



AGENDA ORDINARY COUNCIL MEETING 24 OCTOBER 2016

MEMBERSHIP:

Mr M Kneipp (Administrator).

The meeting is scheduled to commence at 5.30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all I may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

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MATTERS CONSIDERED BY COMMITTEES:

- CCL16/195 REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE - MEETING 17 OCTOBER 2016 (ID16/1930)** 17
The Council had before it the report of the Planning and Development Committee meeting held 17 October 2016.
- PDC16/3 PLANNING PROPOSAL (R16-2) – PROPOSED REZONING AND ALTERATION TO MINIMUM LOT SIZE**
PROPERTY: PART LOT 2 DP 22685, 32R BENOLONG ROAD, DUBBO (ID16/331)
The Council had before it the report from the Manager City Strategy Services dated 11 October 2016 regarding Planning Proposal (R16-2) – Proposed Alteration to Minimum Lot Size Property: Part Lot 2 DP 22685, 32R Benolong Road, Dubbo.
- PDC16/4 DRAFT DEVELOPMENT CONTROL PLAN - SHERATON ROAD ESTATE (ID16/1862)**
The Council had before it the report from the Manager City Strategy Services regarding Draft Development Control Plan – Sheraton Road Estate.
- CCL16/196 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 17 OCTOBER 2016 (ID16/1931)** 22
The Council had before it the report of the Works and Services Committee meeting held 17 October 2016.
- CCL16/197 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 17 OCTOBER 2016 (ID16/1932)** 35
The Council had before it the report of the Finance and Policy Committee meeting held 17 October 2016.

REPORTS FROM STAFF:

- CCL16/198 PROGRESS ON MERGER PROJECTS (ID16/1928)** 40
The Council had before it the report dated 17 October 2016 from the Interim General Manager regarding Progress on Merger Projects.

- CCL16/199 CREATION OF EASEMENT FOR ELECTRICITY SUPPLY AT TWELVE MILE ROAD COMMUNICATIONS SITE (ID16/1920)** 43
The Council had before it the report dated 17 October 2016 from the Manager Information Management regarding Creation of Easement for Electricity Supply at Twelve Mile Road Communications Site.
- CCL16/200 NAME CHANGE FOR DUBBO CITY REGIONAL AIRPORT (ID16/1918)** 46
The Council had before it the report dated 13 October 2016 from the Airport Operations Manager regarding Name Change for Dubbo City Regional Airport.
- CCL16/201 SUBMISSIONS ON RECOMMENDED ADJUSTMENTS TO THE PARKS AND LANDCARE SERVICES REVENUE POLICY (ID16/1933)** 48
The Council had before it the report dated 18 October 2016 from the Manager Recreation Planning and Programs regarding Submissions on Recommended Adjustments to the Parks and Landcare Services Revenue Policy.
- CCL16/202 COMMENTS AND MATTERS OF URGENCY (ID16/1940)**
- CCL16/203 COMMITTEE OF THE WHOLE (ID16/1941)**



Confirmation of Minutes

The Council had before it the report of the Ordinary meeting of Council held on 26 September 2016 and the Extraordinary meeting of Council held on 17 October 2016.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Meeting of Council held on 26 September 2016 comprising pages 5, 6, 7, 8, 9 and 10 and the Extraordinary Council Meeting held on 17 October 2016 comprising pages 11 and 12 of the series be taken as read, confirmed as correct minutes and signed by the Administrator and the Interim General Manager.

Appendices:

- 1 Minutes - Ordinary Council Meeting - 26/09/2016
- 2 Minutes - Ordinary Council Meeting - 17/10/2016 - Special



REPORT ORDINARY COUNCIL MEETING 26 SEPTEMBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Acting Interim General Manager (D Dwyer), the Director Organisational Services, the Manager Governance and Risk, the Administrative Support Officer (L Lyons), the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Director Environmental Services (D Archer), the Manager City Strategy Services, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator, Mr Kneipp.

CCL16/174 CONFIRMATION OF MINUTES (ID16/1733)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 24 August 2016 and the Extraordinary Council meeting held on 14 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the minutes of the proceedings of the Ordinary Meeting of Council meeting held on 24 August 2016 comprising pages 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 and 27 and the Extraordinary Council meeting held on 14 September 2016 comprising pages 28 and 29 of the series be taken as read and confirmed as correct minutes and signed by the Administrator and the Interim General Manager.

CARRIED

CCL16/175 LEAVE OF ABSENCE (ID16/1747)

There were no requests for leave of absence recorded.

CCL16/176 PUBLIC FORUM (ID16/1748)

There were no speakers during Public Forum.

ADMINISTRATOR MINUTES:**CCL16/177 ADMINISTRATOR APPOINTMENTS (ID16/1728)**

The Council had before it the Administrator Minute regarding Administrator Appointments.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained in the Administrator Minute be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL16/178 REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE - MEETING 19 SEPTEMBER 2016 (ID16/1734)**

The Council had before it the report of the Planning and Development Committee meeting held 19 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Planning and Development Committee meeting held on 19 September 2016, be adopted, save and except Clause PDC16/1 with such Clause being dealt with separately.

CARRIED

PDC16/1 DRAFT POLICY FOR THE DEFERRED PAYMENT OF DEVELOPER CONTRIBUTIONS FOR RESIDENTIAL SUBDIVISION - RESULTS OF PUBLIC EXHIBITION (ID16/1689)

The Council had before it the report dated 13 September 2016 from the Manager City Strategy Services regarding Draft Policy for the Deferred Payment of Developer Contributions for Residential Subdivision - Results of Public Exhibition.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the draft amended Policy for the Deferred Payment of Developer Contributions for Residential Subdivisions provided here in Appendix 1 be adopted.
2. That an advertisement be placed in local print media advising of Council's adoption of the Policy.
3. That the Policy for the Deferred Payment of Developer Contributions for Residential Subdivision commence operation from 6 October 2016.
4. That the Interim General Manager be delegated the authority to enter into any Deed of Agreement made under this Policy.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

CCL16/179 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 19 SEPTEMBER 2016 (ID16/1735)

The Council had before it the report of the Works and Services Committee meeting held 19 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Works and Services Committee meeting held on 19 September 2016, be adopted.

CARRIED

CCL16/180 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 19 SEPTEMBER 2016 (ID16/1736)

The Council had before it the report of the Finance and Policy Committee meeting held 19 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Finance and Policy Committee meeting held on 19 September 2016, be adopted.

CARRIED

REPORTS FROM STAFF:**CCL16/181 PROGRESS OF MERGER PROJECTS (ID16/1732)**

The Council had before it the report dated 20 September 2016 from the Acting Interim General Manager regarding Progress of Merger Projects.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the report of the Acting Interim General Manager, dated 20 September 2016 be noted.

CARRIED

CCL16/182 DUBBO CITY DELIVERY PROGRAM 2013 -2017, ANNUAL REVIEW 2015/2016 (ID16/1701)

The Council had before it the report dated 12 September 2016 from the Acting Interim General Manager regarding Dubbo City Delivery Program 2013 -2017, Annual Review 2015/2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the Annual Review 2015/2016 of the Dubbo City Delivery Program 2013-2017 be noted.

CARRIED

CCL16/183 WELLINGTON DELIVERY PROGRAM 2013-2017, ANNUAL REVIEW 2015/2016 (ID16/1702)

The Council had before it the report dated 12 September 2016 from the Director Wellington Branch regarding Wellington Delivery Program 2013-2017, Annual Review 2015/2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the Annual Review 2015/2016 of the Wellington Delivery Program 2013-2017 be received and noted for information.

