



AGENDA

INFRASTRUCTURE AND LIVEABILITY

COMMITTEE

11 OCTOBER 2021

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, G Mohr, K Parker and J Ryan.

The meeting is scheduled to commence at .

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ILC21/24	CONFLICTS OF INTEREST (ID21/1798)	
ILC21/25	AUTONOMOUS VEHICLE TRIAL DUBBO – DESIGNATED CAR PARKING SPACE MACQUARIE STREET DUBBO (ID21/1772)	3
	The Committee had before it the report dated 6 October 2021 from the Senior Traffic Engineer regarding Autonomous Vehicle Trial Dubbo – Designated Car Parking Space Macquarie Street Dubbo.	
ILC21/26	2022 WELLINGTON VINTAGE FAIR STREET PARADE (ID21/1773)	8
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| ILC21/30 | BROCKLEHURST TRUCK STOP - RESIGNATION AS CROWN LAND MANAGER (ID21/1592)
The Committee had before it the report dated 13 September 2021 from the Manager Recreation and Open Spaces regarding Brocklehurst Truck Stop - Resignation as Crown Land Manager. | 101 |



REPORT: Autonomous Vehicle Trial Dubbo – Designated Car Parking Space Macquarie Street Dubbo

AUTHOR: Senior Traffic Engineer
REPORT DATE: 6 October 2021
TRIM REFERENCE: ID21/1772

EXECUTIVE SUMMARY

In December 2018 the NSW Government announced the proposal for a Regional Autonomous Vehicle Trial to be undertaken in Dubbo. Transport for NSW (TfNSW) is leading the trial with stakeholder organisations to deliver the autonomous vehicle technology within regional New South Wales. The project has been delayed due to the impacts of COVID-19 and has gained momentum over the past 12 months where it is nearing the final stages to commence the trial.

The trial has been established to test and establish a service using integrated software to manage the driving of the vehicle, communication with customers and ticketing. The service will use local roads and highways generally between the Dubbo City Regional Airport, Visitor Information Centre and Taronga Western Plains Zoo.

To facilitate the service and the set down and pick up activities at the Visitor Information Centre, a designated parking space will be required for the trial period adjacent the Centre.

It is recommended that a designated “No Parking Zone – Authorised Autonomous Vehicle Excepted” be implemented on the western side of Macquarie Street in accordance with Council Plan TM 7471 (**Appendix 1**).

STRATEGIC ALIGNMENT

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principal themes and a number of strategies and outcomes. This report is aligned to:

Theme: 2 Infrastructure
CSP Objective: 2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy: 2.2.5 Council works collaboratively with government and stakeholders on transport-related issues

FINANCIAL IMPLICATIONS

The allocation of funds will be made available from the Traffic Improvements Vote – Urban Signs and Lines within the Traffic Management Function

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

That Council approval be granted for the implementation of a designated No Parking Zone on the western side of Macquarie Street at the northern end of the parallel parking zone for the purposes of facilitating the proposed Autonomous Vehicle Trial in Dubbo in accordance with Council Plan TM 7471.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Tuesday, 5 October 2021. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

That Council approval be granted for the implementation of a designated No Parking Zone on the western side of Macquarie Street at the northern end of the parallel parking zone for the purposes of facilitating the proposed Autonomous Vehicle Trial in Dubbo in accordance with Council Plan TM 7471.

Dennis Valentine
Senior Traffic Engineer

BACKGROUND

In 2018 the NSW Government entered into a contractual agreement between three parties, TfNSW (Client), Amey (Operator) and Congital (Developer) to deliver autonomous vehicle technology within regional New South Wales. Dubbo was selected to host the trial with the Project based at Dubbo Buslines. Other project partners include Dubbo Regional Council, Dubbo Buslines and NRMA to name a few. Since then, the Project has been progressing but significantly delayed due to COVID-19 but is now in the final stages to commence the trial on road.

REPORT

The Regional Autonomous Vehicle Trial in Dubbo has progressed over the past four years and is now close to implementing the on-road trial. Transport for NSW is the project client, Amey are the managers of the project, and Congital have developed the vehicle to ensure it drives autonomously.

The trial will operate as a multi-point on demand transport service utilising stations with a tablet for customers without smart phones, as well as a phone app to connect local residents to the Dubbo City Regional Airport, Visitor Information Centre and Taronga Western Plains Zoo. The Connected and Autonomous Vehicle (CAV), a crew cab ute, will research ticketing technology that can connect passengers with a vehicle to transport customers without a driver present, will lead kangaroo detection research and will be stewarded by an appropriately licensed driver.

The service will use state and local roads and in time will look to expand the network of stations through public consultation and feedback through the phone app. The trial seeks to prove that the CAV service concept can work in regional Australia and exist with the challenges of regional Australia.

The technology will be applied to a crew cab ute so as to be unobtrusive and will look like any other ute on the road except for signs and logos denoting it as a connected and autonomous vehicle trial.

The stations and mobile app will ensure the service is accessible to all users. The stations create a physical presence in the city. Customers will be able to book trips on the vehicle, view and present tickets, see the location of the vehicle in real time and provide instant feedback on the experience.

Key Messages

- Safety is the number one priority of this autonomous vehicle trial.
- This is a trial, bringing together multiple technologies in a regional setting.
- This trial is not intended to take the place of taxis.
- The trial will examine the effects of kangaroos on autonomous technology.
- The aim of the trial is to provide insights and learnings to NSW Government, businesses and communities.

Trial Extensions will be conducted with input from the users of the service and the regional public needs.

Headline facts

- First driverless car to operate on NSW roads.
- First application for smart ordering, payment and review for a ride service in regional NSW.
- First connected and autonomous vehicle to carry passengers on Australian roads.
- First bolt-on (retro-fit) automated vehicle in the world.
- First CAV with kangaroo sensing and avoidance information.

To facilitate the service, designated set down and pick up locations are required at the three identified locations. Separate arrangements are being made for designated parking spaces at the Airport and Zoo. At the Visitor Information Centre, an on road designated parking space will be required with the location being on the western side of Macquarie Street at the northern end of the existing parallel parking zone, adjacent the Visitor Information Centre. The parking space will be regulated as a No Parking Zone specifically for the authorised Autonomous Vehicle operations.

SUMMARY

The Regional Autonomous Vehicle Trial in Dubbo is entering the next stage with the on-road service commencing soon that will initially require a regulated on-street parking space at the Visitor Information Centre.

It is recommended that a designated No Parking Zone be implemented on the western side of Macquarie Street at the northern end of the parallel parking zone for the purposes of facilitating the proposed Autonomous Vehicle Trial in Dubbo in accordance with Council Plan TM 7471.

Appendices:

- 1 [↓](#) Autonomous Vehicle Trial - Designated Car Parking Space Macquarie Street Dubbo - Council Plan TM 7471



NOTES

1. Remove the existing post and signs on the northern end of the existing on-street parking zone.
2. Remove the line marking as shown.
3. Install new line marking for the autonomous vehicle space according to the dimensions shown.
4. Install new post and "No Parking" sign as shown on the southern side of the autonomous vehicle parking space.
5. Install new post with "No Parking", "No Stopping" and "Parallel Parking" sign as shown on the northern side of the autonomous vehicle parking space.

Note: Locations and measurements shown are indicative only.



DUBBO REGIONAL COUNCIL

INFRASTRUCTURE STRATEGY & DESIGN

A. Cnr Church & Darling St, Dubbo P.O. Box 81, Dubbo, NSW, 2830
 T. (02) 6801 4000 F. (02) 6801 4259 E. council@dubbo.nsw.gov.au W. dubbo.nsw.gov.au
 ABN 53 539 070 928

PROJECT TITLE
 AUTONOMOUS VEHICLE TRIAL – DESIGNATED CAR PARKING SPACE MACQUARIE STREET, DUBBO

DRAWING TITLE
 AUTONOMOUS VEHICLE – DESIGNATED NO PARKING ZONE

SHEET NO.
 1 OF 1

PLAN NO.
 TM 7471



DUBBO REGIONAL
COUNCIL

REPORT: 2022 Wellington Vintage Fair Street Parade

AUTHOR: Senior Traffic Engineer
REPORT DATE: 6 October 2021
TRIM REFERENCE: ID21/1773

EXECUTIVE SUMMARY

This report deals with the temporary road closure of the Mitchell Highway, between Maxwell Street and Warne Street Wellington, and several local streets, from 10.00 am to 11.30 am on Saturday, 5 March 2022, for the purposes of holding the 2022 Wellington Vintage Fair Street Parade.

The Vintage Fair will start and finish in Percy Street, adjacent to the primary school, between Maxwell and Maughan Streets. The Mitchell Highway between Maxwell and Lee Streets will be closed for one hour to support the Parade. A detour around the closed section of the Mitchell Highway will be required along the Wellington heavy vehicle route and secondary light vehicle route. The temporary closure of the Mitchell Highway will need the approval of and a Road Occupancy Licence (ROL) from Transport for NSW (TfNSW). Council Traffic Control Plan TM 7241 (**Appendix 1**) details the proposed road closures and detours. The roundabout intersection of Maughan Street and Nanima Crescent will only be closed for the time the Parade passes at the start and conclusion of the Parade to allow traffic movements east and west between Maughan Street and Showground Road.

It is recommended that Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to implement a temporary road closure of the Mitchell Highway, between Maxwell and Lee Streets from 10.00 am to approximately 11.00 am on Saturday, 5 March 2022, subject to TfNSW approval and conditions of Dubbo Regional Council and NSW Police as considered necessary.

STRATEGIC ALIGNMENT

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principal themes and a number of strategies and outcomes. This report is aligned to:

Theme: 2 Infrastructure
CSP Objective: 2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy: 2.2.5 Council works collaboratively with government and stakeholders on transport-related issues

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

That Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to undertake the 2022 Wellington Vintage Fair Street Parade on Saturday 5 March 2022, and implement temporary road closures of the Mitchell Highway between Maughan and Lee Streets from 10.00 am to approximately 11.00 am and Percy Street between Maxwell and Maughan Streets from 9.00 am to 11.30 am on Saturday, 5 March 2022, subject to Transport for NSW (TfNSW) approval and conditions of Dubbo Regional Council and NSW Police as considered necessary:

- a. The Parade will be marshalled on the western side of Percy Street between Maxwell and Maughan Streets at 9.00 am. The Parade will commence at 10.00 am and enter Nanima Crescent, then north through the Wellington CBD adjacent to Cameron Park, to the Warne Street roundabout and return to Percy Street. The event is to be undertaken under Police escort, in accordance with the requirements of NSW Police and approval documentation forwarded to Council for notation. Event set-up time to commence at 9.00 am with pack-down finish time at 11.30 am.
- b. The submission of a Traffic Management Plan and Traffic Control Plan to Council and NSW Police Service prior to the event date. All traffic control measures contained in the Plan are to be in accordance with the Australian Standard (AS 1742.3:2019) and TfNSW's 'Guide to Traffic Control at Worksites and approved by an accredited person. Council Traffic Control Plan TM 7241 will be implemented.
- c. The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least \$20 million. Such policy is to note that Council, TfNSW and the NSW Police are indemnified against any possible action as a result of the Parade.
- d. Dubbo Regional Council staff and marshals are to be provided at the nominated road closure points, and shall be specifically authorised for the event. Traffic controllers as required will have current TfNSW certification.
- e. The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.
- f. The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.
- g. The applicant is to ensure that the roadway is clear of any residue that might be deposited by participants along the Parade route.
- h. The applicant is to gain approval from TfNSW for the closure and detour of the Mitchell Highway and a Road Occupancy Licence with evidence provided to Council of such conditions as warranted.

- i. All costs associated with implementing the event are to be met by the event organiser.
- j. If a Public Health Order is in place at the time of the scheduled event that prevents such activity, this approval will become void.
- k. If a Public Health Order is in place at the time of the scheduled event that places restrictions on this activity, then Council will require a detailed COVID-19 Safety plan and additional conditions may be placed on the event as suitable to the applicable restriction.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Tuesday, 5 October 2021. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

That Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to undertake the 2022 Wellington Vintage Fair Street Parade on Saturday 5 March 2022, and implement temporary road closures of the Mitchell Highway between Maughan and Lee Streets from 10.00 am to approximately 11.00 am and Percy Street between Maxwell and Maughan Streets from 9.00 am to 11.30 am on Saturday, 5 March 2022, subject to Transport for NSW (TfNSW) approval and conditions of Dubbo Regional Council and NSW Police as considered necessary:

- a. **The Parade will be marshalled on the western side of Percy Street between Maxwell and Maughan Streets at 9.00 am. The Parade will commence at 10.00 am and enter Nanima Crescent, then north through the Wellington CBD adjacent to Cameron Park, to the Warne Street roundabout and return to Percy Street. The event is to be undertaken under Police escort, in accordance with the requirements of NSW Police and approval documentation forwarded to Council for notation. Event set-up time to commence at 9.00 am with pack-down finish time at 11.30 am.**
- b. **The submission of a Traffic Management Plan and Traffic Control Plan to Council and NSW Police Service prior to the event date. All traffic control measures contained in the Plan are to be in accordance with the Australian Standard (AS 1742.3:2019) and TfNSW's 'Guide to Traffic Control at Worksites and approved by an accredited person. Council Traffic Control Plan TM 7241 will be implemented.**
- c. **The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least \$20 million. Such policy is to note that Council, TfNSW and the NSW Police are indemnified against any possible action as a result of the Parade.**
- d. **Dubbo Regional Council staff and marshals are to be provided at the nominated road closure points, and shall be specifically authorised for the event. Traffic controllers as required will have current TfNSW certification.**
- e. **The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.**
- f. **The applicant is to provide Council with a formal letter of acceptance of the**

- conditions prior to final approval.
- g. The applicant is to ensure that the roadway is clear of any residue that might be deposited by participants along the Parade route.**
 - h. The applicant is to gain approval from TfNSW for the closure and detour of the Mitchell Highway and a Road Occupancy Licence with evidence provided to Council of such conditions as warranted.**
 - i. All costs associated with implementing the event are to be met by the event organiser.**
 - j. If a Public Health Order is in place at the time of the scheduled event that prevents such activity, this approval will become void.**
 - k. If a Public Health Order is in place at the time of the scheduled event that places restrictions on this activity, then Council will require a detailed COVID-19 Safety plan and additional conditions may be placed on the event as suitable to the applicable restriction.**

Dennis Valantine
Senior Traffic Engineer

BACKGROUND

The Vintage Fair Committee have sought approval from Council in previous years to hold the event, which due to its success, is now an annual event in Wellington.

REPORT

Council has received an application from the Rotary Club of Wellington requesting Council's approval to conduct the 2022 Wellington Vintage Fair Street Parade and associated activities that require temporary road closures of the Mitchell Highway and Percy Street from 10.00 am to 11.30 am on Saturday 5 March 2022.

The main activities for the Vintage Fair will occur at the Showground. However, the Mitchell Highway adjacent to Cameron Park and through the CBD will be required to facilitate the Street Parade. The Mitchell Highway is proposed to be closed for approximately one hour to accommodate the Street Parade with Percy Street closed for two and a half hours to facilitate the Parade assembly and dispersion.

Street Parade Closure (10.00 am to 11.30 am)

- Set-up at 9.00 am and pack-down to finish at 11.30 am.
- Parade commences at 10.00 am.
- Mitchell Highway, between Maxwell and Lee Streets.
- The roundabout intersection of Nanima Crescent, Percy Street and Maughan Street will only be closed for a short period, to allow the Parade to start and finish, with traffic movements permitted east and west between Maughan Street and Showground Road prior to the Parade's return to Percy Street.

The organiser has submitted a Special Event Transport Management Plan (**Appendix 2**) with Council Traffic Control Plan TM 7241 (**Appendix 1**) addressing all requirements specific to an event of this nature. Traffic control will be altered to accommodate the time period of road closures. The event is considered to have an impact on the Wellington CBD and Mitchell Highway traffic environment, however suitable traffic diversions will be in place for traffic accessibility and detours of highway traffic via the Wellington Heavy Vehicle Route along Maxwell, Thornton and Gisborne Streets. A light traffic detour will also be posted along Arthur, Warne, Percy and Gisborne Streets.

Traffic control will be undertaken by Council's Infrastructure Delivery Branch, which includes the set-up and erection of signs, implementation of road closures and pull-down of signage at the conclusion of Parade. Council and Marshalls will be responsible for the actual traffic management during the event. The local Police have been notified of all road closures and will assist where required, as they have in previous years.

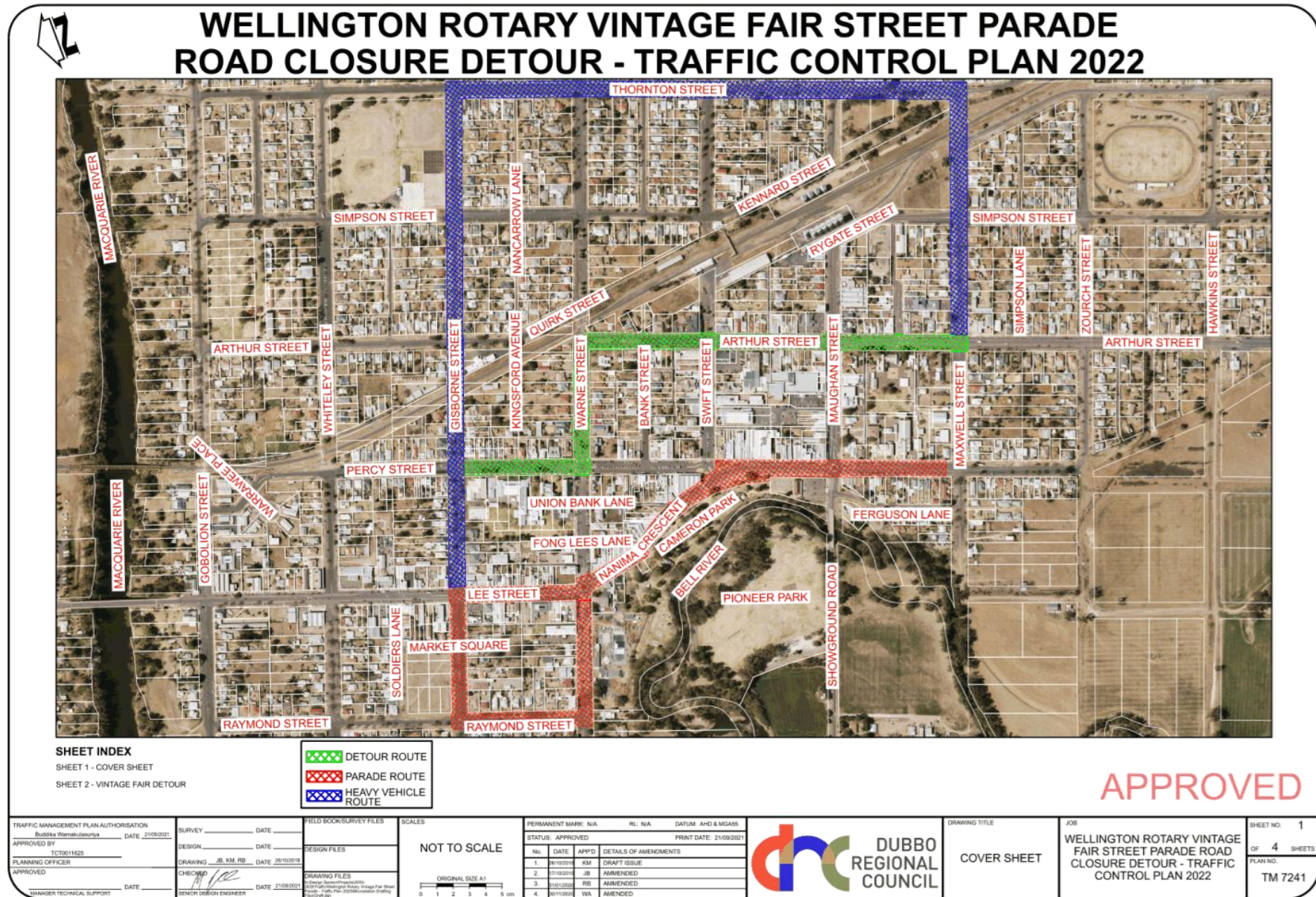
Approval will also be required from the TfNSW for the Mitchell Highway road closure and detour with the granting of a Road Occupancy Licence and concurrence for the use of Showground Road and conditions as required.

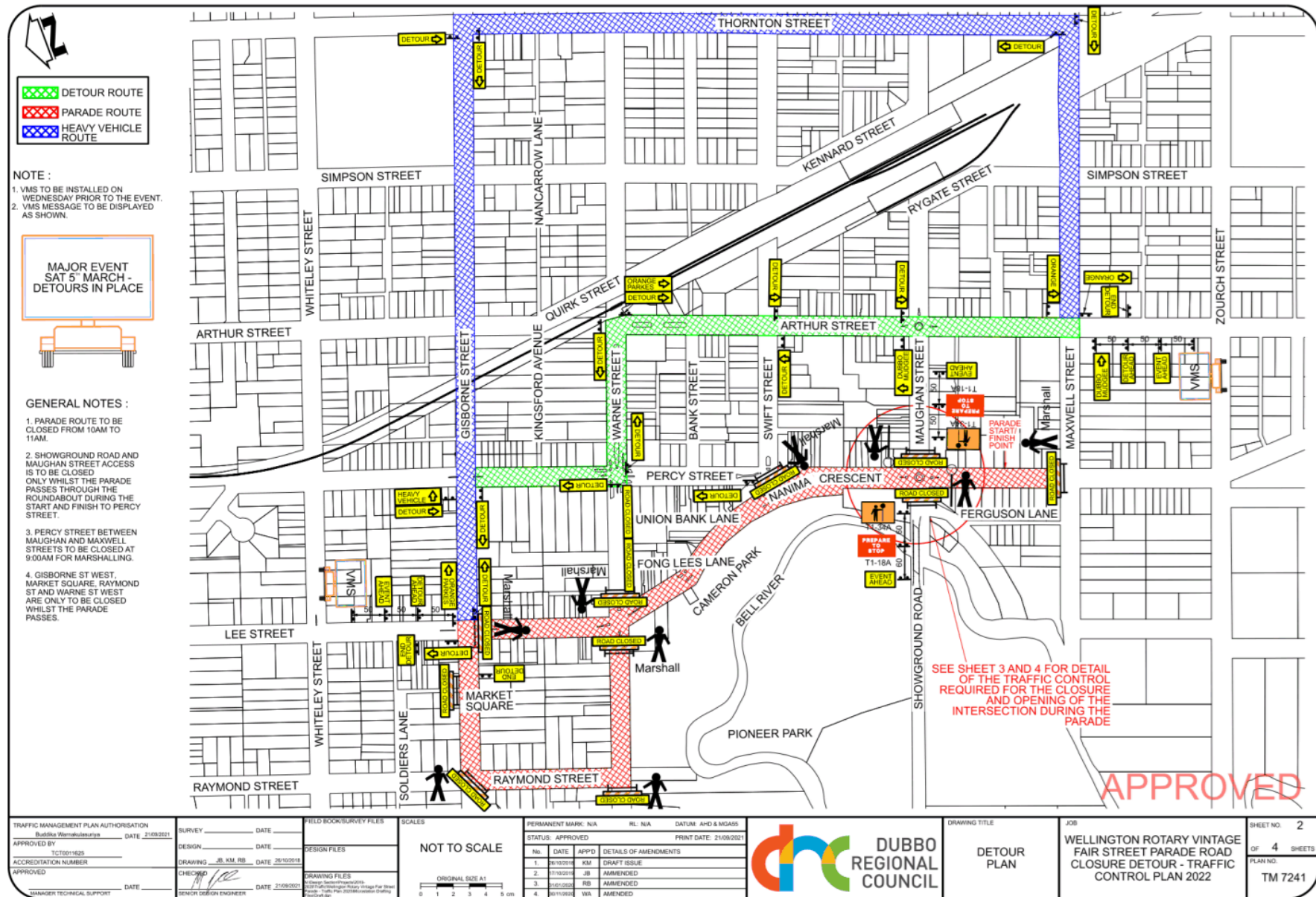
SUMMARY

It is recommended that Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to implement temporary road closures, as detailed in the report, to facilitate the 2022 Wellington Vintage Fair Street Parade on Saturday, 5 March 2022, between 9.00 am to 11.30 am, subject to approval and conditions set down by TfNSW, Council and NSW Police.

