



AGENDA ORDINARY COUNCIL MEETING 28 NOVEMBER 2016

MEMBERSHIP:

Mr M Kneipp (Administrator).

The meeting is scheduled to commence at 5.30pm.

Page

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal people who are present".

CCL16/208 CONFIRMATION OF MINUTES (ID16/2141) 3
Confirmation of the minutes of the proceedings of the Dubbo Regional Council meeting held on 24 October 2016 and Extraordinary Meeting held on 27 October 2016.

CCL16/209 LEAVE OF ABSENCE (ID16/2142)

CCL16/210 PUBLIC FORUM (ID16/2143)

ADMINISTRATOR MINUTES:

CCL16/211 ADMINISTRATOR APPOINTMENTS (ID16/1953) 14
The Council had before it the Administrator Minute regarding Administrator Appointments



Confirmation of Minutes

The Committee had before it the report of the Ordinary meeting of Council held on 24 October 2016 and the Extraordinary meeting of Council held on 27 October 2016.

RECOMMENDATION

The Committee recommends that the minutes of the proceedings of the Ordinary Meeting of Council held on 24 October 2016 comprising pages 4, 5, 6, 7, 8, 9, 10 and 11 and the Extraordinary Council Meeting held 27 October 2016 comprising pages 12 and 13 of the series be taken as read and confirmed as correct minutes and signed by the Administrator and the Interim General Manager.

Appendices:

- 1 Minutes - Ordinary Council Meeting - 24/10/2016
- 2 Minutes - Ordinary Council Meeting - 27/10/2016 - Special



REPORT ORDINARY COUNCIL MEETING 24 OCTOBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services (J Bassingthwaighe), the Manager Governance and Risk, the Supervisor Governance, the Manager Information Management, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Manager Technical Support, the Director Environmental Services, the Manager City Strategy Services, the Director Community Services, the Director Parks and Landcare Services (N Everett) and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator Mr M Kneipp.

CCL16/191 CONFIRMATION OF MINUTES (ID16/1798)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 26 September 2016 and the Extraordinary Council meeting held on 17 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Meeting of Council held on 26 September 2016 comprising pages 5, 6, 7, 8, 9 and 10 and the Extraordinary Council Meeting held on 17 October 2016 comprising pages 11 and 12 of the series be taken as read, confirmed as correct minutes and signed by the Administrator and the Interim General Manager.

CARRIED

CCL16/192 LEAVE OF ABSENCE (ID16/1937)

There were no requests for leave of absence recorded.

CCL16/193 PUBLIC FORUM (ID16/1938)

The Council reports having met with the following person during Public Forum:

- Ms Rowena Marchant – Requested that Council consider the implementation of Video Conferencing of Council meetings for those who cannot attend the meeting based on distances.

ADMINISTRATOR MINUTE:**CCL16/194 ADMINISTRATOR APPOINTMENTS (ID16/1797)**

The Council had before it the Administrator Minute regarding Administrator Appointments.

Moved by Mr M Kneipp (Administrator)

MOTION

The information contained in the Administrator Minute, dated 14 October 2016 be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL16/195 REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE - MEETING 17 OCTOBER 2016 (ID16/1930)**

The Council had before it the report of the Planning and Development Committee meeting held 17 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Planning and Development Committee meeting held on 17 October 2016 be adopted, save and except Clauses PDC16/3 and PDC16/4 with such Clauses being dealt with separately.

CARRIED

PDC16/3 PLANNING PROPOSAL (R16-2) - PROPOSED REZONING AND ALTERATION TO MINIMUM LOT SIZE
PROPERTY: PART LOT 2 DP 22685, 32R BENOLONG ROAD, DUBBO
APPLICANT: GEOLYSE PTY LTD
OWNER: INMAC PTY LTD (ID16/1692)

The Council had before it the report dated 11 October 2016 from the Manager City Strategy Services regarding Planning Proposal (R16-2) - Proposed Rezoning and Alteration to Minimum Lot Size

Property: Part Lot 2 DP 22685, 32R Benolong Road, Dubbo

Applicant: Geolyse Pty Ltd

Owner: Inmac Pty Ltd.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council support the Planning Proposal to rezone part of Lot 2 DP 22685, 32R Benolong Road, Dubbo from RU1 Primary Production to R5 Large Lot Residential and for the land to have a minimum allotment size for subdivision of eight (8) hectares.
2. That Council recommend support for a minimum 28 day public exhibition period for the Planning Proposal.
3. That Council resolve to use its delegation under Section 59 of the Environmental Planning and Assessment Act, 1979 to draft the amendment to the Dubbo Local Environmental Plan 2011.
4. That following completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

| FOR | AGAINST |
|-----------------------------|------------------|
| Mr M Kneipp (Administrator) | |
| Total (1) | Total (0) |

PDC16/4 DRAFT DEVELOPMENT CONTROL PLAN - SHERATON ROAD ESTATE (ID16/1862)

The Council had before it the report dated 11 October 2016 from the Manager City Strategy Services regarding Draft Development Control Plan - Sheraton Road Estate.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the draft Sheraton Road Estate Development Control Plan as provided here in Appendix 1 be adopted for the purposes of public exhibition.
2. That the draft Sheraton Road Estate Development Control Plan be placed on public exhibition for a period of no less than 28 days in accordance with Clause 18 of the Environmental Planning and Assessment Regulation, 2000.
3. That a further report be presented to Council for consideration following completion of the public exhibition period.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

| FOR | AGAINST |
|-----------------------------|------------------|
| Mr M Kneipp (Administrator) | |
| Total (1) | Total (0) |

CCL16/196 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 17 OCTOBER 2016 (ID16/1931)

The Council had before it the report of the Works and Services Committee meeting held 17 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Works and Services Committee meeting held on 17 October 2016, be adopted.

