



AGENDA

ORDINARY COUNCIL MEETING

8 DECEMBER 2022

MEMBERSHIP: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

The meeting is scheduled to commence at 5.30 pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

CCL22/307 LEAVE OF ABSENCE (ID22/2484)

CCL22/308 CONFLICT OF INTEREST (ID22/2485)

In accordance with their Oath/Affirmation under the Act, and Council's Code of Conduct, Councillors must disclose the nature of any pecuniary or non-pecuniary interest which may arise during the meeting, and manage such interests accordingly.

CCL22/309 PUBLIC FORUM (ID22/2486)

CCL22/310 CONFIRMATION OF MINUTES (ID22/2487)

Confirmation of the minutes of the proceedings of the Ordinary Council and Committee of the Whole meetings held on 24 November 2022.

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MAYORAL MINUTES:

CCL22/311 EXPRESSION OF INTEREST THE GREENS UPDATE (ID22/2547)

The Council had before it the Mayoral Minute regarding Expression of Interest The Greens update

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INFORMATION ONLY MATTERS:

CCL22/312	MAYORAL APPOINTMENTS AND MEETINGS (ID22/2482) The Council had before it the report dated 28 November 2022 from the Chief Executive Officer regarding Mayoral Appointments and Meetings.	11
CCL22/313	BUILDING SUMMARY - NOVEMBER 2022 (ID22/2439) The Council had before it the report dated 29 November 2022 from the Director Development and Environment regarding Building Summary - November 2022.	15
CCL22/314	INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - NOVEMBER 2022 (ID22/2550) The Council had before it the report dated 1 December 2022 from the Chief Financial Officer regarding Investment Under Section 625 of the Local Government Act - November 2022.	20
 MATTERS CONSIDERED BY COMMITTEES:		
CCL22/315	REPORT OF THE RECONCILIATION ACTION PLAN WORKING GROUP - MEETING 22 NOVEMBER 2022 (ID22/2551) The Council had before it the report of the Reconciliation Action Plan Working Group meeting held 22 November 2022.	27
CCL22/316	REPORT OF THE MULTICULTURAL ADVISORY COMMITTEE - MEETING 28 NOVEMBER 2022 (ID22/2562) The Council had before it the report of the Multicultural Advisory Committee meeting held 28 November 2022.	31
CCL22/317	REPORT OF THE SPARC COMMITTEE - MEETING 21 NOVEMBER 2022 (ID22/2564) The Council had before it the report of the SPARC Committee meeting held 21 November 2022.	35
 REPORTS FROM STAFF:		
CCL22/318	RENEWABLE ENERGY BENEFIT FRAMEWORK (ID22/2468) The Council had before it the report dated 28 November 2022 from the Manager Growth Planning regarding Renewable Energy Benefit Framework.	38

CCL22/319	OPERATIONAL REVIEW OF THE DUBBO REGIONAL LOCAL ENVIRONMENTAL PLAN 2022 (ID22/2144)	45
	The Council had before it the report dated 28 November 2022 from the Manager Growth Planning regarding Operational Review of the Dubbo Regional Local Environmental Plan 2022.	
CCL22/320	ZERO EMISSIONS FLEET STRATEGY AND IMPLEMENTATION PLAN (ID22/2541)	52
	The Council had before it the report dated 1 December 2022 from the Organisational Sustainability Coordinator regarding Zero Emissions Fleet Strategy and Implementation Plan.	
CCL22/321	LIGHTING AUDIT OF CAMERON PARK, WELLINGTON (ID22/2433)	57
	The Council had before it the report dated 17 November 2022 from the Manager Recreation and Open Space regarding Lighting Audit of Cameron Park, Wellington.	
CCL22/322	DRAFT WELLINGTON STREET TREE MASTERPLAN (ID22/2386)	65
	The Council had before it the report dated 15 November 2022 from the Manager Recreation and Open Space regarding Draft Wellington Street Tree Masterplan.	
CCL22/323	DRAFT MACQUARIE RIVER MASTERPLAN (NORTH AND SOUTH PRECINCTS) (ID22/2467)	75
	The Council had before it the report dated 23 November 2022 from the Manager Recreation and Open Space regarding Draft Macquarie River Masterplan (North and South Precincts).	
CCL22/324	MACQUARIE REGIONAL LIBRARY PERFORMANCE REPORT - JULY 2022 TO SEPTEMBER 2022 (ID22/2168)	87
	The Council had before it the report dated 19 October 2022 from the Manager Macquarie Regional Library regarding Macquarie Regional Library Performance Report - July 2022 to September 2022.	
CCL22/325	DUBBO REGIONAL COUNCIL - ALCOHOL FREE ZONES - REINSTATEMENT FOR 2023 (ID22/2498)	95
	The Council had before it the report dated 28 November 2022 from the Manager Community Services regarding Dubbo Regional Council - Alcohol Free Zones - Reinstatement for 2023.	

CCL22/326	AUSTRALIA DAY CIVIC EVENTS FOR 2023 (ID22/2549) The Council had before it the report dated 1 December 2022 from the Governance Team Leader regarding Australia Day Civic Events for 2023.	101
CCL22/327	PURCHASE OF LAND FOR RURAL FIRE SERVICE (ID22/2434) The Council had before it the report dated 17 November 2022 from the Administration Officer regarding Purchase of Land for Rural Fire Service.	107
CCL22/328	QUESTIONS ON NOTICE - COUNCILLOR DAMIEN MAHON (ID22/2544) The Council had before it the report dated 1 December 2022 from the Councillor regarding Questions on Notice - Councillor Damien Mahon.	111
CCL22/329	COMMENTS AND MATTERS OF URGENCY (ID22/2488)	
CCL22/330	TENDER FOR CONSTRUCTION OF INFRASTRUCTURE DELIVERY OFFICE BUILDING - HAWTHORN STREET DEPOT DUBBO (ID22/2156) The Council had before it the report dated 29 November 2022 from the Manager Major Projects regarding Tender for Construction of Infrastructure Delivery Office Building - Hawthorn Street Depot Dubbo. <i>In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).</i>	
CCL22/331	QUOTATION FOR THE SUPPLY AND DELIVERY OF THREE DUAL CONTROL 6X4 SIDE LOADING GREEN WASTE COLLECTION TRUCKS (ID22/2574) The Council had before it the report dated 2 December 2022 from the Manager Fleet and Depot Services regarding Quotation for the Supply and Delivery of Three Dual Control 6x4 Side Loading Green Waste Collection Trucks.	

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

CCL22/332 TENDER FOR THE TROY GULLY SEWER PUMP STATION AUGMENTATION WORKS (ID22/2463)

The Council had before it the report dated 22 November 2022 from the Capital Programs Coordinator regarding Tender for the Troy Gully Sewer Pump Station Augmentation Works.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

CCL22/333 TENDER FOR THE NETBALL COURTS RESURFACING NITA MCGRATH COMPLEX (ID22/2415)

The Council had before it the report dated 17 November 2022 from the Sporting Asset Coordinator regarding Tender for the Netball Courts Resurfacing Nita McGrath Complex.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CCL22/334 TENDER FOR THE INSTALLATION OF SPORTS LIGHTING ON THE JOHN MCGRATH FIELDS (ID22/2412)

The Council had before it the report dated 15 November 2022 from the Sporting Asset Coordinator regarding Tender for the Installation of Sports Lighting on the John McGrath Fields.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CCL22/335 EXPRESSION OF INTEREST - CORPORATE PARTNERSHIP PROGRAM - EVENT ATTRACTION (ID22/2478)

The Council had before it the report dated 25 November 2022 from the Events and Partnerships Team Leader regarding Expression of Interest - Corporate Partnership Program - Event Attraction.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

CCL22/336 UPDATE ON INVESTIGATIONS FOR THE CREATION OF A SPECIAL PURPOSE VEHICLE FOR RESIDENTIAL DEVELOPMENT OPERATIONS (ID22/2483)

The Council had before it the report dated 28 November 2022 from the Manager Property and Land Development regarding Update on investigations for the creation of a special purpose vehicle for residential development operations.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

CCL22/337 TENDER FOR THE CONSTRUCTION OF A 3D CONCRETE AMENITIES BUILDING - LIONS PARK (ID22/2499)

The Council had before it the report dated 29 November 2022 from the Manager Procurement regarding Tender for the Construction of a 3D Concrete Amenities Building - Lions Park.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

CCL22/338 UPDATE: STRATEGIC INFORMATION COMMUNICATION TECHNOLOGY (ICT) RISK MANAGEMENT (ID22/2497)

The Council had before it the report dated 28 November 2022 from the Chief Information Officer regarding Update: Strategic Information Communication Technology (ICT) Risk Management.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: matters affecting the security of the Council, Councillors, Council Staff or Council Property (Section 10A(2)(f)).

CCL22/339 ANNUAL PERFORMANCE REVIEW OF THE CHIEF EXECUTIVE OFFICER (ID22/2548)

The Council had before it the report dated 1 December 2022 from the Manager People Culture and Safety regarding Annual Performance Review of the Chief Executive Officer.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: personnel matters concerning particular individuals (other than Councillors) (Section 10A(2)(a)).



Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council and Committee of the Whole meetings held on 24 November 2022.

RECOMMENDATION

That the minutes of the proceedings of Dubbo Regional Council at the Ordinary Council meeting and the Committee of the Whole meeting held on 24 November 2022 comprising pages as attached as Appendix 1 and 2, be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

APPENDICES:

- | | | |
|----|---|-------------------------------|
| 1⇒ | Minutes - Ordinary Council Meeting - 24/11/2022 | Provided under separate cover |
| 2⇒ | Minutes - Committee of the Whole - 24/11/2022 | Provided under separate cover |



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Expression of Interest The Greens update

DIVISION: Elected Members
REPORT DATE: 1 December 2022
TRIM REFERENCE: ID22/2547

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

Expressions of interest were called on the 25 November 2022 following a resolution at the November Ordinary Meeting of Council. Dubbo Regional Council advertised Expressions of Interest for 'The Greens' facility at 74 Wingewarra Street in Dubbo. Community members interested in a sub-licence agreement for the facility were eligible to submit their interest using an online webform.

Submissions were called for a 12 month period minimum, with the option to extend a further 12 months. A one-off site inspection of the facility was available to interested parties, on Friday 2 December 2022 from 2pm to 4pm. The inspection was attended by 7 interested parties. There were a number of questions and the site tour was extensive. One of the interested parties advised that the facility was unsuitable for the proposed purpose. All parties expressed interested in placing forward an Expression of Interest Bid.

The closing time and date for lodgement of Expression of Interest was 5.00 pm, Wednesday 7 December 2022. Six submissions were received.

Below is a list of the Business/organisations that put in a Expressions of Interest:

Business /organisation:
NSW AECG Aboriginal Language and Culture Nest
Orana Toy Library Ltd
DUBBO CYMS / ST JOHNS RLFC
Dubbo Filmmakers Inc
NSW Rugby Union/NSW Positive Rugby Foundation
Mackie Entertainment Group

Detail of all the EOI's submitted including any documentation provided is considered confidential due to its being Commercial information of a confidential nature that would, if disclosed

- i) Prejudice the commercial position of the person who supplied it.

That Council consider the Expression of Interest submissions for a Licence Agreement for 74 Wingewarra Street – The Greens in confidential session of council to review the detailed

submissions of each of the proposals.

RECOMMENDATION

1. That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerns commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. That Council consider the Expression of Interest submissions for a Licence Agreement for 74 Wingewarra Street – The Greens
3. That consideration of this item be deferred to the end of the meeting to be considered with other confidential items at the December 2022 meeting.
4. That it be made public which business/organisation is successful and the amount they will be paying for the use of 74 Wingewarra Street – The Greens.

MD
Councillor



DUBBO REGIONAL
COUNCIL

REPORT: Mayoral Appointments and Meetings

DIVISION: Chief Executive Officer
REPORT DATE: 28 November 2022
TRIM REFERENCE: ID22/2482

EXECUTIVE SUMMARY

Purpose	Provide review or update	
Issue	<ul style="list-style-type: none">Details of Mayoral appointments and meetings for the period 13 November 2022 through to 26 November 2022.	
Reasoning	<ul style="list-style-type: none">To ensure transparency of Mayoral appointments and meetings.	
Financial Implications	Budget Area	There are no financial implications arising from this report.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Leadership
CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance
Delivery Program Strategy: 4.1.2 Council's decision-making processes are open, transparent and accountable

RECOMMENDATION

That the information contained in the report be noted.

Murray Wood
Chief Executive Officer

MW
Chief Executive Officer

REPORT

Consultation

Details follow in the body of the report regarding all meetings and appointments of the Mayor for the given period. These meetings and appointments are representative of community, business, political and Council consultation.

Resourcing Implications

Nil

For the information of Councillors, the following details of mayoral appointments and attendances are provided:

Sunday 13 November 2022

- Attended phone interview with Ciara from the Daily Liberal.

Monday 14 November 2022

- Attended radio interview with Zoo FM.
- Attended a meeting with Councillor Lewis Burns.
- Attended Regional Cities NSW delegation Meeting with Member for Barwon, Roy Butler MP.
- Attended a meeting with Leanne Bickley from LGPro.
- Attended an interview with Glen from ABC Radio National.
- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.

Tuesday 15 November 2022

- Attended along with Councillors Richard Ivey and Matt Wright, Council's Chief Executive Officer, Murray Wood, the Director Organisational Performance, Dean Frost and the Chief Financial Officer, Michael Howlett the Financial Performance Committee Meeting.
- Attended a meeting with Councillor Richard Ivey.
- Attended a meeting with Councillor Jess Gough.

Wednesday 16 November 2022

- Attended along with Councillors, Jess Gough; Richard Ivey; Damien Mahon and Council's Chief Executive Officer, Murray Wood the Chief Executive Officer's Performance appraisal which was facilitated by Local Government NSW Representative Christian Morris.
- Attended an interview with Hamish from Prime7.
- Attended a phone interview with Rhiannon from The Australian.

Thursday 17 November 2022

- Delivered the opening keynote at the opening of the IPWEA's Western Regional Forum.
- Attended the NSW Tourism Awards Presentation along with Council's Director Community, Culture and Places, Jane Bassingthwaite; Manager Regional Experiences, Jamie Angus and Old Dubbo Gaol Operations Coordinator, Julie Webster.

Friday 18 November 2022

- Attended radio interview with 2DU.
- Attended Country Mayor's Meeting in Sydney.
- Attended the LGPro Victoria CEO/Director Forum in Melbourne.

Saturday 19 November 2022

- Attended lunch with the Consul General of Japan at the Shoyoen Gardens.
- Attended along with Councillors Shibli Chowdhury; Vicki Etheridge; Josh Black; Council's Chief Executive Officer, Murray Wood and Director Community, Culture and Places, Jane Bassingthwaighte the 20th Anniversary Shoyoen Dinner.

Sunday 20 November 2022

- Attended along with Councillor Shibli Chowdhury and Council's Chief Executive Officer, Murray Wood a tea ceremony with Mayor Fujii at the Shoyoen Gardens.
- Attended along with Councillor Shibli Chowdhury, Council's Chief Executive Officer, Murray Wood and Director Community, Culture and Places, Jane Bassingthwaighte the 20th Anniversary of the Shoyoen Gardens.
- Attended the recording of the Mayoral Memo Podcast with Mark Barnes.

Monday 21 November 2022

- Attended the School of Rural Health Dubbo new teaching building launch.
- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.

Tuesday 22 November 2022

- Attended Regional Capitals Australia Annual General Meeting and November Board Meeting.
- Attended along with Councillors Lewis Burns and Pam Wells, Council's Chief Executive Officer, Murray Wood and Director Community, Culture and Places, Jane Bassingthwaighte the Reconciliation Action Plan Working Group Meeting.

Wednesday 23 November 2022

- Attended radio interview with Triple M.
- Attended along with the Deputy Mayor, Councillor Richard Ivey the St Laurence's Primary School Green Day.
- Attended a meeting with Councillor Damien Mahon.
- Attended along with Councillors Richard Ivey and Vicki Etheridge, Council's Chief Executive Officer Murray Wood, Director Infrastructure Luke Ryan, former Councillors, Barry Brebner; Doug Butcherine and Allan Smith the 2022 Dubbo Day Awards presentation evening.

Thursday 24 November 2022

- Attended a meeting with Councillor Matt Wright.
- Attended a meeting with Councillor Shibli Chowdhury.
- Attended a photo opportunity at the Showground.

- Attended Council Meeting Briefing.
- Attended Ordinary Council Meeting.

Friday 25 November 2022

- Attended radio interview with 2DU.
- Attended along Deputy Mayor, Councillor Richard Ivey a radio interview with Binjang radio.
- Attended radio interview with DC FM.
- Attended along with Deputy Mayor, Councillor Richard Ivey and Member for Dubbo, the Hon. Dugald Saunders MP the Official opening of the IDHero Exhibition at the Maliyan Cultural Centre Wellington.
- Attended along with Federal Member for Parkes, the Hon. Mark Coulton MP and the Member for Dubbo the Hon. Dugald Saunders MP the Dubbo Regional Sports Awards.

Saturday 26 November 2022

- Attended along with Councillors, Shibli Chowdhury; Josh Black; Damien Mahon; Richard Ivey; Vicki Etheridge; Pam Wells and Matt Wright, Council's Chief Executive Officer Murray Wood, Federal Member for Parkes the Hon. Mark Coulton MP and the Member for Dubbo, the Hon. Dugald Saunders MP, the Community Leaders' Breakfast.
- Attended the recording of the Mayoral Memo Podcast with Mark Barnes.
- Attended along with Councillor Matt Wright the Official Opening Ceremony of Under Western Skies Festival.



DUBBO REGIONAL
COUNCIL

REPORT: Building Summary - November 2022

DIVISION: Development and Environment

REPORT DATE: 29 November 2022

TRIM REFERENCE: ID22/2439

EXECUTIVE SUMMARY

Purpose	Provide review and update	
Issue	<ul style="list-style-type: none">Statistical overview of the number and type of development approvals for the Dubbo Regional Local Government Area (LGA)	
Reasoning	<ul style="list-style-type: none">Provide data relating to approved Development Applications.Provide specific statistics of the number of dwellings and other residential development approved.Provide comparative data for corresponding period.	
Financial Implications	Budget Area	There are no financial implications arising from this report.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme:	1 Housing
CSP Objective:	1.1 Housing meets the current and future needs of our community
Delivery Program Strategy:	1.1.1 A variety of housing types and densities are located close to appropriate services and facilities
Theme:	3 Economy
CSP Objective:	3.3 A strategic framework is in place to maximise the realisation of economic development opportunities for the region
Delivery Program Strategy:	3.3.1 Land is suitably zoned, sized and located to facilitate a variety of development and employment generating activities

RECOMMENDATION

That the report of the Director Development and Environment, dated 30 November 2022, be noted.

Stephen Wallace
Director Development and Environment

SW
Director Development and
Environment

REPORT

Consultation

DRC’s Statutory Planning and Building and Development Certification staff assess Development Applications in accordance with Section 4.15 of the *Environmental Planning and Assessment Act 1979* and consult in accordance with Council’s adopted Community Participation Plan.

Resourcing Implications

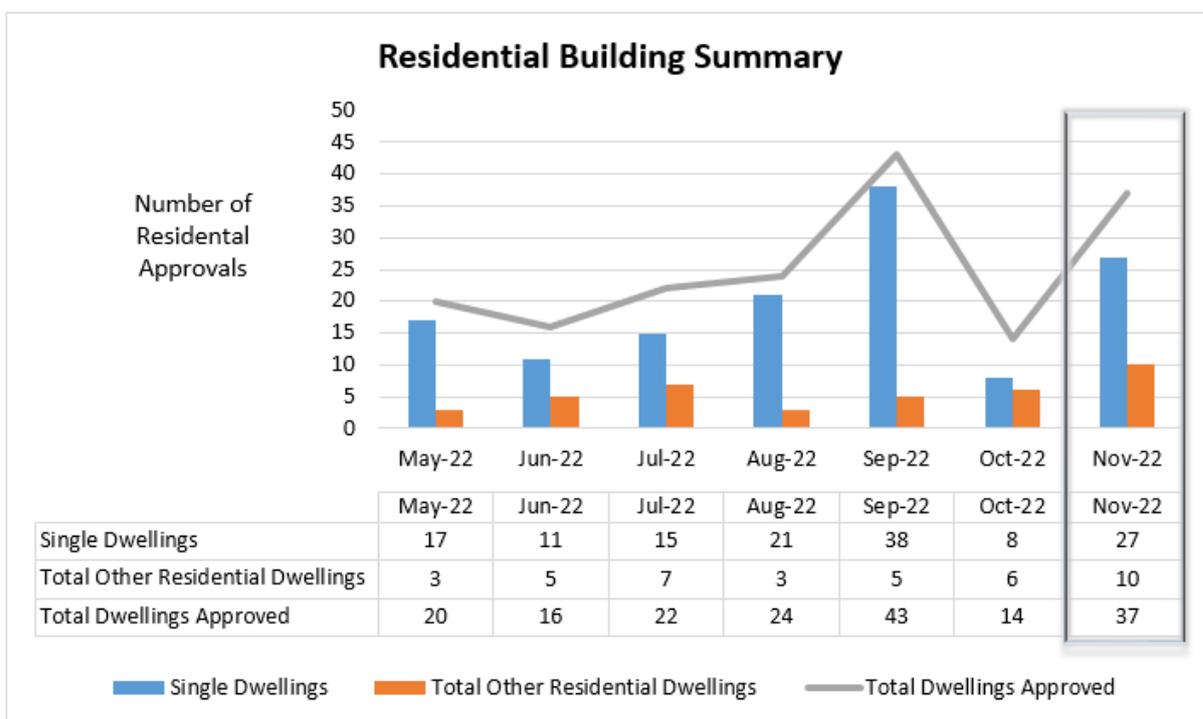
Council employ staff to receipt, lodge, assess, determine and monitor compliance of the determinations referred to in this report.

Building Summary

Provided, for information, are the latest statistics (as at the time of production of this report) for development and complying development approvals for Dubbo Regional Council.

1. Residential Building Summary

Dwellings and other residential developments approved during November 2022 and for comparison purposes, the six month prior are as follows:



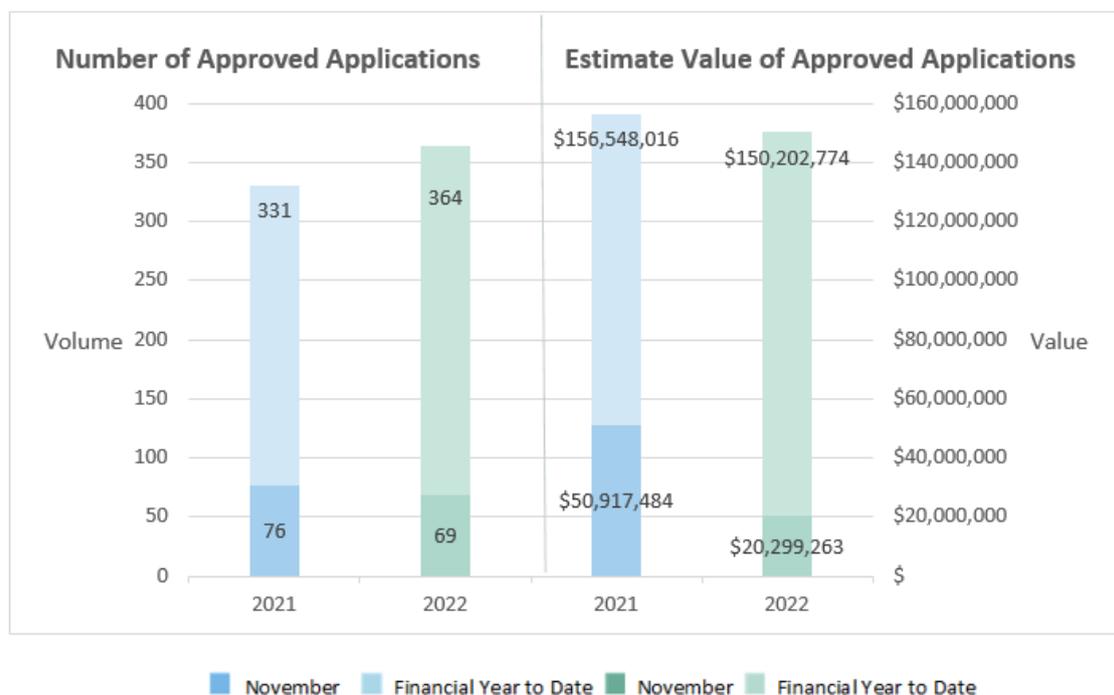
For consistency with land use definitions included in the Local Environmental Plan (LEP), residential development has been separated into ‘Single Dwellings’ (defined in the LEP as ‘dwelling house’) and ‘Other residential development’ (comprising ‘dual occupancies’, ‘secondary dwellings’, ‘multi dwelling housing’, ‘seniors housing’, ‘shop top housing’ and ‘residential flat buildings’).

