

REPORT ORDINARY COUNCIL MEETING 24 AUGUST 2016

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Director Corporate Development (N Comber), the Media and Public Relations Coordinator, the Director Technical Services, the Director Environmental Services, the Manager City Strategy Services (S Jennings), the Director Community Services, the Director Parks and Landcare Services, the Director Wellington Branch, the Committees Administration Officer and the Transition Project Leader.

Mr M Kneipp assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator, Mr Kneipp.

CCL16/133 APOLOGIES

There were no requests for leave of absence recorded.

CCL16/134 DECLARATION OF INTERESTS

There were no declaration of interests recorded.

CCL16/135 CONFIRMATION OF ORDER OF BUSINESS

Moved by Mr M Kneipp

MOTION

That the confirmation of order of business for the Ordinary Council meeting held 24 August 2016 be adopted.

CARRIED

CCL16/136 CONFIRMATION OF MINUTES (ID16/1501)

Confirmation of the minutes of the proceedings of the Western Plains Regional Council Ordinary Council meeting held on 27 July 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the minutes of the proceedings of the Western Plains Regional Council at the Ordinary Council meeting held on 27 July 2016 comprising pages 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28 of the series be taken as read, confirmed as correct minutes and signed by the Administrator and the Interim General Manager.

CARRIED

CCL16/137 PUBLIC ACCESS SESSION

The Council reports having met with the following people during Public Access Session:

- Mrs Elizabeth Barker regarding odours from an adjoining septic system and connection to Council's sewer network.
- Mr Frank Barker regarding the keeping of animals on residential blocks in urban areas.
- Mr Bruce Litchfield regarding CCL16/148 Proposed Reclassification of Lot 27 DP 837818, Silkwood Close, Dubbo speaking for the item.

INTERIM GENERAL MANAGER REPORTS:

CCL16/138 PROGRESS OF AMALGAMATION PROJECTS (ID16/1510)

The Council had before it the report dated 12 August 2016 from the Interim General Manager regarding Progress of Amalgamation Projects.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the report of the Interim General Manager, dated 12 August 2016 be noted.

CARRIED

ORGANISATIONAL / CORPORATE SERVICES REPORTS:

**CCL16/139 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT
(ID16/1490)**

The Council had before it the report dated 8 August 2016 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the report of the Director Organisational Services, dated 8 August 2016 be noted.

CARRIED

CCL16/140 DRAFT COUNCIL POLICY - LOCAL PURCHASING POLICY (ID16/1491)

The Council had before it the report dated 9 August 2016 from the Manager Governance and Risk Services regarding Draft Council Policy - Local Purchasing Policy.

Moved by Mr M Kneipp (Administrator)

MOTION

That the draft Council Policy titled "Local Purchasing Policy" as attached to the report of the Manager Governance and Risk Services, dated 9 August 2016 as Appendix 1 be adopted.

CARRIED

TECHNICAL SERVICES REPORTS:

**CCL16/141 APPOINTMENT OF DUBBO STATE EMERGENCY SERVICE UNIT LOCAL
CONTROLLER (ID16/1493)**

The Council had before it the report dated 9 August 2016 from the Director Technical Services regarding Appointment of Dubbo State Emergency Service Unit Local Controller.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That pursuant to Section 17 of the State Emergency Service Act 1989, Council recommend the appointment of Ms Fiona Douglas to the position of Local Controller, Dubbo SES Unit.**
- 2. That Council extend its appreciation to outgoing Local Controller Mr Kurt Andrew, for his service in this role.**

CARRIED

CCL16/142 ANNUAL PLANT REPORT 2016 (ID16/1066)

The Council had before it the report dated 8 August 2016 from the Manager Fleet Management Services regarding Annual Plant Report 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the report of the Manager Fleet Management Services, dated 8 August 2016 be noted.

CARRIED

CCL16/143 PROPOSED TRANSFER OF CROWN LAND AT THE WHYLANDRA WASTE AND RECYCLING CENTRE TO COUNCIL OWNERSHIP (ID16/1507)

The Council had before it the report dated 11 August 2016 from the Manager Civil Infrastructure and Solid Waste regarding Proposed Transfer of Crown Land at the Whylandra Waste and Recycling Centre to Council Ownership.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That Council proceed to purchase the redundant road reserves adjoining Lot 1125 in DP880898 (Whylandra Waste and Recycling Centre land) from the Crown at a cost of \$11,615.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**

CARRIED

CCL16/144 DUBBO STAMPEDE RUNNING FESTIVAL 2016 - TEMPORARY ROAD CLOSURE OBLEY ROAD (ID16/1495)

The Council had before it the report dated 9 August 2016 from the Manager Technical Support regarding Dubbo Stampede Running Festival 2016 - Temporary Road Closure Obley Road.