CARRIED

CCL16/197 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 17 OCTOBER 2016 (ID16/1932)

The Council had before it the report of the Finance and Policy Committee meeting held 17 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Finance and Policy Committee meeting held on 17 October 2016, be adopted.

CARRIED

REPORTS FROM STAFF:**CCL16/198 PROGRESS ON MERGER PROJECTS (ID16/1928)**

The Council had before it the report dated 17 October 2016 from the Acting Interim General Manager regarding Progress on Merger Projects.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the report of Acting Interim General Manager, dated 17 October 2016 be noted.

CARRIED

CCL16/199 CREATION OF EASEMENT FOR ELECTRICITY SUPPLY AT TWELVE MILE ROAD COMMUNICATIONS SITE (ID16/1920)

The Council had before it the report dated 17 October 2016 from the Manager Information Management regarding Creation of Easement for Electricity Supply at Twelve Mile Road, Wellington Communications Site.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That the necessary actions be undertaken to create a 20m wide easement for electricity supply over 6773 Goolma Road, Wellington and 174 Twelve Mile Road, Wellington to connect an electricity supply to 164 Twelve Mile Road, Wellington.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**

CARRIED

CCL16/200 NAME CHANGE FOR DUBBO CITY REGIONAL AIRPORT (ID16/1918)

The Council had before it the report dated 13 October 2016 from the Airport Operations Manager regarding Name Change for Dubbo City Regional Airport.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Airport Operations Manager, dated 13 October 2016 be noted.

CARRIED

CCL16/201 SUBMISSIONS ON RECOMMENDED ADJUSTMENTS TO THE PARKS AND LANDCARE SERVICES REVENUE POLICY (ID16/1933)

The Council had before it the report dated 18 October 2016 from the Manager Recreation Planning and Programs regarding Submissions on Recommended Adjustments to the Parks and Landcare Services Revenue Policy.

Moved by Mr M Kneipp (Administrator)

MOTION

That the following amendments be included in the 2016/2017 Dubbo Regional Council Revenue Policy and the fees and charges be applicable from 1 November 2016:

Dubbo Apex Club Caltex Park

| Caltex Park Core User | Adopted Fees 2015/2016 | Fees 2016/2017 (effective 1/11/16) |
|----------------------------------|-------------------------------|---|
| Function Room Only | \$175.00 | \$180.00 |
| Corporate Lounge | \$60.00 | \$65.00 |
| Kitchen Only | \$165.00 | 170.00 |
| | | |
| Caltex Park Non-Core User | Adopted Fees 2015/2016 | Fees 2016/2017 |
| Function Room Only | \$280.00 | \$285.00 |

Barden Park Athletics Facility

| Barden Park – Private Access Yearly Pass | Adopted Fees 2015/2016 | Adopted Fees 2016/2017 | Fees 2016/2017 (effective 1/11/16) |
|---|-----------------------------------|-----------------------------------|---|
| Training Pass – 1 month Adult | \$0 | \$21.00 | \$21.00 |
| Training Pass – 1 month Child (U16) | \$0 | \$21.00 | \$16.00 |
| Training Pass – 1 month Family | \$0 | \$39.00 | \$39.00 |
| Training Pass – 1 month School Relay | \$0 | \$39.00 | \$39.00 |

| | | | |
|---------------------------------------|-----|-----|----------|
| Training Pass – 1 year Adult | \$0 | \$0 | \$100.00 |
| Training Pass – 1 year Child (U16) | \$0 | \$0 | \$70.00 |
| Training Pass – 1 year Family | \$0 | \$0 | \$180.00 |

| Barden Park Coaching | Adopted Fees 2016/2017 | Fees 2016/2017 (effective 1/11/16) |
|--|------------------------|---------------------------------------|
| Club/Association (Amateur) Scheduled per hour | \$12.00 | \$0 |
| Club/Association (Amateur) Unscheduled per hour | \$20.00 | \$0 |
| Club/Association/School (Amateur) per hour | \$0 | \$12.00 |

Dubbo Aquatic Leisure Centre

| Hire of Pool Charge (excluding schools) | Adopted Fees 2016/2017 | Fees 2016/2017 (effective 1/11/16) |
|---|------------------------|---------------------------------------|
| Without Lane Ropes included – normal entrance fees per items (1) and (2) above plus – per hour | \$0 | \$80.00 |

| Waterslide Package | Adopted Fees 2016/2017 | Fees 2016/2017 (effective 1/11/16) |
|---|------------------------|---------------------------------------|
| Casual Visit and Unlimited waterslide access | \$0 | \$15.00 |

| Pool Party Package | Adopted Fees 2016/2017 | Fees 2016/2017 (effective 1/11/16) |
|---|------------------------|---------------------------------------|
| Admission for 15 children & 2 Adults, 1 hour waterslide pass, exclusive area, BBQ, shelter and tables. | \$0 | \$150.00 |

| Major Event Pass | Adopted Fees 2016/2017 | Fees 2016/2017 (effective 1/11/16) |
|------------------|------------------------|---------------------------------------|
| Adult | \$0 | \$4.40 |
| Child | \$0 | \$3.10 |

CARRIED

CCL16/202 COMMENTS AND MATTERS OF URGENCY (ID16/1940)

There were no matters recorded under this clause.

