

FOOTPATH/PUBLIC SPACE USE

SIGNS, DINING AND MERCHANDISE

Please complete this form to place signs, table and chairs and/or merchandise on a footpath/public space and return to Dubbo Regional Council.

APPLICANT DETAILS	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	

BUSINESS DETAILS	
Your Name	
Company Name	
ABN	
Company Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email	

PROPERTY/SITE DETAILS					
Lot No		DP/SP No		House Number	
Street/Road					
Town		State	NSW	Postcode	
Nearest cross street					
Building/building name					

DEVELOPMENT/COMPLYING DEVELOPMENT APPLICATION ASSOCIATED WITH THE APPLICATION				
N/A <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	Application Number:	

ACTIVITY TYPE SOUGHT	
<input type="checkbox"/>	Footpath dining
<input type="checkbox"/>	Portable sign display
<input type="checkbox"/>	Merchandise display
<input type="checkbox"/>	Itinerant vendor/roadside trading
Details of proposed activity:	

PROPOSED PERIOD OF OPERATION				
Operating hours – Monday to Friday	Open		Close	
Operating hours – Saturday to Sunday	Open		Close	
Operating hours – public holidays	Open		Close	
	Start date		End date	

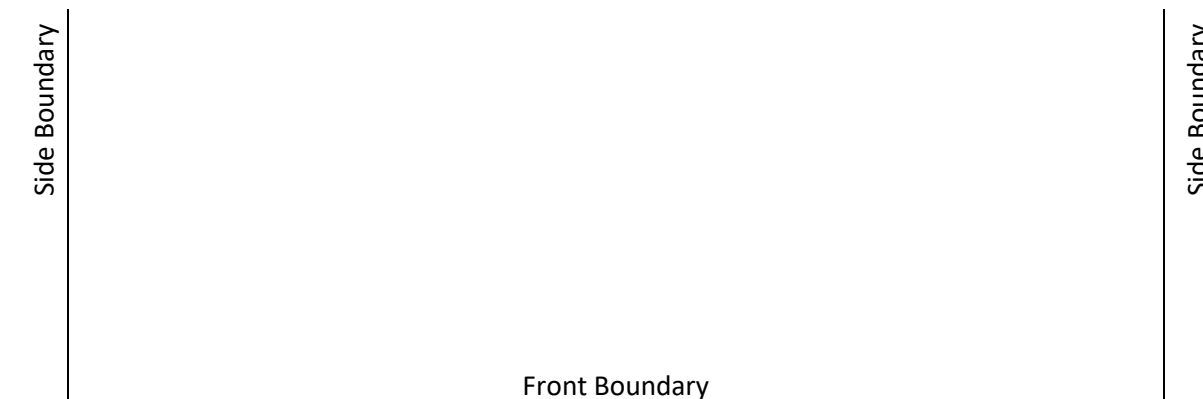
NOTES
<p>Approvals are granted for a maximum period of two (2) years.</p> <p>Should this application relate to a property in Macquarie Street Dubbo, please refer to page 3 of this application form and also to Council’s ‘Macquarie Street Dubbo – Outdoor Dining Policy’ on Council’s website: www.dubbo.nsw.gov.au/public-notices/notice-of-adoption-outdoor-dining-policy</p>

PROPOSED ACTIVITY LAYOUT
<p>For footpath dining or merchandise and sign display applications only please draw, or attach a separate plan, of the activity noting the following requirements:</p> <ol style="list-style-type: none"> 1. A minimum 3 metres of clearway on the footpath for pedestrian traffic; 2. Merchandise display to be restricted to a maximum of 750 mm out from the front of the premises and not extending beyond the side boundaries; 3. Table and chair settings (to be drawn to scale); 4. All items such as barricading, waste bins, portable shade structures, to be noted; and 5. Attach pictures of the type of table and chair settings, umbrellas, barricades, etc intended to be used, which demonstrate a ‘smart, contemporary’ style of furniture.

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A plan of the proposed activity is required to be sketched, or attach a copy of the site plan, layout drawings etc.

