



AGENDA

ORDINARY COUNCIL MEETING

24 MARCH 2022

MEMBERSHIP: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, P Wells, D Mahon and M Wright.

The meeting is scheduled to commence at 5.30 pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

CCL22/55 LEAVE OF ABSENCE (ID22/459)

CCL22/56 CONFLICTS OF INTEREST (ID22/460)

CCL22/57 PUBLIC FORUM (ID22/461)

CCL22/58 CONFIRMATION OF MINUTES (ID22/462)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 24 February 2022.

5

MATTERS CONSIDERED BY COMMITTEES:

CCL22/59 REPORT OF THE INFRASTRUCTURE, PLANNING AND ENVIRONMENT COMMITTEE - MEETING 10 MARCH 2022 (ID22/463)

The Council had before it the report of the Infrastructure, Planning and Environment Committee meeting held 10 March 2022.

23

CCL22/60	REPORT OF THE CULTURE AND COMMUNITY COMMITTEE - MEETING 10 MARCH 2022 (ID22/464)	26
	The Council had before it the report of the Culture and Community Committee meeting held 10 March 2022.	
CCL22/61	REPORT OF THE CORPORATE SERVICES COMMITTEE - MEETING 10 MARCH 2022 (ID22/465)	31
	The Council had before it the report of the Corporate Services Committee meeting held 10 March 2022.	
REPORTS FROM STAFF:		
CCL22/62	MAYORAL APPOINTMENTS AND MEETINGS (ID22/448)	35
	The Council had before it the report dated 8 March 2022 from the Chief Executive Officer regarding Mayoral Appointments and Meetings.	
CCL22/63	PROPOSED NEW DIVISIONAL STRUCTURE (ID22/472)	40
	The Council had before it the report dated 15 March 2022 from the Chief Executive Officer regarding Proposed New Divisional Structure.	
CCL22/64	PROPOSED SERVICE REVIEW PROGRAM (ID22/469)	44
	The Council had before it the report dated 14 March 2022 from the Chief Executive Officer regarding Proposed Service Review Program.	
CCL22/65	2022 FEDERAL ELECTION POTENTIAL FUNDING COMMITMENTS FOR CANDIDATES (ID22/475)	52
	The Council had before it the report dated 16 March 2022 from the Chief Executive Officer regarding 2022 Federal Election Potential Funding Commitments for Candidates.	
CCL22/66	PECUNIARY INTEREST DISCLOSURE (ID22/316)	56
	The Council had before it the report dated 22 February 2022 from the Executive Manager Governance and Internal Control regarding Pecuniary Interest Disclosure.	

CCL22/67	INVESTMENT POLICY AND STRATEGY REVIEW - 2022 (ID22/449) The Council had before it the report dated 8 March 2022 from the Chief Financial Officer regarding Investment Policy and Strategy Review - 2022.	60
CCL22/68	PROPOSED PLANNING AMENDMENTS FOR AGRICULTURE (ID22/457) The Council had before it the report dated 11 March 2022 from the Manager Growth Planning regarding Proposed Planning Amendments for Agriculture.	83
CCL22/69	RESULTS OF PUBLIC EXHIBITION - PLANNING PROPOSAL FOR AN ADDITIONAL PERMITTED USE OF INFORMATION AND EDUCATION FACILITY (WIRADJURI TOURISM CENTRE) - 2 CORONATION DRIVE, DUBBO (ELIZABETH PARK) (ID22/447) The Council had before it the report dated 9 March 2022 from the Senior Growth Planner regarding Results of Public Exhibition - Planning Proposal for an Additional Permitted Use of Information and Education Facility (Wiradjuri Tourism Centre) - 2 Coronation Drive, Dubbo (Elizabeth Park).	104
CCL22/70	NSW DEPARTMENT OF PLANNING AND ENVIRONMENT'S EMPLOYMENT ZONES REFORM (ID22/266) The Council had before it the report dated 15 March 2022 from the Graduate Growth Planner regarding NSW Department of Planning and Environment's Employment Zones Reform.	160
CCL22/71	2021/2022 DELIVERY PROGRAM AND OPERATIONAL PLAN - PROGRESS REPORT - JULY TO DECEMBER 2021 (ID22/319) The Council had before it the report dated 8 March 2022 from the Graduate Growth Planner regarding 2021/2022 Delivery Program and Operational Plan - Progress Report - July to December 2021.	170
CCL22/72	TRANSPORT FOR NSW - NEW DUBBO BRIDGE PROJECT (ID22/478) The Council had before it the report dated 17 March 2022 from the Manager Infrastructure Strategy and Design regarding Transport for NSW - New Dubbo Bridge Project.	207
CCL22/73	2022 DUBBO MOTOR BIKE RALLY (ID22/454) The Council had before it the report dated 11 March 2022 from the Senior Traffic Engineer regarding 2022 Dubbo Motor Bike Rally.	214

- CCL22/74** **2022 STUART TOWN MULTICULTURAL FESTIVAL - ROAD CLOSURE (ID22/455)** 232
The Council had before it the report dated 11 March 2022 from the Senior Traffic Engineer regarding 2022 Stuart Town Multicultural Festival - Road Closure.
- CCL22/75** **2022 ANZAC DAY CEREMONIES - DUBBO REGIONAL COUNCIL AREA (ID22/450)** 250
The Council had before it the report dated 9 March 2022 from the Safe Roads Engineer regarding 2022 Anzac Day Ceremonies - Dubbo Regional Council Area.
- CCL22/76** **INCREASED POLICING FOR WELLINGTON (ID22/278)** 306
The Council had before it the report dated 17 February 2022 from the Manager Community Services regarding Increased Policing for Wellington.
- CCL22/77** **COMMENTS AND MATTERS OF URGENCY (ID22/466)**
- CCL22/78** **ACQUISITION OF LOT 22 DP 1088048, 13R NULLA ROAD, DUBBO FOR GROUNDWATER SECURITY INFRASTRUCTURE (ID22/451)**
The Council had before it the report dated 9 March 2022 from the Manager Major Projects regarding Acquisition of Lot 22 DP 1088048, 13R Nulla Road, Dubbo for Groundwater Security Infrastructure.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).



Confirmation of Minutes


Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 24 February 2022.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 24 February 2022 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21 and 22 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

APPENDICES:

- [1](#) Minutes - Ordinary Council Meeting - 24/02/2022



**REPORT
ORDINARY COUNCIL MEETING
24 FEBRUARY 2022**

DUBBO REGIONAL
COUNCIL

PRESENT: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, P Wells, D Mahon and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Administration Officer Governance, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment, the Manager Growth Planning, the Manager Building and Development Services, the Senior Planner, the Director Liveability and the Manager Recreation and Open Space.

Councillor M Dickerson assumed the Chair of the meeting.

The proceedings of the meeting commenced at 5.34 pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities read by Councillor V Etheridge. The Welcome to Country was delivered by Councillor L Burns.

CCL22/22 LEAVE OF ABSENCE (ID22/225)

There were no requests for leave of absence.

Councillor D Mahon attended the meeting via audio-visual link.

CCL22/24 CONFLICTS OF INTEREST (ID22/227)

The following conflicts of interest were declared:

- Councillor J Black declared a non-pecuniary, less than significant interest in item CSC22/4. The reason for such declaration is that Councillor J Black is employed by the Christian School but that such interest would not impact his decision making as the sale took place prior to the elections of 4 December 2021.
- Councillor J Black declared a pecuniary interest in item CCL22/45. The reason for such interest is that Councillor J Black owns a house at 17 Macleay Street, which is close to the subject property.
- Councillor P Wells declared a non-pecuniary, less than significant interest in item CCL22/45. The reason for such interest is that Councillor Wells is a close friend of one of

**ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT**

the objectors to the project but Councillor Wells can remain impartial and such conflict will not impact her decision on this matter.

- Councillor M Wright declared a non-pecuniary, less than significant interest in item CCL22/52. The reason for such interest is that Councillor Wright owns a property in Regand Park, but the property does not overlook the subject land and this will not impact his decision making regarding this item.

CCL22/23 PUBLIC FORUM (ID22/226)

The Council reports having heard from the following persons during Public Forum:

- Ian Ugarte – CCL22/45 – via audiovisual link
- Lachlan Cusack – CCL22/45
- James Panaretos – CCL22/45 – via audiovisual link
- Emma Webster – CCL22/45
- Richard Mutton – CCL22/31 and the Macquarie Regional Library
- Andrew Lavell – CCL22/31

At this juncture, it was moved by Councillor S Chowdhury and seconded by Councillor V Etheridge to extend Public Forum by 10 minutes, in accordance with clause 4.2 of Council's Code of Meeting Practice.

- Brett Towers (on behalf of Lynell Towers) – CCL22/45

CCL22/25 CONFIRMATION OF MINUTES (ID22/228)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held 27 January 2022.

Moved by Councillor J Black and seconded by Councillor J Gough

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 27 January 2022, attached under separate cover, be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:

CCL22/26 REPORT OF THE INFRASTRUCTURE, PLANNING AND ENVIRONMENT COMMITTEE - MEETING 10 FEBRUARY 2022 (ID22/256)

The Council had before it the report of the Infrastructure, Planning and Environment Committee meeting held 10 February 2022.

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

Moved by Councillor J Black and seconded by Councillor V Etheridge

MOTION

That the report of the Infrastructure, Planning and Environment Committee meeting held on 10 February 2022, be adopted.

CARRIED

CCL22/27 REPORT OF THE CULTURE AND COMMUNITY COMMITTEE - MEETING 10 FEBRUARY 2022 (ID22/257)

The Council had before it the report of the Culture and Community Committee meeting held 10 February 2022.

Moved by Councillor J Gough and seconded by Councillor S Chowdhury

MOTION

That the report of the Culture and Community Committee meeting held on 10 February 2022, be adopted.

CARRIED

CCL22/28 REPORT OF THE CORPORATE SERVICES COMMITTEE - MEETING 10 FEBRUARY 2022 (ID22/258)

The Council had before it the report of the Corporate Services Committee meeting held 10 February 2022.

Moved by Councillor D Mahon and seconded by Councillor R Ivey

MOTION

That the report of the Corporate Services Committee meeting held on 10 February 2022, be adopted, save and except clause CSC22/4, with such item being dealt with separately.

CARRIED

CSC22/4 QUARTERLY REPORT ON DOCUMENTS EXECUTED UNDER POWER OF ATTORNEY - DECEMBER 2021 (ID22/136)

The Committee had before it the report dated 1 February 2022 from the Governance Team Leader regarding Quarterly Report on Documents Executed Under Power of Attorney - December 2021.

Moved by Councillor D Mahon and seconded by Councillor S Chowdhury

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT**MOTION**

That the information contained within the report of the Governance Team Leader, dated 1 February 2022, be noted.

CARRIED

Councillor J Black declared a non-pecuniary, less than significant interest in the matter now before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Councillor J Black is employed by the Christian School but that such interest would not impact his decision making as the sale took place prior to the elections of 4 December 2021.

CCL22/29 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 19 OCTOBER 2021 (ID22/236)

The Council had before it the report of the Audit and Risk Management Committee meeting held 19 October 2021.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

MOTION

That the report of the Audit and Risk Management Committee meeting held on 19 October 2021, be adopted.

CARRIED**CCL22/30 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 8 FEBRUARY 2022 (ID22/237)**

The Council had before it the report of the Audit and Risk Management Committee meeting held 8 February 2022.

Moved by Councillor S Chowdhury and seconded by Councillor J Gough

MOTION

That the report of the Audit and Risk Management Committee meeting held on 8 February 2022, be adopted.

CARRIED

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT**NOTICES OF MOTION:****CCL22/31 MANAGEMENT OPTIONS OF COUNCIL'S AQUATIC LEISURE CENTRES (ID22/238)**

Council had before it a Notice of Motion dated 10 February 2022 from Councillor S Chowdhury regarding the Management Options of Council's Aquatic Leisure Centres.

Moved by Councillor S Chowdhury and seconded by Councillor M Wright

MOTION

1. That the Chief Executive Officer provide to the June 2022 Council meeting a report addressing ongoing management options of Council's Aquatic Leisure Centres.
2. That the report examine a range of factors including but not limited to:
 - The advantages and disadvantages of in-house management and external (contract) management;
 - Financial analysis of each option (including projected one off and ongoing finance implications);
 - Analysis of historical (5 years) financial and attendance performance;
 - Analysis of any available benchmarking.

CARRIED

CCL22/32 RENAMING DUBBO CITY REGIONAL AIRPORT (ID22/272)

Council had before it a Notice of Motion dated 14 February 2022 from Councillor R Ivey regarding the Renaming Dubbo City Regional Airport.

Moved by Councillor R Ivey and seconded by Councillor V Etheridge

MOTION

1. That the official name of the Council's airport be changed from "Dubbo City Regional Airport" to "Dubbo Regional Airport".
2. That it be noted that this is estimated by staff to cost approximately \$50,000 to change external and internal signage as well as uniforms and other branded assets.
3. That the cost of the name change be funded at the March quarterly budget review from the Airport function.

CARRIED

CCL22/33 WELLINGTON CBD ON-STREET PARKING MANAGEMENT STATUS (ID22/273)

Council had before it a Notice of Motion dated 15 February 2022 from Councillor R Ivey regarding the Wellington CBD On-Street Parking Management Status.

Moved by Councillor R Ivey and seconded by Councillor V Etheridge

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT**MOTION**

1. That the Chief Executive Officer provide a staff report outlining the history and status of a previously unfinished staff investigation and consultation with businesses regarding the on-street parking environment in the Wellington CBD.
2. That the staff report to advise on the opportunities to progress the investigation following more recent and ongoing business concerns with long term parking adjacent to business premises.
3. That the staff report to be presented back to Council in time for the April 2022 Ordinary Meeting of Council.

CARRIED**CCL22/34 SERVICE REVIEW PROGRAM FOR COUNCIL'S BUSINESSES AND OPERATIONS (ID22/268)**

Council had before it a Notice of Motion dated 15 February 2022 from Councillor D Mahon regarding the Service Review Program for Council's Businesses and Operations.

Moved by Councillor D Mahon and seconded by Councillor S Chowdhury

MOTION

1. That the Chief Executive Officer provide a report to the March 2022 Council meeting that provides the priority list of Council functions and business units that shall be the subject of a service review program over a 24 month period.
2. That the service review program be provided to the Audit and Risk Management Committee for review and subsequent endorsement.

CARRIED**CCL22/35 DUBBO REGIONAL LIVESTOCK MARKETS (ID22/271)**

Council had before it a Notice of Motion dated 15 February 2022 from Councillor J Gough regarding the Dubbo Regional Livestock Markets.

Moved by Councillor J Gough and seconded by Councillor L Burns

MOTION

1. That the Chief Executive Officer provide to the April 2022 Council meeting a confidential report regarding the business structure as it relates to licenses, leases, agreements and arrangements of the Dubbo Regional Livestock Markets.
2. That the report include, but not be limited to:
 - Summary of the business structure, financial performance and economic contribution;
 - The current structure of licenses, leases and related operating agreements;

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

- Independent legal advice regarding regulatory and legal compliance of the current business structure and related agreements/arrangements;
- Independent legal advice regarding potential opportunity to strengthen regulatory and legal compliance of related agreements/arrangements, and address any identified corporate risks to Council.

CARRIED

CCL22/36 2022 FEDERAL ELECTION FUNDING OPPORTUNITIES FOR CANDIDATES (ID22/282)

Council had before it a Notice of Motion dated 17 February 2022 from Councillor J Black regarding the 2022 Federal Election Funding Opportunities for Candidates.

Moved by Councillor J Black and seconded by Councillor V Etheridge

MOTION

That the Chief Executive Officer prepare an report for the March Ordinary meeting of Council for distribution to all candidates for the seats of Parkes and Calare in the 2022 federal election, detailing projects and other funding needs and opportunities across the LGA (ie a Dubbo bypass/ring road, Wheelers Lane road rehabilitation works – Myall St to railway line section, Wellington road network in general, Wellington showground upgrades, and Bodangora aerodrome upgrades).

CARRIED

CCL22/37 DUBBO REGIONAL COUNCIL ROADS (ID22/284)

Council had before it a Notice of Motion dated 17 February 2022 from Councillor J Black regarding the Dubbo Regional Council Roads.

Moved by Councillor J Black and seconded by Councillor S Chowdhury

MOTION

1. That council notes community concerns about the state of roads in the Dubbo Regional LGA.
2. That the Chief Executive Officer provide an interim report to the 24 March 2022 Ordinary Council Meeting outlining relevant information in regard to road maintenance and repair, including but not limited to:
 - Current budget and comparison to other similar local government areas
 - Current schedule of repairs
 - Funding received from other levels of government
 - Rating system for assessing Dubbo Regional Council roads and the process of designating priority repairs, maintenance, and upgrades
 - Challenges unique to Dubbo Regional Council in road maintenance.

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

3. That the above report be considered at subsequent budget workshops and relevant Council meetings.

CARRIED

REPORTS FROM STAFF:

CCL22/38 MAYORAL APPOINTMENTS AND MEETINGS (ID22/267)

The Council had before it the report dated 15 February 2022 from the Chief Executive Officer regarding Mayoral Appointments and Meetings.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

MOTION

1. That the information contained in the report be noted.
2. That a report detailing the Mayor's appointments and meetings be an ongoing standing agenda item for Council Meetings.

CARRIED

CCL22/39 DECEMBER 2021 QUARTERLY BUDGET REVIEW STATEMENTS (ID22/230)

The Council had before it the report dated 14 February 2022 from the Chief Executive Officer regarding December 2021 Quarterly Budget Review Statements.

Moved by Councillor J Gough and seconded by Councillor V Etheridge

MOTION

1. That the Quarterly Budget Review Statements as at 31 December 2021, as attached to the report of the Chief Executive Officer dated 14 February 2022, be adopted and such sums voted for such purpose.
2. That the Statement of the Responsible Accounting Officer that Council is in a satisfactory financial position having regard to the changes herewith to the original budget, be noted.

CARRIED

CCL22/40 DELEGATED AUTHORITY TO COUNCIL'S STANDING COMMITTEES (ID22/25)

The Council had before it the report dated 12 January 2022 from the Executive Manager Governance and Internal Control regarding Delegated Authority to Council's Standing Committees.

Moved by Councillor M Wright and seconded by Councillor V Etheridge

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT**MOTION**

1. That Council delegates to the Infrastructure, Planning and Environment Committee the authority to approve tenders.
2. That no other Delegations of Authority be granted to Council's Standing Committees.

CARRIED**CCL22/41 DRAFT COUNCIL POLICY - CODE OF MEETING PRACTICE (ID22/221)**

The Council had before it the report dated 9 February 2022 from the Executive Manager Governance and Internal Control regarding Draft Council Policy - Code of Meeting Practice.

Moved by Councillor J Black and seconded by Councillor P Wells

MOTION

1. That the draft Council Policy, Code of Meeting Practice, as attached at Appendix 1, be endorsed for the purpose of public exhibition for a period of 42 days.
2. That a further report be submitted to Council detailing results of public exhibition, for adoption of the final policy.

CARRIED**CCL22/42 SUPERANNUATION PAYMENTS FOR COUNCILLORS (ID22/245)**

The Council had before it the report dated 14 February 2022 from the Governance Team Leader regarding Superannuation Payments for Councillors.

Moved by Councillor J Black and seconded by Councillor R Ivey

MOTION

1. That Council makes Superannuation payments to Councillors at the amount stipulated by Commonwealth superannuation legislation for employees of the Council.
2. That superannuation contribution payments to Councillors be incorporated into ongoing budgets, as of 1 July 2022.

CARRIED**CCL22/43 REVIEW OF AUDIT AND RISK MANAGEMENT COMMITTEE CHARTER (ID22/210)**

The Council had before it the report dated 8 February 2022 from the Internal Auditor regarding Review of Audit and Risk Management Committee Charter.

Moved by Councillor S Chowdhury and seconded by Councillor V Etheridge

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT**MOTION**

That the changes in the Audit and Risk Management Committee Charter attached to this report at Appendix 2 be adopted.

CARRIED**CCL22/44 REVIEW OF THE 2040 COMMUNITY STRATEGIC PLAN (ID22/83)**

The Council had before it the report dated 31 January 2022 from the Team Leader Growth Planning Projects regarding Review of the 2040 Community Strategic Plan.

Moved by Councillor P Wells and seconded by Councillor M Wright

MOTION

1. That Council endorse the themes, objectives and strategies of the draft updated 2040 Community Strategic Plan for the purposes of community consultation (attached in Appendix 1).
2. That Council note the changes between the themes, objectives and strategies of the existing 2040 Community Strategic Plan and the draft updated 2040 Community Strategic Plan (attached in Appendix 2).
3. That Council endorse the Community Engagement Strategy (attached in Appendix 3).
4. That the draft updated 2040 Community Strategic Plan be placed on public exhibition for a period of not less than 28 days in accordance with the Community Engagement Strategy.
5. That following completion of public exhibition, a further report be presented to Council for consideration, addressing the outcomes of public exhibition.
6. That a further report, including the draft Resourcing Strategy, Delivery Program and Operational Plan, be presented to Council for consideration.
7. That Council note further community consultation and a review of the Community Strategic Plan will be undertaken prior to July 2023.

CARRIED**CCL22/45 DEVELOPMENT APPLICATION D21-552 - BOARDING HOUSE - LOT 1 DP 596251, 47 MACLEAY STREET DUBBO (ID22/231)**

The Council had before it the report dated 10 February 2022 from the Senior Planner regarding Development Application D21-552 - Boarding House - Lot 1 DP 596251, 47 Macleay Street Dubbo.

Moved by Councillor M Wright and seconded by Councillor R Ivey

MOTION

That Development Application D21-552 Part 1 for a Boarding House at Lot 1 DP 596251, 47

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

Macleay Street Dubbo be approved subject to the conditional consent (Appendix 2).

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, and as one or more Councillors voted against the motion, in accordance with Clause 11.5 of Council's Code of Meeting Practice, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Burns	Councillor Wells
Councillor Chowdhury	
Councillor Dickerson	
Councillor Etheridge	
Councillor Gough	
Councillor Ivey	
Councillor Mahon	
Councillor Wright	
Total (8)	Total (1)

Councillor J Black declared a pecuniary interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor J Black owns a house at 17 Macleay Street, which is close to the subject property.

Councillor P Wells declared a non-pecuniary, less than significant interest in the matter now before the Council and remained in the room during the Council's consideration of this matter. The reason for such interest is that Councillor P Wells has a personal relationship with one of the objectors to the project but Councillor Wells can remain impartial and such conflict will not impact her decision on this matter.

CCL22/46 DUBBO CITY REGIONAL AIRPORT AIRLINE REGULAR PASSENGER TRANSPORT (RPT) FEES AND CHARGES 2022/2023 (ID22/244)

The Council had before it the report dated 14 February 2022 from the Manager Dubbo City Regional Airport regarding Dubbo City Regional Airport Airline Regular Passenger Transport (RPT) Fees and Charges 2022/2023.

Moved by Councillor R Ivey and seconded by Councillor P Wells

MOTION

1. That the draft 2022/2023 Revenue Policy reflect an increase of 2.5% for Passenger Fees and Charges at Dubbo Regional Airport, to \$17.45.
2. That the draft 2022/2023 operational budget Dubbo Regional Airport reflect an annual 2.5% increase for the following three years.
3. That the Chief Executive Officer formally advise all airlines of proposed Passenger

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT**Fees and Charges.**

4. That all other fees relating to Dubbo Regional Airport and Wellington Aerodrome and Recreation Park, including security fees and general aviation landing fees, be considered as part of the broader annual Revenue Policy review process.

CARRIED**CCL22/47 NRL SOUTH SYDNEY AGREEMENT (ID22/208)**

The Council had before it the report dated 7 February 2022 from the Manager Regional Events regarding NRL South Sydney Agreement.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

MOTION

1. That the Chief Executive Office provide a report on the social and economic outcomes of the 2022 NRL event to a future meeting of Council.
2. That the Mayor and CEO be authorised to commence negotiations with South Sydney Rugby League Football Club (SSRLFC) for future years of NRL games.
3. That a report be brought to the June 2022 Council on the results of negotiations with SSRLFC for consideration.
4. That the Mayor write to the Hon. Dugald Saunders MP thanking the NSW Government for their support and to seek financial support for future NRL events.

CARRIED

Cr Damien Mahon left the meeting, the time being 7.17 pm.

Cr Damien Mahon returned to the meeting, the time being 7.18 pm.

CCL22/48 BEAUTIFICATION OF NEIGHBOURHOOD SHOPPING PRECINCTS (ID22/37)

The Council had before it the report dated 17 January 2022 from the Director Infrastructure regarding Beautification of Neighbourhood Shopping Precincts.

Moved by Councillor V Etheridge and seconded by Councillor S Chowdhury

MOTION

1. That the current progress associated with developing the neighbourhood shopping precinct beautification proposal in Boundary Road be noted.
2. That the detailed design for developing the neighbourhood shopping precinct beautification proposal for Victoria Street be noted.

CARRIED

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

CCL22/49 DRAFT EUMUNGERIE FLOOD RISK MANAGEMENT REPORT FOR PUBLIC EXHIBITION (ID22/223)

The Council had before it the report dated 9 February 2022 from the Manager Infrastructure Strategy and Design regarding Draft Eumungerie Flood Risk Management Report for Public Exhibition.

Moved by Councillor L Burns and seconded by Councillor J Black

MOTION

That the Eumungerie Floodplain Risk Management Plan be placed on public exhibition for the period 7 March 2022 to 4 April 2022.

CARRIED

CCL22/50 2022 DUBBO CYCLE CLUB SEASON (ID22/274)

The Council had before it the report dated 16 February 2022 from the Safe Roads Engineer regarding 2022 Dubbo Cycle Club Season.

Moved by Councillor V Etheridge and seconded by Councillor J Black

MOTION

1. **That the application (Appendix 1) of the Dubbo Cycle Club Inc. Racing Season 2022 between 1 January 2022 and 23 December 2022 be approved and undertaken in accordance with the Event and Traffic Management Plan as conditioned by the NSW Police and the following conditions of Dubbo Regional Council:**
 - a. **Burroway Road - Commencing 500m west of the Newell Highway at Brocklehurst for 18km to 200m east of Rawsonville Bridge Road intersection and return on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.**
 - b. **Mogriguy Road - Time trial course commencing 650 m north of the Mendooran Road intersection for a distance of 10.5km to Mogriguy Village. Long course commencing 650 m north of the Mendooran Road intersection for 19km with turnaround being 5.1km north of the Coolbaggie Road intersection and return on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.**
 - c. **Wongarbon/Westella roads - short course commencing in Barbical Street 100m north of Derribong Street for a distance of 15km and finishing at 300m north on Barbical Street from the intersection with Derribong Street. The turn point is 175m east of the Westella Road intersection and return on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm. The long course along Westella Road and Ballimore/Geurie roads for 25km to a turnaround 550m south of the Golden Highway and return on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.**
 - d. **Benolong Road - Sprint course start and finish is on Nubingerie Road 1.2km south of the Benolong Road intersection (adjacent to the Benolong Rural Fire**

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

- Brigade) then west on Benolong Road to a turnaround 300m east of the Wambangalang Creek Bridge on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.
- e. South Geurie/Arthurville Road - Short course commencing 400m south of the Scabbing Flat bridge over the Macquarie River for a distance of 15km to a turnaround 600m north-east of the intersection of Hermitage and Arthurville roads on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.
 - f. South Geurie/Arthurville Road - Middle course commencing 400m south of the Scabbing Flat bridge over the Macquarie River for a distance of 21km with the turnaround point being 3.2km on Suntop Road east of the intersection with Arthurville Road on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.
 - g. South Geurie/Arthurville Road - Long course commencing 400m south of the Scabbing Flat bridge over the Macquarie River for a distance of 30km to a turnaround 3.8km on Suntop Road west of the intersection of Renshaw-McGirr Way on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.
 - h. South Geurie/Terrabella Road - Time trial course commencing 2.1km west of the intersection of Terrabella and Arthurville roads for a 6.4km distance to a turnaround being 1.3km east of the bridge over Little River on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.
 - i. South Geurie/Arthurville Road - Strada long loop commencing 400m south of the Scabbing Flat bridge over the Macquarie River on Arthurville Road for a distance of 50.3km incorporating River Road 10.6km, Zaias Lane 3km, Bennetts Road 6.5km, Suntop Road 9km, Arthurville Road 2.2km, Hermitage Road 11.9km, Terrabella Road 0.35km, Arthurville Road 2.9km to the finish line on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.
 - j. South Geurie/Arthurville Road - Strada short loop commencing 400m south of the Scabbing Flat bridge over the Macquarie River on Arthurville Road for a distance of 42km incorporating Arthurville Road 4.3km, River Road 10.6km, Zaias Lane 8.1km, Arthurville Road 4.5km, Hermitage Road 11.9km, Terrabella Road 0.35km, Arthurville Road 2.9km to the finish on Saturdays between 1 pm and 5 pm, or on Sundays between 8 am and 4 pm.
 - k. North Geurie/Comobella Road - Commencing 0.25km north of the intersection of Paxton and Fitzroy streets for 13km to a turnaround 0.15km west of Cobbora Road on Saturdays between 1 pm and 5 pm, or Sundays between 8 am and 4 pm.
 - l. The approval for use of the roads will alternate between locations in accordance with the nominated block dates.
2. That the Dubbo Cycle Club provide Council with the full racing calendar prior to the first event, and then at two monthly intervals.
 3. That the submission of Traffic Control Plans to Council for approval be submitted a minimum of three weeks prior to the first event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS 1742.3-2019, the Transport for NSW Guidelines for Bicycle Road Races and the Traffic Control at Worksites Technical Manual prepared by an accredited person.

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

4. That all traffic control, including the placement and removal of barricades and/or regulation of traffic, is to be carried out by traffic controllers appropriately trained in accordance with the requirements of Australian Standard AS 1742.3-2019 and Transport for NSW accreditation requirements for Traffic Control Planners or Controllers as required. In this respect there is a requirement that traffic controllers, and not marshals, are to be provided at the start/finish and turnaround to stop all traffic whilst riders are:
 - a. Starting and finishing within a 60km/h or less speed zone.
 - b. Assembled on the road carriageway immediately prior to a mass or staggered start.
 - c. Undertaking the turnaround movement.
 - d. Sprinting to the finish line.
5. That the NSW Police consent and conditions for bicycle races permit under the NSW Road Transport Act 2013, Section 115 is required with documented evidence submitted to Council.
6. That Council's Executive Manager Governance and Internal Control must sight a current copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the cycle race.
7. That the applicant is to submit to Council all the appropriate documentation required, accepting the above conditions, before final approval is granted.
8. That the approval is for a twelve-month period commencing at the time final authorisation of all documentation is granted.

CARRIED

CCL22/51 PLAYGROUND STRATEGY FOR DUBBO REGIONAL COUNCIL (ID22/206)

The Council had before it the report dated 6 February 2022 from the Manager Recreation and Open Space regarding Playground Strategy for Dubbo Regional Council.

Moved by Councillor P Wells and seconded by Councillor S Chowdhury

MOTION

1. That Council continues to actively pursue non-rate revenue for the renewal of playground assets, fitness nodes and associate recreation facilities to reduce the financial burden on Council of providing these facilities to our communities.
2. That the playground hierarchy, identified in this report be endorsed and continued to be implemented across the Dubbo regional local government area.

CARRIED

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

CCL22/52 REGAND PARK MASTER PLAN STATUS (ID22/217)

The Council had before it the report dated 9 February 2022 from the Manager Recreation and Open Space regarding Regand Park Master Plan Status.

Moved by Councillor J Black and seconded by Councillor P Wells

MOTION

1. That \$140,000 from the current Section 94 Open Space and Facilities Plan be utilised to engage suitably qualified landscape architects to develop a northern and southern Macquarie River Master Plan, with any unexpended funds being returned to the Restricted Asset.
2. That a procurement process be undertaken to appoint appropriately qualified consultants to undertake a review of the original Regand Park Master Plan and the development of a master plan for the northern Macquarie River recreational precinct.

CARRIED

Councillor M Wright declared a non-pecuniary, less than significant interest in the matter now before the Council and remained in the room during the Council's consideration of this matter. The reason for such interest is that Councillor M Wright owns a property in Regand Park, but the property does not overlook the subject land and this will not impact his decision making regarding this item.

CCL22/53 COMMENTS AND MATTERS OF URGENCY (ID22/281)

There were no matters recorded under this clause.

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

The items listed come within the following provisions of the Act:

- CCL22/54 – Support for Technology Trial at Council Facility
Section 10A(2)(c) – Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

There were no submissions as to whether the meeting should be closed for a particular item.

At this junction it was moved by Councillor V Etheridge and seconded by Councillor P Wells that the Council resolves into Closed Session, the time being 7.38 pm.

The Open Session resumed at 7.41 pm.

ORDINARY COUNCIL MEETING - 24 FEBRUARY 2022
REPORT

The Executive Manager Governance and Internal Control read out the following resolutions made in the closed session of council.

CCL22/54 SUPPORT FOR TECHNOLOGY TRIAL AT COUNCIL FACILITY (ID22/279)

Moved by Councillor R Ivey and seconded by Councillor J Black

MOTION

That Council waive fees and charges related to the hire and use of the Wellington Aerodrome and Recreation Park for the purpose of a technology trial, as outlined in the report, for a period of eight weeks.

CARRIED

The meeting closed at 7.41 pm.

.....
CHAIRPERSON

**Report of the Infrastructure, Planning and
Environment Committee - meeting 10
March 2022**



**DUBBO REGIONAL
COUNCIL**

AUTHOR:

**Administration Officer - Governance and
Internal Control**

REPORT DATE:

14 March 2022

The Council had before it the report of the Infrastructure, Planning and Environment Committee meeting held 10 March 2022.

RECOMMENDATION

That the report of the Infrastructure, Planning and Environment Committee meeting held on 10 March 2022, be adopted.



**REPORT
INFRASTRUCTURE, PLANNING AND
ENVIRONMENT COMMITTEE
10 MARCH 2022**

PRESENT: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey, D Mahon, P Wells and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Manager Regional Experiences, the Manager Economic Development and Marketing, the Director Infrastructure (C Godfrey), the Director Development and Environment and the Director Liveability.

Councillor J Black assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.31 pm.

IPEC22/7 LEAVE OF ABSENCE (ID22/395)

A request for leave of absence was received from Councillor V Etheridge who was absent from the meeting due to personal reasons.

Moved by Councillor S Chowdhury and seconded by Councillor D Mahon

MOTION

That such request for Leave of Absence be accepted and Councillor Etheridge be granted leave of absence from this meeting.

CARRIED

IPEC22/8 CONFLICTS OF INTEREST (ID22/398)

There were no conflicts of interest were declared.

IPEC22/9 WELLINGTON BATTERY ENERGY STORAGE SYSTEM (BESS) PROJECT (ID22/437)

The Committee received a presentation from AMPYR Australia Pty Ltd regarding this item.

IPEC22/10 THE DUBBO PROJECT UPDATE (ID22/439)

The Committee received a presentation by Australian Strategic Metals regarding this item.

IPEC22/11 BUILDING SUMMARY - FEBRUARY 2022 (ID22/277)

The Committee had before it the report dated 28 February 2022 from the Director Development and Environment regarding Building Summary - February 2022.

Moved by Councillor J Gough and seconded by Councillor S Chowdhury

MOTION

That the report of the Director Development and Environment, dated 28 February 2022, be noted.

CARRIED

The meeting closed at 6.03pm.

.....
CHAIRPERSON



Report of the Culture and Community Committee - meeting 10 March 2022

AUTHOR: Administration Officer - Governance and
Internal Control
REPORT DATE: 14 March 2022

The Council had before it the report of the Culture and Community Committee meeting held 10 March 2022.

RECOMMENDATION

That the report of the Culture and Community Committee meeting held on 10 March 2022, be adopted.



DUBBO REGIONAL
COUNCIL

REPORT
CULTURE AND COMMUNITY COMMITTEE
10 MARCH 2022

PRESENT: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey, D Mahon, P Wells and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Manager Regional Experiences, the Manager Economic Development and Marketing, the Director Infrastructure (C Godfrey), the Director Development and Environment and the Director Liveability.

Councillor J Gough assumed the chair of the meeting.

The proceedings of the meeting commenced at 6.03 pm.

CCC22/6 LEAVE OF ABSENCE (ID22/396)

A request for leave of absence was received from Councillor V Etheridge who was absent from the meeting due to personal reasons.

Moved by Councillor P Wells and seconded by Councillor J Black

MOTION

That such request for Leave of Absence be accepted and Councillor Etheridge be granted leave of absence from this meeting.

CARRIED

CCC22/7 CONFLICTS OF INTEREST (ID22/399)

There were no conflicts of interest declared.

CCC22/8 MULTICULTURAL PARK AT ELIZABETH PARK (ID22/240)

The Committee had before it the report dated 11 February 2022 from the Manager Recreation and Open Space regarding Multicultural Park at Elizabeth Park.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

MOTION

1. That \$10,000 be transferred from the 2021/2022 Open Space budget Trees – Special Projects – Communication and Education budget for a review of the Elizabeth Park Master Plan 2011. That the review of the Elizabeth Park Master Plan 2011 provide for the development of a multicultural space based on cultural monuments and supported by appropriate plantings, wherever possible.
2. That a funding allocation of \$30,000 be considered during the development of 2022/2023 budget formulation a site specific master plan, detailed plans and specifications for the Multicultural Park.
3. That as part of the review, the multicultural park considers the establishment of a “mother language monument” to assist in the preservation and protection of all languages.
4. That community consultation with key stakeholders, including ORISCON, be undertaken to assist in the development of detailed plans, specifications and costings to construct the multicultural gardens.
5. That external non-rate funding opportunities be investigated to help fund the development of the Multicultural Garden, following adoption of the Master Plan and detailed design is finalised.
6. That as part of the review of the Elizabeth Park (Dubbo Regional Botanic Garden), and associated community consultation, consideration be given to rename it to reflect both its botanic and cultural importance.

CARRIED

CCC22/9 DUBBO REGIONAL ECONOMIC DEVELOPMENT SERVICES AND OPPORTUNITY FOR REGIONAL DEVELOPMENT (ID22/388)

The Committee had before it the report dated 28 February 2022 from the Manager Economic Development and Marketing regarding Dubbo Regional Economic Development Services and Opportunity for Regional Development. Council was provided with a presentation on this item.

Moved by Councillor S Chowdhury and seconded by Councillor R Ivey

MOTION

That Council receive quarterly updates from the Economic Development and Marketing branch relating to economic performance of the Region.

CARRIED

**CCC22/10 DESTINATION DUBBO: INTERNATIONAL READY QUARTERLY REPORT
(ID22/209)**

The Committee had before it the report dated 7 February 2022 from the Director Culture and Economy regarding Destination Dubbo: International Ready Quarterly Report.

Moved by Councillor M Wright and seconded by Councillor J Black

MOTION

That all future Destination Dubbo: International Ready Quarterly Reports be included in Council's Quarterly Financial Review Statement reports, in accordance with the Office of Local Government Capital Expenditure Guidelines (Section 23A Local Government Act).

CARRIED

CCC22/11a WIRADJURI TOURISM CENTRE STAGE 2 (ID22/393)

The Committee had before it the confidential report dated 28 February 2022 from the Manager Regional Experiences regarding Wiradjuri Tourism Centre Stage 2. The committee determined to hear this item in open committee, not confidential

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

MOTION

That this item be heard in open committee.

CARRIED

CCC22/11 WIRADJURI TOURISM CENTRE STAGE 2 (ID22/393)

The Committee had before it the report dated 28 February 2022 from the Manager Regional Experiences regarding Wiradjuri Tourism Centre Stage 2. Council was provided with a presentation on this item.

Moved by Councillor M Wright and seconded by Councillor S Chowdhury

MOTION

- 1. Council acknowledges the contribution of the Wiradjuri Tourism Centre to the region's visitor economy and community engagement.**
- 2. Council endorses the Chief Executive Officer to progress the successful Expression of Interest application to apply for \$5,000,000 with NSW Government agency, CREATE NSW's Creative Capital funding stream for the delivery of Stage 2 of the Wiradjuri Tourism Centre.**
- 3. If the funding application is successful, Council endorses Stage 2 of the Wiradjuri Tourism Centre be construction in parallel with Stage 1, noting the project delivery**

efficiencies in addition to the associated stage 2 asset depreciation, operating costs and income opportunities.

CARRIED

As the confidential report was not public, the Executive Manager Governance and Internal Control read out the resolution.

The meeting closed at 6.49 pm.

.....
CHAIRPERSON



Report of the Corporate Services Committee - meeting 10 March 2022

AUTHOR: Administration Officer - Governance and
Internal Control
REPORT DATE: 14 March 2022

The Council had before it the report of the Corporate Services Committee meeting held 10 March 2022.

RECOMMENDATION

That the report of the Corporate Services Committee meeting held on 10 March 2022, be adopted.



DUBBO REGIONAL
COUNCIL

REPORT
CORPORATE SERVICES COMMITTEE
10 MARCH 2022

PRESENT: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey, D Mahon, P Wells and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Manager Regional Experiences, the Manager Economic Development and Marketing, the Director Infrastructure (C Godfrey), the Director Development and Environment and the Director Liveability.

Councillor D Mahon assumed the chair of the meeting.

The proceedings of the meeting commenced at 6.50 pm.

CSC22/7 LEAVE OF ABSENCE (ID22/397)

A request for leave of absence was received from Councillor V Etheridge who was absent from the meeting due to personal reasons.

Moved by Councillor P Wells and seconded by Councillor M Wright

MOTION

That such request for Leave of Absence be accepted and Councillor Etheridge be granted leave of absence from this meeting.

CARRIED

CSC22/8 CONFLICTS OF INTEREST (ID22/400)

There were no conflicts of interest declared.

CSC22/9 DRAFT COUNCIL POLICY - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE MAYOR AND COUNCILLORS (ID22/222)

The Committee had before it the report dated 1 March 2022 from the Executive Manager Governance and Internal Control regarding Draft Council Policy - Payment of Expenses and Provision of Facilities for the Mayor and Councillors.

Moved by Councillor J Gough and seconded by Councillor J Black

MOTION

1. That it be noted a provision has been introduced for reimbursement of travel costs to the Mayor and Councillors, with capped maximum amounts of \$10,000 and \$5,000 respectively for the provision of use of private vehicle allowances.
2. That the draft Council Policy, Payment of Expenses and Provision of Facilities for the Mayor and Councillors, as attached at Appendix 1, be adopted for the purpose of public exhibition.
3. That a further report be submitted to Council detailing results of public exhibition, for adoption of the final policy.

CARRIED

CSC22/10 DRAFT TERMS OF REFERENCE - COMMUNITY COMMITTEES (ID22/246)

The Committee had before it the report dated 2 March 2022 from the Executive Manager Governance and Internal Control regarding Draft Terms of Reference - Community Committees.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

MOTION

1. That the draft Terms of Reference, as attached as appendices to this report, be endorsed for the purpose of Public Exhibition.
2. That, following Public Exhibition, a further report be presented to Council for the adoption of the Terms of Reference documents, incorporating any changes.
3. That all committees, working parties, forums and panels outlined in the report be reviewed in 2023 as to their effectiveness and sustainability, with a report provided to Council in October 2023.

CARRIED

Moved by Councillor M Dickerson and seconded by Councillor S Chowdhury

AMENDMENT

1. That the draft Terms of Reference, as attached as appendices to this report, be endorsed for the purpose of Public Exhibition.
2. That, following Public Exhibition, a further report be presented to Council for the

adoption of the Terms of Reference documents, incorporating any changes.

3. That all committees, working parties, forums and panels outlined in the report be reviewed in 2023 as to their effectiveness and sustainability, with a report provided to Council in October 2023.
4. That the Renewables Committee be removed.
5. That a Villages Committee be added, with Draft Terms of reference to be developed.

The amendment on being put to the meeting was carried.

CARRIED

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

**CSC22/11 INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT -
FEBRUARY 2022 (ID22/290)**

The Committee had before it the report dated 1 March 2022 from the Acting Chief Financial Officer regarding Investment Under Section 625 of the Local Government Act - February 2022.

Moved by Councillor J Black and seconded by Councillor R Ivey

MOTION

That the information contained within the Investment under Section 625 of the Local Government Act report, dated 1 March 2022, be noted.

CARRIED

The meeting closed at 6.56 pm.

.....
CHAIRPERSON



DUBBO REGIONAL
COUNCIL

REPORT: Mayoral Appointments and Meetings

DIVISION: Executive Services
REPORT DATE: 8 March 2022
TRIM REFERENCE: ID22/448

EXECUTIVE SUMMARY

Purpose	Provide review or update	
Issue	<ul style="list-style-type: none">Details of Mayoral appointments and meetings for the period 16 February 2022 through to 15 March 2022.	
Reasoning	<ul style="list-style-type: none">To ensure transparency of Mayoral appointments and meetings.	
Financial Implications	Budget Area	There are no financial implications arising from this report.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Community Leadership
CSP Objective: 4.2 Our civic leaders represent the community
Delivery Program Strategy: 4.2.1 The community acknowledges that Dubbo Regional Council is a representative and responsive Council

RECOMMENDATION

That the information contained in the report be noted.

Murray Wood
Chief Executive Officer

MW
Chief Executive Officer

REPORT

Consultation

Details follow in the body of the report regarding all meetings and appointments of the Mayor for the given period. These meetings and appointments are representative of community, business, political and Council consultation.

Resourcing Implications

Nil

For the information of Councillors, the following details of mayoral appointments and attendances are provided:

Wednesday 16 February 2022

- Attended radio interview with ABC.
- Radio interview with Triple M.

Thursday 17 February 2022

- Attended a meeting with Reverend Mel Graham from Dubbo Uniting Church.
- Attended a meeting with Felicity Taylor Edwards from Charles Sturt University and Bart Sykes regarding regional education – Tertiary.
- Attended a meeting with Daryl Green from Rivercare.
- Attended Councillor Workshops.

Friday 18 February 2022

- Attended radio interview with 2DU.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with NSW Waratah's Chairperson at the Waratah's vs Fijian Drua game.

Monday 21 February 2022

- Attended radio interview with Zoo FM.
- Attended along with Councillors Matt Wright, Vicki Etheridge and Shibli Chowdhury a meeting with the Dubbo Men's Shed.
- Attended a meeting with Tim and Sarah Furney
- Attended TV interview with Prime7.
- Attended a radio interview with Triple M.
- Attended Clinical Services Plan – Consultation with Western NSW LHD.
- Submitted Mayoral Memo to the Daily Liberal.

Tuesday 22 February 2022

- Attended a radio interview with 2DU.
- Attended along with Councillors Richard Ivey and Jess Gough an onsite meeting with James North from Wellington Battery Energy Storage System Project.

Wednesday 23 February 2022

- Attended radio interview with DC FM.
- Attended radio interview with 2DU.
- Attended interview with WIN TV.
- Attended launch of the Mayoral EV vehicle at Sainsbury Hyundai.
- Attended a meeting with Ken Rogers.
- Attended a meeting with Barbara Kelly and Pat Yeo from St Brigids Conference.
- Attended a meeting with Council's Chief Executive Officer, Murray Wood.

Thursday 24 February 2022

- Attended a meeting with Senator Deborah O'Neill.
- Attended a meeting with Lawrie Donoghue.
- Attended a meeting with Bruce Nairne.
- Attended a meeting along with Council's Chief Executive Officer, Murray Wood, and Councillors Lewis Burns, Matt Wright, Richard Ivey, Shibli Chowdhury and Vicki Etheridge, Council's Growth Planning team, Real Estate Institute and Residential Builders Group.
- Attended Council Briefing.
- Attending Ordinary Council Meeting.

Friday 25 February 2022

- Attended radio interview with 2DU.
- Attended radio interview with DC FM.
- Attended radio interview with Binjang.
- Attended radio interview with DC FM.
- Attended a meeting with Dot Blake.

Saturday 26 February 2022

- Attended NRL Match in Mudgee.

Monday 28 February 2022

- Attended radio interview with 2BS.
- Attended radio interview with 2WEB.
- Attended along with Council's Chief Executive Officer, Murray Wood, Councillors Vicki Etheridge, Jess Gough, Lewis Burns and Damien Mahon the Local Government Special Conference.
- Submitted Mayoral Memo to the Daily Liberal.

Tuesday 1 March 2022

- Attended along with Council's Chief Executive Officer, Murray Wood, Councillors Vicki Etheridge, Jess Gough, Lewis Burns and Damien Mahon the Local Government Special Conference.

Wednesday 2 March 2022

- Attended radio interview with Triple M.
- Attended along with Council's Chief Executive Officer, Murray Wood, Councillors Vicki Etheridge, Jess Gough, Lewis Burns and Damien Mahon the Local Government Special Conference.

Thursday 3 March 2022

- Attended media interview with Prime7.
- Attended the Wongarbon Country Women's Association meeting.
- Attended along with Deputy Mayor Councillor Richard Ivey a meeting with Representatives from IHRA at Bodangora.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with Megan Jones.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with Rachael Sweeney from Regional Cities NSW.
- Attended Councillor Workshop.

Friday 4 March 2022

- Attended radio interview with 2DU.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with Roger Fletcher.
- Attended a meeting with Council's Chief Executive Officer, Murray Wood and Executive Manager Governance and Internal Control Abbey Rouse.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with the Hon. Dugald Saunders MP, Member for Dubbo.
- Completed a video with Council's Chief Executive Officer, Murray Wood.

Saturday 5 March 2022

- Attended along with Council's Chief Executive Officer, Murray Wood, Councillors Lewis Burns, Josh Black, Pam Wells, Richard Ivey, Matt Wright, Member for Dubbo the Hon. Dugald Saunders, Member for Parkes the Hon. Mark Coulton and the Deputy Prime Minister the Hon. Barnaby Joyce a Community Leaders Breakfast.
- Attended the official opening of the Western Cancer Centre and Macquarie Building at Dubbo Base Hospital.
- Attended the Bollywood Night Award presentation evening.

Sunday 6 March 2022

- Attended the Wellington Rotary Vintage Fair and Swap Meet.

Monday 7 March 2022

- Attended radio interview with Zoo FM.
- Attended along with Council's Director Liveability, John Watts and Manager Recreation and Open Space Ian McAlister a meeting with Dubbo Cycle Club.
- Attended along with Deputy Mayor, Councillor Richard Ivey a meeting with the Grumpy Old Men Group.

- Submitted Mayoral Memo to the Daily Liberal.

Tuesday 8 March 2022

- Attended a meeting with Council's Chief Executive Officer, Murray Wood.
- Attended along with Council's Chief Executive Officer, Murray Wood, Director Culture and Economy Natasha Comber, Manager Regional Experiences, Jamie Angus, Manager Dubbo Regional Airport, Jacki Parish, Deputy Mayor, Councillor Richard Ivey, a briefing on the Wellington Museum and Bodangora Airstrip.

Wednesday 9 March 2022

- Attended along with Council's Chief Executive Officer Murray Wood a meeting with Tim Vesey from Energy Transition Solutions.
- Attended a meeting with Councillor Shibli Chowdhury.
- Attended a meeting with Council's Chief Executive Officer Murray Wood, Director Development and Environment Stephen Wallace and Manager Growth Planning Steven Jennings.
- Attended a meeting with Councillor Pam Wells.

Thursday 10 March 2022

- Attended along with Council's Chief Executive Officer Murray Wood and Manager Economic Development and Marketing, Josie Howard a meeting with Denis Fitzgerald – Lumea.
- Attended along with Member for Dubbo the Hon. Dugald Saunders the official opening of the Dubbo Safe Haven.
- Attended along with Council's Chief Executive Officer, Murray Wood a project meeting update on Central-West Orana REZ transmission.
- Attended a meeting with Jason Capuano from the Stevens Group.
- Attended Councillor Briefing.
- Attended Standing Committee Meetings.

Friday 11 March 2022

- *Deputy Mayor, Councillor Richard Ivey attended radio interview with 2DU in lieu of the Mayor.*
- Attended radio interview with Binjang Radio.
- Attended Country Mayors Meeting in Sydney

Saturday 12 March 2022

- Attended along with Councillor Shibli Chowdhury a meeting with Bangladesh Consular General.
- Attended a meeting with Michelle Redden.
- Met with Grand Master Les Hicks.



REPORT: Proposed New Divisional Structure

DIVISION: Executive Services
REPORT DATE: 15 March 2022
TRIM REFERENCE: ID22/472

EXECUTIVE SUMMARY

Purpose	Seek endorsement	Fulfil legislated requirement
Issue	<ul style="list-style-type: none"> The determination of the senior staff positions within the organisation of the Council and meet the legislative requirement to review the organisation structure within 12 months after an ordinary election of Council. 	
Reasoning	<ul style="list-style-type: none"> The organisation has undertaken significant analysis, internal consultation and strategic planning to understand where structural change can drive performance. Under Chapter 11, Part 1 of the Local Government Act 1993 "Organisation Structure" there is a requirement to review and possible re-determination of the organisation structure within 12 months of an ordinary election. 	
Financial Implications	Budget Area	General Fund allocated budget
	Funding Source	General Fund
	Proposed Cost	Within adopted budget
	Ongoing Costs	Nil change to existing adopted budgets of Council
Policy Implications	Policy Title	There are no policy implications arising from this report

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Community Leadership
 CSP Objective: 4.3 The resources of Council are appropriately managed
 Delivery Program Strategy: 4.3.1 The organisation displays the elements of sound management and strategic planning

Theme: 4 Community Leadership
CSP Objective: 4.3 The resources of Council are appropriately managed
Delivery Program Strategy: 4.3.7 A highly skilled and motivated workforce is maintained

Theme: 4 Community Leadership
CSP Objective: 4.3 The resources of Council are appropriately managed
Delivery Program Strategy: 4.3.8 Council is financially sustainable and has the ability to maintain infrastructure and deliver services at the adopted service levels as agreed with the community

RECOMMENDATION

That the following Senior Staff positions proposed within the organisation structure of Council be adopted:

- **Director Organisational Performance**
- **Director Strategy, Partnerships and Engagement**
- **Director Development and Environment**
- **Director Infrastructure**
- **Director Community, Culture and Places**

Murray Wood
Chief Executive Officer

MW
Chief Executive Officer

REPORT

Council has undertaken significant bodies of work to assess the appropriateness of the existing Divisional structure. This includes:

- Organisational Effectiveness and Cultural Survey of all staff
- Executive Leadership facilitated strategic planning sessions
- Engagement of consultancy to review organisation's structure against local government sector broadly and other sectors.

Arising from these bodies of work the key design principles for the organisational structure were defined as:

- *Be customer centric, service focused, place-based approaches to working*
- *Drive effective and efficient service delivery*
- *Ensure design 'puts relationships at the centre' of our approach*
- *Minimise opportunity for siloes to form, promote collaboration, support knowledge sharing*
- *Enable efficiency through clear hierarchy and standardisation/systemisation where work is routine/repetitive*
- *Encourage agility where work is more changeable/fluid (e.g. flexible, mission-based teams, relationships/network mentality)*
- *Drive accountability, decisions are made at the lowest practical level*
- *Remove any duplication through centralisation wherever practical.*

Consultation

- Organisational Effectiveness and Cultural Survey of all staff
- Executive Leadership facilitated strategic planning sessions
- Engagement of consultancy to review organisation's structure against local government sector broadly and other sectors
- Councillor workshop
- Affected individual staff and teams have been consulted on the proposed changes

Resourcing Implications

- There are two existing senior staff vacancies that have not been filled to allow for maximum flexibility when considering new structures of Council. This also reduces the risk of having to sever contracts at increased expense to Council.
- The senior staff structure proposed is within allocated budgets for senior staff positions.

Options Considered

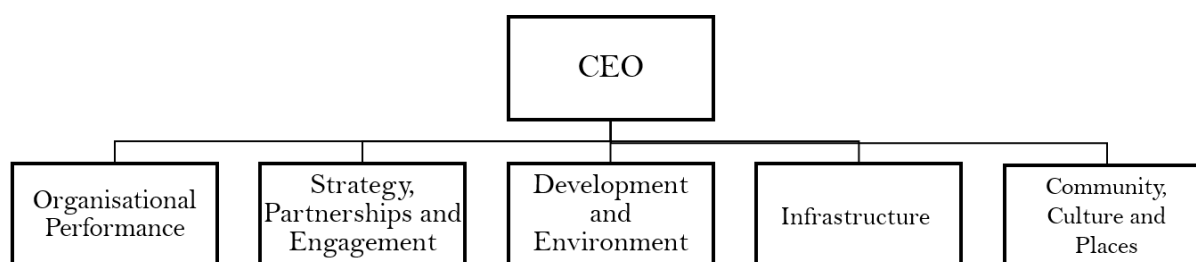
- Option 1: Keep the Current Structure
 - The first option explored was to keep the current organisational structure, with minor adjustments made for 'quick win' opportunities for improvement.
 - This option would have presented the lowest impact of organisational change, but questions were raised regarding how well the current structure supports DRC's strategic imperatives and previously design principles.

- Option 2: Deputy CEO Model
 - This model is designed to create strategic leadership and reports to deputies have functional/service delivery responsibility.
 - It was considered that the DCEO would create too much disruption given the broader change program at DRC without the matching increase in outputs to community outcomes.

Preferred Option

- Option 3
 - This model is designed around the organisation’s value creation framework that sees community engagement, Government policy inform service design and delivery. This generates community outcomes that feeds back into community engagement as assessment of performance.
 - The structure is supported by cross department teams to ensure connectivity between planning & delivery.

The proposed senior staff structure is:



Planned Communications

- Affected individual staff and teams have been consulted on the proposed changes
- A recruitment package is under development.

Timeframe

Key Date	Explanation
24 March 2022	Endorsement of senior staff structure by Council
Early April 2022	Advertise for vacant senior staff position
June 2022	Onboard senior staff and realignment of functions and services in new Divisions.



