Day Care Educators providing these services under the coordination of the Dubbo Family Day Care service.<br>Dubbo Family Day Care was named the Service Perpetual Star Award Winner in the 2023 Excellence in Family Day Care Awards!<br>During October 2023 Dubbo Family Day Care received an Acknowledgement in NSW Parliament by Dugald Saunders. | Community Culture and Places |
| | | Advocate to the State Government and private education providers to provide and expand childcare, preschool and after-hours services in the villages | | Dubbo Family Day Care Coordinator has represented Council and Family Day Care in a range of consultations/advocacy over the last period. These include, Dept of Education (DoE) Early Childhood Education and Care (ECEC) roadshows (meetings and discussions with DoE bodies to discuss regulatory and compliance related issues for Early Childhood industry), Family Day Care State meetings (quarterly, discussions with other FDC services, NSW DoE and discussions with National PEAK body Family Day Care Australia), Family Day Care Conference (meetings with NSW DoE bodies to discuss regulatory and compliance related issues for Early Childhood industry). Met with delegates from Commonwealth DoE in relation to Family Assistance Law, NSW DoE, Local Reforms and Commissioning Early Childhood | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
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| | | | | outcomes team. Council facilitates the Dubbo Early Years Education and Support Group. | |
| 5.4.3 | Access to a high standard of library services and facilities is available | Undertake a strategic review and options analysis of library services in the region | | Macquarie Regional Library (MRL) completed a review of neighbouring councils that may be geographically well-placed to join MRL. A regional council acting as an administration council for a regional library system requires solid financial analysis to ensure cross-subsidisation is minimised due to the per capita contributions and significant population size differentials of regional and rural councils. | Community Culture and Places |
| | | Prepare an annual report on the Macquarie Regional Library | | MRL 2022/2023 Annual Report is currently being compiled, inclusive of statistical and financial audited statements. Additionally, graphic design and layout will be finalised in February 2024. The 2022/2023 MRL Annual Report will be a similar format to the previous year's as per attached document. | Community Culture and Places |
| | | Implement the findings of the Macquarie Regional Library Service Review | | Macquarie Regional Library (MRL) Service Review Action Plan has been developed. The Plan has 21 actions over 1 - 5 years+. The Plan was approved by the Council Audit and Risk Committee in October 2023. Further consultation with MRL member councils to take place in March 2024 as continuous improvement actions are implemented. Three actions currently underway. | Community Culture and Places |

### *5.5: Our community has access to a diverse range of recreational opportunities*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 5.5.1 | Passive and active open space is located to maximise access and use by the community | Conduct a review of the Strategic Open Space Master Plan | | A second draft has been submitted for review and has been distributed internally for comment. Comments have been collated and some further adjustments are required. It is anticipated that the draft will be submitted to March Committee Meeting.<br>The Open Space Master Plan 2034 provides strong strategic direction for the future development and management of open space | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | within the local government area and provides a strong nexus between population growth and provision of open space through developer contributions. | |
| | | Identify government grants to further environmental restoration and rehabilitation works as part of the adopted Macquarie River Master Plan | | The Flying Fox Habitat Foraging Restoration plantings will commence in Autumn 2024. Further information has been requested through the Local Small Commitments Allocation (NSW) for the development of the South Dubbo Weir Picnic Area and River Red Gum planting. Council has applied for $972,000 ($108,000 DRC contribution) for the installation of erosion control measures to protect Sandy Beach from future flood events. This involves the placement of deflectors within the river and the planting of additional trees and shrubs. This is through the Growing Regions Fund (Federal). | Community Culture and Places |
| | | Engage with the community in the planning and development of public open space areas | | Council proactively seeks input from the community through Your Say and other platforms, as appropriate. A number of projects are currently being promoted including: Regand Park Leash Free Area, Regand Park South Dubbo Weir Project, Legacy Shared Pathway, the Ollie Robbins Event Precinct (Destination Dubbo), Tree Planting Projects and Bell River/Pioneer Park Restoration Projects. These are frequently updated. | Community Culture and Places |
| | | Develop Public Open Space Guidelines to identify standards for future developments | | The draft Public Open Space Guidelines are progressing and are being reformatted to make them more accessible/readable. It is envisaged that the revised draft will be made available in April 2024. | Community Culture and Places |
| 5.5.2 | Unique recreation and open space facilities are available | Revitalise Pioneer Park in Wellington, including repair of flood damage to the facility | | Erosion control measures (rock armouring) along 60 metres of the Bell River completed in December. Planting of 500 endemic plants will be undertaken in March 2024.<br>The Part 5 has been approved and the tender for the renewal of the pathway is in final stages of preparation and is anticipated to be in the marketplace by mid-February with works expected to be completed by June 2024. | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | Identify external funding opportunities to install shade for the multi-purpose courts at Rygate Park | | Advanced trees (endemic) have been planted between the amenity block and the courts. Additional tree planting will be provided as funding opportunities (internal and external) are identified. | Community Culture and Places |
| 5.5.3 | Our sporting facilities cater for a wide range of events and opportunities | Actively engage and collaborate with sports user groups and Dubbo Regional Sports Council to support effective asset management and development and viable and responsive service delivery | | Council continues to actively engage with the Dubbo Regional Sports Council in identifying opportunities to collaborate in renewing or upgrading sporting asset infrastructure through the Sportsgrounds Improvement Fund. Following the completion of works funded by Stronger Country Communities Fund Round 4 for the resurfacing of the netball courts there was $50,000 remaining. With financial support from the Dubbo Netball Association these funds will be utilised to resurface additional courts with the works completed prior to the start of the 2024 season. | Community Culture and Places |