Moved by Mr M Kneipp (Administrator)

MOTION

That the application of the Dubbo Running Festival Committee Incorporated be approved for the undertaking of the Dubbo Stampede Running Event on Saturday 28 August 2016, between 6.15 am and 1.00 pm, on condition of the NSW Police Service and subject to the following conditions of Western Plains Regional Council:

- 1. A temporary road closure will be implemented between 6.15 am and 10.15 am in**

Obley Road commencing on the southern side of Taronga Western Plains Zoo access south to the intersection of Camp Road including the implementation of a Traffic Control Plan and detour via the Newell Highway and Camp Road Intersection. "Zoo local traffic" access only will be available at the intersection of Newell Highway and Obley Road.

2. That temporary road closures be implemented between 6.15 am and 12.00 pm in Tamworth Street west from the intersection of South Street to its conclusion.
3. The submissions of a Traffic Management and Traffic Control Plan to Council for approval in accordance with Australian Standard 1742.3 and the Roads and Maritime Services Guide to traffic control at worksites and prepared by an accredited person. Council's Traffic Control Plan TM 7052 is to be implemented for the event.
4. Traffic Controllers and trained course marshals are to be provided at all road closure points and other locations as identified in the Event Management Plan with restricted access only to emergency and authorised vehicles. All Traffic Controllers are to be specifically authorised for the event with current Roads and Maritime Services certification.
5. Council's Administration Officer must sight a copy of the current Public Liability Insurance Policy for a minimum amount of \$20 million on which Western Plains Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the event.
6. The applicant is responsible for the provision of all traffic control required for the event in accordance with the traffic control plan.
7. The applicant is responsible for all costs associated with the placement of a public notification and advice to the residents within the closed and affected roads prior to the event advising of the Dubbo Stampede Running Festival.
8. All traffic advisory signs shall be placed in accordance with the approved Traffic Control Plan and the Traffic and Event Management Plan.
9. The NSW Police Service consent and conditions for the running of the event as considered necessary.
10. The applicant is to provide Council with a signed/dated copy of the Traffic and Event Management Plan.
11. The applicant is to submit to Council all the appropriate documentation required accepting the above terms and conditions before final approval will be granted.
12. All costs associated with implementing these event conditions are to be met by the Event Organiser.
13. That in the event of the Tamworth Street footbridge being closed to flooding the "Contingency Plan" as detailed in the Event and Traffic Management Plan shall be invoked requiring the closure of Tamworth and South Streets, and the use of Huckel Street in accordance with Appendix 9 and the Traffic Control Plan TM 7052, sheet 3.

CARRIED

ENVIRONMENTAL SERVICES REPORTS:

CCL16/145 BUILDING SUMMARY - JULY 2016 (ID16/1509)

The Council had before it the report dated 12 August 2016 from the Director Environmental Services regarding Building Summary - July 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained in the report of the Director Environmental Services, dated 12 August 2016 be noted.

CARRIED

CCL16/146 PLANNING PROPOSAL - EXISTING HOLDING PROVISIONS FOR DWELLING HOUSES ON LAND ZONED RU1 PRIMARY PRODUCTION - WELLINGTON LOCAL ENVIRONMENTAL PLAN, 2012 (AMENDMENT 3) (ID16/1482)

The Council had before it the report dated 12 August 2016 from the Manager City Strategy Services regarding Planning Proposal - Existing Holding Provisions for Dwelling Houses on Land zoned RU1 Primary Production - Wellington Local Environmental Plan, 2012 (Amendment 3).

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That Council, in accordance with Section 58(4) of the Environmental Planning and Assessment Act, 1979 request of the Minister for Planning and Environment that the subject Planning Proposal process cease and that no amendment be made on this basis to the Wellington Local Environmental Plan, 2012.**
- 2. That the City Strategy Works Program include an Operational Review of the Wellington Local Environmental Plan, 2012, including consideration of the 'existing holding' provisions.**

CARRIED

**CCL16/147 PLANNING PROPOSAL TO REDUCE THE MINIMUM LOT SIZE IN THE RU1
PRIMARY PRODUCTION ZONE - WELLINGTON LOCAL ENVIRONMENTAL PLAN,
2012 (AMENDMENT 6) (ID16/1477)**

The Council had before it the report dated 12 August 2016 from the Manager City Strategy Services regarding Planning Proposal to Reduce the Minimum Lot Size in the RU1 Primary Production Zone - Wellington Local Environmental Plan, 2012 (Amendment 6).