These figures include development applications approved by private certifying authorities (in the form of Complying Development Certificates).

A summary of residential approvals for the former Dubbo City Council area since 2011-2012 is included in **Appendix 1**. However, it should be noted that the figures from July 2017 onwards include the approvals within the former Wellington Local Government Area as a consequence of the commencement of the merged application system.

2. Approved Development Applications

The total number of approved Development Applications (including Complying Development Certificates) for November 2022 and a comparison with figures 12 months prior and the total for the respective financial years to date, are as follows:



A summary breakdown of the figures is included in **Appendices 2-5**.

3. Online Application Tracking

All development applications, construction certificates and complying development certificates are tracked online and can be accessed at any time. A link is available on Councillor iPads for assistance (<https://planning.dubbo.nsw.gov.au/Home/Disclaimer>).

What information is available?

- All development applications, construction certificates and complying development certificates submitted from 1 November 2015 will provide access to submitted plans and supporting documents as well as tracking details of the progress of the application.
- More limited information is provided for applications submitted from 1 January 2001 to 31 October 2015.
- Occupation certificates (where issued) are provided from 2010.

What information is not available?

- Application forms.
- Documentation associated with privately certified applications.
- Internal assessment reports.

The information included in this report is provided for notation.

APPENDICES:

1 ⇒ Building Summary - November 2022	Provided under separate cover
2 ⇒ Approved Applications - 1 November 2022 to 30 November 2022	Provided under separate cover
3 ⇒ Approved Applications - 1 November 2021 to 30 November 2021	Provided under separate cover
4 ⇒ Approved Applications - 1 July 2022 to 30 November 2022	Provided under separate cover
5 ⇒ Approved Applications - 1 July 2021 to 30 November 2021	Provided under separate cover



REPORT: Investment Under Section 625 of the Local Government Act - November 2022

DIVISION: Organisational Performance
REPORT DATE: 1 December 2022
TRIM REFERENCE: ID22/2550

EXECUTIVE SUMMARY

Purpose	Provide review or update	Fulfil legislative requirement/compliance
Issue	• Investment Under Section 625 of the Local Government Act 1993	
Reasoning	• Section 212 of the Local Government (General) Regulation 2021 • Section 625 of the Local Government Act 1993 • Council's Investment Policy and Strategy	
Financial Implications	Budget Area	Organisational Performance
	Funding Source	Interest Earned on Investment
Policy Implications	Policy Title	Investment Policy 2022
	Impact on Policy	There are no policy implications arising from this report

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership
CSP Objective: 4.2 The resources of Council are sustainably managed
Delivery Program Strategy: 4.2.1 The system of raising revenue is equitable and revenue from grants and other income sources is maximised

RECOMMENDATION

That the information contained within the Investment is under Section 625 of the Local Government Act Report, dated 1 December 2022, be noted.

Dean Frost
Director Organisational Performance

MH
Chief Financial Officer

BACKGROUND

As required by Section 212 of the Local Government (General) Regulation 2021, set out below, are the details of all monies that Council has invested under Section 625 of the Local Government Act as at 30 November 2022.

In accordance with the Investment Ministerial Order dated 12 January 2011, Dubbo Regional Council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- a. any public funds or securities issued by or guaranteed by or guaranteed by the Commonwealth, any State of the Commonwealth or a Territory;
- b. any debentures or securities issued by a council (within the meaning of the Local Government Act 1993 (NSW));
- c. interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations;
- d. any bill of exchange which has a maturity date of not more the 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- e. A deposit with the New South Wales Treasury Corporation on investment in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

Investments, when placed, have been done so in accordance with the Local Government Act, Local Government (General) Regulations 2021 and Council's Investment Policy and Strategy. Interest on investments for the month of November 2022 has been accounted for on an accrual basis. This report details investments and annualised returns for the month of November 2022.

Interest earned on investments has been included within Council's 2022/2023 Operational Plan, with total income generated from the Investment Portfolio forecast to be in excess of \$3,636,572.00

REPORT

Consultation

- Laminar Capital Pty Ltd appointed on 11 January 2021 provides advisory services to Council on any investment related decision.

Resourcing Implications

- The management of Council's investment portfolio is a primary activity of a staff member within Council's Financial Operations branch.

Portfolio Overview

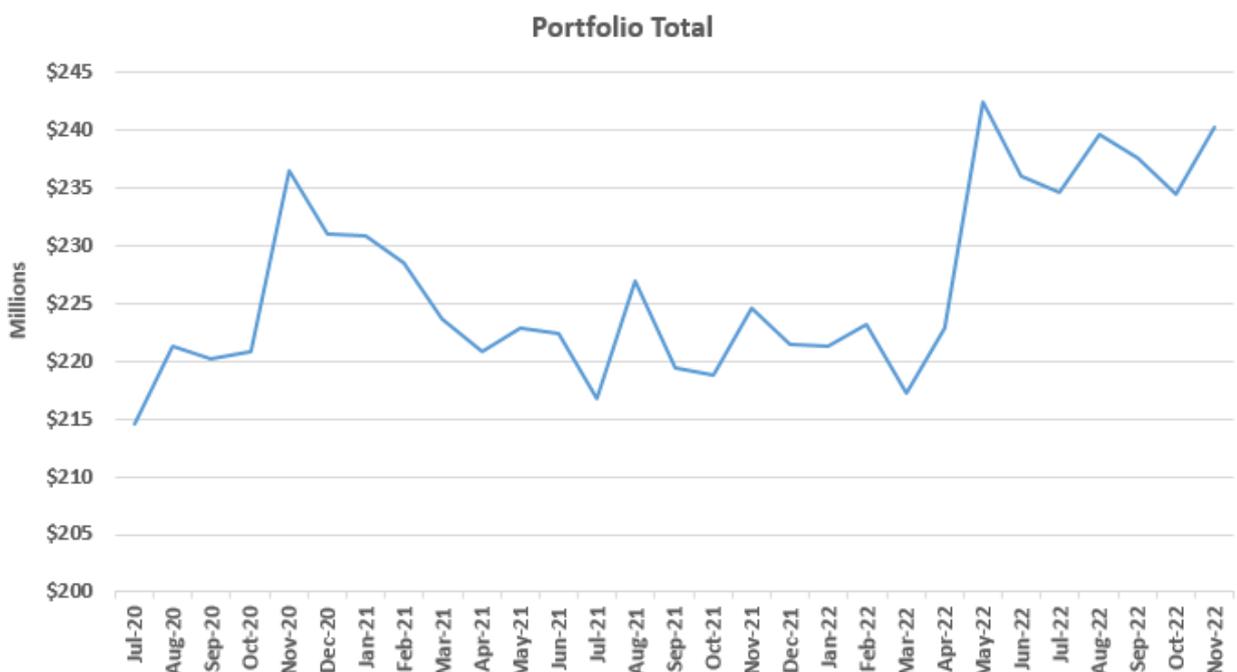
The below table details Council’s current investment portfolio:

Issuer	Market Value	% Total Value
AMP Bank Ltd	25,402,074.15	10.55%
Australian Unity Bank	11,156,635.61	4.63%
Auswide Bank Limited	13,575,185.00	5.64%
Bank of China (Australia) Limited	4,497,660.00	1.87%
Bank of China Limited, Sydney Branch	2,986,830.00	1.24%
Bank of Communications Co. Ltd. Sydney Branch	3,768,975.00	1.56%
Bank of Queensland Ltd	29,044,274.61	12.06%
Bendigo & Adelaide Bank Ltd	3,077,963.01	1.28%
Illawarra Credit Union Ltd	3,034,232.88	1.26%
Judo Bank	17,163,222.97	7.13%
Macquarie Bank	7,536,000.00	3.13%
Macquarie Credit Union Limited	2,014,054.80	0.84%
Members Equity Bank Ltd	21,335,564.40	8.86%
MyState Bank Ltd	16,044,960.00	6.66%
National Australia Bank Ltd	41,957,097.27	17.42%
Northern Territory Treasury Corporation	13,052,440.00	5.42%
Rabobank Nederland Australia Branch	4,949,800.00	2.05%
Suncorp-Metway Ltd	4,814,600.00	2.00%
UBS Australia Ltd	4,420,350.00	1.84%
Westpac Banking Corporation Ltd	11,047,774.80	4.59%
Portfolio Total	240,879,694.50	100.00%

[^]Portfolio overview represents total market value. Investment face value is \$240,355,116.64

[^]NAB is inclusive of Councils cash account.

[^]AMP is inclusive of Councils 31 day notice saver account.

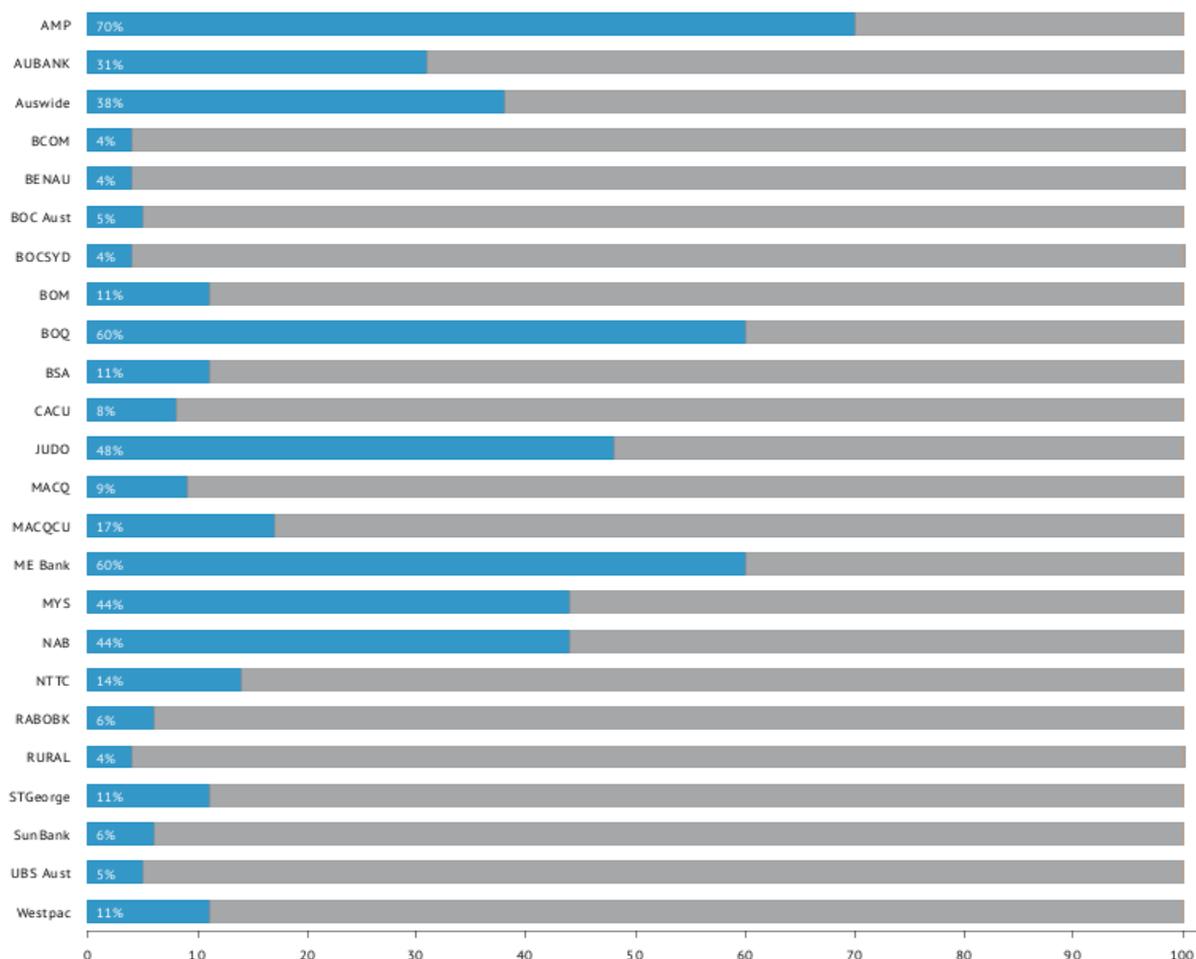


Investment Compliance

The following table shows that Councils investments are compliant with the revised Investment Policy that was adopted at the Ordinary Council meeting held 24 March 2022.

Trading Limits As At Wednesday, 30 November 2022

Issuer Limits As At Wednesday, 30 November 2022



Interest Income

The below table details payments of interest paid to Council between 1 November 2022 to 30 November 2022.

Security ISIN	Security	Issuer	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional
AU3FN0057337	BOC Aust 0.83 06 Nov 2023 FloatTCD	Bank of China (Australia) Limited	IEI256951	7 Nov 2022	4,500,000.00	34,611.16
AU3FN0060406	BOQ 0.63 06 May 2026 FRN	Bank of Queensland Ltd	IEI256952	7 Nov 2022	5,000,000.00	35,963.70
AU3CB0233898	RABOBK 4.25 12 May 2026 Fixed	Rabobank Nederland Australia Branch	IEI258053	12 Nov 2022	5,000,000.00	106,250.00
	AUBANK 1.45 22 Nov 2022 217DAY TD	Australian Unity Bank	IEI215877	22 Nov 2022	4,000,000.00	34,482.19
	BOQ 2.4 24 Nov 2022 184DAY TD	Bank of Queensland Ltd	IEI223998	24 Nov 2022	2,000,000.00	24,197.26
AU3FN0058608	UBS Aust 0.5 26 Feb 2026 FRN	UBS Australia Ltd	IEI262236	28 Nov 2022	4,500,000.00	33,692.82
	Auswide 2.6 30 Nov 2022 183DAY TD	Auswide Bank Limited	IEI225782	30 Nov 2022	2,000,000.00	26,071.23
	NAB At Call In	National Australia Bank Ltd	IEI262554	30 Nov 2022		80,246.32
						375,514.68

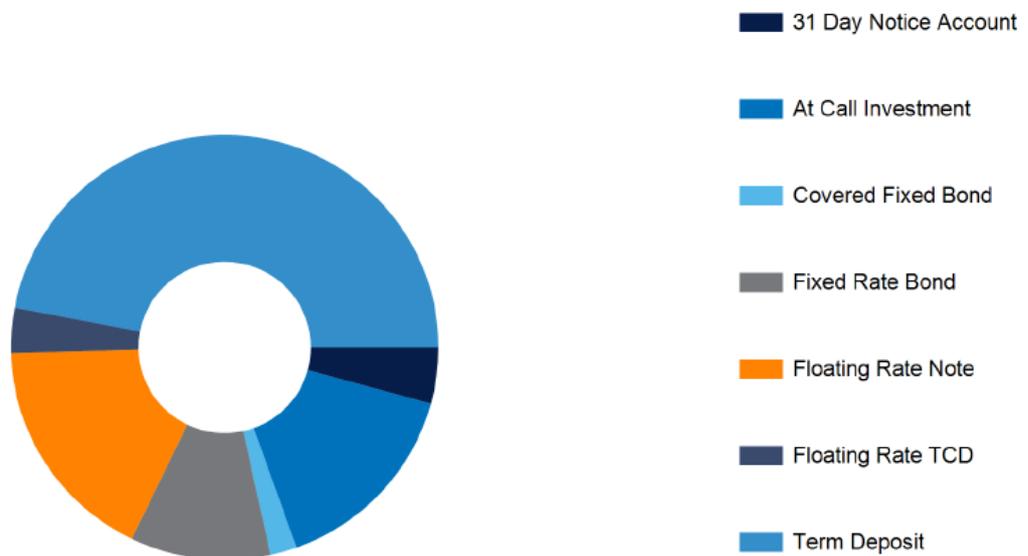
^ Interest received consists of payments made to Council's allocated bank account and are exclusive of accruing interest.

Investment by Asset Class

The following table details Councils investment holdings by investment type:

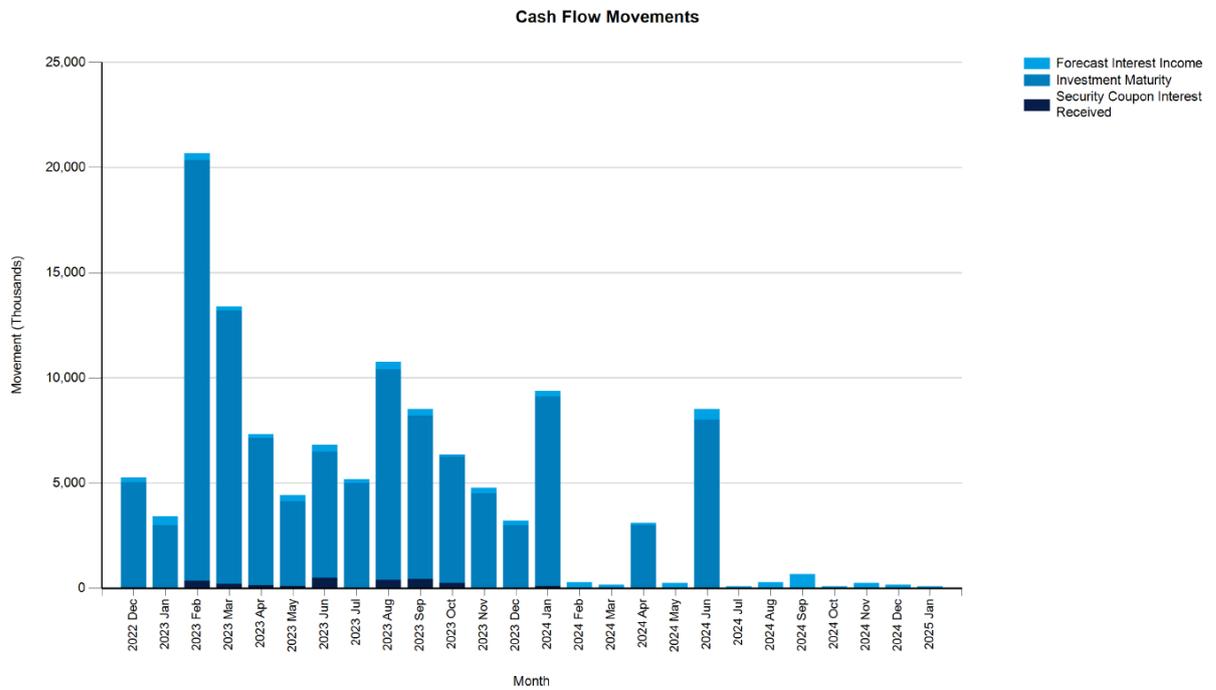
Security Type	Market Value	% Total Value
31 Day Notice Account	10,280,087.87	4.27%
At Call Investment	36,825,028.77	15.29%
Covered Fixed Bond	4,814,600.00	2.00%
Fixed Rate Bond	25,538,240.00	10.60%
Floating Rate Note	41,940,125.00	17.41%
Floating Rate TCD	8,266,635.00	3.43%
Term Deposit	113,214,977.86	47.00%
Portfolio Total	240,879,694.50	100.00%

Market Value by Security Type

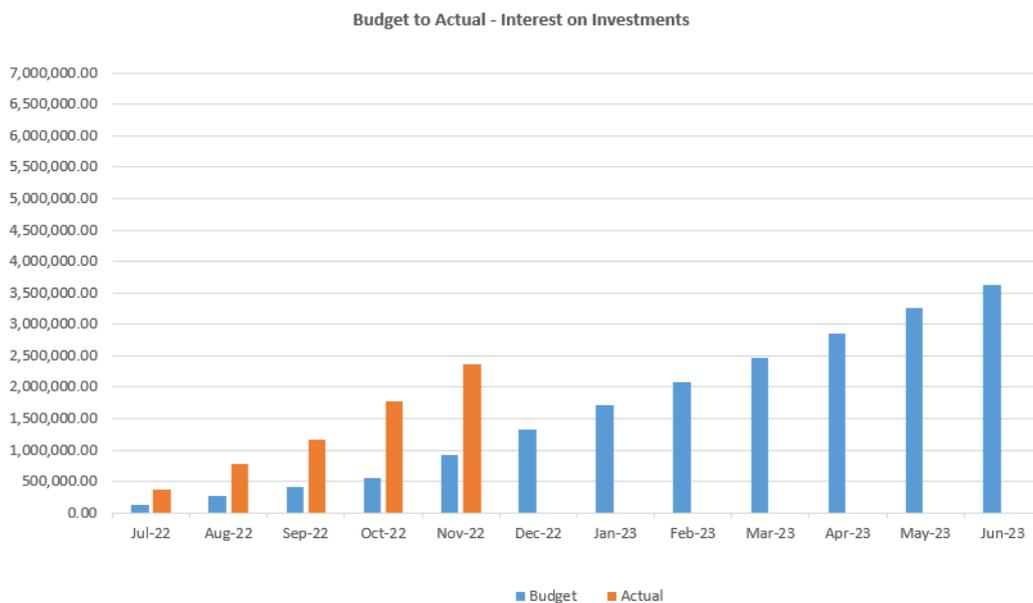


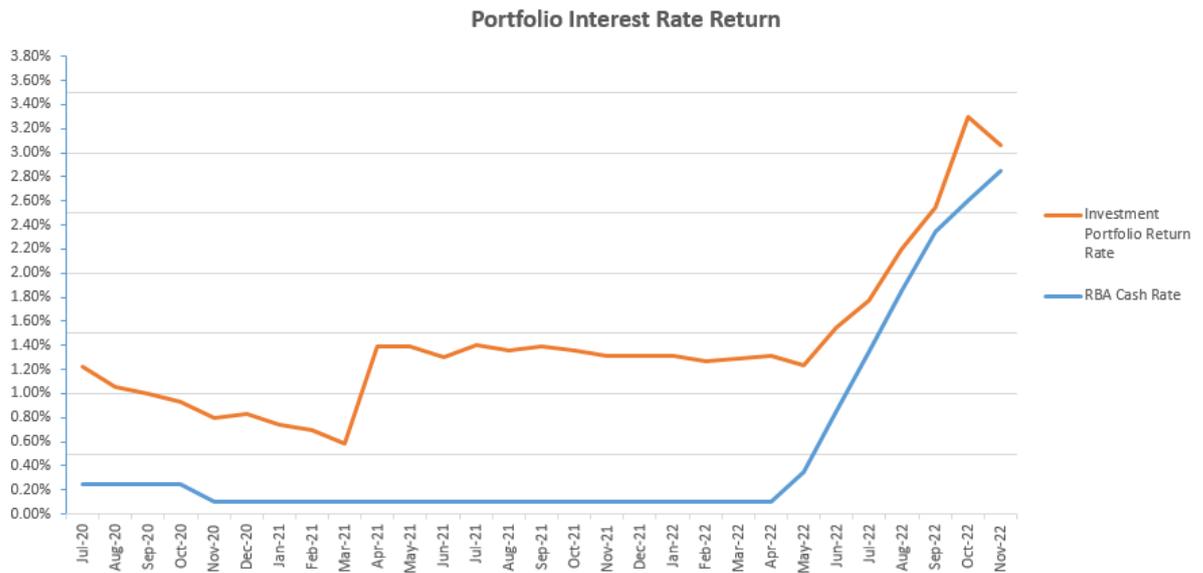
Future Maturity Cash flow

The below table details the expected cash flow of future investment maturity:



Budget to Actual – Total Accumulated Interest on Investments – Year to Date





The investment limit parameters prior to March 2021 were aligned to Tcorp’s investment guidelines, which are very restrictive and therefore reduced the opportunity to maximise investment returns for Council.

In October 2022 Council redeemed a high value term deposit. This caused a decline in Council’s Weighted Average rate and has had an effect on Councils Portfolio Interest Rate Return for November 2022.

Summary

Cash Account

Council outperformed the 11.00am Official Cash Rate market benchmark for one month return of 2.85%, achieving a return of 3.25% for its At Call investments for the month of November 2022.

Investment Portfolio

Council outperformed the one month Bloomberg AusBond Bank Bill Index of 0.25%, with an average return of 3.07% for its overall portfolio return.



**DUBBO REGIONAL
COUNCIL**

Report of the Reconciliation Action Plan Working Group - meeting 22 November 2022

AUTHOR: Governance Team Leader
REPORT DATE: 1 December 2022

The Council had before it the report of the Reconciliation Action Plan Working Group meeting held 22 November 2022.