### *5.6: The diversity of our heritage, cultural services and facilities are maintained and promoted*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 5.6.1 | Our community participates in and celebrates the high quality of cultural services and facilities available | Implement and monitor the SPARC Plan (Cultural Plan) | | SPARC actions implemented to date include Public Art Strategy adoption, SPARC Grant Program successfully delivered its first funding round, Dubbo Art Fair event was delivered and another very successful event and an Online Database Listing for Creative/Community groups was launched on the Council website. | Community Culture and Places |
| | | Develop a seasonal program that attracts a range of shows and community events to the Dubbo Regional Theatre and Convention Centre | | The 2024 Season Program was launched in November 2023 showcasing 22 productions. The diverse program includes four dance productions, seven comedies, two concerts, three musicals, one opera, one drama and four youth productions. The program includes local, state, national and international shows. The program has been well received with 242 subscriptions and a $205 average spend per subscriber. This subscriber total is 32% more than for the same quarter in 2022 demonstrating | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | the program and subscriber benefits have broad appeal. | |
| | | Implement Strategic Plans and Internal Business Strategies for the Dubbo Regional Theatre and Convention Centre | | Implemented an operational model based on the lean philosophy to assist the team to improve efficiency and effectiveness across key areas. The first stage focused on setting cleanliness and maintenance standards to ensure the facility is presented at a high standard for visitors at all times. The second phase focused on safety and compliance benchmarks for touring companies and local and non-local hirers of the facility to ensure a safe and high-quality cultural service is provided and to identify areas of improvement. | Community Culture and Places |
| | | Develop a seasonal program that attracts a range of cultural and arts events to the Western Plains Cultural Centre | | Programming of the WPCC Gallery and Museum spaces continued through this period including exhibitions 1x4, Hayden Fowler, Art in Conflict, From the Vault, Rhonda Sharpe and BOLD. Programming continued to perform well through school holiday workshops, mini-makers and smokescreen. | Community Culture and Places |
| | | Implement Strategic Plans and Internal Business Strategies for the Western Plains Cultural Centre | | Operations continue to perform well through the implementation of business plan strategies and the annual exhibition program.<br>Facility utilisation continues to perform well across all aspects of operations including Cafe, Gallery, Museum, Community and Corporate Hire.<br>A customer feedback project has been designed during this period to be implemented in the 2nd half of 2023/24. | Community Culture and Places |
| | | Implement a Public Art Strategy for culture and space activation within the region | | Public Art Strategy for the Dubbo Region adopted at Decembers Ordinary Council Meeting.<br>Implementation will now be undertaken as part of forward budget preparation and Cultural Development Team Action Plans. | Community Culture and Places |
| | | Development of a future focused Cultural Precinct Plan at the Western Plains Cultural Centre | | The direction of this action is heavily influenced by the potential sale of the old Dubbo City Bowling Club. Council has provided an expression of interest to purchase the land. If successful, this will form a key component of | |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | any future cultural precinct at the site. Council continues to work with community groups to facilitate meeting room access. Work continues on the review of Council owned assets, leases and license agreements and identify opportunities to increase use of any underutilised facilities. | |
| 5.6.2 | Culturally and Linguistically Diverse peoples' culture and heritage is celebrated | Collaborate with the culturally and linguistically diverse local community to identify needs and respond to opportunities for celebration of diversity in culture and heritage in the LGA. | | Council's Multicultural Advisory Committee is committed to promoting cultural events and programs in the LGA.<br>Manager Community Services and a current Councillor attended the last Welcoming Cities meetings in December 2023 - promoting the events that had occurred and will be occurring in the region.<br>Council committed $25,000 for Dubbo NAIDOC celebrations during 2023 and $15,000 for Wellington NAIDOC celebrations during 2023. | Community Culture and Places |
| | | Identify external funding opportunities to create a multicultural park, incorporating a mother language monument | | Council has received a revised advanced concept plan for the Multicultural Garden. This plan will be presented at the next meeting of the Multicultural Advisory Committee to progress the design. No external funding has been identified to progress the implementation of the plan once it is finalised and adopted. | Community Culture and Places |
| | | Maintain Sister Cities relationships and support opportunities for cultural exchange | | A two-way student exchange with Sister City Minokamo Japan was undertaken this period. Planning was undertaken for a Mayor and Councillor delegation visit to Japan, planned for March 2024.<br>As part of the itinerary, the delegation will visit Cheongju in South Korea in hopes of forming a new sister city partnership.<br>Planning has also commenced for the 2024 student exchanges, in the hopes of returning Wujiang China back into the program after several year hiatus due to travel restrictions. | Community Culture and Places |
| 5.6.3 | Items of heritage significance are protected, conserved and | Heritage protection outcomes supported with funding in accordance with Council's Financial Assistance Policy | | Council participates in the Local Heritage Assistance Fund every year, with NSW Heritage Office having confirmed that the programme (partial funding) will continue for at least the next | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | adapted for re-use where appropriate | | | two (2) years. However, the funding from the NSW Heritage Office has remained static for some years, limiting the number of projects that can Council assist. | |
| | | Provide a heritage advisory service to protect and enhance heritage assets, and to identify items of heritage significance | | Council's Planning staff provide operational heritage advice. Additionally, Council's Heritage Advisor is available 1 day per month to assist both staff and the general public with regard to development associated with listed heritage items. | Development and Environment |