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council, in accordance with Section 58(4) of the Environmental Planning and Assessment Act, 1979 request of the Minister for Planning and Environment that the subject Planning Proposal cease and that no amendment be made on this basis to the Wellington Local Environmental Plan, 2012.
2. That the City Strategy Works Program include an Operational Review of the Wellington Local Environmental Plan, 2012, including a review of planning controls in respect of rural lands.

CARRIED

**CCL16/148 PROPOSED RECLASSIFICATION OF LOT 27 DP 837818, SILKWOOD CLOSE,
DUBBO (ID16/1504)**

The Council had before it the report dated 12 August 2016 from the Manager City Strategy Services regarding Proposed Reclassification of Lot 27 DP 837818, Silkwood Close, Dubbo.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the classification of public land at Lot 27 DP 837818, Silkwood Close, Dubbo be changed from Community Land to Operational Land under the provisions of Section 32 of the Local Government Act, 1993.
2. That in accordance with Section 32 of the Local Government Act, 1993 the classification of the land be changed from Community to Operational Land because the land is unsuitable for the provision, extension or augmentation of public amenities and public services on account of the following:
 - (a) The overall area of the land of 4,089 square metres does not meet the requirements for a public park under the provisions of Council's Strategic Open Space Master Plan;
 - (b) Public access to the land is limited through a four (4) metre-wide walkway from Silkwood Close only; and
 - (c) The shape of the land is not considered appropriate for public open space as a six (6) metre wide stormwater channel would be required to be constructed through the land to provide for the drainage of stormwater from adjoining lands.

3. That Council's Land Register be amended to reflect reclassification of the land from Community Land to Operational Land under the Local Government Act, 1993.
4. That Council undertake a dealing to remove the Public Reserve stipulation from the land.
5. That any necessary documents be executed under the Common Seal of the Council.
6. That those who provided submissions be advised of the outcome of Council's considerations and thanked for their submission.

CARRIED

**CCL16/149 DRAFT CONTAMINATED LAND POLICY - RESULTS OF PUBLIC EXHIBITION
PROCESS (ID16/1485)**

The Council had before it the report dated 12 August 2016 from the Manager Environmental Control regarding Draft Contaminated Land Policy - Results of Public Exhibition Process.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the draft Contaminated Land Policy as attached to the report of the Manager Environmental Control, dated 12 August 2016 as Appendix 1 be adopted.
2. That the person who made the submission be thanked and advised of Council's determination in this matter.

CARRIED

PARKS AND LANCARE REPORTS:

**CCL16/150 ADJUSTMENTS TO PARKS AND LANDCARE SERVICES REVENUE POLICY
(ID16/1124)**

The Council had before it the report dated 26 July 2016 from the Manager Recreation Planning and Programs regarding Adjustments to Parks and Landcare Services Revenue Policy.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the proposed amendments to the 2016/2017 Revenue Policy be placed on public exhibition for a period of 28 days for public comment with a further report to be presented to Council for adoption.
2. That the Barden Park Athletics Facility (formerly DCL Park) name be changed in the Revenue Policy due to the cessation of annual Sponsorship by Waramungu Pty Ltd trading as DCL (Dubbo City Locksmiths and Security).
3. That the following sporting facilities charges for Dubbo Apex Club Caltex Park are to apply:

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Caltex Park Core User	Adopted Fees 2015/2016	Proposed Fees 2016/2017
Function Room Only	\$175.00	\$180.00
Corporate Lounge	\$60.00	\$65.00
Kitchen Only	\$165.00	170.00
Caltex Park Non-Core User	Adopted Fees 2015/2016	Proposed Fees 2016/2017
Function Room Only	\$280.00	\$285.00

4. That the following Barden Park Athletics Facility charges are to apply:

Barden Park – Private Access Yearly Pass	Adopted Fees 2015/2016	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Training Pass – 1 month Adult	\$0	\$21.00	\$21.00
Training Pass – 1 month Child (U16)	\$0	\$21.00	\$16.00
Training Pass – 1 month Family	\$0	\$39.00	\$39.00
Training Pass – 1 month School Relay	\$0	\$39.00	\$39.00
Training Pass – 1 year Adult	\$0	\$0	\$100.00
Training Pass – 1 year Child (U16)	\$0	\$0	\$70.00
Training Pass – 1 year Family	\$0	\$0	\$180.00

