



AGENDA

EXTRAORDINARY COUNCIL MEETING

12 DECEMBER 2016

MEMBERSHIP:

Mr M Kneipp (Administrator).

The meeting is scheduled to commence at 5.15 pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal people who are present".

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CCL16/218 LEAVE OF ABSENCE (ID16/2275)	
CCL16/219 PUBLIC FORUM (ID16/2276)	
REPORTS FROM STAFF:	
CCL16/220 2016/2017 FINANCIAL ASSISTANCE PROGRAMME (ID16/2094)	2
The Council had before it the report dated 2 December 2016 from the Director Community Services regarding 2016/2017 Financial Assistance Programme.	
CCL16/221 COMMITTEE OF THE WHOLE COUNCIL (ID16/2277)	



REPORT: 2016/2017 Financial Assistance Programme

AUTHOR: Director Community Services

REPORT DATE: 2 December 2016

TRIM REFERENCE: ID16/2094

EXECUTIVE SUMMARY

The purpose of this report is to consider applications for financial assistance under Council's 2016/2017 Financial Assistance Programme. Nineteen (19) applications for funding were received in this first round of funding in 2016/2017 requesting a total of \$52,948.53. This report recommends that nineteen (19) applications totalling \$15,000 be approved. It is further recommended that this amount be funded from the \$30,000 allocated in the 2016/2017 budget for financial assistance.

FINANCIAL IMPLICATIONS

There are funds in the 2016/2017 budget for the recommended applications totalling \$15,000.

POLICY IMPLICATIONS

All recommended applications for financial assistance comply with the financial assistance funding criteria as detailed on the application form.

RECOMMENDATION

That financial assistance totalling \$15,000 be provided to the following applicants for the amounts indicated:

Akela Place Playgroup	\$500
Australian Decorative and Fine Arts Society	\$500
Young Life Dubbo	\$500
Onelife Community Church	\$500
Dubbo Model Railway Club	\$500
Wiradjuri Wellington Aboriginal Town Common Corporation	\$1,500
Orana Early Intervention and Education Project Inc.	\$1,550
Wellington Amateur Theatrical Society	\$500
Wellington Information and Neighbourhood Centre	\$1,200
Stuart Town Advancement Association	\$500
Mumbil District Progress Association	\$500
Wellington Branch CWA	\$1,000
1st Wellington Scout Group	\$1,000
Mid Macquarie Landcare Wellington	\$750
Australian Breastfeeding Association (Dubbo)	\$500
Wellington Multi Service Centre	\$1,000
Binjang Community Radio	\$500
PCYC Wellington	\$2,000

David Dwyer
Director Community Services

BACKGROUND

Council's Financial Assistance Programme operates in accordance with Section 356 of the Local Government Act 1993. Council's policy is to seek applications for Financial Assistance on two (2) occasions each year, once in September and the second in March, both for \$15,000. Criteria for applying for the funding is included on the application form (copy appended). The September 2016 round was deferred until November 2016 to avoid a clash with applications for the Stronger Communities Fund Community Grants Program.

REPORT

For the first round of financial assistance applications in 2016/2017, nineteen (19) applications were received requesting a total of \$52,948.53. A copy of the application form including the funding criteria is appended to this report. Council allocated \$30,000 in its 2016/2017 budget for financial assistance, \$15,000 of which is allocated to each round of applications.

The following is a summary of the applications received. All amounts listed are exclusive of GST.

1. Akela Place Playgroup

Amount Requested: \$2,000

Project Programme: To purchase educational equipment, craft supplies, games, books, carpet cleaning, rental assistance. Basic ongoing costs required to provide a quality playgroup for community members.

Comment: The Playgroup received funding from Council in April 2015 for \$600.

Recommendation: That \$500 be allocated.

2. Australian Decorative & Fine Arts Society (Dubbo & Districts) Inc

Amount Requested: \$2,000

Project Programme: To print the 2017 program with the extra to defray running costs which include technical support for the lectures and accommodation for the lecturers.

Comment: The Society received funding from Council in September 2015 for \$500; and for April 2016 for \$500.

Recommendation: That \$500 be allocated.

3. Young Life Dubbo

Amount Requested: \$1,000

Project Programme: To fund more creative programs to deepen the relationships being built with Dubbo's young people. Young Life continue to use Dubbo's businesses that cater for sports and physical activities. This grant will also allow Young Life to provide food and weather appropriate clothing to these young people.

Comment: Young Life Dubbo received funding from Council in 2014 for \$500; 2015 for hall hire \$300; 2015 for hall hire \$500 and 2016 for external activity and catering \$500.

Recommendation: That \$500 be allocated.

4. Onelife Community Church

Amount Requested: \$2,000

Project Programme: To fund Onelife Community Church Christmas event to provide a family friendly environment for families and community members of all ages to come and celebrate with a few Christmas carols and other groups such as PCYC, Noyz Youth Group, Circus West and Dubbo Jumping Castles.

Comment: The Onelife Community Church has received no prior funding from Council.