Appendices:

- 1 [📄](#) 2022 Wellington Rotary Vintage Fair - Street Parade Road Closure Detour - Traffic Control Plan TM 7241
- 2 [📄](#) 2022 Wellington Rotary Vintage Fair - Street Parade Road Closure Detour - Special Event Transport Management Plan





- DETOUR ROUTE
- PARADE ROUTE
- HEAVY VEHICLE ROUTE

NOTE :

1. VMS TO BE INSTALLED ON WEDNESDAY PRIOR TO THE EVENT.
2. VMS MESSAGE TO BE DISPLAYED AS SHOWN.

MAJOR EVENT SAT 5TH MARCH - DETOURS IN PLACE



GENERAL NOTES :

1. PARADE ROUTE TO BE CLOSED FROM 10AM TO 11AM.
2. SHOWGROUND ROAD AND MAUGHAN STREET ACCESS IS TO BE CLOSED ONLY WHILST THE PARADE PASSES THROUGH THE ROUNDABOUT DURING THE START AND FINISH TO PERCY STREET.
3. PERCY STREET BETWEEN MAUGHAN AND MAXWELL STREETS TO BE CLOSED AT 9:00AM FOR MARSHALLING.
4. GIBBORNE ST WEST, MARKET SQUARE, RAYMOND ST AND WARNE ST WEST ARE ONLY TO BE CLOSED WHILST THE PARADE PASSES.

SEE SHEET 3 AND 4 FOR DETAIL OF THE TRAFFIC CONTROL REQUIRED FOR THE CLOSURE AND OPENING OF THE INTERSECTION DURING THE PARADE

APPROVED

TRAFFIC MANAGEMENT PLAN AUTHORISATION Dubbo Regional Council DATE: 21/09/2021	SURVEY DATE: _____	FIELD BOOK/SURVEY FILES	SCALES NOT TO SCALE
APPROVED BY TCT0011625	DESIGN DATE: _____	DESIGN FILES	PERMANENT MARK: N/A
ACCREDITATION NUMBER	DRAWING DATE: 28/09/2021	DRAWING FILES	RL: N/A
APPROVED	CHECKED DATE: 21/09/2021	DRAWING FILES	DATUM: AHD & MGA85
MANAGER TECHNICAL SUPPORT	SENIOR DESIGN ENGINEER	DRAWING FILES	PRINT DATE: 21/09/2021

STATUS: APPROVED	DETAILS OF AMENDMENTS
No. DATE APPD	
1. 26/10/2021 KM	DRAFT ISSUE
2. 01/10/2021 JB	AMENDED
3. 01/10/2021 RB	AMENDED
4. 01/10/2021 WA	AMENDED

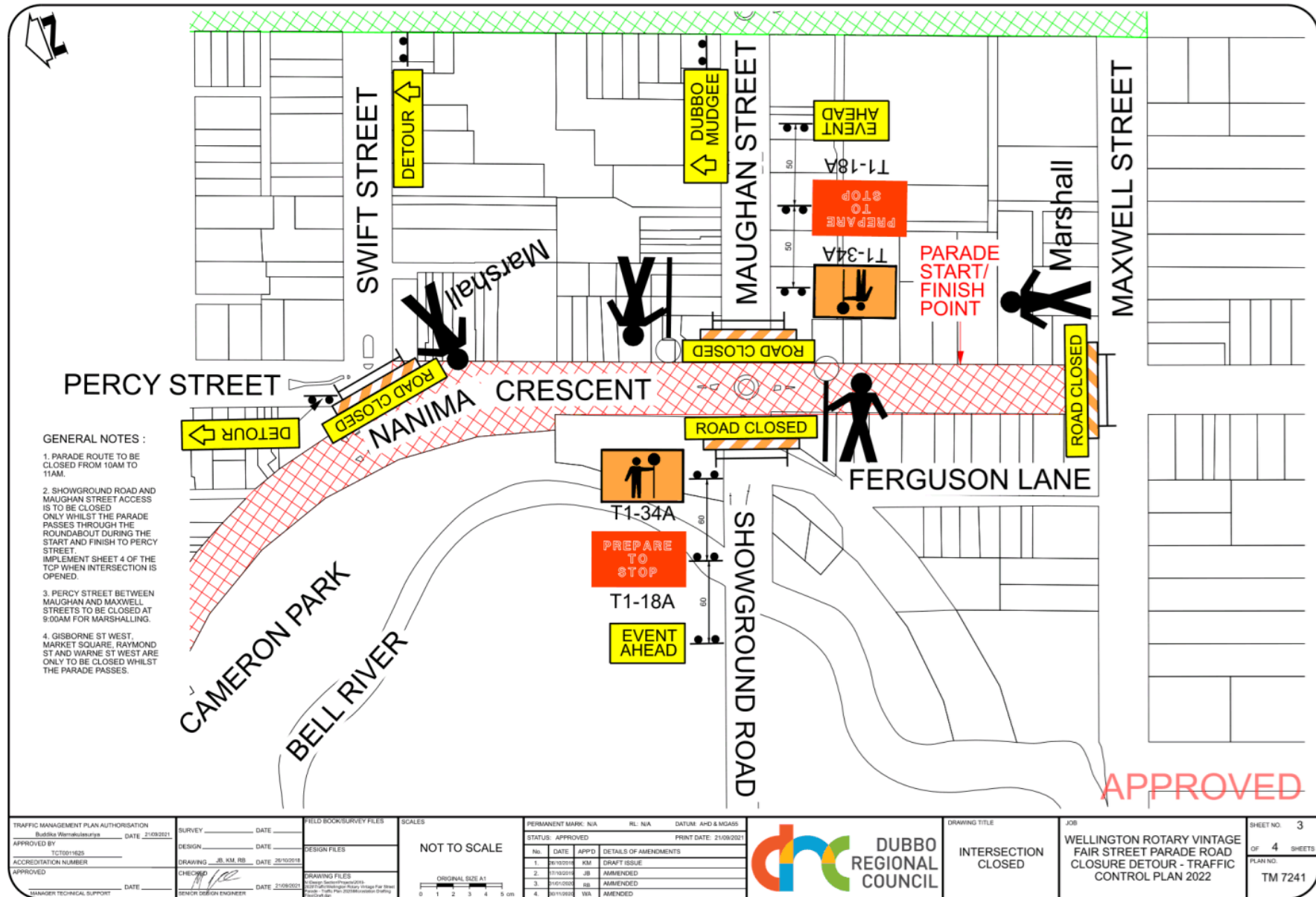
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DUBBO REGIONAL COUNCIL

DRAWING TITLE
DETOUR PLAN

JOB
WELLINGTON ROTARY VINTAGE FAIR STREET PARADE ROAD CLOSURE DETOUR - TRAFFIC CONTROL PLAN 2022

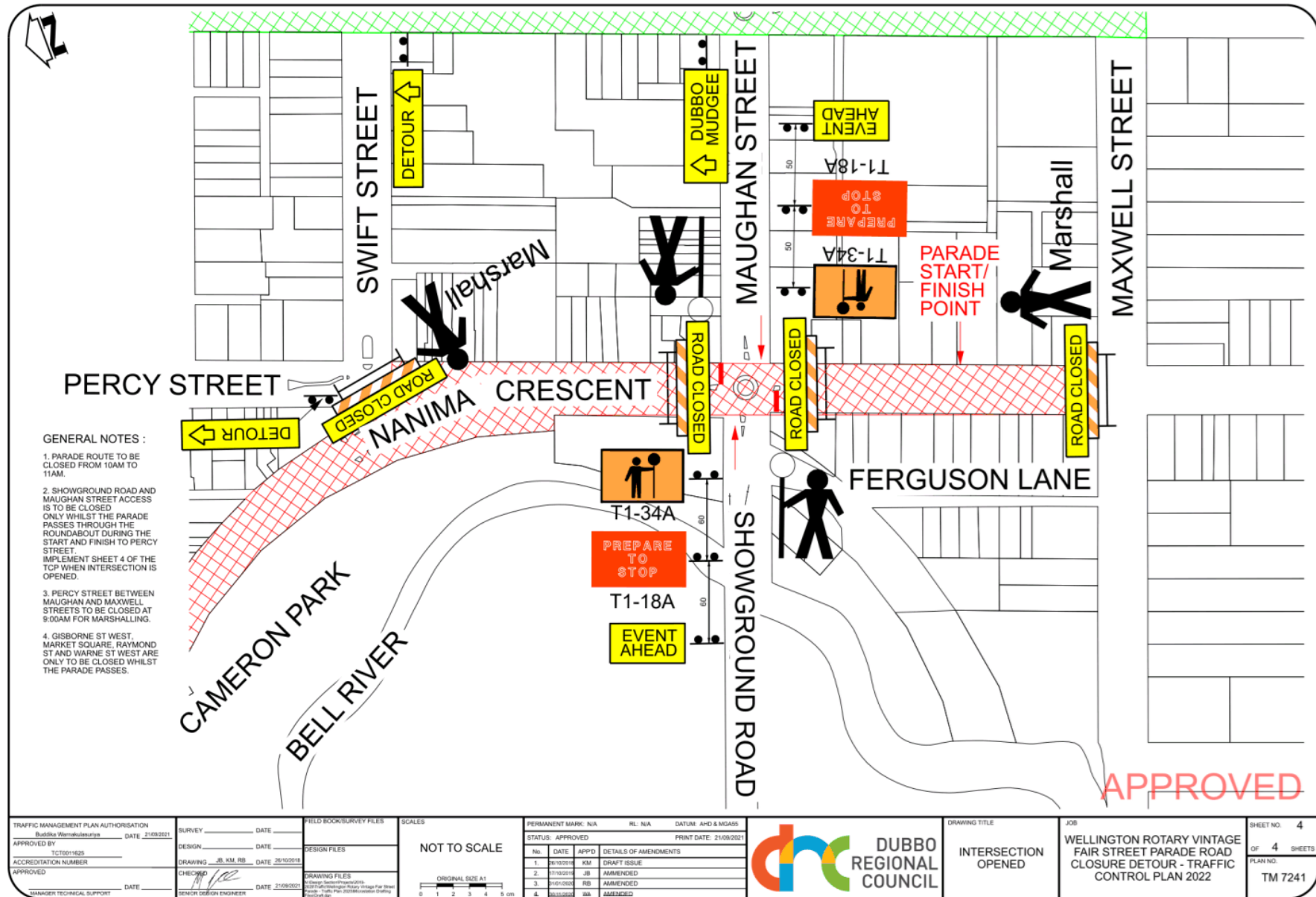
SHEET NO. 2
OF 4 SHEETS
PLAN NO. TM 7241



GENERAL NOTES :

1. PARADE ROUTE TO BE CLOSED FROM 10AM TO 11AM.
2. SHOWGROUND ROAD AND MAUGHAN STREET ACCESS IS TO BE CLOSED ONLY WHILST THE PARADE PASSES THROUGH THE ROUNDABOUT DURING THE START AND FINISH TO PERCY STREET. IMPLEMENT SHEET 4 OF THE TCP WHEN INTERSECTION IS OPENED.
3. PERCY STREET BETWEEN MAUGHAN AND MAXWELL STREETS TO BE CLOSED AT 9:00AM FOR MARSHALLING.
4. GISBORNE ST WEST, MARKET SQUARE, RAYMOND ST AND WARNE ST WEST ARE ONLY TO BE CLOSED WHILST THE PARADE PASSES.

TRAFFIC MANAGEMENT PLAN AUTHORISATION Bridges Wairarapa DATE: 21/09/2021		SURVEY _____ DATE _____		FIELD BOOK/SURVEY FILES _____		SCALES		PERMANENT MARK: N/A RL: N/A DATUM: AHD & MGAS5		DRAWING TITLE		JOB		SHEET NO. 3																							
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MANAGER TECHNICAL SUPPORT		SENIOR DESIGN ENGINEER		DRAWING FILES _____																																	





ROTARY CLUB OF WELLINGTON Inc.

13th September, 2021

'Spring Mount'
1109 Arthurville Road
GEURIE 2818

Mr Dennis Valentine
Senior Traffic Officer
Dubbo Regional Council
Cnr Chruch & Darling Streets
DUBBO 2830

Dear Dennis

Once again, Greg & I have been given the job to co-ordinate Wellington Rotary's Vintage Fair Street Parade for 2022. The Parade will be held on Saturday, 5th March 2022.

Please find the following documents enclosed:

- Application for road Closure – Special Event Transport Management Plan
- Parade route (same as 2019)
- Letter to Wellington Police
- Risk Management Plan
- Certificate of Currency
- Covid19 Safety Plan

Please do not hesitate to contact us if you have any queries. Jennifer 0417427839, Greg 0488713828, Home 6887-1382 or my email jwykes52@gmail.com

Looking forward to working with you once again.

Regards

A handwritten signature in black ink, appearing to read "Jennifer Wykes".

Jennifer Wykes

DUBBO REGIONAL COUNCIL	
ACTIONED TO	SRTTE
17 SEP 2021	
CONTAINER #	D1965

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

I.1 Event summary

Event Name: Wellington Rotary Vintage Fair Street Parade
Event Location: Narimua Cres Percy St Leest - Main Street of Wellington
Event Date: 5.3.2022 Event Start Time: 10 am Event Finish Time: 11.30am
Event Setup Start Time: 8.30am Event Packdown Finish Time: 11.30am - 12 noon
Event is off-street on-street moving on-street non-moving
 held regularly throughout the year (calendar attached)

I.2 Contact names

Event Organiser: Rotary Club of Wellington
Phone: 6557-1382 Fax: Jan - 0477427839 Mobile: Greg 0445713528 E-mail: jwylkes52@gmail.com
Event Management Company (if applicable):
Phone: Fax: Mobile: E-mail:
Police: Wellington Kent Police
Phone: 6540-2099 Mobile: E-mail:
Council: Dubbo Regional Council
Phone: 6501-4007 Fax: Mobile: E-mail:
Roads & Traffic Authority (if Class 1):
Phone: Fax: Mobile: E-mail:

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out

I.3 Brief description of the event (one paragraph)

The Vintage Fair Street Parade is held annually, in conjunction with the Vintage Fair & Swap Meet. The Street Parade showcases Vintage & Antique cars, tractors, trucks & engines, parading in the main street of Wellington.

2 RISK MANAGEMENT - TRAFFIC

CLASS 1 CLASS 2 CLASS 3	2.1 Occupational Health & Safety - Traffic Control
	<input checked="" type="checkbox"/> Risk assessment plan (or plans) attached
	2.2 Public Liability Insurance
	<input checked="" type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
	2.3 Police
	<input checked="" type="checkbox"/> Police written approval obtained
	2.4 Fire Brigades and Ambulance
	<input type="checkbox"/> Fire brigades notified
	<input type="checkbox"/> Ambulance notified

3 TRAFFIC AND TRANSPORT MANAGEMENT

CLASS 1 CLASS 2 CLASS 3	3.1 The route or location
	<input checked="" type="checkbox"/> Map attached - <i>approved last year</i>
	3.2 Parking
	<input type="checkbox"/> Parking organised - details attached
	<input checked="" type="checkbox"/> Parking not required
	3.3 Construction, traffic calming and traffic generating developments
	<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
	<input checked="" type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
3.4 Trusts, authorities or Government enterprises	
<input type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached	
<input checked="" type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise	
3.5 Impact on/of Public transport	
<input checked="" type="checkbox"/> Public transport plans created - details attached	
<input checked="" type="checkbox"/> Public transport not impacted or will not impact event	
3.6 Reopening roads after moving events	
<input checked="" type="checkbox"/> This is a moving event - details attached.	
<input type="checkbox"/> This is a non-moving event.	
3.7 Traffic management requirements unique to this event	
<input checked="" type="checkbox"/> Description of unique traffic management requirements attached	
<input type="checkbox"/> There are no unique traffic requirements for this event	
3.8 Contingency plans	
<input type="checkbox"/> Contingency plans attached	

Class 1	Class 2	3.9 Heavy vehicle impacts
		<input checked="" type="checkbox"/> Impacts heavy vehicles - RTA to manage <input type="checkbox"/> Does not impact heavy vehicles
Class 1	Class 2	3.10 Special event clearways
		<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required
4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES		
Class 1	Class 3	4.1 Access for local residents, businesses, hospitals and emergency vehicles
		<input checked="" type="checkbox"/> Plans to minimise impact on non-event community attached <input type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
		4.2 Advertise traffic management arrangements
		<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <i>T.B.H.</i> <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required
		4.3 Special event warning signs
Class 1	Class 2	<input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input type="checkbox"/> This event does not require special event warning signs
		4.4 Permanent Variable Message Signs
		<input checked="" type="checkbox"/> Messages, locations and times attached <input type="checkbox"/> This event does not use permanent Variable Message Signs
		4.5 Portable Variable Message Signs
		<input checked="" type="checkbox"/> The proposed messages and locations for portable VMS are attached <i>as per map.</i> <input type="checkbox"/> This event does not use portable VMS

5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999* and the *Roads Act 1993*).
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6 APPROVAL

TMP Approved by: Event Organiser Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: Council Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

Schedule I Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

1 Jennifer Margaret Wykes (name)
of 1109 Arthurville Road Geurie 2818 (address)
on behalf of Rotary Club of Wellington (organisation)
notify the Commissioner of Police that
on the 5th (day) of March (month), 2022 (year), it is intended to hold

either:

(a) a public assembly, not being a procession, of approximately
100 (number) persons,
which will assemble at Percy St, in front of Primary School (place)
at approximately 8:30 am/pm,
and disperse at approximately 11:30 am/pm.

or

(b) a public assembly, being a procession of approximately
100 (number) persons,
which will assemble at approximately 8:30 am/pm and at
approximately 10 am/pm the procession will commence and shall proceed
From Percy St, Marshalling area in front of Wellington
Primary School, through Naughan St roundabout
along Percy St, Naughan, Cass Lee St, Raymond St
Naughan St & turning along Main Street to
(Specify route, any stopping places and the approximate duration of any stop, and the approximate time of
termination. A diagram may be attached.) Marshalling area.

2 The purpose of the proposed assembly is The Vintage Fair
Street Parade is showcasing Vintage &
Antique Cars Trucks Tractors & Engines

3	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly <i>(strike out whichever is not applicable)</i>:</p> <p>(i) There will be <u>100</u> (number) of vehicles and/or..... (number) of floats involved.</p> <p>The type and dimensions are as follows: <u>Cars Trucks Tractors Steam Engine &</u> <u>Antique Engines</u></p> <p>(ii) There will be <u>1</u> (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(iii) The following number and type of animals will be involved in the assembly: <u>NIL</u></p> <p>(iv) Other special characteristics of the proposed assembly are as follows:</p>
4	<p>I take responsibility for organising and conducting the proposed assembly.</p>
5	<p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p><u>Gregory A Wykes & Jennifer M Wykes</u> <u>'Springmount' 1109 Arthurville Rd</u> <u>Geurie</u> Postcode <u>2818</u> Telephone No. <u>G. 0445713828</u> <u>J. 047 0417427839</u></p>
6	<p>Signed <u>[Signature] G.A. Wykes</u> Capacity/Title <u>Joint Street Parade Organiser</u> Date <u>12.9.2021</u></p>

Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Last Time for Agency Approval	Police Fees	Council Fees	RTA Fees	Transport Mgt Fees	Post Management Costs (e.g. Traffic Control Signs, etc.)	Adviser Management Administration	Liability Insurance	Special Event Heavy Vehicle Sticker	Public Transport	Emergency Vehicle Access	Parking	Contingency Planning
1	A Class 1 event: • impacts major traffic and transport systems • disrupts the non-event community over a wide area • requires the involvement of Police, other agencies or disabled transport • requires advertising the events public aspects to a wide audience.	A Class 1 event may: • be conducted on road or in its own venue • involve trucks and trailers when using facilities managed by them • involve Transport (NSV) • involve the State Rail and State Transit Authorities • involve private bus and coach organisations • require RTA to provide special arrangements • require RTA to provide heavy vehicle detour routes • require the RTA to conduct traffic signals through a country town, or through a highway • require RTA to manage Variable Message Signs depending on the nature of the event, involve the Police 'User Pays' policy.	For example: • an event that attracts a significant number of people to a location in a suburb • reduces the capacity of the main highway through a country town, or through a highway • a bicycle race that follows a highway	Minimum 4 months from 1941 approach to Council proposed Special Event. 3 months for Special Event. 5 months for vehicle races, depending on the nature of the event, involve the Police 'User Pays' policy.	Charges apply where: • 7% defined the services are specifically for the benefit of those attending the event • and not for the benefit of the public at large.	As described in Council's Special Events Policy. Asses fees: refer to Council.	Minimal costs apply where services are provided above and beyond the community. RTA provides quote. Asses fee: refer to RTA.	TMP model recommended (you can refer to the Council's TMP).	Traffic Control (you can refer to the Council's TMP).	28 days for all events that require regulation of traffic or where a special event operation. Not required where there is no regulation of traffic.	Required with Council & Public (Police User Pays in force). RTA provides quote. RTA assist.	RTA manages if required. RTA provides quote.	Provided where practicable.	Required where referred to TMP.	Refer to May be required. Refer to May be required. Refer to May be required.	Recommended
2	A Class 2 event: • impacts local traffic and transport systems but does not impact major roads • involves trucks and trailers when using facilities managed by them • involves the State Rail and State Transit Authorities • involves private bus and coach organisations • requires the involvement of Police and Local Council • requires a detailed Transport Management Plan • requires advertising the events public aspects to the local community.	A Class 2 event may: • be conducted on road or in its own venue • involve trucks and trailers when using facilities managed by them • involve the State Rail and State Transit Authorities • involve private bus and coach organisations • require RTA to provide special arrangements • require RTA to provide heavy vehicle detour routes • require the RTA to conduct traffic signals through a country town, or through a highway • require RTA to manage Variable Message Signs depending on the nature of the event, involve the Police 'User Pays' policy.	For example: • an event that blocks off the main street of a suburb or through a town • involves a significant number of people to a location in a suburb • involves a significant number of people to a location in a suburb • involves a significant number of people to a location in a suburb • involves a significant number of people to a location in a suburb	Minimum 3 months. 7% defined the services are specifically for the benefit of those attending the event and not for the benefit of the public at large.	As described in Council's Special Events Policy. Asses fees: refer to Council.	Minimal costs apply where services are provided above and beyond the community. RTA provides quote. Asses fee: refer to RTA.	TMP model recommended (you can refer to the Council's TMP).	Traffic Control (you can refer to the Council's TMP).	28 days for all events that require regulation of traffic or where a special event operation. Not required where there is no regulation of traffic.	Required with Council & Public (Police User Pays in force). RTA provides quote. RTA assist.	RTA manages if required. RTA provides quote.	Provided where practicable.	Required where referred to TMP.	Refer to May be required. Refer to May be required. Refer to May be required.	Recommended	
3	A Class 3 event: • does not impact local or major roads and transport systems • disrupts the non-event community in the immediate area only • requires Local Council and Police consent • is conducted on street in a very low density area such as a village road or cul-de-sac • requires Police agreement that event qualifies as Class 3 • is never used for vehicle races.	A Class 3 event, depending on Local Council policy, may: • be conducted on road or in its own venue • involve trucks and trailers when using facilities managed by them • involve the State Rail and State Transit Authorities • involve private bus and coach organisations • require RTA to provide special arrangements • require RTA to provide heavy vehicle detour routes • require the RTA to conduct traffic signals through a country town, or through a highway • require RTA to manage Variable Message Signs depending on the nature of the event, involve the Police 'User Pays' policy.	For example: • an event that blocks off the main street of a suburb or through a town • involves a significant number of people to a location in a suburb • involves a significant number of people to a location in a suburb • involves a significant number of people to a location in a suburb • involves a significant number of people to a location in a suburb	Minimum 3 months. 7% defined the services are specifically for the benefit of those attending the event and not for the benefit of the public at large.	As described in Council's Special Events Policy. Asses fees: refer to Council.	Minimal costs apply where services are provided above and beyond the community. RTA provides quote. Asses fee: refer to RTA.	TMP model recommended (you can refer to the Council's TMP).	Traffic Control (you can refer to the Council's TMP).	28 days for all events that require regulation of traffic or where a special event operation. Not required where there is no regulation of traffic.	Required with Council & Public (Police User Pays in force). RTA provides quote. RTA assist.	RTA manages if required. RTA provides quote.	Provided where practicable.	Required where referred to TMP.	Refer to May be required. Refer to May be required. Refer to May be required.	Recommended	
4	A Class 4 event is intended for small on street events with Police consent only. • is within the capacity of the Police to manage on their own • is not a protest or demonstration • is always an on-street event • does not require RTA or Council consent • does not require advertising the events public aspects to the community • does not require a TMP • does not require the involvement of other Government agencies.	A Class 4 event may: • be conducted on road or in its own venue • involve trucks and trailers when using facilities managed by them • involve the State Rail and State Transit Authorities • involve private bus and coach organisations • require RTA to provide special arrangements • require RTA to provide heavy vehicle detour routes • require the RTA to conduct traffic signals through a country town, or through a highway • require RTA to manage Variable Message Signs depending on the nature of the event, involve the Police 'User Pays' policy.	For example: • a small parade in a suburb • a small parade in a suburb • a small parade in a suburb • a small parade in a suburb • a small parade in a suburb	Minimum 1 month. 7% defined the services are specifically for the benefit of those attending the event and not for the benefit of the public at large.	As described in Council's Special Events Policy. Asses fees: refer to Council.	Minimal costs apply where services are provided above and beyond the community. RTA provides quote. Asses fee: refer to RTA.	TMP model recommended (you can refer to the Council's TMP).	Traffic Control (you can refer to the Council's TMP).	28 days for all events that require regulation of traffic or where a special event operation. Not required where there is no regulation of traffic.	Required with Council & Public (Police User Pays in force). RTA provides quote. RTA assist.	RTA manages if required. RTA provides quote.	Provided where practicable.	Required where referred to TMP.	Refer to May be required. Refer to May be required. Refer to May be required.	Recommended	



ROTARY CLUB OF WELLINGTON Inc.

13th September 2021

'Spring Mount'

1109 Arthurville Road

GEURIE 2818

The Officer in Charge

Wellington Local Police Station

WELLINGTON 2820

Dear Sir,

I am writing on behalf of the Rotary Club of Wellington and once again advising you of the Wellington Vintage Fair Street Parade on Saturday 5th March 2022. I kindly ask for written confirmation, that you are aware of this event being held on this date & that you have no issues with the Vintage Fair Street Parade going ahead.

As per previous years, we are hoping that you will have a car participate in the Street parade, by leading the procession off. The Parade commences at 10am.

The route for the 2022 Street Parade will be, marshalling in Percy Street, in front of Wellington Primary School, from 8.30am. The Parade will commence at 10 am from there & continue along Percy Street, Nanima Crescent, Lee Street, turn left at Gisborne Street, left at Raymond Street, left into Warne Street & then right at the Warne Street roundabout, and back along the Main Street to the Marshalling area.

We have a Certificate of Currency from Rotary District and the SES will be on hand. Street closures & traffic management has been lodged with the dubbo Regional Council for their approval. Once approved, VMS boards will be placed in the appropriate spots a few days out from the event.

At this point in time, we are planning everything to go ahead as per usual, but we will be guided by Dubbo Council & NSW Health as we get nearer to the date, whatever the case may be.

If you have any further questions or queries, please don't hesitate to contact either myself on 0417427839 or Greg on 0448713828.

Regards

Jennifer & Greg Wykes – Co-ordinators Vintage Fair Street Parade

RISK MANAGEMENT PLAN

Event Name *Wellington Vintage Fair Street Parade*

Event Date *5 13 1 2022*

Event Location *Main St Wellington*

Risk Management Plan prepared by: _____

Date of Completion *1 1*

Event Element	Identified risks/hazards	Risk Rating What is our level of risk if we do nothing?		Control measures	Revised Risk Rating (What is our risk level after doing these things to reduce the risk/hazard?)	
		Likelihood	Consequence		Likelihood	Consequence
Site is not controlled by the event owner Large numbers of people in one space	<i>Moving Vehicles Covid-19</i>	<i>A</i>	<i>A5</i>	<i>Rotarians wearing Hi Viz What template did you submit to Service NSW? Please list 5 key actions under your covid-19 safety plan</i>	<i>C</i>	<i>3</i>
Marquees	<i>N/A</i>					
Electrical equipment	<i>N/A</i>					
Generators	<i>N/A</i>					
Sale and preparation of food	<i>N/A</i>					
Sale or service of alcohol	<i>N/A</i>					
Children	<i>N/A</i>					
Cash	<i>N/A</i>					
Waste	<i>N/A</i>					
Toilets	<i>N/A</i>			<i>Can be Band in Cameron Park</i>		
Excessive noise	<i>Engine noise</i>	<i>E</i>	<i>E5</i>			
Traffic	<i>Moving Vehicles</i>	<i>A</i>	<i>B3</i>	<i>UMS Board employed - Traffic Controller C</i>	<i>C</i>	<i>3</i>
Pedestrian movement on site	<i>Monitored Spectators</i>	<i>C</i>	<i>C3</i>	<i>Weaving of Hi Viz Marshalls</i>	<i>E</i>	<i>2</i>

Please ensure you complete the following. Council's insurer will need to consider your Emergency Evacuation Procedure when reviewing your Risk Management Plan.

EMERGENCY EVACUATION PROCEDURE

Site Plan including seating, ingress and egress, medical services, food, amenities, stages.

N/A



Broker:

Aon Risk Solutions
Postal Address & Enquiries care of:
Christine Parker
Service Executive
Aon Risk Solutions Australia Limited
GPO Box 65
Brisbane Qld 4001
Telephone: (07) 3223 7404

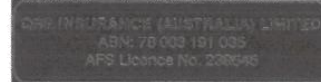
Date of Issue: 4 August 2021

Certificate of Currency

This certificate confirms this policy is in force for the period shown, subject to the policy terms, conditions, and exclusions. It is a summary of cover only (for full details, refer to the current policy wording and schedule). It does not alter, amend, or extend the policy. The information is current only at the date of printing.

Policy Number	AP RODIAUS PLB	
Name of Insured	The Rotary Club of	Wellington NSW
Type of Insurance	Public and Products Liability	
Cover	QBE will pay in respect of Personal Injury or Property Damage first happening during the Period of Insurance and caused by an Occurrence within the Territorial Limits in connection with Your Business.	
Limit of Liability	Public: \$50,000,000	any one Occurrence
	Products: \$50,000,000	any one Occurrence & in the aggregate for all injury or damage occurring during the Period of Insurance.
Territorial Limits	Anywhere in the World but subject to the Terms, Conditions and Exceptions of the Policy	
Period of Insurance	From: 4.00pm on 30 th June 2021 to: 4.00pm on 30 th June 2022	
Special Conditions	Subject to the existing Terms, Conditions and Exceptions of the Policy. The above-noted Insured is one of multiple insureds covered by policy number AP RODIAUS PLB. The limits of liability are aggregate limits for all named insureds under this policy.	
	Noting Dubbo Regional Council, Traffic NSW, Police Services NSW as Interested Parties for their respective rights and interests but only in respect of their vicarious liability for any negligent acts, errors or omissions of the Insured.	

Brisbane this 29th day of June 2021 Signed *Caroline MacDonald*



2021 Rotary Club_GPL Cofc



Your COVID-19 Safety Plan

Controlled outdoor events

Business details

Business name	Rotary Club of Wellington for the Wellington Vintage Fair and Swap Meet
Business location (town, suburb or postcode)	Wellington
Completed by	Emily Falson
Email address	emilyfalson@yahoo.com.au
Effective date	7 December 2020
Date completed	11 December 2020

Wellbeing of staff and customers

Review the 'COVID-19 safety guidance for large events' available on nsw.gov.au and consider which risks and mitigation measures are relevant to your event before completing this COVID-19 Safety Plan.

All volunteers will have temperature taken on the day of event.
At all entry points, temperature will be taken of all attendees.

Flow of entry to event will be monitored to avoid crowding.

COVID-19 hygiene wardens will be in place on all entry points - hand sanitizer will be offered to all attendees.

We will advise volunteers and attendees to check nsw.gov.au for current public health

All attendees to wear masks

advice on locations attended by people confirmed to have COVID-19.
COVID-19 regulations will be advertised on all media prior to the event. This includes radio, newspaper, and social media
All attendees will be reminded of physical distancing and hand hygiene practices upon entry to event

Exclude staff, performers and attendees who are unwell.

Mandatory temperature checks will be undertaken at entry to the event. Should any person have a high temperature, they will not be permitted to enter the event
Any volunteers who are unwell will not be allowed to be at the event.
COVID-19 signs will be at all entry points and throughout the event, advising them of their obligations if they are not well, and where to get tested
This will be advertised on all marketing channels

Provide staff with information and training on COVID-19, including on when to get tested, physical distancing, wearing masks, and cleaning.

All volunteers will be briefed prior to the event and given training on COVID-19. This will include mitigation measures and, when and where to get tested

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

NA - volunteer run event

Display conditions of entry (website, social media, venue entry).

There will be COVID-19 signs at all entry points to event and this will be displayed on our website, and on all Facebook advertising

Consider offering flexible cancellation or booking policies where attendees need to cancel due to COVID-19 factors (such as being unwell or awaiting test results).

NA - customers do not purchase tickets

Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the main premises on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured where these sub-premises are indoor gyms, nightclubs, dine-in hospitality

If there is a coffee van present, this area will be monitored by COVID-19 hygiene warden and signs will be displayed at the point where attendees queue.

Reduce crowding wherever possible and promote physical distancing with markers where people are asked to queue or stand, such as for ticketing, bathroom facilities, or to order food or drinks. Promote online ticket purchasing and electronic ticket checking where this is available. Use separate doors or rope barriers to mark the entry and exit wherever practical.

Markers will be placed on the ground where attendees will register. COVID-19 hygiene wardens will be in place to enforce physical distancing and signs will be displayed at registration area.

There will be signs to direct the flow of attendees in one direction.

Have strategies in place to avoid mingling and reduce the frequency and extent of contact between different groups of people. This could be facilitated by separating the audience into smaller allocated seating areas.

Once attendees have registered they will be ushered to their vehicles and asked to remain in their cars.

Spectators will be controlled by COVID-19 wardens

No seating for this event for spectators

Signs will be in place to remind spectators of physical distancing laws

Ensure audience members remain seated throughout the performance as much as possible. Dancefloors are not permitted.

NA - outdoor street parade

If there are security bag checking arrangements in place, have strategies to minimise crowding such as additional staffing and asking people to open their bags for quick visual inspection. If staff need to touch the bag or items within, have hand sanitiser available for them to use before and after.

NA - no bag checks

Where reasonably practical, ensure staff maintain 1.5 metres physical distancing at all times (including at meal breaks). Where reasonably practical, stagger start times and breaks for staff members to minimise the risk of close contact.

All volunteers will be briefed about COVID-19 hygiene practices - most volunteers at this event are COVID-19 hygiene wardens and will be fully aware of physical distancing laws

venues, pubs and bars.

NA - single event, no sub premises

The duration of the controlled outdoor event should not be longer than 5 hours.

The duration of the event is 2 hours including registration

In indoor areas, alcohol can only be consumed by seated patrons.

NA - outdoor event, no alcohol

Physical distancing

Capacity must not exceed one attendee per 2 square metres of publicly accessible space up to a maximum of 5000 people. The density limit does not apply if there are 25 attendees or less at the premises. Children count towards the capacity limit.

Maximum entrants in this event will be approx. 150 people who will be in vehicles, travelling in a street parade. They will stay in vehicles at all times during parade. Spectators on the street will be controlled by COVID-19 hygiene wardens and NSW Police (if needed)

Historically, 500 approx. 500 people would attend to watch the parade.

Up to 50 performers can sing indoors with no cap on performers outdoors. All singers should face forwards and not towards each other, have physical distancing of 1.5 metres between each other and any other performers, and be 5 metres from all other people including the audience and conductor. It is recommended that audience members and congregants older than 12 wear masks if singing or chanting.

The 6 piece band, who are performing outdoors, for 20 minutes, will be briefed regarding COVID-19 hygiene regulations. Crowds do not congregate at this area

Support 1.5m physical distancing where possible, particularly at points of mixing or queuing such as food and drink stations, toilets and entrance and exit points.

COVID-19 hygiene wardens will be in place for registration area - all attendees will be reminded of their obligations to maintain 1.5m distancing and signs will be displayed at entry and exit points.

to risk close contact

Consider physical barriers such as plexiglass around counters with high volume interactions with customers. If staff are not able to physically distance, or work in a role with significant public interaction, strongly recommend they wear a face mask at all times if practical.

We will recommend that our registration desk volunteers wear face masks. There will also be hand sanitizer at the registration desk

Have strategies in place to manage gatherings that may occur immediately outside the premises, or in staff meeting or break rooms.

COVID-19 hygiene wardens will ensure that there is no mingling with participants after the parade. Participants will be asked to drive away after the event.

Coordinate with public transport, where reasonably practical, around strategies to minimise COVID-19 risks associated with transportation to and from the venue if crowding may occur.

NA - private vehicles only

Encourage private transport options to minimise crowding on public transport where practical. Consider whether parking options close to the venue could be discounted or included in the ticket price to support this, and support rapid streamlined access to car parks.

see above

Use telephone or video for essential staff meetings where practical.

Telephone may be used to pass on essential information if required.
Other volunteer meetings will be attended, adhering to current COVID-19 regulations

Review regular deliveries and request contactless delivery and invoicing where practical.

NA

Hygiene and cleaning

Adopt and support good hand hygiene practices.

All volunteers will carry hand sanitizer and we will ask any participants to carry their own. We will also have sanitizer at the registration desk

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

NA - no toilets at this event

Have hand sanitiser at key points around the venue, such as entrances and exits, queueing points and waiting areas.

All volunteers will carry hand sanitizer. We will also have sanitizer at the registration desk

Reduce sharing of equipment such as microphones and ensure these are cleaned with detergent and disinfectant between use where practical.

NA for this event

Ensure performers clean their instruments between each performance (as appropriate to the instrument).

NA for this event

Clean frequently used indoor hard surface areas (e.g. in marquees with more than two sides closed to the weather) at least daily with detergent or disinfectant. Clean frequently touched areas and surfaces several times per day.

registration desk will be cleaned frequently by volunteers on the day

Maintain disinfectant solutions at an appropriate strength and use in accordance with the manufacturers' instructions.

NA

Staff and performers should wash hands thoroughly with soap and water before and after cleaning, including of instruments.

NA

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

NA - outdoor event

Encourage contactless payment options.

NA - free event

Record keeping

Keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. Contact details must be collected for each person using a contactless electronic method, such as a QR Code or similar. Processes must be in place to ensure that customers provide the required contact information. Records must be provided as soon as possible, but within 4 hours, upon request from an authorised officer.

Note: If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If there are unexpected circumstances which prevent the use of electronic methods to collect contact details (such as an internet outage), any paper records must be entered into an electronic format such as a spreadsheet within 12 hours.

All participants in the parade are required to register with full details of name and contact details prior to the event. This will be captured and entered into a spreadsheet to adhere to electronic format regulation.

Ensure records are used only for the purposes of COVID-19 contact tracing and are collected and stored confidentially and securely. When selecting and using an electronic method of record collection, take reasonably practical steps to protect privacy and ensure the records are secure. Consider the 'Customer record keeping' page of [nsw.gov.au](https://www.nsw.gov.au)

All personal records are taken immediately after the event, to a locked cabinet. Electronic record is only accessible by one person.

Make your staff and volunteers aware of the COVIDSafe app and its benefits to

support contact tracing if required.

All volunteers will be briefed about the COVIDSafe app at our hygiene induction

Organisations should consider registering their business through nsw.gov.au

We have

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

We will cooperate with NSW Health in relation to a positive case of COVID-19

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes



REPORT: Intersection Myall Street and Mary MacKillop Avenue - Proposed Traffic Management

AUTHOR: Senior Traffic Engineer
REPORT DATE: 6 October 2021
TRIM REFERENCE: ID21/1774

EXECUTIVE SUMMARY

This report deals with a proposed change to traffic management at the intersection of Myall Street and Mary MacKillop Avenue as a consequence of the increase in traffic movements at the intersection with the construction of a new multi-storey car park located within the Dubbo Base Hospital between McGuinn Drive and the rail corridor.

In 2020 Council received a conceptual proposal on behalf of NSW Health Infrastructure for consideration to change the intersection priority from Myall Street to Mary MacKillop Avenue to enable continuous traffic flows on a straight alignment into the Hospital's McGuinn Drive. Initial support was given to the proposed priority concept subject to the requirements for improved pedestrian access, traffic calming and associated traffic facilities to support the change.

Discussions have been ongoing with NSW Health Infrastructure consultants on developing the preferred traffic management options. Concurrence has been given for the submission to Council of the final traffic management concept that incorporates priority to the through-alignment of Mary MacKillop Avenue and McGuinn Drive, a raised pedestrian crossing at the hospital boundary line and pathway linkage to the pedestrian rail level crossing, removal of parked vehicles in the vicinity, traffic islands and line marking.

It is recommended that the proposed traffic management facilities for the intersection of Myall Street, Mary MacKillop Avenue and McGuinn Drive be implemented in accordance with the Meinhardt – Bonacci Consultant's Civil Plan – Project No 20 12063 , Drawing No. C070 Rev C.

A copy of the plan is attached to the report at **Appendix 1**.

STRATEGIC ALIGNMENT

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principal themes and a number of strategies and outcomes. This report is aligned to:

Theme:	2 Infrastructure
CSP Objective:	2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy:	2.2.2 Council provides traffic management facilities to enhance the safety and efficiency of the road transport network

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

It is recommended that Council approval be granted for the implementation of the proposed traffic management for the intersection of Myall Street, Mary Mackillop Avenue and McGuinn Drive as detailed in the Meinhardt – Bonacci Consultant’s Civil Plan – Project No. 20 12063, Drawing No C070 Rev C.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Tuesday, 5 October 2021. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

It is recommended that Council approval be granted for the implementation of the proposed traffic management for the intersection of Myall Street, Mary Mackillop Avenue and McGuinn Drive as detailed in the Meinhardt – Bonacci Consultant’s Civil Plan – Project No. 20 12063, Drawing No C070 Rev C.

Dennis Valentine
Senior Traffic Engineer

BACKGROUND

In 2020, NSW Health made a commitment to provide additional car parking for the Dubbo Base Hospital, accommodating some 320 spaces located on-site in McGuinn Drive, adjacent to the rail corridor in a multi-storey facility and secondary on-grade car park, with an additional on-grade car park on site in Myall Street, of 40 to 45 spaces.

At the McGuinn Avenue site it was deemed necessary to upgrade the intersection with Myall Street and Mary MacKillop Avenue to improve the safety and efficiency of movements to and from the car park and provide a continuous line of travel from Mary MacKillop Avenue to McGuinn Drive.

REPORT

During the second half of 2020, NSW Health Infrastructure had made initial contact with Council staff regarding the overall proposal of a new Dubbo Hospital carpark and associated road works. A media announcement was made in early November on a proposed multi-storey carpark. Shortly after, Council was contacted by the Project Director of Savills Australia with a proposal to upgrade the intersection of the Hospital's McGuinn Drive, Myall Street and Mary MacKillop Avenue. Initial discussions with Council staff were undertaken to develop a preferred traffic management plan for the intersection.

Due to the changes to the location of the parking, it was anticipated that the majority of staff will choose to park within the multi-storey carpark resulting in a significant increase of traffic movements along Mary MacKillop Avenue and into McGuinn Drive. Myall Street and Mary MacKillop Avenue have existing priority at this intersection with Giveaway control at the McGuinn Drive hospital boundary. Public parking will be predominately located to the Hospital's main access off Cobbora Road.

In order to improve legibility and improve the road safety environment with the increased vehicle traffic using the new western multi-storey and patient on-grade carparks, it was proposed to modify the intersection to align Mary MacKillop and McGuinn Drive with Myall Street as a T-intersection. A draft intersection upgrade concept plan was forwarded to council for review with comments provided on the need to accommodate the current pedestrian traffic and linkages, potential for excessive vehicle speeds with the downhill exit from McGuinn Drive to the intersection, road alignment and turning traffic management.

