



AGENDA

ORDINARY COUNCIL MEETING

27 AUGUST 2018

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at 5.30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

CCL18/140 CONFIRMATION OF MINUTES (ID18/1290) 6
Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 23 July 2018 and Extraordinary Council meeting held on 30 July 2018.

CCL18/141 LEAVE OF ABSENCE (ID18/1292)

CCL18/142 PUBLIC FORUM (ID18/1293)

MAYORAL MINUTES:

CCL18/143 TONY MCGRANE MEMORIAL SCHOLARSHIP FUND DINNER (ID18/1278) 25
The Council had before it the Mayoral Minute regarding Tony McGrane Memorial Scholarship Fund Dinner

CCL18/144 NSW FUNDING FOR PUBLIC LIBRARIES (ID18/1257) 26
The Council had before it the Mayoral Minute regarding NSW Funding for Public Libraries

- CCL18/145 OUTCOME OF COUNCIL'S APPROACH TO FISCAL RESPONSIBILITY (ID18/1191)** 29
The Council had before it the Mayoral Minute regarding Outcome of Council's Approach to Fiscal Responsibility
- CCL18/146 SUPPORT FOR INSTALLATION OF AUTOMATED EXTERNAL DEFIBRILLATORS AROUND DUBBO (ID18/1302)** 31
The Council had before it the Mayoral Minute regarding Support for Installation of Automated External Defibrillators around Dubbo
- INFORMATION ONLY MATTERS:**
- CCL18/147 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - JULY 2018 (ID18/1279)** 34
The Council had before it the report dated 10 August 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - July 2018.
- MATTERS CONSIDERED BY COMMITTEES:**
- CCL18/148 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 13 AUGUST 2018 (ID18/1294)** 38
The Council had before it the report of the Planning, Development and Environment Committee meeting held 13 August 2018.
- CCL18/149 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE - MEETING 13 AUGUST 2018 (ID18/1295)** 42
The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 13 August 2018.
- CCL18/150 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 13 AUGUST 2018 (ID18/1296)** 47
The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 13 August 2018.

- CCL18/151** **REPORT OF THE STREET TREE ADVISORY COMMITTEE - MEETING 7 AUGUST 2018 (ID18/1297)** 51
- The Council had before it the report of the Street Tree Advisory Committee meeting held 7 August 2018.

NOTICES OF MOTION:

- CCL18/152** **CCTV CAMERAS IN NOMINATED NEIGHBOURHOOD SHOPPING AREAS (ID18/1300)** 78
- Council had before it a Notice of Motion dated 13 August 2018 from Councillor V Etheridge regarding the CCTV Cameras in Nominated Neighbourhood Shopping Areas as follows:

"That the Chief Executive Officer be requested to prepare a report for the September 2018 Ordinary meeting of Council with regard to the suitability of CCTV cameras in the following shopping precincts:

1. Victoria Street, Dubbo
2. Tamworth Street, Dubbo
3. Boundary Road, Dubbo"

- CCL18/153** **DUBBO REGIONAL COUNCIL - WEED SPRAYING (ID18/1320)** 80
- Council had before it a Notice of Motion dated 15 August 2018 from Councillor J Ryan regarding the Dubbo Regional Council - Weed Spraying as follows:

"That the Chief Executive Officer be requested to prepare a report to the October 2018 Ordinary meeting of Council that investigates alternatives to the use of Glyphosate (especially in urban areas) including new technologies such as using machines which emit steam for controlling weeds."

- CCL18/154** **LIGHTING AUDIT OF DUBBO CBD CARPARKS (ID18/1321)** 82
- Council had before it a Notice of Motion dated 15 August 2018 from Councillor D Gumley regarding the Lighting Audit of Dubbo CBD Carparks as follows:

"That the Chief Executive Officer be requested to undertake an audit of the lighting of Dubbo CBD Carparks with a report to be prepared for the Ordinary meeting of Council in October 2018."

REPORTS FROM STAFF:

- CCL18/155 ANNUAL AWARDS CEREMONY AND EVENTS (ID18/1272)** 84
The Council had before it the report dated 8 August 2018 from the Chief Executive Officer regarding Annual Awards Ceremony and Events.
- CCL18/156 COUNCIL AND COMMITTEE MEETING DATES 2018/2019 (ID18/1260)** 87
The Council had before it the report dated 1 August 2018 from the Executive Manager Governance and Internal Control regarding Council and Committee Meeting Dates 2018/2019.
- CCL18/157 COAL SEAM GAS EXPLORATION AND DEVELOPMENT (ID18/1029)** 90
The Council had before it the report dated 14 August 2018 from the Manager Strategic Planning Services regarding Coal Seam Gas Exploration and Development.
- CCL18/158 DRAFT EDUCATION FOR SUSTAINABILITY STRATEGY AND ACTION PLAN 2018/2019 (ID18/1270)** 148
The Council had before it the report dated 13 August 2018 from the Sustainability and Education Officer regarding Draft Education for Sustainability Strategy and Action Plan 2018/2019.
- CCL18/159 RESIDENT PARKING PERMIT ZONES - CARRINGTON AVENUE, DUBBO (ID18/1281)** 181
The Council had before it the report dated 13 August 2018 from the Senior Traffic Engineer regarding Resident Parking Permit Zones - Carrington Avenue, Dubbo.
- CCL18/160 NO PARKING ZONE AT ST MARYS PRIMARY SCHOOL - MYALL STREET DUBBO (ID18/1282)** 185
The Council had before it the report dated 13 August 2018 from the Senior Traffic Engineer regarding No Parking Zone at St Marys Primary School - Myall Street Dubbo.
- CCL18/161 2018 WELLINGTON SPRINGFEST PARADE (ID18/1283)** 190
The Council had before it the report dated 13 August 2018 from the Senior Traffic Engineer regarding 2018 Wellington SpringFest Parade.

- CCL18/162 RIDE AGAINST CANCER - MUDGEES LIONS CLUB (ID18/1284)** 199
The Council had before it the report dated 13 August 2018 from the Senior Traffic Engineer regarding Ride Against Cancer - Mudgee Lions Club.
- CCL18/163 ACQUISITION OF LAND FOR ROAD WIDENING - PORTION (V) ANNEXED FROM LOT 185 DP 756920 - 8149 BURRENDONG WAY, DRIPSTONE (ID18/1275)** 224
The Council had before it the report dated 9 August 2018 from the Property Development Officer regarding Acquisition of Land for Road Widening - Portion (V) annexed from Lot 185 DP 756920 - 8149 Burrendong Way, Dripstone.
- CCL18/164 RELEASE OF NO BUILDING RESTRICTIONS FROM LOT 15 DP 1031922 MERRILEA ROAD, DUBBO (ID18/1288)** 230
The Council had before it the report dated 13 August 2018 from the Property Development Officer regarding Release of No Building Restrictions from Lot 15 DP 1031922 Merrilea Road, Dubbo.
- CCL18/165 QUESTION ON NOTICE – CHARGING STATION FOR ELECTRIC CARS (ID18/1334)** 236
Council had before it a Question on Notice dated 20 August 2018 from Councillor D Gumley regarding charging stations for electric cars.
- CCL18/166 COMMENTS AND MATTERS OF URGENCY (ID18/1298)**



DUBBO REGIONAL
COUNCIL

Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 23 July 2018 and Extraordinary Council meeting held on 30 July 2018.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 23 July 2018 comprising pages 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21 of the series, Extraordinary Council meeting held on 30 July 2018 comprising pages 22, 23 and 24 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

Appendices:

- 1 [↓](#) Minutes - Ordinary Council Meeting - 23/07/2018
- 2 [↓](#) Minutes - Extraordinary Council Meeting - 30/07/2018



REPORT

ORDINARY COUNCIL MEETING

23 JULY 2018

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Team Leader Governance, the Internal Ombudsman, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment, the Manager Building and Development Services, the Manager Strategic Planning Services, the Senior Strategic Planner, the Director Community and Recreation (Ian McAlister), the Youth Development Officer, the Aboriginal Liaison Officer, the Aboriginal Community Advisor and the Community Services Coordinator.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.33pm at the Wellington Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor J Diffey.

CCL18/115 CONFIRMATION OF MINUTES (ID18/1124)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 25 June 2018.

Moved by Councillor K Parker and seconded by Councillor A Jones

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 25 June 2018 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

CARRIED

CCL18/116 LEAVE OF ABSENCE (ID18/1125)

There were no applications for leave of absence.

CCL18/117 PUBLIC FORUM (ID18/1126)

The Council reports having met with the following person during Public Forum:

- Mr Kevin Besant regarding item CCL18/119 - Solid Waste Services – Petition
- Mr John Cook regarding CCL18/128 – D2013-499 Part 4 – 145 Cobbora Road and 6 Pegasus Place Dubbo, Validity of Developer Contribution Conditions
- Mr Tony Ryals regarding CCL18/128 – D2013-499 Part 4 – 145 Cobbora Road and 6 Pegasus Place Dubbo, Validity of Developer Contribution Conditions

At this juncture it was moved by Councillor G Mohr and seconded by Councillor D Grant the meeting be adjourned, the time being 5.50pm.

The motion on being put to the meeting was carried.

CARRIED

The meeting recommenced at 6.00pm.

- Mr Adam Wells regarding CCL18/131 - Draft Planning Agreement Policy - Results of Public Exhibition
- Mr Ray Tickle regarding letter from Mayor to residents
- Mr Steve Guy regarding CCL18/131 Draft Planning Agreement Policy – Results of Public Exhibition

INFORMATION ONLY MATTERS:**CCL18/118 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - JUNE 2018 (ID18/1122)**

The Council had before it the report dated 6 July 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - June 2018.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

That the information provided within the report of the Director Corporate Services, dated 6 July 2018 be noted.

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

CCL18/119 SOLID WASTE SERVICES - PETITION (ID18/1135)

The Council had before it the report dated 10 July 2018 from the Manager Solid Waste regarding Solid Waste Services - Petition.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

That the petition regarding the new bin services lodged by the six property owners at Geurie be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL18/120 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE MEETING 9 JULY 2018 (ID18/1127)**

The Council had before it the report of the Planning, Development and Environment Committee meeting held 9 July 2018.

Moved by Councillor S Lawrence and seconded by Councillor J Ryan

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 9 July 2018, be noted.

CARRIED

CCL18/121 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE MEETING 9 JULY 2018 (ID18/1128)

The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 9 July 2018.

Moved by Councillor S Lawrence and seconded by Councillor D Gumley

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 9 July 2018, be noted, save and except clause ICRC18/58 and ICRC18/59 with such matters being dealt with separately.

CARRIED

ICRC18/58 DEDICATION AS PUBLIC ROAD OF LAND ADJACENT TO GOLDEN HIGHWAY, BOOTHENBA (ID18/1027)

The Council had before it the report dated 25 June 2018 from the Manager Transport and Emergency regarding Dedication as Public Road of Land Adjacent to Golden Highway, Bootherba.

Moved by Councillor A Jones and seconded by Councillor J Ryan

MOTION

That Council accept dedication of land as public road compulsorily acquired by Roads and Maritime Services and identified as Lot 2 in DP 1224324, being part of the land in Certificate of Title 7003/1019798 as shown in Appendix 1 to the report of the Manager Transport and Emergency dated 25 June 2018.

CARRIED

ICRC18/59 DEDICATION AS PUBLIC ROAD OF LAND AT EUMUNGERIE (ID18/1025)

The Council had before it the report dated 23 June 2018 from the Manager Transport and Emergency regarding Dedication as Public Road of Land at Eumungerie.

Moved by Councillor A Jones and seconded by Councillor D Gumley

MOTION

1. **That Council accept dedication of land as public road compulsorily acquired by Roads and Maritime Services and identified as:**
 - Lot 5 in DP 123011, being part of the land in Certificate of Title 7006/1020480
 - Lot 6 in DP 1235011, being part of the land in Certificate of Title 7302/1139037
 - Lot 8 in DP 1235011, being part of the land in Certificate of Title 7301/1137995 as shown in Appendix 1 to this report.
2. **That any necessary documents be executed under the Chief Executive Officer's Power of Attorney.**

CARRIED

CCL18/122 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 9 JULY 2018 (ID18/1129)

The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 9 July 2018.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 9 July 2018, be noted.

CARRIED

CCL18/123 REPORT OF THE STREET TREE ADVISORY COMMITTEE - MEETING 3 JULY 2018 (ID18/1123)

The Council had before it the report of the Street Tree Advisory Committee meeting held 3 July 2018.

Moved by Councillor J Ryan and seconded by Councillor V Etheridge

MOTION

That the report of the Street Tree Advisory Committee meeting held on 3 July 2018, be noted.

CARRIED

NOTICES OF MOTION:**CCL18/124 TRANSPARENCY AND OVERSIGHT OF VARIATIONS TO DEVELOPER CONTRIBUTIONS (ID18/1182)**

Council had before it a Notice of Motion dated 18 July 2018 from Councillor S Lawrence regarding the Transparency and Oversight of Variations to Developer Contributions as follows:

“It is noted that under the Local Government Act Council cannot delegate to the Chief Executive Officer, any other person or Committee the power to make a charge or fix a fee.

It is also noted that on 27 July 2015 Council waived a contribution of \$147,284.03 at the request of a son of a then Councillor and that the waiver was made against the advice of staff (Appendix 1 and 2 respectively contain the staff advice and the relevant part of the report of the meeting of Council of 27 July 2015).

Further, it is noted that the subject Councillor declared an interest in this matter and left the room when it was before the Planning and Development Committee on 20 July 2015 and was absent when the matter was determined by Council on 27 July 2015.

Accordingly, I would like to place the following notice of motion on the agenda for the July 2018 Ordinary meeting of Council.

“Noting that on 27 July 2015 Council waived a contribution of \$147,284.03 at the request of a son of a then Councillor and that the waiver was made against the advice of staff.

Noting that under the Local Government Act Council cannot delegate to the Chief Executive Officer, any other person or Committee the power to make a charge or fix a fee.

That the following policy be adopted and applied:

1. For any development application or complying development certificate where a Councillor is a development proponent or property owner and where a variation is sought to an existing Developer Contributions Plan, a third-party review of the request will be undertaken by a suitably qualified and experienced professional.

2. For any development application or complying development certificate where a Councillor has a relevant relationship with the development proponent and where a variation is sought to an existing Developer Contributions Plan, a third-party review of the request will be undertaken by a suitably qualified and experienced professional.
3. The third-party review in either case will then be considered by a Committee comprised of the Chief Executive Officer, Internal Ombudsman, Director Planning and Environment and relevant Director relating to the origin of the Developer Contributions Plan, who, after considering the third- party review, will make a recommendation to Council whose role it will be to make the determination.
4. That the third-party review and the recommendation of the Committee be included in the Business Paper for the Council meeting where the matter is to be determined”.”

Moved by Councillor S Lawrence and seconded by Councillor G Mohr

MOTION

Noting that on 27 July 2015 Council waived a contribution of \$147,284.03 at the request of a son of a then Councillor and that the waiver was made against the advice of staff.

Noting that under the Local Government Act Council cannot delegate to the Chief Executive Officer, any other person or Committee the power to make a charge or fix a fee.

That the following policy be adopted and applied:

1. **For any development application or complying development certificate where a Councillor is a development proponent or property owner and where a variation is sought to an existing Developer Contributions Plan, a third-party review of the request will be undertaken by a suitably qualified and experienced professional.**
2. **For any development application or complying development certificate where a Councillor has a relevant relationship with the development proponent and where a variation is sought to an existing Developer Contributions Plan, a third-party review of the request will be undertaken by a suitably qualified and experienced professional.**
3. **The third-party review in either case will then be considered by a Committee comprised of the Chief Executive Officer, Internal Ombudsman, Director Planning and Environment and relevant Director relating to the origin of the Developer Contributions Plan, who, after considering the third- party review, will make a recommendation to Council whose role it will be to make the determination.**
4. **That the third-party review and the recommendation of the Committee be included in the Business Paper for the Council meeting where the matter is to be determined.**

CARRIED

REPORTS FROM STAFF:**CCL18/125 CHIEF EXECUTIVE OFFICER SPONSORSHIP FUND (ID18/1147)**

The Council had before it the report dated 12 July 2018 from the Chief Executive Officer regarding Chief Executive Officer Sponsorship Fund.

Moved by Councillor A Jones and seconded by Councillor J Ryan

MOTION

- 1. That a Chief Executive Officer Sponsorship Fund of \$50,000 per annum be established to allow the Chief Executive Officer the ability to reimburse not-for-profit or charity organisations costs incurred by hiring Council facilities or using Council services to a maximum value of \$1,000.**
- 2. That applicants only be entitled to one successful application for sponsorship under this program per financial year**
- 3. That a report be provided to Council in June and December of each year detailing any sponsorships provided under this program.**

CARRIED

CCL18/126 ATTENDANCE AT 2018 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS (ID18/1131)

The Council had before it the report dated 6 July 2018 from the Executive Manager Governance and Internal Control regarding Attendance at 2018 National Local Roads and Transport Congress.

Moved by Councillor J Ryan and seconded by Councillor D Grant

MOTION

That approval be granted for Councillors V Etheridge and A Jones to attend the 2018 National Local Roads and Transport Congress to be held in Alice Springs, NT from 20 to 22 November 2018.

CARRIED

CCL18/127 DRAFT - COMPLAINT MANAGEMENT AND INTERNAL OMBUDSMAN POLICIES (ID18/1134)

The Council had before it the report dated 9 July 2018 from the Internal Ombudsman regarding Draft - Complaint Management and Internal Ombudsman Policies.

Moved by Councillor G Mohr and seconded by Councillor S Lawrence

MOTION

- 1. That the draft Complaints Management Policy as attached to the report of the Internal Ombudsman dated 9 July 2018, be adopted.**
- 2. That the draft Internal Ombudsman Policy as attached to the report of the Internal Ombudsman dated 9 July 2018, be adopted.**

CARRIED

**CCL18/128 D2013-499 PART 4 - 145 COBBORA ROAD AND 6 PEGASUS PLACE, DUBBO.
VALIDITY OF DEVELOPER CONTRIBUTION CONDITIONS.
APPLICANT/OWNER: RYALS HOLDINGS PTY. LTD.
CONSULTANT: J & M COOK ENGINEERING (ID18/983)**

The Council had before it the report dated 10 July 2018 from the Manager Building and Development regarding D2013-499 Part 4 - 145 Cobbora Road and 6 Pegasus Place, Dubbo. Validity of Developer Contribution Conditions.

Applicant/Owner: Ryals Holdings Pty. Ltd.

Consultant: J & M Cook Engineering.

Moved by Councillor K Parker and seconded by Councillor G Mohr

MOTION

That the proposed modified application D2013-499 Part 4 be refused on the basis that D2013-499(3) Condition No's 2, 3, 4 and 5 relating to contributions under Section 64 of the Local Government Act 1993 and Section 94 (now Section 7.11) of the Environmental Planning and Assessment Act 1979, have been correctly levied.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Grant	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Shields	
Total (9)	Total (0)

Councillor J Ryan declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor J Ryan has been a friend of the consultant John Cook for more than years.

CCL18/129 DRAFT POLICY - DEALING WITH DEVELOPMENT APPLICATIONS FOR COUNCILLORS AND EMPLOYEES (ID18/1120)

The Council had before it the report dated 9 July 2018 from the Manager Building and Development regarding Draft Policy - Dealing with Development Applications for Councillors and Employees.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

That the revised draft Policy, Dealing with Development Applications for Councillors and Employees attached as Appendix 2 to the report of the Manager Building and Development dated 9 July 2018, be adopted.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Grant	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (10)	Total (0)

CCL18/130 DRAFT POLICY - INCOMPLETE AND INADEQUATE DEVELOPMENT APPLICATION MANAGEMENT (ID18/1121)

The Council had before it the report dated 9 July 2018 from the Manager Building and Development regarding Draft Policy - Incomplete and Inadequate Development Application Management.

Moved by Councillor A Jones and seconded by Councillor J Diffey

MOTION

That the revised draft Policy, Incomplete and Inadequate Development Application Management, attached as Appendix 2 to the report of the Manager Building and Development dated 9 July 2018, be adopted.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Grant	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (10)	Total (0)

CCL18/131 DRAFT PLANNING AGREEMENT POLICY - RESULTS OF PUBLIC EXHIBITION (ID18/890)

The Council had before it the report dated 14 June 2018 from the Manager Strategic Planning Services regarding Draft Planning Agreement Policy - Results of Public Exhibition.

Moved by Councillor K Parker and seconded by Councillor V Etheridge

MOTION

1. That the Interim Planning Agreement Policy, as amended and provided in Appendix 2, be adopted for an operation period of 12 months only.
2. That a review of the Interim Planning Agreement Policy be undertaken by Council by June 2019.
3. That an advertisement be placed in local print media advising of Council's adoption of the Interim Planning Agreement Policy.
4. That the Interim Planning Agreement Policy commence operation from the date it is advertised in the local print media.
5. That those who made submissions be acknowledged and advised of Council's determination in this matter.

Moved by Councillor J Ryan and seconded by Councillor A Jones

AMENDMENT

1. That a comprehensive review be undertaken of all development contributions and a report be presented to the February 2019 Ordinary Meeting of Council.
2. That there be an ongoing consultation process with all relevant stakeholders whilst the review is being undertaken.

The amendment on being put to the meeting was carried.

CARRIED

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Etheridge	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (7)	Total (0)

Councillor J Diffey declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor J Diffey is a member of the Real Estate Institute of NSW and a financial contribution was made to her council election campaign by one of the submission applicants.

Councillor G Mohr declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor G Mohr currently has business dealings with one of the applicants who put in a submission.

Councillor D Grant declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant has direct links with some of the applicants who provided a submission and there are direct links with the company he works for.

CCL18/132 DRAFT DUBBO AQUATIC LEISURE CENTRE MASTER PLAN 2017-2036 (ID18/1118)

The Council had before it the report dated 10 July 2018 from the Senior Strategic Planner regarding Draft Dubbo Aquatic Leisure Centre Master Plan 2017-2036.

Moved by Councillor V Etheridge and seconded by Councillor G Mohr

MOTION

- 1. That the draft Dubbo Aquatic Leisure Centre Master Plan (Appendix 1) be adopted for the purposes of public exhibition and stakeholder consultation.**
- 2. That the draft Dubbo Aquatic Leisure Centre Master Plan be placed on public exhibition for a period of not less than 28 days.**
- 3. That the Engagement Strategy (Appendix 2) be endorsed by Council to enable public and stakeholder engagement to commence.**
- 4. That as part of the public exhibition and consultation process that Council consult with the Dubbo RSL and all learn to swim providers in Dubbo.**
- 5. That as part of the public exhibition and consultation process that Council examine opportunities for water play infrastructure to be provided at the Dubbo Aquatic Leisure Centre.**
- 6. That following completion of the public exhibition process, a further report be presented to Council for consideration at the November 2018 meeting, addressing the outcomes of the public exhibition period and any submissions received.**

CARRIED

CCL18/133 WIRADJURI TOURISM EXPERIENCE CONSULTATION PLAN AND PROGRESS REPORT (ID18/1119)

The Council had before it the report dated 5 July 2018 from the Director Community and Recreation regarding Wiradjuri Tourism Experience Consultation Plan and Progress Report.

Moved by Councillor D Grant and seconded by Councillor G Mohr

MOTION

1. That Council formally confirms its request to the Office of Local Government for an extension to the grant funding completion deadline from December 2018 to December 2019.
2. That the Local Aboriginal Land Councils in Dubbo and Wellington shall be the coordination point for feedback from the broader community.
3. That staff present a report to Council at its December 2018 Ordinary meeting that provides:
 - a) Details of all feedback from the community provided to the Dubbo and Wellington Local Aboriginal Lands Councils and Dubbo Regional Council.
 - b) Concept plans for the Dubbo and Wellington Tourism Experience.
 - c) Business cases for the Dubbo and Wellington Tourism Experience.

CARRIED

CCL18/134 ACQUISITION OF LAND FOR ROAD WIDENING - PORTION (W) ANNEXED FROM LOT 118 DP 756920 - 8089 BURRENDONG WAY, DRIPSTONE (ID18/1112)

The Council had before it the report dated 3 July 2018 from the Property Development Officer regarding Acquisition of Land for Road Widening - Portion (W) annexed from Lot 118 DP 756920 - 8089 Burrendong Way, Dripstone.

Moved by Councillor A Jones and seconded by Councillor D Grant

MOTION

1. That Council pay compensation of \$11,652.00 to Mrs Roberta C Playford, owner of Lot 118 DP 756920, for the acquisition of portion (W) of 917.6m² for road widening of Burrendong Way.
2. That the compensation be paid to Mrs Playford on exchange of contracts for the land, noting that portion (W) has already been fenced into the road reserve.
3. That the Chief Executive Officer be authorised to complete any documentation under delegated "Power of Attorney".

CARRIED

CCL18/135 STRONGER COMMUNITIES FUND - COMMUNITY GRANTS PROGRAM (ROUND 3) (ID18/1137)

The Council had before it the report dated 10 July 2018 from the Economic Project and Grants Officer regarding Stronger Communities Fund - Community Grants Program (Round 3).

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

That the \$317,500 available in 2018/2019 is allocated to the following 23 community organisations:

Applicant Organisation	Grant Funding
1st Dubbo Scout Group	\$12,473
Brotherhood of the Good Shepherd Council	\$8,248
Central West Barrel Horse Club	\$14,784
Dubbo Aero Club	\$1,000
Dubbo Cycle Club	\$15,000
Dubbo Dirt Bike Club Inc.	\$6,846
Dubbo Golf Club	\$14,389
Dubbo Hockey Association Inc.	\$4,802
Dubbo Horse and Pony Club	\$6,999
Dubbo Netball Association	\$8,961
Dubbo Triathlon Club	\$11,134
Mumbil District Progress Association Inc.	\$4,800
OEC Community Garden (Auspiced by Orana Education & Training Co-operative Ltd)	\$800
Royal Flying Doctor Service South Eastern Section	\$37,397
Stuart Town Advancement Association Inc.	\$50,000
Talbragar Country Women's Association	\$5,387
Wellington and District Cricket Association	\$15,000
Wellington Bowling Club Ltd	\$41,450
Wellington Connect Inc. (Wellington Men's Shed)	\$23,705
Wellington Information and Neighbourhood Services Inc. (WINS)	\$17,125
Wellington Senior Citizens Club Inc.	\$7,600
Wellington Warriors Football Club Inc.	\$5,200
Wongarbon Country Women's Association	\$4,400

CARRIED

Councillor D Grant declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant has business dealings with three of the successful applicants and is also a member of Wellington Warriors Football Club.

CCL18/136 COMMENTS AND MATTERS OF URGENCY (ID18/1130)

There were no matters recorded under this clause.

The meeting closed at 6.50pm.

.....
CHAIRMAN



REPORT

EXTRAORDINARY COUNCIL MEETING

30 JULY 2018

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Team Leader Governance, the Executive Manager People Culture and Safety, the Manager Communication and Stakeholder Engagement, the Digital Communications Coordinator.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor A Jones.

CCL18/137 LEAVE OF ABSENCE (ID18/1225)

Requests for leave of absence were received from Councillors G Mohr and S Lawrence who were absent from the meeting due to personal reasons.

Moved by Councillor D Gumley and seconded by Councillor A Jones

MOTION

That such request for leave of absence be accepted and Councillors G Mohr and S Lawrence be granted leave of absence from this meeting.

CARRIED

CCL18/138 PUBLIC FORUM (ID18/1226)

There were no speakers during Public Forum.

REPORTS FROM STAFF:**CCL18/139 CHIEF EXECUTIVE OFFICER RECRUITMENT PROCESS (ID18/1227)**

The Council had before it the report dated 25 July 2018 from the Executive Manager People, Culture and Safety regarding Chief Executive Officer Recruitment Process.

Moved by Councillor J Ryan and seconded by Councillor D Gumley

MOTION

1. That the membership of the selection Committee consist of the Mayor, Deputy Mayor, the Chair of the Infrastructure, Community and Recreation Committee and the Chair of the Economic Development, Business and Corporate Committee.
2. That the recruitment timeframe as specified in the body of the report be adopted.

Moved by Councillor J Diffey and seconded by Councillor J Ryan

AMENDMENT

1. **That the membership of the Chief Executive Officer Recruitment Committee consist of the Mayor, Deputy Mayor, the Chair of the Infrastructure, Community and Recreation Committee and the Chair of the Economic Development, Business and Corporate Committee with a Councillor to be determined by Council to be an alternate member of the Committee if any member withdraws from the Committee.**
2. **That the recruitment timeframe as specified in the body of the report may be amended following concurrence by all Committee members.**
3. **That Local Government Management Solutions be the independent facilitator.**

The amendment on being put to the meeting was carried.

CARRIED

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

At this stage, nominations were invited for one (1) councillor to be the alternate member of the Committee if any member withdraws from the Committee. The following nomination was received:

Councillor J Ryan nominated by Councillor A Jones and Councillor D Gumley.

Councillor J Ryan accepted his nomination.

MOTION

That Councillor J Ryan be the alternate member of the Chief Executive Officer Recruitment Committee if any member withdraws from the Committee.

CARRIED

Council's Chief Executive Officer declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Council's Chief Executive Officer will be an applicant for the position.

Council's Chief Executive Officer left the meeting, the time being 5.34pm.

The meeting closed at 5.37pm.

.....
CHAIRMAN



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Tony McGrane Memorial Scholarship Fund Dinner

AUTHOR: Mayor
REPORT DATE: 10 August 2018
TRIM REFERENCE: ID18/1278

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

The late Tony McGrane was a previous Mayor of the former Dubbo City Council and State Member for Dubbo and was passionate about Dubbo and the wider Dubbo region. The Tony McGrane Foundation Scholarship Committee hosts a fundraising dinner every two years to raise funds for scholarships for students attending the Dubbo campus of Charles Sturt University.

This year's Tony McGrane Memorial Scholarship Fund Dinner will be held at the Dubbo RSL Club on Monday 17 September 2018 commencing at 6pm. Tickets for this event are \$150 each (inc GST) and include food, drinks with a portion of the ticket price going towards the scholarship fund. This is the fifth dinner since 2010 and the scholarship fund has awarded 11 scholarships to CSU Dubbo to students from the Orana region.

It is appropriate for Council to be represented at the dinner to not only recognise the achievements of the late Tony McGrane but also to assist in the provision of scholarship opportunities for students in the region.

Accordingly, it is recommended that Council purchase 10 tickets to be used by available Councillors and senior staff for the Tony McGrane Foundation Scholarship Fund Dinner at a cost of \$1,500 (inc GST).

RECOMMENDATION

That Council purchase 10 tickets for the Tony McGrane Memorial Scholarship Fund Dinner for the attendance of available Councillors and Senior Staff to this event.

Councillor Ben Shields
Mayor



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: NSW Funding for Public Libraries

AUTHOR: Mayor
REPORT DATE: 1 August 2018
TRIM REFERENCE: ID18/1257

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

The NSW Public Library Association (NSWPLA), representing country and metropolitan libraries, are coordinating a targeted campaign to bring the situation of the lack of funding from the State Government for public libraries to the attention of politicians and funding decision makers. The NSWPLA has requested Council's support in this campaign by making representations to the NSW Minister for the Arts and Shadow Minister for the Arts and that Council take a leading role in lobbying for increased and sustainable state government funding for libraries.

Council receives annual funding from State Government, however, these funds have gradually declined over the years. In 2015/2016, State funding for public libraries accounted for only 7.5% of the total cost of operating the 368 libraries across NSW. The level of State Government funding for NSW public libraries has reached crisis point. This is an historic issue that has not been adequately addressed by successive NSW Governments.

The key issues are:

- NSW public libraries receive the lowest per-capita funding from their State Government compared to all other states in Australia.
- NSW councils are currently paying 92.5% of the costs to operate public libraries, up from 77% in 1980.
- In 2015/2016, NSW State Government funding for public libraries was only \$26.5M compared to a contribution of \$341.1M from Local Government.
- The total funding available through the NSW Public Library Funding Strategy is not indexed to population growth or Consumer Price Index (CPI), thereby contributing to the ongoing attrition of State Government funding.
- The 2018/2019 NSW state budget delivered just \$23.528M for public libraries, \$5.275M less than the 2017/2018 funding level and a cut of 18 per cent.
- Libraries play a major part in supporting the achievement of government literacy targets.
- Libraries provide collections, programs and spaces for marginalised groups including older people, refugee and multicultural communities, and people with are digitally disadvantaged.

The 2018/2019 New South Wales Government budget allocation to the State Library of NSW for public library subsidies and grants totals \$23.528M. This level of funding is down 18% from \$28.8M in 2017/2018. The subsidy and subsidy adjustment payments to NSW councils, NSW.net and state-wide programs is funded from the \$23.528M and this remains relatively intact.

The Public Library Infrastructure Grants totalling \$4M and a \$1.3m additional funding, which was only provided in 2016/2017 and 2017/2018, have not been provided in 2018/2019. The subsidy adjustments, which include the local priority grants, were boosted by the \$1.3M, so there will be some reduction as a result. The State Library of NSW presented models for allocation of the subsidies and subsidy adjustments to the Public Libraries Consultative Committee (PLCC) on 23 July 2018. The Library Council of NSW and the Minister will consider recommendations in August 2018. Councils' await advice in regard to the final subsidy adjusted figures allocations for 2018/2019.

The State Government's Regional Cultural Fund Round Two 2, which opened on 1 July 2018, includes information on funding specifically for libraries and states "*There will be \$47M available in Round Two, including \$5M specifically for regional public library infrastructure projects.*" This program excludes metropolitan Councils. The allocation of funds to the Regional Cultural Fund provides opportunities for councils to seek additional funds for identified projects on a competitive basis.

Council has invested significantly in Macquarie Regional Library, with the total funding from Council rates/general revenue in 2017/2018 being \$1,865,314. Council received \$163,549 in subsidy and subsidy adjustment funding from State Government which is 8% of the total library funding in 2017/2018.

Additional funding for public libraries would enable Macquarie Regional Library to explore further opportunities to provide higher levels of services and facilities to its communities, which may include:

1. Increase the footprint of Macquarie Regional Library (Dubbo Branch) for additional facilities for the community, e.g. computer lab/training room, additional study and community meeting rooms/space, designated quiet spaces.
2. Dubbo Branch to open one (1) night per week.
3. Marketing and promotional campaigns (additional resources).
4. Additional part-time staff hours to enable outreach and community engagement activities, particularly in the smaller branch libraries.
5. Enhanced technologies to provide community access to a range of virtual library services.
6. Non-user community survey across the MRL region (consultancy arrangement).
7. Regional Local Studies/Family History Librarian.
8. Staff training – management and professional development workshops.

There is currently a high degree of uncertainty as to the level of ongoing funding for public libraries in NSW from the State Government. The intent of the NSW Library Act in 1939 was for equal funding from State and Local Governments to provide library services. Council acknowledges the NSW Government's commitment to the social, cultural and economic value of the arts in regional NSW, however, Local Government has increasingly carried the funding burden and the situation has not improved over the past few decades and Local Councils are forced to continue to pick up the funding shortfall.

RECOMMENDATION

- 1. That Council write to the Honourable Don Harwin Minister for the Arts and the Honourable Walt Secord, Shadow Minister for the Arts, in regards to the following:**
 - **The need for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.**
 - **Thanking the NSW government for increasing the funding available for regional libraries in regional NSW under the Regional Cultural Fund.**
- 2. That Council takes a leading role in lobbying for increased and sustainable state government funding for libraries.**
- 3. That Council endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries.**
- 4. That it be noted that Dubbo Regional Council, as the Executive Council for Macquarie Regional Library, await further advice from NSW State Library on the distribution of the subsidy and subsidy adjustment funds allocated to NSW Councils.**

Councillor Ben Shields
Mayor



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Outcome of Council's Approach to Fiscal Responsibility

AUTHOR: Mayor
REPORT DATE: 13 August 2018
TRIM REFERENCE: ID18/1191

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

Over the years I have been approached by many residents regarding the issue of Council's approach to fiscal responsibility. I have asked the Chief Executive Officer for information on the level of savings achieved by this Council since being elected in September 2017 and how these savings have been allocated to provide additional services for the community.

I am pleased to advise that significant savings have been identified as part of this Council's development of the first integrated Dubbo Regional Council budget for the 2018/2019 and subsequent three financial years. The savings obtained and the additional projects able to be funded as a result are detailed below.

Projected New Expenditure:

- Provision of \$1M in each of the four years of the budget for special purpose allocations to projects. Projects funded to date include:
 - upgrading of infrastructure to improve disability access.
 - development of a master plan for the Dubbo Showground.
 - development of a business case for a drug rehabilitation centre.
 - centenary of armistice day remembrance memorial.
 - funding for the continued operation of the Family Day scheme.
 - installation of additional Gross Pollution Traps.Total: \$4,000,000
 - An additional allocation of \$1M in each of the four years of the budget commencing in 2018/2019 for rural roads maintenance.
Total: \$4,000,000
 - An additional amount spread across each of the four financial years of the budget for the installation of additional Gross Pollution Traps.
Total: \$2,000,000
 - Creation of an innovation hub with \$100k allocated in the 2018/2018 financial year.
Total: \$100,000
- TOTAL: \$10,100,000

Total Savings Achieved and Identified:

- Salaries - \$4,000,000
- Legal Services - \$200,000
- Consultancies - \$400,000
- Contractors - \$800,000
- Realignment of Infrastructure Projects - \$1,700,000
- Savings achieved as a result of merger - \$2,200,000
- Review of reconfiguration of Council's telephone system - \$800,000

TOTAL SAVINGS: \$10,100,000

Whilst the accounts for the financial year ending 30 June 2018 are still being finalised, it is currently forecast that further savings of \$2,000,000 will be achieved in staff salaries.

I have also asked the Chief Executive Officer to continue to find additional savings with the following projects currently underway to help achieve this:

- Tender for the provision of legal services.
- Tender for the provision of insurances.
- Internal Ombudsman to identify business improvement initiatives.
- A review of Council's approach to procurement.
- A review of services as identified by the new Chief Executive Officer.

Overall I am pleased to advise that this council has been financially prudent since being elected in September 2017 with total savings as identified in this Mayoral Minute amounting to \$12,100,000.

I will continue to push the fiscal responsibility agenda for this Council.

RECOMMENDATION

That the current Council's approach to fiscal responsibility be noted.

Councillor Ben Shields
Mayor



MAYORAL MINUTE: Support for Installation of Automated External Defibrillators around Dubbo

AUTHOR: Mayor
REPORT DATE: 15 August 2018
TRIM REFERENCE: ID18/1302

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

In recent months I have been working with Mr George Chapman from the local branch of the Australian Red Cross in order to make the Dubbo Region a Heart Safe location through the installation of more than 25 Automated External Defibrillators (AEDS).

An AED is a portable electronic device that automatically analyses the heart rhythm of an unconscious person and delivers an electrical shock in an attempt to restore a normal rhythm. They are designed to be simple enough for anyone to use, regardless of medical training, and will only provide a shock if required.

Through Mr Chapman's work, AED machines have been installed at:

- Myall Street Mini Mart
- Tim Koerstz Pharmacy, Tamworth Street
- Dubbo Grove Pharmacy, Boundary Road
- Terry White Chemist, Delroy Park Shopping Centre
- IGA Supermarket, Victoria Street
- Ted's Milk Bar, Victoria Street
- Tile Power, Cobbora Road
- Robert Holmes Transport, Boothenba Road
- Pastoral Hotel, Talbragar Street
- Castlereagh Hotel, Talbragar Street
- Garden Hotel, Talbragar Street
- The Op Shop, Brisbane Street
- Kevin Hockey and Associates, Talbragar Street
- Dubbo Post Office, Talbragar Street
- National Dental Care, Macquarie Street
- Mr Bean's Coffee Emporium, Macquarie Street
- Amaroo Hotel, Macquarie Street
- Dubbo Golf Club, Whylandra Street
- The Buncha Hotel, Fitzroy Street
- Brennan's Mitre 10, Macquarie Street

Dubbo Regional Council has also installed AED machines at:

- Macquarie Regional Library – Dubbo and Wellington
- Western Plains Cultural Centre
- Dubbo Regional Council Administration Buildings – Dubbo and Wellington
- Visitor Information Centre – Dubbo and Wellington
- Dubbo Regional Council depot
- Family Day Care Cottage
- Dubbo Community Men’s Shed
- Dubbo Showground
- Dubbo Regional Livestock Markets
- Rainbow Cottage
- Dubbo Aquatic Leisure Centre
- Wellington Showground
- Wellington Senior Citizen Centre
- Wellington Pool
- Geurie Pool
- Wellington Caves
- Apex Oval
- Jubilee Oval
- Nita McGrath Netball Courts
- John McGrath Fields
- Barden Park Athletics Complex
- South Dubbo Oval
- Pioneer Park Dubbo
- Lady Cutler Ovals
- Victoria Park 1
- Victoria Park 2/3
- Kennard Park
- Pioneer Park Wellington
- Rygate Park

These lifesaving Automatic Emergency Defibrillators being installed throughout our region perfectly aligns with Council’s goal to make Dubbo Australia’s most accessible region by way of rolling out infrastructure for the elderly and people with disabilities.

While Dubbo Regional Council is already a leader of having such technology at our facilities, we can still improve our numbers - particularly in the former Wellington Council Local Government Area.

A quick response is crucial for cardiac arrest, with a 10 per cent reduction in survival chances for every additional minute before treatment. With that being the case, a widespread rollout of AED machines across our entire Council area should be considered priority.

I therefore recommend to Council that the CEO be requested to budget for a rollout of further AED machines at other appropriate and secure council sites.

Added to that, I also recommend that Council formally congratulate Mr Chapman and the Australian Red Cross for a job well done. I have no doubt that these efforts will save people's lives and as such recognition and appreciation is warranted.

RECOMMENDATION

- 1. That the CEO be requested to plan and budget for consideration during the preparation of the 2019/2020 draft budget further rollout for AED technology across all appropriate and secure Council sites.**
- 2. That Mr George Chapman and the Australian Red Cross be formally thanked by Council for their tremendous efforts in making Dubbo a safer region with their rollout of AED machines.**

Councillor Ben Shields
Mayor



DUBBO REGIONAL
COUNCIL

REPORT: Investments Under Section 625 of the Local Government Act - July 2018

AUTHOR: Director Corporate Services
REPORT DATE: 10 August 2018
TRIM REFERENCE: ID18/1279

EXECUTIVE SUMMARY

As required by Clause 212 of the Local Government (General) Regulation 2005, set out below are the details of all monies that Council has invested under Section 625 of the Local Government Act as at 31 July 2018.

Investments when placed have been done so in accordance with the Local Government Act, Local Government Regulations and Council's Investment Policy and Strategy. Interest on investments for the month of July 2018 has been accounted for on an accrual basis. This report details investments and annualised returns for the month of July 2018.

ORGANISATIONAL VALUES

Customer Focused: The investment of Council funds is undertaken in accordance with Council's adopted Investment Policy and Strategy which seeks to maximise returns for the community based on a conservative approach to investing.

Integrity: All Council investments are placed and managed in accordance with the adopted Investment Policy and Strategy.

One Team: Council's investments are managed under one portfolio.

FINANCIAL IMPLICATIONS

Interest earned on investments has been included within Council's 2018/2019 Operational Plan, with total income generated from the Investment Portfolio forecast to be in excess of \$5,000,000.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information provided within the report of the Director Corporate Services, dated 10 August 2018 be noted.

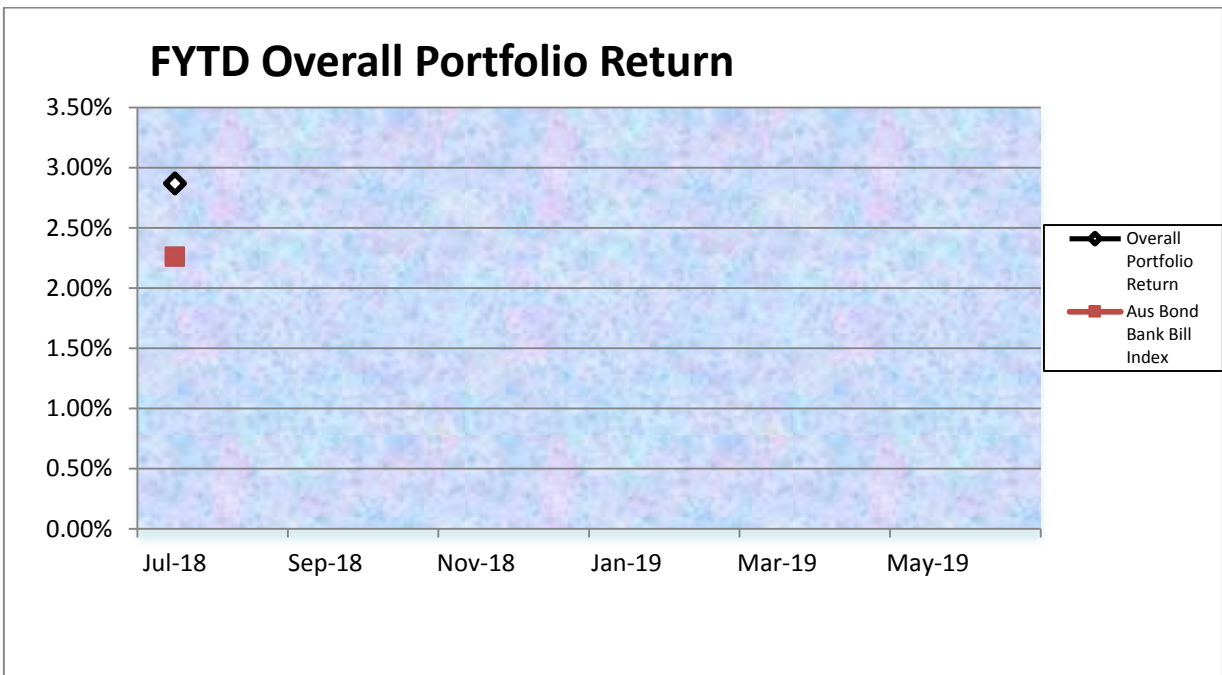
Craig Giffin
Director Corporate Services

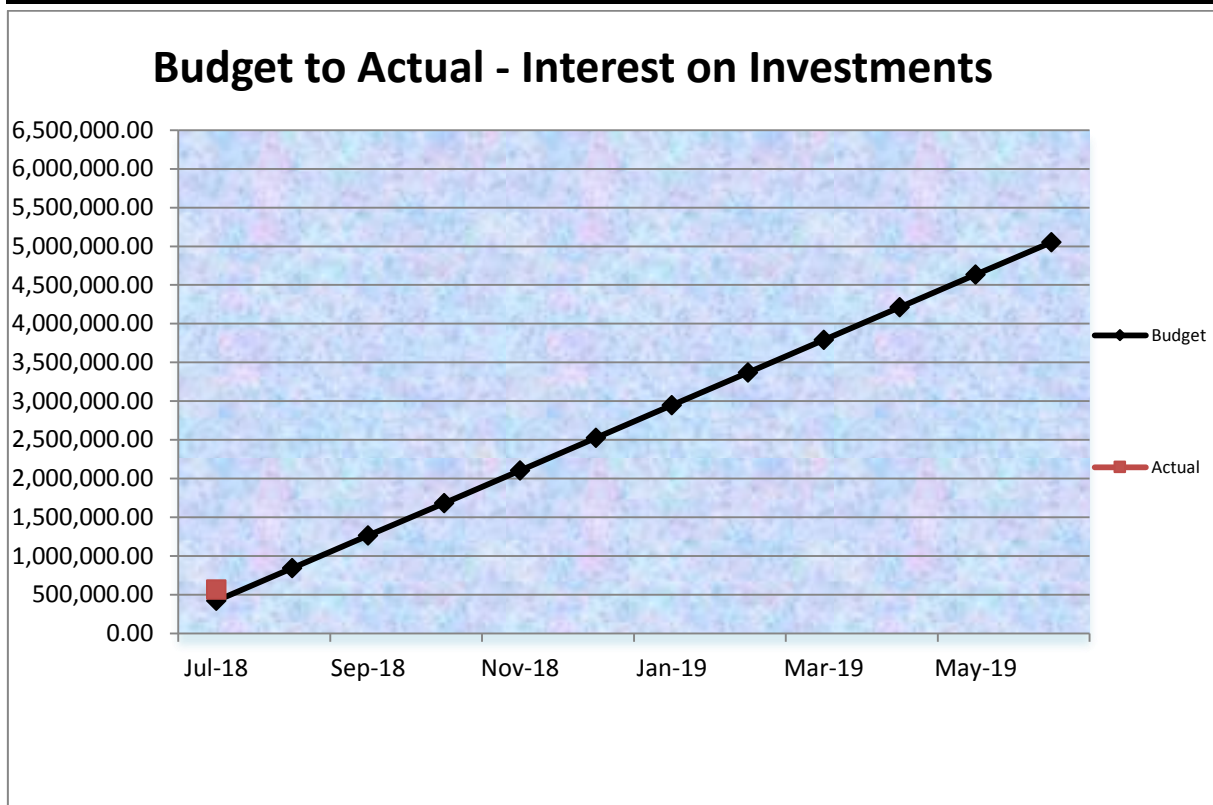
Dubbo Regional Council

JULY 2018 REPORT

Investments	Notes	2018 Total	2019 Current Maturity By 30/06/2020	2019 Non-Current Maturity After 30/06/2020	2019 Total As at 31/07/2018
Cash & Cash Equivalents (Note 6a)					
Cash on Hand and at Bank		\$28,200.00	\$28,200.00	\$0.00	\$28,200.00
Cash-Equivalent Assets (1)					
- Deposits At Call		\$36,538,762.70	\$38,318,097.55	\$0.00	\$38,318,097.55
Total Cash & Cash Equivalents	6(a)	\$36,566,962.70	\$38,346,297.55	\$0.00	\$38,346,297.55
Investments (Note 6b)					
- Long Term Deposits > 3 Months		\$180,480,916.74	\$81,818,416.74	\$94,662,500.00	\$176,480,916.74
- NCD's and FRN's > 3 Months		\$17,251,056.65	\$3,250,000.00	\$14,001,017.79	\$17,251,017.79
- CDO's		\$0.00	\$0.00	\$0.00	\$0.00
Total Investments	6(b)	\$197,731,973.39	\$85,068,416.74	\$108,663,517.79	\$193,731,934.53
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		\$234,298,936.09	\$123,414,714.29	\$108,663,517.79	\$232,078,232.08

(1) Those Investments where time to maturity (from date of purchase) is < 3 months





Performance Benchmark as per Council Policy

Category	Rate
Bank Bill Index (Aus Bond)	2.26%
Weighted Average Rate (Council's)	2.87%

Investment % Held as per Council Policy

Institution	\$ Invested	% Invested	% Allowable	\$ Allowable
<u>Cash on Hand and at Bank</u>				
CASH ON HAND AND AT BANK	28,200.00	0.01%		
<u>Direct Investments</u>				
AMP BANK	5,750,000.00	2.48%	20%	46,415,646
BANK OF QUEENSLAND	28,480,916.74	12.27%	10%	23,207,823
BENDIGO ADELAIDE BANK LIMITED	4,500,000.00	1.94%	10%	23,207,823
COMMONWEALTH BANK	13,000,000.00	5.60%	30%	69,623,470
MACQUARIE CREDIT UNION	1,000,000.00	0.43%	1%	2,320,782
NATIONAL AUSTRALIA BANK	56,818,097.55	24.48%	30%	69,623,470
ST GEORGE BANK	49,500,000.00	21.33%	30%	69,623,470
SUNCORP METWAY	5,001,017.79	2.15%	20%	46,415,646
WESTPAC BANK	65,000,000.00	28.01%	30%	69,623,470
TOTAL DIRECT INVESTMENTS	229,050,032.08	98.70%		
<u>Grandfathered Investments</u>				
NEWCASTLE PERMANENT BUILDING SOCIETY	3,000,000.00	1.29%		Rated
TOTAL GRANDFATHERED INVESTMENTS	3,000,000.00	1.29%		
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	232,078,232.08	100.00%		

SUMMARY

Dubbo Regional Council outperformed the 11am Official Cash Rate market benchmark of 1.50%, with an average annualised return of 1.90% for its At Call investments for the month of July 2018. Council also outperformed the Bloomberg AusBond Bank Bill Index of 2.26% for the month, with an average annualised return of 2.87% for its overall portfolio return, including an average annualised return on Term Deposits and Floating Rate Notes of 3.04%.