Barden Park Coaching	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Club/Association (Amateur) Scheduled per hour	\$12.00	\$0
Club/Association (Amateur) Unscheduled per hour	\$20.00	\$0
Club/Association/School (Amateur) per hour	\$0	\$12.00

5. That the following Dubbo Aquatic Leisure Centre charges are to apply:

Hire of Pool Charge (excluding schools)	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Without Lane Ropes included – normal entrance fees per items (1) and (2) above plus – per hour	\$0	\$80.00

Waterslide Package	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Casual Visit and Unlimited waterslide access	\$0	\$15.00

Pool Party Package	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Admission for 15 children & 2 Adults, 1 hour waterslide pass, exclusive area, BBQ, shelter and tables.	\$0	\$150.00

Major Event Pass	Adopted Fees 2016/2017	Proposed Fees 2016/2017
Adult	\$0	\$4.40
Child	\$0	\$3.10

CARRIED

CCL16/151 PROPOSED CHANGE TO LANE ALLOCATION POLICY - DUBBO AQUATIC LEISURE CENTRE (ID16/1353)

The Council had before it the report dated 3 August 2016 from the Manager Recreation Planning and Programs regarding Proposed Change to Lane Allocation Policy - Dubbo Aquatic Leisure Centre.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the six (6) lanes be made available to the swimming clubs based at the Dubbo Aquatic Leisure Centre (DALC) from Tuesday to Thursday morning from 6am – 8am only.
2. That for all other times the Dubbo Aquatic Leisure Centre Business Plan defined limits of lane allocations to swimming clubs continue to be enforced.
3. That it be noted that in accordance with the Dubbo Aquatic Leisure Centre Business Plan that the relevant Council staff in conjunction with Dubbo Aquatic Leisure Centre Management have the authority to reduce allocated lanes for swimming clubs should public demand warrant such a decision.
4. That the Dubbo Aquatic Leisure Centre Business Plan be modified in accordance with the resolutions of Council.
5. That a review of the allocation of lanes in accordance with item one (1) above be conducted as part of the preparation of the 2017/2018 Dubbo Aquatic Leisure Centre Business Plan.

CARRIED

**CCL16/152 PROPOSED CHANGE TO BUSINESS PLAN AND MANAGEMENT CONTRACT -
DUBBO AQUATIC LEISURE CENTRE - OPENING HOURS (ID16/1486)**

The Council had before it the report dated 8 August 2016 from the Manager Recreation Planning and Programs regarding Proposed Change to Business Plan and Management Contract - Dubbo Aquatic Leisure Centre - Opening Hours.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the opening hours of the Dubbo Aquatic Leisure Centre be changed to the following:

Month	Day	Times
September, October, April	Monday – Saturday	5.30am – 6.30pm
September, October, April	Sunday	10am – 6.30pm
November, December, January, February	Monday – Saturday	5.30am – 8.30pm
November, December, January, February	Sunday	10am – 8.30pm

2. That it be noted in accordance with the Dubbo Aquatic Leisure Centre Business Plan that during times of extreme weather conditions these times may be altered at the discretion of the Centre Contractor and/or Manager Recreation Planning and Programs.
3. That the Dubbo Aquatic Leisure Centre Business Plan and Management Contract be modified in accordance with the resolutions of Council.
4. That a review of the opening hours in accordance with item one (1) above be conducted as part of the preparation of the 2017/2018 Dubbo Aquatic Leisure Centre Business Plan.

CARRIED

COMMUNITY SERVICES REPORTS:

CCL16/153 2016 LOCAL GOVERNMENT NSW YOUTH WEEK AWARDS (ID16/1494)

The Council had before it the report dated 9 August 2016 from the Director Community Services regarding 2016 Local Government NSW Youth Week Awards.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the information contained in the report of the Director Community Services dated 9 August 2016 be noted.
2. That the Dubbo City Youth Council and Council's Youth Development Officer, Jason Yelverton, be congratulated on their outstanding efforts to achieve the 2016 Local Government NSW Youth Week Best On-Going Commitment to Local Youth Week Programs Award.

CARRIED

At this Juncture, the Administrator congratulated the staff on receipt of their 2016 Local Government NSW Youth Week Best On-Going Commitment to Local Youth Week Programs Award and presented the Award to Council's Director Community Services.

