



AGENDA

ORDINARY COUNCIL MEETING

28 JUNE 2021

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker and J Ryan.

The meeting is scheduled to commence at 5:30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

CCL21/124 LEAVE OF ABSENCE (ID21/1024)

CCL21/125 PUBLIC FORUM (ID21/1025)

CCL21/126 CONFIRMATION OF MINUTES (ID21/1026) 5
Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 24 May 2021 and Extraordinary Council meetings held 3 June 2021 and 15 June 2021.

MAYORAL MINUTES:

CCL21/127 MAYORAL APPOINTMENTS (ID21/1036) 6
The Council had before it the Mayoral Minute regarding Mayoral Appointments.

CCL21/128 DUBBO COLLEGE SENIOR CAMPUS GRADUATION 2021 - USE OF APEX OVAL (ID21/1040) 8
The Council had before it the Mayoral Minute regarding Dubbo College Senior Campus Graduation 2021 - Use of Apex Oval.

- CCL21/129 DUBBO RESIDENTIAL REHABILITATION ALCOHOL AND OTHER DRUG FACILITY AND DRUG COURT ADVOCACY (ID21/1042)** 10
- The Council had before it the Mayoral Minute regarding Dubbo Residential Rehabilitation Alcohol and Other Drug Facility and Drug Court Advocacy.

INFORMATION ONLY MATTERS:

- CCL21/130 AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING MINUTES 8 MARCH 2021 (ID21/1027)** 13
- The Council had before it the report dated 17 June 2021 from the Administration Officer - Governance and Internal Control regarding Audit and Risk Management Committee - Meeting Minutes 8 March 2021.

MATTERS CONSIDERED BY COMMITTEES:

- CCL21/131 REPORT OF THE DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 15 JUNE 2021 (ID21/1028)** 14
- The Council had before it the report of the Development and Environment Committee meeting held 15 June 2021.

- CCL21/132 REPORT OF THE INFRASTRUCTURE AND LIVEABILITY COMMITTEE - MEETING 15 JUNE 2021 (ID21/1032)** 18
- The Council had before it the report of the Infrastructure and Liveability Committee meeting held 15 June 2021.

- CCL21/133 REPORT OF THE CULTURE, ECONOMY AND CORPORATE COMMITTEE - MEETING 15 JUNE 2021 (ID21/1033)** 22
- The Council had before it the report of the Culture, Economy and Corporate Committee meeting held 15 June 2021.

NOTICES OF MOTION:

- CCL21/134 PUBLIC LIBRARY FACILITY (ID21/1035)** 26
- Council had before it a Notice of Motion dated 18 June 2021 from Councillor K Parker regarding the Public Library Facility.

REPORTS FROM STAFF:

- CCL21/135 2021/2022 DELIVERY PROGRAM AND OPERATIONAL PLAN, BUDGET AND ASSOCIATED DOCUMENTS - RESULTS OF PUBLIC EXHIBITION (ID21/280)** 27
- The Council had before it the report dated 11 June 2021 from the Chief Executive Officer regarding 2021/2022 Delivery Program and Operational Plan, Budget and Associated Documents - Results of Public Exhibition.
- CCL21/136 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE MAYOR AND COUNCILLORS (ID21/993)** 53
- The Council had before it the report dated 16 June 2021 from the Executive Manager CEO Services regarding Payment of Expenses and Provision of Facilities for the Mayor and Councillors.
- CCL21/137 QUARTERLY REPORT ON DOCUMENTS EXECUTED UNDER THE POWER OF ATTORNEY (ID21/992)** 56
- The Council had before it the report dated 16 June 2021 from the Governance and Internal Control Manager regarding Quarterly Report on Documents Executed Under the Power of Attorney.
- CCL21/138 DRAFT SOCIAL MEDIA POLICY - COUNCILLOR SOCIAL MEDIA (ID21/994)** 59
- The Council had before it the report dated 16 June 2021 from the Manager Corporate Image and Communications regarding Draft Social Media Policy - Councillor Social Media.
- CCL21/139 RESCINDING OF DEFINED ASSET MANAGEMENT POLICY (DAMP) AND UPDATE OF ASSET MANAGEMENT STRATEGY 2021 (ID21/739)** 62
- The Council had before it the report dated 2 June 2021 from the Chief Financial Officer regarding Rescinding of Defined Asset Management Policy (DAMP) and Update of Asset Management Strategy 2021.
- CCL21/140 THE MAKING OF THE RATES AND CHARGES FOR 2021/2022 (ID21/767)** 67
- The Council had before it the report dated 8 June 2021 from the Revenue Accountant regarding The Making of the Rates and Charges for 2021/2022.