**DUBBO REGIONAL
COUNCIL**

**Report of the Planning Development and
Environment Committee - meeting 13
August 2018**

**AUTHOR: Administration Officer - Governance
REPORT DATE: 14 August 2018**

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 13 August 2018.

RECOMMENDATION

That the report of the Planning, Development and Environment Committee meeting held on 13 August 2018, be noted.



**REPORT
PLANNING, DEVELOPMENT AND
ENVIRONMENT COMMITTEE
13 AUGUST 2018**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, G Mohr, K Parker and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations (S Carter), the Director Planning and Environment, the Manager Environmental Control, the Trainee Planner, the Director Community and Recreation, the Social Justice Coordinator and the Youth Development Officer.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.46pm.

**PDEC18/31 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE
- MEETING 9 AUGUST 2018 (ID18/1232)**

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 9 July 2018.

Moved by Councillor B Shields and seconded by Councillor G Mohr

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 9 July 2018, be noted.

CARRIED

PDEC18/32 BUILDING SUMMARY - JULY 2018 (ID18/1241)

The Committee had before it the report dated 31 July 2018 from the Director Planning and Environment regarding Building Summary - July 2018.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

That the information contained in this report of the Director Planning and Environment dated 31 July 2018 be noted.

CARRIED

PDEC18/33 ASBESTOS POLICY (FOR THE DUBBO REGIONAL COUNCIL LGA) (ID18/1133)

The Committee had before it the report dated 30 July 2018 from the Manager Environmental Control regarding Asbestos Policy (for the Dubbo Regional Council LGA).

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

That the draft Asbestos Policy attached as Appendix 1 of the report of the Environmental Control dated 30 July 2018 be adopted.

CARRIED

PDEC18/34 DRAFT PLANNING AGREEMENT POLICY (NO VALUE CAPTURE PROPOSAL) (ID18/1230)

The Committee had before it the report dated 31 July 2018 from the Manager Strategic Planning Services regarding Draft Planning Agreement Policy (no Value Capture proposal).

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

- 1. That the draft Policy for Planning Agreements, included here in Appendix 1 of the report, be endorsed for the purposes of public exhibition only.**
- 2. That the draft Policy for Planning Agreements be placed on public exhibition for a period of 14 days.**
- 3. That correspondence be provided to all relevant stakeholders.**
- 4. That following completion of the public exhibition process, a further report be provided to Council for consideration, including any submissions received.**

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Grant	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Shields	
Total (8)	Total (0)

PDEC18/35 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors D Gumley and J Ryan who were absent from the meeting for personal reasons.

Moved by Councillor A Jones and seconded by Councillor D Grant

MOTION

That such requests for leave of absence be accepted and Councillors D Gumley and J Ryan be granted leave of absence from this meeting.

CARRIED

The meeting closed at 5.49pm.

.....
CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Infrastructure Community and Recreation Committee - meeting 13 August 2018

AUTHOR: Administration Officer - Governance
REPORT DATE: 14 August 2018

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 13 August 2018.

RECOMMENDATION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 13 August 2018, be noted.



**REPORT
INFRASTRUCTURE, COMMUNITY AND
RECREATION COMMITTEE
13 AUGUST 2018**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, G Mohr, K Parker and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations (S Carter), the Director Planning and Environment, the Manager Environmental Control, the Trainee Planner, the Director Community and Recreation, the Social Justice Coordinator and the Youth Development Officer.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

Clause ICRC18/70 was brought forward for consideration and was dealt with at this juncture.

ICRC18/70 YOUTH COUNCIL PRESENTATION (ID18/1108)

The Committee reports having met with Sharika-Maree Howard and Emily O'Dea of the Dubbo City Youth Council regarding this matter.

Moved by Councillor B Shields and seconded by Councillor A Jones

MOTION

That the presentation by the Dubbo City Youth Council be noted.

CARRIED

At this juncture the meeting adjourned, the time being 5.46pm.

The meeting recommenced at 5.50pm.

ICRC18/69 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE - MEETING 9 JULY 2018 (ID18/1233)

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 9 July 2018.

Moved by Councillor J Diffey and seconded by Councillor D Grant

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 9 July 2018, be noted.

CARRIED

ICRC18/71 DECLARATION OF DUBBO REGIONAL COUNCIL LOCAL GOVERNMENT AREA AS A FOSSICKING DISTRICT (ID18/1254)

The Committee had before it the report dated 31 July 2018 from the Executive Manager Governance and Internal Control regarding Declaration of Dubbo Regional Council Local Government Area as a Fossicking District.

Moved by Councillor B Shields and seconded by Councillor V Etheridge

MOTION

- 1. That the proposal to gazette the Dubbo Regional Council Local Government Area as a fossicking district be placed on public exhibition for a period of 28 days inviting comment from the public.**
- 2. That it be noted that approval not be granted for Council owned operational sites and construction sites to be subject to fossicking activities.**

CARRIED

ICRC18/72 ANNUAL PLANT REPORT 2017/2018 (ID18/737)

The Committee had before it the report dated 31 July 2018 from the Manager Fleet Services regarding Annual Plant Report 2017/2018.

Moved by Councillor K Parker and seconded by Councillor A Jones

MOTION

That the information contained within this report by the Manager Fleet Services dated 31 July 2018 be noted.

CARRIED

ICRC18/73 BODANGORA COMMUNITY BENEFIT FUND ROUND 2 (ID18/1242)

The Committee had before it the report dated 31 July 2018 from the Director Community and Recreation regarding Bodangora Community Benefit Fund Round 2.

Moved by Councillor A Jones and seconded by Councillor J Diffey

MOTION

1. That the information contained within the report of the Director Community and Recreation dated 31 July 2018 be noted.
2. That the following projects be allocated funding from the Bodangora Wind Farm Community Benefit Fund:
 - Twin River's Fishing Club \$3,000
 - Burrendong Botanic Garden and Arboretum \$3,500
 - Wellington Lions Club \$2,300
 - Wellington Warriors Football Club Incorporated \$4,800
 - Wellington Arts Centre Inc \$3,000
 - Wellington Amateur Theatrical Society Incorporated \$4,768.37
 - The Salvation Army Orana-Wellington NSW \$1,113.63
 - Mount Arthur Reserve Trust \$2,518
3. That all applicants be advised of the outcomes of their funding application and unsuccessful applicants be advised as to other opportunities to obtain funding.
4. That Round 3 of the Bodangora Community Benefit Fund call for submissions in December 2018 with the available pool being \$25,000 and the upper limit of grant applications being \$5,000.
5. That community members of the Bodangora Wind Farm Community Consultative Committee be invited to participate in the presentation to successful community groups.

CARRIED

Councillor D Grant declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Grant is the treasurer of the Mount Arthur Reserve Trust who have been recommended to receive funding through the benefit fund and he is also a member of the Wellington Warriors Football Club Incorporated.

ICRC18/74 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors D Gumley and J Ryan who were absent from the meeting for personal reasons.

Moved by Councillor A Jones and seconded by Councillor D Grant

MOTION

That such requests for leave of absence be accepted and Councillors D Gumley and J Ryan be granted leave of absence from this meeting.

CARRIED

The meeting closed at 5.54pm.

.....
CHAIRMAN



DUBBO REGIONAL
COUNCIL

Report of the Economic Development Business and Corporate Committee - meeting 13 August 2018

AUTHOR: Administration Officer - Governance
REPORT DATE: 14 August 2018

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 13 August 2018.

RECOMMENDATION

That the report of the Economic Development, Business and Corporate Committee meeting held on 13 August 2018, be noted.



**REPORT
ECONOMIC DEVELOPMENT, BUSINESS AND
CORPORATE COMMITTEE
13 AUGUST 2018**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, G Mohr, K Parker and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations (S Carter), the Director Planning and Environment, the Manager Environmental Control, the Trainee Planner, the Director Community and Recreation, the Social Justice Coordinator and the Youth Development Officer.

Councillor G Mohr assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.55pm.

**EDBC18/40 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE
COMMITTEE - MEETING 9 JULY 2018 (ID18/1234)**

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 9 July 2018.

Moved by Councillor B Shields and seconded by Councillor K Parker

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 9 July 2018, be noted.

CARRIED

EDBC18/41 LGNSW ANNUAL CONFERENCE PROPOSED MOTION REGARDING AMENDING REQUIREMENTS FOR ELECTORAL WARDS (ID18/1261)

The Committee had before it the report dated 31 July 2018 from the Executive Manager Governance and Internal Control regarding LGNSW Annual Conference Proposed Motion Regarding Amending Requirements for Electoral Wards.

Moved by Councillor B Shields and seconded by Councillor D Grant

MOTION

That Council request that the following motion be lodged for inclusion on the LGNSW 2018 Annual Conference agenda:

That LGNSW make representations to the Minister of Local Government to consider the feasibility and appropriateness of an amendment to the Local Government Act 1993 (NSW) to allow a process for:

- 1. the creation of electoral wards with variations in the number of electors of more than 10% in each ward in the area; and*
- 2. different numbers of councillors to be elected for each ward provided that the councillor:elector ratio of each ward is such as to maintain the principle of democratic representation across the area.*

CARRIED

EDBC18/42 ANNUAL RISK MANAGEMENT PROGRAM AND INSURANCE MATTERS (ID18/1235)

The Committee had before it the report dated 30 July 2018 from the Executive Manager Governance and Internal Control regarding Annual Risk Management Program and Insurance Matters.

Moved by Councillor K Parker and seconded by Councillor J Diffey

MOTION

That the Risk Management Program review and the classes of insurance acquired for 2018/2019 be noted.

CARRIED

Councillor D Grant declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Grant works for Elders Insurance who are underwritten by QBE. If Council were to call public tenders for insurances, QBE could be involved in the process.

EDBC18/43 PROPOSED AMENDMENT TO FEES AND CHARGES OF THE 2018/2019 REVENUE POLICY (ID18/1194)

The Committee had before it the report dated 30 July 2018 from the Director Planning and Environment regarding Proposed Amendment To Fees and Charges of the 2018/2019 Revenue Policy.

Moved by Councillor K Parker and seconded by Councillor V Etheridge

MOTION

1. That the attached draft amendments to the 2018/2019 Revenue Policy be adopted by Council for the purposes of public exhibition for a period of not less than 28 days.
2. That following public exhibition a further report be presented to Council for its consideration.

CARRIED

EDBC18/44 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors D Gumley and J Ryan who were absent from the meeting for personal reasons.

Moved by Councillor A Jones and seconded by Councillor J Diffey

MOTION

That such requests for leave of absence be accepted and Councillors D Gumley and J Ryan be granted leave of absence from this meeting.

CARRIED

The meeting closed at 6.06pm.

.....
CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Street Tree Advisory Committee - meeting 7 August 2018

AUTHOR: Administration Officer - Governance
REPORT DATE: 14 August 2018

The Committee had before it the report of the Street Tree Advisory Committee meeting held 7 August 2018.

RECOMMENDATION

That the report of the Street Tree Advisory Committee meeting held on 7 August 2018, be noted.

Appendices:

1 [↓](#) Reports - Street Tree Advisory Committee - 07/08/2018



DUBBO REGIONAL
COUNCIL

**REPORT
STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018**

PRESENT: Councillors V Etheridge, J Ryan and A Jones, the Director Community and Recreation, Mrs B Edmondson (Community Representative), Mr M Gardner (Community Representative), Mrs N Grant (Community Representative) and Mrs B Sutherland (Community Representative).

ALSO IN ATTENDANCE:

The Manager Recreation and Open Space, Manager Water Supply and Sewerage, David Moir, Nigel Hosking and Administration Officer – Infrastructure.

STC18/15 TREE CANOPY CALCULATIONS FOR DUBBO (ID18/1193)

The Committee had before it the report dated 17 July 2018 from the Manager Recreation and Open Space regarding Tree Canopy Calculations for Dubbo.

RECOMMENDATION

1. That the information contained within the report of the Manager Recreation and Open Space dated 17 July 2018 be noted.
2. The Committee resolved to formally invite Mark Stanford and Steve Guy to attend a meeting of the Street Tree Committee to obtain their views on tree planting.

STC18/16 INTERRUPTION OF ESSENTIAL SERVICES - REMOVAL OF THREE TREES IN HAWTHORN STREET DUBBO (ID18/1243)

The Committee had before it the report dated 31 July 2018 from the Manager Water Supply and Sewerage regarding Interruption of Essential Services - Removal of Three Trees in Hawthorn Street Dubbo.

RECOMMENDATION

1. That in accordance with the Street Tree Committee Terms of Reference, the trees be removed as soon as practicable and work commence on the replacement sewer to ensure that essential sewer services are provided to 23 Hawthorn Street, Dubbo.
2. That the trees be replaced in the vicinity with more suitable street trees that will not be intrusive to existing utilities.

STC18/17 NANIMA CRESCENT/WELLINGTON CBD UPGRADE (ID18/1245)

The Committee had before it the report dated 31 July 2018 from the Director Infrastructure and Operations regarding Nanima Crescent/Wellington CBD Upgrade.

RECOMMENDATION

That the information contained within the report of the Director Infrastructure and Operations dated 31 July 2018 be noted.

STC18/18 WINDSOR PARADE POCKET PARK PRESENTATION BY DAVID MOIR LANDSCAPES (ID18/1255)

The Committee was provided with a presentation by David Moir Landscapes with regard to this item.

RECOMMENDATION

That the Manager Recreation and Open Space provide options (concept drawings) taking into account the following information:

Potential tree species that fit Roads and Maritime Service's guidelines for tree planting, retention of viable trees in the park, options for ongoing maintenance, what can be done to increase the planting area on the southern side of the area, and investigate the cost of moving the electricity lines closer to the acoustic wall.

The Director Community and Recreation declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that the Director Community and Recreation resides in the Keswick Estate.

Mr M Gardner (Community Representative) left the meeting, the time being 6.45pm.

Councillor V Etheridge left the meeting, the time being 7.05pm.

STC18/19 GENERAL BUSINESS (ID18/1256)

Councillor A Jones requested that a masterplan be prepared for the entrance into Wellington from Dubbo.

The Manager Recreation and Open Space was requested to investigate the cost of the removal of the earth mound and the installation of an acoustic wall in its place. The Manager Recreation and Open Space clarified that this was outside his delegated authority but would work in collaboration with others to investigate the cost of installing an acoustic wall and prepare a report for the Committee.

N Grant asked who the Committee members should liaise with in relation to Street Tree Committee matters. The Manager Recreation and Open Space advised the Committee to contact the Administration Officer – Governance, Maryann Lew.

Councillor A Jones asked that a representative from the Wellington area (ie Councillor A Jones or D Grant) be present at future Street Tree Committee meetings.

STC18/20 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillor B Shields, the Chief Executive Officer, the Director Infrastructure and Operations, the Director Planning and Environment and the Manager Operations – Community and Recreation who were absent from the meeting for personal reasons. Such leave of absence were accepted by the Committee and the members concerned were granted leave of absence for this meeting.

The meeting closed at 7.42pm.

.....
CHAIRMAN

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15



REPORT: Tree Canopy Calculations for Dubbo

AUTHOR: Manager Recreation and Open Space
REPORT DATE: 17 July 2018
TRIM REFERENCE: ID18/1193

EXECUTIVE SUMMARY

A land cover analysis was undertaken by an independent specialist tree company, ENSPEC, to determine changes in the urban environment over time. Historical aerial images of Dubbo (1959, 1975, 1988, 2003 and 2017) and the i-Tree Canopy online tool were used to calculate changes in land use and canopy cover over the study area of 35.5km² (3,550 ha). This study area was chosen as it largely aligns with the eight precincts as identified in the Dubbo Street Tree Master Plan.

Of particular note for the Committee is that from 2003 to 2017 the City's tree canopy has increased from 9.5% (337 ha) to 16.2% (575 ha). This increase is the result of a 4.4% of canopy cover derived from the Private Tree sector, with a further 2.6% from Council controlled trees (streets and parks).

Based on a simple extrapolation of the 2003 to 2017 change in land cover it is possible to project that tree coverage from Council controlled trees could contribute a further 92 ha (or 2.6%) of canopy cover to the study area by 2030, with Private Trees potentially contributing a further 156 ha (4.4%). This would provide an urban forest canopy cover for the study area of approximately 23% by 2030.

ORGANISATIONAL VALUES

Customer Focused: The Street Tree Advisory Committee is provided with independent and accurate information in a timely manner to assist them in their deliberations.

Integrity: Council remains transparent in its decision making process and information it provides to the Street Tree Advisory Committee in an effort to improve Dubbo's Urban Forest.

One Team: Council partners with others, including those outside the Organisation, to deliver more than we can achieve alone.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15

RECOMMENDATION

That the information contained within the report of the Manager Recreation and Open Space dated 17 July 2018 be noted.

Ian McAlister
Manager Recreation and Open Space

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15

REPORT

A land cover analysis was undertaken by an independent specialist tree company, ENSPEC, to determine changes in the urban environment over time. Historical aerial images of Dubbo (1959, 1975, 1988, 2003 and 2017) and the i-Tree Canopy online tool were used to calculate changes in land use and canopy cover over the study area of 35.5km² (3,550 ha). This study area was chosen as it largely aligns with the eight precincts as identified in the Dubbo Street Tree Master Plan.

The i-Tree Canopy online tool (itreetools.org) generates random points within the defined polygon which were then identified as one of the following 20 categories:

Detailed Category	Summary	Description
Council Tree	Tree	Street tree
Council Plantable	Plantable	Shrub beds, lawn, garden, etc.
Council Non-plantable	Non-plantable	Other than pavement or buildings
Council Hardscape	Hardscape	Car parks, pavements, roads
Park Tree	Tree	Council Park Tree
Park Plantable	Plantable	Shrub beds, lawn, garden, etc.
Park Non-plantable	Non-plantable	Playground, ovals
Park Hardscape	Hardscape	Pavement
Private Tree	Tree	Tree on private property
Private Plantable	Plantable	Shrub beds, lawn, garden, etc.
Private Non-plantable	Non-plantable	Other than pavement or buildings
Private Hardscape	Hardscape	Car parks, pavements
Authority/Institution Tree	Tree	Schools, university, hospitals
Authority/Institution Plantable	Plantable	Shrub beds, lawn, garden, etc.
Authority/Institution Non-plantable	Non-plantable	Playing fields, racecourse, etc
Authority/Institution Hardscape	Hardscape	Car parks, pavements
Highway Tree	Tree	Highway tree
Buildings	Buildings	Permanent buildings
Water	Water	Rivers, pools, water features, etc.
Railway	Railway	Within rail reserve, but not trees

To ensure consistency of the data over time the same 1,000 points were assessed over the five years, being 1959, 1975, 1988, 2003 and 2017. In the two earliest images, 1959 and 1975, sections of the data set were not photographed – possibly as it was prior to the amalgamation of the Dubbo and Talbragar shires. To overcome this issue data has been interpolated from adjoining areas that were assumed to be similar and consistent with later images.

The five data set images are shown below in figures 1 – 5.

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15

Figure 1 - 1959

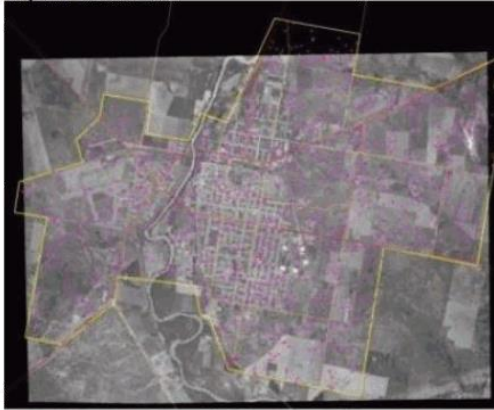


Figure 2 - 1975

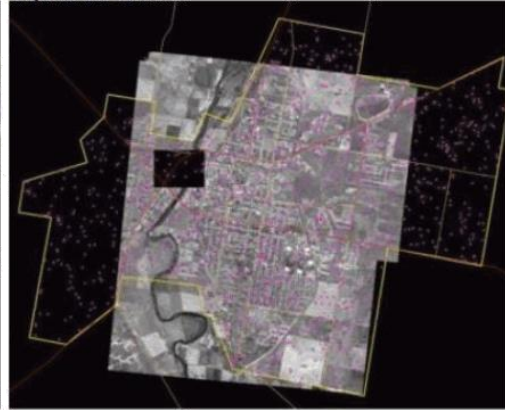


Figure 3 - 1988



Figure 4 - 2003



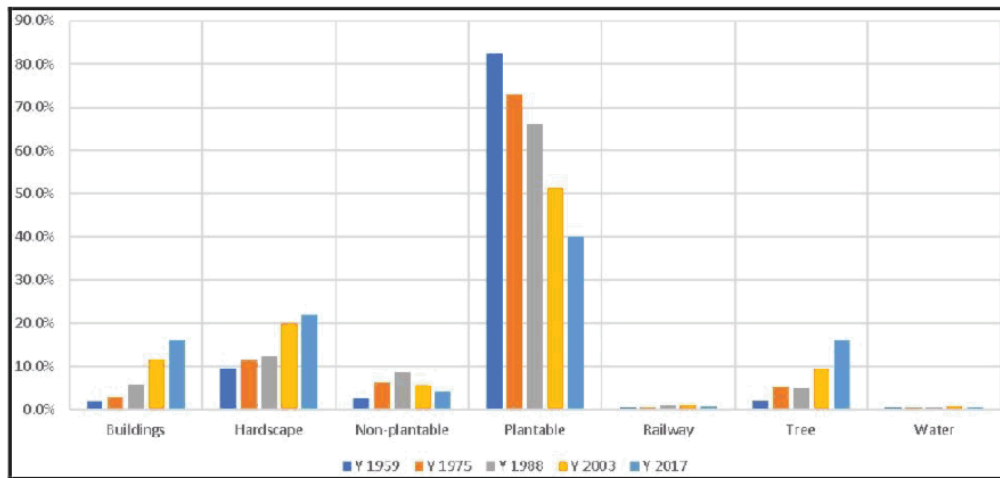
Figure 5 - 2017



STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15

Summary Cover Class	1959 %	SE ±	1975 %	SE ±	1988 %	SE ±	2003 %	SE ±	2017 %	2017 land area (ha)	SE ±
Buildings	1.8%	0.4%	2.9%	0.5%	5.8%	0.7%	11.7%	1.0%	16.2%	575.1	1.2%
Hardscape	9.6%	0.9%	11.4%	1.0%	12.5%	1.0%	19.9%	1.3%	21.9%	777.4	1.3%
Non-plantable	2.7%	0.5%	6.3%	0.8%	8.7%	0.9%	5.6%	0.7%	4.1%	145.5	0.6%
Plantable	82.4%	1.2%	72.9%	1.4%	66.1%	1.5%	51.2%	1.6%	39.9%	1416.3	1.5%
Railway	0.8%	0.3%	0.8%	0.3%	1.1%	0.3%	1.1%	0.3%	0.9%	31.9	0.3%
Tree	2.0%	0.4%	5.2%	0.7%	5.0%	0.7%	9.5%	0.9%	16.2%	575.1	1.2%
Water	0.7%	0.3%	0.5%	0.2%	0.8%	0.3%	1.0%	0.3%	0.8%	28.4	0.3%
Grand Total	100.0%		100.0%		100.0%		100.0%		100.0%	3549.7	



The summary analysis from the report is that the “analysis demonstrates an increase in buildings, hardscapes and tree cover from 1959 – 2017, with major growth occurring from 1975 onwards. These trends are consistent with the change over from land use from agriculture, which typically has a low tree canopy and built cover, to residential and commercial where tree canopy cover typically increases.”

Enspec 2017

Of particular note for the Committee is that from 2003 to 2017 the City’s tree canopy has increased from 9.5% (337 ha) to 16.2% (575 ha). This increase is the result of a 4.4% of canopy cover derived from the Private Tree sector (urban densification and landscaping of yards from previously agricultural land) and Council tree planting initiatives such as the 10,000 Tree Plant that was conducted between 1995 and 2004, which saw 100,000 trees planted per annum within the urban area, National Tree Day and other community based events. These areas included Troy Gully, walkways, Golf Links Creek, Biddybunge Reserve and Devil’s Hole. These trees are now making a significant contribution to the canopy of Dubbo.

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15

A more detailed analysis was also conducted taking into account land ownership. Please note however, there may be some discrepancies as land ownership changes over time, and that the Consultant may have misallocated “ownership” as the assessment was conducted on the basis of aerial photography that was not linked back to a central rates data base (for privacy reasons).

Detailed Class	Cover	1959 %	SE ±	1975 %	SE ±	1988 %	SE ±	2003 %	SE ±	2017 %	2017 land area (ha)	SE ±
Council Tree		0.1%	0.1%	1.3%	0.4%	1.00%	0.3%	0.9%	0.3%	1.9%	67.4	0.4%
Council Plantable		2.7%	0.5%	6.5%	0.8%	5.20%	0.7%	4.3%	0.6%	4.6%	163.3	0.7%
Council Hardscape		5.1%	0.7%	5.5%	0.7%	7.60%	0.8%	10.5%	1.0%	11.7%	415.3	1.0%
Council Non-plantable		0.1%	0.1%	0.1%	0.1%	0.20%	0.1%	0.1%	0.1%	0.4%	14.2	0.2%
Park Tree		0.2%	0.1%	0.3%	0.2%	0.30%	0.2%	0.7%	0.3%	2.3%	81.6	0.3%
Park Plantable		2.6%	0.5%	3.0%	0.5%	4.80%	0.7%	5.9%	0.7%	6.5%	230.7	0.8%
Park Hardscape		0.2%	0.1%	0.1%	0.1%	0.20%	0.1%	0.5%	0.2%	0.1%	3.5	0.1%
Park Non-plantable		0.3%	0.2%	0.4%	0.2%	0.90%	0.3%	1.4%	0.4%	0.7%	24.8	0.3%
Private Tree		1.6%	0.4%	3.4%	0.6%	3.50%	0.6%	7.3%	0.8%	11.7%	415.3	1.0%
Private Plantable		76.7%	1.3%	62.7%	1.5%	55.30%	1.6%	40.0%	1.5%	28.0%	993.9	1.4%
Private Hardscape		4.0%	0.5%	5.5%	0.7%	4.20%	0.6%	8.5%	0.9%	9.5%	337.2	0.9%
Private Non-plantable		2.2%	0.5%	5.7%	0.7%	7.10%	0.8%	3.8%	0.6%	3.6%	127.8	0.6%
Institution Tree		0.1%	0.1%	0.2%	0.1%	0.20%	0.1%	0.6%	0.2%	0.2%	7.1	0.1%
Institution Plantable		0.4%	0.2%	0.7%	0.3%	0.80%	0.3%	1.0%	0.3%	0.8%	28.4	0.3%
Institution Hardscape		0.3%	0.2%	0.3%	0.2%	0.50%	0.2%	0.4%	0.2%	0.0%	0.0	0.0%
Institution Non-plantable		0.1%	0.1%	0.1%	0.1%	0.50%	0.2%	0.3%	0.2%	0.1%	3.5	0.1%
Buildings		1.8%	0.4%	2.9%	0.5%	5.80%	0.7%	11.7%	1.0%	16.2%	575.1	1.2%
Railway		0.8%	0.3%	0.8%	0.3%	1.10%	0.3%	1.1%	0.3%	0.9%	31.9	0.3%
Water		0.7%	0.3%	0.5%	0.2%	0.80%	0.3%	1.0%	0.3%	0.8%	28.4	0.3%
Grand Total		100%		100%		100%		100%		100%	3549.7	

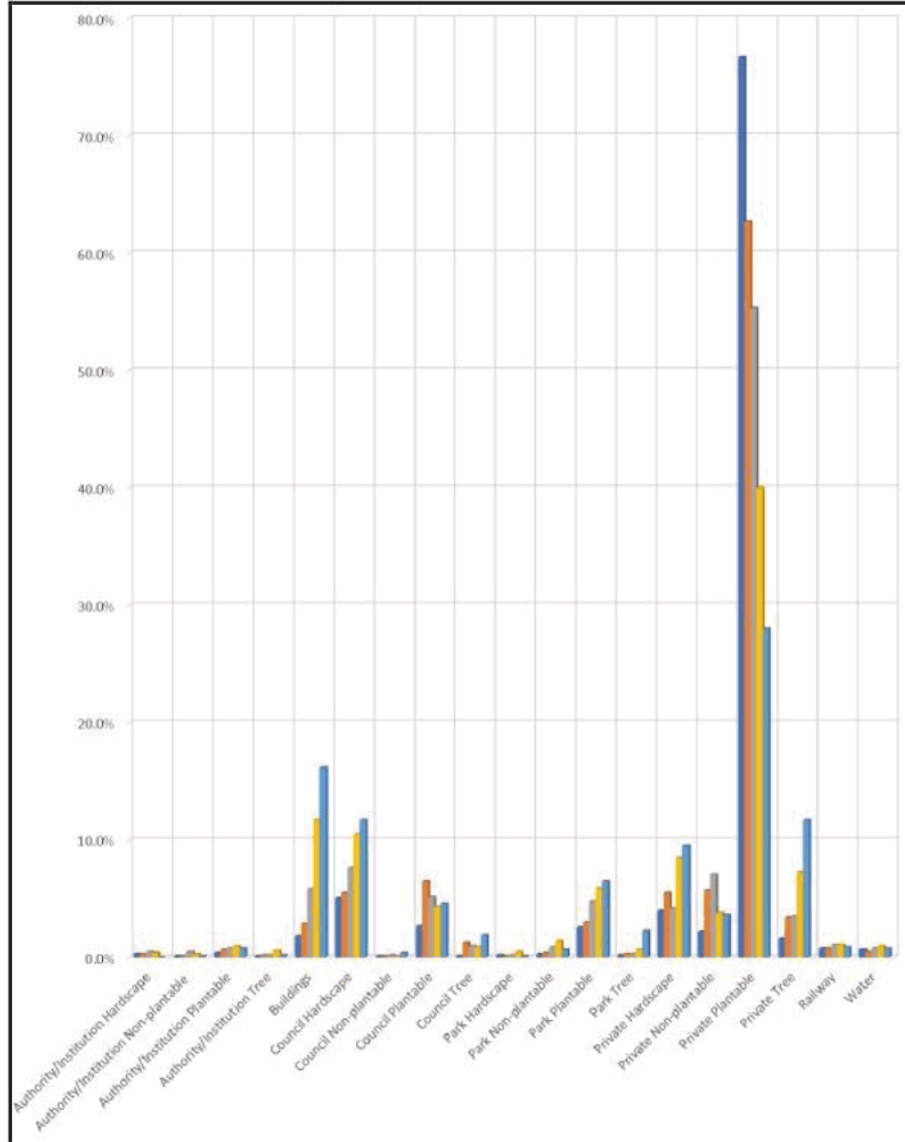
From the detailed analysis (shown in table above and the graph below) the report identified a number of trend that include:

- “A recent reversal since 2003 in the downward trend in Council street tree cover, with a significant increase from 0.9% to 1.9% of total land cover
- A significant increase in Park Tree cover from 0.7% to 2.3% from 2003-2017
- A significant increase in Private Tree cover from 7.3% to 11.7% from 2003-2017 (includes agricultural land within the study area)
- Significant reductions in private plantable
- Relatively static proportion of plantable space available for street trees despite increased cover, consistent with development of new subdivisions creating more nature strip planting area
- Increasing proportion of Park Plantable area, consistent with new parks being provided as residential expansion continues.

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15

- A high but significantly decreasing proportion Private Plantable land commensurate with the change from open agricultural fields to subdivided lots”.



**STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018**

STC18/15

The report demonstrates that past Council’s initiatives, such as the 10,000 annual tree planting program between 1995 and 2004, support of National Tree Day, etc., are making a marked contribution to the development of the public urban forest canopy cover and the liveability of Dubbo. The report also identifies some of the limitations (i.e. the extent of hardscapes and non-plantable areas) that Council has to contend with. Even so, there is approximately 400 hectares, or 4 km², that potentially could have additional street or park tree plantings incorporated into them.

The report also, for the first time, clearly shows the positive impact that the general community and institutions can make towards improving the urban forest. While there has been a marked reduction in Private Plantable, as a result of the increasing urbanisation of the study area, there is close to 1,000 hectares, 10km², which has been identified as possible planting sites in the “private” sector of our community.

However while Council has the capacity to influence increased planting on land under its control, its ability to influence private land owners and institutions is limited. Therefore it is unlikely that the figures quoted above can be achieved due to constraints not identified through the aerial assessment, by private property owners not wanting, or having sufficient space in their yards to plant a reasonable sized tree or lack of funding and resources.

In an attempt to provide an estimation of what the future tree canopy of the study area could be by the year 2030 an extrapolation of the 2003 to 2017 change in land cover data was carried out and is shown below:

	2003 %	2017 %	2017 land area (ha)	2003-2017 trend	Projected change (ha)	2030 projected cover (ha)
Council Tree	0.9%	1.9%	67.4	1.0%	35.5	100.4
Park Tree	0.7%	2.3%	81.6	1.6%	56.8	135.1
Private Tree	7.3%	11.7%	415.3	4.4%	156.2	557.6

Based on this simple extrapolation of the 2003 to 2017 change in land cover it is possible that tree coverage from Council controlled trees could contribute a further 92 ha (or 2.6%) of canopy cover to the study area by 2030, with Private Trees potentially contributing a further 156 ha (4.4%). This would provide an urban forest canopy cover for the study area of approximately 23%. In this model much of the increase from the Council controlled trees is potentially attributed to the maturation and broadening of the trees planted between 1995 and 2004, and does not take into account the new and fill-in street tree plantings that will commence in 2019/2020.

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/15

SUMMARY

The report has identified that since 1959 there has been an increase in the canopy cover of the study area from 2% in 1959 through to 16.1% (571.4 hectares) in 2017. This significant increase in canopy cover includes a 1.8% increase in Council (street) Trees, 2.1% increase in Park Trees and a 10.1% increase in Private Trees. The majority of this increase has occurred since 2003 and supports the benefits of community tree planting events and a more proactive approach to street tree planting and improved tree selection that began in 1998 with the City's first Street Tree Master Plan and has continued through to the present day. As identified in the report the significant change in the Private Tree canopy cover is the result of the urbanisation of agricultural land to residential land, with the associated landscaping and plantings.

The report has also identified that significant opportunities also exist, totalling a further 1,400 hectares, that potentially could have additional trees planted to further enhance the urban forest of Dubbo. In reality this is unachievable even in the long term as Council has limited control over planting on private land and the assessment does not take into account specific site constraints even on Council controlled land.

Based on a simple extrapolation of the 2003 to 2017 change in land cover it is possible to project that tree coverage from Council controlled trees could contribute a further 92 ha (or 2.6%) of canopy cover to the study area by 2030, with Private Trees potentially contributing a further 156 ha (4.4%). This would provide an urban forest canopy cover for the study area of approximately 23%.

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/16



**REPORT: Interruption of Essential Services
- Removal of Three Trees in Hawthorn
Street Dubbo**

AUTHOR: Manager Water Supply and Sewerage
REPORT DATE: 31 July 2018
TRIM REFERENCE: ID18/1243

EXECUTIVE SUMMARY

Due to ongoing interruptions to the sewer service to the Essential Energy depot at 23 Hawthorn Street Dubbo, a new sewer main is required to be installed in the near term.

Removal of three Silky Oak street trees in Hawthorn Street is necessary to facilitate delivery of essential services to this property.

ORGANISATIONAL VALUES

Customer Focused: Providing an efficient reliable sewer network that meets Water and Sewer Customer Service Standards.

Integrity: Open communication between all stake holders.

One Team: Working collaboratively with other internal divisions, contractors and customers to achieve the best outcome.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That in accordance with the Street Tree Committee Terms of Reference, the trees be removed as soon as practicable and work commence on the replacement sewer to ensure that essential sewer services are provided to 23 Hawthorn Street, Dubbo.
2. That the trees be replaced in the vicinity with more suitable street trees that will not be intrusive to existing utilities.

Stephen Carter
Manager Water Supply and Sewerage

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/16

REPORT

Removal of three street trees in Hawthorn Street is necessary to facilitate delivery of essential services to this property.

Council had received several complaints since October 2017 regarding sewer services from the Essential Energy depot in Hawthorn Street. On further investigation by Council with the use of Closed Circuit TV (CCTV) it was found that the existing pipes were beyond economical repair and the best option was to construct and relocate the sewer line. This will ensure that Council would be able to provide a robust sewer service that meets Dubbo Regional Council's newly adopted Customer Service Standard for sewer services.

A plan showing the proposed sewer line and trees requiring removal shown below:

Site Map – New Sewer Main and Tree Removal



The Terms of Reference for the Street Tree Committee allow for removal of the trees should the following occur:

- Emergency situations where risk of serious injury or substantial damage to property has occurred or is highly likely to occur.
- A tree is interrupting the provision of essential services such as stormwater, water, sewer, electricity or data connectivity.

**STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018**

STC18/16

It is therefore recommended that, in accordance with the Street Tree Committee Terms of Reference, the trees be removed as soon as practicable and work commence on the replacement sewer to ensure that essential sewer services are provided to 23 Hawthorn Street.

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/17



REPORT: Nanima Crescent/Wellington CBD Upgrade

AUTHOR: Director Infrastructure and Operations
REPORT DATE: 31 July 2018
TRIM REFERENCE: ID18/1245

EXECUTIVE SUMMARY

Please find attached (**Appendix 1**) the draft Design Plans for the Nanima Crescent Upgrade (Plan M7155).

The plans detail proposed street parking arrangements, tree planting locations, and accessibility infrastructure such as tactile indicators.

The final stage of these works will be undertaken in the near future.

ORGANISATIONAL VALUES

Customer Focused: The project will significantly enhance the Wellington CBD and improve the amenity for residents and visitors.

Integrity: The project has involved significant engagement with the community who are eagerly looking forward to the project being completed.

One Team: The project has involved staff from a range of operational areas.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within the report of the Director Infrastructure and Operations dated 31 July 2018 be noted.

Chris Devitt
Director Infrastructure and Operations

STREET TREE ADVISORY COMMITTEE
7 AUGUST 2018

STC18/17

BACKGROUND

The upgrading of Nanima Street in Wellington has been a major project commenced by the former Wellington Council after extensive consultation with the Wellington community.

REPORT

Please find attached (**Appendix 1**) the draft Design Plans for the Nanima Crescent Upgrade (Plan M7155).

The plans detail proposed street parking arrangements, tree planting locations, and accessibility infrastructure such as tactile indicators.

The final stage of these works will be undertaken in the near future.

SUMMARY

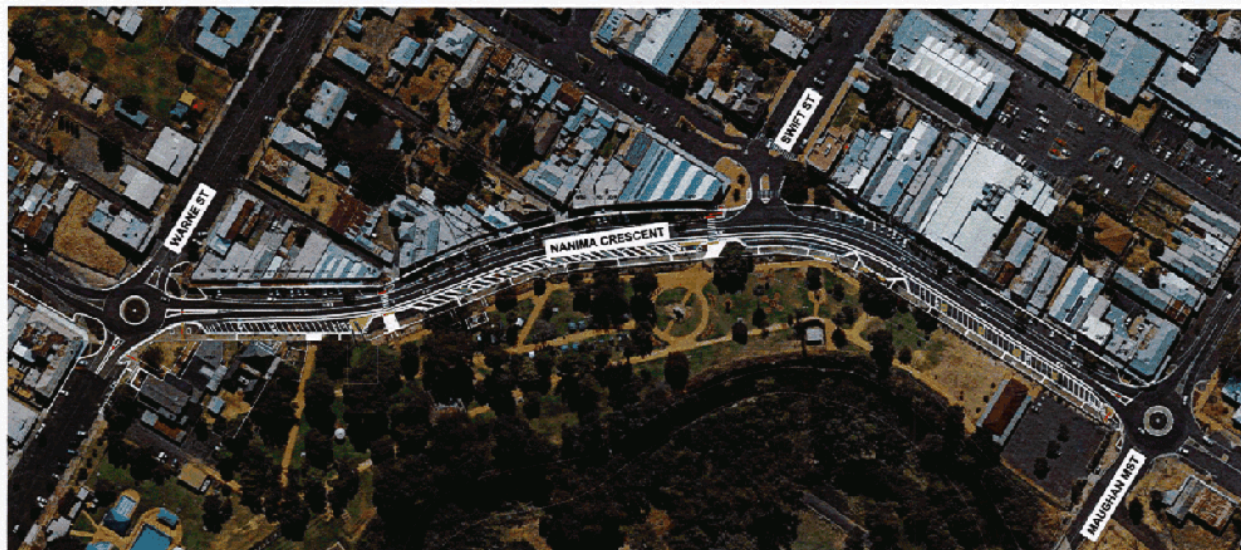
The project is now in the final stages which includes tree planting along the western side of Nanima Street.

The plans for those works are provided for the Committee's information.