Recommendation: That \$500 be allocated.

5. Dubbo Model Railway Club Incorporated (DMRC Inc)

Amount Requested: \$1,500

Project Programme: To fund the rent and power at the Showground and to assist with payment of the insurance costs for the future running of the DMRC Inc.

Comment: DMRC has received no prior funding from Council.

Recommendation: That \$500 be allocated.

6. Wiradjuri Wellington Aboriginal Town Common Aboriginal Corporation

Amount Requested: \$4,000

Project Programme: To fund purchasing of ink, photo copying, copies of photos and obtaining vital information from other areas such as Council and church records and Births, Deaths and Marriages historical records for the production of a book on the history of the Wellington Town Common.

Comment: The Corporation has received no prior funding from Council

Recommendation: That \$500 be allocated.

7. Wiradjuri Wellington Aboriginal Town Common Aboriginal Corporation

Amount Requested: \$4,000

Project Programme: To fund the restoration of three buildings built by Aboriginal families dating back well over a century ago, and maybe the only ones of their type still standing to this day.

Comment: The Corporation has received no prior funding from Council.

Recommendation: That \$1,000 be allocated.

8. Orana Early Childhood Intervention and Education Project Inc (OECI)

Amount Requested: \$6,809

Project Programme: To fund the purchase of a standing frame that will support a child in a standing posture. It is specialised equipment to promote bone growth and development, lung and heart fitness and enables socialisation between a child and their peers by having them in an upright position.

Comment: OECI receive regular annual funding from Council of \$2,350 and also \$1,000 in March 2014. .

Recommendation: That \$1,550 be allocated.

9. Wellington Amateur Theatrical Society Inc (WATS)

Amount Requested: \$1,100

Project Programme: To fund the purchase of specific costumes for 'Beauty and the Beast' to be held on 17 & 18 June 2017 in the Wellington Civic Hall.

Comment: WATS received \$1,282.55 from Council in 2013 and \$10,580 from Council's Stronger Communities Community Grant 2016 – Round 1.

Recommendation: That \$500 be allocated.

10. Wellington Information and Neighbourhood Services (WINS)

Amount Requested: \$1,200

Project Programme: To fund a Christmas lunch for the most vulnerable people in the community. For the elderly without family close by, for families who are struggling financially or emotionally and for people who are alone at Christmas. There will be approximately 150 people for the lunch. The costs are estimated at about \$8 per person.

Comment: WINS has received no prior funding from Council.

Recommendation: That \$1,200 be allocated.

11. Stuart Town Advancement Association Incorporated (STAAI)

Amount Requested: \$502.45

Project Programme: To pay the rates account for the School of Arts Hall in Stuart Town. The money saved will then be spent on Christmas decorations for the village main street, around the hall and Moxon Park.

Comment: STAAI received \$22,328 from Stronger Community Fund in November 2016 and \$5,000 from Council's Village Self Help Fund in 2015.

Recommendation: That \$500 be allocated.

12. Mumbil District Progress Association Inc (MDPAI)

Amount Requested: \$1,500

Project Programme: To fund Children's activities: kid's bingo, kid's trivia, craft days, dance days.

Comment: The Association has received prior funding from Council for the Mumbil Black Wattle Festival.

Recommendation: That \$500 be allocated.

13. Country Women's Association – Wellington Branch

Amount Requested: \$5,000

Project Programme: To purchase and install two small split heating and cooling systems to the CWA rooms in Warne Street, Wellington.

Comment: The CWA has received no prior funding from Council.

Recommendation: That \$1,000 be allocated.

14. 1st Wellington Scout Group

Amount Requested: \$9,727

Project Programme: To install reverse cycle air-conditioning to make the hall useful in all seasonal conditions.

Comment: The Scout Group has received no prior funding from Council.

Recommendation: That \$1,000 be allocated.

15. Mid-Macquarie Landcare Inc (Wellington)

Amount Requested: \$1,000

Project Programme: To purchase a greenhouse and worm farm for propagating seeds and grow plants and worms to help re-fertilise the soil at the community garden available for use by the locals in Wellington.

Comment: The Landcare Inc. has received no prior funding from Council.

Recommendation: That \$750 be allocated.

16. Australian Breastfeeding Association (ABA) Dubbo

Amount Requested: \$503.80

Project Programme: To purchase items to go into the evidence based breastfeeding and parenting information for distribution through the maternity ward at the hospital and through other locations frequented by new parents and their support people.

Comment: The Association has received no prior funding from Council.

Recommendation: That \$500 be allocated.

17. Wellington Multi Service Centre

Amount Requested: \$4,000

Project Programme: To purchase promotional items such as banner, poster, brochures, a portable gazebo and to do a letter box drop of brochures across Wellington area to advise residents of the services that the Centre provides.

Comment: The Centre has received no prior funding from Council

Recommendation: That \$1,000 be allocated.

18. Binjang Community Radio Inc

Amount Requested: \$1,006.28

Project Programme: To purchase a computer with broadcasting software for training new presenters while off air.