# Theme 6: Environmental Sustainability

## *6.1: We achieve net zero emissions*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 6.1.1 | Investment in renewable energy opportunities are encouraged and supported | Develop and implement appropriate policies to ensure new development and street lighting upgrades adopt LED technology | | In accordance with Section 45 of the Electricity Supply Act 1995 (Placement of Electricity Works) and Clause 2.45 of the State Environmental Planning Policy (Transport and Infrastructure) 2021, developers installing street lighting must notify Council of their intention to do so and to obtain Council's consent for the works proposed. As part of this process, Council reviews all street lighting designs proposed by ongoing new developments to ensure new lighting is adopting the latest LED technology. | Infrastructure |
| | | Collaborate with the State Government to ensure development in the Central-West Orana Renewable Energy Zone takes a strategic approach to community development | | Council is actively collaborating with other Council's in the Central West and Orana Renewable Energy Zone and State Government Departments with the implementation of a Steer Co Group for overall coordination. This includes a number of working groups, which are focused on housing and accommodation, social services, environment, traffic and transport and economic development. | Development and Environment |
| | | Implement the Energy Strategy and Implementation Plan | | Energy Report being conducted (forecasted completion in April) to allow for a snapshot to be reviewed/compare against the adopted Strategy. | Development and Environment |
| | | Maintain membership in the Cities Power Partnership | | The Cities Power Partnership for the current Financial Year has been renewed. | Development and Environment |
| 6.1.2 | Council buildings and facilities are energy efficient, carbon neutral and utilise renewable energy sources | Investigate opportunities for energy efficiency and renewable energy use for Council buildings and facilities, and implement where appropriate | | Capturing data and further identifying data to be captured and managed from BMS systems and current renewable assets installed such as Solar arrays, and smaller more efficient HVAC system upgrades. This is to drive informed energy saving solutions, mapping and recommendations for facility operations. Sustainable Building Policy has been applied to the new Dubbo Animal Shelter project with | Organisational Performance |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | construction anticipated to begin in by April 2024. | |
| | | Monitor and report the energy performance of Council buildings and facilities via Council's energy management tool | | The E21 bill reviewer platform is currently utilised monthly by the respective Facility Managers to review monthly energy consumption and energy performance of respective sites. | Development and Environment |
| | | Implementation and application of Council's Sustainable Building Policy | | The adopted Sustainable Buildings Policy and Standards is actively being implemented to assist in applying minimum and best practice sustainability standards to the design, construction, refurbishment, and operation of buildings. The Policy and Standards will apply to all buildings owned or managed by Council, including renovations over $50,000 and any new builds over $250,000. | Development and Environment |
| | | Comply with Council's Net Zero Strategy | | The endorsed Net Zero Framework will provide Council with an overarching blueprint for reducing greenhouse gas emissions to net zero within its operations by 2050.<br>The requirement for Council to achieve 'net zero emissions' is outlined within the 2040 Community Strategic Plan (Objective 6.1).<br>The Net Zero Framework has been set out in three parts (Background, Framework, and Implementation, Monitoring and Review) and is structured around the United Nations Framework Convention on Climate Change (UNFCCC) guidance for setting and achieving net zero commitments. | Development and Environment |
| | | Conduct strategic review of opportunities for offsetting Councils electricity costs through renewable energy projects at high energy consumption sites | | Council has engaged an engineering consultant to perform significant upgrades to the Troy Gully Sewer Pump Station, Dubbo's largest sewer pump station. The electrical switchboard for this site has been sized to allow for the construction of a significant solar array on the adjacent overflow storage chamber (300kW). Council has performed a structural assessment of the roof of this structure and determined that solar panels can be installed successfully. Detailed hydraulic analysis has also been performed on the pumps | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | chosen for the project, ensuring that operation of the site is consistently efficient.<br><br>Other Water and Sewer sites will be looked at on a case-by-case basis, with a strong focus on the oversetting of large induction loads and ensuring efficient modes of operation. | |
| 6.1.3 | Alternative modes of transport are available | Investigate the provision of electric vehicle charging stations, along with opportunities to fund installation of these facilities | | Active discussions are being had with Commercial Electric Vehicle Charing Station Suppliers. Funding and grant opportunities are continuously being monitored and identified. Council has made enquiries regarding electric vehicle rideshare companies specifically relating to Wellington as a serviced area. | Development and Environment |
| | | Collaborate with the State Government as part of the NSW Electric Vehicle Strategy | | The NSW EV Destination Charging Grant received is completed, with the installation of two (2) Electric Vehicle charging stations located at the Wellington Library, and two (2) Electric Vehicle charging stations located at the Wellington Caves. Monitoring and working closely with State Government to identify funding opportunities. | Development and Environment |
| 6.1.4 | Existing and new development is sustainable, has sufficient greenspace and efficiently uses resources | Investigate mechanisms and smart technologies to reduce the urban heat effect | | University of NSW has been successful in receiving a State Government grant to establish a National Heat Observatory in Dubbo, to examine best ways to mitigate heat effects in urban design. University of NSW have created a website for the project and plans have been created to install temperature sensors on street assets for which approval is currently being sought. | Development and Environment |
| | | Implement the Street Tree Master Plans and Street Tree Maintenance Guidelines to improve the quality of street appeal in the region in line with budget and resources | | Tree pits have now been installed on the southern side of Bultje Street (between Brisbane and Darling streets) ready for planting. Bultje Street is a Priority 1 planting site due to the age and health of the existing trees, and this particular section forms the centre of the Bultje Street Medical Precinct. The trees will be planted within the next month. Additional tree planting will be undertaken in accordance with | Community Culture and Places |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | the Priority Plans and the available budget following a review of the budget, | |
| | | Implement the Dubbo Regional Council Tree Preservation Order and Significant Tree Register 2023 (as resolved by Council) | | Tree Preservation Order (Public Trees) and Significant Tree Register (2023) implemented. Following the submission of the TPO (Private Trees) report Council has requested further information on the framework proposed and its implementation. A report providing this information will go to Council in February 2024 for their consideration. | Community Culture and Places |

## *6.2: We recognise, plan for and respond to the impacts of climate change*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 6.2.1 | The impacts of climate change are identified and addressed through collaboration with our community and government | Support and encourage community groups and programs to undertake environmental restoration works | | Due to seasonal conditions (summer) further tree planting has not yet occurred. Tree planting will recommence after March when the conditions are more favourable. Tree planting sites include Regand Park and Police Paddock using largely external grant funding. | Community Culture and Places |
| | | Consider climate change risk planning for Council and Council's assets within the development of Council's Risk Management Framework and associated documents | | Council continues to work on it's overall Risk Register. Implementation of the framework is ongoing. | Organisational Performance |
| | | Adopt an urban forest tree canopy target and deliver against actions and associated policies | | A Greening Strategy for Dubbo/Wellington is being drafted that will propose a realistic tree canopy target based on available planting space / opportunities, budget and current and forecasted climatic conditions. The Greening Strategy will also address the age distribution of our current urban forest as well as future species selection to account for a warmer drier climate. | Community Culture and Places |
| 6.2.2 | Water supply is provided efficiently and sustainably to our community | Promote and encourage water savings initiatives to the community | | During November 2023, Council released a mobile phone app 'Water Portal' for apple and android users to conveniently access the MyDRC water portal to monitor and manage their water consumption. The app allows users with a smart meter device to receive SMS or email alerts for water leaks or high | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | | | | consumption. As part of the app release a competition was created to encourage residents and owners with a smart water device to register on the MyDRC Water portal. | |
| | | Investigate activities and funding strategies to ensure long-term water security | | Council continues to work with consultants and engineering specialists towards the crossing of the Macquarie-Wambuul with the newly constructed Wellington Bore Pipeline. It is anticipated that these works will be completed this calander year. Preparation works are also underway for the crossing of the Main Western Railway in Montefiores with Council engaging with specialised pipe laying contactors to determine the final scope of works.<br><br>Council has constructed two new production bores and associated pipelines in Geurie. These have been connected to the Geurie Water Treatment Plant. Further augmentation works are planned for the Macquarie River Raw Water Pump Station to better facilitate the arrangement. The details of this project are being finalised with construction work set to commence this calander year.<br><br>Council has completed the construction of the 9.0km Northern Bore Field Pipeline in Dubbo. The construction of water supply bores is now being undertaken. The construction and extension of power lines to supply the new bore sites will be completed this financial year.<br><br>Scoping works have commenced for the augmentation of the John Gilbert Water Treatment Plant to allow operation on 100% ground water. Expected construction works include the replacement of aging chemical dosing equipment and storage facilities, construction a new clarifier and a full review of plant operation. | Infrastructure |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 6.2.3 | Waste management processes reduce our environmental footprint and impact on the environment | Investigate smart technology to improve waste management practices | | Smart technologies that are aimed to improve waste management practices are continuously being explored (such as, Investigating GPS technology that can be applied to landfill compactors). This example of technology advancement will allow for an increase in operation efficiency by compacting waste to predetermined heights and compaction rates. In addition, prevent unnecessary passes over the waste by the compactor and allow for accurate heights to be achieved, as a result conserving fuel and extending plant life. | Development and Environment |
| | | Work with NetWaste on waste projects and opportunities for greater diversion from landfill | | As an active member of the Netwaste steering committee, potential waste projects and trials to increase greater diversion from landfill, increase reuse, recycling and circular economy opportunities are continuously being identified and utilised. | Development and Environment |