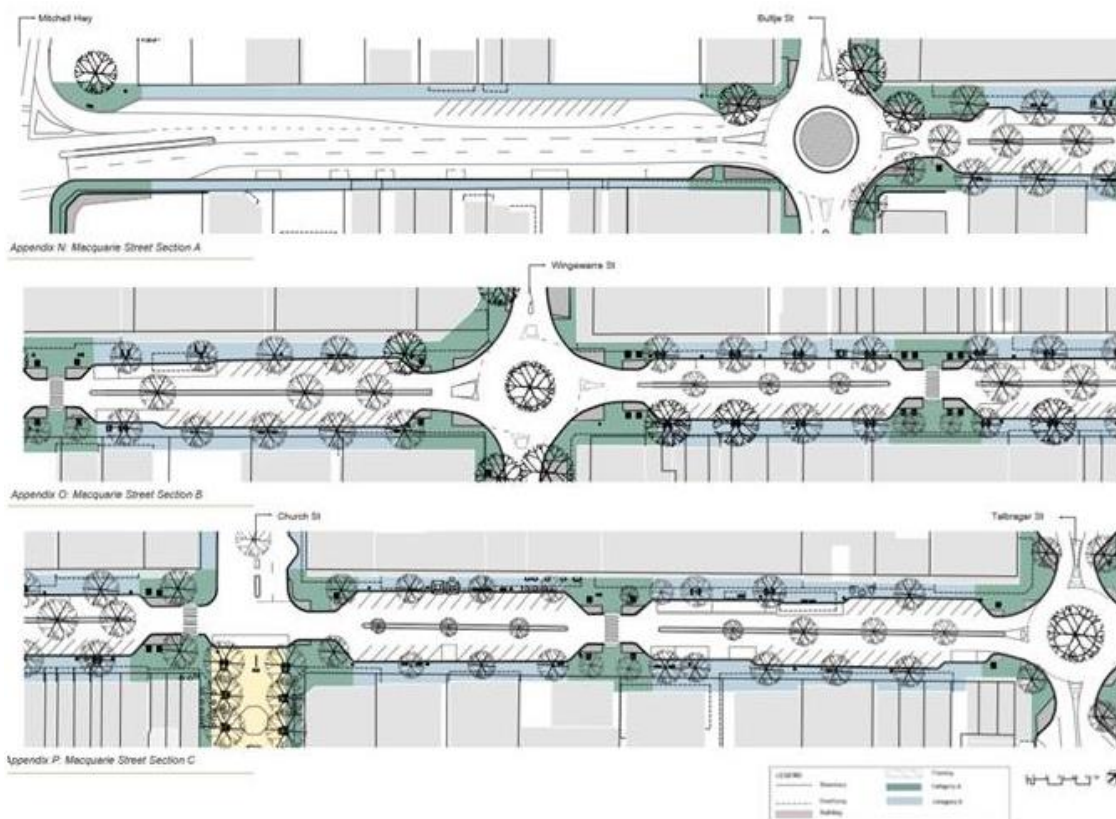


Kerb line: _____

Road centre line: _____

Category A: Permanent outdoor dining locations - these locations have been identified as larger areas capable of facilitating permanent outdoor dining structures (pergolas, etc).

Category B: Temporary outdoor dining locations - these locations provide temporary outdoor dining opportunities as previously facilitated by Council's Street Trading Policy.



APPLICANT'S DECLARATION

1. I apply for approval in respect of the works described in this application, and declare to the best of my knowledge and belief, that the information supplied is correct and complete. I also understand that personal information provided on, or with this application, will be available to be accessed by the public pursuant to the Government Information (Public Access) Act. The subject Act permits members of the public to obtain extracts of the application's determination and certain accompanying documentation.
2. This application authorises Council officers to enter the property, perform any inspections associated with processing of the determination and compliance.
3. I am liable to pay for and/or rectify any damages caused to Council's roads, drains etc arising from the proposed activity.
4. The applicant holding a current Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council is specifically noted to be indemnified against any action resulting from the proposed works.

APPLICANT SIGNATURE

Signature	
Print Name	
Date	

PRIVACY NOTE:

Council is bound by the provisions of the Privacy and Personal Information Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained. For further information, please refer to Council's Privacy Management Plan Policy located on Council's website www.dubbo.nsw.gov.au

Note to Applicant: There is a fee associated with this application. For Councils current Fees and Charges, refer to our website: <https://www.dubbo.nsw.gov.au/about-council/our-responsibilities/community-strategic-plan>

Any applicable rental fee/s will be notified in the approval letter and is required to be paid prior to commencement of work onsite.

OFFICE USE ONLY

Receipt Type		Amount		Receipt Number	
Cashier				Date	