RECOMMENDATION

That the report of the Reconciliation Action Plan Working Group meeting held on 22 November 2022, be noted.



**REPORT
RECONCILIATION ACTION PLAN WORKING
GROUP
22 NOVEMBER 2022**

PRESENT: Councillors L Burns, P Wells, the Director Community, Culture and Places, the Building and Development Certifier, the Manager Corporate Governance, the Library Assistant, the Communities for Children Officer, G Ganguly (Community Representative), A Parker (Community Representative) and S Kelly (Community Representative).

ALSO IN ATTENDANCE: The Chief Executive Officer, Councillor M Dickerson and Executive Officer Community, Culture and Places.

Councillor L Burns assumed the Chair of the meeting.

The proceedings of the meeting commenced at 4.05pm.

RAP22/29 WELCOME TO COUNTRY (ID22/2399)

Councillor L Burns delivered a Welcome to Country.

RAP22/30 APOLOGIES (ID22/2400)

Apologies were received from panel members, the Manager Community Services, the Aboriginal Liaison Officer and M Graham (Community Representative) who were absent from the meeting due to personal reasons.

S Kelly (Community Representative) and the Communities for Children Officer attended the meeting via audio-visual link.

RAP22/31 CONFLICT OF INTEREST (ID22/2401)

There were no conflicts of Interest declared.

**RAP22/32 REPORT OF THE RECONCILIATION ACTION PLAN WORKING GROUP - MEETING
7 NOVEMBER 2022 (ID22/2356)**

The Working Group had before it the report of the Reconciliation Action Plan Working Group meeting held 7 November 2022.

RECOMMENDATION

That the report of the Reconciliation Action Plan Working Group meeting held on 7 November 2022, be noted.

RAP22/33 REFLECT RECONCILIATION ACTION PLAN (ID22/2402)

The Director Community Services addressed the Working Group regarding the Reflect Reconciliation Action Plan.

No comments or feedback were received from the working group.

RECOMMENDATION

- 1. That the draft Reflect Reconciliation Action Plan be endorsed and sent to Reconciliation Australia for feedback.**
- 2. That the implementation plan be put up for endorsement at the next meeting in February 2023.**
- 3. That future meetings of the RAP working Party be held at 4.00 pm on the fourth Tuesday of the scheduled months as follows:**
 - Tuesday 28 February 2023 at 4:00pm**
 - Tuesday 28 March 2023 at 4:00pm**
 - Tuesday 25 April 2023 at 4:00pm**

RAP22/34 GENERAL BUSINESS (ID22/2403)

The following items of General Business were discussed:

Community celebrations in Dubbo and Wellington on 26 January 2023.

Clr Dickerson suggested the Wellington community have their citizenship event on 25 January 2023 and have a Council representative and Indigenous representative speak.

G Ganguly noted members of the Dubbo Aboriginal Community Working Party and Wellington Aboriginal Advisory Panel were not present and should be advised.

The CEO suggested seeking approval from each chair of the Dubbo Aboriginal Community Working Party and Wellington Aboriginal Advisory Panel.

Group discussed having ambassador, Deputy Mayor for Wellington and Dubbo Mayor attend, Aboriginal person designated position such as chair of RAP or WAAP, multicultural food options and no entertainment. G Ganguly then suggested having cultural activities available for participation and Clr P Wells recommended engaging culturally appropriate entertainment.

RECOMMENDATION

1. That council consult with key community stakeholders, Dubbo Aboriginal Community Working Party and Wellington Aboriginal Advisory Panel, for feedback regarding changing the Wellington ceremony to the 25 January 2023, noting the Dubbo ceremony cannot be moved.
2. There be an evaluation post event on community attitude.
3. That members provide comments on the event to the Community, Culture and Places administration email.

The meeting closed at 5.00 pm.

.....
CHAIRPERSON



**DUBBO REGIONAL
COUNCIL**

Report of the Multicultural Advisory Committee - meeting 28 November 2022

AUTHOR: Director Community, Culture and Places
REPORT DATE: 2 December 2022

The Council had before it the report of the Multicultural Advisory Committee meeting held 28 November 2022.

RECOMMENDATION

That the report of the Multicultural Advisory Committee meeting held on 28 November 2022, be noted.



DUBBO REGIONAL
COUNCIL

REPORT
MULTICULTURAL ADVISORY COMMITTEE
28 NOVEMBER 2022

PRESENT:

Councillors M Wright, S Chowdhury, the Director Community, Culture and Places, the Manager Community Services, S Bhandari (Community Representative), G Ganguly (Community Representative), R Mutton (Community Representative), A Leggett (Community Representative), L Brennan (Community Representative), J Ebba (Community Representative), N Sedghi (Community Representative), A Parker (Community Representative), M Sutton (Community Representative), M Ramirez (Community Representative).

ALSO IN ATTENDANCE:

The Minister for Multiculturalism and Seniors Mark Coure, Jane Boag from the Office of Multiculturalism, Heba Kassoua from Multicultural NSW, State Member for Dubbo Dugald Saunders, L Shooter REI representative, M Dixon from RDA Orana, E Williams Chair of Dubbo Chamber of Commerce and Manager Recreation and Open Space.

Councillor S Chowdhury assumed the Chair of the meeting.

The proceedings of the meeting commenced at 4.01pm.

MAC22/12 APOLOGIES (ID22/2447)

An apology was received from the Administration Officer Community Culture and Places who was absent due to personal reasons.

MAC22/13 CONFLICT OF INTEREST (ID22/2448)

There were no conflicts of interest.

MAC22/14 ACKNOWLEDGEMENT TO COUNTRY (ID22/2449)

Gargi Ganguly gave the acknowledgement to Country.

**MAC22/15 REPORT OF THE MULTICULTURAL ADVISORY COMMITTEE - MEETING 10
OCTOBER 2022 (ID22/2285)**

The Committee had before it the report of the Multicultural Advisory Committee meeting held 10 October 2022.

RECOMMENDATION

That the report of the Multicultural Advisory Committee meeting held on 10 October 2022, be noted.

MAC22/16 ELIZABETH PARK - MULTICULTURAL PARK DESIGN UPDATE (ID22/2437)

The Committee had before it the report dated 18 November 2022 from the Manager Recreation and Open Space regarding Elizabeth Park - Multicultural Park design update.

RECOMMENDATION

- 1. That the report be noted.**
- 2. That the Multicultural Advisory Committee define the terms “culture” and “multicultural” as they relate to this project.**
- 3. That the Multicultural Advisory Committee identify their preferred location for the Multicultural Garden within the remaining undeveloped space of Elizabeth Park.**
- 4. That community workshops be held to assist in the development of designs of the Multicultural Garden, Mother Tongue Monument and message.**

MAC22/17 OPEN DISCUSSION ON MULTICULTURAL GAPS FOR THE REGION (ID22/2452)

The Committee gave consideration to :

- The Manager Community Services gave an over view of issues raised with previous ‘gap analysis’ report made to Multicultural committee on the 10 October 2022.
- The State member for Parliament Dugald Saunders made comment to the issue raised regarding a Multicultural Officer within the Oran Mid-Western Police District;
 - This issue has been raised at all State levels.
 - Currently there is no avenue to have a full time officer in this position, as our region has Aboriginal community Liaison Officers.
 - State member will continue to speak with the Commander.
 - Community does have access to support services when requested.
 - Suggested future meeting with Commander Orana Mid-Western Police District
- - The Minister Multiculturalism and Seniors spoke to:
 - The Memorandum of Understanding between NSW Police and Multicultural NSW; allowing for 24 hour access to services. The Minister’s office will inform the committee with further inform on:
 - Driver training programs through NRMA and Transport for NSW.
 - Royal Lifesaving programs with multicultural groups.

- Availability of English courses for those migrants who do not hold the specific visa.
- Investigate funding available for Dubbo Regional Council to employ a Multicultural Officer.
- M Dixon from RDA Orana spoke to the services and projects that they are involved with across our region.
 - Very successful Migrant/visa information sessions held during November.
 - 60 Employers registered.
 - 120 migrants registered.
- H Kassoua from Multicultural NSW spoke to the Regional Community Engagement program and the Regional Community Network. Network is a state based committee and is seeking 15 community members to represent the Western NSW region to raise local issues. Website: <https://multicultural.nsw.gov.au/regional-engagement-program/>
- L Shooter representing S J Shooter and the Real Estate Institute spoke to the issues which impact migrants being successful with rental applications:
 - All adults must be on the application form, the form automatically defaults when they are not listed.
 - There are more rental properties available at the moment, so they should re apply.
 - Owner of the property has the final say as to who is successful.
 - Online forms trigger immediate reference check to employer. Difficult for employers to reply in required timeframe.
 - Cultural awareness training is required for real estates to reduce some of the cultural difficulties.
- E Williams from Dubbo Chamber of Commerce spoke to chamber members willing to support anyone wanting to open a new business.
- Director Community Culture and Places stated access for economic and business enquires can be referred to council's economic and development team.

Note the following people left the meeting with the time being 4.41 pm

Minister for Multiculturalism and Seniors Mark Coure

Jane Boag from the Office of Multiculturalism

Heba Kassuoua from Multicultural NSW

State Member for Dubbo Dugald Saunders

Recommended outcome:

For the Committee to invite Commander Danny Sullivan from Orana Mid-Western District Police to an appropriate meeting in the new year. To speak about the Multicultural support available in our region.

The meeting closed at 5:52 pm.

.....
CHAIRPERSON



**DUBBO REGIONAL
COUNCIL**

Report of the SPARC Committee - meeting 21 November 2022

AUTHOR: Manager Regional Experiences
REPORT DATE: 2 December 2022

The Council had before it the report of the SPARC Committee meeting held 21 November 2022.

RECOMMENDATION

That the report of the SPARC Committee meeting held on 21 November 2022, be noted.



**REPORT
SPARC COMMITTEE
21 NOVEMBER 2022**

PRESENT: Councillor M Wright, the Manager Regional Experiences, K Jennar (Community Representative), D Sidoti (Community Representative), L Thomas (Community Representative), V Clark (Community Representative), L Judd (Community Representative), K Goldsmith (Community Representative), J Coote (Community Representative), J Randell (Community Representative), and T Lawry (Community Representative).

ALSO IN ATTENDANCE:

The Cultural Development Coordinator.

Councillor M Wright assumed the Chair of the meeting.

The proceedings of the meeting commenced at 6.03pm.

SPARC22/11 ACKNOWLEDGEMENT OF COUNTRY (ID22/2406)

Councillor M Wright delivered an Acknowledgement of Country.

SPARC22/10 APOLOGIES (ID22/2405)

Apologies were received from Councillor J Black, the Director Community, Culture and Places and C Ward who were absent from the meeting due to personal reasons.

D Sidoti, J Randell attended the meeting via audio-visual link.

SPARC22/12 CONFLICT OF INTEREST (ID22/2407)

There were no conflicts of Interest declared.

SPARC22/13 REPORT OF THE SPARC COMMITTEE - MEETING 15 AUGUST 2022 (ID22/2409)

The Committee had before it the report of the SPARC Committee meeting held 15 August 2022.

RECOMMENDATION

That the report of the SPARC Committee meeting held on 15 August 2022, be noted.

SPARC22/14 PUBLIC ARTS STRATEGY - COMMUNITY FEEDBACK UPDATE (ID22/2408)

The Committee was addressed by Cultural Development Coordinator regarding Public Arts Strategy – Community Feedback Update.

Items of note:

- 7 Community Consultations were undertaken across Dubbo and Wellington as part of the creation of the public art framework, strategy and policy.
- 32 online submissions were received through the consultation period.
- A broad range of themes, art forms and potential locations were received across the submissions
- The river as an art interpretation location in both Wellington and Dubbo was the strongest location theme.
- The draft strategy will be provided to Council at an upcoming Council meeting for consideration to be placed on a public display period.

RECOMMENDATION

That the presentation to the SPARC Committee meeting held on the 21 November 2022, be noted.

The meeting closed at 6.41pm.

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CHAIRPERSON



REPORT: Renewable Energy Benefit Framework

DIVISION: Development and Environment
REPORT DATE: 28 November 2022
TRIM REFERENCE: ID22/2468

EXECUTIVE SUMMARY

Purpose	Seek endorsement	
Issue	<ul style="list-style-type: none"> A draft Renewable Energy Benefit Framework has been prepared to guide the negotiation of Planning Agreements and benefit sharing frameworks with Solar and Wind Energy Farms. The Renewable Energy Benefit Framework aims to ensure our community can have tangible and long term benefits from hosting renewable energy developments in the Dubbo Regional Local Government Area. Proponents of Solar Energy Farms and Wind Energy Farms will be required to enter into a Planning Agreement with Council with funding requirements to be equivalent to 1.5% of Capital Investment Value of the project as a total value. Adoption of the Renewable Energy Benefit Framework will provide clear guidance and information to development proponents and our community in respect of Council's expectations around Solar and Wind Energy Farm development. It should be noted that all Planning Agreements are required to be considered by Council and placed on public display in accordance with the requirements of the Environmental Planning and Assessment Act, 1979. 	
Reasoning	Environmental Planning and Assessment Act, 1979	
Financial Implications	Budget Area	Various and across Council depending on the components of any Planning Agreement.
Policy Implications	Policy Title	There are no policy implications arising from this report.
Consultation	Executive Leadership Team	Ongoing discussions around cumulative and other impacts associated with Renewable Energy Projects.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme:	2 Infrastructure
CSP Objective:	2.2 Infrastructure meets the current and future needs of our community
Delivery Program Strategy:	2.2.5 Council maintains infrastructure and delivers services at the adopted service levels as agreed with the community

RECOMMENDATION

- 1. That Council endorse the Renewable Energy Benefit Framework provided here in Appendix 1.**
- 2. That for the purposes of negotiating Planning Agreements with Solar and Wind Energy Farms that Council requires 1.5% of Capital Investment Value to be provided as community benefits in a Planning Agreement entered into with Council.**
- 3. It should be noted that all Planning Agreements are required to be considered by Council and placed on public display in accordance with the requirements of the Environmental Planning and Assessment Act, 1979.**

Stephen Wallace
Director Development and Environment

SJ
Manager Growth Planning

BACKGROUND

1. Planning Agreement Policy for Solar and Wind Energy Farms

Council at its October 2022 meeting considered a report in respect of Council's former Planning Agreement Policy for Solar and Wind Energy Farms and the need for the former Policy to be replaced with a Renewable Energy Benefit Framework.

Council in consideration of the report resolved as follows:

1. *That Council endorse the preparation of a Renewable Energy Benefit Framework to ensure community benefits are realised from renewable energy projects in the Region.*
2. *That a report in respect of the draft Renewable Energy Framework be provided to Council for consideration at the December 2022 Council meeting.*
3. *That the Planning Agreement Policy for Solar and Wind Farms be substituted with a renewable energy benefit framework.*
4. *It should be noted that all Planning Agreements are required to be considered by Council and placed on public display in accordance with the requirements of the Environmental Planning and Assessment Act, 1979.*

2. Central West and Orana Renewable Energy Zone

The Central West and Orana Renewable Energy Zone is one of five Renewable Energy Zones in NSW. Renewable Energy Zones (REZs) seek to group new wind and solar power generation into locations where it can be efficiently stored and transmitted across NSW. Five zones have so far been identified and will keep NSW electricity reliable as coal-fired power stations retire, delivering large amounts of new energy to power our regions and cities.

The REZs aim to deliver lower wholesale electricity costs and place downward pressure on customer bills through increased competition, while also supporting new local jobs and business opportunities during construction and operation.

The Central West and Orana Renewable Energy Zone includes the majority of the Dubbo Regional Local Government Area, areas of the Gilgandra, Mid-Western and Warrumbungle Local Government Areas.

The location of the REZ is shown in **Figure 1**.



Figure 1 – Location of the Central West Orana Renewable Energy Zone

The NSW Government anticipates the REZ will:

- unlock three gigawatts of new network capacity by the mid-2020s;
- enable solar and wind energy farms participating in the REZ to export electricity to the rest of the network; and
- bring up to \$5 billion in private investment to the Central-West Orana region by 2030.

REPORT

1. Renewable Energy Benefit Framework

The role of the Framework will be to guide the negotiation of planning agreements and benefit sharing frameworks. The NSW planning system actively encourages a number of different mechanisms for creating and utilising benefit sharing opportunities, and priority is given to initiatives that deliver long term social and economic benefits for the community, which are also consistent with Council's adopted Towards 2040 Community Strategic Plan.

Sharing the financial benefits of these projects can assist in building community support by ensuring that the project delivers positive, tangible and long term social and economic outcomes for the local community. A Renewable Energy Benefit Framework will allow flexibility of the benefit sharing to apply to various projects including community housing, road maintenance, strategic projects and short term accommodation.

2. Planning Agreements

A Planning Agreement is an agreement entered into by Council and a developer where the developer agrees to fund public amenities or infrastructure, dedicate land at no cost to Council, provide monetary contributions or any other material public benefit, for a public purpose.

The Environmental Planning and Assessment Act, 1979 defines a public purpose to include any of the following:

- A community facility;
- Affordable housing;
- Transport or other infrastructure relating to the development, (roads);
- The funding of recurrent expenditure relating to the provision of community facilities, affordable housing or transport or other infrastructure;

The use of Planning Agreements has increased as a result of their flexibility in allowing councils to capture public benefits outside of the infrastructure contributions system where there is a need for an innovative and flexible approach to deliver public infrastructure and services.

3. Framework Objectives

The Renewable Energy Benefit Framework has the following objectives:

- Ensure our community positively benefits from large scale solar and wind development in a sustainable way.
- Manage and seek to ameliorate the impact of large scale and wind development.
- Provide opportunities for proponents to proactively and positively add to the betterment of the community.
- Provide opportunities for development proponents for positive 'non-traditional' community benefits in the Dubbo Regional Local Government Area.

4. Funding Targets

Proponents of Solar Energy Farms and Wind Energy Farms will be required to enter into a Planning Agreement with Council with funding requirements to be equivalent to 1.5% of Capital Investment Value of the project as a total value.

The Environmental Planning and Assessment Regulation 2021 defines Capital Investment Value as the following:

“capital investment value of a development or project includes all costs necessary to establish and operate the project, including the design and construction of buildings,

structures, associated infrastructure and fixed or mobile plant and equipment, other than the following costs—

- (a) amounts payable, or the cost of land dedicated or other benefit provided, under a condition imposed under the Act, Division 7.1 or 7.2 or a planning agreement,*
- (b) costs relating to a part of the development or project that is the subject of a separate development consent or project approval,*
- (c) land costs, including costs of marketing and selling land,*
- (d) GST, within the meaning of the A New Tax System (Goods and Services Tax) Act 1999 of the Commonwealth.”*

5. Use of Funds for Community Benefits

Council will utilise funds received for the benefit of the community of the Dubbo Regional Council Local Government Area. The benefit to the community includes (but may not be limited to) the following:

- Road infrastructure provision and maintenance;
- Housing opportunities and initiatives;
- Strategic planning;
- Economic development and investment attraction opportunities and initiatives;
- Skills development;
- Community facilities and recreation opportunities;
- Youth welfare and support;
- Town centre development and maintenance in Wellington;
- Other infrastructure provision that provides for the continued health, wellbeing and development of the community.

The inclusion of a Community Benefit Fund/s component is encouraged in Planning Agreements. However, any Community Benefit Fund shall form a minor component of the overall Planning Agreement funding structure and model. Community Benefit Funds provide the ability for community groups and other not for profit organisations to seek funding.

Resourcing Implications

It is considered that there are no additional resourcing implications as they are regular activities associated with Council’s consideration of a planning agreement. It can be difficult to predict operating revenue as this is based on the individual requirements of a proponent. There may be scenarios where Council receives multiple or no planning agreement requests in any one financial year.

Council currently has two Voluntary Planning Agreements in place for Wind Energy Farms. This includes an agreement in respect of the Bodangora Wind Farm for \$85,000 per annum for 25 years. This includes \$50,000 per annum for a Community Benefit Fund. Council also has a Voluntary Planning Agreement in place for the Uungula Wind Farm, which following construction and operation will provide \$320,973 per annum for 25 years.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	\$85,000	\$85,000	\$405,973	\$405,973	\$405,973	\$405,973
b. Operating expenses	\$85,000	\$85,000	\$405,973	\$405,973	\$405,973	\$405,973
c. Operating budget impact (a – b)	0	0	0	0	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	0	0	0	0	0	0
Does the proposal require ongoing funding?	No					
What is the source of this funding?	Voluntary Planning Agreements					

APPENDICES:

1⇒ Renewable Energy Benefit Framework Provided under separate cover



REPORT: Operational Review of the Dubbo Regional Local Environmental Plan 2022

DIVISION: Development and Environment
REPORT DATE: 28 November 2022
TRIM REFERENCE: ID22/2144

EXECUTIVE SUMMARY

Purpose	Seek direction or decision	
Issue	<ul style="list-style-type: none"> The Dubbo Regional LEP 2022 regulates planning decisions in the Local Government Area through land and development controls such as zoning, minimum lot sizes, development standards and land use permissibility. To ensure the LEP continues to deliver the required land and development to meet future growth, ongoing review of the LEP is an integral strategic planning activity. Staff as part of the review process will develop Operational Review Amendment Criteria to ensure any amendments proposed to the Dubbo Regional LEP are operational in nature. It is necessary to have consultation with the development industry to inform of Council's Operational Review process. This includes objectives of the review, the need for the review, timing and next steps moving forward. 	
Reasoning	Environmental Planning and Assessment Act, 1979	
Financial Implications	Budget Area	Growth Planning
	Funding Source	Growth Planning Branch Budget
	Proposed Cost	The proposed cost will be accounted for in the Growth Planning Budget if amendments are operational in nature.
	Ongoing Costs	No ongoing costs identified
Policy Implications	Policy Title	Dubbo Regional Local Environmental Plan 2022
	Impact on Policy	Proposed Operational Review

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable

leadership and governance

Delivery Program Strategy: 4.1.2 Council's decision-making processes are open, transparent and accountable

RECOMMENDATION

- 1. That a draft Planning Proposal for the Operational Review of the Dubbo Local Environmental Plan 2022 be prepared in accordance with the information contained in this report.**
- 2. That Operational Review Amendment Criteria be prepared in accordance with the information contained in this report.**
- 3. That an Engagement Plan be prepared for the Operational Review of the Dubbo Local Environmental Plan 2022.**
- 4. That a report in respect of the items above be provided to Council for consideration at the April 2023 Council Meeting.**

Stephen Wallace
Director Development and Environment

SJ
Manager Growth Planning

BACKGROUND

1. Dubbo Regional Local Environmental Plan 2022

The Dubbo Regional Local Environmental Plan was gazetted on 25 March 2022. The LEP regulates planning decisions in the Local Government Area through land and development controls such as zoning, minimum lot sizes, development standards and land use permissibility.

2. Previous Resolutions of Council

26 July 2021	<i>In Part</i> 3. That Planning Proposal...to consolidate the Dubbo Local Environmental Plan 2011 and the Wellington Local Environmental Plan 2012, be adopted by Council 6. That Council request the Department of Planning, Industry and Environment to prepare the draft Dubbo Regional Local Environmental Plan and provide Council with an Opinion that the Plan be made. 9. That a works program be prepared and provided for consideration. The program will include an outline of the timing schedule for the strategic review of Council's land use strategies and comprehensive review of the new Local Environmental Plan.
23 June 2022	<i>In Part</i> 1. That the Dubbo Regional Housing Roadmap...be adopted by Council.

REPORT

1. Review of the Dubbo Regional LEP 2022

Ongoing review of the Dubbo Regional Local Environmental Plan 2022 is important to ensure the Region can continue to provide robust and up-to-date planning controls to meet future development needs.

A Local Environmental Plan can only be amended by a Council through the Planning Proposal process. A Planning Proposal is a document that explains the intended effect of, and justification for, a proposed amendment to the Dubbo Regional Local Environmental Plan (LEP) 2022. A Planning Proposal can be prepared by a proponent, however, it must be endorsed by Council and the NSW Government Department of Planning and Environment (DPE) in order to take effect. This process must be undertaken in accordance with Division 3.4 of the Environmental Planning and Assessment Act, 1979.

The six key stages for amending an LEP are as follows:

- Stage 1 – Pre-lodgement;
- Stage 2 – Lodgement and assessment (current stage);
- Stage 3 – Gateway Determination;
- Stage 4 – Post Gateway;
- Stage 5 – Public exhibition and assessment; and
- Stage 6 – Finalisation.

