



REPORT

ORDINARY COUNCIL MEETING

28 AUGUST 2017

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Director Economic Development and Business, the Manager Visitor Experiences and Services, the Manager Economic Development and Marketing, the Manager Communications and Stakeholder Engagement, the Wellington Caves Operations Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment and the Director Community and Recreation.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities.

CCL17/110 CONFIRMATION OF MINUTES (ID17/1516)

Confirmation of the minutes of the proceedings of the Ordinary Meeting of Council held on 24 July 2017, the Extraordinary Council meeting held on 9 August 2017 and the Extraordinary Council meeting held on 24 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 24 July 2017 comprising pages 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24 and 25 of the series and the Extraordinary Council meeting held on 9 August 2017 comprising pages 26, 27, 28, 29, 30, 31, 32, 33 and 34 of the series and the Extraordinary Council meeting held on 24 August 2017 comprising pages 35, 36 and 37 be taken as read, confirmed as correct minutes and signed by the Administrator and the General Manager.

CARRIED

CCL17/111 LEAVE OF ABSENCE (ID17/1519)

There were no requests for leave of absence recorded.

CCL17/112 PUBLIC FORUM (ID17/1520)

There were no speakers during Public Forum.

ADMINISTRATOR MINUTES:

CCL17/113 ADMINISTRATOR APPOINTMENTS (ID17/1240)

The Council had before it the Administrator Minute regarding Administrator Appointments.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the Administrator Minute dated 17 July 2017 be noted.

CARRIED

CCL17/114 ADMINISTRATOR'S REPORT TO THE COMMUNITY: DUBBO REGIONAL COUNCIL (ID17/1548)

The Council had before it the Administrator Minute regarding Administrator's Report to the Community: Dubbo Regional Council

Moved by Mr M Kneipp (Administrator)

MOTION

That the Administrator's Report to Community as contained in the Administrator's Minute dated 24 August 2017 be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:

CCL17/115 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 21 AUGUST 2017 (ID17/1521)

The Council had before it the report of the Works and Services Committee meeting held 21 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Works and Services Committee meeting held on 21 August 2017, be adopted, save and except clause WSC17/66 with such matters being dealt with separately.

CARRIED

WSC17/66 DUBBO STAMPEDE RUNNING FESTIVAL 2017 - TEMPORARY ROAD CLOSURE OBLEY ROAD (ID17/1500)

The Council had before it the report dated 15 August 2017 from the Director Infrastructure and Operations regarding Dubbo Stampede Running Festival 2017 - Temporary Road Closure Obley Road.

Moved by Mr M Kneipp (Administrator)

MOTION

That it be noted that item WSC17/66 Dubbo Stampede Running Festival 2017 – Temporary Road Closure Obley Road was considered and adopted at an Extraordinary meeting of Council held 24 August 2017.

CARRIED

CCL17/116 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 21 AUGUST 2017 (ID17/1522)

The Council had before it the report of the Finance and Policy Committee meeting held 21 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Finance and Policy Committee meeting held on 21 August 2017, be adopted.

CARRIED

REPORTS FROM STAFF:

CCL17/117 DUBBO REGIONAL COUNCIL DELIVERY PROGRAM JUNE 2017 - ANNUAL REVIEW (ID17/1450)

The Council had before it the report dated 10 August 2017 from the General Manager regarding Dubbo Regional Council Delivery Program June 2017 - Annual Review.

Moved by Mr M Kneipp (Administrator)

MOTION

That the annual review of the Dubbo Regional Council Delivery Program, incorporating the former Dubbo 2036 (2013-2017) and Wellington 2025 (2014-2018) Delivery Programs, as at 30 June 2017 be noted.

CARRIED

CCL17/118 AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) (ID17/1542)

The Council had before it the report dated 22 August 2017 from the General Manager regarding Audit and Risk Management Committee (ARMC).

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That effective immediately, the Audit, Risk and Improvement Committee be renamed the Audit and Risk Management Committee.**
- 2. That the draft Audit and Risk Management Committee Charter be referred to the meeting of the Audit and Risk Management Committee to be held on 5 September 2017 for consideration and recommendation to Council.**
- 3. That the Internal Audit Guidelines, as prepared by Premier and Cabinet, Division of Local Government, dated September 2010, be also referred to the meeting of the Audit and Risk Management Committee to be held on 5 September 2017 for information.**
- 4. That Mr John Walkom be appointed as an Independent Member to the Audit and Risk Management Committee and Chairman for an initial period of 12 months ending 30 September 2018, pending review during this period.**
- 5. That Mr Andrew Fletcher be appointed as an Independent Member to the Audit and Risk Management Committee for an initial period of 12 months ending 30 September 2018, pending review during this period.**
- 6. That Mr Steve Bassett be appointed as a Community Representative to the Audit and Risk Management Committee for an initial period of 12 months ending 30 September 2018, pending review during this period.**
- 7. That it be noted that the remaining composition of the Audit and Risk Management Committee be determined by Council.**

CARRIED

CCL17/119 ON-BOARDING OF COUNCILLORS (ID17/1435)

The Council had before it the report dated 23 August 2017 from the Director Corporate Services regarding On-boarding of Councillors.