CARRIED

CCL16/184 APPLICATION PURSUANT TO SECTION 68 OF THE LOCAL GOVERNMENT ACT, 1993 FOR APPROVAL TO OPERATE A CARAVAN PARK AND PRIMITIVE CAMPING GROUND - LAKE BURRENDONG (ID16/1695)

The Council had before it the report dated 14 September 2016 from the Director Environmental Services regarding Application Pursuant to Section 68 of the Local Government Act, 1993 for Approval to Operate a Caravan Park and Primitive Camping Ground - Lake Burrendong.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That approval to operate a caravan park and primitive camping grounds at Lake Burrendong pursuant to Section 68 of the Local Government Act, 1993 be granted subject to the conditions of consent included in Appendix 1.**
- 2. That Council support the objections raised by the applicant pursuant to Section 82 of the Local Government Act, 1993 as included in Appendices 2 and 3 and seek the concurrence of the Department of Planning and Environment to those objections.**
- 3. That approval be granted for a period of ten (10) years.**
- 4. That, subject to receipt of the concurrence of the Director General in accordance with 2 above, Council issue the approval.**

CARRIED

CCL16/185 APPLICATION PURSUANT TO SECTION 68 OF THE LOCAL GOVERNMENT ACT, 1993 FOR APPROVAL TO OPERATE A CARAVAN PARK AND PRIMITIVE CAMPING GROUND - MOOKERAWA WATERS HOLIDAY AND RECREATION PARK (ID16/1704)

The Council had before it the report dated 14 September 2016 from the Director Environmental Services regarding Application Pursuant to Section 68 of the Local Government Act, 1993 for Approval to Operate a Caravan Park and Primitive Camping Ground - Mookerawa Waters Holiday and Recreation Park.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That approval to operate a caravan park and primitive camping grounds at Mookerawa Waters Holiday and Recreation Park pursuant to Section 68 of the Local Government Act, 1993 be granted subject to the conditions of consent included in Appendix 1.
2. That Council support the objections raised by the applicant pursuant to Section 82 of the Local Government Act, 1993 as included in Appendices 2 and 3 and seek the concurrence of the Department of Planning and Environment to those objections.
3. That approval be granted for a period of ten (10) years.
4. That, subject to receipt of the concurrence of the Director General in accordance with 2 above, Council issue the approval.

CARRIED

CCL16/186 DUBBO REGIONAL COUNCIL ORGANISATIONAL BRAND (ID16/1708)

The Council had before it the report dated 13 September 2016 from the Acting Interim General Manager regarding Dubbo Regional Council Organisational Brand.

Moved by Mr M Kneipp (Administrator)

MOTION

That the Brand Guidelines for Dubbo Regional Council, as attached to the report of Acting Interim General Manager, dated 13 September 2016, be adopted.

CARRIED

CCL16/187 COMMENTS AND MATTERS OF URGENCY (ID16/1749)

There were no matters recorded under this clause.

The meeting closed at 5.52pm.

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CHAIRMAN



REPORT EXTRAORDINARY COUNCIL MEETING 17 OCTOBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager (D Dwyer), the Director Organisational Services (J Bassingthwaighte), the Manager Governance and Risk, the Administrative Services Officer, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Media and Public Relations Coordinator (W Marshall), the Director Technical Services, the Director Environmental Services, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.15pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator, Mr Kneipp.

CCL16/188 LEAVE OF ABSENCE (ID16/1902)

There were no requests for leave of absence recorded.

CCL16/189 PUBLIC FORUM (ID16/1903)

- Wendy Morris President of Wongarbron CWA regarding the Stronger Communities Fund Community Grants Program.

ADMINISTRATOR MINUTES:

**CCL16/190 STRONGER COMMUNITIES FUND COMMUNITY GRANTS PROGRAM
(ID16/1888)**

The Council had before it the Administrator Minute regarding Stronger Communities Fund Community Grants Program

Moved by Mr M Kneipp (Administrator)

MOTION

That \$349,580 funding under the Stronger Communities Fund Community Grants Program be allocated as follows for 2016/2017:

Geurie Memorial Hall	\$12,250.00
Dubbo City Croquet Club	\$2,002.00
Dubbo Running Festival Inc.	\$16,400.00
Orana Broadcasters	\$10,000.00
Wellington Westhaven Contact Group Inc.	\$29,105.00
Wellington Junior Soccer Club Inc.	\$16,200.00
Emmanuel Care Inc.	\$7,500.00
Wellington Amateur Theatrical Society Inc.	\$10,580.00
Stuart Town Advancement Association Inc.	\$22,328.00
Dubbo Rescue Squad Inc.	\$6,500.00
Wellington Amateur Swimming Club	\$15,293.00
Dubbo Show Society	\$25,000.00
Euchareena Village Progress Association Inc.	\$38,400.00
Mount Arthur Reserve Trust	\$3,586.00
Uniting NSW	\$29,392.00
South Dubbo Cricket Club	\$21,000.00
Dubbo and District Parent Support Group for Deaf / Hearing Impaired Inc.	\$4,000.00
Orana Support Service Inc.	\$23,500.00
Eumungerie and District Recreation Association Inc.	\$22,735.00
Binjang Community Radio	\$10,050.00
Dubbo Westside Rugby League Football Club	\$7,700.00
Wongarbron Branch of CWA NSW	\$10,215.00
Talbragar Branch of CWA NSW	\$5,844.00

CARRIED

The meeting closed at 5.28pm.

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CHAIRMAN



ADMINISTRATOR MINUTE:

Administrator Appointments

AUTHOR: Administrator
REPORT DATE: 14 October 2016
TRIM REFERENCE: ID16/1797

To the Council
Ladies and Gentlemen

Office of the Administrator
Civic Administration Building
Church Street, Dubbo

19 September 2016

- Attended Wellington Men's Shed.
- Attending meeting with Royal Flying Doctor Service General Manager, David Charlton along with Council's Acting Interim General Manager, Director Corporate Services, Ken Rogers and Airport Operations Manager, Lindsay Mason.
- Attended meeting with Council's Transition Project Leader, Murray Wood concerning the process of the \$9 million Major Projects Stronger Communities Fund.
- Attended Planning and Development, Works and Services, and Finance and Policy Committee briefings.
- Attended Planning and Development Committee, Works and Services Committee, Finance and Policy Committee meetings.

20 September 2016

- Participated in fortnightly teleconference with Department of Premier and Cabinet along with Council's Acting Interim General Manager, David Dwyer.
- Attended meeting with Council's City Events Support Officer, Shannon Starr concerning the upcoming Murray Darling Conference.
- Attended meeting with Dubbo Strata representatives along with Council's Manager Water Supply and Sewerage, Stephen Carter and Water Supply and Sewerage Services Client Services Coordinator, Kathryn McAlister.
- Attended and spoke at the crystalline methamphetamine (ice) forum in Wellington.

21 September 2016

- Attended meeting with Wellington Developers along with Director Wellington Branch, Karen Roberts.
- Attended the 2016 Rhino Finalists Cocktail Party.

22 September 2016

- Attended the Roads and Maritime Services Value Management Study.
- Attended meeting with Dubbo Developer.

23 September 2016

- Attended the opening of Dubbo Buslines new depot along with Deputy Premier and State Member for Dubbo the Hon. Troy Grant MP.
- Attended the Dubbo Koori Interagency Network - NAIDOC Week launch along with Council's Aboriginal Liaison Officer, Grace Toomey.
- Attended the Orana Team NSW Rural Fire Service Secondary Schools Cadet Program Graduation at Dubbo College Delroy Campus.
- Attended the Orana Team NSW Rural Fire Service Secondary Schools Cadet Program Graduation at Macquarie Anglican Grammar School.
- Attended meeting with Dubbo resident along with Council's Acting Interim General Manager, David Dwyer.
- Attended meeting with Director Corporate Development, Ken Rogers.

24 September 2016

- Attended the Spring Festival in Wellington.

25 September 2016

- Attended meeting at the Arboretum at Lake Burrendong.
- Attended the Royal Flying Doctor Service Open Day.