REPORT: Proposed Service Review Program

DIVISION: Executive Services
REPORT DATE: 14 March 2022
TRIM REFERENCE: ID22/469

EXECUTIVE SUMMARY

Purpose	Addressing Council resolution Fulfil legislated requirement/Compliance	Other: Addressing operating deficit proactively requires ongoing reviews of service provision.
Issue	<ul style="list-style-type: none"> To provide Council with a proposed two year program of service reviews to consider the performance of Council functions and identify opportunities for efficiency. 	
Reasoning	<ul style="list-style-type: none"> Council has obligations under Section 428A of the Local Government Act 1993 to undertake service reviews under the auspice of an Audit, Risk and Improvement Committee. 	
Financial Implications	Budget Area	Relevant service area of Council
	Funding Source	General Fund
	Proposed Cost	\$150,000 per annum
	Ongoing Costs	Outcomes of service review program are intended to deliver operational efficiencies.
Policy Implications	Policy Title	Charter for the Audit and Risk Management Committee
	Impact on Policy	Ensures alignment with Section 428A of Local Government Act

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Community Leadership
 CSP Objective: 4.3 The resources of Council are appropriately managed
 Delivery Program Strategy: 4.3.1 The organisation displays the elements of sound management and strategic planning

Theme: 4 Community Leadership
 CSP Objective: 4.3 The resources of Council are appropriately managed
 Delivery Program Strategy: 4.3.8 Council is financially sustainable and has the ability to maintain infrastructure and deliver services at the adopted service levels as agreed with the community

RECOMMENDATION

- 1. That Council adopt the proposed Service Review program**
- 2. That the Service Review program be put to Council's Audit and Risk Management Committee for consideration, endorsement and subsequent oversight of the adopted program.**
- 3. That it be noted that performance improvement activities will still be delivered by functional areas of Council at an operational scale that is lesser in scope than service reviews.**

Murray Wood
Chief Executive Officer

MW
Chief Executive Officer

BACKGROUND

Previous Resolutions of Council

24 February 2022	<ol style="list-style-type: none"> 1. That the Chief Executive Officer provide a report to the March 2022 Council meeting that provides the priority list of Council functions and business units that shall be the subject of a service review program over a 24 month period. 2. That the service review program be provided to the Audit and Risk Management Committee for review and subsequent endorsement
24 February 2022	<ol style="list-style-type: none"> 1. That the Chief Executive Officer provide to the June 2022 Council meeting a report addressing ongoing management options of Council's Aquatic Leisure Centres. 2. That the report examine a range of factors including but not limited to: <ul style="list-style-type: none"> • The advantages and disadvantages of in-house management and external (contract) management; • Financial analysis of each option (including projected one off and ongoing finance implications); • Analysis of historical (5 years) financial and attendance performance • Analysis of any available benchmarking
24 February 2022	<ol style="list-style-type: none"> 1. That the Chief Executive Officer provide to the April 2022 Council meeting a confidential report regarding the business structure as it relates to licenses, leases, agreements and arrangements of the Dubbo Regional Livestock Markets. 2. That the report include, but not be limited to: <ul style="list-style-type: none"> • Summary of the business structure, financial performance and economic contribution; • The current structure of licenses, leases and related operating agreements; • Independent legal advice regarding regulatory and legal compliance of the current business structure and related agreements/arrangements; • Independent legal advice regarding potential opportunity to strengthen regulatory and legal compliance of related agreements/arrangements, and address any identified corporate risks to Council.

Under section 428A of the Act, councils and joint organisations must appoint an Audit, Risk and Improvement Committee to keep under review the following aspects of their operations:

- compliance,
- risk management,
- fraud control,
- financial management,
- governance,

- implementation of the community strategic plan, delivery program and strategies,
- **service reviews,**
- **collection of performance measurement data by the council,**
- any other matters prescribed by the regulations.

Council has a well-established independently chaired Audit and Risk Committee and is able to meet its legal obligations. This includes oversight of any proposed service review program.

The Office of Local Government has released a proposed risk management and internal audit framework in late 2021. Having a program of service reviews as proposed by the Notice of Motion, being undertaken with oversight provided by Council's Audit and Risk Management is consistent with the proposed framework. (Circular to Councils 19-20 - 10 September 2019 - A627669) [19-20 A new internal audit and risk management framework for local councils in NSW – release of discussion paper - Office of Local Government NSW](#)

Arising from matters in the last term of Council, the organisation has reviewed, independently, how it managed formal complaints and applied the Code of Conduct Procedures. Staff have implemented changes and reviewed how to structure the organisation to better service this required service.

It is also worth noting that reviews and performance adjustments within a service area will be ongoing. For example currently:

- the Chief Financial Officer is reviewing the internal finance partner model;
- Infrastructure Delivery is working towards a more effective administrative workflow for customer requests; and
- Information Services are developing the business case around on premise capability/assets versus cloud based capability.

This proactive culture will continue within the organisation.

REPORT

Consultation

- Senior staff have been consulted as to areas of their service provision that should be considered in a service review. Some service reviews have already commenced and others are in the planning phase.
- A level of independence is required to ensure services are reviewed in a manner that ensures Business As Usual is tested and alternatives are considered transparently. Bodies who have experience in delivering Service Reviews have been consulted in regards to assisting Council.
- The Customer Experience and Information Services branches of Council have been consulted in regards to providing an in-house independent service review capability.

Resourcing Implications

- Some service reviews are proposed to be delivered by external consultancies. These must be funded from existing budgets.
- Service Reviews delivered internally require the allocation of staff time within existing budgets.
- Staff in service areas subject to analysis will be required to provide data and be available for stakeholder interviews. This represents an internal cost to a service area and an opportunity cost as staff are taken off line from focusing on service delivery.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	150,000	150,000	160,000	0
b. Operating expenses	80,000	150,000	150,000	160,000	160,000	0
c. Operating budget impact (a – b)	-80,000	-150,000	0	-10,000	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-80,000	-150,000	0	-10,000	0	0
Does the proposal require ongoing funding?	Yes- Service Reviews are an ongoing program					
What is the source of this funding?	General Revenue					

Table 1. Ongoing Financial Implications

Service Reviews already initiated

The following service reviews have commenced in 2021/2022 financial year:

- Communications
The review was initiated to:
 - Provide an independent, confidential engagement with staff in the media and communications team and other stakeholders, to understand the issues they face in delivering services and potential opportunities for media and communications within Council and externally
 - Identify where stakeholder engagement and communications are being implemented in other parts of Council outside the CIC team (to understand any duplication and consistency issues, the effectiveness and efficiency of this decentralised approach and also to assess potential capability and capacity gaps
 - Provide opportunities to provide a quality, consistent, best practice service to internal and external stakeholders across a spectrum of communications and engagement activities and identify the resource implications to achieve this.

- Subdivision Planning Approvals Process
This review was initiated to:
 - Respond to industry feedback that subdivision approvals take longer than necessary, as perceived by industry, to be approved by Council.
 - To engage with internal and external stakeholders to understand the issues faced through the subdivision planning approval process.
 - Respond to the housing deficit in the local government area by ensuring Council has a quality and efficient planning approval service to the community.
 - Understand in detail the process from when the customer lodges an application and identify inefficiencies and opportunities to improve the approval pathway. Also to assess any potential capability and capacity gaps in all parts of the process including parties internal and external to Council.

- Major Infrastructure Delivery | Boundary Road Extension
This review was initiated to:
 - Enable the organisation to learn lessons from this major road infrastructure project at all stages from design, procurement and installation.
 - To assess the performance of Council against original project performance targets.
 - Provide an independent and confidential engagement with stakeholders to understand the issues parties faced in delivering this project.
 - Assess potential capability and capacity gaps in the organisation as well as opportunities to apply learnings to other infrastructure projects.

- Rural Road Maintenance Grading Program
This review was initiated due to:
 - Council having a road network that contains 1335 km of unsealed roads that are under the control of Council. The rural road maintenance grading program involves a grader, roller and water cart grading the available material on the road/road shoulder to make the road safe.
 - Each road is treated equally with one grade in the cycle, regardless of the number of vehicle or types of vehicle using the road.
 - This review is to look at the current practice and determine if there is merit in a hierarchal approach to road maintenance. This may result in heavily trafficked roads receiving more maintenance grading than those servicing a small number of land holders in the cycle.
 - The review will consider:
 - How long does it currently take to do one cycle
 - How long would it take to undertake a cycle based on the hierarchal approach
 - How much time would be lost in the hierarchal approach given we may not go from road to road (minimal transport time)
 - Is there merit in importing gravel to certain roads at the time of the maintenance grade rather than trying to find it on the road network.
 - Funding required to increase service levels on busier roads and maintain existing service levels on lower traffic roads.

- Aquatic Facilities
This review was initiated to:
 - Respond to the resolution of Council, assessing the advantages and disadvantages of managing the aquatic facilities internally or externally.
 - Use time elapsed since the decision by Council to run all facilities internally as an opportunity to use data to inform future management decisions.
 - Use benchmarking against other Councils for sector specific comparisons as to Dubbo regional Council’s performance and service levels.
 - Identify future bodies of work that may include addressing community interest in expanding the service levels provided by Council to include indoor-all year aquatic facilities.

- Dubbo Regional Livestock Markets
This review was initiated to:
 - Respond to the resolution of Council, assessing the state and associated risks of current operating arrangements.
 - Identify future bodies of work to ensure the non-rate income delivered to Council by the Dubbo Regional Livestock Markets is maximised and exposure to risks are minimised.

Services to be Reviewed and Timeframe

Commencement Date	Service of Council	Reviewer	Stage
December 2021	Media and Communications	University of Newcastle	Final Report pending
March 2022	Subdivision Planning Approvals Process	Internal Customer Experience	Scope being finalised
March 2022	Major Infrastructure Delivery Boundary Road Extension	External	Procurement
March 2022	Aquatic Facilities	Internal and External	Initial internal review as per NoM
March 2022	Regional Livestock Markets	External	Initial Legal Review as per NoM
March 2022	Rural Road Maintenance Grading Program	External	Procurement

Proposed Service Reviews (dates are indicative)

May 2022	Robotic Process Automation corporate and financial services;	Internal and External
July 2022	Library Services Regional and Local	External
July 2022	Cemetery services incl. maintenance and grave digging	Internal
October 2022	Process Digitisation Infrastructure Delivery	Internal
October 2022	Business continuity and resilience Water and Sewer Operations	Internal and External
March 2023	Cultural Services incl. DRTCC, Wellington Civic Centre and museums	External
March 2023	Child care services	Internal
May 2023	Risk Management	Internal and External
July 2023	Recreation facilities and services	Internal and External
July 2023	Grants attraction and management	Internal
July 2023	Information Services	External
October 2023	Building Asset management	External
October 2023	Property Development	Internal and External

Next Steps

- Council will need to allocate specific resources and a Project Management framework to deliver the overall Service Review program.
- A communication strategy is developed for the program that ensures all stakeholders, internal and external, are incorporated into the service specific Service Review process.
- Council will build in-house capability to incorporate Service Reviews and allocate dedicated staff resources within the adopted budgets of Council.



DUBBO REGIONAL
COUNCIL

REPORT: 2022 Federal Election Potential Funding Commitments for Candidates

DIVISION: Executive Services
REPORT DATE: 16 March 2022
TRIM REFERENCE: ID22/475

EXECUTIVE SUMMARY

Purpose	Addressing Council resolution	
Issue	<ul style="list-style-type: none">On 24 February 2022, Council resolved that the Chief Executive Officer (CEO) provide a report to the March Ordinary Council meeting outlining projects and potential funding needs across the Dubbo Regional Local Government Area (LGA).	
Reasoning	<ul style="list-style-type: none">The report details projects and other funding needs and opportunities that will be forwarded to candidates for the seats of Parkes and Calare in the 2022 federal election	
Financial Implications	Budget Area	There are no financial implications arising from this report
Policy Implications	Policy Title	There are no policy implications arising from this report

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 3 Economy
CSP Objective: 3.5 The long-term economic growth of the Local Government Area is realised
Delivery Program Strategy: 3.5.3 Government funding opportunities are strategically and proactively pursued

RECOMMENDATION

That the information contained within the report be distributed to all candidates for the seats of Parkes and Calare in the upcoming 2022 federal election.

Murray Wood
Chief Executive Officer

MW
Chief Executive Officer

BACKGROUND

Previous Resolutions of Council

24 February 2022	That the Chief Executive Officer prepare an report for the March Ordinary meeting of Council for distribution to all candidates for the seats of Parkes and Calare in the 2022 federal election, detailing projects and other funding needs and opportunities across the LGA (ie a Dubbo bypass/ring road, Wheelers Lane road rehabilitation works – Myall St to railway line section, Wellington road network in general, Wellington showground upgrades, and Bodangora aerodrome upgrades).
------------------	---

REPORT

Consultation

- Communicating this information with candidates in the upcoming Federal Election will ensure that the needs of the Dubbo Regional LGA are taken into consideration when determining upcoming federal funding. This report represents the first level of consultation between local, state and federal levels of government in this regard.

Resourcing Implications

- The below projects have been identified as priority areas for Council. Current Council budgets do not accommodate all projects, and as external funding, such as state or federal grants, will be required to progress these outcomes.

Identified Projects and Funding Opportunities

	Funding body linkages
PROJECT FUNDING FOCUS: Resilience	
<ul style="list-style-type: none"> • Airport Upgrades – future capital development for overall business case development and masterplan realisation relating to Regional Emergency Hub. <ul style="list-style-type: none"> ○ Runway extension and strengthening for firefighting aerial tankers to build capability for all of NSW • Water Security and Supply – future capital development for overall business case development and infrastructure realisation relating to critical climate change resilience 	<p>Emergency response</p> <p>Climate resilience</p>
PROJECT FUNDING FOCUS: Transportation	
<ul style="list-style-type: none"> • Regional linkage road infrastructure upgrades between: <ul style="list-style-type: none"> ○ Mudgee and Dubbo ○ Dubbo and Parkes • Distributor roads around current and future urban areas. <ul style="list-style-type: none"> ○ Southern distributor from Hennessy Lane through east of Sheraton Rd and to Mitchel Highway via expanded industrial area in east Dubbo. Includes renewal of Sheraton Road as 	

<ul style="list-style-type: none"> well. ○ Business case funding for Western distributor – ring road for Newell Hwy traffic. ○ South bridge in Dubbo urban area. ● Shared pathway bridges across the Macquarie River in new urban expansion areas. ● Regional transportation linkage upgrade supporting government support for rail freight and passenger transport; Maryvale to Gulgong train link ● Extension and ongoing commitment to the Local Roads & Community Infrastructure grant program 	
<p>PROJECT FUNDING FOCUS: Strategic Industry Regional Development</p>	
<ul style="list-style-type: none"> ● Emerging and new industry innovation funding: <ul style="list-style-type: none"> ○ Benefits to aero, technology based industry and technology based capital development, ○ green energy and minerals processing all present opportunities in the Region ● Manufacturing incentive funding for Critical Minerals and High Tech metals as part of the Central West Critical Minerals Hub ● Incentive and grant related funding to support skills and training in identified growth industries to maximise opportunities for migration to regional NSW from both domestic and international migration. ● Funding to market the Region as an employment and lifestyle area of choice to targeted skills markets. 	
<p>PROJECT FUNDING FOCUS: Strategic Regional Infrastructure</p>	
<ul style="list-style-type: none"> ● Regional enabling infrastructure funding to support population growth; Including upgrades to manage growth in roads, stormwater, water and sewer, housing and subdivision development to enable sustainable population growth including <ul style="list-style-type: none"> ○ South east Dubbo to accelerate development and ○ Infrastructure to accelerate the development of the north west urban area. ● Infrastructure funding addressing the demand for workers and short stay accommodation; whilst providing future development infrastructure for urban release and urban expansion planning areas ● Cultural development funding for integration of culture into social amenity including <ul style="list-style-type: none"> ○ Civic spaces such as a multicultural park in Dubbo’s Elizabeth Park. ● Funding for infrastructure that services Regional critical needs such as health and community: <ul style="list-style-type: none"> ○ Macquarie Homestay upgrades and expansion. 	
<p>PROJECT FUNDING FOCUS: Regional Visitor Economy Growth</p>	
<ul style="list-style-type: none"> ● Wellington Caves future capital development for overall business case development and masterplan (full site and ancillary services) 	

<p>realisation.</p> <ul style="list-style-type: none"> • DRTCC– renewal of aged civic centre elements to create a modern conference centre capability. • Dubbo Leisure Aquatic centre – future capital development for overall business case development and masterplan realisation. • Taronga Western Plains Zoo future capital development funding • Dubbo Sports Hub future capital development to host large events and student accommodation facilities 	
<p>PROJECT FUNDING FOCUS: Digitisation Support</p>	
<ul style="list-style-type: none"> • SMART Regions Funding: Strategic and sustainable project funding for digital connectivity and inclusion between Dubbo and Wellington and regional focused service areas; Expansion of NBN Business Fibre Zone to Wellington • Social equity and digital inclusion funding Community Focused Digital Connectivity for community and remote locations which must include Nanima Village • SMART Council Funding: Support for Regional Council digitisation through targeted capital funding grants which support data driven and efficient outcomes in Local Government operations 	

Next Steps

- Council’s CEO will communicate the above considerations for Regional Economic Development and Strategic Regional Growth to all candidates who campaign in both the State and Federal election for consideration of support.



REPORT: Pecuniary Interest Disclosure

DIVISION: Executive Services
REPORT DATE: 22 February 2022
TRIM REFERENCE: ID22/316

EXECUTIVE SUMMARY

Purpose	Fulfil legislated requirement/Compliance	
Issue	<ul style="list-style-type: none"> In accordance with clause 4.25 of the Model Code of Conduct, The Chief Executive Officer is required to table written returns of interest at the first meeting of Council after the due date. 	
Reasoning	<ul style="list-style-type: none"> Clause 4.21(a) of the Model Code of Conduct states: <i>A Councillor or designated person must make and lodge with the general manager a return... disclosing the councillor's or designated person's interests... within 3 months after (a) Becoming a councillor a designated person.</i> Government Information (Public Access) Act (GIPA Act) 	
Financial Implications	Budget Area	There are no financial implications arising from this report
Policy Implications	Policy Title	Code of Conduct
	Impact on Policy	This report is submitted to Council in accordance with clauses 4.21 and 4.25 of the Code of Conduct.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Community Leadership

CSP Objective: 4.4 Statutory requirements are met and services are provided to the organisation in a cost-effective and timely manner

Delivery Program Strategy: 4.4.1 The organisation meets all statutory requirements

RECOMMENDATION

1. That the tabling of the Disclosure of Interest Returns, as detailed in the report of the Executive Manager Governance and Internal Control dated 20 September 2021, be noted.
2. That the Disclosure of Interest Returns, as submitted by Councillors, be made available on Council's website in accordance with The Government Information (Public Access) Act and any privacy legislation.

3. That the Disclosure of Interest Returns, as submitted by designated Council Officers, be made available on Council's website in accordance with The Government Information (Public Access) Act and any privacy legislation, commencing in July 2023.

Abbey Rouse
Executive Manager Governance and Internal Control

AR
Executive Manager
Governance and Internal
Control

BACKGROUND

Council's Code of Conduct requires Councillors to lodge Disclosure of Interest returns within three months of becoming a Councillor, in accordance with clause 4.21(a).

Clause 4.24 and 4.25 require that the Chief Executive Officer keep a register of the returns, and table the returns at the first meeting after the last date for their lodgement.

The Office of Local Government requires Council to advise of any failures to lodge returns. For this period of returns there is no failure to lodge as all Councillors have submitted their Returns of Interest.

REPORT

The purpose of these Sections of the Code of Conduct is to enhance accountability and transparency in Local Government, i.e. disclosure of interest forms are one reference point for the public and code of conduct investigators in regards to potential conflicts.

To make available on Council website

Council has previously kept a register of Returns (for both staff and councillors) electronically within Council, and this was available for inspection at any time. This practice was consistent with 'Information Access Guideline 1,' issued by the NSW Information and Privacy Commission (IPC), which concluded that there was an overriding public interest against disclosure of the Returns on a council's website.

However, the Guidelines from the IPC were reviewed in 2019 and now provide that the Returns should be made publicly available on the Council's website free of charge "unless there is an overriding public interest against disclosure, or to do so would impose unreasonable additional costs on the council." The combined intent of the Government Information Public Access Act (GIPA Act) and the GIPA Regulation is that the information in the Returns should be disclosed on the website of each local council.

Should an individual Council decide that there is an overriding public interest against disclosure of the return, consideration should then be given to whether it is practicable to release an edited copy of the return (for example redacting the individual's signature or residential address) in accordance with section 6(4) of the GIPA Act.

Given the volume of personal information contained within the completed Returns, special care must be taken should Council resolve to publish the Returns on its website, that is to redact personal information from the Returns prior to publishing online.

Returns from Council Officers

Council Officers that are identified as Designated Persons must also complete an annual Disclosure of Interest Return. This process is completed at the end of each financial year and are also reported to Council. Designated Council Officers' Returns may be displayed on Council's website as a result of this report following the next round of declarations in June 2022.

Consultation

- Councillors received training regarding disclosure of interest returns during the induction program held in January 2022.

Resourcing Implications

- Should Council resolve to publish the Returns online, there is a small resourcing requirement, which can be absorbed by the governance team.

Planned Communications

- The written return lodged by Councillors may be displayed on Council's website, in accordance with the GIPA Act.



DUBBO REGIONAL
COUNCIL

REPORT: Investment Policy and Strategy Review - 2022

DIVISION: Organisational Performance
REPORT DATE: 8 March 2022
TRIM REFERENCE: ID22/449

EXECUTIVE SUMMARY

Purpose	Adopt a policy	Fulfil legislated requirement/Compliance
Issue	This report presents the revised Investment Policy and Investment Strategy for 2022	
Reasoning	The Investment Policy and Strategy are reviewed annually, as a minimum, to ensure that they remain appropriate given changes to the economic, investment and legislative environments.	
Financial Implications	Budget Area	Organisational Performance
	Funding Source	Interest earned on investments
	Proposed Cost	There are no financial implications arising from this report
Policy Implications	Policy Title	Investment Policy 2021
	Impact on Policy	Once adopted the attached draft Investment Policy will become a Policy of Council.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Community Leadership
 CSP Objective: 4.3 The resources of Council are appropriately managed
 Delivery Program Strategy: 4.3.2 The system of raising revenue is regarded as equitable and revenue from grants and other income sources is maximised

RECOMMENDATION

1. That the draft Investment Policy March 2022 and the draft Investment Strategy March 2022 attached to this report of the Chief Financial Officer, dated 8 March 2022 as Appendix 1 and Appendix 2, be adopted.
2. That Council's Investment Policy and Investment Strategy be again reviewed and submitted to Council for determination in March 2023.

Dean Frost
Director Organisational Performance

MH
Chief Financial Officer

BACKGROUND

Previous Resolutions of Council

22 March 2021	<ol style="list-style-type: none">1. That the draft Investment Policy March 2021 and the draft Investment Strategy March 2021 attached to this report of the Chief Financial Officer, dated 8 March 2021 as Appendix 1 and Appendix 2, be adopted.2. That Council's Investment Policy and Investment Strategy be again reviewed and submitted to Council for determination in March 2022.
---------------	--

REPORT

Consultation

- The Investment Policy and Strategy documents have been reviewed internally and in consultation with Councils investment advisors, Laminar Capital Pty Ltd.

Resourcing Implications

- The management of Council's investment portfolio is a primary activity of a staff member within Council's Financial Operations branch.

The Investment Policy and Strategy are reviewed annually, as a minimum, to ensure that they remain appropriate given changes to the economic, investment and legislative environments. The annual review of the Investment Policy and Strategy, together with the proactive management of the portfolio, has resulted in a secure investment portfolio that consistently outperforms the benchmark returns detailed within the Policy.

Council's Investment Policy establishes the framework within which investment principles are applied to the investment of Council funds. The Policy provides overarching direction, objectives, the Legislative framework, criteria for Council investments and how Council will maintain internal controls as follows:

- financial planning and cash-flow management;
- delegated authorities and investment approval;
- measurement of investment performance;
- performance benchmarks;
- reporting and review; and
- audit oversight.

These internal controls will ensure adequate governance and allow transparent and clear performance measurement for the management of Council's cash and investment portfolio.

The Investment Strategy outlines Council's investment intentions in light of the current economic, investment and legislative environments. The focus is on the investment opportunities available to Council, guiding investments to be maintained in the coming 12 months and the investment of new funds. The Strategy aims to accomplish a balanced and

diversified portfolio in terms of investment products, credit ratings and term to maturity to ensure sufficient liquidity will be available as funds are required.

As required within Council's Investment Policy monthly reporting to Council is provided detailing the current investment portfolio, returns to date and holdings by maturity.

Council will continue to explore opportunities for supporting environmentally and socially responsible investments. Council will continue to encourage and give preference to these investments, where they comply with the Ministerial Investment Order and satisfy Council's Policy and investment objectives.

APPENDICES:

- 1 [↓](#) Council Policy - Investment Policy - March 2022 - Draft
- 2 [↓](#) Council Policy - Investment Strategy - March 2022 - Draft



COUNCIL POLICY

INVESTMENT POLICY

Date 8 March 2022

Council Resolution Date 24 March 2022

Clause Number

Responsible Position Chief Financial Officer
Branch Financial Operations
Division Organisational Performance
Version 7

TRIM Reference Number

Review Period Annually (or when a change in either regulation or market conditions necessitate a review)

Review Date

Next Review Date March 2023

Consultation

Document Revision History	
Description	Date
Notes	

POLICY

Purpose

The Policy provides a framework for the optimum investment of Council's funds. While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity and the return on investment. Council therefore has several primary objectives for its investment portfolio:

- Compliance with legislation, regulations, the prudent person tests of the *Trustee Act* and best practice guidelines;
- The preservation of the amount invested;
- To ensure the investment portfolio holds sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment;
- To generate income from the investment that exceeds the performance benchmarks mentioned later in this document;
- To set boundaries for the exposure to market risk, credit risk and interest rate risk within the investment portfolio and the 'counterparty' exposure of the portfolio to individual institutions or products; and
- To establish a framework for monitoring investments.

In addition, Council may nominate, and take account of, secondary objectives that are to the benefit of the community's broader interests. These can include:

- Environmental, social and governance (ESG) or similar responsible investment and impact objectives.
- Adhering to investment conditions of concessional loans from the State government.

BACKGROUND AND RELATED LEGISLATION

All investments are to comply with the following:

- *Local Government Act (1993)*;
- *Local Government (General) Regulation (2021)*;
- Ministerial Investment Order;
- *The Trustee Amendment (Discretionary Investments) Act (1997)* – Section 14;
- Local Government Code of Accounting Practice and Financial Reporting;
- Australian Accounting Standards;
- Office of Local Government *Investment Policy Guidelines*; and
- Office of Local Government Circulars;

Council's Investment Strategy will run in conjunction with this Investment Policy.

SCOPE

This Policy has been prepared to recognise the legislative requirements and obligations for the investment of Council's funds.

Council will comply with investment regulations, and directions of the Office of Local Government which will prevail in the event of inconsistencies with the adopted Policy. This document replaces any previous Investment Policy document adopted by Council. This Investment Policy will be reviewed at least annually in March each year, or when a change in either regulation or market conditions necessitate a review.

DEFINITIONS

Refer to Appendix 1.

POLICY

Policy statement

Council's investment objective is to ensure funds that are surplus to Council's immediate requirements are invested within acceptable risk parameters to optimise interest income and the community's best interests, while ensuring the security of these funds.

Investment governance

The following internal control practices are in place to ensure adequate governance and allow transparent and clear performance measurement for the management of Council's cash and investment portfolio:

- financial planning and cash-flow management;
- delegated authorities and investment approval;
- measurement of investment performance;
- performance benchmarks;
- reporting and review; and
- audit oversight.

These internal control practices are explained in more detail below.

Financial planning and cash-flow management

Funds that are surplus to Council's immediate cash requirements will be managed in accordance with the long, medium and short-term financial cash requirements.

Long term financial plans are developed to ensure the long-term financial sustainability of Dubbo Regional Council. These plans will incorporate forecasts of cash inflows and outflows to:

- estimate cash surpluses and shortages in future periods
- identify the longer and medium term investment horizon for surplus funds.

Shorter term financial plans are used to predict funds availability and monitor the Council's cash management needs throughout the year. These cash flow models are monitored daily to facilitate informed investment decisions and to ensure that sufficient liquidity exists to satisfy Council's financial commitments.

In accordance with section 409 of the Local Government Act, money and property held in the Council's Consolidated fund may be applied towards any purpose allowed by the Act, however in accordance with subsection (3), money received for the specific purpose of water supply or sewerage services may only be used for the specific purpose of water supply and sewerage services. Accordingly, Council holds investments within its Investment Register separately for General fund, Water fund and Sewerage fund and must ensure that sufficient General fund operating cash is available to cover General fund, Water fund and Sewerage fund requirements.

Delegated authorities and investment responsibilities

Authorities and investment responsibilities are defined within Council's Delegation Authority register. Authority for the implementation of the Investment Policy is delegated by Council to the Chief Executive Officer in accordance with the *Local Government Act 1993*.

The Chief Executive Officer has also delegated authority to invest surplus funds as follows:

- Director Organisational Performance (DOP);
- Chief Financial Officer (CFO);
- other senior financial officers who have the requisite skills to undertake investment functions (as per the Delegations Register).

Officers with delegated authority are required to acknowledge they have received a copy of this Policy and understand their obligations in this role.

Investment responsibilities

When determining surplus funds available for investments, Council's Revenue Section must reasonably determine that Council's general fund cash liquidity can meet cash flow requirements including water fund and sewer fund.

Council's Revenue Section prepares investment recommendations in accordance with this Policy and the Investment Strategy. To achieve the best value for Council's investments, recommendations will consider:

- credit risk;
- forecast cash requirements;
- alternative investments with comparable risk;
- liquidity and maturity profiles.

Where investing directly, Council shall demonstrate reasonable endeavours to ensure best execution, having regard to competing rates. Council will have regard to:

- the range of ADIs of acceptable quality;
- sources of deposits (treasury department direct, brokers, retail rates, branches, etc.) and tradeable securities (brokers, primary issuance);
- relative value at various terms;
- the character and competing merits of managed funds (TCorpIM) and direct investments.

Two authorised signatories, with appropriate delegation limits, must approve each investment recommendation. Recommendations must be retained on file as a permanent record.

Cash - Council retains funds for daily operational payment needs in a combination of a cheque account and sweep account. A sweep facility manages savings and day-to-day spending money by automating transfers between linked transaction and savings accounts. Council sets a lower and upper limit for its transaction account balance. A sweep facility automatically moves money from higher interest saver accounts to maintain a minimum transaction account balance. At the upper limit, money is automatically transferred to savings.

Ethics and Conflicts of Interest - Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. Officers must disclose any conflict of interest to the Chief Executive Officer. Independent advisors are also to declare that they have no actual or perceived conflicts of interest and receive no inducements in relation to Council's investments.

Measurement of investment performance

Investment performance includes both interest returns and any change in the underlying capital value of the investments.

Interim fluctuations of capital value are excluded from the monthly measurement of investment performance on the basis that:

- fixed investments have no mechanism for realising gains prior to maturity, and tradeable securities are held on a multi-year perspective – not actively traded;
- there is no certainty that these returns will be realised, until the point of maturity or sale of the asset and so they should not be spent;
- cash liquidity requirements are structured and managed to ensure that Council is not in a financial position that will require a forced sale of these assets.

Notwithstanding the above position, changes in capital value are relevant and the monthly investment report will therefore provide Council with indicative market valuations of each investment. In the event that the capital value of any investment becomes permanently impaired, or a capital loss or gain is actually realised (through disposal), the loss or gain of value will be recognised within that month's financial accounts.

Performance benchmarks

The performance of each investment will be assessed against the benchmarks listed in the table below.

It is Council’s expectation that the performance of each investment will be greater than or equal to the applicable benchmark whilst taking into account its risks, liquidity and other benefits. Council will take due steps to ensure that any investment is executed at the best pricing reasonably possible.

Investment	Performance Benchmark	Time Horizon
Funds held in overnight accounts - 11 am Account including TCorpIM Cash Fund, Cash Management Accounts.	AusBond Bank Bill Index (BBI)	3 months or less
Short dated bills, Term Deposits of appropriate remaining term, FRNs nearing maturity, TCorpIM Short Term Income.		3 months to 12 months
Term Deposits, FRNs with a maturity date between 1 and 2 Years.		1 to 2 years
FRNs, Bonds, Term deposits with a maturity date between 2 and 5 Years.		2 to 5 Years
TCorpIM Managed Funds (Diversified or growth assets).	Fund's Internal Benchmark	3 Years (M/T Growth) 5+ Years (L/T Growth or other Growth)

Grandfathered investments are allocated to the appropriate horizon based on expected or average exit date and should be taken into account when allocating the rest of the portfolio. The decision on when to exit such investments are based on a range of criteria specific to the investments – including but not limited to factors such as:

- Returns expected over the remaining term;
- Fair values;
- Competing investment opportunities;
- Costs of holding;
- Liquidity and transaction costs;
- Outlook for future investment values; and
- Risk of defaulting payment.

In general, it is expected that professional advice will be sought before transacting in “grandfathered” investments. This Policy does not presume disposal; however, the removal of an asset from the Minister’s Order would warrant a review of its suitability for retention.

Reporting and Review

Documentary evidence must be held for each investment and details thereof maintained in the investment register. The documentary evidence must provide Council legal title to the investment.

Council will maintain a separate record of money it has invested under section 625 of the *Local Government Act 1993*, in accordance with the criteria defined by the *Local Government Code of Accounting Practice and Financial Reporting*.

A monthly investments report will be provided to Council. The report will detail the investment portfolio in terms of holdings by maturity, reconciliation of movements by Financial Statements Note 6 category returns generated for the portfolio compared to the AusBond Bank Bill Index, and comparison with the budget. The monthly report will also confirm compliance of Council's investments within legislative and Policy limits.

In accordance with the *Local Government Code of Accounting Practice & Financial Reporting*, Council will undertake at least an annual review of its Investment Policy and Investment Strategy.

If there are any significant changes to the Act, regulations, issued guidelines, or if the market changes to a degree that warrants an earlier examination, the Policy and/or Strategy will be reviewed and brought back to Council for its consideration.

Audit oversight

Council's external auditors will review Council's investments as part of the Annual Financial Reports. This includes seeking independent certification from the relevant financial institutions (banks, fund managers, etc.) to confirm the balance of investments held on Council's behalf at the end of the financial year, and the adequacy of their internal control procedures.

Council's Internal Audit unit will also periodically review the adequacy of the Investment Policy, Strategy and management's internal controls as part of the internal audit program.

Investment criteria

This section sets out the criteria for investments to be considered for inclusion within Council's portfolio. In particular, it defines the mandatory investment criteria which all investments must satisfy.

Current investment regulations require Councils to invest with governments, NSW Treasury Corporation (NSW TCorp and NSW TCorpIM) or in specified investments with Approved Deposit-taking Institutions (ADI) such as Australian banks or branches of foreign owned banks, credit unions and/or building societies as it acknowledges the additional assurance that arises from their regulation by the Australian Prudential Regulation Authority (APRA).

Mandatory investment criteria

Scope

Investments must comply with legislative authorities.

Currency

Investments must be denominated in Australian Dollars.

Ownership

Investments must be held in the name of Dubbo Regional Council. This includes beneficial ownership, where invested through a custodian.

Portfolio Credit rating framework

Direct investments beyond government guaranteed deposits must have a credit rating, with the exception of a permitted allocation to a local financial institutions that are unrated as per the investment limit table.

The credit rating structure of individual investments and the total portfolio must comply with the maximum tenor as listed in the following table, which also applies differential tenor limits by rating:

Investment Class	Portfolio Limits	Counterparty Limit	Max Term
TCorp	100%	100%	N/A
AAA Rated	100%	100%	N/A
AA+ to AA- Rated including the 4 major banks	100%	40%	5 years
A+ to A- Rated	60%	35%	5 years
BBB+ to BBB- Rated	35%	15%	5 years
Unrated	10%	5%	12 months
Unrated – Local ADI	5%	5%	12 months

Standard & Poor’s (or equivalent Moody’s or Fitch) ratings attributed to each individual institution will be used to determine maximum holdings.

In the event of disagreement between two agencies as to the rating band (“split ratings”) Council shall use the lower of the ratings. Where more than two ratings exist, Council shall discard the lowest rating and then use the lower of the higher two ratings when assessing new purchases.

Credit ratings can apply to either, products and institutions. However, this Policy requires the rating applicable to the institution responsible for the product (e.g. guarantor) to be taken as the relevant rating given this represents the underlying risk to Council. Rating criteria use the best applicable guide where an investment is not explicitly rated. For example, the TCorpIM fixed interest funds are assessed based on the underlying investment mix. In some ADIs (such as Rabobank Australia) a rating is only held by a parent institution.

Notes:

- Credit ratings must be monitored regularly by Finance staff to ensure ongoing compliance. Investments with credit ratings downgraded to an extent that they no longer comply will be divested as soon as practicable, in accordance with grandfathering under this Policy.

- Credit risk investment parameters are based on credit rating bands as published by the Standard and Poor's credit rating agency. If not rated by S&P, Moody's or Fitch Ratings may be used instead.

Risk Management Guidelines

Investments obtained are to be considered in light of the following key criteria:

- **Preservation of Capital** – the requirement for preventing losses in an investment portfolio's total value;
- **Credit Risk** – The risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this document it relates to the risk of loss due to the failure of an institution/entity with which an investment is held to pay the interest and/or repay the principal of an investment;
- **Diversification** – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- **Liquidity Risk** – the risk that Council is unable to redeem investments at a fair price within a timely period, and thereby Council incurs additional costs (or in the worst case is unable to execute its spending plans) either through investment in fixed term products, products with long redemption periods, or failure of the counterparty of honour intended liquidity terms;
- **Market Risk** – the risk that fair value or future cash flows will fluctuate due to changes in market prices, or benchmark returns will unexpectedly overtake the investment's return;
- **Legal Risk** – inability to enforce a contract, resulting in loss;
- **Fidelity Risk** – inadequate procedures and controls, resulting in fraud by internal or external parties;
- **Maturity Risk** – the risk relating to the length of term to maturity of the investment. The longer the term, the greater the length of exposure and risk to market volatilities; and
- **Rollover Risk** – the risk that income will not meet expectations or budgeted requirement because interest rates are lower than expected in future.

Safe Custody Arrangements

Where necessary, investments may be held in safe custody on Council's behalf, as long as the following criteria are met:

- Council must retain beneficial ownership of all investments;
- Adequate documentation is provided, verifying the existence of the investments at inception, in regular statements and for audit;
- The Custodian conducts regular reconciliation of records with relevant registries and/or clearing systems; and
- The Institution or Custodian recording and holding the assets will be:
 - The Custodian nominated by NSW TCorp for TCorpIM Funds;
 - Austraclear;
 - An institution with an investment grade Standard and Poor's, Moody's or Fitch rating; or

- An institution with adequate insurance, including professional indemnity insurance and other insurances considered prudent and appropriate to cover its liabilities under any agreement.

Investment Horizon Limits

Council’s investment portfolio shall be structured around the time horizon of investment to ensure that liquidity and income requirements are met. “Horizon” represents the intended minimum term of the investment, which can be designated as shorter than the legal maturity in case of an expectation of earlier call or the intention to sell the investment. (Such a designation may have accounting implications which must be taken into account.)

Once the primary aim of liquidity is met, Council will ordinarily diversify its maturity profile as this will ordinarily be a low-risk method of obtaining additional return as well as reducing the risks to Council’s income. However, Council always retains the flexibility to invest as short as required by cashflow requirements or the economic outlook.

The factors and/or information used by Council to determine minimum allocations to the shorter durations include:

- Council’s liquidity requirements to cover both regular payments as well as sufficient buffer to cover reasonably foreseeable contingencies;
- Medium term financial plans and major capital expenditure forecasts;
- Known grants, asset sales or similar one-off inflows;
- Seasonal patterns to Council’s surplus funds.

In addition to the term limits of investments based on rating (above), the aggregate portfolio should comply with the following:

Investment Horizon Description	Investment Horizon - Maturity Date	Minimum Allocation	Maximum Allocation
Working capital funds	0-3 months	10%	100%
Short term funds	3-12 months	20%	100%
Short-Medium term funds	1-2 years	0%	70%
Medium term funds	2-5 years	0%	50%
Long term funds	5-10 years	0%	25%

^Council’s Working Capital Funds are inclusive of NAB Professional Fund Account, 31 Day AMP notice saver account and any other similar notice saver accounts with other financial institutions.

Within these broad ranges, Council relies upon assumptions of expected investment returns and market conditions that have been examined with its investment advisor.

Environmentally and Socially Responsible Investments

Council will consider the purpose of an investment opportunity in terms of environmental and social outcomes when investing funds where the investment return is favourable relative to

alternate investment opportunities.

Subject to compliance with legislation and Investment Policy objectives and parameters, Council will consider investment securities and financial institutions that meet our environmentally and socially responsible investments (ESRI) criteria. ESRI status may be in respect of the individual investment, the issuer of the investment, or both and should be endorsed by an accredited environmentally and socially responsible industry body or institution.

Environmentally and socially responsible investments will be assessed on the same basis as other investment opportunities and the Council will select the investment that best meets its overall investment selection criteria.

The Council's criteria relating to an ESRI are those which:

- Direct investment towards the socially and environmentally productive activities listed below;
- Avoid investment in the socially and environmentally harmful activities listed below. The criteria for ESRI are all preferred and not mandatory requirements.

Environmentally productive activities are considered to be:

- Resource efficiency-especially water and energy;
- Renewable energy;
- Production of environmentally friendly products;
- Recycling, and waste and emissions reduction.

Socially productive activities are considered to be:

- Fair trade and provision of a living wage;
- Human health and aged care;
- Equal opportunity employers, and those that support the values of communities, indigenous peoples and minorities;
- Provision of housing, especially affordable housing.

Environmentally harmful activities are considered to be:

- Production of pollutants, toxins and greenhouse gases (coal, oil and gas);
- Habitat destruction, especially destruction of forests and marine eco-systems;
- Nuclear power;
- Uranium mining.

Socially harmful activities are considered to be:

- Abuse of Human Rights and Labour Rights;
- Involvement in bribery/corruption;
- Production or supply of armaments;
- Manufacture of alcohol, tobacco or gambling products.

Council will advocate for the further development of ESRI options through engagement with financial institutions.

Investment Advisor

The Council's investment advisor is appointed by the Chief Executive Officer and must operate under a licence issued by the Australian Securities and Investment Commission. The advisor must be independent and must confirm in writing that they have no actual or potential conflict of interest in relation to investment products being recommended and are free to choose the most appropriate product within the terms and conditions of the Investment Policy. 'Independence' includes receiving no commissions or other benefits in relation to the investments being recommended or reviewed, unless such remuneration is rebated 100% to Council, promptly. Council will make all decisions in relation to the placement of investments as described in the below table shown as **Appendix 1**

DRAFT

Appendix 1	
Term	Definition
Act	<i>Local Government Act 1993</i>
ADI	Authorised Deposit-Taking Institutions (ADIs) are corporations that are authorised under the Banking Act 1959 (Commonwealth) to take deposits from customers.
AusBond BBI	The Bank Bill Index represents the performance of a notional rolling parcel of bills averaging 45 days and is the widely used benchmark for local councils and other institutional cash investments.
Bill of Exchange	A Bill of Exchange is an unconditional order in writing, addressed by one person to another, signed by the person giving it, requiring the person to whom it is addressed to pay on demand, or at a fixed or determinable future time, a sum certain in money to or to the order of a specified person, or to bearer. These can be underwritten by banks, to become "bank bills" on which the benchmark return is calculated.
BBSW	The Bank Bill Swap reference rate (BBSW) is the midpoint of the nationally observed best bid and offer for AFMA Prime Bank eligible securities. The BBSW is calculated daily. Floating rate securities are most commonly reset quarterly to the 90-day BBSW.
Chief Executive Officer	Refers to the statutory executive of the Council as defined in section 335 of the Act, including where on an Interim or Acting basis, and under any alternative titles.
Council Funds	Monies that are invested by Council in accordance with section 625 of the Act.
Debenture	A debenture is a document evidencing an acknowledgement of a debt, which a company has created for the purposes of raising capital. Debentures are issued by companies in return for medium and long-term investment of funds by lenders.
FRN	A Floating Rate Note (FRN) is a medium to long term fixed interest investment where the coupon is a fixed margin ("coupon margin") over a benchmark, also described as a "floating rate". The benchmark is usually the BBSW and is reset at regular intervals – most commonly quarterly.
TCorp	New South Wales Treasury Corporation (NSW TCorp) including the TCorp Investment Management arm which manages the TCorpIM funds (formerly Hour-glass).

Appendix 2



Investment
Strategy

March

~~DRAFT~~
2022

Investment Strategy

Purpose

The annual Investment Strategy sets out Council's investment goals and targets for the coming year. The aim of the strategy is to guide the management of Council's investment portfolio over the short to medium term to:

- achieve a balanced and diversified portfolio, in terms of allowable investment products, credit ratings and maturation terms that will outperform the benchmark indices; and
- ensure liquidity when required for Council's operational and capital expenditure needs.

This strategy has been prepared in consultation with Council's investment advisor, Laminar Capital Pty Ltd.

Scope

The *Investment Strategy* applies to all managers and employees who actively manage investments or have responsibility for employees who actively manage investments.

This strategy should be read in conjunction with Council's *Investment Policy*.

Effective Date

This document replaces any previous Strategy document approved by Council.

The effective date of this Strategy is 24 March 2022 and will be reviewed in March each year or when a change in either regulation or market conditions necessitates a review.

Context

Council's investment strategy is determined after taking into consideration a review of the following issues:

- global and domestic economic investment environments;
- investment policy and legislative constraints;
- current composition of Council's investment portfolio;
- long, medium and short term financial plans.

Global and domestic investment environments

As the COVID-19 pandemic began early 2020, the global economy has been struggling to regain a broad-based recovery. Through the first half of 2021, economic forecasts turned more positive based on an expected return to pre pandemic rates of growth. Nevertheless,

the economic situation has remained highly fluid globally for most countries and regions. Uncertainty about the length and depth of the health crisis-related economic effects continue to influence perceptions of risk and volatility in financial markets and corporate decision making.

Progress in administering vaccines through the year 2021 raised prospects of relaxing or removing restrictions related to the pandemic, which could improve economic activity in Australia. December 2021 saw risk assets rise strongly despite the potentially growth crimping threats from rising Delta and Omicron infection rates. The most part of 2021, including December, were influenced by stronger than expected economic activity and faster than expected rise in inflation with governments and central banks barely starting to stem easy policy settings.

Whilst the RBA has maintained the cash rate target at 0.10% since their last meeting and have provided guidance that they plan to keep it at this level for the next 3 years, underlying market conditions may cause them to review their forecasts. By the end of 2021, at-call and Term Deposit rates started to pick up due to inflation concerns as well as the removal of the Total Funding Facility (TFF) which had previously resulted in excess liquidity in the cash market and hence, lower re-investment rates.

In the absence of an unforeseen factor rapidly reversing the rise in inflation and the likelihood of central bank rate hikes, 2022 will offer much smaller asset class returns to investors than 2021 and the possibility of falling returns on the most interest rate sensitive assets. Low interest rates in 2021 supported risk asset markets, however with a threat of interest rates rising in 2022 support of risk assets should reduce during the year.

Legislative environment

Council's investment opportunities are constrained by a combination of legislation, regulation and any directions and guidelines issued by the Minister or the Office of Local Government. There has been no change to the investment legislative environment for a number of years and the most recent Ministerial Investment Order released in January 2011 continues to limit Council's investment options to:

- term and at-call deposits with Approved Deposit-taking Institutions (ADIs);
- other ADI senior ranked securities;
- investments with NSW Treasury Corporation including their investment management division (TCorp and TCorpIM);
- funds or securities issued or guaranteed by the Commonwealth or any State or Territory.

Composition of Council's investment portfolio

The conservative nature of Council's Investment Strategy is clearly reflected in the structure of the portfolio, where 92% of the portfolio is invested with Australian Prudential Regulation

Authority (APRA) - regulated ADIs and 8% of the portfolio is invested in Northern Territory Government Bonds.

Council's current portfolio is as follows (as at the end of December 2021)

Investment	Split
Big Four banks	26.50%
Australian mid-tier banks	47.00%
Foreign controlled Australian based ADIs	10.20%
Unrated – Local ADI	1.30%
Unrated – Australian based ADI	1.30%
Unrated – Foreign controlled Australian based ADIs	5.70%
Total APRA-regulated ADIs	92.00%
Northern Territory Government Bonds	8.00%
Total Investment Composition	100.00%

Investment strategy

Council's investment portfolio will continue to be prudently managed in accordance with:

- Council's *Investment Policy* and related legislative and regulatory requirements;
- documented risk management procedures to preserve capital; and
- Council's operational and capital funding requirements.

Objectives

Council's investment strategy for the period is to maintain the highly secure profile of the portfolio, provide liquidity and deliver competitive investment returns commensurate with the portfolio structure.

Risk profile

The risk profile for Council's investment portfolio is based on the principles of being prudent, conservative and risk averse. This is achieved by managing the diversity and creditworthiness of investments in accordance with the *Investment Policy* and other relevant requirements.

Current investments are with APRA regulated financial institutions and Northern Territory Government Bonds so that credit risk remains minimal.

The maturity profile of the investments is adequately spread to ensure that liquidity and maturity risks are also kept to a minimum.

Securities are highly liquid and Council makes full use of this rather than holding at-call money. Council has historically held Floating Rate Notices (FRNs) to maturity, but is increasingly seeking to optimise the entry and exit points for these types of investments.

Liquidity / Maturity

The majority of Council’s cash and investments portfolio is held as restricted reserves to satisfy legislative responsibilities and funding commitments contained within the *Dubbo 2040 Community Strategic Plan*.

To ensure Council has available funds to meet these short-term commitments, the following liquidity targets are set in accordance with the *Investment Policy*.

Investment Horizon Description	Investment Horizon - Maturity Date	Minimum Allocation	Maximum Allocation
Working capital funds	0-3 months	10%	100%
Short term funds	3-12 months	20%	100%
Short-Medium term funds	1-2 years	0%	70%
Medium term funds	2-5 years	0%	50%
Long term funds	5-10 years	0%	25%

Council’s capital funding requirements will continue to increase over the next few years. Major capital expenditures in 2022 are anticipated to be approximately \$75 million

Projects are being funded from either grants or restricted assets and impact the overall cash available for investment. The maturity profile of the investment portfolio has become more concentrated in the short and medium term rather than the longer term.

Council’s liquidity will be monitored on an ongoing basis to ensure cash requirements are met and that liquidity parameters remain within allowable limits set out in the *Investment Policy*.

The Strategy

Investments are to be placed with the advantageous rate to Council and within the limits as set in the tables included in the *Investment Policy* and the Investment Strategy as listed below;

- Investment Policy - Performance Benchmark Table
- Investment Policy - Credit Rating Structure and Tenor Limits
- Investment Strategy – Investment Horizon Description

To maximise performance, the intention is to pursue the following actions during this strategy period;

- Reduce current cash holdings due to potential changes to cash rate forecasts from static to potentially rising.
- Increase fixed term deposits past 12 months as comparable term deposit rates have begun to improve.
- Take advantage of longer tenor specials available up to a maximum of 2 to 3 years unless an advantageous rate is available. Anything longer than 3 years should be placed in either floating rate deposits or floating rate notes.

- Take advantage of special rates being offered by banks such as Bank of Sydney, Australian Unity bank, BankVic and Auswide bank.
- Identify opportunity in Regional and Offshore names in both Senior Unsecured and Covered Bonds.
- Purchase secondary market FRNs where investment can be optimised reducing the liquidity risk and interest rate risk while having no impact on credit risk of the portfolio
- Maintain exposure to the unrated ADI category, as these issuers may enhance returns on investments.
- Maintain a well-structured portfolio with a mix of maturities laddered across tenors.
- Maintain longer term investment mix where FRN's represent 30% (currently 9.47%) is deemed appropriate.

Environmentally and Socially Responsible Investments

Council's ability to acquire environmentally and socially responsible investments within the current investment and policy environment remains limited, as:

- the structure of many of these investments remains prohibited under the current Ministerial Investment Order; and
- the global financial crisis caused significant declines in the valuation of the financial assets that comprise many of these investments.

Council will, however, continue to explore opportunities for supporting environmentally and socially responsible investments within these constraints. The investment climate is changing over time and Council notes that many large scale renewable projects are expected to evolve, which may offer sustainable investment opportunities in the future *via* co-investments. Council will continue to encourage and give preference to these investments where they comply with the Ministerial Investment Order and satisfy Council's policy and investment objectives.

References

Laws and standards

- *Local Government Act 1993*;
- *Local Government (General) Regulation 2021*;
- Ministerial Investment Order;
- *Local Government Code of Accounting Practice and Financial Reporting*;
- Australian Accounting Standards;
- Office of Local Government Circulars.

Policies and procedures

- Investment Policy



DUBBO REGIONAL
COUNCIL

REPORT: Proposed Planning Amendments for Agriculture

DIVISION: Development and Environment
REPORT DATE: 11 March 2022
TRIM REFERENCE: ID22/457

EXECUTIVE SUMMARY

Purpose	Seek endorsement	Provide update
Issue	<ul style="list-style-type: none"> The NSW Government Department of Planning and Environment is changing rural land use activities in Local Environmental Plans as part of a suite of major planning reforms currently underway. The changes will provide rural land holders with additional income sources to allow them to be more resilient. The changes contain both mandatory and non-mandatory items that Council needs to consider. The suite of changes are proposed to be enacted by the NSW Government by the middle of 2022. 	
Reasoning	<ul style="list-style-type: none"> The Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order, 2021 The Environmental Planning and Assessment Act, 1979 Standard Instrument LEP Agritourism Amendment Order 	
Financial Implications	Budget Area	There are no financial implications arising from this report
Policy Implications	Policy Title	The Dubbo Local Environmental Plan 2011, the Wellington Local Environmental Plan 2012 and the consolidated draft Dubbo Regional Local Environmental Plan 2022 (soon to be gazetted)
	Impact on Policy	The proposed changes can be incorporated into the consolidated draft Dubbo Regional Local Environmental Plan 2022 (anticipated to soon to be gazetted).

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five (5) principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 3 Economy

CSP Objective: 3.4 A strong agricultural sector with a continuing capacity to be a significant contributor to the local, regional and national economy is encouraged

Delivery Program Strategy:	3.4.1 The growth and development of our agricultural sector to further diversify and increase value adding is supported
Theme:	3 Economy
CSP Objective:	3.4 A strong agricultural sector with a continuing capacity to be a significant contributor to the local, regional and national economy is encouraged
Delivery Program Strategy:	3.4.2 Capacity of the agricultural industry is supported through effective planning, investment attraction and support

RECOMMENDATION

1. That Council note the changes proposed by the NSW Government Department of Planning and Environment in respect of agritourism activities in rural zones.
2. That Council not nominate any other land use zones for the inclusion of agritourism uses apart from the RU1 Primary Production zone, the RU2 Rural Landscape zone and the RU4 Primary Production Small Lots zone.
3. That Council not choose to include Clause 5.23 Farm Stay Accommodation Clause in the draft Dubbo Regional Local Environmental Plan 2022 (yet to be gazetted) for the reasons included in the report.
4. That Council not choose to include Clause 5.24 Farm Gate Premises Clause in the draft Dubbo Regional Local Environmental Plan 2022 (yet to be gazetted) for the reasons included in the report.
5. That Council advise the NSW Government Department of Planning and Environment of the Resolution in respect of this matter.

Stephen Wallace
Director Development and Environment

SJ
Manager Growth Planning

BACKGROUND

The Dubbo Local Environmental Plan 2011 and the Wellington Local Environmental Plan 2012 provide the local statutory framework that guides development and land use in the Local Government Area through zoning and development controls.

The two current Local Environmental Plans as above will soon be superseded with gazettal of the Dubbo Regional Local Environmental Plan 2022, which will be a combined Local Environmental Plan for the Local Government Area.

The current rural zones in the Dubbo and the Wellington Local Environmental Plans are as follows:

Existing Zone	Purpose of Zone	Commentary
Zone RU1 Primary Production	To encourage sustainable primary industry production by maintaining and enhancing the natural resource base and to encourage diversity in primary industry enterprises and systems appropriate for the area.	This zone is across the majority of rural lands in the Local Government Area.
RU2 Rural Landscape	To encourage sustainable primary industry production by maintaining and enhancing the natural resource base and to maintain the rural landscape character of the land.	This zone is primarily placed on the edge of the Dubbo urban area and acts as a buffer area between urban and rural zones.
RU3 Forestry	To enable development for forestry purposes and to enable other development that is compatible with forestry land uses.	This zone is utilised in limited circumstances for some NSW Government owned forest lands.
RU4 Primary Production Small Lots	To enable sustainable primary industry and other compatible land uses and to encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.	This zone is predominately along areas of the Bell and Macquarie Rivers and presents some of the most viable agricultural soils in the Local Government Area.

RU5 Village	To provide for a range of land uses, services and facilities that are associated with a rural village.	Includes zoning for the Villages of Ballimore, Euchareena, Eumungerie, Geurie, Mumbil and Stuart Town.
-------------	--	--

With the two current Local Environmental Plans to be soon superseded with gazettal of the Dubbo Regional Local Environmental Plan 2022, this report has been structured to consider impacts on this new Comprehensive Local Environmental Plan for the whole Local Government Area given the current status of the Local Environmental Plan finalisation process and the anticipated timing for the changes to be enacted.

REPORT

1. Planning Amendments for Agriculture

The NSW Government Department of Planning and Environment is reviewing land uses in agriculture zones in Local Environmental Plans. The proposed changes will impact the Dubbo Local Environmental Plan 2011, Wellington Local Environmental Plan 2012 and the new draft Dubbo Regional Local Environmental Plan 2022.

The proposed changes generally include the following:

- Proposed new land use terms including agritourism, farm gate premises and farm experience premises;
- Proposed changes to the definition of farm stay accommodation; and
- Optional clauses to be inserted into Local Environmental Plans for farm stay accommodation and farm gate premises.

