



PREQUALIFY AS A LOCAL CONTRACTOR



Dubbo Regional Council is inviting suitable qualified contractors whose business is located within the Dubbo Regional Council LGA, within 50 kilometres of Dubbo or within 50 kilometres of Wellington to be part of a Prequalified Panel for the below listed services for works up to \$250,000 including GST.

Interested contractors are to indicate which services they are applying for in the registration process within VendorPanel; only select the trades or services that you can provide.

Once your application is approved Council can then either directly engage or request quotes from one or more Prequalified Contractors as work is required. Please note that being prequalified does not guarantee work as contractors will be engaged on an ad hoc needs basis by Council.

GETTING STARTED

Download the Prequalification Registration Guide (994.6KB) for Local Supplier to step you through the registration process.

Please click the below relevant link to self-register for the Prequalified Panel with Dubbo Regional Council's Procurement system – VendorPanel.

For **Building Trades and Services**; click here to register.

For **Minor Civil Works**; click here to register.

For **Horticulture and Arboriculture**; click here to register.

By submitting an application the contractor agrees to:

- The Terms and Conditions of the Head Agreement (988.8KB)
- The Purchase Order Terms and Condition (803.7KB).
- Council's Statement of Business Ethics. (1MB)
- Agrees to complete the WHS Prequalification process when requested.
- Will provide evidence of Public Liability Insurance - 10 Million minimum.
- Will provide evidence of any licences, Accreditations and any WHS documentation when requested.

BUILDING TRADES AND SERVICES

This category includes but is not limited to the following. When

registering on VendorPanel please only select the trades or services that you can provide [Click here to register](#)

- Air Conditioning
- Carpentry & Joinery
- Data Cabling and Communication Services
- Electrical
- Electrical Design Plus NBN - Level 3 Accredited
- Electrical Engineering
- Engineering Services
- Fencing
- Fire Extinguisher Services
- Glazing
- Guardrail Fabrication & Installation
- Gutter Cleaning
- Locksmiths
- Painting
- Pest Control
- Plumbing and Gas Fitting
- Plumbing – Backflow Prevention Accredited - \$150.00 excl. GST per install
- Property Valuers
- Public Address System Repairs
- Security and CCTV Services
- Solar installation & Maintenance

- Surveying
- Swimming Pool Repairs & Services
- Welding & Metal Fabrication
- Ad hoc Cleaning Services
- Tiler
- Electrical Safety Inspections
- First Aid Kit Inspections
- Height Safety Inspections
- Signage / Signwriting
- Non-Engine Powered Equipment Hire
- Waterproofing

MINOR CIVIL WORKS

This category includes but is not limited to the following. When registering on VendorPanel please only select the trades or services that you can provide [Click here to register](#)

- Concrete works
- Confined Space Entry and Safety Equipment Inspections
- Gross Pollutant Trap cleaning
- High Pressure Water Cleaning, Graffiti Removal and Rubbish pickup
- Kerb and Gutter Installation
- Line Marking
- Pavement Construction
- Paving

- Pipeline Maintenance
- Stormwater Construction and Maintenance
- Supply and Lay Bitumen Seal
- Supply of traffic control services
- Underground service locating including non-destructive digging
- Asbestos Licensed Contractor
- Roofing
- Reservoir Cleaning / Divers
- Manhole and Sewer Pits Cleaning
- Water Mains Construction and Maintenance
- Sewer Mains Construction and Maintenance

HORTICULTURE AND ARBORICULTURE SERVICE

This category includes but is not limited to the following. When registering on VendorPanel please only select the trades or services that you can provide [Click here to register](#)

- Irrigation
- Landscaping
- Mowing
- Slashing
- Tree Management Services
- Turf Management and Weed Spraying

FURTHER INFORMATION

If you require assistance with the registration process, or any further information about the panel, please don't hesitate to contact the Procurement Team on 02 6801 4000 or email procurement@dubbo.nsw.gov.au

If you have any technical issues with registration, please contact VendorPanel for support on 03 9095 6181.

Last Edited: 19 Oct 2023