



# Whylandra Waste and Recycling Centre

## Pre-tour Information

Council welcomes site tours by arrangement from school and other community groups to the Whylandra Waste and Recycling Centre (WWRC) for educational guided tours. To ensure that your tour goes smoothly, we would like you to take note of the following:

1. Tours will be conducted between the hours of 9:30 am and 3:00 pm on weekdays by appointment.
2. An Application for School Tour of the WWRC must be completed and returned to Council five (5) working days prior to attending the site.
3. We request that the following student/teacher ratios be observed during your visit:

Students under 16	1 adult group leader/helper per 10 students
Students over 16	1 adult group leader/helper per 20 students
Adults	1 adult group leader per 20 visitors

### Council Requirements

- Visiting schools are responsible for their students at all times.
- Council staff may guide the tour, however, supervision remains the sole responsibility of the school/organisation.
- It is the responsibility of the visiting school/organisation to ensure that the visit is endorsed and covered by the school's/organisation's public liability and other relevant insurances.
- If minors (persons under the age of 18) are visiting a Council facility, it is the organiser's responsibility to ensure parental consent and relevant insurance has been arranged.



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## Access

- Wheelchair access is available in limited areas of WWRC, due to operational and safety requirements

## Upon Arrival

WWRC is located on Cooba Road, approximately fifteen kilometres west of Dubbo CBD

- You will need to stop at the weighbridge, and park vehicles as directed by the weighbridge attendant
- A teacher/group leader must be inducted by the weighbridge attendant on arrival

## What happens on the tour?

The tour takes between 30 - 90 minutes, depending on the facilities the group wishes to view. The groups will be met by the Council tour guide, escorted through the WWRC and shown various waste facilities.

## Health and Safety

Everyone on tour must follow the instructions of Council staff at all times.

These include:

- Wearing sturdy covered shoes (no thongs, sandals or high heels)
- Switching off mobile phones
- Not smoking during the visit
- Obeying the tour guide's instructions if there is an emergency evacuation.

## Toilets

A unisex toilet is available. Students who leave the tour group to go to the toilet must be accompanied by a teacher or accompanying adult.

**We thank you for your cooperation and hope that you enjoy your visit.**



For further information contact Council's Technical Services Division

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