Comment: Binjang received funding from Council in November 2016 for \$10,050 under the Stronger Communities Fund.

Recommendation: That \$500 be allocated.

19. PCYC Wellington

Amount Requested: \$4,100.00

Project Programme: To purchase martial arts mats to enable expansion of existing and introduction of new activities such as gymnastics, Judo, Tai Chi, Karate, Kick Boxing and Jujitsu.

Comment: THE PCYC as received no prior funding from Council.

Recommendation: That \$2,000 be allocated.

Appendices:

- 1 Financial Assistance Application Form 2016/2017 Financial Year - Round 1



**APPLICATIONS FOR FINANCIAL ASSISTANCE
FOR THE FINANCIAL YEAR 2016/2017**

APPLICATIONS CLOSE ON FRIDAY 25 NOVEMBER 2016 AT 5.00 PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council's Community Services Division, on 6801 4000 or email council@dubbo.nsw.gov.au. Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. Please put **Financial Assistance 2016/2017** in the subject line of your email.

Name of Organisation:			
Address:			
Contact Person:			
Position:			
Phone No: Mobile: Email: for remittance advice			
Bank Account details for payment – <i>if no details given then your funding cannot be paid by direct deposit.</i>			
BSB	-	Account number	
Bank		Branch	
Bank Account owners name			
Signature of authorised person			

PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? \$
2. Is your group/organisation registered for GST? Yes/No
3. Does your group/organisation have an ABN (Australian Business Number)? Yes/No
If yes, please quote your ABN

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

4. Please provide details of how your Organisation intends to expend the funds:

5. How will other residents of the Dubbo Regional Council LGA benefit from your Organisation's activities?

6. Please list donations given to your Organisation by Council (either the former Dubbo City or Wellington councils) over the last three (3) years:

Amount Received	Date	Purpose to which Funds were Applied

- Has your Organisation made application for financial assistance from other bodies in the last 12 months?

Yes/No

If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted

PART B

INFORMATION REGARDING YOUR ORGANISATION

- Please supply a brief history of your Organisation and its current activities.

- Is the Organisation based in Dubbo Regional Council LGA? _____

- What is the number of current members of your Organisation? _____

- What are the membership eligibility requirements? _____

5. What contributions do volunteers make to your Organisation?

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

SUCCESSFUL APPLICANTS PLEASE NOTE:

In the event that your group/organisation is successful in receiving financial assistance your payment will be made by direct deposit or by cheque if you have not put your bank details on the first page of this application.

Recipients of financial assistance are required to acknowledge Dubbo Regional Council's financial contribution in all publications, programmes, brochures and documents relating to the recipients event, service and / or activity.

Recipients of financial assistance of \$2,000 and greater will be required to provide an acquittal report to Council on the expenditure of the funds. Sample of the acquittal form is attached.

Recipients of financial assistance will be required to have a representative attend a civic ceremony at which cheques/remittances for the financial assistance will be presented.

Failure to abide by these conditions may render the applicant ineligible for future financial assistance from Dubbo Regional Council.

APPLICATION CRITERIA

- * No financial assistance will be given to individuals or privately owned businesses/ companies;
- * Organisations must be based in the Dubbo Regional Council Local Government Area or the funds are to be used on a service or activity for the area;
- * No financial assistance will be given to Government Departments or agencies, or for the support of Government-owned facilities;
- * No financial assistance will be given to sporting organisations (as these organisations have other avenues for financial assistance);
- * No financial assistance will be given to events as funding is available under the Dubbo Council's Events Strategy. Please contact the Council's City Promotions & Events Supervisor on 6801 4000 for assistance on the definition of an event and a funding application.
- * The funds are not to be used for social activities for members or the organisation exclusively; and
- * Funds are not to be used for activities conducted outside the Dubbo Regional Council Local Government area.
- * Funds will not be provided to applicants who have not provided an acquittal for funding previously received under this Program.



**ACQUITTAL OF FINANCIAL ASSISTANCE
FOR THE FINANCIAL YEAR 2016/2017**

This acquittal should be completed as soon as practicable following the conclusion of the project. If you have any enquiries relating to the completion of this acquittal, please phone Council's Manager Business Support, Community Services Division on 6801 4000. Failure to submit the acquittal within a reasonable time following the conclusion of the project may render the organisation ineligible for future financial assistance from Dubbo Regional Council.

Name of Organisation:	
Address:	
Contact Person:	
Position:	
Phone No:	
Mobile:	

1. Please provide details of the financial assistance your organisation received from Council including details of the project for which Dubbo Regional Council supplied funding:

2. Please describe the project's outcome/s including (where appropriate) numbers of people attending, date/s of the project, number of days held, community participation, community and participant benefits and any other evidence of the success of the project. Please append any media articles, photos, etc which are evidence of the project's success:

3. Please append any documents produced in connection with your project which identified Dubbo Regional Council Council's financial assistance.
4. Please provide a summary of revenue and expenditure for the project.