Appendices:

- [1](#) Nanima Crescent/Wellington CBD Plans

NANIMA CRESCENT UPGRADE

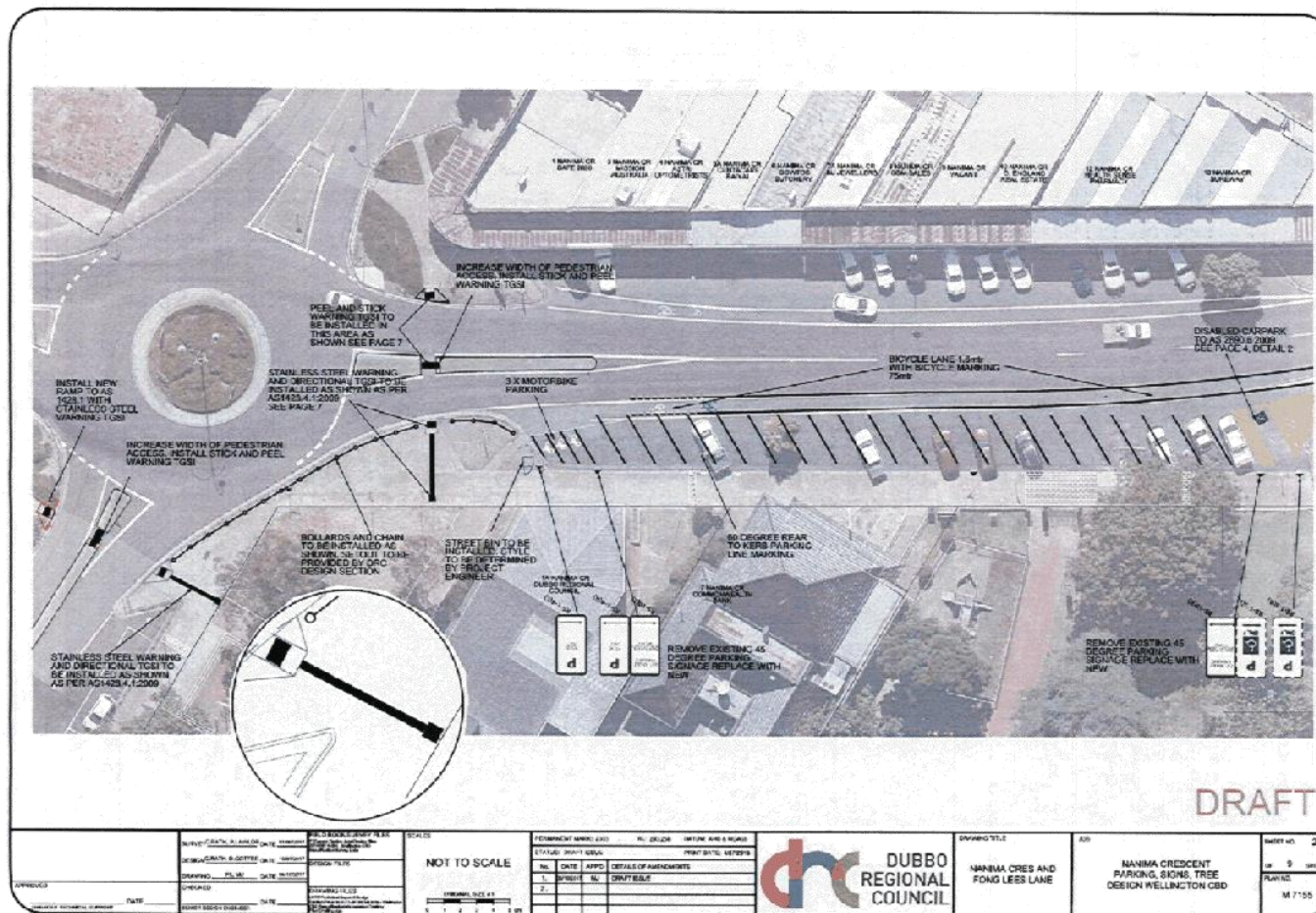


GENERAL NOTES

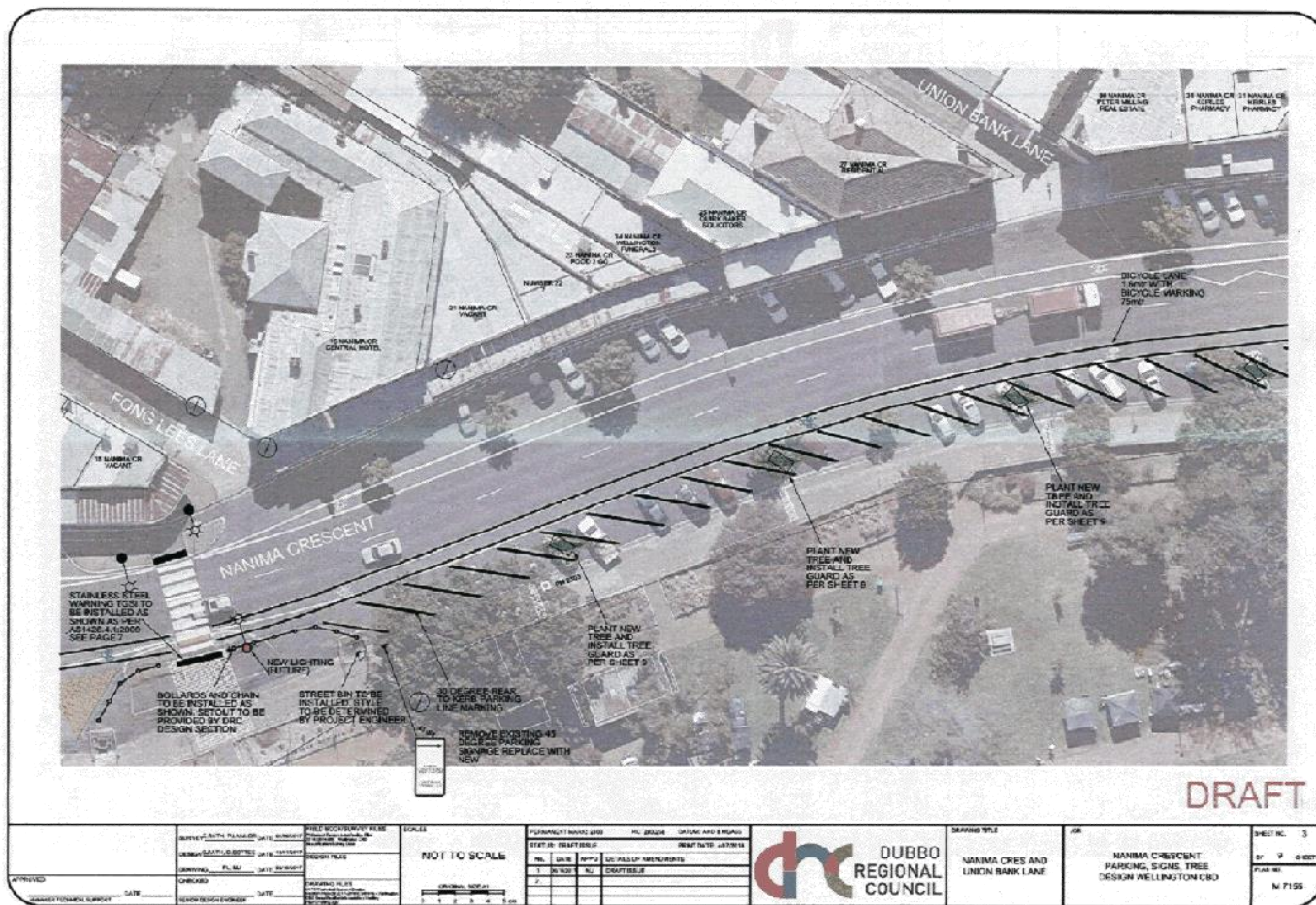
1. PRIOR TO ANY EXCAVATION COMMENCING, THE EXACT LOCATION AND DEPTH OF ALL UNDERGROUND SERVICES (INCLUDING RIVER WATER BOD ONE, TELECOMMUNICATIONS AND POWER CABLES) SHOULD BE DETERMINED ON-SITE BY CONTACTING THE RELEVANT AUTHORITIES.
2. ALL CONSTRUCTION TO BE CARRIED OUT IN ACCORDANCE WITH DUBBO REGIONAL COUNCIL'S AU/SPEC #1: SPECIFICATION FOR CONSTRUCTION.
3. ANY MODIFICATION TO STANDARD CONSTRUCTION DETAILS AS REQUIRED TO SUIT SITE CONDITIONS MUST BE APPROVED BY THE PROJECT ENGINEER. ANY SUCH MODIFICATIONS MUST BE SET OUT ON THE WORK AS EXECUTED DRAWINGS.
4. ALL WORKS WITHIN THE ROAD CORRIDOR TO BE CARRIED OUT UNDER THE CONTROL OF AN APPROVED TRAFFIC CONTROL PLAN.

DRAFT

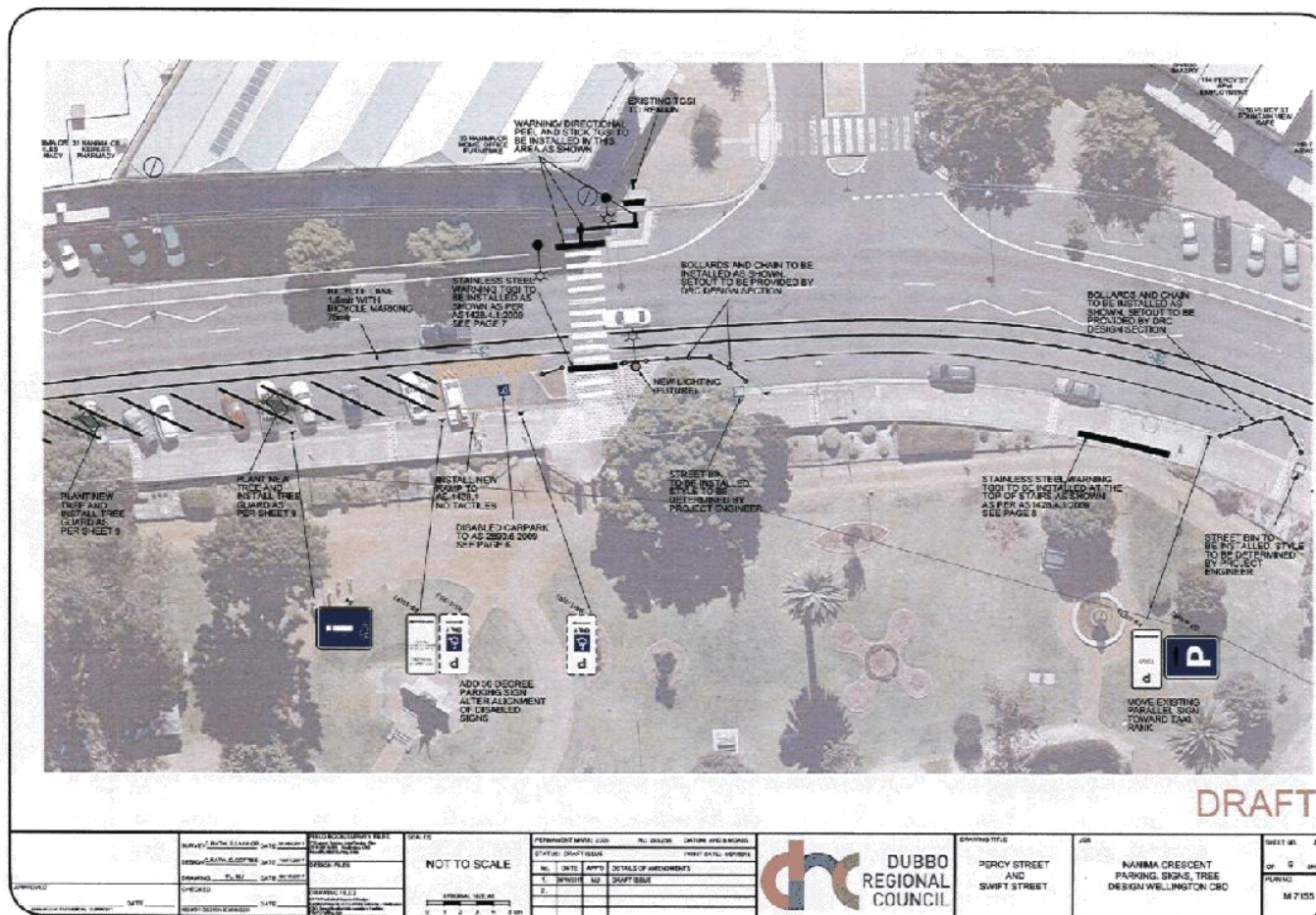
SURVEY/PLANNING PLAN/NO. (DATE) DESIGN/PLANNING PLAN/NO. (DATE) DRAWING PLAN NO. (DATE) CHECKED: _____ DATE: _____ PROJECT DESIGN NUMBER: _____ DATE: _____		FIELD BOOKS AND FIELD NOTES DESIGN FILES DRAWING FILES ORIGINAL FILE AT: _____	SCALE: _____ ORIGINAL SIZE AT: _____ 1 1/2 1 3/4 2 2 1/2	PROJECT NUMBER: _____ TITLE: _____ DATE: _____ NO. OF SHEETS: _____ SHEET NO.: _____ DATE: _____ NO. OF SHEETS: _____ SHEET NO.: _____	DUBBO REGIONAL COUNCIL	DRAWING TITLE: _____ TITLE PAGE	JOB: _____ NANIMA CRESCENT PARKING SIGNS, TREE DESIGN WELLINGTON CBD	SHEET NO.: 1 OF 2 DRAWING NUMBER: M 7155
---	--	---	--	---	------------------------	------------------------------------	---	--



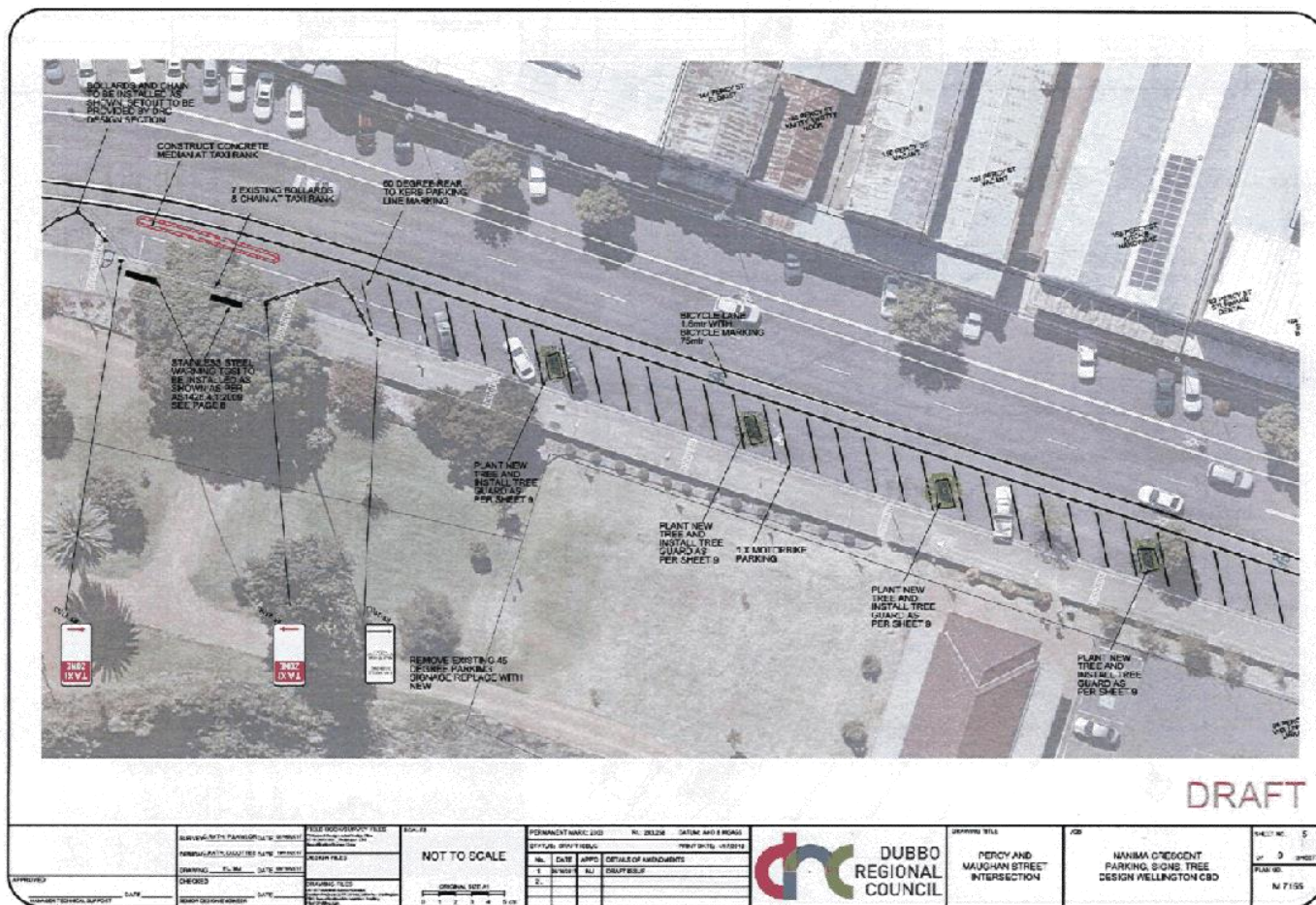
APPROVED: _____ DATE: _____ DRAWN: P.L.M. DATE: _____ CHECKED: _____ DATE: _____		NOT TO SCALE 1 2 3 4 5	PROJECT NO: 230 NO. DATE APPD DETAILS OF AMENDMENTS 1. 18/07/18 N.L. DRIVEABLE 2.	DUBBO REGIONAL COUNCIL	DRAWING TITLE: NANIMA CRESCENT AND FONG LESS LANE SHEET NO: 2 OF 9 SHEETS DRAWN: M7155
--	--	---------------------------	--	------------------------	---

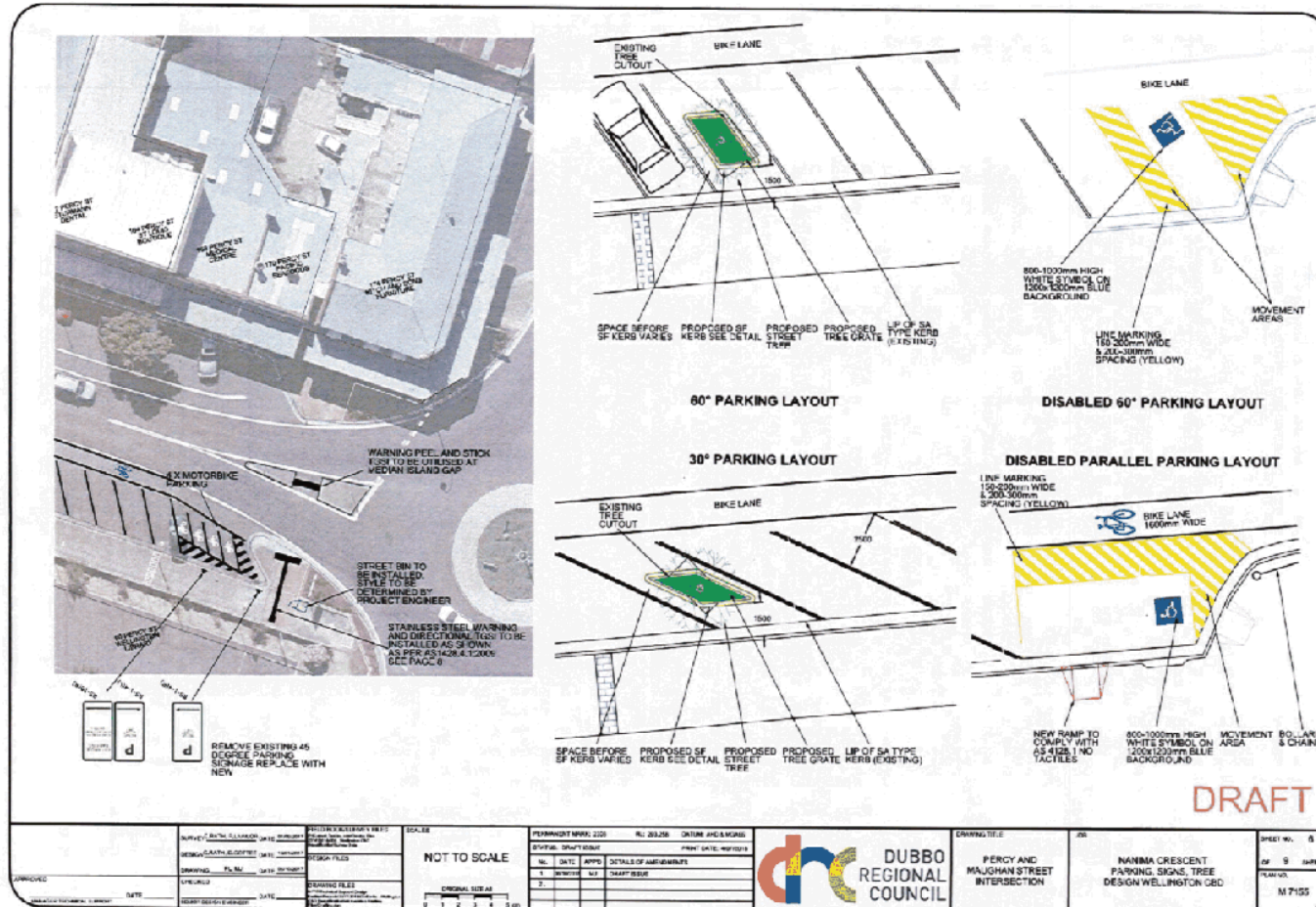


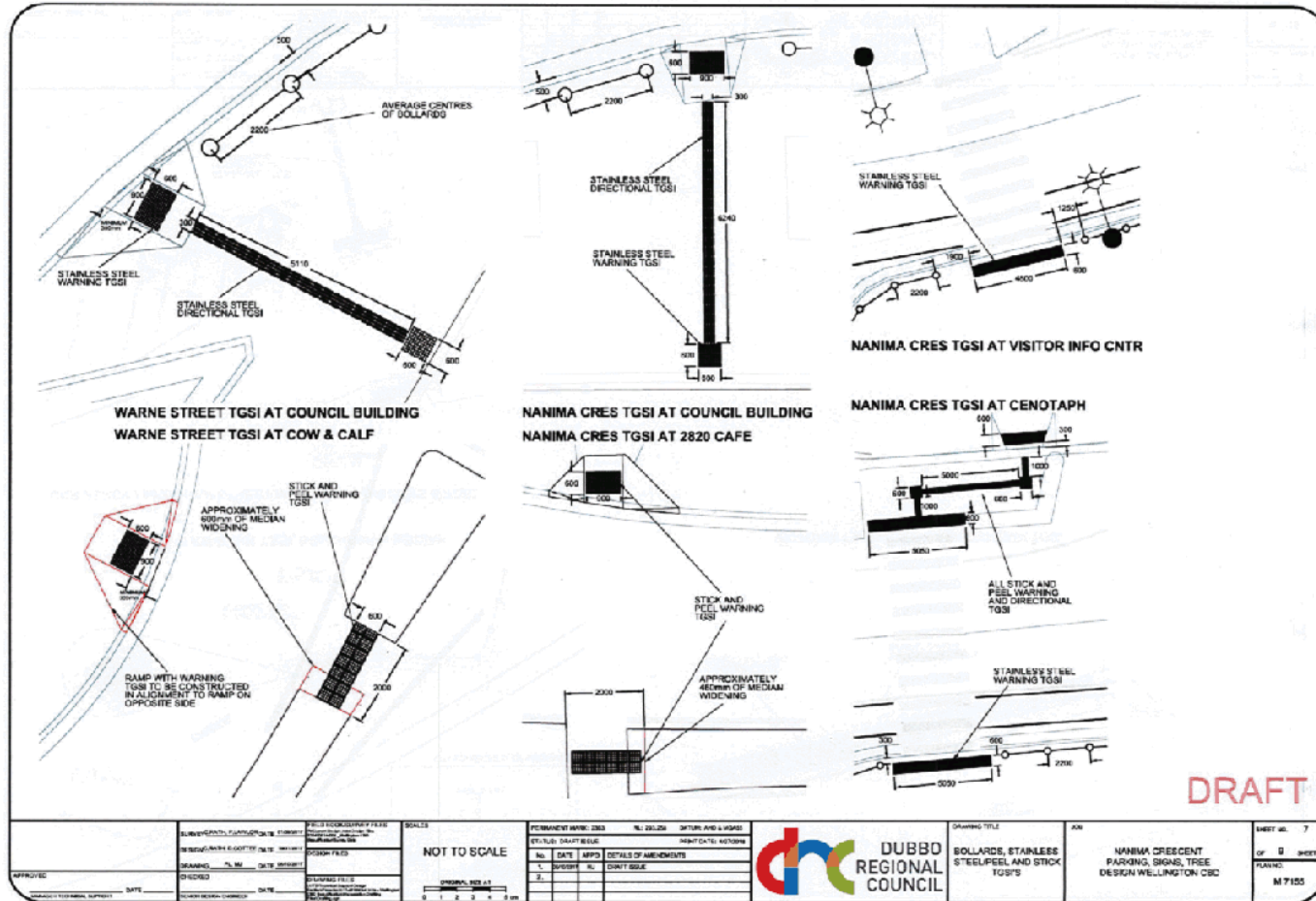
APPROVED: _____ DATE: _____ SUBMITTED FOR: _____		TITLE: _____ DATE: _____		SCALE: _____ NOT TO SCALE		PROJECT NAME: _____ SHEET NO: _____		DUBBO REGIONAL COUNCIL		DRAWING TITLE: _____ JOB: _____ SHEET NO: _____	
SURVEYOR: _____ DATE: _____		FILE NO: _____ DATE: _____		PLANTING: _____ DATE: _____		PLANTING: _____ DATE: _____		PLANTING: _____ DATE: _____		PLANTING: _____ DATE: _____	

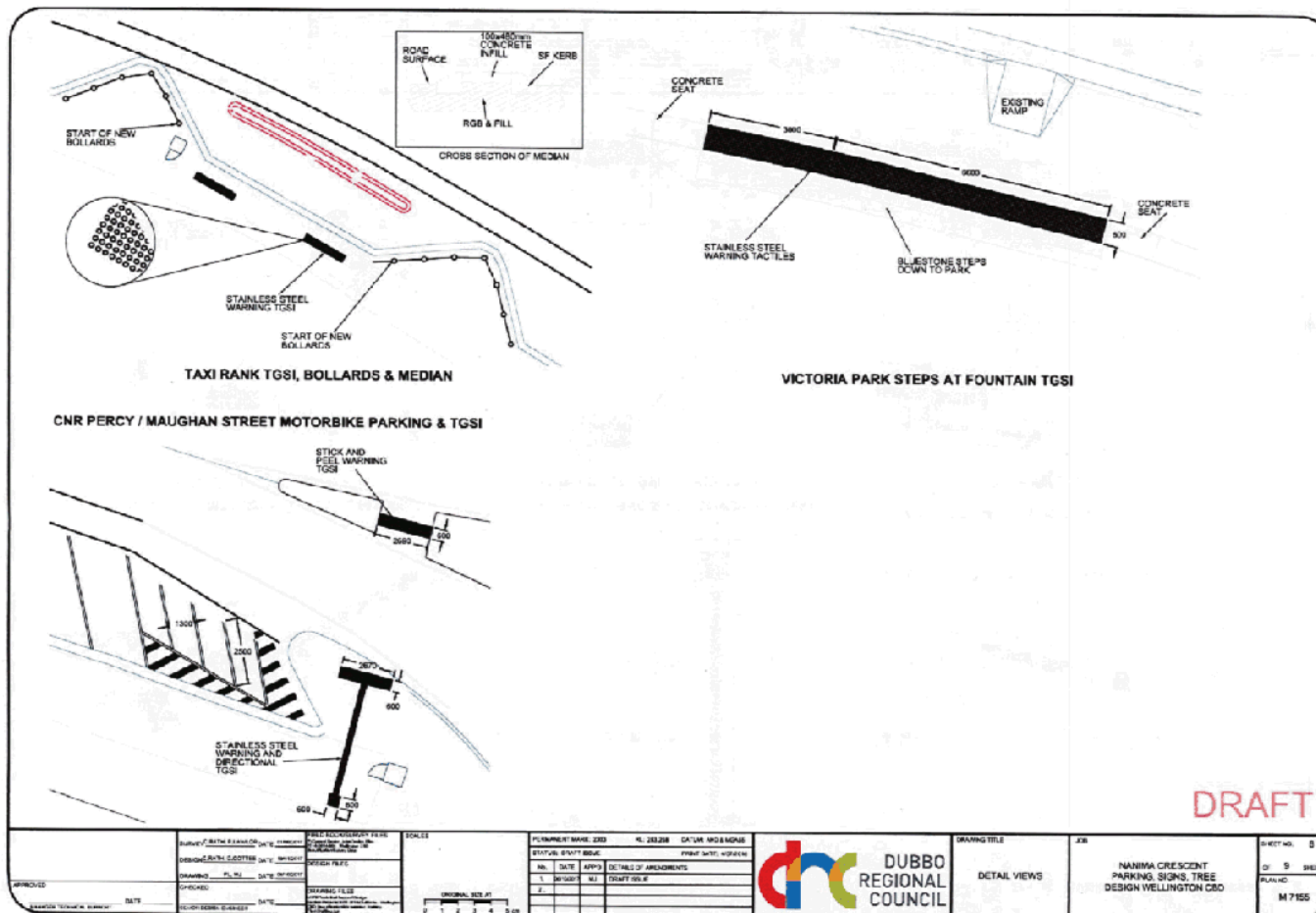


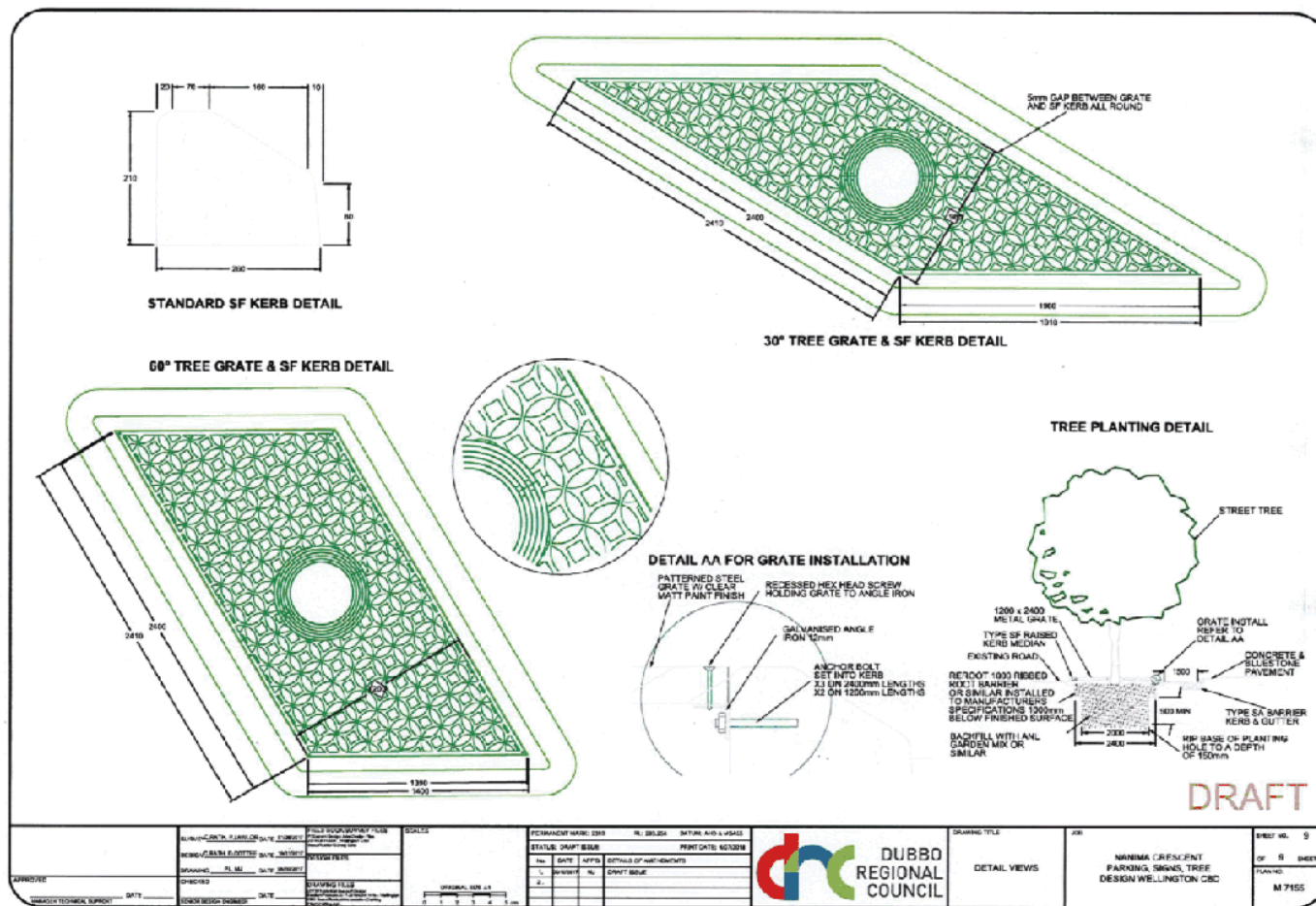
SURVEY BY: [Name] DATE: [Date] DESIGN: [Name] DATE: [Date] CHECKED: [Name] DATE: [Date]		DESIGN: [Name] DATE: [Date] CHECKED: [Name] DATE: [Date]	SCALE: NOT TO SCALE	PROJECT NO: [Number] SHEET NO: [Number] OF [Total]	DUBBO REGIONAL COUNCIL	PROJECT TITLE: NANIMA CRESCENT AND SWIFT STREET JOB: DESIGN WELLINGTON CBD	SHEET NO: 4 OF 6 SHEETS DRAWN: [Name] M 7/155
---	--	---	---------------------	---	------------------------	---	--













NOTICE OF MOTION: CCTV Cameras in Nominated Neighbourhood Shopping Areas

REPORT DATE: 13 August 2018
FILE: ID18/1300

Council had before it a Notice of Motion dated 13 August 2018 from Councillor V Etheridge regarding the CCTV Cameras in Nominated Neighbourhood Shopping Areas as follows:

"That the Chief Executive Officer be requested to prepare a report for the September 2018 Ordinary meeting of Council with regard to the suitability of CCTV cameras in the following shopping precincts:

1. *Victoria Street, Dubbo*
2. *Tamworth Street, Dubbo*
3. *Boundary Road, Dubbo"*

RECOMMENDATION

That the Chief Executive Officer be requested to prepare a report for the September 2018 Ordinary meeting of Council with regard to the suitability of CCTV cameras in the following shopping precincts:

1. **Victoria Street, Dubbo**
2. **Tamworth Street, Dubbo**
3. **Boundary Road, Dubbo**

Councillor V Etheridge
Councillor

Appendices:

- 1↓ Notice of Motion - CCTV Cameras in Nominated Neighbourhood Shopping Areas - Councillor V Etheridge

Councillor Vicki Etheridge

PO Box 81
DUBBO NSW 2830

14 August 2018

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Michael

NOTICE OF MOTION – CCTV CAMERAS IN NOMINATED NEIGHBOURHOOD SHOPPING AREAS

I would like to place the following notice of motion on the agenda for the August 2018 Ordinary meeting of Council.

"That the Chief Executive Officer be requested to prepare a report for the September 2018 Ordinary meeting of Council with regard to the suitability of CCTV cameras in the following shopping precincts:

1. *Victoria Street, Dubbo*
2. *Tamworth Street, Dubbo*
3. *Boundary Road, Dubbo"*

Yours faithfully


Vicki Etheridge
Councillor



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Dubbo Regional Council - Weed Spraying

REPORT DATE: 15 August 2018

FILE: ID18/1320

Council had before it a Notice of Motion dated 15 August 2018 from Councillor J Ryan regarding the Dubbo Regional Council - Weed Spraying as follows:

"That the Chief Executive Officer be requested to prepare a report to the October 2018 Ordinary meeting of Council that investigates alternatives to the use of Glyphosate (especially in urban areas) including new technologies such as using machines which emit steam for controlling weeds."

RECOMMENDATION

That the Chief Executive Officer be requested to prepare a report to the October 2018 Ordinary meeting of Council that investigates alternatives to the use of Glyphosate (especially in urban areas) including new technologies such as using machines which emit steam for controlling weeds.

Councillor J Ryan
Councillor

Appendices:

[1](#) Notice of Motion - Dubbo Regional Council Weed Spraying - Councillor John Ryan

Councillor John Ryan
PO Box 81
DUBBO NSW 2830

15 August 2018

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Michael

NOTICE OF MOTION – DUBBO REGIONAL COUNCIL - WEED SPRAYING

I would like to place the following notice of motion on the agenda for the August 2018 Ordinary meeting of Council.

"That the Chief Executive Officer be requested to prepare a report to the October 2018 Ordinary meeting of Council that investigates alternatives to the use of Glyphosate (especially in urban areas) including new technologies such as using machines which emit steam for controlling weeds."

Yours faithfully



John Ryan
Councillor



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Lighting Audit of Dubbo CBD Carparks

REPORT DATE: 15 August 2018

FILE: ID18/1321

Council had before it a Notice of Motion dated 15 August 2018 from Councillor D Gumley regarding the Lighting Audit of Dubbo CBD Carparks as follows:

“That the Chief Executive Officer be requested to undertake an audit of the lighting of Dubbo CBD Carparks with a report to be prepared for the Ordinary meeting of Council in October 2018.”

RECOMMENDATION

That the Chief Executive Officer be requested to undertake an audit of the lighting of Dubbo CBD Carparks with a report to be prepared for the Ordinary meeting of Council in October 2018.

Councillor D Gumley
Councillor

Appendices:

1 [↓](#) Notice of Motion - Lighting Audit of Dubbo CBD Carparks - Councillor D Gumley

Councillor Dayne Gumley
PO Box 81
DUBBO NSW 2830

15 August 2018

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Michael

NOTICE OF MOTION – LIGHTING AUDIT OF DUBBO CBD CARPARKS

I would like to place the following notice of motion on the agenda for the August 2018 Ordinary meeting of Council.

“That the Chief Executive Officer be requested to undertake an audit of the lighting of Dubbo CBD Carparks with a report to be prepared for the Ordinary meeting of Council in October 2018.”

Yours faithfully


Dayne Gumley
Councillor



DUBBO REGIONAL
COUNCIL

REPORT: Annual Awards Ceremony and Events

AUTHOR: Chief Executive Officer
REPORT DATE: 8 August 2018
TRIM REFERENCE: ID18/1272

EXECUTIVE SUMMARY

Traditionally, Council has conducted numerous award ceremonies and events throughout the year. Award ceremonies conducted by Council include Dubbo Day Awards which are community service awards that are held on 23 November each year and the annual Australia Day Awards that are awarded at a ceremony on Australia Day in Dubbo and Wellington.

It is proposed to consolidate award presentations into an annual event held in Dubbo and Wellington during December of each year and also review the way in which Australia Day celebrations are conducted. This report details the proposed changes in this respect.

ORGANISATIONAL VALUES

Customer Focused: A single event in each population centre will assist in raising the profile of the awards.

Integrity: A public expression of interest process will be undertaken to determine interested parties to facilitate the community events. Funding provided to these groups will be required to provide an acquittal to Council following the event.

One Team: Not applicable

FINANCIAL IMPLICATIONS

Sufficient funds are allocated in the Governance function to conduct the events as proposed in this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That an annual Award Ceremony be conducted in Dubbo and Wellington in December each year to present the Citizen of the Year, Young Citizen of the Year, Senior Citizen of the Year, Sportsperson of the Year, Young Sportsperson of the Year, Services to Sport, Cultural Person of the Year, Community Event of the Year and Community Service Awards in conjunction with a Christmas party acknowledging Council's volunteers in each community.
2. That Council call expressions of interest from interested parties to facilitate a community event to celebrate Australia Day on 26 January in Dubbo and Wellington for a 2 year period.

Michael McMahon
Chief Executive Officer

REPORT

Traditionally, Council has conducted numerous award ceremonies and events throughout the year. Award ceremonies conducted by Council include Dubbo Day Awards which are community service awards that are held on 23 November each year, the Senior Citizen of the Year award which until recently was presented during Senior Citizens Week and the annual Australia Day Awards that are awarded at a ceremony on Australia Day in Dubbo and Wellington.

It is proposed to consolidate award presentations into an annual event held late afternoon or early evening in Dubbo and Wellington during December of each year, being held in the Civic Centres of the respective locations. These awards would be presented by the Mayor and Councillors and consist of the Citizen of the Year, Young Citizen of the Year, Senior Citizen of the Year, Sportsperson of the Year, Young Sportsperson of the Year, Services to Sport, Cultural Person of the Year, Community Event of the Year and Community Service Awards. As Community Service awards would be presented at this ceremony it is proposed that no awards be presented or an event be held on Dubbo Day each year being 23 November. It is further proposed that each of these events would be held in conjunction with a Christmas party acknowledging Council's volunteers in each community.

With regard to the Australia Day event, it is proposed that a community event be conducted in Dubbo and Wellington to be facilitated by a community group. Selection of this community group would be the result of a public expression of interest process and Council would provide adequate funding to conduct the event. A requirement of this funding would be for the facilitator to provide Council with an acquittal of how funds were expended to conduct the event. These events would not contain official proceedings but would be more aimed at family activities similar to what have been provided at previous Australia Day events. It is proposed that a standard set of requirements be met by the successful facilitator such as insurance, risk, safety and health requirements but flexibility also be allowed in the events planned for the day. Council staff will oversee the planning of the event by the facilitator to ensure that a successful event has been planned. The local community groups will develop experience in hosting and conducting events whilst receiving appropriate donation for the support of their chosen charity and service.



DUBBO REGIONAL
COUNCIL

REPORT: Council and Committee Meeting Dates 2018/2019

AUTHOR: Executive Manager Governance and
Internal Control
REPORT DATE: 1 August 2018
TRIM REFERENCE: ID18/1260

EXECUTIVE SUMMARY

At the Extraordinary Council meeting held 9 October 2017, Council adopted the meeting schedule for its Standing Committees and Council meetings up until September 2018. This report proposes the dates for the standing committees and Council meeting up until and including September 2019.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the dates and locations of Ordinary Council meetings and Standing Committees meetings as detailed in the report of the Executive Manager Governance and Internal Control dated 1 August 2018 be adopted.

Michael Ferguson

Executive Manager Governance and Internal Control

REPORT

At the Extraordinary Council meeting held 9 October 2017, Council adopted the meeting schedule for its Standing Committees and Ordinary Council meetings up until and including September 2018. This report proposes the dates for the standing committees and Ordinary Council meeting up until and including September 2019.

It is proposed that Standing Committee meetings be conducted in Dubbo at 5.30pm on the second Monday of each month, excluding December and January, unless this date falls on a public holiday or during the LGNSW Annual Conference in which case the meeting shall be conducted at an agreed date. It is further proposed that Ordinary Council meetings be held in Dubbo on the fourth Monday of each month, except December and January unless this date falls on a public holiday or during the LGNSW Annual Conference in which case the meeting shall be conducted at an agreed date. The December Ordinary Council meeting shall be conducted on the second Monday of December due to Christmas.

It is further advised that Council resolved at the Extraordinary meeting held 9 October 2017 that the 2019 Extraordinary meeting of Council to conduct the election of the Mayor be held at 5.30pm on the second Thursday in September, being 12 September 2019.

It is also proposed that all meetings occur in Dubbo with Council to investigate a video conferencing solution for residents of Wellington to participate in the Public Forum section of Council and to view the proceedings of the meeting from a meeting room at the Wellington Administration Building.

All meeting dates for Ordinary Council meetings and Standing Committee meetings are included below:

Date	Meeting Type
5.30pm Monday 8 October 2018	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 29 October 2018 (Note: Amended Date due to LGNSW Annual Conference)	October 2018 Ordinary Council Meeting
5.30pm Monday 12 November 2018	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 26 November 2018	November 2018 Ordinary Council Meeting
No Standing Committees in December 2018	
5.30pm Monday 10 December 2018	December 2018 Ordinary Council Meeting
No meetings in January 2019	

5.30pm Monday 11 February 2019	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 25 February 2019	February 2019 Ordinary Council Meeting
5.30pm Monday 11 March 2019	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 25 March 2019	March 2019 Ordinary Council Meeting
5.30pm Monday 8 April 2019	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Tuesday 23 April 2019 (Note: Amended Date due to Easter Monday Public Holiday)	April 2019 Ordinary Council Meeting
5.30pm Monday 13 May 2019	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 27 May 2019	May 2019 Ordinary Council Meeting
5.30pm Tuesday 11 June 2019 (Note: Amended Date due to June Public Holiday)	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 24 June 2019	June 2019 Ordinary Council Meeting
5.30pm Monday 8 July 2019	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 22 July 2019	July 2019 Ordinary Council Meeting
5.30pm Monday 12 August 2019	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 26 August 2019	August 2019 Ordinary Council Meeting
5.30pm Monday 9 September 2019	Planning, Development and Environment Committee Infrastructure, Community and Recreation Committee Economic Development, Business and Corporate Committee
5.30pm Monday 23 September 2019	September 2019 Ordinary Council Meeting*

* It is proposed that the Mayoral election be conducted as the first item of business at the September 2019 Ordinary Council Meeting



DUBBO REGIONAL
COUNCIL

REPORT: Coal Seam Gas Exploration and Development

AUTHOR: Manager Strategic Planning Services
REPORT DATE: 14 August 2018
TRIM REFERENCE: ID18/1029

EXECUTIVE SUMMARY

Council at its meeting on 18 April 2018 considered a Mayoral Minute in respect of Coal Seam Gas exploration and development. Council, in consideration of the Mayoral Minute resolved as follows:

- “1. That Council seek submissions from interested parties and stakeholders in order to gauge the community views and scientific evidence on the management, mitigation and indefinable impacts of any Coal Seam Gas exploration.*
- 2. That Council seek advice and research from our membership of the Association of Mining and Energy Related Councils in relation to the benefits/disadvantages of Coal Seam Gas exploration.*
- 3. That the Chief Executive Officer arrange for a further report on the outcomes of scientific research, public submissions and stakeholder engagement to ascertain whether changes to the current Council position are required, or whether Council provide support for an outright ban is authorised.”*

The former Dubbo City Council at its meeting on 27 April 2015 adopted a Coal Seam Gas Position Paper. A copy of the Position Paper is provided here in **Appendix 1**.

The Mayoral Minute considered by Council, in addition to the former Dubbo City Council Coal Seam Gas Position Paper were placed on display from 16 May 2018 to 15 June 2018. As part of the public exhibition process, members of the public were encouraged to provide written submissions in respect of Coal Seam Gas exploration and development in the Dubbo Regional Local Government Area and/or could participate in a survey. Council received a total of 23 written submissions and overall 661 people responded to the survey on Council’s website. The overall results and the issues raised in respect of Coal Seam Gas are further discussed in the report.

It is recommended that Council consider its position in respect of Coal Seam Gas exploration and development within the Dubbo Regional Local Government Area.

ORGANISATIONAL VALUES

Customer Focused: The former Dubbo City Council Position Statement on Coal Seam Gas 2015 was placed on public exhibition for comment by the community.

Integrity: Council’s consideration of a Coal Seam Gas position statement will provide a clear policy direction for industry stakeholders and the community.

One Team: Numerous Council Staff members assisted in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

Council's consideration of its position in respect of Coal Seam Gas exploration and development in the Dubbo Regional Local Government Area will provide a clear policy position to industry stakeholders and the community.

RECOMMENDATION

- 1. That the report of the Manager Strategic Planning Services dated 14 August 2018 be noted.**
- 2. That Council proceed to consider its position in respect to Coal Seam Gas exploration and development within the Dubbo Regional Council Local Government Area.**
- 3. That the people who made submissions be advised of the outcome of Council's considerations and thanked for their submission.**

Steven Jennings
Manager Strategic Planning Services

BACKGROUND

1. Coal Seam Gas

(a) What is Coal Seam Gas?

Coal Seam Gas (CSG) is a natural gas found in coal deposits. The coal and gas are formed from plant matter under pressure over many millions of years. CSG is sourced from underground coal seams where the gas bonds to the surface of coal particles. Coal seams are generally filled with water and it is the pressure of the water that keeps the gas as a thin film on the surface of the coal. Coal seams that can produce coal seam gas to an economic level are ordinarily situated between 200 metres and one (1) kilometre below the surface.

(b) Method for Extraction of CSG and Potential Impacts

In some cases, cleats or fractures in the coal bed are permeable enough to allow gas and water to flow freely through them making it easy to extract CSG without the need for 'fracking'. Fracking involves a fluid (sometimes a gas) pumped at high pressure into a coal seam to encourage fracturing of the rock. The fluid used in the fracking process is mostly water, but can contain a number of additives, it is therefore important to assess the potential impacts on aquifers and water resources as part of any CSG development proposal.

The Great Artesian Basin is defined as a groundwater basin and is made up of several major geological reporting regions including the Surat, Central Eromanga, Western Eromanga and Carpentaria. The Surat Basin is situated in the Surat reporting region and is Dubbo Regions primary groundwater supply as defined in Figure 1.

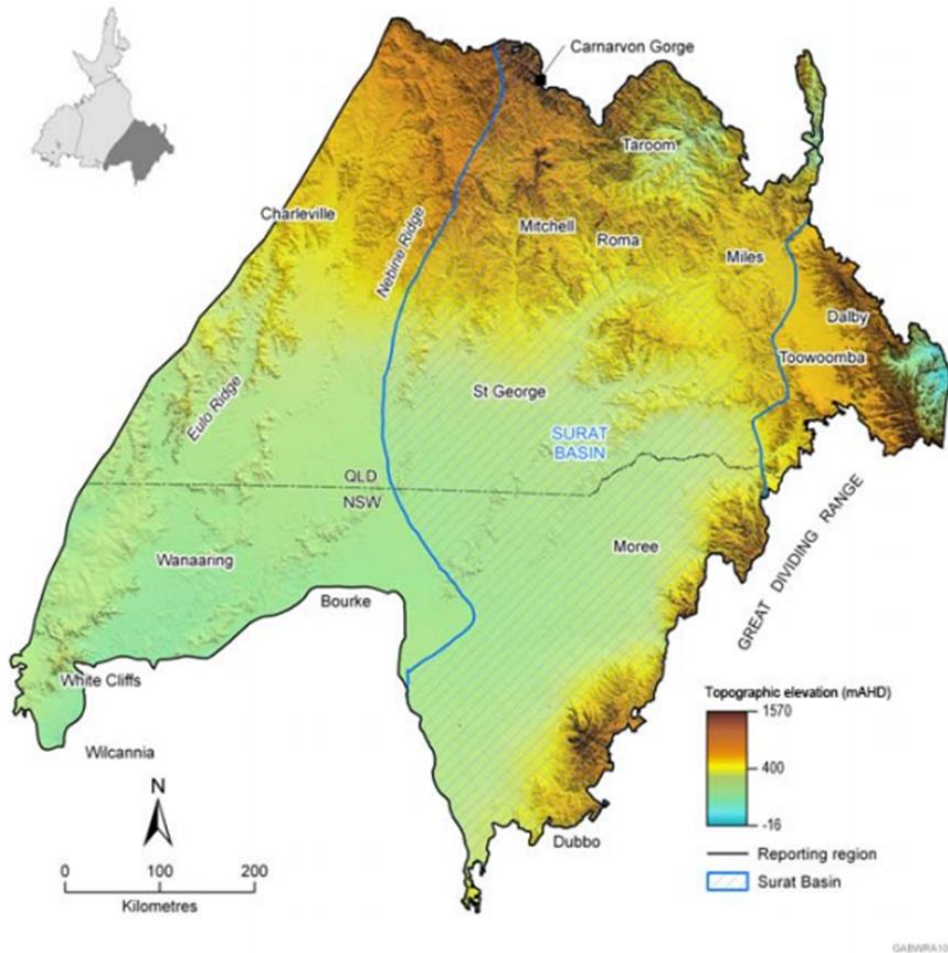


Figure 1 – Surat Basin (Source: CSIRO 2012)

2. Mining Areas Land Use Strategy and Coal Seam Gas Position Statement

The former Dubbo City Council at its meeting on 27 April 2015 considered a report in respect of the draft Dubbo Mining Areas Land Use Strategy and associated Coal Seam Gas Position Statement. In consideration of the report, the following was resolved:

- “1. That the report and the submissions provided in Appendix 1 in respect of the draft Dubbo Mining Areas Land Use Strategy and Coal Seam Gas Position Statement be noted.
2. That the Dubbo Mining Areas Land Use Strategy 2015 as amended and as included in Appendix 5, be adopted by Council.
3. That the Dubbo City Council Position Statement on Coal Seam Gas as amended and as included in Appendix 6, be adopted by Council.
4. That the people who made submissions be advised of the outcome of Council’s considerations and thanked for their submission.”