26 September 2016

- Attended meeting with the Geographical Names Ad Hoc Committee.
- Attended meeting with Federal Member for Calare, The Hon. Andrew Gee, MP in Wellington.
- Attended meeting with Wellington resident.
- Attended Ordinary Council meeting briefing.
- Attended Ordinary Meeting of Council.

27 September 2016

- Attended meeting with Orana Local Area Command Commander, David Simmons APM and Crime Manager, Detective Inspector Rod Blackman and Council's Acting Interim General Manager, David Dwyer.
- Attended meeting with Dubbo resident along with Director Parks and Landcare, Ian McAlister.

29 September 2016

- Attended the National Police Remembrance Day Service.
- Media interview – Weekender.
- Attended the Orana Regional Organisation of Council's dinner along with Acting Interim General Manager, David Dwyer.

30 September 2016

- Attended the Orana Regional Organisation of Council's meeting along with Council's Acting Interim General Manager, David Dwyer

4 October 2016

- Participated in fortnightly teleconference with Department of Premier and Cabinet along with Council's Acting Interim General Manager, David Dwyer.
- Attended Citizenship Ceremony along with Federal Member for Parkes, the Hon. Mark Coulton MP.

5 October 2016

- Attended the Dubbo Chamber of Commerce CEO breakfast series event.
- Attended the Newell Highway Taskforce Committee meeting.
- Attended the Stop Racism Launch at Charles Sturt University with Council's Acting Interim General Manager, David Dwyer.
- Attended a media announcement along with Minister for Regional Development, Senator the Hon. Fiona Nash, Deputy Premier NSW and Member for Dubbo, the Hon. Troy Grant MP, Federal Member for Parkes, the Hon. Mark Coulton MP about the upgrade of Dubbo Airport and Royal Flying Doctor Service through the National Stronger Regions Fund.

6 October 2016

- Attended meeting with Essendon Airport CEO, Chris Cowan along with Dubbo Regional Council's Airport Operations Manager, Lindsay Mason.

7 October 2016

- Attended the Local Traffic Committee meeting.
- Attended the Wellington Bicentenary Working Party Meeting.
- Attended the Artlands - Regional Arts NSW - Old Land, New Marks Exhibition opening along with Chairman of Regional Arts NSW, Peter White and Acting Interim General Manager.

10 October 2016

- Attended the IPART Rates information meeting.
- Media interview - Dubbo Community FM with Richard Mutton.
- Attended the Wellington Central Business District Briefing.

11 October 2016

- Attended meeting for the Assessment - Stronger Communities Grants.
- Attended meeting with Corrective Services regarding recruitment.

12 October 2016

- Attended meeting with Charter Hall, Mr K Schraader, Council's Acting Interim General Manager, David Dwyer, Director Corporate Development, Ken Rogers and Director Environmental Services, Melissa Watkins concerning a commercial development in Dubbo.

- Attended meeting with Transition Project Officer, Murray Wood.

13 October 2016

- Attended the launch of the DREAM Festival.
- Attended the Opteon's Western NSW Spring Downers event.

16 October 2016

- Attended the opening of the Wambuul Macquarie River Festival.

RECOMMENDATION

The information contained in the Administrator Minute be noted.

Michael Kneipp
Administrator



Report of the Planning and Development Committee - meeting 17 October 2016

AUTHOR: Supervisor Governance
REPORT DATE: 18 October 2016

The Council had before it the report of the Planning and Development Committee meeting held 17 October 2016.

RECOMMENDATION

That the report of the Planning and Development Committee meeting held on 17 October 2016, be adopted.



REPORT PLANNING AND DEVELOPMENT COMMITTEE 17 OCTOBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager (D Dwyer), the Director Organisational Services (J Bassingthwaighte), the Manager Governance and Risk, the Administrative Officer, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Manager Technical Support, the Manager Fleet Management Services, the Director Environmental Services, the Manager City Strategy Services (S Jennings), the Trainee Strategic Planner, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

**PDC16/2 REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE - MEETING 19
SEPTEMBER 2016 (ID16/1876)**

The Committee had before it the report of the Planning and Development Committee meeting held 19 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Planning and Development Committee meeting held on 19 September 2016, be adopted.

CARRIED

**PDC16/3 PLANNING PROPOSAL (R16-2) - PROPOSED REZONING AND ALTERATION TO
MINIMUM LOT SIZE
PROPERTY: PART LOT 2 DP 22685, 32R BENOLONG ROAD, DUBBO
APPLICANT: GEOLYSE PTY LTD
OWNER: INMAC PTY LTD (ID16/1692)**

The Committee had before it the report dated 11 October 2016 from the Manager City Strategy Services regarding Planning Proposal (R16-2) - Proposed Rezoning and Alteration to Minimum Lot Size

Property: Part Lot 2 DP 22685, 32R Benolong Road, Dubbo

Applicant: Geolyse Pty Ltd

Owner: Inmac Pty Ltd.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Council support the Planning Proposal to rezone part of Lot 2 DP 22685, 32R Benolong Road, Dubbo from RU1 Primary Production to R5 Large Lot Residential and for the land to have a minimum allotment size for subdivision of eight (8) hectares.**
- 2. That Council recommend support for a minimum 28 day public exhibition period for the Planning Proposal.**
- 3. That Council resolve to use its delegation under Section 59 of the Environmental Planning and Assessment Act, 1979 to draft the amendment to the Dubbo Local Environmental Plan 2011.**
- 4. That following completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.**

CARRIED

**PDC16/4 DRAFT DEVELOPMENT CONTROL PLAN - SHERATON ROAD ESTATE
(ID16/1862)**

The Committee had before it the report dated 11 October 2016 from the Manager City Strategy Services regarding Draft Development Control Plan - Sheraton Road Estate.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the draft Sheraton Road Estate Development Control Plan as provided here in Appendix 1 be adopted for the purposes of public exhibition.**
- 2. That the draft Sheraton Road Estate Development Control Plan be placed on public exhibition for a period of no less than 28 days in accordance with Clause 18 of the Environmental Planning and Assessment Regulation, 2000.**
- 3. That a further report be presented to Council for consideration following completion of the public exhibition period.**

CARRIED

PDC16/5 DUBBO CBD PRECINCTS PLAN - STATUS REPORT (ID16/1864)

The Committee had before it the report dated 11 October 2016 from the Manager City Strategy Services regarding Dubbo CBD Precincts Plan - Status Report.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the report of the Manager City Strategy Services, dated 11 October 2016 be noted.

CARRIED

PDC16/6 DUBBO DEVELOPER CONTRIBUTIONS SYSTEM - UPDATE REPORT (ID16/1869)
The Committee had before it the report dated 11 October 2016 from the Manager City Strategy Services regarding Dubbo Developer Contributions System - Update Report.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the report of the Manager City Strategy Services, dated 11 October 2016 be noted.

CARRIED

The meeting closed at 5.39pm.

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CHAIRMAN



Report of the Works and Services Committee - meeting 17 October 2016

AUTHOR: Supervisor Governance
REPORT DATE: 18 October 2016

The Council had before it the report of the Works and Services Committee meeting held 17 October 2016.

RECOMMENDATION

That the report of the Works and Services Committee meeting held on 17 October 2016, be adopted.



REPORT WORKS AND SERVICES COMMITTEE 17 OCTOBER 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager (D Dwyer), the Director Organisational Services (J Basingthwaighte), the Manager Governance and Risk, the Administrative Officer, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Manager Technical Support, the Manager Fleet Management Services, the Director Environmental Services, the Manager City Strategy Services (S Jennings), the Trainee Strategic Planner, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.39pm.

**WSC16/8 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 19
SEPTEMBER 2016 (ID16/1877)**

The Committee had before it the report of the Works and Services Committee meeting held 19 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Works and Services Committee meeting held on 19 September 2016, be adopted.

CARRIED

WSC16/9 BUILDING SUMMARY - SEPTEMBER 2016 (ID16/1860)

The Committee had before it the report dated 11 October 2016 from the Director Environmental Services regarding Building Summary - September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the Report of the Director Environmental Services, dated 11 October 2016 be noted.