At this junction it was moved by Mr M Kneipp (Administrator) that the Council resolves into the Committee of the Whole Council, the time being 5.40pm.

The meeting resumed at 5.45pm.

CCL16/203 COMMITTEE OF THE WHOLE (ID16/1941)

The Director Organisational Services read to the meeting the Report of Committee of the Whole Council held on 24 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the meeting of Committee of the Whole Council held on 24 October 2016 be adopted.

CARRIED

The meeting closed at 5.50pm.

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CHAIRMAN



REPORT EXTRAORDINARY COUNCIL MEETING 27 OCTOBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services (J Bassingthwaighte), the Manager Governance and Risk, the Supervisor Governance, the Administration Officer Governance the Director Corporate Development, the Transition Project Corporate Communications Officer, the Director Technical Services (S Carter), the Director Environmental Services, the Director Community Services, and the Director Parks and Landcare Services (N Everett).

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 12pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator Mr M Kneipp.

CCL16/204 LEAVE OF ABSENCE (ID16/1965)

There were no requests for leave of absence recorded.

CCL16/205 PUBLIC FORUM (ID16/1966)

There were no speakers during public forum.

REPORTS FROM STAFF:

CCL16/206 PROPOSED PROJECTS FOR THE \$9 MILLION STRONGER COMMUNITIES MAJOR PROJECTS ROUND (ID16/1927)

The Council had before it the report dated 17 October 2016 from the Interim General Manager regarding Proposed Projects for the \$9 million Stronger Communities Major Projects Round.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That the projects proposed by Council be placed on public display until 11 November 2016 for the purposes of community consultation.**
- 2. That Council provide the assessment panel with the details of the community feedback and the results of Council's Capital Works Prioritisation Framework in regards to the shortlisted projects.**
- 3. That a report be provided to the December 2016 Ordinary meeting of Council detailing the findings of the Grant Assessment Panel.**

CARRIED

At this junction it was moved by Mr M Kneipp (Administrator) that the Council resolves into the Committee of the Whole Council, the time being 12:03pm.

The meeting resumed at 12:08pm.

CCL16/207 COMMITTEE OF THE WHOLE (ID16/2091)

The Director Organisational Services read to the meeting the Report of Committee of the Whole held on 27 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the meeting of the Committee of the Whole held on 27 October 2016 be adopted.

CARRIED

The meeting closed at 12:10pm.

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CHAIRMAN



ADMINISTRATOR MINUTE:

Administrator Appointments

AUTHOR: Administrator
REPORT DATE: 21 October 2016
TRIM REFERENCE: ID16/1953

To the Council
Ladies and Gentlemen

Office of the Administrator
Civic Administration Building
Church Street, Dubbo

17 October 2016

- Media interview – Dubbo Community FM
- Media interview – WIN News
- Attended meeting with the then Deputy Premier and Member for Dubbo, the Hon. Troy Grant MP along with Acting Interim General Manager, David Dwyer.
- Attended briefing for the Extraordinary Council and Committee Meetings.
- Attended the Extraordinary Council meeting.
- Attended the Planning and Development Committee, Works and Services Committee, Finance and Policy Committee meetings.

18 October 2016

- Media Interview – 2DU.
- Attended meeting with Wellington Correctional Centre General Manager, Mr B Peebles.
- Attended a meeting to review the \$9 million Stronger Communities Fund project proposals in Wellington.

19 October 2016

- Recorded a video introduction for the Council's Annual report.
- Attended meeting with Wellington resident.

20 October 2016

- Held interview with Journalism Student from Bathurst Charles Sturt University, M Jago.
- Attended meeting with Dubbo resident.
- Attended meeting with Transition Project Leader, Murray Wood.
- Attended meeting with Wellington resident.
- Attended the Local Representation Committee meeting.

21 October 2016

- Attended the 2016 Chamber of Commerce Gala Awards evening along with Acting Interim General Manager, David Dwyer.

22 October 2016

- Attended the Wellington Kennel Club meeting at Wellington Showground followed by dinner at the Lion of Waterloo.

24 October 2016

- Attended the Water and Sewer Steering Committee Meeting.
- Attended the launch of the new Gateway Rhino.
- Attended meeting with Council's Interim General Manager, Mark Riley.
- Attended Ordinary Council meeting briefing.
- Attended Ordinary Meeting of Council.

25 October 2016

- Media interview – 2DU.
- Attended Wellington office.
- Attended meeting with Wellington resident.
- Attended the opening of additional premises of Dubbo Meals on Wheels along with Member for Parkes, the Hon. Mark Coulton MP.

26 October 2016

- Media interview – ABC radio
- Attended the Murray Darling conference.
- Attended meeting with Dubbo Developer.
- Media interview – 2WEB Bourke.
- Media interview – Photo News
- Attended meeting with Dubbo resident along with Council's Manager Civil Infrastructure and Solid Waste, Steve Clayton.
- Attended the Murray Darling Conference reception.