A more detailed plan was provided recently for Council's comment that incorporated:

- A raised pedestrian crossing on McGuinn Drive at the hospital boundary.
- Centreline realignment of Mary MacKillop and McGuinn Drive.
- Realigned traffic islands.
- Line marking and traffic signs.
- Chevron markings to enhance delineation.
- Pavement rehabilitation at the intersection and McGuinn Drive.

Council provided a response requiring further improvements including:

- A relocation of the existing McGuinn Drive stormwater inlet pits and culvert to ensure the raised pedestrian crossing facility could be constructed to standard.
- Provide advance pedestrian and speed hump warning signs.
- Provide a pedestrian linkage to the pedestrian rail level crossing.
- Implement a no parking zone in the area of the pedestrian rail level crossing.
- Expand the area of pavement rehabilitation.
- Enhanced definition of the existing access for ARTC to the rail corridor.

The consultants have submitted a final plan for approval that details Council's requirements and the extent of the proposed intersection upgrade and traffic management to support the traffic efficiency and pedestrian road safety environment.

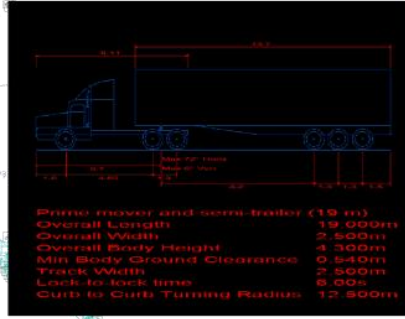
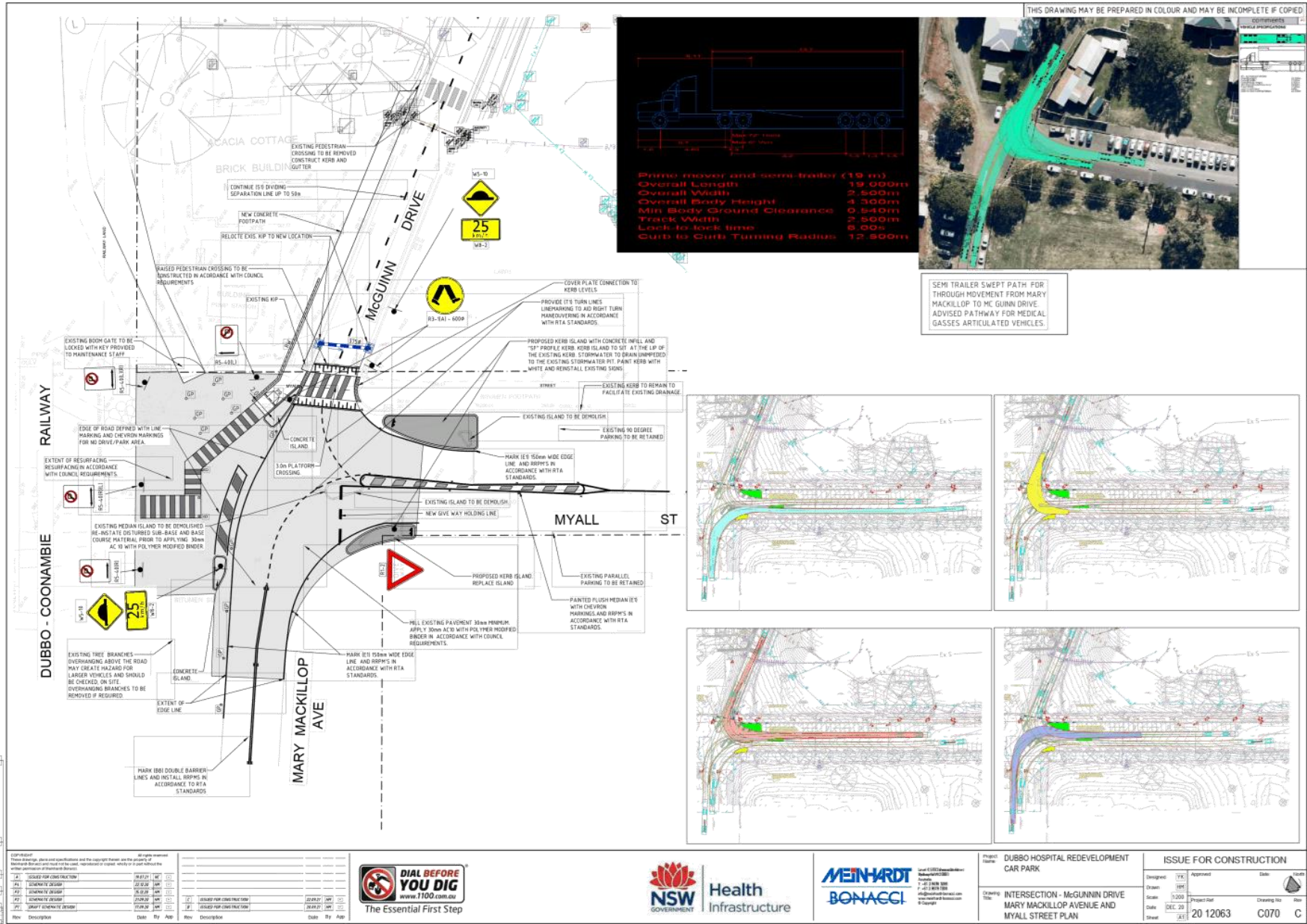
SUMMARY

NSW Health have committed to the development of an internal multi-storey carpark adjacent to railway corridor with access from McGuinn Drive at the intersection with Myall Street and Mary MacKillop Avenue that will see a substantial increase in traffic movements along Mary MacKillop Avenue into McGuinn Drive and at the Myall Street intersection. The proposal requires the upgrade of the intersection with improved road pavement and traffic management to facilitate traffic efficiency and pedestrian safety which will contribute to a safer road environment.

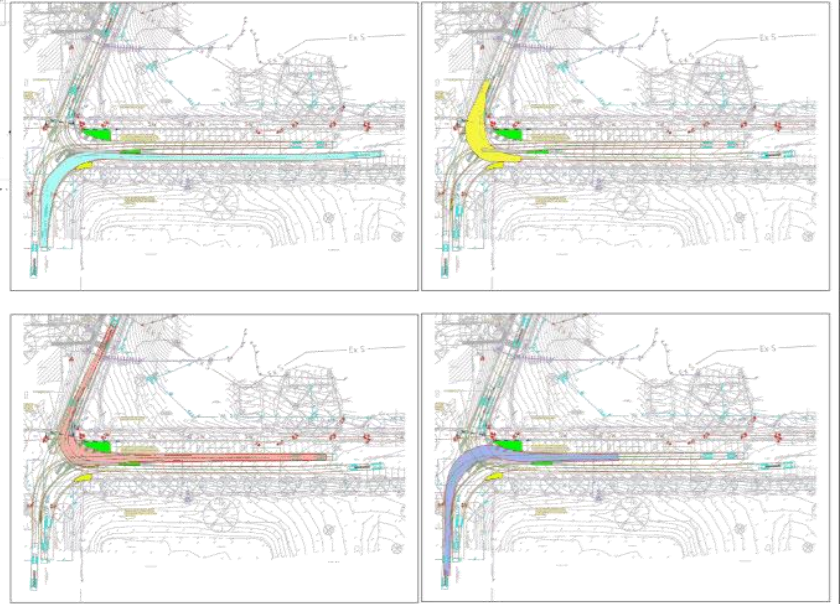
It is recommended that Council approval be granted for the implementation of the proposed traffic management for the intersection of Myall Street, Mary Mackillop Avenue and McGuinn Drive as detailed in the Meinhardt – Bonacci Consultant's Civil Plan – Project No. 20 12063, Drawing No C070 Rev C.

Appendices:

- 1 [↓](#) Intersection Myall Street and Mary MacKillop Avenue - Proposed Traffic Management - Meinhardt-Bonacci Civil Plan - Project No. 12063 Drawing No C070 Rev C



SEMI TRAILER SWEEP PATH FOR THROUGH MOVEMENT FROM MARY MACKILLOP TO MC GUNN DRIVE. ADVISED PATHWAY FOR MEDICAL GASSES ARTICULATED VEHICLES.



REVISIONS

No.	Description	Date	By	App.
1	ISSUED FOR CONSTRUCTION	22/12/20	YK	HP
2	ISSUED FOR CONSTRUCTION	22/12/20	YK	HP
3	ISSUED FOR CONSTRUCTION	22/12/20	YK	HP
4	ISSUED FOR CONSTRUCTION	22/12/20	YK	HP
5	ISSUED FOR CONSTRUCTION	22/12/20	YK	HP



PROJECT INFORMATION

Project Name: DUBBO HOSPITAL REDEVELOPMENT CAR PARK

Issue For Construction

Drawn	Checked	Approved	Date
YK	HP	HP	20/12/20

Project No: 12063

Drawing No: C070

Revision: C



REPORT: Macquarie Regional Library Quarterly Report to Member Councils - April to June 2021

AUTHOR: Manager Macquarie Regional Library
REPORT DATE: 28 September 2021
TRIM REFERENCE: ID21/1670

EXECUTIVE SUMMARY

Macquarie Regional Library (MRL) reports in regard to performance and activities for member councils, on a quarterly basis, in accordance with the MRL Service Agreement. The MRL quarterly report attached at **Appendix 1** outlines library activities for April to June 2021.

STRATEGIC ALIGNMENT

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principal themes and a number of strategies and outcomes. This report is aligned to:

Theme: 5 Liveability
CSP Objective: 5.7 The high profile of existing cultural services and facilities is maintained
Delivery Program Strategy: 5.7.4 The community has access to a high standard of library services and facilities

FINANCIAL IMPLICATIONS

Macquarie Regional Library activities are fully funded within the annual operational budget.

POLICY IMPLICATIONS

The reported activities are supported by the Macquarie Regional Library Strategic Plan and Delivery Plan 2018 to 2021.

RECOMMENDATION

That the attached report for Macquarie Regional Library quarterly performance April to June 2021 be noted.

Kathryn McAlister
Manager Macquarie Regional Library

BACKGROUND

Macquarie Regional Library is a joint venture between three councils; Dubbo Regional Council, Warrumbungle Shire Council and Narromine Shire Council. The venture was formed to provide contemporary library and information services for each of those council areas, by jointly sharing resources including professional staff, collection items and digital resources.

Funding for Macquarie Regional Library is provided by the participating councils, based on a formula outlined in the formal Library Service Agreement. Additionally, each member council dispenses an annual State Government Library Subsidy to Macquarie Regional Library, to ensure sustainable library operations.

REPORT

The Library is one of Council's most popular and well patronised community services with 50% of the population retaining active membership. Dubbo Library is open every day of the week and Wellington Library is open six days per week.

The attached report outlines Macquarie Regional Library's performance for April to June 2021. Reported information includes quarterly results related to a range of performance indicators, inclusive of memberships, loans, visitations, financial statements and MRL activities across the region.

SUMMARY

The Library reports its activities and performance to member councils on a quarterly basis. The accompanying report outlines the activities for April to June 2021.

Appendices:

- [1](#) Macquarie Regional Library Quarterly Report April to June 2021



Quarterly Report April to June 2021

Macquarie Regional Library Membership:

Dubbo Regional Council
Warrumbungle Shire Council
Narromine Shire Council

Circulated electronically – September 2021

-
- 20/16 Manager MRL memorandum - April to June 2021 quarterly statistical supplement, key performance indicators and budget
- 20/17 Manager MRL memorandum – April to June 2021 quarterly report including branch libraries and service point activities

Contact Manager Macquarie Regional Library, Kathryn McAlister, on 6801 4501 if you have any enquiries.

Yours faithfully,

Murray Wood
Chief Executive Officer

20/16

MEMO

SUBJECT: MRL April to June 2021 - Summary Overview
TO: MRL Member Councils
FROM: Manager MRL
DATE: 8 September 2021
FILE: 12/345

SUMMARY REVIEW

The report outlines the Macquarie Regional Library (MRL) performance for April to June 2021. The information includes quarterly results for a range of performance indicators and includes memberships, loans, visitation, financial statements and MRL activities across the region.

1. MRL recorded 50.4% of the population as library members. This result represents significantly higher membership than NSW Benchmark State Median of 40.9% of the population.
2. MRL recorded 306 new memberships for the period, with Dubbo recording 235, Warrumbungle Shire 43, and Narromine Shire 28 memberships.
3. The library hosted 3,166 attendees across 330 events from April to June 2021.
4. The loan of physical items totalled 59,751, representing a 177% increase on loans of 21,563 for the same period during 2020 under COVID-19 conditions. The improved result was due to the higher level of social mobility during the 2021 quarterly reporting period.
5. The MRL Regional Stack collection (book storage area) of 2,927 items was divested, with a significant number of items weeded due to age. In contrast, items of local historical significance were relocated to the special collections in the public area.

Kathryn McAlister
Manager
Macquarie Regional Library

MRL Loans, Membership and Visitation Statistics

APRIL - JUNE 2021



42,031 visitors



4,720 hours of internet use



24,954 online database searches



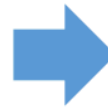
306 new borrowers including eMemberships



3,558 information requests



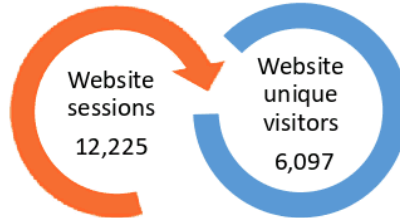
59,751 items borrowed



This includes 11,335 eBooks, eMagazines eFilms and eAudio



5,670 logins



3,166 participants attended 330 programs and events

RESOURCES



80 posts,
1,925 likes
2,178 followers



4 tweets,
1,012 followers
3,427 impressions



34 posts,
1,005 followers

STATISTICAL SUPPLEMENT
April to June 2021

LOANS *1

2021	April	May	June	TOTAL
Baradine	159	102	108	369
Binnaway	76	75	34	185
Coolah	444	311	386	1,141
Coonabarabran	1,173	1,152	1,166	3,491
Dubbo	11,464	10,966	11,727	34,157
Dunedoo	317	270	294	881
Mendooran	21	61	37	119
Narromine	1,128	999	997	3,124
Trangie	270	289	207	766
Web (all branches) *2	3,605	3,931	3,799	11,335
Wellington	1,352	1,335	1,496	4,183
Region	20,009	19,491	20,251	59,751

COMPARISON 2020 COVID-19 closure impacts all results

2021	April	May	June	TOTAL
Baradine	Closed	Closed	Closed	Closed
Binnaway	Closed	Closed	Closed	Closed
Coolah	21	11	176	208
Coonabarabran	115	164	738	1,017
Dubbo	440	661	7,265	8,366
Dunedoo	10	17	140	167
Mendooran	Closed	Closed	16	16
Narromine	58	40	412	510
Trangie	73	39	37	149
Web (all branches)	3,701	3,564	2,932	10,197
Wellington	117	148	668	933
Region	4,535	4,644	12,384	21,563

Notes:

*1 Loans includes in-house usage (items read in the library by customers)

*2 Web (all branches) loans relates to e-resources (e-audio, e-books, e-magazines), and renewal of physical items through online library catalogue)

STATISTICAL SUPPLEMENT
April to June 2021

NEW BORROWER REGISTRATIONS

2021	April	May	June	TOTAL
Baradine	1	3	1	5
Binnaway	0	0	0	0
Coolah	2	0	5	7
Coonabarabran	6	7	11	24
Dubbo	86	53	71	210
Dunedoo	5	0	0	5
Mendooran	1	1	0	2
Narromine	8	4	10	22
Trangie	6	0	0	6
Wellington	7	10	8	25
Region	122	78	106	306

COMPARISON 2020 COVID-19 closure impacts all results

2021	April	May	June	TOTAL
Baradine	0	1	1	2
Binnaway	0	0	0	0
Coolah	1	0	1	2
Coonabarabran	0	1	6	7
Dubbo	30	14	59	103
Dunedoo	0	0	2	2
Mendooran	1	0	0	1
Narromine	2	1	4	7
Trangie	0	0	3	3
Wellington	6	0	4	10
Region	40	17	80	137

STATISTICAL SUPPLEMENT
April to June 2021

ADDITIONS, WITHDRAWALS AND DONATIONS ^{*3}

2021	Additions	Withdrawals	Donations
Baradine	47	4	4
Binnaway	37	203	2
Coolah	82	895	33
Coonabarabran	249	799	13
Dubbo	1,375	3,130	51
Dunedoo	71	27	12
Mendooran	40	42	3
Narromine	320	196	16
Trangie	107	655	7
Web (all branches) ^{*4}	557	1,191	0
Wellington	301	164	15
Region	3,186	7,306	156

COMPARISON 2020

2021	Additions	Withdrawals	Donations
Baradine	34	54	0
Binnaway	160	0	0
Coolah	105	277	0
Coonabarabran	289	80	1
Dubbo	2,233	6,360	27
Dunedoo	106	379	13
Mendooran	20	0	2
Narromine	253	0	1
Trangie	117	10	6
Web (all branches)	169	50	0
Wellington	423	196	13
Region	3,765	7,406	63

Notes:

*3 Additions are items purchased and catalogued into the collection.

Withdrawals are items deleted from collection through weeding of old/superseded stock, lost or damaged items.

Donations – items given to the library as a donation and catalogued into the collection.

*4 Web (all branches) are items purchased or withdrawn from e-resource collections according to e-resource provider agreement.

STATISTICAL SUPPLEMENT
April to June 2021

BOOKSTOCK TOTAL, PER BRANCH, AS AT 30 June 2021

Baradine	4,309
Binnaway	2,206
Coolah	9,582
Coonabarabran	13,882
Dubbo	83,569
Dunedoo	7,089
Mendooran	2,463
Narromine	16,468
Trangie	8,858
Web (all branches)	15,486
Wellington	22,177
Region	186,089

Macquarie Regional Library
Key Performance Indicators 2020/2021

Performance Standards NSW Public Libraries	SLNSW Benchmark State Median	SLNSW Benchmark (Urban Medium) Dubbo Libraries	SLNSW Benchmark (Rural Regions) Narramine & Warrumbungle Shires	2019/2020 Actuals (COVID-19)	2020/2021 (COVID-19)
S1. Library expenditure per capita	\$51.10	\$47.07	\$55.94	\$40.33	\$45.59
S2. Library members as % of the population	40.90%	41.27%	49%	48.50%	50.36%
S5. Visits to library per capita	4.15	4.31	3.74	2.73	2.08
S11. Acquisitions per capita	0.21	0.19	0.29	0.18	0.14
S14. Circulation per capita	5.05	5.64	3.68	3.49	3.41
Year to Date - July to December 2020				2019/2020 Actuals (COVID-19)	2020/2021 Year to Date (COVID-19)
Wi-Fi hotspot logins				26,757	20,045
Website views				129,636	96,806
Website visits (sessions)				67,632	51,218
Number of hours of internet usage				22,527	12,666
Number of registered borrowers				33,627	35,007

Source: Living Learning Libraries: Standards and Guidelines for NSW Public Libraries, 2018: KPIs S1, S2, S5, S11, S14

**Macquarie Regional Library
Detailed Financial Statement - Quarter Ending 30 June 2021**

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at June March	Revised Annual Estimate at June Adjustment	Revised Annual Estimate	YTD Actuals
Operating								
Income								
Contributions - Annual								
Dubbo Regional Council	-853,036	0	0	0	-853,036	0	-853,036	-853,036
Narromine Shire Council	-115,242	0	0	0	-115,242	0	-115,242	-115,242
Warumbungle Shire Council	-190,539	0	0	0	-190,539	0	-190,539	-190,539
Contributions - Annual Total	-1,158,817	0	0	0	-1,158,817	0	-1,158,817	-1,158,817
Contributions - Books								
Dubbo Regional Council	-187,955	0	0	0	-187,955	0	-187,955	-187,955
Narromine Shire Council	-17,288	0	0	0	-17,288	0	-17,288	-17,288
Warumbungle Shire Council	-28,581	0	0	0	-28,581	0	-28,581	-28,581
Contributions - Books Total	-233,822	0	0	0	-233,822	0	-233,822	-233,822
Contributions - Other								
Dubbo Regional Council - Research Local History	-4,000	0	0	0	-4,000	0	-4,000	-4,000
Contributions - Other Total	-4,000	0	0	0	-4,000	0	-4,000	-4,000
Contributions - Salary								
Dubbo Regional Council	-910,085	0	0	0	-910,085	107,653	-802,432	-802,432
Narromine Shire Council	-251,225	0	0	0	-251,225	63,820	-187,405	-187,405
Warumbungle Shire Council	-331,320	0	0	0	-331,320	23,603	-307,717	-307,717
Contributions - Salary Total	-1,492,630	0	0	0	-1,492,630	195,076	-1,297,554	-1,297,554
Library Council Subsidy								
Dubbo Regional Council	-153,318	-50	0	0	-153,368	0	-153,368	-153,368
Narromine Shire Council	-35,842	1,387	0	0	-34,255	-1	-34,256	-34,256
Warumbungle Shire Council	-43,296	1,597	0	0	-41,699	0	-41,699	-41,699
Library Council Subsidy Total	-232,256	2,934	0	0	-229,322	-1	-229,323	-229,323
Local Priority Project - Book Vote								
Dubbo Regional Council	-24,580	0	0	0	-24,580	0	-24,580	-24,580
Narromine Shire Council	-26,454	0	0	0	-26,454	0	-26,454	-26,454
Warumbungle Shire Council	-27,061	0	0	0	-27,061	0	-27,061	-27,061
Local Priority Project - Book Vote Total	-78,095	0	0	0	-78,095	0	-78,095	-78,095
Local Priority Special Projects								
Dubbo Regional Council	-16,385	-1,171	0	0	-17,556	0	-17,556	-17,556
Narromine Shire Council	-17,637	-1,259	0	0	-18,896	0	-18,896	-18,896
Warumbungle Shire Council	-18,040	-1,288	0	0	-19,329	0	-19,329	-19,329
Local Priority Special Projects Total	-52,062	-3,719	0	0	-55,781	0	-55,781	-55,781
Other Income								
Interest on Investments	-17,781	0	4,031	0	-13,750	80	-13,670	-13,670
Grants	0	-844	0	-2,000	-2,844	0	-2,844	-2,844
Sundry Income	-1,184	0	557	-113	-740	-13,047	-13,787	-13,787
Other Income Total	-18,965	-844	4,588	-2,113	-17,334	-12,967	-30,301	-30,301
Value Added Income								
Events / Workshops	0	0	0	0	0	-22	-22	-22
Document Delivery	-1,020	0	612	-425	-833	-417	-1,250	-1,250
Fees & Charges	-61,522	0	36,913	-11,750	-36,359	-17,295	-53,654	-53,654
Value Added Income Total	-62,542	0	37,525	-12,175	-37,192	-17,734	-54,926	-54,926
Income Total	-3,333,189	-1,629	42,113	-14,288	-3,306,993	164,374	-3,142,619	-3,142,619
Expenditure								
Depreciation								
Furniture & Fittings	4,426	0	3,397	0	7,823	-3,788	4,037	4,037
Information Technology Equipment	26,785	0	45,802	0	72,587	31,459	104,046	104,046
Collections	308,544	0	-13,035	0	295,509	-6,243	289,266	289,266
Motor Vehicle	0	0	0	0	0	3,078	3,078	3,078
Depreciation Total	339,755	0	36,164	0	375,919	24,508	400,427	400,427
Information Technology								
Executive Council IT Support	9,021	0	0	0	9,021	0	9,021	9,021
Hardware Maintenance	1,061	0	0	0	1,061	-258	803	803
Other Minor Equipment	2,183	2,317	4,500	0	9,000	-6,535	2,465	2,465
Software Licences	28,310	0	7,850	0	35,960	-8,309	29,651	29,651
Spydus Library Management System	57,638	0	0	0	57,638	-3,321	54,317	54,317
Wan Charges	32,897	0	0	0	32,897	-15,245	17,652	17,652
Information Technology Total	131,110	2,317	12,150	0	145,577	-31,668	113,909	113,909