- CCL21/141 SHORT TERM RENTAL ACCOMMODATION (ID21/1030)** 82
The Council had before it the report dated 18 June 2021 from the Manager Building and Development Services regarding Short Term Rental Accommodation.
- CCL21/142 2021 DUBBO STAMPEDE RUNNING FESTIVAL - TEMPORARY ROAD CLOSURE (ID21/921)** 86
The Council had before it the report dated 2 June 2021 from the Senior Traffic Engineer regarding 2021 Dubbo Stampede Running Festival - Temporary Road Closure.
- CCL21/143 COMMENTS AND MATTERS OF URGENCY (ID21/1077)**
- CCL21/144 COMMITTEE OF THE WHOLE (ID21/1034)**



Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 24 May 2021, the Extraordinary Council meeting held on 3 June 2021, and the Extraordinary Council meeting held on 15 June 2021.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 24 May 2021; the Extraordinary Council meeting held on 3 June 2021; and the Extraordinary Council meeting held on 15 June 2021 comprising pages as attached under separate cover, be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

Appendices:

- | | |
|--|--------------------------------------|
| 1⇒ Minutes - Ordinary Council Meeting - 24/05/2021 | <i>Provided under separate cover</i> |
| 2⇒ Minutes - Committee of the Whole - 24/05/2021 | <i>Provided under separate cover</i> |
| 3⇒ Minutes - Ordinary Council Meeting - 03/06/2021 - Special | <i>Provided under separate cover</i> |
| 4⇒ Minutes - Ordinary Council Meeting - 15/06/2021 - Special | <i>Provided under separate cover</i> |
| 5⇒ Minutes - Committee of the Whole - 15/06/2021 - Special | <i>Provided under separate cover</i> |



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Mayoral Appointments

AUTHOR: Mayor
REPORT DATE: 21 June 2021
TRIM REFERENCE: ID21/1036

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

For the information of Councillors provide details of my Mayoral Appointments and attendances as follows:

Friday 4 June 2021

- Media Interview – ABC.
- Media Interview – DCFM.

Tuesday 8 June 2021

- Media Interview – 2DU.

Friday 11 June 2021

- Attended along with Council's Chief Executive Officer, Murray Wood a media event.
- Attended the Housing Availability forum.

Monday 14 June 2021

- Attended the NSWJRU Championships to present U13's winner with trophy.

Tuesday 15 June 2021

- Media Interview – 2DU.
- Media Interview – DCFM.
- Meeting with Tina Reynolds and Rose Jackson MLC to discuss homelessness issues.
- Attended Audit and Risk Management Committee Meeting.
- Attended a meeting with the Deputy Mayor, Councillor Annemarie Jones OAM and Council's Chief Executive Officer, Murray Wood.
- Attended briefings for Committee Meetings and Extraordinary Council Meeting.
- Attended Extraordinary Council Meeting.
- Attended Development and Environment, Infrastructure and Liveability and Culture, Economy and Corporate Committee meetings.

Wednesday 16 June 2021

- Attended the official opening of the Wiradjuri Gardens.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with Thea Finlayson.