### *6.3: Land use management sustains and improves the built and natural environment*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 6.3.1 | The quality of the Macquarie, Talbragar and Bell River corridors are managed and enhanced | Support and encourage participation in Council's Parks and Bushcare Program | | The Parks and Bushcare program remains dedicated to supporting and facilitating volunteer efforts in this domain. Council continues to collaborate closely with various volunteer groups, providing support for their invaluable contributions to the maintenance and preservation of our natural areas. | Infrastructure |
| 6.3.2 | Stormwater discharge into receiving waters is limited | Appropriately designed stormwater treatment devices and detention systems are to be implemented or conditioned on new or existing stormwater catchments where practical and in consideration of full lifecycle costs | | This is an ongoing activity for Dubbo Regional Council. Ongoing new development applications are reviewed by Council to ensure developers are implementing appropriate stormwater detention and water quality systems in accordance with Council's stormwater management policies. | Infrastructure |
| 6.3.3 | Endangered ecological communities, threatened species, habitats and | Advocate to the State Government for funding to map all endangered environmental assets | | Council continues to work closely with the State Government on biodiversity issues and assessment processes across the Local Government Area. | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| | environmental assets are protected | Advocate to the State Government for funding to restore degraded environments | | The Flying Fox Habitat Foraging Restoration plantings will commence in Autumn 2024. Further information has been requested through the Local Small Commitments Allocation (NSW) for the development of the South Dubbo Weir Picnic Area and River Red Gum planting.<br><br>Council has applied for $972,000 ($108,000 DRC contribution) for the installation of erosion control measures to protect Sandy Beach from future flood events. This involves the placement of deflectors within the river and the planting of additional trees and shrubs. This is through the Growing Regions Fund (Federal). | Community Culture and Places |
| | | Report on the Weed Action Program (Department of Primary Industry) | | The Natural Resources team continues to facilitate the efforts of the Weed Action Program across the local government area. This program is inspection based with the providing regular reporting to the Department of Primary Industry via a dedicated system. | Infrastructure |
| | | Assess major infrastructure projects so that they reasonably avoid endangered ecological communities, threatened species, habitats and environmental assets | | All Council's Part 5 projects are assessed through Council's Development Unit and none have impacted significantly upon any endangered ecological communities and/or the habitats of threatened species.<br>With regard to State Significant Development / Infrastructure, Council provides input at all stages of the assessment process, noting that these applications are assessed and determined by NSW Department of Planning & Environment. | Development and Environment |

## *6.4: We plan for and mitigate the impacts of natural events and disasters*

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 6.4.1 | People and property are protected from fire-related incidents | Review bushfire prone mapping for the region | | Draft Bushfire Prone Land Mapping has been completed ready for implementation. | Development and Environment |

| Code | 3 Year Focus | 1 Year Action | Status | Comments | Responsible Directorate |
|---|---|---|---|---|---|
| 6.4.2 | Development does not place the community at risk from flood impacts | Implementation of the Floodplain Risk Management Plan for Geurie. | | This will be an ongoing activity to be undertaken over the next 5 years. | Infrastructure |
| | | Complete planning activities for stormwater drainage and flooding works in Wongarbon, and investigate funding opportunities and mechanisms | | Council is currently committed to delivering a flood study for the Ballimore Village and has recently applied for funding to update the Wellington Flood Study. To avoid over commitment of Dubbo Regional Council's Stormwater team, funding for a Wongarbon Flood Study has not yet been pursued. The Wongarbon Flood Study is the next priority to commence after the Ballimore Flood Study is finalised. | Infrastructure |
| | | Develop an appropriate flood planning policy for Eumungerie following adoption of the Floodplain Risk Management Plan | | Work on this action will commence in April 2024. | Development and Environment |
| 6.4.3 | Local emergency management organisations and local State Emergency Services are capable of responding to emergencies | Progress Council's Enterprise Risk Management Framework and local Emergency Responses | | Council fosters a close working relationship with local emergency bodies and is currently progressing joint planning documents for emergency response situations. The Enterprise Risk Framework has recently been reviewed and the resulting Risk Registers are currently being progressed through a series of workshops across Council. | Organisational Performance |
| | | Coordinate Council's response and assist relevant agencies during emergencies and disasters | | Council works with emergency response services to deliver the most robust and safest emergency responses to the community. The Emergency Management Plan for the combined emergency services is to be reviewed in early 2024. | Organisational Performance |

# REPORT: Audit of Signs across the Urban Areas of the LGA

**DIVISION:** Strategy, Partnerships and Engagement
**REPORT DATE:** 19 December 2023
**TRIM REFERENCE:** ID23/2934

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Addressing Council resolution | |
| **Issue** | • Identification of required signage renewals on Council assets, prioritised with cost estimates.<br>• Opportunity to ensure signage renewals align to a standardised design and informed budget. | |
| **Reasoning** | • Council was provided a report on accuracy and quality of the signage for which Council has responsibility for in the urban areas of the LGA.<br>• This report provides further information regarding proposed prioritisation of signage renewals and cost estimates for Council's future consideration.<br>• This report also proposes development of internal signage policy and design guidelines to support a more consistent approach to signage on Council assets across the LGA. | |
| **Financial Implications** | Budget Area | Signage renewals are funded from relevant function budgets. |
| | Funding Source | Various |
| | Proposed Cost | Various |
| | Ongoing Costs | NA |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report |
| | Impact on Policy | NA |
| **Consultation** | Internal stakeholders | Internal consultation has been undertaken with key internal stakeholders as asset/signage owners. |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable

| | |
|---|---|
| | leadership and governance |
| Delivery Program Strategy: | 4.1.3 Council provides quality customer service |