**Macquarie Regional Library
Detailed Financial Statement - Quarter Ending 30 June 2021**

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at June March	June Adjustment	Revised Annual Estimate	YTD Actuals
Library Services & Collections								
Children & Youth Services	8,862	0	2,000	0	8,862	-2,511	6,351	6,351
Document Delivery	408	0	0	0	408	-183	225	225
On-Line Licences & Subscriptions	16,521	0	8,479	0	25,000	-3,966	21,034	21,034
e-Collection Development	0	81,000	0	0	81,000	-24,435	56,565	56,565
Marketing & Promotions	12,412	10,629	10,000	0	33,041	-12,791	20,250	20,250
Databases	30,825	28,442	0	6,541	65,808	-23,481	42,327	42,327
Serials	25,497	0	0	0	25,497	-10,297	15,200	15,200
Summer Reading Club	4,000	312	0	487	4,799	-1,318	3,481	3,481
Web Page Maintenance	3,250	0	750	51	4,051	1,179	5,230	5,230
Library Services & Collections Total	99,775	120,383	21,229	7,079	248,466	-77,803	170,663	170,663
Management Services								
Audit Fees	3,981	0	0	0	3,981	-23,561	-19,580	-19,580
Bank Charges	300	0	0	0	300	-93	207	207
Executive Council Administrative Expenses	89,513	0	0	0	89,513	0	89,513	89,513
Freight	22,007	0	0	0	22,007	-11,287	10,720	10,720
Fringe Benefits Tax	4,000	0	0	0	4,000	-2,239	1,761	1,761
Insurances	19,481	-8,803	0	0	10,678	0	10,678	10,678
Loss on Sale of Assets	0	0	0	0	0	4	4	4
Memberships	3,060	0	1,940	0	5,000	-1,684	3,316	3,316
Minor Equipment and Furniture	8,572	0	500	2,500	11,572	-330	11,242	11,242
Postage	4,100	0	-50	0	4,050	-40	4,010	4,010
Printing & Stationery	20,799	0	0	0	20,799	-8,748	14,051	14,051
Rental Work Area	5,877	0	0	0	5,877	0	5,877	5,877
Radio Frequency Identification (RFID)	5,000	0	0	0	5,000	-5,000	0	0
Staff Training	12,547	0	0	0	12,547	-287	12,260	12,260
General Expenses	21,598	8,833	1,932	4,500	36,863	-9,452	27,411	27,411
Telephone	15,872	0	2,100	3,000	20,972	-5,681	15,291	15,291
Vehicle Expenses	9,719	0	3,000	-2,000	10,719	-1,882	9,037	9,037
Library Projects	0	44,885	0	0	44,885	-6,056	38,829	38,829
Management Services Total	246,426	44,915	9,422	8,000	308,763	-74,136	234,627	234,627
Salaries & Overheads								
Dubbo Regional Council	910,085	0	0	0	910,085	-107,653	802,432	802,432
Narramine Shire Council	251,225	0	0	0	251,225	-83,820	187,405	187,405
Warrumbungle Shire Council	331,320	0	0	0	331,320	-23,603	307,717	307,717
Regional Office	840,838	0	0	0	840,838	17,053	857,891	857,891
Salaries & Overheads Total	2,333,468	0	0	0	2,333,468	-178,023	2,155,445	2,155,445
Technical Services								
Book Maintenance	15,273	0	0	0	15,273	-4,159	11,114	11,114
Libraries Australia	3,300	0	0	0	3,300	-1,373	1,927	1,927
Technical Services Total	18,573	0	0	0	18,573	-5,532	13,041	13,041
Expenditure Total	3,169,107	167,615	78,965	15,079	3,430,766	-342,654	3,088,112	3,088,112
Operating Total	-164,082	165,986	121,078	791	123,773	-178,280	-54,507	-54,507
Capital								
Income								
Depreciation (Capital Recovery)								
Furniture and Fittings	0	0	0	0	0	-4,037	-4,037	-4,037
Information Technology Equipment	-26,785	0	-45,802	0	-72,587	-31,459	-104,046	-104,046
Collections	-308,544	0	13,035	0	-295,509	6,243	-289,266	-289,266
Motor Vehicle	-4,426	0	-3,397	0	-7,823	4,745	-3,078	-3,078
Depreciation (Capital Recovery) Total	-339,755	0	-36,164	0	-375,919	-24,508	-400,427	-400,427
Proceeds from Sale of Assets								
Motor Vehicles	-20,000	0	20,000	0	0	0	0	0
Office Equipment / Library Books	-1,000	0	0	0	-1,000	1,000	0	0
Proceeds from Sale of Assets Total	-21,000	0	20,000	0	-1,000	1,000	0	0
Income Total	-360,755	0	-16,164	0	-376,919	-23,508	-400,427	-400,427
Expenditure								
Acquisition of Assets - Collections								
Collection Development - Dubbo Regional Council	212,535	0	0	0	212,535	-49,257	163,278	163,278
Collection Development - Narramine Shire Council	43,740	0	0	0	43,740	-8,528	35,212	35,212
Collection Development - Warrumbungle Shire Council	55,642	0	0	0	55,642	-10,525	45,117	45,117
e-Lending Collections	22,588	-13,874	-2,714	-3,041	2,959	-1,329	1,630	1,630
Acquisition of Assets - Collections Total	334,505	-13,874	-2,714	-3,041	314,876	-69,639	245,237	245,237

**Macquarie Regional Library
Detailed Financial Statement - Quarter Ending 30 June 2021**

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at June March	Revised Annual Estimate at June Adjustment	Revised Annual Estimate	YTD Actuals
Acquisition of Assets - Other								
Computer Equipment	75,825	-4,020	0	0	71,805	-7,808	64,197	64,197
Furniture and Fittings	42,112	0	18,885	0	60,997	-44,144	16,853	16,853
Local Priority Special Projects	0	0	0	0	0	243	243	243
Makerspace Program & Kits	5,000	0	0	0	5,000	-193	4,807	4,807
Motor Vehicle	34,262	0	-34,262	0	0	0	0	0
Other Equipment	10,000	0	0	0	10,000	1,723	11,723	11,723
Acquisition of Assets - Other Total	167,199	-4,020	-15,577	0	147,602	-49,979	97,623	97,623
Expenditure Total	501,704	-17,894	-18,291	-3,041	462,478	-119,618	342,860	342,860
Capital Total	140,949	-17,894	-34,455	-3,041	85,559	-143,126	-57,567	-57,567
Available Funds Movement Prior to Restricted Asset Funding	-23,133	148,092	86,623	-2,250	209,332	-321,406	-112,074	-112,074
Restricted Assets								
Restricted Assets - Internally Restricted Assets								
Collection Development	0	0	0	0	0	68,310	68,310	68,310
Motor Vehicle Replacement	-14,262	0	14,262	0	0	0	0	0
Operating Surplus	47,395	-81,000	-88,844	2,250	-100,199	270,787	170,588	170,588
Special Projects - MRL Funded	0	0	-4,156	0	-4,156	0	-4,156	-4,156
Computer & Equipment Upgrade	-10,000	0	0	0	-10,000	-45,998	-55,998	-55,998
Local Studies Contribution	0	-8,000	-8,885	0	-16,885	0	-16,885	-16,885
Summer Reading Club	0	-312	0	0	-312	0	-312	-312
RFID Project	0	0	-19,200	0	-19,200	0	-19,200	-19,200
Restricted Assets - Internally Restricted Assets Total	23,133	-89,312	-86,623	2,250	-150,552	293,099	142,547	142,547
Restricted Assets - Externally Restricted Assets								
Local Priority Special Projects	0	-58,780	0	0	-58,780	28,307	-30,473	-30,473
Restricted Assets - Externally Restricted Assets Total	0	-58,780	0	0	-58,780	28,307	-30,473	-30,473
Restricted Assets Total	23,133	-148,092	-86,623	2,250	-209,332	321,406	112,074	112,074
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	0	0

**MACQUARIE REGIONAL LIBRARY
STATEMENT OF RESTRICTED ASSETS
As at 30 June 2021**

Purpose of Restricted Asset	Balance as at 01/07/2020	Transfers To 2020/2021	Transfers From 2020/2021	Balance as at 30/06/2021
INTERNALLY RESTRICTED ASSETS				
LIBRARY OPERATIONS TOTAL	505,389	431,638	213,031	723,996
COLLECTION DEVELOPMENT - DUBBO	99,378	49,257	0	148,635
COLLECTION DEVELOPMENT - NARROMINE	21,747	8,528	0	30,275
COLLECTION DEVELOPMENT - WARRUMBUNGLE	27,166	10,525	0	37,691
COMPUTER & EQUIPMENT UPGRADE	23,375	0	23,375	0
EMPLOYEE LEAVE ENTITLEMENTS	688,118	0	0	688,118
LMS UPGRADE	32,623	0	32,623	0
LOCAL STUDIES CONTRIBUTION	16,685	0	16,685	0
MAKERSPACE PROGRAM & KITS	9,044	0	9,044	0
MOTOR VEHICLE REPLACEMENT	22,946	0	0	22,946
ORAL HISTORY PROJECT - REGIONAL OFFICE FUNDED	4,156	0	4,156	0
RADIO FREQUENCY IDENTIFICATION	19,200	0	19,200	0
SALARY SAVINGS / DRC LIBRARY ASSISTANT	48,085	0	0	48,085
SUMMER READING CLUB - REGIONAL OFFICE FUNDED	312	0	312	0
TOTAL INTERNALLY RESTRICTED ASSETS	1,518,224	499,948	318,426	1,699,746
EXTERNALLY RESTRICTED ASSETS				
COM RESPITE & CARELINK CENTRE ORANA	656	0	0	656
GRANT - LOCAL PRIORITY SPECIAL PROJECT - DUBBO	15,441	0	12,284	3,157
GRANT - LOCAL PRIORITY SPECIAL PROJECT - NARROMINE	21,492	0	10,995	10,497
GRANT - LOCAL PRIORITY SPECIAL PROJECT - WARRUMBUNGLE	21,847	0	7,194	14,653
PLNC ZONE FUNDING	390	0	0	390
TOTAL EXTERNALLY RESTRICTED ASSETS	59,826	0	30,473	29,353
TOTAL RESTRICTED ASSETS	1,578,050	499,948	348,899	1,729,099

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Operating								
Income								
<u>Dubbo Branch - Contributions</u>								
09.05010 - Dubbo Branch - Contributions								
0535 - Annual Contribution	-853,036	0	0	0	-853,036	0	-853,036	-853,036
0536 - Book Contribution	-127,955	0	0	0	-127,955	0	-127,955	-127,955
0537 - Salary Contribution	-910,085	0	0	0	-910,085	107,653	-802,432	-802,432
0550 - Books - Additional Contributions	-60,000	0	0	0	-60,000	0	-60,000	-60,000
0560 - Research Local History Contribution	-4,000	0	0	0	-4,000	0	-4,000	-4,000
09.05010 - Dubbo Branch - Contributions Total	-1,955,076	0	0	0	-1,955,076	107,653	-1,847,423	-1,847,423
Dubbo Branch - Contributions Total	-1,955,076	0	0	0	-1,955,076	107,653	-1,847,423	-1,847,423
<u>Dubbo Branch - Fees & Charges</u>								
09.05026 - Dubbo Branch Charges & Fees								
0500 - MRL Fees & Charges	-46,839	0	28,104	-8,000	-26,735	26,735	0	0
0501 - Fees & Charges - Cash Variance	0	0	0	0	0	9	9	9
0539 - Internet User Charges	0	0	0	0	0	-32	-32	-32
0540 - Lost & Damaged Books; Overdue Fees	0	0	0	0	0	-9,852	-9,852	-9,852
0541 - Photocopier / Printout Charges	0	0	0	0	0	-15,592	-15,592	-15,592
0542 - Equipment Use	0	0	0	0	0	-2,486	-2,486	-2,486
0543 - Overdue Books	0	0	0	0	0	-8,979	-8,979	-8,979
0548 - Merchandise Sales	0	0	0	0	0	-83	-83	-83
0558 - Meeting Room Hire	0	0	0	0	0	-1,608	-1,608	-1,608
0600 - Information Research	0	0	0	0	0	-136	-136	-136
09.05026 - Dubbo Branch Charges & Fees Total	-46,839	0	28,104	-8,000	-26,735	-12,024	-38,759	-38,759
Dubbo Branch - Fees & Charges Total	-46,839	0	28,104	-8,000	-26,735	-12,024	-38,759	-38,759

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
<u>Dubbo Branch - Grants & Subsidies</u>								
09.05000 - Dubbo Branch - Grants								
0529 - Local Priority Special Projects	-16,385	-1,171	0	0	-17,556	0	-17,556	-17,556
0530 - Library Council - Subsidy	-153,318	-50	0	0	-153,368	0	-153,368	-153,368
0531 - Library Council-Local Priority Book Vote	-24,580	0	0	0	-24,580	0	-24,580	-24,580
0802 - NSWPLA - COVID-19 e-Resoures Fund	0	-844	0	0	-844	0	-844	-844
0803 - Grant - Digital Health Training Program	0	0	0	-2,000	-2,000	0	-2,000	-2,000
09.05000 - Dubbo Branch - Grants Total	-194,283	-2,065	0	-2,000	-198,348	0	-198,348	-198,348
Dubbo Branch - Grants & Subsidies Total	-194,283	-2,065	0	-2,000	-198,348	0	-198,348	-198,348
<u>Dubbo Branch - Interest On Investments</u>								
09.05018 - Dubbo Branch - Interest On Investments								
0538 - Interest On Investments - Dubbo	-12,281	0	2,281	0	-10,000	10,000	0	0
9508 - NAB - Professional Funds Account - Dubbo	0	0	0	0	0	-9,979	-9,979	-9,979
09.05018 - Dubbo Branch - Interest On Investments Total	-12,281	0	2,281	0	-10,000	21	-9,979	-9,979
Dubbo Branch - Interest On Investments Total	-12,281	0	2,281	0	-10,000	21	-9,979	-9,979
<u>Dubbo Branch - Other Income</u>								
09.05036 - Dubbo Branch Other Income								
0553 - Events / Workshops	-459	0	275	0	-184	162	-22	-22
0554 - Sundry Income	-255	0	0	0	-255	38	-217	-217
09.05036 - Dubbo Branch Other Income Total	-714	0	275	0	-439	200	-239	-239
Dubbo Branch - Other Income Total	-714	0	275	0	-439	200	-239	-239
Income Total	-2,209,193	-2,065	30,660	-10,000	-2,190,598	95,850	-2,094,748	-2,094,748

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Expenditure								
<u>Dubbo Branch - Branch Expenses</u>								
09.00017 - Dubbo Branch Expenses								
0569 - Telephone	3,155	0	0	0	3,155	0	3,155	3,155
0570 - General Expenses	5,528	5,894	1,376	7,500	20,298	-6,564	13,734	13,734
0575 - Childrens & Youth Services	3,162	0	0	0	3,162	-1,025	2,137	2,137
0576 - Postage	4,000	0	0	0	4,000	0	4,000	4,000
0579 - Serials	16,000	0	0	0	16,000	-5,933	10,067	10,067
0580 - Minor Equipment and Furniture	500	0	500	2,500	3,500	980	4,480	4,480
0582 - LPGP - Marketing/Promotion Programs	3,277	-3,277	10,000	0	10,000	-2,179	7,821	7,821
0583 - LPGP - Wellington Living Loungeroom	0	17,556	0	0	17,556	0	17,556	17,556
0593 - Local Studies Relocation	0	8,000	0	0	8,000	0	8,000	8,000
0618 - Local Studies Materials	4,000	0	-4,000	0	0	0	0	0
9000 - LPGP - Online Subscription/Data Bases	6,554	-476	0	0	6,078	-2,435	3,643	3,643
09.00017 - Dubbo Branch Expenses Total	46,176	27,697	7,876	10,000	91,749	-17,156	74,593	74,593
Dubbo Branch - Branch Expenses Total	46,176	27,697	7,876	10,000	91,749	-17,156	74,593	74,593
<u>Dubbo Branch - Interest Charges & Depreciation</u>								
09.00090 - Depreciation - Dubbo Branch								
0287 - Dubbo - Library Books	167,282	0	-9,494	0	157,788	-3,967	153,821	153,821
09.00090 - Depreciation - Dubbo Branch Total	167,282	0	-9,494	0	157,788	-3,967	153,821	153,821
09.00091 - Depreciation - Wellington Branch								
0288 - Wellington - Library Books	35,860	0	-4,095	0	31,765	-581	31,184	31,184
09.00091 - Depreciation - Wellington Branch Total	35,860	0	-4,095	0	31,765	-581	31,184	31,184

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Dubbo Branch - Interest Charges & Depreciation Total	203,142	0	-13,589	0	189,553	-4,548	185,005	185,005
<u>Dubbo Branch - Salaries & Overheads</u>								
09.00117 - Dubbo Salaries & Overheads								
0560 - Salaries	638,376	0	0	0	638,376	-80,283	558,093	558,093
0561 - Annual Leave	52,729	0	0	0	52,729	-2,891	49,838	49,838
0562 - Long Service Leave	17,987	0	0	0	17,987	1,123	19,110	19,110
0564 - Workers Compensation	54,721	0	0	0	54,721	-2,580	52,141	52,141
0581 - Salaries - Weekend Casuals	24,464	0	0	0	24,464	-4,817	19,647	19,647
0586 - Superannuation - Accumulation Scheme	71,581	0	0	0	71,581	-27,513	44,068	44,068
0587 - Leave in Lieu	0	0	0	0	0	-1,484	-1,484	-1,484
0660 - Salaries - Casual Week Days	50,227	0	0	0	50,227	10,792	61,019	61,019
09.00117 - Dubbo Salaries & Overheads Total	910,085	0	0	0	910,085	-107,653	802,432	802,432
Dubbo Branch - Salaries & Overheads Total	910,085	0	0	0	910,085	-107,653	802,432	802,432
<u>Dubbo Branch - Services Provided - Regional</u>								
09.00217 - Services Provided by Regional Office								
9072 - Services Provided - Library Services & C	256,115	-256,115	0	0	0	0	0	0
9074 - Services Provided - Technical Services	196,336	-196,336	0	0	0	0	0	0
9076 - Services Provided-Information Technology	206,264	-206,264	0	0	0	0	0	0
9078 - Services Provided - Regional Office	339,917	658,715	0	0	998,632	0	998,632	998,632
09.00217 - Services Provided by Regional Office Total	998,632	0	0	0	998,632	0	998,632	998,632
Dubbo Branch - Services Provided - Regional Total	998,632	0	0	0	998,632	0	998,632	998,632
Expenditure Total	2,158,035	27,697	-5,713	10,000	2,190,019	-129,357	2,060,662	2,060,662

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Operating Total	-51,158	25,632	24,947	0	-579	-33,507	-34,086	-34,086
Capital								
Income								
<u>Dubbo Branch - Depreciation (Capital Recovery)</u>								
09.08100 - Depreciation - Dubbo Branch								
0700 - Depreciation	-167,282	0	9,494	0	-157,788	-27,217	-185,005	-185,005
09.08100 - Depreciation - Dubbo Branch Total	-167,282	0	9,494	0	-157,788	-27,217	-185,005	-185,005
09.08101 - Depreciation - Wellington Branch								
0700 - Depreciation	-35,860	0	4,095	0	-31,765	31,765	0	0
09.08101 - Depreciation - Wellington Branch Total	-35,860	0	4,095	0	-31,765	31,765	0	0
Dubbo Branch - Depreciation (Capital Recovery) Total	-203,142	0	13,589	0	-189,553	4,548	-185,005	-185,005
Income Total	-203,142	0	13,589	0	-189,553	4,548	-185,005	-185,005
Expenditure								
<u>Dubbo Branch - Acquisition of Assets</u>								
09.08007 - Dubbo Branch Assets Purchased								
0254 - Furniture & Fittings	12,112	0	8,685	0	20,797	-17,401	3,396	3,396
0590 - Collection Development	212,535	0	0	0	212,535	-49,257	163,278	163,278
6000 - LPGP - Public Access Computers	11,554	-2,191	0	0	9,363	-8,543	820	820
09.08007 - Dubbo Branch Assets Purchased Total	236,201	-2,191	8,685	0	242,695	-75,201	167,494	167,494
Dubbo Branch - Acquisition of Assets Total	236,201	-2,191	8,685	0	242,695	-75,201	167,494	167,494
Expenditure Total	236,201	-2,191	8,685	0	242,695	-75,201	167,494	167,494

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Capital Total	33,059	-2,191	22,274	0	53,142	-70,653	-17,511	-17,511
Available Funds Movement Prior to Restricted Asset Funding	-18,099	23,441	47,221	0	52,563	-104,160	-51,597	-51,597
Restricted Assets								
<u>Dubbo Branch - Restricted Assets</u>								
09.05980 - Internally Restricted Assets - Dubbo Branch								
5001 - Operating Surplus	18,099	0	-38,536	0	-20,437	51,746	31,309	31,309
5002 - Collection Development	0	0	0	0	0	49,257	49,257	49,257
5011 - Local Studies Contribution	0	-8,000	-8,685	0	-16,685	0	-16,685	-16,685
09.05980 - Internally Restricted Assets - Dubbo Branch Total	18,099	-8,000	-47,221	0	-37,122	101,003	63,881	63,881
09.05981 - Externally Restricted Assets - Dubbo Branch								
5000 - Grant - Local Priority Special Projects	0	-15,441	0	0	-15,441	3,157	-12,284	-12,284
09.05981 - Externally Restricted Assets - Dubbo Branch Total	0	-15,441	0	0	-15,441	3,157	-12,284	-12,284
Dubbo Branch - Restricted Assets Total	18,099	-23,441	-47,221	0	-52,563	104,160	51,597	51,597
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	0	0