CARRIED

WSC16/10 LEASES/LICENCES AT WATER AND SEWER SITES (ID16/1861)

The Committee had before it the report dated 6 October 2016 from the Director Technical Services regarding Leases/Licences at Water and Sewer Sites.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Council resolve to renew the licence for Essential Energy on Part Lot 3, DP: 547696, be renewed for an annual fee of \$6,038 with a 3% increase on each anniversary of the commencement date for a duration of 5 years.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**

CARRIED

WSC16/11 QUARTERLY PLANT REPORT (ID16/1678)

The Committee had before it the report dated 5 October 2016 from the Manager Fleet Management Services regarding Quarterly Plant Report.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within the report of the Manager Fleet Management Services dated 5 October 2016 be noted.

CARRIED

**WSC16/12 MOGRIGUY AND WESTELLA ROADS - CRITERIUM AND ROAD RACES 2017
DUBBO CYCLE CLUB SEASON (ID16/1879)**

The Committee had before it the report dated 10 October 2016 from the Manager Technical Support regarding Mogriguy and Westella Roads - Criterium and Road Races 2017 Dubbo Cycle Club Season.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the application of the Dubbo Cycle Club Inc Racing Season 2017 between 1 January 2017 and 23 December 2017, be approved and undertaken in accordance with the Event and Traffic Management Plan as conditioned by the NSW Police Service and the following conditions of Dubbo Regional Council:
 - a. Criterium – Implementation of a temporary road closure of Tighe and Gills Streets and part of Allen Road, on Monday or Friday afternoons between 5.00pm and 8.30pm or alternate Saturday afternoons between 1.00pm and 5.00pm or Sunday mornings between 7.30am and 2.00pm or Sunday afternoons between 2.00pm and 5.00pm during daylight saving hours.
 - b. Sheraton Road – The southern section of Sheraton Road for Junior Racing commencing at the 60/100km/h speed signs (south of St John’s College), south for a distance of 1.9km and return on Sundays between 1.00pm and 4.30pm.
 - c. Burroway Road – Commencing 500m west of the Newell Highway at Brocklehurst for 18km to 200metres east of Rawsonville Bridge Road intersection and return on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - d. Mogriguy Road -Time trial course commencing 650m north of the Mendooran Road intersection for a distance of 10.5km to Mogriguy Village. Long course commencing 650metres north of the Mendooran Road intersection for 19km with turnaround being 5.1km north of the Coolbaggie Road intersection and return on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - e. Wongarbon – Wongarbon/Westella Roads - Short course, commencing in Barbigal Street 100metres north of Derribong Street for a distance of 15km and return on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm. Long course along Westella Road and Ballimore/Geurie Road for 25km to a turnaround 550metres south of the Golden Highway and return on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - f. Benolong Road – Sprint Course from a distance of 300metres east of the Wambangalang Creek Bridge for 9km to 50metres west of the Nubingerie Road intersection, on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - g. South Geurie - Arthurville Road - Short course, commencing 400metres south of

- the bridge over the Macquarie River for a distance of 15km to a turnaround 600metres north-east of intersection of Hermitage Road, on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
- h. South Geurie – Arthurville Road - Middle course, commencing 400metres south of the bridge over the Macquarie River for a distance of 21km with the turnaround point being 3.2km on Suntop Road east of the intersection with Arthurville Road, on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - i. South Geurie - Arthurville Road - Long course commencing 400metres south of the bridge over the Macquarie River for a distance of 30km to a turnaround 3.8km on Suntop Road west of the intersection of Renshaw-McGirr Way, on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - j. South Geurie - Terrabella Road - Time Trial course, commencing 2.1km west of the intersection of Terrabella and Arthurville Roads for a 6.4km distance to a turnaround being 1.3km east of the bridge over Little River, on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - k. South Geurie - Arthurville Road - Strada long loop, commencing 400 metres south of the bridge over the Macquarie River on Arthurville Road for a distance of 50.3km incorporating River Road 10.6km, Zaias Lane 3km, Bennetts Road 6.5km, Suntop Road 9km, Arthurville Road 2.2km, Hermitage Road 11.9km, Terrabella Road 0.35km, Arthurville Road 2.9km to the finish line, on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - l. South Geurie - Arthurville Road - Strada short loop, commencing 400metres south of the bridge over the Macquarie River on Arthurville Road for a distance of 42km incorporating Arthurville Road 4.3km, River Road 10.6km, Zaias Lane 8.1km, Arthurville Road 4.5km, Hermitage Road 11.9km, Terrabella Road 0.35km, Arthurville Road 2.9km to the finish, on Saturdays between 1.00pm and 5.00pm and on Sundays between 8.00am and 2.00pm.
 - m. North Geurie - Comobella Road, commencing 0.25km north from the intersection of Paxton and Fitzroy Streets for 13km to a turnaround 0.15km west of Cobbora Road, on Saturdays between 1.00pm and 5.00pm or Sundays between 8.00am and 2.00pm.
 - n. The approval for use of the Roads will alternate between locations in accordance with the nominated block dates.
2. Dubbo Cycle Club racing events held on a Saturday afternoon will be undertaken so as not to clash with the Orana Veterans Cycle Club events.
 3. Dubbo Cycle Club shall provide a calendar of proposed race events at two (2) monthly intervals before commencement of the first event.
 4. Dubbo Cycle Club shall, following the uptake of development within the newly released Industrial Subdivision off Yarrandale Road north of Purvis Lane incorporating Allen Road and Tighe and Gill Streets, liaise with the developer/business regarding any impacts or impediments that the criterium may have on operational functions or access and advise Council accordingly on such consultation and outcomes or contingencies developed to assist with the ongoing business and criterium activities.
 5. Submission of Traffic Control Plans to Council for approval to be submitted a minimum of three (3) weeks prior to the first event. All traffic control measures

contained in the plan are to be in accordance with Australian Standard AS1742.3 and the Road and Maritime Services NSW Guidelines for Bicycle Road Races and the Guide to Traffic Control at Worksites prepared by an accredited person.

6. All traffic control including the placement and removal of barricades and/or regulation of traffic is to be carried out by Traffic Controllers appropriately trained in accordance with the requirements of Australian Standard AS1742.3 and the Roads and Maritime Services accreditation requirements for Traffic Control Planners or Controllers as required. In this respect there is a requirement that Traffic Controllers and not marshals are to be provided at the start/finish and turnaround to stop all traffic whilst riders are:
 - Starting and finishing within a 60km/h or less speed zone.
 - Assembled on the road carriageway immediately prior to a mass or staggered start.
 - Undertaking the turn-around movement.
 - Sprint to the finish line.
7. The NSW Police Service consent and conditions for bicycle races permit under the NSW Road Transport Act 2013 – Section 115 is required.
8. Council's Administration Officer must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council and NSW Police Service are specifically noted to be indemnified against any action resulting from the cycle race.
9. The applicant is to submit to Council all the appropriate documentation required accepting the above conditions before final approval is granted.
10. Approval is for a 12 month period commencing at the time final authorisation of all documentation is granted.

CARRIED

WSC16/13 DUBBO TRIATHLON RACES 2016/2017 (ID16/1881)

The Committee had before it the report dated 10 October 2016 from the Manager Technical Support regarding Dubbo Triathlon Races 2016/2017.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the application of the Dubbo Triathlon Club be approved for the 2016/2017 season as conditioned by the NSW Police Service and the following conditions of Dubbo Regional Council.
2. Approval shall be for the use of Bligh Street from Ollie Robins Oval south to Macquarie Street, Macquarie Street from Bligh Street to Hennessy Road, Old Dubbo Road from Hennessy Road south for a distance of 9 kilometres to the turnaround and return on the nominated days between 6.30am to 11.30am during the racing season from 16 October 2016 to 12 March 2017 – 16 October 2016, 23 October 2016, 20 November 2016, 18 December 2016, 15 January 2017, 19 February 2017 and 12 March 2017.