A Planning Proposal can either be initiated by a development proponent as a request to Council or Council can initiate the preparation of a Planning Proposal.

2. Operational Review

Staff are undertaking a process of reviewing the Dubbo Regional LEP 2022 to ensure the planning framework and controls continue to meet community expectations. This review will also assist to identify the planning priorities and strategies for Council in the short term.

The following items have been initially identified for inclusion in the Operational review:

- (a) Residential housekeeping amendments

All Local Environmental Plans in NSW include a dictionary of standard definitions relating to land uses and other terms. To maintain consistency across the State, Council is unable to alter the standard definitions or add new terms to the dictionary.

The dictionary includes a number of “group” terms that are broadly related by type of use. The intent of the group term is to minimise the length of the LEP and refer to a number of land uses without needing to list them individually. An example of a group term is shown in **Figure 1** below.

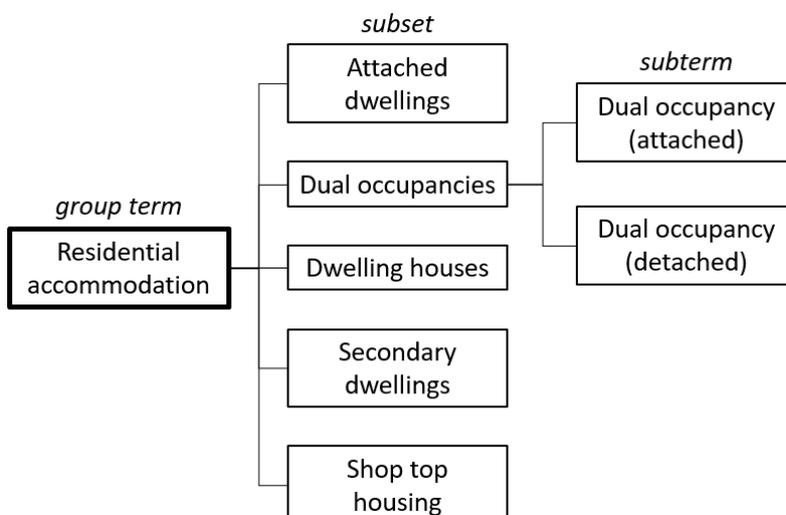


Figure 1 – Group term example

Based on community feedback, Council will investigate listing permissible residential development in the land use tables, in particular dual occupancies and secondary dwellings, to reduce the complexity of the LEP and make it easier to identify where residential development is permitted with consent.

(b) Dual occupancy development in other areas

Dual occupancy development on land zoned R5 Large Lot Residential is currently limited to being attached only. This can limit development options proponents and land owners and has been the subject of previous representations to Council.

It is considered appropriate for this item to be reviewed to allow Dual Occupancy (Detached). This means two dwellings can be developed without the need to be attached.

(c) Heritage housekeeping amendments

The Dubbo Regional LEP 2022 contains a list of items of heritage value and objectives to conserve their heritage elements. Council will undertake an administrative review of these items and their description in Schedule 5, and update information in response to development application approvals and endorsed heritage studies.

It is important to note the review won't result in any significant changes to items of heritage significance.

(d) Department of Planning and Environment LEP reforms

The Department of Planning and Environment is reviewing and consolidating existing business and industrial zones in all NSW Local Environmental Plans as part of their Employment Zones Reform. These reforms were publicly exhibited from 30 May 2022 until 12 July 2022, and are anticipated to commence in April 2023.

The Department of Planning and Environment is also introducing planning controls and definitions to provide additional guidance about where landowners can operate agritourism businesses on their farm as part of their Agritourism Reform. These reforms will include controls in relation to farm stays, camping, roadside stalls, cellar door premises and restaurants, and expand the criteria in the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. These reforms were publicly exhibited from 30 May 2022 until 12 July 2022, and commenced on 1 December 2022.

Council will continue to monitor the impacts of these reforms and amend the Dubbo Regional LEP where appropriate.

(e) Central West and Orana Regional Plan 2041

The Central West and Orana Regional Plan is the NSW Government Strategy that establishes a strategic framework, vision and direction for land use, addressing future needs for housing,

jobs, infrastructure, a healthy environment, access to green spaces and connected communities. The Plan is anticipated to commence in late-December 2022.

Prior to finalisation of the Plan, the NSW Government will prepare an implementation plan to:

- explain the links between the vision, themes, objectives, strategies, actions and collaboration activities;
- assign accountabilities for implementing actions and where appropriate, funding opportunities;
- guide a future governance committee, as noted above;
- inform monitoring of the Regional Plan.

Council will continue to monitor the impacts of this Plan, and where appropriate, seek funding to undertake actions that require direct Council involvement.

(f) Short term worker accommodation

In response to Central West Orana Renewable Energy Zone and the need to accommodate the associated workforce, Council will investigate a temporary workers' accommodation clause to deliver clear provisions and certainty of development standards and permissibility for temporary workers accommodation in the Local Government Area. This clause will help facilitate and support projects such as large-scale infrastructure developments, renewable energy projects, large manufacturing proposals, and developments in the agriculture and mining sectors.

(g) Dubbo Regional Airport

Land at the Dubbo Regional Airport is predominately zoned SP2 Infrastructure under the provisions of the Dubbo Regional LEP. The Airport land holding also contains land zoned IN3 Heavy Industrial.

It is considered that there is a need to undertake a review of the zoning regime for the Airport having regard to the range of emergency services activities currently and proposing to operate, the outcomes of the Airport Master Plan and community expectations.

(h) Minimum lot size for certain split zones

The Dubbo Regional LEP does not contain objectives or controls that provide for the subdivision of land that may contain more than one land use zone. To ensure subdivision occurs in a manner that promotes sustainable land use and development, Council will investigate split zone controls.

3. Operational Review Amendment Criteria

The Planning Proposal process requires Council to place a Planning Proposal on public display in accordance with the provisions of the Environmental Planning and Assessment Act, 1979 and the conditions of any Gateway Determination.

Ordinarily, as part of any public review process, submissions are received for other items, which may not or may not constitute a matter that could be considered by Council as part of an Operational Review. Such matters may require detailed planning reports, specialist consideration and/or may be inconsistent with Council's land use strategies.

As part of the process for the Operational Review of the Dubbo Regional LEP 2022, staff will develop detailed Operational Review Amendment Criteria. This criteria will be used to assess any submissions provided to Council throughout this process.

4. Timing of review

The next steps for this process will involve preparation of a Planning Proposal for the items included in this report and any other items that are of an operational nature and that are consistent with Council's adopted land use strategies.

The draft Planning Proposal and the Operational Review Amendment Criteria will be presented to Council at its April 2023 meeting.

5. Consultation

It is proposed to commence early consultation with the development industry in February 2023 to inform them of Council's Operational Review process. This includes objectives of the review, the need for the review, timing and next steps moving forward.

Consultation in respect of the Operational Review of the Dubbo Local Environmental Plan 2022 will also seek to explain the Operational Review Amendment Criteria.

Following preparation of the Planning Proposal for the Operational Review, an engagement plan will be prepared, which will guide Council's engagement processes across the steps of the Planning Proposal process.

6. Resourcing Implications

By developing an Operational Review Amendment Criteria, resource implications for the Operational Review process can be effectively managed in the work program of the Growth Planning Branch.

However, if other amendments are included in the Operational Review process, which are outside of the Operational Review Amendment Criteria, this may result in the need for detailed consideration, including specialist consultant reports. Funding for any of these items is not included in the Growth Planning Branch Budget.



REPORT: Zero Emissions Fleet Strategy and Implementation Plan

DIVISION: Development and Environment
REPORT DATE: 1 December 2022
TRIM REFERENCE: ID22/2541

EXECUTIVE SUMMARY

Purpose	Adopt a strategy	
Issue	<p>Council, at its meeting on 21 September 2022, moved a motion that the Draft Zero Emissions Fleet Strategy and Implementation Plan be modified to reflect Council's strategy on the implementation of electronic vehicles (EVs) into the fleet and be placed on public exhibition for a period of 28 days.</p> <p>The Strategy and Implementation Plan aims to support and guide Council in reducing greenhouse gas emissions associated with its fleet operations.</p> <p>The Strategy and Implementation Plan was modified accordingly and placed on public exhibition from Wednesday 2 November 2022 until 5pm Wednesday 30 November 2022. Council received no submissions during the public exhibition period.</p>	
Reasoning	<p>The benefits of transitioning to a zero emissions fleet include:</p> <ul style="list-style-type: none"> • reduced greenhouse gas emissions; • improved air quality; • less noise; and • lower running costs than conventional vehicles as a result of decreased fuel and servicing costs. <p>While zero emissions vehicle (ZEV) charging will increase electricity demand, emissions from vehicle charging will fall as Council increases the proportion of its electricity from renewable sources. In addition, any hydrogen procured for fuel would need to be produced from renewable energy sources to remain a zero emissions option.</p>	
Financial Implications	Budget Area	Key strategic goals, outcomes and actions will need to be incorporated by relevant Directors and Managers into Council's four year Delivery and one year Operational Plans where appropriate and budgeted for accordingly.
	Funding Source	Fleet and Depot Services, Resource Recovery and Efficiency, Building Services, Organisational

		Performance and Government grants as available.
Policy Implications	Policy Title	Management Policy – Fleet Services Staff Leaseback Agreement 2022
	Impact on Policy	Council’s Management Policy – Fleet Services and Staff Leaseback Agreement 2022 will need to be reviewed in order to align with the Strategy and Implementation Plan’s key strategic goals, outcomes and actions.
Consultation	Climate Change and Resilience Committee	In addition to public exhibition a presentation was provided to the Climate Change and Resilience Committee on 29 November 2022.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 2 Infrastructure
 CSP Objective: 2.2 Infrastructure meets the current and future needs of our community
 Delivery Program Strategy: 2.2.6 Council utilises a modern and efficient plant fleet that meets operational needs

Theme: 6 Environmental Sustainability
 CSP Objective: 6.1 We achieve net zero emissions
 Delivery Program Strategy: 6.1.2 Council buildings and facilities are energy efficient, carbon neutral and utilise renewable energy sources

Theme: 6 Environmental Sustainability
 CSP Objective: 6.1 We achieve net zero emissions
 Delivery Program Strategy: 6.1.3 Alternative modes of transport are available

RECOMMENDATION

- 1. That Council adopt the Zero Emissions Fleet Strategy and Implementation Plan (attached in Appendix 1).**
- 2. That an advertisement be placed in local media advising of Council’s adoption of the Zero Emissions Fleet Strategy and Implementation Plan.**

Stephen Wallace
 Director Development and Environment

CJ
 Organisational
 Sustainability Coordinator

BACKGROUND

Previous Resolutions of Council

12 May 2022 Infrastructure Planning and Environment Committee	IPEC22/22 1. That the draft Dubbo Regional Council Zero Emissions Fleet Strategy and Implementation Plan be endorsed by Council for the purposes of public consultation. 2. That the draft Dubbo Regional Council Zero Emissions Fleet Strategy and Implementation Plan be placed on public display for a period of 28 days. 3. Following completion of public display a further report, including the results of the public consultation, be provided to Council for consideration.
26 May 2022 Ordinary Council Meeting	CCL22/118 That the report of the Infrastructure, Planning and Environment Committee meeting held on 12 May 2022, be adopted, save and except item IPEC22/22 which will be dealt with separately. IPEC22/22 That the Chief Executive Officer prepare a report to the August 2022 Ordinary Council meeting which provides options and recommendations for Council's transition to a zero emission Fleet.
21 September 2022 Ordinary Council Meeting	CCL22/246 1. That Council adopts a policy that allows a higher purchase price for electric vehicles (EVs) when the total cost of ownership over a four year period is no more than the approved range of internal combustion engine vehicle options. 2. That approval be given to the Chief Executive Officer to alter the Policy when considered advantageous with new technology and government incentives that do not increase the total cost of ownership to Council. 3. That the Draft Zero Emissions Fleet Strategy and Implementation Plan be modified to reflect Council's strategy on the implementation of EVs into the fleet and be placed on public exhibition for a period of 28 days.

REPORT

Zero Emissions Fleet Strategy and Implementation Plan

Dubbo Regional Council has prepared a Zero Emissions Fleet Strategy and Implementation Plan which is designed to support and guide Council in reducing greenhouse gas emissions associated with its fleet operations.

A Zero Emissions Fleet (ZEF) includes vehicles that do not emit any greenhouse gas emissions, such as battery electric (BEV) and hydrogen fuel cell electric vehicles (FCEVs). The transition

to a zero emissions fleet can also include hybrid electric (HEV) and plug-in hybrid electric (PHEV) vehicles, which utilise both fuel and electricity, and seek to lower fleet emissions but are not zero emissions. The benefits of transitioning to a zero emissions fleet include reduced greenhouse gas emissions, improved air quality, less noise, and lower running costs than conventional vehicles as a result of decreased fuel and servicing costs.

While zero emissions vehicle charging will increase electricity demand, emissions from vehicle charging will fall as Council increases the proportion of its electricity from renewable sources. In addition, any hydrogen procured for fuel would need to be produced from renewable energy sources to remain a zero emissions option.

The ZEF Strategy and Implementation Plan consists of four parts as outlined below:

Part 1: Council Roadmap (Evensgi)

This Roadmap provides the overall context for the ZEF Strategy and Implementation Plan and has been developed on behalf of Council by Evensgi, a consultant specialising in assisting organisations to plan, implement and transition to zero emission fleet operations. It also assesses the feasibility of the transition for Council including understanding what vehicles can transition and when, and what costs and resources would be required.

Part 2: Strategy

This section uses the information collected in Part 1 to outline Council's strategic vision, goals, and outcomes for the management of Council's fleet.

Part 3: Implementation Plan

This section contains specific actions for implementation to ensure the strategic outcomes in the Zero Emissions Fleet Strategy are achieved.

Part 4: Monitoring, Reporting and Review

Part 4 describes how the ZEF Strategy and Implementation Plan will be monitored, reported and reviewed.

Consultation

The draft Zero Emissions Fleet Strategy and Implementation Plan was placed on public exhibition from Wednesday 2 November 2022 until Wednesday 30 November 2022. It was advertised in the following ways:

Council Customer Experience Centre - Dubbo	2 November 2022 – 30 November 2022
Councils Visitor Information Centres	2 November 2022 – 30 November 2022
Macquarie Regional Library	2 November 2022 – 30 November 2022
Council website	2 November 2022 – 30 November 2022
Social media posts	2 November 2022, 14 November 2022, 23 November 2022
Council Climate Change and Resilience Committee	29 November 2022 (Presentation)

Council received no submissions during the public exhibition period.

Resourcing Implications

Key strategic goals, outcomes and actions will need to be incorporated by relevant Directors and Managers into Council's four year Delivery and one year Operational Plans where appropriate and budgeted for accordingly. Government grants will be sought where possible.

APPENDICES:

1⇒ Zero Emissions Fleet Strategy Implementation Plan Provided under separate cover



DUBBO REGIONAL
COUNCIL

REPORT: Lighting Audit of Cameron Park, Wellington

DIVISION: Community, Culture and Places
REPORT DATE: 17 November 2022
TRIM REFERENCE: ID22/2433

EXECUTIVE SUMMARY

Purpose	Addressing Council resolution Seek direction or decision	
Issue	Address concerns regarding the level of pedestrian lighting within Cameron Park, Wellington, and issues of public safety.	
Reasoning	Cameron Park is a Regional level Park with Dubbo Regional Council's park hierarchy and is frequented by park users at or after dark. The public has an expectation that high level parks are lit to the relevant standard that is consistent with the Australian Standard (AS/NZS 1158.3.1) and Safety by Design Principles.	
Financial Implications	Budget Area	Community Culture and Places
	Funding Source	General fund – for consideration in the draft 2023/2024 Operational Plan and Budget.
	Proposed Cost	\$250,000
	Ongoing Costs	\$2,500 p.a. - ongoing
Policy Implications	Policy Title	N/A
	Impact on Policy	N/A
Consultation	No consultation with the public has taken place – however Council has received complaints regarding the lighting at Cameron Park.	

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

- Theme: 5 Liveability
- CSP Objective: 5.5 Our community has access to a diverse range of recreational opportunities
- Delivery Program Strategy: 5.5.1 Passive and active open space is located to maximise access and use by the community
- Theme: 5 Liveability
- CSP Objective: 5.6 The diversity of our heritage, cultural services and facilities are maintained and promoted

Delivery Program Strategy: 5.6.3 Items of heritage significance are protected, conserved and adapted for re-use where appropriate

RECOMMENDATION

That Council consider an upgraded lighting system for Cameron Park, Wellington as part of the development of the draft 2023/24 Budget and Operational Plan via the capital works prioritisation process.

Jane Bassingthwaight
Director Community, Culture and Places

IM
Manager Recreation and
Open Space

BACKGROUND

Previous Resolutions of Council

21 September 2022 (CCL22/239)	<ol style="list-style-type: none">1. <i>That Council undertake a lighting audit of Cameron Park, Wellington, considering at a minimum public safety and opportunities to encourage greater pedestrian activity</i> 2. <i>That the results of the audit be reported to Council and that any infrastructure recommendations be considered in the adoption of the draft 2023/2024 Operation Plan and Budget.</i>
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REPORT

At the September Ordinary Meeting of Council a Notice of Motion was tabled requesting that a light audit of Cameron Park, Wellington, be conducted.

In 2018 Energy Serve was engaged to undertake an audit of the lighting system at Cameron Park. The project outline was to:

- Review existing lighting levels in Cameron Park, Wellington.
- Prepare AGi32 models of existing/ increased light level models.
- Comment on impact of existing vegetation with respect to vegetation height impacting existing lights.
- Make recommendations based on AS1158 categories that may be appropriate including comments about whether extensive changes are required, or lesser actions that may achieve improved levels.

In the undertaking of this light audit it was assumed that:

- The existing pathways are the main focus areas (i.e. open areas were not included).
- The monument flood lights were not included as they would 'falsely' increase the average light level (lux).
- Street lighting was not included.

The final report was received in January 2019 with the following findings (please refer to tables 1 and 2)

- If all lamps are illuminated at 100% the average of the surveyed areas (pathways and immediate areas only) is above the typical modern residential area Category P4 (0.85 lux) and slightly below P3 horizontal average standard of (01.75 lux).
- If all existing lamps are illuminated at 50% the average over the survey area is below the P4 horizontal average of 0.85 lux.
- Current light locations are likely adequate providing remedial action is taken.
- Vertical illuminance levels are likely adequate for both 100% and 50% lighting levels. (Note: vertical illuminance level gives better visual appreciation to the user of the user of these areas – and provides improved facial recognition that enhances a feeling of security).

Table 1. AS/NZS 1158.3.1 – P3 and P4 criteria for lighting category.

LIGHTING CATEGORIES FOR PATHWAYS (INCLUDING CYCLEWAYS)					
1	2	3	4	5	6
Type of Pathway		Selection Criteria			Applicable Lighting Subcategory
General Description	Basic Operating Characteristics	Pedestrian/ Cycle Activity	Risk of Crime	Need to Enhance Prestige	
Pedestrian or cycle orientated pathway, e.g. footpaths, including those along local roads and arterial roads, walkways, lanes, park paths, cycleways	Pedestrian/cycle traffic only	N/A	High	N/A	P1
		High	Medium	High	P2
		Medium	Low	Medium	P3
		Low	Low	N/A	P4

Table 2. AS/NZS 1158.3.1 – P3 and P4 lighting levels for P3 and P4.

VALUES OF LIGHT TECHNICAL PARAMETERS FOR PATHWAYS					
1	2	3	4	5	6
Lighting Subcategory	Light Technical Parameters				Permissible Luminaire Type
	Average Horizontal Illuminance (Lux)	Point Horizontal Illuminance (Lux)	Illuminance (Horizontal Uniformity) (Max/Min)	Point Vertical Illuminance (Lux)	
P1	7	2	<10	2	Type 4 here part of road reserve or types 2, 3, 4 or 6 elsewhere.
P2	3.5	0.7	<10	0.7	
P3	1.75	0.3	<10	0.3	
P4	0.85	0.14	<10	N/A	
P5	0.5	0.07	<10	N/A	

A number of recommendations were included in the final January 2019 report including:

- Clear vegetation from directly around luminaire.
- Clean luminaires.
- Replace existing lamps with 70w HPS (High Pressure Sodium) lamps or LED equivalent.
- Council may consider further improvements to specific areas within the park.

With specific regard to the last recommendation it is suggested that rather than accepting a P4 or P3 lighting standard for a prestige and regional park, Dubbo Regional Council should upgrade the lighting system to a P2 standard. As shown below in table 3, a P2 standard meets a higher pedestrian / Cycle Activity level, provides a higher level of lighting to help reduce the risk of crime and enhances the visual prestige of the park. This is line with the recommendation 2 of the Council Resolution.

An independent electrician was engaged in November 2022 to undertake a current condition assessment of the lighting system within Cameron Park. This electrician is being based and has worked on the Cameron Park lighting system over a number of years.

The resultant report identified:

- 5 light fittings are not working on the northern side next to the bank due to a dead short in the cabling.
- 2 light fittings each side of new amenities have no power.
- 2 x 100w floodlights on north and south side of Wiradjuri centre are faulty and need replacing.
- Damaged pole and light fitting behind Wiradjuri centre has been hit with a vehicle and needs replacement.
- 2 lamps need replacing.
- 2 additional light fittings have no power. Needs fault finding, maybe damaged cabling underground or the joints in underground pits may need attention.
- Also there are 7 underground pits where light poles used to be. They were removed a few years ago due to damage.

A number of the poles also have advanced concrete cancer and are, effectively, past their Useful Life Expectancy. In the short term some of these issues can be addressed to help improve the general lighting within Cameron Park, Wellington and these need to be implemented.

However to adequately address the situation for the longer term it is proposed that a strategic approach would be to redesign the park lighting system, decommission the old system and install a new one. The proposed lighting system would be at a P2 lighting level, shown below in table 3 and 4 are more applicable for Cameron Park. An appropriate Victorian heritage fitting could be installed to further enhance the amenity of the park.

Table 3. AS/NZS 1158.3.1 – P2 criteria for lighting category.

LIGHTING CATEGORIES FOR PATHWAYS (INCLUDING CYCLEWAYS)					
1	2	3	4	5	6
Type of Pathway		Selection Criteria			Applicable Lighting Subcategory
General Description	Basic Operating Characteristics	Pedestrian/ Cycle Activity	Risk of Crime	Need to Enhance Prestige	
Pedestrian or cycle orientated pathway, e.g. footpaths, including those along local roads and arterial roads, walkways, lanes, park paths, cycleways	Pedestrian/cycle traffic only	N/A	High	N/A	P1
		High	Medium	High	P2
		Medium	Low	Medium	P3
		Low	Low	N/A	P4

Table 4. AS/NZS 1158.3.1 – P3 and P4 lighting levels for P3 and P4.

VALUES OF LIGHT TECHNICAL PARAMETERS FOR PATHWAYS					
1	2	3	4	5	6
	Light Technical Parameters				
Lighting Subcategory	Average Horizontal Illuminance (Lux)	Point Horizontal Illuminance (Lux)	Illuminance (Horizontal Uniformity) (Max/Min)	Point Vertical Illuminance (Lux)	Permissible Luminaire Type
P1	7	2	<10	2	Type 4 here part of road reserve or types 2, 3, 4 or 6 elsewhere.
P2	3.5	0.7	<10	0.7	
P3	1.75	0.3	<10	0.3	
P4	0.85	0.14	<10	N/A	
P5	0.5	0.07	<10	N/A	

An estimate to decommission the old system, design and install a new lighting at the P2 level is \$250,000 ex gst. This new system would significantly improve the level of lighting across the entire park, not just the paths and adjacent areas, and improve pedestrian safety in the area. The new system would also be designed to utilise LED lights to reduce energy costs. In this instance solar lighting options are not viable due to the level of shading in the park.

Consultation

Energy Serve and Jared Wykes Electrical Service (Wellington) have been consulted on the existing condition of the lighting system within Cameron Park. Energy Serve has identified that a P3 level can almost be achieved based on the existing poles at the time of the audit (2018). Jared Wykes Electrical Services has provided a more operational assessment and has identified a number of significant issues that need to be addressed in the short term to improve lighting within Cameron Park. Jared Wykes Electrical Services also identified a number of missing poles that may not have been considered in the 2018 audit report.

Council has received a number of complaints regarding the lighting within Cameron Park, Wellington requesting that the lighting levels be improved.