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Operating								
Income								
<u>Narromine Branch - Charges & Fees</u>								
09.05030 - Narromine Branch Charges & Fees								
0500 - MRL Fees & Charges	-6,529	0	3,917	0	-2,612	2,612	0	0
0540 - Lost & Damaged Books; Overdue Fees	0	0	0	0	0	-1,094	-1,094	-1,094
0541 - Photocopier/Printout Charges	0	0	0	0	0	-2,965	-2,965	-2,965
0542 - Equipment Use	0	0	0	0	0	-406	-406	-406
0543 - Overdue Books	0	0	0	0	0	-664	-664	-664
0548 - Merchandise Sales	0	0	0	0	0	-3	-3	-3
09.05030 - Narromine Branch Charges & Fees Total	-6,529	0	3,917	0	-2,612	-2,520	-5,132	-5,132
Narromine Branch - Charges & Fees Total	-6,529	0	3,917	0	-2,612	-2,520	-5,132	-5,132
<u>Narromine Branch - Contributions</u>								
09.05014 - Narromine Branch - Contributions								
0535 - Annual Contribution	-115,242	0	0	0	-115,242	0	-115,242	-115,242
0536 - Book Contribution	-17,286	0	0	0	-17,286	0	-17,286	-17,286
0537 - Salary Contribution	-251,225	0	0	0	-251,225	63,820	-187,405	-187,405
09.05014 - Narromine Branch - Contributions Total	-383,753	0	0	0	-383,753	63,820	-319,933	-319,933
Narromine Branch - Contributions Total	-383,753	0	0	0	-383,753	63,820	-319,933	-319,933
<u>Narromine Branch - Grants & Subsidies</u>								
09.05004 - Narromine Branch - Grants								
0529 - Local Priority Special Projects	-17,637	-1,259	0	0	-18,896	0	-18,896	-18,896
0530 - Library Council - Subsidy	-35,642	1,387	0	0	-34,255	-1	-34,256	-34,256
0531 - Library Council-Local Priority Book Vote	-26,454	0	0	0	-26,454	0	-26,454	-26,454
09.05004 - Narromine Branch - Grants Total	-79,733	128	0	0	-79,605	-1	-79,606	-79,606

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Narromine Branch - Grants & Subsidies Total	-79,733	128	0	0	-79,605	-1	-79,606	-79,606
<u>Narromine Branch - Interest On Investments</u>								
09.05022 - Narromine Branch - Interest On Investments								
0538 - Interest On Investments - Narromine	-2,400	0	900	0	-1,500	1,500	0	0
9508 - NAB - Professional Funds Account - Narro	0	0	0	0	0	-1,504	-1,504	-1,504
09.05022 - Narromine Branch - Interest On Investments Total	-2,400	0	900	0	-1,500	-4	-1,504	-1,504
Narromine Branch - Interest On Investments Total	-2,400	0	900	0	-1,500	-4	-1,504	-1,504
<u>Narromine Branch - Other Income</u>								
09.05040 - Narromine Branch Other Income								
0553 - Events / Workshops	-153	0	92	0	-61	61	0	0
09.05040 - Narromine Branch Other Income Total	-153	0	92	0	-61	61	0	0
Narromine Branch - Other Income Total	-153	0	92	0	-61	61	0	0
Income Total	-472,568	128	4,909	0	-467,531	61,356	-406,175	-406,175
Expenditure								
<u>Narromine Branch - Branch Expenses</u>								
09.00021 - Narromine Branch Expenses								
0569 - Telephone	2,712	0	0	0	2,712	0	2,712	2,712
0570 - General Expenses	400	0	400	0	800	926	1,726	1,726
0575 - Children & Youth Services	1,000	0	0	0	1,000	-924	76	76
0576 - Postage	50	0	-50	0	0	0	0	0
0579 - Serials	4,625	0	0	0	4,625	-2,758	1,867	1,867

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
0580 - Minor Equipment and Furniture	2,572	0	0	0	2,572	-1,430	1,142	1,142
0584 - LPGP - Marketing/Promotions Programs	3,527	4,488	0	0	8,015	-6,147	1,868	1,868
9000 - LPGP - Online Subscriptions/Databases	7,055	6,798	0	0	13,853	-5,056	8,797	8,797
09.00021 - Narromine Branch Expenses Total	21,941	11,286	350	0	33,577	-15,389	18,188	18,188
Narromine Branch - Branch Expenses Total	21,941	11,286	350	0	33,577	-15,389	18,188	18,188
<u>Narromine Branch - Interest Charges & Depreciation</u>								
09.00092 - Depreciation - Narromine Branch								
0289 - Narromine - Library Books	29,667	0	-711	0	28,956	-531	28,425	28,425
09.00092 - Depreciation - Narromine Branch Total	29,667	0	-711	0	28,956	-531	28,425	28,425
Narromine Branch - Interest Charges & Depreciation Total	29,667	0	-711	0	28,956	-531	28,425	28,425
<u>Narromine Branch - Salaries & Overheads</u>								
09.00121 - Narromine Salaries & Overheads								
0560 - Salaries	166,754	0	0	0	166,754	-50,658	116,096	116,096
0561 - Annual Leave	13,640	0	0	0	13,640	-3,039	10,601	10,601
0562 - Long Service Leave	4,319	0	0	0	4,319	960	5,279	5,279
0564 - Workers Compensation	9,041	0	0	0	9,041	-426	8,615	8,615
0581 - Salaries - Weekend Casuals	2,582	0	0	0	2,582	-1,717	865	865
0586 - Superannuation - Accumulation Scheme	18,517	0	0	0	18,517	-6,377	12,140	12,140
0660 - Salaries - Casual Week Days	36,372	0	0	0	36,372	-2,563	33,809	33,809
09.00121 - Narromine Salaries & Overheads Total	251,225	0	0	0	251,225	-63,820	187,405	187,405
Narromine Branch - Salaries & Overheads Total	251,225	0	0	0	251,225	-63,820	187,405	187,405
<u>Narromine Branch - Services Provided - Regional Of</u>								

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
09.00221 - Services Provided by Regional Office								
9072 - Services Provided - Library Services & C	31,594	-31,594	0	0	0	0	0	0
9074 - Services Provided - Technical Services	24,220	-24,220	0	0	0	0	0	0
9076 - Services Provided-Information Technology	25,445	-25,445	0	0	0	0	0	0
9078 - Services Provided - Regional Office	41,932	81,259	0	0	123,191	0	123,191	123,191
09.00221 - Services Provided by Regional Office Total	123,191	0	0	0	123,191	0	123,191	123,191
Narromine Branch - Services Provided - Regional Of Total	123,191	0	0	0	123,191	0	123,191	123,191
Expenditure Total	426,024	11,286	-361	0	436,949	-79,740	357,209	357,209
Operating Total	-46,544	11,414	4,548	0	-30,582	-18,384	-48,966	-48,966
Capital								
Income								
<u>Narromine Branch - Depreciation (Capital Recovery)</u>								
09.08102 - Depreciation - Narromine Branch								
0700 - Depreciation	-29,667	0	711	0	-28,956	531	-28,425	-28,425
09.08102 - Depreciation - Narromine Branch Total	-29,667	0	711	0	-28,956	531	-28,425	-28,425
Narromine Branch - Depreciation (Capital Recovery) Total	-29,667	0	711	0	-28,956	531	-28,425	-28,425
Income Total	-29,667	0	711	0	-28,956	531	-28,425	-28,425
Expenditure								
<u>Narromine Branch - Acquisition of Assets</u>								
09.08011 - Narromine Branch Assets Purchased								

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
0254 - Furniture & Fittings	10,000	0	0	0	10,000	-2,972	7,028	7,028
0590 - Collection Development	43,740	0	0	0	43,740	-8,528	35,212	35,212
6000 - LPGP - Assets & Public Access Computers	12,055	10,078	0	0	22,133	-2,907	19,226	19,226
09.08011 - Narromine Branch Assets Purchased Total	65,795	10,078	0	0	75,873	-14,407	61,466	61,466
Narromine Branch - Acquisition of Assets Total	65,795	10,078	0	0	75,873	-14,407	61,466	61,466
Expenditure Total	65,795	10,078	0	0	75,873	-14,407	61,466	61,466
Capital Total	36,128	10,078	711	0	46,917	-13,876	33,041	33,041
Available Funds Movement Prior to Restricted Asset Funding	-10,416	21,492	5,259	0	16,335	-32,260	-15,925	-15,925
Restricted Assets								
<u>Narromine Branch - Restricted Assets</u>								
09.05984 - Internally Restricted Assets - Narromine Branch								
5001 - Operating Surplus	10,416	0	-5,259	0	5,157	13,235	18,392	18,392
5002 - Collection Development	0	0	0	0	0	8,528	8,528	8,528
09.05984 - Internally Restricted Assets - Narromine Branch Total	10,416	0	-5,259	0	5,157	21,763	26,920	26,920
09.05985 - Externally Restricted Assets - Narromine Branch								
5000 - Grant - Local Priority Special Projects	0	-21,492	0	0	-21,492	10,497	-10,995	-10,995
09.05985 - Externally Restricted Assets - Narromine Branch Total	0	-21,492	0	0	-21,492	10,497	-10,995	-10,995
Narromine Branch - Restricted Assets Total	10,416	-21,492	-5,259	0	-16,335	32,260	15,925	15,925

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	0	0

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Operating								
Income								
<u>Warrumbungle Branch - Charges & Fees</u>								
09.05032 - Warrumbungle Branch Charges & Fees								
0500 - MRL Fees & Charges	-8,154	0	4,892	-3,750	-7,012	7,012	0	0
0540 - Lost & Damaged Books; Overdue Fees	0	0	0	0	0	-2,173	-2,173	-2,173
0541 - Photocopier / Printout Charges	0	0	0	0	0	-5,942	-5,942	-5,942
0542 - Equipment Use	0	0	0	0	0	-576	-576	-576
0543 - Overdue Books	0	0	0	0	0	-1,065	-1,065	-1,065
0548 - Merchandise Sales	0	0	0	0	0	-7	-7	-7
09.05032 - Warrumbungle Branch Charges & Fees Total	-8,154	0	4,892	-3,750	-7,012	-2,751	-9,763	-9,763
Warrumbungle Branch - Charges & Fees Total	-8,154	0	4,892	-3,750	-7,012	-2,751	-9,763	-9,763
<u>Warrumbungle Branch - Contributions</u>								
09.05016 - Warrumbungle Branch - Contributions								
0535 - Annual Contribution	-190,539	0	0	0	-190,539	0	-190,539	-190,539
0536 - Book Contribution	-28,581	0	0	0	-28,581	0	-28,581	-28,581
0537 - Salary Contribution	-331,320	0	0	0	-331,320	23,603	-307,717	-307,717
09.05016 - Warrumbungle Branch - Contributions Total	-550,440	0	0	0	-550,440	23,603	-526,837	-526,837
Warrumbungle Branch - Contributions Total	-550,440	0	0	0	-550,440	23,603	-526,837	-526,837
<u>Warrumbungle Branch - Grants & Subsidies</u>								
09.05006 - Warrumbungle Branch - Grants								
0529 - Local Priority Special Projects	-18,040	-1,289	0	0	-19,329	0	-19,329	-19,329
0530 - Library Council - Subsidy	-43,296	1,597	0	0	-41,699	0	-41,699	-41,699
0531 - Library Council-Local Priority Book Vote	-27,061	0	0	0	-27,061	0	-27,061	-27,061

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
09.05006 - Warrumbungle Branch - Grants Total	-88,397	308	0	0	-88,089	0	-88,089	-88,089
Warrumbungle Branch - Grants & Subsidies Total	-88,397	308	0	0	-88,089	0	-88,089	-88,089
<u>Warrumbungle Branch - Interest On Investments</u>								
09.05024 - Warrumbungle Branch - Interest On Investments								
0538 - Interest On Investments - Warrumbungle	-3,100	0	850	0	-2,250	2,250	0	0
9508 - NAB - Professional Funds Account - Warru	0	0	0	0	0	-2,187	-2,187	-2,187
09.05024 - Warrumbungle Branch - Interest On Investments Total	-3,100	0	850	0	-2,250	63	-2,187	-2,187
Warrumbungle Branch - Interest On Investments Total	-3,100	0	850	0	-2,250	63	-2,187	-2,187
<u>Warrumbungle Branch - Other Income</u>								
09.05042 - Warrumbungle Branch Other Income								
0553 - Events / Workshops	-317	0	190	0	-127	127	0	0
09.05042 - Warrumbungle Branch Other Income Total	-317	0	190	0	-127	127	0	0
Warrumbungle Branch - Other Income Total	-317	0	190	0	-127	127	0	0
Income Total	-650,408	308	5,932	-3,750	-647,918	21,042	-626,876	-626,876
Expenditure								
<u>Warrumbungle Branch - Branch Expenses</u>								
09.00023 - Warrumbungle Branch Expenses								
0529 - LPGP - Newspaper Digitisation	0	19,329	0	0	19,329	-6,056	13,273	13,273
0569 - Telephone	6,621	0	0	0	6,621	-3,384	3,237	3,237
0570 - General Expenses	1,000	2,579	0	1,500	5,079	722	5,801	5,801

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
0574 - Equipment Maintenance	0	0	0	0	0	199	199	199
0575 - Children & Youth Services	700	0	0	0	700	-83	617	617
0576 - Postage	50	0	0	0	50	-40	10	10
0579 - Serials	4,872	0	0	0	4,872	-1,606	3,266	3,266
0580 - Minor Furniture and Equipment	2,000	0	0	0	2,000	2,760	4,760	4,760
0582 - LPGP - Marketing/Promotion Programs	3,608	4,418	0	0	8,026	-4,253	3,773	3,773
9000 - LPGP - Online Subscriptions/Databases	7,216	7,120	0	0	14,336	-5,539	8,797	8,797
09.00023 - Warrumbungle Branch Expenses Total	26,067	33,446	0	1,500	61,013	-17,280	43,733	43,733
Warrumbungle Branch - Branch Expenses Total	26,067	33,446	0	1,500	61,013	-17,280	43,733	43,733
<u>Warrumbungle Branch - Interest Charges & Depreciat</u>								
09.00093 - Depreciation - Warrumbungle Branch								
0290 - Warrumbungle - Library Books	51,462	0	-3,386	0	48,076	-792	47,284	47,284
09.00093 - Depreciation - Warrumbungle Branch Total	51,462	0	-3,386	0	48,076	-792	47,284	47,284
Warrumbungle Branch - Interest Charges & Depreciat Total	51,462	0	-3,386	0	48,076	-792	47,284	47,284
<u>Warrumbungle Branch - Salaries & Overheads</u>								
09.00123 - Warrumbungle Salaries & Overheads								
0560 - Salaries	222,503	0	0	0	222,503	12,572	235,075	235,075
0561 - Annual Leave	18,133	0	0	0	18,133	-812	17,321	17,321
0562 - Long Service Leave	9,901	0	0	0	9,901	-5,979	3,922	3,922
0564 - Workers Compensation	15,368	0	0	0	15,368	-724	14,644	14,644
0565 - Superannuation - Retirement Scheme	0	0	0	0	0	7,601	7,601	7,601
0581 - Salaries - Weekend Casuals	5,663	0	0	0	5,663	-5,154	509	509
0586 - Superannuation - Accumulation Scheme	23,380	0	0	0	23,380	-998	22,382	22,382
0587 - Leave in Lieu	0	0	0	0	0	-114	-114	-114

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
0660 - Salaries - Casual Week Days	36,372	0	0	0	36,372	-29,995	6,377	6,377
09.00123 - Warrumbungle Salaries & Overheads Total	331,320	0	0	0	331,320	-23,603	307,717	307,717
Warrumbungle Branch - Salaries & Overheads Total	331,320	0	0	0	331,320	-23,603	307,717	307,717
<u>Warrumbungle Branch - Services Provided - Regional</u>								
09.00223 - Services Provided by Regional Office								
9072 - Services Provided - Library Services & C	45,210	-45,210	0	0	0	0	0	0
9074 - Services Provided - Technical Services	34,658	-34,658	0	0	0	0	0	0
9076 - Services Provided-Information Technology	36,411	-36,411	0	0	0	0	0	0
9078 - Services Provided - Regional Office	60,004	116,279	0	0	176,283	0	176,283	176,283
09.00223 - Services Provided by Regional Office Total	176,283	0	0	0	176,283	0	176,283	176,283
Warrumbungle Branch - Services Provided - Regional Total	176,283	0	0	0	176,283	0	176,283	176,283
Expenditure Total	585,132	33,446	-3,386	1,500	616,692	-41,675	575,017	575,017
Operating Total	-65,276	33,754	2,546	-2,250	-31,226	-20,633	-51,859	-51,859
Capital								
Income								
<u>Warrumbungle Branch - Depreciation (Capital Recov)</u>								
09.08103 - Depreciation - Warrumbungle Branch								
0700 - Depreciation	-51,462	0	3,386	0	-48,076	792	-47,284	-47,284
09.08103 - Depreciation - Warrumbungle Branch Total	-51,462	0	3,386	0	-48,076	792	-47,284	-47,284

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
Warrumbungle Branch - Depreciation (Capital Recov) Total	-51,462	0	3,386	0	-48,076	792	-47,284	-47,284
Income Total	-51,462	0	3,386	0	-48,076	792	-47,284	-47,284
Expenditure								
<u>Warrumbungle Branch - Acquisition of Assets</u>								
09.08013 - Warrumbungle Branch Assets Purchased								
0254 - Furniture & Fittings	20,000	0	10,000	0	30,000	-23,771	6,229	6,229
0590 - Collection Development	55,642	0	0	0	55,642	-10,525	45,117	45,117
6000 - Local Priority Grant - Computers	22,216	-11,907	0	0	10,309	-9,629	680	680
09.08013 - Warrumbungle Branch Assets Purchased Total	97,858	-11,907	10,000	0	95,951	-43,925	52,026	52,026
Warrumbungle Branch - Acquisition of Assets Total	97,858	-11,907	10,000	0	95,951	-43,925	52,026	52,026
Expenditure Total	97,858	-11,907	10,000	0	95,951	-43,925	52,026	52,026
Capital Total	46,396	-11,907	13,386	0	47,875	-43,133	4,742	4,742
Available Funds Movement Prior to Restricted Asset Funding	-18,880	21,847	15,932	-2,250	16,649	-63,766	-47,117	-47,117
Restricted Assets								
<u>Warrumbungle Branch - Restricted Assets</u>								
09.05986 - Internally Restricted Assets - Warrumbungle Branch								
5001 - Operating Surplus	18,880	0	-15,932	2,250	5,198	38,588	43,786	43,786
5002 - Collection Development	0	0	0	0	0	10,525	10,525	10,525
09.05986 - Internally Restricted Assets - Warrumbungle Branch Total	18,880	0	-15,932	2,250	5,198	49,113	54,311	54,311

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 30 June 2021

	2020/2021 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Annual Estimate	YTD Actuals
09.05987 - Externally Restricted Assets -Warrumbungle Branch								
5000 - Grant - Local Priority Special Projects	0	-21,847	0	0	-21,847	14,653	-7,194	-7,194
09.05987 - Externally Restricted Assets -Warrumbungle Branch Total	0	-21,847	0	0	-21,847	14,653	-7,194	-7,194
Warrumbungle Branch - Restricted Assets Total	18,880	-21,847	-15,932	2,250	-16,649	63,766	47,117	47,117
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	0	0

20/17

MEMO

SUBJECT Library Activities Report – April to June 2021

TO: MRL Member Council

FROM: Manager Macquarie Regional Library

DATE: 27 August 2021

FILE: 12/345

MANAGER REPORT

Council hosts NSW Public Libraries Central West (NSWPLA CW)

Dubbo Regional Council (Macquarie Regional Library) hosted the NSW Country Public Libraries Association Central West Zone Meeting in April 2021. The meeting was held at the Western Plains Cultural Centre (WPCC.) The event attracted councillors and library managers from across the Central West to discuss a range of public library issues. The library hosted an informal dinner the prior evening to welcome delegates to Dubbo.

Public Library Users – Post-Pandemic Project

Charles Sturt University and the State Library of NSW (SLNSW) commenced a joint project to understand the needs of a public library user, post-pandemic. The project builds on the surveys that State Library had undertaken with NSW public libraries in response to the COVID-19 pandemic. In addition, the project team conducted qualitative research to look at how user needs and expectations have changed and how public libraries can best meet those needs. Macquarie Regional Library participated in the project surveys.

NSW Public Library Standards and Guidelines

The 2019/2021 Public Library Statistics are now available on the State Library website at: www.sl.nsw.gov.au/public-library-services/advice-and-best-practice/public-library-statistics
The figures reflect the COVID-19 closures between March and June 2020. The State Library will work on messaging around this with libraries to gain consensus on best representing and describing the fall in many key measures. The standards as part of Living Learning Libraries were updated in 2020 and are available on the State Library website: www.sl.nsw.gov.au/public-library-services/content/livinglearning-libraries

MRL and community collaboration

Macquarie Regional Library partnered with a range of organisations across the region, including Warrumbungle Community Care Meals on Wheels, Coolah Health Service Day Care and Aged Care Hostel. Narromine Library, in conjunction with Narromine Communities for Children, Narromine Coles and *Second Bite*, assisted community members in need. Dubbo U3A Committee and course leaders attended an information session that promoted library e-resources and services.