Thursday 17 June 2021

- Media Interview – ABC.
- Attended along with Councillors Annemarie Jones OAM, Kevin Parker, John Ryan, and Council's Chief Executive Officer, Murray Wood an announcement by the NSW Government for funding of a Drug Court at Dubbo. Also in attendance were Member for Dubbo, Dugald Saunders MP, NSW Deputy Premier, John Barilaro MP, NSW Treasurer, Dominic Perrottet MP and NSW Attorney General, Mark Speakman.
- Travelled to Sydney

Friday 18 June 2021

- Attended LGNSW Board Meeting in Sydney.

Saturday 19 June 2021

- *Deputy Mayor, Councillor Annemarie Jones OAM and Councillor Vicki Etheridge attended the 123rd Philippine Independence Day Flag Raising ceremony and Luncheon in lieu of the Mayor.*
- Attended the 123rd Philippine Independence Day Dinner.

Tuesday 22 June 2021

- Attended along with Council's Chief Executive Officer, Murray Wood the launch of Dream Festival.
- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with Marisha Blanco principal of Dubbo Senior Campus regarding use of Apex Oval for graduation ceremony.
- Attended a meeting with a Dubbo resident.
- Attended a meeting with Pam Wells, CEO Uniting Dubbo.

RECOMMENDATION

That the information contained in the Mayoral Minute be noted.

Councillor S Lawrence
Mayor



MAYORAL MINUTE: Dubbo College Senior Campus Graduation 2021 - Use of Apex Oval

AUTHOR: Mayor
REPORT DATE: 22 June 2021
TRIM REFERENCE: ID21/1040

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

I have received a request from the Acting Principal of Dubbo College Senior Campus, Miss Marisha Blanco, requesting special consideration for the use of Apex Oval for their Year 12 2021 Graduation Ceremony (**Appendix 1**).

This year, 256 students will graduate from the Senior Campus. With such large numbers, students would only be able to invite one family member to attend the graduation ceremony before the school hall would reach capacity. I believe the achievements of Dubbo's students, which highlight the school's aim of improving educational outcomes of rural and disadvantaged students, should be acknowledged and celebrated by family and community.

Amongst the graduating class of are many students who are the first in their family to graduate high school, making it noteworthy not just for students, teachers and family, but for the wider Dubbo community. 72 of the graduates are Aboriginal students, continuing a culturally significant tradition of high Aboriginal graduation rates for the College.

The ceremony is scheduled to occur at the end of the winter sports season, which will mean minimal use of the playing field between the ceremony and the regular renovation period at the end of the summer period. Consideration would need to be given to a suitable date for the ceremony which does not interfere with the primary purpose of Apex Oval as a sporting facility.

It should also be noted that strict regulations will need to be in place to limit vehicle access to the oval for the purpose of bumping in and bumping out, and the school would need to abide by any restrictions placed upon it by the Sporting Asset Coordinator and Liveability Operations branch to best protect the premier playing surface as Apex Oval.

With such limitations in place, and given that the Senior Campus graduation is a significant cultural and community event, I believe that Council should partner with the Dubbo College Senior Campus to ensure families and community alike can celebrate the outstanding achievements of the students.

RECOMMENDATION

1. That Council grant Dubbo College Senior Campus special consideration to hold the 2021 Graduation Ceremony, and Graduation Ceremonies in future years, at Apex Oval, subject to terms and conditions to be determined by Council.
2. That Council liaise with Dubbo College Senior Campus to determine suitable dates for future Graduation Ceremonies that do not interfere with the primary purpose of the venue as a sporting facility.

Councillor S Lawrence
Mayor

Appendices:

- 1⇒ Letter from Principal Dubbo College Senior Campus - Request for Special Consideration - Use of Apex Oval for Graduation Ceremony ***Provided under separate cover***



MAYORAL MINUTE: Dubbo Residential Rehabilitation Alcohol and Other Drug Facility and Drug Court Advocacy

AUTHOR: Mayor
REPORT DATE: 22 June 2021
TRIM REFERENCE: ID21/1042

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

Councillors have worked conscientiously since 2017 to ensure that Dubbo, the broader Local Government Area and greater western NSW have suitable facilities to take account of an increasing prevalence of interrelated drug, alcohol and mental health and associated criminal activity challenges.