The former Dubbo City Council Position Statement on Coal Seam Gas exploration and development is as follows:

“That in the consideration and assessment of any application to develop Coal Seam Gas production, Council applies the following principles:

- “a) **The primacy of the protection of the groundwater and surface water resources to the future of Dubbo and its agricultural hinterland are maintained** – any development should not occur unless the safety and security of Dubbo’s water resources can be assured.*
- b) **In accordance with the NSW Local Government Act 1993 and the Environmental Planning and Assessment Act 1979, the principles of Ecologically Sustainable Development and The Precautionary Principle are applied in any assessment** - that any proposed development will need to satisfy Council that:
 - i) All practical measures available to prevent serious or irreversible damage to the environment have and will be taken*
 - ii) Risks of environmental damage are fully identified and adequately assessed.**
- c) **That Council requires full and satisfactory identification of all potential costs and impacts on the community resulting from any proposed development** – Proponents utilise the Dubbo Council Infrastructure and Services Model to calculate the full cost of the development to council and the community, including all necessary environmental prevention, mitigation and isolation works.*
- d) **That Council should receive appropriate resourcing and support to manage and mitigate identified impacts of any development** – That the proponent, or where appropriate the New South Wales State Government, provide all necessary and identified costs to mitigate any adverse impacts of a development, utilising mechanisms like Voluntary Planning Agreements, Resources to Regions and funding grants.*
- e) **That further research into CSG be undertaken as a priority** – Council supports the resolution of the Association of Mining Related Councils (AMRC) regarding both the finalisation of the Report by the Chief Scientist on the issue, and the commissioning of further detailed peer reviewed research demonstrating the possible impacts and effects of coal seam gas mining on ground water and surface water systems, effects related to the use of chemicals, effects related hydraulic fracturing, effects on greenhouse gas and other emissions and the nature and effect of remediation under the Petroleum (Onshore) Act 1991 and under clause 14 of SEPP (Mining, Petroleum Production and Extractive Industries) 2007.”*

Council at its meeting on 18 April 2018 considered a Mayoral Minute in respect to Coal Seam Gas exploration and development in the Dubbo Regional Local Government Area. In consideration of the report, Council resolved as follows:

- “1. That Council seek submissions from interested parties and stakeholders in order to gauge the community views and scientific evidence on the management, mitigation and indefinable impacts of any Coal Seam Gas exploration.*
- 2. That Council seek advice and research from our membership of the Association of Mining and Energy Related Councils in relation to the benefits/disadvantages of Coal Seam Gas exploration.*

3. *That the Chief Executive Officer arrange for a further report on the outcomes of scientific research, public submissions and stakeholder engagement to ascertain whether changes to the current Council position are required, or whether Council provide support for an outright ban is authorised."*

The purpose of this report is to provide the results of the public consultation and exhibition period, to highlight any changes across policy and planning in respect of Coal Seam Gas exploration and development and to seek Council's guidance in respect of Coal Seam Gas Policy for the Dubbo Regional Council Local Government Area.

REPORT

1. Public Exhibition and Consultation

The Mayoral Minute considered by Council, in addition to the former Dubbo City Council Coal Seam Gas Position Paper were placed on display from 16 May 2018 to 15 June 2018.

As part of the public exhibition process, members of the public were encouraged to provide written submissions in respect of Coal Seam Gas exploration and development in the Dubbo Regional Local Government Area and/or could participate in a survey. Council received a total of 23 written submissions and overall 661 people responded to the survey on Council's website.

(a) Online survey

As part of the public consultation process, the community was provided with the opportunity to respond to an on-line survey on Council's website. The survey and results are provided below:

"Do you think Coal Seam Gas should be extracted in the Dubbo Regional Local Government Area?"

Survey results:

Answer	No. Responses	Percentage
Yes	40	6.05%
No	619	93.65%
Unsure	2	0.30%
	661	100%

Table 1: Summary of Coal Seam Gas Online Opinion Poll.

Comment

The results of the online survey show that a prominent 93.65% of responders were of the view that Coal Seam Gas should not be extracted in the Dubbo Regional Local Government Area.

(b) Public Submissions

This section provides a summary of the issues raised in the public submissions. A total of 23 written submissions were made all supporting the Council ban on Coal Seam Gas development. No submissions supported CSG mining development in the Dubbo Regional Council Local Government Area. A copy of the submissions are provided here in **Appendix 2**.

The summary of the comments made in the submissions are as follows:

- *Potential impacts on the natural environment, groundwater supplies and climate change.*

Summary of Issue

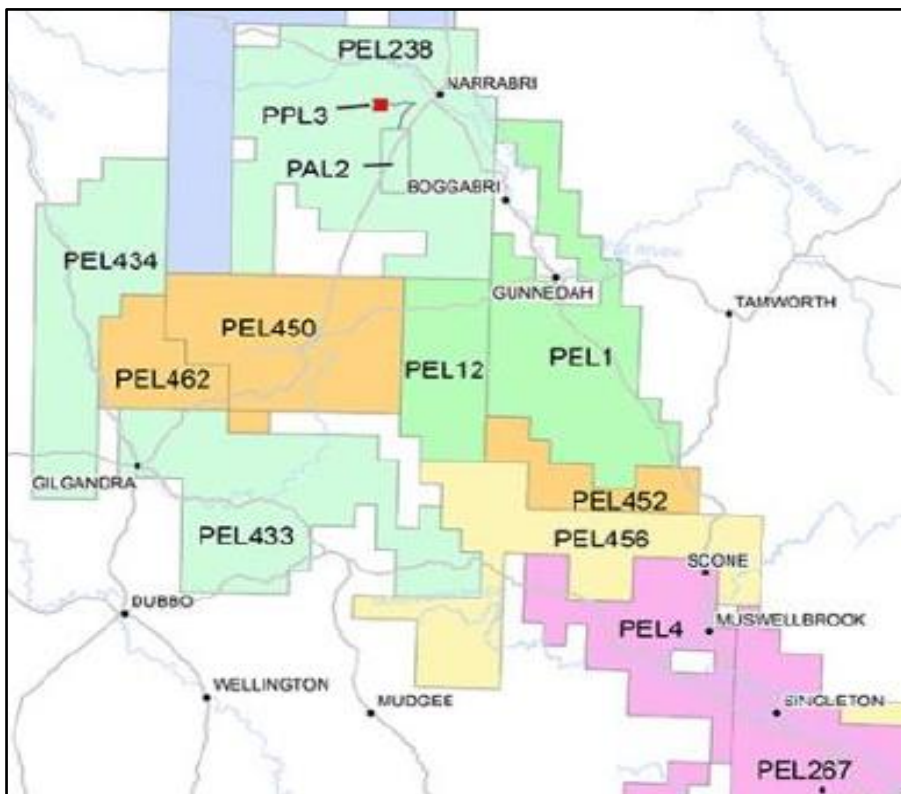
Several submissions specifically raised concerns in relation to the detrimental effects of Coal Seam Gas development on the natural environment. Submissions included the impacts of CSG on climate change, the contamination of clean groundwater supplies and the secondary impacts on agricultural land and the threat to biodiversity caused by clearing of the Goonoo forest.

- *“Neighbouring Councils have banned CSG mining in the Local Government Areas and Dubbo should show support in banning it in the Dubbo Region also.”*
- *“For every 10 jobs created in the CSG industry a further 18 jobs are lost in the agricultural sector.”*
- *“Gas flaring would impact on the Siding Springs Observatory and its dark sky status.”*
- *“Increased risk of bushfire would result from flaring on high risk fire days.”*

2. Current Status of Coal Seam Gas Exploration and Development in NSW

(a) Petroleum Exploration Licence (PEL) 433

On 14 February 2001 the Office of Coal Seam Gas issued Santos NSW Pty Ltd Petroleum Exploration Licence PEL 433. Santos holds the only current NSW Petroleum Exploration Title that impacts the Local Government Area. The area in which this license covers includes land in the Goonoo National Park/State Conservation Area as shown in Figure 2:



Company & Titles

- AGL UPSTREAM INVESTMENTS PTY LIMITED
PPL1, PPL2, PPL4, PPL5, PPL6, PEL2, PEL4, PEL267, PEL285
- AUST. COALBED METHANE PTY LIMITED
PEL1, PEL12
- CLARENCE MORETON RESOURCES PTY LIMITED
PEL457
- COMET RIDGE GUNNEDAH PTY LTD
PEL6
- COMET RIDGE LTD
PEL427, PEL428
- DART ENERGY (BRUXNER) PTY LTD
PEL445
- DREQUILIN PTY LIMITED
PEL475
- MACQUARIE ENERGY PTY LTD
PEL456, PEL458, PEL461
- METGASCO LTD
PEL13, PEL16, PEL426
- SANTOS NSW (HILLGROVE) PTY LTD
PPL3
- SANTOS NSW PTY LTD
PAL2, PEL238, PEL433, PEL434
- SANTOS QNT PTY.LTD.
PEL450, PEL452, PEL462

PEL = Petroleum Exploration Licence
PPL = Petroleum Production Lease
PAL = Petroleum Assessment Lease

Figure 2 – NSW Petroleum Title – March 2015

(b) Santos Narrabri Gas Project

The nearest active Petroleum Production Lease Applications (PPLAs) are those covering areas in the Pilliga Forest and surrounding lands near Narrabri, around 270 km north-east of Dubbo.

This includes PPLA 13, 14, 15, and 16 lodged by Santos Pty Ltd and currently under consideration by the NSW State Government. These applications form part of the Narrabri gas project, a major coal seam gas extraction and production project that is proposed to have the following characteristics:

- Total project area of 98,000 hectares
- The project will produce 200 Tera joules of natural gas per day, equivalent to around half of the gas requirements of New South Wales
- Gas is proposed to supply the New South Wales market through the construction of the pipeline connection to the existing gas pipeline network
- The project will employ 1,200 persons during construction and 2000 persons during operation.

It is understood that the project remains under assessment by the State Government Department of Planning and Environment.

The Chief Executive Officer recently had the benefit of undertaking a tour of the Santos Narrabri Gas Project and the proposed scale of the Coal Seam Gas extraction.

However, it is also important to note that, at this stage, no formal PPLA has been lodged over any lands that fall within or are neighbouring to the Dubbo Regional LGA.

(c) AGL Camden Project and Gloucester Project

AGL in 2016 publicly announced that they intend on ceasing the exploration and production of Coal Seam Gas in NSW. Currently, AGL own and operate the Camden Gas Project in Western Sydney. However, as part of AGL's withdrawal from Coal Seam Gas operations, the Camden Gas project will cease operation in 2023.

(d) Release of the NSW Chief Scientist Report – Coal Seam Gas Exploration and Development

The NSW Chief Scientists Report on Coal Seam Gas Activities in NSW was released in September 2014. The report included a review of the potential environmental, human health and social impacts of CSG extraction, and the legislative and regulatory framework within which CSG operations occur in NSW.

Based on the findings in the review, the Chief Scientist and Engineer made the following 16 recommendations, summarised as follows:

- “1. That Government make clear its intent to establish a world-class regime for extraction of CSG;*
- 2. That Government ensure clear and open communication on CSG matters is maintained at all times;*
- 3. That Government investigate as a priority a range of practical measures for implementation (or extension of current measures) to allow affected communities to have strengthened protections and benefits including fair and appropriate:*
 - Land access arrangements;*
 - Compensation for other local residents impacted by extractive activities; and*
 - Funding for Councils for infrastructure and repair resulting from the CSG industry;*
- 4. That the full cost to Government of regulation and support of the CSG industry be covered by fees, levies royalties and taxes paid by industry, and an annual statement be made by Government on this matter as part of the Budget process;*
- 5. That Government use its planning powers and capability to designate those areas of the State in which CSG activity is permitted to occur, drawing on appropriate external expertise as necessary;*
- 6. That Government move to a single Act for all onshore subsurface resources (excluding water) in the State, constructed to allow for updating as technology advances;*
- 7. That Government separate the process for allocation of rights to exploit subsurface resources (excluding water) from the regulation of the activities required to give effect to that exploitation (i.e. exploration and production activities); and that it establish a single independent regulator;*
- 8. That Government move towards a target and outcome-focused regulatory system.*
- 9. That Government consider a robust and comprehensive policy of appropriate insurance and environmental risk coverage of the CSG industry to ensure financial protection short and long term;*
- 10. That Government commission the design and establishment of a Whole-of-Environment Data Repository for all State environmental data including all data collected according to legislative and regulatory requirements associated with water management, gas extraction, mining manufacturing, and chemical processing activities;*
- 11. That Government develop a centralised Risk Management and Prediction Tool for extractive industries in NSW;*
- 12. That Government establish a standing expert advisory body on CSG (possibly extended to all the extractive industries);*
- 13. That Government establish a formal mechanism consisting of five parallel but interacting steps:*
 - Identify impacts to water resources;*
 - Deposit data from monitors;*
 - Expert advisory body to frequently examine data;*
 - Government to construct and maintain models to address cumulative impacts; and*
 - Adopt a ‘Glass Earth’ approach to understanding mining activities and their impacts.*
- 14. That Government ensure that all CSG industry personnel and public sector staff be subject to ongoing mandatory training and certification requirements.*
- 15. That Government develop a plan to manage legacy matters associated with CSG.*

16. *That Government consider whether there needs to be alignment of legislation and regulation governing extraction of methane as part of coal mining."*

(e) NSW Gas Plan

The Minister for Resources and Energy released the NSW Gas Plan in November 2014. The Plan was based on the scientific evidence and recommendations presented in the NSW Chief Scientist Report.

The Plan identifies five (5) priority pathways to reset NSW's approach to Coal Seam Gas:

1. Better science and information to deliver world's best practice regulation;
2. Pause, reset and recommence: Gas exploration on our terms;
3. Strong and certain regulation;
4. Sharing the benefits; and
5. Securing NSW gas supply needs.

17 actions have been developed to achieve the five priority pathways in response to the Chief Scientist's recommendations.

- Action 1 The Government accepts all the recommendations of the Chief Scientist and Engineer's independent review and is committed to building a world class regime for the extraction of gas
- Action 2 A Strategic Release Framework will be introduced to ensure that any future gas exploration is done on our terms and terms that meet community expectations
- Action 3 Legislation will be introduced in 2014 to extinguish all current petroleum exploration licence applications
- Action 4 The Government will establish a one off buyback of petroleum exploration licences
- Action 5 Petroleum exploration titles will be removed from National Parks
- Action 6 The Government will implement and enforce a 'use it or lose it' policy requiring titleholders to commit to developing the state's resources or risk losing their title
- Action 7 The independent Environment Protection Authority will be appointed as the lead regulator for gas exploration and production
- Action 8 World best practice environmental and regulatory standards will be applied to gas exploration and production
- Action 9 Strategic Energy Projects which benefit NSW gas consumers will receive whole of Government coordination

- Action 10 Policy and regulatory reform will provide greater clarity for industry and communities
- Action 11 Legislation will be introduced to ensure that landholders share in the financial benefits of gas exploration and production
- Action 12 Landholders will receive independent expert advice on benchmark compensation rates for gas exploration and production from the Independent Pricing and Regulatory Tribunal
- Action 13 A Community Benefits Fund with contributions from both gas companies and the NSW Government will be established to fund local projects in communities where gas exploration and production occurs
- Action 14 The Government will work with other State and Territory Governments and the private sector to explore the possibilities for gas pipelines to NSW
- Action 15 Gas companies will be asked to demonstrate how projects that develop NSW gas reserves will benefit NSW gas consumers
- Action 16 The Government will commission an independent review of royalties to ensure we have the settings required to develop a competitive gas industry in NSW and secure our supply needs
- Action 17 We will support households and businesses to use gas more efficiently to help reduce their bills and release pressure on overall gas supplies

3. Consideration of Proposals for Coal Seam Gas Exploration and Development

There continues to be no imminent Coal Seam Gas production proposal, which will impact the Dubbo Regional Local Government Area. While there is no imminent CSG production proposal impacting directly on the Dubbo LGA, the issue of CSG development and Council's approach to the issue of Coal Seam Gas exploration and development is a core issue of concern for our community.

A review of the former Dubbo City Council position statement in respect of Coal Seam Gas has been undertaken and suitably updated to address local and regulatory context. A suitable set of Coal Seam Gas exploration and development principles is provided below:

Principle 1

The primacy of the protection of the groundwater and surface water resources to the future of Dubbo and its agricultural hinterland are maintained – Any development should not occur unless the safety and security of the water resources of the Dubbo Regional Local Government Area can be assured.

Principle 2

In accordance with the New South Wales Local Government Act, 1993 and the Environmental Planning and Assessment Act, 1979, the principles of Ecologically Sustainable Development and the Precautionary Principle are applied in any assessment -

That any proposed development will need to satisfy Council that:

- i) All practical measures available to prevent serious or irreversible damage to the environment have and will be taken.*
- ii) Risks of environmental damage are fully identified and adequately assessed and mitigated.*

Principle 3

That Council requires full and satisfactory identification of all potential costs and impacts on the community resulting from any proposed development – Proponents enter into Planning Agreements with Council that provides the full cost to Council associated with all impacts to Council and the community. This also includes calculation of the full costs of the development to Council and the community through the use of Council’s Infrastructure Services Impacts Model. Full costs include all necessary environmental prevention, mitigation and isolation works.

Principle 4

That Council should receive appropriate resourcing and support to manage and mitigate identified impacts of any development – That the proponent, or where appropriate the New South Wales State Government, provides all necessary and identified costs to mitigate any adverse impacts of a development, utilising mechanisms like Planning Agreements, Resources to Regions and funding grants.

Principle 5

That further research into the CSG continue to be undertaken and the commissioning of further detailed peer reviewed research demonstrating the possible impacts and effects of CSG mining on groundwater and surface water systems, effects related to the use of chemicals, effects related to hydraulic fracturing, effects on greenhouse gas and other emissions and the nature and effect of remediation under the Petroleum (Onshore) Act 1991 and under clause 14 of SEPP (Mining, Petroleum Production and Extractive Industries) 2007.

Principle 6

That the NSW State Government continue to pursue Action 3 and Action 4 of the NSW Gas Plan. Particularly in respect of ensuring all current petroleum exploration licence applications are extinguished and for the Government buyback of petroleum exploration licenses in NSW.

SUMMARY

This report provides the results of the public exhibition and consultation in respect to the exploration and development of Coal Seam Gas within the Dubbo Regional Local Government Area.

The issues and perspectives of the community in relation to Coal Seam Gas were sought from 16 May 2018 to 15 June 2018. As part of the public exhibition process, members of the public were encouraged to provide written submissions in respect of Coal Seam Gas exploration and development in the Dubbo Regional Council Local Government Area and/or could participate in a survey. Council received a total of 23 written submissions and overall 661 people responded to the survey on Council's website. The overall results and the issues raised in respect of Coal Seam Gas are further discussed in the report.

It is recommended that Council consider its position in respect of Coal Seam Gas exploration and development within the Dubbo Regional Council Local Government Area.

Appendices:

- 1 [↓](#) Coal Seam Gas Position Paper
- 2 [↓](#) Public Submissions

DUBBO CITY COUNCIL POSITION STATEMENT COAL SEAM GAS

BACKGROUND

The issue of Coal Seam Gas (CSG) exploration and production has become a major focus for the media, the general community and policy makers at the State, Federal and Local Government levels. In New South Wales, there are thought to be significant but as yet untapped CSG resources within coal deposits across our sedimentary basins. New South Wales is facing increasing demand for gas and a possible restriction of supply over coming years. However, harvesting CSG involves penetration of groundwater aquifers and in some cases, the introduction of chemical compounds into complex artesian systems, the effects of which are not yet fully understood.

Dubbo lies in an area of New South Wales which, to date, has not been the central focus of CSG exploration and development in New South Wales. Activity in both exploration and production has been focused on areas further to the east and North. However, as there is potential for CSG in parts of the Dubbo Local Government Area (LGA), concrete proposals for CSG development may emerge in the future and it is important Council be prepared to deal with the complex issues that may arise from such proposed development. This Position Paper provides background on the CSG issue as it might apply to the Dubbo LGA and the core principles to be applied in any Council assessment of CSG development proposals in the future.

DISCUSSION

Coal Seam Gas Defined

Coal Seam Gas (CSG) is a natural gas found in coal deposits. The coal and gas are formed from plant matter under pressure over many millions of years. Coal seam gas is used in the same way as any other form of natural gas for cooking and heating as well as in industrial processes and electricity generation.

Both conventional gas resources and coal seam gas resources are found in a number of locations throughout Australia. Figure 1 details the location of gas resources in Australia.

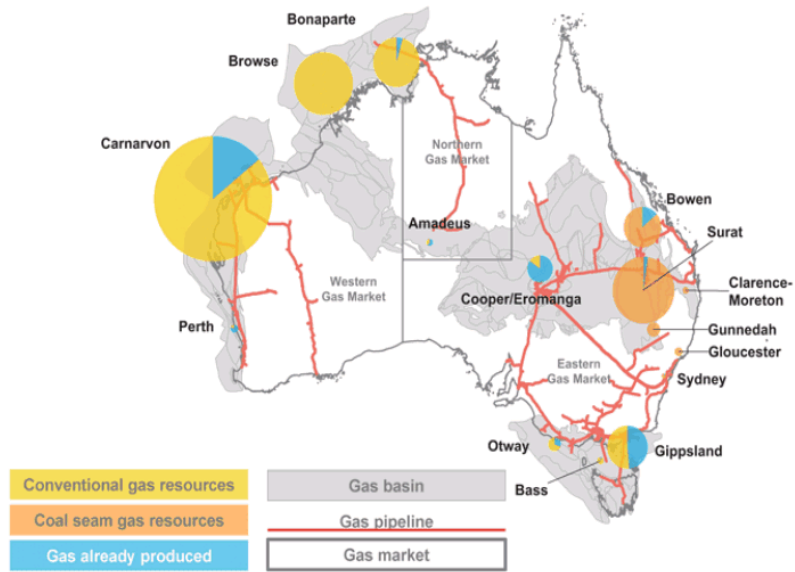


Figure 1 – Australian Gas Resources (Source: Parliament of Australia, 2013)

Coal seam gas is sourced from underground coal seams where the gas bonds to the surface of coal particles. Coal seams are generally filled with water and it is the pressure of the water that keeps the gas as a thin film on the surface of the coal. Coal seams that can produce coal seam gas to an economic level are ordinarily situated between 200 metres and one kilometre below the surface.

The level of gas that can be produced from a coal seam depends on the thickness of the coal, gas content, permeability and the depth of the coal seam. In high quality CSG deposits, cleats or fractures in the coal bed are permeable enough to allow gas and water to flow freely through them to allow for easy extraction of CSG without the need for ‘fracking’.

Fracking hydraulic fracturing, or ‘fracking’, has been used by the oil and gas industry since 1947. In Australia, deep hydraulic fracturing has been previously carried out in 70 wells in the Cooper Basin. In the CSG industry, shallow hydraulic fracturing (less than 1,000 m depth) has been undertaken in hundreds of wells in eastern Australia. Fracking involves a fluid (sometimes a gas) pumped at high pressure into a coal seam to encourage fracturing of the rock. The fluid used in the fracking process is mostly water, but can contain a number of additives. These additives can include, but may not be limited to, the following:

Additive Type	Main Compound(s)	Purpose	Common Use of Main Compound
Diluted Acid (15%)	Hydrochloric acid or muriatic acid	Help dissolve minerals and initiate cracks in the rock	Swimming pool chemical and cleaner
Biocide	Glutaraldehyde	Eliminates bacteria in the water that produce corrosive by-products	Disinfectant; sterilize medical and dental equipment
Breaker	Ammonium persulfate	Allows a delayed break down of the gel polymer chains	Bleaching agent in detergent and hair cosmetics, manufacture of household plastics
Corrosion inhibitor	N, n-dimethyl formamide	Prevents the corrosion of the Pipe	Used in pharmaceuticals, Acrylic fibers, plastics
Crosslinker	Borate salts	Maintains fluid viscosity as temperature increases	Laundry detergents, hand soaps, and cosmetics
Friction reducer	Polyacrylamide	Minimizes friction between the fluid and the pipe	Water treatment, soil conditioner
	Mineral oil		Make up remover, laxatives, candy
Gel	Guar gum or hydroxyethyl	Thickens the water in order to suspend the sand	Cosmetics, toothpaste, sauces, baked goods, ice cream
Iron control	Citric acid	Prevents precipitation of metal oxides	Food additive, flavouring in food and beverages; lemon juice ~7% Citric Acid
KCl	Potassium chloride	Creates a brine carrier fluid	Low sodium table salt substitute
Oxygen Scavenger	Ammonium bisulfite	Removes oxygen from the water to protect the pipe from corrosion	Cosmetics, food and beverage processing, water treatment
pH Adjusting Agent	Sodium or potassium carbonate	Maintains the effectiveness of other components, such as crosslinkers	Washing soda, detergents, soap, water softener, glass and ceramics
Proppant	Silica, quartz sand	Allows the fractures to remain open so the gas can escape	Drinking water filtration, play sand, concrete, brick mortar
Scale inhibitor	Ethylene glycol	Prevents scale deposits in the Pipe	Automotive antifreeze, household cleansers, and de-icing agent
Surfactant	Isopropanol	Used to increase the viscosity of the fracture fluid	Glass cleaner, antiperspirant, and hair color

Figure 2 – Common additives used in the ‘fracking’ process (Source: US Department of Energy)

Water is a by-product of the gas collection process. Coal seams generally contain more brackish (salty) groundwater than aquifers that are usually used for agriculture. It is for this reason that careful consideration of the impacts on aquifers and water resources must be undertaken in the consideration of any proposals for coal seam gas extraction.

In New South Wales, coal seam gas concentrations occur in the major sedimentary basins as shown in the following graphic.

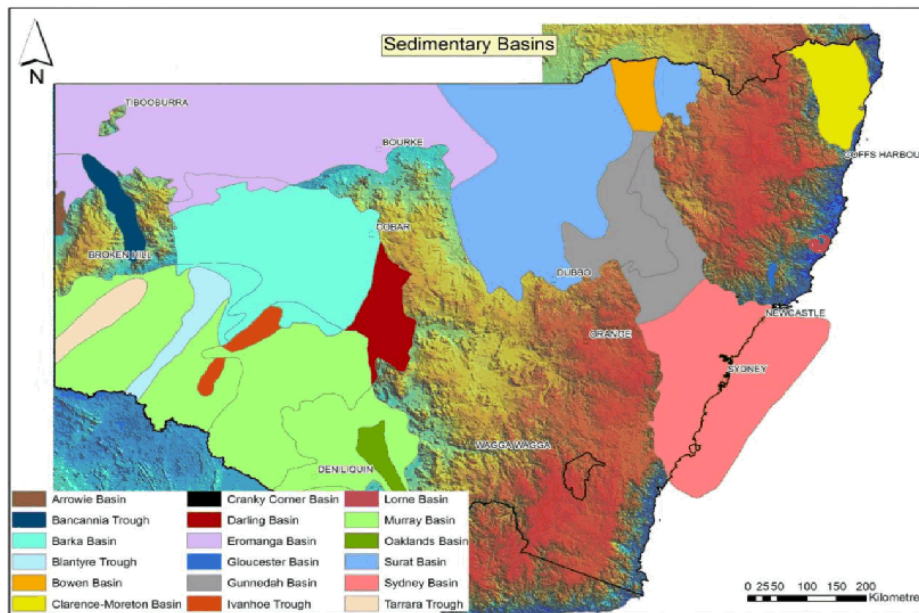


Figure 3 – Major Sedimentary Basins (Source: NSW Trade and Investment)

So far, focus of exploration and production activity has been in areas well to the north and east of Dubbo, including sites in the Sydney, Gunnedah, and Clarence-Moreton Basin.

Current State Government Initiatives

The New South Wales Government has established a multi-agency, multi-disciplinary approach to the assessment, review and approval of any application for exploration or production of CSG. It includes inputs provided from the following agencies:

- [Office of Coal Seam Gas](#) – The Office of Coal Seam Gas (OCSG) sits within New South Wales Trade and Investment and assesses applications for coal seam gas exploration, undertakes assessment and production and administers petroleum titles accordingly. The OCSG oversees the regulation of the CSG industry within the scope of the *Petroleum (Onshore) Act 1991* and the *Work Health and Safety Act 2011*. The OCSG also regulates the rehabilitation of sites and enforces compliance issues not regulated by the EPA.
- [Environment Protection Authority \(EPA\)](#) – As the lead regulator for health and environment aspects of coal seam gas in New South Wales, it can prosecute any company that breaches their Environment Protection Licence, with heavy fines of up to \$1 million able to be imposed by the courts. Any company that fails to inform the EPA of a serious incident can be prosecuted and fined up to \$2 million.

- The [Department of Planning and Environment](#) – A lead agency responsible for delivering the Government's Strategic Regional Land Use Policy, which includes planning for CSG. The Department's role includes establishing exclusion zones, resourcing the Gateway Panel and assessing development applications for major projects. The Department generally provides assessment reports on major CSG projects to independent experts at the Planning Assessment Commission, which makes a final determination.
- The [NSW Office of Water](#) – Responsible for the management of the State's surface water and groundwater resources. The Office of Water will assess the potential impacts of a coal seam gas proposal on water resources, their dependent ecosystems, culturally significant sites and existing water users. This assessment will cover potential impacts on water table levels, water pressure, and water quality, and will be provided to the appropriate consent authority. Any development that is approved will be required to hold water access licences for the water that is taken from any affected water source.
- The [Land and Water Commissioner](#) – Providing guidance to landholders, industry and the community on the implementation of new land access agreements that will ensure landholders receive the same level of compensation from industry for activity on their properties.
- The [NSW Chief Scientist and Engineer](#) – Completed an independent review to identify any impact CSG activity may have on human health, the environment and water catchments in 2014 and issued the Final Report of the Independent Review of Coal Seam Gas Activities in NSW on 30 September 2014.

This last entity is an important element in the New South Wales' Government approach to the issue of CSG. By investing significant resources in an evidence-based, objective analysis of the science underpinning CSG and its potential impact on the environment, it is hoped that a measure of clarity and certainty can be provided to the assessment of risks associated with this type of development.

The Final Report of the Independent Review of Coal Seam Gas Activities issued by the NSW Chief Scientist and Engineer included 16 recommendations to government. The Review found that many of the technical challenges and risks posed by the CSG industry can generally be managed through careful designation of areas appropriate for CSG extraction; high standards of engineering and professionalism in CSG companies; creation of a State Whole-of Environment Data Repository; comprehensive monitoring of CSG operations with ongoing scrutiny of collected data, a well-trained and certified workforce; and applying new technologies as they become available.

The report also highlighted that all of this needs to take place within a clear, revised, legislated framework which is supported by an effective and transparent reporting and compliance regime and by drawing on appropriate expert advice. The final report also outlined the need for Government and industry to approach this issue with a full appreciation of the risks, complete transparency, rigorous compliance, and a commitment to addressing any problems promptly with rapid emergency response and effective remediation.

DUBBO CITY COUNCIL POSITION STATEMENT – COAL SEAM GAS *Adopted 27 April 2015*

Assessment of Coal Seam Gas Development

The New South Wales Planning System provides a complex environment for the assessment and consideration of proposals for mining and extractive industries. This is particularly so in the case of CSG. Assessment of any proposal for CSG exploration or production can trigger provisions of any or all of the following legislation:

- Mining Act, 1992
- Environmental Planning and Assessment Act, 1979
- National Parks and Wildlife Act, 1974
- Threatened Species Conservation Act, 1997
- Native Vegetation Act, 2003
- Contaminated Land Management Act, 1997
- Water Management Act, 2000
- Fisheries Management Act, 1994
- Rural Fires Act, 1997
- Heritage Act, 1977
- Roads Act, 1993
- Pipelines Act, 1967
- Protection of Environment Operations Act, 1999
- Commonwealth Approvals

State Environmental Planning Policy State and Regional Development specifically designates mining development as being State Significant if it meets certain criteria. In relation to CSG development proposals, all CSG production is classified as State Significant Development (SSD), but some exploration is also SSD.

If a development is classified as State Significant Development, the Minister for Planning and Environment (or Delegate) will be the consent authority.

Application for Petroleum Exploration Licence

During the exploration phase of any proposed CSG development, the opportunity and role available to Councils and local communities to impact on the process is relatively limited. The following graphic demonstrates that there is a limited and poorly defined window for public comment on applications for petroleum export licences.

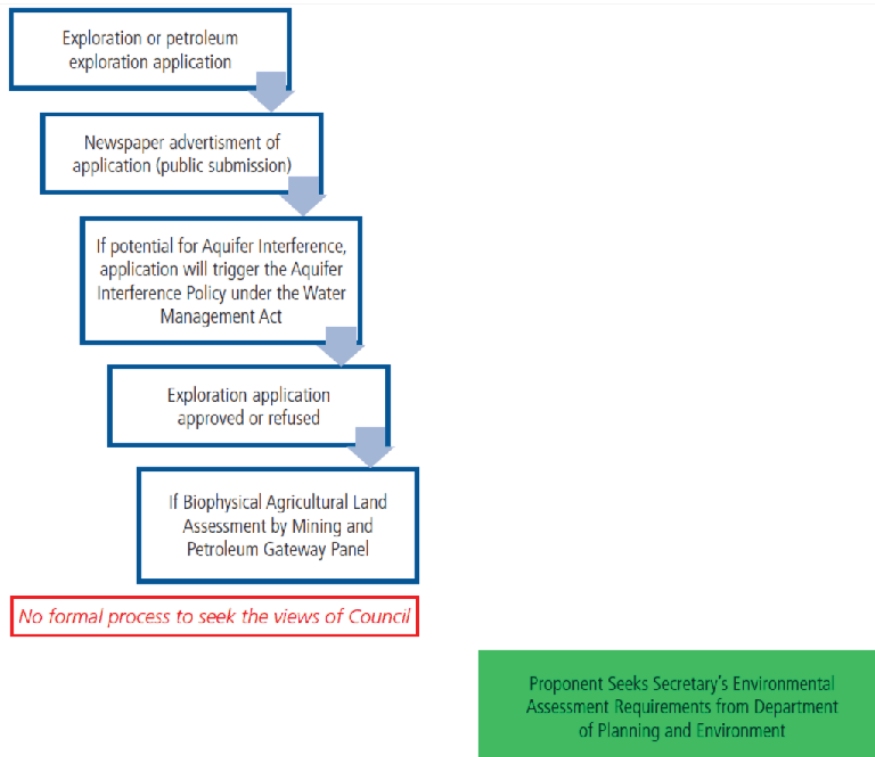


Figure 4 – Mining Act, 1992 (As Amended) Exploration Assessment System

In practice, the opportunity and the parameters on which Council and the local community can reasonably object to the granting of a petroleum exploration licence are relatively limited.

Application for Petroleum Production Lease

By contrast, when an actual application for petroleum production lease is lodged, there is a more formal process for the involvement of councils as representative of their local communities. Figure 5 details the assessment process for a State Significant Development proposal (including any coal seam gas proposal) and also shows the points where a council can provide input into the assessment process:

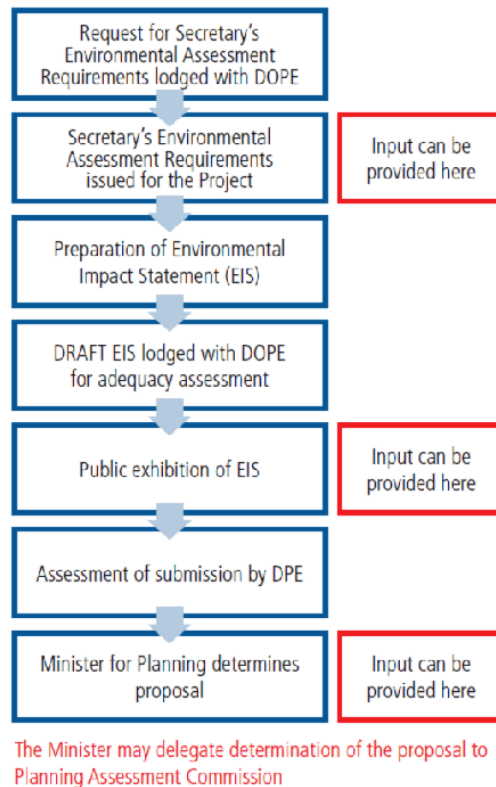


Figure 5 – Assessment System – State Significant Development

Current Situation in Our Region

At the current time New South Wales has 114 Coal Seam Gas wells (at AGL’s Camden Project) producing commercial quantities of gas (of which 89-96 are producing at any one time). Ninety five per cent of New South Wales gas supplies come from interstate, including Queensland and South Australia. A number of areas are also under active exploration throughout New South Wales and, in particular, areas in the north and north-west with their connection to the Gunnedah and Surat Basins.

A number of exploration licenses have been issued in the north-west and in sections of the Orana Region. Figure 6 shows the range of exploration licenses currently in existence. Of particular relevance to Dubbo is Petroleum Exploration License (PEL) 433 currently held by Santos NSW Pty Ltd and includes land covered by the Goonoo National Park/State Conservation Area.

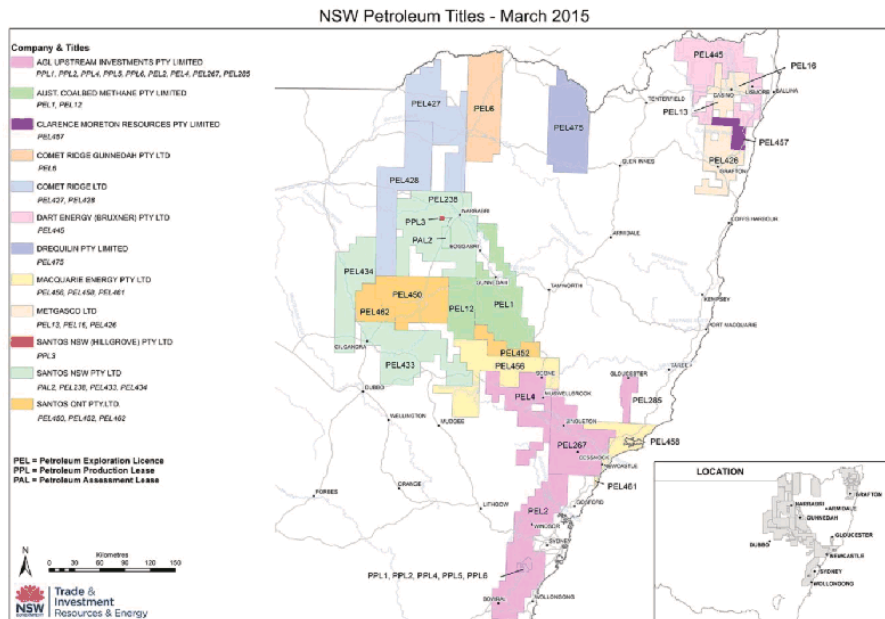


Figure 6 – Relevant Coal Seam Gas Licences

The information in these materials is protected by copyright, and is confidential until the time that Department of Planning & Environment publishes that information. The recipient is not permitted to use, disclose or reproduce the information in these materials except for land use and planning purposes. Any unauthorised use, copying or reproduction without obtaining the relevant permissions from the Department will constitute an infringement of copyright.

The information contained in this publication is based on knowledge and understanding at time of writing (insert date). The Department excludes all liability for the accuracy or completeness of the information, or for any injury, loss, or damage whatsoever (including without limitation liability for negligence and consequential losses) suffered by any person acting, or purporting to act, in reliance upon anything contained herein. Users rely on and use this information at their own risk.

This information has been prepared by NSW Trade & Investment, Regional Infrastructure and Services and the State of New South Wales (Department) to provide information to local councils about the location and status of State and regionally significant mineral, energy and extractive resources as part of its legislative obligations under 117(2) of the Environmental Planning and Assessment Act 1979.

In addition, PELA 160 was lodged over an area incorporating the Dubbo Local Government Area. However, this Application was refused by the State Government in August 2014. In part, this refusal took into account the new elements of the NSW State Government policies and procedures regarding the assessment of petroleum (CSG) exploration and production licences.

It is important to note that, at this stage, no formal Petroleum Production Lease Application (PPLA) has been lodged over any lands that fall within or are neighbouring to the Dubbo LGA. An initial assessment of Coal Seam Gas potential has been undertaken in recent years in the areas around the south-eastern rim of the Goonoo National Park/State Conservation Area, heading eastwards towards Cobbora. While there is considered to be some potential for CSG in the area, significant further exploration is required to substantiate this assessment.

The nearest active PPLAs are those covering areas in the Pilliga Forest and surrounding lands near Narrabri, around 270 km north-east of Dubbo. There include PPLA 13, 14, 15, and 16

DUBBO CITY COUNCIL POSITION STATEMENT – COAL SEAM GAS *Adopted 27 April 2015*

lodged by Santos Pty Ltd and currently under consideration by the NSW State Government. These applications form part of the large Narrabri Gas Project, a major coal seam gas extraction and production project that will have the following characteristics:

- Total project area of 98,000 hectares
- The project will produce 200 terajoules of natural gas per day, equivalent to around half of the gas requirements of New South Wales
- Gas is proposed to supply the New South Wales market through the construction of a pipeline connection to the existing gas pipeline network
- The project will employ 1,200 persons during construction and 200 persons during operation.

It is not considered that the Narrabri Project, as currently scoped, presents an imminent or substantiated threat to Dubbo groundwater or surfacewater resources at this stage. Rather, any issues will be longer term in nature, resulting from a significant (and as yet unplanned) expansion of exploration and development activity south west from Pilliga down towards the Goonoo National Park/State Conservation Area.

The Precautionary Principle

The overall assessment and consideration of mining and extractive industries development is a complicated process involving a range of State and Federal Government assessment systems all aimed at ensuring the impacts of a proposal can be managed and will not result in environmental harm that will impact the quality of life of future generations.

The assessment principles utilised in all decision making for mining and extractive industries are the principles of ecologically sustainable development, which includes the precautionary principle as provided in the definition from the NSW Local Government Act, 1993:

“principles of ecologically sustainable development means the following statements of principle:

Ecologically sustainable development requires the effective integration of economic and environmental considerations in decision-making processes. Ecologically sustainable development can be achieved through the implementation of the following principles and programs:

- (a) *the precautionary principle—namely, that if there are threats of serious or irreversible environmental damage, lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation.*

In the application of the precautionary principle, public and private decisions should be guided by:

- (i) *careful evaluation to avoid, wherever practicable, serious or irreversible damage to the environment, and*
- (ii) *an assessment of the risk-weighted consequences of various options,*

- (b) *inter-generational equity—namely, that the present generation should ensure that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations,*
- (c) *conservation of biological diversity and ecological integrity—namely, that conservation of biological diversity and ecological integrity should be a fundamental consideration,*
- (d) *improved valuation, pricing and incentive mechanisms—namely, that environmental factors should be included in the valuation of assets and services, such as:*
 - (i) *polluter pays—that is, those who generate pollution and waste should bear the cost of containment, avoidance or abatement,*
 - (ii) *the users of goods and services should pay prices based on the full life cycle of costs of providing goods and services, including the use of natural resources and assets and the ultimate disposal of any waste,*
 - (iii) *environmental goals, having been established, should be pursued in the most cost effective way, by establishing incentive structures, including market mechanisms, that enable those best placed to maximise benefits or minimise costs to develop their own solutions and responses to environmental problems.*

The principles of ecologically sustainable development and the precautionary principle do not mean that Council should not approve the undertaking of any development in the Dubbo Local Government Area.

The precautionary principle means that in the assessment and consideration of any proposal that all available science in relation to the proposal and its impacts are considered in determining whether there will be environmental harm and degradation.

Dubbo City Council has carefully considered the potential impacts of coal seam gas exploration and production on the unique environmental characteristics of the Dubbo Local Government Area and maintains the firm view that the precautionary principle be applied.

POLICY POSITION

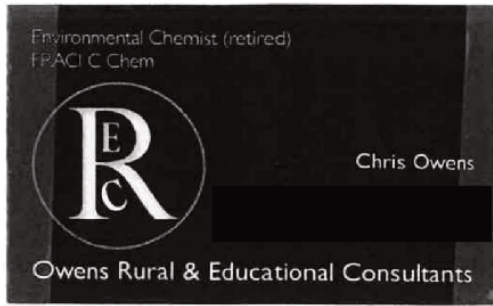
Given the current state of scientific research and policy development with regards to coal seam gas, it is important the Council does not rush to judgement on an issue where public policy at the State level is still evolving. It is also important that the extent and limitations of Council's role in the assessment and decision-making process associated with such "State-significant" development is also recognised. However, the identification of the general position containing guiding principles which will govern Council's approach to any proposed coal seam gas development is apposite.

DUBBO CITY COUNCIL POSITION STATEMENT – COAL SEAM GAS *Adopted 27 April 2015*

The following Policy position has been adopted by Dubbo City Council with regard to any future proposal to develop a coal seam gas production facility in the Dubbo Local Government Area:

That in the consideration and assessment of any application to develop Coal Seam Gas production, Council applies the following key principles:

- a) **The primacy of the protection of the groundwater and surface water resources to the future of Dubbo and its agricultural hinterland are maintained** – any development should not occur unless the safety and security of Dubbo's water resources can be assured.
- b) **In accordance with the NSW Local Government Act 1993 and the Environmental Planning and Assessment Act 1979 , the principles of Ecologically Sustainable Development and The Precautionary Principle are applied in any assessment** - that any proposed development will need to satisfy Council that:
 - i) All practical measures available to prevent serious or irreversible damage to the environment have and will be taken
 - ii) Risks of environmental damage are fully identified and adequately assessed.
- c) **That Council requires full and satisfactory identification of all potential costs and impacts on the community resulting from any proposed development** – Proponents utilise the Dubbo Council Infrastructure and Services Model to calculate the full cost of the development to council and the community, including all necessary environmental prevention, mitigation and isolation works.
- d) **That Council should receive appropriate resourcing and support to manage and mitigate identified impacts of any development** – That the proponent, or where appropriate the New South Wales State Government, provide all necessary and identified costs to mitigate any adverse impacts of a development, utilising mechanisms like Voluntary Planning Agreements, Resources to Regions and funding grants.
- e) **That further research into CSG be undertaken as a priority** – Council supports the resolution of the Association of Mining Related Councils (AMRC) regarding both the finalisation of the Report by the Chief Scientist on the issue, and the commissioning of further detailed peer reviewed research demonstrating the possible impacts and effects of coal seam gas mining on ground water and surface water systems, effects related to the use of chemicals, effects related hydraulic fracturing, effects on greenhouse gas and other emissions and the nature and effect of remediation under the Petroleum (Onshore) Act 1991 and under clause 14 of SEPP (Mining, Petroleum Production and Extractive Industries) 2007.



Dubbo NSW 2830
13th May 2018

Chief Executive Officer
Dubbo Regional council
Dubbo

Re: Council's consideration of coal seam gas exploration

Dear Mr McMahan

I attended the recent Council Meeting where several Dubbo residents spoke
About coal seam gas exploration in this area.

I support a Council ban on exploration in this area.

I have taken a course at the University of the Third Age called "Caring for the Environment" since
2017.

As an environmental chemist I know the potential damage to the Great Artesian Basin and to local
areas if there are any problems. In the last week a company in Queensland was fined several million
dollars for an escape.

There are many positive developments happening the DRC area. It is better to err on the safe side.

Yours faithfully

Mr Chris Owens FRACI C.CERT

Dubbo City	
Parcel.....	
Asset.....	HOGM
15 MAY 2018	
File C.....	127062
.....	
.....	

Nicholas Allatt

From: Michael McMahon
Sent: Tuesday, 15 May 2018 3:45 PM
To: Melissa Watkins
Cc: Lisa Adams
Subject: FW: [Spam] Re: Executive Committee Minutes 10th MAY 2018
Attachments: Coal Seam Gas Policy.docx

Hi Mel,

Michael asked me to send this through to you for inclusion in your report to Council on the Coal Seam Gas submissions.