3. **Approval for a temporary road closure of Bligh Street for the 4 junior triathlon events south of Wingewarra Street to Macquarie Street between 7.30am to 9.00am.**
4. **Submission of a traffic management plan to Council for approval to be submitted a minimum of three (3) weeks prior to the first event. All traffic control measures contained in the plan are to be in accordance with Australian Standard AS 1742.3 and the Roads and Maritime Services and NSW Guidelines for Bicycle Road Races and The Guide to Traffic Control at Worksites, prepared by an accredited person.**
5. **All Traffic Control including the placement and removal of barricades and/or regulation of traffic is to be carried out by traffic controllers appropriately trained in accordance with the requirements of Australian Standard AS 1742.3 and the Roads and Traffic Authority Accreditation Requirements for Traffic Control Planners or Controllers as required.**
6. **All competitors shall comply with the Australian Road Rules, for the cycle route.**
7. **All traffic advisory signs (“cyclists on road”) shall be placed in accordance with the approved traffic control plan.**
8. **The NSW Police Force consent and conditions for bicycle races permit under the NSW Roads Transport Act 2013, Section 115.**
9. **Council’s Administrative Officer must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo City Council, NSW Police Service and Roads and Maritime Services (RMS) is specifically noted to be indemnified against any action resulting from the Triathlon Races.**
10. **The applicant shall provide to the Managers of Dubbo Square and Poplars Caravan Park details of the Clubs 2016/2017 Race Season Schedule of Events nominating the Junior Events and the temporary road closure days and pre-event advice on any changes that may be required in addition to post event feedback with the developments and Council.**
11. **The applicant is to submit to Council all the appropriate documentation required accepting the above terms and conditions before a final approval is granted.**

CARRIED

WSC16/14 PROPOSED ROUNDABOUT IMPROVEMENTS AT THE INTERSECTION OF ST ANDREWS DRIVE AND CYPRESS POINT DRIVE, DUBBO (ID16/1882)

The Committee had before it the report dated 10 October 2016 from the Manager Technical Support regarding Proposed Roundabout Improvements at the Intersection of St Andrews Drive and Cypress Point Drive, DUBBO.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that Council approval be granted for the proposed traffic management improvements to the roundabout at the intersection of St Andrews Drive and Cypress Point Drive, Dubbo in accordance with Council’s Plan TM 7073, with the inclusion of an additional kerb side island on the north western corner exit of the roundabout as attached to the report of the Manager Technical Support dated 10 October 2016.

CARRIED

WSC16/15 NORTH STREET DUBBO PEDESTRIAN REFUGE ISLAND (ID16/1883)

The Committee had before it the report dated 10 October 2016 from the Manager Technical Support regarding North Street Dubbo Pedestrian Refuge Island.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that a pedestrian refuge island with associated traffic management at the intersection of North Street and Minore Road, Dubbo be implemented in accordance with Council's Plan TM 7005 as attached to the report of the Manager Technical Support dated 10 October 2016.

CARRIED

WSC16/16 DUBBO REGIONAL COUNCIL'S RURAL BIODIVERSITY REPORT (ID16/1880)

The Committee had before it the report dated 10 October 2016 from the Manager Landcare Services regarding Dubbo Regional Council's Rural Biodiversity Report.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the draft Dubbo Regional Council's Rural Reserves Biodiversity Report be noted.**
- 2. That the draft Dubbo Regional Council's Rural Reserves Biodiversity Report be placed on public exhibition for a minimum 28 days to seek submissions from the public regarding the proposed adoption of the plan.**
- 3. That following consideration of submissions received during the Public Exhibition period, a further report be prepared for Council.**

CARRIED

At this juncture the meeting adjourned, the time being 5.49pm.

The meeting recommenced at 6.01pm.

WSC16/17 TENDER FOR SUPPLY OF WATER TREATMENT CHEMICALS (ID16/1867)

The Committee had before it the report dated 6 October 2016 from the Director Technical Services regarding Tender for Supply of Water Treatment Chemicals.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That Council accepts the following tenders for a period from 1 November 2016 to 31 October 2018:
 - Separable Part A from Redox Pty Ltd in the amount of \$167,040, excluding GST for the supply and delivery of 96 tonnes of Powder Activated Carbon.
 - Separable Part B from Redox Pty Ltd in the amount of \$476,160, excluding GST for the supply and delivery of 960 tonnes of Soda Ash.
 - Separable Part C from Boral Pty Ltd, in the amount of \$441,000, excluding GST for the supply and delivery of 1,764 tonnes of Quick Lime.
 - Separable Part D from Redox Pty Ltd in the amount of \$143,400, excluding GST, for the supply and delivery of 120 tonnes of Hydrofluorosilicic Acid.
 - Separable Part E from Ixom Pty Ltd in the amount of \$194,610 excluding GST, for the supply and delivery of 78 tonnes of Chlorine Gas.
 - Separable Part F from Ixom Pty Ltd in the amount of \$328,500, excluding GST for the supply and delivery of 900 tonnes of Ferric Chloride.
2. That any necessary documents be executed under the Common Seal of the Council.
3. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

**WSC16/18 REPLACEMENT OF PLANT NUMBERS 154 AND 162 WITH TWO 10,400 GVM
4X2 DUAL CAB TABLE TOP TRUCKS WITH CRANES (ID16/1854)**

The Committee had before it the report dated 5 October 2016 from the Manager Fleet Management Services regarding Replacement of Plant Numbers 154 and 162 with Two 10,400 GVM 4x2 Dual Cab Table Top Trucks with Cranes.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the tender from Tracserv for the supply of two Isuzu FRR110-260, 10,400 GVM 4x2 dual cab table top trucks with cranes for a total purchase price of \$303,612.75 ex GST, be accepted.**
- 2. That the offer from Pickles Auction for the outright purchase of plant 154, an Isuzu FRR500 single cab truck and plant 162 an Isuzu FRR600 crew cab truck for a total outright purchase price of \$91,000.00 ex GST, be approved**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

WSC16/19 REPLACEMENT OF PLANT NUMBER 1166, A CASE FOUR WHEEL DRIVE FRONT END LOADER (ID16/1851)

The Committee had before it the report dated 6 October 2016 from the Manager Fleet Management Services regarding Replacement of Plant Number 1166, a Case Four Wheel Drive Front End Loader.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the tender from Westrac for the supply of a Caterpillar 938K front end loader for the purchase price of \$279,000.00 ex GST, be accepted.**
- 2. That the outright purchase offer from Shane Lousick of \$41,007.00 ex GST for plant number 1166, be accepted.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

WSC16/20 REPLACEMENT OF PLANT NUMBERS 155, 156, 157 AND 158, FOUR 10,400 GVM 4X2 DUAL CAB TIPPING TRUCKS (ID16/1852)

The Committee had before it the report dated 5 October 2016 from the Manager Fleet Management Services regarding Replacement of Plant Numbers 155, 156, 157 and 158, four 10,400 GVM 4x2 Dual Cab Tipping Trucks.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the tender from Tracserv for the supply of four Isuzu FRR110-260 dual cab tipping trucks for a total purchase price of \$513,585.45 ex GST, less the total trade in value of \$198,181.82 ex GST for plant numbers 155, 156, 157 and 158 for a changeover cost of \$315,403.63 ex GST be accepted.
2. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

WSC16/21 REPLACEMENT OF PLANT NUMBER 719, A 26 TONNE LANDFILL COMPACTOR (ID16/1853)

The Committee had before it the report dated 6 October 2016 from the Manager Fleet Management Services regarding Replacement of Plant Number 719, a 26 Tonne Landfill Compactor.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the tender from GCM Enviro for the supply of a Tana E260 Landfill Compactor for the purchase price of \$576,000.00 ex GST, less the trade in value of \$120,000.00 ex GST for plant 719, a Tana E260 landfill compactor, for a changeover cost of \$456,000.00 ex GST be accepted.
2. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

WSC16/22 TENDER FOR THE CLEANING OF DUBBO'S CENTRAL BUSINESS DISTRICT 2016-2019 (ID16/1739)

The Committee had before it the report dated 21 September 2016 from the Manager Parks and Landcare Operations regarding Tender for the Cleaning of Dubbo's Central Business District 2016-2019.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the tender of Cleanngo Wheelie Bin Service in the amount of \$49,160 ex GST per year be accepted for a period of 3 years for the cleaning of Dubbo Central Business District.**
- 2. That the contract include the option for a maximum one year extension.**
- 3. That any necessary documents be executed under the Common Seal of the Council.**
- 4. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.08pm.