The NSW Government has provided information that the proposed changes will provide farmers with additional income sources to allow them to be more resilient. It will also better enable farmers to recover from natural disasters, the economic impacts of the COVID-19 pandemic and provide opportunities for sustainability.

A copy of the supporting information provided by the Department of Planning and Environment is included here in **Appendix 1**.

(a) Agritourism, Farm Gate Premises and Farm Experience Premises

It is proposed that agritourism, farm gate premises and farm experience premises will be permissible development activities where agriculture is currently permissible.

Farm gate premises and farm experience premises are defined as follows:

Farm gate premises

- (a) *means a building or place–*
 - (i) *on a farm that is–*
 - (A) *a primary production business, or*
 - (B) *on land categorised as farmland under the Local Government Act 1995, section 515, and*
 - (ii) *that is ancillary to the farm, and*
 - (iii) *that is used to provide visitors to the farm with agricultural predominately from the farm or other farms in the region or with services or activities related to the products, including the following–*
 - (A) *processing, packaging and sale of the products, but not the processing of animals,*
 - (B) *a restaurant or café,*
 - (C) *a facility for holding tastings or workshops, or providing information or education, related to the products, and*
- (b) *includes cellar door premises.*

Farm experience premises means a building or place

- (a) *on a farm that is–*
 - (i) *a primary production business, or*
 - (ii) *on land categorised as farmland under the Local Government Act 1995, section 515, and*
- (b) *that is ancillary to the farm, and*
- (c) *that is used to provide visitors to the farm with small scale and low impact tourism or recreational services on a commercial basis including the following–*
 - (i) *horse riding,*
 - (ii) *farm tours,*
 - (iii) *functions or conferences,*
 - (iv) *farm field days.*

Agritourism is a combination of both land use activities.

These land activities will be permissible forms of development on land zoned RU1 Primary Production, RU2 Rural Landscape and RU4 Primary Production Small Lots.

In addition, Council also has the opportunity to nominate any other land use zones where these activities could form permissible types of development into the future. Given the wide geographical area the RU1 Primary Production zone, RU2 Rural Landscape zone and RU4 Primary Production Small Lots zones encompass across the Local Government Area, it is considered that Council not nominate any additional land use zones for these activities.

These land use activities will form part of the review process for preparation of the strategic review of the land use activities for the Local Government Area. A report in respect of this upcoming process will be presented to Council for consideration in May 2022.

2. Proposed New Standard Clauses

To facilitate the proposed changes, the NSW Government Department of Planning and Environment is also proposing to make a number of changes to existing clauses and propose optional changes to other clauses. The following section of the report includes information in respect of the proposed changes:

(a) Farm Stay Accommodation

Clause 5.4(5) of the draft Dubbo Regional Local Environmental Plan 2022 (soon to be gazetted) states as follows:

“If development for the purposes of farm stay accommodation is permitted under this Plan, the accommodation that is provided to guests must consist of no more than 15 bedrooms.”

The optional clause allows Council to further specify and limit such items as follows:

- Number of persons in a bedroom;
- Overall floor area of a building used to accommodate guests;
- Maximum number of movable dwellings used to accommodate guests; and
- To also specify matters for consideration in the development assessment process as follows:
 - Visual amenity, heritage and scenic values;
 - The retention and management of flora and fauna;
 - Water quality;
 - Traffic management;
 - Bushfire prone land;
 - Flood prone land; and
 - Personal safety.

Whilst the objectives of the Department of Planning and Environment are appropriate and attempt to manage the provision of farm stay accommodation, it is considered that Council should not at this stage include the optional clause in the draft Dubbo Regional Local Environmental Plan 2022 (yet to be gazetted).

It is considered that such issues in the proposed local clauses are matters Council ordinarily considers in the development assessment process for any such development and are not required to be further articulated in the LEP. Council staff will continue to manage these development types under current policies and processes and look to further articulate any guidance material in Council’s Development Control Plans. However, it is considered that at this stage there is no considerable need to include further local clauses in the Local Environmental Plan to manage this development type.

(b) Farm Gate Premises

The Department of Planning and Environment has also provided an optional clause for consideration in respect of the management of farm gate premises. Farm gate premises generally include the following (in part) as provided below:

- “(iii) that is used to provide visitors to the farm with agricultural predominately from the farm or other farms in the region or with services or activities related to the products, including the following-*
- (A) processing, packaging and sale of the products, but not the processing of animals,*
 - (B) a restaurant or café,*
 - (C) a facility for holding tastings or workshops, or providing information or education, related to the products,”*

This definition provided above also includes cellar door premises.

The optional clause allows Council to further specify and limit such items as follows:

- Overall floor area of a building;
- Maximum number of persons permitted on the land;
- To also specify matters for consideration in the development assessment process as follows:
 - Visual amenity, heritage and scenic values;
 - The retention and management of flora and fauna;
 - Water quality;
 - Traffic management;
 - Bushfire prone land;
 - Flood prone land; and
 - Personal safety.

Similar to farm stay accommodation as previously discussed in the report, the objectives of the Department of Planning and Environment are appropriate and attempt to manage the impacts of such development types. However, it is considered that Council should not at this stage include the optional clause in the draft Dubbo Regional Local Environmental Plan 2022 (yet to be gazetted).

Such issues in the proposed local clauses are matters Council ordinarily considers in the development assessment process for any such development and are not required to be further articulated in the LEP. Council staff will continue to manage these development types under current policies and processes and look to further articulate any guidance material in Council’s Development Control Plans. However, it is considered that at this stage there is no considerable need to include further local clauses in the Local Environmental Plan to manage this development type.

3. Proposed Changes to Intensive Livestock Agriculture Setbacks

Clause 5.18 of the draft Dubbo Regional Local Environmental Plan 2022 contains a clause that manages the provision of intensive livestock agriculture.

Intensive livestock agriculture is defined as follows:

Intensive livestock agriculture means the keeping or breeding, for commercial purposes, of cattle, poultry, pigs, goats, horses, sheep or other livestock, and includes any of the following-

- (a) dairies (restricted),*
- (b) feedlots,*
- (c) pig farms,*
- (d) poultry farms,*

But does not include extensive agriculture, aquaculture or the operation or facilities for drought or similar emergency relief.

The proposed is in respect of Part 4 of the Clause, which states as follows:

- (4) Despite any other provision of this Plan, development for the purpose of intensive livestock agriculture may be carried out without development consent if (in part):
 - (b) the consent authority is satisfied that the development will not be located-
 - (v) if the development is a poultry farm-within 500 metres of another poultry farm.

The proposed change to Part 4 (v) of the Clause is as follows:

- (v) for a poultry farm used for breeding poultry-within 5,000 metres of another poultry farm,
- (vi) for a poultry farm not used for breeding poultry-
 - (A) within 5,000 metres of a poultry farm used for breeding poultry, or
 - (B) within 1,000 metres of a poultry farm not used for breeding poultry,or
- (vii) for a pig farm-within 3,000 metres of another pig farm.

It should be noted that the proposed changes as above are not optional and will be included in the draft Dubbo Regional Local Environmental Plan 2022 upon finalisation and gazettal of the suite of changes from the NSW Government. In addition, the proposed new setback requirements would not impact the operation of any existing facilities in the Local Government Area.

4. Consultation

Consultation with the Department of Planning and Environment is being undertaken frequently so that the proposed changes can be included in the draft Dubbo Regional Local Environmental Plan 2022.

It is understood that no further consultation is being undertaken by the NSW Government. However, given the general nature of the changes being positive for rural lands, it is considered that no further consultation is necessary.

5. Resourcing Implications

It is considered that the proposed planning changes as included in the report are not likely to present the need for any further resources either initially or over time.

Timeframe

Key Date	Explanation
April 2022	Anticipated gazettal of the draft Dubbo Regional Local Environmental Plan 2022 by the NSW Government Department of Planning and Environment.
Mid 2022	Proposed changes will be enacted by the NSW Government Department of Planning and Environment.

APPENDICES:

[1](#) Department of Planning and Environment - Supporting Documentation

Standard Instrument LEP Agritourism Amendment Order



Information sheet

December 2021

Standard Instrument LEP Agritourism Amendment Order

Following the exhibition of the [explanation of intended effect \(EIE\)](#), in March-April 2021, the [draft Standard Instrument \(Local Environmental Plans\) Amendment \(Agritourism\) Order 2021 \(LEP Order\)](#) has been prepared which will amend the Standard Instrument LEP.

This is the first stage of rolling out the proposals in the EIE.

A summary of the submissions made to the EIE can be found in the [Submission and Survey Analysis Report](#).

What are the proposed changes?

Proposed changes in the LEP Order include

- new land use terms for 'agritourism', 'farm gate premises'¹ and 'farm experience premises'²
- changes to the definition of 'farm stay accommodation'
- optional clauses to be inserted into the Standard Instrument LEP for 'farm stay accommodation' and 'farm gate premises'
- transferring 'cellar door premises' to become a subset of 'farm gate premises'.

What are the benefits of the changes?

The changes will provide farmers with additional income sources to allow them to be more resilient. They will enable them to better recover from natural disasters and the economic impacts of the COVID-19 pandemic and provide opportunities for sustainable tourism outlined in regional plans.

What do the changes mean for councils?

Councils can now nominate to adopt the optional clauses and/or specify the land use zones to permit the new land uses in their LEPs and provide justification for their nominations.

Councils need to submit:

- preliminary responses to the [Standard Instrument LEP Agritourism nomination form](#) by **Friday 25 February 2022**. These responses will inform the drafting of amendments.
- final responses to the Standard Instrument LEP Agritourism Nomination and council minutes or a letter by **Thursday 31 March 2022**.

What happens next?

The department proposes to make the LEP Order in early 2022.

A state environmental planning policy to amend relevant LEPs without the need for a planning proposal is proposed to be made in mid-2022.

Agritourism permissibility

The LEP Order includes new agritourism land uses, as shown in Figure 1.

¹ Farm gate premises were previously identified as 'farm gate activities' in the EIE.

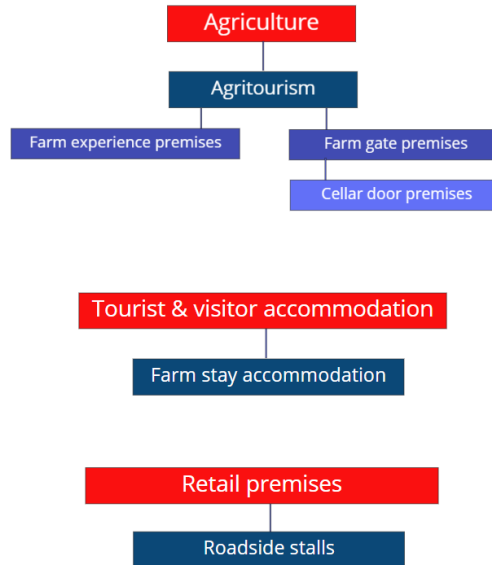
² Farm experience premises were previously identified as 'farm events' in the EIE

Standard Instrument LEP Agritourism Amendment Order



Information sheet

Figure 1: Hierarchy of land uses



Agritourism land use, farm gate premises and farm experience premises

Agritourism, and the subsets of this use, farm gate premises and farm experience premises will sit under the parent term of 'agriculture' and will be permissible in land use zones where agriculture is permissible.

They will not be automatically permissible where other subsets of agriculture, such as extensive agriculture or intensive plant agriculture, are permissible.

Councils wishing to allow agritourism, farm gate premises or farm experience premises in other zones can nominate these zones through the Standard Instrument LEP Agritourism Nomination.

Farm stay accommodation and roadside stalls

Farm stay accommodation and roadside stalls will remain under their existing parent terms and continue to be permitted where tourist and visitor accommodation and retail premises, respectively, are permitted, or where the use is specified as permissible in a land use zone under the relevant LEP.

Cellar door premises

Cellar door premises will continue to be permitted in land use zones in which they are currently permissible and will also be permitted where agriculture, agritourism or farm gate premises are permitted under the relevant LEP.

Standard Instrument LEP Agritourism Amendment Order



Information sheet

Councils that wish to expand these land uses into other zones can nominate the relevant zones through the Standard Instrument LEP Agritourism Nomination.

Agritourism definitions

The table below details changes to the definitions of farm stay accommodation, farm experience premises and farm gate premises made in response to submissions received during exhibition of the EIE.

Table 1. Changes to definitions

Land use	Definition changes	Reason
Farm stay accommodation	Now includes moveable dwellings as defined in the SI LEP to facilitate small-scale camping on farms	<p>A response to council requests to clarify the type of camping allowed under the revised farm stay accommodation definition</p> <p>A section 68 approval under the <i>Local Government Act 1993</i> will be required to install a moveable dwelling on a farm unless the council's local approvals policy allows the activity without approval.</p>
Farm experience premises	<p>Farm events has been amended to farm experience premises</p> <p>Farm experience premises now include farm field days</p>	<p>The amendment to the term recognises guests will visit a farm to take part in tourist and recreational activities and to experience the features of the farm and farm life.</p> <p>Including farm field days is a response to submissions requesting specific activities be included in the definition.</p> <p>The department proposes to prepare model DCP clauses to assist councils where further parameters for farm experience premises are required.</p>
Farm gate premises	<p>Roadside stalls will remain as a form of retail premises and will not become a form of farm gate premises</p> <p>Clarifies that animal processing is not permitted as part of farm gate premises</p>	<p>This will ensure roadside stalls remain permissible in zones other than rural zones.</p> <p>Exempt development provisions are being prepared for roadside stalls in rural zones having regard to submissions received during the exhibition of the EIE.</p> <p>Animal processing has not been included as a form of agritourism as it has potentially significant impacts and less potential to generate tourism. The processing of other agricultural produce can be undertaken under the definition.</p>

Standard Instrument LEP Agritourism Amendment Order



Information sheet

Principal use of the land

Submissions received during the exhibition of the EIE requested the department clarify the meaning of land principally used as primary production for commercial purposes. The LEP Order will amend the existing definition of farm stay accommodation and include in the new definitions for farm gate premises and farm experience premises a requirement that these uses must be undertaken on land that is a primary production business as defined under the *Income Tax Assessment Act 1997 (Cth)*, or which is rated 'farmland' by the council under the *Local Government Act 1993*. This approach will give applicants two options to show their development will be on land used for commercial farming and not a hobby or recreational farm.³

For farm experience premises and farm gate premises, the relevant use must also be ancillary to the farm. Ancillary uses are explained in [Planning Circular How to characterise development](#).

Optional clauses

The optional clauses recognise the importance of local controls and have been prepared to allow councils to apply numerical standards that best fit their local strategic plans. Heads of consideration have also been included in each clause to require both applicants and council officers to address the impacts of the development. Please note that under [LEP Practice Note PN 11-001 Preparing LEPs using the Standard Instrument: standard clauses](#), councils cannot add local clauses that can be addressed using the optional clauses.

The development standards in the optional clauses that have been amended in response to submissions to the EIE are detailed in the table below.

Table 2 Changes to development standards

Type of development	Standard in EIE	Amended standard	Reason
Farm stay accommodation building – maximum guests	3 times the number of bedrooms in clause 5.4(5) or another number nominated by council	3 times the number of bedrooms in clause 5.4(5) or 20 guests	This will provide a maximum cap on guests to ensure that farm stays are small scale. Councils can reduce the number of guests for a development through a condition of development consent.
Farm stay accommodation building – maximum gross floor area (GFA) for a building	75sqm or a number that council specifies (that is not more than 75sqm)	A number the council nominates which is greater than 60sqm	This will provide flexibility for councils to nominate an area that reflects their strategic planning. Councils can reduce the GFA for a development through a condition of development consent.

³ See [Taxation Ruling TR 97/11](#) Income tax: am I carrying on a business of primary production? and [section 515](#) of the *Local Government Act 1993*.

Standard Instrument LEP Agritourism Amendment Order



Information sheet

Type of development	Standard in EIE	Amended standard	Reason
			Changes are proposed to the Codes SEPP to allow buildings for farm stay accommodation up to 60sqm as complying development.
Farm stay accommodation – GFA exclusion for dwellings	As above	The maximum GFA will not apply to a change of use of an existing dwelling.	This will allow a dwelling house which is larger than 60sqm to be converted into farm stay accommodation without the need for substantial work to limit its size.
Farm stay accommodation - maximum number of days for guests in a moveable dwelling	14 days	The maximum number of consecutive days guests can stay in moveable dwellings will be included in model conditions of consent.	The department will prepare model conditions of consent for farm stay accommodation, farm experience premises and farm gate premises that councils can choose to adopt. This will complement model conditions of consent currently being prepared for other types of development.
Farm stay accommodation - dwelling entitlement	Modify clause 2.6 to prevent the creation of a dwelling entitlement in relation to farm stay accommodation	Farm stay accommodation will be required to be on: <ul style="list-style-type: none"> (i) the same lot as an existing lawful dwelling house, or (ii) on a lot for which a minimum size is shown for a dwelling house on the council's Lot Size Map and the size of which is not less than the minimum size shown. 	This clause is intended to prevent the fragmentation of agricultural land.
Farm gate premises – maximum gross floor area	200sqm or the number council specifies in its LEP	A number council nominates which is no greater than 200sqm	Caps have been placed on the maximum floor area and number of guests for farm gate premises to ensure they remain small scale.

Standard Instrument LEP Agritourism Amendment Order



Information sheet

Type of development	Standard in EIE	Amended standard	Reason
Farm gate premises - maximum number of guests	50 guests or the number council specifies in its LEP	A number council nominates which is no greater than 50 guests	Caps have been placed on the maximum floor area and number of guests for farm gate premises to ensure they remain small scale.

Poultry and pig farm setbacks

The amendment proposed in the EIE regarding setback requirements for poultry and pig farms has been included in the LEP Order.

The Order will amend clause 5.18 of the SI LEP to increase the setback requirements for poultry and pig farms permitted without consent, as proposed, to mitigate biosecurity risks.

However, most of the submissions received were not in favour of increasing the current limit of poultry farms permitted without consent to 10,000 birds. The submissions raised concerns about amenity and environmental impacts.

In response to these submissions, the department has proposed to not increase the development consent threshold for poultry farms from 1,000 to 10,000 birds.

More information

For more information on the changes you can:

- visit the [department's website](#)
- visit the [NSW planning portal](#).
- email the project team at agritourism@dpie.nsw.gov.au.

draft



Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021

under the

Environmental Planning and Assessment Act 1979

The following local environmental plan is made by the local plan-making authority under the
Environmental Planning and Assessment Act 1979.

.....

e2021-237.d09

C:\Docs\lep\2021-237\d09\2021-237EXN.fm 23/11/21, 02:24 pm

draft

Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021 [NSW]

Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021

under the

Environmental Planning and Assessment Act 1979

1 Name of Plan

This Plan is *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021*.

2 Commencement

This Plan commences on the day on which it is published on the NSW legislation website.

3 Amendment of Standard Instrument (Local Environmental Plans) Order 2006

Land Use Table

Insert in appropriate order in Direction 5—

- Agritourism;
- Farm experience premises;
- Farm gate premises;

draft

Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021 [NSW]
Schedule 1 Amendment of Standard Instrument prescribed by Standard Instrument (Local Environmental
Plans) Order 2006

**Schedule 1 Amendment of Standard Instrument prescribed
by Standard Instrument (Local Environmental
Plans) Order 2006**

[1] Clause 5.4 Controls relating to miscellaneous permissible uses [compulsory]

Omit “not less than 8” from clause 5.4(8). Insert instead “not less than 9”.

**[2] Clause 5.18 Intensive livestock agriculture [compulsory if intensive livestock
agriculture permitted with consent]**

Omit clause 5.18(4)(b)(v). Insert instead—

- (v) for a poultry farm used for breeding poultry—within 5,000 metres of another poultry farm, or
- (vi) for a poultry farm not used for breeding poultry—
 - (A) within 5,000 metres of a poultry farm used for breeding poultry, or
 - (B) within 1,000 metres of a poultry farm not used for breeding poultry, or
- (vii) for a pig farm—within 3,000 metres of another pig farm.

[3] Clauses 5.23 and 5.24

Insert after clause 5.22—

5.23 Farm stay accommodation [optional]

- (1) The objectives of this clause are—
 - (a) to diversify the uses of agricultural land without adversely impacting the principal use of the land for a primary production business, and
 - (b) to balance the impact of tourism and related commercial uses with the use of land for primary production, the environment, scenic values, infrastructure and adjoining land uses.
 - (c) [set out other objectives of the clause]
- (2) Development consent must not be granted to development for the purposes of farm stay accommodation on a landholding unless the consent authority is satisfied that—
 - (a) the maximum number of guests accommodated in bedrooms at any 1 time will not be more than the greater of—
 - (i) 3 times the number of bedrooms permitted under clause 5.4(5), or
 - (ii) 20 guests, and
 - (b) the gross floor area of a building used to accommodate guests will not be more than [insert number no less than 60] square metres, and
 - (c) the maximum number of guests accommodated in moveable dwellings on the landholding will not be more than [insert number no more than 20] at any 1 time, and
 - (d) the maximum number of moveable dwellings used for the accommodation of guests will not be more than [insert number no more than 6], and
 - (e) all buildings or moveable dwellings used to accommodate guests will be—
 - (i) on the same lot as an existing lawful dwelling house, or

draft

Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021 [NSW]
Schedule 1 Amendment of Standard Instrument prescribed by Standard Instrument (Local Environmental
Plans) Order 2006

- (ii) on a lot—
 - (A) for which a minimum size is shown for a dwelling house on the Lot Size Map, and
 - (B) the size of which is not less than the minimum size shown.
- (3) Subclause (2)(b) does not apply if the development is the change of use of an existing dwelling to farm stay accommodation.
- (4) Development consent must not be granted to development for the purposes of farm stay accommodation on land unless the consent authority has considered—
 - (a) whether the development will result in noise or pollution that will have significant adverse impact on the following on or near the land—
 - (i) residential accommodation,
 - (ii) primary production operations,
 - (iii) other land uses, and
 - (b) whether the development will have significant adverse impact on the following on or near the land—
 - (i) the visual amenity, heritage or scenic values,
 - (ii) native or significant flora or fauna,
 - (iii) water quality,
 - (iv) traffic,
 - (v) the safety of persons, and
 - (c) whether the development is on bush fire prone land or flood prone land, and
 - (d) the suitability of the land for the proposed development, and
 - (e) the compatibility of the development with nearby land uses.

5.24 Farm gate premises [optional]

- (1) The objectives of this clause are—
 - (a) to allow for small scale tourism and related commercial uses on land used for primary production without adversely impacting the principal use of the land for primary production, and
 - (b) to balance the impact of tourism and related commercial uses with the use of land for primary production, the environment, scenic values, infrastructure and adjoining land uses.
 - (c) [set out other objectives of the clause]
- (2) Development consent must not be granted to development for the purposes of farm gate premises on a landholding unless the consent authority is satisfied that—
 - (a) the gross floor area of a building used for farm gate premises will not be more than [insert number no more than 200] square metres, and
 - (b) the maximum number of persons that will be permitted on the landholding at any 1 time for the purposes of the farm gate premises will not be more [insert number not more than 50] persons.
- (3) Development consent must not be granted to development for the purposes of farm gate premises on land unless the consent authority has considered—
 - (a) whether the development will result in noise or pollution that will have significant adverse impact on the following on or near the land—

draft

Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021 [NSW]
Schedule 1 Amendment of Standard Instrument prescribed by Standard Instrument (Local Environmental
Plans) Order 2006

- (i) residential accommodation,
- (ii) primary production operations,
- (iii) other land uses, and
- (b) whether the development will have significant adverse impact on the following on or near the land—
 - (i) the visual amenity, heritage or scenic values,
 - (ii) native or significant flora or fauna,
 - (iii) water quality,
 - (iv) traffic,
 - (v) the safety of persons, and
- (c) whether the development is on bush fire prone land or flood prone land, and
- (d) the suitability of the land for the proposed development, and
- (e) the compatibility of the development with nearby land uses.

[4] Dictionary

Insert after the definition of *agriculture*, paragraph (d)—

- (e) agritourism.

[5] Dictionary

Omit the definition of *farm stay accommodation*.

Insert in alphabetical order—

agritourism means the following—

- (a) farm gate premises,
- (b) farm experience premises.

Note— Agritourism is a type of *agriculture*—see the definition of the term in this Dictionary.

farm stay accommodation means a building or place—

- (a) on a farm—
 - (i) that is a primary production business, or
 - (ii) on land categorised as farmland under the *Local Government Act 1995*, section 515, and
- (b) used to provide temporary accommodation to paying guests of the farm including in buildings or moveable dwellings.

Note— Farm stay accommodation is a type of *tourist and visitor accommodation*—see the definition of the term in this Dictionary.

farm experience premises means a building or place—

- (a) on a farm that is—
 - (i) a primary production business, or
 - (ii) on land categorised as farmland under the *Local Government Act 1995*, section 515, and
- (b) that is ancillary to the farm, and
- (c) that is used to provide visitors to the farm with small scale and low impact tourist or recreational services on a commercial basis including the following—
 - (i) horse riding,

draft

Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021 [NSW]
Schedule 1 Amendment of Standard Instrument prescribed by Standard Instrument (Local Environmental
Plans) Order 2006

- (ii) farm tours,
- (iii) functions or conferences,
- (iv) farm field days.

Note— Farm experience premises is a type of *agritourism*—see the definition of the term in this Dictionary.

farm gate premises—

- (a) means a building or place—
 - (i) on a farm that is—
 - (A) a primary production business, or
 - (B) on land categorised as farmland under the *Local Government Act 1995*, section 515, and
 - (ii) that is ancillary to the farm, and
 - (iii) that is used to provide visitors to the farm with agricultural products predominantly from the farm or other farms in the region or with services or activities related to the products, including the following—
 - (A) processing, packaging and sale of the products, but not the processing of animals,
 - (B) a restaurant or cafe,
 - (C) a facility for holding tastings or workshops, or providing information or education, related to the products, and
- (b) includes cellar door premises.

Note— Farm gate premises is a type of *agritourism*—see the definition of the term in this Dictionary.

landholding means 1 or more lots of land that—

- (a) are constituted or worked as a single property, and
- (b) are contiguous or are separated only by a road or watercourse.

primary production business has the same meaning as in the *Income Tax Assessment Act 1997* of the Commonwealth and includes a business that—

- (a) was a primary production business, and
- (b) has temporarily ceased to be a primary production business because of a natural disaster, including a drought, flood or bush fire.

[6] Dictionary, definition of “cellar door premises”

Omit “*retail premises*” from the note. Insert instead “*farm gate premises*”.

[7] Dictionary, definition of “restaurant or cafe”

Insert “, but does not include a restaurant or cafe that is included as part of artisan food and drink industry or farm gate premises” after “provided”.

[8] Dictionary, definition of “retail premises”

Insert “farm gate premises,” before highway service centres”.

[9] Dictionary, definition of “retail premises”

Omit paragraph (b).



REPORT: Results of Public Exhibition - Planning Proposal for an Additional Permitted Use of Information and Education Facility (Wiradjuri Tourism Centre) - 2 Coronation Drive, Dubbo (Elizabeth Park)

DIVISION: Development and Environment
REPORT DATE: 9 March 2022
TRIM REFERENCE: ID22/447

EXECUTIVE SUMMARY

Purpose	Seek endorsement	Fulfil legislated requirement
Issue	<ul style="list-style-type: none"> • Council, at its meeting of 25 October 2021, considered a Planning Proposal (attached in Appendix 1) to permit the additional permitted use of an information and education facility on Lot 53 DP259660, 2 Coronation Drive, Dubbo (Elizabeth Park) under the provisions of the Dubbo Local Environmental Plan 2011. • Council received a Gateway Determination from the NSW Department of Planning and Environment (DPE) on 15 December 2021, and placed the Planning Proposal on public exhibition from 22 December 2021 to 11 February 2022. • This report provides the results of the public exhibition to Council for further consideration of the Planning Proposal. • If the Planning Proposal is adopted, the proposed Wiradjuri Tourism Centre will become a permissible form of development on the subject land. 	
Reasoning	<ul style="list-style-type: none"> • The Planning Proposal would not adversely impact the community. • The Planning Proposal has strategic merit. • Council activities undertaken in accordance with the requirements of the Environmental Planning and Assessment Act 1979 	
Financial Implications	Budget Area	There are no financial implications arising from this report. This report relates to an additional permitted use only, and no works proposed.
Policy Implications	Impact on Policy	This report would amend the Dubbo Local Environmental Plan 2011.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	3 Economy
CSP Objective:	3.1 Visitor economy growth is supported through product development, enhancement and strategic management
Delivery Program Strategy:	3.1.1 Diverse and unique tourism opportunities are explored, developed and supported
Theme:	5 Liveability
CSP Objective:	5.7 The high profile of existing cultural services and facilities is maintained
Delivery Program Strategy:	5.7.2 Aboriginal culture is celebrated

RECOMMENDATION

- 1. That the Planning Proposal (attached in Appendix 1), to permit an information and education facility on Lot 53 DP259660, 2 Coronation Drive, Dubbo as an additional permitted use under Schedule 1 of the Dubbo Local Environmental Plan 2011, be adopted by Council.**
- 2. That Council request the Department of Planning and Environment to prepare the draft amendment to the Dubbo Local Environmental Plan 2011 and provide Council with an Opinion that the Plan be made.**
- 3. That Council request gazettal of the Plan following receipt of the Opinion from the office of Parliamentary Counsel that the Plan can be made.**
- 4. That those who made a submission are sent an acknowledgement and advised of Council's determination in this matter.**

Stephen Wallace
Director Development and Environment

SI
Senior Growth Planner

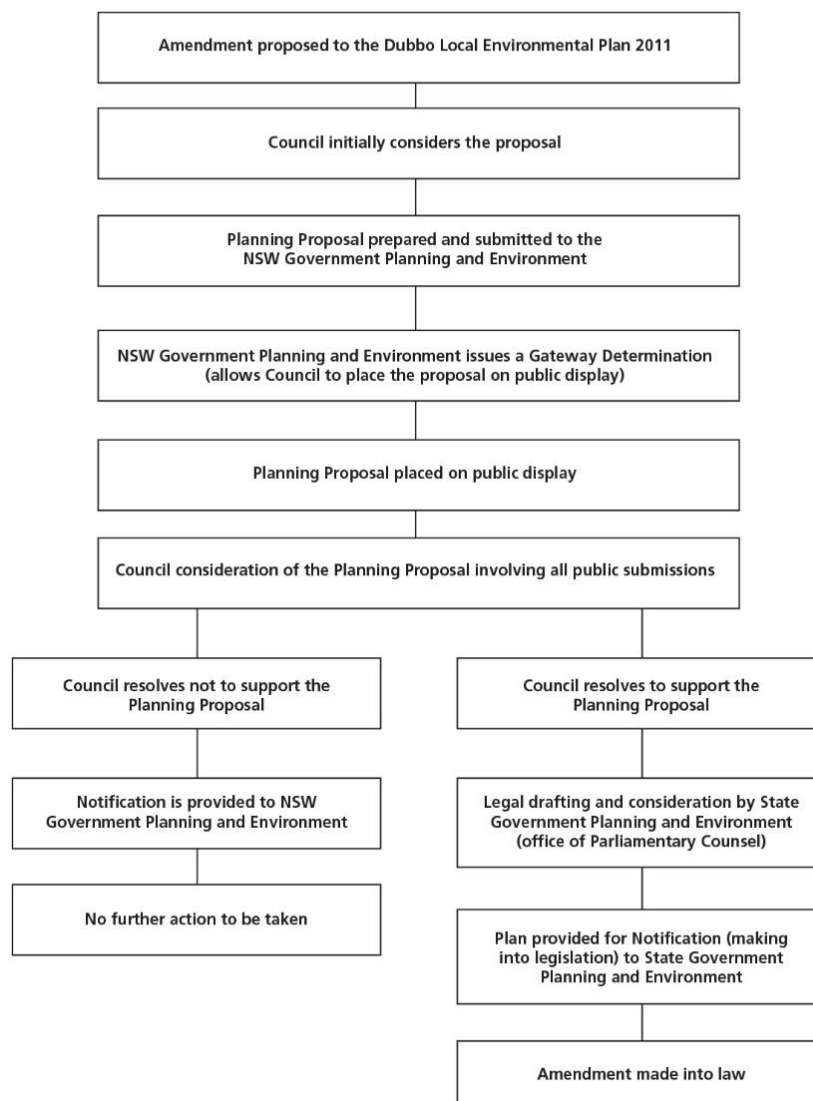
BACKGROUND

1. Amendment to a Local Environmental Plan

A Planning Proposal is a document and supporting information that explains the intended effects and justification of a proposed amendment to a Local Environmental Plan (LEP). If Council resolves to endorse the Planning Proposal, it is submitted to the NSW Department of Planning and Environment (DPE) to seek a Gateway Determination.

If a Gateway Determination is issued, it specifies that the Planning Proposal can proceed, the level of public and State Government consultation required, and any other matters that require additional information. After any additional matters have been addressed and the required consultation carried out, a further report is provided to Council for consideration. Following Council’s consideration, the Planning Proposal is submitted to DPE to finalise the LEP amendment. The overall process is shown below:

PLANNING PROPOSAL PROCESS



2. Previous Resolutions of Council

25 October 2021	<ol style="list-style-type: none">1. That the report of the Senior Growth Planner...be noted.2. That the Planning Proposal...be submitted to the NSW Department of Planning, Industry and Environment for a Gateway Determination to permit an information and education facility on Lot 53 DP 259660, 2 Coronation Drive, Dubbo as an additional permitted use under Schedule 1 of the Dubbo Local Environmental Plan 2011.3. That Council not use its delegation under Section 3.36 of the Environmental Planning and Assessment Act 1979 to draft the amendments to the Dubbo Local Environmental Plan 2011.4. That following completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition.
-----------------	---

A copy of the Planning Proposal is provided here in **Appendix 1**.

3. Gateway Determination

The State Government Department of Planning and Environment issued a Gateway Determination on 15 December 2021. The Gateway required Council to consult with the community and exhibit the Planning Proposal for a minimum period of 14 days.

REPORT

1. Proposed amendment to the Dubbo Local Environmental Plan 2011

The subject land for the proposed Wiradjuri Tourism Centre is 2 Coronation Drive Dubbo (Lot 53 DP259660), also known as Elizabeth Park. The land is zoned RE1 Public Recreation under the Dubbo LEP 2011, which means that development for the purposes of an information and education facility is currently prohibited. If the Planning Proposal is adopted, the proposed Wiradjuri Tourism Centre will be a permissible form of development on the land, which would be subject to a future Development Application.

2. Dubbo Wiradjuri Tourism Centre

The proposed Wiradjuri Tourism Centre is part of the “Destination Dubbo – International Ready” project, which seeks to capitalise on Dubbo’s natural, cultural and heritage endowments by developing three additional cultural tourism products.

The proposed Wiradjuri Tourism Centre will create significant tourism opportunities for the Dubbo region, and provide a place to display sacred carved trees, artefacts and local artwork painted by local Indigenous artists. State Government funding for this project has been received by Council from the ‘Restart NSW Fund’ and ‘NSW Stronger Communities Fund’, supplemented by Council’s contribution to complete Stage 1 of the proposed centre.

3. Consultation and results of public exhibition

The Planning Proposal and supporting documentation were placed on public exhibition for an extended period from 22 December 2021 to 11 February 2022.

The Planning Proposal was notified on Council's website and The Daily Liberal. Notification letters were also sent to adjoining neighbours. The exhibition package was made available online as well as at Council's Customer Experience Centre (Dubbo Office) and the Macquarie Regional Library (Dubbo branch).

Council received four submissions during the public exhibition period (**Appendix 2**). Of these, one was an enquiry, two contained feedback and one was not considered relevant to the Planning Proposal or process. A summary of the submissions and response are provided below:

Submission 1

Enquiry relating to Council's Tender process for the concept design of the proposed Wiradjuri Tourism Centre.

Response 1

This submission specifically relates to Council's Tender process for the concept design of the proposed Wiradjuri Tourism Centre. Accordingly, this submission has not been included as part of the Planning Proposal assessment process. However, a separate response has already been provided to the submitter.

Submission 2

Support for the Planning Proposal, specifically welcoming the proposed centre as part of the existing Elizabeth Park and also catering to the Wiradjuri people and the Indigenous community in Dubbo.

The submission also requests Council to ensure active and safe transport, including pedestrian prioritisation, to promote healthier ways of accessing the park, as well as the "neighbouring Japanese Garden and Biodiversity Garden."

It is also suggested that Council consider the same principles for any wider Active Transport Strategy the Council may be developing.

Response 2

Noted. This Planning Proposal has sought to permit an information and education facility as an additional permitted use under Schedule 1 of the Dubbo Local Environmental Plan 2011. The proposed Wiradjuri Tourism Centre would require a future Development Application where design matters would be considered in more detail.

The proposed Wiradjuri Cultural Tourism Centre is likely to include two entrance access points, one of which is anticipated to be a pedestrian only access point fronting Birch Avenue.

Council's Open Space Master Plan 2018 contains strategic directions for a "Green Web" concept, emphasising connectivity through an active transport network with pedestrian/cycle connections between residential areas, town centres and recreation facilities. This has been established to connect the supply of open space areas with local demand for recreation. The concept essentially aims to determine where critical gaps are in open space and prioritise current and future needs. The Master Plan provides recommendations and actions to expand the Green Web.

Council's Transportation Strategy for Dubbo also identifies the land at Elizabeth Park as part of a strategic 'green ring' network that connects a number of other recreational open spaces in Dubbo City and is suitable for Active Transport, including cycling. There are existing bus routes that service the subject site and connect residents around Dubbo to Elizabeth Park.

Submission 3

Objection on the basis of: (a) the location of the proposed centre, (b) concerns for increased anti-social behaviour, including proximity to the Dan Murphy's Liquor store, and (c) increased traffic in the area, potentially impacting children as a result of the proposed tourism centre.

Response 3

The gardens and the proposed Wiradjuri Centre represent cultural gain and the opportunity to build a new place of cultural significance. Significant support from the Dubbo Aboriginal community has been given to Council in the creation and development of both the Wiradjuri Gardens and the proposed Wiradjuri Tourism Centre. The development and security of the precinct is anticipated to provide an active place for community reflection and contribute to an enriched cultural experience for the entire community.

Regarding concerns of anti-social behaviour, any future development application will require the proposed Wiradjuri Tourism Centre to be designed in accordance with Safety by Design principles. Council submitted an application to the Safer Communities Fund in August 2021 to construct a new fence around the northern and western boundaries of the subject site. Although Council has not been able to secure funding this year, other grant opportunities will be examined as available to fund construction of the fence.

The proposed fence is anticipated to prevent potential anti-social behaviour from impacting the proposed Wiradjuri Tourism Centre by limiting pedestrian access between the commercial precinct and residential areas to the east. The installation of a fence would also bring a sense of safety and security and assist in providing greater safety and security.

It is also noted that the existing Dubbo Botanical Gardens within the subject site has been in operation since 1999 with little or no antisocial behaviour. The Garden serves as an inclusive, culturally diverse and safe space for the whole community. The Garden layout also uses

Safety by Design strategies, particularly: territorial re-enforcement, access control and Space/Activity Management to ensure safety. The newly opened Wiradjuri Park, co-designed with the Aboriginal community of Dubbo, has been operating successfully since 2021.

In respect of traffic increase and children's safety with added vehicular movements in the area, it is noted that vehicular entry to the future Wiradjuri Tourism Centre is proposed to remain from Coronation Drive, through an existing car park that already serves the broader Elizabeth Park site.

Submission 4

Enquiry - where is the entrance to the proposed tourism centre, Birch Avenue or Coronation Drive?

Response 4

Further details of the entrance/access points will form part of Council's consideration of any Development Application for the centre.

Currently, the main access to Elizabeth Park is through Coronation Drive, through an existing car park. As noted earlier in this report, the proposed Wiradjuri Cultural Tourism Centre is anticipated to include two access points. The main entry and formal access to the site is proposed to remain through Coronation Drive, and include both pedestrian and vehicular access. This entrance point will bring visitors to the Wiradjuri Cultural Tourism Centre along a pathway from the carpark, and through the recently opened Wiradjuri Park to the centre. The other entrance at this stage is intended to be a pedestrian only 'Elder's drop-off' point through Birch Avenue, connecting the existing pathway within the gardens to the east.

4. Legal Drafting of the Local Environmental Plan

Subject to endorsement of the Planning Proposal, Council staff will submit an amended Additional Permitted Use map and request the Department of Planning and Environment (DPE) to prepare the draft Instrument. Once the content has been finalised, DPE will provide Council with an Opinion stating that the plan can be made, followed by publication of the Dubbo LEP amendment on the legislation website.

5. Resourcing Implications

The Planning Proposal only relates to the additional permitted use of land for the proposed Wiradjuri Tourism Centre.

State Government funding for the project has been received by Council from the 'Restart NSW Fund' and 'NSW Stronger Communities Fund' programs, supplemented by Council's own contribution.

6. Next Steps

Subject to endorsement by Council, staff will liaise with the Department of Planning and Environment to finalise the Planning Proposal.

Those persons who have made a submission will also be advised of Council's determination in respect of the Planning Proposal.

APPENDICES:

- 1 [↓](#) 25 October 2021 Council report and attached Planning Proposal
- 2 [↓](#) Public Submissions - Planning Proposal for an Additional Permitted Use of Information and Education Centre - Wiradjuri Tourism Centre

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248



REPORT: Planning Proposal - Additional Permitted Use of Information and Education Facility (Wiradjuri Tourism Centre) - Elizabeth Park - Lot 53 DP 259660, 2 Coronation Drive Dubbo

AUTHOR: Senior Growth Planner
REPORT DATE: 13 October 2021
TRIM REFERENCE: ID21/1762

EXECUTIVE SUMMARY

Council has prepared a Planning Proposal to amend Schedule 1 of the Dubbo Local Environmental Plan 2011 (Dubbo LEP 2011) to permit the additional permitted use of information and education facility on Lot 53 DP 259660, 2 Coronation Drive, Dubbo (Elizabeth Park). It is considered that the Planning Proposal has strategic merit and is broadly consistent with the objectives of the Dubbo LEP 2011. A copy of the Planning Proposal is provided here in **Appendix 1**.

It is recommended that the Planning Proposal be endorsed by Council and provided to the NSW Department of Planning, Industry and Environment (DPIE) to seek a Gateway Determination. In addition, it is also recommended that Council not use its delegation under Section 3.36 of the Environmental Planning and Assessment Act 1979 to process the amendment to the Dubbo Local Environmental Plan 2011 in this instance.

Subject to the receipt of a Gateway Determination, the Planning Proposal will be placed on public display and consultation will be undertaken with the public and stakeholders. A further report will be provided to Council for consideration following completion of the public exhibition period.

STRATEGIC ALIGNMENT

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principal themes and a number of strategies and outcomes. This report is aligned to:

Theme: 3 Economy
CSP Objective: 3.1 Visitor economy growth is supported through product development, enhancement and strategic management
Delivery Program Strategy: 3.1.1 Diverse and unique tourism opportunities are explored, developed and supported

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

FINANCIAL IMPLICATIONS

State Government funding for the project has been received by Council and will be drawn from the 'Restart NSW Fund' and 'NSW Stronger Communities Fund' programs. This is supplemented by Council's own contribution towards the proposed Wiradjuri Tourism Centre as part of the 'Destination Dubbo' initiative.

POLICY IMPLICATIONS

The subject Planning Proposal, if successful, would amend Schedule 1 Additional Permitted Uses of the Dubbo LEP 2011, along with associated mapping.

RECOMMENDATION

1. That the report of the Senior Growth Planner, dated 13 October 2021, be noted.
2. That the Planning Proposal provided in Appendix 1 be submitted to the NSW Department of Planning, Industry and Environment for a Gateway Determination to permit an information and education facility on Lot 53 DP 259660, 2 Coronation Drive, Dubbo as an additional permitted use under Schedule 1 of the Dubbo Local Environmental Plan 2011.
3. That Council not use its delegation under Section 3.36 of the Environmental Planning and Assessment Act 1979 to draft the amendments to the Dubbo Local Environmental Plan 2011.
4. That following completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition.

Shoilee Iqbal
Senior Growth Planner

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

BACKGROUND

Council has prepared a Planning Proposal to amend the Dubbo Local Environmental Plan 2011 to permit an information and education facility on Lot 53 DP 259660, 2 Coronation Drive, Dubbo (Elizabeth Park) as an additional permitted use under the provisions of the Dubbo LEP 2011. The proposed amendment will permit Council to deliver the Dubbo Wiradjuri Tourism Centre on the subject land.

The Dubbo Region is set to become the number one inland visitor destination in NSW and Australia. The "Destination Dubbo - International Ready" project is Council's initiative to achieve this goal and includes a number of tourism related projects in the Dubbo Local Government Area. The proposed Dubbo Wiradjuri Tourism Centre is one of these projects and will create significant tourism opportunities for the Dubbo region, providing a place to display sacred carved trees, artefacts and local artwork painted by local Indigenous artists. The centre will also facilitate an enhanced and diversified cultural learning experience, including holding bush tucker tastings, smoking ceremonies and Wiradjuri dance events.

The Dubbo Wiradjuri Tourism Centre, once developed, is expected to attract approximately 50,000 visitors per annum. State Government funding for this project has been received by Council from the 'Restart NSW Fund' and 'NSW Stronger Communities Fund', supplemented by Council's contribution to complete Stage 1 of the proposed centre.

The chosen site for the proposed Wiradjuri Tourism Centre is Lot 53 DP 259660, 2 Coronation Drive, Dubbo, which is also known as Elizabeth Park. This site was selected after extensive community consultation, including with the Dubbo Aboriginal Community. However, the subject land is zoned RE1 Public Recreation under the provisions of the Dubbo LEP 2011. This means that use of the subject land for the purposes of a visitor information/tourism centre is currently a prohibited form of development in the zone.

REPORT

1. Particulars of the Planning Proposal Application

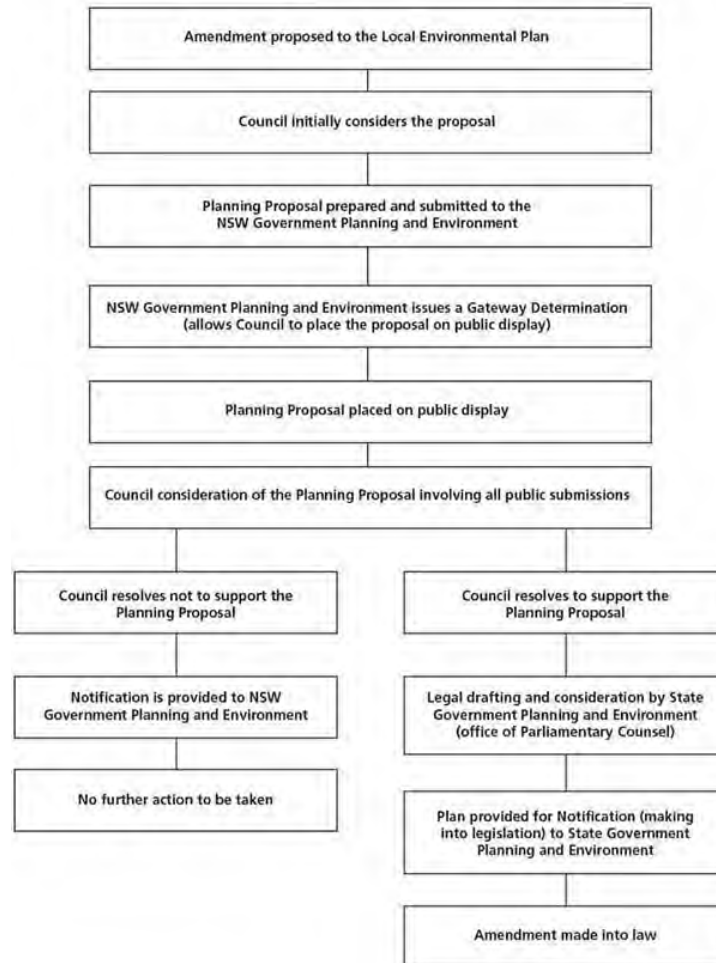
Owner and proponent: Dubbo Regional Council
Calculated site area: Approximately 10.15 hectares (total land area)
Current zoning: RE1 Public Recreation under the provisions of DLEP 2011
Proposed LEP amendment: Additional Permitted Use of an information and education facility at Lot 53 DP 259660, 2 Coronation Drive, Dubbo (Elizabeth Park) under the provisions of the Dubbo LEP 2011.

2. Amendments to Local Environmental Plans

The NSW DPIE has a process for the consideration of amendments to a Local Environmental Plan (LEP) which commences with Council's consideration of a Planning Proposal. The role of a Planning Proposal is to explain the intended effects of a proposed Local Environmental Plan amendment and the justification for undertaking the amendment. If Council resolves to

endorse the Planning Proposal, it will be submitted to NSW DPIE to seek a Gateway Determination for the LEP Amendment. If a Gateway Determination is issued to Council, it will specify that the proposed amendment can proceed, as well as the level of public and State Government consultation required, and any other matters that require additional information. After any additional matters have been addressed and the required consultation carried out, a further report will be provided to Council for consideration. Following Council's consideration, the Planning Proposal will be submitted to NSW DPIE for finalisation of the LEP amendment. The Planning Proposal process is shown below.

PLANNING PROPOSAL PROCESS



3. Site Selection and Context

The subject site of the Planning Proposal is Elizabeth Park. Elizabeth Park is home to the Dubbo Regional Botanic Gardens and Adventure Playground, as well as the recently constructed Wiradjuri Garden. It is considered that an information and education facility on the subject site will complement the existing offerings, as can be seen in **Figure 1**.

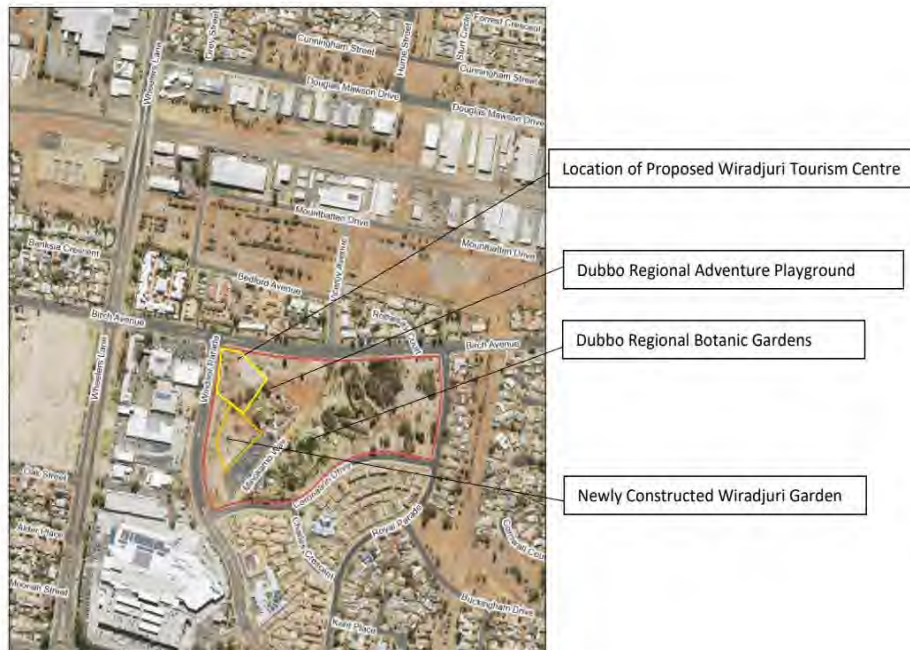


Figure 1. Subject Site - Local Context

It is understood that Council conducted engagement processes with the Wiradjuri Technical Advisory Group (WTAP), a community and cultural guidance advisory committee who assisted in selection of the subject site at Elizabeth Park as the proposed location of the Wiradjuri Tourism Centre. It is also understood that the WTAP provided significant input in the design of the proposed Wiradjuri Tourism Centre. Panel members represent over 51 organisations, including State agencies and various community groups, as well as traditional owners. A list of agencies consulted is included here in **Appendix 2**.

4. Proposed Amendment

The objective of the Planning Proposal is to amend Schedule 1 of the Dubbo Local Environmental Plan 2011 to permit the additional permitted use of an information and education facility on Lot 53 DP 259660, 2 Coronation Drive, Dubbo. This land is zoned RE1 Public Recreation under the provisions of the Dubbo LEP 2011, as shown in **Figure 2**.

The RE1 zone prohibits the use of an information and education facility, which is defined as follows:

“A building or place used for providing information or education to visitors, and the exhibition or display of items, and includes an art gallery, museum, library, visitor information centre and the like.”

The proposed Wiradjuri Tourism Centre will provide a place for the display of sacred carved trees, artefacts, local artwork painted by local Indigenous artists, bush tucker tastings, smoking ceremonies and Wiradjuri dance events, all of which are for visitors to the Dubbo Region.



Figure 2. Land Zoning of the site and surroundings

5. Planning Considerations and Strategic Merit Assessment

The purpose of this section is to discuss matters for consideration under Section 3.33 of the Environmental Planning and Assessment Act 1979, and merit assessment of the proposal within the overarching strategic planning framework, as outlined below:

(i) Central West and Orana Regional Plan

The Central West and Orana Regional Plan (CWORP) has been prepared by the NSW Government to broadly guide land use planning in the Central West and Orana Region. The following directions of the CWORP are applicable to the Planning Proposal:

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

- *Direction 4: Promote and diversify regional tourism*

The outcome of the Planning Proposal will enable the development of the Wiradjuri Tourism Centre and provide a unique Indigenous cultural experience for both domestic and international tourists visiting the Orana Region. The centre is expected to attract approximately 50,000 visitors per annum and will facilitate the cultural display of carved trees, artefacts, local artwork painted by local Indigenous artists, bush tucker tastings, smoking ceremonies and Wiradjuri dance events.

- *Direction 7: Enhance the economic self-determination of Aboriginal communities*

This Direction promotes “revitalising and promoting Aboriginal languages and culture; creating opportunities; increasing the Aboriginal community’s capacity; providing choice; and empowering Aboriginal people to exercise that choice, as well as giving them the tools to take responsibility for their own future”.

The Planning Proposal gives effect to the above Direction by offering a cultural space in the local community area where Aboriginal languages and culture will be celebrated and promoted. Furthermore, it is anticipated that the proposed Wiradjuri Tourism Centre will provide trade training opportunities and the facility will act as a tourism hub that supports business development of Aboriginal enterprises and entrepreneurs in the form of experience development and delivery, as well as business mentoring.

The centre is also planned to contain an added retail component for the sale of arts and crafts produced by local indigenous communities.

- *Direction 16: Respect and protect Aboriginal heritage assets*

The proposed Wiradjuri Tourism Centre aims to protect Aboriginal heritage in a respectful manner. This will include the return to country of sacred Aboriginal carved trees and artefacts currently stored at the Australian Museum. Furthermore, the proposed centre will act as a cultural space and contain a building designed by the renowned architect Peter Stutchbury, who has drawn from 23 years of experience working with Aboriginal Elder Uncle Max Dulumunmun to ensure that the proposed development will have a strong cultural alignment with the Wiradjuri community.

- *Direction 24: Collaborate and partner with Aboriginal communities*

The proposal aligns with the above direction by way of extensive communication that has already taken place with the local Aboriginal community, a key stakeholder of the Wiradjuri Technical Advisory Group (WTAP), as discussed earlier in the report. Council has worked together with the WTAP to select and co-design the proposed centre in a culturally respectful manner, ensuring Aboriginal culture and heritage assets are represented accurately and respectfully.

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

(ii) 2040 Community Strategic Plan

The 2040 Community Strategic Plan (CSP) is Council's highest level strategy that guides the actions and initiatives of Council, the community, all tiers of government and community stakeholders.

The Planning Proposal is consistent with the following CSP visions to ensure:

"3.1 Visitor economy growth is supported through product development, enhancement and strategic management:

3.1. Diverse and unique tourism opportunities are explored, developed and supported

3.1.4 Visitor experiences in the Local Government Area are of high quality, relevance and value for visitors

3.5.2 Opportunities and unique offerings in the Local Government Area are promoted

3.5.3 Government funding opportunities are strategically and proactively pursued

3.5.6 Investment in the Local Government Area as a driver of growth in the region is a key priority for government, industry and the local community"

Under the theme of 'Liveability' in the CSP, the Planning Proposal also aligns with the following CSP strategic objectives:

5.7.1 The community participates in and celebrates the high quality of cultural services and facilities available

5.7.2 Aboriginal culture is celebrated

5.7.3 Existing arts and cultural facilities are leveraged to provide and promote complementary facilities and opportunity"

It is considered that the Planning Proposal is consistent with the Community Strategic Plan.

(iii) Dubbo Regional Council Local Strategic Planning Statement

The Dubbo Regional Council Local Strategic Planning Statement (LSPS) represents Council's 20-year strategic land use vision for the Dubbo Regional Local Government Area. The Planning Proposal directly supports Action 17.4 of the LSPS, which is to ensure that:

"Council will support the delivery and promotion of the Wiradjuri Cultural Centre in Wellington and the Dubbo Wiradjuri Tourism Centre".

The intended outcome of the Planning Proposal will result in the Dubbo Wiradjuri Tourism Centre which will celebrate and showcase Aboriginal culture, and meaningfully enhance the cultural experience for all visitors to the Region. The Planning Proposal will also directly support Council's 'Destination Dubbo – International Ready' program and make Dubbo the number one inland visitor destination in not only in NSW but also Australia, drawing both national and international visitors to the Orana region.

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

(iv) Dubbo Recreational Areas Development Strategy

The Dubbo *Recreational Areas Development Strategy* was adopted in 1997 and forms the basis of recreational land use zonings and planning controls. Elizabeth Park, the subject land of the Planning Proposal, is identified in the Strategy as a 'Regional Recreation Area' capable of providing "high quality and accessible recreation areas that are not common elsewhere in the region that specifically attract visitors beyond the city".

The *Recreational Areas Development Strategy* highlights the need to identify existing recreational areas that can be expanded or upgraded to accommodate at a regional level. The Strategy also encourages the need for diverse recreational opportunities within regional recreation areas, rather than dedication to a single use.