CORPORATE DEVELOPMENT REPORTS:

**CCL16/154 DUBBO REGIONAL LIVESTOCK MARKETS - ANIMAL WELFARE AWARD
(ID16/1483)**

The Council had before it the report dated 2 August 2016 from the Director Corporate Development regarding Dubbo Regional Livestock Markets - Animal Welfare Award.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information in the report of the Director Corporate Development, dated 2 August 2016 be noted and the staff at the Dubbo Regional Livestock Markets be congratulated on the attainment of this award.

CARRIED

At this Juncture, the Administrator congratulated the staff on receipt of their Animal Welfare Award and presented the Award to Council's Director Corporate Development.

**CCL16/155 DUBBO REGIONAL LIVESTOCK MARKETS SIGNAGE AGREEMENT - MEDIAWIZ
(ID16/835)**

The Council had before it the report dated 10 August 2016 from the Project Officer regarding Dubbo Regional Livestock Markets Signage Agreement - Mediawiz.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Western Plains Regional Council enter into agreement with Mediawiz in relation to placement of signage at approved locations at Dubbo Regional Livestock Markets (DRLM) for a period of five (5) years).
2. That such signage be approved by Council prior to placement to ensure that it is suitability compatible with the activities of the Dubbo Regional Livestock Markets.

CARRIED

**CCL16/156 CREATION OF EASEMENT FOR ELECTRICITY ON COUNCIL OWNED LOT 14 DP
730849 PEGASUS PLACE (ID16/1487)**

The Council had before it the report dated 4 August 2016 from the Manager Commercial Facilities regarding Creation of Easement for electricity on Council owned Lot 14 DP 730849 Pegasus Place.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council agree to an easement for electricity burdening Lot 14 DP 730849 to service the development on adjoining Lot 2 DP 1095947.
2. That the developer of Lot 2 DP 1095947 is to incur all costs associated with the installation of electricity works and all costs associated with registering of the easement, including any legal costs incurred by Council.
3. That all necessary documentation in relation to this matter be executed under the Common Seal of the Council.

CARRIED

CCL16/157 DRAFT 2016/2017 LGA ECONOMIC DEVELOPMENT ACTION PLAN (ID16/1508)

The Council had before it the report dated 11 August 2016 from the Manager City Development and Communications regarding Draft 2016/2017 LGA Economic Development Action Plan.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the 2016/2017 Western Plains Regional Council Economic Development Action Plan be adopted.
2. That progress of the 2016/2017 LGA Economic Development Action Plan be reported on quarterly to Council in December 2016, March 2017, June 2017 and September 2017.

CARRIED

WELLINGTON BRANCH REPORTS:

CCL16/158 SPRINGFEST 2016 – REQUEST FOR APPROVAL TO CONDUCT ROAD CYCLE EVENT – SATURDAY 24 SEPTEMBER 2016 (ID16/1496)

The Council had before it the report dated 9 August 2016 from the Director Wellington Branch regarding Springfest 2016 – Request for approval to conduct Road Cycle Event – Saturday 24 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the application of the Rotary Club Springfest Committee Cycle Event be approved as conditioned by the NSW Police Service and the following conditions of Western Plains Regional Council:
 - a) Approval for the ride to commence at 10.00am from the Lee Street departure point and initially proceed 4km northwards on the Mitchell Highway (A32) as far as the Cobbora Road turnoff.
 - b) Approval for the route to turn off the Mitchell Highway to access Cobbora Road. Traffic Marshalls will be stationed at this point to ensure all riders give way to oncoming traffic. After turning onto Cobbora Road the ride continues 18km north and then turns left onto the Geurie-Comobella Road.
 - c) Approval after 13.9km for the riders to enter the village of Geurie and for the ride to proceed along Mitchell Street to the Mitchell Highway. Riders then directly cross the Mitchell Highway and continue along Mitchell Street for 750m before taking a slight turn left onto Arthurville Road. A Marshall will be stationed at the junction of Mitchell Street and the Mitchell Highway to ensure riders only cross the highway when it is clear of traffic.
 - d) Approval for the ride to proceed 8.5km to the bridge across the Macquarie River