Moved by Mr M Kneipp (Administrator)

MOTION

That the proposed on-boarding program and activities be endorsed and that appropriate notice in respect of the actual dates for the Oath/Affirmation Ceremony and Extraordinary Meeting for the Mayoral Election be provided to Councillors in due course by the Administrator, in consultation with the General Manager.

CARRIED

CCL17/120 DEFINED ASSET MANAGEMENT POLICY (DAMP) (ID17/1530)

The Council had before it the report dated 21 August 2017 from the Director Corporate Services regarding Defined Asset Management Policy (DAMP).

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That the report of the General Manager as attached as Appendix 1 to the report of the Director Corporate Services be adopted.**
- 2. That the Defined Asset Management Policy as attached as Appendix 2 to the report of the Director Corporate Services be adopted.**
- 3. That with regard to the Wongarbon Flood and Drainage Works, the options as detailed in the Cardno report not be implemented but subject to the following:**
 - a. For 2017/2018, \$71,456 be allocated and approved for engineering investigation works for the design of Wongarbon flood and drainage works to be carried out in 2017/2018.**
 - b. For 2017/2018, \$556,449 be allocated and approved for flood and stormwater improvement works at Wongarbon.**
 - c. Council actively pursue grant funding opportunities to carry out the recommended option 5 from the Cardno report or to fund works in excess of the level of works authorised in (a) or (b) above.**
- 4. That, with respect to the South Dubbo Weir, the physical environment of the weir location not be altered by reinstalling the “fan” shaped barriers on top of the weir, no further risk warning signs be erected at or about the South Dubbo Weir, no fencing or physical protective measures be erected on, around or about the South Dubbo Weir and no dedicated supervision or rescue services shall be provided at the South Dubbo Weir.**

CARRIED

CCL17/121 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE MAYOR AND COUNCILLORS (ID17/1538)

The Council had before it the report dated 22 August 2017 from the Director Corporate Services regarding Payment of Expenses and Provision of Facilities for the Mayor and Councillors.

Moved by Mr M Kneipp (Administrator)

MOTION

That the policy "Payment of Expenses and Provision of Facilities for the Mayor and Councillors" as attached as Appendix 1 to the report of the Director Corporate Services dated 22 August 2017, be placed on Public Exhibition for a period of twenty eight (28) days inviting the public to make submissions.

CARRIED

CCL17/122 COMMUNITY ENGAGEMENT AND COMMUNICATIONS POLICY (ID17/1494)

The Council had before it the report dated 22 August 2017 from the Director Economic Development and Business regarding Community Engagement and Communications Policy.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That the report of the Director Economic Development and Business dated 22 August 2017 be noted.**
- 2. That the draft Community Engagement and Communication Policy attached as Appendix 1 to the report of the Director Economic Development and Business dated 22 August 2017 be adopted.**

CARRIED

CCL17/123 WELLINGTON CAVES CONCEPT MASTER PLAN (ID17/1533)

The Council had before it the report dated 21 August 2017 from the Director Economic Development and Business regarding Wellington Caves Concept Master Plan.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the information in the report of the Director Economic Development and Business, dated 21 August 2017 on the phase 1 consultation process for the draft Wellington Caves Concept Master Plan be noted.
2. That the draft Wellington Caves Concept Master Plan be placed on public exhibition for a period of 28 days beginning 31 August 2017, with feedback received used to create a draft Wellington Caves Master Plan.
3. That following public exhibition an updated draft Wellington Caves Master Plan be presented to Council for consideration of Council in October 2017.

CARRIED

CCL17/124 ECONOMIC VALUE OF THE FREE CAMPER IN GREAT WESTERN PLAINS (ID17/1534)

The Council had before it the report dated 21 August 2017 from the Director Economic Development and Business regarding Economic Value of the Free Camper in Great Western Plains.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the report 'Value and opportunities of the caravanning and camping market in the Great Western Plains region' be noted.
2. That the report of the 'Value and opportunities of the caravanning and camping market in the Great Western Plains region' be provided to councils within the Great Western Plains footprint.
3. That the insights and recommendations from the report inform development of the Regional Economic Development Strategy and future LGA and regional destination management plans to incorporate 'RV Friendly' tourism actions.
4. That findings from the report be utilised to support future funding applications to support the investment in infrastructure to support growth in the freedom camper in this market.