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CHAIRMAN



Report of the Finance and Policy Committee - meeting 17 October 2016

AUTHOR: Supervisor Governance
REPORT DATE: 18 October 2016

The Council had before it the report of the Finance and Policy Committee meeting held 17 October 2016.

RECOMMENDATION

That the report of the Finance and Policy Committee meeting held on 17 October 2016, be adopted.



**REPORT
FINANCE AND POLICY COMMITTEE
17 OCTOBER 2016**

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager (D Dwyer), the Director Organisational Services (J Basingthwaighte), the Manager Governance and Risk, the Administrative Officer, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Manager Technical Support, the Manager Fleet Management Services, the Director Environmental Services, the Manager City Strategy Services (S Jennings), the Trainee Strategic Planner, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.49pm.

FPC16/11 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 19 SEPTEMBER 2016 (ID16/1878)

The Committee had before it the report of the Finance and Policy Committee meeting held 19 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Finance and Policy Committee meeting held on 19 September 2016, be adopted.

CARRIED

**FPC16/12 2016/2017 OPERATIONAL PLAN - SEPTEMBER QUARTERLY REVIEW
(ID16/1866)**

The Committee had before it the report dated 6 October 2016 from the Acting Interim General Manager regarding 2016/2017 Operational Plan - September Quarterly Review.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the Budget Review Statement and the Quarterly Financial Statements as at 30 September 2016, as attached to this report, be adopted and such sums voted for such purpose.**
- 2. That the performance review details for each function for the quarter ended 30 September 2016, be noted.**
- 3. That the Statement of the Responsible Accounting Officer that Council will be in a satisfactory financial position at the end of the financial year, having regard to the changes herewith to the original budget, be noted.**
- 4. That the contracts, consultants, legal expenses and cash and investments information be noted.**

CARRIED

**FPC16/13 LEASE TO DUBBO AND DISTRICT PRESCHOOL KINDERGARTEN INC.
(ID16/1856)**

The Committee had before it the report dated 3 October 2016 from the Acting Interim General Manager regarding Lease to Dubbo and District Preschool Kindergarten Inc.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Lot 1 Section 53 DP 758361 be leased to Dubbo and District Preschool Kindergarten Inc. for a term of ten (10) years with an option to renew for a further ten (10) years at a rental of \$1 per annum.**
- 2. That the lease term commence upon the execution of the lease and the lease be on the terms and conditions detailed in this report.**
- 3. That any necessary documents be executed under the Common Seal of Council.**

CARRIED

**FPC16/14 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT
(ID16/1875)**

The Committee had before it the report dated 7 October 2016 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the report of the Director Organisational Services, dated 7 October 2016 be noted.

CARRIED

**FPC16/15 PUBLIC INTEREST DISCLOSURES AND INTERNAL REPORTING POLICY
(ID16/1887)**

The Committee had before it the report dated 10 October 2016 from the Manager Governance and Risk Services regarding Public Interest Disclosures and Internal Reporting Policy.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the draft Public Interest Disclosures and Internal Reporting Policy be adopted.

CARRIED

FPC16/16 SALE OF LAND FOR UNPAID RATES AND CHARGES (ID16/1886)

The Committee had before it the report dated 10 October 2016 from the Revenue Accountant regarding Sale of Land for Unpaid Rates and Charges.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned the personal hardship of any resident or ratepayer (Section 10A(2)(b)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the reserve prices for the sale by public auction of land for unpaid rates and charges, to be held on 29 November 2016, be as detailed in this report.**
- 2. That the Interim General Manager be authorised to negotiate with the highest bidder should bids not reach their respective reserve prices.**
- 3. That the Interim General Manager be authorised to sign Sale Contracts on Council's behalf on the day of the Auction being 29 November 2016.**
- 4. That payment of unpaid rates and charges for these properties, as listed, be accepted by cash or bank cheque prior to the auction and that those properties where payment has been made be removed from the auction.**
- 5. That all necessary documentation relating to the matter be executed under the Common Seal of the Council.**
- 6. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.01pm.

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CHAIRMAN



REPORT: Progress on Merger Projects

AUTHOR: Acting Interim General Manager

REPORT DATE: 17 October 2016

TRIM REFERENCE: ID16/1928

EXECUTIVE SUMMARY

Council staff met with staff of Department of Premier and Cabinet on Thursday 13 October 2016 to assess Council's progress against NSW Government requirements. Council has been assessed as performing well in this regard.

The significant number of projects related to the merger can be grouped into the following dominant streams:

- Financial and Operating Systems
- Information Technology
- Organisational Design (includes Human Resources)
- Service Review
- Communication
- Customer Service

The progress of major projects within those streams are:

- The new integrated organisational structure commenced on 26 September 2016 and whilst there are some "teething" problems, the new structure is working well.
- Council is finalising tender documentation for the installation of an integrated financial and business operating system by 1 July 2017.
- Council is now able to produce budget review reports for the Council that combines the data from two separate operating systems. This was applied to produce the September Quarterly Budget Review submitted to the October Finance and Policy Committee meeting.
- The installation of a microwave link between the Dubbo and Wellington administration buildings is on track for completion by mid to late November 2016. Council has compared costs in terms of providing solar/battery or mains power to the monopole to be installed on the Council owned site on Twelve Mile Lane. Mains power is a cheaper installation cost.
- Specialists are reviewing Council's tender documentation for the provision of a digital two way system that enables all vehicles and depots to communicate throughout the Local Government Area (LGA).
- Council has advertised for a range of new positions to enable the organisation to deliver

services effectively into the Wellington district. They include two ranger positions (one previously not filled for a lengthy period and a new position), a Building Development Officer and a Planner, an Environmental Health officer and a Water and Sewer Operator. In addition an existing administrative staff member in Wellington has accepted a new position of Economic Development Officer based in Wellington.

- Council, with the University of Technology, Centre of Excellence for Local Government, is progressing on track with the Service Review. The high level service mapping has been completed and staff are now identifying the costs to provide each service and associated sub-services. Results arising from this analysis will enable Council to undertake more detailed reviews on prioritised areas of service delivery in November and December that will create valuable improvements in efficiencies and effectiveness.
- Under the banner of the Communication stream are projects related to branding. Many items of Council's fleet have had the logo applied by Council's Fleet Services staff reducing the cost below original estimates which was based on only contractor use. Staff are working through a prioritised list of items that require logo changeover. This includes logos on uniforms supplied for outdoor workers and additional administration building and depot signage.
- Mastertek, the organisation engaged to assist Council develop a new salary administration system, has undertaken interviews with internal stakeholders and made a presentation to the Consultative Committee.
- The development of corporate mission and vision statements and values as part of building a new organisational culture is progressing well. Council has engaged a consultant who assisted the NSW Government with the Service NSW change of organisational values and culture. This cost is being funded by the NSW Merger Implementation fund.
- Stronger Communities Fund – Major Projects.
Projects have been submitted by Council staff and have been assessed by the Transition Project Office to ensure they meet the NSW Government criteria. Council has utilised its Capital Works Prioritisation Framework system that measures adherence to the Community Strategic Plan, project readiness, capital type and risk of the project not proceeding. A report will be submitted to an Extraordinary Council meeting to be held on 27 October 2016 recommending Council place a shortlist of proposed projects on public display to obtain community submissions on the priorities for Council. Consultation will take place from 27 October through to 11 November 2016 inclusive.