- downstream from Ponto Falls. Riders will dismount and walk across this bridge because of gaps between the longitudinal wooden beams of the road surface. Marshall to be stationed at this point to remind riders of this requirement.
- e) Approval for the riders to continue in a south westerly direction for 7.5km and then turn left onto Zaias Lane. The ride then continues east towards Wellington joining Bushrangers Creek after 8.1km. From there the route continues 8.9km into Wellington joining the Renshaw McGirr Way for 700m before taking the first exit at the roundabout, with the ride finishing a further 210m along the Mitchell Highway where the ride commenced.
2. Submission of Traffic Control Plan to Council for approval to be submitted a minimum of three weeks prior to the first event. All traffic control measures contained in the plan are to be in accordance with Australian Standard AS1742.3 and the Road and Maritime Services NSW Guidelines for Bicycle Road Races and the Guide to Traffic Control at Worksites prepared by an accredited person.
 3. All traffic control including the placement and removal of barricades and/or regulation of Traffic is to be carried out by Traffic Controllers appropriately trained in accordance with the requirements of Australian Standard AS1742.3 and the Roads and Maritime services accreditation requirements for Traffic Control Planners or Controllers as required. In this respect there is a requirement that Traffic Controllers and not Marshalls are to be provided at the start/finish to stop all traffic whilst riders are:
 - Starting and finishing within a 60km/h or less speed zone;
 - Assembled on the road carriageway immediately prior to a mass or staggered start.
 4. The NSW Police Service consent and conditions for Bicycle races, and a Permit under the NSW Road Transport Act 2013 – Section 115 is required.
 5. Council's relevant appointed officer must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Western Plains Regional Council and NSW Police Service is specifically noted to be indemnified against any action resulting from the cycle race.
 6. The applicant is to submit to Council all the appropriate documentation required accepting the above conditions before final approval is granted.
 7. That approval be granted subject to approval from Roads and Maritime Services being received for the event to take part on State Highway and Classified Roads prior to the event with evidence of such approval being distributed to the Committee members of the Local Traffic Committee.

CARRIED

**CCL16/159 SPRINGFEST 2016 – REQUEST FOR APPROVAL TO HOLD STREET PARADE –
SATURDAY 24 SEPTEMBER 2016 (ID16/1497)**

The Council had before it the report dated 9 August 2016 from the Director Wellington Branch regarding Springfest 2016 – Request for approval to hold Street Parade – Saturday 24 September 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

That Council approval be granted to the Springfest Committee to hold its annual Street Parade in 2016, which involves the closure of Percy Street & Nanima Crescent Wellington (being a portion of the Mitchell Highway) and other adjoining streets (refer map), between the hours of 8.00am and 3.00pm, subject to the following conditions set down by the NSW Police Service, the RMS and Western Plains Regional Council;

- 1. The parade will commence at 10am and move from the Maughan Street roundabout along Percy Street and Nanima Crescent through the Wellington CBD adjacent to Cameron Park. The event is to be undertaken under Police escort in accordance with the requirements of the NSW Police Force and approval documentation forwarded to Council for notation.**
- 2. A submission of Traffic Management and Traffic Control Plans has been submitted to Council and the NSW Police Service prior to the event date. All traffic control measures contained in the plan are to be in accordance with the Australian Standard AS 1742.3, and the RMS Guide to Traffic Control at Worksites and approved by an accredited person. Council's Traffic Control Plan No. 321205883 dated 17/3/2016 will be implemented.**
- 3. The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least \$20 million. Such policy is to note that Council and the NSW Police Service is indemnified against any possible action as a result of the parade.**
- 4. Traffic Controllers are to be provided at the nominated road closure points by the SES and shall be specifically authorised for the event and have current RMS certification.**
- 5. The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.**
- 6. The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.**
- 7. The applicant is to ensure that the roadway is clear of any residue that may be deposited by the participants along the parade route.**
- 8. All costs associated with implementing the event conditions are to be met by the Event Organiser.**
- 9. That approval be granted subject to approval from Roads and Maritime Services being received for the event to take part on State Highway and Classified Roads prior to the event with evidence of such approval being distributed to Committee members of the Local Traffic Committee.**

CARRIED

CCL16/160 TARWONG LANE MARYVALE – REQUEST FOR CREATION OF A 60KPH ZONE FOR THE FULL LENGTH OF THE LANE (ID16/1498)

The Council had before it the report dated 9 August 2016 from the Director Wellington Branch regarding Tarwong Lane Maryvale – Request for Creation of a 60kph Zone for the Full Length of the Lane.

Moved by Mr M Kneipp (Administrator)

MOTION

That Council requests Roads and Maritime Services to conduct a Speed Zone review of Tarwong Lane at Maryvale with a view to changing the speed limit to 60kph.

CARRIED

CCL16/161 WELLINGTON PRIMARY SCHOOL – REQUEST FOR THE CREATION OF A NO PARKING SCHOOL ZONE (ID16/1499)

The Council had before it the report dated 9 August 2016 from the Director Wellington Branch regarding Wellington Primary School – Request for the Creation of a No Parking School Zone.