**RECOMMENDATION**

1. **That the report of the Executive Officer Strategy, Partnerships and Engagement, dated 19 December 2023, be noted.**
2. **That investment in signage renewal program be considered as part of the budget development process.**
3. **That the Chief Executive Officer develop internal policy and guidelines to support standardised signage across the Local Government Area.**

*Natasha Comber*
Director Strategy, Partnership and Engagement

*AK*
Executive Officer Strategy Partnerships and Engagement

**BACKGROUND**

**Previous Resolutions of Council**

| | |
|---|---|
| 22 June 2023<br><br>CCL23/154 | *That the CEO provide a report to Council in September 2023 on the accuracy and quality of the signage for which Council has responsibility, across the urban areas of the Local Government Area.* |

| | |
|---|---|
| 14 September 2023<br><br>CSC23/51 | *1. That the report of the Executive Officer Strategy, Partnerships and Engagement, dated 24 August 2023, be noted.*<br>*2. That a further detailed report be brought to Council in February 2024.* |

In September 2023 Council was provided with an audit that reviewed 549 signs in urban areas or the Local Government Area. Of these signs, 265 were deemed to require renewals due to information, condition or relevance. Images of those signs were also provided.

This report further identifies replacement costs of identified signs and proposed prioritisation. The project scope remained in line with the initial resolution of Council and refers to signage on Council assets, not directional or street signage, within Dubbo and Wellington urban areas.

**REPORT**

A summary of the initial audit of signs requiring some level of renewal is provided below:

| **Category** | **Total Number of Signs** |
|---|---|
| Old Logo - Good Condition | 84 |
| Old Logo - Poor Condition | 108 |
| Old Logo - Wrong Information | 10 |
| DRC Logo - Good Condition | 45 |
| DRC Logo - Poor Condition | 3 |
| DRC Logo - Wrong Information | 1 |
| Delete Sign - No Longer Required | 0 |
| Sign Missing | 1 |
| Incorrect Information – Former Councils/Other | 10 |
| Needs Replacing - Poor Condition - Other | 3 |
| | **265** |

Replacement estimates have been based on quotes received for recent signage work and information work out average of sign costings from quotes/tender. Some signs may not require the actual structure to be replaced as a priority but replacement may be more efficient than undertaking a reskin due to cost efficiency of group procurement and assurance of longer asset life. Replacements would also support improved consistency across the LGA

and provide opportunity for relocation were applicable that would support efficient maintenance of surrounding parks or gardens.

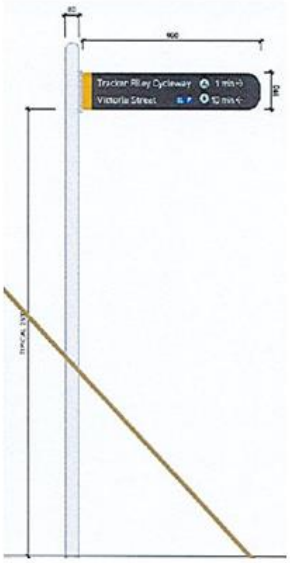
Below estimate costings including installation, based on a level grouped procurement not ordering of individual signs. To assist in determining the required sign replacement, the Asset Classification System (ACS) is being used. This system is used to determine maintenance levels for our greenspaces. The ACS is used as a simplified way of determining the sign requirement for a particular location/s, being Style Type 1 to Style Type 6.

The below table summarises how a standard signage approach could apply across Council assets and is based on design and material standard set by the soon to be completed Tracker Riley signage project. It is noted that standard signage would apply to operational assets and only on branded facilities, such as DRTCC and WPCC as appropriate.

| Sign Description | Example | Costings |
|---|---|---|
| Style Type 1:<br>2500mm x 610mm x 100<br><br>USE: Precinct wayfinding decision points: Maps, regulation. Can also be used as singular site interpretive. | | $7,860 ex GST |

THE SHIBBLE BRIDGE
Macquarie River / Wambuul

| | | |
|---|---|---|
| Type 2<br>2500mm x 405mm x 100<br><br>USE: Site specific wayfinding: closer maps, interpretive, regulation | | $6,162 ex GST |
| Type 3<br>1900mm x 410mm x 100<br><br>USE: Site specific name, maps and regulations. Can have interpretation. | | $5,200 ex GST |

| | | |
|---|---|---|
| Type 4<br>1400mm x 250mm x 100mm<br><br>USE: Site specific regulations or Site specific name information | | $3,100 ex gst |
| Type 5<br>900mm x 190mm<br>Directional sign<br><br>USE: Directional |  | $3,100 ex gst |
| Type 6<br>Varied likely within 600x600<br><br>USE: Specific asset information or regulation attached to asset. | | $1,100 ex gst |

It is proposed that an increased focus on standardised signage (in structure and design) be formalised with the creation of an internal signage policy inclusion of signage designs within the corporate brand guidelines. This internal policy would also aim to address challenges of assets and areas of the LGA having too many signs, inappropriate or conflicting signage.

As indicated in the audit 265 signs were identified for renewal for a number of reasons. Staff have looked at the audit and identified that a number of existing signs could be condensed using as systemised approach and categorising the appropriate sign type, therefore saving on quantity and costs. This resulted in the renewal list being condensed to 206 signs.

| **Sign type (estimated)** | **Quantity** | **Approx cost** |
|---|---|---|
| Regional (Type 1) | 14 | $110,040.00 |
| District (Type 2, 3, 4) | 26 | $160,212.00 |
| Local / Asset (Type 4, 5, 6) | 166 | $514,600.00 |
| | **TOTAL 206** | $784,852.00 |

Note: The cost estimates are based on highest sign type in the grouping, which would result in the total overall approx. cost being less.

The majority of relevant operational budgets across various functions of Council do not identify specific budget for signage renewals. Signage renewals are not highly prioritised in context of general asset renewal planning.

If any level of funding was to become available a prioritised replacement program would be undertaken, with renewals undertaken within budget allocation and any unspent funds rolling to continue with renewals. A grouped approach would support standard design, wayfinding integration and efficient procurement.

Prioritised program is proposed as:

1. Southern river corridor signage: there is approximately another 30 to complete, being the area from Serisier Bridge to Dundullimal. Designs are completed, estimated production and installation is $240,000.
2. North River corridor signage: there is approximately 30 to complete the area from Serisier Bridge to the Police Paddock along with the sporting ovals and Devil's Hole. Designs are completed, estimated production and installation is $120,000.
3. Regional Parks including Victoria Park, Elston Park and Cameron Park.
4. District and local Parks and individual asset signage.