Cheers,
Lisa

Michael McMahon
Chief Executive Officer
Dubbo Regional Council
P 02 6801 4111 F 02 6801 4259
E mgm@dubbo.nsw.gov.au

From: Greg Lamont
Sent: Monday, 14 May 2018 8:23 AM
To: Michael McMahon
Subject: RE: [Spam] Re: Executive Committee Minutes 10th MAY 2018

Michael, Thank you the presentation to the workshop on Thursday by you and Chris, it was much appreciated and well received by delegates. Attached is the Coal Seam Gas Policy as per the 2014 format it was adopted in

Kind Regards

Greg Lamont
Executive Officer
Assoc Mining & Energy Related Councils

From: Michael McMahon
Sent: Friday, 11 May 2018 10:54 AM
To: Greg Lamont
Subject: [Spam] Re: Executive Committee Minutes 10th MAY 2018

Thanks Greg.
Can you send to me a copy of the existing coal seam gas policy .
I understand you are about to modify but the current will suffice.

Regards
Michael McMahon
Sent from my iPad

Michael McMahon
Chief Executive Officer
Dubbo Regional Council
P 02 6801 4111 F 02 6801 4259
E



<http://dubbo.nsw.gov.au>

Please consider the environment before printing this email.

This e-mail, together with any attachments, is for the exclusive and confidential use of the addressee(s). Any other distribution, use of, or reproduction without prior written consent is strictly prohibited. Views expressed in this e-mail are those of the individual, except where specifically stated otherwise. Dubbo Regional Council does not warrant or guarantee this message to be free of errors, interference or viruses.

On 10 May 2018, at 11:39 pm, Greg Lamont

wrote:

Executive Assistants and Delegates,

The Minutes of the Executive Committee are attached for your information.
Hard copies will be provided at the meeting as well.

Kind Regards

Greg Lamont
Executive Officer
Assoc Mining & Energy Related Councils

<Executive Committee Meeting Minutes 10th May 2018.doc>

COAL SEAM GAS POLICY

(Adopted by Association of Mining Related Councils 7th November 2014)

Coal Seam Gas - Exploration and Production

1. The Association supports member councils in the development of Coal Seam Gas Policies that reflect the needs and directions of their local communities.
2. The Association will advocate on behalf of member councils that are affected by CSG exploration and production.
3. The Association shall lobby the NSW Government concerning the role of Local Government as a key stakeholder in all negotiations related to land use, consent agreements and VPAs, when CSG exploration and production is proposed.

Position Statement

1. The Association recognises there are genuine concerns in the community surrounding the short term and long term environmental impacts of Coal Seam Gas as they are not well understood at either a state-wide or regional level. Further, the Association will advocate on behalf of member councils that are affected by CSG exploration and production.
2. The Association would like to acknowledge the progress that has been made by this government in establishing both planning and environmental safeguards around exploration and mining activities however, advocates for the inclusion of R5 Large Lot Residential Zone as identified in the Standard Instrument LEP. The Association further acknowledges recent extensions to CSG exclusion zones, the signing of "Agreed Principles of Land Access" agreements between companies and rural industries affected by CSG exploration and production and, the extension of the planning gateway process.
3. The Association acknowledges the release of the Chief Scientist and Engineer's report "Placement of Monitoring Equipment for Water Resources in NSW". The Association calls upon the NSW Government to commission with the key industry groups, Sydney Catchment Authority and Environmental and Hydro-Geological Scientists, peer reviewed research demonstrating the possible impacts and effects of CSG mining on ground water and surface water systems related to the use of chemicals as well as hydraulic fracturing and dewatering activities, effects of greenhouse gas and other emissions and the nature and effect of remediation under the Petroleum (Onshore) Act 1991 and under clause 14 of SEPP (Mining, Petroleum Production and Extractive Industries) 2007.

4. The Association also requests that the state government supports and clarifies the role and position of local government in the pre-gateway determinations concerning CSG operations and their impacts on local communities, environment and infrastructure.

5. The Association monitor the future development of NSW government and commonwealth government energy policies to ensure there is a security of gas supplies for member councils' local communities and industries.

6. The Association supports the actions of those member councils that have adopted local coal seam gas (CSG) policies.

7. That an independent Ombudsman be appointed for complaints and ongoing oversight of the industry;

Additional information to assist councils in forming their CSG policy

1. The Association is the peak body representing NSW local governments areas and therefore, has an important role to effectively lobby state and federal government to financially support the infrastructure needed to adequately deal with additional local mining and extractive industries;
2. That impacts on Local Government Council infrastructure are adequately compensated for in the immediate and future life of those assets;
3. In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality;
4. Councils should as far as practicable adopt a "nil" effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a "nil" net effect on above ground environmental assets in relation to coal seam gas activities;
5. That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process;
6. That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported;
7. That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Association;
8. That the Association and member councils recommend to the State government that the pre-gateway determination process be modified to enable a refusal where appropriate and;
9. Promote the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production".

3

Nicholas Allatt

From: Sally Forsstrom
Sent: Tuesday, 15 May 2018 10:23 PM
To: DRC Mailbox
Subject: Meeting of Dubbo Regional Council 23 April 2018 Statement on CSG

Email: council@dubbo.nsw.gov.au

Further to my letters dated 21 February and 26 March 2018 and speaking at the Public Forum of the Council meeting on 23 April 2018 I am writing to confirm my support for the Council saying no to unconventional coal seam gas mining in our region. The main reasons as stated are:

1. Access to water: Coal seam gas mining risks having significant, long term and adverse impacts on water resources, from de-pressurisation and contamination of aquifers. While the NSW Chief Scientist said the risk to water is low if all regulations are followed, the risk cannot be eliminated. That risk is too high. You just have to look at the impact of drought on farmers now with low rainfall last summer. Imagine the impact if the underground water was diminished by CSG mining in our region.
2. Management of waste: the produced water during the process of extracting gas from the coal seam contains salt and naturally occurring elements. No mining company in the world has demonstrated a safe process to manage the vast amounts of highly saline produced water. In countries where re-injection has been trialled this has led to earthquakes. Fracking may have caused South Korean earthquake
https://www.theguardian.com/environment/2018/apr/27/fracking-south-korean-earthquake?CMP=Share_iOSApp_Other
- The crop irrigation using produced water subject to Reverse Osmosis at Leewood Waste Water Facility has ceased. Two crops were trialled, both failed.
3. Threat to the sustainability of agriculture. No water no life. This unconventional process threatens the sustainability of agriculture and the Pilliga Forest and subsequently the Goonoo Forest, as there is a threat of dewatering the underground resources and / or contamination. Dubbo has one of the few Australian owned dairy companies operating in our clean green valley and I would like to see Dubbo as a regional centre for supporting sustainable agriculture.
4. Climate change: We do not need unconventional gas mining, in fact continued reliance on fossil fuels has led to increased greenhouse gas emissions. Methane is one of the most potent greenhouse gases. Santos said it could supply up to 50% of the gas needs of NSW. However, Santos and other LNG companies in Queensland have caused our gas prices to rise by buying up east coast gas to meet their export contracts. Today in Narrabri, a sustainable energy report was released, showing how Narrabri could benefit from the sustainable energy industry, such as wind and solar technology.
[News story here:](#)

<https://www.northerndailyleader.com.au/story/5400334/twice-as-many-jobs-if-narrabri-chooses-renewables-over-gas-report/>

5. Support for other economies of other Councils in our area. Dubbo is part of MERC, the Association of Mining and Energy Related Councils (NSW) INC. Councils bordering Dubbo have said no to CSG mining, and we would like Dubbo to support the rural economies that help to make Dubbo an important regional centre. The Australia Institute has reviewed Queensland economic research and concluded for every ten jobs created in the CSG industry, eighteen jobs were lost in agriculture. You would have read the Guardian report on the boom and bust impact on the town of Miles, in the Chinchilla area of Queensland.
6. Environmental impacts: To build an unconventional CSG field requires land clearing for well pads and pipelines, both produced water and high pressure gas pipelines from Narrabri to the Moomba-Sydney pipeline. This will lead to habitat fragmentation with adverse impacts on native fauna and flora. Constant gas flaring will risk the Dark Sky Park Status of the Siding Spring Observatories. Santos can flare gas even on catastrophic fire days. We have seen the devastating bush fires recently in the Warrumbungle National Park, the Pilliga Forest, the Goonoo Forest and the Sir Ivan fire east of Dubbo. With climate change the risk of catastrophic fires increase. Human health impacts have been measured on the gasfields of Chinchilla. We do not need an unconventional mining industry in our region when we have the benefits of a developing renewable industry for our future energy supply.

Regards Sally

④

Nicholas Allatt

From: Lesley Jane Abrahams
Sent: Wednesday, 16 May 2018 7:58 AM
To: DRC Mailbox
Subject: No to Coal Seam Gas

Importance: High

Dear Dubbo Regional Council, and the Mayor of Dubbo,
I wish to support the arguments and requests for the updating of the Dubbo Regional Council Policy on mining of Coal Seam Gas, to a **No Coal Seam Gas Policy**, in the Dubbo Regional Council Local Government area.

Our environment is becoming increasingly fragile due to changes made by human activities and by changes in the climatic patterns.

We also have the means in this technological and scientific world to provide ourselves with the necessary energy using renewable sources of energy, without endangering our water supplies.

Our water supplies, both surface water, and in the underground water basins are vital for the maintenance of agriculture. As the population spread covers much of the coastal arable land, areas similar to the Dubbo Regional Council area, are increasing in importance for the production of food in a sustainable operation. For this we need continuous clean water supply.

Please proceed promptly with the updating of our Policy, considering the arguments presented by the community and the scientific investigations.

Best wishes,
Lesley Abrahams, BA DipEd AALIA

(5)

Nicholas Allatt

From: Margaret Mcdonald
Sent: Wednesday, 16 May 2018 10:25 AM
To: DRC Mailbox
Subject: Coal Seam Gas mining in the Dubbo region

Dear DRC,

I am a Dubbo Knitting Nanna Against Coal Seam Gas, a member of Dubbo Field Naturalist and Conservation Society, and a Healthy Rivers Ambassador.

As an environmentalist who was born at Baradine in the Pilliga Forest and who grew up in Coonabarabran in the Warrumbungle Mountains, I strongly advocate for Dubbo to advance policies that protect our region and our planet. It is a time when Climate Change is damaging the future of our oceans, flora and fauna and humanity. Increasing extreme weather conditions, prolonged droughts and hotter temperatures are the scientific reality. My position is that we need to leave all fossil fuels in the ground and move rapidly to renewable energy.

I say "NO" to Coal Seam Gas in the Dubbo region.

Margaret McDonald

**Nicholas Allatt**

From: Andrew Woodcock
Sent: Thursday, 17 May 2018 10:22 AM
To: DRC Mailbox
Cc: Steven Jennings; Clr Stephen Lawrence
Subject: Public Exhibition - Coal Seam Gas Exploration and Production - Public Submission

Please see below community comments provided to Clr Lawrence to be considered as a public submission on Coal Seam Gas Exploration and Production.

Thanks
Andrew

Andrew Woodcock
Manager Communications and Stakeholder Engagement
Dubbo Regional Council
P 02 6801 4350 F 02 6801 4259
M 0409 324 379
E Andrew.Woodcock@dubbo.nsw.gov.au

From: Clr Stephen Lawrence
Sent: Thursday, 17 May 2018 9:47 AM
To: Andrew Woodcock <Andrew.Woodcock@dubbo.nsw.gov.au>
Subject: Fwd: CSG concerns

Hi Andre, can Roberts comments be collated as part of the consultation? Cheers, Stephen

Sent from my iPad

Clr Stephen Lawrence
Councillor
Dubbo Regional Council

E ClrStephen.Lawrence@dubbo.nsw.gov.au

Begin forwarded message:

From: Robert Siemsen
Date: 16 May 2018 at 10:10:01 pm AEST
To: "clrstephen.lawrence@dubbo.nsw.gov.au" <clrstephen.lawrence@dubbo.nsw.gov.au>
Subject: CSG concerns

G'day Stephan

My name is Robert Siemsen and i'm a resident at 17 Hutchins Ave, Dubbo. Im writing to you with real distress about the knowledge that CSG companies are interested in exploring the Dubbo region.

Its so upsetting to think that the state government would consider putting such a great agricultural region at risk. Putting the water supply in any kind of endangerment, out here in western NSW is truely nauseating.

A corporation like Santos have and WILL destroy the lands handed to them. I would plea with any member of office to please, please not give them or any mining corporation like them any access or explorational rights to the farms, to the water or to our land.

As running for our state member I hope you oppose Mr Grant on this issue, if you do, not only get my vote but I will fight and campaign along side you.

Kind Regards

Robert Siemsen

7

Nicholas Allatt

From: Genie Inabotl
Sent: Friday, 18 May 2018 8:57 AM
To: DRC Mailbox
Subject: CSG ban

support for a ban on unconventional CSG mining in Dubbo.

8

Nicholas Allatt

From: Garth Christie
Sent: Friday, 18 May 2018 10:27 AM
To: DRC Mailbox
Subject: No to csg

I vote no to CSG in Dubbo and surrounding area.
Garth C. Dubbo

Sent from my iPhone

(9)

Nicholas Allatt

From: Elsie Howe
Sent: Friday, 18 May 2018 1:40 PM
To: DRC Mailbox
Subject: Submission for Community Feedback on CSG
Attachments: CSG Submission 18May18.docx

Please find attached my submission, for which I understand the closing date is today.

Elsie Howe

£

**NO! Definitely NO CSG exploration or development
ANYWHERE, and CERTAINLY NOT in the area under Dubbo
Regional Council's administration!!**

I AGREE WITH ALL THE SENTIMENTS OUR MAYOR EXPRESSES BELOW, INCLUDING THE MANY CONCERNS SO OPENLY VOICED FOR SO LONG BY FARMING COMMUNITIES – ESPECIALLY CONTAMINATION AND LOSS OF SURFACE AND SUBTERRANEAN WATER RESOURCES.**

DO YOU REALISE JUST HOW PRECIOUS THAT WATER RESOURCE IS ON A GLOBAL SCALE?!

FOR COMPARISON, DUBBO ACTUALLY HAS THE SAME ANNUAL RAINFALL AS MY HOME TOWN ON THE THAMES ESTUARY IN KENT – A COUNTY KNOWN AS THE 'GARDEN OF ENGLAND' ... WHERE THE GROUND IS PERMANENTLY SO WET THAT THERE ARE DITCHES AND STREAMS, ALWAYS FULL, TO COPE WITH THE RUN-OFF OF REGULAR, RELIABLE RAIN! EVAPORATION RATE WOULD BE ALMOST ZERO!

HERE, THE ANNUAL AVERAGE EVAPORATION RATE OF OUR VERY UNRELIABLE AND HIGHLY VARIABLE RAINFALL VASTLY EXCEEDS THE PRECIPITATION RATE – NO SURPRISE WHEN YOU CONSIDER THAT DUBBO IS CLOSER TO THE EQUATOR THAN CASABLANCA IN MOROCCO, NORTH AFRICA – BUT WHOSE MAXIMUM RECORDED TEMPERATURE IS AROUND 5C LESS THAN DUBBO'S!!!

WE HAVE TO 'GET REAL' AND ELEVATE OUR WATER RESOURCES TO WHERE THEY BELONG – SECURELY AT THE TOP OF THE TREE, AND FOR SECURITY OF ENVIRONMENTALLY WELL-MANAGED, SUSTAINABLE AGRICULTURAL PRODUCTION.

****EXTRACTS FROM MAYOR'S COLUMN**

[HTTPS://WWW.DUBBO.NSW.GOV.AU/NEWS-AND-MEDIA/NEWS-AND-RESOURCES/MAYORS-COLUMN/MAYORS-COLUMN-15-MAY-2018](https://www.dubbo.nsw.gov.au/news-and-media/news-and-resources/mayors-column/mayors-column-15-may-2018)

Every day more and more people from farming communities are raising concerns about the detrimental impact that CSG is having on their land. As more time passes, the evidence of permanent irreversible damage to our agricultural land is becoming clear. Other than destroying the livelihood of farming families, my big concern is that any short term financial advantage from CSG is far outweighed by the long-term economic damage CSG will cause.

In the decades to come Australia will revert to once again being an agricultural powerhouse.

So that begs the question, why would we irreversibly damage our prime agricultural land for a short term gain.

Personally, I am very keen to back up our farmers and officially oppose CSG.

However, before Council can state its position on the matter, it is important for us to have a community conversation.

We do this by calling for public submissions.

Council wants to hear our residents' views so we can represent how our community feels about Coal Seam Gas exploration and development in our region.

.....

I have now lived in Dubbo for over fifty years, both my husband and I arriving here with tertiary knowledge in the natural sciences, and immediately taking detailed interest regionally in its amazing and uniquely-Australian flora and fauna – which is a hugely undervalued resource for which every Council and every citizen should consider themselves part of the network of custodians and active advocates for its conservation.

I was a founding member in 1977 of the *Dubbo Field Naturalist and Conservation Society (DFN&CS)*, whose activism in environmental matters was acknowledged as far back as 1995 in the *State of the Environment Report*. From involvement in many regional field trips since then, I am acutely aware of the enormous number of locally-native flora and fauna species that rely particularly on a prime large-scale habitat such as the Goonoo, either permanently, regularly or as a seasonal or extreme-weather refuge.

I urge all councillors and Council staff to become familiar with our region's flora and fauna via DFN&CS's publication, The Flora and Fauna of the Dubbo Region. Details on the website, dubbofieldnats.org.au, on which site is also a downloadable document of the complete flora list, too extensive to include in the over-200-page publication.

NO WAY SHOULD CSG EXPLORATION OR DEVELOPMENT BE ALLOWED ANYWHERE NEAR SUCH A PRECIOUS BIODIVERSE ENVIRONMENT AS THE GOONOO FOREST, WHATEVER THE LAND STATUS OF A PARTICULAR AREA THERE!

This is underscored at a National and International level by the following new item on this morning's AM programme on ABC Radio. *I urge you to listen to the on-line audio, just over 3 mins long, which will put our responsibilities towards our natural environment into the stark reality of what MUST NOT happen here on our own doorstep!*

(My 'line grabs' are to give an indication of some of the salient issues raised.)

<http://www.abc.net.au/radio/programs/am/one-third-of-protected-land-worldwide-damaged-by-humans-study/9774662>

'We can afford to show leadership'

Australia needs to step up its protection of protected areas.

Australia is one of only 10 countries considered megabiodiverse in the world.

Vested interests and greed are pushing into protected areas.

Elsie Howe

(10)

Nicholas Allatt

From: Garry Grant
Sent: Sunday, 20 May 2018 4:42 PM
To: DRC Mailbox
Subject: Please make Dubbo Regional Council a CSG FREE ZONE

Dear Dubbo City Councillors,

1. CSG mining risks significant, long term and adverse impacts on water resources, from the de-pressurisation and contamination of aquifers. While the Chief Scientist said the risk to water is low if all regulations are followed, the risk cannot be eliminated. Any risk is too high. Just look at the impact of drought on farmers right now. **Imagine the impact if the underground water was adversely affected by CSG mining in our region.**

2. Water produced during the gas extraction process contains salt and naturally occurring elements. No mining company in the world has demonstrated a safe process to manage the vast amounts of highly saline produced water.

3. CSG mining threatens the sustainability of agriculture, the Pilliga Forest, and the Goonoo Forest, due to the threat of dewatering the underground resources and/or contamination. This would pose a significant threat to the sustainability of agriculture.

4. A sustainable energy report has been released, showing how Narrabri could benefit from the sustainable energy industry. The same would apply to Dubbo Regional Council.

We do not need unconventional gas mining. Santos said it could supply up to 50% of the gas needs of NSW, but they and other LNG companies in Queensland have caused our gas prices to rise by buying up east coast gas to meet their export contracts.

The Australia Institute has reviewed Queensland economic research and concluded that for every ten jobs created in the CSG industry, eighteen jobs were lost in agriculture. This impact is illustrated by the Guardian report on the boom and bust impact on the town of Miles, in the Chinchilla area of Queensland.

5. Dubbo is part of MERC, the Association of Mining and Energy Related Councils (NSW) INC. Councils bordering Dubbo have said no to CSG mining, and we would like Dubbo to support the rural economies that help to make Dubbo an important regional centre.

6. To build an unconventional CSG field requires land clearing for well pads and pipelines for both produced water and high-pressure gas pipelines from Narrabri to the Moomba-Sydney pipeline. This will lead to **habitat fragmentation** with adverse impacts on native fauna and flora.

7. Constant gas flaring will risk the Dark Sky Park Status of the Siding Spring Observatories. Santos is able to flare gas even on catastrophic fire days. We have seen the devastating bush fires recently in the Warrumbungle National Park, the Pilliga Forest, the Goonoo Forest and the Sir Ivan fire east of Dubbo. **With climate change the risk of catastrophic fires will increase and CSG mining will heighten this risk.**

8. Human health impacts have been measured on the Chinchilla gasfields, and the findings are not pretty. We do not need an unconventional mining industry in our region when we have the benefits of a developing renewable energy industry for our future energy supply.

For all these reasons I am asking that you please make Dubbo Regional Council a CSG free zone.

Yours Sincerely,

Narelle Grant

(11)

Nicholas Allatt

From:
Sent: Wednesday, 23 May 2018 4:21 PM
To: DRC Mailbox
Subject: csg

Dear Mr Mayor.

Please keep Dubbo a CSG free city. We have a very good council. We need to keep our water free from contamination . Our food and stock depend on clean water.

Any contamination would affect the trade from Fletcher's International Export. Also the Dubbo Sale Yards.

Please join with other Councils in our area to be CSG free.

Kind Regards

Margaret Evans.

(12)

Nicholas Allatt

From:
Sent: Wednesday, 13 June 2018 7:10 PM
To: DRC Mailbox
Subject: Coal Seam Gas Development and Exploration in Dubbo Area

To Mayor Ben Shields and Dubbo Regional Councillors

My husband and I wish to express our strong opposition to the exploration and development of coal seam gas in the Dubbo Regional Council Area.

Our main concerns are as follows

The contamination and depletion of our underground and surface waters. Once we destroy, or lose, our precious water, agriculture, and even our way of life, will be destroyed and lost with it.

Encroachment on good arable and grazing farmland, from both the gas fields and the gas pipelines.

Not enough is known about the long term effects of fracking. A report by the Committee for Economic Development of Australia stated "In additions to concerns over contamination of aquifers from the chemicals added to fracking fluid, issues have also been raised about contamination of water supplies from fugitive gas after fracking, a seismic activity and tremor associated with the drilling and fracking process"

It is also known there are huge risks associated with the waste water, which could contain toxic and radioactive compounds and heavy metals. This water is stored in tanks or open holding ponds at the drilling sites before being trucked or piped to treatment facilities. The risks associated with these ponds include potential for overflow during rain and seepage into the surrounding environment, ie, soils and waterways.

We see this development as short term gain for long term pain and needs to be stopped before it is begun!

Yours Faithfully
John and Sue Bullock

(13)

◆ **Nicholas Allatt**

From: Gail
Sent: Wednesday, 13 June 2018 5:31 PM
To: DRC Mailbox
Subject: Coal seam gas

I object to DRC approving coal seam gas exploration in the council region. This area is a primary production area with many aquifers that would be affected by the fracking practice, this area does not need coal seam gas exploration

Sent from my iPad

(14)

Nicholas Allatt

From: Jane Barrett
Sent: Thursday, 14 June 2018 9:06 AM
To: DRC Mailbox
Subject: CSG

I would like to voice my strong opposition to any consideration of Coal Seam Gas mining and/or fracking in our Dubbo Regional Council area

We are largely an agricultural area and I fully support our farmers in this matter in opposing mining which will come and go quickly and possibly leave irreparable destruction

We live in prime agricultural land, we should protect this land not risk future destruction for our grandchildren

We would also risk damage to the Great Artesian Basin which is one of our biggest assets

So a strong NO to coal seam gas in our LGA

Thanks

Jane Barrett

Jane Barrett
Customer Services Officer
Dubbo Regional Council
P 02 6801 4000 F 02 6801 4259
E Jane.Barrett@dubbo.nsw.gov.au

(15)

Nicholas Allatt

From: Heather Purcell
Sent: Thursday, 14 June 2018 11:05 AM
To: DRC Mailbox
Subject: Csg

NO TO CSG IN THE DUBBO AREA

(16)

Nicholas Allatt

From:
Sent: Thursday, 14 June 2018 5:06 PM
To: DRC Mailbox
Subject: Coal seam gas mining
Importance: High

Dear Mayor Shields

As residents of Dubbo we do not believe coal seam gas mining should ever be undertaken in our region. The process is environmentally damaging and a totally inappropriate activity for the region as a whole.

Sincerely

James R HOFFMAN
Diana V HOFFMAN
13 Buninyong Road Dubbo 2830
Mob. 0429 351 940 H Ph 6881 6409
Email dianahoffman@bigpond.com

**Nicholas Allatt**

From: Julia Carr
Sent: Thursday, 14 June 2018 7:37 PM
To: DRC Mailbox
Subject: Coal Seam Gas Submission

Dear Council

I would like to raise my concerns about the effect of Coal Seam Gas and would strongly oppose any mining in the region. I was raised and schooled in Dubbo and my family and I have recently returned to live here after twenty five years in Sydney, Denver and Melbourne. Over a decade ago I was lucky enough to live in the USA. At the time the effects of coal seam gas were just starting to become apparent in rural USA. Small farming communities were impacted enormously and there was evidence of underground water contamination so much so that communities were forced to truck in clean drinking water and there were no clean drinking supplies for stock. We have the ability to protect our very fragile environment, currently in the grips of drought, and to say no to the greedy mining companies. Please stand up for our community.

Regards

Julia Carr

18

S & A McIntyre

Dubbo Regional Council
 PO Box 81
 Dubbo NSW 2830

Dear Sir/Madam

Re "No to CSG"

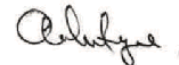
This serves to register our opposition to Coal Seam Gas exploration & all its associated processes, including "fracking", being introduced in our area.

We say No to CSG in the interests of protecting our district for safe & sustainable agriculture and especially to ensure the health & wellbeing of the Dubbo & surrounding districts' population.

Yours faithfully

STEWART MCINTYRE

ANNA MCINTYRE

Dubbo City	
Parcel.....	
Asset.....	HERES
14 JUN 2018	
File C.....	D/2062
.....	
.....	

(19)

Dubbo Regional Council

Mrs J. Buddle

P.O Box 81

DUBBO 2830

2018-06-12

Dear Sir/ Madam

I am writing to you to urge you to ban Coal seam gas mining in our area. I have spoken personally to people who have been victims of the result of Coal seam gas mining in their area. It is detrimental to our water tables and if we don't have clean water we will all die. When they frack chemicals go into our water table that cannot be removed only diluted. How many deformed babies have to be born before they wake up (remember Thalidamide). Methaine gas comes to the surface and our stock animals drink it and we eat the meat. The scientists who are saying it is safe are being paid by the Gas companies so obviously will give a favourable report or they won't get paid. The companies are based overseas so do not give a rats about Australian health. It does not provide cheap alternative fuel and most is sold overseas and the profit goes to overseas countries. Australia has the cleanest coal in the world and everyone overseas is using it so why aren't we. They sell a object to put in your wood fires to make it burn cleaner with less emmissions , so why can't they develop something on a larger scale for commercial use, or is this in the too hard basket. I once again urge you to ban coal seam gas mining in this area before our water is destroyed(remember our water comes from underground) Please talk to the people who lives have been destroyed by sickness if you don't believe me. After all the people who have been victims are more of an expert than all the so called experts scientists.

Yours faithfully

J. Buddle (Mrs)

Dubbo City

Pr. Col. _____

Asses. HSRS

14 JUN 2018

File C 12/2018

13 JUN 2018

BY: 

(20)

Nicholas Allatt

From: Mary McGhee
Sent: Friday, 15 June 2018 1:48 PM
To: DRC Mailbox
Subject: CSG mining in the Dubbo region

I would like to register my disapproval of CSG mining in the Dubbo region and do hope the council can do something about this. Water is our most precious resource and we should do nothing to jeopardise it.
John McGhee.

Sent from my iPad

(21)

Nicholas Allatt

From: Elizabeth Buck
Sent: Friday, 15 June 2018 4:52 PM
To: DRC Mailbox
Subject: No Coal Seam Gas for Dubbo and District

Good Afternoon Councillors,

I would like you to know I am very against Coal Seam Gas Pipelines for Dubbo and the District.

Please leave our farm lands alone. You interfere too much now.

Regards

Elizabeth Buck
Clinical Support Officer

Phone: 0268098607 email:



This message is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender.

Views expressed in this message are those of the individual sender, and are not necessarily the views of NSW Health or any of its entities.

(22)

To
Dubbo Regional Council

Dear Mr. McMahon,

We are against coal seam gas mining in the Dubbo region. We feel it would adversely impact agricultural land and water resources.

Sincerely
Kathryn Soper
Colin Soper

Dubbo City	
Parcel.....	
Asset.....	HEPS
18 JUN 2018	
File C.....	D/2062
.....	

③

To Whomsoever it May Concern

Dear Sir

I am writing to express my extreme disapproval of a coal seam gas mine being dug in our Greeno forest. It will have no good effect on the environment, it may even deplete our aquifer nearby and certainly intrude state. Please consider the future needs of our children in this rapidly drying continent and our area in particular.

Yours faithfully

(Mrs) J. Condie

Dubbo City	
Parcel.....	
Asset.....	LCPS
18 JUN 2018	
File C.....	12202





Media Release

CONTACTS:

Kellsey Galea

kellsey.galea@dubbo.nsw.gov.au 0419 253 340

12 June 2018

FEEDBACK CLOSING ON COAL SEAM GAS EXPLORATION AND PRODUCTION IN DUBBO REGIONAL LGA

Feedback on the question about Coal Seam Gas Exploration and Development in the Dubbo Regional Council area is closing this Friday 15 June and the Mayor of the Dubbo Region Councillor Ben Shields is encouraging all interested parties to make a submission.

“Coal Seam Gas Exploration and Development is an industry and a topic that raises much debate in the community,” Councillor Shields said.

“In order to fully consider the issues, gauge community opinion and understand what is of most benefit to the region Council relies on members of the public to have their say,” he said.

“This is the best way to ensure any decision is being made in the interests of the community and with the best information at hand.”

Councillor Shields said the former Dubbo City Council adopted a Position Paper for Coal Seam Gas in 2015. As the debate has continued since then and the knowledge of the industry has evolved it is appropriate to re-visit this issue.

“It is my view that Dubbo Regional Council should be backing the farmers of regional NSW by supporting their concerns about CSG. There is a lot of evidence that suggests that CSG is a real threat to our farm land and as such I certainly encourage everyone to have their say. Council will take these submissions into consideration when updating a new position statement on Coal Seam Gas,” Councillor Shields said.

Written submissions in respect of Coal Seam Gas exploration and development in the Dubbo Regional Local Government Area are welcome up until 5pm on 15 June 2018 and can be made at Council’s website www.dubbo.nsw.gov.au or email council@dubbo.nsw.gov.au

MEDIA CONTACT

Mayor of Dubbo Regional Council, Ben Shields 0418 639 053



REPORT: Draft Education for Sustainability Strategy and Action Plan 2018/2019

AUTHOR: Sustainability and Education Officer
REPORT DATE: 13 August 2018
TRIM REFERENCE: ID18/1270

EXECUTIVE SUMMARY

In light of the recent merger of the former Wellington and Dubbo City councils a review and update of the *Education for Sustainability Strategy (2013 – 2016)* was required.

A revised *Education for Sustainability Strategy and Action Plan 2018 – 2019* (EFSSAP) has been developed and is seeking adoption by Council. The strategy is supported by the *Dubbo 2040 Community Strategic Plan* under Strategic Outcomes 5.9.1 *The community and Council is supported in becoming sustainable*.

The objectives of the EFSSAP are:

- Provide a strategic and coordinated direction for future Education for Sustainability programs undertaken by Dubbo Regional Council which address Council Delivery Program strategies and actions;
- Integrate Dubbo Regional Council's education programs and initiatives;
- Ensure Education for Sustainability priorities of Dubbo Regional Council are consistent with local, state and national priorities; and
- Provide the local community with the awareness, knowledge, skills, values and motivation to effectively contribute to a sustainable Dubbo LGA.

ORGANISATIONAL VALUES

Customer Focused: The EFSSAP provides the local community with the awareness, knowledge, skills, values and motivation to effectively contribute to a sustainable Dubbo Local Government Area (LGA).

Integrity: The EFSSAP ensures that Education for Sustainability priorities of Dubbo Regional Council are consistent with local, state and national priorities.

One Team: The EFSSAP provides a strategic and coordinated direction for future Education for Sustainability programs undertaken by Dubbo Regional Council which address Council Delivery Program strategies and actions.

FINANCIAL IMPLICATIONS

Any actions within the proposed EFSSAP which are not currently budgeted for (such as those requiring further investigation) will be scoped and tabled to the relevant Director and/or Executive Leadership Team for approval.

The actions within the EFSSAP will be reviewed by 31 December annually, with revised actions to be incorporated into Council's Operational Plan and associated budgets for the following financial year.

POLICY IMPLICATIONS

The development of the revised Strategy and Action Plan is supported by the Dubbo 2040 Community Strategic Plan under Strategic Outcomes *5.9.1 The community and Council is supported in becoming sustainable* and *5.9.1.1 An Environmental Education Strategy is prepared and implemented*.

RECOMMENDATION

That the draft Education for Sustainability Strategy and Action Plan as attached as Appendix 1 of the report of the Sustainability Education Officer dated 13 August 2018 be adopted by Council.

Catriona Jennings
Sustainability and Education Officer

BACKGROUND

In light of the recent merger of the former Wellington and Dubbo City councils a review and update of the *Education for Sustainability Strategy (2013 – 2016)* was required.

A revised *Dubbo Regional Council Education for Sustainability Strategy and Action Plan 2018 – 2019* (DEFSSAP) has been developed and requires approval by Council. The strategy is supported by the *Dubbo 2040 Community Strategic Plan* under Strategic Outcomes 5.9.1 *The community and Council is supported in becoming sustainable*

REPORT

Why have a Strategy and Action Plan?

The Dubbo LGA community's vision for a sustainable future is highlighted within the *Dubbo 2040 Community Strategic Plan* with a strong focus on considering environmental, economic and social values in all decisions. Creating a sustainable future for the Dubbo LGA requires that individuals and organisations have the knowledge, skills, values, capacity and motivation to respond to the complex sustainability issues they encounter in their daily lives and have the ability to make informed decisions based on a consideration of their environmental, social and economic impact.

Local Government is also increasingly identified as being responsible for playing a leading role in education for a sustainable community, or Education for Sustainability programs. This is supported by the *Local Government Act 1993* which requires councils to have regard to Ecologically Sustainable Development (ESD) in carrying out their responsibilities and the identification of Local Government roles in the State Government's *NSW State Plan 2021* and *Make the Change: A framework for education and engagement for environmental sustainability 2014-2021*.

The development of the revised Strategy and Action Plan is supported by the *Dubbo 2040 Community Strategic Plan* under Strategic Outcomes 5.9.1 *The community and Council is supported in becoming sustainable* and 5.9.1.1 *An Environmental Education Strategy is prepared and implemented*.

What does the Strategy and Action Plan do?

The aim of the revised *Dubbo Regional Council Education for Sustainability Strategy and Action Plan 2018 – 2019* (EFSSAP) is to promote a coordinated and strategic approach to Dubbo Regional Council Education for Sustainability programs.

The objectives of the DEFSSAP are:

- Provide a strategic and coordinated direction for future Education for Sustainability programs undertaken by Dubbo Regional Council which address Council Delivery Program strategies and actions;

- Integrate Dubbo Regional Council's education programs and initiatives;
- Ensure Education for Sustainability priorities of Dubbo Regional Council are consistent with local, state and national priorities; and
- Provide the local community with the awareness, knowledge, skills, values and motivation to effectively contribute to a sustainable Dubbo LGA.

How will it work?

The EFSSAP will provide a coordinated cross Council approach in delivering the educational components of Council's Delivery Program strategies and actions through a focus on four (4) key priority Education for Sustainability areas:

1. Sustainable Community;
2. Sustainable Home and Business;
3. Sustainable Future (Children and Youth); and
4. Sustainable Council.

Each key priority area provides a summary of the key activities Council staff will be carrying out over the next 18 months, including key roles and responsibilities, resourcing and starting and finishing dates.

All progress achieved against the EFSSAP will be reported by the responsible officer on an informal basis monthly and on a quarterly basis via Council's Operational Plan reporting process.

Any actions within the proposed EFSSAP which are not currently budgeted for (such as those requiring further investigation) will be scoped and tabled to the relevant Director and/or Executive Leadership Team for approval.

The actions within the EFSSAP will be reviewed by 31 December annually, with revised actions to be incorporated into Council's Operational Plan and associated budgets for the following financial year.

How was it developed?

The EFSSAP was developed by the Sustainability and Education Officer in consultation with a number of key staff involved in environmental education across Council.

SUMMARY

A revised Education for Sustainability Strategy and Action Plan 2018 – 2019 (EFSSAP) has been developed is seeking adoption by Council. The strategy outlines activities to be carried out over the next 18 months by staff across the various divisions of Council to educate the community and improve Council's own sustainability practices.

Appendices:

- 1 [↓](#) Draft Education for Sustainability Strategy and Action Plan 2018-2019



DRAFT

EDUCATION FOR SUSTAINABILITY
STRATEGY AND ACTION PLAN
2018-2019



Contents

1.0 Our Mission	3
2.0 Background	4
3.0 Our Strategy	6
3.4 Monitoring and Reporting	24
3.5 Review Process	24
4.0 Annual International, National and Local Environmental Events	24
5.0 Funding Opportunities	26
6.0 References	27



1.0 Our Mission

What?

To promote a coordinated and strategic approach to Dubbo Regional Council Education for Sustainability programs ultimately providing the community as a whole with the awareness, knowledge, skills, values and motivation to live sustainably.

Why?

The community's vision for a sustainable future is highlighted within Council's 2040 Community Strategic Plan with a strong focus on considering environmental, economic and social values in all decisions.

Creating a sustainable future for the Dubbo region requires that individuals and organisations have the knowledge, skills, values, capacity and motivation to respond to the complex sustainability issues they encounter in their daily lives and have the ability to make informed decisions based on a consideration of their environmental, social and economic impact.

Local government is increasingly identified as being responsible for playing a leading role in education for a sustainable community, or Education for Sustainability programs. This is supported by the *Local Government Act 1993* which

requires councils to have regard to ecologically sustainable development (ESD) in carrying out their responsibilities and the identification of Local Government roles in the State Government's *NSW State Plan 2021 and Make the Change: A framework for education and engagement for environmental sustainability 2014-2021*. In addition, the development of the Strategy and Action Plan is supported by the 2040 Community Strategic Plan under Strategic Outcome 5.9.1 *The community and Council is supported in becoming sustainable* and 5.9.1.1 *An Environmental Education Strategy is prepared and implemented*.

Who?

Dubbo Regional Council, in partnership with State Government, industry, neighbouring councils, educators and the general community.

How?

Through providing a coordinated cross Council approach in delivering the educational components of Council's Delivery Program strategies and actions through a focus on four key priority Education for Sustainability areas: Sustainable Community; Sustainable Home & Business; Sustainable Future (Children & Youth); and Sustainable Council.



2.0 Background

2.1 What is Education for Sustainability?

Education for Sustainability is defined as “a continuous learning process based on respect for life” (GSC 2004), and is characterised by a bottom-up approach promoting participation, partnerships, ownership, empowerment, capacity building, critical thinking, futures thinking and values clarification (Manly Environment Centre 2003).

The *Make the Change: A framework for education and engagement for environmental sustainability 2014-2021* (AAEE NSW 2015) defines best practice education for sustainability using six guiding principles:

- *Sharing values that underpin sustainability within a quadruple bottom line context.*
- *Fostering a spirit of active citizenship in caring for the environment.*
- *Respecting and reflecting local Aboriginal culture and heritage and including cultural and place-based learning.*
- *Reflecting and addressing the needs of the specific target audiences in program design and delivery.*
- *Working within, and expanding, the evidence base underpinning education and engagement, through reflection, monitoring and evaluation for continuous improvement.*
- *Expanding collaboration and participatory engagement and promoting critical thinking, problem solving and action, through lifelong learning.*

2.2 Education for Sustainability Policy Context

Education for a sustainable community, or Education for Sustainability, is recognised as an integral component of the pursuit of sustainability on all scales of management – international, national, state and local.

International

At an international level the *2030 Agenda for Sustainable Development* (2030 Agenda) tackles key global challenges including climate change, environmental degradation, rising inequality and social conflict. The 2030 Agenda was agreed to by 193 Member States at an historic UN Summit in September 2015 and replaces the Millennium Development Goals (MDGs). It is a call for action by all countries, developed and non-developed, to promote prosperity while protecting the planet and includes 17 Sustainable Development Goals (SDGs) and 169 targets (www.un.org/sustainabledevelopment).

Notably Goal 4 of the SDGs relates to ensuring inclusive and quality education for all and promotes lifelong learning opportunities.

Target 4.7 of Goal 4 states that by 2030 learners must acquire the knowledge and skills needed to promote sustainable development, such as through education for sustainable development and sustainable lifestyles.



Sustainable Development Goal 4:

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all

Target 4.7:

By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development.

National

Since 1992, the pursuit of ecologically sustainable development (ESD) has been increasingly incorporated into the policies and programs of Australian governments such as through the Inter-Governmental Agreement on the Environment (IGAE) and the Heads of Agreement on Commonwealth/State Roles and Responsibilities for the Environment.

Most recently Australia is a signatory of the UN Sustainable Development Goals (SDGs), and will deliver its first Voluntary National Review regarding how it is meeting the 2030 Agenda at the High Level Political Forum (HLPF) in New York in 2018. One of the ways in which the Commonwealth Department of Education and Training is addressing *Goal 4 Quality Education Target 4.7* of the SDGs is through mainstreaming sustainability within the Australian curriculum. Sustainability is one of three cross-curriculum priorities required to be embedded into all learning areas. Visit the Australian Curriculum Assessment and Reporting Authority for further information (www.australiancurriculum.edu.au/f-10-curriculum/cross-curriculum-priorities).

State

The New South Wales government outlines its overarching key sustainable development goals or priorities for action within the NSW State Plan 2021 (NSW 2021) and also the Premier's Priorities. These strategic documents provide Local Government with a point of reference for identifying relevant issues, including environmental, for inclusion within Council Community Strategic Plans.

In addition, the State Government's *Make the Change: A Framework for education and engagement for sustainability 2014-2021* compliments NSW 2021 and establishes a way forward for Education for Sustainability in NSW by seeking to build community awareness, knowledge and skills in natural resource management. The Framework was developed in 2015 by NSW Government Office of Environment and Heritage (OEH) in collaboration with the Australian Association of Environmental Education NSW Chapter.

Finally, the State Government's NSW School Syllabus now includes 'Sustainability' as a cross-curriculum priority in all learning areas. This is in line with the Australian Curriculum requirements above.

Local

Local Government has a key role to play in helping to identify and implement local actions to address the key UN Sustainable Development goals and targets, including education for sustainable development. This is supported by the *Local Government Act 1993* which requires councils to have regard to ecologically sustainable development (ESD) in carrying out their responsibilities.

In addition, the Integrated Planning and Reporting Framework requires councils to address social, environmental, economic and civic leadership issues in an integrated way. The recently developed Community Strategic Plan 2040 (CSP) outlines the community's 22 year vision for the Dubbo region with a with a strong focus on considering environmental, economic and social values in all decisions.

The *Dubbo Education for Sustainability Strategy and Action Plan* will assist Council and the community to meet its future aspirations or outcomes for the Dubbo region and the local environment through building awareness, knowledge, skills, values and motivation to live sustainably.

3.0 Our Strategy

3.1 Objective

The Dubbo Education for Sustainability Strategy and Action Plan (DEFSSAP) aims to promote a coordinated and strategic approach to Dubbo Regional Council Education for Sustainability programs. The objectives of the DEFSSAP are:

- Provide a strategic and coordinated direction for future Education for Sustainability programs undertaken by Dubbo Regional Council which address Council Delivery Program strategies and actions;
- Integrate Dubbo Regional Council's education programs and initiatives;
- Ensure Education for Sustainability priorities of Dubbo Regional Council are consistent with local, state and national priorities; and
- Provide the local community with the awareness, knowledge, skills, values and motivation to effectively contribute to a sustainable Dubbo region.

3.2 Policy Context

The DEFSSAP aims to help Council meet the community's future environmental sustainability aspirations as driven by the 2040 Community Strategic Plan (CSP) through building community awareness, knowledge, skills, values and motivation to live sustainably.

In particular, the development of the revised Strategy and Action Plan is stipulated by the CSP under Strategic Outcome 5.9.1 *The community and Council is supported in becoming sustainable* and associated Strategy 5.9.1.1 *An Environmental Education Strategy is prepared and implemented*.

The DEFSSAP will provide a coordinated cross Council approach in delivering the educational components of Council's Delivery Program strategies and actions through a focus on four key priority Education for Sustainability areas: *Sustainable Community, Sustainable Home & Business, Sustainable Future (Children & Youth), and Sustainable Council*.

3.3 Key Priority Education for Sustainability Strategy Areas & Actions

The DEFSSAP provides a coordinated cross Council approach in delivering the educational components of Council's Delivery Program strategies and actions through a focus on four key priority Education for Sustainability areas: Sustainable Community, Sustainable Home & Business, *Sustainable Future (Children & Youth)*, and *Sustainable Council*.

3.3.1 Sustainable Community

Goal:

To build positive community behaviour towards and community pride in our local built and natural environment in order to maintain the economic, social and environmental values of our community.

Target Audience:

General Community and Visitors

Core Program Actions:

- Coordination of community participation volunteers and activities, particularly those involving environmental management of open space;
- Development and installation of educational signage, displays, or art in public places and/or on community facilities;
- Development and implementation of educational programs which increase positive community and visitor behaviour towards the local built and natural environment (e.g. anti-litter and public place recycling campaigns, stormwater pollution education campaigns);
- Promotion and organisation of exhibitions, events, and festivals which foster community pride in the local built and natural environment;
- Co-operative promotion of the Dubbo region as a location for nature based tourism;
- Promotion of community achievements that have fostered pride in the local built and natural environment; and
- Annual reporting of activities undertaken by Council to build positive community behaviour towards and community pride in our local built and natural environment through State of Environment Reporting.

