



DUBBO REGIONAL COUNCIL
Planning and Environment

PO Box 81
DUBBO NSW 2830

Telephone: 6801 4000
Fax: 6801 4259

**FOOD PREMISES -
Notification of Proprietor Details**

Section 100, Food Act, 2003

PREMISES DETAILS

Unit/Shop No: _____ Street No: _____ Street name: _____
Lot No: _____ DP: _____ Locality/Town: _____
Property/Building name: _____

BUSINESS DETAILS

Business/Trading Name: _____
ABN/ACN: _____
Postal address: _____
Suburb: _____ State: _____ Postcode: _____
Phone (Bus): _____ Email (Bus): _____
Proprietor/Director:
Surname: _____ Given names: _____
Postal address: _____
Suburb: _____ State: _____ Postcode: _____
Phone (H): _____ Email (H): _____
Mobile: _____
Food Safety Supervisor (FSS) name #: _____ FSS Certificate No: _____
Date issued: _____

BUSINESS TYPE (TICK BOX):

Bakery	<input type="checkbox"/>	Low Risk Premise	<input type="checkbox"/>
Cafe	<input type="checkbox"/>	Mobile Food Van	<input type="checkbox"/>
Canteen	<input type="checkbox"/>	Show Mobile Van	<input type="checkbox"/>
Childcare Centre	<input type="checkbox"/>	Sports Field Canteen	<input type="checkbox"/>
Family Day Care	<input type="checkbox"/>	Supermarket	<input type="checkbox"/>
General Store	<input type="checkbox"/>	Takeaway	<input type="checkbox"/>
Hotel/Restaurant	<input type="checkbox"/>		

Additional comments:

DEVELOPMENT CONSENT

Business type:	<input type="checkbox"/> New business	<input type="checkbox"/> Existing business
Has a Development Consent been granted for the use?	<input type="checkbox"/> Yes DA No:	<input type="checkbox"/> No
Has a Construction Certificate been issued for the premises fit-out?	<input type="checkbox"/> Yes CC No:	<input type="checkbox"/> No

Many food businesses are also required to designate a Food Safety Supervisor (FSS) that holds a current FSS certificate. Exemptions are detailed at <http://www.foodauthority.nsw.gov.au>

APPLICANT DECLARATION

I declare that the information in this application is true and correct.

**Proprietor
signature/s:**

1. _____
2. _____

Date: _____
Date: _____

Print name:

1. _____
2. _____

Date: _____
Date: _____

ENQUIRIES

For assistance with completing this form or for further information regarding Council’s food safety program, please call Council’s Environment and Health Officers on 6801 4000.

Please send your completed registration form to:

Mail: Planning and Environment Division
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Delivery: Civic Administration Building
Cnr Church and Darling streets
DUBBO NSW 2830

Fax: 6801 4259

Email: council@dubbo.nsw.gov.au

Dubbo Regional Council is an enforcement agency under the Food Act, 2003 and is responsible for the surveillance and enforcement of retail food and the food service sector in the Dubbo Local Government Area and its compliance with the Food Standards Code. Council’s Food Safety Program includes inspections of food premises at intervals according to risk. Inspection fees apply and are outlined in Council’s Revenue Policy.