A Mayoral Minute was prepared for discussion at Council's meeting held on 28 September 2017. The focus of this Minute was to express a commitment to a range of new social initiatives. A new committee of council, the Social Justice and Crime Prevention Working Party, was also established to help people and families break the link between intergenerational social disadvantage and substance abuse, criminal behaviour and other social problems. This Working Party's focus is to support a residential drug rehabilitation facility in our region, a Drug Court, a Youth Koori Court and Justice Reinvestment initiatives.

A submission was made by the then Mayor for the NSW Legislative Council Inquiry into the provision of drug rehabilitation services in regional, rural and remote New South Wales. In part, the submission stated:

"A Drug Court is considered by Council to be a significant tool in the bid to reduce both crime and intergenerational disadvantage. In correspondence from the then Attorney General in July 2015, Council was advised that the Bureau of Crime Statistics and Research (BOCSAR) has conducted two evaluations on the Drug Court. The first evaluation was conducted in 2002 and determined that despite the high drop-out rate of about 40%, the NSW Drug Court Program proved more cost-effective than imprisonment in reducing the number of drug offences and equally cost effective in delaying the onset of further offending. The second evaluation was conducted in 2008 and determined that the NSW Drug Court is more cost-effective than prison in reducing the rate of re-offending among offenders whose crime is drug related."

At the Inquiry hearing held on 9 May 2018 in Dubbo I highlighted the need for increased service provision particularly in relation to over representation of Aboriginal people in the Justice system, high rates of criminal activity, the need for a drug and alcohol rehabilitation facility and a drug court.

Recommendation 5 of the final report of the Inquiry dated 6 August 2018 stated:

“That the NSW Government pilot a Drug Court in Dubbo in parallel with an increase in rehabilitation services for the area.”

In June 2018, Council engaged Patrick Shepherdson, a consultant who specialises in criminology and social justice, to prepare a business case for the establishment of a drug and alcohol rehabilitation facility in the Dubbo Local Government Area (LGA). Extensive consultation was undertaken across the region with approximately 150 service providers from various human service organisations. Council staff were instrumental in the consultation and preparation of this business case.

The business case was sent to Ministers of the Liberal/National Government – Premier, Deputy Premier, Minister for Police, Minister for Health, Attorney General, Member for Dubbo Mr Troy Grant, as well as the Federal member for Parkes, Mr Mark Coulton.

An electronic copy of findings that came from the numerous consultations was also sent to all opposition members, with corresponding portfolios. Following the provision of this business case, the Australian Government, under the Community Health and Hospitals Program, provided \$3 million towards the construction of a drug and alcohol residential facility in the Dubbo LGA.

In July 2020, Council resolved to develop a short, sharp marketing and publicity campaign to leverage the need for a drug and alcohol rehabilitation facility. This campaign provided an opportunity for service providers, recovering users and family members of users to provide testimony and support for the facility. There were also opportunities for Councillors and staff to engage with the community around the need for a facility along with social media and a medium to pledge support. Following this, in November 2020, the State Government provided \$7.5 million to assist in the construction and operation of the facility through the Community Health and Hospitals Program.

With the recent announcement by the State Government to provide \$27.9 million to establish a Drug Court in Dubbo, I am convinced that the work undertaken in the social justice space by this Council since September 2017 has achieved the original outcome sought. I also wish to thank all stakeholders who were involved in the hard work for these facilities to be funded and start to take shape.

RECOMMENDATION

1. That the success of the community advocacy by Council in achieving this outcome be noted.
2. That the Mayor write to State Member for Dubbo, Mr Dugald Saunders MP, to acknowledge and thank the NSW Government for their decision regarding the establishment of a Drug Court in Dubbo.