27 October 2016

- Attended meeting with Remplan at the Wellington Office.
- Attended briefing for the Extraordinary Council meeting.
- Attended the Extraordinary Council meeting.
- Attended along with Interim General Manager, Mark Riley and Director Community Services, David Dwyer the Macquarie Homestay Public Announcement.
- Attended the Artlands Conference meet and greet reception.
- Attended the opening of the Artlands Conference.
- Attended meeting with Minister for Local Government, The Hon. Paul Toole MP in Sydney.

28 October 2016

- Attended the Implementation Meeting for new Councils in Sydney along with Council's Interim General Manager, Mark Riley.
- Media interview – 2DU.
- Media Interview – ABC radio

31 October 2016

- Attended the Local Traffic Committee Meeting and B-Double Trial in Wellington.
- Attended Wellington office.
- Attended the Wellington Bicentenary Meeting

1 November 2016

- Attended the Roads and Maritime Services 2016 Regional Consultative Committee Meeting.
- Attended meeting with Dubbo residents Mr P Roe and Mr F Doolan along with Director Community Services, David Dwyer in regards to the proposed Bill Ferguson statue.
- Attended the Melbourne Cup luncheon with the Daily Liberal team.

2 November 2016

- Attended the Dubbo Day Awards Committee meeting.

3 November 2016

- Attended the Royal Flying Doctors Service Annual General Meeting in Sydney.
- Attended the Inland Forum in Sydney.

4 November 2016

- Attended the Stronger Community Grants cheque presentation along with the then Deputy Premier and current Member for Dubbo, the Hon. Troy Grant MP, Council's Director Community Services, David Dwyer at Stuart Town, Wellington, Geurie and Dubbo.

5 November 2016

- Attended the Orana Relay for Life Opening Ceremony.

7 November 2016

- Monthly meeting with the then Deputy Premier and current Member for Dubbo, the Hon. Troy Grant MP along with Council's Interim General Manager, Mark Riley.
- Attended regular monthly meeting with Dubbo Chamber of Commerce President Mr Mathew Wright.
- Attended meeting with Dubbo resident.
- Attended meeting of the Rural Consultative Working Party.
- Attended meeting of the Sister City Advisory Committee Meeting.

8 November 2016

- Attended meeting with the City of Dubbo Eisteddfod executives.
- Attended the Wellington Australia Day Committee meeting.

9 November 2016

- Attended Wellington office.
- Met with Wellington residents.
- Attended meeting with Mumbil Progress Association.
- Attended meeting with Wellington Wiradjuri Aboriginal Town Common Corp.
- Attended meeting with Mumbil resident.
- Attended tour of Wellington with the Local Representation Committee.
- Attended meeting of the Local Representation Committee.

10 November 2016

- Attended the unveiling of the Diprotodon at Wellington Caves.
- Attended the Love Merino Wool launch at Cactus Cafe in Wellington.

11 November 2016

- Attended Remembrance Day Ceremony along with Council's Interim General Manager, Mark Riley.
- Attended the NSW/ACT Regional Achievement Community Awards in Wollongong.

14 November 2016

- Attended NAB International Economics seminar.
- Media interview – Daily Liberal.

15 November 2016

- Participated in fortnightly teleconference with Department of Premier and Cabinet along with Council's Interim General Manager, Mark Riley.
- Attended official welcome of South Korean delegation to Dubbo.
- Attended meeting with Council's Manager Building and Development Services, Stephen Wallace.
- Attended presentation of Prizes for Stronger Community Grant Fund Survey.
- Attended the NSW Department of Industry community information energy opportunity workshop.

16 November 2016

- Attended the acknowledgement morning tea of Marj Coon's 50 years' Service in Local Government along with Council's Interim General Manager, Mark Riley and other staff.

17 November 2016

- Attended meeting with the Department of Premier Cabinet.
- Attended meeting with Council's Manager Governance and Risk Services, Michael Ferguson.
- Attended meeting with Royal Flying Doctor Service CEO, David Charlton and Council's Airport Operations Manager, Lindsay Mason.
- Attended the New Resident's Night along with Council's Director Community Services, David Dwyer and staff.

18 November 2016

- Attended meeting with Dubbo residents.
- Attended meeting with Dubbo and District Kennel Club.
- Media interview.
- Attended the opening of the Dubbo Community Men's Shed along with Federal Member for Parkes, the Hon. Mark Coulton MP.
- Attended the Dubbo Sports Council Sports Awards along with Federal Member for Parkes, the Hon. Mark Coulton MP and Federal Member for Calare, the Hon Andrew Gee MP.

19 November 2016

- Attended the acknowledgement dinner in Wellington of Marj Coon's 50 years' Service to Local Government along with Council's Interim General Manager, Mark Riley.

20 November 2016

- Attended presentation of the Evocities MTB Geurie.

RECOMMENDATION

The information contained in the Administrator Minute be noted.

Michael Kneipp
Administrator



Report of the Works and Services Committee - meeting 21 November 2016

AUTHOR: Administrative Officer - Governance

REPORT DATE: 22 November 2016

The Council has before it the report of the Works and Services Committee meeting held 21 November 2016.