Moved by Mr M Kneipp (Administrator)

MOTION

That a No Parking – School Zone be approved for Wellington Primary School at the Percy Street frontage of the school on school days only between 8am to 9.30am and 2.30pm to 4pm.

CARRIED

CCL16/162 BLACK WATTLE FAIR – 2 OCTOBER 2016 – REQUEST FOR ROAD CLOSURE AT BURRENDONG WAY, MUMBIL (ID16/1500)

The Council had before it the report dated 9 August 2016 from the Director Wellington Branch regarding Black Wattle Fair – 2 October 2016 – Request for Road Closure at Burrendong Way, Mumbil.

Moved by Mr M Kneipp (Administrator)

MOTION

To approve part road closure of Burrendong Way on 2 October, 2016 for Black Wattle Fair between 6.30am and 5pm, subject to;

- a. **Approval is required from the RMS for the event to close part of Burrendong**

- Way between Cudgegong and Mackeral Streets, with evidence provided to Council of the conditions of approval. In the event that approval is not granted, then the applicant is to advise Council if the event will proceed with a re-designed event course that excludes the crossing of a State Highway.
- b. The submissions of an Event and Traffic Management Plan and Traffic Control Plans to Council for approval in accordance with Australian Standard 1742.3 and the Roads and Maritime Services Guide to traffic control at worksites and prepared by an accredited person.
 - c. Traffic Controllers and trained course marshals are to be provided at all road closure points and other locations as identified in the Event and Traffic Management Plan with restricted access only to emergency and authorised vehicles. All Traffic Controllers are to be specially authorised for the event with current Roads and Maritime Services certification.
 - d. Council's Administration Officer must sight a copy the current Public Liability Insurance Policy for a minimum amount of \$20 million on which Western Plains Regional Council is specifically noted to be indemnified against any action resulting from the event.
 - e. The applicant is responsible for the provision of all traffic control required for the event in accordance with the traffic control plan.
 - f. The applicant is responsible for all costs associated with the placement of a public notification and advice to the residents within the closed roads prior to the event advising of Black Wattle Fair at Mumbil.
 - g. All traffic advisory signs shall be placed in accordance with the approved Traffic Control Plan and the Traffic and Event Management Plan.
 - h. The NSW Police Force consent and conditions for the running of the event as considered necessary.
 - i. The applicant is to provide Council with a signed/dated copy of the Traffic and Event Management Plan.
 - j. The applicant is to submit to Council all the appropriate documentation required accepting the above terms and conditions before final approval will be granted.
 - k. All costs associated with implementing these event conditions are to be met by the Event Organiser.
 - l. That approval be granted subject to approval from Roads and Maritime Services being received for the event to take part on State Highway and Classified Roads prior to the event with evidence of such approval being distributed to Committee members of the Local Traffic Committee.

CARRIED

ADMINISTRATOR MINUTES:

CCL16/163 ADMINISTRATOR APPOINTMENTS (ID16/1317)

The Council had before it the report dated 12 August 2016 from the Administrator regarding Administrator Appointments.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained in the Administrator Minute be noted.

CARRIED

**CCL16/164 OUTCOME OF COMMUNITY CONSULTATION REGARDING THE NAME
WESTERN PLAINS REGIONAL COUNCIL (ID16/1492)**

The Council had before it the report dated 11 August 2016 from the Administrator regarding Outcome of Community Consultation Regarding the Name Western Plains Regional Council.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That the information contained in this Administrator Minute be noted.**
- 2. That Council make representations to the Minister of Local Government, the Hon Paul Toole, MP to request that any necessary actions be undertaken to rename Western Plains Regional Council to Dubbo Regional Council.**

CARRIED

**CCL16/164a COMPOSITION OF SISTER CITY ADVISORY COMMITTEE AND DUBBO
MULTICULTURAL FESTIVAL COMMITTEE (ID16/1521)**

The Council had before it the report dated 23 August 2016 from the Administrator regarding the Composition of Sister City Advisory Committee and Dubbo Multicultural Festival Committee.

Moved by Mr M Kneipp (Administrator)

MOTION

That the composition of the Committees as adopted by Council on 22 June 2016 listed below be as follows:

- 1. That the number of former Chaperone Members on the Sister City Advisory Committee be increased from one (1) to three (3).**
- 2. That the number of Community Representatives on the Dubbo Multicultural Festival Committee be increased from eight (8) to ten (10).**

CARRIED

CCL16/165 QUESTIONS WITHOUT NOTICE

There were no matters recorded under this clause.