Example of Actions undertaken by Council:

- Clean Up Australia Day activities
- Community tree planting days (e.g. National and School Tree Days)
- Egret Park Wetland stormwater management demonstration site
- Enviroscape Stormwater Solutions Model (available for loan)
- Western Plains Cultural Centre exhibitions (e.g. Waste to Art, Built for Bush)
- Stormwater education program



Future Actions:

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Raise private landholder awareness and knowledge of their responsibilities in relation to biosecurity (e.g. weeds/ feral animal management), through providing information on Council's website and social media platforms.	Land degradation/ Biosecurity	Community & Recreation	Support on Request	Ongoing	Ongoing
Partner with Central West LLS, CWCEWA and/or other State Agencies to conduct an annual 'rural living' workshop each year addressing private land management issues in rural residential areas such as biosecurity (weed and feral animal control), bushfire protection, biodiversity conservation, and waste management. CWLLS to promote the 'Rural Living Handbook' at workshop.	Land degradation/ Biosecurity Biodiversity/Waste	Community & Recreation (Natural Resources)/ Planning & Environment (Rangers)	Support On Request. Ranger Services generally participate in any LLS organised events.	Ongoing	Ongoing
Network with and provide support to local environmental volunteer groups, such as providing opportunities to participate in programs along the Macquarie River corridor.	Land degradation/ Weeds/ Biodiversity/ Stormwater Pollution/Litter	Community & Recreation	Support on Request	Ongoing	Ongoing
Promote and host two community Clean Up Australia Day events (Dubbo and Wellington) along the Macquarie River, in partnership with local environmental groups.	Litter/Stormwater Pollution	Community & Recreation	Support On Request (e.g. Promotion and Advertising)	Feb 19	Mar 19
Promote and conduct in partnership with local environmental groups at least four community tree planting activities along the Macquarie River each year including a National Tree Day event in Dubbo and Wellington.	Climate Change/ Biodiversity/ Reconnect with Nature	Community & Recreation	Support On Request (e.g. Promotion and Advertising)	Jul 18 Jul 19	Jun 19 Jun 20
Organise, promote and host the annual public art competition and exhibition 'Waste 2 Art'. Conduct exhibition tours for community groups on request.	Waste/Resource Use/Litter	Community & Recreation	Support on Request (e.g. Promotion)	Mar 18 Mar 19	Jun 18 Jun 19
Raise community awareness and knowledge about the impacts of stormwater pollution on our local waterways, and things we can all do to keep our waterways clean and health, through providing information on Council's website and social media platforms.	Litter/Stormwater Pollution	Infrastructure & Operations	Support On Request	Ongoing	Ongoing

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Develop with the local community, and run, an annual multi media campaign (e.g. newspaper, radio, TV, social media, poster, signage, brochure) with branding "It's our Macquarie" during the summer months. Investigate partnering with schools to help develop the key messages.	Litter/ Stormwater Pollution	Infrastructure & Operations	Liaise with Manager Communications & Stakeholder Engagement, and schools, to scope, develop and run the Campaign.	Oct 18	Mar 19
Develop and install interpretative signage at Gross Pollutant Traps (as directed) which highlight their role in protecting local waterways and carry campaign branding Its Our Macquarie!	Litter/Stormwater Pollution	Infrastructure & Operations	Signage Development	Oct 18	Mar 19
Develop and conduct a program to install 'Drains are just for rain' (or similar) stencils on stormwater outlets in newly developed areas or problem hotspots in Dubbo and Wellington. In addition, develop a brochure to letterbox drop to households/businesses in the vicinity.	Litter/Stormwater Pollution	Infrastructure & Operations	Program Development (Stencil and Brochure Development, Site Selection)	Oct 18 Oct 19	Mar 19 Mar 20
Investigate the development of a sponsorship program for sporting clubs who utilise parks or ovals along the Macquarie River to purchase a team uniform with the key branding "It's Our Macquarie" in order to increase awareness of storm water pollution.	Litter/Stormwater Pollution	Infrastructure & Operations	Program Investigation and Development	Nov 18	Feb 19
Lobby the CWCEWA to develop and promote a series of nature based activities (e.g. walks, tours) across the Central West region during September in celebration of 'Biodiversity Month' (September).	Biodiversity/ Reconnect with Nature/Tourism	Community & Recreation	Request Council's Alliance Representative (Environmental Planner) to lobby for the program to be investigated and if suitable implemented.	Jan 19	Sep 19
Support the annual NSW Office of Environment and Heritage's Wambuuul Dreaming Festival which aims to celebrate the importance and value of the Macquarie River and local waterways by participating as an exhibitor and/or conducting a water conservation and/or stormwater pollution themed activity.	Water / Stormwater Pollution / Litter / Reconnect with Nature	Infrastructure & Operations	Seek a quotation from KAB Enviro Mentors Program to participate in this community event in 2018. Support for 2019 to be advised.	Sep 18 Sep 19	Oct 18 Oct 19

Future Actions:

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Develop and run an annual multi media campaign (e.g. newspaper, radio, TV, social media, posters, signage, brochures) prompting community members to report illegal dumping via the State Government's RIDonline reporting tool.	Illegal Dumping/ Stormwater Pollution	Infrastructure & Operations	Liaise with Manager Communications and Stakeholder Engagement to scope, develop and run the Campaign on behalf of Manager Solid Waste.	Mar 18 Mar 19	Jun 18 Jun 19
Develop and conduct daily tours of the Wellington Caves Complex for visitors, community, university and school groups with a focus on highlighting the importance of the site from a natural earth science and natural resource management perspective. Look to update the current school's education pack (dated 2012) to further integrate Sustainability as a cross Curriculum priority.	Natural Resource Management / Geology / Biodiversity/ Tourism	Economic Development and Business	Support On Request	Ongoing	Ongoing
Collate and develop an annual State of Environment Report for the Dubbo Regional Council area	Local Environment Health & Management	Planning & Environment	Data Collation & Reporting	Apr18 Apr19	Nov 18 Nov 19



10 DRC EDUCATION FOR SUSTAINABILITY STRATEGY & ACTION PLAN 2018/2019



3.3.2 Sustainable Home & Business

Goal:

To empower households and local businesses to sustainably use and protect natural resources at home and at work, particularly energy, land, waste and water resources, in order to maintain the economic, social and environmental values of our community and to reduce the impacts of climate change nationally.

Target Audience:

Households, Local Businesses

Core Program Actions:

- Provision of information to households and local businesses on how to sustainably use and protect natural resources at home and at work, including energy, land, waste and water resources;
- Promotion of Council Services available to assist households and businesses to adopt a sustainable lifestyle, such as domestic and commercial recycling services;
- Promotion and/or participation in national, state, regional and local community education programs aimed at encouraging households and local businesses to sustainably use and protect natural resources at home and at work;
- Development and implementation of Council educational programs aimed at encouraging households and local businesses to sustainably use and protect natural resources at home & at work;

- Reporting of household natural resource use, particularly waste and water consumption data, through State of Environment Reporting;
- Promotion of local business sustainability initiatives where possible, such as through State of Environment Reporting;
- Review and evaluation of Council information and services required and available to assist households and local businesses to adopt a sustainable lifestyle or workplace (e.g. customer satisfaction surveys, review of Council website information).

Example of Actions undertaken by Council:

- Council website information
- Dubbo Sustainable City face book page
- Promotion of NSW Government programs
- Promotion and participation in Earth Hour, International Composting Awareness Week, National Recycling Week, and National Water Week activities
- Dubbo Show stallholder and displays
- Dubbo Sustainable City Expo (Annual Event)
- Salinity information, including Salinity In Your Backyard Booklet, Building in a Saline Environment



Future Actions:

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Raise private landholder awareness and knowledge of their responsibilities in relation to biosecurity (e.g. weeds/ feral animal management), through providing information on Council's website and social media platforms.	Resource Use (Energy, Waste, Water)	Planning & Environment	Maintain DSC Facebook page	Ongoing	Ongoing
Develop a range of information resources promoting Council waste, recycling, water and sewer services (e.g. annual waste & recycling calendar, chemical collection event flyers, recycling and water wise factsheets, septic safe brochures, videos).	Resource Use (Waste, Water)	Infrastructure & Operations	Support On Request	Ongoing	Ongoing
Develop and conduct an education campaign in relation to the roll out of the new Food Organics and Garden Organics (FOGO) Service in 2018. To include a media campaign, information packs with bins, hot stamped bin lids and kitchen caddies, truck signage/ slogans, information stands etc.).	Waste	Infrastructure & Operations (EnviroCom)	Support on Request	Jan 18	Dec 18
Host an information stand at the annual Dubbo Show to raise community awareness and knowledge of Council environmental services, programs and initiatives. Investigate the option of creating or part sponsoring a 'sustainable alley or pavilion' at the Dubbo Show in future (similar to Tamworth).	Various (incl. waste)	Planning & Environment / Community & Recreation/	Develop and man information stand in partnership with other Divisions	May 18	May 18
		Infrastructure & Operations		May 19	May 19
Host an information stand at the annual Dubbo Seniors Week Expo to raise community awareness and knowledge of Council environmental services, programs and initiatives.	Various	Planning & Environment / Community & Recreation/ Infrastructure & Operations	Develop and man information stand in partnership with other Divisions	Apr 19	Apr 19
Organise and/or conduct at least one environmentally themed (e.g. Earth Hour or World Environment Day) Lunchtime Talk per year at the Dubbo and Wellington branches of the Macquarie Regional Library for adults. In addition, distribute an information brochure relating to how residents can take action at home to address this issue or theme	Resource Use (Energy, Waste, Water)	Community & Recreation	Organise, Develop and/or Conduct Talk; Information Brochure Development where required	Feb 19	Jun 19

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
In celebration of <i>National Recycling Week</i> each year offer and conduct a community tour of Council's waste and recycling facilities. Community groups to provide own transport to and from sites.	Waste / Energy / Climate Change	Infrastructure & Operations (EnviroCom)	Promotion, Tour Bookings and Delivery. EnviroCom to develop Tour content and provide resources	Sep 19	Nov 19
In celebration of <i>National Water Week</i> each year offer and conduct a community tour of Council's water and sewer facilities. Community groups to provide own transport to and from sites.	Waste / Energy / Climate Change	Infrastructure & Operations (EnviroCom)	Support Client Services Coordinator On Request (e.g. assistance with educational material, tour bookings or promotion of event).	Aug 19	Oct 19
Investigate the option of developing a community renewable energy tour of the recently installed solar and wind farms within the LGA, or other local sites, to promote the benefits of renewable energy to the local community.	Energy / Climate Change	Planning & Environment	Scope Project, including contacting wind/solar farm companies and community groups to gauge interest.	June 18	Dec 18
Run an annual multi media campaign (e.g. newspaper, radio, social media, poster, brochure) with key program branding 'Wood Smoke Isn't Good Smoke' to highlight the implications of household wood smoke on public health and the local environment with a focus on hotspot areas (e.g. South Dubbo)	Air Pollution	Planning & Environment	Campaign Development and Implementation	Mar 18 Apr 19	Jul 18 Jul 19
Lobby the CWCEWA to organise an annual educational workshop aimed at improving the performance of the building and development industry in erosion & sediment control and also waste management.	Stormwater Pollution / Litter/ Waste	Planning & Environment	Request Council's Alliance representative (Environmental Planner) lobby the Alliance to investigate and host a workshop.	Aug 18 Aug 19	Dec 18 Dec 19

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Investigate the option of partnering with the Dubbo Chamber of Commerce, Wellington Chamber of Commerce and OEH Sustainability Advantage to hold an annual World Environment Day event (June 5) in Dubbo showcasing how global, national and local businesses are operating more sustainably (last Green Rhino year winners) and encourage submissions to the upcoming Green Rhino Awards. An environmental and industry theme to be picked each year.	Resource Use (Energy, Waste, Water) / World Environment Day	Planning & Environment	Event Development and Implementation	Jan 19	June 19
Organise and host the annual Dubbo Sustainable City Expo and Science Festival in August including exhibits and workshops on how residents and businesses can reduce their energy and water bills, create less waste, and live in harmony with the environment. In addition, promote the important role science (particularly environmental science) plays in ensuring a sustainable	Resource Use (Energy, Waste, Water) / Science & Innovation	Planning & Environment	Event Development and Implementation	May 18 May 19	Aug 18 Aug 19
Conduct (on request) a Community Group Recycling Workshop to increase community awareness and understanding of the importance of waste minimisation and recycling. In addition, distribute any Council waste collection service information brochures or flyers.	Waste/Litter	Infrastructure & Operations (EnviroCom)	Support On Request	On Request	On Request
Share information on local environmental issues, Council environmental education programs and events, with local indigenous networks.	Various	Community & Recreation	Networking with Aboriginal Liaison Officer	Ongoing	Ongoing
Lobby the NSW Office of Environment and Heritage (OEH) Sustainability Advantage (SA) Program to sponsor the Green Rhino Awards annually to help raise the profile of local businesses operating more sustainably.	Resource Use (Energy, Waste, Water)	Environment and Planning	Lobby OEH SA Program to sponsor GR Awards annually	Jan 19	June 19
Investigate the option of including an 'environment person of the year' award as part of Council's annual Australia Day Award Ceremony. If approved, develop award criteria, judging and sponsorship.	Various	Environment and Planning	Award Development, Sponsorship & Judging	Future Investigation	Future Investigation

3.3.3 Sustainable Future – Children & Youth

Goal:

To empower childcare centres, pre-schools, schools, after school & vacation care, and youth services to operate more sustainably and to deliver education for sustainability to children and youth in Dubbo in order to maintain the economic, social and environmental values of our community and to reduce the impacts of future climate change nationally.

Target Audience:

Childcare Centres, Pre Schools, Schools, After School & Vacation Care, Youth Services

Core Program Actions:

- Review and evaluation of Council information and services available to assist children and youth services to adopt a sustainable workplace and/or to deliver Education for Sustainability;
- Promotion, or if feasible provision, of information, tools, resources, and programs to assist children and youth services to adopt sustainable workplace practices and/or to deliver Education for Sustainability;
- Promotion, or if feasible coordination, of professional development days for children and youth services focusing on sustainable workplace practices and/or Education for Sustainability;

- Promotion, or if feasible coordination, of exhibitions, events, and festivals which foster children and youth pride in the local built and natural environment (Note: Any events are to be coordinated with Sustainable Community programs);
- Promotion, or if feasible coordination, of environmental youth leadership programs (e.g. GoMAD); and
- Recognition of children and youth services achievement in sustainability.

Example of Actions undertaken by Council:

- Teacher professional development days
- Kerbside Recycling Information, Statistics and Teachers Resources
- Enviroscape Stormwater Solutions Model (available for loan)
- Road Safety Programs, including Ride to School/Work Days
- Stormwater education programme activities
- National Recycling Week activities
- National Water Week activities
- World Environment Day activities



Future Actions:

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Conduct at least one environmentally themed <i>Storytime and Rhyme Time</i> session per year at the Dubbo and Wellington branches of the Macquarie Regional Library for children 0 to 5 years and their parents or carers. In addition, distribute an information brochure relating to how parents and carers can take action at home to address this issue or theme.	Resource Use (Waste, Water, Energy) / Litter / Stormwater Pollution	Community & Recreation	Assist/Mentor Library Staff; Information Brochure Development where required	Apr 19	Jun 19
Conduct an Early Learning Centres (ELC) Waste Education Program to introduce young children (4-5 years) to waste and recycling basics, and the issue of littering. Presentations to be offered in Dubbo and Wellington during block outreach periods.	Waste / Litter	Infrastructure & Operations (EnviroCom)	This activity is carried out by EnviroCom so no support required.	July 18	June 19
Conduct an Early Learning Professional Development (ELC PD) Session in Dubbo and Wellington to empower early learning educators to improve waste management practices within their centres and promote year-round waste education. Include the provision of EnviroCom's <i>Tom, Sam and Kate's Adventures: An Early Years Resource for Waste and Litter Reduction</i> kits and associated training.	Waste / Litter	Infrastructure & Operations (EnviroCom)	Investigate willingness of other divisions to support/fund the introduction of stormwater, water or energy modules	July 18	June 19
Conduct a Primary School Environmental Education Program to increase student awareness and knowledge of the importance of waste minimisation and recycling, litter reduction, water conservation and other local sustainability issues.	Resource Use (Waste, Water, Energy) / Litter / Stormwater Pollution	Infrastructure & Operations (KAB Enviro Mentors)	Investigate capacity to conduct additional water, energy and stormwater modules.	Mar 18 Mar 19	Oct 18 Oct 19
Conduct Waste 2 Art exhibition tours for school groups, or alternatively visit schools to promote and discuss Waste 2 Art and related environmental issues.	Waste/Resource Use/Litter	Community & Recreation	Support on Request (e.g. Promotion)	Mar 18 Mar 19	Jun 18 Jun 19

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Partner the GoMAD (Go Make A Difference) Challenge and provide mentoring support for any local school projects identified under the Program. The Challenge is a collaboration between NSW Environmental and Zoo Education Centres and the NSW Office of Environment and Heritage. It involves an initial youth forum followed by a school project (Terms 1-3) focusing on a student identified local environmental issue.	Various	Planning & Environment	Council to provide mentoring support on request. SEO to be Council contact and source relevant Council staff mentors.	Feb 18 Feb 19	Sep 18 Sep 19
Offer support on request to secondary schools to complete their Environmental Management Plans and improve waste and recycling systems.	Waste	Infrastructure & Operations (EnviroCom)	Support On Request	Ongoing	Ongoing
In celebration of <i>National Recycling Week</i> each year develop, promote and conduct primary and secondary school tours of Council's waste and recycling facilities. Schools to provide teacher supervision and own transport to and from sites.	Waste / Energy / Climate Change	Infrastructure & Operations (EnviroCom)	Promotion, Tour Bookings and Delivery. EnviroCom to develop Tour content and provide resources	Sep 19	Nov 19
In celebration of <i>National Water Week</i> each year offer and conduct primary and secondary school tours of Council's water and sewer facilities. Schools to provide teacher supervision and own transport to and from sites.	Water / Energy / Climate Change	Infrastructure & Operations	Support Client Services Coordinator On Request (e.g. assistance with educational material, tour bookings or promotion of event).	Aug 19	Oct 19
Investigate the option of developing a school renewable energy tour of the recently installed solar and wind farms within the LGA, or other local sites, to promote the benefits of renewable energy to the local community.	Energy / Climate Change	Planning & Environment	Scope Project, including contacting wind/solar farm companies and schools to gauge interest.	June 18	Dec 18
Share information on local environmental issues, Council environmental education programs and events, with local youth networks, including the Youth Council	Various	Community & Recreation	Networking with Youth Development Officer	Ongoing	Ongoing

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Actively participate as a member of, and promote locally, the Western Rivers Environmental Education Network (AEEE NSW) which aims to assist environmental educators in western NSW to work together, share knowledge, and encourage best practice sustainability education and engagement.	Various	Planning & Environment	WREEN Member	Ongoing	Ongoing
Investigate integrating digital engagement into any proposed early learning, school and/or youth education programs (e.g. video conferencing, apps)	Various	Planning & Environment	Keep up to date with digital engagement options and investigate the incorporation of these options into programs	Ongoing	Ongoing



3.3.4 Sustainable Council

Goal:

To connect staff, share knowledge and advice in order to create a sustainable community within Council.

Sustainability Principles:

This priority education area also assists Council to deliver on the following sustainability principles:

- Everyone is accountable for sustainability;
- Sustainability is demystified for our staff, council and the community;
- We promote and celebrate our wins;
- Sustainability is integrated into purchasing and procurement;
- Sustainability is integrated into our corporate planning framework;
- Decision making reflects sustainability principles; and
- We measure our effectiveness in improving sustainability

Target Audience:

Council Staff, Councillors

Core Program Actions:

- Ongoing review of the extent to which sustainable workplace practices and procedures are in place across Council;
- Development of tools and resources to assist Council to implement sustainable workplace practices;

- Development of tools and resources, and implementation of activities, to raise Council staff and councillor awareness of the importance of implementing sustainable workplace practices;
- Coordination and implementation of Council staff and councillor training in sustainable workplace practices;
- Participation in national, state, or regional business education programs aimed at encouraging Council to adopt sustainable workplace practices; and
- Recognition of Council staff and councillor achievements in sustainability.

Example of Actions undertaken by Council:

- Monitoring and reporting of Council natural resource use through e21 and State of Environment Reporting
- Staff engagement activities, including Energy Olympics, Friday File Fling, Earth Hour
- Participation in the LG NSW Staff Sustainability Training for councillors, outdoor staff, indoor policy staff, sustainability team
- Promotion of Central West Councils Environment and Waterways Alliance’s training for council staff
- Staff sustainability attitudinal surveys
- Participation in State Government’s Sustainability Advantage programs



Future Actions:

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Organise and host a Council staff training session through Local Government Procurement's Sustainable Choice Program in the newly released ISO 20400:2017 guidance standard on sustainable procurement.	Sustainable Procurement / Resource Use (Waste, Water, Energy)	Corporate Services	Assist Corporate Procurement Specialist to organise and host training locally	Apr 18	Jun 18
Organise a Council staff training session in planning for and achieving 'energy smart' facilities and assets. This workshop could include topics such as considering energy use in proposed capital works; conducting energy audits and developing action plans; financing for energy efficiency and renewable energy upgrades; monitoring and accounting for energy use (e.g. energy management software 'e21'). This session could assist in the revision Council's energy strategy and implementation plan.	Energy Efficiency / Renewable Energy	Economic Development and Business / Corporate Services / Planning & Environment	Partner with Manager Property Assets and Corporate Procurement Specialist to organise and host training locally	Nov 18	Mar 19
Lobby the CWCEWA to investigate the need for, and if appropriate organise and host a Councillor training session introducing natural resource management principles, legislation, roles and responsibilities of Council and Councillors.	Land Management / Biodiversity / Planning	Planning & Environment	Request Council's Alliance representative (Environmental Planner) lobby the Alliance to investigate and if needed host a workshop.	Jul 18	Dec 18
Organise for relevant Council staff to complete a training session regarding workplace sustainability utilising Council's Sustainability Advantage Program support hours. The Sustainability Advantage Program is facilitated by the NSW Office of Environment and Heritage with an annual paid membership.	Sustainable Procurement / Resource Use (Waste, Water, Energy)	Planning & Environment	This action is for future investigation upon the finalisation of Council roles and positions.	Future Investigation	Future Investigation
Develop and conduct a 'sustainability in the workplace' information session as part of all Council Staff Induction Day Programs (e.g. brief talk, short video, fact sheet and giveaways).	Sustainable Procurement / Resource Use (Waste, Water, Energy)	Planning & Environment	In collaboration with the HR Learning and Development Officer develop and conduct sessions, purchase resources	Nov 18	Mar 19

Activity	Environmental Issue Addressed	Responsible Division	Support Areas - Sustainability & Education Officer	Start Date	Finish Date
Continue to develop Bathroom Educational Posters to promote sustainability projects, Council services (e.g. waste), or other environmental issues, utilising the 'bathroom poster' system in Council office buildings.	Various	Planning & Environment	Develop and distribute posters to key staff for placement in bathrooms.	Ongoing	Ongoing
Promote and share environmental education and sustainability activities progress and success via Informal Reports, Executive Leadership Team Reports (if required), Council Staff Newsletters, Council Information sessions and Local Government Awards.	Various	Planning & Environment	Develop and submit reports when required.	Ongoing	Ongoing
Conduct at least two staff engagement activities per year to increase staff awareness, knowledge and engagement in world, national and/or local sustainability challenges and initiatives. For example Business Clean Up Australia Day, National Recycling Week, National Water Week, Earth Hour, National Threatened Species Day, World Water Day, National Tree Day.	Resource Use (Waste, Water, Energy) / Stormwater Pollution / Litter / Climate Change / Biodiversity	Planning & Environment	Develop, organise and host Staff Engagement Activities	Jan 18 Jan 19	Dec 18 Dec 19
Actively participate as a member of the Central West Councils Environment and Waterways Alliance (CWCEWA) which aims to assist councils to complete on-ground works, grant funding opportunities, environmental reporting, and Council staff capacity building events. The Alliance includes 18 Councils, and both the Central Tablelands and Central West Local Land Services (LLS).	Various	Planning & Environment	Environmental Planner (EP) to be main Council contact and to attend Alliance meetings. SEO to table any items/issues through EP.	Ongoing	Ongoing
In partnership with the Central West Councils Environment and Waterways Alliance develop and distribute to staff and the general community an annual Council State of Environment Report (SOE).	Environmental Health / Condition	Environment & Planning	Data collation and entry, report editing and distribution	Apr 18 Apr 19	Nov 18 Nov 19
In partnership with the Central West Councils Environment and Waterways Alliance support neighbouring councils to develop annual State of Environment Reports and the annual Regional State of Environment Report (RSOE).	Environmental Health / Condition	Environment & Planning	RSOE Committee Representative	Apr 18 Apr 19	Nov 18 Nov 19



3.4 Monitoring and Reporting

Any progress achieved against the Strategy and Action Plan will be reported on by the Responsible Officer through the standard Council Integrated Planning and Reporting process:

Informal Report for Councillors	Monthly
Progress Reports	Every Six Months
Annual Report	Annually (November)

Any future education programs being investigated or scoped (e.g. programs not yet identified within Council's adopted Delivery and Operational Plans) are to be tabled to the relevant Director and/or Executive Leadership Team for consideration and approval before commencement.

3.5 Review Process

The actions within the DEFSSAP will be reviewed by 31 December annually, with revised actions to be incorporated into Council's Operational Plan for the following financial year.

4.0 Annual International, National and Local Environmental Events

There are a number of international, national and local environmental events held each year that Council could incorporate into the four priority EFS areas in order to meet and deliver Council Delivery Program strategies and actions (Table 4).

Table 4: Annual International, National and Local Environmental Events

Month	Event	Type
January	Australia Day	National
February	World Wetlands Day	International
March	Business Clean Up Day, Schools Clean Up Day, Clean Up Australia Day	National
	World Forestry Day	International
	World Water Day	International
	World Meteorological Day	International
	Earth Hour	International
April	World Health Day	International
	World Heritage Day	International
	Earth Day	International
May	Seniors Week	National
	Dubbo Show	Local
June	International Composting Awareness Week	International
	World Migratory Bird Day	International
	National Volunteer Week	National
	Walk Safely to School Day	National
	International Biodiversity Day	International
	World Turtle Day	International
	World Environment Day	International
July	World Ocean Day	International
	World Day to Combat Desertification	International
August	NAIDOC Week	National
	Schools Tree Day	National
September	Local Government Week	National
	National Tree Day	National
	International Day of the World's Indigenous People	International
	National Science Week	National
	Keep Australia Beautiful Week	National
October	Dubbo Sustainable City Expo and Science Festival	Local
	National Threatened Species Day	National
	National Landcare Week	National
	Sustainable House Day	National
	International Day For Preserving the Ozone Layer	International
	World Water Monitoring Day	International
November	Clean up the World Weekend	International
	Walk to Work Day	National
	World Habitat Day	National
	National Ride to Work Day	National
December	National Water Week	National
	Wambuil Dreaming	Local
November	National Recycling Week	National
	World Fisheries Day	International
December	International Volunteers Day	International

5.0 Funding Opportunities

Funding opportunities come and go. Some funding programs are in place for consecutive years, others are one-offs. To keep up-to-date on funding opportunities Council staff are advised to stay in touch with their regional networks and regularly visit resource sites such as the following:

NSW State Government

Community Builders

communitybuilders.nsw.gov.au/funding-grants

Office of Environment and Heritage

environment.nsw.gov.au/grantsandfunding

The annual 'education specific' grants include:

- Environmental Education Grants of between \$5,000 and \$100,000 are awarded annually to projects that increase environmental awareness.
 - The Eco Schools Program provides grants to schools to provide opportunities to involve students and the community in developing and implementing environmental management projects.
 - Protecting Our Places grants are awarded to projects that protect land that is culturally significant to Aboriginal people and support education projects about the environment and its importance in Aboriginal life.
 - Environmental Restoration and Rehabilitation Grants are available to community, state and local government organisations to facilitate projects to prevent or reduce pollution, the waste stream or environmental degradation of any kind. These projects also aim to improve the capacity of communities and organisations to protect, restore and enhance the environment.
- The Aboriginal Lands Clean-Up Program supports partnership projects between Local Aboriginal Land Councils and local governments that seek to address the social and environmental issues of illegal dumping occurring on Aboriginal owned lands.
 - The Saving our Species (SoS) Partnership Grants program, a contestable grants program seeking to achieve long-term outcomes for threatened species in NSW.
 - Climate Change Fund

NSW Environment Protection Authority (EPA)

epa.nsw.gov.au/working-together/grants

- Waste Less Recycle More Initiative, provides \$137.7 million over five years for local government waste and resource recovery to help councils recycle more and reduce illegal dumping and littering.
- Love Food Hate Waste Grant Program - Stream 3 "Love Food Communities" will be available from early 2018, offering grants of up to \$250,000 to deliver a two-year whole-of-city approach to food waste prevention.

6.0 References

A number of resources have been referred to in the development of this Strategy and Action Plan:

Australian Association for Environmental Education NSW Chapter (October 2015), *Make the Change: A framework for education and engagement for environmental sustainability 2014-2021*. Available at aaeensw.org.au/our-work/make-change

Dubbo City Council (2016), *Dubbo City Council Sustainability/Environmental Preliminary Resource Assessment*, Available at TRIM Ref ID16/391, ID16/209, ED16/22089

Dubbo City Council (2016), *Dubbo City Council Action Plan for the Management of Litter entering the Macquarie River*, Available at TRIM Ref ID16/132, ID16/238, ED16/19107

Dubbo City Council (2013), *Dubbo Education for Sustainability Strategy*, Dubbo City Council, Dubbo NSW

Dubbo Regional Council, (2018) *Dubbo Community Strategic Plan 2040 (Dubbo 2040)*, Dubbo Regional Council, Dubbo NSW

GEMS (September 2008), *Dubbo City Council Stormwater Education Strategy*, Dubbo City Council, Dubbo NSW

NSW Council on Environmental Education (October 2006), *Learning for Sustainability: NSW Environmental Education Plan 2007-2010*, NSW Government.

NSW Department of Education and Training (2001) *Environmental Education Policy for Schools*. Available at www.education.nsw.gov.au/policy-library

NSW Department of Premier and Cabinet (September 2011), *State Plan 2021*, Available at www.ipc.nsw.gov.au

NSW Office of *Local Government (1993)*, Local Government Act 1993, Available at: www.legislation.nsw.gov.au

United Nations General Assembly (September 2015), *2030 Agenda for Sustainable Development (2030 Agenda)*, Available at un.org/sustainabledevelopment (Includes the 17 Sustainable Development Goals and 169 Targets)



Cnr Church and Darling Street, Dubbo
Cnr Nanima Crescent and Warne Street, Wellington

Ph: (02) 6801 4000
dubbo.nsw.gov.au





DUBBO REGIONAL
COUNCIL

REPORT: Resident Parking Permit Zones - Carrington Avenue, Dubbo

AUTHOR: Senior Traffic Engineer
REPORT DATE: 13 August 2018
TRIM REFERENCE: ID18/1281

EXECUTIVE SUMMARY

This report deals with a review of a proposed Resident Parking Permit Zone in Carrington Avenue to facilitate on-street parking for a residential development on the corner of Carrington Avenue and Talbragar Street. There is a demonstrated need to provide close and convenient parking to this location.

Council has previously developed a Resident Parking Zone layout for CBD to facilitate future demand. It is proposed to install a Resident Parking Permit Zone on the western side of Carrington Avenue immediately south of the Talbragar Street intersection.

ORGANISATIONAL VALUES

Customer Focused: Council is committed to ensuring residential parking is available within the CBD to residential development that has insufficient off-street parking spaces for the number of residents within a property. The provision of a Residential Parking Permit Zone enables unrestricted on-street parking for approved residents.

Integrity: Council shows commitment to facilitating the on-street parking management for the residents of the Dubbo Regional Council.

One Team: Council working with the community to assist in the delivery of this project to improve road safety in Dubbo CBD.

FINANCIAL IMPLICATIONS

The allocation of funds will be made available from the Traffic Improvements Vote – Urban Signs and Marking within the Traffic Management Function.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

That a Resident Parking Permit Zone be implemented on the western side of Carrington Avenue, immediately south of the Talbragar Street intersection for a distance of 87 m.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Friday, 10 August 2018. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

That a Resident Parking Permit Zone be implemented on the western side of Carrington Avenue, immediately south of the Talbragar Street intersection for a distance of 87 m .

Dennis Valantine
Senior Traffic Engineer

REPORT

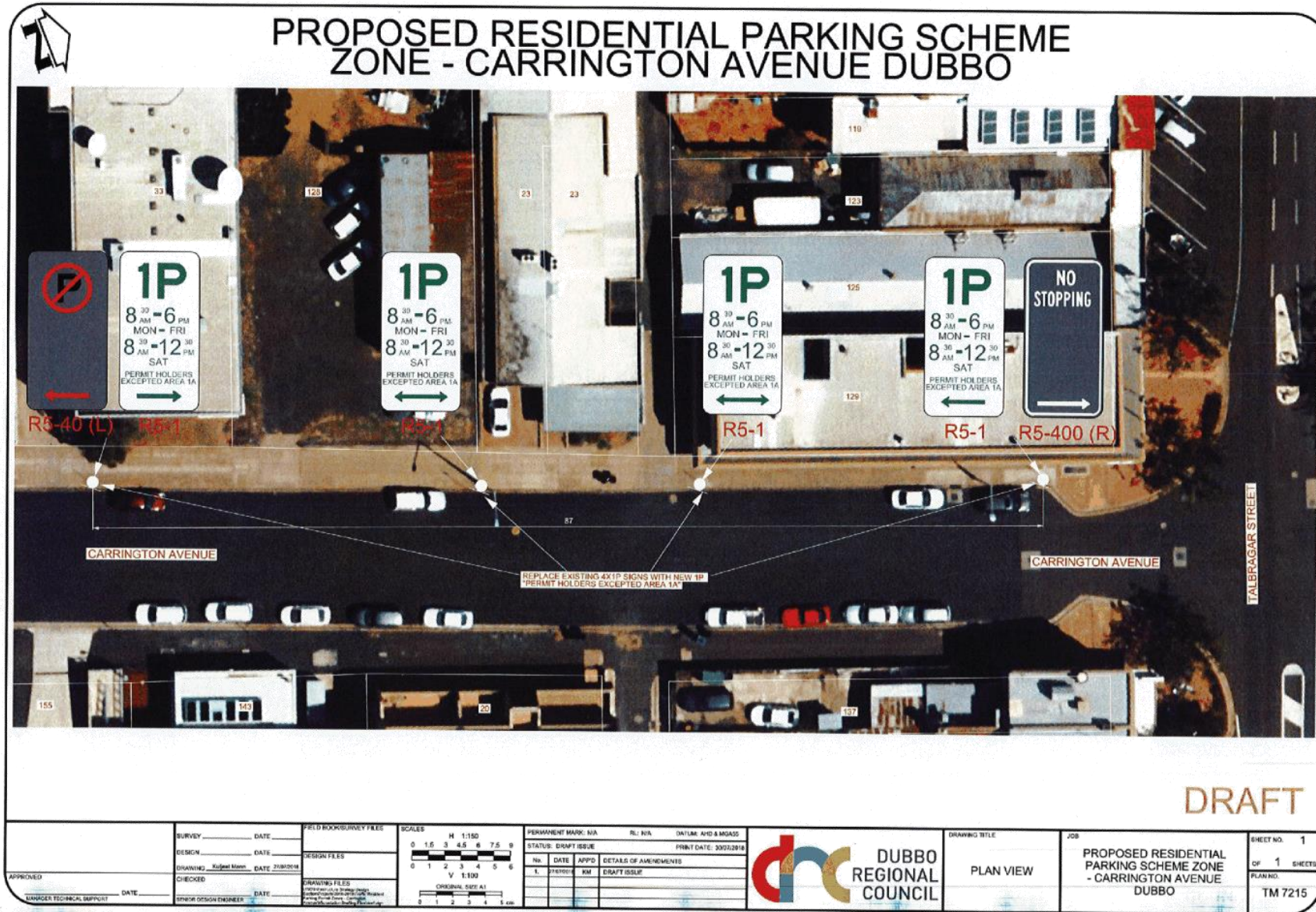
Council has received two (2) separate requests from residents in Carrington Avenue for a Residential Parking Permit adjacent to the unit development. The residents reside at 129 Carrington Avenue, being a set of four (4) strata units on the western side of Carrington Avenue, immediately south of the Talbragar Street intersection. Both tenants under lease have no off-street parking available. The warrant and appropriateness of a resident parking scheme needs to be considered.

Currently there are several Resident Parking Zones signposted within the CBD. These are located in Church Street fronting Mimosa Flats, Darling Street between Wingewarra Street and Bultje Street and Brisbane Street. Residents at these locations have direct frontage to the on-street parking facility. The residents have indicated a need for more convenient, safe and close access with the nearest unrestricted parking areas in Darling Street or the Talbragar Street rail corridor car park. However, vacant spaces are difficult to source on a typical business day. Resident parking precincts and zones have been established on a Council Master Plan to address the future demand on resident parking permits within the CBD. It is considered that the designation of a Residential Parking Permit Zone along the western side of Carrington Avenue, adjacent to the property and extending south for some 50 m would provide satisfactory parking availability to residents affected by on-street parking restrictions.

It is recommended that a Resident Parking Permit Zone be implemented in Carrington Avenue on the western side immediately south of the Talbragar Street intersection for a distance of 87 m as detailed on Council's Plan TM7215 attached (**Appendix 1**) to report.

Appendices:

- [1](#) Proposed Residential Parking Scheme Zone - Carrington Avenue Dubbo





DUBBO REGIONAL
COUNCIL

REPORT: No Parking Zone at St Marys Primary School - Myall Street Dubbo

AUTHOR: Senior Traffic Engineer
REPORT DATE: 13 August 2018
TRIM REFERENCE: ID18/1282

EXECUTIVE SUMMARY

The Principal of St Marys Primary School has requested Council's consideration to the introduction of a 'School Drop-off/Pick-up Zone in Myall Street. A 'School Drop-off/Pick-up Zone' is a recent initiative that operationally expands on the existing function of a 'No Parking Zone' that currently exists around school environments for the purposes of picking up and setting down.

The zone proposed is adjacent to the school at the western-end of the existing 'School Bus Zone' in Myall Street. The 'School Drop-off/Pick-up Zone' initiative incorporates the adult supervision of students to and from the vehicle, which enables the driver to remain with the vehicle improving the efficiency and timely manner of drop off and pick up activity.

It is recommended that Council approval be granted for a 'School Drop-off/Pick-up Zone' in Myall Street as detailed in Council's Plan TM 7217.

ORGANISATIONAL VALUES

Customer Focused: Parking management will be implemented in Myall Street adjacent to St Marys Primary School to maintain and enhance the set-down and pick-up road safety environment for parents, carers and students.

Integrity: Council demonstrates its commitment to making the road safety environment safer for all residents of Dubbo Regional Council.

One Team: Council working with the school community to assist in the delivery of this project to improve road safety around schools.

FINANCIAL IMPLICATIONS

The allocation of funds will be made available from the Traffic Improvements Vote – Urban Signs and Lines within the Traffic Management Function.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

That Council approval be granted for the implementation of a 'School Drop-off/Pick-up Zone' adjacent St Marys Primary School in Myall Street in accordance with Council's Plan TM 7217.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Friday, 10 August 2018. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

That Council approval be granted for the implementation of a 'School Drop-off/Pick-up Zone' adjacent St Marys Primary School in Myall Street in accordance with Council's Plan TM 7217.

Dennis Valantine
Senior Traffic Engineer

REPORT

An onsite meeting was undertaken with the Principal of St Marys Primary School and Council's Senior Traffic Engineer on the current safety issues with the set-down and pick-up activities in Myall Street. Formal correspondence was subsequently received requesting Council's consideration to a designated 'School Drop-off/Pick-up Zone' for Myall Street.

A 'School Drop-off/Pick-up Zone' is a recent initiative from the Roads and Maritime Services (RMS) that improves the safety and efficiency of student drop off and pick up activity. The initiative uses existing 'No Parking' areas at schools. The area is always on the school side of the road that provides convenience for drivers and enhances the student's safety. Parents and carers are able to legally drop off or pick up the students within a two minute timeframe, while an adult supervisor assists the children to and from the car. The driver will remain in control of the vehicle whilst the student exits/enters the vehicle. There are numerous advantages with the drop off and pick up initiative, including the provision of a designated zone at a school access point, relieves traffic congestion around the school ensuring cars do not park illegally, provides adult supervision, allows smaller children to remain secured in the car and reinforces the road safety message and safe passenger behaviour to parents and children.

Supervision of the students will be undertaken at the school boundary. The school has to set some optional parameters that include:

- Parents queue and display family name on sun visor
- Parents wait while the students are called
- Parents stay in their vehicle until students arrive
- Ensure seatbelts are secure
- Maximum loading time two minutes
- If the student is not loaded within the timeframe then the vehicle is to leave and return to the zone
- School must assign a supervisor.

The 'School Drop-off/Pick-up Zone' incorporates site management that enhances the environment for parents and carers when dropping off and collecting students from school by car. The school community needs to and has consulted with Council in consideration of the existing traffic environment, existing school access points, school community support for the initiative, and understand all issues regarding liability in respect of student or volunteers. The school community needs to consider its relevant insurance policies and child protection guidelines, operating times of the initiative, develop a system for matching the child to the correct vehicle, develop a roster of supervisors approved by the school community and communicate details of the initiatives operation and safety procedures to drivers, students, supervising adults and the general school community. At this time the school principal has considered the relevant issues in respect to successfully introducing an operational 'School Drop-off/Pick-up Zone'. Council's Plan TM 7217 attached to the report (**Appendix 1**) details the proposed 'School Drop-off/Pick-up Zone'.

The zone will be implemented on the northern side of Myall Street adjacent to the school yard access commencing west of the existing school bus zone then west for 105 m. Consultation has been undertaken with both the managers of Dubbo Buslines and Ogden Coaches who have raised no concerns with the proposed 'School Drop-off/Pick-up Zone'.

The expanded 'School Drop-off/Pick-up Zone' incorporates standard 'No Parking' signage between typical school zone periods further highlighted with a black/yellow 'School Drop-off/Pick-up Zone' sign. It is considered that there are significant benefits with the 'School Drop-off/Pick-up Zone' to the pedestrian and traffic environment and school community that improves the safety, timely and efficient movement of students to and from the school. There is an existing 'School Drop-off/Pick-up Zone' in Jubilee Street adjacent to St Laurences Primary School.

It is recommended that Council implement a 'School Drop-off/Pick-up Zone' in Myall Street adjacent St Marys Primary School in accordance with Council's Plan TM 7217.

Appendices:

- 1 [↓](#) No Parking Zone at St Marys Primary School - Myall Street Dubbo - School Drop Off/Pick Up Zone



SCHOOL DROP - OFF, PICK - UP ZONE SIGN AT MYALL STREET ST MARY'S PRIMARY SCHOOL



<p>INSTALL NEW SIGNS AS SHOWN</p> <p>School Drop-off Pick-up ZONE</p> <p>INSTALL NEW SIGNS AS SHOWN</p> <p>R5-41 (R)</p>	<p>INSTALL NEW SIGNS AS SHOWN</p> <p>School Drop-off Pick-up ZONE</p> <p>INSTALL NEW SIGNS AS SHOWN</p> <p>R5-41 (LR)</p>	<p>INSTALL NEW SIGNS AS SHOWN</p> <p>School Drop-off Pick-up ZONE</p> <p>INSTALL NEW SIGNS AS SHOWN</p> <p>R5-41 (L)</p>
---	--	---

DRAFT

<p>APPROVED _____ DATE _____</p> <p>MANAGER TECHNICAL SUPPORT</p>	<p>SURVEY _____ DATE _____</p> <p>DESIGN _____ DATE _____</p> <p>DRAWING - <i>Kuljeet Mann</i> DATE: 31/07/2018</p> <p>CHECKED _____ DATE _____</p> <p>SENIOR DESIGN ENGINEER</p>	<p>FIELD BOOK/SURVEY FILES</p> <p>DESIGN FILES</p> <p>DRAWING FILES</p> <p><small>©2018 Dubbo Regional Council. All Rights Reserved. This drawing is the property of Dubbo Regional Council and shall remain the property of Dubbo Regional Council.</small></p>	<p>SCALES</p> <p>NOT TO SCALE</p> <p>ORIGINAL SIZE A1</p>	<p>PERMANENT MARK: N/A</p> <p>STATUS: DRAFT ISSUE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>DATE</th> <th>APPD</th> <th>DETAILS OF AMENDMENTS</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>31/07/2018</td> <td>KM</td> <td>DRAFT ISSUE</td> </tr> </tbody> </table>	No.	DATE	APPD	DETAILS OF AMENDMENTS	1	31/07/2018	KM	DRAFT ISSUE	<p>RL: N/A</p> <p>DATUM: AHD & MGA55</p> <p>PRINT DATE: 10/08/2018</p> <p>DUBBO REGIONAL COUNCIL</p>	<p>DRAWING TITLE</p> <p>TCP PLAN SIGNAGE & NOTES</p>	<p>JOB</p> <p>SCHOOL DROP - OFF PICK - UP ZONE SIGN AT MYALL STREET ST MARY'S PRIMARY SCHOOL</p>	<p>SHEET NO. 1</p> <p>OF 1 SHEETS</p> <p>PLAN NO.</p> <p>TM 7217</p>
No.	DATE	APPD	DETAILS OF AMENDMENTS													
1	31/07/2018	KM	DRAFT ISSUE													



DUBBO REGIONAL
COUNCIL

REPORT: 2018 Wellington SpringFest Parade

AUTHOR: Senior Traffic Engineer
REPORT DATE: 13 August 2018
TRIM REFERENCE: ID18/1283

EXECUTIVE SUMMARY

This report deals with the temporary road closure of the Mitchell Highway, between Maughan Street and Gisborne Street Wellington, and several local streets, from 8.00 am to 3.00 pm on Saturday 22 September 2018, for the purposes of holding the SpringFest street parade and associated activities.

SpringFest will be predominately undertaken within Cameron Park, however the adjacent Mitchell Highway will be closed to facilitate associated on-road activities, such as a street parade, chariot races, artists, buskers and bands. The Mitchell Highway adjacent to Cameron Park between Percy Street and Maughan Street will be closed for some seven (7) hours with the northern extension from Percy Street to Gisborne Street only required for two (2) hours to support the street parade. A detour around the closed section of the Mitchell Highway will be required along the Wellington heavy vehicle route, and will need the approval of and a Road Occupancy Licence (ROL) from the Roads and Maritime Services. Council's Traffic Control Plan TM 7218 details the proposed road closures and detours.

It is recommended that Council approval be granted to the Rotary Club of Wellington SpringFest Committee to implement a temporary road closure of the Mitchell Highway, between Maughan Street and Gisborne Street and the local streets of Percy Street between Maxwell Street and Maughan Street and Gisborne Street between the Mitchell Highway to Market Square and Market Square between Gisborne Street and Soldier Street Wellington from 8.00 am to approximately 11.30 am on Saturday 22 September 2018, and Mitchell Highway between Percy Street and Maughan Street Wellington from 8.00 am to 3.00 pm on the same day subject to Roads and Maritime Service approval and conditions of Dubbo Regional Council and NSW Police as considered necessary.

ORGANISATIONAL VALUES

Customer Focused: Approval for the conduct of the SpringFest Parade is an important event for residents of Wellington and visitors.

Integrity: The approval meets all statutory requirements of other government agencies.

One Team: Council working with the organisers to facilitate and deliver a safe event to the Wellington community and visitors.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

1. That Council approval be granted to the Rotary Club Of Wellington SpringFest Committee to undertake the annual street parade on Saturday 22 September 2018, and implement temporary road closures of the Mitchell Highway between Maughan Street and Gisborne Street and Gisborne Street between the Mitchell Highway to Market Square, Market Square between Gisborne Street and Soldier Lane, Percy Street between Maughan Street and Maxwell Street Wellington, from 8.00 am to approximately 11.30 am and the Mitchell Highway between Percy Street and Maughan Street Wellington from 8.00 am to 3.00 pm on the same day subject to Roads and Maritime Services approval and conditions set down by Dubbo Regional Council and NSW Police as considered necessary:
 - a. The parade will be marshalled in Gisborne Street on the western side of Lee Street at 9.00 am. The parade will commence at 10.00 am and enter Lee Street, then south through the Wellington CBD adjacent to Cameron Park to the Maughan Street roundabout and return. The event is to be undertaken under police escort, in accordance with the requirements of NSW Police and approval documentation forwarded to Council for notation.
 - b. The submission of Traffic Management and Traffic Control Plans to Council and NSW Police prior to the event date. All traffic control measures contained in the plan are to be in accordance with the Australian Standard AS 1742.3, and the Roads and Maritime Service's 'Guide to Traffic Control at Worksites' and approved by an accredited person. Council's Traffic Control Plan TM 7218 will be implemented.
 - c. The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least \$20 million. Such policy is to note that Council, Roads and Maritime Services and NSW Police is indemnified against any possible action as a result of the parade.
 - d. Dubbo Regional Council staff, Marshalls and SES personnel are to be provided at the nominated road closure points, and shall be specifically authorised for the event. Traffic controllers as required will have current Roads and Maritime Service certification.
 - e. The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.
 - f. The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.
 - g. The applicant is to ensure that the roadway is clear of any residue that might be deposited by the participants along the parade route.