RECOMMENDATION

That the report of the Works and Services Committee meeting held on 21 November 2016, be adopted.



REPORT WORKS AND SERVICES COMMITTEE 21 NOVEMBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Supervisor Governance, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Manager Technical Support, the Manager Civil Infrastructure and Solid Waste, the Manager Works Services, the Director Environmental Services, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Manager.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.47pm.

**WSC16/23 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 17 OCTOBER
2016 (ID16/2115)**

The Committee had before it the report of the Works and Services Committee meeting held 17 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Works and Services Committee meeting held on 17 October 2016, be adopted.

CARRIED

WSC16/24 BUILDING SUMMARY - OCTOBER 2016 (ID16/2099)

The Committee had before it the report dated 2 November 2016 from the Director Environmental Services regarding Building Summary - October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in this report of the Director Environmental Services, dated 2 November 2016 be noted.

CARRIED

WSC16/25 EXCELLENCE AWARDS RECEIVED FOR TECHNICAL SERVICES DIVISION PROJECTS (ID16/2111)

The Committee had before it the report dated 4 November 2016 from the Director Technical Services regarding Excellence Awards Received for Technical Services Division Projects.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the report of the Director Technical Services be noted.**
- 2. That the Council staff members involved in the delivery of these successful projects be congratulated.**

CARRIED

WSC16/26 B DOUBLE ROUTE EXTENSION SHOWGROUND ROAD, RENSHAW MCGIRR WAY AND SUNTOP ROAD WELLINGTON (ID16/2118)

The Committee had before it the report dated 11 November 2016 from the Manager Technical Support regarding B Double Route Extension Showground Road, Renshaw McGirr Way and Suntop Road Wellington.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That approval be given for an extension of the B-Double Route along Showground Road for a distance of 0.65 km west of Mitchell Highway (Maughan Street), Renshaw McGirr Way for a distance of 8.4 km south of the Showground Road/Bushrangers Creek Way intersection and Suntop Road for a distance of 10.80 km west of Renshaw McGirr Way to the property "Glencardie" and return subject to the following conditions being attached to the B-Double route.
2. That there be no B-Double access along Showground Road/Renshaw McGirr Way and Suntop Road during School Bus Service times between 7.00 am – 9.00 am and 3.00 pm – 5.00 pm.
3. That a 70 km/h speed limit be applied to B-Doubles along Renshaw McGirr Way outside of the 60 km/h speed zone limit and Suntop Road.
4. That a review be undertaken of the B-Double Route to assess the requirements for an upgrade of the road warning signage applicable to the horizontal and vertical alignment, intersections and other traffic facilities as identified, including additional 80 km/h repeater signs along Renshaw McGirr Way.

CARRIED

WSC16/27 LANDFILL GAS CAPTURE SYSTEM AT WHYLANDRA WASTE AND RECYCLING CENTRE - ANNUAL PROGRESS REPORT (ID16/2120)

The Committee had before it the report dated 14 November 2016 from the Manager Civil Infrastructure and Solid Waste regarding Landfill Gas Capture System at Whylandra Waste and Recycling Centre - Annual Progress Report.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information regarding the performance of landfill gas destruction at the Whylandra Waste and Recycling Centre be noted.

CARRIED

The meeting closed at 5.54pm.

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CHAIRMAN



Report of the Finance and Policy Committee - meeting 21 November 2016

AUTHOR: Administrative Officer - Governance

REPORT DATE: 22 November 2016

The Council has before it the report of the Finance and Policy Committee meeting held 21 November 2016.

RECOMMENDATION

That the report of the Finance and Policy Committee meeting held on 21 November 2016, be adopted.



REPORT FINANCE AND POLICY COMMITTEE 21 NOVEMBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Supervisor Governance, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Manager Technical Support, the Manager Civil Infrastructure and Solid Waste, the Manager Works Services, the Director Environmental Services, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Manager.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

Clause FPC16/22 was brought forward for consideration and was dealt with at this juncture.

FPC16/22 PRESENTATION OF DUBBO'S MINOKAMO AND WUJIANG STUDENT EXCHANGE GROUPS (ID16/2121)

The Committee reports having met with representatives of the Minokamo Student Exchange, Georgia Benton-Bryant, Alexander Cameron, Emily Exner, Hamish Grant, Natasha Janetzki, Bailey Mountjoy, Sam Neave, Clare Noonan, Finn Palin, Emilee Talbot and chaperones Emilay Philmachanh and Karen Hagan and Wujiang Student Exchange, Jackie Bayley, Emily Bell, Rebecca Kennedy, Claudia Morrison and Dominic Ambler and chaperones Craig Turner and Rebecca Jackson regarding this matter.

Moved by Mr M Kneipp (Administrator)

MOTION

That the presentations by representatives of the Minokomo Student Exchange and Wujiang Student Exchange be noted.

CARRIED

At this juncture the meeting adjourned, the time being 5.47pm.

The meeting recommenced at 5.54pm.

FPC16/17 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 17 OCTOBER 2016 (ID16/2116)

The Committee had before it the report of the Finance and Policy Committee meeting held 17 October 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Finance and Policy Committee meeting held on 17 October 2016, be adopted.

