



## **BODANGORA WIND FARM COMMUNITY BENEFIT FUND 2021/2022**

### **Round 7 - Eligibility Criteria and Submission Guidelines**

The Bodangora Wind Farm Community Benefit Fund has been created from Development Contributions arising from the Planning Agreement between Dubbo Regional Council and Bodangora Wind Farm Pty Ltd which remains a wholly owned subsidiary of Iberdrola Australia Ltd.

For Round 7 - 2021/2022, the Community Benefit Fund shall offer \$57,000 in grants to incorporated not-for-profit (NFP) community groups for programs/projects identified and assessed using an open call for applications.

#### **Applications for programs/projects will be rated on the following criteria:**

1. Deliver social, cultural, economic or environmental benefits to local communities of the Wellington district.
2. Address an identified community priority.
3. Demonstrate that any ongoing or recurrent costs of the project can be met by the community group once grant funding has been expensed
4. The organisation must demonstrate the capacity to manage funds and deliver the project.
5. Is the proposed project activity based within the Wellington and district community?

#### **Eligibility**

- Community groups must be based in the Dubbo Regional LGA / Wellington District
- The project / program must be undertaken in Wellington District
- Community groups must be incorporated NFP

## **Important Information**

The maximum grant allocation available per program/project nomination is \$10,000.

Only one application per organisation per round.

Late or incomplete applications will not be considered.

Acquittal reporting on all funded requirements will be a requirement of grant acceptance. Community groups with outstanding project updates or acquittal forms from any previous Council funding, may not be eligible for consideration.

Community groups with outstanding application for extension or which have not expended their funds from previous rounds of the Bodangora Wind Farm Community Benefit Fund within 12 months of provision, may not be eligible for consideration.

The Assessment Panel reserve the right not to approve funding if the program/project:

- is salary, remuneration or profit based
- is for a single person
- is religious or political in nature
- requires ongoing funding for continuity
- supports beauty pageants or similar contests
- provides gambling or games of chance
- does not reflect community standards
- denigrates, excludes or offends minority groups
- degrades the natural environment
- applicant is a NSW or Federal Government department or enterprise funded by Government grants
- applicant has previously received funding from this fund or Council over the past 12 months
- applicant has not satisfied all guidelines or requirements of previous Council funding provisions, particularly the submission of fund acquittals

## **HOW ARE THE PROJECTS TO BE ASSESSED?**

The Bodangora Wind Farm Community Consultative Committee shall use the fund criteria to review, assess and rate applications.

Bodangora Wind Farm Community Consultative Committee shall provide a recommendation report to Council for consideration.

A Council report shall be tabled at Culture and Community Committee/Ordinary Council for final consideration and ratification. The Council report will take full account of the recommendations of the Bodangora Wind Farm Community Consultative Committee.

## **GRANT MANAGEMENT GUIDELINES**

### **Project Scope**

As part of your grant application you provided a project scope. The scope must be achieved by the end of the project. It is not acceptable, without written consent of Council to change the scope of the project.

Any change of scope that is not approved by Council's Chief Executive Officer may result in the original grant amount being reduced or cancelled, requiring funds to be returned to Council.

### **Auspice**

Projects may be auspiced through incorporated NFP organisations. If the grant will be managed through an auspice arrangement then relevant information must be submitted with the application and detailed within the funding application.

### **Use of Grant Funds**

Grant funds may be used to leverage grants external to Council. The Bodangora Wind Farm Community Benefit Fund monies cannot be used in conjunction with existing or future Council grants.

### **Project Finances**

Project finances are to be managed to ensure that the project is completed within the budget proposed. Any project costs above the budget provided in the application are the responsibility of the recipient organisation.

Council shall not provide additional funds towards the project other than the grant provided. Grant funds that are not expended on the project shall be returned to Council.

GST is to be treated in accordance with Australian Taxation Office rules.

Project grants are to be expended within 12 months of the grant being provided. Failure to do so without formal request to Council and approval, may result in the original grant amount being reduced or cancelled requiring funds to be returned to Council.

Council reserves the right to conduct a financial audit of the project either during the project or on completion of the project.

### **Recognition**

Recipient organisations are required to recognise Council and Iberdrola as the funding source on all media, promotional material and project signage. The text to be used is as follows:

"Bodangora Wind Farm Community Benefit Fund: Dubbo Regional Council and Iberdrola Australia."

### **Project Reporting and Acquittal**

The recipient community group is to report on the project to Council on a six monthly schedule via [liveability.admin@dubbo.nsw.gov.au](mailto:liveability.admin@dubbo.nsw.gov.au). The report should address:

1. Progress

2. Expenditure
3. Issues
4. Photographs showing progress/ completion of the project.

If there is no progress, then a simple email to [liveability.admin@dubbo.nsw.gov.au](mailto:liveability.admin@dubbo.nsw.gov.au) identifying no progress and the reason, is sufficient.

At the end of the project, the community group is to complete the project acquittal form within 4 weeks of completion and provide it along with copies of receipts and photos to Council. Where the project is via an auspice arrangement, the auspice organisation must provide the acquittal for each individual project. All receipts relating to the project grant must be provided with the project acquittal.

Expenditure should match funding at the end of the project. Where it doesn't comments must be provided on the acquittal as to why expenditure is less than or more than the original project budget.

### **Liability**

Council and its officers, Iberdrola Australia and its officers, members of the Bodangora Wind Farm Community Consultation Committee and other members of the Fund Assessment Panel shall not be responsible for any liabilities incurred or entered into by the recipient community group as a result of, or arising out of that organisation's responsibilities under the Funding Agreement.

The recipient organisation shall indemnify the Council and its officers, Iberdrola Australia and its officers, members of the Bodangora Wind Farm Community Consultation Committee and other members of the Fund Assessment Panel against any claim, demand, liability suit costs, expenses, action arising out of or in any way connected with the activities of the organisations or agents in consequence of the Funding Agreement except where the claim, demand, liability, costs or action are caused by the Council and its officers, Infigen and its officers, members of the Bodangora Wind Farm Community Consultation Committee and other members of the Fund Assessment Panel.

Public Liability Insurance may have been required for your grant to be approved. If it wasn't submitted within the application then a Certificate of Currency shall be submitted prior to the project commencing.

### **Future Maintenance or Renewal**

Unless agreed in writing at the time of funding approval Council has no obligations regarding ongoing maintenance or renewal of assets created by the project.