The Planning Proposal will allow a tourist/visitor information centre in an existing Regional Recreation Area, adding to significant recreation uses already existing within Elizabeth Park, including the Dubbo Regional Botanic Gardens and Adventure Playground, as well as the recently constructed Wiradjuri Garden on site. The proposal is therefore consistent with the Recreational Areas Development Strategy.

(iv) Dubbo Local Environmental Plan 2011

The RE1 zone under the provisions of the Dubbo LEP 2011 currently prohibits the use of an information and education facility. The Planning Proposal has sought to allow the additional permitted use under Schedule 1 for an information and education facility on the subject site.

It is considered that the proposed additional permitted use on the subject site is broadly consistent with the overall RE1 zone objectives, particularly as the proposal will enable the subject site at Elizabeth Park:

"to provide a range of recreational settings and activities and compatible land uses" and "to provide for facilities and amenities to enhance the use of public open space".

(v) State Environmental Planning Policies

State Environmental Planning Policies applicable to the Planning Proposal are outlined below:

State Environmental Planning Policy [SEPP]	Comment
State Environmental Planning Policy No 64—Advertising and Signage	Any proposed signage in the future will be assessed separately through a Development Application.
State Environmental Planning Policy (Concurrences and Consents) 2018	It is considered that the Planning Proposal will not trigger any concurrence requirements.
State Environmental	The Planning Proposal is for an additional permitted use

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

Planning Policy (Building Sustainability Index: BASIX) 2004	only. However, this SEPP will be relevant if a Development Application is lodged in the future.
State Environmental Planning Policy (Exempt and Complying Development Codes) 2008	The Planning Proposal is consistent with the provisions of the SEPP.
State Environmental Planning Policy No 55— Remediation of Land	The site is not known to be potentially contaminated land. However, review of the subject site and the proposed intended use will include further contamination assessment at the Development Application stage.
State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017	The Planning Proposal is consistent with the provisions of the SEPP.

(vi) Section 9.1 Directions

The Planning Proposal's consistency with relevant Section 9.1 Directions are outlined below:

Direction	Consideration	Consistency/ Comment
2.3 Heritage Conservation	The objective of this direction is to conserve items, areas, objects and places of environmental heritage significance and indigenous heritage significance.	Although the Planning Proposal is not located on land identified as a heritage conservation item, the proposed additional permitted use will seek to preserve cultural artefacts and sacred scar trees. The Planning Proposal will also enable a significant space used by local Indigenous artists for the display and education of Aboriginal culture.
2.6 Remediation of Contaminated Land	The objective of this direction is to reduce the risk of harm to human health and the environment by ensuring that contamination and remediation are considered by planning proposal authorities.	The site is not known to be on Council's register of potentially contaminated land. This issue will be further addressed at the Development Application stage.
3.4 Integrating Land Use and Transport	This direction applies when a relevant planning authority prepares a planning proposal that will create, alter or remove a	The subject site, also identified as Elizabeth Park, is located within the broader Dubbo City area and will offer a tourism/visitor centre as an outcome of this Planning Proposal.

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

	zone or a provision relating to urban land, including land zoned for residential, business, industrial, village or tourist purposes.	The proposed use will attract both external visitors and local residents to the Centre. The subject site is accessible via Mitchell Highway for visitors to the Dubbo city area. The proposed Wiradjuri Tourism Centre and the existing land size of the subject land will allow for additional car parking where required. The site will also enjoy existing public transport benefits shared by the neighbouring Orana Mall and surrounding land uses, and is therefore consistent with this Direction.
5.10 Implementation of Regional Plans	The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans.	The Planning Proposal is considered to be consistent with the Central West and Orana Regional Plan.
6.1 Approval and Referral Requirements	The objective of this direction is to ensure that LEP provisions encourage the efficient and appropriate assessment of development.	The Planning Proposal is consistent with the Direction as it does not propose to create additional provision for concurrence, consultation or referral of a development application to a Minister or public authority.
6.2 Reserving Land for Public Purposes Objectives	(1) The objectives of this direction are: (a) to facilitate the provision of public services and facilities by reserving land for public purposes, and (b) to facilitate the removal of reservations of land for public purposes where the land is no longer required for acquisition.	The Planning Proposal is for an additional permitted use of an information and education facility within an existing public Regional Park. The proposed use will provide an inclusive public space open to the broader community and is therefore consistent with the broader objectives of this Direction.
6.3 Site Specific Provisions	This direction applies when a relevant planning authority prepares a planning proposal that will allow a particular development to be carried out.	The proposal has sought an additional permitted use on the subject site, which is considered to be the most appropriate approach at this stage, rather than changing the zoning of the entire site.

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

6. Open Space

Council's Liveability Division has provided information that the intended outcomes of the Planning Proposal are consistent with Council's strategic vision for the land through the Elizabeth Park Master Plan 2011, which envisaged:

"a building that was to serve as an educational centre and provide opportunities for refreshments and interpretation of the gardens, and also included a gallery space for the exhibition of artwork. While the position of the building has changed, the overall intent of the building remains consistent. The new location of the building is also complementary to the recently completed Wiradjuri Garden. This new garden will help create an appropriate entrance to the new facility. It is also considered that the Wiradjuri Tourism Experience builds further capacity of the Dubbo Regional Botanic Garden (Elizabeth Park) by developing a strong and important cultural element to the park, recognising the eight (8) original mobs of the Dubbo area as well as providing a secure repository for culturally significant objects".

It is understood that the subject site also contains existing native and exotic tree species. Detailed consideration will be required at the Development Assessment stage to mitigate any impact on vegetation. It is anticipated that all native trees will be retained, however, it is noted that:

"a number of exotic (Ulmus chinensis (Chinese Elms)) trees will need to be removed to enable (the proposed centre). There have been discussions (that) these trees will be salvaged, where possible, and reused within the broader landscape. As part of the Wiradjuri Tourism Experience additional tree planting that will complement the structure, and represent the endemic species of the Dubbo area, will be planted as part of the project."

As per above, the proposed additional permitted use is in line with Council's vision to provide a high quality recreation space, and appropriate consideration will be given to existing and future trees on site within future approval processes.

7. Social and economic considerations

The Planning Proposal is not considered to result in or be impacted by any negative economic or social impacts. The existing Botanic Gardens and Adventure Playground on site are already secured with fencing to restrict after-hours access. Council is currently in the process of providing further security to the entire site, with an application already underway to construct a new fence to limit pedestrian access movements between the Macquarie Inn Hotel and the residential areas to the east.

The proposed fencing is anticipated to prevent any potential anti-social behaviour from impacting the new Wiradjuri Tourism Centre. Further security and crime-safe design will be considered at the development assessment stage as required.

ORDINARY COUNCIL MEETING
25 OCTOBER 2021

CCL21/248

In relation to economic considerations, the proposed additional permitted use will become a unique tourism hub, attracting approximately 50,000 visitors per annum to the Dubbo region. It is anticipated that the proposed Wiradjuri Tourism Centre will also lead to significant growth in the international visitor market in NSW. Furthermore, the centre will provide trade and business development opportunities, particularly for local Aboriginal enterprises and entrepreneurs, including via sale of goods and services to visitors, as well as business development and mentoring opportunities.

8. Transport Considerations

The proposed additional use of an information and education facility will bring both tourist and local community traffic to the site. Located within 2 km of the Dubbo CBD, the site is easily accessible via the Mitchell Highway and will have ample car parking spaces.

Further traffic assessment, including site access assessment, will be undertaken at the Development Application stage.

9. Environmental Impacts

It is considered that the proposed use is unlikely to have any significantly negative environmental impacts. However, environmental assessment activities will be undertaken as a component of any future Development Application.

10. Site Infrastructure

It is considered that the outcomes of the Planning Proposal will not require any significant upgrading of water and sewage infrastructure available to the site. However, any infrastructure requirements will be assessed further at the Development Application stage.

11. Next steps and Community Consultation

The Planning Proposal, if endorsed by Council, will be provided to the NSW Department of Planning, Industry and Environment to seek a Gateway Determination.

Subject to a Gateway Determination being received, the Planning Proposal will be placed on public exhibition. Council will also undertake formal consultation with State Public Agencies if required by the Gateway Determination.

SUMMARY

Council has prepared a Planning Proposal to amend the Dubbo Local Environmental Plan 2011 to permit an information and education facility as an additional permitted use on Lot 53 DP 259660, 2 Coronation Drive, Dubbo. The Planning Proposal will essentially enable Council to develop the proposed Wiradjuri Tourism Centre on the subject land as a permissible use.

**ORDINARY COUNCIL MEETING
25 OCTOBER 2021**

CCL21/248

It is considered that the Planning Proposal has strategic merit and is broadly consistent with the objectives of the Dubbo LEP 2011.

It is recommended that the Planning Proposal be endorsed by Council and that a Gateway Determination be sought from the NSW Department of Planning, Industry and Environment.

Appendices:

- 1 [↓](#) Planning Proposal - Wiradjuri Centre - 2 Coronation Drive Dubbo PP-2021-5902 1
- 2 [↓](#) Wiradjuri Technical Advisory Group Inter-agency & Community Group Engagement



PLANNING PROPOSAL

ADDITIONAL PERMITTED USE OF INFORMATION AND EDUCATION FACILITY (WIRADJURI TOURISM CENTRE)

ELIZABETH PARK, LOT 53 DP 259660, 2
CORONATION DRIVE, DUBBO.

This page has been deliberately left blank.

TABLE OF CONTENTS

EXECUTIVE SUMMARY	3
PART 1 OBJECTIVES OR INTENDED OUTCOMES.....	4
PART 2 EXPLANATION OF PROVISIONS.....	5
PART 3 JUSTIFICATION	8
PART 4 MAPPING.....	23
PART 5 COMMUNITY CONSULTATION	23
PART 6 PROJECT TIMELINE	24
Appendix 1 – Architectural Concept Plans – Proposed Wiradjuri Tourism Centre	25
Appendix 2 – Parks and Landcare Division- Plan of Management for Community Land	25
Appendix 3 – Site Images.....	26

This page has been deliberately left blank.

EXECUTIVE SUMMARY

Dubbo Regional Council proposes to develop a new Wiradjuri Tourism Centre located at Lot 53 DP 259660, 2 Coronation Drive, Dubbo (Elizabeth Park). The subject land is zoned RE1 Public Recreation under the provisions of the Dubbo Local Environmental Plan 2011. Use of the subject land for the purposes of information and education facility is currently a prohibited form of development in the zone.

The proposed Wiradjuri Tourism Centre will share land with the existing Dubbo Regional Botanic Gardens and Adventure Playground. The Centre will provide essential infrastructure to support the broader precinct and will complement the recently opened Wiradjuri gardens at the site. The Centre is expected to attract approximately 50,000 visitors per annum through the display of sacred carved trees, artefacts, local artwork painted by local Indigenous artists, bush tucker tastings, smoking ceremonies and Wiradjuri dance events.

The development of the centre has been co-designed with the Dubbo Aboriginal Community. Once operational, a community led advisory board will strategically and culturally guide Council in the operation of the facility.

The Centre will also create additional commercial opportunities including a café and retail shop for sale of gifts in the form of arts and crafts produced by local indigenous communities.

The final site location of the Wiradjuri Tourism Centre was decided based on extensive community consultation and is consistent with Council's adopted Plan of Management for Elizabeth Park. Architectural concept designs have been completed and funding secured for the project with Stage 1 ready to commence construction, subject to obtaining the relevant planning approvals.

The Planning Proposal has been prepared in accordance with Section 3.33 of the Environmental Planning and Assessment Act, 1979 and the NSW Government Department of Planning, Industry and Environment's, *A Guide to Preparing Planning Proposals*.

PART 1 OBJECTIVES OR INTENDED OUTCOMES

The objective of this Planning Proposal is to allow an additional permitted use for the purposes of information and education facility on the subject land, by seeking an Amendment to Schedule 1 of the Dubbo Local Environmental Plan 2011.

PART 2 EXPLANATION OF PROVISIONS

The proposed objectives and intended outcomes will be achieved through undertaking an Amendment to the Dubbo Local Environmental Plan 2011.

The subject land is bounded by residential development to the north and east, seniors living to the south and a mix of commercial activities to the west including the Orana Mall, Caltex Service Station, Ambulance Station, Medical Centre, Clancy Ford Car Dealership, Dubbo Tenpin Bowling, Dan Murphy's and the Macquarie Inn Hotel.

The subject land, also known as Elizabeth Park, current accommodates the Dubbo Regional Botanic Gardens and Adventure Playground facility as show in **Figure 1**. Additional site photos are provided as **Appendix 3**.

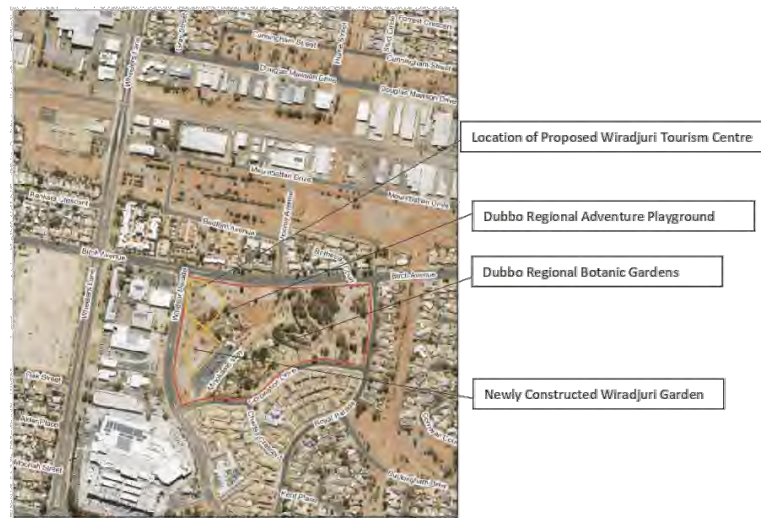


Figure 1. Location of Subject Land

The subject site is zoned as RE1 Public Recreation as shown in **Figure 2**. The Dubbo Local Environmental Plan 2011 prohibits development for the purposes of information and education facilities within the RE1 zone.



Figure 2. Existing Land Zoning Regime.

(a) Proposed Amendment to the Dubbo Local Environmental Plan 2011

The Planning Proposal seeks to undertake an amendment to Schedule 1 and the Additional Permitted Uses Map – Sheet APU_007 of the Dubbo Local Environmental Plan 2011. The proposed amendment will allow the development of an information and education facility on the land, subject to development consent from Council.

The Dubbo Local Environmental Plan 2011 defines an information and education facility as follows:

“information and education facility means a building or place used for providing information or education to visitors, and the exhibition of display of items, and includes an art gallery, museum, library, visitor information centre and the like.”

The proposed amendment will facilitate the development of the Wiradjuri Tourist Centre on the subject land and provide appropriate synergies between the existing Dubbo Regional Botanic Garden and Adventure Playground providing an enhanced cultural experience for both tourists and the local community alike.

It should also be noted that the existing provisions under the Dubbo Local Environmental Plan 2011 permit, with consent, use of land located in the RE1 Public Recreation zone for the development of a community facility.

The Dubbo Local Environmental Plan 2011 defines a community facility as follows:

*“community facility means a building or place –
(a) owned or controlled by a public authority or non-profit community organisation,
and
(b) used for the physical, social, cultural or intellectual development or welfare of the
community, but does not include an educational establishment, hospital, retail
premises, place of public worship or residential accommodation.”*

PART 3 JUSTIFICATION

A Need for the Planning Proposal

1. Is the Planning Proposal the result of any strategic study or report?

The Planning Proposal has been prepared to facilitate the implementation of the following Actions prescribed by the Dubbo Local Strategic Planning Statement as follows:

7.1 Implement the internationally ready tourism development strategy aligned with the NSW Destination Network to promote and expand tourism in the LGA."

Action 17.4 Council will support the delivery and promotion of the Wiradjuri Cultural Centre in Wellington and the Dubbo Wiradjuri Tourism Centre."

State Government funding for the project has been received by Council from the 'Restart NSW Fund' and 'NSW Stronger Communities Fund', and supplemented by Council's contribution to complete Stage 1 of the Wiradjuri Tourism Centre.

A copy of the Architectural Concept plans as prepared by Peter Stutchbury are attached as **Appendix 1**.

2. Is the Planning Proposal the best means of achieving the objectives or intended outcomes or is there a better way?

It is considered that an Amendment to Schedule 1 of the Dubbo Local Environmental Plan 2011 is the best means of achieving the objectives or intended outcomes of the Planning Proposal. The proposed Amendment will facilitate the site specific development of an information and education facility on the subject land.

B Relationship to Strategic Planning Framework

3. Is the Planning Proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy?

a) Does the proposal have strategic merit?

The Planning Proposal is considered to be consistent with the Central West and Orana Regional Plan 2036 as follows:

Central West and Orana Regional Plan 2036

The Central West and Orana Regional Plan was released by the Minister for Planning on 14 June 2017.

The Plan contains the following goals:

- Goal 1: The most diverse regional economy in NSW;
- Goal 2: A stronger, healthier environment and diverse heritage;
- Goal 3: Quality freight, transport and infrastructure networks; and
- Goal 4: Dynamic, vibrant and healthy communities.

In particular, the Planning Proposal is consistent with the following Directions:

Direction 4: Promote and diversify regional tourism

The intent of the Planning Proposal is to facilitate the development of a new Wiradjuri Tourism Centre which is expected to attract approximately 50,000 visitors per annum through cultural display of carved trees, artefacts, local artwork painted by local Indigenous artists, bush tucker tastings, smoking ceremonies and Wiradjuri dance events. The Centre will provide a unique Indigenous cultural experience for both domestic and international tourists visiting the Orana Region.

The Planning Proposal will support the 'Destination Dubbo – International Ready' initiative with the aim to elevate Dubbo to be the number one inland visitor destination in NSW and Australia, both for Australian families and international visitors to NSW. The project will increase the Region's support to the NSW Government in achieving its overnight visitation expenditure targets of \$20 billion by 2025 and \$25 billion by 2030 in regional NSW.

Direction 6: Expand education and training opportunities

The proposed Wiradjuri Tourism Centre will facilitate an enhanced and diversified cultural learning experience that will provide additional learning opportunities for schools and other educational institutions.

Additionally, the proposed café area will provide trade training opportunities and the facility will act as a tourism hub to support the business development of Aboriginal enterprises and entrepreneurs in the form of experience development and delivery, sale of goods and services and community and business mentoring.

Direction 7: Enhance the economic self-determination of Aboriginal communities

The proposed Wiradjuri Tourism Centre will provide a space for the celebration of local Indigenous art and culture with an added retail component for the enhancement of economic self-determination of the local Aboriginal community.

Direction 16: Respect and protect Aboriginal heritage assets

The Dubbo Wiradjuri Tourism Centre, will enable the return to country of sacred Aboriginal carved trees and artefacts currently stored at the Australian Museum, which will deliver an Aboriginal cultural experience truly unique to Dubbo and support Dubbo in becoming a centre of cultural tourism, driving growth in the international visitor market.

Dubbo Regional Council has worked on a co-designed model of the centre with the Dubbo Aboriginal Community and has established the Wiradjuri Technical Advisory Panel (WTAP) which offers cultural guidance specific to this project. The WTAP formed in late 2019 and has met monthly to ensure every aspect of the project is developed in a culturally respectful manner, through a cultural lens to protect Aboriginal culture and Aboriginal heritage assets.

Direction 29: Deliver healthy built environments and better urban design

The building's design and cultural space has been professionally designed by Peter Stutchbury Architects, who has drawn on his 23 years of experience with Aboriginal Elder Uncle Max Dulumunmun to ensure that the proposed development has a strong cultural alignment with the Wiradjuri community.

Mr Stutchbury states the following in designing the proposed Wiradjuri Tourism Centre:

"The Wiradjuri Tourism Centre can initiate a foundation of changes within the cultures of Australia. This Centre for Wiradjuri Culture should foremost be a place of respect, where silence can be heard and wisdom accumulates. The building is designed to grow gracefully – to facilitate stories and be a beacon of wellness. It must inspire, healing, communication, awareness, visitation and respect."

The Planning Proposal is considered to be consistent with the provisions of the Central West and Orana Regional Plan 2036.

b) Does the proposal have site-specific merit?

The proposed development will enhance and share synergies with the Dubbo Regional Botanic Gardens and Adventure Playground and will be located within a short distance from the regionally significant, Orana Mall shopping centre, which fronts the Mitchell Highway. Although not located within Dubbo CBD, the proposed development is relatively central and easily accessible to visiting tourists.

The Dubbo Botanical Cultural Gardens, comprises of five distinctive garden spaces: Japanese Shoyoen Garden, Sensory Gardens, Biodiversity Garden, Wiradjuri Garden and the Oasis Valley. In addition to the gardens, an Adventure Playground has been developed within the precinct. The gardens have been created as an inclusive culturally diverse safe space where cultural exchange is celebrated.

The proposed Wiradjuri Tourism Centre will provide an anchor for the surrounding gardens and attractions which will serve as a point of contact and information for tourists visiting the precinct.

4. Is the Planning Proposal consistent with a local strategy or other local strategic plan?

Dubbo 2040 Community Strategic Plan

The Dubbo 2040 Community Strategic Plan was adopted by Council on 25 June 2018. The visions from the community are as follows:

- *Provide for housing choice and housing affordability to meet the needs of our community;*
- *Achieve ongoing economic prosperity through a diverse employment base and visitor economy that makes use of our tourism assets;*
- *Key infrastructure and services are provided to further enhance the quality of life of our community and to maintain economic growth;*
- *A united and cohesive Council that provides leadership to our community;*
- *We have access to a range of community, cultural and open space facilities and areas; and*
- *We value our unique environment and ensure it's protected for future generations.*

The Planning Proposal is considered to be broadly consistent with Dubbo 2040 Community Strategic Plan and in particular the following economic and liveability strategies:

"3.1 Visitor economy growth is supported through product development, enhancement and strategic management

3.1. Diverse and unique tourism opportunities are explored, developed and supported.

3.1.5 Events that provide for activities that foster cultural and recreational opportunities and community interaction are supported.

5.7 The high profile of existing cultural services and facilities is maintained

5.7.1 The community participates in and celebrates the high quality of cultural services and facilities available

5.7.2 Aboriginal culture is celebrated."

The Planning Proposal will facilitate the development of a culturally significant facility that will foster a respectful cultural experience to be enjoyed by tourists and the community alike enjoy the added economic benefits provided to both the local Indigenous communities and the wider Dubbo Regional Local Government Area.

Dubbo Regional Local Strategic Planning Statement

The Local Strategic Planning Statement for the Dubbo Regional Local Government Area was adopted by Council on 22 June 2020. The Dubbo Local Strategic Planning Statement (LSPS) plans for economic, social and environmental land use needs of the community over the next 20 years.

The LSPS contains a total of 20 Planning Priorities for the Dubbo Region. The Planning Proposal is considered to give effect and maintain consistency with the following:

Planning Priority 7: Continue to support and grow our tourism industry

The Planning Proposal directly facilitates Action 7.1 as follows:

"Implement the internationally ready tourism development strategy aligned with the NSW Destination Network to promote and expand tourism in the LGA."

In addition, the Planning Proposal supports the following Actions:

"7.2 Align with the CWORP Actions 4.1, 4.4 and 4.6 in exploring how diverse and unique tourism opportunities should be explored, developed and supported in Council's LEPs."

7.3 Explore opportunities for Aboriginal and heritage tourism."

Planning Priority 17: Recognise and embrace Aboriginal culture

The Planning Proposal directly facilitates Action as follow:

"17.4 Council will support the delivery and promotion of the Wiradjuri Cultural Centre in Wellington and the Dubbo Wiradjuri Tourism Centre."

In addition, the Planning Proposal supports the following Actions:

"17.1 Encourage events that provide for activities that foster cultural and recreational opportunities and community interaction."

17.2 Incorporates community and cultural spaces within the Dubbo and Wellington town centres."

17.3 Seek opportunities to collaborate with Aboriginal communities and the Local Aboriginal Land Council to identify opportunities to share Aboriginal cultural heritage where appropriate."

The Planning Proposal, including the proposed Wiradjuri Tourism Centre, is considered to be consistent with the Dubbo Regional Local Strategic Planning Statement. The Planning Proposal directly supports the Action 17.4 to meet Council's obligation to deliver a Wiradjuri Tourism Centre in Dubbo through enacting Action 7.1 to implement an internationally ready tourism development strategy.

Dubbo Urban Areas Development Strategy

The Dubbo Urban Areas Development Strategy forms the basis of the land use zonings and planning controls provided in the Dubbo Local Environmental Plan 2011.

The Dubbo Urban Areas Development Strategy consists of a number of components as provided below:

- A) Residential Areas Development Strategy;
- B) Commercial Areas Development Strategy;
- C) Industrial Areas Development Strategy;
- D) Institutional Areas Development Strategy;
- E) Recreational Areas Development Strategy; and
- D) Future Directions and Structure Plan.

The Strategy was reviewed by Council in 2007 as part of the review of the Dubbo Urban Areas Development Strategy with the preparation of the Dubbo Urban Areas Development Strategy Discussion Paper. The Strategy was also reviewed by Council with preparation of the Dubbo Local Environmental Plan in 2011.

Dubbo Recreational Areas Development Strategy

The Recreational Areas Development Strategy was adopted by Dubbo Council as the recreational areas policy component of the Urban Development Strategy by Dubbo City Council at its meeting on 24 February 1997. The Strategy forms the basis of the recreational land use zonings and planning controls provided in the Dubbo Local Environmental Plan 2011.

Elizabeth Park, the land subject of the Planning Proposal, is identified under the Recreational Areas Development Strategy as a Regional Recreation Area as follows:

"Large, high quality and accessible recreation areas that are not common elsewhere in the region that specifically attract visitors beyond the city. Also includes recreational areas which are often used by tourists as part of the city's tourist attractions."

The Recreational Areas Development Strategy states the need to identify existing recreational areas that can and should be expanded or upgraded to fill a regional function.

In addition, the Strategy also states the need to assist to allow for, and encourage diversity of, recreational opportunity within regional recreation areas rather than dedication to a single use (where different uses are compatible).

The Planning Proposal is considered to be consistent with the Recreational Areas Development Strategy and supports additional opportunities for Elizabeth Park as a Regional Recreation Area.

5. Is the Planning Proposal consistent with applicable State Environmental Planning Policies?

The Planning Proposal gives consideration to the following State Environmental Planning Policies as follows:

State Environmental Planning Policy	Comment
SEPP (Aboriginal Land) 2019	N/A
SEPP (Activation Precincts) 2020	N/A
SEPP (Affordable Rental Housing) 2009	N/A
SEPP (Building Sustainability Index: BASIX) 2004	The aim of this Policy is to ensure consistency in the implementation of the BASIX scheme throughout the State by adhering to the list of BASIX commitments required to facilitate sustainable development.
SEPP (Coastal Management) 2018	The BASIX requirements will be addressed further as part of the development approvals process.
SEPP (Concurrences and Consents) 2018	N/A
SEPP (Educational Establishments and Child Care Facilities) 2017	N/A
SEPP (Exempt and Complying Development Codes) 2008	N/A
SEPP (Gosford City Centre) 2018	The aim of this Policy is to provide streamlined assessment processes for development that complies with specified development standards.
SEPP (Housing for Seniors or People with a Disability) 2004	The Planning Proposal seeks to allow information and education facility as a permissible land use on the subject land. The Planning Proposal does not intend on contravening the provisions of the SEPP and is therefore considered to be consistent with the State Policy.
SEPP (Infrastructure) 2007	N/A
SEPP (Koala Habitat Protection) 2020	The aim of this Policy is to facilitate the effective delivery of infrastructure across the State.
	The Planning Proposal does not conflict with or refer to any of the infrastructure items prescribed under the SEPP and is therefore considered to be consistent with the State Policy.
	N/A

SEPP (Koala Habitat Protection) 2021	
	N/A
SEPP (Kosciuszko National Park – Alpine Resorts) 2007	
	N/A
SEPP (Kurnell Peninsula) 1989	
	N/A
SEPP (Major Infrastructure Corridors) 2020	
	N/A
SEPP (Mining, Petroleum Production and Extractive Industries) 2007	
	N/A
SEPP No 19 – Bushland in Urban Areas	
	N/A
SEPP No 21 – Caravan Parks	
The aim of the Policy is to ensure the orderly and economic use and development of land used or intended to be used as a caravan park.	<p>The Planning Proposal seeks to facilitate an additional tourist attraction for the Dubbo Region. The land is currently zoned as RE1 Public Recreation and owned by the Dubbo Regional Council. The proposed additional use will complement the existing land uses shared on the subject site. Including the Dubbo Regional Botanic Gardens and Adventure Playground.</p> <p>Camping grounds are currently permitted with consent in the RE1 Public Recreation zone under the provisions of the Dubbo Local Environmental Plan 2011. With this said, Elizabeth Park is identified as a Regional Park under Council’s Plan of Management. The objectives of park are prescribed under the Local Government Act as follows:</p> <p><i>“Park</i> <i>a. to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and</i> <i>b. to provide for passive recreational activities or pastimes and for the casual playing of games,</i> <i>c. to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management”</i></p>

	It is considered that the Planning Proposal would not restrict the development of camping grounds and is considered to be consistent with the State Policy
SEPP No 33 – Hazardous and Offensive Development	
	N/A
SEPP No 36 – Manufactures Home Estates	
	The subject land is zoned as RE1 Public Recreation and in accordance with Schedule 1 of the SEPP, not applicable to this Planning Proposal.
SEPP No 47 – Moore Park Showground	
	N/A
SEPP No 50 – Canal Estate Development	
	N/A
SEPP No 55 – Remediation of Land	
The aim of this Policy is to provide for a State wide planning approach to the remediation of contaminated land.	<p>The land is currently being used for the purposes of a park and includes the Dubbo Regional Botanic Gardens and Adventure Playground.</p> <p>The proposed site is not expected to be impacted by contamination and is therefore considered to be consistent with the State Policy.</p> <p>This matter will however be considered further as part of the Development Approvals Process.</p>
SEPP No 64 – Advertising and Signage	
The aim of this Policy is to provide a state-wide approach to the regulation of advertising signage including appropriate design quality for the respective locality.	<p>The proposed Wiradjuri Tourism Centre has been architecturally designed to incorporate appropriate signage which complements the overall development outcome.</p> <p>Although these details will be considered further as part of the Development Approvals Process, the Planning Proposal is considered to be consistent with the State Policy.</p>
SEPP No 65 – Design Quality of Residential Apartment Development	
	N/A
SEPP No 70 – Affordability Housing (Revised Schemes)	

	N/A
SEPP (Penrith Lakes Scheme) 1989	
	N/A
SEPP (Primary Production and Rural Development) 2019	
	N/A
SEPP (State and Regional Development) 2011	
	N/A
SEPP (State Significant Precinct) 2005	
	N/A
SEPP (Sydney Water Catchment) 2011	
	N/A
SEPP (Sydney Region Growth Centre) 2006	
	N/A
SEPP (Three Ports) 2013	
	N/A
SEPP (Urban Renewal) 2010	
	N/A
SEPP (Vegetation in Non-Rural Areas) 2017	
	The Dubbo Regional Local Government Area and subject land is not identified as an applicable local government area. It is considered that the SEPP does not apply to the subject Planning Proposal.
SEPP (Western Sydney Aerotropolis) 2020	
	N/A
SEPP (Western Sydney Employment Area) 2009	
	N/A
SEPP (Western Sydney Parkland) 2009	
	N/A

6. Is the Planning Proposal consistent with any applicable Section 9.1 Directions?

The following table provides consideration of the applicable Section 9.1 Directions for consideration in the Planning Proposal:

Direction	Requirement	Consistency
2.1 Environmental Protection Zones	The Direction applies when a Planning Proposal is prepared.	The subject site is not located within an environmentally sensitive area. The Wiradjuri Tourist Centre will be constructed within a cleared area of one of Dubbo's Regional Parks and will implement environmentally sustainable principles to ensure that the design remains sympathetic to the natural landscape.
2.3 Heritage Conservation	The Direction applies when a Planning Proposal is prepared.	Although the Planning Proposal is not located on land identified as a heritage conservation item, the proposed Wiradjuri Tourist Centre will accommodate cultural artefacts and sacred scar trees. The Centre aims to provide a place used by local Indigenous artists for the display and education of Aboriginal culture.
2.6 Remediation of Contaminated Land	The Direction applies when a Planning Proposal is prepared.	The subject land currently accommodates the Dubbo Regional Botanical Garden and Adventure Playground. The subject land is not anticipated to require remediation due to contamination and is therefore considered to be consistent with the State Policy. This matter will however be considered further as part of the Development Approvals Process.

Direction	Requirement	Consistency
3.2 Caravan Parks and Manufactures Home Estates	The Direction applies when a Planning Proposal is prepared.	The subject land is zoned as RE1 Public Recreation. Although caravan parks are prohibited within the RE1 zone, camping grounds are permitted with consent. Council's Plan of Management identifies the Elizabeth Park as a Regional Park. The Planning Proposal is considered to be consistent with the State Policy.
3.4 Integrated Land Use and Transport	This Direction applies when a Planning Proposal is prepared that will create, or remove a zone or a provision relating to urban land, including zoned for residential, business, industrial village or tourist purposes.	<p>Although the subject site is not located in one of the identified zones, Elizabeth Park is located within Dubbo's urban footprint.</p> <p>The Planning Proposal seeks to attract both tourist and local traffic to the Centre.</p> <p>The subject site is located in close proximity to Dubbo's second largest commercial node and in close proximity to the Mitchell Highway. The land size of the site adequately allows for additional car parking where required as well as enjoying the public transport benefits offered by the neighbouring Orana Mall.</p> <p>The Planning Proposal is considered to be consistent with the State Policy.</p>
5.10 Implementation of Regional Plans	The Direction applies when a Planning Proposal is prepared.	<p>The Planning Proposal is considered to be broadly consistent with the Goals and Directions of the Central West and Orana Regional Plan 2036.</p> <p>In particular, Direction 4: Promote and diversify regional tourism</p>

Direction	Requirement	Consistency
		<p>Direction 6: Expand education and training opportunities</p> <p>Direction 7: Enhance the economic self-determination of Aboriginal communities</p> <p>Direction 16: Respect and protect Aboriginal heritage assets</p> <p>Direction 29: Deliver healthy built environments and better urban design</p> <p>The proposed Wiradjuri Tourism Centre is expected to be an asset to the Orana Region by attracting tourists at an international scale.</p>
6.1 Approval and Referral Requirements	The Direction applies when a Planning Proposal is prepared.	The Planning Proposal is consistent with the Policy as it will not create additional provision for concurrence, consultation or referral of a development application to a Minister or public authority.
6.2 Reserving Land for Public Purposes	<p>The Direction applies when a Planning Proposal is prepared.</p> <p>The objectives of this direction are:</p> <p>(a) To facilitate the provision of public services and facilities by reserving land for public purposes, and</p> <p>(b) To facilitate the removal of reservations of land for public purposes where the land is no longer required for acquisition.</p>	<p>The Planning Proposal seeks to allow an additional permitted use of an information and education facility within an existing public Regional Park. The proposed information and education centre will be a Wiradjuri Tourism Centre which will provided an inclusive community space used by local Indigenous groups to share and provide cultural experiences to visitors.</p> <p>The proposed Centre is expected to enhance the public space through architectural design and cultural experiences and is therefore considered to be consistent with this Direction.</p>

Direction	Requirement	Consistency
6.3 Site Specific Provisions	The Direction applies when a Planning Proposal is prepared that will allow a particular development to be carried out.	The Planning Proposal seeks to undertake an Amendment to Schedule 1 of the Dubbo Local Environmental Plan 2011 to allow an additional permitted use for the purposes of information and education facility on the subject land. The Planning Proposal is considered to be consistent with the Direction.

C Environmental, social and economic impact

7. Is there any likelihood that critical habitat or threatened species, populations or ecological communities or their habitats will be adversely affected?

It is considered that the Planning Proposal will not adversely affect critical habitat, threatened species, populations or ecological communities or their habitats.

8. Are there any environmental impacts and how will they be mitigated?

a) Groundwater Vulnerability

The subject site is mapped as containing moderately high groundwater vulnerability under the provisions of the Dubbo Local Environmental Plan 2011. The Planning Proposal is not considered to result in any significant adverse environmental impact.

b) Existing Vegetation

The subject site also contains a number of existing native and exotic tree species. Consideration has been given to the impact on these trees as a result of building the proposed Wiradjuri Tourism Centre.

All native trees will remain in place and works will be carried out to work within the confines presented by the mature trees.

Introduced species will be removed and replanted either within the Botanical Gardens or at identified Council owned precincts.

Planning for the removal and relocation of trees within the planned development site has been in close consultation with Dubbo Regional Councils, Manager Recreation and Open Space.

The details of this matter will be considered further as part of the Development Approval's Process.

c) Contamination

Aerial imagery from 1959, obtained from Dubbo Regional Council's records, shows that the subject land was originally used for the purposes of open grazing farm land.

Other areas of the subject land have since been developed and include the Dubbo Regional Botanic Gardens and Adventure Playground.

The subject land is unlikely to be impacted by contamination however further contamination studies may need to be undertaken and considered as part of the Development Assessment Process.

9. Has the Planning Proposal adequately addressed any social and economic impact?

The subject land is located in close proximity to the Macquarie Inn Hotel and Dan Murphy's bottle shop to the west making the existing park area a thoroughfare and creating an opportunity for antisocial behaviour. The existing Botanic Gardens and Adventure Playground have been adequately fenced and secured to restrict after-hours access.

Council submitted an application on 19 August 2021 for the Safer Communities Fund, to construct a new fence around the northern and western boundaries of the subject site. The proposed fence expects to limit pedestrian access movements between the Macquarie Inn Hotel and the residential areas to the east. The proposed fence is anticipated to prevent any potential anti-social behaviour from impacting the new Wiradjuri Tourism Centre.

The Planning Proposal is not expected to result in or be impacted by any negative economic or social impacts.

D State and Commonwealth interests

10. Is there adequate public infrastructure for the Planning Proposal?

Preliminary discussions have been held with Dubbo Regional Council's Manager Infrastructure Strategy. It is considered that the Planning Proposal is unlikely to result in any significant requirements for upgrading of public infrastructure. The detailed requirements for public infrastructure will be assessed further at the Development Application stage.

11. What are the views of State and Commonwealth public authorities consulted in accordance with the Gateway Determination?

State and Commonwealth public authorities will be consulted in accordance with the Gateway Determination and will be given at least 21 days to comment on the Proposal.

PART 4 MAPPING

Council as a component of the Planning Proposal will be required to prepare a new Additional Permitted Uses Map - Sheet APU_007, to permit an information and education facility at Lot 53 DP 259660, 2 Coronation Drive, Dubbo (Elizabeth Park).

PART 5 COMMUNITY CONSULTATION

Community Consultation will be undertaken in accordance with and subject to the Department of Planning, Industry and Environment's Gateway Determination.

Due to the minor nature of the Planning Proposal and Council's active engagement with the Wellington Technical Advisory Group (WTAP), it is anticipated that the Planning Proposal will be placed on public exhibition for a period of not less than 14 days as facilitated by the Dubbo Regional Council's Growth Planning Branch.

Council will also undertake consultation with State Public Agencies as required by the Gateway Determination.

PART 6 PROJECT TIMELINE

The following project timeline is intended to be a guide only and may be subject to changes in response to the public consultation process and/or community submissions.

Step	Task Name	Completion Date
1	Preparation of the draft Planning Proposal	24 September 2021
2	Consideration by Council at its Ordinary meeting.	25 October 2021
3	Request for Gateway Determination sent to DPIE	29 October 2021
4	Receive Gateway Approval	19 November 2021
5	Public Exhibition 14 days	24 November 2021 to 10 December 2021
6	Considered by Council at its Ordinary meeting	February 2022 (TBC)
7	Preparation of correspondence to the Department of Planning and Environment and/or the Office of Parliamentary Counsel in relation to legal drafting of the Planning Proposal	February 2022
8	Gazettal	Early April 2022

**Appendix 1 – Architectural Concept Plans – Proposed Wiradjuri Tourism
Centre**

**Appendix 2 – Parks and Landcare Division- Plan of Management for
Community Land**

Appendix 3 – Site Images



Image 1 taken on 23 August 2021 – Looking north from south-western corner of subject site.



Image 2 taken on 23 August 2021 – Looking north from south-eastern corner of subject site.



Image 3 taken on 23 August 2021 – Looking east from north-western corner of subject site.



Image 4 taken on 23 August 2021 – Looking south from north-western corner of subject site.

Destination Dubbo: WIRADJURI TOURISM CENTRE

Wiradjuri Technical Advisory Group Inter-agency & Community Group Engagement



Tubba-Gah (Maing) Wiradjuri Aboriginal Corporation	Department of Education
Dubbo Health Service, Western NSW LHD	Department of Family and Community Services
Indigenous Consumer Assistance Network	Dubbo Health Service, Western NSW LHD
Aboriginal Affairs	FACS NSW
Aboriginal Employment Services	First Lesson Cultural Tourism
Aboriginal Employment Strategy	Guide Dogs NSW / ACT
Aboriginal Housing Office	Housing Plus
Aboriginal Land Council	Indigeco
Local Aboriginal Land Council	Interrelate
NSW Aboriginal Land Council	Legal Aid NSW
Aboriginal Legal Service	Live Better
Australian Bureau of Statistics	Mission Australia
Charles Sturt University	Mission Australia, Youth on Track
Charles Sturt University, Dept of Rural Health	National Indigenous Australians Agency (NIAA)
Commonwealth Respite and Carelink Centres	Native Secrets
Connecting Community Services	NSW Aboriginal Education Consultative Group
Department of Communities and Justice, Housing Services	TAFE NSW
WACHS	Three Rivers Regional Assembly
Wellways	Transport for NSW
Wesley Mission	Tubba-Gah Maing Wiradjuri Aboriginal Corporation
Western Health NSW	Uniting, Aboriginal Families Together
Westhaven Association	Uniting, Brighter Futures & Communities for Children
Wiradjuri Technical Advisory Panel	University of Sydney, School of Rural Health
Dubbo Aboriginal Community Working Party (DACWP)	ICaN Nursery Owner
Indig Connect	Tubba-Gah Aboriginal Corporation

1

From: comms@dubbo.nsw.gov.au
Sent: Saturday, 25 December 2021 7:41 PM
To: Dubbo Regional Council
Subject: SUBMISSION - PLANNING PROPOSAL FOR 2 CORONATION DRIVE, DUBBO

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	[REDACTED]
Surname:	[REDACTED]
Address:	[REDACTED]
Email:	[REDACTED]
Contact number:	[REDACTED]
Submission:	please clarify the rejection of attached concept and since council encourage local purchasing policy . and please clarify the tender evaluation process.
File Upload:	0_123481_25Dec2021193943_VPR463237_expression_of_interest_documents_w.pdf

From: comms@dubbo.nsw.gov.au
Sent: Monday, 10 January 2022 9:48 AM
To: Dubbo Regional Council
Subject: SUBMISSION - PLANNING PROPOSAL FOR 2 CORONATION DRIVE, DUBBO

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	████
Surname:	████
Address:	████████
Email:	████████████████
Contact number:	
Submission:	AU21/1253 This planning proposal is extremely welcome and will make a wonderful addition to the park as well as to the Wiradjuri people and the Indigenous community in Dubbo as a whole. I would welcome a clause in the Planning proposal for the provision of Active Transport infrastructure and Pedestrian prioritisation to promote healthier ways of accessing the park and the neighboring Japanese Garden and Biodiversity Garden. As well as a safe way for residents of the nearby Orana Gardens to visit. This can be reflected in Section 3.4 Integrated Land and Transport Use as well as be integrated into any wider Active Transport Strategy the Council may be developing or consulting. Thank you,
File Upload:	

[REDACTED]

From: [REDACTED]
Sent: Sunday, 23 January 2022 7:03 PM
To: Dubbo Regional Council
Subject: PUBLIC EXHIBITION - [REDACTED]

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

Dear Chief Executive Officer,

I want to express my no vote to having the Wirrididgerie Aboriginal Tourist Centre on the corner of Birch Avenue and Coronation (Elizabeth Park)

The impact on the immediate area. For those Aboriginals who are alcoholics having a tourist centre there would further attract Aboriginals to use Dan Murphys Liquor store.

Aboriginals also being nomad river people, they are a long way from the river their preferred location.

There would be increased traffic to already very busy roads.

I have concerns for children's safety with existing and added cars visiting the area.

So I vote NO to this tourist centre, I am a loyal rate payer.

Regards,

[REDACTED]

From: [REDACTED] <[REDACTED]>
Sent: Sunday, 23 January 2022 4:01 PM
To: Dubbo Regional Council
Subject: PUBLIC EXHIBITION - [REDACTED]

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

Hi Dubbo Council,
I ask for further information,
Could you please advise where the entrance to the Aboriginal Tourism Cultural Arts Centre will be
Will it be on Coronation or Birch Ave Dubbo?
Regards
[REDACTED] ([REDACTED] [REDACTED])



REPORT: NSW Department of Planning and Environment's Employment Zones Reform

DIVISION: Development and Environment
REPORT DATE: 15 March 2022
TRIM REFERENCE: ID22/266

EXECUTIVE SUMMARY

Purpose	Provide update	Fulfil legislative requirement
Issue	<ul style="list-style-type: none"> The NSW Government Department of Planning and Environment is reviewing and consolidating business and industrial zones in all NSW Local Environmental Plans as part of their Employment Zones Reform. The Department of Planning and Environment will undertake community consultation for six weeks in April and May (dates to be determined). Council will write to affected land owners notifying them of the impacts. Changes to these zones will be gazetted by the NSW Government by December 2022. 	
Reasoning	<ul style="list-style-type: none"> The Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order, 2021. The Environmental Planning and Assessment Act, 1979. The Employment Zones Reform as part of the NSW Government's larger suite of planning reforms. 	
Financial Implications	Budget Area	Growth Planning
	Funding Source	Government Grant to be sought
	Proposed Cost	\$5,000 (Estimation)
	Ongoing Costs	Ongoing costs will be required to review Council's Employment Land Strategy.
Policy Implications	Policy Title	The Dubbo Local Environmental Plan 2011, the Wellington Local Environmental Plan 2012 and the consolidated draft Dubbo Regional Local Environmental Plan 2022 (soon to be gazetted).
	Impact on Policy	Business and Industrial zones will be consolidated, which will impact permissible and prohibited land uses.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	3 Economy
CSP Objective:	3.7 A strategic framework is in place to maximise the realisation of economic development opportunities for the region
Delivery Program Strategy:	3.7.2 Strategic land use strategies establish a land use hierarchy for the location of employment generating activities
Theme:	3 Economy
CSP Objective:	3.7 A strategic framework is in place to maximise the realisation of economic development opportunities for the region
Delivery Program Strategy:	3.7.3 Planning controls ensure adequate and suitable land is available for new development opportunities

RECOMMENDATION

1. That Council note the changes proposed to business and industrial zones, including permissible development types, as part of the NSW Department of Planning and Environment's Employment Zones Reform.
2. That at the present time Council not support the proposed zoning change to land zoned B4 Mixed Use in the Dubbo Local Environmental Plan 2011.
3. That Council request the Department of Planning and Environment maintain the current B4 Mixed Use zoning for land contained in the Dubbo Local Environmental Plan 2011.
4. That Council write to the Department of Planning and Environment to seek financial compensation associated with the administration costs for the proposed public exhibition process.
5. That Council write to affected land owners in business and industrial zones to inform them of the changes, however, noting that the NSW Government Department of Planning and Environment is undertaking the public exhibition and enacting the proposed changes.
6. That the public and landholders be advised that any submissions in respect of the public exhibition process are provided to the Department of Planning and Environment.

Stephen Wallace
Director Development and Environment

CW
Graduate Growth Planner

BACKGROUND

The Dubbo Local Environmental Plan 2011 and the Wellington Local Environmental Plan 2012 provide the local statutory framework that guides development and land use in the Local Government Area through zoning and development controls.

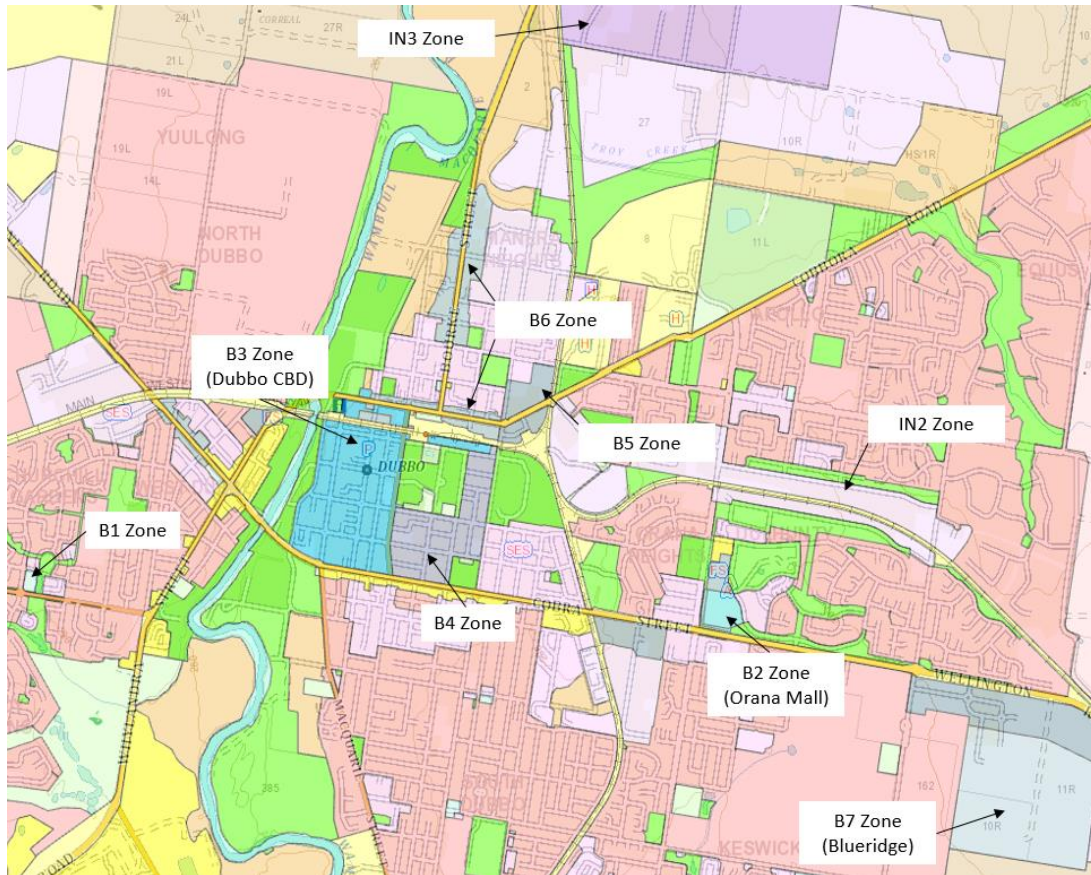
The two current Local Environmental Plans as above will soon be superseded with gazettal of the Dubbo Regional Local Environmental Plan 2022, which will be a combined Local Environmental Plan for the Local Government Area.

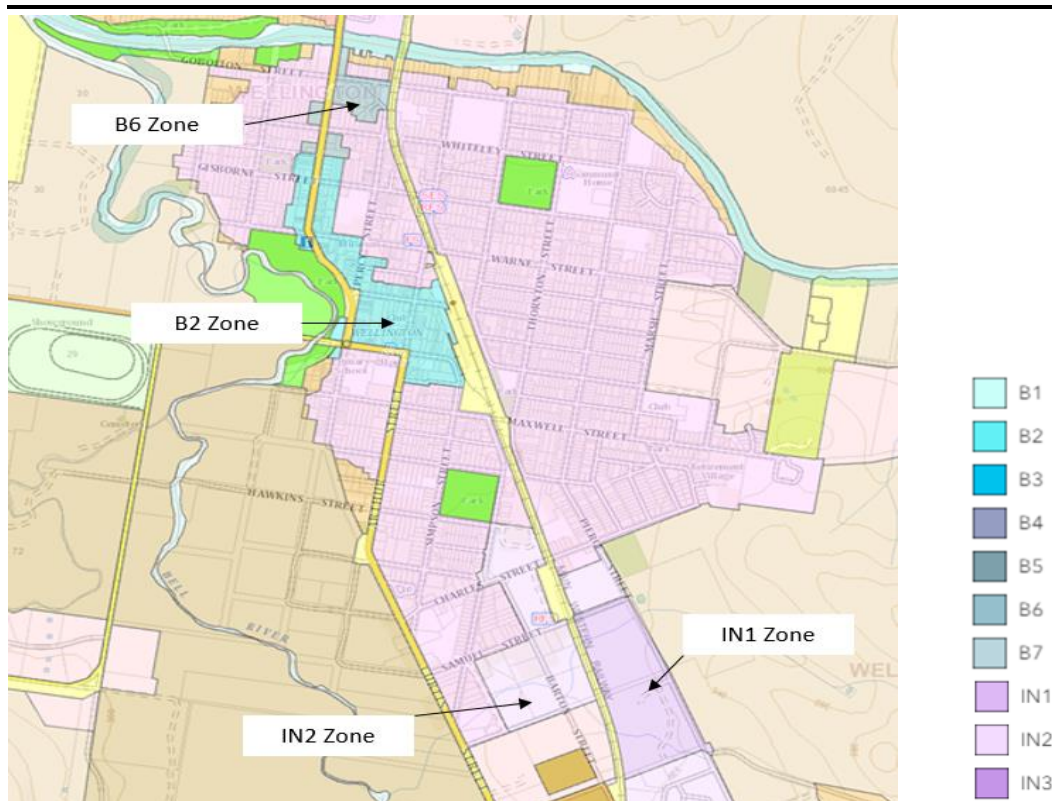
The current “employment” zones present in Dubbo and Wellington consist of seven business (B) zones and three industrial (IN) zones as follows:

Existing Zone	Purpose of Zone	Example
B1 Neighbourhood Centre	To provide a range of small-scale retail, business and community uses for the surrounding neighbourhood.	Delroy Park Shopping Centre
B2 Local Centre	To provide a range of retail, business, entertainment and community uses to the local area.	Orana Mall Wellington Town Centre
B3 Commercial Core	To provide a wide range of retail, business, office, entertainment, community and other suitable land uses that serve the needs of the local and wider community.	Dubbo Central Business District
B4 Mixed Use	To provide a mix of residential, office, retail and other land uses that are compatible with each other. This zone adjoins the Dubbo CBD to the east and aims to maintain the local streetscape while permitting non-residential land uses.	Area between Fitzroy and Darling Street
B5 Business Development	To provide a mix of business and warehouse uses that require large floor areas.	Southwest section of Coborra Road
B6 Enterprise Corridor	To provide a mix of business, office, retail and light industry uses along main roads.	Road Corridors of Bourke and Erskine Street
B7 Business Park	To provide a range of office and light industrial uses.	Blueridge Business Park
IN1 General Industrial	To provide a wide range of industrial, warehouse and related land uses.	Wellington Industrial Area
IN2 Light Industrial	To provide a range of light industrial and warehouse uses, and to minimise conflict with adjoining land uses.	Douglas Mawson Drive Industrial Area
IN3 Heavy Industrial	To provide for heavy industries that need to be separated from other land uses.	North Dubbo Industrial Area

Maps showing the general geographical location of employment zones in Dubbo and Wellington are as follows:

Dubbo and Wellington Zoning Maps





REPORT

1. Employment Zones Reform

The NSW Government Department of Planning and Environment is reviewing and rationalising business (B) and industrial (IN) zones as part of a reform package to employment zones in Local Environmental Plans. The proposed changes will impact the Dubbo Local Environmental Plan 2011, Wellington Local Environmental Plan 2012 and the new draft Dubbo Regional Local Environmental Plan 2022.

The proposed changes will consolidate the existing business zones and industrial zones into five new employment zones and one new mixed use zone. It is understood that the following changes are proposed to occur:

Existing Zone	New Zone	Strategic Intent of New Zone
B1 Neighbourhood Centre	E1 Local Centre	The intent of the zone is to: <ul style="list-style-type: none"> • Provide a diversity of retail, business, office, community, accommodation and entertainment uses for those who live, work or visit the area. • Encourage investment in local commercial development. • Generate employment opportunities and economic growth in accessible locations. • Ensure growth is consistent with the adopted Commercial Hierarchy of Dubbo and that Orana Mall remains primarily a retail centre.
B2 Local Centre		

<p>B3 Commercial Core</p>	<p>E2 Commercial Centre</p>	<p>The intent of the zone is to:</p> <ul style="list-style-type: none"> Strengthen the centre’s role as the commercial, office and retail core of the region. Generate employment opportunities and economic growth for the wider community. Encourage activation of the Dubbo Central Business District and Wellington Town Centre. <p>The Wellington Town Centre is currently zoned B2 Local Centre and is proposed to be zoned E2 Commercial Centre.</p>
<p>B5 Business Development</p> <p>B6 Enterprise Corridor</p> <p>B7 Business Park</p>	<p>E3 Productivity Support</p>	<p>The intent of the zone is to:</p> <ul style="list-style-type: none"> Provide a range of facilities and services, light industries, warehouses and offices that are compatible, but do not compete, with surrounding local and commercial centres. Provide land for businesses not suited to a centre location.
<p>IN1 General Industrial</p> <p>IN2 Light Industrial</p>	<p>E4 General Industrial</p>	<p>The intent of the zone is to provide a range of industrial, warehouse and logistics land uses while minimising the effect of the industry on other land uses.</p>
<p>IN3 Heavy Industrial</p>	<p>E5 Heavy Industrial</p>	<p>The intent of the zone is to:</p> <ul style="list-style-type: none"> Provide for industries that need to be separated from other land uses. Minimise the impact of heavy industry on other land uses.
<p>B4 Mixed Use</p>	<p>MU1 Mixed Use</p>	<p>The intent of the new zone is to:</p> <ul style="list-style-type: none"> Encourage a diversity of land uses including residential, commercial and light industrial. Provide a transition between commercial centres and residential areas.

