APPLICATION TO CARRY OUT WORK IN DUBBO CITY COUNCIL'S CEMETERIES

DUBBO CITY COUNCIL

Permit Number:

Full name of applicant	

Full address & contact phone number of applicant	

Are you aware of anyone who would dispute the works proposed to be carried out? Is there any dispute within the family?	

Relationship of applicant to deceased	

Location to which the work will be restricted (Cemetery, Section, Row and Plot Number)	

Name of the deceased buried in grave	

Description of the proposed work	**Please attach drawing detailing the work. Be sure to include specification for the monuments foundations and piers.**

Materials to be used	

Name and address of the monument stonemason	

If a stonemason is not to carry out the work, who will and what relative skills does that person possess to successfully complete the work?	

Signed: _____

(The application must be made by the grantee or an agent authorised by the grantee)

Date: ___/_____/___

Approved: _____

(Council Officer) Signature: Name:

Date: ___/_____/___ Approval number:

Approval is subject to the conditions laid out in the Dubbo City Council's Cemetery Guidelines. Work not conforming to the conditions of the application may be removed without notice and without cost to the cemetery or the grave grantee.

PLEASE NOTE: HEADSTONE <u>MUST</u> SIT BACK 200 MM FROM FRONT OF CONCRETE BEAM TO ALLOW MAINTENANCE OF GRAVES

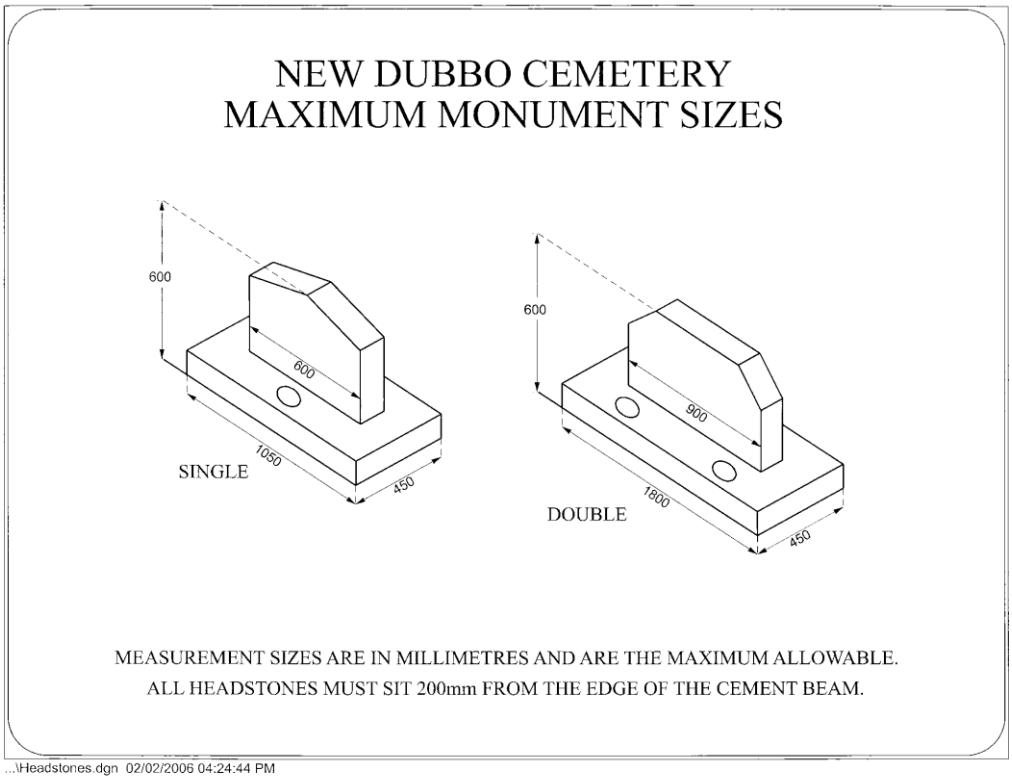
Dubbo City Council's Cemetery Guidelines
Minimum Standard for Work in Cemeteries

- All work must confirm with Council's Headstone Measurement and Guidelines.
- All work must be carried out in a tradesman like manner
- Headstones shall be constructed from durable materials such as stone, concrete, brick and metal. Non durable materials such as soft woods and certain types of plastic, fibreglass and glass shall not be permissible.
- The work shall not interfere with rights of visitors to the cemetery or gardens
- The work shall not encroach onto adjoining sites – that is, it will be limited and contained within the site or allotment described in the PERMIT
- The work site must be kept neat, tidy and safe at all times.
- The contractor or worker must not allow accessways to be obstructed by materials, tools plant etc.
- All debris, rubbish, materials, tools etc must be removed from the site AND the Cemetery at the end of each working shift.
- **Work not conforming to the conditions of the permit may be removed without notice**.

Work Subject to The Heritage Act

Graves and monuments older than Fifty years are subject to the Heritage Act. It is the responsibility of the applicant and grantee to ensure that the proposed work is consistent with the requirements of the Act.

Headstones and Measurements for the New Dubbo Cemetery



All measurement sizes are in millimetres and are the maximum allowable.

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