Kathryn McAlister

Manager Macquarie Regional Library

REGIONAL OFFICE

Library Services and Collections

Collections

- Book vote expenditure for 2021 completed. More than 90% of the budget spent
- Branch Allocation of 2021-2022 book vote finalised
- Standing Orders for 2021-2022 evaluated and modified to reflect usage of collections
- Evaluation and weeding of Stack collection underway
- Draft Collections Management Policy prepared for staff feedback
- State Library of NSW database collection suppliers switched from EBSCO to GALE
- Transcripts for Oral history Project completed

Services

- Draft Loans, Membership, and Code of Conduct policies completed for final feedback and presentation for approval
- Seed Library at Dunedoo Library was established and launched in partnership with Dunedoo-Coolah Landcare Group
- Graphic design work completed for the MRL Strategic Plan 2021-2024, Delivery Program 2021-2024 and 2021-2022 Operational Plan

Programs

- Introduced Campaign model for marketing of library services and resources. *Community, Home Grown, Take off with Tech, and Healthy and Happy* campaigns carried out
- Activities and events supporting Youth Week, Seniors Week, Law Week. Library and Information Week, National Simultaneous Storytime, and April School Holiday Program delivered
- Potential use of LibraryAware software for marketing support evaluated
- Grant application for Coonabarabran, Dunedoo & Coolah Library's to participate in Tech Savvy Seniors Program lodged

General Activities

- Subscription to Skillshare Training Program purchased and Library Services & Collections staff completing several short courses

Ken Klippel

Library Services and Collections Coordinator

Technical Services

- Ongoing selections, acquisition, and cataloguing of all library resources
- Outstanding orders reviewed for currency and updated as necessary, overdue orders expedited on the Authority system
- Local Priority Grant funding for Local History resources and digitisation projects committed for LGA requirements
- Review of Stack collections and removal of items commenced
- Reviewed e-resource records and updated to include provider name in the catalogue link to the platform

- Annual PC rollout – PC commissioning and replacement continues
- The customer WiFi Access Agreement was reviewed and updated, and 24/7 WiFi access was enabled at all branches. An updated Wireless guide is available on the library website
- General information technology maintenance at branches, including setting up new scanner for the public in Dubbo Library
- Monitor iPOS point of sale implementation in progress for Dubbo Branch. EFTPOS payments are available at Dubbo using a standalone payment terminal until Monitor installation is completed
- Local Priority Grant funding – Accessibility resources and software purchased, including Envisionware mobile printing for five MRL Branches, accessible keyboards and mice, and Texthelp Read&Write software. MRL website now has fully automated web accessibility using the accessible plugin
- Researched the names recorded in the *Dubbo & District 1939-1945 Book of Remembrance*, and provided the details for a *List of Dubbo's Fallen WWII Soldiers* including the names of the men, their military service numbers, and hyperlinks to the Department of Veteran's Affairs *WWII Nominal Roll*, and the Australian War Memorial *Roll of Honour* records, included on the *WWII* webpage <https://www.mrl.nsw.gov.au/learn/historical-research/world-war-two/dubbo-book-of-remembrance-1939-1945>, as part of the MRL WWII project

Staff/Training/Meetings

- NSW SPUN Meeting – Information Technology Coordinator
- Fire Warden training
- Trove Collaborative services focus group
- Setting up your Gale resources webinar
- Zoom online meetings with various library suppliers regarding standing orders
- Staff training provided to Warrumbungle Libraries Coordinator

Anne Barwick

Technical Services Coordinator

DUBBO LIBRARIES

General Activities

- Construction for the amenities upgrade progressed rapidly with the demolition of the old facilities, and new internal walls and flooring, staffroom kitchen and tiling in new toilets completed
- Local history and technology events were delivered in partnership with NSW Govt State Archives & Records and Dundullimal Homestead. State Archives & Records presented a live webinar - Archives in Your Town. Dundullimal Homestead's local history sessions highlighted homestead life in the 1800s
- Western NSW Community Legal Centre delivered Community Legal Education sessions. The Consumer Rip-Offs session booked out with participants requesting more community legal information sessions

- Outreach activities included a presence at the Dubbo Show, where staff promoted library services, programs and resources, and a presentation for the U3A committee and course leaders.

Young People's Services

- Popular LEGO Club recommenced, for the first time since COVID-19, providing weekly STEM-based (Science, Technology, Engineering & Mathematics) brick building challenges for children aged six years & over
- A Youth Art session supported local youth to create artworks for submission in the inaugural Youth Fest 21 Art Competition held at Western Plains Cultural Centre. Artworks were on display during April and May
- Families had an Adventure in Space at the National Simultaneous storytime event
- Students and staff from Dubbo College South Campus' Support Unit took part in a digital library tour demonstrating e-resources and online services to support learning and study. Students practised their coding skills, programming the library's Edison robots
- A Furry Friends Storytime included therapy and assistance dogs. Therapy dogs 'Scooter' and 'Franklin,' Assistance dog 'Coco' and their handlers from *Learners on Leads* showed families how they assist people, and the handlers discussed safe ways when approaching dogs.



Furry Helpers on the storytime chair



LEGO club Challenge

Wellington Library

General Activities

- Mobile printing implemented in response to customer requests, providing customers with the convenience to print from their devices or home PCs
- Local author Kate Gatsby launched her latest book, *Convicts, Capitalists and Corruption*, to an enthralled local audience. Construction of Wellington Library Outdoor Living Room commenced 21 June with concrete slabs for seating poured and new automatic door installed, completion scheduled for October 2021. Customers showed a high level of interest in the project
- The Wellington Library hosted community and government mobile services for regional communities, including the Ear Health Bus and Men's Health Education

Rotary Van offering free health checks for men; and the Australian Government Mobile Service Centre.

Young People's Services

- Library presence at a community outreach event hosted by Wellington Aboriginal Community Health Services. The school holiday event included a BBQ lunch, stories, and games in Cameron Park
- Mumbil Primary School enjoyed the space-themed stories and rocket craft at the National Simultaneous storytime event
- The *Happy & Healthy* School Holiday activity Cress Heads provided an opportunity for children to undertake basic gardening skills, science concepts and encouraged imagination and creativity



Children from Wellington Library with their Cress Heads



Local author Kate Gadsby

Melissa Tong
Dubbo Libraries Coordinator

WARRUMBUNGLE LIBRARIES

Coonabarabran

General Activities

- A memoir writing workshop was well attended and included an engaging Q&A session with the facilitator
- Warrumbungle Book Club enjoyed lively discussions of their monthly book titles: *Holding* by Graham Norton; *Madame Burova* by Ruth Hogan; and *Where the Crawdads Sing* by Delia Owens
- Home Library Service members were visited, and their borrowing requirements were reviewed and updated
- The Monday Knitting Group donated many colourful hand-made rugs to the *Wrapped With Love* charity

- *Breakthru* Craft sessions welcome all-ability attendees each fortnight for a fun morning of crafting and conversation
- The Saturday Craft Group continues to grow, welcoming all makers, including sewing, crochet, and knitting

Young People's Services and Activities

- April School Holiday activities included *Travel & Tech with Quiver* and *Around the Library World*
- Wednesday Storytime sessions continued with the theme of building with stories, songs, and craft centred on trucks and construction
- National Simultaneous Storytime was celebrated with the guest reader, Donna the Astronomer, providing a lively reading of this year's book, *Give Me Some Space* by Philip Bunting
- The branch welcomed new furnishings to improve access for children browsing the Picture Book Collection. A new storytime chair completed the refresh of the children's area

Displays and Promotions

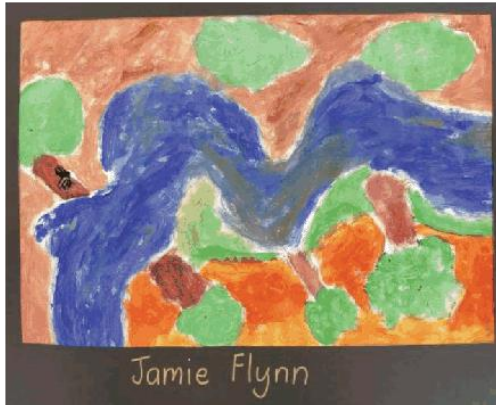
- National Simultaneous Storytime was promoted with engaging posters and display
- Colourful artworks by students from Coonabarabran Public School, in partnership with the Warrumbungle National Parks Education unit, were exhibited in the library during May. *Castlereagh Connections* reflected the community's relationship with the Castlereagh River
- Men's Health Week was celebrated with a display featuring information and collection resources



Men's Health Week display



New furnishings – new picture book box and Storytime Chair



Artwork from "Castlereagh Connections" exhibition at Coonabarabran Library



Donna the Astronomer reading for National Simultaneous Storytime



Breakthru Group



Kim Hodges – Memoir writing workshop

Terry O'Keefe
Warrumbungle Libraries Coordinator

Coolah

General Activities

- Promotion of Storytime to Coolah Family Day Care providers
- Promotion of Home Library Service to Warrumbungle Community Care Meals on Wheels recipients, Coolah Multipurpose Health Service Day Centre, and Aged Care Hostel
- Assessment to determining the need for an Australia Post office box underway
- Warrumbungle Libraries Coordinator visited Coolah to meet staff and view the library
- Branch Library Officer assisted Coolah Community Development Coordinator with technical support at Building Our Warrumbungle Communities Coolah events
- MRL provided a letter of support for a successful Coolah & District Historical Society grant under the Create NSW Regional Cultural Fund. The project involves the digitisation of the Roy Cameron OAM research collection files held in Coolah Library

Children and Young People

- Local young people well received April School Holiday Around the World Activity Packs
- Passive craft activities were provided during April and June school holidays
- Storytime program for the 0-5 age group held weekly
- Branch Library Officer filmed 2 Maker Monday videos at Coolah with Regional Office staff
- Special ALIA National Simultaneous Storytime event with a reading of Philip Bunting's *Give Me Some Space* followed by craft activities differentiated for a range of ages
- The new storytime chair and rug has refreshed the children's area
- The first of two *Drop-In Destress* sessions were hosted as part of the June school holiday program. Activities included mindful colouring-in, DIY affirmation cards, and stress balls
- *Mindful Drawing to Music* was another school holiday program aimed at youth

Other programs

- Home Library Service has resumed with staff making deliveries once every three weeks to residents at Coolah MPS and other housebound clients within the township
- Library Book Club recommenced in June after long hiatus caused by COVID-19. The group has read *The Dictionary of Lost Words* by Pip Williams and *Leave the World Behind* by Rumaan Alam

Collections

- Weeded Junior Non-Fiction, Junior Fiction, HSC collection including Infocus and Adult Non-Fiction
- Weeded out of date magazines and donated deleted issues to Coolah Preschool and Multipurpose Health Service Day Centre
- Relocated and reorganised Carers Collection and Alzheimer's/Dementia Resources
- Exchanged 300 DVDs with Coonabarabran branch
- Relocated Gerry Sullivan collection next to Local History collection to capitalise on synergies between the collections
- Relocated Young Adult Non-Fiction to the youth area
- Reduced Non-Fiction shelving by one bay to increase attractiveness and visibility of side entrance
- Book displays promoted the library campaigns and celebrated local, national, and international days and events of interest

Sustainability

- A waste audit conducted for library and recycling implemented using Warrumbungle Shire Council guidelines



Sid Munns enjoys attending Storytime each week with his cousin and grandmother



Rhonda Courtney and Margaret Vale both rated the first book club read of the year very highly

Gabrielle Teale-McEvoy
Branch Library Officer

Dunedoo

General Activities

- The new Dunedoo Seed Library started in conjunction with Dunedoo Coolah Landcare
- Library Lovers Day celebration included “Blind Date with a Book” promotion and display
- A new local history group commenced in May to expand on the historical items currently in the library, with new resources shared with the local museum
- The monthly book club recommenced in May, with members excited to be returning to the book club
- Staff attended the local markets in June with the seed library, answering questions from the community. The library had great responses to the Seed Library with lots of new members
- A new book display feature has seen plenty of borrowers enjoying all the latest books
- The library has helped the local Museum research TROVE about Dunedoo’s first Police Station in the early 1900s

Young People’s Services

- Special storytime event *When Grandma Comes to Visit* with Felicity Newton held in February
- Storytime recommenced in April
- School holiday activities returned in the April holidays. Lots of happy children enjoyed the activities
- Code Club has returned to Dunedoo library. Meetings are on Thursday afternoons during school term
- The Dunedoo Coolah Landcare group is looking forward to engaging children during the school holiday activities, with the seed library being the main focus

Melissa Farrow
Library Officer

Baradine

- *Home Grown* and *Takeoff with Tech* were the campaign focuses for window displays
- Rhyme Time is every Thursday rather than structured Storytime to better cater for the very young children attending
- Numbers attending the April school holiday activities Crafty Countries were disappointing; however, great fun was had by those who attended making Brazilian rainforest sticks, Chinese lanterns, creating 'monster' Mexican piñata's and finding out how these traditions began
- Warrumbungle Community Care has a fortnightly presence in the library on Thursdays providing information on their health and community services. This fantastic opportunity promotes the library and encourages more people to become borrowers
- The Simultaneous Story Time book, *Give Me Some Space* was on display generating interest among children who came into the library and enjoyed having it read to them
- The storytime space in Baradine library has had a vibrant upgrade with some colourful new equipment encouraging youngsters to sit and browse the collection. Borrowers have commented on the sassy new storytime chair, play rug, colourful book storage boxes, and bright children's chairs



Brazilian Rainforest Stick - School Holiday Activities



Lantern making - School Holiday Activities



'Monster' Mexican Pinatas – School Holiday Activities



Baradine library borrowers Lauren and Elizabeth Harris found there is room for two in the new Sassy Storytime chair

Liz Cutts
Baradine Library Assistant

Mendooran

- Promoted and provided School Holiday Activity Packs
- Promoted *Home Grown, Take off with Tech* and *Happy and Healthy* campaigns
- Weeding program continued
- Ongoing promotion of Mendooran Library and online programs through the local newspaper

Cheryl Heslin
Library Assistant

NARROMINE LIBRARIES

- Narromine Coordinator worked from Trangie for all of June to assess and improve operations
- Two new casual library assistants commenced work at the Narromine and Trangie branches, which completes the team. The new staff have excellent customer service experience and skills and will be significant assets for the community
- Participation in Narromine/Trangie Youth Week included a library movie night at Trangie Memorial Hall and shared advertising of youth week events and the library's school holiday activities. Staff provided information about the library and its services to 700+ attendees at Youth Day Out
- A fascinating true crime talk by Local History volunteer Norma Meadley about local serial killer Mad Mossy was popular, with extra sessions scheduled and attendance by Narromine High School
- The library offered 24/7 WiFi service during a local mobile outage in April, with an increase in demand for WiFi and public computer usage

- National Simultaneous Storytime offered Storytime from Space from the International Space Station and participation in an international climate science study for preschoolers and school-aged children
- The library purchased two new couches and new chairs to replace worn furniture to improve the look of the library space and are very popular
- The popular new Saturday Cinema program promotes social inclusion and entertainment for all ages by hosting movie matinees with popcorn and cordial
- Oculus Virtual Reality program allowed members to take off with Tech and explore new worlds. Participants included disabled clients from Able Services, Home Library Service members, and youth
- The library is trialling hosting short visits supervised by social workers between parents and children in the foster care system. It's been a positive experience with families reading, playing games, and colouring together
- Worked with NSW Western Health District to promote their Healthy and Active Online program for non-Aboriginal people age 65+ and Aboriginal people 45+. Narromine Coordinator attended a meeting of the Narromine Men's Shed to share information about this program
- Our regularly scheduled activities include Home Library Service, Tech Tuesday classes, Drop-In Tech Help, Storytime, Rhymetime, Drop-In Game Time, Lego Play Day, Book Club, and Saturday Cinema



Full house for our first session of local history talk "Murdering Mad Mossy."



All ages enjoyed a screening of "Bushranger Ben Hall" at Saturday Cinema.

Vickey Foggin
Narromine Libraries Coordinator

Trangie

General Activities

- Participated in Family Fun Day organised by Trangie Interagency at the park surrounding the library in April
- Legal Info session on the topic *Wills*, presented by Western NSW Community Legal Centre
- Carer Gateway Information Session presented by Live Better as part of NSW Seniors Festival
- True crime talk *Murdering Mad Mossy* presented by Local History volunteer Norma Meadley
- VR Experience drop-in day provided an introduction to virtual reality
- Tech Thursdays, a fortnightly program of technology training for adults
- Deliveries to Home Library Service borrowers
- Promoted Healthy and Active for Life Online, a healthy lifestyle, and home exercise program
- Framed poems by local author Maggie May Gordon hung in the library in May
- Trangie Local History Group met in the library

Young People's Services

- Youth Movie Night - screened *Red Dog: True Blue* at Trangie Soldiers' Memorial Hall, part of Narromine Shire Youth Week
- School Holiday activities *Travel & Tech with Quiver* and *Around the Library World*
- Trangie Preschool class attended Rhyme Time sessions
- Promoted National Simultaneous Storytime
- Code Club, participated in Moonhack coding challenge
- Visits by classes from Trangie Central School

Meetings

- Branch Library Officer attended Trangie Interagency Meeting held in the library

Allison Nash

Trangie Branch Library Officer



REPORT: Dubbo Regional Council Initial Categorisation of Crown Land – Supplementary Report

AUTHOR: Manager Recreation and Open Spaces
REPORT DATE: 29 September 2021
TRIM REFERENCE: ID21/1683

EXECUTIVE SUMMARY

Council sought Ministerial consent to classify 32 Crown reserves as 'operational land' under section 3.22 of the Crown Land Management Act 2016. In response, Council has been approved to manage 21 Crown Reserves and one part Crown Reserve as operational land, under the Local Government Act 1993. As such, these parcels do not require a Plan of Management.

The request to classify eight Crown Reserves as operational land and one part Crown Reserve was not supported. An additional two parcels remain under further review.

Of the eight Crown Reserves and one part Crown Reserve that were not supported, five were anticipated and have already been reviewed by Council, with a request for categorisation submitted to Council on 25 January 2021 under the report *Initial Categorisation of Crown Land*. The parcels included:

87513 Dubbo Kindergarten
89362 Wellington Kindergarten
19729 Euchareena Recreation Reserve
520038 Dubbo Racecourse
1002907 Wongarbon Tank

This report provides the details on the remaining three Crown Reserves and one part part Crown Reserve which are classified community land. The reserves are:

64928 Cooreena Rd
90949 Brocklehurst 5
98077 Bodangora
120074 Part Stuart Town Water Supply

STRATEGIC ALIGNMENT

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principal themes and a number of strategies and outcomes. This report is aligned to:

Theme: 5 Liveability

CSP Objective: 5.5 The community has the opportunity to participate in a diverse range of lifestyle, sporting and passive recreational pursuits

Delivery Program Strategy: 5.5.2 Quality passive and active open space is located to maximise access and use by the community

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That due to its proximity to the Macquarie River, reserve 64928 be categorised as part Natural Area – Watercourse and part Natural Area - Bushland.
2. That due to its proximity to other bushland areas, reserve 90949 be categorised as Natural Area – Bushland and that the reserve be managed consistent with its purpose of public recreation.
3. That further discussions with Crown Lands be undertaken to resolve the matter around reserve 98077 being an active quarry, which is inconsistent with the reserve purpose of public recreation.
4. That reserve 120074, excluding Lot 7011 DP 1019746, be categorised as Natural Area Bushland.

Ian McAlister

Manager Recreation and Open Spaces

REPORT

Community Land

Under the Crown Land Management Act 2016 (CLM Act), council managers must assign to all Crown land under their management one or more initial categories of community land, referred to in section 36 of the *Local Government Act 1993* (LG Act). Council managers must assign a categorisation they consider to be most closely related to the purposes for which the land is dedicated or reserved. Multiple categories may be assigned to Crown land where Crown land is subject to multiple reservation or dedication purposes. Using the provided guide “Appendix B to Guideline—initial categorisation of Crown land managed by council Crown land managers” an initial category has been assigned.

The categories include:

- a. Natural Area (sub category – watercourse, bushland, escarpment, wetland and foreshore)
- b. Sportsground
- c. Park
- d. Area of cultural significance
- e. General community use.

Council sought Ministerial consent to classify 32 Crown Reserves as operational land under section 3.22 of the CLM Act. In response, Council has been approved to manage 21 Crown Reserves and one part Crown Reserve as operational land, under the Local Government Act 1993. As such these parcels do not require a Plan of Management.

The request to classify the land as operational land for eight Crown Reserves and one part Crown Reserve was not supported; and an additional two parcels are currently under further review.

Of the eight Crown Reserves and one part Crown Reserve that were not supported, five were anticipated and have already been reviewed by Council and a request for categorisation was submitted to Council on 25 January 2021 under the report *Initial Categorisation of Crown Land*. These were:

87513 Dubbo Kindergarten
89362 Wellington Kindergarten
19729 Euchareena Recreation Reserve
520038 Dubbo Racecourse
1002907 Wongarbon Tank

This report provides the details on the remaining three Crown Reserves and one part Crown Reserve which are classified community land. The reserves are:

64928 Cooreena Road
90949 Brocklehurst 5
98077 Bodangora
120074 Part Stuart Town Water Supply

Cooreena Rd 64928

RESERVE_NO	64928
RESERVE_TY	RESERVE
RESERVE_NA	END OF COOREENA RD
GAZETTED	1934-11-16
STATUS	CURRENT
MANAGEMENT	COUNCIL CLM
MANAGER	Dubbo Regional Council
PURPOSE	Public Recreation
LOTS	Whole: Lot 7001 DP 1019848 Parish Dubbo County Gordon, Lot 7003 DP 1019916 Parish Burrabadine County Narromine
Parish	BURRABADINE,DUBBO
County	GORDON,NARROMINE
LGA	DUBBO REGIONAL
Council	DUBBO REGIONAL COUNCIL
Suburb	DUBBO
Area_m2	25940.03274833

Figure 1. Cooreena Road Reserve details.

Locality

The reserve is located on a bend on the Macquarie River, at the end of a crown road. The Crown road extends from Cooreena Road to reserve 64928, being Lot 7003 DP 1019916 and Lot 7001 DP 1019848.

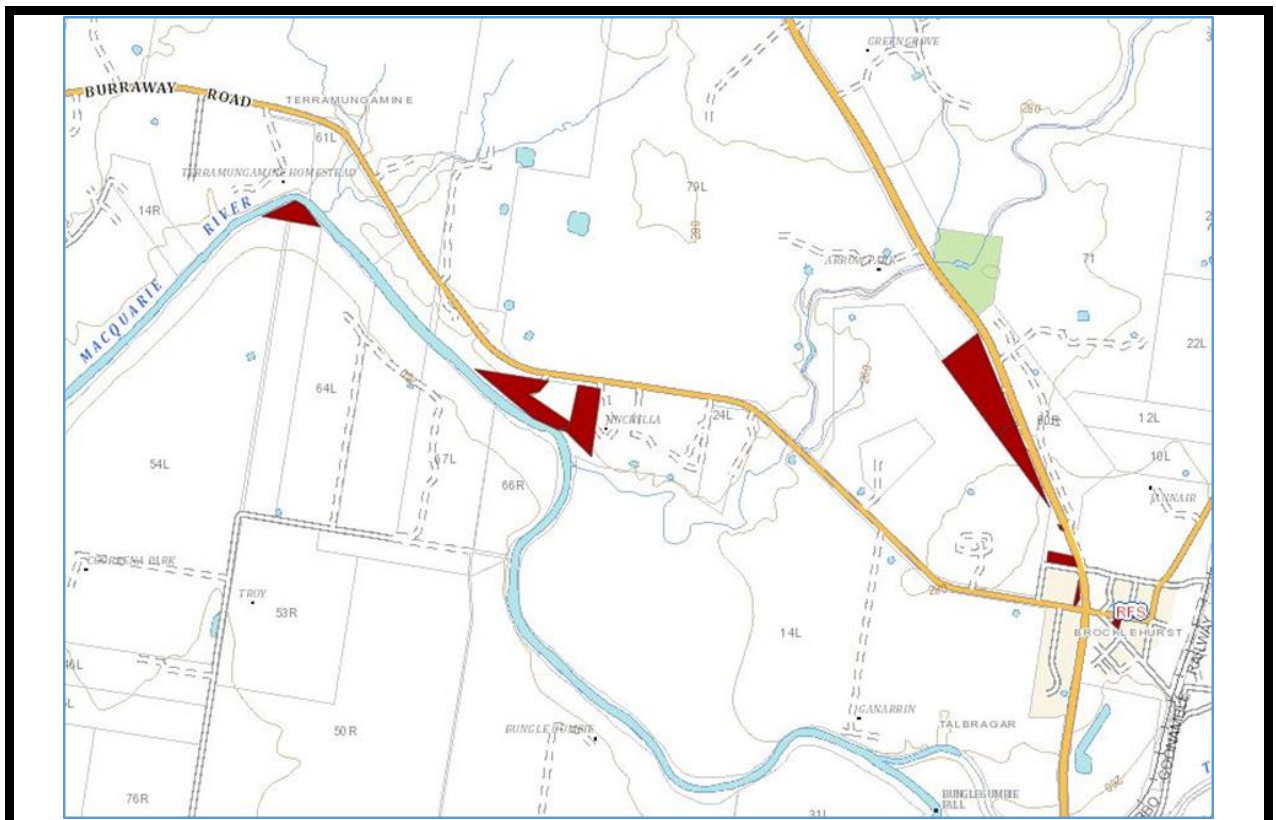


Figure 2. Reserve location. Red triangle reserve top left of image.

