

WATER FILLING STATION – KEY REPLACEMENT

Please complete this form to replace water filling station key and return to Dubbo Regional Council.

NOTE: Customers must contact Avdata to report lost or stolen keys as soon as possible. Lost or unwanted keys will be de-registered from customer's account only **after** Avdata have received written (eg email) notification from the customer.

Customers are required to pay for a replacement key. Should a customer wish to deactivate their account, the key deposit refund will be given in accordance with Council's *Water Filling Station Conditions of Use*.

PURCHASER/KEY HOLDER DETAILS	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	
Avdata Key Number	

BUSINESS DETAILS	
Your Name	
Company Name	
ABN	
Company Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email	

Avdata Australia – PO Box 117, Dickson ACT 2602 – (02) 6262 8111 – mail@avdata.com.au - www.avdata.com.au

Note to Applicant: There is a fee associated with this application. For Councils current Fees and Charges, refer to our website <https://www.dubbo.nsw.gov.au/about-council/our-responsibilities/community-strategic-plan>

PURCHASER/KEY HOLDER SIGNATURE	
Signature	
Print Name	
Date	

PRIVACY NOTE:

Council is bound by the provisions of the Privacy and Personal Information Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained. For further information, please refer to Council's Privacy Management Plan Policy located on Council's website www.dubbo.nsw.gov.au

OFFICE USE ONLY			
New Access Key Number		Date Replaced	
New Key Deposit Receipt Number		Previous Key Number	
Amount Paid Trust Category 638		Receipt Number	
Cashier		Date	
Avdata Notification (Customer Experience)			
Form emailed to Avdata			<input type="checkbox"/> Yes <input type="checkbox"/> No
Form emailed to Water Sewer Client Services Team			<input type="checkbox"/> Yes <input type="checkbox"/> No