



# **REPORT**

## **FINANCE AND POLICY COMMITTEE**

### **19 SEPTEMBER 2016**

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**PRESENT:**

Councillors Mr M Kneipp (Administrator).

**ALSO IN ATTENDANCE:**

The Acting Interim General Manager (D Dwyer), the Director Organisational Services, the Manager Governance and Risk, the Supervisor Governance, the Director Corporate Development, the Corporate Communications Supervisor, the Director Technical Services, the Manager Technical Support, the Manager Civil Infrastructure and Solid Waste, the Manager Fleet Management Services, the Director Environmental Services, the Manager City Strategy Services, the Director Community Services (J Watts), the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with an acknowledgement of country being read by the Administrator, Mr Kneipp.

Clause FPC16/4 was brought forward for consideration and was dealt with at this juncture.

**FPC16/4      DUBBO NEIGHBOURHOOD CENTRE BIENNIAL ACTIVITIES REPORT  
(ID16/1713)**

The Committee had before it the report dated 13 September 2016 from the Director Community Services regarding Dubbo Neighbourhood Centre Biennial Activities Report. The Committee reports having met with Mrs Tina Reynolds, member of the Dubbo Neighbourhood Centre Management Committee regarding this matter.

Moved by Mr M Kneipp (Administrator)

**MOTION**

**The Committee recommends that the information contained within the report of the Director Community Services, dated 13 September 2016 be noted.**

**CARRIED**

At this juncture the meeting adjourned, the time being 5.38 pm.

The meeting recommenced at 5.47pm.

**FPC16/1      2015/2016 OPERATIONAL PLAN - JUNE 2016 QUARTERLY REVIEW (ID16/1698)**

The Committee had before it the report dated 12 September 2016 from the Acting Interim General Manager regarding 2015/2016 Operational Plan - June 2016 Quarterly Review.

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends:

1. That the Budget Review Statements and the Quarterly Financial Statements as at 30 June 2016, as attached to this report, be adopted and such sums voted for such purpose.
2. That the performance review details for each function for the quarter ended 30 June 2016, be noted.
3. That the Statement of the Responsible Accounting Officers that Council will be in a satisfactory financial position at the end of the financial year, having regard to the changes herewith to the original budget, be noted.
4. That the contracts, consultants, legal expenses and cash and investments information for the Dubbo Branch be noted.

**CARRIED**

**FPC16/2      DISCLOSURE OF INTEREST RETURNS (ID16/1712)**

The Committee had before it the report dated 13 September 2016 from the Acting Interim General Manager regarding Disclosure of Interest Returns.

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends that the tabling of the Disclosure of Interest Returns as detailed in the report be noted and the Office of Local Government be advised accordingly.

**CARRIED**

**FPC16/3      INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT  
(ID16/1714)**

The Committee had before it the report dated 13 September 2016 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends that the information contained within the report of the Director Organisational Services, dated 13 September 2016 be noted.

**CARRIED**

**FPC16/5 QUARTERLY REVIEW OF THE 2016/2017 DUBBO SOCIAL PLAN (ID16/1679)**

The Committee had before it the report dated 7 September 2016 from the Director Community Services regarding Quarterly Review of the 2016/2017 Dubbo Social Plan.

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends that the information contained within the report of the Director Community Services, dated 7 September 2016 be noted.

**CARRIED**

**FPC16/6 QUARTERLY REVIEW OF THE DUBBO DISABILITY INCLUSION PLAN (ID16/1680)**

The Committee had before it the report dated 7 September 2016 from the Director Community Services regarding Quarterly Review of the Dubbo Disability Inclusion Plan.

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends that the information contained in the report of the Director Community Services, dated 7 September 2016 be noted.

**CARRIED**

**FPC16/7 QUARTERLY REVIEW OF THE DUBBO AGEING STRATEGY (ID16/1681)**

The Committee had before it the report dated 7 September 2016 from the Director Community Services regarding Quarterly Review of the Dubbo Ageing Strategy.

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends that the information contained in the report of the Director Community Services, dated 7 September 2016 be noted.

**CARRIED**

**FPC16/8      AGRICULTURAL TRAILS PROGRAM (ID16/1699)**

The Committee had before it the report dated 12 September 2016 from the Economic Development Officer regarding Agricultural Trails Program.

Moved by Mr M Kneipp (Administrator)

**MOTION**

**The Committee recommends that the information contained in the report of the Economic Development Officer, dated 12 September 2016 be noted.**

**CARRIED**

**FPC16/9      ASSIGNMENT OF LEASE FOR HANGAR 11 AT DUBBO CITY REGIONAL AIRPORT  
(ID16/1703)**

The Committee had before it the report dated 12 September 2016 from the Airport Operations Manager regarding Assignment of Lease for Hangar 11 at Dubbo City Regional Airport.

Moved by Mr M Kneipp (Administrator)

**MOTION**

**The Committee recommends:**

- 1. That Council approve the request to assign the lease of land for Hangar 11 from Smythes Structural Steel to B & G Pettiford with the existing terms applying to the assigned lease until its expiry on 31 March 2017.**
- 2. That Council agree to enter into 2 consecutive 5 year leases to be executed on 1 April 2017 with the second lease commencing upon the expiry of the first lease, with both leases signed at the commencement of the first lease.**
- 3. That the new lease fee commence at \$1,628.30 and increase by 3% p.a. for the term of the 2 consecutive leases.**
- 4. That the legal fees associated with the preparation of the lease be borne by the lessee.**
- 5. That all necessary documentation in relation to this matter be executed under the Common Seal of the Council.**

**CARRIED**

**FPC16/10      KESWICK ESTATE STAGE 4 RELEASE 3A (ID16/1709)**

The Committee had before it the report dated 13 September 2016 from the Manager Commercial Facilities regarding Keswick Estate Stage 4 Release 3A.

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

**CARRIED**

Moved by Mr M Kneipp (Administrator)

**MOTION**

The Committee recommends:

1. That the 30 single dwelling residential allotments that form Keswick Estate Stage 4 Release 3A be marketed for sale effective 9.00 am Monday 17 October 2016 at the prices as detailed in Table 1 in this report and further, that the Interim General Manager be authorised to take the necessary action in respect of such sales as also detailed in this report.
2. That the minimum floor space building requirement as detailed in the restrictive covenant for Keswick Estate Stage 4 remain at 150 m<sup>2</sup> (excluding dual occupancy dwellings).
3. That the Interim General Manager be requested and authorised to take the necessary action in respect of the auction sale of Lots 1, 10, 16, 17, 23 and 76 , being dual occupancy lots in the Release, by way of a single auction with such auction not occurring until after registration of the subdivision plan in early 2017.
4. That local real estate agencies be invited to submit proposals to Council to undertake the auctioning of the six dual occupancy lots in a single tranche on behalf of Council, and from these proposals an agent be selected to conduct the auction.
5. Each licensed builder be permitted to buy a maximum of six (6) single residential allotments in the release with no more than two of these allotments, with the same street frontage, adjoining each other.
6. Builders be permitted options to set aside up to six allotments for a period of 3 months to promote and market house land packages, noting that on successful completion, the builder's client for the house land package settle the purchase of the land transaction directly themselves with Dubbo Regional Council and at the end of the three month period of the builder option, notice be given to the builder to settle the purchase of the allotment set aside.
7. That any necessary documents be executed under the Common Seal of the Council.
8. That the documents and considerations in regard to this matter remain confidential to Council.

**CARRIED**

The meeting closed at 6.08pm.

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CHAIRMAN