CARRIED

FPC16/18 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID16/2117)

The Committee had before it the report dated 8 November 2016 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within the report of the Director Organisational Services, dated 8 November 2016 be noted.

CARRIED

FPC16/19 ANNUAL REPORT ON COMPLAINT STATISTICS UNDER COUNCIL'S CODE OF CONDUCT (ID16/2122)

The Committee had before it the report dated 14 November 2016 from the Director Organisational Services regarding Annual Report on Complaint Statistics Under Council's Code of Conduct.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within the report of the Director Organisational Services, dated 14 November 2016 be noted.

CARRIED

**FPC16/20 REFERRAL OF THE FORMER WELLINGTON AND DUBBO CITY COUNCIL
STATEMENTS TO AUDIT (ID16/2123)**

The Committee had before it the report dated 14 November 2016 from the Manager Financial Accounting Services regarding Referral of the Former Wellington and Dubbo City Council Statements to Audit.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation 2005, for the General Purpose Financial Statements for the year ending 12 May 2016 be made for both the former Dubbo City and Wellington Councils.**
- 2. That the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 12 May 2016 be made for both the former Dubbo City and Wellington Councils.**
- 3. That the statements be signed by the Administrator, Interim General Manager and the Responsible Accounting Officer.**

CARRIED

**FPC16/21 ANTI-DISCRIMINATION, HARASSMENT AND EQUAL EMPLOYMENT
OPPORTUNITY POLICY AND THE PREVENTION OF WORKPLACE BULLYING
POLICY. (ID16/2098)**

The Committee had before it the report dated 2 November 2016 from the Human Resources Advisor 3 regarding Anti-Discrimination, Harassment and Equal Employment Opportunity Policy and the Prevention of Workplace Bullying Policy.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the Anti-Discrimination, Harassment and Equal Employment Opportunity Policy be adopted.**
- 2. That the Prevention of Workplace Bullying Policy and procedure be adopted.**

CARRIED

FPC16/23 QUARTERLY REVIEW OF THE 2016/2017 DUBBO SOCIAL PLAN (ID16/2124)

The Committee had before it the report dated 15 November 2016 from the Manager Social Services regarding Quarterly Review of the 2016/2017 Dubbo Social Plan.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the report of the Manager Social Services, dated 15 November 2016 be noted.

CARRIED

FPC16/24 QUARTERLY REVIEW OF THE DUBBO DISABILITY INCLUSION PLAN (ID16/2125)

The Committee had before it the report dated 15 November 2016 from the Manager Social Services regarding Quarterly Review of the Dubbo Disability Inclusion Plan.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the report of the Manager Social Services, dated 15 November 2016 be noted.

CARRIED

FPC16/25 QUARTERLY REVIEW OF THE DUBBO AGEING STRATEGY (ID16/2126)

The Committee had before it the report dated 15 November 2016 from the Manager Social Services regarding Quarterly Review of the Dubbo Ageing Strategy.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the report of the Manager Social Services, dated 15 November 2016 be noted.

CARRIED

**FPC16/26 TENDER FOR THE SUPPLY AND DELIVERY OF RUBBER MATTING FOR THE
DUBBO REGIONAL LIVESTOCK MARKETS (ID16/2113)**

The Committee had before it the report dated 4 November 2016 from the Director Corporate Development regarding the Tender for the Supply and Delivery of Rubber Matting for the Dubbo Regional Livestock Markets.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the tender from Active Areas Pty Ltd be accepted in the amount of \$242,000 ex GST to undertake the supply and delivery of rubber matting at the Dubbo Regional Livestock Markets.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.03pm.

.....
CHAIRMAN



REPORT: Progress on Merger Projects

AUTHOR: Interim General Manager

REPORT DATE: 21 November 2016

TRIM REFERENCE: ID16/2137

EXECUTIVE SUMMARY

Each month a report is submitted to Council providing an update on the significant number of projects related to the merger. It should be recalled that projects can be grouped into the following dominant streams:

- Financial and Operating Systems
- Information Technology
- Organisational Design (includes Human Resources)
- Service Review
- Communication
- Customer Service

The progress of major projects within those streams are:

- The new integrated organisational structure commenced on 26 September 2016 and continues to be implemented. The appointment of the Financial Accountant (Wellington) and recruitment of the rangers (Wellington based) has been completed. The recruitment process for the Planner and Building and Development Officer is ongoing.
- Civica Pty Ltd and Council have entered into a formal agreement for the creation of an integrated financial and business operating system, by merging the systems of both former Councils by 1 July 2017.
- Council staff are working through the budget development process to enable an integrated draft budget to be submitted for exhibition/consultation in 2017.
- The installation of a microwave link between the Dubbo and Wellington administration buildings is progressing with footings for the communication towers installed in mid-November 2016 at both Twelve Mile and Rifle Range Reservoirs.
- Council has called a tender for the supply of a digital 2 way radio communication system. Council has also commenced exploring options with the NSW Telco Authority regarding state agencies and local councils sharing infrastructure.

- Council, with the University of Technology - Centre of Excellence for Local Government, is progressing with the Service Review. Priorities for detailed investigation have been agreed upon with the focus on:
 - The efficiency and effectiveness of differing service delivery options.
 - Where Council can benefit from the increased scale and capacity.
 - Identification of opportunities for innovation.
 - Where changes to service provision may impact on organisational structure.

