

COMMUNITY SERVICES FUND

Annually in July

Intent: Support projects, programs and activities that help create, enhance or build community well-being and amenity.

Applications Open: April annually

Only organisations based in the Dubbo Regional Local Government Area (LGA) are eligible to apply for funding under the Community Services Fund. Please refer to the Community Services Fund **Eligibility Criteria and Guidelines** prior to submitting an application.

Event information	
Owner of project or program	
Please provide an overview of your organisation (max 500 words)	
Please provide an overview of the project or program (max 300 words)	

<p>What outcomes are you looking to achieve and how will residents of the Dubbo Regional LGA benefit? (max 300 words)</p>	
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<p>Please list donations given to your organisation by Council over the last three (3) years</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 45%;">Purpose of funding</th> <th style="width: 40%;">Amount Received</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Purpose of funding	Amount Received															
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<p>Has your organisation made application for financial assistance from other bodies in the last 12 months?</p> <p>If yes, please provide details of funding sought</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Date</th> <th style="width: 20%;">Funding Body</th> <th style="width: 25%;">Purpose</th> <th style="width: 15%;">Amount</th> <th style="width: 30%;">Granted Y/N</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Funding Body	Purpose	Amount	Granted Y/N																									
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<p>It is expected that all projects/programs/activities supported by Dubbo Regional Council (DRC) are covered by approvals and appropriate insurances. It is also expected that they are delivered in a safe and sustainable manner.</p> <p>Council may request a copy of plans as part of its assessment of your application.</p>	<p>Please indicate below approvals, insurances and plans in place to cover the project/program/activity:</p> <ul style="list-style-type: none"> <input type="checkbox"/> \$20M Public Liability Insurance (please attach) <input type="checkbox"/> Other insurance Please specify _____ <input type="checkbox"/> Risk Management Plan
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Application for financial support

Please note that in accordance with the **Eligibility Criteria and Guidelines** all organisations receiving funding are required to return benefits to the community commensurate with the level of funding approved. See the Benefits Matrix below.

Details (what will the funds be used for)	Amount
	\$
	\$
	\$
	\$
Total	\$

Applicant's contact details	
Name	
Telephone	
Email address	
Project/program Owner's details	
Owner	
ABN	
Telephone	
Email address	
Postal address	
Is your organisation registered for GST	Yes No

To be completed by applicant as part of initial application to streamline this process. Completing this section does not guarantee the success of your application.	
Banking Institution	
BSB	
Account name	
Account number	

Have you received any other forms of funding for this project/program/activity from Council.	Yes No (if yes, you are ineligible to apply for funding under the Financial Assistance Fund)
Have you attached Certificate of Currency for \$20M Public Liability Insurance?	Yes No (if no, why not)
Have you attached a copy of your Certificate of Incorporation or a letter from the governing organisation?	Yes No (if no, why not)

Outgoing Sponsorship Benefits Matrix

Return benefits to Dubbo Regional Council (DRC)

Value of sponsorship	Up to \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	More than \$20,001
DRC brand recognition on appropriate printed material	●	●	●	●	●
Distribute Regional marketing material such as Visitor Guides	●	●	●	●	●
Provide feedback to Council via survey seeking outcomes	●	●	●	●	●
Images of the event to support destination marketing activity (on request from Council)	●	●	●	●	●
Acquittal Form A	●	●	●	●	●
Acquittal Form B		●	●	●	●
Provide feedback to Council via survey seeking outcomes		●	●	●	●
Acknowledge DRC support via digital platforms (website / social media)		●	●	●	●
Acquittal Report provided no later than 60 days from the completion of the event		●	●	●	●
PA announcement or signage at the activity / event			●	●	●
Acknowledge support via pro-active promotion or advertising (radio / tv / print)			●	●	●
Complimentary tickets / invites to launch, VIP function or an event				●	●
Naming right of an event / activity or space					●