By implementing these new zones, the Department of Planning and Environment anticipates a number of benefits, including greater flexibility in the proposed zones, a reduction in the need for spot rezoning or a Planning Proposal and to increase business output.

2. Impact on Council’s Local Environmental Plans

It is considered that the proposed Employment Zones Reform will have the following impacts on Council’s current zoning and development regimes in Dubbo and Wellington:

(a) Neighbourhood Centres and Orana Mall

A number of neighbourhood shopping centres in Dubbo are currently zoned B1 Neighbourhood Centre. The Orana Mall Marketplace is currently zoned B2 Local Centre. Some retail uses currently prohibited in the existing B1 Neighbourhood Centre zone are proposed to become permissible activities. This includes (but not limited to) pubs, garden centres, specialised retail premises, registered clubs and restricted premises.

It is proposed to include additional local provisions in the LEP to ensure the impacts of these activities can be adequately managed throughout the development assessment process.

(b) Dubbo Central Business District and the Wellington Town Centre

The Dubbo Central Business District is currently zoned B3 Commercial Core and the Wellington Town Centre is zoned B2 Local Centre.

Under the proposed changes, the Dubbo Central Business District and the Wellington Town Centre are proposed to be zoned E2 Commercial Centre, which is the core commercial zone in the proposed suite of changes.

(c) B5 Business Development, B6 Enterprise Corridor and B7 Business Park

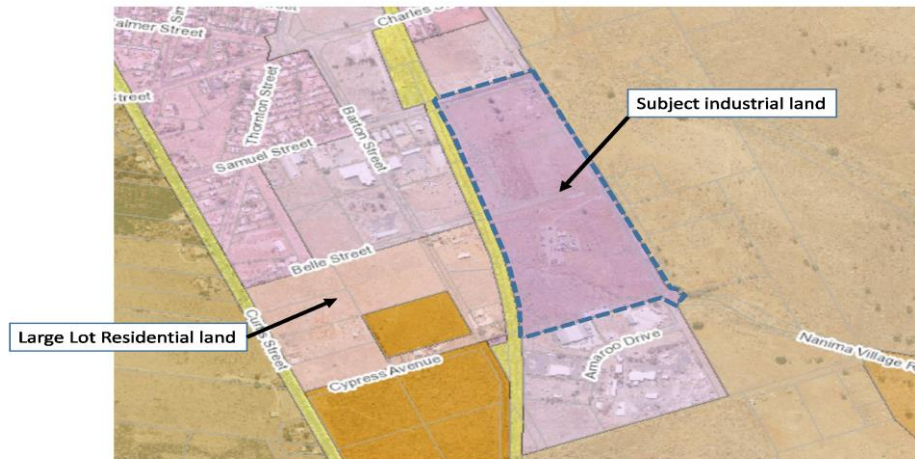
The B5 Business Development, B6 Enterprise Corridor and B7 Business Park zones are proposed to be combined into the E3 Productivity Support Zone. There will be minimal additional permissible uses in the E3 Productivity Support zone.

However, specialised retail premises is currently prohibited in the existing B6 Enterprise Corridor and B7 Business Park zones, and will become permissible with consent. Additional local provisions will be added to the LEPs to manage this development type.

(d) Industrial Zones

A number of industrial areas in Dubbo are zoned IN2 Light Industrial. A number of industrial areas in Wellington are zoned IN1 General Industrial and IN2 Light Industrial.

Some industrial uses currently permissible with consent in the Wellington IN1 General Industrial zone are proposed to become prohibited, including (but not limited to) heavy industries, heavy industrial storage establishments, and home occupations (sex services). The subject land is shown in the map as below:



Presently, the land is not being used for any heavy industrial activities as outlined above. In addition, the land is also bound by Light Industrial zoned lands and to the west by an area of land zoned R5 Large Lot Residential. Given the proximity of the subject land to the R5 Large Lot Residential land, realisation of any heavy industrial activity in the future may be difficult to achieve based on the characteristics of surrounding land use zonings. However, Council through this process with the Department of Planning and Environment will gain a further understanding of the landholders objectives and if further planning provisions are required in respect of the industrial uses as discussed above.

In respect of land zoned IN3 Heavy Industrial, which is located in Dubbo, the Department of Planning and Environment have not proposed any changes to the permissible land use activities.

(e) Mixed Use Zone

The area between Fitzroy Street and Darling Street in central Dubbo is currently zoned B4 Mixed Use. Light industries are currently prohibited in this zone and would become permissible under the MU1 Mixed Use zone.

The current B4 zone in Dubbo aims to provide land uses that are compatible with residential development while being visually consistent with the residential streetscape. The addition of light industrial land uses would not be compatible with the zoning as it has potential to negatively affect the surrounding land uses both visually and practically. It is considered appropriate for Council to request deferral of this item of the changes from the current employment zone reform process.

An appropriate recommendation has been included in the report for the consideration of the NSW Government Department of Planning and Environment.

3. Impact on Council's Employment Land Strategy

Council adopted the Dubbo Employment Lands Strategy on 11 March 2019. This Strategy aims to ensure Dubbo has an appropriate level of commercial and industrial zoned land in suitable locations that can best meet the long-term requirements of the region.

The Strategy contains multiple precincts which have been individually reviewed and analysed with respect to land area, vacant area, occupied area and existing floor space area, assigned relevant planning principles and opportunities identified for future growth. The Strategy makes recommendations with respect to how precincts can manage changing economic trends and drivers, market forces, meet projected demands, cater for land use conflicts and manage continued growth.

Following the NSW Government reform process, this Strategy will be required to be reviewed to ensure employment zoned lands in Dubbo continue to meet the needs of our expanding population. The review process for this Strategy will be the subject of a further report to Council in May 2022 in consideration of the next strategic development phase for the Comprehensive Local Environmental Plan.

4. Consultation

Consultation with the Department of Planning and Environment is being undertaken frequently so that the new employment zones can best align with Council's Employment Lands Strategy and the Community Strategic Plan.

The proposed changes will impact some business and industrial property owners throughout the Local Government Area. It is understood that the Department of Planning and Environment will undertake online exhibition through the Planning Portal in April and May 2022 for a period of six weeks, with dates to be determined at a later date.

To ensure that all affected landowners are notified, Council's consultation activities for any changes to Local Environmental Plans include provision of individual correspondence to landowners. Council staff have been in consultation with the Department of Planning and Environment in respect of the financial implications for Council associated with the proposed zoning changes. This is due to the fact that these changes are not part of any Council resolution or strategic direction in respect of employment lands in the Local Government Area.

In addition, Council will also facilitate the NSW Government Department of Planning and Environment undertaking the following consultation activities:

- Display of documents at the Dubbo and Wellington Civic Administration Buildings, and the Macquarie Regional Library Dubbo and Wellington branches.
- Advertisement in the local print media.
- Display on Council's website.
- Notification on Council's Facebook page.

Council's key message will be to ensure that landowners recognise their proposed land use zone and how the changes might impact them. It is important to note that the Department of Planning and Environment is undertaking the public exhibition and enacting the proposed changes.

However, it should also be noted that any correspondence provided will be directed to the website of the Department of Planning and Environment for further information. In addition, any submissions made in respect of the proposed changes will be directly made to the NSW Government and not to Dubbo Regional Council.

5. Resourcing Implications

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0.0	0.0	0.0	0.0	0.0	0.0
b. Operating expenses	\$5,000	0.0	0.0	0.0	0.0	0.0
c. Operating budget impact (a – b)	-\$5,000	0.0	0.0	0.0	0.0	0.0
d. Capital Expenditure	0.0	0.0	0.0	0.0	0.0	0.0
e. Total net impact (c – d)	-\$5,000	0.0	0.0	0.0	0.0	0.0
Does the proposal require ongoing funding?	Yes					
What is the source of this funding?	NSW Government grants					

Table 1. Ongoing Financial Implications

6. Timeframe

Key Date	Explanation
April – May (dates to be determined)	Public exhibition of the Employment Zone Reforms
Quarter 3 – 2022	Seek Council endorsement of finalised Local Environmental Plan
December 2022	Existing business and industrial zones will be omitted



REPORT: 2021/2022 Delivery Program and Operational Plan - Progress Report - July to December 2021

DIVISION: Development and Environment
REPORT DATE: 8 March 2022
TRIM REFERENCE: ID22/319

EXECUTIVE SUMMARY

Purpose	Provide review or update	Fulfil legislated requirement
Issue	<ul style="list-style-type: none">This report detail's Council's progress on implementing the 2021/2022 Delivery Program and Operational Plan from July to December 2021	
Reasoning	<ul style="list-style-type: none">The Local Government Act 1993The Integrated Planning and Reporting Guidelines	
Financial Implications	Budget Area	There are no financial implications arising from this report
Policy Implications	Impact on Policy	There are no policy implications arising from this report

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Community Leadership

CSP Objective: 4.4 Statutory requirements are met and services are provided to the organisation in a cost-effective and timely manner

Delivery Program Strategy: 4.4.1 The organisation meets all statutory requirements

RECOMMENDATION

That the 2021/2022 Delivery Program and Operational Plan Progress Report – July to December 2021 (attached in Appendix 1) be noted.

Stephen Wallace
Director Development and Environment

CW
Graduate Growth Planner

BACKGROUND

Previous Resolutions of Council

28 June 2021	<i>In part</i> 3. That the 2021/2022 Delivery Program and Operational Plan...be adopted and commence operation on 1 July 2021.
--------------	---

REPORT

Delivery Program and Operational Plan

The 2021/2022 Delivery Program and Operational Plan contains 322 actions which have been separated into the following five themes:

- Housing (31 actions);
- Infrastructure (58 actions);
- Economy (58 actions);
- Community Leadership (57 actions); and
- Liveability (118 actions).

Each action has been allocated to a Directorate who is accountable for its progress. The Directorate is required to assess the status of the action in accordance with **Figure 1**.







Status Option	Definition	Legend
Completed	Action completed for the year and there will be no further resources needed to deliver it	
Tracking	Action underway and is progressing as planned	
Not tracking	There is an issue that has delayed progress with this action, or it has not started due to an issue	
Not due to start	Action not scheduled to start until later in the year and can be updated in the relevant quarter	
Cancelled/deferred	Action will not happen this year	
Not updated	No update has been made for this action	

Figure 1: Description of status options

Figure 2 and the attached report (**Appendix 1**) detail Council's progress for the period of July to December 2021. The following progress has been made:

- 13% of actions are completed;
- 83% of actions are tracking to meet the target result;
- 0.9% of actions are not tracking due to an issue;
- 2.2% actions are not due to start;
- 0.6% of actions are cancelled / deferred;
- 0.3% of actions were not updated;

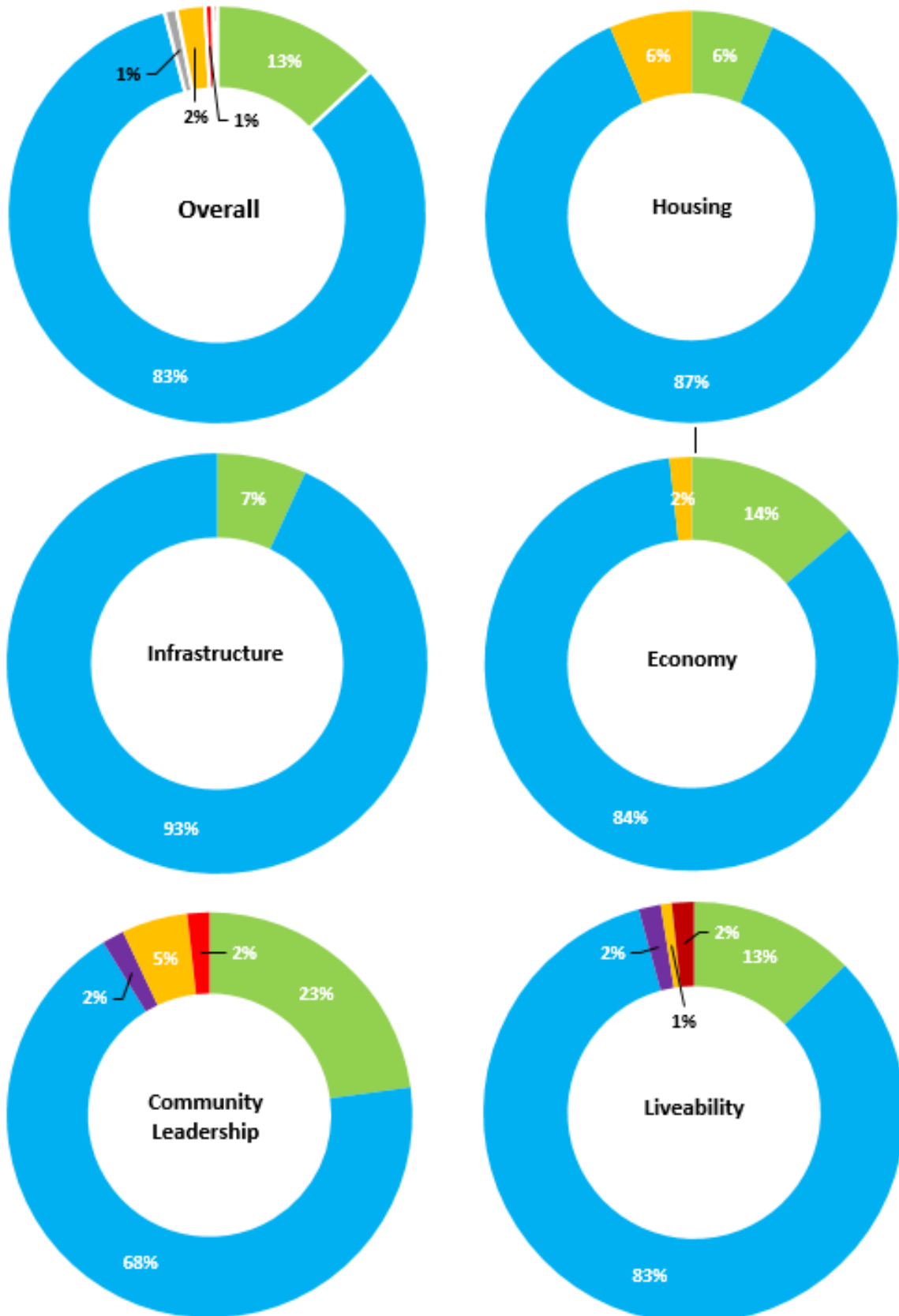


Figure 2: Progress of actions: CSP theme

Consultation

Consultation has occurred internally with each Directorate to ensure actions have been updated appropriately. The Chief Executive Officer is required to provide progress updates to Council at least every six months in accordance with the Local Government act 1993.

Resourcing Implications

Nil

Next steps

A further report will be presented to Council to show progress of the 2021/2022 Delivery Program and Operational Plan from January to July 2022.

APPENDICES:

- [1↓](#) 2021/2022 Delivery Program and Operational Plan Progress Report - July to December 2021



Delivery Program 2018 – 2022

Progress Report July – December 2021

How to read this report:

This heading is a key theme of the 2040 Community Strategic Plan









This heading is the 2040 Community Strategic Plan objective

Code	4 Year Focus	1 Year Focus	Status	Responsible Directorate
This is the reference number in the Delivery Program	This is the description of the strategy as it appears in the Delivery Program	This is the description of the action as it appears in the Operational Plan	A traffic light is provided to show the status of the action	This is the Council division who is responsible for this action



Status Option	Definition	Legend
Completed	Action completed for the year and there will be no further resources needed to deliver it	
Tracking	Action underway and is progressing as planned	
Not tracking	There is an issue that has delayed progress with this action, or it has not started due to an issue	
Not due to start	Action not scheduled to start until later in the year and can be updated in the relevant quarter	
Cancelled/deferred	Action will not happen this year	
Not updated	No update has been made for this action	



Theme 1: Housing

1.1: Residential housing opportunity meets the current and projected needs of our community



Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.1.1	A variety of residential housing types is located close to appropriate services and facilities	Planning provisions are implemented to ensure adequate supply and choice is available		Development and Environment
		Applications for residential housing development are assessed in a timely manner		Development and Environment
		Issues impacting housing affordability in Dubbo and Wellington are monitored		Development and Environment
1.1.2	Residential accommodation is designed to meet the needs of our ageing population	Advocate to government for a review of State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 to reflect the changing needs of an ageing population		Development and Environment
		Land use strategies identify land for seniors housing		Development and Environment
1.1.3	Urban renewal is encouraged in the Dubbo Central Business District to provide a variety of housing choice that makes efficient use of existing infrastructure and facilities	Planning controls are constantly reviewed to ensure residential development is promoted in the Dubbo CBD		Development and Environment
1.1.4	New public and social housing is integrated into existing residential areas	Advocate to state government to review State Environmental Planning Policy (Affordable Rental Housing) 2009		Development and Environment
		Advocate to state government for the renewal of existing public and social housing stock		Liveability

1.2: Residential development is well-designed







Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.2.1	A high level of residential amenity is achieved in all new development	Urban design guidance is implemented that promotes and achieves well-designed development and neighbourhoods that include passive recreation opportunities		Development and Environment
		Residential development provides an appropriate level of residential amenity for adjoining and adjacent residents and ensures future occupants have an acceptable quality of life		Development and Environment




Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.2.2	The character and amenity of established residential areas is maintained and enhanced	Planning instruments include appropriate controls to manage the density of development, promote good quality development and the enhancement of neighbourhoods		Development and Environment
1.2.3	New residential developments are designed in accordance with safer-by-design principles	Safer-by-design principles are incorporated into Council planning decisions		Development and Environment

1.3: Residential development opportunities are provided in the villages to facilitate rural lifestyle housing options


Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.3.1	Adequate land is available in the villages for development	Review the supply of open space for recreation in the villages		Liveability
		An Issues Paper is prepared to guide the future strategic direction of the villages		Development and Environment

1.4: An adequate supply of land is maintained close to established community services and facilities





Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.4.1	There is adequate land suitably zoned to meet a variety of residential development opportunity	A land supply pipeline is maintained and monitored regularly		Development and Environment
		A structure plan is prepared for land within the North-West and South-West Residential Urban Release Area		Development and Environment
1.4.2	Planning instruments and policies reflect the intent and direction of adopted land use strategies and facilitate sustainable development	A rural land use strategy is prepared for the former Wellington Local Government Area		Development and Environment
		The comprehensive Local Environmental Plan is finalised in accordance with legislative requirements		Development and Environment
		A district land use strategy is prepared for Brocklehurst		Development and Environment
1.4.3	Residential and other development is supported by the provision of a	A Developer Contributions System is developed and maintained for the Dubbo Regional Local Government Area		Development and Environment

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
	strategic and affordable infrastructure framework	Requests to enter into Planning Agreements are considered by Council for infrastructure and included in the Developer Contributions System		Development and Environment
1.4.4	Residential development does not impact the agricultural production potential of rural land	Rural development strategies are implemented and monitored		Development and Environment
		Planning controls include provisions to manage rural land use conflict		Development and Environment

1.5: Neighbourhoods are designed and enhanced to ensure social cohesion and connectivity

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.5.1	The design of neighbourhoods reflects the form and function and promotes connectivity and social cohesion	Planning controls include the provision of a minimum Internal Connectivity Index to promote access and connectivity within new estates and neighbourhoods		Development and Environment
		Neighbourhood and subdivision design guidelines are developed and included in the Development Control Plans		Development and Environment

1.6: Opportunities for short-term and visitor accommodation are provided









Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.6.1	Short-term and visitor accommodation is provided to support existing business, industry and tourist activities	A review of short-term and visitor accommodation needs is undertaken on a regular basis		Development and Environment
		Monitor government response to emerging visitor/short term accommodation trends such as Airbnb, Stayz and free camping		Development and Environment
1.6.2	Short-term accommodation associated with significant infrastructure and other projects is planned in existing urban areas	Planning instruments are suitably amended to include controls for short term accommodation in residential areas		Development and Environment
1.6.3	Short term crisis/emergency accommodation is available to support the needs of the community	Monitor government response to crisis/temporary accommodation demands		Liveability

1.7: The importance of the local development industry to the continued residential growth and development of the Local Government Area is recognised




Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
1.7.1	The local residential development industry is recognised as a key driver of the local economy	Requests for site-specific planning controls are processed in accordance with legislative requirements		Development and Environment
		Regular engagement programs are undertaken with development industry stakeholders on building and development issues, emerging legislative changes and ongoing service requirements and expectations of the industry		Development and Environment



Theme 2: Infrastructure

2.1. : Opportunities for use of renewable energy are increased





Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
2.1.1	Investment in renewable energy opportunities are encouraged and supported	Advocate to government to review state planning controls to promote renewable energy development		Development and Environment
		Renewable energy opportunities are planned for in Council land use strategies		Development and Environment
2.1.2	Street lighting is provided in accordance with required standards and is cost effective and energy efficient	Review sustainability performance report on a six monthly basis to benchmark street lighting in the Local Government Area		Infrastructure
		Develop and implement appropriate policies to ensure all new developments and future street lighting upgrades adopt LED technology		Infrastructure
2.1.3	Council buildings and facilities are energy efficient and welcome opportunities for renewable energy supply	Opportunities for energy efficiency and renewable energy use for Council buildings and facilities are investigated and implemented where appropriate		Organisational Performance
		The energy performance of Council buildings and facilities, where monitored via Council's energy management tool, is regularly reported		Development and Environment
		Council develops and implements a policy which sets energy efficient benchmarks in the design and construction of major capital works and building projects		Development and Environment
		Council implements practices to optimize fleet performance and reduce fuel use and greenhouse gas emissions		Infrastructure












2.2. : Our road transportation network is safe, convenient and efficient

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
2.2.1	Council promotes a high level of road safety to users	The road safety strategy is implemented for the Local Government Area in conjunction with Roads and Maritime Services		Infrastructure
		An annual road safety action plan is prepared and implemented for the Local Government Area		Infrastructure
2.2.2	Council provides traffic management facilities to enhance	Existing traffic management facilities are maintained in a safe and effective operational condition		Infrastructure


Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
	the safety and efficiency of the road transport network	The need for additional traffic management facilities is established and an ongoing program is prepared and implemented for these facilities		Infrastructure
2.2.3	Council's road network meets the transport needs of users in terms of traffic capacity, functionality and economic and social connectivity	A rolling village road sealing program is implemented		Infrastructure
		A rural road sealing program is investigated and implemented		Infrastructure
		Council's Roads Asset Management Plan is maintained and updated to inform future road programs		Infrastructure
		Opportunities for additional funding of road projects is actively pursued through state and federal governments		Infrastructure
2.2.5	Council works collaboratively with government and stakeholders on transport-related issues	An advocacy role with state and federal governments in relation to issues and truck configuration limitations on the Newell, Mitchell and Golden highways is undertaken		Infrastructure
		Advocate for the provision of additional overtaking lanes on the Mitchell Highway between Dubbo and Wellington		Infrastructure
		Work with rail authorities to ensure the safety and functionality of existing level crossings		Infrastructure

2.3.: Infrastructure meets the current and future needs of our community

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
2.3.1	Council's water and sewer infrastructure and services comply with appropriate regulations to meet the needs of the community and facilitate a future population of 100,000	Advocate to government for Council to maintain its role as the water and sewer authority for the Local Government Area		Infrastructure
		Water is supplied to customers in accordance with Council's adopted service levels		Infrastructure
		Sewerage services are provided to customers in accordance with Council's adopted service levels		Infrastructure
		The Integrated Water Cycle Management Plan is updated and finalised in consultation with proponents		Infrastructure

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		Further sustainable water sources are investigated to maintain growth and development of the Local Government Area		Infrastructure
		Water savings initiatives are encouraged and actively promoted to the community		Infrastructure
		Non-potable water supply is investigated for Stuart Town		Infrastructure
		The provision of sewerage services to unserved villages is investigated		Infrastructure
2.3.2	Council's solid waste management services comply with legislation and meet the current and future needs of the community	Solid waste services are provided to customers in accordance with Council's adopted service levels		Development and Environment
		A solid waste strategy is prepared and adopted for the Local Government Area		Development and Environment
		A weekly organic waste service is implemented for Dubbo, Wellington, Wongarbron and Geurie		Development and Environment
		An ongoing waste minimisation education program is undertaken		Development and Environment
		A feasibility analysis of a recyclable material facility is prepared for the Whylandra Waste Facility		Development and Environment
2.3.3	Council's urban drainage systems comply with legislation and meet the current and future needs of the community	Council's urban drainage systems are safe and effective in managing stormwater in accordance with industry and Council-adopted service levels		Infrastructure
		The urban drainage network is developed and managed in an environmentally sustainable manner		Infrastructure













2.4. : Our transportation networks are planned to accommodate future growth and development of the Local Government Area

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
2.4.1	Transportation Strategies are developed for the Local Government Area that facilitates access throughout the region and	The transportation network facilitates connection of Urban Release Areas in Dubbo across the Macquarie River and to employment opportunities and services		Infrastructure


Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
	ensures residential growth areas are well-connected to employment areas and services			
2.4.2	Community and business have convenient air access to a variety of destinations	A master plan is maintained and implemented for the Dubbo City Regional Airport		Culture and Economy
		Dubbo City Regional Airport operates as a compliant, innovative regional service		Culture and Economy
		Leases, licenses, fees and charges at Dubbo City Regional Airport and Wellington Aerodrome and Recreation Park are maintained in line with facility maintenance and long term development opportunities		Culture and Economy
		Council establishes and maintains partnerships to promote air travel and to support route viability and affordability		Culture and Economy
		A review is undertaken to support long term planning of the Wellington Aerodrome and Recreation Park		Culture and Economy
2.4.3	Business and industry are supported through the provision of appropriate and well-connected road and rail infrastructure	Facilitate information sharing, input and advocate for improvements in transportation networks on behalf of business and Industry		Infrastructure
		Suitable heavy vehicle access to the Dubbo Regional Livestock Markets is developed and maintained in conjunction with industry stakeholders and users		Culture and Economy

2.5. : Our diverse transportation system supports connections within and outside the region

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
2.5.1	State transportation infrastructure and services are maintained and enhanced	Council has ongoing input into the Transport for NSW Strategy 2056 and the associated subsidiary strategies		Infrastructure
		Advocate to the State government to improve access and timing for passenger train services to reach major destinations such as Sydney		Infrastructure
2.5.2	Roadside environments and entrance statements are strategically developed and maintained	A Local Government Area town and village entrance plan is developed to beautify entrances to Dubbo, Wellington and the villages		Liveability













Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
2.5.3	A high level of pedestrian accessibility is provided	A 10 year program of footpath renewals and upgrades is developed and implemented to Council-adopted service levels		Infrastructure
2.5.4	Additional flood-free road access over the Macquarie River at Dubbo is provided	Advocate to state government for the construction of an additional flood-free crossing of the Macquarie River in Dubbo		Infrastructure
		Options for an additional southern crossing of the Macquarie River in Dubbo are investigated		Infrastructure
2.5.5	A network of cycleways and pedestrian facilities is provided and maintained	A 10 year cycleway network plan is implemented to Council's adopted service levels		Infrastructure
		Planning controls include requirements for the provision of pedestrian and bicycle facilities		Development and Environment
		New developments provide for appropriate bicycle storage options		Development and Environment
2.5.6	Adequate and convenient car parking is available in commercial centres	A review of planning instruments, including off-street vehicle parking requirements is undertaken		Development and Environment
		Off-street parking facilities in the Dubbo Central Business District are promoted		Infrastructure
2.5.7	Alternative modes of transport are encouraged	Planning controls contain provisions to encourage public transport facilities within specific development types		Development and Environment
		Planning controls contain provisions to encourage alternative modes of transport		Development and Environment
		The provision of electric vehicle charging stations is investigated along with opportunities to fund installation of these facilities		Development and Environment
2.5.8	Non-private transport services are available in our villages	In collaboration with providers, the availability of non-private transport is encouraged through examination of government and other incentives		Liveability

2.6. : Community and business have access to the highest standard of telecommunications networks and facilities




Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
2.6.1	Enhanced telecommunications coverage is available throughout the Local Government Area	Council engages with government and providers to advocate the expeditious roll-out of enhanced telecommunications/data services		Executive Services

Theme 3: Economy



3.1. : Visitor economy growth is supported through product development, enhancement and strategic management

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.1.1	Diverse and unique tourism opportunities are explored, developed and supported	Implementation of Local Government Actions in the Country and Outback Destination Management Plan are supported		Culture and Economy
		Support growth in Tourism Product offering through the business development of Council owned tourism related businesses and implementation of strategic business plans and masterplans		Culture and Economy
3.1.2	Value and appeal to regional visitors is increased through packaging, trails and collaborative campaigns	Regional Events are encouraged to package accommodation and regional experiences in line event promotions and ticket bundles		Culture and Economy
		Regional Events are promoted on destination marketing platforms and in collaborative campaigns		Culture and Economy
		The Great Big Adventure Pass is promoted and supports level one partners and affiliates		Culture and Economy
		Regional Experiences collaborate to increase attraction of the education tourism market and establish industry partnerships where appropriate		Culture and Economy
		The \$12m Destination Dubbo International Ready Project is progressively delivered in accordance with approved budgets and timelines		Culture and Economy
3.1.3	The performance of the visitor economy is monitored	Monthly tourism reports are developed measuring accommodation visitation		Culture and Economy
		Research is undertaken to identify risks and opportunities relating to the visitor experience in the region		Culture and Economy
3.1.4	Visitor experiences in the Local Government Area are of high quality, relevance and value for visitors	Research is undertaken for the Old Dubbo Gaol to measure and act on visitor and user satisfaction		Culture and Economy
		An event development and support program is implemented, including event funding and industry network and training		Culture and Economy
3.1.5	Events that provide for activities that foster cultural and recreational opportunities and community interaction are supported	The Event Attraction and Support Strategy is reviewed and implemented for the Local Government Area		Culture and Economy



3.2.: Employment opportunities are available in all sectors of our economy


Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.2.1	Employment opportunities for all sectors of the community that support economic growth are fostered	Partnerships are developed and maintained to ensure our workforce has the appropriate skills and experience to meet industry requirements		Culture and Economy
		Actively pursue and respond to opportunities for business and industry investment in the Local Government Area		Culture and Economy
3.2.2	Traineeships and employment pathways are available for all sectors of the community	Advocate and support the employment of youth, Aboriginal, long-term unemployed and people with a disability in major public projects		Culture and Economy

3.3.: The opportunities and benefits of living, working and visiting the region are promoted








Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.3.1	Marketing programs encourage new residents and skill attraction	Promotion of employment and lifestyle opportunities is undertaken for the Local Government Area		Culture and Economy
3.3.2	Marketing initiatives include local industry collaboration through input, funding and delivery of promotional programs	A collaborative partnership program is delivered to promote the region in conjunction with industry stakeholders, Destination Network and Destination NSW		Culture and Economy


3.4. : A strong agricultural sector with a continuing capacity to be a significant contributor to the local, regional and national economy is encouraged

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.4.1	The growth and development of our agricultural sector to further diversify and increase value adding is supported	Value-add and associated opportunities for the agricultural sector are sought and supported as appropriate		Culture and Economy
3.4.2	Capacity of the agricultural industry is supported through effective planning, investment attraction and support	Planning instruments protect agricultural activities from encroachment by incompatible land use activities		Development and Environment
		Transport infrastructure, including truck stops, are supported		Development and Environment

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		The Dubbo Regional Livestock Markets are supported by long term strategic planning and asset investment		Culture and Economt

3.5. : The long-term economic growth of the Local Government Area is realised




Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.5.1	Opportunity for long-term growth and investment across sectors and industry is leveraged	Strong partnerships are developed with diverse advisory groups, industry representatives and government agencies to encourage economic growth		Culture and Economy
3.5.2	Opportunities and unique offerings in the Local Government Area are promoted	Strong partnerships are developed with major infrastructure and business investors to support establishment and workforce planning		Culture and Economy
		Economic development advocacy and advice is provided		Culture and Economy
		General town planning advice is available to businesses and individuals in regards to land zoning, appropriateness of proposed sites and approval pathways		Development and Environment
3.5.3	Government funding opportunities are strategically and proactively pursued	Maximise government funding opportunities through in-house grant and data support		Culture and Economy
		Support and advice is provided to industry and community groups seeking government funding		Culture and Economy
3.5.4	New business and industry are established in the Local Government Area	Monitor and act on opportunities presented through major infrastructure projects to leverage business and supply chain opportunities		Culture and Economy
3.5.5	Business and industry are encouraged to grow, diversify and upskill workers	Business development programs are supported and delivered if required in line with local business needs		Culture and Economy
		Skill and workforce development opportunities are coordinated, facilitated and promoted		Culture and Economy
3.5.6	Investment in the Local Government Area as a driver of growth in the region is a key priority for government, industry and the local community	'Spend local' campaigns are undertaken		Culture and Economy
		Positive local purchasing policies are implemented		Organisational Performance












Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		Regional industry businesses and capabilities are supported through connection with priority government projects and investment opportunities		Culture and Economy

3.6. : The Local Government Area is recognised as a leading regional centre in Australia through the development of a united and positive image of the region








Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.6.1	Destination brands for Dubbo and Wellington are maintained and supported	Marketing activities are undertaken to proactively promote Dubbo and Wellington in the media, online and through Visitor Information Centres		Culture and Economy
3.6.2	Progressive digital communications and e-commerce opportunities are explored and implemented to improve economic outcomes	An effective and responsive Council website, social media presence and digital broadcast channels are maintained to maximise the reach of Council's messaging and brand		Executive Services
		Engaging and responsive destination websites and social media channels are maintained for the region		Culture and Economy
		The Local Government Area is promoted effectively online via all digital communication platforms		Culture and Economy

3.7. : A strategic framework is in place to maximise the realisation of economic development opportunities for the region

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.7.1	Economic development stakeholders are actively engaged in providing insight and ideas for economic development responses to opportunities and challenges	Key advisory groups and stakeholders relevant to encouraging economic development are actively consulted		Culture and Economy
3.7.2	Strategic land use strategies establish a land use hierarchy for the location of employment generating activities	Review of the Wellington Town Strategy is commenced with the preparation of a constraints and opportunities paper		Development and Environment
		Investigate land use zoning and development controls for the Wellington Town Centre		Development and Environment


Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.7.3	Planning controls ensure adequate and suitable land is available for new development opportunities	Planning controls include a suitable suite of zones and provisions encouraging business and industry development		Development and Environment
3.7.4	Neighbourhood shopping centres are located to provide attractive and convenient services and facilities to support new and established neighbourhoods without adversely impacting on the Dubbo Central Business District	Neighbourhood shopping centre enhancement plans are developed and implemented for the existing neighbourhood shopping centres in Myall Street, Tamworth Street, Boundary Road, Victoria Street and Bourke Street		Infrastructure
3.7.5	The business activities of Council are an important sector of the local economy and provide financial returns to the community	An internal business plan for the Dubbo Regional Livestock Markets is implemented in line with the facility masterplan		Culture and Economt
		Strategic Plans and Internal Business Plans are developed, maintained and implemented as relevant for the Dubbo and Wellington Showgrounds		Culture and Economy
		Research is undertaken for the Dubbo Showground to measure and act on visitor and user satisfaction		Culture and Economy
		Opportunity for increased income streams for the Dubbo Showground are sought		Culture and Economy
		Leases and Licenses for the Dubbo Showground and Wellington Showground are reviewed and maintained with clear accountabilities for all parties		Culture and Economy
		Council retains ownership and facility management of Dubbo Regional Livestock Markets to appropriately support agriculture sector and deliver broader economic benefit to the region		Culture and Economt
		Council provides leadership and input on regional, state and national saleyard industry strategic issues and opportunities		Culture and Economt
		Monitor Council's land development activities and principle objectives		Organisational Performance
		A residential development strategy and marketing strategy is prepared for Council-owned land in the Keswick Estate		Organisational Performance

3.8. : The Dubbo Central Business District and the Wellington Town Centre are strategically managed to promote occupation, activity and investment



Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
3.8.1	The Dubbo Central Business District and the Wellington Town Centre are supported by commercial activation programs and activities	Night time economy growth is supported through planning and development approvals including Central Business District and Town Centre events		Development and Environment
		Central Business District and Town Centre spaces are used to connect the community through activities that support these centres		Culture and Economy
		Collaborative 'place-based' Central Business District and Town Centre marketing/activation programs are explored and implemented		Culture and Economy
3.8.2	The Dubbo Central Business District and Wellington Town Centre planning, development and investment are supported by long-term plans	Our competitive advantage and our competitive edge are actively promoted in the region and catchment areas of the Local Government Area		Culture and Economy
		Landlords and business within the Central Business District and Town Centre are supported and encouraged to invest in infrastructure improvements to their properties		Development and Environment
		A Development Strategy for the Dubbo Central Business District is prepared and adopted		Development and Environment
		The Wellington Town Centre Plan is continually implemented and monitored		Development and Environment

Theme 4: Community Leadership







4.1. : Our community is active and engaged








Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
4.1.1	There is demonstrated unity throughout the community	An annual report is provided to the community on Council's progress in the delivery of the 2040 Community Strategic Plan		Development and Environment















4.2. : Our civic leaders represent the community















Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
4.2.1	The community acknowledges that Dubbo Regional Council is a representative and responsive Council	A community survey is undertaken to determine community satisfaction levels of the elected Councillor's		Executive Services
		An induction training course is delivered to Councillors with information about the functions of Council and managing relationships with the community		Executive Services






4.3. : The resources of Council are appropriately managed

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
4.3.1	The organisation displays the elements of sound management and strategic planning	An Integrated Planning and Reporting Framework is maintained		Development and Environment
		Annual financial statements and other statutory reports and returns are completed as required		Organisational Performance
		An Operational Plan (including budget) review is undertaken by Council on a quarterly basis		Development & Environment
		Update the Councillor's Notebook annually and incorporate any requirements under the Local Government Act or other legislation applicable to the elected representatives		Executive Services
		Provide funding to permit Councillors to undertake individual training programs		Executive Services
		Review the Asset Management Strategy and Corporate Asset Management plans		Organisational Performance

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		Update Council's long term financial planning model annually		Organisational Performance
		Cost-effective supply, contract administration and procurement services are provided		Organisational Performance
		Pursue opportunities for strategic alliances and/or resource sharing with neighbouring councils		Organisational Performance
		Implement an annual strategic internal audit program		Executive Services
		Undertake a review of Council's building assets to determine the present and future needs and opportunities for these assets		Organisational Performance
		Cost-effective store services are provided		Infrastructure
4.3.2	The system of raising revenue is regarded as equitable and revenue from grants and other income sources is maximised	An annual review of the Revenue Policy is undertaken		Organisational Performance
		Provide relevant information and reporting in regard to accessing grant funding		Culture and Economy
		Monitor the level of state and federal government grants payable to local government including Financial Assistance Grants and lodge submissions accordingly		Organisational Performance
		An annual review of the rating structure is undertaken		Organisational Performance
		Council funds are invested in accordance with legislative provisions and Council's adopted Investment Policy and Strategy		Organisational Performance
		Council business activities return dividends to minimise the reliance on rate income		Executive Services
4.3.3	Information management capabilities meet the requirements of the organisation and the community	An Information Services Strategy is prepared and maintained		Chief Information Officer
		Information technology capability is kept up-to-date and is sufficient to meet business needs		Chief Information Officer

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		e-Based solutions for the submission of applications, payments, customer enquiries and other interactions with Council are developed and maintained		Development and Environment
		Corporate information is maintained in accordance with the State Records Act		Chief Information Officer
		A comprehensive and accurate Geographical Information System is maintained		Chief Information Officer
		An accurate Land Information System database is maintained		Development and Environment
4.3.4	Council's ability and capacity to deliver services and respond to emergencies is enabled by the utilisation of a modern and efficient plant fleet that meets operational needs	The make-up of the fleet is reviewed to ensure operational requirements are being met in a cost-effective manner		Infrastructure
		An annual plant report is provided to the CEO		Infrastructure
		Monitor motor vehicle incidents involving Council vehicles and implement appropriate action as required		Infrastructure
4.3.5	Council strives for transparency and is an organisation that values two way communication with stakeholders and the broader community	Provide support to Council staff when implementing community consultation procedures in accordance with Council's Community Engagement and Communications Policy		Executive Services
		A Community Engagement Strategy based on the principles of collective impact is implemented when undertaking engagement with the community		Executive Services
		The adopted Social Media Policy is implemented by Council		Executive Services
		A Community Needs Survey is conducted		Executive Services
		Appropriate governance frameworks are in place		Executive Services
		Ensure the values and reputation of Council are upheld through the delivery of clear guidelines for inward and outward sponsorship		Executive Services
4.3.6	A corporate culture with an emphasis on quality customer	A Customer Experience Strategy is implemented and monitored		Organisational Performance

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
	service and community engagement is demonstrated by Council	Business continuity plans are in place for the provision of Council services		Executive Services
		An annual Corporate Communications Strategy is prepared and adopted by Council		Executive Services
		An annual Internal Communications Strategy is prepared and maintained		Executive Services
4.3.7	A highly skilled and motivated workforce is maintained	The corporate training program is implemented		Executive Services
		Establish a process to review contractor management across the organisation and develop a contractor safety compliance strategy		Executive Services
		Review position descriptions and amend accordingly based on the new capability framework		Executive Services
		A succession plan and program is developed and clear career pathways are identified for our people		Executive Services
		Explore solutions to manage employee engagement and feedback		Executive Services
		Review and standardise volunteer management practices		Executive Services
		Develop an overarching strategy that improves our leadership and safety capabilities across the organisation		Executive Services
		Develop a recognition program to reward our people		Executive Services
		Continue to build a culture of performance by enhancing our Performance Development frameworks and Pulse systems		Executive Services
		A new Equal Employment Opportunities Management Plan is developed to ensure we aim for cultural diversity and increase opportunities for minority groups across the organisation		Executive Services
		Develop strategies that complement the Employee Value Proposition and Employer Brand		Executive Services

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		Develop an audit program that ensures workplace health and safety management systems are being implemented and enable the organisation to meet the requirements of the Work Health and Safety Act		Executive Services
4.3.8	Council is financially sustainable and has the ability to maintain infrastructure and deliver services at the adopted service levels as agreed with the community	Initiatives are developed to respond to financial sustainability issues		Organisational Performance
		An annual assessment is undertaken to determine Council's current and future financial sustainability		Organisational Performance
		An Asset Management Strategy is adopted and implemented		Development and Environment
		Detailed Asset Management Plans are prepared and implemented for each of Council's asset classes		Organisational Performance

4.4.: Statutory requirements are met and services are provided to the organisation in a cost-effective and timely manner

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
4.4.1	The organisation meets all statutory requirements	An up-to-date database of Council's statutory requirements is maintained		Executive Services




Theme 5: Liveability

5.1.: Our City, town and villages are well-maintained, are welcoming, showcase their heritage and what they have to offer










Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.1.1	Our towns and villages are sustainable and promoted for their range of lifestyle opportunity	Support is provided to village community groups to help them build capacity, deliver improved services and build social connection within the villages		Liveability
5.1.2	The community participates in community/volunteer programs that build social connections and improve the amenity of our neighbourhoods	Council supports community initiatives		Liveability
		Council facilitates and enables the not-for-profit sector to provide volunteering opportunities for Council and a wide cross-section of the community		Liveability
5.1.3	The City of Dubbo is recognised as being attractive and welcoming	The street tree maintenance guidelines are implemented to improve the quality of street appeal in the Dubbo region		Liveability



5.2.: The health of the community is maintained and enhanced

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.2.1	The health of the community is maintained through the availability of effective medical services and facilities	Support and advocate to the Western NSW Local Health Network to attract general and specialist medical practitioners to be based in the Local Government Area and available to service the wider region		Liveability
		Advocate to government to ensure adequate resources are provided to maintain regional service levels at the Dubbo Base Hospital		Liveability
		Advocate to, facilitate and enable government and private sector investment to expand medical and allied health services in Dubbo		Liveability
		Advocate to, facilitate and enable government and private sector investment to expand medical and allied health services in Wellington		Liveability
		Work with stakeholders within the Dubbo Health, Education and Wellbeing Precinct to prepare individual master plans for their respective campus' to support continued coordinated growth of services and facilities		Development and Environment
		Advocate for, facilitate and support the completion and expansion of Macquarie Homestay		Liveability

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		Support government to undertake a review of mental health needs and facilities in the Local Government Area		Liveability
5.2.2	The needs of older people and people with a disability are monitored to ensure appropriate services and facilities are available in the region	Strategic plans are developed, formally adopted and utilised by Council when making decisions that may impact on older people, people with a disability and the Aboriginal community		Liveability
		Participate in interagency groups in respect of the needs of older people and people with a disability		Liveability

5.3.: The lifestyle and social needs of the community are supported



Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.3.1	The social services requirements of our community are met	Strategic plans are developed and maintained for the Local Government Area in regard to social services		Liveability
		Council actively participates in interagency groups in regard to social service issues in the Local Government Area and the region		Liveability
		Support is provided for the operations of the Dubbo and Wellington Neighbourhood centres and associated service providers		Liveability
5.3.2	A variety of youth activities and entertainment is available	Youth development services are provided to support the identified needs of the community		Liveability
		The Youth Council is operated and appropriately resourced		Liveability
		Council's event support strategies ensure all demographics inclusive of youth are considered when engaging event promoters/organisers		Culture and Economy
5.3.3	The health, education and socio economic status of the Aboriginal community is improved	Support government to deliver improved health facilities for Aboriginal persons in the Dubbo region		Liveability
		An Aboriginal liaison service is provided to support and assist the Aboriginal community		Liveability
		Council maintains positive working relationships with representative bodies such as the Aboriginal Working Party, traditional owners and Aboriginal Land Councils		Liveability















Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.3.4	People have access to a range of burial and interment options in the Local Government Area	Council provides and maintains cemetery facilities in Dubbo, Wellington, village and rural locations		Liveability
		Master plans are prepared and implemented for Council's cemetery facilities in Dubbo and Wellington		Liveability

5.4.: The community has access to a full range of educational opportunities














Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.4.1	An expanded tertiary education offer is available that provides additional opportunities for education within the region	Advocate to government and private education providers for an expansion of tertiary course offerings in the Local Government Area		Liveability
5.4.2	Access to a variety of high quality education facilities, opportunity and choice is available	Advocate to government to ensure high quality primary and secondary education is provided in the Local Government Area		Liveability
		Council support is provided to the collaborative marketing of Dubbo as a quality education location in the Central West and Orana regions		Culture and Economy
5.4.3	Childcare, preschools and 'after hours' care meets the needs of the community	Family Day Care services in Dubbo and Wellington are provided and maintained		Liveability
		Investigate opportunities to expand Family Day Care services in the region		Liveability



5.5.: The community has the opportunity to participate in a diverse range of lifestyle, sporting and passive recreational pursuits

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.5.1	Access to recreation and cultural facilities for young people is improved	A review of the recreation needs of young people in the villages is undertaken		Liveability
5.5.2		The Recreation Strategy 2030 is continually implemented and monitored		Liveability










Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
	Quality passive and active open space is located to maximise access and use by the community	The Macquarie River CBD Master Plan is implemented		Liveability
		Community groups and programs are supported and encouraged to undertake environmental restoration programs		Liveability
		Residential subdivision in Dubbo provides recreation and open space infrastructure and facilities in accordance with the requirements of the Recreation Strategy 2030		Development and Environment
		Recreation and open space areas are managed in accordance with the requirements of the Asset Management Plan		Liveability
		Public Open Space Guidelines are developed which identify standards for future developments		Liveability
		Construct a new Bell River Bridge to complete the Wellington CBD walking trail through Cameron Park and Pioneer Park		Liveability
5.5.3	Unique recreational facilities and opportunity are available	Identify funding opportunities to install shade for the multi-purpose courts at Rygate Park		Liveability
		A master plan for an indoor facility at the Dubbo Aquatic Leisure Centre is prepared and implemented		Liveability
		Aquatic Leisure Centres are managed in accordance with Industry Standards, Royal Lifesaving Australia, NSW Water Safety and NSW Health		Liveability
		An aquatics-specific Asset Management system is implemented to ensure plant equipment and facilities are maintained and renewed according to best-practice		Liveability
		A Dubbo Region Aquatic Leisure Centres Business Plan is prepared and implemented		Liveability
		A feasibility study for the Geurie Pool is prepared		Liveability
5.5.4	Our sporting facilities are recognised as catering for a wide range of local, regional and state sporting events and opportunity	Collaboration with user groups of sports grounds is undertaken to ensure the operational requirements of sporting groups and users are met		Liveability
		The operations and activities of the Dubbo Regions Sports Council are supported		Liveability











5.6.: We are a safe and healthy community


Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.6.1	There is an appropriate level of policing in our urban areas and villages	The Dubbo Crime Prevention Plan is reviewed and updated		Liveability
		Advocate to government for the establishment and operation of a drug court in Dubbo		Liveability
		Advocate to government for 24-hour police services in Wellington		Liveability
		Advocate to government for an increased police presence in Dubbo		Liveability
		The operations of licensed premises are monitored		Liveability
		The safety camera networks in Dubbo and Wellington are reviewed and, where identified in consultation with stakeholders, expanded and enhanced		Liveability
		Advocate to government for the establishment of a Youth Koori Court in Dubbo		Liveability
		Advocate to government for the development of a Regional Justice Reinvestment Strategy		Liveability
5.6.3	New development within the Macquarie, Talbragar and Bell rivers floodplain does not place the community at risk from flood impact	A flood study is prepared for Geurie		Infrastructure
		Stormwater drainage and flooding works in Wongarbron are completed		Infrastructure
		Drainage networks in Dubbo and Wellington are regularly maintained		Infrastructure
		Village drainage networks are regularly maintained		Infrastructure
		A Flood Study is prepared for Eumungerie		Infrastructure

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		The Wellington Flood Study is reviewed		Infrastructure
5.6.4	Local emergency management organisations and local State Emergency Services are capable of responding to emergencies	Disaster plans and Local Emergency Management plans are implemented and reviewed		Infrastructure

5.7.: The high profile of existing cultural services and facilities is maintained





Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.7.1	The community participates in and celebrates the high quality of cultural services and facilities available	Research is undertaken for the Western Plains Cultural Centre to measure and act on visitor and user satisfaction		Culture and Economy
		Alternative income streams for the Western Plains Cultural Centre are sought		Culture and Economy
		An annual report is provided to the community on Council's progress in the delivery of the Regional Cultural Plan		Culture and Economy
		Attract a range of local and national touring shows and community events to deliver positive commercial outcomes for the Dubbo Regional Theatre and Convention Centre		Culture and Economy
		A seasonal program is developed for the Dubbo Regional Theatre and Convention Centre that supports the attraction of patrons and cultural diversity		Culture and Economy
		Research is undertaken for the Dubbo Regional Theatre and Convention Centre to measure and act on visitor and user satisfaction		Culture and Economy
		Alternative income streams for the Dubbo Regional Theatre and Convention Centre are sought		Culture and Economy
		Strategic Plans and Internal Business Strategy, including marketing plan is maintained and implemented for the Dubbo Regional Theatre and Convention Centre		Culture and Economy
		Council actively seeks and supports effective partnerships with cultural groups and organisations		Culture and Economy

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		Strategic Plans and Internal Business Strategy, including marketing plan is maintained and implemented for the Western Plains Cultural Centre		Culture and Economy
		A wide range of cultural and arts related activities and uses of the Community Arts Centre are encouraged		Culture and Economy
5.7.2	Aboriginal culture is celebrated	Aboriginal culture is supported and celebrated through dedicated programming and development programs		Culture and Economy
		Aboriginal advisory groups are provided and maintained in Dubbo and Wellington		Liveability
		Cultural tourism opportunities are supported and encouraged to develop in Dubbo and Wellington		Culture and Economy
5.7.3	Existing arts and cultural facilities are leveraged to provide and promote complementary facilities and opportunity	A Public Art Strategy for culture and space activation within the Local Government Area is developed and implemented		Culture and Economy
5.7.4	The community has access to a high standard of library services and facilities	A survey is undertaken to review the library needs of the community, both library users and non-users		Liveability
		Seek grant and subsidy opportunities to obtain full benefits for the library facilities and services		Liveability
		Advocate to government for increased reoccurring funding for library facilities and services		Liveability
		Implement contemporary best practice library service delivery		Liveability
		The annual State Library of NSW public library statistical return is completed		Liveability
		Review the provision of services, programs and collections available for target and diversity groups		Liveability
		Compile quarterly Macquarie Regional Library performance reports		Liveability

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		An annual report is provided on the Macquarie Regional Library, incorporating an audited statement of accounts		Liveability

5.8.: The diversity of our heritage is maintained and promoted


Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.8.1	Conservation of heritage items through their adaptive re-use is encouraged	Council participates in the Local Heritage Assistance Fund		Development and Environment
		A heritage advisory service is provided to the Local Government Area		Development and Environment
		Undertake a strategic review of cultural and museum services in Wellington		Culture and Economy
5.8.2	Planning instruments protect items of heritage significance	Items of heritage significance are included in planning instruments		Development and Environment
		The Dubbo Urban and Rural Heritage Studies are reviewed		Development and Environment
		The Wellington Community-based Heritage Study 2001-2005 is reviewed		Development and Environment
5.8.3	The Old Dubbo Gaol is maintained as a premier tourist attraction	Strategic Plans and Internal Business Strategy, including marketing plan is maintained and implemented for the Old Dubbo Gaol		Culture and Economy
		Collaborative marketing of the Old Dubbo Gaol is undertaken in partnership with other tourist attractions and activities in the Region		Culture and Economy
		The Old Dubbo Gaol Heritage Plaza is developed		Culture and Economy
		Alternative income streams for the Old Dubbo Gaol are sought		Culture and Economy
5.8.4	The Wellington Caves is maintained as a premier tourist attraction	Prepare and implement an annual marketing and promotions program for the Wellington Caves		Culture and Economy














Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		Collaborative marketing of the Wellington Caves as a premier tourist attraction in the region is undertaken		Culture and Economy
		Research is undertaken for the Wellington Caves to measure and act on visitor and user satisfaction		Culture and Economy
		Strategic Plans and Internal Business Strategy, including marketing plan is maintained and implemented for the Wellington Caves		Culture and Economy
		Alternative income streams for the Wellington Caves are sought		Culture and Economy


5.9.: Environmental sustainability is a priority

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.9.1	The community and Council is supported in becoming sustainable	Community and business are encouraged and supported to use renewable energy		Development and Environment
		Council staff are encouraged and supported to implement energy-efficient measures		Development and Environment
		The capacity of the community is improved to cope with the consequences of long-term drought events		
		Investigate funding strategies and programs of activities to ensure long-term water security		Infrastructure
		Community and business are encouraged to adapt to drought restrictions if applicable, and continually improve water efficiency		Executive Services

5.10. : The quality of our environment and lifestyle is enhanced by the provision of environmental education and regulation

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.10.1	Land use management improves and sustains the built and natural environment	Planning controls include provisions to guide the sustainable development of the Local Government Area		Development and Environment

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
5.10.2	The quality of the Macquarie, Talbragar and Bell river corridors is enhanced	A litter education program is undertaken		Development and Environment
5.10.3	Urban stormwater discharge from the drainage network into receiving waters is limited	Gross pollutant traps are maintained		Infrastructure
		A program for the provision of new gross pollutant traps is implemented		Infrastructure
		A stormwater education program is implemented		Infrastructure
5.10.4	Rural land managers are encouraged to promote sustainable agricultural and land management practices	Sensitive lands are protected from agricultural activities		Development and Environment
		Advocate to government for funding to restore degraded environments		Liveability
5.10.5	Planning instruments include provisions for the protection of sensitive environments	The Comprehensive Local Environmental Plan for the Local Government Area provides appropriate environmental zonings for sensitive lands		Development and Environment
		The zoning of environmentally sensitive lands is undertaken in conjunction with review of the Dubbo Urban Areas Development Strategy and the Dubbo Rural Areas Development Strategy		Development and Environment
5.10.6	Endangered ecological communities and threatened species are protected	Advocate to government for funding to map all endangered ecological communities in the Local Government Area		Development and Environment
		Where practicable, Council infrastructure projects avoid endangered ecological communities and the habitats of threatened species		Development and Environment
5.10.7	The community displays a high level of understanding and compliance with legislation in regard to the keeping and control of companion and other animals	A Companion Animals Management Plan is maintained for the Local Government Area		Development and Environment
		An education program is implemented to educate residents on the requirements for the keeping of companion animals		Development and Environment
		Animal shelter and impounding services are provided in Dubbo and Wellington		Development and Environment

Code	4 Year Focus	1 Year Action	Status	Responsible Directorate
		An annual audit of the operation of the Dubbo Animal Shelter and the Wellington Pound is undertaken		Development and Environment



DUBBO REGIONAL
COUNCIL

REPORT: Transport for NSW - New Dubbo Bridge Project

DIVISION: Infrastructure
REPORT DATE: 17 March 2022
TRIM REFERENCE: ID22/478

EXECUTIVE SUMMARY

Purpose	Seek endorsement Seek direction or decision	Strategic Project Update Provide review or update
Issue	<ul style="list-style-type: none"> New Dubbo Bridge Project 	
Reasoning	<ul style="list-style-type: none"> Adopted Transportation Strategy 2020 recognises the New Dubbo Bridge Project as a critical road link across the Macquarie River, required to facilitate development of the North Western Urban Release Area. 	
Financial Implications	Budget Area	There are no financial implications arising from this report
Policy Implications	Policy Title	There are no financial implications arising from this report

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	2 Infrastructure
CSP Objective:	2.5 Our diverse transportation system supports connections within and outside the region
Delivery Program Strategy:	2.5.1 State transportation infrastructure and services are maintained and enhanced
Theme:	2 Infrastructure
CSP Objective:	2.5 Our diverse transportation system supports connections within and outside the region
Delivery Program Strategy:	2.5.4 Additional flood-free road access over the Macquarie River at Dubbo is provided
Theme:	2 Infrastructure
CSP Objective:	2.5 Our diverse transportation system supports connections within and outside the region
Delivery Program Strategy:	2.5.3 A high level of pedestrian accessibility is provided

RECOMMENDATION

1. That Council acknowledges that the Transport for NSW (TfNSW) New Dubbo Bridge project will be delivered and that Council does not have legislative or regulatory powers to prevent the project from being delivered.
2. That Council has sought, and will continue to seek, improvements in infrastructure that is directly impacted by the New Dubbo Bridge Project and its associated road approaches.
3. That Council notes the urban connectivity benefits provided by the New Dubbo Bridge Project, particularly for future urban expansion and employment zones within the North Western Urban Release Area.
4. That Council note that the proposed construction of the New Dubbo Bridge, and specifically the realigned section of the Newell Highway, between the proposed western abutment of the bridge and the northern edge of the existing Whylandra Street and Thompson Street intersection, being undertaken by TfNSW, does not currently allow for the further extension of River Street to the west, or 'The Riverside Boulevard' to the north, by way of an intersection, as proposed within Council's adopted *Dubbo Transportation Strategy 2020*, prepared by Stapleton Transportation and Planning Pty Ltd (attached as Appendix 1).
5. That Council continue to negotiate with TfNSW and work towards a solution that allows for River Street to be extended further to the west, and 'The Riverside Boulevard' further to the north, by way of an intersection arrangement that allows for all directions of traffic movement, with the proposed realignment of the Newell Highway, to be constructed as part of the New Dubbo Bridge Project and in accordance with the adopted *Dubbo Transportation Strategy 2020*, prepared by Stapleton Transportation and Planning Pty Ltd (attached as Appendix 1). Council notes that such an intersection arrangement is critical for the future connectivity of the North Western Urban Release Area with greater Dubbo.
6. That Council continue to work with TfNSW to obtain grant funding for a shared pathway bridge across the Macquarie River, north of the Serisier Bridge.