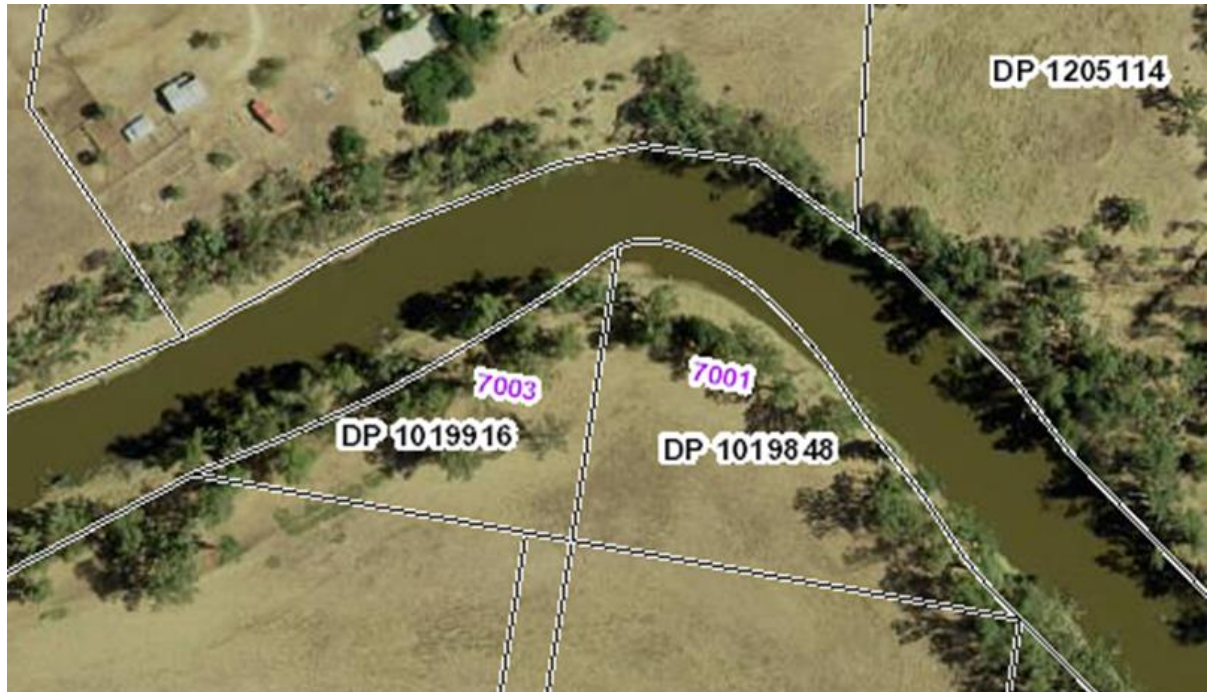


Figure 3. Lot and Deposited Plan numbers for the reserve.

As shown in **Figure 3**, a Crown “paper” road leads to the reserve. The road is enclosed by adjacent freehold land under enclosure permit and the reserve is currently tenured under a Crown Land Licence for grazing.

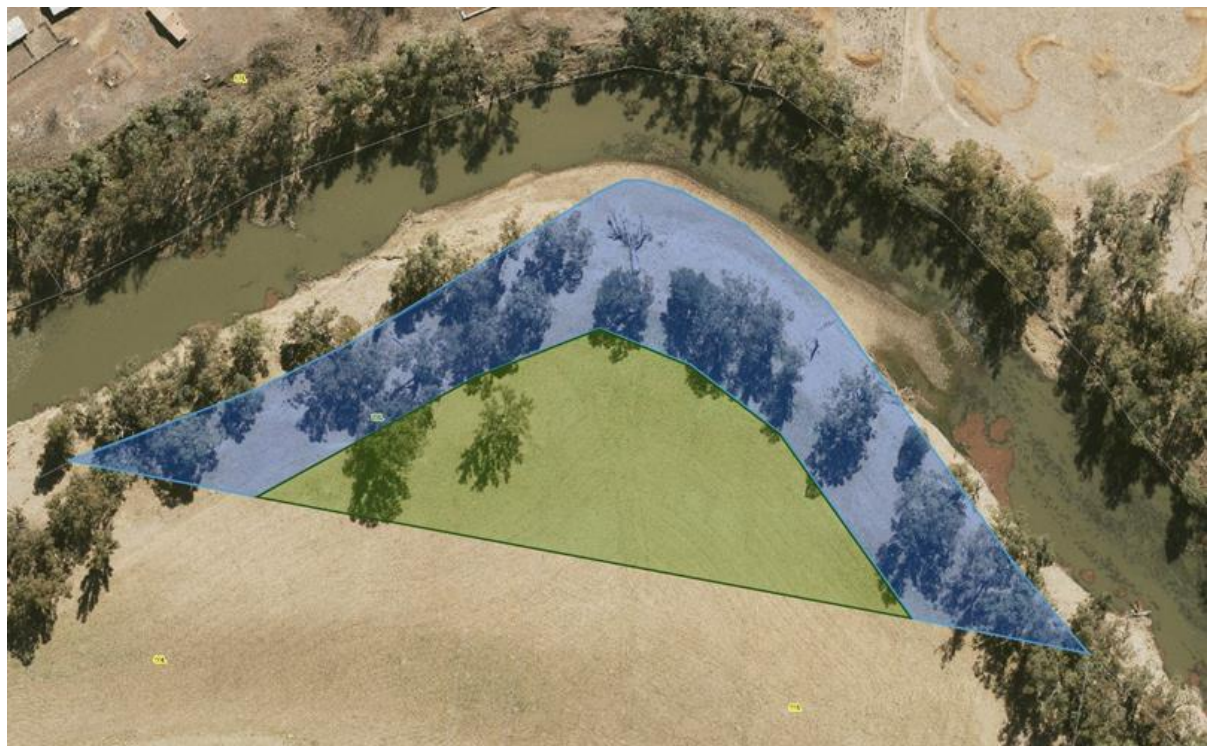


Figure 4. Reserve extent.

The reserve was initially proposed as an operational asset for water/stormwater services. This was rejected as this was deemed inconsistent with the reserve purpose of public recreation.

Due to its proximity to the Macquarie River, it will be recommended that reserve 64928 be categorised as part Natural Area – Watercourse and part Natural Area - Bushland.

Guidelines for categorisation of land as natural area watercourse if the land includes:

- a. any stream of water, whether perennial or intermittent, flowing in a natural channel, or in a natural channel that has been artificially improved, or in an artificial channel that has changed the course of the stream of water, and any other stream of water into or from which the stream of water flows, and
- b. associated riparian land or vegetation.

90949 Brocklehurst 5

RESERVE_NO	90949
RESERVE_TY	RESERVE
RESERVE_NA	BROCKLEHURST 5
GAZETTED	1977-11-11
STATUS	CURRENT
MANAGEMENT	COUNCIL CLM
MANAGER	Dubbo Regional Council
PURPOSE	Public Recreation
LOTS	Whole: Lot 7001 DP 1020216 Parish Terramungamine County Lincoln
Parish	TERRAMUNGAMINE
County	LINCOLN
LGA	DUBBO REGIONAL
Council	DUBBO REGIONAL COUNCIL
Suburb	DUBBO
Area_m2	10504.66931031

Figure 5. Brocklehurst 5 Reserve details.

Locality

The reserve is located on Mogriguy Road, north west of Brocklehurst.

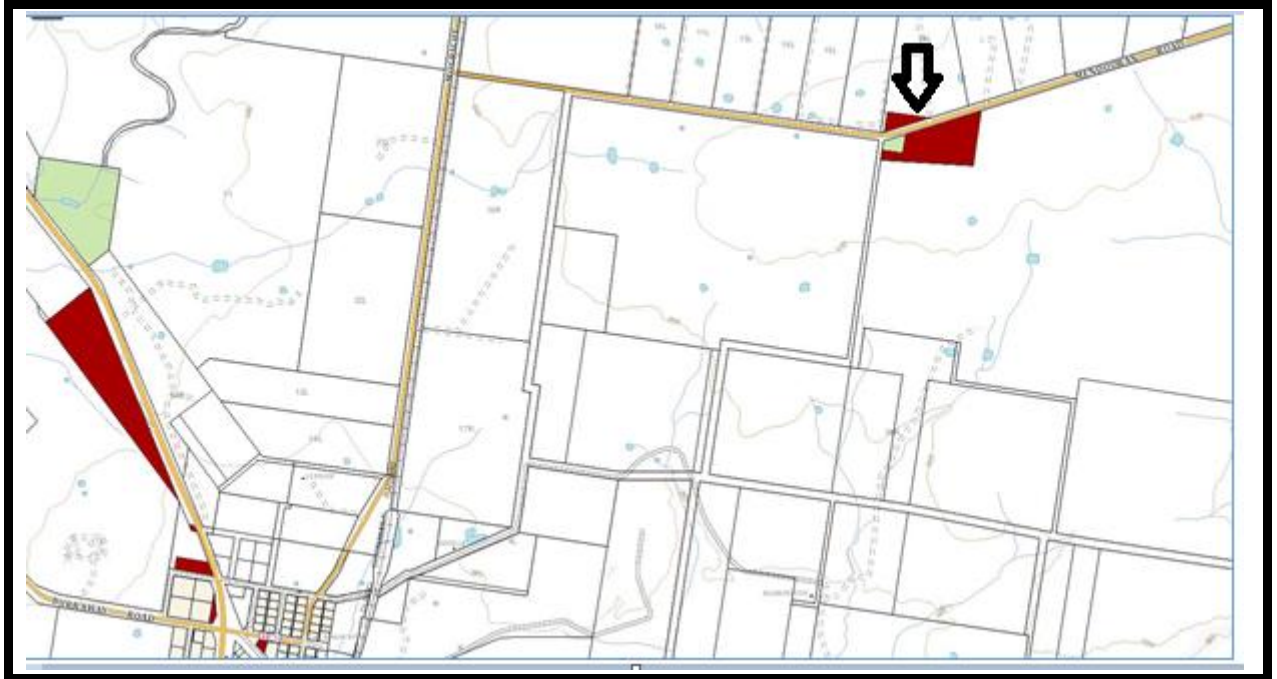


Figure 6. Reserve location. Red triangle reserve top right of image.



Figure 7. Lot and Deposited Plan numbers for the reserve.



Figure 8. Reserve extent.

The reserve was initially proposed as an operational asset as a quarry site, for river rock. This was rejected as this was deemed inconsistent with the reserve purpose of public recreation.

Due to its proximity to other bushland areas, it shall be recommended that reserve 90949 be categorised as Natural Area – Bushland and for the reserve to be managed consistent with its purpose of public recreation.

98077 Bodangora

RESERVE_NO	98077
RESERVE_TY	RESERVE
RESERVE_NA	Quarry
GAZETTED	1986-02-14
STATUS	CURRENT
MANAGEMENT	COUNCIL CLM
MANAGER	Dubbo Regional Council
PURPOSE	Public Recreation
LOTS	Whole: Lot 132 DP 750760 Parish Nanima County Bligh
Parish	NANIMA
County	BLIGH
LGA	DUBBO REGIONAL
Council	DUBBO REGIONAL COUNCIL
Suburb	BODANGORA

Figure 9. Bodangora Reserve details.

Locality

This reserve is located adjacent to the Bodangora Aerodrome runway.



Figure 10. Reserve location.



Figure 11. Lot and Deposited plan number and Reserve extent.

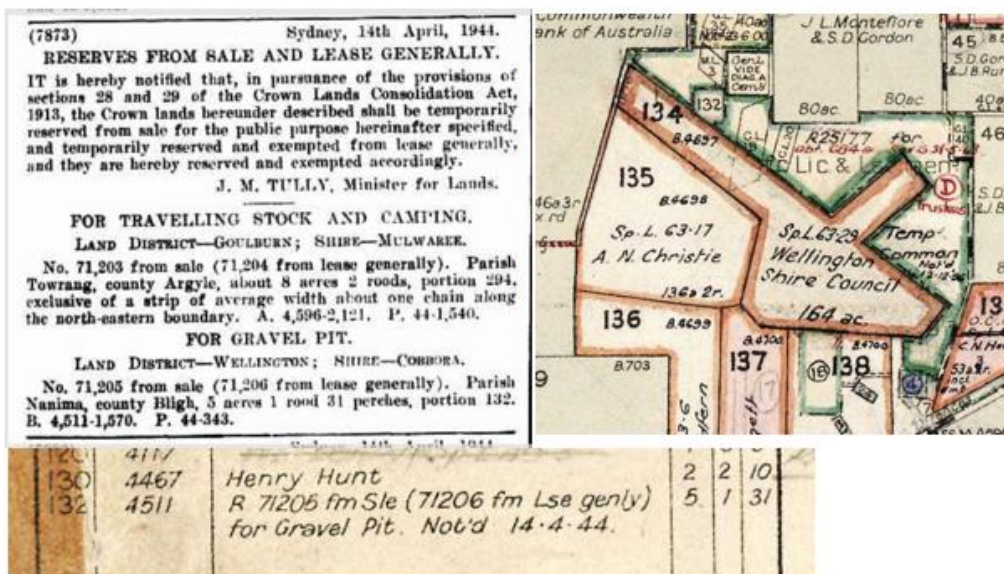


Figure 12. Gazettal notices/parish map (1954)

The reserve was initially proposed as an operational asset, as a quarry. This was rejected as it was deemed inconsistent with the reserve purpose of public recreation. Lot 132 was previously reserve 71205 for gravel pit.

The quarry has been in existence for a long period of time and is still operational. The parish map from 1954 (**Figure 12**) makes reference to lot 32 as being R 71205 reserved for gravel pit.

Council staff have commenced discussions with Crown Land in order to resolve the issue, based on the above information. Whilst discussions are ongoing, it is not proposed to submit an alternate categorisation.

120074 Part Stuart Town Water Supply

RESERVE_NO	120074
RESERVE_TY	RESERVE
RESERVE_NA	Stuart town Water Supply
GAZETTED	2009-12-15
STATUS	CURRENT
MANAGEMENT	COUNCIL CLM
MANAGER	Dubbo Regional Council
PURPOSE	Water Supply
LOTS	Whole: Lots 148-157 DP 756886, Lots 7011-7012 DP 1019746 Parish Ironbarks County Wellington
Parish	IRONBARKS
County	WELLINGTON
LGA	DUBBO REGIONAL
Council	DUBBO REGIONAL COUNCIL
Suburb	STUART TOWN
Area_m2	227661.34024641

Figure 13. Stuart Town Water Supply Reserve details.

Locality

The reserve is located adjacent to Stuart Town, on its southern side.

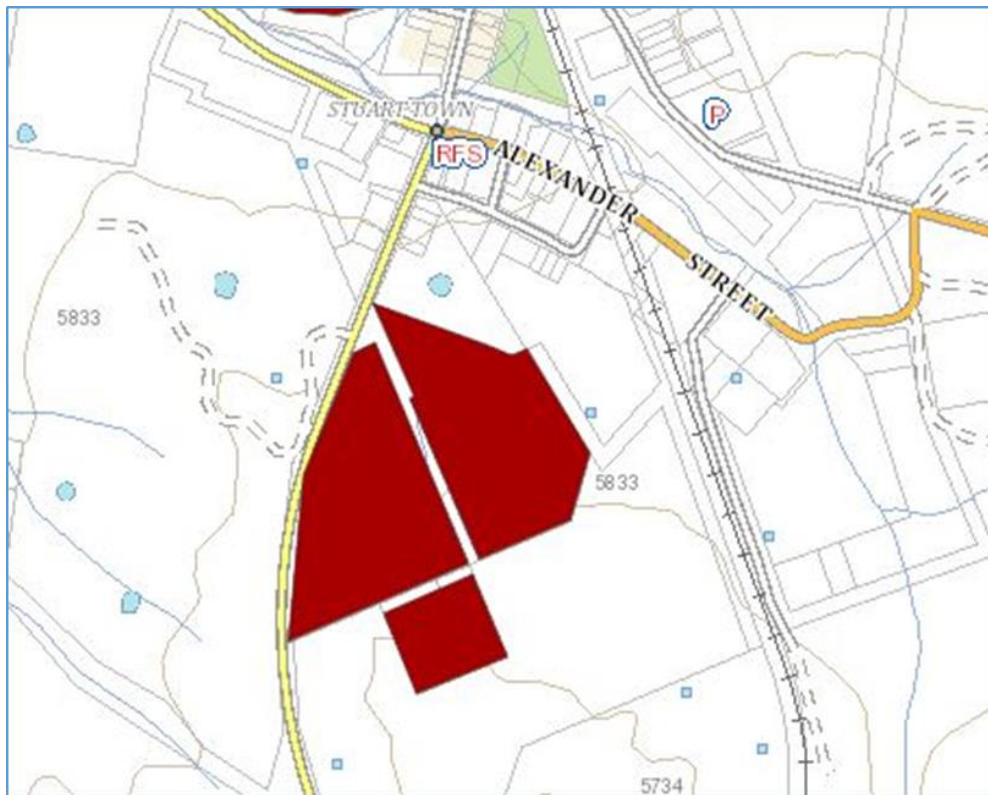


Figure 14. Reserve location.



Figure 15. Lot and Deposited Plan numbers for the reserve.



Figure 16. Extent of reserve

The reserve was initially proposed as an operational asset as a water supply.

It is considered by Crown Land that Council can manage the reserve, excluding 7011/1019746, in accordance with the community land categories in section 36 of the LG Act, as the land could be categorised as a natural area or park.

Council has no need to develop the area as a park and the area is best managed as a natural area.

It will be recommended that reserve 120074, excluding Lot 7011 DP 1019746, be classified as Natural Area Bushland.

SUMMARY

The categorisation of three of the four parcels of land in accordance with the information provided will enable Dubbo Regional Council to manage the lands for the purpose of public recreation. Further discussions with Crown Lands is required to resolve the inconsistent reservation of the Bodangora reserve (84077).



DUBBO REGIONAL
COUNCIL

REPORT: Brocklehurst Truck Stop - Resignation as Crown Land Manager

AUTHOR: Manager Recreation and Open Spaces
REPORT DATE: 13 September 2021
TRIM REFERENCE: ID21/1592

EXECUTIVE SUMMARY

Dubbo Regional Council is the appointed Crown Land Manager of Crown reserve 120089, Lot 172 DP 820734. However, part of the reserve has been developed into a roadside rest area by Transport NSW. A picnic shelter has been installed and rubbish receptacles provided.

RMS website says they manage the site, named Dub 14 and have conducted Clean Up Australia Day activities. A memorial has also been installed for Taite and Kobi van der Heyden who were killed in a road accident, May 2017.

Council has not been involved in these upgrades and additions.

The reserve is subject to an incomplete Aboriginal land claim number 22793.

The reserve is more appropriately acquired by Transport NSW or they should be appointed Crown Land Manager for the reserve.

STRATEGIC ALIGNMENT

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principal themes and a number of strategies and outcomes. This report is aligned to:

Theme: 5 Liveability

CSP Objective: 5.1 The quality of our environment and lifestyle is enhanced by the provision of environmental education and regulation

Delivery Program Strategy: 5.10.1 Land use management improves and sustains the built and natural environment

FINANCIAL IMPLICATIONS

There are no anticipated financial implications for Dubbo Regional Council arising from resigning as Trust Manager for Reserve 120089. There may be financial implications resulting from works on land where there is an incomplete Aboriginal land claim however these works have been completed by Transport – RMS and any compensation payable should be their responsibility.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That Dubbo Regional Council formally resign as Crown Land Manager for Reserve 120089.

Ian McAlister
Manager Recreation and Open Spaces

BACKGROUND

Brocklehurst roadside 120089

Description

The reserve was gazetted on 10 May 1991 for the purpose of rural services. The land is zoned RE 1 Public Recreation.

RESERVE_NO	120089
RESERVE_TY	RESERVE
RESERVE_NA	BROCKLEHURST 3
GAZETTED	1991-05-10
STATUS	CURRENT
MANAGEMENT	COUNCIL CLM
MANAGER	Dubbo Regional Council
PURPOSE	Rural Services
LOTS	Whole: Lot 172 DP 820734 Parish Terramungamine County Lincoln
Parish	TERRAMUNGAMINE
County	LINCOLN
LGA	DUBBO REGIONAL
Council	DUBBO REGIONAL COUNCIL
Suburb	BROCKLEHURST
Area_m2	37227.63256820

Figure 1. Attributes of Reserve 120089.



Figure 2. Locality of Reserve 120089.

REPORT

Part of the reserve has been developed into a roadside rest area, with a picnic shelter and rubbish receptacles installed. The ongoing maintenance and servicing of this area has been undertaken by the Roads and Maritime Service. Dubbo Regional Council has not been involved in the development and maintenance of this reserve.



Figure 3. Improvements and memorial signage at Dub 14.

On the RMS website it states that they manage the site, Dub 14, and have conducted Clean Up Australia Day activities. Shown below is the signage installed identifying its management under the Transport – RMS (**Figure 4**).



Figure 4. Transport – RMS signage at Dub 14.

Also installed at the roadside rest area is a memorial for Taite and Kobi van der Heyden who were killed in road accident in May 2017.



Figure 4. Memorial signage for Taite and Kobi van der Heyden

An inspection conducted in May 2021 found a number of trees dead or in poor health. This was reported to Transport NSW who undertook to do a health assessment and remove any dangerous trees.



Figure 5. Dead tree at Dub 14.

SUMMARY

As Council has not been actively involved in managing the site, and it has been utilised by Transport – RMS for the purpose of a road side rest area, it is recommended that Dubbo Regional Council resign as Crown Land Manager, providing Transport – RMS to either acquire the land, or be appointed as Trust Manager for the reserve.