Resourcing Implications

It shall be proposed that the best option for Council to pursue is the full replacement of the lighting system at Cameron Park. The installation and ongoing maintenance of the system would largely be external (electrician).

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	2,500	2,500	2,500	2,500	2,500	2,500
c. Operating budget impact (a – b)	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500
d. Capital Expenditure	0	250,000	0	0	0	0
e. Total net impact (c – d)	0	-252,500	0	0	0	0
Does the proposal require ongoing funding?	Yes					
What is the source of this funding?	General Fund					

Table 1. Ongoing Financial Implications

Options Considered

Full replacement

- Pros
 - Compliant lighting system to meet AS/NZS 1158.3.1
 - Improved safety for park users
 - Reduced vandalism in park due to increased passive surveillance through park usage.
 - Improved aesthetic and Victorian connection through the use of appropriate fittings.
 - Reduced energy costs but improved lighting of park.
- Cons
 - Higher cost to design and install new system.

Repair of existing system

- Pros
 - Lower upfront cost
- Cons
 - Lighting will be largely constrained to existing pathways leaving significant areas of the park in darkness.
 - System will not be compliant to AS/NZS 1158.3.1

Preferred Option

- The preferred option is to replace the full lighting system at Cameron Park with a new LED system that meets the P2 level across the park. In the interim repairs be implemented where practical, i.e. lamp replacement, clearing of vegetation, etc.

- The P2 lighting level across the park will significantly improve public safety, enhance the prestige of the park, encourage increased usage at dusk / early evening and potentially reduce vandalism in the area.
- The current system is not reflective of the usage of the park. Improved lighting, as well as other facilities, will encourage more people into the park through an increased level of safety that it provides.
- The community will benefit with increased lighting by encouraging more usage of the greenspace and the social and health benefits that results in being immersed in nature.

Next Steps

This project has been entered into Council's capital works prioritisation system and will be assessed on its merits for consideration in the development and subsequent adoption of the 2023/2024 budget.

In the event that this project is prioritised and allocated funding in the 2023/2024 budget a formal tendering process in accordance with the Procurement Policy will be conducted to engage a suitably qualified contractor.



REPORT: Draft Wellington Street Tree Masterplan

DIVISION: Community, Culture and Places
REPORT DATE: 15 November 2022
TRIM REFERENCE: ID22/2386

EXECUTIVE SUMMARY

Purpose	Seek endorsement for public exhibition of draft Wellington Street Tree Masterplan 2022	
Issue	<ul style="list-style-type: none"> A draft Wellington Street Tree Masterplan has been prepared. Public exhibition of the draft masterplan is proposed to seek community input and endorsement. 	
Reasoning	<ul style="list-style-type: none"> Dubbo Regional Council engages with our community through a public exhibition process seeking input prior to the adoption of a final masterplan. 	
Financial Implications	Budget Area	Community Culture and Places – Recreation and Open Space
	Funding Source	Recreation and Open Space – Open Space
	Proposed Cost	\$0
	Ongoing Costs	\$0 Implementation will be considered separately.
Policy Implications	Policy Title	N/A
	Impact on Policy	N/A
Consultation	Infrastructure Division Growth Planning	Public exhibition recommended.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 2 Infrastructure

CSP Objective: 2.3 Transportation systems support connections within and outside the region

Delivery Program Strategy: 2.3.5 Roadside environments and entrance statements are developed and maintained

RECOMMENDATION

- 1. That the Wellington Street Tree Masterplan be publicly exhibited for a minimum of 28 days seeking input from the community in the finalisation of the masterplan.**
- 2. That following the public exhibition of the Wellington Street Tree Masterplan that any comments are considered and, as deemed appropriated, incorporated into the document.**
- 3. That the final draft Wellington Street Tree Masterplan be submitted back to Council for final consideration and adoption.**

Jane Bassingthwaighe
Director Community, Culture and Places

IM
Manager Recreation and
Open Space

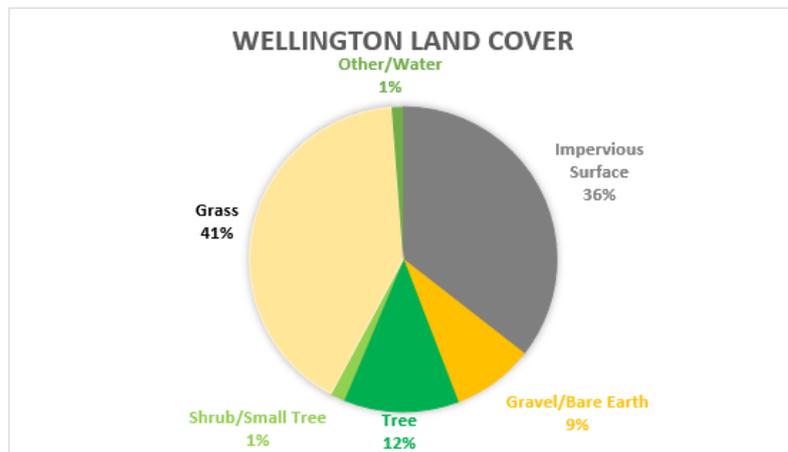
REPORT

Dubbo City Council adopted the Dubbo Street Tree Masterplan at its December 2016 Ordinary Meeting of Council. This document has provided a strategic prioritised framework in the enhancement of the street environs of Dubbo. It has been identified that Wellington did not have an existing street tree masterplan that would enable a similar strategic approach to be taken.

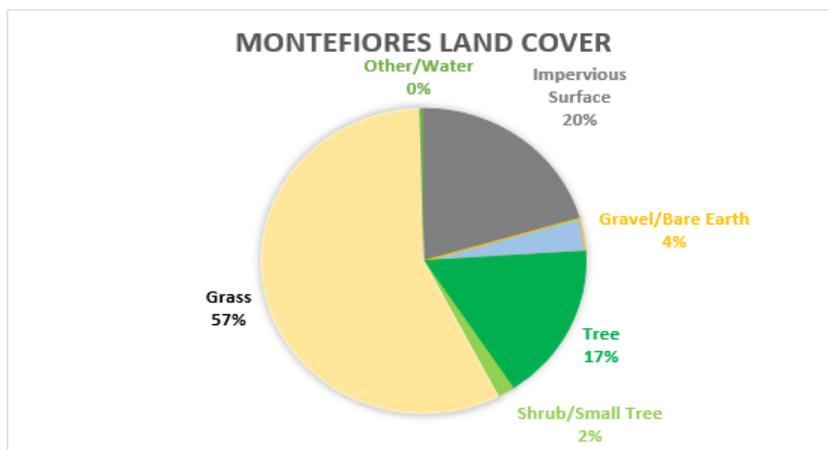
The Wellington Street Tree Masterplan has been written in a complementary manner to that of the existing Dubbo Street Tree Masterplan, utilising the two associated booklets - “Street Trees for City of Dubbo” and Tool Kit Booklet”.

Within the document the following information is provided:

- Land cover assessments for Wellington and Montefiores.



Wellington has 36% impervious surface cover such as concrete, asphalt, paving and buildings. 41% grass cover, 1% shrub cover and 12% tree cover mean that Wellington has over 53% green cover.



Montefiores which is less developed has a much higher green cover at 76% with tree canopy cover at 17% and grass cover at 57%. It also has less hard surface cover.

- Existing tree species information including:

- The top 10 most frequently used species

Scientific Name	Common name	Number	% of population
<i>Fraxinus raywood</i>	Claret Ash	575	18.6%
<i>Callistemon viminalis cv</i>	Weeping bottlebrush	258	7.4%
<i>Brachychiton populneus</i>	Kurrajong	156	5.1%
<i>Grevillea robusta</i>	Silky Oak	124	4.0%
<i>Fraxinus oxycarpa</i>	Narrow leaved Ash	120	3.9%
<i>Pyrus calleryana cv</i>	Ornamental Pear	119	3.8%
<i>Celtis australis</i>	Nettle Tree	111	3.6%
<i>Fraxinus excelsior Aurea</i>	Golden Ash	82	2.7%
<i>Triadica sebifera</i>	Chinese Tallow	76	2.5%
<i>Eucalyptus camaldulensis</i>	Redgum	75	2.4%
<i>Callistemon salignus</i>	Willow bottlebrush	73	2.4%
<i>Acer buergerianum</i>	Trident Maple	55	1.8%
<i>Pistacia chinensis</i>	Chinese Pistachio	55	1.8%
<i>Platanus X acerifolia</i>	London Plane Tree	53	1.7%
<i>Melia azedarach</i>	White Cedar	51	1.7%
<i>Eucalyptus melliodora</i>	Yellow Box	48	1.6%
<i>Lagerstroemia indica</i>	Crepe Myrtle	42	1.4%
<i>Jacaranda mimosifolia</i>	Jacaranda	39	1.3%
<i>Corymbia torelliana</i>	Cadaghi	38	1.2%
<i>Melaleuca styphelioides</i>	Prickly Paperbark	38	1.2%

The top ten species alone make up 54% or more than half of the population, further indicating that only a few species dominate the urban landscape through stochastic events such as disease, insect infestation, or storms.

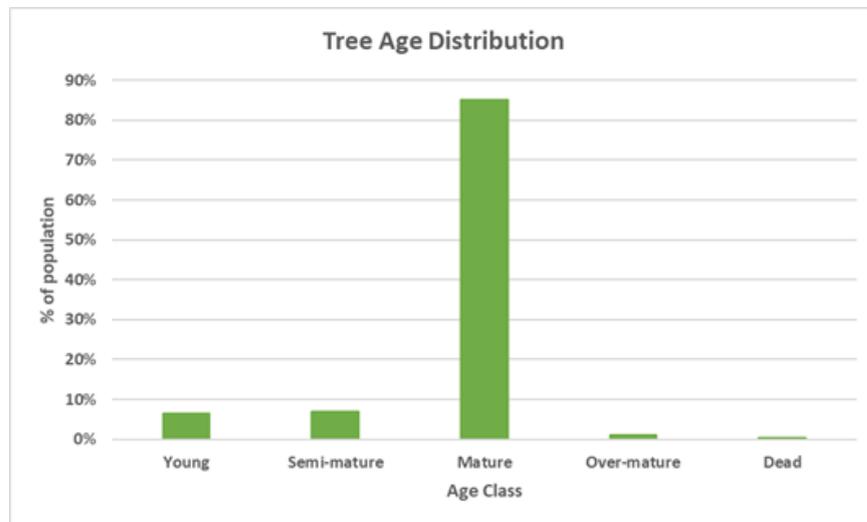
The most dominate species of street trees in Wellington / Montefiories is the Claret Ash, *Fraxinus raywood* - 18.6% of total population. This is a very high representation of one species within the population and far exceeds the industry guidelines of no one species representing more than 5-10% of a population.

Further to this, other *Fraxinus* species also dominate the street tree population. Cumulatively, the genus *Fraxinus*, or all Ash trees, represent 28% or greater than one quarter of Wellington's entire street tree population. This indicates a significant lack of diversity within the tree population making the urban forest susceptible to disease or climate change factors.

- Tree Age

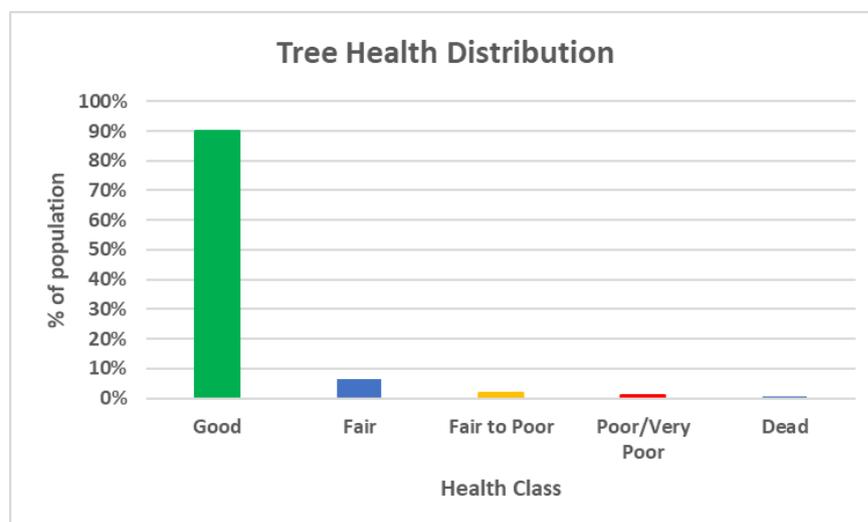
Almost 85% of Wellington's trees are mature aged. This indicates a lack of age diversity within the tree population and reflects only the small of number of trees planted over the last decade.

An active street tree planting program to fill in vacant sites will improve the overall age diversity.



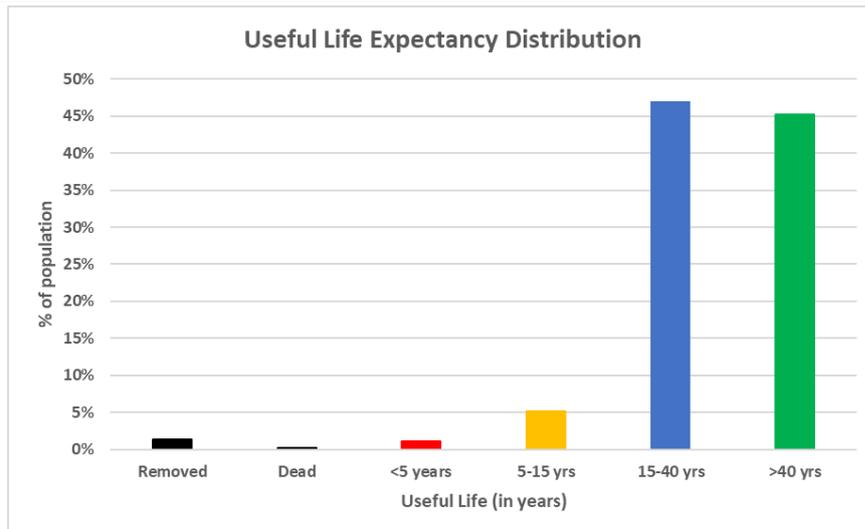
○ Tree Health

Over 96% of street and park trees are in good to fair health which indicates a tree population in relatively good health. The 20 dead and 32 very poor and poor specimens will be targeted for tree removal and/or replacement.



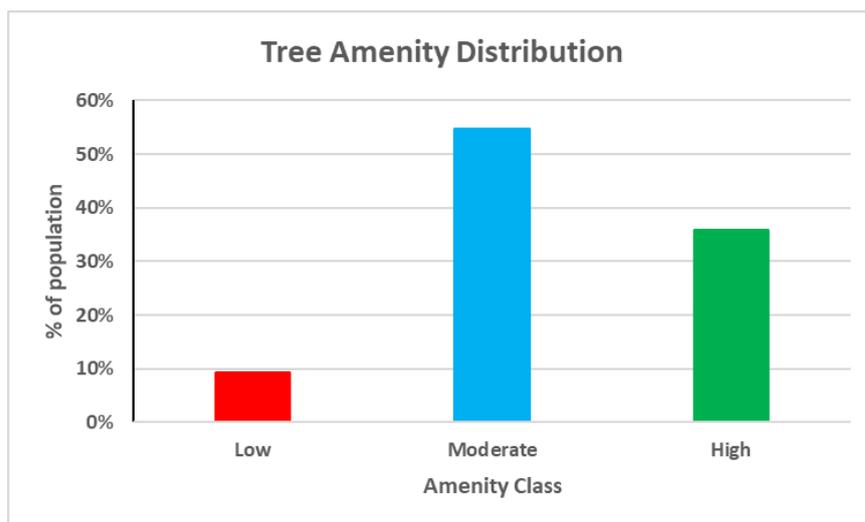
○ Useful Life Expectancy

Wellington's trees have a good spread of useful life expectancies. 7.8% of trees are likely to reach end of life within a 15-year period. As these trees reach end of life and need to be removed, they will actively be replaced with a species appropriate for the location.



○ Amenity value

90.7% of Wellington’s trees are of moderate or high amenity. Ideally, more trees would be in the high category which can be improved by investment in cyclic maintenance and pruning program for all street trees.



○ Vacant sites

A desktop study using aerial imagery has shown that there are potentially almost 1,100 vacant street tree sites across Wellington Street tree prioritisation framework.



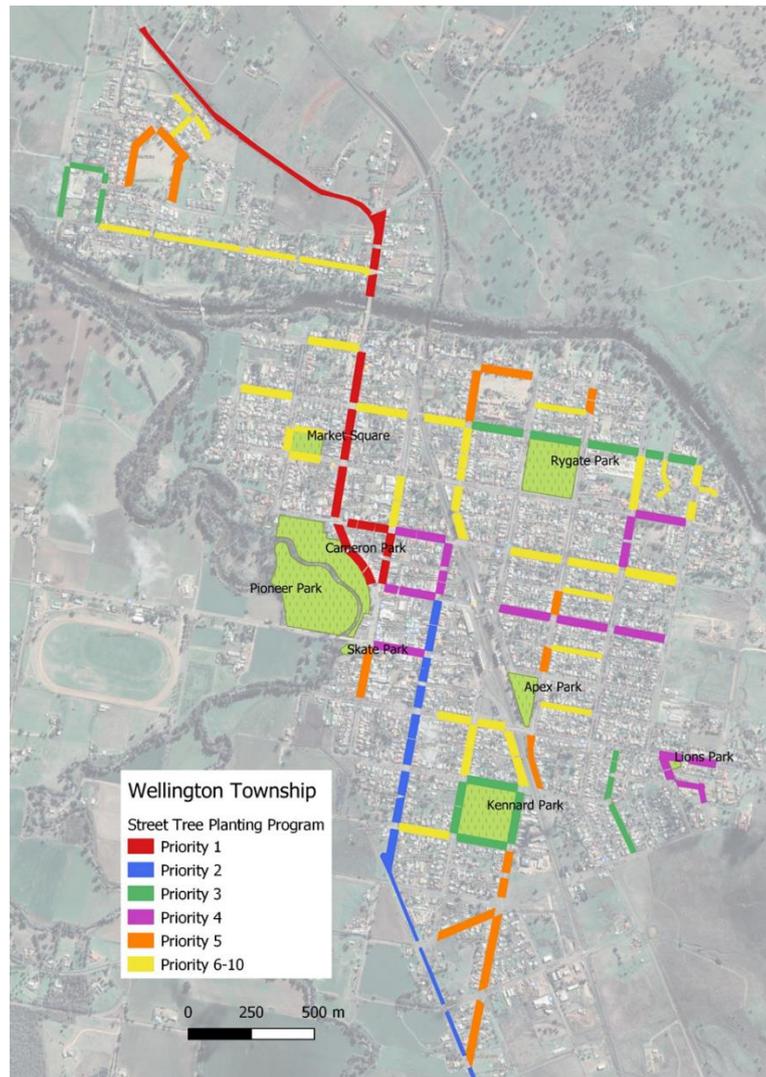
- Priority planting (by street).

A priority-based planting plan has been established for Wellington which identifies the streets that are a priority for street tree planting and investment.

The criteria for determining streets as a planting priority include:

Criteria	Qualification for inclusion as priority
Road Hierarchy	Street is a major Arterial
	Street is a connector Road
ULE	Street contains 5 or more trees with ULE less than 15 years
	Street contains 1-5 trees with ULE less than 15 years
Vacant Sites	Street contains more than 10 vacant sites
	Street contains 5-10 vacant sites
Retail/Shopping strip	Street contains shopping strip
School, Community facility	Street contains school or community facility

Park/open space	Street contains park or open space
Gateway Road	Street is a gateway entry into town
Socio Economic disadvantage	Street contains social housing
EM Priority	Street has been identified by Elected Members as a priority
Equity of priority	Scores were then redistributed to ensure equity of tree planting delivery across the township



The Wellington Street Tree Masterplan also proposes setting a target canopy of 30% by 2050 that would be achieved through improved management of the existing trees and filling the approximate 1,100 vacant sites across Wellington/Montefiores.

- Tree Planting by Street (Appendix A)

An assessment has been carried out to determine appropriate tree species for every street with Wellington/Montefiores. In most cases three (3) species have been identified on the basis of prominence of a dominant species,

performance, aesthetic enhancement, site constraints (eg: overhead powerlines) and hardiness to environmental conditions.

In some circumstances Council may wish to create a specific effect, eg: Lee Street and Namina Crescent resulting in only one species being nominated.

Consultation

- Internal consultation with Growth Planning was undertaken to identify key avenues (Mitchell Highway entrances, including Lee Street, Percy Street and Namina Crescent).
- Internal consultation has been ongoing with Infrastructure with regards to tree planting initiatives and methodologies within Wellington and Montefiories.
- No major concerns have been raised as replacement tree species take into consideration site constraints (civil infrastructure, powerlines, etc.) and current tree planting methodologies are deemed to be appropriate.
- The draft Wellington Street Tree Masterplan was a discussion item at the October 2022 Public Tree Advisory Panel.
- There was some discussion about the 30% canopy cover target by 2050 being too low, however it is felt that this is an achievable target and should be retained.

Resourcing Implications

- The administration component of overseeing this plan is minimal, as it is a standard body of work with existing allocation of resources.
- Implementation of the priority planting component will be undertaken as funds are either made available internally (eg: in conjunction with civil infrastructure construction or upgrading programs or through internally budget allocations) or through non-rate funding opportunities (i.e. grants).

Planned Communications

- It is proposed to target the Wellington/Montefiories communities for the public consultation component of the Wellington Street Tree Masterplan. It will, however, be communicated more broadly within the local government area.
- It is proposed to target local (Wellington) media outlets including radio and print to spearhead the campaign in promoting the draft Wellington Street Tree Masterplan. It is also proposed to have copy documents and feedback forms at the Wellington Administration Building and the Wellington Library. Social media, including a feedback form, will also be employed to promote the masterplan. There will be an opportunity for a face to face consultation as well.
- Following the close of the public exhibition period any feedback would be assessed, considered and, if appropriate, included within the revised document. The amended Wellington Street Tree Masterplan would then be submitted to Council for consideration and adoption.

Timeframe

Key Date	Explanation
Mid – February 2023	Draft Wellington Street Tree Masterplan placed on public exhibition for minimum 28 days
Late March 2023	Draft Wellington Street Tree Masterplan removed from public exhibition and assessment of comments to commence.
April 2023	Amended draft Wellington Street Tree Masterplan to go to Community and Culture Committee.
April 2023	Consideration and adoption by Council
May 2023	Upload to Council website and implementation.

APPENDICES:

1⇒ Wellington Street Tree Masterplan FINAL DRAFT
OCT 22

Provided under separate cover



REPORT: Draft Macquarie River Masterplan (North and South Precincts)

DIVISION: Community, Culture and Places
REPORT DATE: 23 November 2022
TRIM REFERENCE: ID22/2467

EXECUTIVE SUMMARY

Purpose	Seek endorsement Addressing Council resolution Strategic Project Update	
Issue	<ul style="list-style-type: none"> Seek Council Resolution to place draft Macquarie River Masterplan (North and South Precincts) on public exhibition for a minimum of 28 days seeking feedback. 	
Reasoning	<ul style="list-style-type: none"> To meet Council resolution regarding the development of a Macquarie River Masterplan (North and South Precincts). 	
Financial Implications	Budget Area	Community Culture and Places – Recreation and Open Spaces
	Funding Source	General Fund
	Proposed Cost	\$140,000
	Ongoing Costs	Implementation and cost plan to be developed following adoption of final masterplan
Policy Implications	Policy Title	N/A
	Impact on Policy	N/A
Consultation	Community consultation through a range of platforms including social media, surveys, workshops, FAQs, etc.	