Steven Colliver
Director Infrastructure

CG
Manager Infrastructure
Strategy and Design

REPORT

Community experienced significant traffic congestion and river crossing issues in Dubbo during the 2010 floods. At that time, the low-level Serisier Bridge became inaccessible due to floodwater that resulted in significant traffic disruption across the City for the duration of the flood.

The Newell Highway, the longest highway in NSW, runs on a north-south axis through Dubbo, crossing the Macquarie River via the Emile Serisier Bridge. The existing bridge is subject to a flooding Annual Exceedance Probability (AEP) of 12.5%, equivalent to a 1 in 8 year event. The near closure of the Highway at Dubbo caused substantial delays to Regional and State road transport who use the Newell in a long distance capacity. This in itself caused a State wide economic disturbance to the transport network.

Subsequently, the NSW Government announced just weeks prior to the 2015 State election that the LH Ford Bridge would be duplicated in the next term of parliament. Upon further review and consultation, Transport for NSW (TfNSW) in May 2017, identified River Street as its preferred alignment for a new road bridge over the Macquarie River, citing such benefits including improved traffic flow during flood events, access between the Central Business District (CBD) and North Dubbo in times of flood, reduced delays, improved local freight traffic access, provision for future growth in the North West Urban Release Area, and improved heavy vehicle access. The new bridge will connect the intersection of River Street and Bourke Street in North Dubbo with the intersection of Whylandra Street and Thompson Street in West Dubbo, south of and adjacent to the North Dubbo Weir. The bridge is informally known as the River Street Bridge by the local community, as the North Bridge within Council's adopted *Dubbo Transportation Strategy 2020* and officially as the New Dubbo Bridge by TfNSW.

At an Extraordinary Council Meeting held 9 September 2019, Council resolved:

3. *That Council formally express its opposition to the proposed construction of the River Street Bridge.*

Council's preparation and subsequent adoption of the *Dubbo Transportation Strategy 2020* at its 25 October 2021 Ordinary Council Meeting was in direct response to the commitment to build a new high-level Macquarie River crossing on the Newell Highway within the City limits.

Given the bridge is being delivered by the NSW Government irrespective of the resolution of Council, Council has the opportunity to obtain greater community benefits from this investment and it is logical for Council's Strategy to recognise the new bridge and its proposed alignment. Of the eight Motions associated with the adoption of *Dubbo Transportation Strategy 2020*, three relate directly to the New Dubbo Bridge:

3. *That Council note that the proposed construction of the River Street Bridge (North Bridge), being undertaken by Transport for NSW aligns with the Strategy presented within the*

report entitled *Dubbo Transportation Strategy 2020*, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1.

4. That Council note that the proposed construction of the River Street Bridge (North Bridge), and specifically the realigned section of the Newell Highway, between the proposed western abutment of the bridge and the northern edge of the existing Whylandra Street and Thompson Street intersection, being undertaken by Transport for NSW, does not currently allow for the further extension of River Street to the west, or 'The Riverside Boulevard' to the north, by way of an intersection, as proposed within the report entitled *Dubbo Transportation Strategy 2020*, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1, and as currently adopted within the report entitled *Dubbo Road Transportation Strategy to 2045*, prepared by Dubbo City Council, attached as Appendix 2.
5. That Council continue to negotiate with Transport for NSW and work towards a solution that allows for River Street to be extended further to the west, and 'The Riverside Boulevard' further to the north, by way of an intersection arrangement with the proposed realignment of the Newell Highway, to be constructed as part of the River Street Bridge (North Bridge) project and in accordance with the Strategy presented within the report entitled *Dubbo Transportation Strategy 2020*, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1.

Council has been advised by TfNSW's Director West that the New Dubbo Bridge Project is currently valued at \$201.9 m. This value covers the cost of the bridge itself, the approach roads, intersection reconstruction works, and all ancillary works required to support the construction of the new bridge.

There are many benefits to both Council and the community as a result of the New Dubbo Bridge Project and its construction, the tender for which is currently scheduled to be advertised toward the end of April this year. These benefits have been listed below:

- The New Dubbo Bridge Project is both fully recognised and now aligned with Council's adopted *Dubbo Transportation Strategy 2020*, albeit with current limitations on connectivity to the North Western Urban Release Area.
- TfNSW has allowed a single limited movement intersection to the west of the Newell Highway Bypass (Riverside Boulevard), at a location approximately 600 m north of the Whylandra Street Victoria Street intersection. This intersection will allow future connectivity with Bunglegumbie Road but will not support the future extension of River Street to the west.
- The project performs major upgrades to some of Council's existing infrastructure. These upgrades have been listed based on location within the New Dubbo Bridge Project:

Whylandra Street Thompson Street Intersection

- Replacement of existing and aging sewer rising mains servicing Council's Cootha, Alfred Street and Erskine Street sewer pump stations. Works proposed include the provision of a new scour pits and air release valves.

- Decommissioning of redundant gravity sewer mains beneath Whylandra Street and replacement with more suitably sized gravity mains. Such works will increase hydraulic efficiency in this vicinity.
- Construction of new water mains and the removal of several dead ends from the potable water main network. In turn, this will reduce the need for Council to flush dead end hydrants in the vicinity. The works will also better provisioning of a water supply for the proposed North Western Urban Release Area.
- Provision of a new and substantially sized underground stormwater drainage system within the vicinity of the intersection, including the provision of a new Gross Pollutant Trap (GPT) and outfall to the Macquarie River. The existing stormwater infrastructure within the area will be demolished and removed. The new system will have significantly more capacity, reducing the risk of localised intersection flooding in heavy rain events.
- Significant upgrades to Wiradjuri Park including the provision of new sheltered seating and off-road vehicle car park.
- Provision of a signalised intersection and signalised pedestrian crossings. This includes the full reconstruction of the existing road pavement.
- The full upgrading of existing street lighting within the vicinity of the intersection.

River Street Bourke Street Intersection

- Replacement of existing pressure sewer mains within the vicinity of intersection. Relocation of stop valves and flushing points to areas located within footpath reserves where possible, improving safety for Council work crews in the event that maintenance is required.
- Replacement of existing and aging water mains within the vicinity. New water mains will have stop valves and hydrants located within the footpath reserve where possible, improving safety for Council work crews in the event that maintenance is required.
- Provision of a new and substantially sized underground stormwater drainage system within the vicinity of the intersection. The existing intersection does not have any underground stormwater infrastructure. The new system will have significant capacity, reducing the risk of localised intersection flooding in heavy rain events.
- Provision of a signalised intersection and signalised pedestrian crossings. This includes the full reconstruction of the existing road pavement.
- The full upgrading of existing street lighting within the vicinity of the intersection as well as the undergrounding of existing overhead power lines.

Newell Highway Bypass (Riverside Boulevard within the *Dubbo Transportation Strategy 2020*)

- Provision of sewer connections to those lots bisected by the proposed highway alignment, allowing further subdivision and supporting the development of the North Western Urban Release Area.
- A significant capacity upgrade to the Rosewood Grove stormwater outfall, running beneath the proposed highway alignment and to the Macquarie River, providing increased capacity in stormwater conveyance in provision for the future North Western Urban Release Area.

- The provision of a new limited access intersection, approximately 600 m north of the Whylandra Street Victoria Street intersection. This intersection will ultimately provide connectivity with Bunglegumbie Road in West Dubbo.
- The provision of water main extensions beneath the proposed highway alignment for future subdivision purposes.
- The provision of landscaping along the full extent of proposed highway alignment.

New Dubbo Bridge (River Street Bridge)

- The proposed bridge road deck will provide 1 in 100 year flood immunity.
- The proposed Newell Highway alignment to the west of the Macquarie River will provide 1 in 50 year flood immunity.

Victoria Street Thompson Street Intersection

- The provision of shoulder widened to allow for the movement of road trains.
- The full upgrading of existing street lighting within the vicinity of the intersection.

Darling Street River Street Intersection

- Reconstruction of the existing intersection. Darling Street will be directly connected to Brisbane Street via a new intersection, relocated to the south of the existing Darling Street/River Street intersection. River Street will no longer be accessible via Darling Street.
- The full upgrading of existing street lighting within the vicinity of the intersection.

A summary of the lengths associated with the proposed replacement or upgrade of Council's underground infrastructure assets has been provided below in **Table 1**. It is anticipated that if Council were to replace or upgrade these assets at its own expense, to cost associated with such works would rise into the many millions.

Utility Description	Length of New Infrastructure (m)
Potable Water Mains	1,270
Gravity Sewer Mains	634
Pressure Sewer Mains	288
Sewer Rising Mains	851
Stormwater Mains	3,713 – Provision of 245 new pits

Table 1 – Summary of proposed replacement or upgrade of Council's underground infrastructure assets.

In addition, Council is working with TfNSW with regard to the acquisition of land for the alignment of the Newell Highway west of the Macquarie River.

Consultation

- Councillors have participated in a workshop with staff that included a project update from Transport for NSW.
- The *Dubbo Transportation Strategy* was placed on public exhibition, seeking public comment prior to formal adoption by Council.

Resourcing Implications

- Staff of Council have been active in working with Transport for NSW to identify opportunities for better design and civil infrastructure outcomes. This has been met within existing staff budget allocations.
- Council will obtain a financial return from acquired land, approved through previous resolutions of Council.

APPENDICES:

- 1⇒ Dubbo Transportation Strategy 2020 Excluded



REPORT: 2022 Dubbo Motor Bike Rally

DIVISION: Infrastructure
REPORT DATE: 11 March 2022
TRIM REFERENCE: ID22/454

EXECUTIVE SUMMARY

Purpose	Seek endorsement Seek direction or decision	Fulfil legislated requirement/compliance
Issue	<ul style="list-style-type: none"> The Dubbo Motor Bike Rally Committee are seeking approval to conduct a static display rally in Talbragar Street that will require a temporary road closure of Talbragar Street between Macquarie and Darling streets on 7 May 2022. 	
Reasoning	<ul style="list-style-type: none"> Special Events are a common occurrence on the road network. The Local Traffic Committee concurs with the events as proposed and typically conditioned as required by Council, NSW Police and Transport for NSW (TfNSW) in accordance with Traffic Management Guidelines. Temporary Road Closures for Special Events can be approved by a Road Authority under the Roads Act and Local Government Act. 	
Financial Implications	Budget Area	There are no financial implications arising from this report for Council as the Dubbo Motor Bike Rally Event Committee is responsible for all costs associated with the Event.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 2 Infrastructure

CSP Objective: 2.2 Our road transportation network is safe, convenient and efficient

Delivery Program Strategy: 2.2.3 Council's road network meets the transport needs of users in terms of traffic capacity, functionality and economic and social connectivity

Theme:	2 Infrastructure
CSP Objective:	2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy:	2.2.1 Council promotes a high level of road safety to users

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

1. That approval be granted to Dubbo Motor Bike Rally Incorporated to undertake the 2022 Dubbo Motor Bike Rally on Saturday 7 May 2022 between 6 am and 5 pm in accordance with the Event and Traffic Management Plans and Council's following conditions of consent:
 - a. That a temporary road closure be implemented in Talbragar Street between Macquarie Street and Darling Street with partial closures of Brisbane Street between 6 am and 5 pm in accordance with the approved Traffic Management Plan and Traffic Control Plan – Talbragar Bike Rally 230222.
 - b. That a temporary bus zone of 28 m long be implemented on Friday 6 May 2022 and removed on Monday 9 May 2022 in Macquarie Street at the existing Bus Service J pole adjacent the Visitor Information Centre in accordance with Council's Plan TM 7347.
 - c. That approval be granted for the occupation of the Talbragar Street Railway Corridor and Darling Street public carparks.
 - d. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard 1742.3 and TfNSW's 'Traffic Control at Worksites Manual' prepared by an accredited person.
 - e. Traffic controllers and/or trained Marshalls are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plans.
 - f. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshalls, traffic barriers and signs).
 - g. A public notification is required for the temporary road closures a minimum of seven days prior to the event.
 - h. Council's Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - i. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Monday 7 March 2022. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

1. That approval be granted to Dubbo Motor Bike Rally Incorporated to undertake the 2022 Dubbo Motor Bike Rally on Saturday 7 May 2022 between 6 am and 5 pm in accordance with the Event and Traffic Management Plans and Council's following conditions of consent:
 - a. That a temporary road closure be implemented in Talbragar Street between Macquarie Street and Darling Street with partial closures of Brisbane Street between 6 am and 5 pm in accordance with the approved Traffic Management Plan and Traffic Control Plan – Talbragar Bike Rally 230222.
 - b. That a temporary bus zone of 28 m long be implemented on Friday 6 May 2022 and removed on Monday 9 May 2022 in Macquarie Street at the existing Bus Service J pole adjacent the Visitor Information Centre in accordance with Council's Plan TM 7347.
 - c. That approval be granted for the occupation of the Talbragar Street Railway Corridor and Darling Street public car parks.
 - d. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard 1742.3 and TfNSW's 'Traffic Control at Worksites Manual' prepared by an accredited person.
 - e. Traffic controllers and/or trained Marshalls are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plans.
 - f. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshalls, traffic barriers and signs).
 - g. A public notification is required for the temporary road closures a minimum of seven days prior to the event.
 - h. Council's Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - i. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.

Steven Colliver
Director Infrastructure

DV
Senior Traffic Engineer

BACKGROUND

The inaugural Dubbo Motor Bike Rally was held on 11 May 2019 in Church Street between the Rotunda and Darling Street. It was originally intended that the road closure would terminate at Brisbane Street. However, due to an unprecedented interest on social media and bookings from stall holders, the available on-street bike parking would be substantially reduced. It was then determined to extend the road closure from Brisbane Street to Darling Street to accommodate the expected number of participants, stall holders and the general public. An estimated crowd in excess of 3,000 attended the event. Consultation was undertaken with all affected businesses and property occupiers within the road closure to ensure overall concurrence with the proposal.

The event was an overwhelming success with plans put in place for a 2020 event to relocate to Talbragar Street with a road closure between Macquarie Street and Darling Street. Talbragar Street had in previous years facilitated several on road events that had been successful with Talbragar Street businesses on board. The matter was reported to the Local Traffic Committee on 2 March 2020 with Council resolving to approve the event at its Ordinary Meeting of 9 March 2020. However, due to uncertainty with COVID-19 the event did not proceed. Likewise the 2021 Event was also cancelled.

REPORT

Council has received an application from Dubbo Motor Bike Rally Incorporated requesting Council's consideration of a temporary road closure of Talbragar Street between Macquarie Street and Darling Street and part of Brisbane Street and the Talbragar Street public carpark to hold the 2022 Dubbo Motor Bike Rally (DMBR). The event is to be held on Saturday 7 May 2022 between 6 am and 5 pm.

The Rally is not a parade, but a static display of motorbikes within Talbragar Street. It is envisaged that DMBR will become a perpetual event. The event will attract motorbike enthusiasts together at the one location and taps into the increasing popularity of motor cycles in Australia, with the potential for a place on the Dubbo Events Calendar.

Additional activities and stall holders including motor cycle dealership's and vendors of motorbike merchandise will be located within the road closure, with the Talbragar Street railway corridor public carpark and the Darling Street carpark to be used for additional stalls and resources. A major feature of the Rally is to facilitate the professional promotion of motor cycle safety. The NSW Police will be in attendance, including a Highway Patrol static display. A clear lane along Talbragar Street will be maintained for emergency vehicles and suppliers under escort who may need to deliver to businesses with no rear access, with pedestrian access maintained within Talbragar Street.

In Australia there are currently no motorcycle rallies identified in the format of the proposed 2022 Dubbo Motor Bike Rally model, which is based on the famous USA rallies at Sturgis, Lone Star and Daytona Beach. Existing motor cycle events, such as Show and Shine, Swap Meets and Day Motor Cycle Events, do not replicate the American model. The American

rallies are incredibly popular with motorbike enthusiasts, attracting thousands of bikes and 500,000 to 700,000 people at each event. The 2022 Dubbo Motor Bike Rally provides the opportunity to create a unique event that promotes motor cycle safety whilst at the same time enhancing the Dubbo visitor economy, contribution to the viability of the CBD, provide social and recreational activity to the residents and visitors to Dubbo and surrounds. The event has the opportunity to grow into an annual event for motorbike enthusiasts further boosting the Dubbo economy.

The existing commercial bus service in the CBD is one-way, south to north, in Macquarie Street with services straight on to Erskine Street for Dubbo West services and also east in Talbragar Street to the Darling Street intersection for services to continue north, south and east. The temporary road closure of Talbragar Street will impact the north, south and east bus services. Discussions have been held with the Manager Dubbo Buslines where it has been agreed to establish a temporary bus zone (**Appendix 1**) in Macquarie Street at an existing J pole adjacent to the Visitor Information Centre. All bus services can then continue east via Erskine Street where buses can resume the services at the Darling Street intersection. An email from the Manager Dubbo Buslines agreeing to the proposal is attached to this report (**Appendix 2**).

An Event and Traffic Management Plan, Traffic Control Plan and Risk Management Plan has been submitted by the applicant (**Appendix 3**). The Committee having undertaken consultation with those businesses operating on the day in Talbragar Street Brisbane Street with no objections to the temporary closure. Brochures were slipped under the doors to the premises that were closed. There was an overwhelming support for the event. Historically, this section of Talbragar Street has been successfully used in the past for various events and is well accepted by the business community with little impact on accessibility and the surrounding road network.

It is considered that the 2022 Dubbo Motor Bike rally can be satisfactorily accommodated within Talbragar Street and the partial road closures of Brisbane Street. Dubbo Traffic Control has developed a Traffic Control Plan – Talbragar Bike Rally 230222 that is suitable for the closures. Council's Plan TM 7347 (**Appendix 4**) details the temporary bus zone in Macquarie Street adjacent the Visitor information Centre.

Consultation

- It is a Council requirement that with a temporary road closure for a Special Event in a street within the CBD that the Event Organiser undertake extensive consultation with the businesses, proprietors or property owners to gauge acceptance or otherwise of the road closure and address concerns that might be raised. The Organiser has submitted correspondence on the consultation undertaken revealing overall concurrence with the event and temporary road closure and is attached to the report (**Appendix 5**).
- Further consultation will occur with the Local Traffic Committee members, including NSW Police representative, a representative for the Local State Member of Parliament, Transport for NSW representative and Council officers.

Resourcing Implications

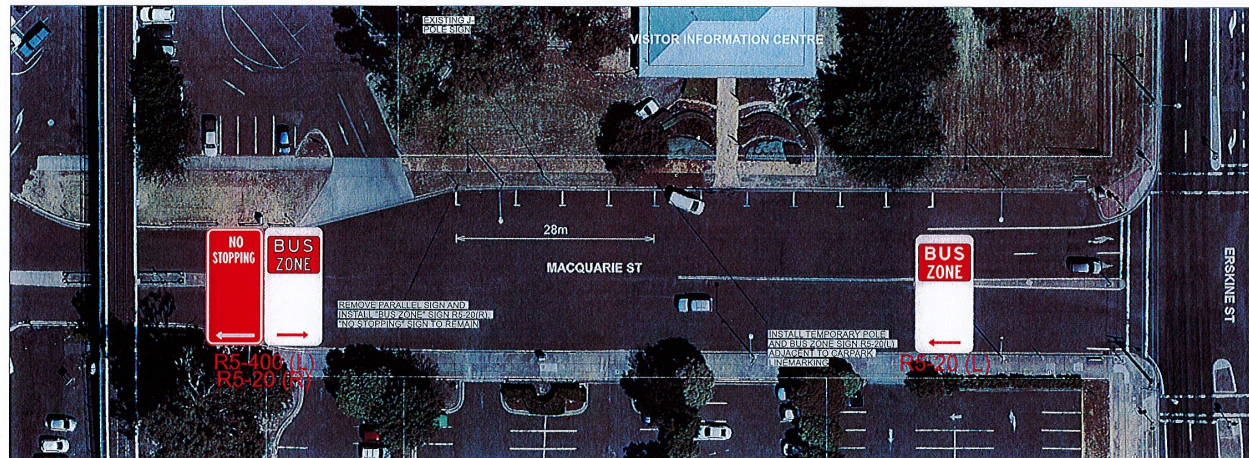
- The Dubbo Motor Bike Rally Committee will be totally responsible for the costs associated with the running of the Event. There are no resource implications for Council in relation to the event.

APPENDICES:

- 1 [↓](#) 2022 Dubbo Motor Bike Rally - Temporary Bus Zone - Macquarie Street Dubbo
- 2 [↓](#) 2022 Dubbo Motor Bike Rally - Dubbo Buslines Approval for Bus Zone
- 3 [↓](#) 2022 Dubbo Motor Bike Rally - Special Event Application
- 4 [↓](#) 2022 Dubbo Motor Bike Rally - Traffic Control Plan
- 5 [↓](#) 2022 Dubbo Motor Bike Rally - Engagement of Talbragar Street Businesses Letter



TEMPORARY BUS ZONE MACQUARIE STREET-DUBBO 2022 DUBBO BIKE RALLY



DRAFT

CHECKED - SENIOR DESIGN ENGINEER INT. DATE	ISSUE DATE: 21/02/2022 04:24:12 PM	PERMANENT MARK: RL: DATUM: AHD71 & GDARRAMBA ZONE SS	STATUS: DRAFT ISSUE	 DUBBO REGIONAL COUNCIL <small> REPORT INFRASTRUCTURE STRATEGY & DESIGN R. BENTON & ASSOCIATES 150 WILSON STREET DUBBO NSW 2880 P. 02 6882 8888 F. 02 6882 8889 E. info@rc.qld.gov.au </small>	PROJECT TITLE: TEMPORARY BUS ZONE MACQUARIE STREET-DUBBO. 2022 DUBBO BIKE RALLY	SHEET NO. 1 OF 1
	APPROVED - MANAGER INFRASTRUCTURE STRATEGY INT. DATE	DESIGN DATE: 17/02/2022	DETAILS OF AMENDMENTS: A. 17/02/2022 (A) DRAFT ISSUE		SCALE: NOT TO SCALE	DRAWING TITLE: SIGNAGE PLAN
DRAWING FILE: 1702022022		ORIGINAL SIZE A3			PLAN NO. TM 7347	

----- Forwarded message -----

From: **Anthony Dodd** <adodd@dubbobuslines.com.au>
Date: Thu, 3 Feb 2022 at 08:10
Subject: RE: Dubbo motobike rally
To: Dubbo Motor Bike Rally <dubbomotorbikerally@gmail.com>

Good morning David,

Dubbo Buslines does not object to this traffic plan on 7 May 2022.

Our bus services can be adjusted to travel the proposed route.

Can I please ask that when you have Dubbo Council and Dubbo Police approval in writing that you send me this information.

Regards

Anthony Dodd | Manager



33 White Street, PO Box 728, Dubbo NSW 2830
T 02 6882 2900
adodd@dubbobuslines.com.au | www.dubbobuslines.com.au

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

1.1 Event summary

Event Name: Dubbo Motor Bike Rally
 Talbragar St between Macquarie & Darling Sts. 2 x Council Car Parks
 cnr Brisbane & Talbragar and Darling & Talbragar Sts. Brisbane Street
 Event Location: both sides of Talbragar St. down to the first driveway in Brisbane St. All streets includes footpaths

Event Date: 7.5.2022 Event Start Time: 8 am Event Finish Time: 5 pm

Event Setup Start Time: 6 am Event Packdown Finish Time: 5 pm

Event is off-street on-street moving on-street non-moving
 held regularly throughout the year (calendar attached)

1.2 Contact names

Event Organiser * Dubbo Motor Bike Rally Inc 1801053
 Phone: 0429845070 Fax: Mobile: 0429845070 E-mail: dubbomotorbikerally@gmail.com

Event Management Company (if applicable).....
 Phone:..... Fax:..... Mobile:..... E-mail:.....

Police Dubbo Police Station
 Phone: 68831599 Fax:..... Mobile:..... E-mail:.....

Council Dubbo Regional Council
 Phone: 68014000 Fax:..... Mobile:..... E-mail:.....

Roads & Traffic Authority (if Class 1).....
 Phone:..... Fax:..... Mobile:..... E-mail:.....

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

1.3 Brief description of the event (one paragraph)

The event is a gathering of motor cycle enthusiasts from Australia wide, similar to the famous motor bike rallies in USA such as Sturgis, Dakota and Lone Star. Over 2000 bikes are densely parked in the street creating theatre and a static street display. Motor cycle dealerships are being invited to display and promote their models and merchandise as well as individual stall holders and vendors selling motor bike merchandise. A major feature of the Rally is to facilitate promotion of motor cycle safety. This event is a static display event

text here

Traffic & Transport Management of Special Events

Version 3.4 August 2, 2006

Class 1	Class 2	3.9 Heavy vehicle impacts
		<input type="checkbox"/> Impacts heavy vehicles - RTA to manage <input checked="" type="checkbox"/> Does not impact heavy vehicles
Class 1	Class 2	3.10 Special event clearways
		<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

Class 1	Class 2	Class 3	4.1 Access for local residents, businesses, hospitals and emergency vehicles
			<input type="checkbox"/> Plans to minimise impact on non-event community attached <input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
			4.2 Advertise traffic management arrangements
	<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached Included in Traffic Plan - VMS <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required		
	Class 1	Class 2	Class 3
<input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input type="checkbox"/> This event does not require special event warning signs			
4.4 Permanent Variable Message Signs			
<input type="checkbox"/> Messages, locations and times attached <input type="checkbox"/> This event does not use permanent Variable Message Signs			
Class 1	Class 2	Class 3	4.5 Portable Variable Message Signs
			<input type="checkbox"/> The proposed messages and locations for portable VMS are attached <input type="checkbox"/> This event does not use portable VMS

5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999) and the Roads Act 1993.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

Schedule I Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

I Stan Single (name)
of 334 Macquarie Street Dubbo (address)
on behalf of Dubbo Motor Bike Rally Inc 1801053 (organisation)
notify the Commissioner of Police that
on the 7th (day) of May (month), 2022 (year), it is intended to hold

either:

(a) a public assembly, not being a procession, of approximately 3000 (number) persons,
which will assemble at Talbragar Street Dubbo (Place)
at approximately 6 AM am/pm,
and disperse at approximately 5 PM am/pm.

or

(b) a public assembly, being a procession of approximately
..... (number) persons,
which will assemble at approximately am/pm, and at
approximately am/pm the procession will commence and shall proceed
.....
.....
.....
(Specify route, any stopping places and the approximate duration of any stop; and the approximate time of
termination. A diagram may be attached.)

2 The purpose of the proposed assembly is to experience the Dubbo Motor Bike Rally, which is a static display of over 1000 motor bikes together with motor bike dealers and stallholders displaying motor bike merchandise. Also attending will be NSWPF Traffic and Highway Patrol and RMS to promote Road Safety as well as Strike Force Raptor.

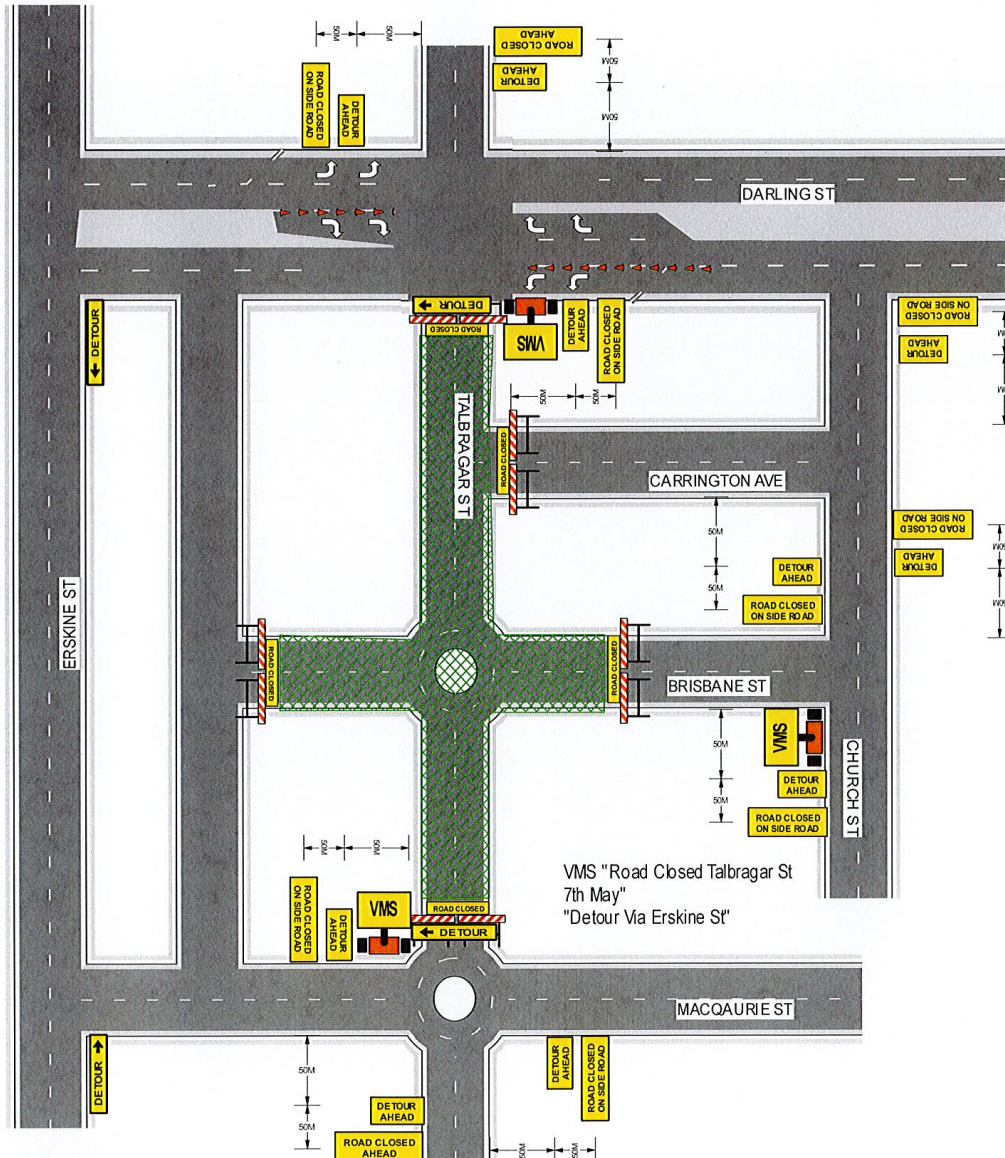
Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Lead Times for Agency Approvals	Police Fees	Council Fees	RTA Fees	Transport Mgt Plan	Risk Management Plans (Traffic Control under OH&S ACT 2000)	Advertise Transport Management Arrangements	Liability Insurance	Special Event Heavy Vehicle Delays	Public Transport	Emergency Vehicle & Local Access	Parking	Contingency planning
1	A Class 1 event: <ul style="list-style-type: none"> impacts major traffic and transport systems disrupts the non-event community over a wide area requires the involvement of Police, one or more Councils and the RTA impacts the State Rail and State Transport Management Plan requires advertising the event's traffic aspects to a wide audience. 	<ul style="list-style-type: none"> A Class 1 event may: <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve Transport NSW involve private bus and coach organisations impact road transport industry require RTA to provide heavy vehicle clearway routes require RTA to adjust traffic signals require RTA to manage Variable Message Signs depending on the nature of the event, invoke the Police "User Pays" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an event that affects a principal transport route in Sydney, or an event that reduces the capacity of the main highway through a country town, or a bicycle race that involves the Sydney Harbour Bridge. 	<ul style="list-style-type: none"> Minimum 4 months from first approach to Council to proposed start date. Minimum 6 months for vehicle races, and not for the benefit of the public at large.* 	<ul style="list-style-type: none"> Charges apply where: <ul style="list-style-type: none"> "It is deemed the services are specifically for the benefit of those attending the event and not for the benefit of the public at large." 	<ul style="list-style-type: none"> As described in Council's Special Events Policy. 	<ul style="list-style-type: none"> Municipal costs apply where services above those normally provided to the community. RTA provides quote. Asset rentals: refer to RTA. 	TMP model recommended	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic or where special event clearways in place are required.	<ul style="list-style-type: none"> Required with Council & Police (If Police User Pays in force) named on policy. Also RTA if using RTA asset. Certificate of currency required. 	RTA arranges if required.	Promoted where practicable	<ul style="list-style-type: none"> Required. Refer to TMP. 	<ul style="list-style-type: none"> May be required. Need to consider parking for disabled persons. 	Recommended
2	A Class 2 event: <ul style="list-style-type: none"> impacts local traffic and transport systems but does not impact major traffic and transport systems impacts the non-event community in the area around the event but not over a wide area requires the involvement of Police and Local Council requires a detailed Transport Management Plan requires advertising the event's traffic aspects to the local community. 	<ul style="list-style-type: none"> A Class 2 event may: <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve State Rail and the State Transport Authority involve private bus and coach organisations depending on the nature of the event, invoke the Police "User Pays" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an event that blocks off the main street of a town or shopping centre impacts a principal transport route or a highway a motor rally on local country roads. 	<ul style="list-style-type: none"> Minimum 3 months. Minimum 3 months for vehicle races, and not for the benefit of the public at large.* 	<ul style="list-style-type: none"> Charges apply where: <ul style="list-style-type: none"> "It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large." 	<ul style="list-style-type: none"> As described in Council's Special Events Policy. 	<ul style="list-style-type: none"> Asset rentals: refer to Council 	TMP model recommended	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic or where special event clearways in place are required.	<ul style="list-style-type: none"> Required with Council & Police (If Police User Pays in force) named on policy. Certificate of currency required. 	Promoted where practicable	<ul style="list-style-type: none"> Required. Refer to TMP. 	<ul style="list-style-type: none"> May be required. Need to consider parking for disabled persons. 	Recommended	
3	A Class 3 event: <ul style="list-style-type: none"> does not impact local or major traffic and transport systems disrupts the non-event community in the immediate area only requires Local Council and Police consent is not held on-street in a very low traffic area such as a dead-end or cul-de-sac requires Police agreement that event qualifies as Class 3 is never used for vehicle races. 	<ul style="list-style-type: none"> A Class 3 event, depending on Local Council policy, may: <ul style="list-style-type: none"> require a simplified Transport Management Plan not be available in all Council areas, depending on the nature of the event, invoke the Police "User Pays" policy. require advertising the event's traffic aspects to the community. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an on-street neighbourhood Christmas party. 	<ul style="list-style-type: none"> Minimum 6 weeks 	<ul style="list-style-type: none"> Charges apply where: <ul style="list-style-type: none"> "It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large." 	<ul style="list-style-type: none"> As described in Council's Special Events Policy. 	<ul style="list-style-type: none"> Asset rentals: refer to Council 	Council may require TMP	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic.	<ul style="list-style-type: none"> Required with Council & Police (If Police User Pays in force) named on policy. Certificate of currency required. 	Required. Refer to TMP.	<ul style="list-style-type: none"> Required. Refer to TMP. 	<ul style="list-style-type: none"> None 	None	None
4	A Class 4 event is intended for small on street events and: <ul style="list-style-type: none"> requires Police consent only is within the capacity of the Police to manage on their own is not a protest or demonstration is always an on-street event does not require RTA or Council advertising on the nature of the event, invoke the event's traffic aspects to the community does not require a TMP does not require the involvement of other Government agencies. 	<ul style="list-style-type: none"> A Class 4 event may: <ul style="list-style-type: none"> be conducted on classified or unclassified roads cause zero to considerable disruption to the non-event community cross Police Local Area Commands (LACs) cross Local Government Areas (LGAs) require Council and RTA to assist when requested by Police depending on the nature of the event, invoke the Police "User Pays" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> a small ANZAC Day march in a country town a small parade conducted under Police escort. 	<ul style="list-style-type: none"> Minimum 1 month 	<ul style="list-style-type: none"> Charges apply where: <ul style="list-style-type: none"> "It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large." 	<ul style="list-style-type: none"> As described in Council's Special Events Policy. 	<ul style="list-style-type: none"> Asset rentals: refer to Council 	Council may require TMP	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic.	<ul style="list-style-type: none"> Required with Council & Police (If Police User Pays in force) named on policy. Certificate of currency required. 	Required. Refer to TMP.	<ul style="list-style-type: none"> Required. Refer to TMP. 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> Required if User Pays in force. Police named on policy. Certificate of currency required.


Footprint of Dubbo motorbike rally
7 May 2022



TALBRAGAR BIKE RALLY 230222



VMS "Road Closed Talbragar St
7th May"
"Detour Via Erskine St"

	Date: 230222 Project: LINEMARKING CONTRACTOR: DUBBO MOTORBIKE RALLY REF TCP: 145 MODIFIED TCP: DUBBO - TALBRAGAR ST - ROAD CLOSED - 230222 APPROVED BY: AUTHOR: TRENT MCKEOWN	CERTIFICATE No: 0038481652 EXP 200220 SCALE: NOT TO SCALE
	Comments:	

Required as minimum for TMP for Talbragar St -does not factor in needs of bus stop.

Description	Number
VMS	3
Sign – Detour ahead	10
Sign – Road closed on side road	8
Sign - Road closed ahead	2
Sign – Road closed	9
Sign – Local traffic only	1



DUBBO MOTOR BIKE RALLY INC 1801053
www.dubbomotorbikerally.com

22 February 2022

Dubbo Regional Council,
Attention: Dennis Valentine

Re: Engagement with the Talbragar Street businesses for the 2022 Dubbo Motor Bike Rally Inc - Street closure for the 7th of May rally.

On Saturday the 19 February 2022, two committee members of the Dubbo Motor Bike Rally Inc door-knocked all the businesses in Talbragar Street between Macquarie and Darling Streets.

Each business that was trading Saturday morning were spoken with, wherever possible the conversation was with the supervisor, manager or owner. Every store was supplied with a flyer advising of the intention for the road closure and rally event for Saturday 7 May 2022. Any business that was closed on Saturday or store/office that was currently vacant a flyer for the event was left under their door. (A copy of this flier is attached).

In total, 33 shops indicated that they would be trading on Saturday morning of the event. No store indicated that they were opposed to the event or would appeal this street closure and event application. In fact the majority were extremely in favour with the event with comments including

*'It will be a boomer',
'Very good',
'We all need a boost, looking forward to it',
'It will be good, I'll put more staff on',
'It'll be good to see more people around',
'Awesome. It will be great to have the entertainment out the front',
'Great',
'Fantastic, can't wait'
'It will be good for our restaurant'.*

The response from shop owners was encouraging and we have had offers from businesses to share the event on their social media or use their front windows for posters advertising the event.

-2-

One of our Committee Members, Geoff McKechnie, spoke personally with the co-owner of Gun Pro (Marty Bourke) on that day. Marty Bourke indicated no real objection to the Rally in Talbragar Street, however asked Geoff McKechnie to contact the other co-owner. This will occur in the very near future.

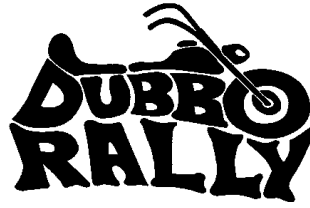
In respect to Dubbo Busline the Manager, Anthony Dodd has been advised of the intended re-route for the town bus for the day and he has confirmed by email that Dubbo Busline does not oppose the street closure and alternate route for the day.

Please find the revised traffic plan for the 2022 rally (which has been varied from a previous plan after shop owner consultation for the intended 2020 rally).

Regards

Stan Single
President
Dubbo Motor Bike Rally Inc.

P.O. Box 2824 Dubbo NSW 2830 Email: Dubbomotorbikerally@gmail.com Ph: 0429845070



CLOSURE OF TALBRAGAR STREET DUBBO

Between Macquarie and Darling Streets
(Includes both Talbragar St. Council Car Parks)

SATURDAY 7th MAY 2022

FROM 6AM TO 5PM

SPECIAL EVENT

DUBBO MOTOR BIKE RALLY

Talbragar Street will be closed to all Traffic other than Pedestrians, Motor Cycles, emergency vehicles and selected service vehicles.

ENQUIRIES: STAN SINGLE 0429845070



REPORT: 2022 Stuart Town Multicultural Festival - Road Closure

DIVISION: Infrastructure
REPORT DATE: 11 March 2022
TRIM REFERENCE: ID22/455

EXECUTIVE SUMMARY

Purpose	Seek endorsement Seek direction or decision	Fulfil legislated requirement/Compliance
Issue	<ul style="list-style-type: none"> The Stuart Town Action Group Inc are seeking approval to conduct the 2022 Stuart Town Multicultural Festival on 7 May 2022, requiring a temporary road closure of Molong Street and detour approval along Burrendong Way, Stuart Town. 	
Reasoning	<ul style="list-style-type: none"> Special events are a common occurrence on the road network. The Local Traffic Committee concurs with the events as proposed and typically conditioned as required by Council, NSW Police and Transport for NSW (TfNSW) in accordance with Traffic Management Guidelines Temporary road closures for special events can be approved by a Road Authority under the Roads Act and Local Government Act. 	
Financial Implications	Budget Area	There are no financial implications arising from this report.
Policy Implications	Policy Title	This are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 2 Infrastructure
CSP Objective: 2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy: 2.2.1 Council promotes a high level of road safety to users

Theme:	2 Infrastructure
CSP Objective:	2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy:	2.2.3 Council's road network meets the transport needs of users in terms of traffic capacity, functionality and economic and social connectivity

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

1. That Council approval be granted for a temporary road closure of Molong Street between Alexander Street and Bell Street on 7 May 2022 for the 2022 Stuart Town Multicultural Festival between 6 am and 6 pm, subject to the following conditions:
 - a. TfNSW consent for the event to utilise part of the Burrendong Way between Molong and Bell streets as a detour with TfNSW concurrence provided to Council. In the event that consent is not granted, the applicant is to advise Council if the event can proceed with a re-design that excludes the use of Burrendong Way.
 - b. The submission of an Event and Traffic Management Plan and Traffic Control Plan to Council for approval in accordance with Australian Standard 1742.3, and the TfNSW Guide to Traffic Control at Worksites prepared by an accredited person. Dubbo Traffic Control Traffic Control Plan – Molong Street Road Closure 180222 is to be used for the event.
 - c. Traffic controllers and/or trained course marshals are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plan with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specially authorised for the event with current TfNSW certification.
 - d. Council's Executive Manager Governance and Internal Control must sight a copy the current Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, TfNSW and the NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - e. The applicant is responsible for the provision of all traffic control required for the event in accordance with the Traffic Control Plan.
 - f. The applicant is responsible for all costs associated with the placement of a public notification, a minimum of two weeks prior to the event, and advice to the residents within the closed roads advising of the 2022 Stuart Town Multicultural Festival and the road closure of Molong Street, Stuart Town.
 - g. All traffic advisory signs shall be placed in accordance with the approved Traffic Control Plan and the Event and Traffic Management Plan.
 - h. The NSW Police's consent and conditions for the running of the event as considered necessary.
 - i. The applicant is to provide Council with a signed and dated copy of the Event and Traffic Management Plan.
 - j. The applicant is to submit to Council all the appropriate documentation required, accepting the above terms and conditions before final approval will be granted.
 - k. All costs associated with implementing these event conditions are to be met by the event organiser.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Monday 7 March 2022. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

1. That Council approval be granted for a temporary road closure of Molong Street between Alexander Street and Bell Street on 7 May 2022 for the 2022 Stuart Town Multicultural Festival between 6 am and 6 pm, subject to the following conditions:
 - a. TfNSW consent for the event to utilise part of the Burrendong Way between Molong and Bell streets as a detour with TfNSW concurrence provided to Council. In the event that consent is not granted, the applicant is to advise Council if the event can proceed with a re-design that excludes the use of Burrendong Way.
 - b. The submission of an Event and Traffic Management Plan and Traffic Control Plan to Council for approval in accordance with Australian Standard 1742.3, and the TfNSW Guide to Traffic Control at Worksites prepared by an accredited person. Dubbo Traffic Control Traffic Control Plan – Molong Street Road Closure 180222 is to be used for the event.
 - c. Traffic controllers and/or trained course marshals are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plan with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specially authorised for the event with current TfNSW certification.
 - d. Council's Executive Manager Governance and Internal Control must sight a copy the current Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, TfNSW and the NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - e. The applicant is responsible for the provision of all traffic control required for the event in accordance with the Traffic Control Plan.
 - f. The applicant is responsible for all costs associated with the placement of a public notification, a minimum of two weeks prior to the event, and advice to the residents within the closed roads advising of the 2022 Stuart Town Multicultural Festival and the road closure of Molong Street, Stuart Town.
 - g. All traffic advisory signs shall be placed in accordance with the approved Traffic Control Plan and the Event and Traffic Management Plan.
 - h. The NSW Police's consent and conditions for the running of the event as considered necessary.
 - i. The applicant is to provide Council with a signed and dated copy of the Event and Traffic Management Plan.
 - j. The applicant is to submit to Council all the appropriate documentation required, accepting the above terms and conditions before final approval will be granted.
 - k. All costs associated with implementing these event conditions are to be met by the event organiser.

Steven Colliver
Director Infrastructure

DV
Senior Traffic Engineer

BACKGROUND

Stuart Town has previously hosted the annual Man from Ironbark Festival that has been running over many years, attracting thousands of people. The Festival has always been centred in the closed Molong Street and the adjoining sport and recreation area with a detour along the Burrendong Way. There is no concerning road safety history with the running of the event and with the traffic management as required. The proposed Stuart Town 2022 Multicultural Festival will be implemented under the same traffic management conditions.

REPORT

Council has received an Event Application (**Appendix 1**) from the Stuart Town Action Group Inc requesting a temporary road closure of Molong Street, Stuart Town between Alexander Street (Burrendong Way) and Bell Street to facilitate the running of the inaugural 2022 Stuart Town Multicultural Festival on Saturday 7 May 2022. The Festival will be implemented along the same format and traffic management conditions as previously used for The Man from Ironbark Festival.

The proposed road closure will operate between 6 am and 4 pm with the Festival commencing at 9 am and concluding at 4 pm. Bump-in will occur on Friday, 6 May 2022 with bump-out on Sunday, 8 May 2022. The temporary road closure of Molong Street will require a detour utilising Burrendong Way, a regional road that will require the consent of TfNSW. The detour is to be implemented in accordance with the approved Traffic Management Plan and Traffic Control Plan, Dubbo Traffic Control TCP - Molong Street Road Closure 180222 (**Appendix 2**). Burrendong Way is not a heavily trafficked road and can be easily accommodated with the detour around the closure.

The Festival's activities will operate within Molong Street and the adjacent sport and recreation area that will include market stalls in Molong Street, multicultural entertainment, cooking, helicopter rides, performing school bands and exhibitions. There is the anticipation that the event will attract up to 2,000 people. Parking will be designated within the sport and recreation area, Alexander Street east of the Burrendong Way, part of the Burrendong Way south of the Alexander Street intersection and on the north side of Bell Street west of Railway Street (**Appendix 3**).

It is considered that the 2022 Stuart Town Multicultural Festival can be satisfactorily implemented as has occurred with previous and similar events in Stuart Town in accordance with the proposed temporary road closure of Molong Street, detour along the Burrendong Way with the associated traffic and parking management.

Consultation

- The Stuart Town Action Group Inc is a community based organisation that would have sought the community's support to run the Festival.
- Further consultation will occur with the Local Traffic Committee members, including NSW Police representative, a representative for the Local State Member of Parliament, TfNSW representative and Council officers.

Resourcing Implications

- The Stuart Town Multicultural Festival Committee will be totally responsible for the costs associated with the running of the Event. There are no resource implications for Council in relation to the event.

APPENDICES:

- 1 [1](#) 2022 Stuart Town Multicultural Festival - Special Event Application
- 2 [2](#) 2022 Stuart Town Multicultural Festival - Traffic Management Plan
- 3 [3](#) 2022 Stuart Town Multicultural Festival - Site Plan

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

I.1 Event summary

Event Name: STUART TOWN MULTICULTURAL FESTIVAL

Event Location: STUART TOWN

Event Date: 7-5-22 Event Start Time: 9 AM Event Finish Time: 4 PM

Event Setup Start Time: 6 AM Event Packdown Finish Time: 4 PM

Event is off-street on-street moving on-street non-moving
 held regularly throughout the year (calendar attached)

I.2 Contact names

Event Organiser * STUART TOWN ACTION GROUP INC.

Phone: 0418669867 Fax: Mobile: E-mail: penhall@bigpond.com

Event Management Company (if applicable).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

Police

Phone:..... Fax:..... Mobile:..... E-mail:.....

Council.....

Phone:..... Fax:..... Mobile:..... E-mail:.....

Roads & Traffic Authority (if Class 1).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

I.3 Brief description of the event (one paragraph)

MARKET STALLS IN MAIN ST. MULTICULTURAL COOKING AND ENTERTAINMENT. HELICOPTER RIDES. PERFORMING SCHOOL BANDS. EXHIBITIONS.