In regards to organisational structure, external support will be sought around the design of the Organisation, informed by the work undertaken by UTS on Service Review.

- Under the banner of the Communication stream are projects related to branding. In regards to uniforms supplied for outdoor workers from the week beginning 21 November 2016, only Dubbo Regional Council branded uniforms will be made available to staff.

Also in regards to branding, Council staff are investigating alternative uses for the signs originally installed to welcome visitors at the old Wellington LGA boundaries i.e. Is there a new productive use for this existing infrastructure? It should be noted that the signs do not contain the word Council on them and therefore have not been considered a priority for action.

- The development of corporate mission and vision statements and values as part of building a new organisational culture is progressing well with workshops held with senior staff over two days in late November 2016. This cost is being funded by the NSW Merger Implementation fund.
- An employee opinion survey was developed and released to staff on Monday 21 November 2016. An all-staff information session is planned for 7 December 2016, providing an opportunity for the whole of Council to get together.
- Stronger Communities Fund – Major Projects.
Community consultation took place from 27 October through to 11 November 2016 inclusive. Council has received over 1100 responses from the community relating to Major Projects.

The results have been compiled for the consideration of the Grant Assessment Panel, alongside detailed project proposals from the relevant branch of Council. The reports shall have been supplied to the Grant Assessment Panel preparation for their deliberations undertaken at a specific meeting on 1 December. Details of the community consultation shall be put before the December 2016 meeting of Council in conjunction with the determination of the Grant Assessment Panel.

FINANCIAL IMPLICATIONS

That merger costs associated with the new organisation logo and subsequent changeover from the previous organisational logos is met by the funding made available by the NSW Government. It should also be noted that the costs associated with the other listed consultancies to assist Council undertake organisational change are also covered by the \$5,000,000 Merger Implementation funding provided by the NSW Government.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within this report be noted.

Mark Riley
Interim General Manager



REPORT: Subdivision of Whylandra Waste Depot to create one additional Lot for lease purposes related to organics processing

AUTHOR: Manager Commercial Facilities

REPORT DATE: 17 November 2016

TRIM REFERENCE: ID16/2128

EXECUTIVE SUMMARY

At its Ordinary meeting of Council held 28 July 2016, Council adopted report CCL16/125 relating to the seeking of tenders for the provision of a regional food and garden organics kerbside collection service for the local government areas of Narromine Shire Council and Mid-Western Regional Council; and for the mixed waste collection in that part of the then Western Plains Regional Council area to be provided with a three (3) bin collection service.

The intent is for the organics waste processing plant to be established on a separate Lot within the Whylandra Waste Depot with this land parcel being leased from Council by the successful tenderer.

The subdivision plan has been released by Council's Environmental Services and requires execution under common seal prior to the plan being able to be registered with NSW LPI.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That any documentation in relation to the subdivision of land at Whylandra Waste Depot for the purposes of organics waste processing be executed under common seal.

Simon Tratt
Manager Commercial Facilities

BACKGROUND

At its Ordinary meeting of Council held 28 July 2016, Council adopted report CCL16/125 and resolved:

- 1. That Council proceed to complete the preparation of documentation for, and call tenders for the construction and operation of the proposed Dubbo Regional Organics Processing Plant; and joint tendering for the provision of a regional food and garden organics kerbside collection service for the local government areas of Narromine Shire Council and Mid-Western Regional Council; and for the mixed waste collection in that part of the Western Plains Regional Council area to be provided with a three (3) bin collection service.*
- 2. That the tender pricing options include servicing of Wellington and Geurie townships for the provision of fortnightly kerbside recycling and weekly Food and Garden Organics collection.*
- 3. That the tender pricing options include servicing of Stuart Town and Mumbil townships for the provision of fortnightly kerbside recycling.*
- 4. That the adoption of the Domestic Waste Management Charge in 2017/2018 reflect the expanded levels of service of the three bin proposal and incorporate a pensioner rebate to those entitled to receive such rebate for the waste service charge, to be determined at the time of drafting the 2017/2018 Revenue Policy.*
- 5. That it be noted that the current Project Development Plan as amended, provides for a commencement date of the Food and Garden Organics collection service on 1 March 2018.*
- 6. That a new augmented Solid Waste Management Strategy be developed for the Western Plains Regional Council local government area with specific attention given to the future incorporation of all urban settlements and rural localities into the Strategy with a progressive implementation of the kerbside collection of mixed waste, recyclables and food and garden organics where feasible, and including appropriate engagement with the relevant Wellington communities affected.*

REPORT

No decision has been made by Council to implement these services at this time, but merely to invite tenders. Once tenders have been received and evaluated a further report will be submitted to Council prior to any decision to introduce these services.

On the basis there is a winning tender, the winning tenderer will be required to enter into a long term lease (greater than five years) with Council to occupy a specified parcel of land at Whylandra Waste Depot having an area of 4.224 ha.

Because the lease will affect part of a lot or lots in a current plan it is necessary to create a plan of subdivision to define the land in the lease and the residue of any lot in a current plan affected by the leased area.

The linen plan for the newly created Lot at the waste depot has been released by Council's Environmental Services. The 88B instrument associated with the plan of subdivision is required to be executed under common seal as the land is owned by Council.