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme:	5 Liveability
CSP Objective:	5.5 Our community has access to a diverse range of recreational opportunities
Delivery Program Strategy:	5.5.1 Passive and active open space is located to maximise access and use by the community
Theme:	5 Liveability
CSP Objective:	5.5 Our community has access to a diverse range of recreational opportunities

Delivery Program Strategy:	5.5.2 Unique recreation and open space facilities are available
Theme:	6 Environmental Sustainability
CSP Objective:	6.3 Land use management sustains and improves the built and natural environment
Delivery Program Strategy:	6.3.1 The quality of the Macquarie, Talbragar and Bell river corridors are managed and enhanced

RECOMMENDATION

- 1. That this report be noted.**
- 2. That the draft Macquarie River Masterplan (North and South Precincts) be placed on public exhibition from 12 December 2022 to 17 February 2023 to enable the community to make comment.**
- 3. That following the public exhibition period that a report be provided back to Council with a finalised Macquarie River Masterplan (North and South Precincts) for consideration at the march 2023 Ordinary Meeting of Council.**

Jane Bassingthwaite
Director Community, Culture and Places

IM
Manager Recreation and
Open Space

BACKGROUND

Previous Resolutions of Council

<p>23 July 2012</p>	<ol style="list-style-type: none"> 1. <i>That the Regand Park Master Plan produced by Moir Landscape Architecture be noted.</i> 2. <i>That the Regand Park Master Plan be placed on public exhibition for a period of 28 days.</i> 3. <i>That a revised Regand Park Master Plan, addressing public comments and the provision of an opportunity for an eatery area, be further considered by Council.</i>
<p>18 February 2013 (Works and Services Committee)</p>	<ol style="list-style-type: none"> 1. <i>That all persons who made submissions be thanked for their contribution and informed as to how their submissions were considered.</i> 2. <i>That the draft Regand Park Master Plan be modified to:</i> <ul style="list-style-type: none"> • <i>Show the species of trees identified at the entry statement to be deciduous trees found onsite already and species endemic to the floodplain of the Macquarie River in Dubbo</i> • <i>Change the illustration of wind turbines to be solar panels</i> • <i>Show the alignment of the pathway behind the Regand Park subdivision to be 100 metres from residences</i> • <i>Show toilet facilities near the playground elements</i> 3. <i>That the modified Regand Park Master Plan be adopted</i>
<p>25 February 2013 (Council)</p>	<p><i>That the report of the Works and Services Committee meeting held on 18 February 2013 be adopted, save and except Clauses WSC13/2, WSC13/9 and WSC13/20 of the report with such Clauses being dealt with separately.</i></p>
<p>25 June 2018</p>	<ol style="list-style-type: none"> 1. <i>That the contribution of the Dubbo Stampede and the Titan Macquarie Mud Run to public infrastructure be noted.</i> 2. <i>That no further capital improvements be undertaken on land identified in the Regand Park Master Plan.</i> 3. <i>That the Regand Park Master Plan be revoked with the exception of environmental related activities such as tree planting.</i> 4. <i>That savings identified at the December 2017 Quarterly Operational Plan and Budget Review allocate \$60,000 to the development of a Master Plan for CBD parks and reserves that are between the LH Ford and Serisier bridges.</i> 5. <i>That the Dubbo Stampede and Titan Macquarie River Mud Run Committee be invited to be integral contributors to the new master plan in view to their former proposed upgrades to the river corridor be an equally significant component of the new CBD plan.</i> 6. <i>That Council consider the allocation of \$500,000 to the embellishment and improvement of CBD parks and reserves</i>

	<i>that are between the LH Ford and Serisier bridges during the development process of the Draft 2019/2020 Operational Plan and Budget and associated draft Delivery Program.</i>
22 February 2021 (in part)	<ol style="list-style-type: none"> 1. <i>That the Mayoral Minute, dated 22 February 2021, be noted.</i> 2. <i>That Council welcomes the proposal for the St John's Junior Rugby League Football Club proponents to potentially develop up to 10 hectares of Regand Park, comprising playing fields and ancillary infrastructure, contingent upon Council endorsement of site drawings, technical plans, relevant supporting documentation and approvals.</i> 3. <i>That a notice of rescission motion be submitted in writing no later than five business days prior to the March 2021 Ordinary Council meeting relating to the resolution of Council at its meeting held 25 June 2018, "That no further capital improvements be undertaken on land identified in the Regand Park Master Plan."</i>
22 March 2021	<ol style="list-style-type: none"> 1. <i>That Council determine this Notice of Motion of Rescission.</i> 2. <i>That the modified Regand Park Master Plan of 2013 be withdrawn.</i>
22 March 2021	<i>That the Director Liveability provide a further report regarding the Review of the Regand Park Master Plan along with the River Corridor Master plan for Dubbo and incorporate environmental related activities, sporting and leisure related activities.</i>
27 January 2022	<ol style="list-style-type: none"> 1. <i>That the Chief Executive Officer provide a staff report outlining the history and current status of formal plans in place for the development of the Regand Park area as public open space and advising on opportunities for the reinstatement of the Regand Park Master Plan, including the proposals for private sporting field development.</i> 2. <i>That that the CEO provide a report updating council on the progress of master planning for Macquarie River corridor.</i> 3. <i>That council notes the importance of public awareness and consultation in relation to proposed uses of public land.</i>
24 February 2022	<ol style="list-style-type: none"> 1. <i>That \$140,000 from the current Section 94 Open Space and Facilities Plan be utilised to engage suitably qualified landscape architects to develop a northern and southern Macquarie River Master Plan, with any unexpended funds being returned to the Restricted Asset.</i> 2. <i>That a procurement process be undertaken to appoint appropriately qualified consultants to undertake a review of the original Regand Park Master Plan and the development of a master plan for the northern Macquarie River recreational precinct.</i>
21 September 2022	<ol style="list-style-type: none"> 1. <i>That Council note that Dubbo Regional Council strategic documents predict a shortfall of passive open space and a lesser shortfall in sporting fields in Dubbo.</i>

	<p>2. <i>That the Chief Executive Officer produce a report at the same Ordinary Meeting of Council at which the Draft Master Plan, will be considered, detailing all available Council owned or administered land that could be used for passive open space and for sporting fields, and where both could be provided, in order to best inform Councillors and the community in respect of the latest predictions in relation to the current and future need for public open space and sporting fields, given population projections and future subdivision developments.</i></p> <p>3 <i>That Council notes in respect of the Landscape Master Plan for Macquarie River's North and South Precincts that council is committed to achieving the best outcome based on the most accurate data and is not working to a rigid or predetermined timeframe.</i></p>
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REPORT

Consultation

Extensive community consultation has taken place seeking input from the community in the development of the draft Macquarie River Masterplan (North and South Precincts). A summary of the timing, key message and platform used to promote the development of the draft masterplan is shown in Table 1 below.

Table 1. Community consultation in the development of the draft Macquarie River Masterplan (North and South Precincts).

Date start	Date end	Key message	Type	Channel/s
30-Aug	Until project completion	Promotion of MRM	Website	Dubbo.nsw.gov.au
30-Aug	22-Sep	Promotion of MRM	Home page tile	Dubbo.nsw.gov.au
30-Aug	30-Aug	Community Consultation commencing 1 September	Social post	Facebook
30-Aug	30-Aug	Community Consultation commencing 1 September	Social post	Instagram
30-Aug	30-Aug	Community Consultation commencing 1 September	Social post	Twitter
1-Sep	19-Sep	Survey link	Website	Dubbo.nsw.gov.au
1-Sep	1-Sep	Have your say	Social post	Facebook
1-Sep	5-Sep	Have your say	Paid social campaign	Facebook and Instagram
2-Sep	2-Sep	Consultation 1	Radio advert	2DU and ZooFM
3-Sep	3-Sep	Consultation 2	Radio advert	2DU and ZooFM
3-Sep	13-Sep	Feedback 1 V1	Radio advert	2DU and ZooFM

6-Sep	6-Sep	Thank you for attending consults, survey still open	Social post	Facebook
6-Sep	6-Sep	Thank you for attending consults, survey still open	Social post	Instagram
6-Sep	6-Sep	Thank you for attending consults, survey still open	Social post	Twitter
6-Sep	6-Sep	Have your say	Print advert (half page)	Daily Liberal
9-Sep	9-Sep	Have your say	Print advert (half page)	Dubbo Photo News
12-Sep	12-Sep	Have your say	Print advert (half page)	Daily Liberal
13-Sep	13-Sep	Change of date Community Design Workshops	Website	Dubbo.nsw.gov.au
14-Sep	14-Sep	Change of date Community Design Workshops and Survey	Website	Dubbo.nsw.gov.au
15-Sep	15-Sep	Have your say	Print advert (half page)	Dubbo Photo News
15-Sep	15-Sep	Update of CDW to 28 September	Print advert (snapshot)	Dubbo Photo News
28-Sep	28-Sep	Survey closing soon	Social post	Facebook
28-Sep	28-Sep	Survey closing soon	Social post	Instagram
28-Sep	28-Sep	Survey closing soon	Social post	Twitter
29-Sep	29-Sep	Frequently Asked Questions	Print advert (full page)	Dubbo Photo News
29-Sep	29-Sep	Frequently Asked Questions	Print advert (full page)	Daily Liberal
29-Sep	29-Sep	FAQs, survey closing, Community Design Workshops	Media Release	Eblast list
29-Sep	29-Sep	Media Release content	Social post	Facebook
29-Sep	29-Sep	Media Release content	Social post	Instagram
29-Sep	29-Sep	Media Release content	Social post	Twitter
29-Sep	29-Sep	FAQs on landing page	Website	Dubbo.nsw.gov.au
29-Sep	29-Sep	Update with Dubbo Farmer Market pop up	Website	Dubbo.nsw.gov.au
5-Oct	5-Oct	Remove survey link and update Community Sessions	Website	Dubbo.nsw.gov.au
5-Oct	9-Oct	Community Design Workshops	Radio advert	2DU and ZooFM
7-Oct	7-Oct	Community Design Workshops RSVP and Agenda	Website	Dubbo.nsw.gov.au
7-Oct	7-Oct	Community Design	Social post	Facebook

		Workshops Agenda	RSVP	and Design and		
7-Oct	7-Oct	Community Workshops Agenda	RSVP	Design and	Social post	Instagram
11-Oct	11-Oct	Community Workshops Today		Design	Social post	Facebook
11-Oct	11-Oct	Community Workshops Today		Design	Social post	Instagram
11-Oct	11-Oct	Community Workshops Today		Design	Social post	Twitter
12-Oct	12-Oct	Update all sections to say community consultation period has concluded			Website	Dubbo.nsw.gov.au

Further information on the community workshops and the survey results are contained in the attachment - Draft Macquarie River Masterplan North and South Precinct Moir Part A.

In the initial phase key focus groups (internal and external) were targeted to enable the identification of values that the community placed on the corridor. The identification of these key values, the completion of a SWOT (Strengths, Weakness, Opportunities and Threats) analysis and a site analysis provided the base information for the development of 3 concept plans each for the north and south precincts.

A survey was developed to seek further input from the broader Dubbo community with this survey extensively promoted through a range of platforms - and was available both online and through hard copy. A copy of the survey is attached for your information under separate title. The results of the survey are included in the Draft Macquarie River Masterplan North and South Precinct Moir Part A.

Following the close of the survey the results were tabulated and assessed, with following community engagement through four workshops. The purpose of these workshops were to seek community participation in the further development of the draft Macquarie River Masterplan. The resultant Draft Macquarie River Masterplan is attached – draft Macquarie River Masterplan North and South Precinct Moir Part B.

During the course of the community engagement a Notice of Motion was tabled at the September Ordinary Meeting of Council requesting a report *“detailing all available Council owned or administered land that could be used for passive open space and for sporting fields, and where both could be provided, in order to best inform Councillors and the community in respect of the latest predictions in relation to the current and future need for public open space and sporting fields, given population projections and future subdivision developments.”*

Below is a spatial representation of public open space land identifying their current categorisation as sporting facilities (pink), parks (dark green), urban reserves (light green) and newly acquired public open space, or land under development (bright green).

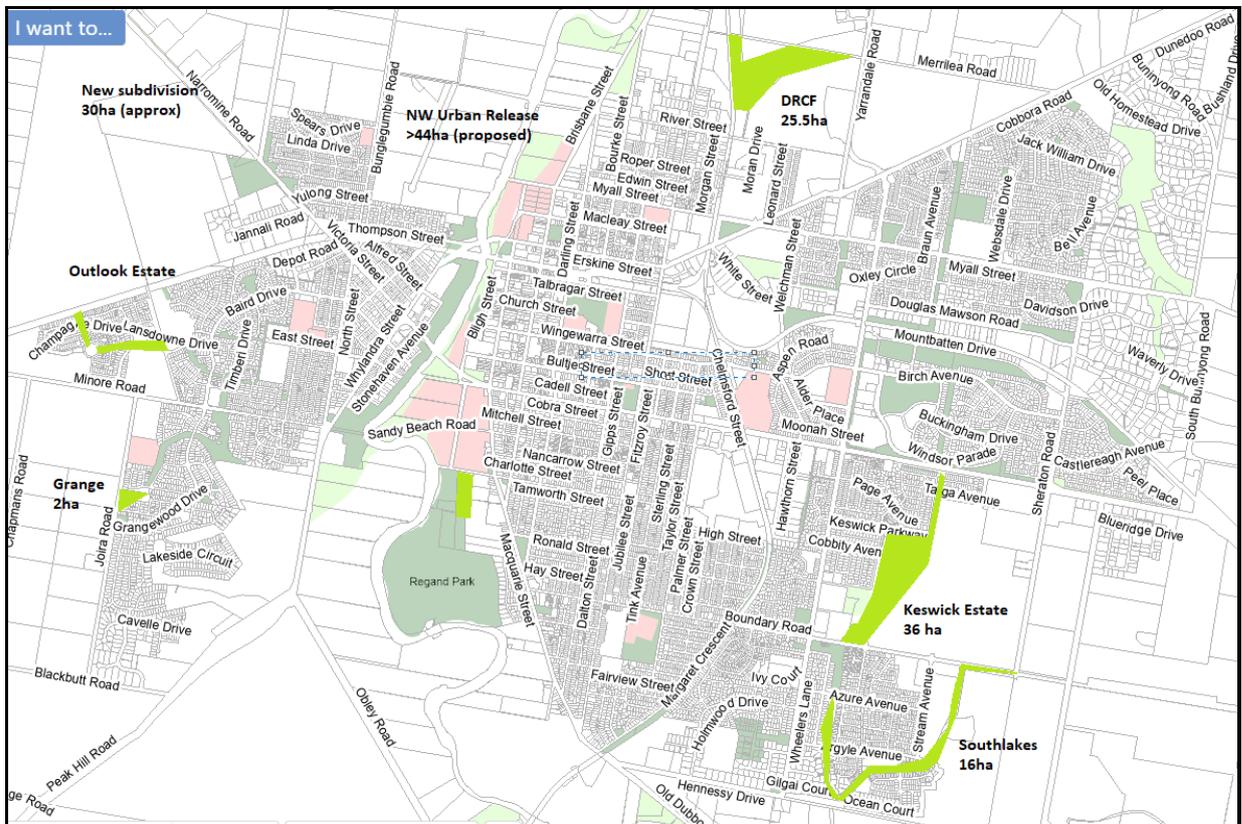


Figure 1. Spatial representation of Open Space in Dubbo. Pink – sporting facilities, Dark Green, Light Green – Reserves. Bright Green – Open Space added since c2016 or in development.

Table 2. Current Public Open Space by classification

Public Open Space Classification	Area (ha)
Sporting facilities	101
Parks	175.5
Landcare (urban reserves)	195.2
	471.7

Supporting information on the parks, sporting facilities and urban reserves identified in Figure 1 and Table 2 above is provided in the attachments.

Table 3. Adopted service levels by classification

Park Category	Desired Level of Service (Ha/1000)	Current Supply (Ha/1000)	Difference (HA/1000)
Local	1.5	1.39	-0.11
District	3.0	3.68	0.68
Regional	0.5	0.30	-0.20
Sub Total	5.0	5.37	0.37
Sporting	2.8	2.82	0.02
TOTAL	7.8	8.19	0.39

Table 4. Population projections for Dubbo City and surrounds, excluding former Wellington Shire (REMPPLAN 2022).

Catchment	2022	2032	2041
Brocklehurst	183	177	177
Central Dubbo	2,427	2,605	2,775
East Dubbo	11,025	10,742	10,637
North Dubbo	1,916	1,926	1,948
NW Dubbo	2,082	2,817	3,768
South Dubbo	8,169	8,107	8,352
South Dubbo East	6,707	9,685	11,112
South West Dubbo	87	156	211
Rural Dubbo	4,099	4,038	4,064
Rural East	1,985	1,925	1,993
West Dubbo	7,357	8,591	9,889
Wongarbon	673	691	701
	46,710	51,460	55,627

Table 5. Public Open Space Level of Service by Population (2022)

Park Category	Current Area (ha)	Desired Level of Service (ha/1,000)	Current Supply (ha/1,000)	Difference (ha/1,000)
Local / General	172.44	1.5	3.69	+2.19
District	176.51	3.0	3.78	+0.78
Regional	21.72	0.5	0.46	-0.04
Sub Total	370.7			
Sporting	101	2.8	2.16	-0.64
TOTAL	471.7	7.8	10.09	+2.29

Table 5. Public Open Space Level of Service by Population (2032)

Park Category	Projected Area (ha)	Desired Level of Service (ha/1,000)	Projected Supply (ha/1,000)	Difference (ha/1,000)
Local / General	210.44	1.5	4.09	+2.59
District	184.51	3.0	3.58	+0.58
Regional	21.72	0.5	0.42	-0.08
Sub Total	370.7			
Sporting	105	2.8	2.04	-0.76
TOTAL	471.7	7.8	10.13	+2.33

Anticipated additions include Keswick 36 ha (28 ha local and 8 District parkland) and Southlakes (10 ha local parkland) and Delroy Parkland (4 ha sport).

Table 6. Public Open Space Level of Service by Population (2041)

Park Category	Projected Area (ha)	Desired Level of Service (ha/1,000)	Projected Supply (ha/1,000)	Difference (ha/1,000)
Local / General	234.64	1.5	4.22	+2.72
District	212.91	3.0	3.82	+0.82
Regional	21.72*	0.5	0.39	-0.11
Sub Total	370.7			
Sporting	126.5	2.8	2.20	-0.6
TOTAL	471.7	7.8	10.63	+2.83

Anticipated additions include NW Urban Release Area (10 ha sporting, 18 ha Local and 16 ha District parkland), and North sub-division (30 ha (11.5 ha sporting, 6.2 ha local, 12.4 ha District and 2 ha Regional*)). * = contribution by Developer to Regional Developer contributions.

In terms of overall public open space across all classifications Dubbo City is currently well placed for the next 20 years. However there is an identified shortfall in both Regional Level Park and Sporting Facilities. In terms of the Regional Parkland the shortfall is not significant and as Dubbo continues to expand opportunities to address this shortfall can be explored. In the interim Developers are able to make s7.11 Contributions to this area for future development. A shortfall also exists in Sporting Facilities of approximately 0.64 ha/1,000 persons (29.9 ha). While significant there is the argument that there is still capacity to better utilise the facilities that we have rather than construct new facilities. As an example the installation of sports lights at John McGrath Fields (6 fields) increases the availability of this facility for user groups to expand their competition, offer more training opportunities, spread the wear of high use of other fields and helps to maintain maintenance costs across the public open space network at a reasonable and affordable level for the community.

Resourcing Implications

- Recreation and Open Space continues to take the lead on the development of the Macquarie River Masterplan (North and South Precincts) in collaboration with Moir Landscape Architects and Sala4D).
- The implementation of the Macquarie River Masterplan (North and South Precincts) will occur as funding (internal and external) is identified. It is anticipated that a significant proportion of the implementation of the masterplan will be through external contractors and/or community participation (eg: tree planting).
- As Council currently manages the vast majority of the land covered by the masterplan there are already resources committed to its management. In the more developed areas, such as the sporting precincts, it is envisaged that there will be little no change of resources required to manage this sites. However where there is an increase in the level of service there will be a corresponding increase in the resources required to maintain them. This will be assessed on an on370going basis and as development occurs.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	\$140,000	0	0	0	0	0
c. Operating budget impact (a – b)	-\$140,000	0	0	0	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-\$140,000	0	0	0	0	0
Does the proposal require ongoing funding?	Yes					
What is the source of this funding?	External funding (grants) will be pursued to implement the masterplan					

Table 1. Ongoing Financial Implications

Planned Communications

Following the adoption of the recommendation to place the draft Macquarie River Masterplan (North and South Precincts) on public exhibition it will be released and promoted through the Council website, social media platforms and other identified opportunities.

Timeframe

Key Date	Explanation
8 December 2022	Draft Macquarie River Masterplan (North and South Precincts) and report to Ordinary Meeting of Council.
By 12 December 2022	Draft Macquarie River Masterplan (North and South Precinct) placed on public exhibition and promoted.

17 February 2023	Public exhibition of Draft Macquarie River Masterplan (North and South Precinct) closes
23 March 2023	Final report and Macquarie River Masterplan (North and South Precinct) submitted to Council for consideration.

APPENDICES:

- | | |
|---|-------------------------------|
| 1⇒ Public Open Space within the City of Dubbo by Classification | Provided under separate cover |
| 2⇒ 2187 Draft Macquarie River Masterplan North and South Precinct Moir Part A | Provided under separate cover |
| 3⇒ 2187 Draft Macquarie River Masterplan North and South Precinct Moir Part B | Provided under separate cover |
| 4⇒ 220831 Survey - Macquarie River Masterplan | Provided under separate cover |
| 5⇒ Open Space and Recreation Provision in Dubbo Appendix A | Provided under separate cover |



REPORT: Macquarie Regional Library Performance Report - July 2022 to September 2022

DIVISION: Community, Culture and Places
REPORT DATE: 19 October 2022
TRIM REFERENCE: ID22/2168

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none"> Quarterly reporting 	
Issue	<ul style="list-style-type: none"> Performance and activity report 	
Reasoning	<ul style="list-style-type: none"> <i>Local Government Act 1993</i> <i>Library Act 1939</i> Library Regulations 2018 NSW Standards and Guidelines for NSW public libraries (2020) 	
Financial Implications	Budget Area	Community, Culture and Places – Library Services
	Funding Source	Dubbo Regional Council Warrumbungle Shire Council Narromine Shire Council NSW Government Subsidies and Grants Other Income (Investments, Fees and Charges)
	Proposed Cost	\$3,460,729 (Budget 2022/2023)
	Ongoing Costs	\$898,292 (2022/2023 Year-to-Date Expenditure) September quarter
Policy Implications	Policy Title	Macquarie Regional Library Strategic Plan 2021-2024
	Impact on Policy	Operational oversight
Consultation	Regional Library Service	Council Community Needs Survey 2021 Library Customer Satisfaction Survey 2021 Public Exhibition of library planning documents

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 5 Liveability

CSP Objective: 5.4 Our community has access to a full range of educational opportunities

Delivery Program Strategy: 5.4.3 Access to a high standard of library services and facilities is available

RECOMMENDATION

That the Macquarie Regional Library Quarterly Performance Report for July 2022 to September 2022 be noted.

Jane Bassingthwaite
Director Community, Culture and Places

KM
Manager Macquarie
Regional Library

BACKGROUND

Macquarie Regional Library (MRL) is a regional partnership between Dubbo Regional Council, Warrumbungle Shire Council and Narromine Shire Council, providing library services to the communities in the three local government areas.

The operation of the regional library service is under the service level agreement for the provision and management of library services by Dubbo Regional Council as the executive council.

REPORT

The Quarterly Performance Report for July 2022 to September 2022 provides an overview of the library's operations. This information includes quarterly results for various indicators including a financial snapshot, memberships, loans and visitations and a range of regional initiatives.

The library continues to deliver on its priorities as identified in the Macquarie Regional Library Strategic Plan 2021-2024. Continuous performance improvements and effectiveness are a priority for the library service. Some efficiencies for improved financial sustainability and community service performance include:

- Undertaken a limited review to identify in-house service efficiencies and new service delivery options
- Increased online events and programs by 50% since 2019-2020 with a cost-effective and broader audience reach
- Introduced automated supplier Purchasing Plans for major collections (physical book resources)
- Significant increase in purchasing of e-audio and e-book collections to support changing lifestyles
- Joined the Central West Libraries consortia for e-platform purchasing (9 public libraries)
- Introduced a limited range of merchandising for additional income
- Provide advice to other regional public libraries as part of the library's commitment to leadership and support of the NSW public libraries network (363 public libraries in NSW).

Online Library Catalogue - online service improvements

Customers can now discover more than 100,000 e-content items in the library's online catalogue. The capability occurred through the implementation of automatic harvesting and integration of the library e-resource collections. The improved process has resulted in over 34,000 e-books and e-audio titles and over 4,000 e-magazine titles, or 70,000 issues, in the library's web-based online catalogue. Additionally, further '*help*' resource links and a refreshed design have been added. The costs incurred for implementing and integrating the content from three previous platforms was \$6,075 (ex GST), with an annual fee of \$3,375 for automatic harvesting and integration services.