- h. The applicant is to gain approval from the Roads and Maritime Service for the closure and detour of the Mitchell Highway and a Road Occupancy Licence with evidence provided to Council of such conditions as warranted.
- i. All costs associated with implementing the event are to be met by the event organiser.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Friday, 10 August 2018. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

1. **That Council approval be granted to the Rotary Club Of Wellington SpringFest Committee to undertake the annual street parade on Saturday 22 September 2018, and implement temporary road closures of the Mitchell Highway between Maughan Street and Gisborne Street and Gisborne Street between the Mitchell Highway to Market Square, Market Square between Gisborne Street and Soldier Lane, Percy Street between Maughan Street and Maxwell Street Wellington, from 8.00 am to approximately 11.30 am and the Mitchell Highway between Percy Street and Maughan Street Wellington from 8.00 am to 3.00 pm on the same day subject to Roads and Maritime Services approval and conditions set down by Dubbo Regional Council and NSW Police as considered necessary:**
 - a. **The parade will be marshalled in Gisborne Street on the western side of Lee Street at 9.00 am. The parade will commence at 10.00 am and enter Lee Street, then south through the Wellington CBD adjacent to Cameron Park to the Maughan Street roundabout and return. The event is to be undertaken under police escort, in accordance with the requirements of NSW Police and approval documentation forwarded to Council for notation.**
 - b. **The submission of Traffic Management and Traffic Control Plans to Council and NSW Police and Roads and Maritime Services prior to the event date. All traffic control measures contained in the plan are to be in accordance with the Australian Standard AS 1742.3, and the Roads and Maritime Service's 'Guide to Traffic Control at Worksites' and approved by an accredited person. Council's Traffic Control Plan TM 7218 will be implemented.**
 - c. **The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least \$20 million. Such policy is to note that Council, Roads and Maritime Services and NSW Police is indemnified against any possible action as a result of the parade.**
 - d. **Dubbo Regional Council staff, Marshalls and SES personnel are to be provided at the nominated road closure points, and shall be specifically authorised for the event. Traffic controllers as required will have current Roads and Maritime Service certification.**
 - e. **The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.**

- f. The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.
- g. The applicant is to ensure that the roadway is clear of any residue that might be deposited by the participants along the parade route.
- h. The applicant is to gain consent from the Roads and Maritime Service for the closure and detour of Showground Road and the Mitchell Highway and a Road Occupancy Licence with evidence provided to Council of such conditions as warranted.
- i. All costs associated with implementing the event are to be met by the event organiser.

Dennis Valantine
Senior Traffic Engineer

REPORT

Council has received an application from the Rotary Club Wellington requesting Council approval to conduct the 2018 SpringFest street parade and associated activities that requires temporary road closures of two (2) sections of the Mitchell Highway from 8.00 am to 3.00 pm on Saturday 22 September 2018.

The SpringFest Committee have sought approval from Council in previous years to hold the annual event, which due to its success is now an annual event in Wellington. The main activities for SpringFest will occur within Cameron Park, however the Mitchell Highway adjacent to the park will be required to host additional activities such as the street parade, chariot races, artists, buskers and bands.

The Mitchell Highway and local streets are proposed to be closed in two (2) sections for variable time periods to accommodate the street parade and Cameron Park activities.

Street Parade Closure (8.00 am to 11.30 am)

- Parade commences 10.00 am
- Mitchell Highway, between Maughan Street and Gisborne Street
- Percy Street between Maxwell Street and Maughan Street
- Gisborne Street between the Mitchell Highway and Market Square
- Market Square between Gisborne Street and Soldier Street.

Mitchell Highway Closure - Cameron Park (8.00 am to 3.00 pm)

- Mitchell Highway between Percy Street and Maughan Street.

The Organiser has submitted a Special Event Transport Management Plan and relevant Council Traffic Control Plan TM 7218 addressing all requirements specific to an event of this nature. Traffic control will be altered to accommodate the variable time periods of the two (2) sections of road closures. The event is considered to have an impact on the CBD traffic environment, however suitable traffic diversions will be in place for traffic accessibility and detours of highway traffic will be via the Wellington heavy vehicle route along Maxwell, Thornton and Gisborne streets. A light traffic detour will also be posted. Traffic control will be undertaken by the Infrastructure Delivery East Branch, which includes the set-up and erection of signs, implementation of road closures and pull down of signage at the conclusion of parade. Council, SES and Marshals will be responsible for the actual traffic management during the progression of the event. The local Police have been notified of all road closures and will assist where required, as they have in previous years.

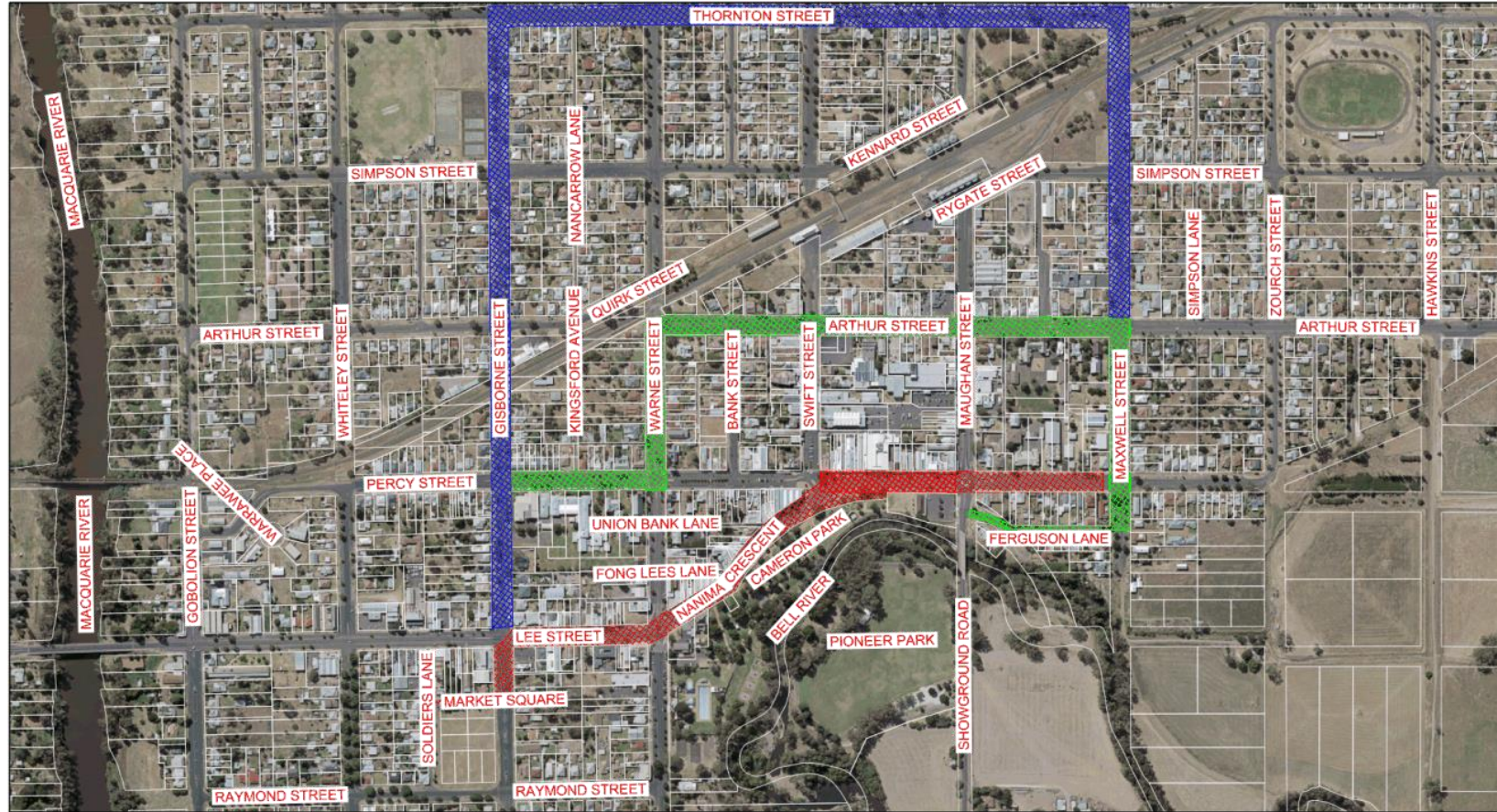
Approval will also be required from the Roads and Maritime Service for the Mitchell Highway road closure and detour with the granting of a Road Occupancy Licence and conditions as required.

It is recommended that Council approval be granted to the Rotary Club of Wellington SpringFest to implement temporary road closures, as detailed in the report, to facilitate the annual SpringFest street parade and associated activities on Saturday 22 September 2018, between the hours of 8.00 am to 3.00 pm subject to approval and conditions set down by the Roads and Maritime Services, Dubbo Regional Council and NSW Police.

Appendices:

1 [↓](#) 2018 Wellington SpringFest Parade - updated TM7218

SPRINGFEST PARADE ROAD CLOSURE DETOUR - TRAFFIC CONTROL PLAN 2018



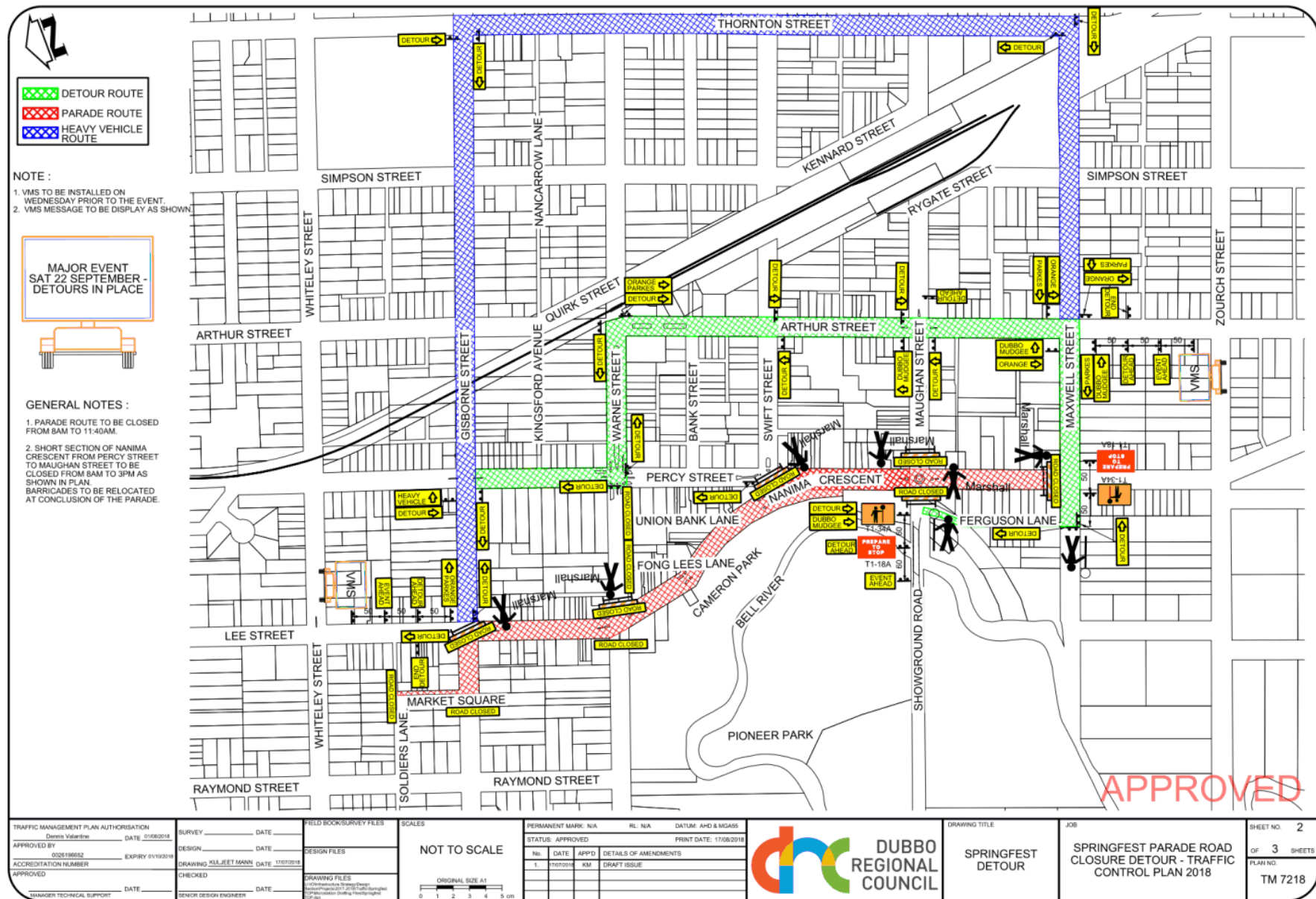
SHEET INDEX


- SHEET 1 - COVER SHEET
- SHEET 2 - SPRINGFEST DETOUR
- SHEET 3 - NANIMA CRESCENT ROAD CLOSURE

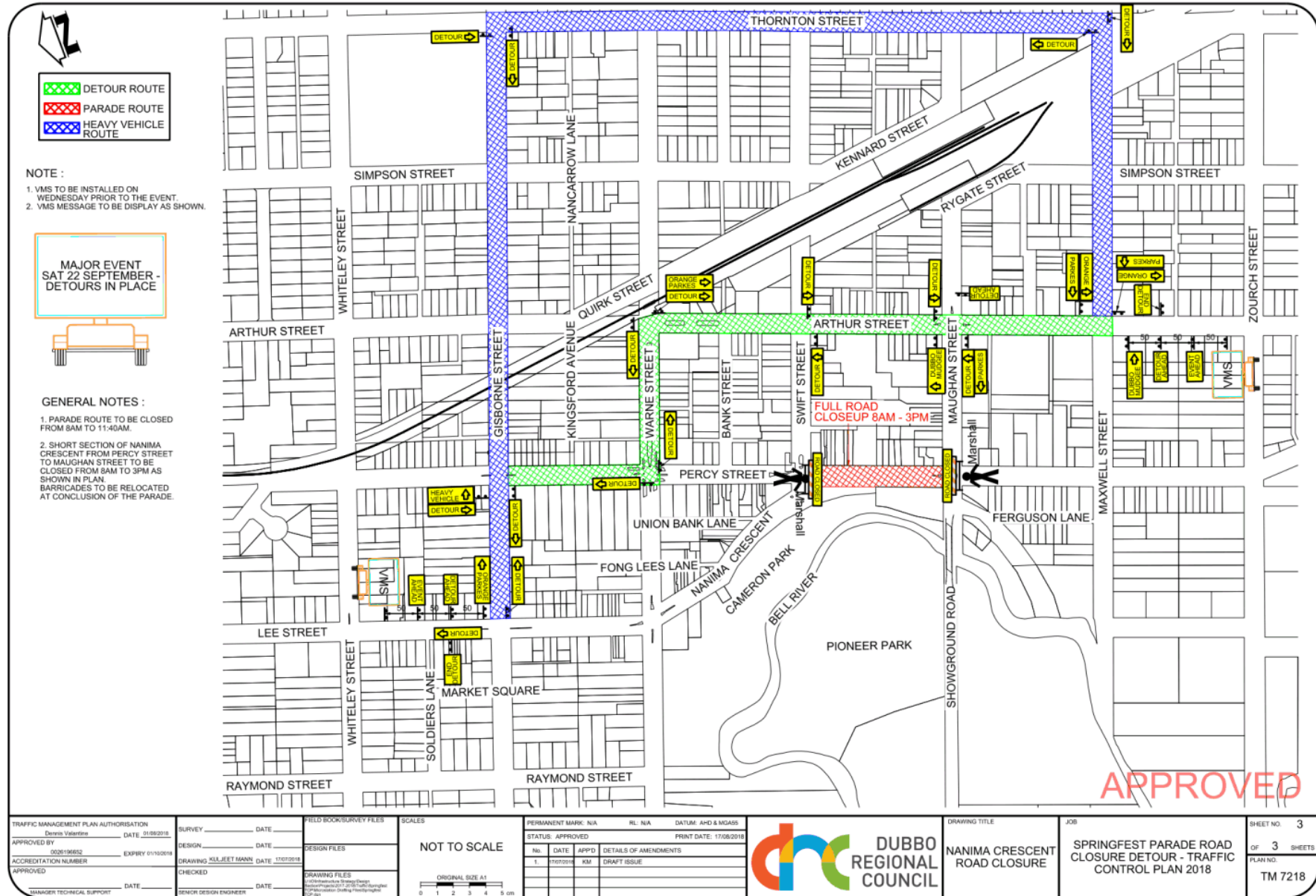
	DETOUR ROUTE
	PARADE ROUTE
	HEAVY VEHICLE ROUTE

APPROVED

TRAFFIC MANAGEMENT PLAN AUTHORIZATION Dennis Valentine DATE 31/08/2018 APPROVED BY 0326196502 EXPIRY 31/03/2018 ACCREDITATION NUMBER APPROVED	SURVEY _____ DATE _____ DESIGN _____ DATE _____ DRAWING KULJEET MANN DATE 17/07/2018 CHECKED _____ DATE _____ SENIOR DESIGN ENGINEER	FIELD BOOKS/SURVEY FILES SCALES NOT TO SCALE ORIGINAL SIZE A1 	PERMANENT MARK: N/A RL: N/A DATUM: AHD & MGA85 STATUS: APPROVED PRINT DATE: 17/08/2018 <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>DATE</th> <th>APPD</th> <th>DETAILS OF AMENDMENTS</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>31/07/2018</td> <td>KM</td> <td>DRAFT ISSUE</td> </tr> </tbody> </table>	No.	DATE	APPD	DETAILS OF AMENDMENTS	1.	31/07/2018	KM	DRAFT ISSUE	<p>DUBBO REGIONAL COUNCIL</p>	DRAWING TITLE COVER SHEET	JOB SPRINGFEST PARADE ROAD CLOSURE DETOUR - TRAFFIC CONTROL PLAN 2018	SHEET NO. 1 OF 3 SHEETS PLAN NO. TM 7218
No.	DATE	APPD	DETAILS OF AMENDMENTS												
1.	31/07/2018	KM	DRAFT ISSUE												



TRAFFIC MANAGEMENT PLAN AUTHORISATION Approved by: Denis Valentine DATE: 05/08/2018 ACCREDITATION NUMBER: 0126186652 EXPIRY: 31/10/2019 APPROVED: _____ DATE: _____ MANAGER TECHNICAL SUPPORT SENIOR DESIGN ENGINEER		SURVEY: _____ DATE: _____ DESIGN: _____ DATE: _____ CHECKED: _____ DATE: _____ SENIOR DESIGN ENGINEER		FIELD BOOK/SURVEY FILES DRAWING: KULJEET MANN DATE: 17/07/2018 DRAWING FILES ORIGINAL SIZE A1 0 1 2 3 4 5m		SCALES NOT TO SCALE		PERMANENT MARK: N/A RL: N/A DATUM: AHD & MGA85 STATUS: APPROVED PRINT DATE: 17/08/2018 No. DATE APPD DETAILS OF AMENDMENTS 1. 31/07/2018 KM DRAFT ISSUE		 DUBBO REGIONAL COUNCIL		DRAWING TITLE: SPRINGFEST DETOUR JOB: SPRINGFEST PARADE ROAD CLOSURE DETOUR - TRAFFIC CONTROL PLAN 2018		SHEET NO: 2 OF 3 SHEETS PLAN NO: TM 7218	
--	--	--	--	--	--	------------------------	--	--	--	--	--	--	--	--	--



TRAFFIC MANAGEMENT PLAN AUTHORIZATION Approved by: _____ DATE: 01/08/2018 ACCREDITATION NUMBER: 0202196052 EXPIRY: 01/10/2019 APPROVED: _____ DATE: _____ MANAGER TECHNICAL SUPPORT		SURVEY: _____ DATE: _____ DESIGN: _____ DATE: _____ DRAWING: KULJEET MANN DATE: 17/07/2018 CHECKED: _____ DATE: _____ SENIOR DESIGN ENGINEER		FIELD BOOK/SURVEY FILES SCALES: NOT TO SCALE ORIGINAL SIZE A1 0 1 2 3 4 5m		PERMANENT MARK: N/A RL: N/A DATUM: AHD & MGA85 STATUS: APPROVED PRINT DATE: 17/08/2018 No. DATE APPD DETAILS OF AMENDMENTS 1. 17/07/2018 KM DRAFT ISSUE		DRAWING TITLE: NANIMA CRESCENT ROAD CLOSURE JOB: SPRINGFEST PARADE ROAD CLOSURE DETOUR - TRAFFIC CONTROL PLAN 2018 DUBBO REGIONAL COUNCIL		SHEET NO: 3 OF 3 SHEETS PLAN NO: TM 7218	
---	--	--	--	---	--	--	--	---	--	--	--



DUBBO REGIONAL
COUNCIL

REPORT: Ride Against Cancer - Mudgee Lions Club

AUTHOR: Senior Traffic Engineer
REPORT DATE: 13 August 2018
TRIM REFERENCE: ID18/1284

EXECUTIVE SUMMARY

Council has received documentation from the Mudgee Lions Club seeking Council's support for the proposed Ride Against Cancer Charity Horse Ride to raise funds for an Integrated Wellness Centre at the Oncology Unit being constructed at the Dubbo Base Hospital traversing the Dubbo Regional Council area and a number of adjoining regional councils from 6 to 21 October 2018 using local roads and some highway sections.

The ride will start and finish in Dubbo, with overnight stops in Geurie, Wellington and Goolma traversing the Dubbo Regional Council LGA and a number of adjoining regional councils from 6 to 21 October 2018 using local roads and some highways. Primarily Sue Ellen Lovett, who is a blind Paralympic Equestrian representative, with two sighted riders will undertake the ride. A limited and selected number of additional riders are expected to accompany the riders along different sections of the route.

The event includes local and classified roads and as per the Guide to Traffic and Traffic Management for Special Events, the event is a class 2 event and is required be referred to Council's Local Traffic Committee. Transport for NSW, in association with the NSW Police and Traffic Management Centre have set strict guidelines in regards to the event route.

The event organisers have provided a schedule of the event route, Traffic and Risk Management Plans, Traffic Control Plan and public liability insurance with some relevant information attached to the report.

It is recommended that Council approval be granted to the Mudgee Lions Club to conduct the Ride Against Cancer Charity Horse Ride along Council roads within the LGA between 6 to 21 October 2018 in accordance with the submitted Event and Traffic Management Plan and approval from any conditions imposed by the NSW Police Force and the Roads and Maritime Services.

ORGANISATIONAL VALUES

Customer Focused: Approval for the conduct of the Ride Against Cancer Charity Horse Ride is an important event to support the fund raising opportunities to assist the development of an Integrated Wellness Centre at the Oncology Unit being constructed at the Dubbo Base Hospital.

Integrity: The approval meets all statutory requirements of other government agencies.

One Team: Council working with the organisers to facilitate and deliver a safe Charity Horse Ride for the organiser and participants.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

That approval be granted to the Mudgee Lions Club to conduct the Ride Against Cancer Charity Horse Ride along Council roads, as detailed in Event and Traffic Management and Risk Management Plan from 6 to 21 October 2018 subject to Council's standard consent conditions that apply to events of this type, and those of the NSW Police Force and Roads and Maritime Services.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Friday, 10 August 2018. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

- 1. That approval be granted to the Mudgee Lions Club to conduct the Ride Against Cancer Charity Horse Ride along Council roads, as detailed in Event and Traffic Management and Risk Management Plan from 6 to 21 October 2018 subject to Council's standard consent conditions that apply to events of this type, and those of the NSW Police Force and Roads and Maritime Services.**
- 2. That the Event and Traffic Management and Risk Management plans be updated to include up to 10 horses and to clarify how the extra riders join the convey and how those extra riders return to their starting point.**

Dennis Valentine
Senior Traffic Engineer

REPORT

The Mudgee Lions Club has requested Council support for the Ride Against Cancer Charity Horse Ride that will traverse the Dubbo Regional Council and adjoining regional councils from 6 to 21 October 2018 using local roads and some highway sections. The Charity Horse Ride is a fund raising and awareness event to support the development of an Integrated Wellness Centre at the Oncology Unit being constructed at the Dubbo Base Hospital.

The Ride is to be undertaken by Sue Ellen Lovett, who is blind and has represented Australia in Paralympic Equestrian events, and is planning to complete the ride with the support of two sighted riders and support crew including Mudgee Lions Club members. Over the years Ms Lovett has competed in many charity rides. Ms Lovett has also been appointed as a director to the Integrated Wellness Centre Board and supporting letter from Dubbo Oncology.

An Event and Traffic Management Plan, route schedule, public liability and risk assessment, and copy of approval and conditions from Orana Highway Patrol Dubbo has been submitted and is attached to the report (**Appendix 1**).

Event/Route Details:

The Charity Horse Ride will start on Saturday 6 October 2018 and finish on Sunday 21 October 2018 in Dubbo via a route that will travel throughout the region traversing six regional councils and 15 towns and villages. The route will use low traffic volume local roads for the majority of the ride. Some short sections of State highways will be used. RMS concurrence will be required for use of the highways. The route was selected to allow the riders to be off the roadway, with adequate verge table drain widths with the majority being gravel dirt. The route has been surveyed and potential hazards identified. A detailed map/instructions for each day has been prepared noting sections where extra caution (bridge, grid etc) is required. This will be the subject of each day's briefing.

Two escort vehicles with appropriate warning signs and lights will be positioned front and rear of the group. An Escort Vehicle Rolling Enclosure Plan is included in the Traffic Management Plan, detailing the vehicle and rider formation. Risk assessment has been developed to identify the risks associated with the ride and details the actions implemented to eliminate, or reduce, the likelihood of an incident or injury occurring. A day-to-day schedule has been provided for the whole event with Dubbo Regional Council's schedule detailed below:

Saturday 6 October 2018, Dubbo to Geurie racecourse

- Roads to be used start at Bunning's car park then Sheraton Road, Mitchell Highway, Bunninyong Road, Railway Lane, Red Hill Road, Railway Lane, Deep Creek Road, Narragal Street, Paxton Street and finish into Geurie Racecourse
- Distance 24.7 km.

Sunday 7 October 2018, Geurie to Wellington Racecourse

- Roads to be used include Paxton Street, Narragal Street, cross Mitchell Highway, Arthurville Road, Zaias Lane, Bushrangers Creek Road and finish into Wellington Racecourse.
- Distance 33 km.

Monday 8 October 2018, Wellington to Goolma Hotel

- Roads to be used include transport to Goolma Road, then Goolma Road, Twelve Mile Road, Uamby Road, Gorries Lane to Goolma Hotel
- Distance 48.5 km.

Along the route assistance will be provided by local Lions Clubs, Pony Clubs and Race Clubs. It is proposed that there will be a limited number of additional riders permitted to join the ride at different locations along the route from Pony Clubs and supporters with the number restricted to ten (10) experienced mature riders. There will be a minimal increase in the length of the single file riders to accommodate the additional riders with no anticipated impact on the safety of the riders and support vehicles and traffic flows.

The Mudgee Lions Club has provided a detailed Event and Traffic Management and Risk Assessment Plan to facilitate a safe and well managed Ride Against Cancer Charity Horse Ride throughout the western region that will predominately use lowly trafficked local roads with the need for movement along short sections of State highways.

It is recommended that Council approval be granted for the Mudgee Lions Club to undertake the Ride Against Cancer Charity Horse Ride along Council roads, as detailed in the Event and Traffic Management and Risk Management Plan from 6 to 21 October 2018 subject to Council's standard consent conditions that apply to events of this type and those of the NSW Police Force and Roads and Maritime Services.

Appendices:

- 1 [↓](#) Mudgee Lions Club - Ride Against Cancer



MUDGEE LIONS CLUB INC.
P.O.BOX 165, MUDGEE NSW 2850
ABN 88447571504

General Manager
Dubbo Regional Council

Dear Sir,

I represent the Mudgee Lions Club and we are planning a charity horse ride to raise funds for an Integrated Wellness Centre at the Oncology Unit being built at the Dubbo Hospital.

Sue Ellen Lovett, who is blind and has represented Australia in Paralympic Equestrian events, is planning to complete the ride with the support of two sighted riders and a crew including Mudgee Lions Club members.

Over the years Sue Ellen has completed many charity rides, the last in 1999 from Brisbane to the Sydney Town Hall to raise funds and awareness for the Sydney Paralympic Games.

I have submitted a Risk Management Plan and a Traffic Management Plan within the guidelines of the NSW Police Major Events and Incidents Group for assessment and I will forward these as soon as they are approved.

The ride is being planned for Saturday 6th to Sunday 21st October 2018, starting and finishing in Dubbo via Guerie, Wellington, Goolma, Mudgee, Gulgong, Dunedoo, Coolah, Binnaway, Mendooran, Gilgandra, Collie, Warren, Trangie, Narromine.

We have planned to use low traffic volume back roads for the majority of the Ride.
I have attached a day by day travel schedule for the Dubbo Region, understanding that this includes sections controlled by adjoining Shire and Regional Councils.

We have contacted the local Lions Clubs, Pony Clubs and Race Clubs and they are organising fundraiser events to support the cause.

We plan to camp (10 people) and stable (6 horses) at local Race Courses or Showgrounds - Guerie Saturday 6th and Wellington 7th October. We have been advised by the local Lions Clubs that the appropriate permission for this has been approved.

Sue-Ellen has been appointed a Director to the integrated Wellness Centre Board and I have attached a supporting letter from Dubbo Oncologist Dr Florian Honeyball and a February 2018 Media Release.

In anticipation, we thank you for your consideration in assisting with our Project.

Regards

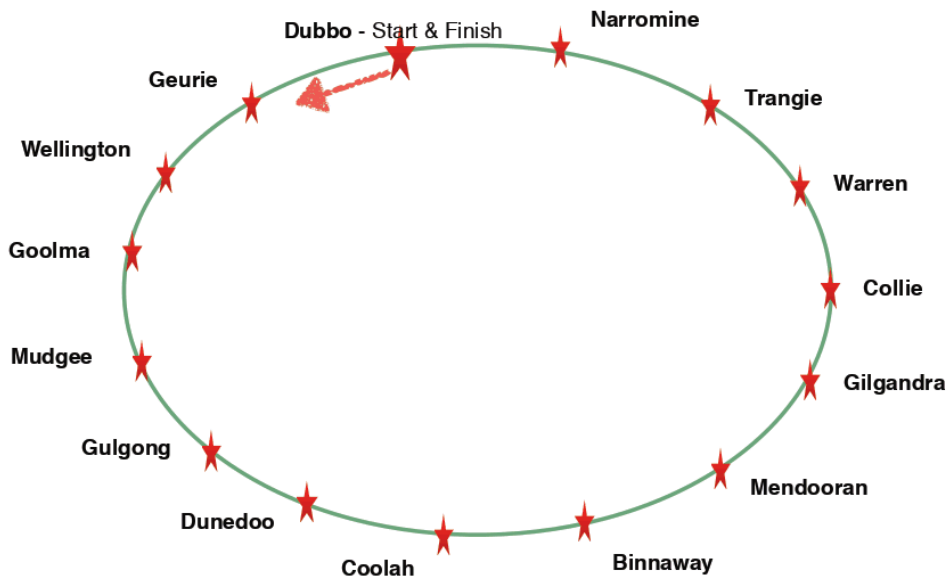
Les Leisfield
Mudgee Lions Club Project Coordinator
Email - leisfield@gmail.com
Phone - 02 63723633 or mobile 0427 891 875

Traffic Management Plan



Mudgee Lions Club Ride Against Cancer - Charity Horse Ride

Saturday October 6th to Sunday 21st October 2018



1. Overview

Scope of this Plan

The scope includes the provision for the safe movement of vehicular traffic, and the protection of Riders and Horses from passing traffic during the Project - Ride Against Cancer Charity Ride.

Mudgee Lions Club Objectives

Mudgee Lions Club's objectives with respect to the Traffic Management Plan ("TMP") are to:

- Ensure the safety of the Ride Crew, the general public, pedestrians, cyclists and traffic,
- Keep traffic delays to a minimum,

2. Management of the TMP

The Mudgee Lions Club will provide people, equipment and systems to comply with the related traffic management.

Mudgee Lions Club and the RMS require the people to be experienced and competent to participate in the Project.

3. Implementation

Traffic Management will be in accordance with the RMS Traffic Control at Work Sites Manual as modified to site conditions.

Before the Project begins the Project Coordinator will carry out a Risk Assessment (see Risk Management Plan) and develop a Risk Register and Control Plan to eliminate or mitigate hazards.

4. Traffic Control Plans

Mudgee Lions Club will implement approved Traffic Control measures to allow for free traffic movement. These measures will include Traffic Control Plans ("TCP") as required for the horses, riders and vehicles.

TCP's are included in Appendix A

5. Responsibilities

The principal responsibilities and authorities of Council staff with respect to traffic management are:

Traffic Controller

The Traffic Controller is responsible for developing and approving the Traffic Management Plan

Lions Project Coordinator

The Lions Project Coordinator is responsible for ensuring traffic management:

- Is properly planned, organised, directed and controlled,
- Is properly resourced with people and equipment

Escort Vehicle Drivers

Escort Vehicle drivers are responsible for complying with the Traffic Management Plan to ensure:

- The safe passage of Riders and Horses
- The safe passage of traffic at all times
- Everyone wears the appropriate high visibility attire during the ride
- 2 x Rotating flashing lights, vehicle Hazard Lights and Warning signs are operating and clearly visible at all times on each vehicle

Horse Riders

Horse riders are responsible for complying with the Traffic Management Plan to ensure:

- The safe passage of passing traffic
- They ride on the verge of the road as much as possible and as far off the road as conditions allow
- They follow directions as dictated by the Escort Vehicle drivers
- Maintain two-way radio contact with the Escort Vehicle drivers

6. Time Management

The Mudgee Lions Club aims to meet its stated start (6.30am) and finish (4.00pm) times.

This is detailed in the **Daily Travel Route - Appendix B**

7. Project Contacts

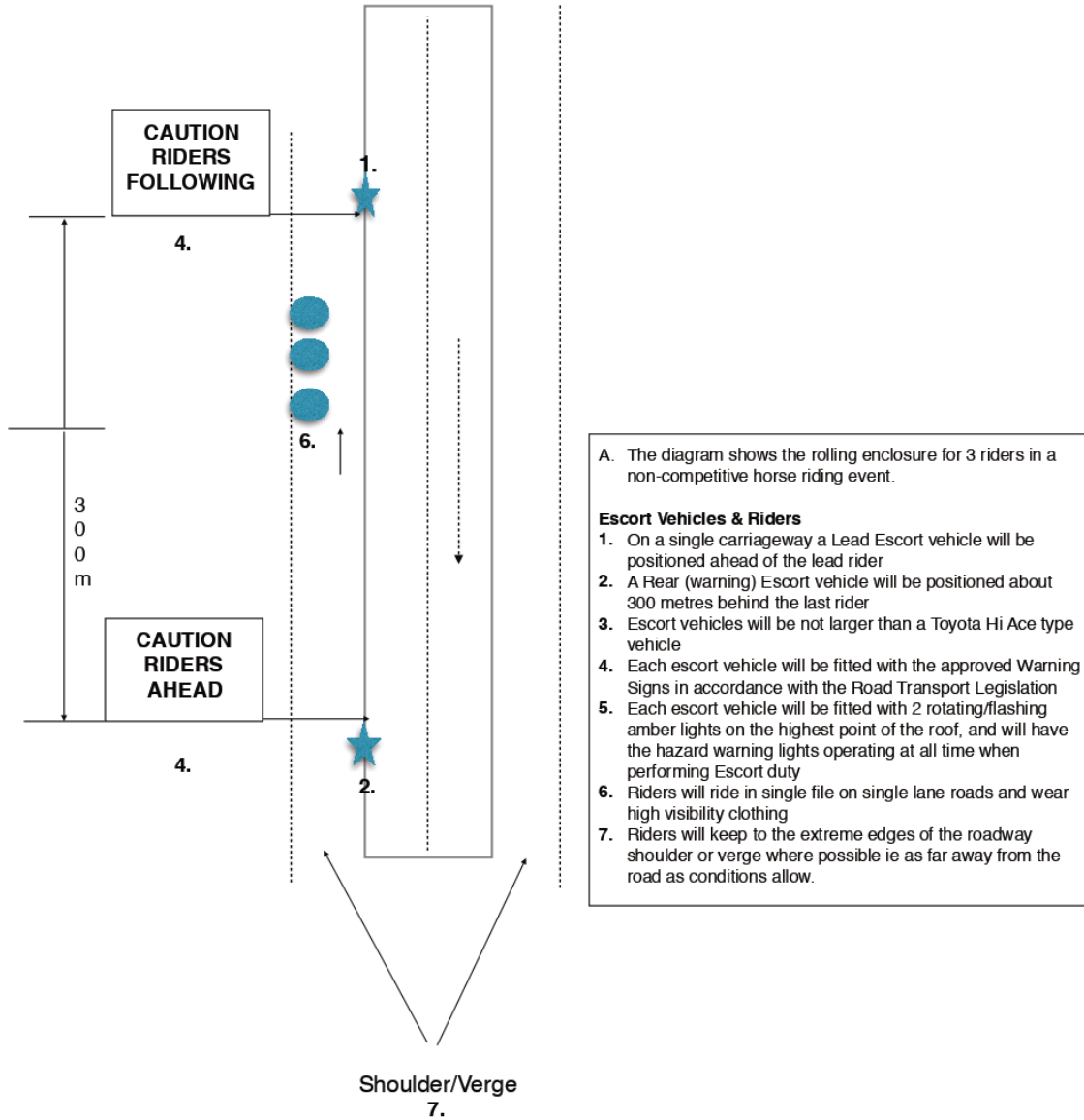
Project Coordinator (mobile):	Les Leisfield	0427 891 875
Dubbo Regional Shire Council	Dennis Valantine	02 6801 4000
Mid Western Regional Council	Daniel Buckens	02 6378 2850
Warrumbungle Shire Council	Kevin Tighe	02 6849 2000
Gilgandra Shire Council	Maree Smith	02 6817 8800
Warren Shire Council	Hamish Doherty	02 6847 6600
Narromine Shire Council	Lesley-Ann Roberts	02 6889 9999

8. Reviewing this Traffic Management Plan

Mudgee Lions Club will review the Traffic Management Plan to ensure it is appropriate and is being implemented effectively. Changes may arise from a change of scope, NSW Police comments or from opportunities for improvement.

The Plan will then be updated to reflect any changes which have occurred. The revised document will be forwarded to the NSW Police Representative for his/her record.

APPENDIX A
Escort Vehicle Rolling Enclosure



- A. The diagram shows the rolling enclosure for 3 riders in a non-competitive horse riding event.
- Escort Vehicles & Riders**
1. On a single carriageway a Lead Escort vehicle will be positioned ahead of the lead rider
 2. A Rear (warning) Escort vehicle will be positioned about 300 metres behind the last rider
 3. Escort vehicles will be not larger than a Toyota Hi Ace type vehicle
 4. Each escort vehicle will be fitted with the approved Warning Signs in accordance with the Road Transport Legislation
 5. Each escort vehicle will be fitted with 2 rotating/flashing amber lights on the highest point of the roof, and will have the hazard warning lights operating at all time when performing Escort duty
 6. Riders will ride in single file on single lane roads and wear high visibility clothing
 7. Riders will keep to the extreme edges of the roadway shoulder or verge where possible ie as far away from the road as conditions allow.

ON ROAD EVENTS

RISK ASSESSMENT AND RISK MANAGEMENT

**Mudgee Lions Club
Ride Against Cancer - Charity Horse Ride**

6th to 21st October 2018

Purpose of the Risk Assessment

In October 2018, the Mudgee Lions Club are undertaking a project to support a charity horse ride by an Unsighted Rider (blind). The rider is a former Paralympian who has completed a number of these rides in the past and still competes on a regular basis. The funds will ultimately be distributed to the Dubbo Oncology Integrated Wellness Unit by the Mudgee Lions Club.

The Unsighted Rider will be assisted by two (2) sighted riders/guides throughout the ride (one immediately in front and one immediately behind). Two (2) back-up sighted riders/guides will travel with the Escort Vehicles. Riders are mature aged with a long association/experience with horses.

A Veterinarian and a Farrier will accompany the escort group for the entirety of the ride.

The route was selected to keep the riders on a majority of low traffic volume, shire back roads. The route allows for the riders to be off the roadway with adequate verge/table drain widths and with the majority being gravel/dirt.

The route has been surveyed and potential hazards identified. A detailed map/instruction for each day has been prepared noting sections where extra caution (bridge, grid, narrow etc) is required. This will be the subject of each days' pre ride briefing.

Two (2) Escort vehicles with the appropriate warning signs (CAUTION RIDERS AHEAD) and amber flashing lights will be positioned front and rear of the riding group.

Additional support vehicles are a Horse Float capable of carrying six (6) horses, and three (3) motorhome/caravan/camper vehicles.

The Horse Float will be driven ahead of the Ride Group to an agreed rest stop, approximately halfway along the days' route, to be available to swap over horses as required.

Community riders joining the ride will have their names registered and be instructed in the requirements of the Traffic Management Plan.

Juvenile riders (eg Pony Club) must be supervised by a mature rider.

For the community riders, the Escort Rolling Enclosure will be adjusted to allow for a maximum of 10 riders.

This Risk Assessment has been developed to identify the risks associated with the ride and details the actions implemented to eliminate or reduce the likelihood of an injury or incident occurring.

Quantative Measure of Consequence		
Risk	Consequence	Description
1	Insignificant	No injury
2	Minor	Non lost time injury - disruption to working systems - financial loss - systems review
3	Moderate	Lost time injury - disruption to users - high financial loss-possible litigation, systems review - management concerns
4	<i>Major</i>	Permanent Injury - major loss of service to users - major financial loss - possible litigation and fines - systems review by external agency - possible industrial action - public concern, ministerial media attention
5	Catastrophic	Death - complete loss of service or output - huge financial loss - possible fine and compensation, likely litigation - systems reviewed by external agency - impact on morale - industrial intervention - loss of public support - media attention
Quantative Measure of Likelihood		
Risk	Likelihood	Description
A	Almost Certain	Is expected to occur in most circumstances
B	Likely	Will probably occur in most circumstances
C	Possible	Might occur at some time
D	Unlikely	Could occur at some time
E	Rare	May occur only in exceptional circumstances
Level of Risk Tolerance		
E	Extreme Risk	Not tolerated IMMEDIATE action required to reduce risk
H	High Risk	If elimination is not possible the risk must be constantly monitored by Command staff
M	Moderate Risk	If acceptable monitor using standard operating procedures
L	Low Risk	Manage by routine procedures

Risk Matrix

Based on AS/NZS 4360:2004 and HB 436:2004

Consequences

L i k e l i h o o d		Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
	Almost Certain (5)	LOW (5)	MEDIUM (10)	HIGH (15)	EXTREME (20)	EXTREME (25)
	Likely (4)	LOW (4)	MEDIUM (8)	HIGH (12)	EXTREME (16)	EXTREME (20)
	Possible (3)	LOW (3)	LOW (6)	MEDIUM (9)	HIGH (12)	HIGH (15)
	Unlikely (2)	VERY LOW (2)	LOW (4)	LOW (6)	MEDIUM (8)	HIGH (10)
	Rare (1)	VERY LOW (1)	VERY LOW (2)	LOW (3)	MEDIUM (4)	MEDIUM (5)

ON ROAD RISK REGISTER								
RISK REGISTER AND CONTROL PLAN - ON ROAD EVENTS RIDE AGAINST CANCER								
REF	HAZARD	L	C	INITIAL RISK	RISK CONTROL PLAN	L	C	RESIDUAL RISK
1	Participants involved in an incident resulting in serious injury, eg collision with vehicle, rider thrown from horse	C	5	15	<ul style="list-style-type: none"> • Traffic Management & Control Plan • Mature and experienced Riders and Support Crew • Horses fit for purpose - used to people, noise, crowds • PPE including High Visibility clothing • Qualified First Aiders in Support Crew • Appropriate First Aid equipment in support vehicles • Satellite phone with Support Crew in the event of an Emergency 	E	5	5
2	Participants involved in a minor incident requiring some degree of medical attention	C	2	6	<ul style="list-style-type: none"> • Mature and experienced Riders and Support Crew • Qualified First Aiders in Support Crew • Appropriate First Aid equipment in support vehicles 	D	2	4
3	Injured Participants condition deteriorates from lack of medical intervention	C	3	9	<ul style="list-style-type: none"> • Qualified First Aider in Support Crew • Appropriate First Aid equipment in support vehicles • Satellite phone with Support Crew in the event of an Emergency 	E	3	3
4	Un sighted Rider loses contact with Sighted Guides - potential for injury to Rider and / or Horse	C	5	15	<ul style="list-style-type: none"> • Un sighted Rider mature and experienced in this type of event • Horses fit for purpose • Two Sighted Riders/Guides accompany Un sighted Rider at all times - one positioned in front of Un sighted Rider and one behind • Two back-up Sighted Guides with Escort vehicles • Sighted Guides mature and experienced with horses 	E	5	5

ON ROAD RISK REGISTER								
RISK REGISTER AND CONTROL PLAN - ON ROAD EVENTS RIDE AGAINST CANCER								
5	Participants health deteriorates due to heat or severe sunburn	B	3	12	<ul style="list-style-type: none"> • Early morning start • Adequate supply of water for Riders and Horses carried in support vehicles • Regular rest breaks during the day • Changeover horses available • Appropriate PPE 	E	3	3
6	Horses suffer physical injury or lose shoe	C	4	12	<ul style="list-style-type: none"> • Horses fit for purpose • Mature and experienced Riders and Support Crew • Veterinarian in Support Crew • Farrier in Support Crew • Changeover horses available 	E	4	4
7	Escort unable to contact horse float driver for change over horses	C	3	9	<ul style="list-style-type: none"> • The horse float will be driven ahead of the riders to an agreed rest stop and wait • Ride Group to move a safe distance from the road and to remain stationary • An Escort vehicle to travel to the agreed rest stop and get the horse float driver to return to the stationary Ride Group 	E	1	1
8	Traffic held up while Participants traverse narrow sections of roadway	B	2	8	<ul style="list-style-type: none"> • Traffic Management & Control Plan • Daily contact with the appropriate authorities • The majority of the Route is planned using Shire back roads with low traffic volumes • Pre-event road survey identified and noted narrow roadway sections and wide verges that allow Riders to travel well off the roadway • Daily pre-ride briefing • Detailed map and instructions carried in Lead Escort Vehicle 	D	2	4

ON ROAD RISK REGISTER								
RISK REGISTER AND CONTROL PLAN - ON ROAD EVENTS RIDE AGAINST CANCER								
9	Local community riders join the Ride Against Cancer Group - risk of injury or traffic disruption	C	5	15	<ul style="list-style-type: none"> Limit the number of riders in the 'Escort Vehicle Rolling Enclosure' to a maximum of 10 riders Expand the 'Escort Vehicle Rolling Enclosure' to the distances set out in the Traffic Control Plan for the additional riders Juvenile riders (eg Pony Club) must supervised by a mature rider Riders to be briefed on the requirements of the Traffic Management Plan 	E	5	5
10	Escorts and Riders lose their way	C	2	6	<ul style="list-style-type: none"> Daily pre-ride briefing Detailed map and instructions with Lead Escort Vehicle 	E	2	2
11	Approved route unable to be travelled upon	D	2	4	<ul style="list-style-type: none"> Communicate with Authorities to establish alternatives 	E	2	2
12	Participants come across adverse road conditions, eg flood water, fallen trees	C	2	6	<ul style="list-style-type: none"> Daily contact with the appropriate authorities Daily pre-ride assessment of prevailing conditions Pre-event road survey identified potential areas where this could occur 	E	2	2
13	Severe weather conditions prevail at the start of the day or during the day, eg Rain, hail, high wind, extreme heat	C	2	6	<ul style="list-style-type: none"> Determine the extent of the conditions and adjust the day's schedule as appropriate Daily contact with the appropriate authorities 	D	2	4

ON ROAD RISK REGISTER								
RISK REGISTER AND CONTROL PLAN - ON ROAD EVENTS RIDE AGAINST CANCER								
14	Overnight stabling inadequate or unsafe	C	3	9	<ul style="list-style-type: none"> All overnight stops at a Racecourse or Showgrounds (except Goolma Hotel and Collie Hotel) Permission to use Showgrounds/Racecourse given by appropriate authorities Portable electric fencing carried with support crew for use in emergency situations 	E	3	3
15	Overnight security for horses inadequate	C	3	12	<ul style="list-style-type: none"> Respective facility providers have standard security procedures Ride crew will camp adjacent to the horses 	E	3	3
16	Escort or Support vehicle become unserviceable unroadworthy during the event	C	3	9	<ul style="list-style-type: none"> Pre-event servicing and inspection Using late model vehicles Daily pre-start inspection Day's activities to be postponed/cancelled until repairs are completed or appropriate replacement vehicles sourced 	D	3	6
17	Escort vehicle/s or Horse Float suffers breakdown during the day's ride	C	3	9	<ul style="list-style-type: none"> Two way radio communication between Escort vehicles and Riders Communicate situation to Lions Project Coordinator Ride halted until vehicles mobile again 	D	3	6