CARRIED

CCL17/125 WELLINGTON DESTINATION BRAND PROJECT (ID17/1535)

The Council had before it the report dated 21 August 2017 from the Director Economic Development and Business regarding Wellington Destination Brand Project.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the information in the report of the Director Economic Development and Business, dated 21 August 2017 on the phase 1 consultation process for the Wellington Destination Brand Project be noted.
2. That the community preferred concept, which has been further refined, be placed on public exhibition for a period of 28 days beginning 31 August 2017, with feedback received used to create a final proposed destination brand for Wellington.
3. That the final proposed brand be developed for the consideration of Council in October 2017.

CARRIED

CCL17/126 NSW GOVERNMENT FUNDING FOR VICTORIA OVAL'S REDEVELOPMENT (ID17/1514)

The Council had before it the report dated 18 August 2017 from the Director Community and Recreation regarding NSW Government Funding for Victoria Oval's Redevelopment.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the report by the Director Community and Recreation, dated 18 August 2017 be noted.
2. That a Victoria Park Redevelopment Advisory Committee be formed and that the membership consist of:
 - Mayor
 - Two (2) Councillors
 - General Manager
 - Director Community and Recreation
 - Manager Open Space and Recreation
 - Sporting Assets Coordinator
 - Recreation Coordinator
 - President of the Dubbo Regional Sports Council
 - Representative of Dubbo Cycle Club
 - Representative of Dubbo District Cricket Association
 - Representative of Dubbo Rugby Union
 - Representative of Dubbo Junior Rugby Union
 - Representative of Cycling NSW
 - Representative of Cricket NSW
 - Representative of Westside Rugby League Football Club.

CARRIED

**CCL17/127 PROJECTS PROPOSED FOR NSW REGIONAL GRANT FUNDING OPPORTUNITIES
(ID17/1524)**

The Council had before it the report dated 21 August 2017 from the Director Community and Recreation regarding Projects Proposed for NSW Regional Grant Funding Opportunities .

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council endorse the following projects to receive funding from the Stronger Country Communities Fund –Round 1:
 - a. Completion of Rygate Park Renewal \$200,000
 - b. Upgrade and new amenities Lady Cutler Ovals \$420,000
 - c. Cameron Park Master Plan \$150,000
 - d. Riverbank Ovals (Dubbo) amenities \$250,000
 - e. Rosewood Grove park infrastructure \$100,000
 - f. Wellington shared pathways infrastructure \$130,000
 - g. Dubbo Showground amenities \$490,000
2. That Council consult directly with stakeholders and user groups in regards to the projects selected for the Stronger Country Community Fund.
3. That Council allocate \$500,000 from the Wellington Restricted Asset for asset maintenance as a contribution to enable the completion of the renewal of Rygate Park.
4. That Council endorse the Regional Sports Hub – Dubbo Indoor Multi-sport facility as its suitable project for application to the Growing Local Economies Fund.
5. That Council endorse the following projects for application to the Regional Cultural Fund:
 - a. Upgrade of Wellington Civic Centre storage and lighting
 - b. Large Museum/Art Object Storage Western Plains Cultural Centre
 - c. Old Dubbo Gaol interpretation infrastructure
6. That Council undertake business case development for the following projects to be applied for funding under the Regional Sports Infrastructure Fund:
 - a. Indoor swimming facility at the Dubbo Aquatic Leisure Centre
 - b. Development of ex-market garden sites adjacent to the Lady Cutler precinct for football, touch football and cricket, and
 - c. Pursue opportunities for funding for the Regional Sports Hub, as appropriate.

CARRIED

CCL17/128 COMMENTS AND MATTERS OF URGENCY (ID17/1523)

There were no matters recorded under this clause.

At this junction it was moved by Mr M Kneipp (Administrator) that the Council resolves into the Committee of the Whole Council, the time being 6.04pm.

The meeting resumed at 6.07pm.

CCL17/129 COMMITTEE OF THE WHOLE (ID17/1545)

The Director Corporate Services read to the meeting of the Report of Committee of the Whole held on 28 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the meeting of the Committee of the Whole held on 28 August 2017 be adopted.

CARRIED

The meeting closed at 6.09pm.

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CHAIRMAN