Partnerships - National Library of Australia: Trove research portal

Macquarie Regional Library signed a three-year agreement (2022-2025) with Trove (National Library of Australia) for continued access to its platform of specialist information services. The partnership provides enhanced information services and provisions, including access to essential public library cataloguing services, resource sharing via Libraries Australia Document Delivery and a 'partner' rate for uploaded digitised documents and newspapers. The cost of this service will increase by 140% by 2024/2025, from \$3,665 in 2022/2023 to \$8,793 in 2024/2025. Currently, the State Library of NSW (SLNSW) and NSW Public Libraries Association (NSWPLA) has been in talks with the National Library of Australia to review the cost schedule, with many NSW regional public library budgets impacted by the scheduled increase.

Early childhood literacy – Partnership with TAFE NSW

The Library partnered with TAFE NSW to support its early literacy program, 1,000 Books Before School. TAFE NSW will provide consultation and advice focusing on Indigenous Literacy to assist in developing storytelling kits for parents and carers.

Connecting Cultures: Tracing Ancestors

NAIDOC Week celebrations included an online Aboriginal family history session with the Koori Kin team from the State Library of New South Wales (SLNSW). Additionally, a family session with Aboriginal Storyteller Larry Brandy featuring traditional dance, Dreamtime stories and learning the Wiradjuri language.

CONSULTATION

The library's Strategic Plan 2021-2024 is informed by the member councils' Community Strategic Plans, the biennial library user and non-user survey, Dubbo Regional Council's community needs survey and customer feedback.

FINANCIAL IMPLICATIONS

The NSW State Government 2022/2023 Library Subsidy payment is \$2.85 per capita. A further subsidy adjustment payment comprises a flat rate allocation, with a further portion of funding allocated based on need, as identified using each council's Socio-Economic Index (SEIFA) score.

2022/2023 NSW Government funding

Dubbo Regional Council's subsidy payment is \$2.85 per capita based on a population of 54,195 (ABS 2021 ERP) totalling, \$154,456. In addition, a \$50,000 flat rate payment plus the SEIFA index (Band 6) of \$8,521 total, \$212,977 for Dubbo Regional Council in 2022/2023.

Warrumbungle Shire Council's subsidy payment is \$2.85 per capita based on a population of 9,118 (ABS 2021 ERP) totalling \$25,986. In addition, a \$50,000 flat rate payment plus the SEIFA index (Band 1) of \$14,430 total, \$90,417 for Warrumbungle Council in 2022/2023.

Narromine Shire Council's subsidy payment is \$2.85 per capita based on a population of 6,392 (ABS 2021 ERP) totalling \$18,217. In addition, a \$50,000 flat rate payment plus the SEIFA index (Band 2) of \$12,987 total, \$81,204 for Narromine Shire Council in 2022/2023.

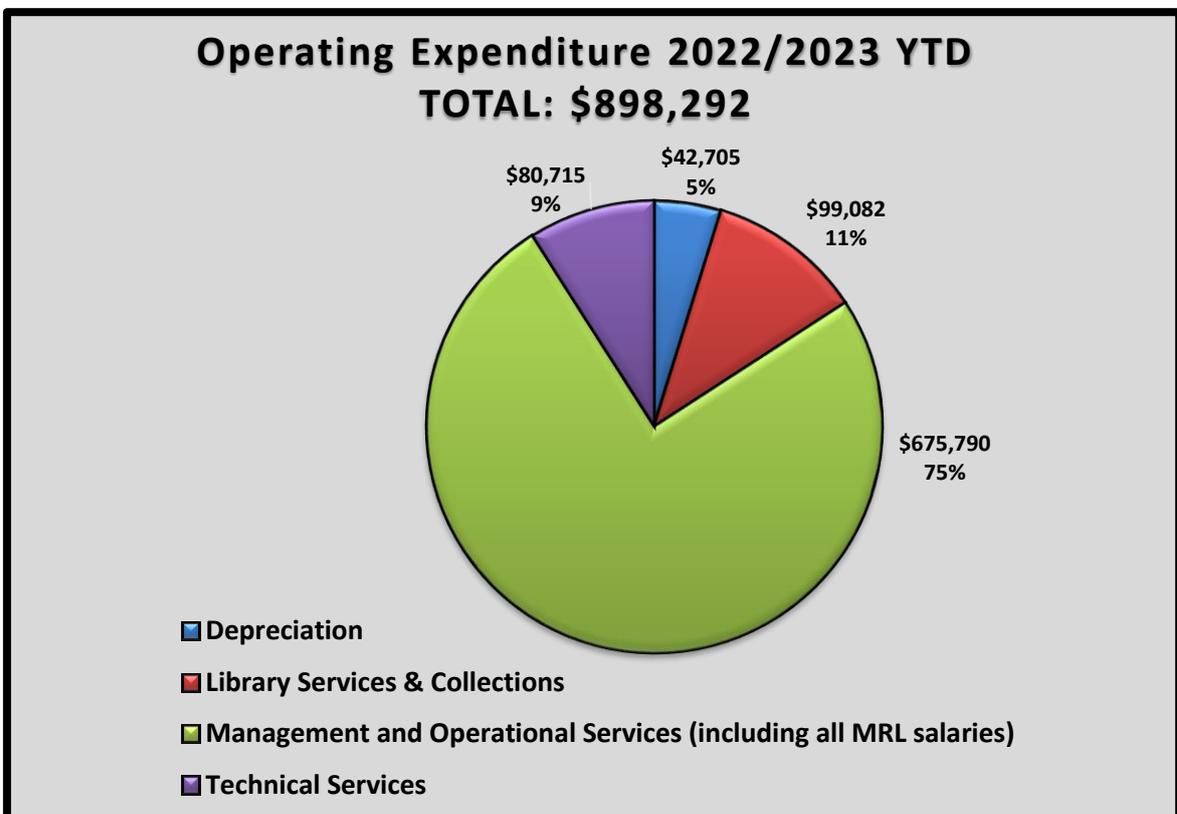
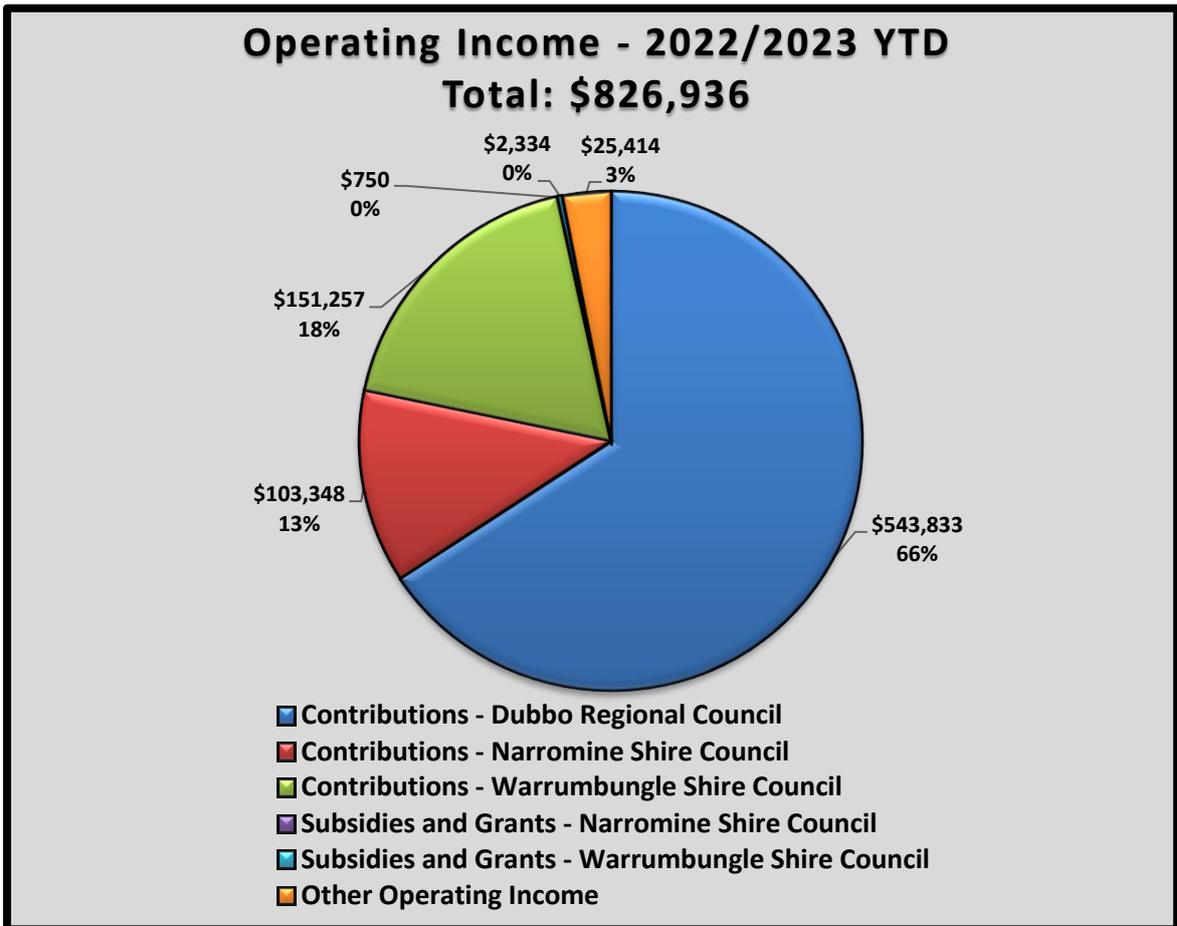
The MRL Restricted Asset fund has sufficient funds to support specific and substantial upcoming MRL Delivery Plan (2021-2024) projects, e.g. rebranding, website redevelopment and technology improvements across a range of regional service provisions.

SUMMARY

The MRL Quarterly Performance Report provides an overview of the regional library service operational performance encompassing seven libraries and three service points across three local government areas. The quarterly results align with the library's budget for 2022/2023. In addition, an upward trend in future costs for Information Technology networking and hardware/software and online database/subscriptions is noted.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. NSW Government Subsidy/Grants	384,597					
b. Operating revenue	3,267,398	0	0	0	0	0
c. Operating expenses	3,562,222	0	0	0	0	0
d. Operating budget impact (a + b – c)	89,773	0	0	0	0	0
e. Capital Expenditure	274,922	0	0	0	0	0
f. Total net impact (d – e)	185,149		0	0	0	0
Does the proposal require ongoing funding?	Yes					
What is the source of this funding?	The total net impact includes depreciation of \$170,273 which is not required to be funded by cash. Therefore, the actual net impact is \$14,876 which is funded through the use of externally restricted assets for the grant funded projects.					

Table 1. Ongoing Financial Implications



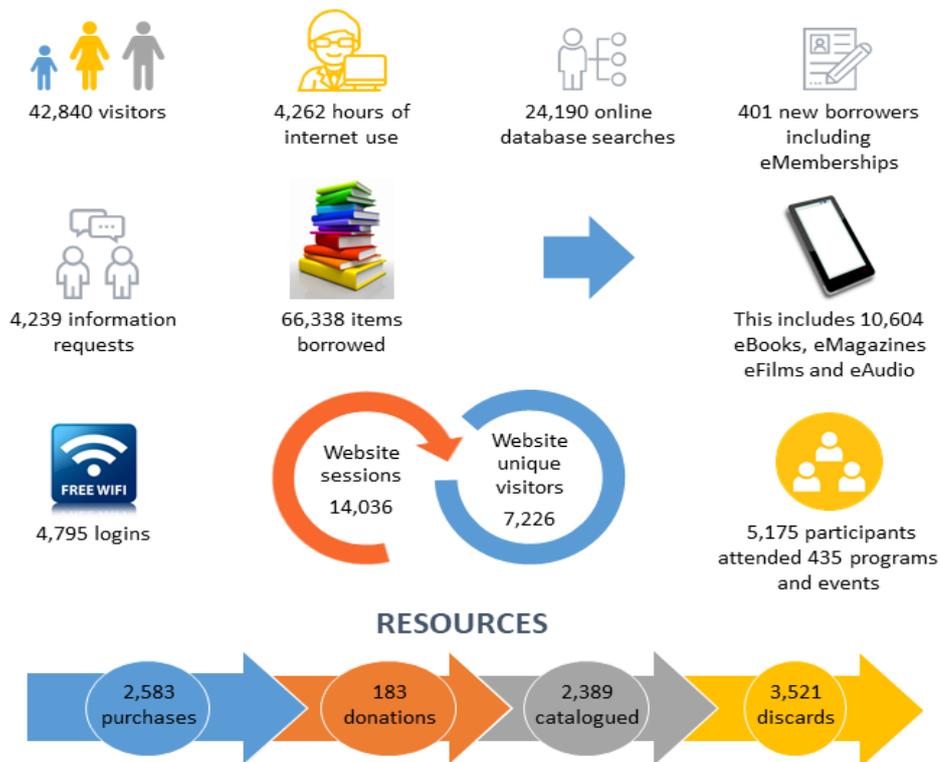
PRINCIPAL ACTIVITY: MACQUARIE REGIONAL LIBRARY 2022-2023 Operational Plan – July 2022 to September 2022

Objective - Provide quality services to Macquarie Regional Library communities		
Key Measures of Success	<ul style="list-style-type: none"> • Visits to the library per capita • Number of transactions (loans and reference enquiries) • Operating expense per transaction (loans and reference enquiries) 	
<ul style="list-style-type: none"> • 95% of customers view their library as satisfactory • Percentage of registered users to the total population 		
Legend:	Completed On track Delays Not yet commenced No progress	
Action	Date	Status
Strategy		
1. GOVERNANCE		
1.1 Governance procedures for provision of professional and effective services are appropriate		
1.1.1 Review regional service delivery model to ensure that the most appropriate level of service.	March 2023	
1.1.2 Review the MRL Service Agreement	March 2023	
1.1.4 Produce an MRL Annual Report including the audited statement of accounts	September	
1.2 Financial resources for provision of professional and effective services are sufficient		
1.2.1 Submit draft budget to MRL member councils	April 2023	
1.2.2 Undertake quarterly budget reviews	Quarterly	
1.2.3 Seek grant and subsidy opportunities to obtain full benefits for the Library Service	Ongoing	
1.2.4 Review MRL Revenue Policy [fees and Charges]	March 2023	
1.3 Evaluation and planning for strategically managed services		
1.3.2 Develop MRL Annual Operation Plan	March 2023	
1.3.3 Complete annual SLNSW Public Libraries Statistical Return	September	
1.3.4 Complete the biennial report against the <i>SLNSW Living Learning Libraries: Standards & Guidelines</i>	November	
1.3.5 Review MRL policies for consistency with policy, legislation, and best practice	March 2023	
2. PEOPLE MANAGEMENT		
2.1 Professional and effective services delivered by skilled and informed staff		
2.1.1 Develop annual staff training program	September	
2.1.2 Conduct an all staff development and training day	November	
2.1.3 Review the MRL organisational structure	March 2023	
3. SERVICES & PROGRAMS		
3.1 Customers have access to a full range of high-quality programs and services		
3.1.2 Review member database annually	July	
3.1.3 Collate visitation and attendance at programs and events at each branch	Monthly	
3.1.4 Review provision of services, programs and collections, particularly for target and diversity groups	September	
3.1.7 Review MRL website and branding	December	
3.1.8 Produce comprehensive quarterly statistical reports on library activities.	Quarterly	
3.1.9 Compile a quarterly overview report on programs, services and special events	Quarterly	
4. COLLECTIONS		
4.1 Customers have access to current and relevant library collections		
4.1.1 Undertake analysis and report on annual statistics, collection profiles and usage	August	
4.1.2 Review Library Management System and database integrity biennially	June 2023	
4.1.4 Review the MRL Collection Management Policy biennially	April 2023	
5. MARKETING		
5.1 Customers have access to current services, programs and resources		
5.1.1 Review and develop an annual Marketing Plan	December	
6. INFORMATION TECHNOLOGY		
6.1 Information technology enables staff and customers to access required information and library processes		

6.1.2 Report annually on current and future information technology needs	November	●
6.1.4 Review business continuity, technology plans and strategies	April	●
7. LIBRARY SPACES		
7.1 Branches are welcoming, safe, accessible and responsive to community needs and building standards & guidelines		
7.1.1 Undertake annual inspection of buildings to ensure WHS compliance	October	●
7.1.2 Review equipment requirements for branches and service points	October	●
8. SUSTAINABILITY		
8.1 Library services meet sustainability needs of the community		
8.1.1 The Library supports sustainability	Ongoing	●

MRL Loans, Membership and Visitation Statistics

JULY - SEPTEMBER 2022





REPORT: Dubbo Regional Council - Alcohol Free Zones - Reinstatement for 2023

DIVISION: Community, Culture and Places
REPORT DATE: 28 November 2022
TRIM REFERENCE: ID22/2498

EXECUTIVE SUMMARY

Purpose	Seek endorsement	Fulfil legislated requirement/Compliance
Issue	<ul style="list-style-type: none"> Reinstatement of existing Alcohol Free Zones in Dubbo and Wellington. 	
Reasoning	<ul style="list-style-type: none"> Wellington Alcohol Free Zones expired on the 30 September 2021. Dubbo Alcohol Free Zones expire on the 30 December 2022. 	
Financial Implications	Budget Area	Community Services
	Funding Source	Allocated budget
	Proposed Cost	\$10,000
	Ongoing Costs	\$10,000 every 4 years
Policy Implications	Policy Title	<ul style="list-style-type: none"> Sections 642 to 649 inclusive of the Local Government Act 1993 and Ministerial Guidelines issued by the Department of Local Government under Clause 646 (1) of the Local Government Act. February 2009, new Ministerial Guidelines on Alcohol Free Zones were issued by the Department of Local Government.
	Impact on Policy	Requirement to have updated Alcohol Free Zones within the Local Government area.
Consultation	External	Communicating with regulatory authority.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 5 Liveability

CSP Objective: 5.3 The lifestyle and social needs of the community are supported

Delivery Program Strategy:	5.3.1 The social service issues and requirements of our community are identified and met
Theme:	5 Liveability
CSP Objective:	5.1 The health and safety of the community is improved
Delivery Program Strategy:	5.1.3 There is an appropriate level of policing in our region

RECOMMENDATION

1. That the proposed alcohol free zones to cover public roadways, footpaths and car parks as detailed in Appendix 1 attached to the report of Manager Community Services dated 25 November 2022 be adopted.
2. That the period of operation of the alcohol free zones in item 1 above be from 1 February 2023 to 31 January 2027, 24 hours per day.
3. That an agreement by Council to lease a section of public area for use as a restaurant under Section 125 of the Roads Act 1993 overrides the provisions of an alcohol free zone.

Jane Bassingthwaite
Director Community, Culture and Places

CW
Manager Community
Services

BACKGROUND

The alcohol free zones cover public roads, footpaths and car parks only and does not extend to private property or parks and reserves. Separate legislation exists to cover the consumption of alcohol in parks and reserves. The previous zones excluded those designated footpath areas which were leased by Council to licensed restaurants and other licensed premises. Alcohol free zones may be enforced by any officer of the NSW Police Force or an enforcement officer. An enforcement officer means an employee of a council authorised by the Commissioner of Police for the purpose of section 642 of the Local Government Act. Dubbo Regional Council does not have any such enforcement officers.

The establishment of alcohol free zones is covered by Sections 642 to 649 inclusive of the Local Government Act 1993 and Ministerial Guidelines issued by the Department of Local Government under Clause 646 (1) of the Local Government Act.

In February 2009, new Ministerial Guidelines on Alcohol Free Zones were issued by the Department of Local Government. A new provision was that alcohol free zones could no longer be automatically renewed; new proposals for alcohol free zones had to be considered and zones re-established. Also, the period of operation of the zones was extended from three (3) to four (4) years.

Previous Resolutions of Council

<p>Council meeting 26/11/2018 CCL18/235 Alcohol Free Zones</p>	<p>I refer to this matter and advise that Council at its Ordinary meeting of Council resolved:</p> <ol style="list-style-type: none"> 1. <i>That the proposed alcohol free zones to cover public roadways, footpaths and car parks as detailed in Appendix 1 attached to the report of Manager Social Services dated 7 November 2018 be adopted.</i> 2. <i>That the period of operation of the alcohol free zones in item 1 above be from 1 January 2019 to 31 December 2022, 24 hours per day.</i> 3. <i>That the crime rates in Dubbo, law and order issues and the low incidences of street drinking as a result of the existing alcohol free zones be used as reasons for the requirement of the alcohol free zones.</i> 4. <i>That the necessary actions in accordance with Section 642 to 646 of the Local Government Act 1993 inclusive be undertaken to establish the proposed alcohol free zones in item 1 above.</i> 5. <i>That an agreement by Council to lease a section of public area for use as a restaurant under Section 125 of the Roads Act 1993 overrides the provisions of an alcohol free zone.</i>
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REPORT

Alcohol Free Zones can operate for a period of four (4) years, 24 hours a day for every day of the week or for specific days and times. By Council resolution, an agreement by Council to lease a section of public area for use as a restaurant under Section 125 of the Roads Act 1993 can override the provisions of an alcohol free zone.

The zones located in Dubbo currently expire on 30 December 2022 and the zones in Wellington expired 30 September 2021. A copy of the description of the areas covered by the alcohol free zones and a map is appended as **Appendix 1**.

The February 2009 Ministerial Guidelines on Alcohol Free Zones states that every proposal for an alcohol free zone must address the following matters:

- Reasons to Support an Alcohol Free Zone
- Location of an Alcohol Free Zone
- Duration of an Alcohol Free Zone
- Consultation with the Police

The alcohol free zones are proposed to operate 24 hours per day, 7 days a week. When the first alcohol free zones were established back in 2002, Council also made a policy that the service and consumption of alcohol in association with footpath dining should not be overridden by the alcohol free zones to enable outdoor dining to continue and increase.

There are currently 229 signs advertising the alcohol free zones across Dubbo and Wellington.

The alcohol free zones have operated successfully in the Dubbo CBD and West Dubbo commercial areas since 1 January 2002 and the six (6) Neighbourhood Shopping Centre Precincts since 1 April 2011. Police have previously indicated when the zones were being renewed that they are an effective tool in dealing with anti-social behaviour and criminal activity. The Police have provided verbal support to all the zones being maintained. Stating their effectiveness at those high risk times within the CBD. The zones together with the CBD Safety Cameras are tools to improve safety in the CBD.

It is also recommended that Council confirm by resolution its policy that an agreement by Council to lease a section of public area for use as a restaurant under Section 125 of the Roads Act 1993 overrides the provisions of the alcohol free zones.

Consultation

- Orana Mid-Western District Police have been consulted; all current Alcohol Free Zone maps and areas have been reviewed. A verbal response was received on the 25 November 2022 stating that a reinstatement of the existing alcohol free zones is endorsed at this time. With need of all existing signage to be updated with new dates and to confirm that signage is clear within Victoria Park Dubbo. The reason for the reinstatement is due to the fact that there is no new data to state that there are any other areas within the town limits to indicate that an increase in alcohol free zones is required.

- Manager Community Services stated that due to time frames of consultations the instalment of updated signs will not be achieved by the 1 January 2023.
- Orana Mid-Western Licencing Officer stated that when date is confirmed for installation, a notation will be sent to Orana Mid Western Police officers stating the inability to fine during lapsed time frame.

Resourcing Implications

- Resourcing for this process will be sourced from; Manager Community Services, Community Culture and Places Administration team and Infrastructure Delivery team.
- External manufacture of stickers will be engaged to supply new updated stickers for existing signs.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	0	0	0	0	0	0
c. Operating budget impact (a – b)	10,000	0	0	0	10,000	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	10,000	0	0	0	10,000	0
Does the proposal require ongoing funding?	Yes, in 4 years' time					
What is the source of this funding?	Internal budget line					

Table 1. Ongoing Financial Implications

Planned Communications

- Media advertisements
- Letters to specific business
- Submission format available

Timeframe

Key Date	Explanation
9/12/22	Advertisement, letters and public exhibition be sent out
18/1/2023	Advertise instalment of updated Alcohol Free Zone signs

Next Steps

- Advertise the proposed zone in the local media and invite public submissions for a period of 14 days;
- Forward letters to all licensed premises within the proposed zone and the Local Police and allow 30 days for written submissions/comments on the proposal;
- Forward a letter to the Anti-Discrimination Board allowing 40 days for written comment on the proposal.
- Following the close of written submissions and comments, Council needs to consider any submissions in making its final determination on the proposed zoning and
- Then advertise the adopted alcohol free zone in the local media for 7 days prior to introducing the zone.