Renewal for regional and district parks would trigger a systematic approach to ensure renewed signage reflected relevant wayfinding that loops in other attractions and facilities. Consideration for replacement of signs on individual assets could still be considered on a case-by-case basis by relevant asset owners and as operational budgets allowed. In addition staff would be encouraged to explore external funding programs that may support signage renewals.

It is proposed that Council gives consideration to the specific funding of signage renewals as part of the budget development process.

To deliver the understood long-term intention of Council to improve the accuracy and presentation of signage in the LGA it is proposed that Council consider a centralised fund be established so signage renewal can be undertaken in the most efficient manner and that investment remains in line with identified priorities and there is visibility on program advancement.

It is also recommended that the presentation of signage be reflected in any new public open space, and Council further explore the need/cost for the installation of signs as a Condition, including the new urban release areas. Staff are currently reviewing s7.11 (S94) Developer Contributions and including signage as a potential spend item.

**Consultation**

- The Manager of Recreation and Open Space, along with the Director of Community Culture and Places have been highly involved in the audit and drafting of proposed signage replacement program, due to 83% of signs identified as being owned by the Recreation and Open Space Branch.
- Engagement has been undertaken with signage suppliers. Costings have based on the Wayfinding Project along Tracker Riley Walkway (Dubbo) which will deliver 50 signs.

**Resourcing Implications**

- Stage one of the Tracker Riley signage renewal and wayfinding project is already funded via a grant.
- It is proposed that Council give consideration of specific budget allocation to signage renewals as part of the budget development process.
- Specific asset sign renewals will be undertaken based on future operational budget allocations.
- Signage design for renewals will be undertaken in house within existing resources in Marketing and Creative Services Branch.
- Internal Signage Policy and related guidelines will be developed in house within existing resources.
- Consideration of staff or contractor resources for broader wayfinding coordination as part of renewal program.

**Next Steps**

- Internal signage policy and inclusion of signage designs within the corporate brand guidelines completed: by June 2024.
- Council give consideration to a Signage Renewal Program with funding as part of the operational plan and budget development process: April – June 2024.
- Signage Renewal Program be determined in line with any budget allocation: post June 2024.

# REPORT: Regional Precincts and Partnerships Program

**DIVISION:** Strategy, Partnerships and Engagement
**REPORT DATE:** 11 January 2024
**TRIM REFERENCE:** ID24/57

## EXECUTIVE SUMMARY

| | | |
|---|---|---|
| **Purpose** | Seek endorsement | |
| **Issue** | Council has the opportunity to submit applications before end of February 2024 under the Regional Precincts and Partnerships Program that meet the program guidelines. | |
| **Reasoning** | • A process has been undertaken to assess potential Council led projects against the funding criteria of the two available streams.<br>• A project is recommended for Stream 1 application and a project is recommended for Stream 2 application. This report seeks Council's endorsement to submit the applications. | |
| **Financial Implications** | Budget Area | N/A |
| | Funding Source | N/A |
| **Policy Implications** | Policy Title | There are no policy implications arising from this report. |
| | Impact on Policy | N/A |
| **Consultation** | Senior Leadership Team | Meetings held with relevant Directors and Managers to discuss proposed projects and understand status of proposed projects in context of grant funding criteria. |

## STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.2 The resources of Council are sustainably managed

Delivery Program Strategy: 4.2.1 The system of raising revenue is equitable and revenue from grants and other income sources is maximised

**RECOMMENDATION**

1. **That the Chief Executive Officer submit an application for Dubbo South West Housing Precinct Plan for Stream one of the Regional Precincts and Partnerships Program.**
2. **That the Chief Executive Officer submit an application for Blueridge Net Zero Business Park for stream two of the Regional Precincts and Partnerships Program.**
3. **That Councillors be advised as to the status of applications as the information becomes available.**

*Natasha Comber*
Director Strategy, Partnership and Engagement

*AK*
Executive Officer Strategy Partnerships and Engagement

**BACKGROUND**

Previous Resolutions of Council

| | |
|---|---|
| 28 September 2023<br><br>CCL23/265 | 1. *That the Chief Executive Officer submit an application for the Wellington CBD Precinct Plan for Stream 1 in the September/October 2023 round of the Regional Precincts and Partnerships Program.*<br>2. *That the Chief Executive Officer submit an application for Dubbo North West Precinct delivery for Stream 2 in the September/October 2023 round of the Regional Precincts and Partnerships Program.*<br>3. *That Councillors be advised as to the status of applications as the information becomes available.*<br>4. *That a further report be provided to Council in January 2024 with recommendations for the March/April 2024 funding round.* |

**Summary of the Regional Precincts and Partnerships Program**

The Regional Precincts and Partnerships Program seeks to deliver transformative investment in regional, rural and remote Australia based on the principles of unifying regional places, growing their economies and serving their communities.

The program will run over three years from 2023/2024 to 2025/2026. There are two grant opportunities as part of this program:

- Stream One: Precinct development and planning up to 100 per cent of the eligible expenditure of $500,000 - $5 million. The project must be completed 31 March 2026.
- Stream Two: Precinct delivery up to 100 per cent of the eligible expenditure of $5 million - $50 million. The project must be completed 31 March 2026.

The programs non-competitive process means applications will be assessed on their individual merit. In essence this means Council's applications are not competing against each other of against any submitted by other eligible applicants from the Dubbo region. There is no specified due date for applications however guidelines identify two assessment rounds for both streams, being September/October 2023 and March/April 2024. With approvals advised in the two months following. Projects must start 3 months after funding is provided.

Links below to the Regional Precincts and Partnership Program, Stream One and Stream Two:

- https://business.gov.au/grants-and-programs/regional-precincts-and-partnerships-program-precinct-development-and-planning
- https://business.gov.au/grants-and-programs/regional-precincts-and-partnerships-program-precinct-delivery

In early November an application was submitted under Stream 1 for the Wellington CBD Precinct Plan and application was submitted under Stream 2 for the North West Precinct. A determination by the funding body has not yet been advised to Council.

**REPORT**

To identify projects to progress to applications in 2023 for the program an assessment matrix was developed. This assessment process which includes program alignment and readiness for application was again utilised to identify potential projects for 2024.

Given the resourcing required to submit strong applications it is important that priority approach is taken and that only projects that are fully considered in scope, funding, design and consultation progress.