FINANCIAL IMPLICATIONS

That merger costs associated with the new organisation logo and subsequent changeover from the previous organisational logos is met by the funding made available by the NSW Government. It should also be noted that the costs associated with the other listed consultancies to assist Council undertake organisational change are also covered by the \$5,000,000 Merger Implementation funding provided by the NSW Government.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within this report be noted.

David Dwyer
Acting Interim General Manager



**REPORT: Creation of Easement for Electricity
Supply at Twelve Mile Road
Communications Site**

AUTHOR: Manager Information Management

REPORT DATE: 17 October 2016

TRIM REFERENCE: ID16/1920

EXECUTIVE SUMMARY

As part of merging computer systems of the former Dubbo City Council and Wellington Council, Information Management Services must provide a robust, reliable and high speed microwave communications link between the existing Wellington and Dubbo offices. To achieve this, communication towers must be provided at Dubbo and Wellington. A site for a new tower at Wellington has been identified at 164 Twelve Mile Road. However, the site has no electricity supply and 20m wide easement across privately owned land is therefore required to connect an electricity supply to the microwave repeater site being constructed at 164 Twelve Mile Road.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the necessary actions be undertaken to create a 20m wide easement for electricity supply over 6773 Goolma Road, Wellington and 174 Twelve Mile Road, Wellington to connect an electricity supply to 164 Twelve Mile.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**

Matthew Green
Manager Information Management

REPORT

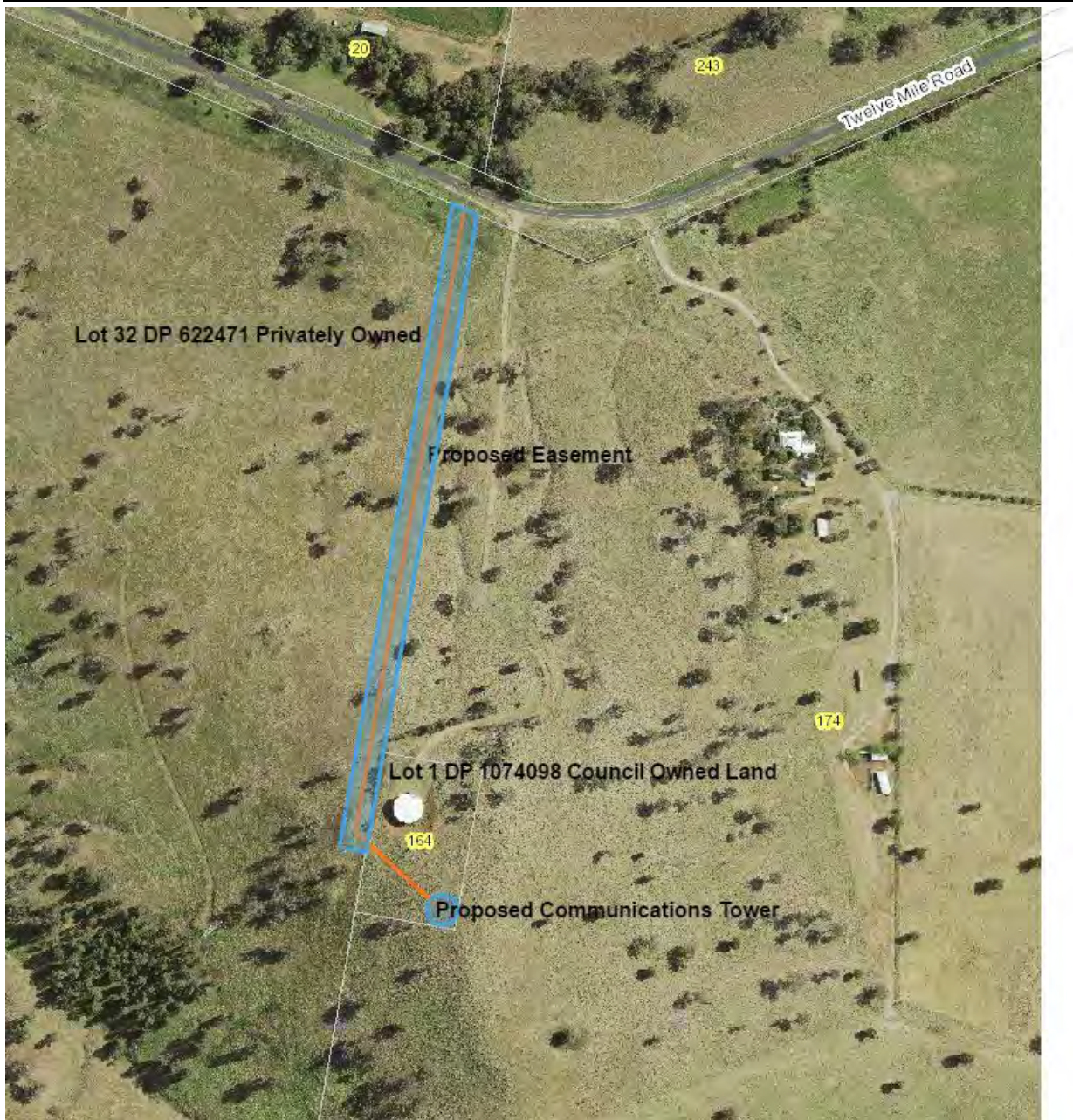
As part of merging computer systems, Information Management Services must provide a robust, reliable and high speed microwave communications link between the existing Wellington and Dubbo offices.

At its extraordinary meeting held 29 June 2016, Council resolved “That the tender of ATI Australia Pty Ltd in the amount of \$236,977.00 (GST ex) for the design, supply, build and installation of a data communications link between the Dubbo Branch Civic Administration Building and Wellington Branch Administration Building be accepted”

The proposed repeater site located at Mt Wellesley west of Wellington was deemed no longer appropriate due to conditions imposed by the NSW Department of Industry – Lands. An existing Council owned water reservoir site located at 164 Twelve Mile Road has been identified as a suitable replacement for the construction of the required microwave repeater. Unfortunately the new site does not have a mains power supply, therefore Information Management is currently seeking quotations for the design, supply and installation of a powerline to service the communications infrastructure.

The Council owned parcel is landlocked by private land. As such, Council is currently negotiating with the owners of 6773 Goolma Road and 174 Twelve Mile Road in relation to a 20m wide easement for the purpose of a powerline.

Due to time constraints, I am seeking approval for the creation of an easement and that any necessary documentation in relation to the creation of a 20m wide easement for electricity supply over 6773 Goolma Road and 174 Twelve Mile Road adjacent to 164 Twelve Mile Road be executed under the Common Seal of Council.



SUMMARY

It is proposed to acquire an easement over private property at Wellington in which a powerline can be constructed.



REPORT: Name Change for Dubbo City Regional Airport

AUTHOR: Airport Operations Manager

REPORT DATE: 13 October 2016

TRIM REFERENCE: ID16/1918

EXECUTIVE SUMMARY

At the Ordinary Council Meeting of 23 March 2009, the name of the local airport in Dubbo was changed from Dubbo City Airport to Dubbo City Regional Airport. It is recommended that the name of the airport be changed to Dubbo Regional Airport to align with the new Local Government name of Dubbo Regional Council.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the Dubbo airport be renamed Dubbo Regional Airport, from Dubbo City Regional Airport.**
- 2. That the Civil Aviation Safety Authority and the Office of Transport Security be advised of the change of name.**
- 3. That all collateral be changed to reflect the change of name.**

Lindsay Mason
Airport Operations Manager

REPORT

At the Ordinary Meeting of Council on 28 July 2008, the former Dubbo City Council resolved “that the matter of a name change for the Dubbo City Airport be referred to the Geographic Names Ad-hoc Committee for consideration and a recommendation submitted to Council for determination”. The basis of the report was that representatives of Gowest (now RDA Orana), Department of State and Regional Development and Council Staff met to discuss a name change from Dubbo City Airport to either Dubbo Airport or Dubbo Regional Airport. The reason behind the request was that the Airport services more people than just in the 'City' catchment, and serves as a major regional hub in NSW.