CONFIDENTIAL MATTERS:

At this juncture the meeting adjourned, the time being 6.27pm.

The meeting recommenced at 6.34pm.

CCL16/170 REPORT AND ADOPTION OF CONFIDENTIAL COMMITTEE

The Director Organisational Services – Dubbo Branch read to the meeting the Report of Closed Committee held on 24 August 2016.

Moved by Mr M Kneipp

MOTION

That the report of the meeting of Closed Committee held on 24 August 2016 be adopted.

CARRIED

The meeting closed at 6.38pm.

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CHAIRMAN

**REPORT
CONFIDENTIAL ORDINARY COUNCIL
MEETING
24 AUGUST 2016**

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Director Corporate Development (N Comber), the Media and Public Relations Coordinator, the Director Technical Services, the Director Environmental Services, the Manager City Strategy Services (S Jennings), the Director Community Services, the Director Parks and Landcare Services, the Director Wellington Branch, the Committees Administration Officer and the Transition Project Leader.

Mr M Kneipp assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 6.27pm.

CCL16/166 TENDER FOR THE REPLACEMENT OF PLANT 166, A DUAL CONTROL SUCTION SWEEPER (ID16/1344)

The Committee had before it the report dated 22 July 2016 from the Manager Fleet Management Services regarding Tender for the Replacement of Plant 166, a Dual Control Suction Sweeper.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the tender from Rosmech for the supply of a Scarab Merlin dual control street sweeper for the purchase price of \$282,865.45 GST exclusive, be accepted.
2. That plant number 2058, a Scarab Merlin dual control street sweeper located at the Wellington Branch be traded to Rosmech for the sum of \$54,545.45, be accepted.
3. That plant No. 166, (Dubbo Branch Street Sweeper) be relocated to the Wellington Branch.
4. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

CCL16/167 TENDER FOR THE SUPPLY AND HIRE FOR LIGHT VEHICLES, PLANT AND EQUIPMENT (ID16/1409)

The Committee had before it the report dated 8 August 2016 from the Manager Fleet Management Services regarding Tender for The Supply and Hire for Light Vehicles, Plant and Equipment.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the conforming tenders received for the Hire of Light Vehicles, Plant and Equipment to Council for the period of September 2016 to December 2017 as annexed hereto be accepted for the purpose of the engagement of contractors to supplement the light vehicle, plant and equipment requirements of Council.
2. That any necessary documents be executed under the Common Seal of the Council.
3. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

CCL16/168 SALE OF LOT 29 DP 1131385 MCGUINN CRESCENT (ID16/1506)

The Committee had before it the report dated 11 August 2016 from the Manager Commercial Facilities regarding Sale of Lot 29 DP 1131385 McGuinn Crescent.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That Council sell Lot 29 DP 1131385 McGuinn Crescent, having an area of 4,000 m², to Dubbo Traffic Control for \$188,000 exc. GST.
2. That the terms of sale include vendor finance by Council for an interest free period of three years whereby the purchaser is required to make three equal annual instalments for Lot 29.
3. That Council retain the Certificate of Title for Lot 29 DP 1131385 until the total amount of \$188,000 exc. GST is paid to Council.
4. That all necessary documentation relating to the matter be executed under the Common Seal of the Council.
5. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

CCL16/169 SALE OF LAND FOR UNPAID RATES (ID16/1513)

The Committee had before it the report dated 15 August 2016 from the Director Wellington Branch regarding Sale of Land for Unpaid Rates.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned the personal hardship of any resident or ratepayer (Section 10A(2)(b)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the reserve prices for the sale by public auction of land for unpaid rates, to be held on 26 August 2016, be as per detailed in this report.**
- 2. That the Interim General Manager be authorised to negotiate with the highest bidder should bids not reach their respective reserve price.**
- 3. That Council bid with a view to purchasing Lot 62 DP 756866 (Land Parcel in Road Reserve) in the amount as specified in the body of this report and that the Interim General Manager be authorised to take the necessary action.**
- 4. That the Interim General Manager be authorised to sign Sale Contracts on Council's behalf on the day of the Auction being 26 August 2016.**
- 5. That payment of unpaid rates for these properties, as listed, be accepted by cash or bank cheque prior to the auction and that those properties where payment has been made be removed from the auction.**
- 6. That all necessary documentation relating to the matter be executed under the Common Seal of the Council.**
- 7. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.34pm.

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CHAIRMAN