Stream One: Precinct Development and Planning options assessment.

| | | Option A | Option B | Option C |
|---|---|---|---|---|
| PROJECT DETAILS | | | | |
| | **Title:** | **Dubbo Regional Airport Precinct** | **Dubbo South West Housing Precinct Plan** | **Dubbo Central Business District Access, Movement and Infrastructure Analysis** |
| | **High level description:** | Detailed airside and landside precinct plan including commercial and government partnerships and developments. Detailed designs would enable the precinct to be investment ready and would be informed by the (in development) business case for a permanent LAT base and runway lengthening. | Strategic planning activities associated with background constraints review studies, infrastructure planning and master planning for the South-West Dubbo Residential Urban Release Area. | The CBD is undergoing a significant level of development investment with a number of residential and mixed use projects now approved. It is important to ensure that the CBD has appropriate future infrastructure to support growth, access and amenity. |
| | **Partners:** | Airport tenants, RFS, RFDS, airlines, aviation and accommodation sector. | Development industry, Department of Planning and Environment. | CBD businesses, infrastructure and service suppliers. |
| CRITERIA | | | | |
| INTERNAL CAPACITY AND ALIGNMENT | Capacity to complete application | NO | YES | NO |
| | IF NO: can another resource be supplied within function<br>IF NO: what is the priority weighting of the project; ELT determine other resources | NO | | NO |
| | Project alignment to Councils Strategic Priorities (external CSP) | YES | YES | YES |
| CRITERIA | | | | |
| ELIGIBILITY REQUIREMENTS | Is the project in an eligible location | YES | YES | YES |
| | Will the project be completed by 30/03/2026 | YES | YES | YES |
| | Deliver plan for entire precinct (even if only considering investment in one element) | YES | YES | YES |
| | Shared vision with community and partners tailored to local context | YES | YES | YES |
| | Have authority for use of the land or infrastructure required to undertake the project at the nominated site | YES | PART | NO |
| | Can identify the project partner/s that form your partnership supported with a governance structure for precinct | NO | YES | NO |
| | Can provide evidence that the relevant State or Territory government have been invited to participate in the partnership. | NO | YES | NO |
| | Can provide evidence that the relevant local government agency or body have been invited to participate in the partnership. | NO | PART | NO |
| | Can provide evidence that the relevant Regional Development Australia (RDA) support concept. | YES | YES | YES |
| | Can provide evidence that the relevant Traditional Owner/First Nations groups support concept/or will be consulted. | YES | YES | YES |
| | Be aimed at meeting the objectives of the grant opportunity, as outlined in Section 2.1 | YES | YES | YES |
| | Have at least $500,000 - $5 million in eligible expenditure | YES | YES | YES |
| **Assessment against criteria on current status of project** | | **10/14** | **13/14** | **9/14** |
| CRITERIA | | | | |
| APPLICATION CRITERIA | **Project alignment with program objectives and Australian Government priorities (35 points).** | MED - 20 | MED - 20 | MED - 20 |
| | **Project Need (35 points)**. | MED - 20 | HIGH 35 | MED - 20 |
| | **Community engagement, collaboration and partnership (20 points).** | LOW - 8 | MED - 15 | LOW - 8 |
| | **Capacity, capability and resources to deliver the project (10 points).** | LOW - 3 | HIGH - 10 | LOW - 3 |
| **Assessment against criteria on current status of project** | | **51/100** | **90/100** | **51/100** |

Stream Two: Precinct Delivery options assessment.

| | | Option A | Option B |
|---|---|---|---|
| **PROJECT DETAILS** | | | |
| | **Title:** | **Blueridge Net Zero Business Park** | **Green Hub** |
| | **High level description:** | Request funding for stage 2 of Blueridge Link road to enable stage one and two of this critical connector road to be completed. Development of infrastructure will support broader precinct development and activation including industry led Net Zero initiatives. Access to funding will avoid need for interim haulage route through existing business park precinct. | Aims to substantiate the presence of Green Energy for the region and the Renewable Energy Zone. The hub promises an industry-leading green energy precinct that serves the Central West Orana Renewable Energy Zone (CWOREZ) enabling manufacturers and industries to operate there. |
| | **Partners:** | Private developers, Department and Education, Department of Transport. MAAS, Renewable Energy Zone proponents, Net Zero development partners, private development: Community Hub | Neighbouring Councils, renewable proponents, circular economy stakeholders and private land holders. |
| **CRITERIA** | | | |
| INTERNAL CAPACITY AND ALIGNMENT | Capacity to complete application<br>IF NO: can another resource be supplied within function<br>IF NO: what is the priority weighting of the project; ELT determine other resources | Yes | No internal capacity. Explored private industry leading application however as for profit businesses they are ineligible to lead an application. |
| | Project alignment to Councils Strategic Priorities (external CSP) | Yes | Part -supports delivery of long term sustainability and economic outcomes, but will not result in delivering an identifies priority infrastructure for community. |
| **CRITERIA** | | | |
| ELIGIBILITY REQUIREMENTS | Is the project in an eligible location | Yes | Yes |
| | Will the project be completed by 30/03/2026 | Yes | TBC - relient on private developments |
| | Deliver project/s that form part of a precinct or foundational infrastructure that activates a precinct | Yes | Part - private developments |
| | Support the delivery of regional precincts that are tailored to their local contexts and based on a shared vision. | Yes | Yes |
| | Have a completed business case, a precinct master plan or equivalent and a project design which is part of the master plan or related to an existing precinct development plan, and is ready for delivery | Part | Part |
| | Have a project budget and funding strategy | Yes | No |
| | Have authority for use of the land or infrastructure required to undertake the project at the nominated site (you are required to provide a letter to confirm this authority from the land or infrastructure owner) | Part | No |
| | Can identify the project partner/s that form your partnership supported with a governance structure outlining the anticipated engagement to carry out a precinct in collaboration | Yes | Part - private developments |
| | Can provide evidence that the relevant State or Territory government have been invited to participate in the partnership. If the relevant State or Territory government is not part of the partnership, reasoning should be provided in your application | Yes | Part |
| | Can provide evidence that the relevant local government agency or body have been invited to participate in the partnership. If the relevant local government agency or body is not part of the partnership, reasoning should be provided in your application | Yes | Yes |
| | Can provide evidence that the relevant Regional Development Australia (RDA) committee has been contacted to seek their support | Yes | Part |
| | Can provide evidence that the relevant Traditional Owner/First Nations groups form part of the partnership or will be consulted on a regular basis throughout the implementation of the precinct in order to ensure their views are considered. | Yes | No |
| | Be ready to commence construction with a business case, design and consultation | Yes | No |
| | Be aimed at meeting the objectives of the grant opportunity, as outlined in Section 2.1 | Yes | Yes |
| | Have at least $5M - $50M in eligible expenditure | Yes | Yes |
| **Assessment against criteria on current status of project** | | **16/17** | **8/17** |
| **CRITERIA** | | | |
| APPLICATION CRITERIA | **Project alignment with program objectives and Australian Government priorities (25 points)** | HIGH - 25 | HIGH - 25 |
| | **Project Need (20 points)**. | HIGH - 20 | HIGH - 20 |
| | **Community engagement, collaboration and partnership (20 points).** | MEDIUM - 10 | MEDIUM - 10 |
| | **Capacity, capability and resources to deliver the project (35 points).** | HIGH - 35 | LOW - 10 |
| **Assessment against criteria on current status of project** | | **90/100** | **65/100** |