2 RISK MANAGEMENT - TRAFFIC		
CLASS 1 CLASS 2 CLASS 3	<p>2.1 Occupational Health & Safety - Traffic Control</p> <p><input checked="" type="checkbox"/> Risk assessment plan (or plans) attached</p> <p>2.2 Public Liability Insurance</p> <p><input checked="" type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.</p> <p>2.3 Police</p> <p><input type="checkbox"/> Police written approval obtained</p> <p>2.4 Fire Brigades and Ambulance</p> <p><input checked="" type="checkbox"/> Fire brigades notified</p> <p><input checked="" type="checkbox"/> Ambulance notified</p>	
	3 TRAFFIC AND TRANSPORT MANAGEMENT	
	CLASS 1 CLASS 2 CLASS 3	<p>3.1 The route or location</p> <p><input checked="" type="checkbox"/> Map attached</p> <p>3.2 Parking</p> <p><input checked="" type="checkbox"/> Parking organised - details attached</p> <p><input type="checkbox"/> Parking not required</p> <p>3.3 Construction, traffic calming and traffic generating developments</p> <p><input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached</p> <p><input checked="" type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes</p> <p>3.4 Trusts, authorities or Government enterprises</p> <p><input type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached</p> <p><input checked="" type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise</p> <p>3.5 Impact on/of Public transport</p> <p><input type="checkbox"/> Public transport plans created - details attached</p> <p><input checked="" type="checkbox"/> Public transport not impacted or will not impact event</p> <p>3.6 Reopening roads after moving events</p> <p><input type="checkbox"/> This is a moving event - details attached.</p> <p><input checked="" type="checkbox"/> This is a non-moving event.</p> <p>3.7 Traffic management requirements unique to this event</p> <p><input checked="" type="checkbox"/> Description of unique traffic management requirements attached</p> <p><input type="checkbox"/> There are no unique traffic requirements for this event</p> <p>3.8 Contingency plans</p> <p><input type="checkbox"/> Contingency plans attached</p>

Class 1	Class 2	3.9 Heavy vehicle impacts
		<input type="checkbox"/> Impacts heavy vehicles - RTA to manage <input checked="" type="checkbox"/> Does not impact heavy vehicles
Class 1	Class 2	3.10 Special event clearways
		<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required
4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES		
Class 1	Class 2	Class 3
<input checked="" type="checkbox"/> Plans to minimise impact on non-event community attached <input type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes		
Class 1	Class 2	Class 3
<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required		
Class 1	Class 2	Class 3
<input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input type="checkbox"/> This event does not require special event warning signs		
Class 1	Class 2	Class 3
<input type="checkbox"/> Messages, locations and times attached <input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs		
Class 1	Class 2	Class 3
<input type="checkbox"/> The proposed messages and locations for portable VMS are attached <input checked="" type="checkbox"/> This event does not use portable VMS		
5 PRIVACY NOTICE		

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6 APPROVAL

TMP Approved by: Event Organiser Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: Council Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

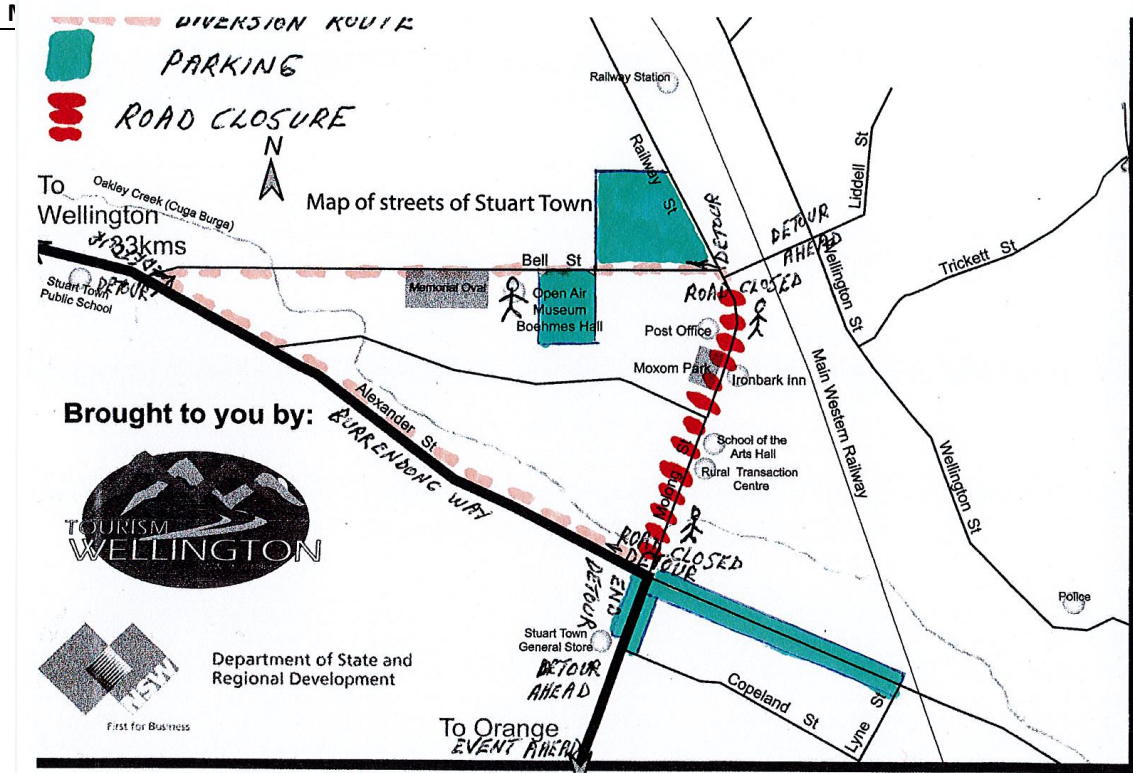
Schedule 1 Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

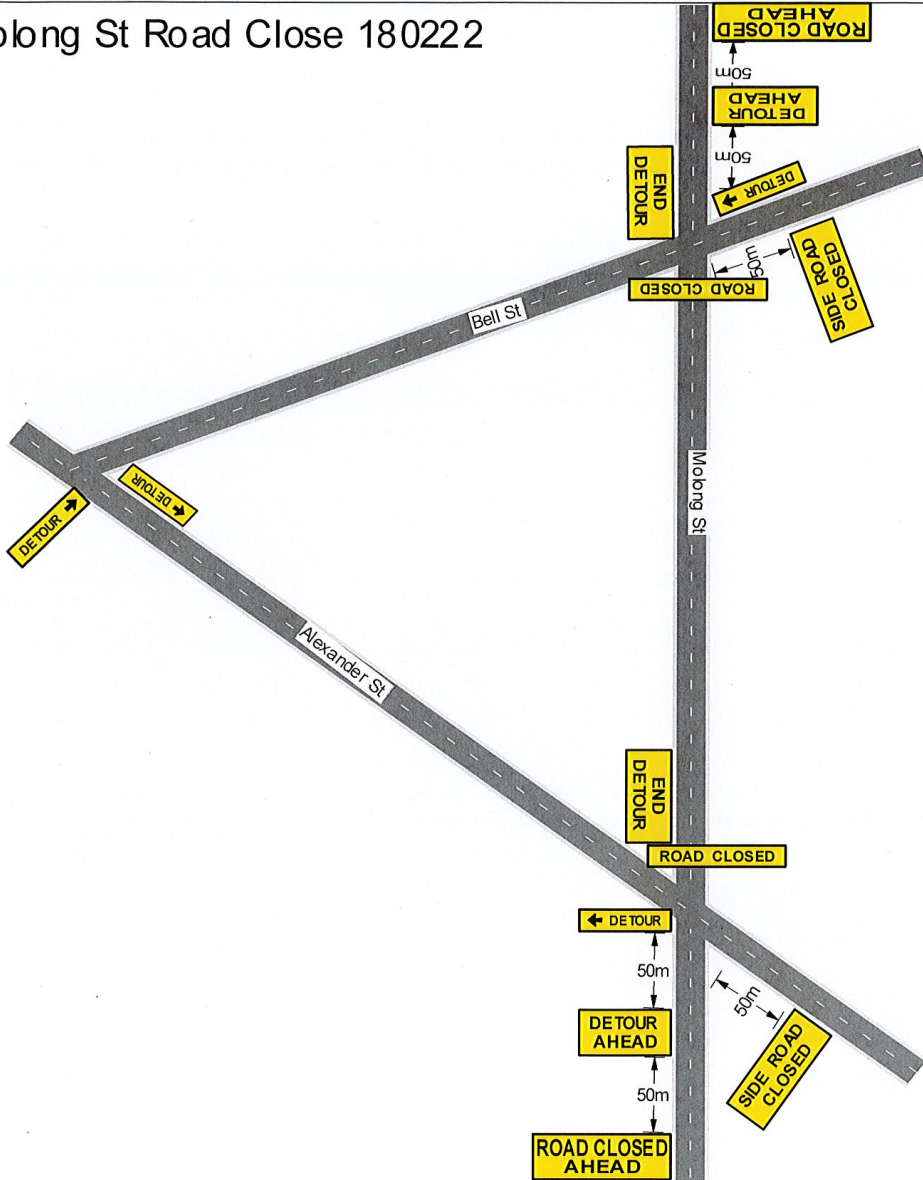
To the Commissioner of Police

1	<p>I <u>TERRY BENNETT PENHALL</u> (name) of <u>520 QUIRKS LOOP STUART TOWN 2820</u> (address) on behalf of <u>STUART TOWN ACTION GROUP INC</u> (organisation) notify the Commissioner of Police that on the <u>7</u> (day) of <u>5</u> (month), <u>22</u> (year), it is intended to hold</p> <p><i>either:</i></p> <p>(a) a public assembly, not being a procession, of approximately <u>2000</u> (number) persons, which will assemble at <u>MOLONG ST STUART TOWN</u> (Place) at approximately <u>9</u> am/pm, and disperse at approximately <u>4</u> am/pm.</p> <p><i>or</i></p> <p>(b) a public assembly, being a procession of approximately (number) persons, which will assemble at approximately am/pm, and at approximately am/pm the procession will commence and shall proceed</p> <p>..... </p> <p><small>(Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)</small></p>
2	<p>The purpose of the proposed assembly is <u>TO HOLD A FESTIVAL</u></p> <p>..... </p>

3	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (<i>strike out whichever is not applicable</i>):</p> <p>(i) There will be ..0... (number) of vehicles and/or 0... (number) of floats involved.</p> <p>The type and dimensions are as follows:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>(ii) There will be 8.... (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(iii) The following number and type of animals will be involved in the assembly:</p> <p>.....</p> <p>.....</p> <p>(iv) Other special characteristics of the proposed assembly are as follows:</p> <p>.....</p> <p>.....</p> <p>.....</p>
4	<p>I take responsibility for organising and conducting the proposed assembly.</p>
5	<p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p>520 QUIRKS LOOP</p> <p>.....</p> <p>STUART TOWN 2820 Postcode.</p> <p>Telephone No. 0418669867</p>
6	<p>Signed <u>JR Pell</u></p> <p>Capacity/Title <u>TREASURER - EVENT ORGANIZER</u></p> <p>Date <u>7-02-2022</u></p>



Molong St Road Close 180222



1. All Devices & Signs to be checked at regular intervals
2. Access driveways to be kept clear at all times
3. Aftercare TGS to be used when Signs & devices are not in use
4. Installation & pack up times to be recorded
5. Existing contrary signs to be covered for the during of work hours

CUSTOMER: Ben Penhall PROJECT: Stuart Town DATE: 180222 REFERENCE: GT No 1			
AUTHOR:	TRAY BLATTMAI	CARD #:	1008830
TYPE:	PWZ	VERIFIED BY:	DAVE TOOMEY
CARD #:	0052081696	TYPE:	PWZ
COMMENTS:			TO SCALE



www.invarion.com

RISK MANAGEMENT PLAN			
Event Name	Stuart Town Multicultural Festival	Event Location	Stuart Town
Event Date	7 / 5 / 2022	Date of Completion	12 / 2 / 2022
Risk Management Plan prepared by: Ben Penhall			

Event Element	Identified risks/hazards	Risk Rating What is our level of risk if we do nothing		Control measures	Revised Risk Rating (What is our risk level after doing these things to reduce the risk/hazard?)	
		Likelihood	Consequence		Likelihood	Consequence
Site is not controlled by the event owner	Confusion	D	3	Up to twelve officials will control the event	D	2
Large numbers of people in one space	Covid-19			What template did you submit to Service NSW? Please list 5 key actions under your covid-19 safety plan		
Marquees	No Marquees					
Electrical equipment	Electrocution	C	4	Tagged & covered leads & equipment	E	3
Generators	Electrocution	D	3	Tagged equipment	E	2
Sale and preparation of food	Food poisoning	C	3	Check food certificates, observe food sites	E	2
Sale or service of alcohol	No Alcohol					
Children	Lost or injured	C	2	First aide on site. Supervision of lost children on site	C	2
Cash	Theft	D	2	Two big guys will do collection & transfer of cash	E	1
Waste	Untidy site	C	3	Waste supervision in place. Bins & skip on site	E	1
Toilets	Not cleaned	C	3	Cleaning crew in place	D	2
Excessive noise	Disturbed residents	C	2	No PA system low, level amplification	D	1
Traffic	Confusion or accident	C	3	Six traffic marshals, good signage & directions	D	2
Pedestrian movement on site	Congested	D	3	On site officials will monitor movement	D	1

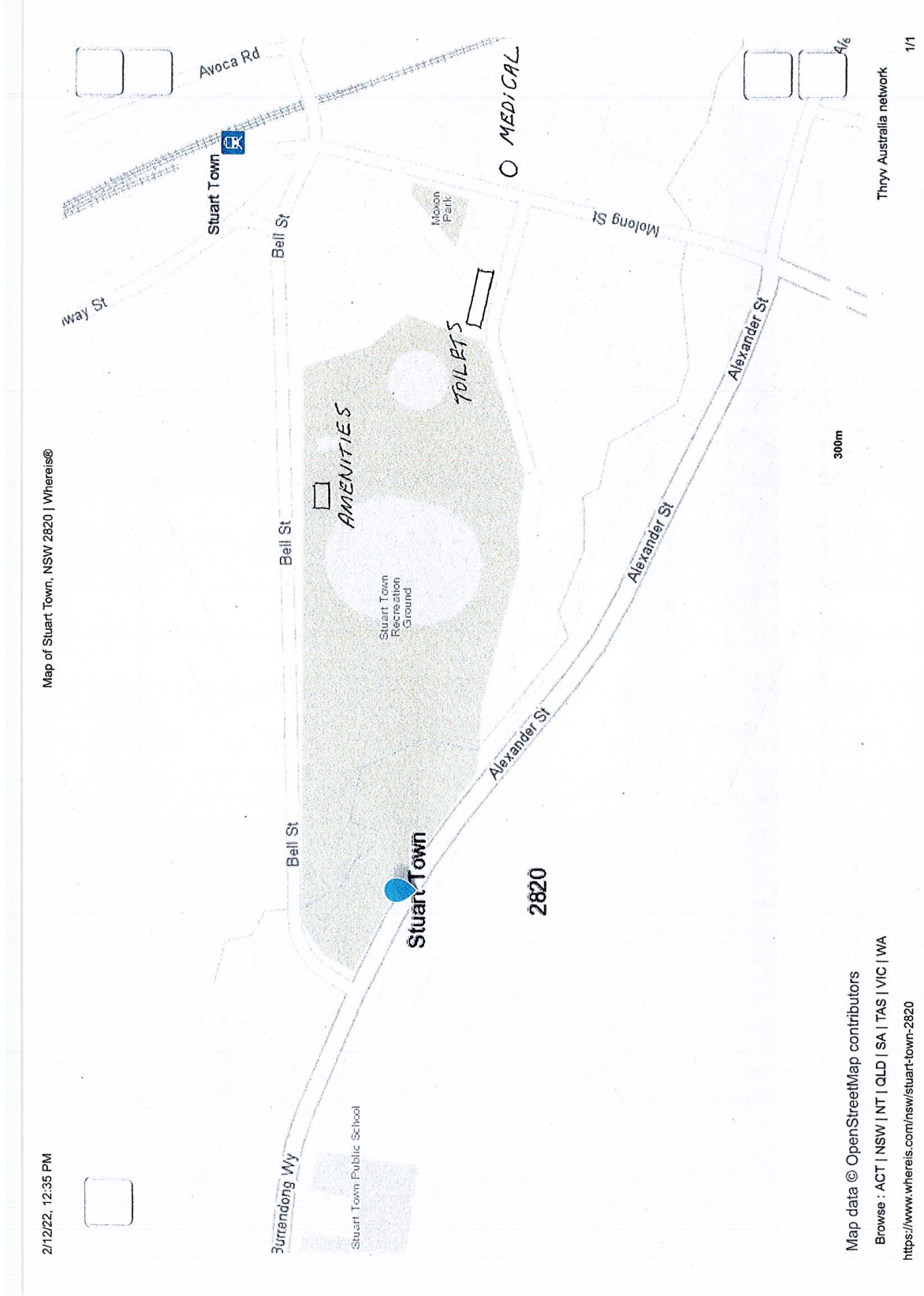
Movement of vehicles on site	Confusion		C	3	C3	Six traffic marshals to direct movement	D	2	D4
Hot surfaces/objects	Injury		C	3	C4	Warning signs. Site cleared of objects	E	2	D4
Flammable materials/sources of ignition	Injury		D	2	C5	Monitoring of possible sources	D	1	E4
Lifting, pushing, pulling	Injury		C	2	C4	Monitoring of activities	D	2	D4
Slip/trip hazards	Injury		C	2	C4	Site cleared of hazards, signage where required	D	2	C5
Heat/cold exposure	Discomfort		D	2	D4	Shelter areas. Event in May, moderate weather	E	1	D5
Strong winds/dust	Discomfort		C	2	C4	Shelter areas. Water truck on site	D	2	D4
Emergency	Fire, injury, medical		C	3	C3	Fire crew on site, first aid, ambulance notified	C	2	C4
Access by emergency vehicles	Restricted		C	3	C3	Designated emergency route	E	1	E4
Storage	No storage								
Elevated platforms	No elevated platforms								
Amusement rides	Injury		D	3	D3	Check operator has necessary documentation	D	2	D4
Fireworks	No fireworks								
Animals	Injury		C	3	C3	Only animals will be a petting farm of babies	E	1	E4

Please ensure you complete the following. Council's insurer will need to consider your Emergency Evacuation Procedure when reviewing your Risk Management Plan.

EMERGENCY EVACUATION PROCEDURE

Site Plan including seating, ingress and egress, medical services, food, amenities, stages.

Seating and food outlets will be in Moxom Park. There is a low level permanent stage in Moxom Park. Emergency route is along Alexander Street, turn left into Molong Street which will be under road closure to normal traffic. Amenities block in Moxom Park and on recreation grounds, portable toilets marked on Rec grounds. Medical service at 40 Molong Street.





REPORT: 2022 Anzac Day Ceremonies - Dubbo Regional Council Area

DIVISION: Infrastructure
REPORT DATE: 9 March 2022
TRIM REFERENCE: ID22/450

EXECUTIVE SUMMARY

Purpose	Seek endorsement Urgent matter	Fulfil legislated requirement/Compliance
Issue	<ul style="list-style-type: none"> The Returned and Services League Sub-branch in Dubbo and Wellington and the Stuart Town Anzac Committee have requested approval to conduct Anzac Day ceremonies on Monday 25 April 2022 respectively in Dubbo, Wellington and Stuart Town which will require a road closure to conduct a March as part of the ceremonies. The Anzac Day March is categorised as a Special Event - Class 2 that will require traffic management to facilitate temporary road closures in lieu of the traditional Police escorted March and rolling road closure. A requirement for such an event is that it be referred to the Local Traffic Committee for consideration. 	
Reasoning	<ul style="list-style-type: none"> The Committee concurs that the Anzac Day March is to be undertaken in Dubbo, Wellington and Stuart Town in accordance with the Events Detail, Event Management Plans and Traffic Control Plans contained within the report for each venue, subject to conditions of Council, Transport for NSW (TfNSW) and NSW Police. 	
Financial Implications	Budget Area	There are no financial implications arising from this report.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 2 Infrastructure
CSP Objective: 2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy: 2.2.1 Council promotes a high level of road safety to users

Theme: 2 Infrastructure
CSP Objective: 2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy: 2.2.2 Council provides traffic management facilities to enhance the safety and efficiency of the road transport network

Theme: 2 Infrastructure
CSP Objective: 2.2 Our road transportation network is safe, convenient and efficient
Delivery Program Strategy: 2.2.3 Council's road network meets the transport needs of users in terms of traffic capacity, functionality and economic and social connectivity

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

That Council approval be granted to the Returned and Services League Sub-branch in Dubbo and Wellington and the Stuart Town Anzac Committee to undertake their respective Anzac Day marches on Monday 25 April 2022 and implement road closures and detours as conditioned by Transport for NSW (TfNSW), NSW Police and Council's following conditions of consent:

1. Dubbo:
 - a. For the Dawn Service and Anzac Day March, temporary road closures are to be provided:
 - Dawn Service in Darling Street between Talbragar and Wingewarra streets from 5.00 am to 6.30 am.
 - Anzac Day March in Brisbane Street between Wingewarra and Serisier streets and Wingewarra Street between Darling and Brisbane streets from 9.00 am to 10.45 am.
 - Wingewarra Street from Brisbane to Macquarie streets and Macquarie Street from Wingewarra to Talbragar streets from 10.15 am to 11.00 am.
 - Talbragar Street from Macquarie Street to Memorial Drive, Victoria Park, from 10.45 am to 11.15 am, Darling Street from Talbragar to Wingewarra streets from 10.15 am.
 - Wingewarra Street between Darling and Brisbane streets as directed by the NSW Police at the conclusion of the Cenotaph service at approximately 12.00 noon to 12.30 pm.
 - Council's Traffic Control Plan TM7048 (attached as Appendix 1) is to be used for the event.
 - b. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.

- c. Traffic controllers and/or trained Marshals are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plans (attached as Appendices 1 and 5).
 - d. Council's Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - e. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshals, traffic barriers and signs).
 - f. A public notification is required for the Anzac Day March a minimum of seven days prior to the event.
 - g. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.
2. Wellington:
- a. For the Anzac Day March, a temporary road closure is to be provided on the Mitchell Highway, being Nanima Crescent and Lee Street, between Maughan and Whiteley streets from 10.45 am to 11.00 am, with the detour via Arthur, Warne, Percy and Whiteley streets. Council's Traffic Control Plan Wellington Anzac Detour TM 7270 (attached as Appendix 2) is to be used for this event.
 - b. The applicant is to gain approval from TfNSW for the closure and detour of the Mitchell Highway and Road Occupancy Licence with evidence provided to Council of such approval and conditions as warranted.
 - c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval, with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.
 - d. Traffic controllers and/or trained Marshals are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plans (attached as Appendices 2 and 6).
 - e. Council's Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - f. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshals, traffic barriers and signs).
 - g. A public notification is required for the Anzac Day March a minimum of seven days prior to the event.
 - h. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.
3. Stuart Town:
- a. For the Anzac Day Ceremony, a temporary road closure is to be provided in Molong Street, between the Burrendong Way (Alexander Street) and Bell Street from 8.00 am to 2.30 pm, with a detour of Molong Street via Burrendong Way and Bell Street. Council's Traffic Control Plan TM7175 (attached as Appendix 3) is

- to be used for the event.
- b. Concurrence is required from the TfNSW for the event to utilise part of Burrendong Way between Molong and Bell streets as a detour with advice provided to Council.
 - c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan to be submitted a minimum of three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.
 - d. Traffic controllers and/or trained Marshals are to be provided at all road closure points, and other locations, as identified in the Event and Traffic Management Plans (attached as Appendices 3 and 7).
 - e. Council's Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - f. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshals, traffic barriers and signs).
 - g. A public notification is required for the Anzac Day March a minimum of seven days prior to the event, with notification letters to be delivered to the affected residents within the road closure areas in the village.
 - h. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Monday 7 March 2022. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

That Council approval be granted to the Returned and Services League Sub-branch in Dubbo and Wellington and the Stuart Town Anzac Committee to undertake their respective Anzac Day marches on Monday 25 April 2022 and implement road closures and detours as conditioned by Transport for NSW (TfNSW), NSW Police and Council's following conditions of consent:

- 1. Dubbo:**
 - a. **For the Dawn Service and Anzac Day March, temporary road closures are to be provided:**
 - **Dawn Service in Darling Street between Talbragar and Wingewarra streets from 5.00 am to 6.30 am.**
 - **Anzac Day March in Brisbane Street between Wingewarra and Serisier streets and Wingewarra Street between Darling and Brisbane streets from 9.00 am to 10.45 am.**

- Wingewarra Street from Brisbane to Macquarie streets and Macquarie Street from Wingewarra to Talbragar streets from 10.15 am to 11.00 am.
 - Talbragar Street from Macquarie Street to Memorial Drive, Victoria Park, from 10.45 am to 11.15 am, Darling Street from Talbragar to Wingewarra streets from 10.15 am.
 - Wingewarra Street between Darling and Brisbane streets as directed by the NSW Police at the conclusion of the Cenotaph service at approximately 12.00 noon to 12.30 pm.
 - Council's Traffic Control Plan TM7048 (attached as Appendix 1) is to be used for the event.
- b. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.
- c. Traffic controllers and/or trained Marshals are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plans (attached as Appendices 1 and 5).
- d. Council's Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the event.
- e. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshals, traffic barriers and signs).
- f. A public notification is required for the Anzac Day March a minimum of seven days prior to the event.
- g. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.
2. Wellington:
- a. For the Anzac Day March, a temporary road closure is to be provided on the Mitchell Highway, being Nanima Crescent and Lee Street, between Maughan and Whiteley streets from 10.45 am to 11.00 am, with the detour via Arthur, Warne, Percy and Whiteley streets. Council's Traffic Control Plan Wellington Anzac Detour TM 7270 (attached as Appendix 2) is to be used for this event.
- b. The applicant is to gain approval from TfNSW for the closure and detour of the Mitchell Highway and Road Occupancy Licence with evidence provided to Council of such approval and conditions as warranted.
- c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval, with the Traffic Control Plan submitted a minimum three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.
- d. Traffic controllers and/or trained Marshals are to be provided at all road closure points, and other locations as identified in the Event and Traffic Management Plans (attached as Appendices 2 and 6).
- e. Council's Manager Governance and Internal Control must sight a copy of the

- Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.
- f. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshals, traffic barriers and signs).
 - g. A public notification is required for the Anzac Day March a minimum of seven days prior to the event.
 - h. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.
3. **Stuart Town:**
- a. For the Anzac Day Ceremony, a temporary road closure is to be provided in Molong Street, between the Burrendong Way (Alexander Street) and Bell Street from 8.00 am to 2.30 pm, with a detour of Molong Street via Burrendong Way and Bell Street. Council's Traffic Control Plan TM7175 (attached as Appendix 3) is to be used for the event.
 - b. Concurrence is required from the TfNSW for the event to utilise part of Burrendong Way between Molong and Bell streets as a detour with advice provided to Council.
 - c. Submission of a Traffic Management Plan and Traffic Control Plan to Council for approval with the Traffic Control Plan to be submitted a minimum of three weeks prior to the event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS1742.3 and the TfNSW 'Traffic Control at Worksites Manual' prepared by an accredited person.
 - d. Traffic controllers and/or trained Marshals are to be provided at all road closure points, and other locations, as identified in the Event and Traffic Management Plans (attached as Appendices 3 and 7).
 - e. Council's Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - f. The applicant is responsible for the provision of all traffic controls required for the event (ie Marshals, traffic barriers and signs).
 - g. A public notification is required for the Anzac Day March a minimum of seven days prior to the event, with notification letters to be delivered to the affected residents within the road closure areas in the village.
 - h. The applicant is to forward a letter to Council with all the required documentation accepting the above conditions before final approval will be granted.

Steven Colliver
Director Infrastructure

RQ
Safe Roads Engineer

BACKGROUND

Council has received Special Event Applications from the Returned and Services League (RSL) Sub-branches of Dubbo (**Appendix 4**) and Wellington (**Appendix 5**) and the Stuart Town (**Appendix 6**) Anzac Committee to conduct their respective Anzac Day March and Ceremonies on Monday 25 April 2022 on streets within the townships.

In previous years the NSW Police have provided an escort for the Anzac Day March in the more populated towns, and conducted as a rolling road closure event. In this instance there is no requirement for formal traffic management controls, as the Police under flashing lights lead at the front and rear of the Parade. In more recent years the Parade has grown in status with safety concerns that the event could no longer be sustained purely by escort and rolling road closures. Those concerns relate to intersection traffic and spectator control. Some smaller village events actually require temporary road closures and detours to facilitate the Anzac Day March and ceremonies. Events on road are approved and managed in accordance with the Transport for NSW (TfNSW) 'Guide to Traffic and Transport Management for Special Events'. A Special Event Transport Management Plan (TMP)/Event Management Plan (EMP) and Traffic Control Plans (TCP) are used for the administrative and management processes required to conduct events on public roads.

REPORT

Consultation

- Local Traffic Committee, including a NSW Police representative, a representative for the Local State Member or Parliament, TfNSW representative, and Council representatives, will review and discuss all matters put to the Committee.

Resourcing Implications

- Council will provide the resources in terms staff, barricades, signs and cones to implement the road closures in Dubbo, Wellington and Stuart Town.

Application Details

The Anzac Day March event is categorised as a Class 2 Event and as such obligations are placed upon Council, Police and the event organiser to ensure that specific criteria are followed. The features of a Class 2 Special Event include:

- Impacts on local traffic and transport systems.
- Disrupts the non-event community in the area surrounding the event.
- Requires the involvement of Police and local Council.
- Requires a detailed Transport Management Plan.
- Requires advertising the event together with submission to the Local Traffic Committee.

The Dubbo and Wellington RSL Sub-branches and Stuart Town Anzac Committee are the organising body for the Anzac Day March and ceremonies for 2022. Under the Event Management Criteria, the organisers will be solely responsible for the conduct of the event and the submission of an EMP, incorporating a Traffic Management Plan and Traffic Control Plan. Council has developed traffic control plans for the Anzac Day Marches and ceremonies

for the following locations. Traffic Management Plans (**Appendices 1 to 3**) and Traffic Control Plans (**Appendices 4 to 6**) are attached to the report.

Anzac Day March and Ceremonies

Dubbo

Anzac Day commences with a Dawn Service at the Victoria Park Cenotaph. Darling Street between Talbragar and Wingewarra streets will be closed from 5.00 am to 6.30 am to allow the gathering of the crowd at the Dawn Service and to prevent traffic driving past during the Service. There is no March for this service.

The Anzac Day March marks the beginning of the Commemorative Services at 10.40 am, with the marshalling for the March being undertaken in Brisbane and Wingewarra streets, adjacent the RSL Memorial Club, commencing at 9.45 am. The March commences at 10.15 am, being led by Police Escort out of Brisbane Street left into Wingewarra Street followed by the vintage cars, then followed by the foot marchers. The March will proceed along Wingewarra Street adjacent to the RSL Club, west to Macquarie Street, north along Macquarie Street to Talbragar Street, east in Talbragar Street to Memorial Drive at Victoria Park ready to form up and march onto the Cenotaph where the Commemorative Service will commence at approximately 10.40 am. At the conclusion of the Service, Darling Street remains closed until 1 pm to allow for the vintage cars to leave the area with the returned service men and women on-board, as they are then taken to the RSL Club. It is also proposed to keep Wingewarra Street between Darling and Brisbane streets closed until 1.00 pm to allow the ex-service men and women, current servicemen and women and others to return to the Dubbo RSL Club.

The following road closures are proposed:

1. Brisbane Street to Wingewarra Street, south to the northern side of Serisier Street 9.00 am to 11.00 am to allow the marshalling of vehicles for the parade motorcade.
2. Wingewarra Street to Darling Street to Brisbane Street 9.00 am to 11.00 am. This section of Wingewarra Street will be closed well before the marshalling commences to ensure that the road carriageways remain clear of parked cars and all marshalling can be undertaken in a contained area.
3. Wingewarra Street to Brisbane Street to Macquarie Street, Macquarie Street to Wingewarra Street to Talbragar Street, Macquarie Street to Talbragar Street to Memorial Drive Victoria Park from 10.15 am to 11.30 am.
4. Darling Street between Talbragar and Wingewarra streets, 10.30 am to 1.00 pm and Wingewarra Street between Darling and Brisbane street from 12.00 noon to 1.00 pm.

Council's Traffic Control Plan TM7084 (**Appendix 1**) is to be used for the Dubbo Anzac Day March events.

Wellington

Anzac Day commences with a Dawn Service at the Cameron Park Cenotaph at 6.00 am. There is no requirement for any road closures as this is a short 10 minute service.

For the Anzac Day March, marshalling will be undertaken at 10.00 am in Market Square, between Soldiers Lane and Gisborne Street, before proceeding to Lee Street for the commencement of the March at 10.25 am then south-bound along Nanima Crescent concluding at the Cameron Park Cenotaph for the Ceremony at 11.00 am.

The following road closures are proposed:

The Mitchell Highway, being Nanima Crescent and Lee Street, between Maughan and Whiteley streets from 10.25 am to 11.00 am, with the vehicle detour to go via Arthur, Warne, Percy and Whiteley streets. Council's Traffic Control Plan Wellington Anzac Detour TCP is to be used for the event (as attached as **Appendix 2**).

In discussions with the Special Events and Operations Planning Co-ordinator, TfNSW, there is no requirement for a 'Road Occupancy Licence' for the short duration temporary road closure and detour of the Mitchell Highway for the Anzac Day March. Concurrence from TfNSW is required however.

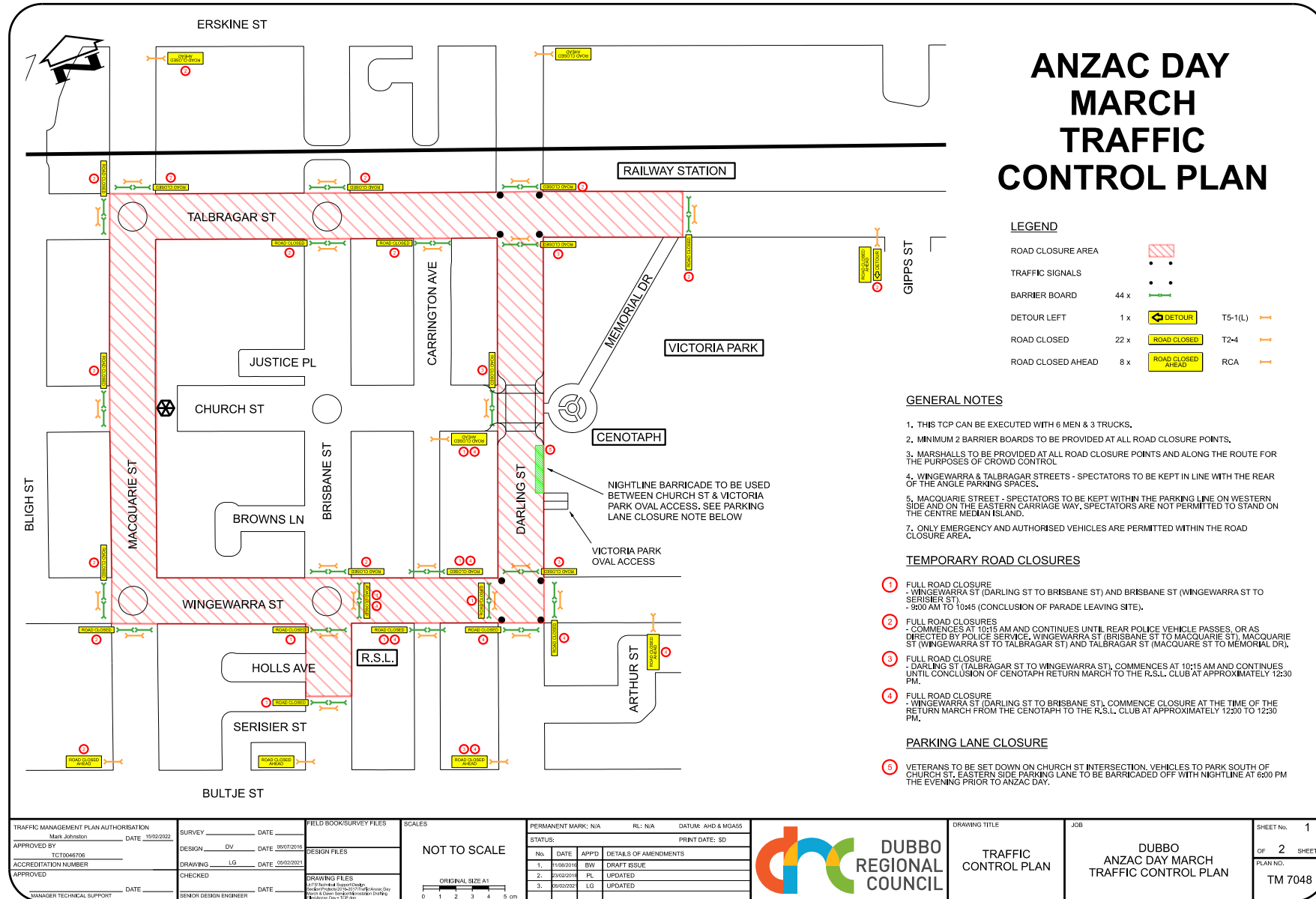
Stuart Town

The Anzac Day Ceremony commences at 11.00 am in Molong Street adjacent to the School of Arts Hall.

For the Ceremony, a temporary road closure is to be provided in Molong Street between Burrendong Way (Alexander Street) and Bell Street from 8.00 am to 2.30 pm with a detour of Molong Street, via the Burrendong Way and Bell Street. Council's Traffic Control Plan TM7175 is to be used for the event (**Appendix 3**). Burrendong Way is a regional road and the detour/traffic management for Molong Street closure will require concurrence from TfNSW.

APPENDICES:

- 1 [↓](#) Dubbo - Anzac Day - Traffic Control Plan TM 7048
- 2 [↓](#) Wellington - Anzac Day - Traffic Control Plan TM 7270
- 3 [↓](#) Stuart Town - Anzac Day - Traffic Control Plan TM 7175
- 4 [↓](#) Dubbo - Anzac Day March and Service - Special Events Application
- 5 [↓](#) Wellington - Anzac Day Ceremony - Special Events Application
- 6 [↓](#) Stuart Town - Anzac Day Ceremony - Special Events Application



ANZAC DAY MARCH TRAFFIC CONTROL PLAN

LEGEND

- ROAD CLOSURE AREA
- TRAFFIC SIGNALS
- BARRIER BOARD 44 x
- DETOUR LEFT 1 x T5-1(L)
- ROAD CLOSED 22 x T2-4
- ROAD CLOSED AHEAD 8 x RCA

GENERAL NOTES

1. THIS TCP CAN BE EXECUTED WITH 6 MEN & 3 TRUCKS.
2. MINIMUM 2 BARRIER BOARDS TO BE PROVIDED AT ALL ROAD CLOSURE POINTS.
3. MARSHALS TO BE PROVIDED AT ALL ROAD CLOSURE POINTS AND ALONG THE ROUTE FOR THE PURPOSES OF CROWD CONTROL.
4. WINGEWARRA & TALBRAGAR STREETS - SPECTATORS TO BE KEPT IN LINE WITH THE REAR OF THE ANGLE PARKING SPACES.
5. MACQUARIE STREET - SPECTATORS TO BE KEPT WITHIN THE PARKING LINE ON WESTERN SIDE AND ON THE EASTERN CARRIAGE WAY. SPECTATORS ARE NOT PERMITTED TO STAND ON THE CENTRE MEDIAN ISLAND.
7. ONLY EMERGENCY AND AUTHORISED VEHICLES ARE PERMITTED WITHIN THE ROAD CLOSURE AREA.

TEMPORARY ROAD CLOSURES

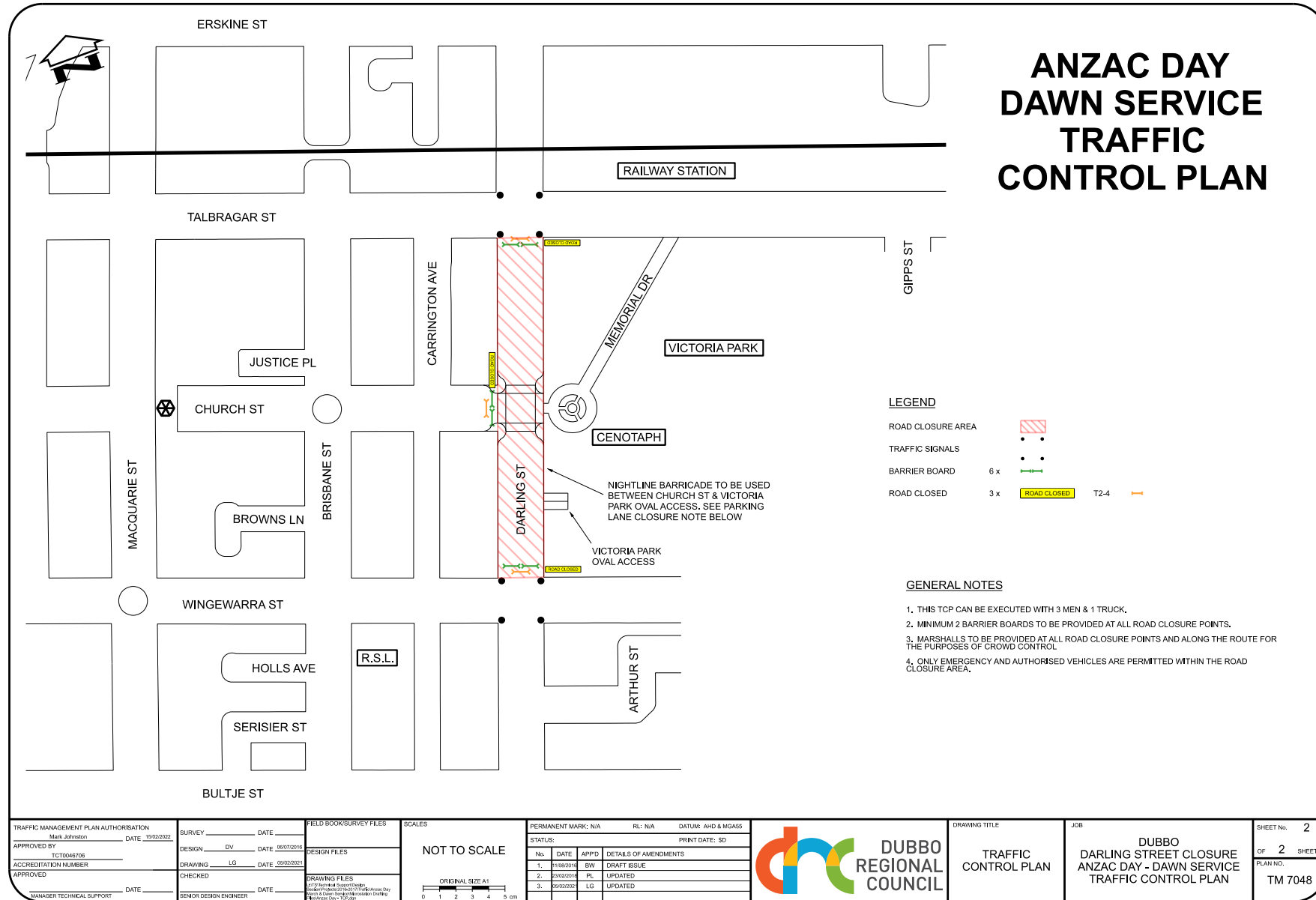
- 1 FULL ROAD CLOSURE - WINGEWARRA ST (DARLING ST TO BRISBANE ST) AND BRISBANE ST (WINGEWARRA ST TO SERISIER ST) - 9:00 AM TO 10:45 (CONCLUSION OF PARADE LEAVING SITE).
- 2 FULL ROAD CLOSURES - COMMENCES AT 10:15 AM AND CONTINUES UNTIL REAR POLICE VEHICLE PASSES, OR AS DIRECTED BY POLICE SERVICE. WINGEWARRA ST (BRISBANE ST TO MACQUARIE ST), MACQUARIE ST (WINGEWARRA ST TO TALBRAGAR ST) AND TALBRAGAR ST (MACQUARIE ST TO MEMORIAL DR).
- 3 FULL ROAD CLOSURE - DARLING ST (TALBRAGAR ST TO WINGEWARRA ST), COMMENCES AT 10:15 AM AND CONTINUES UNTIL CONCLUSION OF CENTOPH RETURN MARCH TO THE R.S.L. CLUB AT APPROXIMATELY 12:30 PM.
- 4 FULL ROAD CLOSURE - WINGEWARRA ST (DARLING ST TO BRISBANE ST), COMMENCE CLOSURE AT THE TIME OF THE RETURN MARCH FROM THE CENTOPH TO THE R.S.L. CLUB AT APPROXIMATELY 12:30 TO 12:50 PM.

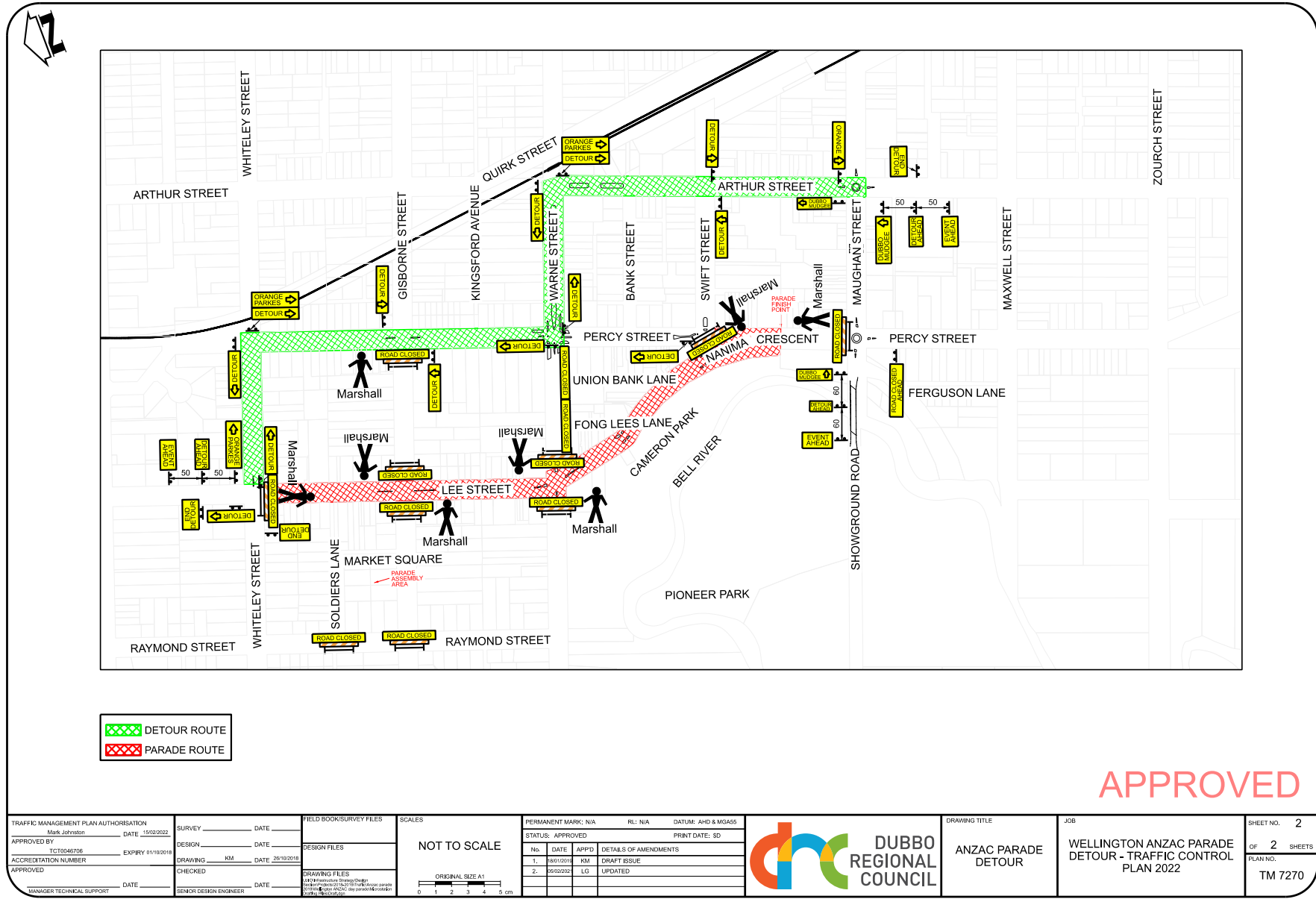
PARKING LANE CLOSURE

- 5 VETERANS TO BE SET DOWN ON CHURCH ST INTERSECTION. VEHICLES TO PARK SOUTH OF CHURCH ST, EASTERN SIDE PARKING LANE TO BE BARRICADED OFF WITH NIGHTLINE AT 6:00 PM THE EVENING PRIOR TO ANZAC DAY.

TRAFFIC MANAGEMENT PLAN AUTHORISATION Mark Johnston DATE 15/02/2022	SURVEY DATE	FIELD BOOKS/SURVEY FILES	SCALES	PERMANENT MARK: N/A	RE: N/A	DATUM: AHD & MGASS	DRAWING TITLE	JOB	SHEET No. 1
APPROVED BY TCT0046706	DESIGN DV DATE 09/07/2016	DESIGN FILES	NOT TO SCALE	STATUS:	PRINT DATE: SD		TRAFFIC CONTROL PLAN	DUBBO ANZAC DAY MARCH TRAFFIC CONTROL PLAN	OF 2 SHEETS
ACCREDITATION NUMBER	DRAWING LG DATE 03/02/2021	DRAWING FILES	ORIGINAL SIZE A1	No. DATE APPD DETAILS OF AMENDMENTS					PLAN NO.
APPROVED	CHECKED		0 1 2 3 4 cm	1. 15/02/2016 BV DRAFT ISSUE					TM 7048
MANAGER TECHNICAL SUPPORT	SENIOR DESIGN ENGINEER			2. 03/02/2016 PL UPDATED					
				3. 05/02/2021 LG UPDATED					

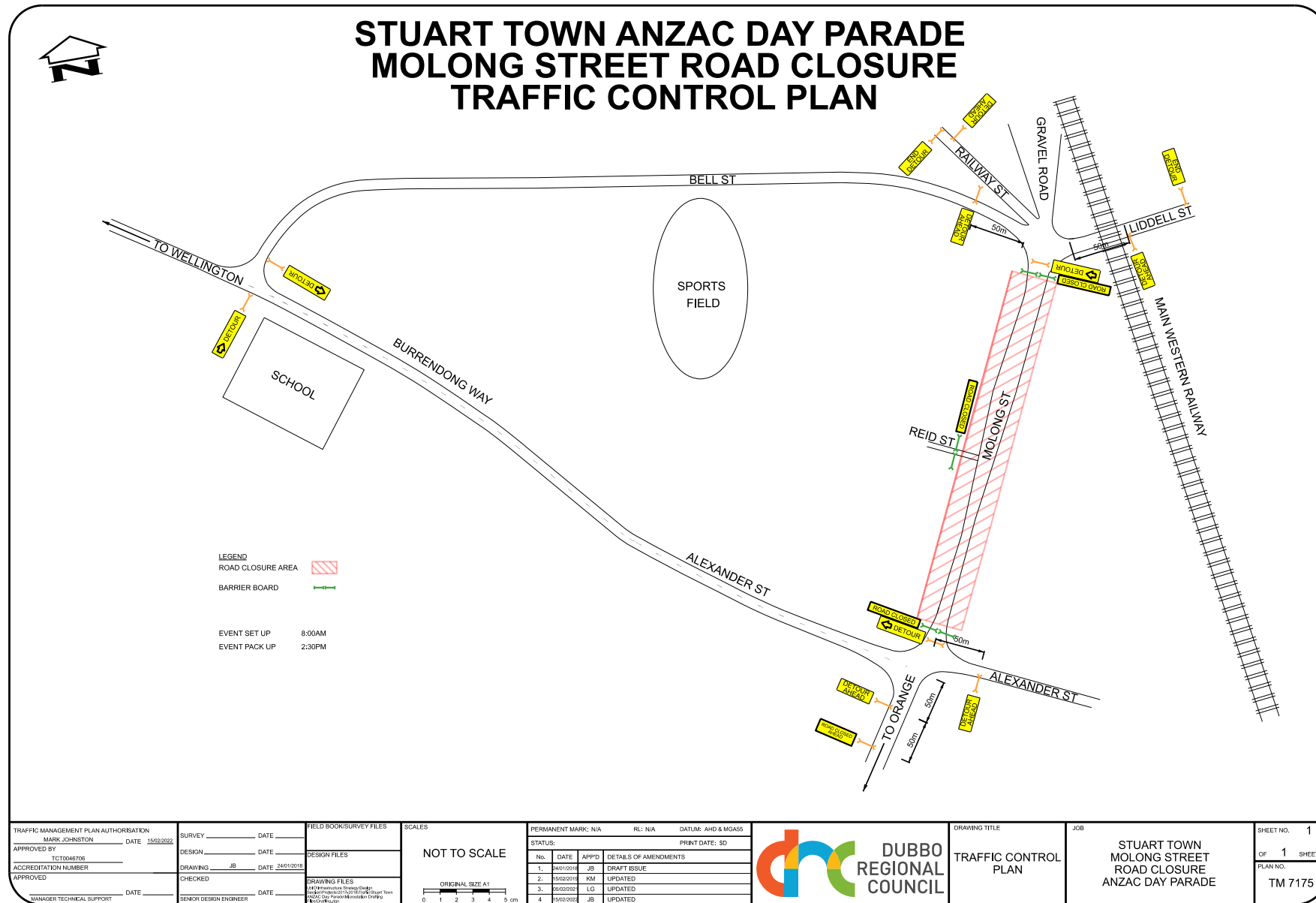






APPROVED

TRAFFIC MANAGEMENT PLAN AUTHORIZATION Mark Johnston DATE 15/02/2022		SURVEY DATE _____		FIELD BOOKS/SURVEY FILES		SCALES		PERMANENT MARK: N/A RE: N/A DATUM: AHD & MGASS		DRAWING TITLE		JOB		SHEET NO. 2			
APPROVED BY TCT0046706 EXPIRY 01/10/2018		DESIGN DATE _____		DESIGN FILES		NOT TO SCALE		STATUS: APPROVED PRINT DATE: SD		DUBBO REGIONAL COUNCIL		ANZAC PARADE DETOUR		WELLINGTON ANZAC PARADE DETOUR - TRAFFIC CONTROL PLAN 2022		OF 2 SHEETS	
ACCREDITATION NUMBER _____		DRAWING KM DATE 25/10/2018		DRAWING FILES		ORIGINAL SIZE A1		No. DATE APPD DETAILS OF AMENDMENTS								PLAN NO.	
APPROVED _____ DATE _____		CHECKED _____ DATE _____		SENIOR DESIGN ENGINEER		DRAWING FILES		1. 05/01/2018 KM DRAFT ISSUE		2. 05/02/2022 LG UPDATED							



Schedule 1 Form – Notice of Intention to Hold a Public Assembly

Taken from NSW Police website:

https://www.police.nsw.gov.au/data/assets/pdf_file/0007/275560/Notice_of_Intention_to_Hold_a_Public_Assembly.pdf

Summary Offences Act 1988

To the Commissioner of Police

1 I, William Greenwood.....
Name

of 10 Colony Crescent, DUBBO, NSW, 2830.....
Address

on behalf of Dubbo RSL Sub branch.....
Organisation

notify the Commissioner of Police that on the 25th.....
Day

of April 2022.....
Month/Year

it is intended to hold:

either:

~~(a) a public assembly, not being a procession, of approximately
.....persons which will assemble
Number~~

at
Place

at approximateam/pm
Time

and disperse at approximatelyam/pm
Time

DUBBO REGIONAL COUNCIL

ACTIONED TO DV.....

11 FEB 2022

CONTAINER #

or

(b) a public assembly, being a procession of approximately 4,000.....
Number

persons which will assemble ~~at~~ outside Dubbo RSL Memorial Club
Place

at approximately 10am.....am/pm
Time

and at approximately 10.15am.....am/pm the procession will

commence and shall proceed west along Wingewarra St, right into
Macquarie St, right into Talbregar, marching east into
Victoria Park then up to the cenotaph......

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

SPECIAL EVENT GUIDE

[Return to Table of Content](#)

2 The purpose of the proposed assembly is to conduct annual march for Anzac Day. Veterans and community members from from Dubbo RSL Club to Cenotaph in Victoria Park, Dubbo

State purpose

3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

* (i) There will be 15 (number) of vehicles ~~and/or floats~~ involved and their type and dimensions are as follows:

Vintage motor vehicle

* (ii) There will be 3 (number) of bands, musicians, entertainers etc entertaining or addressing the assembly

* (iii) The following number and type of animals will be involved in the assembly

* (iv) Other special characteristics of the proposed assembly are as follows:


4 I take responsibility for organising and conducting the proposed public assembly.

5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: P.O. BOX 4159,
DUBBO, NSW. 2830

Post Code.....

Telephone: 6881 6486 or 0419423141

Signed: 

Capacity/Title Honorary Secretary

Date 10th February 2022

Delete as applicable

Special Event Resources

Special Event Transport Management Plan

Refer to [Chapter 7](#) of the Guide for a complete description of the Transport Management Plan

1. EVENT DETAIL

1.1. Event Summary

Event Name: Anzac Day March & Service
 Event Location: DUBBO, NSW, 2830
 Event Date: 25/04/22 Event Start Time: 5.30am Event Finish Time: 12.30pm
 Event Setup Time: 5am Event Pack down Finish Time: 12.30pm
 Event is off-street on-street moving on-street non-moving
 Event is held regularly throughout the year (calendar attached)

1.2. Event Summary

Event Organiser: Dubbo RSL Sub branch
 Phone: 68816486 Fax: 68820080 Mobile: 0419 423 141
 Email: dubbosb@rsl.nsw.org.au
 Event Management Company (if applicable): _____
 Phone: _____ Fax: _____ Mobile: _____
 Email: _____
 Police: Dubbo Police Station Orana Command
 Phone: 68831599 Fax: 68831611 Mobile: _____
 Email: _____
 Council: Dubbo Regional Council
 Phone: 6801400 Fax: _____ Mobile: _____
 Email: _____
 Transport Management Centre
 (if Class 1 – Sydney Metropolitan Area): _____
 Phone: _____ Fax: _____ Mobile: _____
 Email: _____
 Roads & Maritime Service
 (if Class 1 – regional NSW and Class 2 event): _____
 Phone: _____ Fax: _____ Mobile: _____
 Email: _____

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

1.3. Brief description of the event (one paragraph)

Conduct street march on Anzac Day, from RSL Club, Wingewarra St along Macquarie and then Talbregar into Victoria Park to the Cenotaph for service.

2. RISK MANAGEMENT TRAFFIC

Class 1	Class 2	Class 3	2.1. Occupational Health & Safety – Traffic Control
			<input type="checkbox"/> Risk assessment plan (or plans) attached
			2.2. Public Liability Insurance
			<input type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
			2.3. Police
			<input type="checkbox"/> Police written approval obtained
			2.4. Fire Brigades and Ambulance
			<input type="checkbox"/> Fire brigades notified
			<input type="checkbox"/> Ambulance notified

3. TRAFFIC & TRANSPORT MANAGEMENT

Class 1	Class 2	Class 3	3.1. The route or location	
			<input checked="" type="checkbox"/> Map attached	
				3.2. Parking
				<input type="checkbox"/> Parking organised – details attached
				<input checked="" type="checkbox"/> Parking not required
				3.3. Construction, traffic calming and traffic generating developments
				<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
				<input checked="" type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
		3.4. Trusts, authorities or Government enterprises		
		<input checked="" type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached		
		<input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise		
		3.5. Impact on/or Public Transport		
		<input type="checkbox"/> Public transport plans created - details attached		
		<input checked="" type="checkbox"/> Public transport not impacted or will not impact event		
		3.6. Reopening roads after moving events		
		<input checked="" type="checkbox"/> This is a moving event - details attached.		
		<input type="checkbox"/> This is a non-moving event.		
		3.7. Traffic management requirements unique to this event		
		<input checked="" type="checkbox"/> Description of unique traffic management requirements attached		
		<input type="checkbox"/> There are no unique traffic requirements for this event		
		3.8. Contingency plans		
		<input type="checkbox"/> Contingency plans attached		



- 3.9. Heavy vehicle impacts**
 - Impacts heavy vehicles – RMS/TMC to manage
 - Does not impact heavy vehicles
- 3.10. Special event clearways**
 - Special event clearways required - RMSTMC to arrange
 - Special event clearways not required

4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES



- 4.1. Access for local residents, businesses, hospitals and emergency vehicles**
 - Plans to minimise impact on non-event community attached
 - This event does not impact the non-event community either on the main route (or location) or detour routes
- 4.2. Advertise traffic management arrangement**
 - Road closures or restrictions - advertising medium and copy of proposed advertisements attached
 - No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
 - No road closures, restrictions or special event clearways - advertising not required
- 4.3. Special event warning signs**
 - Special event information signs are described in the Traffic Control Plan/s
 - This event does not require special event warning signs
- 4.4. Permanent Variable Message Signs**
 - Messages, locations and times attached
 - This event does not use permanent Variable Message Signs
- 4.5. Portable Variable Message Signs**
 - The proposed messages and locations for portable VMS are attached
 - This event does not use portable VMS

5. PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6. APPROVAL

TMP Approved by: _____ Event Organiser _____ Date _____

7. AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: _____ Council _____ Date _____

The RMS/TMC's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: _____ RMS/TMC _____ Date _____

** "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RMS/TMC require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.*

SPECIAL EVENT GUIDE

Return to table of content

Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Lead Times for Agency/Approval	Police Fees	Council Fees	RMS/TM/C Fees
1	<ul style="list-style-type: none"> Class 1 Event Impacts major traffic & transport systems disrupts the non-event community over a wide area requires the involvement of Police or more Councils and the RMS/TM/C requires detailed Transport Management Plan requires advertising the event's traffic aspects to a wide audience 	<ul style="list-style-type: none"> A Class 1 event may <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve Transport Management Centre involve the NSW Trains, Sydney Trains and State Transit, commissioner (tax & ride share) involve private bus and coach organisations impact the road transport industry require RMS/TM/C to provide Special Event Clearways require RMS/TM/C to provide heavy vehicle detour routes require the RMS to adjust traffic signals require RMS/TM/C to manage Variable Message Signs depending on the nature of the event, involve the Police "Use Pay" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an event that affects a principal transport route in Sydney or an event that reduces capacity of the main highway through a country town or a bicycle race that involves the Sydney Harbour Bridge 	<ul style="list-style-type: none"> Minimum 4 months from first approach to Council to proposed start date 6 months for vehicle races 	<ul style="list-style-type: none"> Charges apply where: "It is deemed the services are specifically for the benefit of those attending the event and not for the benefit of the public at large" 	<ul style="list-style-type: none"> As described in Council's Special Events Policy Asset rentals: refer to Council 	<ul style="list-style-type: none"> Mar: final costs apply where services are provided above those normally provided to the community. RMS/TM/C provides quote Asset rental: refer to RMS/TM/C
2	<ul style="list-style-type: none"> Class 2 Event Impacts local traffic and transport systems but does not impact major traffic & transport systems disrupts the non-event community in the area around the event but not over a wide area Requires the involvement of Police and local Council Requires a detailed Transport Management Plan Requires advertising the event's traffic aspect to the local community 	<ul style="list-style-type: none"> A Class 2 event may <ul style="list-style-type: none"> Be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve the NSW Trains, Sydney Trains and State Transit, commissioner (tax & ride share) involve private bus and coach organisations depending on the nature of the event, involve the Police "Use Pay" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or highway a motor rally on local country roads 	<ul style="list-style-type: none"> Minimum 3 months for vehicle races 	<ul style="list-style-type: none"> Charges apply where: "It is deemed the services are specifically for the benefit of those attending the event and not for the benefit of the public at large" 	<ul style="list-style-type: none"> As described in Council's Special Events Policy Asset rentals: refer to Council 	
3	<ul style="list-style-type: none"> Class 3 Event does not impact local or major traffic & transport systems disrupts the non-event community in the immediate area only requires Local Council and Police consent is conducted on street in a very low traffic area such as a dead-end or cul-de-sac requires Police agreement that event qualified as Class 3 is never used for vehicle races 	<ul style="list-style-type: none"> A Class 3 event, depending on Local Council policy may <ul style="list-style-type: none"> require a simplified Transport Management Plan not be available in all Council areas depending on the nature of the event, involve the Police "User Pay" policy require advertising the event's traffic aspects to the community 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an on-street neighbourhood Christmas party 	<ul style="list-style-type: none"> Minimum 6 weeks 	<ul style="list-style-type: none"> Charges apply where: "It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large" 	<ul style="list-style-type: none"> As described in Council's Special Events Policy Asset rentals: refer to Council 	
4	<ul style="list-style-type: none"> Class 4 Event is intended for small on street events and requires Police consent only is within the capacity of the Police to manage on their own is not a protest or demonstration is always an on-street event does not require RMS/TM/C or Council consent does not require a Transport Management Plan does not require the involvement of other Government agencies 	<ul style="list-style-type: none"> A Class 4 event may <ul style="list-style-type: none"> be conducted on classified or unclassified roads cause zero to considerable disruption to the non-event community cross Local Local Area Commands (LACs) cross Local Government Areas (LGAs) require Council or RMS/TM/C to assist when requested by Police depending on the nature of the event, involve the Police "User Pay" policy 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> a small ANZAC Day march in a country town a small parade conducted under Police escort 	<ul style="list-style-type: none"> Minimum 1 month 	<ul style="list-style-type: none"> Charges apply where: "It is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large" 		

SPECIAL EVENT GUIDE

[Return to Table of Content](#)

Event Class	Transport Management Plan	Risk Management Plans (Traffic Control) under OH&S Act 2000	Advise Transport Management Arrangements	Liability Insurance	Special Event Cleanaway, Heavy Vehicle Detour	Public Transport	Emergency Vehicle & Local Access	Parking	Contingency Planning
1	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council, TMCC & Police (if police user Pays in force) named on policy. Also RMS if using RMS asset Certificate of currency required	RMS arranges if required RMS provides quote	Promote where practicable	Required, Refer to TMP	May be required. Need to consider parking for disabled persons	Recommended
2	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required		Promote where practicable	Required, Refer to TMP	May be required. Need to consider parking for disabled persons	Recommended
3	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required			Required, Refer to TMP		
4				Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required			Required, Refer to TMP		



Certificate of Currency

The policy referred to is current as at the date of this certificate and whilst a due date has been indicated it should be noted that the policy may be cancelled in the future. Accordingly reliance should not be placed on the expiry date.