Appendices:



- 1** Approved Plan of Subdivision of Lot 1125 DP 880898 at Whylandra Waste Depot for organics waste processing

PLAN FORM 6 (2012)

WARNING: Creasing or folding will lead to rejection

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 1 of 2 sheet(s)

| | |
|---|---|
| <p>Registered: _____ Office Use Only</p> <p>Title System: _____</p> <p>Purpose: _____</p> | <p>Office Use Only</p> |
| <p>PLAN OF SUBDIVISION OF LOT 1125 DP 880898 FOR LEASE PURPOSES</p> | <p>LGA: DUBBO REGIONAL</p> <p>Locality: DUBBO</p> <p>Parish: MINORE</p> <p>County: NARROMINE</p> |
| <p>Crown Lands NSW/Western Lands Office Approval I, _____ (Authorised Officer) in approving this plan certify that all necessary approvals in regard to the allocation of the land shown herein have been given Signature: _____ Date: _____ File Number: _____ Office: _____</p> | <p>Survey Certificate I, GRAEME STEPHEN ASTLEY of IMRIE, ASTLEY & ASSOC., PO BOX 1274 DUBBO, NSW 2830 a surveyor registered under the Surveying and Spatial Information Act 2002, certify that:</p> <p>*a) The land shown in the plan was surveyed in accordance with the Surveying and Spatial Information Regulation, 2012, is accurate and the survey was completed on:</p> <p>*b) The part of the land shown in the plan (*being/*excluding ^A LOT 100) was surveyed in accordance with the Surveying and Spatial Information Regulation, 2012, is accurate and the survey was completed on 12TH JANUARY 2016, the part not surveyed was compiled in accordance with that Regulation.</p> <p>*c) The land shown in this plan was compiled in accordance with the Surveying and Spatial Information Regulation, 2012.</p> <p>Signature:  Dated: 31-03-2016 Surveyor ID # 382 Datum Line: X - B Type: *Urban/*Rural The terrain is *Level-Undulating / *Steep-Mountaneous *Strike through if inapplicable *Specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey. #Enter the surveyor identification number.</p> |
| <p>Subdivision Certificate I, <u>Stephen Wallace</u> *Authorised Person/*General Manager/*Accredited Geometer, certify that the provisions of s.109J of the Environmental Planning and Assessment Act 1979 have been satisfied in relation to the proposed subdivision, new road or reserve set out herein. Signature:  Accreditation no: <u>NIA</u> Consent Authority: <u>DRC</u> Date of Endorsement: <u>14 November 2016</u> Subdivision Certificate no: <u>SC.16-173</u> File no: <u>D.16-173</u> *Strike through if Inapplicable</p> | <p>STATEMENTS of Intention to dedicate public roads, public reserves and drainage reserves</p> |
| <p>Plans used in the preparation of survey/compilation DP 258264 DP 260549 DP 880898</p> <p style="text-align: right;"><i>If space is insufficient use PLAN FORM 6A</i></p> | <p>Signatures, Seals and Section 88B Statements should appear on PLAN FORM 6A</p> |
| <p>Surveyor's Reference: 15-335</p> | |

PLAN FORM 6A (2012)

WARNING: Creasing or folding will lead to rejection

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

Office Use Only

Office Use Only

Registered:

**PLAN OF SUBDIVISION OF LOT 1125
DP 880898 FOR LEASE PURPOSES**

Subdivision Certificate number:

Date of Endorsement:

- This sheet is for the provision of the following information as required:
- A schedule of lots and addresses - See 60(c) *SSI Regulation 2012*
 - Statements of intention to create and release affecting interests in accordance with section 88B *Conveyancing Act 1919*
 - Signatures and seals- see 195D *Conveyancing Act 1919*
 - Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets.

STREET ADDRESSES ARE NOT AVAILABLE

PURSUANT TO SECTION 88B OF THE CONVEYANCING ACT 1919, IT IS INTENDED TO CREATE:

1. RIGHT OF CARRIAGEWAY 40.235 WIDE AND VARIABLE WIDTH (R)
2. RIGHT OF CARRIAGEWAY 10 WIDE (S)

If space is insufficient use additional annexure sheet

Surveyor's Reference: 15-335



Instrument setting out terms of Easements or Profits à Prendre intended to be created or released and of Restrictions on the Use of Land or Positive Covenants intended to be created pursuant to Section 88B Conveyancing Act 1919

(Sheet 1 of 1 Sheets)

Plan: Plan of Subdivision of Lot 1125 in Deposited Plan 880898 for Lease Purposes covered by Subdivision Certificate No.

Full name and address of owner of the land: Dubbo Regional Council of Civic Administration Building,
Church Street, Dubbo NSW 2830

PART 1 (Creation)

| Number of item shown in the intention panel on the plan | Identity of easement, profit à prendre, restriction or positive covenant to be created and referred to in the plan. | Burdened lot(s) or parcel(s): | Benefited lot(s), road(s), bodies or Prescribed Authorities: |
|---|---|-------------------------------|--|
| 1 | Right of Carriageway 40.235 wide and variable width (R) | Lot 101 | Lot 100 |
| 2 | Right of Carriageway 10 wide (S) | Lot 100 | Lot 101 |

Name of person empowered to release, vary or modify restriction or positive covenant numbered 1 and 2 in the plan.

Dubbo Regional Council