Council has also engaged with not-for-profit organisations, government agencies and private industry regarding externally led applications to the rPPP. This includes:

- RDA Orana looking for strategic alignment opportunities for an Innovation Hub in partnership with the University of Newcastle.
- Private proponent looking to establish industry operations in proposed green hub precinct in north east Dubbo industrial estates.
- Recently developed 11R not-for-profit organisation looking to attract funding for precinct planning on private property to further inform/develop Community Hub concept for 11R Mitchell Highway.
- Smart Places Policy and Engagement team at Transport for NSW proposed to submit an application in partnership with identified Councils to develop co-design concept plans for targeted precincts to support active transport infrastructure, revitalisation and street improvements and smart infrastructure.

Council has indicated to involved parties' interest and ability to provide data, relevant strategic alignment information and relevant business case content. In regard to co-design concept plan application being led by Transport for NSW, Council has indicated that whilst the 2040 community plan identifies intent to pursue further smart city planning initiatives, Council does not have the internal resources required to provide significant input to the project if the funding application was successful. Such staff are already committed to priority infrastructure project and strategic planning in line with renewable energy zones.

The application for precinct planning funding for 11R Community Hub concept will also provide further weight to the community need for infrastructure delivery of the Blueridge Link Road, as it provides further indication that such infrastructure will be critical for broader precinct development beyond the proposed Net Zero Business Park and will support efficient and safe transport access for community and industry.

**Consultation**

Initial consultation has been undertaken with relevant private industry contacts for proposed applications. Stakeholders indicated their support for applications including letters of support and relevant technical or economic data.

Consultation has been undertaken with external stakeholders who have expressed interest in making application to the fund.

**Resourcing Implications**

Completion of two funding applications is able to be undertaken within existing resources. Application for Stream one will be completed in house. External resources will be utilised to complete application for Stream two, this will be funded from the Road Strategy operational budget.

**Options Considered**

- Option A Stream 1: Dubbo Regional Airport Precincts Plan
- Option B Stream 1: Dubbo South West Housing Precinct Plan
- Option C Stream 1:Dubbo Central Business District Access, Movement and Infrastructure Analysis
- Option A Stream 2: Blueridge Net Zero Business Park
- Option B Stream 2: Green Hub Hydrogen Precinct

**Preferred Option**

It is proposed that the following applications be made to the March/April 2024 round:

- Stream 1: Dubbo South West Housing Precinct Plan
- Stream 2: Blueridge Net Zero Business Park

**Timeframe**

| Key Date | Explanation |
|---|---|
| Assessment of applications | March/April 2024 |
| Approval and announcement of successful applicants | May/June 2024 |
| Negotiations and award of grant agreements | 1-3 weeks |
| Notification to unsuccessful applicants | 2 weeks |
| Earliest start date of project | The date you are notified that your proposal has been successful |
| Project completion date | 31 March 2026 |
| End date of grant commitment | 30 June 2026 |

**Next Steps**

Aim for applications to be submitted by 29 February 2024.

# REPORT: Question on Notice - Update to Roadworks Tamworth Street precinct Dubbo - Councillor Josh Black

**DIVISION:** Elected Members
**REPORT DATE:** 7 February 2024
**TRIM REFERENCE:** ID24/237

**QUESTIONS ON NOTICE**

Council has received the following Question on Notice from Councillor J Black. The questions are submitted below for the information of Councillors.

**Councillor J Black**

1. Please provide an update on the expected start and finish dates for the Tamworth Street (Fitzroy St to Palmer St) road works.

**Response**

Tamworth Street pavement reconstruction works are scheduled to commence in second week of March 2024. It will be approximately a 13-week project duration, depending on site conditions and weather, it is proposed to be completed by early June 2024.

2. Please provide an update on the expected start and finish dates of the Tamworth Street / Darling Street roundabout road works.

**Response**

The Tamworth and Darling Street roundabout pavement reconstruction has been deferred until the 2024/2025 financial year. Investigations have revealed that the watermains will need to be relocated within the vicinity of the roundabout as part of the proposed road works. The design for the watermain is underway and the water main works are expected to commence in May 2024 and be completed in late June 2024.

**RECOMMENDATION**

**That the information contained in the report be noted.**

*JB*
Councillor

# REPORT: Question on Notice - Lions Park West Dubbo - 3D Printed Toilet Design Methodology - Councillor Josh Black

**DIVISION:** Elected Members
**REPORT DATE:** 7 February 2024
**TRIM REFERENCE:** ID24/241

**QUESTIONS ON NOTICE**

Council has received the following Question on Notice from Councillor J Black. The question are submitted below for the information of Councillors.

**Councillor J Black**

In light of answers provided to questions on notice at the December 2023 Ordinary Meeting of Council regarding the Lions Park West Dubbo 3D Printed Toilet block, what was the methodology used to determine how many toilet cubicles and urinal trough spaces were required in that park for a new toilet block?

**Response**

The plan was to replace the end of life asset with a new one, ensuring at least the same level of service, if not better was delivered within the allocated budget. Having a low maintenance form was also important given its location and some of the maintenance cost DRC incur on other Amenities.

Considering its location in an evolving energised river precinct, close to a popular playground and BBQ area with high weekend traffic, along with expected increases in highway traffic and events like runs, it was agreed to slightly expand the capacity if possible, taking advantage of the budget provided. An additional 2 female cubicles and a new male urinal were achieved with minimal impact on the overall project budget.

Additionally, a disabled access toilet was added, which was not available in the previous amenities.

**RECOMMENDATION**

**That the information contained in the report be noted.**

*JB*
Councillor