

GROUND ALLOCATIONS

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Clause Number CCL18/19

Responsible Position Recreation Coordinator

Branch Open Space and Recreation

Division Community and Recreation

Version 1

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Document Revision History	
Description	Date
Notes	

POLICY

PURPOSE

This policy aims to:

- Minimise the risk of potential litigation of Council;
- Enable the greatest number of user groups to get the maximum use of fields;
- Enable user groups wherever reasonable and possible, time to complete their seasonal training and competition.

BACKGROUND AND RELATED LEGISLATION

Amendment to the previous Dubbo City Council Sporting Ground Policy.

SCOPE

The decision making process required in relation to the allocation of Dubbo Regional Council sporting facilities.

POLICY

That the Dubbo Regional Sports Council with the administration support of the Dubbo Regional Council, Recreation Coordinator call for, review applications and approve Summer and Winter Sporting Ground Allocations on a seasonal basis per annum for pre-season, training and competition.

That the Dubbo Regional Council, Recreation Coordinator manage all one off bookings including sporting carnivals, gala days or sporting and community events.

In allocating Sporting Grounds and Facilities the Dubbo Regional Sports Council Management Committee and Recreation Coordinator will adhere to the following guidelines:

- The incumbent sporting organisation be given first priority to sporting grounds, meaning in the first instances priority is given to the sporting organisation who in previous season/s held the allocation for a specific sporting facility. In order for a sporting organisation to overturn the incumbent sporting organisation continuing to maintain the allocation of a specific sporting facility a formal business case/letter must be submitted to the Dubbo Regional Sports Council by the challenging sporting organisation. The Dubbo Regional Sports Council Management Committee are to review the business case/letter and assess on a case by case basis.
- The 'type' or 'level' of booking whether it be seasonal sporting ground allocations or a one off carnival, gala day or major event be considered and preference given in accordance with the hierarchy below:
 1. National Competition/Event
 2. State Competition/Event
 3. Regional Competition/Event
 4. Local Competition
 5. Training
 6. Pre-Season Training

Also senior competition/events/training takes precedent over junior competition/events/training.

- Financial investments made by a sporting organisation to a sporting facility be considered. For example the financial contribution a sporting organisation has made to the development of specific sporting facility infrastructure which they have applied to have allocated.
- The overall benefit to the sporting community be considered.

In the event of a user group wishing to challenge a sporting ground allocation made by the Dubbo Regional Sports Council Management Committee or Recreation Coordinator this must be provided in writing to the Manager Recreation and Open Space for review and consideration.

RESPONSIBILITIES

Recreation Coordinator