Policy Number:	10M 7431902	
Insured:	RSL of Australia Sub Branches and Women's Auxiliaries as declared and agreed, including	
Period of Insurance:	(From) 31/05/2021	at 4:00pm local time at the place of issue
	(To) 31/05/2022	at 4:00pm local time at the place of issue
Policy Type:	General and Products Liability	
Limit of Liability:		
Public Liability	\$20,000,000	any one Occurrence
Advertising Liability	\$20,000,000	any one Occurrence
Products Liability	\$20,000,000	any one Occurrence and in the aggregate for any one Period of Insurance
Interest Noted:	It is noted and agreed that this Policy is endorsed to include the interests of: Dubbo Regional Council and NSW Police in respect of the ANZAC Day services held by Dubbo RSL Sub Branch as per definition 1.29.5 of the Policy wording.	
Remarks:	The above is subject always to the terms, conditions, exclusions and endorsements of the Policy.	

Signed for and on behalf of Insurance Australia Limited trading as CGU Insurance



9 February 2022

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

I.1 Event summary

Event Name:Anzac Day 2022.....
 Event Location:Cameron Park Wellington.....
 Event Date: ^{25/4/20}22..... Event Start Time:1000..... Event Finish Time:1100.....
 Event Setup Start Time:0930..... Event Packdown Finish Time:1130.....
 Event is off-street on-street moving on-street non-moving
 held regularly throughout the year (calendar attached)

I.2 Contact names

Event Organiser *Wellington RSL Sub Branch - Roy holmes.....
 Phone:.....0408150271..... Fax:..... Mobile: E-mail: roynic@bigpond.com
Event Management Company (if applicable).....
 Phone:..... Fax:..... Mobile: E-mail:.....
Police
 Phone:..... Fax:..... Mobile: E-mail:.....
Council.....
 Phone:..... Fax:..... Mobile: E-mail:.....
Roads & Traffic Authority (if Class 1).....
 Phone:..... Fax:..... Mobile: E-mail:.....

**Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

I.3 Brief description of the event (one paragraph)

2021 Anzac Day March from
 Gisbourne St & Lee St to the
 Cenotaph in Cameron Park

2 RISK MANAGEMENT - TRAFFIC

CLASS 1 CLASS 2 CLASS 3	2.1 Occupational Health & Safety - Traffic Control	<input type="checkbox"/> Risk assessment plan (or plans) attached
	2.2 Public Liability Insurance	<input type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
	2.3 Police	<input type="checkbox"/> Police written approval obtained
	2.4 Fire Brigades and Ambulance	<input type="checkbox"/> Fire brigades notified <input type="checkbox"/> Ambulance notified

3 TRAFFIC AND TRANSPORT MANAGEMENT

CLASS 1 CLASS 2 CLASS 3	3.1 The route or location	<input type="checkbox"/> Map attached
	3.2 Parking	<input type="checkbox"/> Parking organised - details attached <input type="checkbox"/> Parking not required
	3.3 Construction, traffic calming and traffic generating developments	<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached <input type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
	3.4 Trusts, authorities or Government enterprises	<input type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached <input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise
	3.5 Impact on/of Public transport	<input type="checkbox"/> Public transport plans created - details attached <input type="checkbox"/> Public transport not impacted or will not impact event
	3.6 Reopening roads after moving events	<input type="checkbox"/> This is a moving event - details attached. <input type="checkbox"/> This is a non-moving event.
	3.7 Traffic management requirements unique to this event	<input type="checkbox"/> Description of unique traffic management requirements attached <input type="checkbox"/> There are no unique traffic requirements for this event
	3.8 Contingency plans	<input type="checkbox"/> Contingency plans attached

- Class 1** **Class 2**
- 3.9 Heavy vehicle impacts**
- Impacts heavy vehicles - RTA to manage
 - Does not impact heavy vehicles
- 3.10 Special event clearways**
- Special event clearways required - RTA to arrange
 - Special event clearways not required

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

- Class 1** **Class 2** **Class 3**
- 4.1 Access for local residents, businesses, hospitals and emergency vehicles**
- Plans to minimise impact on non-event community attached
 - This event does not impact the non-event community either on the main route (or location) or detour routes
- 4.2 Advertise traffic management arrangements**
- Road closures or restrictions - advertising medium and copy of proposed advertisements attached
 - No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
 - No road closures, restrictions or special event clearways - advertising not required
- 4.3 Special event warning signs**
- Special event information signs are described in the Traffic Control Plan/s
 - This event does not require special event warning signs
- 4.4 Permanent Variable Message Signs**
- Messages, locations and times attached
 - This event does not use permanent Variable Message Signs
- 4.5 Portable Variable Message Signs**
- The proposed messages and locations for portable VMS are attached
 - This event does not use portable VMS

5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6 APPROVAL

TMP Approved by: Roy Holmes Event Organiser 10/2/2022 Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: Council Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

Schedule I Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

1	<p>I (name) of (address) on behalf of (organisation) notify the Commissioner of Police that on the (day) of (month), (year), it is intended to hold</p> <p>either:</p> <p>(a) a public assembly, not being a procession, of approximately (number) persons, which will assemble at.....(Place) at approximately am/pm, and disperse at approximately am/pm.</p> <p>or</p> <p>(b) a public assembly, being a procession of approximately (number) persons, which will assemble at approximately am/pm, and at approximately am/pm the procession will commence and shall proceed</p> <p>..... </p> <p><i>(Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)</i></p>
2	<p>The purpose of the proposed assembly is.....</p> <p>..... </p>

3	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly <i>(strike out whichever is not applicable)</i>:</p> <p>(i) There will be (number) of vehicles and/or..... (number) of floats involved. The type and dimensions are as follows:</p> <p>(ii) There will be (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(iii) The following number and type of animals will be involved in the assembly:</p> <p>(iv) Other special characteristics of the proposed assembly are as follows:</p>
4	<p>I take responsibility for organising and conducting the proposed assembly.</p>
5	<p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p>..... Postcode. Telephone No.</p>
6	<p>Signed</p> <p>Capacity/Title</p> <p>Date</p>

Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Lead Times for Agency Approvals	Police Fees	Council Fees	RTA Fees	Transport Mgt Plan	Risk Management Plans (Traffic Control under ORRS ACT 2010)	Advise Transport Management Arrangements	Liability Insurance	Special Event Heavy Vehicle Clearance/ Detours	Public Transport	Emergency Vehicle & Local Access	Parking	Contingency Planning
1	A Class 1 event may: <ul style="list-style-type: none"> impact major traffic and transport systems disrupt the non-event community over a wide area require the involvement of Police, one or more Councils and the RTA require the involvement of Transport Management Plan require advertising the events traffic aspects to a wide audience. 	<ul style="list-style-type: none"> A Class 1 event may: <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve Transport NSW involve private bus and coach organisers impact the road transport industry require RTA to provide bus and coach routes through a country town, or require RTA to adjust traffic signals require RTA to manage Variable Message Signs depending on the nature of the event, invoke the Police "User Pays" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an event that affects a principal transport route in Sydney, that reduces the capacity of the main highway through a country town, or a bicycle race that involves the Sydney Harbour Bridge. 	<ul style="list-style-type: none"> Minimum 4 months from first approach to Council to proposed start date. 6 months for vehicle races. 	Charges apply where: <ul style="list-style-type: none"> "If it deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large." 	As described in Council's Special Events Policy. Asset refer to Council.	Marginal costs apply where services are provided above those normally provided to the community. RTA provides Asset outside; refer to RTA.	TMP model recommended	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic or where special event operation. Not required where there is no regulation of traffic.	Required with Council & Police (If Police User named on policy, also RTA asset. Certificate of currency required.	RTA arranged if required. RTA provides quote.	Promoted where practicable	Required. Refer to TMP.	Refer to TMP.	Recommended
2	A Class 2 event may: <ul style="list-style-type: none"> impact local traffic and transport systems but does not impact major traffic and transport systems disrupt the non-event community in a wide area require the involvement of Police and Local Council requires advertising the events traffic aspects to the local community. 	<ul style="list-style-type: none"> A Class 2 event may: <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve State Rail and the State Transit Authority involve private bus and coach organisers. involve Police "User Pays" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an event that books off the main street of a town or shopping centre but does not involve a principal transport route or a highway a motor rally on local country roads. 	<ul style="list-style-type: none"> Minimum 3 months for vehicle races 3 months for TABBS. 	Charges apply where: <ul style="list-style-type: none"> "If it deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large." 	As described in Council's Special Events Policy. Asset refer to Council.	Marginal costs apply where services are provided above those normally provided to the community. RTA provides Asset outside; refer to RTA.	TMP model recommended	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic or where special event operation. Not required where there is no regulation of traffic.	Required with Council & Police (If Police User named on policy, also RTA asset. Certificate of currency required.	RTA arranged if required. RTA provides quote.	Promoted where practicable	Required. Refer to TMP.	Refer to TMP.	Recommended
3	A Class 3 event may: <ul style="list-style-type: none"> does not impact local or major traffic systems disrupt the non-event community in the immediate area only requires Local Council and Police consent is concluded on-street in a very low traffic area such as a dead-end or cul-de-sac. requires Police agreement that event qualifies as Class 3 is never used for vehicle races. 	<ul style="list-style-type: none"> A Class 3 event, depending on Local Council policy, may: <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve State Rail and the State Transit Authority involve private bus and coach organisers. involve Police "User Pays" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> an on-street parade Christmas party 	<ul style="list-style-type: none"> Minimum 6 weeks 	Charges apply where: <ul style="list-style-type: none"> "If it deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large." 	As described in Council's Special Events Policy. Asset refer to Council.	Marginal costs apply where services are provided above those normally provided to the community. RTA provides Asset outside; refer to RTA.	Council may require TMP	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic or where special event operation. Not required where there is no regulation of traffic.	Required with Council & Police (If Police User named on policy, also RTA asset. Certificate of currency required.	RTA arranged if required. RTA provides quote.	Promoted where practicable	Required. Refer to TMP.	Refer to TMP.	Recommended
4	A Class 4 event is intended for small on street events and: <ul style="list-style-type: none"> requires Police consent only is within the capacity of the Police to manage is not a protest or demonstration is always an on-street event does not require RTA or Council consent does not require advertising the events traffic aspects to the community does not require a TMP requires the involvement of other Government agencies. 	<ul style="list-style-type: none"> A Class 4 event may: <ul style="list-style-type: none"> be conducted on classified or unclassified roads cause zero to considerable disruption to the non-event community cross Police Local Area Commands (LACs) cross Police District Areas (PDAs) require Council and RTA to assist when requested by Police depending on the nature of the event, invoke the Police "User Pays" policy. 	<ul style="list-style-type: none"> For example: <ul style="list-style-type: none"> a small ANZAC Day march in a country town small parade Police escort 	<ul style="list-style-type: none"> Minimum 1 month 	Charges apply where: <ul style="list-style-type: none"> "If it deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large." 	As described in Council's Special Events Policy. Asset refer to Council.	Marginal costs apply where services are provided above those normally provided to the community. RTA provides Asset outside; refer to RTA.	Council may require TMP	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.	28 days for all events that require regulation of traffic or where special event operation. Not required where there is no regulation of traffic.	Required with Council & Police (If Police User named on policy, also RTA asset. Certificate of currency required.	RTA arranged if required. RTA provides quote.	Promoted where practicable	Required. Refer to TMP.	Refer to TMP.	Recommended

DUBBO REGIONAL COUNCIL

ACTIONED TO SRTJE

18 JAN 2022

Special Event Resources**Special Event Transport Management Plan Template**CONTAINER # 17/95*Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan***I EVENT DETAILS****I.1 Event summary**

Event Name: Stuart Town Anzac Day Service
 Event Location: Molong Street Stuart town
 Event Date: 25th April 2022 Event Start Time: 10.30am Event Finish Time: 1pm
 Event Setup Start Time: 10.30am Event Packdown Finish Time: 12.30pm
 Event is off-street on-street moving on-street non-moving
 held regularly throughout the year (calendar attached)

I.2 Contact names

Event Organiser * Sam McGregor
 Phone: 0919516546 Fax: Mobile: E-mail: stanzac@hotmail.

Event Management Company (if applicable).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

Police Wellington Police

Phone: 68402099 Fax:..... Mobile:..... E-mail:.....

Council Dubbo Regional Council

Phone: 68.0.14000 Fax:..... Mobile:..... E-mail:.....

Roads & Traffic Authority (if Class 1).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

**Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

I.3 Brief description of the event (one paragraph)

Anzac Day memorial service

2 RISK MANAGEMENT - TRAFFIC

CLASS 1 CLASS 2 CLASS 3	2.1 Occupational Health & Safety - Traffic Control	<input checked="" type="checkbox"/> Risk assessment plan (or plans) attached
	2.2 Public Liability Insurance	<input type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
	2.3 Police	<input type="checkbox"/> Police written approval obtained <i>Verbal</i>
	2.4 Fire Brigades and Ambulance	<input type="checkbox"/> Fire brigades notified <i>Verbal</i> <input type="checkbox"/> Ambulance notified

3 TRAFFIC AND TRANSPORT MANAGEMENT

CLASS 1 CLASS 2 CLASS 3	3.1 The route or location	<input checked="" type="checkbox"/> Map attached
	3.2 Parking	<input type="checkbox"/> Parking organised - details attached <input checked="" type="checkbox"/> Parking not required
	3.3 Construction, traffic calming and traffic generating developments	<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached <input checked="" type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
	3.4 Trusts, authorities or Government enterprises	<input type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached <input checked="" type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise
	3.5 Impact on/of Public transport	<input type="checkbox"/> Public transport plans created - details attached <input checked="" type="checkbox"/> Public transport not impacted or will not impact event
	3.6 Reopening roads after moving events	<input type="checkbox"/> This is a moving event - details attached. <input checked="" type="checkbox"/> This is a non-moving event.
	3.7 Traffic management requirements unique to this event	<input type="checkbox"/> Description of unique traffic management requirements attached <input type="checkbox"/> There are no unique traffic requirements for this event
	3.8 Contingency plans	<input type="checkbox"/> Contingency plans attached

Class 1	Class 2	3.9 Heavy vehicle impacts	
		<input type="checkbox"/> Impacts heavy vehicles - RTA to manage <input checked="" type="checkbox"/> Does not impact heavy vehicles	
Class 1	Class 2	3.10 Special event clearways	
		<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required	
4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES			
Class 1	Class 2	Class 3	4.1 Access for local residents, businesses, hospitals and emergency vehicles
			<input type="checkbox"/> Plans to minimise impact on non-event community attached <input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
Class 1	Class 2	Class 3	4.2 Advertise traffic management arrangements
			<input type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required
Class 1	Class 2	Class 3	4.3 Special event warning signs
			<input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input type="checkbox"/> This event does not require special event warning signs
Class 1	Class 2	Class 3	4.4 Permanent Variable Message Signs
			<input type="checkbox"/> Messages, locations and times attached <input type="checkbox"/> This event does not use permanent Variable Message Signs
Class 1	Class 2	Class 3	4.5 Portable Variable Message Signs
			<input type="checkbox"/> The proposed messages and locations for portable VMS are attached <input type="checkbox"/> This event does not use portable VMS
5 PRIVACY NOTICE			

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6 APPROVAL

TMP Approved by: Event Organiser Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: Council Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

Schedule 1 Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

1

I Sam McCreger (name)
of 17 Alexander Street Stuart town (address)
on behalf of Stuart Town Anzac committee (sttt) (organisation)
notify the Commissioner of Police that
on the 25 (day) of April (month), 2022 (year), it is intended to hold

either:

(a) a public assembly, **not** being a procession, of approximately
..... (number) persons,
which will assemble at Molong
Molong Street Stuart town (Place)
at approximately 10:30 am/pm,
and disperse at approximately 1 am/pm

or

(b) a public assembly, being a procession of approximately
50 (number) persons,
which will assemble at approximately 10:45 am/pm, and at
approximately 10:45 pm the procession will commence and shall proceed
Down Molong Street to Memorial
gates.....

(Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)

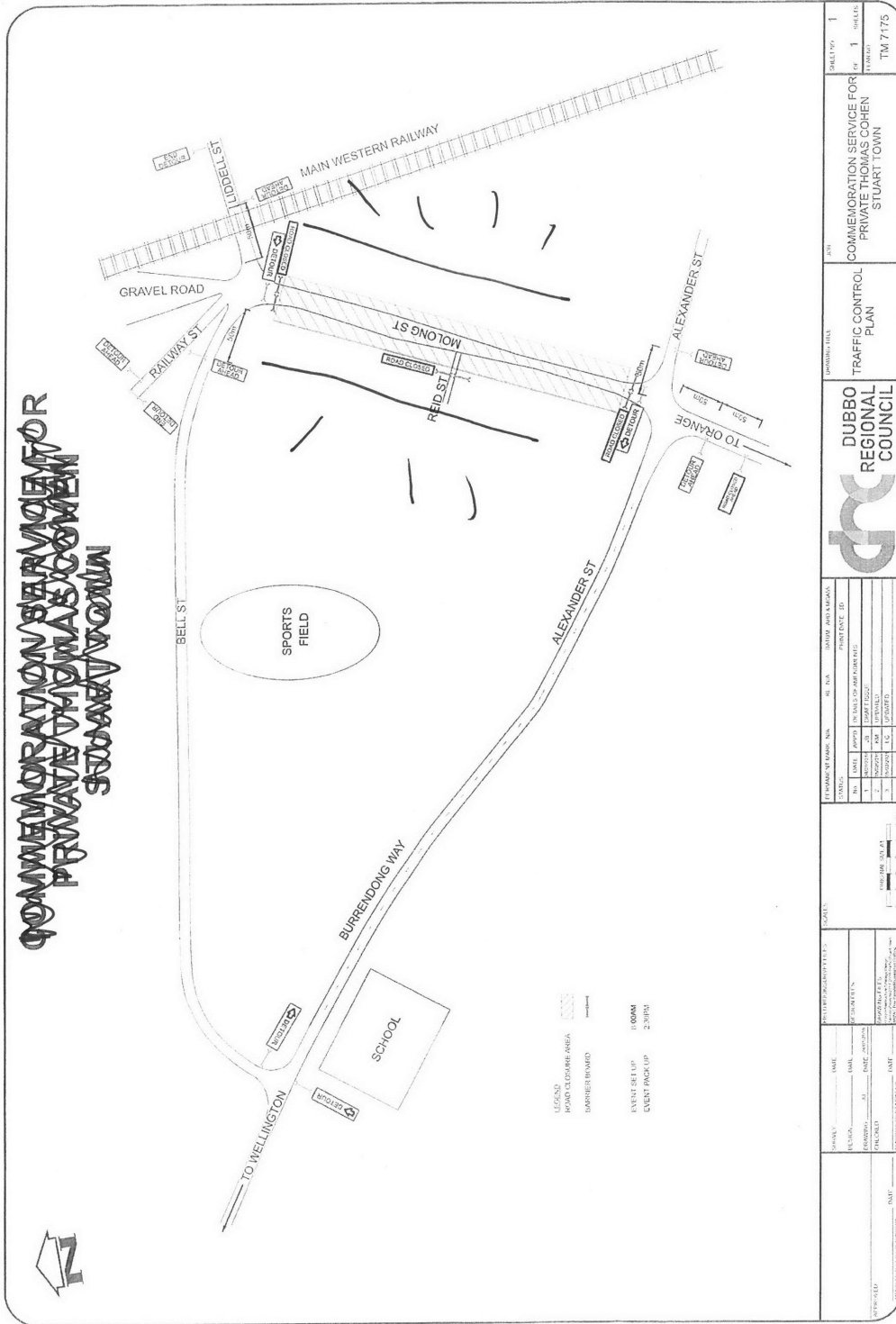
2

The purpose of the proposed assembly is 2022 Anzac Day
Memorial Service

3	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly <i>(strike out whichever is not applicable)</i>:</p> <p>(i) There will be <u>0</u> (number) of vehicles and/or <u>0</u> (number) of floats involved. The type and dimensions are as follows: </p> <p>(ii) There will be <u>700</u> (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(iii) The following number and type of animals will be involved in the assembly: <u>Nil</u> </p> <p>(iv) Other special characteristics of the proposed assembly are as follows: </p>
4	<p>I take responsibility for organising and conducting the proposed assembly.</p>
5	<p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p><u>17 Alexander Street</u> <u>Stuart Town</u> <u>2826</u> Postcode. Telephone No. <u>0419516546</u></p>
6	<p>Signed <u>[Signature]</u> Capacity/Title <u>Stuart Town Anzac Day (Committee member)</u> Date <u>6/1/22</u></p>

Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Lead Times for Agency Approvals	Police Fees	Council Fees	RTA Fees	Transport Mgt Plan	Risk Management (Traffic Control, OH&S ACT 2001)	Advertise Transport Arrangements	Liability Insurance	Special Event Cleaning, Movable Barriers, etc.	Public Transport	Emergency Vehicle & Local Access	Parking	Contingency Planning
1	A Class 1 event: • impacts major traffic and transport systems • disrupts the non-event community in a wide area • requires the involvement of Police, one or more Councils and the RTA • requires a detailed Transport Management Plan • requires advertising the event's traffic aspects to a wide audience.	A Class 1 event may: • be conducted on-road or in its own venue • involve buses and ambulances when using facilities • be advertised to the public • involve Transport NSW • involve the State Rail and State Transit Authorities • involve private bus and coach organisations • impact the road transport industry • require RTA to provide heavy vehicle detour routes • require the RTA to adjust traffic signals • require RTA to manage variable Message Signs • require Police to manage the event, involve the Police "User Pays" policy.	For example: • an event that affects a principal transport route in Sydney, or • an event that reduces the capacity of the main highway in the country town, or • a bicycle race that involves the Sydney Harbour Bridge.	Minimum 4 months from proposal start date. 6 months for vehicle races. 12 months for "at large".	Charges apply where: • "It is deemed the services are provided for the benefit of those organising and/or attending the event and not for the benefit of the public at large."	As described in Council's Special Events Policy. Asset revals: refer to Council.	Marginal costs apply where services are provided to the community. RTA provides quote. Asset revals: refer to RTA.	TMP model recommended by a qualified person and installed under the guidance of a qualified person recommended. Need to consider access for disabled persons.	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended. Need to consider access for disabled persons.	28 days for all events that require regulation of traffic or where special event clearways in operation. Not required where there is no regulation of traffic.	Required with Council & Police (if Police User Pays in force) named on RTA II using Certificate of competency required.	RTA arranges if required. RTA provides quote.	Promoted where practicable.	Required where applicable to TMP.	May be required. Need to consider parking for disabled persons.	Recommended
2	A Class 2 event: • impacts local traffic and transport systems but does not impact major traffic and transport systems • disrupts the non-event community in the area around the event but not over a wide area • requires involvement of Police and Local Councils • requires a detailed Transport Management Plan • requires advertising the event's traffic aspects to the local community.	A Class 2 event may: • be conducted on-road or in its own venue • involve buses and ambulances when using facilities managed by them • involve State Rail and the State Transit Authority • involve private bus and coach organisations • depend on the nature of the event, involve the Police "User Pays" policy.	For example: • an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or a major road • a race on local county roads.	Minimum 3 months for vehicle races. 3 months for "at large".	Charges apply where: • "It is deemed the services are provided for the benefit of those organising and/or attending the event and not for the benefit of the public at large."	As described in Council's Special Events Policy. Asset revals: refer to Council.	As described in Council's Special Events Policy. Asset revals: refer to Council.	TMP model recommended by a qualified person and installed under the guidance of a qualified person recommended. Need to consider access for disabled persons.	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended. Need to consider access for disabled persons.	28 days for all events that require regulation of traffic or where special event clearways in operation. Not required where there is no regulation of traffic.	Required with Council & Police (if Police User Pays in force) named on RTA II using Certificate of competency required.	RTA arranges if required. RTA provides quote.	Promoted where practicable.	Required where applicable to TMP.	May be required. Need to consider parking for disabled persons.	Recommended
3	A Class 3 event: • does not impact local or major traffic and transport systems • disrupts the non-event community in the area around the event, involves the consent of Local Council and Police • is conducted on-street in a very low traffic area such as a dead-end or cul-de-sac • requires Police agreement that event qualifies as Class 3 • to never start or vehicle races.	A Class 3 event, depending on Local Council policy may: • require a stipulated Transport Management Plan • not be available in all Council areas. • depend on the nature of the event, involve the Police "User Pays" policy. • require advertising the event's traffic aspects to the community.	For example: • an on-street neighbourhood Christmas party.	Minimum 6 weeks	Charges apply where: • "It is deemed the services are provided for the benefit of those organising and/or attending the event and not for the benefit of the public at large."	As described in Council's Special Events Policy. Asset revals: refer to Council.	As described in Council's Special Events Policy. Asset revals: refer to Council.	Council may require TMP	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended. Need to consider access for disabled persons.	28 days for all events that require regulation of traffic. Not required where there is no regulation of traffic.	Required with Council & Police (if Police User Pays in force) named on RTA II using Certificate of competency required.	RTA arranges if required. RTA provides quote.	Promoted where practicable.	Required where applicable to TMP.	May be required. Need to consider parking for disabled persons.	Recommended
4	A Class 4 event is intended for small on street events and: • is within the capacity of the Police to manage the event • is always an on-street event • does not require RTA or Council consent • does not require advertising the event's traffic aspects to the community • does not require a TMP • does not require involvement of other Government agencies.	A Class 4 event may: • be conducted on disclassified or unclassified roads • cause zero to considerable disruption to the non-event community • cross Police Local Area Commands (LACs) • cross Local Government Areas (LGAs) • require Council and RTA to assist when requested by Police • depend on the nature of the event, involve the Police "User Pays" policy.	For example: • a small ANZAC Day march in a country town • a small parade and parade route under Police escort.	Minimum 1 month	Charges apply where: • "It is deemed the services are provided for the benefit of those organising and/or attending the event and not for the benefit of the public at large."	As described in Council's Special Events Policy. Asset revals: refer to Council.	As described in Council's Special Events Policy. Asset revals: refer to Council.	Council may require TMP	Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended. Need to consider access for disabled persons.	28 days for all events that require regulation of traffic. Not required where there is no regulation of traffic.	Required with Council & Police (if Police User Pays in force) named on RTA II using Certificate of competency required.	RTA arranges if required. RTA provides quote.	Promoted where practicable.	Required where applicable to TMP.	May be required. Need to consider parking for disabled persons.	Recommended



**COMMEMORATION SURVIVOR FOR
 PRIVATE THOMAS COHEN
 STUART TOWN**

SHEET NO: 1 OF 1 SHEETS DRAWN BY: TM 7175	
COMMUNICATOR SERVICE FOR PRIVATE THOMAS COHEN STUART TOWN	
DUBBO REGIONAL COUNCIL	
TRAFFIC CONTROL PLAN	
DUBBO REGIONAL COUNCIL	
DUBBO REGIONAL COUNCIL	
COMMUNICATOR SERVICE FOR PRIVATE THOMAS COHEN STUART TOWN	
SHEET NO: 1 OF 1 SHEETS DRAWN BY: TM 7175	

Risk Assessment

Potential Hazard	Who is at risk?	Existing Control Measures	Risk Rating	Preventative Measures	Responsibilities
Roads	Public Guest	Road closure form into council		Road Closed 10:30am open 1pm	Committee members
Evacuation Extraction points	Public Guest			Verbally told guest on opening of service	Committee members
Weather	Public Guest			Bottled water available	Committee members
Seating Standing areas	Public Guest			Verbally told or shown	Committee members
First aid		First aid kit located in hall		Verbally told of first aid area	Committee members
Social distancing				Verbally told on opening of service	Committee members
QR or sign on	✓	Signs paper work.		All guest told to scan or sign on	Committee members

**Business Insurance
Certificate of Currency**

Policy Number EBA833364BPK

Client Number EB029265

Client Name STUART TOWN ADVANCEMENT ASSOC

Cover Details *continued*

Location MOLONG STREET STUART TOWN NSW 2820

Risk Number 1

Business CLUB, COMMUNITY ASSOC. OPERATI

Clauses *continued*

Dubbo Regional Council
Roads & Maritime Services
NSW Police Department
Transport for NSW

ENDORSEMENT NOTING THIRD PARTY AGREEMENT TO ALLOW

We hereby agree to indemnify:

DUBBO REGIONAL COUNCIL, ROADS & MARITIME SERV, TRANSPORT NSW, NSW POLICE

in respect of liability arising from Your Business and only in
relation to the permit described below:

Reference:

Description: Street closures for Anzac Day Parade and Celebrations

Subject always to the terms, conditions and exclusions of the policy.

End of Certificate.

RISK MANAGEMENT PLAN						
Event Name		STUART TOWN ANZAC SERVICE				
Event Date		231412021				
Event Location		STUART TOWN				
Risk Management Plan prepared by:		STUART TOWN ANZAC COMMITTEE (SAM MCGREGOR)				
Date of Completion		06/04/2022				
Event Element	Identified risks/hazards	Risk Rating What is our level of risk if we do nothing		Control measures	Revised Risk Rating (What is our risk level after doing these things to reduce the risk/hazard?)	
		Likelihood	Consequence		Likelihood	Consequence
Site is not controlled by the event owner						
Large numbers of people in one space	OUTDOOR EVENT	D	1		D	1
Marquees	NIL	D	2	CHAIRS - SOCIAL DISTANCING 1.5M, SIGNAGE, SANITISING STATION, STAY-IN, MASSES AVAILABLE,	D	1
Electrical equipment	YES	D	2	TRIP HAZARD - CORDS LOCATED BEHIND PEOPLE - TAPED DOWN, FIRST AID KIT ON-SITE.	D	1
Generators	NIL					
Sale and preparation of food	NIL					
Sale or service of alcohol	NIL					
Children	YES	D	1	CHILDREN WITH ADULTS. SCHOOL CH'N WITH TEACHERS	D	1
Cash	NIL					
Waste	YES	D	1	BINS PROVIDED - CLEAN-UP BY COMMITTEE.	D	1
Toilets	NIL					
Excessive noise	NIL			TOILETS LOCATED MOXON - PUBLIC COUNCIL PARK, STUART TOWN		
Traffic	ROAD CLOSURE			NO CARS. SIGNS AT EACH END OF ROAD.		

Pedestrian movement on site	YES	D	1	D	SOCIAL DISTANCING, PUBLIC ROAD	D	1	D
Movement of vehicles on site	NIL							
Hot surfaces/objects	NIL							
Flammable materials/sources of ignition	NIL							
Lifting, pushing, pulling	NIL							
Slip/trip hazards	YES	D	1	D	MAIN ROAD, POT HOLES REPAIRED, CORDS TAPED DOWN	D	1	D
Heat/cold exposure	NIL							
Strong winds/dust	NIL							
Emergency	YES	D	1	D	EVAC PLAN - RAILWAY STATION	D	1	D
Access by emergency vehicles	YES							
Storage	NIL							
Elevated platforms	NIL							
Amusement rides	NIL							
Fireworks	NIL							
Animals	NIL							

Please ensure you complete the following. Council's insurer will need to consider your Emergency Evacuation Procedure when reviewing your Risk Management Plan.

EMERGENCY EVACUATION PROCEDURE

Site Plan including seating, ingress and egress, medical services, food, amenities, stages.

NTL FOOD
FIRST AID KIT - FIRST AID OFFICER SAM MCGREGOR
DEFIB. UNIT - IRON BARK INN.
WATER AVAILABLE.
COVID-19 PLANNING - SOCIAL DISTANCING, SANITISING STATION, MASKS
PUBLIC ROAD COVID MARSHAL IF SIGN-IN.
EVAC POINT- RAILWAY STATION. AVAILABLE,

Major Event Application Form 2021

Form Preview

::: SEE BELOW :::

Will there be fireworks at your event? *

Yes

No

::: SEE BELOW :::

Will you be conducting drone photography *

Yes No

::: SEE BELOW :::

Key information:

- **ALCOHOL** // An application for a Liquor Licence must be submitted to Liquor & Gaming NSW at least 28 days prior to your event.
- **AMPLIFIED SOUND** // Event owners must abide by the event venue's plan of management or residential noise restrictions (if applicable).
- **AMUSEMENT RIDES** // An Amusement Device Application must be submitted to Dubbo Regional Council at least 21 days prior to your event.
- **DEVELOPMENT CONSENT** // A Development Application may need to be submitted to Dubbo Regional Council if your event is not being held in a designated event venue or you will be erecting large-scale infrastructure such as marquees and stages. For advice contact Council's planning section on 6801 4000.
- **DRONES** Council requires to be notified of all drone activity conducted at Council owned/operated businesses. The drone operator must be licensed; be accredited with CASA and have public liability insurance.
- **FIREWORKS OR PYROTECHNICS** // Please submit with your application a copy of the pyro technician's permit from Work Cover, a copy of the pyro technician's Certificate of Currency for \$20M Public Liability, and a copy of the pyro technician's Risk Management Plan.
- **FOOD** // As the event owner you are responsible for ensuring that stallholders distributing/selling/preparing food at your event are aware of their obligations under the Food Act 2003 and the Australian food Standards Code to notify Local Council. Each stallholder is required to be registered with their home base Council and notify the Council in which the event is being held of their attendance. Council also requires event owners to inform Council of which stallholders are attending their event. A template for notification of food vendors is available via the Event Organisers Toolbox at [Event Organisers Toolbox - Dubbo Regional Council \(nsw.gov.au\)](#)
- **ROAD NETWORK IMPACTED** // A Special Event Transport Management Plan is required if you are staging an event on a road, or you expect that the off road event will have an impact (parking, traffic congestion) on the road network Download a copy of the **Special Event Transport Management Plan** from the Event Organisers Toolbox at [Event Organisers Toolbox - Dubbo Regional Council \(nsw.gov.au\)](#)
- A Special Event Transport Management Plan will need to be referenced in your Risk Management Plan including what actions you are taking to mitigate risk based on your impact on the road network. These actions will be reviewed by Council, Transport for NSW and Police. For assistance and advice please contact Council's Events Unit on 6801 4128.

Major Event Application Form 2021

Form Preview

Declaration and Privacy Statement

* indicates a required field

Declaration and Privacy statement

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation/group.

I agree that I will contact Dubbo Regional Council immediately if any information provided in this application changes or is incorrect.

Dubbo Regional Council respects all personal and confidential information received and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the services in accordance with the Trustees'/Directors' powers, functions and purposes. It may also be used by the Trustees/Directors and their representatives to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact the Events Unit on 6801 4122.

Submission of this application is confirmation that you will meet all terms and conditions as they apply to the venue.

As the event owner you are responsible for managing services and amenities to support the number of event attendees you are attracting. Please refer to Council's Event Organisers Toolbox for guidance.

[Event Organisers Toolbox - Dubbo Regional Council \(nsw.gov.au\)](#)

If you require support or assistance with any of the matters listed above, please do not hesitate to contact the **Regional Events Branch on 6801 4000 or email regionalevents@dubbo.nsw.gov.au**

I am authorised to complete this application and have read and understood the guidelines and terms and conditions. *

Yes

Authorised Person's Name *

Title	First Name	Last Name
Mr	Samuel	McGregor

Position held *

Anzac Day Committee Member

Date of declaration *

Must be a date.

Major Event Application Form 2021

Form Preview

If you are staging your event on a road, or there is likelihood that the event will have an impact on the road network, you must complete a Special Event Transport Management Plan required by Transport for NSW. **!!! IMPORTANT !!!** Council will not process your application if not accompanied by this form. (link to form below)

Attach a file:

Link to Special Event Transport Management Plan template: <https://www.dubbo.nsw.gov.au/Visitors-Events/Events-Hub/event-organisers-toolbox>

BENEFITS TO THE DUBBO REGION

* indicates a required field

VISITATION DATA

The following data will enable Council to measure the economic impact of this event.

Estimate **NUMBER OF PEOPLE STAYING OVERNIGHT** to participate or attend your event *

N/A

Must be a number.
OVERNIGHT VISITATION

Estimate **NUMBER OF NIGHTS** visitors will spend in the Dubbo Region *

N/A

Must be a number.
NO OF NIGHTS

Estimate number of people travelling to the Dubbo Region to participate or attend your event (**BUT NOT STAYING OVERNIGHT**) *

N/A

Must be a number.
DAY TRIPPERS

Estimate **NUMBER OF RESIDENTS** participating or attending your event *

N/A

Must be a number.
LOCAL RESIDENTS

TOTAL PARTICIPATION *

N/A

This number/amount is calculated.
Overnight + day trippers + locals

TOTAL VISITOR NIGHTS *

N/A

Major Event Application Form 2021

Form Preview

This number/amount is calculated.
Overnight stay x no of nights

APPLICATION CHECKLIST

* indicates a required field

Have you attached the following documentation ::: | IMPORTANT | ::: Council is unable to process your application until such time as the following documentation is received: *

- Certificate of Currency \$20M Public Liability Insurance (and \$20M Product Liability Insurance if applicable)
- Risk Management Plan outlining key actions under your COVID-19 Safety Checklist

If your event is being held on a road, or your event has the potential to impact the road network, have you completed a Special Event Application required by Transport for NSW | IMPORTANT | if your answer is 'yes' Council is unable to process your application until this form has been submitted as part of this application. *

- Yes No

::: SEE BELOW :::

Please indicate if the following elements will be included in your event.

IMPORTANT: Please refer to further information below (as appropriate).

Will there be food served at your event? *

- Yes No

::: SEE BELOW :::

Will you have food vans or vendors at your event? *

- Yes No

If yes, Council will need a list of vendors prior to the event occurring. <https://www.dubbo.nsw.gov.au/Visitors-Events/Events-Hub/event-organisers-toolbox>

If yes, you must provide a list of food vendors at least 2 weeks prior to your event

Attach a file:

::: SEE BELOW :::

Will alcohol be served at your event? *

- Yes No

::: SEE BELOW :::

Will there be mechanical amusement rides at your event? *

- Yes No

::: SEE BELOW :::

Will there be amplified sound at your event? *

- Yes No

Major Event Application Form 2021

Form Preview

Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

EVENT DETAILS

* indicates a required field

Event Owner *	Stuart Town Anzac Committee (stAA)
Name of Event *	Anzac Day (Stuart Town)
Brief Description - 30 words *	Anzac Day 2022 <small>Must be no more than 30 words.</small>
Venue *	Molong street Stuart Town Memorial Gates
Start Date *	25th April 2022
Finish Date *	25th April 2022
Start time *	10.30am <small>Must be a number. Please enter as X.XX</small>
Finish time *	1pm <small>Must be a number. Please enter as X.XX</small>
Type of event *	<input type="radio"/> Live Music Event N/A <input type="radio"/> Sporting Event N/A <input type="radio"/> Food and Beverage Event N/A <input type="radio"/> Community Event N/A

Major Event Application Form 2021

Form Preview

- Agricultural Event
 Festival or Fair
 Motor car or bike rally

Please provide aims and objectives of your event *

2022 Anzac Day Memorial Service

Word count:

Must be no more than 200 words.
Limit 200 words

How many years has this event been held *

80 +

Must be a number.
Please include the year in which you are applying to hold your event.

How many people attended your event last year? *

200 - 300

Must be a number.

EVENT PLANNING DOCUMENTATION

* indicates a required field

Please outline what plans will be in place to support your event *

- Risk Management Plan
 COVID-19 Safety Checklist
 Emergency Management Plan
 Waste Management Plan *N/A*
 Accessibility Plan *N/A*
 Production Plan *N/A*

Please upload your Risk Management Plan *

Attach a file:

If your event is being held during a Public Health Order you must include in your Risk Management Plan key actions you will be taking to mitigate risk of covid transmission including confirmation that you have registered your event with Service NSW and received a QR code that will be used to register attendees.

Please upload your Certificate of Currency for \$20M Public Liability Insurance (and \$20M Product Liability Insurance if applicable) *

Attach a file:

If you do not have a current certificate, please upload a letter from your insurance agent indicating that you intend to arrange appropriate insurance cover.

Major Event Application Form 2021

Form Preview

MAJOR EVENT APPLICATION FORM

* indicates a required field

Please complete this form if you intend to:

1. conduct a public event on a Council park, reserve, road or footpath (or part thereof):

OR

2. conduct a public event on a Council sporting facility which is expected to attract 500 or more spectators.

Applications must be submitted via Smarty Grants. Council will not accept hand written or emailed applications.

IMPORTANT

During COVID-19 Council will not assess any applications for event activity without the provision of:

- A risk management plan incorporating actions related to any conditions or restrictions set by NSW Health.
- A Covid Safety Plan (if applicable).
- Certificate of Currency for \$20M Public Liability and \$20M Product Liability if applicable.

Before completing this form please refer to the NSW Government Event Starter Guide

<https://www.dpc.nsw.gov.au/tools-and-resources/event-starter-guide/>

VENUE DETAILS

Please indicate below the venue you wish to book for your event.

BOOKING FORM A : Park, Reserve, Road or Footpath. ::: |PLEASE NOTE| ::: your booking is not confirmed until Council has been provided with all documentation and an assessment is made of your application. Link to booking form below.

Attach a file:

Link to Booking Form A <https://www.dubbo.nsw.gov.au/Visitors-Events/Events-Hub/event-organisers-toolbox>

BOOKING FORM B: Sporting facility ::: |PLEASE NOTE| ::: your booking is not confirmed until Council has been provided with all documentation and an assessment is made of your application. Link to booking form below.

Attach a file:

Link to Booking Form B <https://www.dubbo.nsw.gov.au/Visitors-Events/Events-Hub/event-organisers-toolbox>

Major Event Application Form 2021

Form Preview

BILLING DETAILS

Name *

Title First Name Last Name

Organisation *

Organisation Name

If your Organisation is not-for-profit or a charity, please upload your Certificate of Incorporation or Charity Certificate. Failure to provide documentation will result in full venue hire fees being charged.

Attach a file:

Position ***Address ***

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Email *

Must be an email address.

Mobile Phone Number *

Must be an Australian phone number.
Please enter mobile XXXX XXX XXX

Website

Must be a URL.

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN



Major Event Application Form

Please complete this form if you are conducting a public event on a Council park, reserve, road or footpath (or part thereof).

IMPORTANT

Booking Form A must be uploaded and submitted as part of a Major Event Application. Click here to submit your application: https://dubboregion.smartygrants.com.au/Major_Event_Applications

BOOKING FORM A |

PARK, RESERVE, ROAD, OR FOOTPATH

LOCATION			
Name/location of park or reserve	Molong Street Stuart Town		
Name/location of road or footpath	Molong Street Stuart Town		
TIMING			
Event date/s	25th April 2022 (Anzac Day)		
Start time	10.30 am		
Finish time	1pm		
For access to the location, please enter bump in and bump out details below.			
Bump in date	25th April 2022	Bump in time	10.30 am
Bump out date	25th April 2022	Bump out time	1pm
STRUCTURES AND AMENITIES			
Structures	Will you be using pegs that are more than 200mm in length? If so, Council is required to mark underground services (power/water/gas) to avoid risk to persons and property.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Amenities If you need access to amenities located in the vicinity of your event, please indicate location of amenities.	Moxon Park Iron Bark Inn Hotel		
SERVICES REQUIRED Fees and Charges Apply			
	Y/N	QTY	DETAILS
Additional bins	N		
Waste collection	N		
Access to power	N		
Additional toilet clean	Y		Moxon Park
Other		—	



dubbo.com.au/events
regionalevents@dubbo.nsw.gov.au



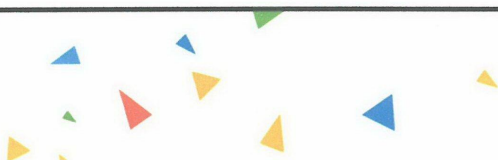
Major Event Application Form

BILLING INFORMATION	
Applicant name	Sam McCreger
Organisation	Stuart Town Anzac Committee (STAA)
ABN	
Postal address	17 Alexander Street Stuart Town
Email	stanzac@stanzac@hotmail.com
Contact phone	0419516546

AGREEMENT TERMS AND CONDITIONS
<input checked="" type="checkbox"/> I have read and agree to the terms and conditions applicable to this booking (refer below)

TERMS AND CONDITIONS

1. Booking dates and times are to be strictly adhered to.
2. The activity being conducted is permitted only at the area stated within the application
3. Parks and gardens are a public space and therefore exclusiveness to an area booked for an event is not guaranteed.
4. Parks and gardens are to be used in the condition they appear (e.g. mowing and maintenance is not carried out for specifically for events but rather on a scheduled roster).
5. Parks and gardens are to be left clean and tidy after use. Failure to comply with this regulation will result in the user group being invoiced for the 'actual costs' of litter control.
6. Council parks and gardens are an alcohol free zone between 9pm and 9am daily, responsible consumption is required.
7. Electric barbeques are available at specific parks free of charge.
8. Council encourages user group to utilise equipment which doesn't require power as only certain parks and garden have power available.
9. No unauthorised vehicles are to be driven or parked on any park, garden or non-defined vehicle area without written approval from Council.
10. Any unsafe parks or gardens should not be used and reported to Council immediately on 6801 4000. Calls are logged using this service, and allocated to staff so the appropriate inspections and work can be carried out to ensure faults are fixed.
11. The user group hiring parks and gardens are responsible for all damage caused during their event and will be invoiced the 'actual costs' for any repairs required.
12. The use of glass bottles at all parks and reserves is prohibited. It is the responsibility of event organisers to ensure this regulation is enforced.
13. No smoking is permitted around children's playgrounds. It is the responsibility of event organisers to ensure this regulation is enforced.
14. Food items must be displayed no less than 750mm above the ground and protected from contamination via coverings, packaging, sneeze guard, etc.
15. Food items transported or stored must be kept no less than 150mm above footpath level and protected from contamination via coverings, packaging, etc.
16. Activity held on footpaths that spare space with commercial businesses must provide a site plan to ensure all activity meets the following criteria:
 - o Goods and services cannot be sold within 100m of an existing permanent commercial premise selling the same goods or services.
 - o Activity cannot impede or obstruct public spaces and/or restrict pedestrian access to public spaces and businesses. Approval in writing from businesses effected by activity will be required.
 - o Activity is to be undertaken a distance of 1.8m away from any kerbside to facilitate pedestrian access. The restricted access also excludes all structures or ropes/weights to secure structures.



dubbo.com.au/events
regionalevents@dubbo.nsw.gov.au

Business Insurance Certificate of Currency

Policy Number EBA833364BPK

Client Number EB029265

Client Name STUART TOWN ADVANCEMENT ASSOC

STUART TOWN ADVANCEMENT ASSOC
ATTN: THE SECRETARY
32 MOLONG STREET
STUART TOWN NSW 2820

Elders Insurance
ELDERS INSURANCE WESTERN PLAIN
ABN: 15 159 270 970
ATTN: DAVID GRANT
PO BOX 1013 DUBBO NSW 2830
(P) 0268814777 (F) 0268814750
(E) eldersdubboinsurance@elders.com.au

Period of Insurance

From 11/01/2022 To 11/01/2023 at 4pm

Issued By
Elders Insurance (Underwriting Agency) Pty Limited

This certificate acknowledges that the policy referred to is in force for the period shown.
Details of the cover are listed below.

The Insured

STUART TOWN ADVANCEMENT ASSOC INC SUB COMMITTEES

Cover Details

Location	MOLONG STREET STUART TOWN NSW 2820	Risk Number 1
Business	CLUB, COMMUNITY ASSOC. OPERATI	
Interested Party	None Noted	

Broadform Liability Section

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		\$20,000,000
Property in Your physical and legal control	\$250,000	
Excess	\$1,000 for property damage claims only	
	\$0 for personal injury claims	

Clauses

B40: ORGANISERS

The Broadform Liability Section of this Policy does not cover liability for claims in respect of:

1. Personal injury or damage to property of persons actually participating in any performance, sport, game, contest or display involving athletic, acrobatic, military or equestrian skill or the use of firearms, missiles of any kind, explosives or combustibles.
2. Personal injury or damage to property of persons caused by the use of mechanical amusement devices.

Your Business

Your Business specified in the Schedule is more fully described as:

RAFFLES, BBQ'S, STALL AT LOCAL MARKETS
TENNIS CLUB
PROMOTION OF STUART TOWN

Business Insurance Certificate of Currency

Policy Number EBA833364BPK

Client Number EB029265

Client Name STUART TOWN ADVANCEMENT ASSOC

Cover Details *continued*

Location	MOLONG STREET STUART TOWN NSW 2820	Risk Number 1
Business	CLUB, COMMUNITY ASSOC. OPERATI	

Clauses *continued*

GRANT APPLICATIONS FOR SMALL PROJECTS
PREPARING FOOD FOR OUTSIDE GROUPS - FUNERALS ETC
PROPERTY MANAGER - VACANT LAND
HALL HIRE TO ARTISTS

HORSE RIDING EXCLUSION

The Broadform Liability Section of this Policy does not cover liability in respect of Personal Injury to any person where such Personal Injury arises directly or indirectly out of riding, driving, leading, handling and training of equine animals.

PARTICIPANTS ENDORSEMENT

Exclusion 23. Participants is amended to note the following additional activities:
Amusement involving bodily contact with persons, machines or devices (amusement includes but is not limited to sumo wrestling, bar flying, arm wrestling and mud wrestling.)
Machines or devices means machines or devices designed to challenge the user to contests of strength and/or other physical skills.

PRINCIPALS ENDORSEMENT

The following is an Insured under The Broadform Liability Section of this policy to the extent described in; Words with special meaning to this Section; You, Your; point 4

Dubbo Regional Council
Roads & Maritime Services
NSW Police Department
Transport for NSW

ENDORSEMENT NOTING THIRD PARTY AGREEMENT TO ALLOW

We hereby agree to indemnify:
DUBBO REGIONAL COUNCIL, ROADS & MARITIME SERV, TRANSPORT NSW, NSW POLICE
in respect of liability arising from Your Business and only in relation to the permit described below:
Reference:
Description: Street closures for Anzac Day Parade and Celebrations
Subject always to the terms, conditions and exclusions of the policy.

Business Insurance Certificate of Currency

Policy Number EBA833364BPK

Client Number EB029265

Client Name STUART TOWN ADVANCEMENT ASSOC

Cover Details *continued*

Location	MOLONG STREET STUART TOWN NSW 2820	Risk Number 1
Business	CLUB, COMMUNITY ASSOC. OPERATI	

Clauses *continued*

PARTICIPANTS (ADVENTURE ACTIVITIES) EXCLUSION

The Broadform liability Section of this Policy does not cover Personal Injury or Property Damage of any person caused by or arising out of the participation of any person in any adventure activity, including but not limited to rock climbing, abseiling, flying fox, bush walking, horse riding, camping, water activities and/or watercraft activities or similar activities.

B50: PROPERTY OWNERS EXCLUDING TRADE RISKS

The Broadform Liability Section of this Policy does not cover liability in respect of Personal Injury or Property Damage arising out of or in connection with any Business, Profession, Trade or Manufacturing Operations other than as owner of Property specified in the schedule the subject of this indemnity conducted by You.

End of Certificate.



REPORT: Increased Policing for Wellington

DIVISION: Liveability
REPORT DATE: 17 February 2022
TRIM REFERENCE: ID22/278

EXECUTIVE SUMMARY

Purpose	Addressing Council resolution Strategic Project Update Seek direction or decision	
Issue	<ul style="list-style-type: none"> This report addresses a Council resolution of 27 January 2022 regarding the Increased Policing for Wellington. That the report provide potential opportunities to lobby NSW Government to increase the policing presence at Wellington to provide improved outcomes for the Wellington community, that may include a 24 hour police presence. That the report address the current policing arrangements for Wellington and identify the concerns raised by the Wellington community of the existing arrangements and supported by relevant policing statistical evidence, including response time and criminal activity. That Council lobby the NSW Government for greater allocation of policing resources to the Wellington community to address community concerns. 	
Reasoning	<ul style="list-style-type: none"> To provide the information requested by council at the 27 January 2022 meeting. To provide potential opportunities to lobby the NSW Government to increase the policing presence at Wellington to provide improved outcomes for the Wellington community, that may include a 24 hour police presence. 	
Financial Implications	Budget Area	There are no financial implications arising from this report.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 5 Liveability
CSP Objective: 5.6 We are a safe and healthy community
Delivery Program Strategy: 5.6.1 There is an appropriate level of policing in our urban areas and villages

RECOMMENDATION

That the information contained in the report be noted.

John Watts
Director Liveability

CW
Manager Community
Services

BACKGROUND

Previous Resolutions of Council

27 January 2022	<ol style="list-style-type: none"><li data-bbox="528 349 1439 539">1. That the CEO provide a report to Council on the potential opportunities to lobby the NSW Government to increase the policing presence at Wellington to provide improved outcomes for the Wellington Community, that may include 24 hour police presence.<li data-bbox="528 539 1439 730">2. That the report addresses the current policing arrangements for Wellington and identifying the concerns raised by the Wellington community of the existing arrangements and supported by relevant policing statistical evidence, including response time and criminal activity.<li data-bbox="528 730 1439 842">3. That Council lobby the NSW Government for greater allocation of policing resources to the wellington community to address community concerns.
-----------------	--

REPORT

As highlighted in the Community Strategic Plan 2040 (created in 2018), the community has long held an expectation for the need for 24 hour policing to be provided across the region (including Wellington) and for crime rates to be reduced in Wellington.

The call for a 24 hour Police station in Wellington has gained momentum and support over the years from community, business, the State Local member and Dubbo Regional Council.

Data in the body of the report will give clear representation of the crime statistics for Wellington and a description of the existing policing arrangements will be given in respect to community need and expectation.

The Manager Community Services has spoken with the Orana Mid-Western Police District Intelligence Officer to gain important crime statistics for the last three years. Statistics are displayed in **Table 1** below.

Incidents	2019	2020	2021
Assault (Alcohol and DV)	14	9	20
Assault (Alcohol & Non-DV)	16	5	18
Assault (Alcohol & Non-DV) on Public Transport	1		
Assault (DV)	99	101	95
Assault (Non-DV)	69	54	52
Assault (Non-DV) on Public Transport	1		
Breach DV Avo	74	69	65
Break And Enter - Dwelling	124	127	172
Break And Enter - Non Dwelling	44	28	34
Drug Detection - Possess	77	90	60
Drug Detection - Supply	163	93	3
Fraud	50	46	54
Fraud - Fail To Pay	18	13	12
Goods In Custody	22	18	10
Injury And Fatal Crashes	17	17	19
Licensed Premises	126	212	293
Located Vehicles	60	42	29
Malicious Damage	165	132	105
Robbery	4	2	5
Sexual Assault	16	9	6
Sexual Touching, Act, Other Offences	10	11	12
Steal From Dwelling	58	44	54
Steal From Motor Vehicle	79	55	92
Steal From Person	4	3	7
Steal From Retail Store	40	23	6
Stolen Vehicles	62	33	33
Street Offences	35	17	20

Table 1. Crime Statistics provided by Orana Mid-Western Police District on 8 February 2022

As can be seen, there are still incidences that remain high or have increased in the Wellington area:

- DV related incidences (remain high)
- Break and enter dwelling (Increase of 38%)
- Licensed Premises (Increase of 132%)
- Malicious damage (has reduced by 36%, still high)
- Steal from motor vehicle (Increase of 16%)

Greatest reduction in incidences has been in:

- Drug Detection – Supply (Decrease of 98%)
- Steal from retail store (Decrease of 70%)

The Intelligence Officer has provided the following around the results:-

Police have increased visibility. Police are catching offenders which is leading to incarceration and word getting around that offenders will be charged. The warmer months bring with it a higher rate of assault with alcohol. Property crime is dependent on drug supply. Offenders in Wellington are predominately young adults to 50 years of age.

Concerns regarding youth anti-social behaviour and related matters continue to be raised at a community level. Services within Wellington place the need for increased policing and engagement with community as a high need. A collaborative meeting was held at the Wellington PCYC in early December 2021 to discuss strategies focused around young people. This meeting was attended by Dubbo Regional Council staff, Wellington Aboriginal Corporation Health Service, State Local Member Dugald Saunders, Wellington Local Aboriginal Land Council, PCYC staff and the Orana Mid-Western Police District Commander. Wellington Police were able to provide an update of the current policing arrangements for Wellington, on 24 February 2022. Police have worked hard to apprehend, charge and incarcerate repeat offenders within Wellington. This has had a positive effect in the reduction of break and enters within the town. Wellington police are mobile and active (including push bike patrols), with night shifts being covered on Friday and Saturday nights.

Over flow calls and requests to Wellington Police Station are redirected to the Police station in Dubbo and resources applied.

Consultation

- Consultation for this report has been external with discussions and data collection gained from representatives of the Orana Mid–Western Police District and the Manager Community Services.
- Feedback was also requested from local non-government organisations to gain an understanding of issues and services provided, only a brief response was given from the Wellington PCYC to Manager Community Services. It should be also noted that there are numerous human service providers operating and providing a range of welfare, educational and life-skill services in Wellington.

Resourcing Implications

- The increasing and resourcing of Wellington Police is not an area of financial responsibility for Dubbo Regional Council. Responsibility for Policing rests with the NSW Government.