Dubbo Regional Council Roads											
Ride Against Cancer - Daily Travel Route											
Daily START 0630hrs and FINISH no later than 1600hrs						Majority of the route is over gravel Shire roads with low volume traffic expected					
Key to Abbreviations: TR = Turn Right, TL = Turn Left, KR = Keep Right, KL = Keep Left, SO = Straight On											
Date	Section	Start Point	Distance travelled on any highway, road or street is shown after each.							Finish Point	
Day 1 Saturday 6/10/18	Dubbo to Geurie	Bunnings Carpark	TR to Sheraton Rd - 0.1km TR to Mitchell H/ way - 1.3km (wide verge on right of road)	TL across Mitchell H/way and rail line to South Bunningyong Road - 0.07km	TR to Railway Lane - 12.2km SO to Railway St at Wongarbon - 1.0km	SO to Red Hill Rd - 1.0km	SO to Railway Lane - 2.9km	SO to Deep Creek Rd - 4.8km SO to Narragal St - 0.75km	TL to Paxton St - 0.53km TR into Racecourse	Geurie Racecourse	Total - 24.7km
Day 2 Sunday 7/13/18	Geurie to Wellington	Geurie Racecourse	TL to Paxton St 0.5km	TR to Narragal St - 0.1 km	TL to Mitchell St - 1.1km (Across Mitchell H/Way)	SO to Arthurville Rd - 15.1km	TL to Zias Ln - 8.7km	TR to Bushrangers Creek Rd - 8.3km	TR into Racecourse	Wellington Racecourse	Total - 33.0km
Day 3 Monday 8/10/18	Wellington to Goolma	Goolma Rd - 0.3km from Goolma Rd Mitchell H/Way intersection	SO Goolma Rd - 2.9km	KR to Twelve Mile Rd - 25.6km	TL to Uamby Rd - 12.6km	TL to Gorries Lane - 5.4km Goolma Hotel				Goolma Hotel	Total - 48.5km
Day 4 Tuesday 9/10/18	Goolma to Mudgee	Intersection of Lower Piambong Rd & Goolma Rd	Lower Piambong Rd - 30.9km	TR to Castlereagh H/way - 4.6km						Intersection of Castlereagh H/ way & Putta Bucca Rd	Total - 36.4km
Day 5 Wednesday 10/10/18	Mudgee to Gulgong	Intersection of Castlereagh H/ way & Putta Bucca Rd	Along Castlereagh H/ way - 0.7km	TR to Wilbertree Rd -15.7km	TL to Canadian Lead Rd - 4.2km	TL to Reef Rd - 5.1km	TR to Springfield Lane - 5.5km	TR to Castlereagh H/way - 0.3km	TL across Mitchell H/Way to Guntawang St - 0.3km to Showgrounds	Gulgong Showgrounds	Total - 31.8km
Day 6 Thursday 11/10/18	Gulgong to Dunedoo	Intersection of Medley St & Tallawang Rd	SO to Barneys Reef Rd - 13.9km	KR to - Merotherie Rd - 11.9km	TL to Birriwa Bus Route South - 12.3km	TL to Castlereagh H/way - 0.6km	TR to Birriwa Rd - 4.1km	TL to Park View Rd - 4.0km	TR to Tucklan Rd then Wargundy St - 11.2km	Dunedoo Showgrounds	Total - 68.0km
Day 7 Friday 12/10/18	Dunedoo to Coolah	Dunedoo Showgrounds	TR to Wargundy St - 0.7km	TR to Bolaro St / Golden H/way - 0.1 km (across rail line)	TL to Whitely St - 0.02km TR to Sullivan St - 0.5km	TL to Digilah Rd - 15.5km TR to Lockerbie / Mt Hope Rd - 33.6km	TR to Neilrex Rd - 3.6km SO to Queensborough St - 0.7km	TR to Binna St - 0.1km SO to Leadville St - 0.2km	SO to Black Stump Way - 2.3km	Coolah Showgrounds	Total - 67.3km
Day 8 Saturday 13/10/18	Coolah to Binnaway	Intersection of Neilrex Rd & Mt Hope Rd	SO Neilrex Rd - 32.2km	TR to Mooren Rd - 7.1 km	TR to Piambra Creek Rd - 13.8km	TL along Warrumbungle Way - 4.7km				Intersection Warrumbungle Way & Yeulba St	Total - 67.8km
Day 9 Sunday 14/10/18	Rest Day Binnaway										

Dubbo Regional Council Roads												
Ride Against Cancer - Daily Travel Route												
Daily START 0630hrs and FINISH no later than 1600hrs						Majority of the route is over gravel Shire roads with low volume traffic expected						
Key to Abbreviations: TR = Turn Right, TL = Turn Left, KR = Keep Right, KL = Keep Left, SO = Straight On												
Date	Section	Start Point	Distance travelled on any highway, road or street is shown after each.								Finish Point	
Day 10 Monday 16/10/18	Binnaway to Mendooran	Intersection of Piambra Ck & Mooren Rd	SO Piambra Ck Rd - 6.8km	KL to Coona St - 0.1km	TR to Merrygoen Rd - 13.6km	TR to Dennykymine Rd - 6.5km	TR along Castlereagh H/way - 4.7km	TR to Cobra Rd - 0.5km	TR to Dalglish St and into Showgrounds	Mendooran Showgrounds	Total - 32.2km	
Day 11 Tuesday 16/10/18	Mendooran to Gilgandra	Mendooran Showgrounds	SO Cobra St - 1.1km	TR to Tooraweenah Rd - 9.5km	TL to Ulungra Springs Rd - 37.8km	TL to Bearbung Rd - 9.0km	TR along Castlereagh H/way - 6.5km	TL along Newell H/way - 0.65km	TL to Racecourse Rd - 0.3km	Gilgandra Racecourse	Total - 64.85km	
Day 12 Wednesday 17/10/18	Gilgandra to Collie	Intersection of Everton Rd & Newell H/way	SO Everton Rd - 5.3km	KR to Leeches Crk Rd - 28.7km	KR to Yugundi Rd - 6.0km	TR to Collie Rd - 0.5km	TR to Collie - Trangie Rd - 7.9km	SO across Oxley H/way to Collie Hotel - 0.05km		Collie Hotel	Total - 48.4km	
Day 13 Thursday 18/10/18	Collie to Warren	Intersection of Oxley H/way & Trangie - Collie Rd	SO Trangie - Collie Rd - 24.8km	TR to Old Bundemar Rd - 41.6km	TL along Oxley H/way - 2.0km	TR to Industrial Access Rd - 2.5km	TR to Carinda Rd - 1.2km			Warren Racecourse	Total - 71.5km	
Day 14 Friday 19/10/18	Warren to Trangle	Warren Racecourse	TR to Carinda Rd - 1.2km	TR to Industrial Access Rd - 3.2km TL to Oxley H/way - 0.8km	TR to Rifle Range Rd - 5.6km	TR to Ellengerah Rd - 32.2km	TR to Collie - Trangie Rd - 16.0km	TR to Mitchell H/way - 0.4km	TL to Narromine St - 0.2km	Trangle Racecourse	Total - 69.6km	
Day 15 Saturday 20/10/18	Trangle to Narromine	Trangle Showgrounds	TR to Showgrounds Rd - 2.4km SO to Sissian Lane - 5.4km	TR to Herrings Lane - 4.8km SO to Willydah Rd - 9.3km	TR to Mungeribar Rd - 3.6km	TL to Dandaloo Rd - 16.0km	TR to Old Backwater Rd - 5.0km	TR to Wright Rd - 0.7km	TL to Nellie Vale Rd - 1.2km SO to Dappo Rd - 0.6km	Narromine Racecourse	Total - 49.0km	
Day 16 Sunday 21/10/18	Narromine to Dubbo	Intersection of Eumungerie Rd & Warren Rd	SO Eumungerie Rd - 6.8km TR to Euromedah Rd - 10.8km	TL to Dulla Dulla Rd - 9.7km	TR to Rawson Bridge Rd - 0.8km TL to Rawsonville Rd - 5.1km	SO to Whylandra Crossing Rd - 2.4km (Across Macquarie River to Mitchell H/way)	TL to Mitchell H/way - 3.7km TL to Bunglegumbie Rd - 6.4km	SO to Troy Bridge Rd - 2.6km (Cross Newell Highway at 2.5km) SO to Boothenba Rd - 1.7km	TR to Yarrandale Rd - 3.3km TL to Merrilea Lane - 0.4km	Dubbo Racecourse	Total - 63.7km	
		Alternate route if the river is too high at Whylandra crossing			TR to Rawson Bridge Rd - 3.0km	TL Mitchell H/way - 8.5km	TL to Bunglegumbie Rd - 6.4km then SO to Troy Bridge Rd and continue as above					

For Official Use Only



NSW Police Force

Dear Les,

I refer to your application to conduct "Mudgee Charity Horse Ride" to raise funds for your Charity between the 6th October and 21st October 2018.

The New South Wales Police Force in principle, does not sanction the conduct of this type of event on the State's Highways and major road systems. There are inherent risk factors which directly impact on the safety of those involved and other road users.

These risk factors include:

- high speeds,
- high traffic volumes/congestion,
- long lengths of unformed/gravel road shoulders,
- horizontal and vertical site distance restrictions,
- narrow lane widths, and
- large heavy vehicles, long distance coaches and B-Double movements on all major roads throughout New South Wales.

The New South Wales Police Force has no official objections to your present application, provided the event is conducted in accordance with the attached list of conditions. Departure from these conditions may result in police terminating the event and thereby requiring participants to comply with the normal provisions of the Road Transport Legislation.

You are to ensure that all relevant Councils and other land holders such as the National Parks are fully informed of your proposal and approve of this event. In addition, at the commencement of each day it is recommended you contact the Transport Management Centre on 1800 679 782 and advise the nature of the event and the days route.

I wish you all the best and trust you will have a safe and enjoyable event.

Thanks,

Acting Sergeant Steve Wynne.

Supervisor.

Orana Highway patrol.

Dubbo Police Station.

72656/72399

Orana Highway Patrol

Dubbo Police Station

T 02 68 831 599 W www.police.nsw.gov.au

TTY 02 9211 3776 for the hearing and speech impaired ABN 43 408 613 180

TRIPLE ZERO (000)

Emergency only

POLICE ASSISTANCE LINE (131 444)

For non emergencies

CRIME STOPPERS (1800 333 000)

Report crime anonymously

For Official Use Only

Mudgee Charity Horse Ride

6th October 2018 to 21st October 2018

NSW POLICE FORCE GENERAL CONDITIONS

Provisions of the Road Transport Legislation to be observed at all times.

Any person participating in, organising or supporting participants, or in any other manner connected with the event, **shall obey all reasonable directions given by a member of the NSW Police Force.**

A member of the New South Wales Police Force has the authority to delay, halt or cancel the event at any stage in the interests of road safety or the safety of the community.

Any directions issued by the Roads and Maritime Services must be promptly obeyed.

The event is to be conducted in accordance with the timing and route supplied and approved by Police.

The event is to be conducted within the nominated dates of the event.

Any breach of these conditions may result in the event being halted by the NSW Police.

ORGANISERS

Organisers, Officials and Participant are to take all reasonable measures to reduce obstruction to pedestrians or vehicles during the course of the event.

The Organiser is to ensure that all participants are briefed daily as to their roles and responsibilities, inclusive of any potential risks that may be encountered during that day.

Only 10 horses allowed on the event route at any one time. The event to be held during daylight hours only.

PARTICIPANTS

Whenever possible, participant **MUST walk** on formed footpaths, bike tracks or nature strips along the route.

Where footpaths, bike tracks or nature strips are not available, participants are to walk to the extreme left-hand side of the carriageway always and taking extreme care. **AT NO TIME ARE ANY PARTICIPANTS / HORSES TO WALK ALONG THE CARRIAGEWAY/LANE OF ANY ROAD (WHERE VEHICLES USUALLY TRAVEL).**

Participants are not permitted on a road, footpath, bike track or nature strip during periods of poor visibility due to inclement weather or fog, or where there is insufficient daylight to render a person dressed in dark clothing to be discernible at a distance of 100 metres.

Participants **MUST WEAR** suitable reflective clothing.

Participants to obey traffic lights and comply with any signs.

WARNING VEHICLE

The organisers shall provide ONE warning vehicle as detailed below which must be positioned so as to create a positive awareness of the presence of the participants on the carriageway to other road users. Warning vehicles *must not be larger* than a Toyota Hi Ace type vehicle.

Unless otherwise directed by police, warning vehicles shall be positioned in the following manner:

- The warning vehicle is to move to static locations ahead of the participants and park well off the carriageway.
- The warning vehicle is to move **COMPLETELY** off the carriageway when required to wait for the participants, so as not to obstruct traffic on any road. At no time are escort vehicles to occupy a traffic lane at a slow speed while shadowing participants.

This vehicle shall display a sign directed to the front and rear of the vehicle displaying the words "CAUTION HORSES ON ROAD" so as to provide advance warning to overtaking vehicles.

Warning signs referred to above shall be not be less than 900mm x 400mm in size, on yellow/orange background with large black lettering, 170mm proportionate to the dimensions of the sign and in accordance with the Road Transport Legislation.

The warning vehicles shall also be fitted with flashing amber light on the highest point of the roof, and must be operating at all times.

Except when held up by other traffic or mechanical failure, the warning vehicle shall not stop on the trafficable portion of the roadway for any reason.

The warning vehicle is to travel with head and tail lamps illuminated.

COMMUNICATION

Communication equipment is to be provided to the escort vehicle and participant/s to enable communication between those parties. Regular communication is to be maintained at all times during the course of the event.

SPECIAL CONDITIONS.

These conditions **MUST** be produced, if requested, to a member of the NSW Police Force, upon demand.

Participants are to be uplifted through any section of road works being carried out along the route.

Participants are to be **UPLIFTED** and travel by vehicle when required. The event traverses extremely busy Highways during a period in which there will be higher than normal traffic volumes. The walker's safety is paramount and traversing these roads should be constantly assessed relative to the weather conditions and traffic volumes on the day.

Prior to the commencement of the event the organiser is to contact the Transport Management Centre on 1800 679 782 and advise the nature of the event and the days route.

At the commencement of each day it is recommended that you check the Roads & Maritime Services web page www.livetraffic.com for live updates, traveller information and personalised alerts for NSW roads.

At the commencement of each day it is recommended that you check the New South Wales Rural Fire Service web page www.rfs.nsw.gov.au to see what the Fire Danger Rating is. If the rating is Very High, Severe, Extreme or Catastrophic it's recommended that you do not proceed and recommend that an uplift to the next safer stage.

The letter of authority and General Conditions MUST be carried at all times during the conduct of this event and be capable of being produced, if required, to a member of the NSW Police Force or an Officer of the Roads and Maritime Services of NSW.



Dan Skelly
Inspector
Dubbo Police Station
Ph:68831599
Mob: 0437520012



JUA Underwriting Agency Pty Limited

ACN 004 566 465
ABN 70 004 566 465
AFSL 235411

P O Box 6003, KINCUMBER NSW 2251

Telephone: 02 4369 8317

Mobile: 0408 674 770

E-mail: insurance@lions.org.auWeb: www.lionsclubs.org.au/insurance

5 July 2018

TO WHOM IT MAY CONCERN

This is to confirm that cover has been arranged as set out below and the Insurance is current to the date detailed.

INSURED: MULTIPLE DISTRICT 201 COUNCIL of LIONS CLUBS INTERNATIONAL Inc. on behalf of ALL LIONS CLUBS, LIONESSE CLUBS and LEO CLUBS in AUSTRALIA, PAPUA NEW GUINEA and NORFOLK ISLAND. (This includes bona fide Voluntary Workers of the Club.)

INSURER: CHUBB INSURANCE LIMITED, SYDNEY.

CLASS: LEGAL LIABILITY to the GENERAL PUBLIC.

SITUATION: ANYWHERE in AUSTRALIA, PAPUA NEW GUINEA & NORFOLK ISLAND.

SUM INSURED: \$AUD 1,000,000 each and every Occurrence and in the Aggregate.

POLICY No.: Chubb Insurance – 01CL440469

DUE DATE: 1st SEPTEMBER 2018

ADDITIONAL INSURED: The Interests of Dubbo Regional Council have been included onto this Policy as an Additional Named Insured insofar as the involvement of The Lions Club of Mudgee Inc. with the Lions "Ride Against Cancer" in October 2018 is concerned.

This Extension does not apply :

1. To any occurrence which takes place after the Named Insured ceases to have use of the said premises.
2. To structural alterations, new construction or demolition operations performed by or on behalf of the person or Organisation as described above.
3. To Liability arising out of the sole negligence of the Additional Named Insured.

This Certificate is issued as a matter of information only and does not amend, extend or alter the coverage afforded by the Policy. This Certificate is also issued subject to the terms, conditions, exclusions and endorsements of the Policy.

With Kind Regards

Garry Galvin

Lion Garry Galvin
Authorised Representative - AFSL # 001239538
LIONS Australia - Insurance Programme Consultant.



JUA Underwriting Agency Pty Limited

ACN 004 566 465
ABN 70 004 566 465
AFSL 235411

P O Box 6003, KINCUMBER NSW 2251

Telephone: 02 4369 8317

Mobile: 0408 674 770

E-mail: insurance@lions.org.auWeb: www.lionsclubs.org.au/insurance

5 July 2018

TO WHOM IT MAY CONCERN

This is to confirm that cover has been arranged as set out below and the Insurance is current to the date detailed.

INSURED: MULTIPLE DISTRICT 201 COUNCIL of LIONS CLUBS INTERNATIONAL Inc. on behalf of ALL LIONS CLUBS, LIONESSE CLUBS and LEO CLUBS in AUSTRALIA, PAPUA NEW GUINEA and NORFOLK ISLAND. (This includes bona fide Voluntary Workers of the Club.)

INSURER: Lloyds of London

CLASS: LEGAL LIABILITY to the GENERAL PUBLIC.

SITUATION: ANYWHERE in AUSTRALIA, PAPUA NEW GUINEA & NORFOLK ISLAND.

SUM INSURED: \$AUD 19,000,000 in EXCESS of \$AUD 1,000,000 provided under Policy # 01CL440469 issued by Chubb Insurance Limited, Melbourne.

POLICY No.: 110962703

DUE DATE: 1st SEPTEMBER 2018

ADDITIONAL INSURED: The Interests of Dubbo Regional Council have been included onto this Policy as an Additional Named Insured insofar as the involvement of The Lions Club of Mudgee Inc. with the Lions "Ride Against Cancer" in October 2018 is concerned.

This Extension does not apply :

1. To any occurrence which takes place after the Named Insured ceases to have use of the said premises.
2. To structural alterations, new construction or demolition operations performed by or on behalf of the person or Organisation as described above.
3. To Liability arising out of the sole negligence of the Additional Named Insured.

This Certificate is issued as a matter of information only and does not amend, extend or alter the coverage afforded by the Policy. This Certificate is also issued subject to the terms, conditions, exclusions and endorsements of the Policy.

With Kind Regards

Garry Galvin

Lion Garry Galvin
Authorised Representative - AFSL # 001239538
LIONS Australia - Insurance Programme Consultant.



REPORT: Acquisition of Land for Road Widening - Portion (V) annexed from Lot 185 DP 756920 - 8149 Burrendong Way, Dripstone.

AUTHOR: Property Development Officer
REPORT DATE: 9 August 2018
TRIM REFERENCE: ID18/1275

EXECUTIVE SUMMARY

Council's reconstruction of the Dripstone Bridge and realignment of Burrendong Way was completed in January 2017.

The project required the annexation of two (2) small portions of private land from adjoining owners to the west of the bridge. These portions have been fenced into the road reserve as part of the construction works. Council's payment of compensation for the land is outstanding.

At the outset of the project it was agreed with the owners that compensation would be made by agreement rather than by compulsory acquisition. To fulfil these agreements, Council has undertaken property valuations of the portions to be acquired, and made offers of compensation to the owners in alignment with those valuation reports.

Mrs Roberta Playford of Lot 118 DP 756920, 8089 Burrendong Way, accepted her offer of compensation on Thursday 28 June 2018. Council resolved to support that agreement at the Ordinary Council Meeting of 23 July 2018.

Mr James Murray and Ms Dallas Hyde, the outstanding owners of Lot 185 DP 756920, 8149 Burrendong Way, accepted Council's offer of \$10,615.00 for their land portion, on Tuesday 7 August 2018. This agreement for compensation with Mr Murray and Ms Hyde is now recommended to Council for approval.

ORGANISATIONAL VALUES

Customer Focused: This report is provided to council for approval to ensure that appropriate compensation is provided to the affected land owners as soon as possible.

Integrity: The offer of compensation was made to Mr Murray and Ms Hyde in accordance with a Property Valuation Report, dated 4 June 2018, prepared by Preston Rowe Patterson.

One Team: Council's Property Assets Group has directly supported Council's Infrastructure and Operations Directorate in securing the agreement of compensation with Mr Murray and Ms Hyde.

FINANCIAL IMPLICATIONS

Compensation of \$10,615.00 shall be paid to Mr James M Murray and Ms Dallas E Hyde for the land to be acquired by Council and included in the Burrendong Way road reserve.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That Council pay compensation of \$10,615.00 to Mr James M Murray and Ms Dallas E Hyde, owners of Lot 185 DP 756920, for the acquisition of portion (V) of 878.2m² for road widening of Burrendong Way.**
- 2. That the compensation be paid to Mr Murray and Ms Hyde on exchange of contracts for the land, noting that portion (V) has already been fenced into the road reserve.**
- 3. That the Chief Executive Officer be authorised to complete any documentation under delegated "Power of Attorney".**

Alex Noad
Property Development Officer

BACKGROUND

In 2016 Council commenced the reconstruction of the Dripstone Bridge and the approaches of Burrendong Way to achieve an improved heavy vehicle carrying capacity and road alignment. Construction was completed in January 2017.

The project required the annexation of two (2) small portions of private land from adjoining owners to the west of the bridge. These portions have been fenced into the road reserve as part of the construction works. However, Council's payment of compensation for the land is outstanding.

This report relates to Mr James M Murray and Ms Dallas E Hyde, owners of Lot 185 DP 756920, 8149 Burrendong Way, Dripstone being compensated for their land.

REPORT

The Dripstone Bridge is located approximately 16km to the south east of Wellington, in the locality of Dripstone. Its reconstruction was finalised in January 2017 as shown in **Figure 1** below:



Figure 1: Dripstone Bridge as reconstructed, and Burrendong Way as realigned.

The bridge reconstruction required the annexation of two (2) small portions of private land from adjoining properties to the west of the bridge, as follows:

- 878.9m² of land (V) from Lot 185 DP 756920, 8149 Burrendong Way owned by Mr James M Murray and Ms Dallas E Hyde; and,
- 917.6m² of land (W) from lot 118 DP 756920, 8089 Burrendong Way owned by Mrs Roberta C Playford.

The areas, (V) of 878.9m² and (W) of 917.6m², are identified in the associated Road Widening Subdivision Plan, prepared by Geolyse dated 11 March 2017, as shown in **Figures 2 and 3** below:

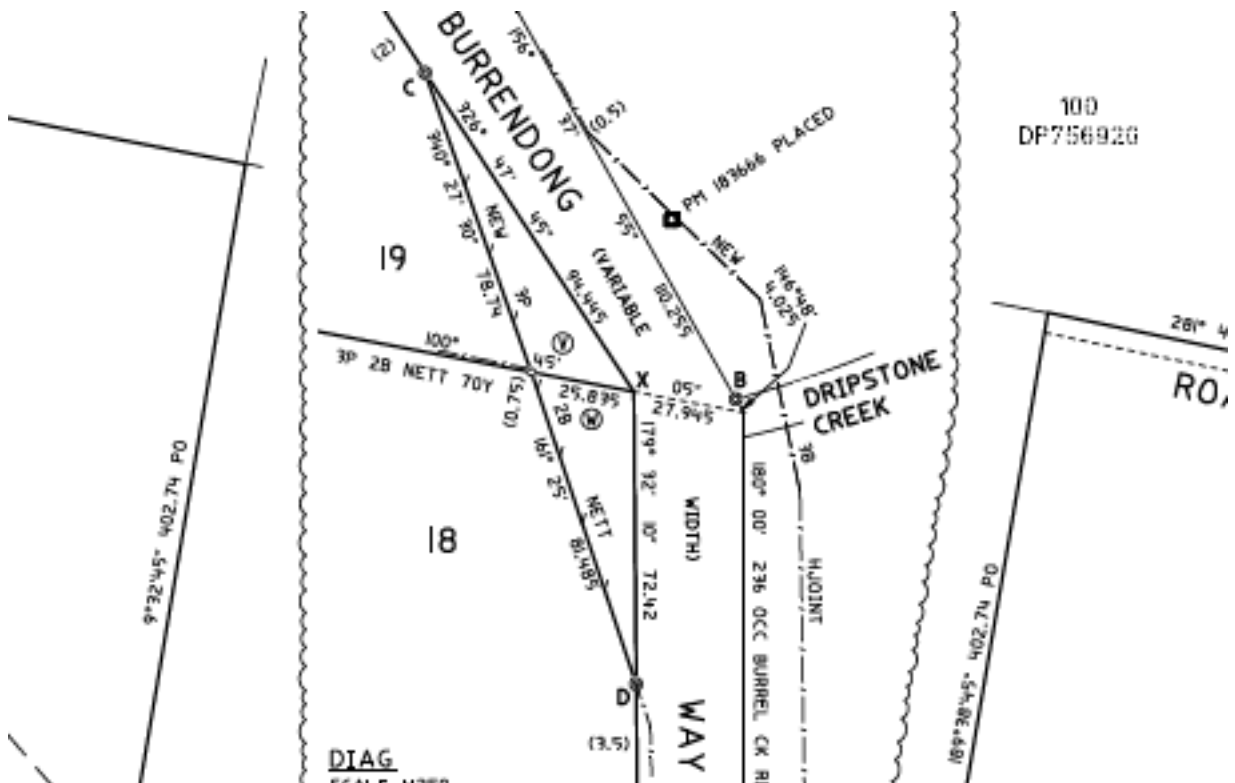


Figure 2: Detail of Road Widening Subdivision Plan identifying portions (V) and (W) to be acquired from adjoining land 8089 and 8149 Burrendong Way, Dripstone.

The road widening subdivision plan is to be registered with NSW Land Registry Services (LRS) as soon as possible following a Council resolution to support the agreement with Mr Murray and Ms Hyde.

At the outset of the project in 2016, Council approached the owners of the affected land with a view to paying compensation for the land by agreement, rather than by compulsory acquisition involving the NSW Valuer General. Mr Murray and Ms Hyde provided verbal consent to this occurring at this time.

To fulfil these agreements, Council has recently had property valuation reports undertaken for both portions of effected land. The valuation reports, provided by Preston Rowe Paterson dated 4 June 2018, identified that compensation for the market value of the land and disturbance costs, should be paid to the owners as follows:

- \$10,615.00 for portion (V) of 878.2m², annexed from Lot 185 DP 756920, to Mr Murray and Ms Hyde; and,
- \$11,652.00 for portion (W) of 917.6m², annexed from Lot 118 DP 756920, to Mrs Playford.

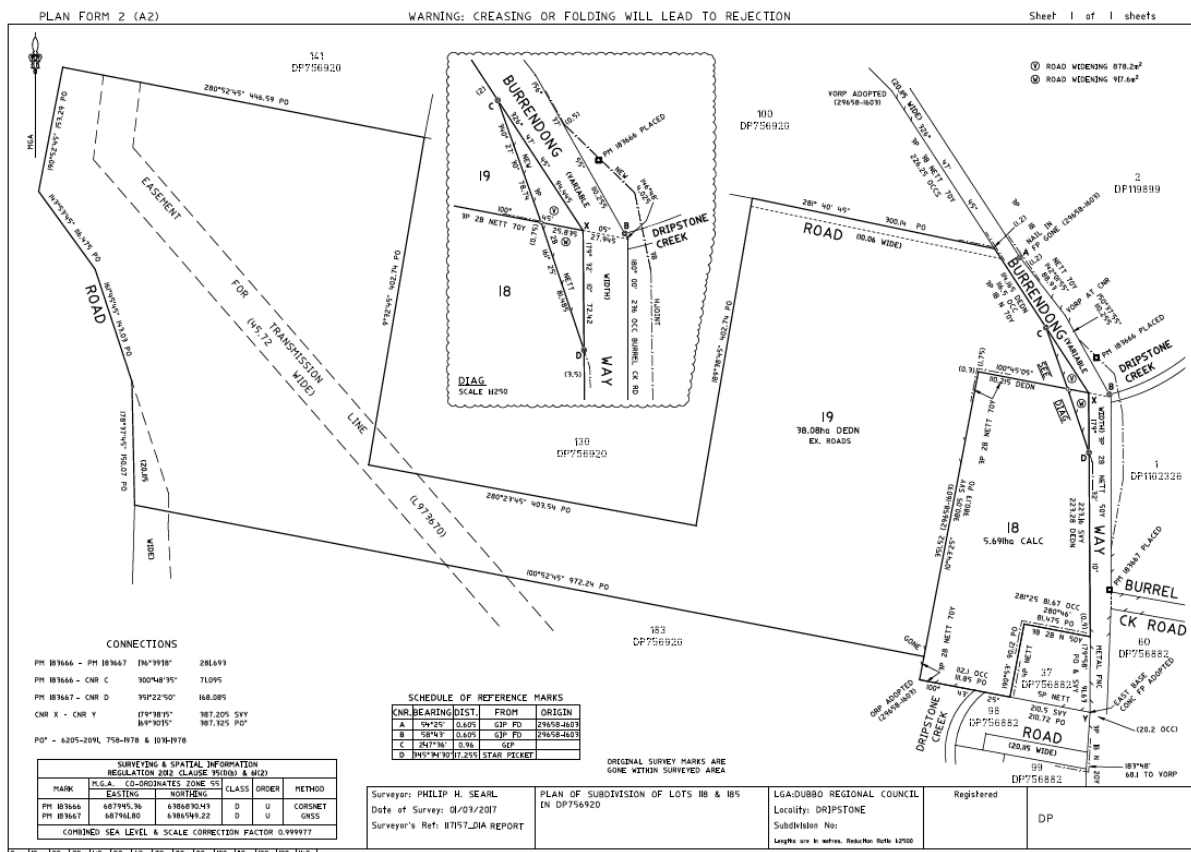


Figure 3: Road Widening Subdivision Plan to be registered with NSW Land and Property Information Services (LPI).

On Tuesday 7 August 2018, Mr Murray and Ms Hyde consented in writing to Council's offer of compensation of \$10,615.00 for portion (V) of their land as per the valuation report.

SUMMARY

Council's reconstruction of the Dripstone Bridge and realignment of Burrendong Way required the annexation of two (2) small portions of private land from adjoining owners to the west of the bridge. These portions have been fenced into the road reserve as part of the construction works. However, council's payment of compensation for the land is outstanding.

An agreement for compensation has now been reached with Mr Murray and Ms Hyde for portion (V) of their land and it is recommended that Council support the agreement.

Given the time taken since the commencement of these works, it is deemed appropriate that the payment to Mr Murray and Ms Hyde is made upon contract exchange rather than waiting for contract settlement which is expected to be some months yet. There is very little risk to Council in this approach given that the land acquired physically forms part of the road widening, and there would be a signed contract between Council and Mr Murray and Ms Hyde relating to this land acquisition.



REPORT: Release of No Building Restrictions from Lot 15 DP 1031922 Merrilea Road, Dubbo

AUTHOR: Property Development Officer
REPORT DATE: 13 August 2018
TRIM REFERENCE: ID18/1288

EXECUTIVE SUMMARY

This report seeks Council's approval for the removal of two (2) 'no building' restrictions from Lot 15 DP 1031922 Merrilea Road, Dubbo.

Under Development Application D2018/316 the lot has been proposed as the site for the new Dubbo Cycling facility. The restrictions must be removed from the legal title of the lot to facilitate its development.

Council created the lot as a drainage reserve in 1992 to accommodate flooding of Troy Gully and to anticipate its eventual reconstruction into a formed stormwater channel. The 'no building' restrictions were added to the lot as conditions of consent from subsequent subdivisions.

Development Application D2018/316 details that the proposed Cycling Facility will be suitable in relation to flooding of Troy Gully as it currently exists. It would be built up to flood planning levels around the clubhouse and velodrome and would not be permanently occupied.

It remains Council's intention to reconstruct Troy Gully as a formed stormwater channel. A channel will remove the threat of flooding to the cycle facility and maintain the lots primary role as a drainage reserve. Hydraulic modelling is being undertaken to inform the channels design. A channel would redirect stormwater underneath the adjoining railway to the north and south of the facility.

As Council required the 'no building' restrictions to be included on the relevant Deposited Plans, the associated section 88B conveyancing documents specify that Council is the 'authority empowered to release, vary or modify' the restrictions.

Considering that the cycle facility has been designed to be compatible with the flooding of Troy Gully, Troy Gully will be reconstructed as a stormwater channel, and the lot will retain its purpose as a drainage reserve, it is recommended that Council resolve to release the "no building" restrictions on the subject lot.

ORGANISATIONAL VALUES

Customer Focused: This report has been made to support the Community and Recreation Directorates delivery of the Dubbo Cycle facility.

Integrity: This report has been made to address a matter raised by Council's Planning and Environment Directorate in relation to the development application D2018/316 and to satisfy requirements surrounding the release of restrictions.

One Team: This report has been made by Council's Property Assets group to directly support other Council Directorates in their management and development of Council land.

FINANCIAL IMPLICATIONS

The removal of the 'no building' restrictions from the title of the subject lot will require the services of a surveyor and Council's solicitor. Costs associated with this report should not exceed \$5000.00. All costs would be borne by Council's Community and Recreation Directorate.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That Council resolve to release the restriction thirdly referred to in Deposited Plan 1031922 which specifies that 'no building of any description shall be erected on the lot burdened'.
2. That Council resolve to release the restriction fourthly referred to in Deposited Plan 849193 which specifies that 'no building of any description shall be erected within the land marked "M"'.
3. That the Chief Executive Officer be authorised to complete any documentation under delegated "Power of Attorney."

Alex Noad
Property Development Officer

BACKGROUND

On 20 June 2018 Council's Community and Recreation Directorate lodged Development Application D2018/316 Outdoor Recreation Facility (Cycling Facility) with Council's Planning and Environment Directorate for development assessment.

Assessment of the development application has identified that a 'no building' restriction exists on the subject Lot 15 DP 1031922 which would legally prevent the cycling facility from being constructed.

Investigations of this matter revealed that in fact two (2) 'no building' restrictions exist on the legal title. The one identified on DP 1031922, and another referring to an area (M) on DP 849193 which is an earlier iteration in the Lot and plan.

This report seeks a resolution from Council to release the 'no building' restrictions listed on DP 1031922 and DP 849193, such that the cycling facility as proposed by D2018/316 can be constructed.

REPORT

The subject Lot 15 DP 1031922 is a drainage reserve that has been created by Council to contain Troy Gully between Moffatt estate and Charles Sturt University. It is a minimum of 200 metres wide to accommodate the flooding of Troy Gully, and to anticipate the eventual reconstruction of the gully as a formal stormwater channel.

It was created under the following subdivision approvals:

- SA1992/24 - Subdivision of lots 100 and 101 DP 808867 and Lots 5 and 6 DP255166 Purvis Lane/Yarrandale into six (6) lots: which dedicated the subject land as a drainage reserve and which flagged the future reconstruction of Troy Gully as a stormwater channel.
- SA1994/066 – Proposed Subdivision of Lots 4 and 6 DP 819754 Yarrandale Road into four (4) Lots: which required the 'no building' restriction on DP 849193.
- D2001/438 Subdivision of Lot 12 DP 860255 and Lot 8 DP 849193: which required the 'no building' restriction to be maintained on the current plan DP 1031922.

The restriction on DP 849193, is fourthly (4) referred to in the Section 88B conveyancing document, identifies Lots 8, 9 and 10 as the lots burdened, and reads:

"That no building of any description shall be erected within the area marked "M".

Lot 8 DP819754 subsequently became Lot 15 DP 1031922. The restriction on DP 1031922, is thirdly (3) referred to in the Section 88B conveyancing document, identifies Lots 14 and 15 as the lots burdened, and reads:

“No building of any description shall be erected on the lot burdened.”

In both instances Council is identified on the S88B as the *“authority benefited”*, and the *“Authority empowered to release, vary or modify the terms of the restrictions”*. This means that Council can resolve to release the easement.

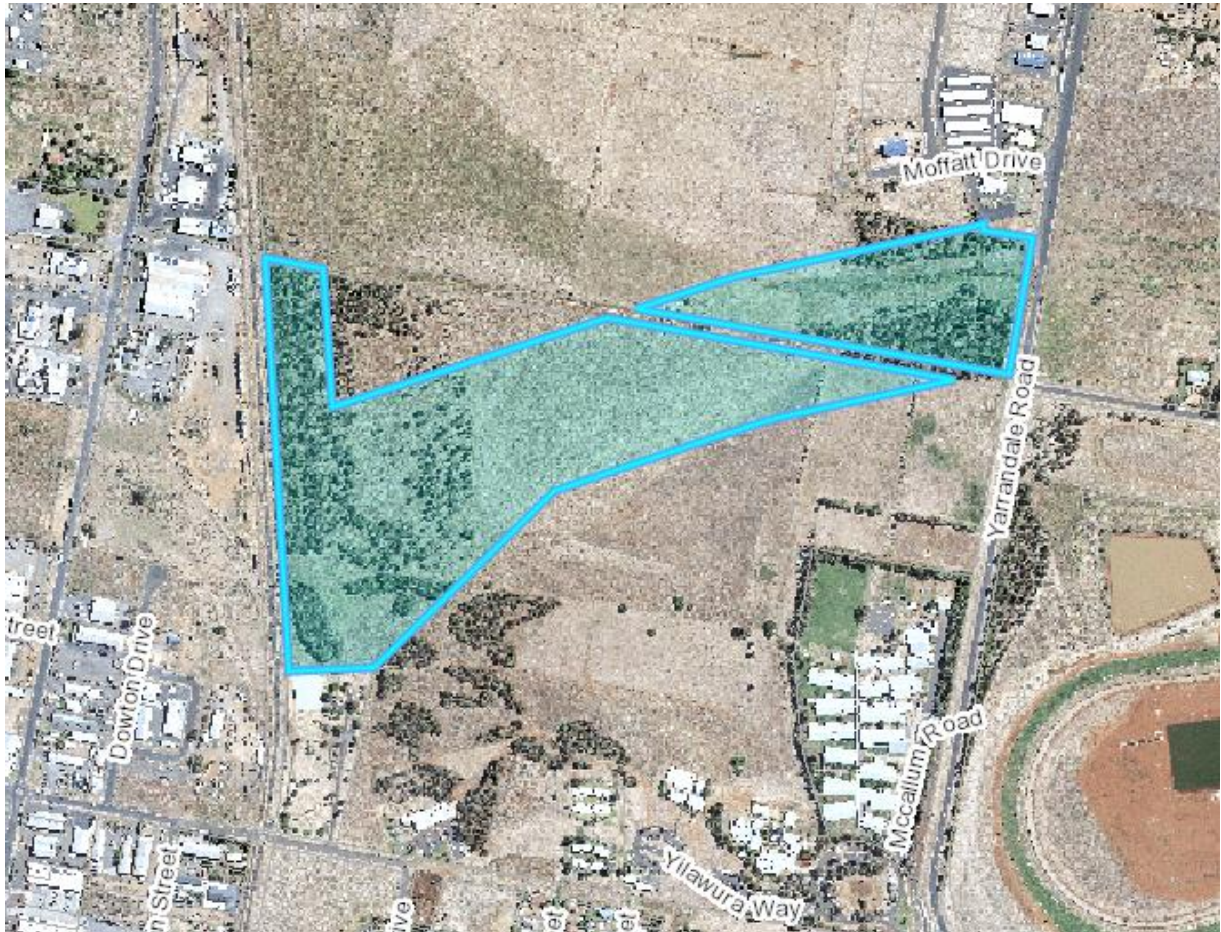


Figure 1: Subject Lot 15 DP 1031922 – Burdened by ‘No Building’ restrictions.

Development Application D2018/316 for the proposed cycling facility acknowledges that the subject lot is flood prone land and details that the cycling facility will be appropriate in relation to the sites flood hazard as Troy gully currently exists. This is because the clubhouse and velodrome will be built up (with introduced clean fill) to required flood planning levels, and the structures will not be permanently occupied.

While not discussed in the development application, it does remain Council’s Infrastructure and Operation Directorates intention to reconstruct Troy Gully as a formed stormwater channel. This is required to improve stormwater management in the Troy Gully catchment as Dubbo’s development proceeds north, to maximise the development of industrial land in Moffatt Estate, and now to protect the proposed cycling facility. The proposed site plan for the facility is shown in **Figures 2 and 3**.

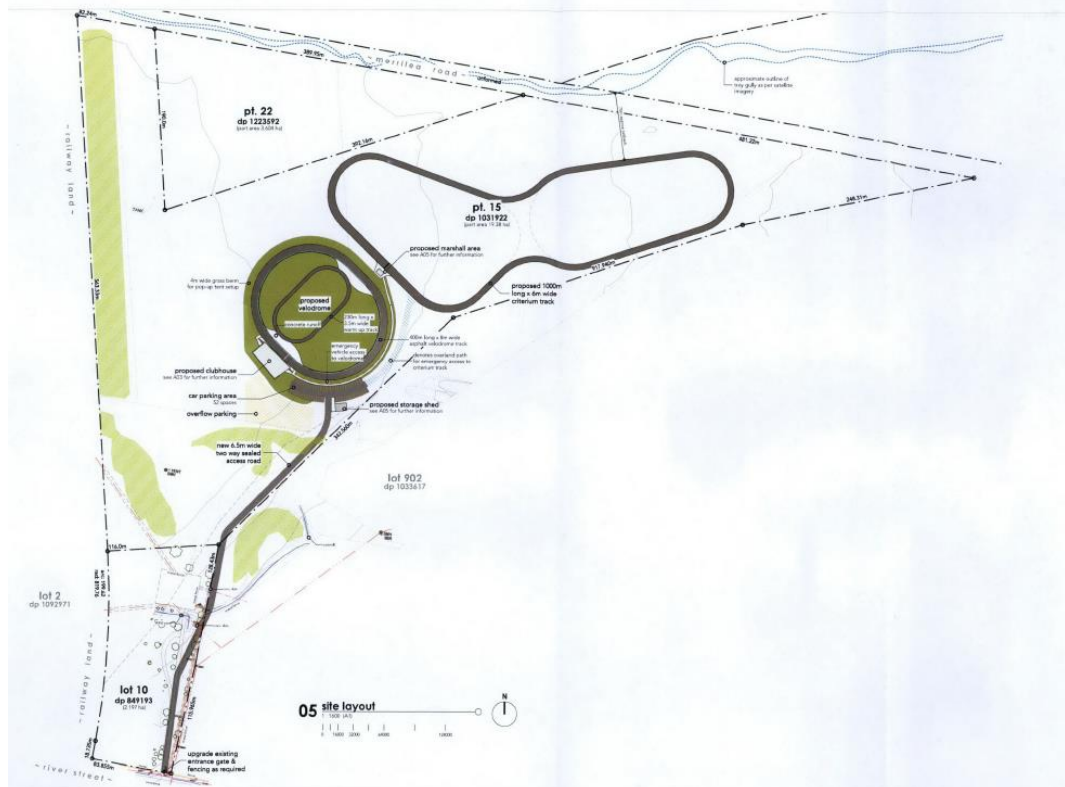


Figure 2: D2018/316 Outdoor Recreation Facility (Cycling facility) – Proposed site plan.

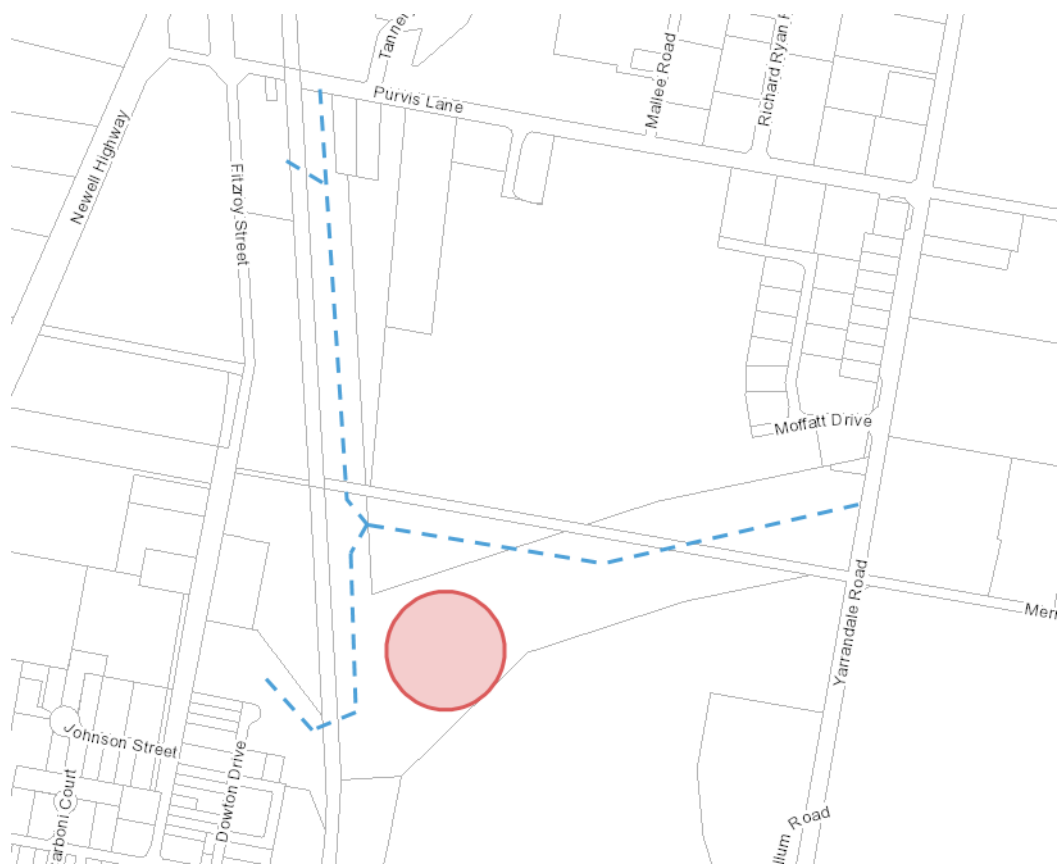


Figure 3: Indicative layout (Blue) for reconstruction of Troy Gully as stormwater channel around Proposed cycling facility (Red).

Reconstructing Troy Gully as a stormwater channel in the area will substantially reduce the threat of flooding to the cycling facility by containing major and minor flooding events in the area. It will also maintain the lots original role as a drainage reserve. Hydraulic modelling is currently being undertaken to inform the channels design. The future channel would redirect stormwater around the proposed cycle facility and disperse it underneath the adjoining railway through a number of culverts to the north and south of the facility. The indicative layout of the stormwater channel is shown in Figure 3 above.

Given that the cycling facility has been designed to be compatible with the flooding of Troy Gully as it currently exists, that Troy Gully will be reconstructed as a stormwater channel which will substantially reduce the threat of flooding in the area, and the lot will retain its original purpose as a drainage reserve, it is appropriate that Council resolve to release both 'no building' restrictions registered against the subject Lot 15 on DP 1031922 and DP 849193.

SUMMARY

Council's Planning and Environment Directorates assessment of Development Application D2018/316 for the Dubbo Cycling Facility revealed that 'no building' restrictions exist on Lot 15 DP 1031922 which would prevent the facility from being constructed on the site.

This matter has arisen because the lot was originally created as a drainage reserve to contain flooding of Troy Gully and to anticipate its reconstruction as a formed stormwater channel.

The development application has acknowledged that the site is flood prone land and designed the development in response to the flooding threat as Troy Gully currently exists. In addition, it remains Infrastructure and Operations Directorates intention to reconstruct the gully as a formed stormwater channel. This will substantially reduce the threat of flooding to the facility.

Council is the authority benefited by the restrictions, and has the power to release them. Having regard to the above, it is recommended that Council resolve to release both 'no building' restrictions registered against Lot 15 DP 1031922.



DUBBO REGIONAL
COUNCIL

REPORT: Question on Notice - Charging Stations for Electric Cars

AUTHOR: Councillor
REPORT DATE: 20 August 2018
TRIM REFERENCE: ID18/1334

Council has received the following Question on Notice from Councillor D Gumley. The question is submitted below for the information of Councillors.

Councillor D Gumley:

"It is my understanding that at least one development application for an electric car charging station has recently been approved by Council. Could you please provide further details about this facility including the capacity, location and if a date is known when it will be in operation?"

Councillor D Gumley
Councillor