Following the referral to the Geographic Names Ad-hoc Committee, the matter went to the Ordinary Council Meeting of the former Dubbo City Council on 23 March 2009 for adoption by Council. Following discussion from some councillors regarding the removal of the 'City' from the name, a decision was made to also include 'City' in the name due to the fact that the airport was a Dubbo City Council Asset and it needed to also reflect the 'City' in its name. Therefore the recommendation was adopted to change the name of the airport from Dubbo City Airport to Dubbo City Regional Airport.

Following the proclamation of the newly merged council being Dubbo Regional Council, it is appropriate to re-visit the name of the airport in line with the council name. Also, with the advent of new services to Brisbane, Melbourne and Newcastle, the airport is drawing passengers from a wider catchment including Orange, Bathurst and Parkes, as well as the far western region. The airport is truly becoming a regional hub within NSW.

SUMMARY

That the name of the airport be changed from the Dubbo City Regional Airport to Dubbo Regional Airport.



**REPORT: Submissions on Recommended
Adjustments to the Parks and Landcare
Services Revenue Policy**

AUTHOR: Manager Recreation Planning and Programs

REPORT DATE: 18 October 2016

TRIM REFERENCE: ID16/1933

EXECUTIVE SUMMARY

Council, at its Ordinary meeting held 24 August 2016 resolved that the proposed amendments to the fees and charges for the Parks and Landcare Services 2016/2017 Dubbo Regional Council Revenue Policy be placed on public exhibition for a period of 28 days from 9 September 2016 to 6 October 2016.

During the period of public exhibition no submissions were received and as a result it is recommended that the proposed amendments to the Parks and Landcare Services 2016/2017 Dubbo Regional Council Revenue Policy be adopted with the fees and charges becoming applicable from 1 November 2016.

FINANCIAL IMPLICATIONS

The financial implications associated with including the additional fees and charges to the 2016/2017 Dubbo Regional Council Revenue Policy will include an increase in the revenue for the 9.07 Recreation Planning and Programs Function and 9.08 Dubbo Aquatic Leisure Centre function. The adjustments will also create efficiencies in the administration of fees and charges in accordance with the Policy.

POLICY IMPLICATIONS

Should the recommendations be adopted, minor modifications will be required to the adopted Dubbo Regional Council Revenue Policy 2016/2017.

RECOMMENDATION

That the following amendments be included in the 2016/2017 Dubbo Regional Council Revenue Policy and the fees and charges be applicable from 1 November 2016:

Dubbo Apex Club Caltex Park

Caltex Park Core User	Adopted Fees 2015/2016	Proposed Fees 2016/2017 (effective 1/11/16)
Function Room Only	\$175.00	\$180.00
Corporate Lounge	\$60.00	\$65.00
Kitchen Only	\$165.00	170.00
Caltex Park Non-Core User	Adopted Fees 2015/2016	Proposed Fees 2016/2017
Function Room Only	\$280.00	\$285.00

Barden Park Athletics Facility

Barden Park – Private Access Yearly Pass	Adopted Fees 2015/2016	Adopted Fees 2016/2017	Proposed Fees 2016/2017 (effective 1/11/16)
Training Pass – 1 month Adult	\$0	\$21.00	\$21.00
Training Pass – 1 month Child (U16)	\$0	\$21.00	\$16.00
Training Pass – 1 month Family	\$0	\$39.00	\$39.00
Training Pass – 1 month School Relay	\$0	\$39.00	\$39.00
Training Pass – 1 year Adult	\$0	\$0	\$100.00
Training Pass – 1 year Child (U16)	\$0	\$0	\$70.00
Training Pass – 1 year Family	\$0	\$0	\$180.00

Barden Park Coaching	Adopted Fees 2016/2017	Proposed Fees 2016/2017 (effective 1/11/16)
Club/Association (Amateur) Scheduled per hour	\$12.00	\$0
Club/Association (Amateur) Unscheduled per hour	\$20.00	\$0
Club/Association/School (Amateur) per hour	\$0	\$12.00

Dubbo Aquatic Leisure Centre

Hire of Pool Charge (excluding schools)	Adopted Fees 2016/2017	Proposed Fees 2016/2017 (effective 1/11/16)
Without Lane Ropes included – normal entrance fees per items (1) and (2) above plus – per hour	\$0	\$80.00

Waterslide Package	Adopted Fees 2016/2017	Proposed Fees 2016/2017 (effective 1/11/16)
Casual Visit and Unlimited waterslide access	\$0	\$15.00

Pool Party Package	Adopted Fees 2016/2017	Proposed Fees 2016/2017 (effective 1/11/16)
Admission for 15 children & 2 Adults, 1 hour waterslide pass, exclusive area, BBQ, shelter and tables.	\$0	\$150.00

Major Event Pass	Adopted Fees 2016/2017	Proposed Fees 2016/2017 (effective 1/11/16)
Adult	\$0	\$4.40
Child	\$0	\$3.10

Tracey Whillock

Manager Recreation Planning and Programs

REPORT

The recommendation from the Report CCL16/150: Adjustment to Parks and Landcare Services Revenue Policy indicated the proposed amendments to the fees and charges for the 2016/2017 Revenue Policy were to be placed on public exhibition for 28 days.

In accordance with the recommendation the proposed amendments to the Parks and Landcare Services 2016/2017 Revenue Policy as shown below were placed on public exhibition from Friday 9 September 2016 until Thursday 6 October 2016.

Dubbo Apex Club Caltex Park

Caltex Park Core User	Adopted Fees 2015/2016	Proposed Fees 2016/2017
Function Room Only	\$175.00	\$180.00
Corporate Lounge	\$60.00	\$65.00
Kitchen Only	\$165.00	\$170.00
Caltex Park Non-Core User	Adopted Fees 2015/2016	Proposed Fees 2016/2017
Function Room Only	\$280.00	\$285.00

Barden Park Athletics Facility

Barden Park – Private Access Yearly Pass	Adopted Fees 2015/2016	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Training Pass – 1 month Adult	\$0	\$21.00	\$21.00
Training Pass– 1 month Child (U16)	\$0	\$21.00	\$16.00
Training Pass – 1 month Family	\$0	\$39.00	\$39.00
Training Pass – 1 month School Relay	\$0	\$39.00	\$39.00
Training Pass – 1 year Adult	\$0	\$0	\$100.00
Training Pass – 1 year Child (U16)	\$0	\$0	\$70.00
Training Pass – 1 year Family	\$0	\$0	\$180.00

Barden Park Coaching	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Club/Association (Amateur) Scheduled per hour	\$12.00	\$0
Club/Association (Amateur) Unscheduled per hour	\$20.00	\$0
Club/Association/School (Amateur) per hour	\$0	\$12.00

Dubbo Aquatic Leisure Centre

Hire of Pool Charge (excluding schools)	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Without Lane Ropes included – normal entrance fees per items (1) and (2) above plus – per hour	\$0	\$80.00

Waterslide Package	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Casual Visit and Unlimited waterslide access	\$0	\$15.00

Pool Party Package	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Admission for 15 children & 2 Adults, 1 hour waterslide pass, exclusive area, BBQ, shelter and tables.	\$0	\$150.00

Major Event Pass	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Adult	\$0	\$4.40
Child	\$0	\$3.10

During the period of time the amendments to the Revenue Policy were placed on public exhibition with no feedback, comments or submissions received.

As a result of no submissions it is recommended that the amendments as indicated above be included in the Dubbo Regional Council 2016/2017 Revenue Policy and be applicable as of 1 November 2016.