APPENDICES:

- 1  Reinstatement of Alcohol Free Zones - 2022 Provided under separate cover



REPORT: Australia Day Civic Events for 2023

DIVISION: Organisational Performance
REPORT DATE: 1 December 2022
TRIM REFERENCE: ID22/2549

EXECUTIVE SUMMARY

Purpose	Provide an update	
Issue	<ul style="list-style-type: none"> Delivering Australia Day events in our LGA that are inclusive and in line with community expectations 	
Reasoning	<ul style="list-style-type: none"> Council is committed to delivering events and celebrations that reflect the community and are culturally diverse and inclusive. Various options have been discussed and investigated for council to trial for the 2023 event in Dubbo and Wellington 	
Financial Implications	Budget Area	Corporate Governance
	Funding Source	Australia Day
	Proposed Cost	\$35,000 (already allocated)
	Ongoing Costs	Nil
Policy Implications	Policy Title	Not Applicable
Consultation	Councillors	Discussions
	RAP Working Group	Discussions at the Reconciliation Action Plan meeting 22 November 2022
	Wellington Town Committee	Discussed at the Wellington Town Committee meeting Monday 5 December 2022

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance

Delivery Program Strategy: 4.1.2 Council's decision-making processes are open, transparent and accountable

RECOMMENDATION

- 1. That the proposed trial events be implemented for community celebrations to mark Australia Day 2023 in Dubbo and Wellington.**
- 2. That council undertake community consultation following Australia Day events to gauge community feedback and expectations.**
- 3. That a comprehensive plan following community consultation be developed and presented to council at a future meeting of Council.**

Abbey Rouse
Manager Corporate Governance

SW
Governance Team Leader

BACKGROUND

Council has been holding Australia Day events since the early 1980's. These events are predominantly to host the Civic component of the day, which presents Australia Day awards that recognise volunteers and talented members of the community. The civic event also welcomes and formally confers Australian Citizenship to members of the community who have qualified for such. An Australia Day Ambassador is allocated to each local government area by the Australia Day Council, this person addresses is involved in community celebrations on the day and deliver an address at the civic ceremony.

In the past, the formal ceremony has also been accompanied by various activities and events in the park, such as children's activities, static displays and Barbeque breakfasts.

Since the council merger in 2016, Dubbo Regional Council have been organising and conducting two Australia Day events each year, one held in Dubbo and another held in Wellington.

REPORT

Council is examining ways to deliver a more collaborative and inclusive event, with the aim to provide something that is more reflective of our community. In addition, our local government area conducts two separate ceremonies in Dubbo and Wellington, which provides another an opportunity to trial more reflective civic ceremonies.

Following discussions held with Councillors and the Reconciliation Action Plan Working Group, and imminent discussion with the Wellington Town Committee, council is hoping to trial a new format for 2023 Australia Day events. Following these trial events, council will undertake a community consultation period to gauge feedback and expectations going forward, to focus on a culturally diverse and inclusive day for our whole community.

Options considered include hosting the official civic components on the evening before Australia day, to allow the community to have Australia Day free to celebrate how they would like. However, due to the statutory requirement to host a Citizenship Ceremony on the day of 26 January, Dubbo will still be required to hold the official ceremony on the actual day, with 2023 conferring 53 new citizens.

Whilst Council is bound by legislation to host the official citizenship component, Community Groups may be interested to participate in, or support, alternative events such as a market evening or day, multicultural food stalls, culturally appropriate entertainment, a pop up outdoor cinema movie night and so on.

What to expect for 2023

Dubbo - the official civic event will occur on Australia Day Thursday 26 January 2023 in Victoria Park, commencing at 8.30 am. Council will only host the civic event and will advertise via an Expression of Interest to vendors to invite them to potentially have an activity on the

same day following the official ceremony. This will determine if there will be an event post the official ceremony for 2023.

The official ceremony is proposed to consist of:

- Welcome to Country
- Anthem and Flag Raising ceremony
- Address and Welcome by the Mayor
- Address by the Australia Day Ambassador
- Address by an Indigenous Elder
- Presentation of the Australia Day awards
- Citizenship Ceremony
- Cutting of the cake and photos
- End of ceremony

Wellington – the official civic event will occur on the evening before Australia Day being Wednesday 25 January 2023, in Cameron Park proposed to commence at 6pm or 6.30 pm. Similarly, council will host the civic event and will advertise via an Expression of Interest to vendors to invite them to potentially have an activity on the same day following the official ceremony. This will determine if there will be an event post the official ceremony for 2023.

The official ceremony is proposed to consist of:

- Welcome to Country
- Anthem and Flag Raising ceremony
- Address and Welcome by the Mayor
- Address by the Australia Day Ambassador
- Address by an Indigenous Elder
- Presentation of the Australia Day awards
- Cutting of the cake and photos
- End of ceremony

Consultation

- Multiple discussions with Councillors
- Discussions at Reconciliation Action Plan Working Group
- Meetings between staff and Councillors

Themes

- Discussions centred on how we deliver an event that is inclusive and collaborative of all cultures, understanding and recognising the indigenous community and their survival day commemorations.
- Focus on provision of a community wide celebration that reflects the multicultural make up of our community.
- Meeting official requirements of the day for Citizenship Ceremonies.

- To bestow annual awards that celebrate the talent and contributions of members of our community such as; Citizen, Senior and Young Citizen of the Year, Sportsperson and Young Sportsperson of the Year, Cultural Event of the Year, Cultural Person of the Year to name a few.

Resourcing Implications

- Council is budgeted to deliver events and this will continue and will be resourced internally as it is now.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	35,000	35,190	35,894	36,612	37,344	38,091
c. Operating budget impact (a – b)	35,000	35,190	35,894	36,612	37,344	38,091
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-35,000	-35,190	-35,894	-36,612	-37,344	-38,091
Does the proposal require ongoing funding?	No					
What is the source of this funding?	Australia Day Budget					

Table 1. Ongoing Financial Implications

Options Considered

- Trial a new format for 2023.
- Hosting an evening event the night before Australia Day.
- Allowing communities to celebrate Australia Day in a way that is meaningful and significant to them.
- Include an indigenous element to the official events to promote inclusion and diversity
- Engage with community groups to see if there is appetite and availability for them to host an activity after the official council event finishes.
- Whilst looking into the viability of evening before events, we have been advised that there is a requirement to host an official event on Australia Day, this will need to be in Dubbo and this is based on the requirement to host Citizenship Ceremonies on Australia Day.

Preferred Option

- Host an evening event the night before Australia Day in Wellington.
- Host an event on Australia Day in Dubbo.
- Engage with community groups to see if there is appetite and availability for them to host an activity after the official council event finishes.

Planned Communications

- Informing the public through this report.
- Start advertising the events through various forms of media, social media, newspaper, radio advertisements, banners and flyers.

Next Steps

- Once event is delivered commence community consultation to form a plan on how council will deliver this event in the future.



REPORT: Purchase of Land for Rural Fire Service

DIVISION: Chief Executive Officer
REPORT DATE: 17 November 2022
TRIM REFERENCE: ID22/2434

EXECUTIVE SUMMARY

Purpose	Seek endorsement Seek direction or decision	
Issue	<ul style="list-style-type: none"> The Rural Fire Service (RFS) wishes to purchase part of 773 Twelve Mile Road, Wuuluman for the purposes of a community-based fire and emergency service. As the RFS are unable to purchase land in their own right, they are requesting Council to purchase the land on their behalf. 	
Reasoning	<ul style="list-style-type: none"> The RFS is not a separate legal entity and therefore cannot own land in their own right. Council holds land for the RFS which allows them to construct and manage rural fire stations for the purposes of a community-based fire and emergency service. 	
Financial Implications	Budget Area	Infrastructure. Please note - all costs are reimbursed by the RFS.
	Funding Source	Not applicable.
	Proposed Cost	Approximately \$30,000.00 to be paid by the Council and reimbursed by RFS.
	Ongoing Costs	Not applicable.
Policy Implications	Policy Title	There are no policy implication arising from this report.
	Impact on Policy	Not applicable.
Consultation	<ul style="list-style-type: none"> RFS Emergency and Risk Team Leader Reddenbach Legal 	Various consultation methods, including face-to-face meetings, video-conferences and e-mails.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 2 Infrastructure

CSP Objective:	2.2 Infrastructure meets the current and future needs of our community
Delivery Program Strategy:	2.2.5 Council maintains infrastructure and delivers services at the adopted service levels as agreed with the community

RECOMMENDATION

1. That Council undertake a subdivision of Lot 81 on DP750760 to create a new proposed lot as described within this report (New Lot).
2. That Council purchase the New Lot on behalf of NSW Rural Fire Service (RFS).
3. That the New Lot be maintained by the RFS at the RFS' cost.
4. That all costs incurred as part of the subdivision and purchase of the New Lot be the responsibility of the RFS.
5. Upon acquisition of the New Lot, that the New Lot be classified as 'Operational Land' in accordance with the *Local Government Act 1993 (NSW)*.
6. That all documents required to be signed as part of this report be executed under the Common Seal of Council.

Michael Howlett
Chief Financial Officer

KL
Administration Officer

BACKGROUND

Under the *Rural Fires Act 1997* (NSW), a brigade of the NSW Rural Fire Service (RFS) is established by a 'local authority' and is subject to the direction and control of the Commissioner. The RFS is incapable of owning land. As a result, the RFS relies on local Councils to own land for their benefit for the purpose of a community-based fire and emergency service.

The RFS has identified a portion of land contained within 773 Twelve Mile Road, Wuluuman properly described as Lot 81 on DP750760 (**Property**), as a suitable location for the construction of a fire shed. The area has been identified as a preferred site by the RFS as it is a central location to its members providing an efficient route in the event of an emergency. The land to be acquired is approximately 1,631m² and pictured in **Figure 1** in red (**New Lot**).



Figure 1. Land to be acquired/ New Lot

The RFS has successfully negotiated a purchase price of \$7,700.00 plus GST for the purchase of the New Lot, and now require Council to subdivide and purchase the New Lot on their behalf. The proposed Property subdivision creating the New Lot is outlined in **Appendix 1**.

The cost of this project will be the responsibility of the RFS and these costs will include:

Valuation Report	Approx. \$2,000.00 + GST
Legal Costs	Approx. \$8,000.00 + GST
Subdivision Costs	Approx. \$5,000.00 + GST
Purchase Price	\$7,700.00 + GST

The shed will benefit those that fall within Council's Local Government Area by ensuring the RFS has the equipment required to respond to emergency situations.

REPORT

Consultation

After discussions between the RFS and Council's Emergency and Risk Team Leader, Council's Property and Land Development (**PALD**) team were consulted to assist with the property related matters.

PALD raised questions in relation to which entity would be responsible for the payment of this project. The RFS confirmed that they held grant money worth approximately \$30,000.00 which was intended to cover all associated costs with this project and that there would be no current, or future cost to Council for the purchase of the New Lot.

It was also noted by the RFS that in order to retain their funding for this project, they will need to evidence that there has been an undertaking to purchase the New Lot prior to the end of this financial year. It is intended that contracts will be exchanged with the owner of the Property to assist in this regard.

Resourcing Implications

- Council's PALD team will be required to use staffing resources to complete this project.
- There are no current or ongoing financial costs to Council.

Next Steps

1. Council enters into a contract for the purchase of the New Lot.
2. PALD undertakes the subdivision of the Property to create the New Lot.
3. Upon registration of the plan to create the New Lot with NSW Land Registry Services (**LRS**), settlement can be effected.

APPENDICES:

- 1⇒ Annexure 1 - acquisition plan Provided under separate cover



DUBBO REGIONAL
COUNCIL

REPORT: Questions on Notice - Councillor Damien Mahon

DIVISION: Elected Members
REPORT DATE: 1 December 2022
TRIM REFERENCE: ID22/2544

QUESTION ON NOTICE

Council has received the following Questions on Notice from Councillor D Mahon. The questions are submitted below for the information of Councillors.

Councillor D Mahon:

1. Please provide a Cyber security update for Council to understand the status of our systems and processes and if they are fit for purpose in the current hostile cyber environment?

Response:

Cyber security is a key principle in Council's recently adopted Smart Council Strategy. The strategy states that "effective cyber security and robust privacy protection will be delivered throughout Council's digital transformation. Council will work with the Australian, NSW and other local governments, as well as experts and vendors to develop and adopt strong processes and systems for managing information security and cyber risks". Council's technology infrastructure includes a number of contemporary security systems and controls outlined within the "Update: Strategic Information Communication Technology (ICT) Risk Management" (confidential report) tabled at the December Council meeting.

Over 2021/2022 financial year, Cyber Security NSW (CSNSW) assessed social engineering to be a contributing factor in more than half of the security incidents reported by NSW Government agencies. Social engineering describes a broad range of malicious activities facilitated by human interaction. Social engineering relies on human error or influence, rather than technical vulnerabilities, to manipulate a user into unintentionally providing threat actors access to systems, networks and/or sensitive information. Council experienced a social engineering based cyber-attack that resulted in the loss of PII for 89 individuals in May of 2022.

In order to meet the strategic objective of developing effective cyber security and robust privacy protections, Information Services has sought a suitable security framework in which to align future investment in cyber security. Information Services determined that the most appropriate framework is the NSW Cyber Security Policy (CSP). The NSW CSP is a part of the NSW Beyond Digital Strategy to enable NSW government agencies and Councils to effectively utilise emerging technologies and ensure confidence in the services provided by government.

Council engaged external security firm Content Security to assess its information security

management capability across a set of defined core business units. The Content Security report identifies areas that will need attention as Council's information technology team adopts measures to enhance its information security management capability.

A summary of the Content Security report is contained within the confidential report tabled the December Council meeting. The report identifies risks, recommendations and priorities, however investment and timing to address any priorities need to be further defined for consideration of the Audit and Risk Management Committee and Council.

2. Please provide information in regards to the tree canopy coverage (%) in the LGA

- Current levels
- Historical levels
- Benchmarking against other similar LGA's
- Does DRC have a coverage target moving forward
- If so how is this target embedded and considered in strategic planning and policy documents?

Response:

An independent company, ENSPEC, was engaged to undertake an urban forest coverage assessment over a 58 year period. To ensure that there were straight comparisons the same area, as identified in the Dubbo Street Tree Masterplan 2016, was used. The total area assessed was 35.5km² (3,550 ha), shown below.

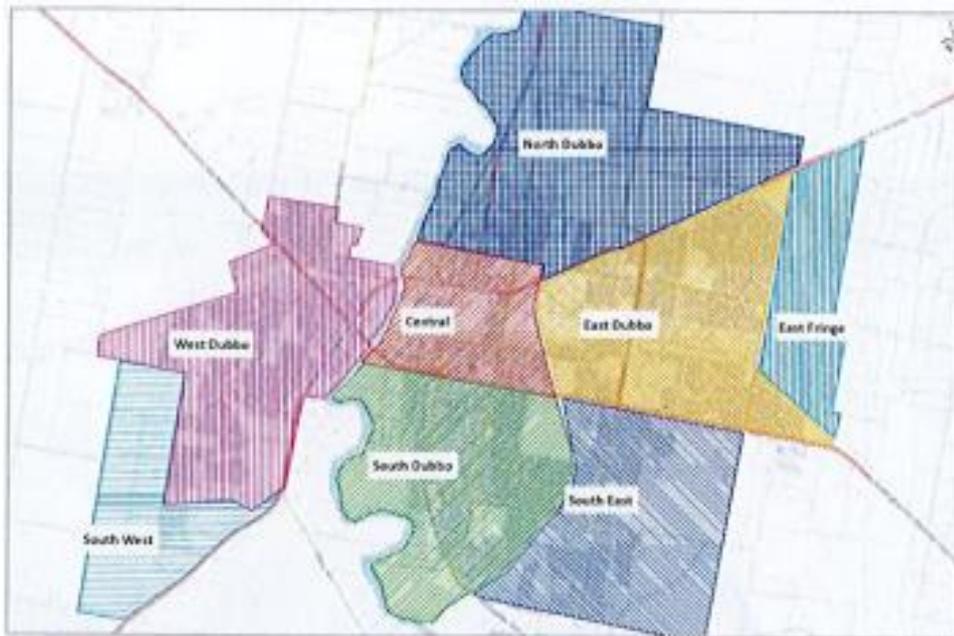


Figure 1. Area covered under the Dubbo Street Tree Masterplan 2016, and canopy cover assessed.

The assessment utilised the i-Tree canopy tool – 1,000 random points across the 3,500 ha with the same points used over the 5 assessment years (* was calculated separately on the basis of 2012/2014 data).

Summary Cover Class	1959 %	SE ±	1975 %	SE ±	1988 %	SE ±	2003 %	SE ±	2017 %	2017 land area (ha)	SE ±
Buildings	1.8%	0.4%	2.9%	0.5%	5.8%	0.7%	11.7%	1.0%	16.2%	575.1	1.2%
Hardscape	9.6%	0.9%	11.4%	1.0%	12.5%	1.0%	19.9%	1.3%	21.9%	777.4	1.3%
Non-plantable	2.7%	0.5%	6.3%	0.8%	8.7%	0.9%	5.6%	0.7%	4.1%	145.5	0.6%
Plantable	87.4%	1.2%	77.9%	1.4%	66.1%	1.5%	51.7%	1.6%	39.9%	1416.3	1.5%
Railway	0.8%	0.3%	0.8%	0.3%	1.1%	0.3%	1.1%	0.3%	0.9%	31.9	0.3%
Tree	2.0%	0.4%	5.2%	0.7%	5.0%	0.7%	9.5%	0.9%	16.2%	575.1	1.2%
Water	0.7%	0.3%	0.5%	0.2%	0.8%	0.3%	1.0%	0.3%	0.8%	28.4	0.3%
Grand Total	100.0%		100.0%		100.0%		100.0%		100.0%	3549.7	

As shown in table 1, canopy cover across Dubbo City has increased from 2% in 1959 to 16.2% in 2017, with the largest increase between 2003 and 2017 (6.7% or 238 ha).

From 2003 (total land coverage) to 2017 the report identified that there was a:

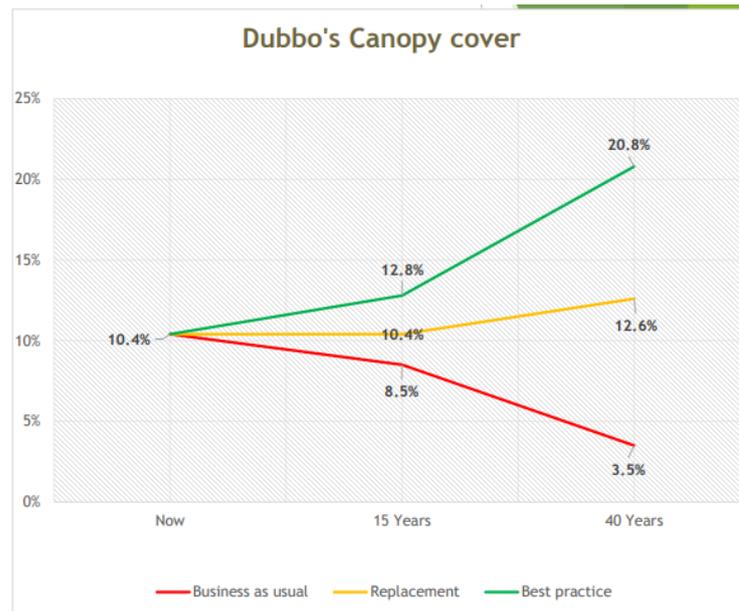
- significant increase from 0.9 to 1.9% in street trees (32 ha to 67 ha)
- Significant increase from 0.7 to 2.3% in park trees (25 ha to 81.6 ha)
- Significant increase from 7.3 to 11.7% in private trees (260 ha to 415 ha)
- Significant reduction in private plantable areas as block sizes reduced and house sizes increased.

Bench marking of canopy cover and resourcing for urban tree management has been carried out with a number of other NSW regional cities. The results of this bench marking are shown below:

- City of Wagga Wagga
 - One strategic tree planning supervisor
 - Seven operational staff
 - Canopy coverage – 10.2%
- Orange City Council
 - 0.5 staff resource for strategic tree management
 - Seven operational staff
 - No canopy figure available.
- Albury City Council
 - Three strategic tree planning staff
 - 12 operational staff
 - Canopy coverage – 23.6%
- Tamworth Regional Council
 - Protection to trees located on private property through their Local Environment Plan.
 - One strategic tree management staff member
 - Three operational staff

- Canopy coverage – 12.36%
- Dubbo Regional Council
 - 0.2 strategic tree management (MROS)
 - Three operational team members (Operations)
 - Canopy coverage – Dubbo 16.2%, Wellington 12% & Montefiores 17%

In November 2017 a report (ELT17/268) was submitted to ELT with the below graph identifying 3 scenarios.



Figure

- The Business as Usual scenario assumes that Council continues on its existing program of removals without any tree planting program. In a 40 year timeframe, Dubbo's canopy cover will be 3.5% with a street tree population of around 7,500 down from 21,434
- The replacement scenario assumes that every tree removed is replaced but with more suitable species for Dubbo that in the longer term have larger canopies
- The Best Practice scenario assumes both replacement plantings and a program of filling the vacant trees sites. Total plantings of 1,050 a year. There is the potential to increase canopy cover to over 30% however, figures used are at the lower end of the scale.

Resulting from this report \$682,000 was added to the forward budget for street tree planting budget to implement the "Best Practice" scenario. This funding was provided in 2020/2021 and 2021/2022. These funds have been used to clear a backlog of tree planting requests from the community dating back to 2013, street planting projects incorporating the construction of root vaults and the purchase of additional materials for future projects.

While not formally adopted by Council it was assumed that the figure of 20.8% by 2057 was an accepted minimum target for Dubbo City, with the intent of exceeding this figure.

In 2022/2023 this figure was reduced back to \$100,000 to assist Council in meeting a balanced budget.

At present our primary strategic tree planting document is the Dubbo Street Tree Masterplan 2016. This document prioritises street tree planting by street. The criteria used to prioritise these plantings is shown below:

- Streets with no trees
- Streets with trees at end of ULE
- Low socio-economic areas

As funds are made available this street tree prioritisation plan will continue to be implemented. Other strategic tree documents include the Significant Tree Register and Tree Preservation Order. Tree planting standards for Dubbo Regional Council have also been developed and adopted.

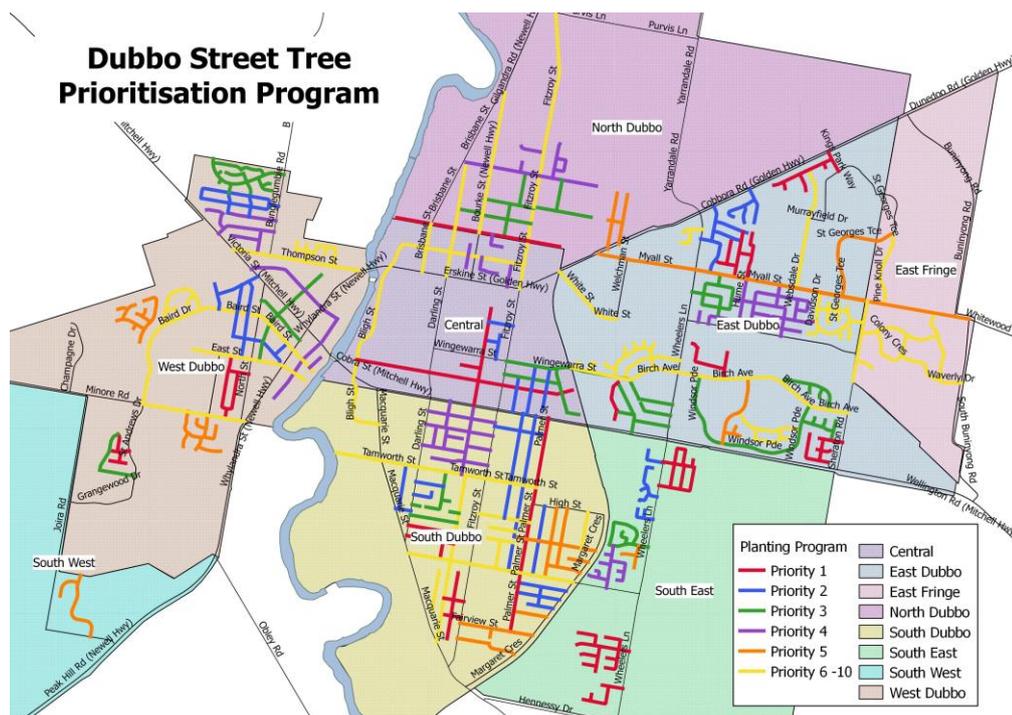


Figure 3. Dubbo Street Tree Prioritisation Program.

RECOMMENDATION

That the information contained in this report be noted.

DM
Councillor