Councillor S Lawrence
Mayor



Audit and Risk Management Committee - Meeting Minutes 8 March 2021

AUTHOR: Administration Officer - Governance &
Internal Control
REPORT DATE: 17 June 2021

EXECUTIVE SUMMARY

At the Ordinary Council meeting held 27 July 2020 it was resolved that the Audit and Risk Management Committee Charter be adopted.

Section 6 Meetings and Quorum; *section 6.8 states in part that the minutes will be prepared and provided to the next Ordinary meeting of the Council for information.*

Therefore, please find attached the minutes for notation.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the report of the Audit and Risk Management Committee meeting held on 8 March 2021, be noted.

Appendices:

1⇒ Minutes - Audit and Risk Management Committee -
08/03/2021

*Provided under separate
cover*



**DUBBO REGIONAL
COUNCIL**

**Report of the Development and
Environment Committee - meeting 15
June 2021**

AUTHOR:

**Administration Officer - Governance and
Internal Control**

REPORT DATE:

17 June 2021

The Committee had before it the report of the Development and Environment Committee meeting held 15 June 2021.

RECOMMENDATION

That the report of the Development and Environment Committee meeting held on 15 June 2021, be adopted.



**REPORT
DEVELOPMENT AND ENVIRONMENT
COMMITTEE
15 JUNE 2021**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, K Parker and J Ryan.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager CEO Services, the Governance and Internal Control Manager, the Administration Officer Governance, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment and the Director Liveability.

Councillor D Gumley assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5:32 pm.

DEC21/14 LEAVE OF ABSENCE (ID21/909)

A request for leave of absence was received from Councillor G Mohr who was absent from the meeting due to personal reasons.

Moved by Councillor S Lawrence and seconded by Councillor A Jones

MOTION

That such request for leave of absence be accepted and Councillor G Mohr be granted leave of absence from this meeting.

CARRIED

DEC21/15 BUILDING SUMMARY - MAY 2021 (ID21/817)

The Committee had before it the report dated 1 June 2021 from the Director Development and Environment regarding Building Summary - May 2021.

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

MOTION

That the information contained within the report of the Director Development and Environment, dated 1 June 2021, be noted.

CARRIED

DEC21/16 NAMING OF EXISTING LANEWAYS BETWEEN HOPETOUN, RAWSON AND HAMPDEN STREETS, DUBBO (ID21/865)

The Committee had before it the report dated 27 May 2021 from the LIS and E-Services Coordinator regarding Naming of Existing Laneways between Hopetoun, Rawson and Hampden Streets, Dubbo.

Moved by Councillor D Grant and seconded by Councillor J Diffey

MOTION

- 1. That the report of the LIS and E-Services Coordinator, dated 27 May 2021, be noted.**
- 2. That the proposed names listed below be approved by Council;**
 - Loftus Lane, Rowland Lane and Woodward Lane**
- 3. That the proposed names be notified in the local newspaper and Government Authorities notified in accordance with Section 162 of the Roads Act 1993 and Section 7 of the Roads Regulation 2018.**
- 4. That the land owner affected will be advised of the new street addressing.**

CARRIED

Councillor S Lawrence declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor S Lawrence owns a property at 15 Rawson Street which backs onto one of the above-mentioned laneways.

DEC21/17 NAMING OF THOROUGHFARES ASSOCIATED WITH ASCOT GARDENS ESTATE, LOTS 1 AND 2 DP1095947 (ID21/852)

The Committee had before it the report dated 27 May 2021 from the Land & Information Services Officer regarding Naming of Thoroughfares Associated with Ascot Gardens Estate, Lots 1 and 2 DP1095947.

Moved by Councillor A Jones and seconded by Councillor D Grant

MOTION

1. That the report of the Land Information Services Officer, dated 27 May 2021, be noted.
2. That the proposed name listed below by the consultant be approved by Council:
 - Gunsynd Circuit.
3. That the proposed name be notified in the local newspaper and Government Authorities notified in accordance with Section 162 of the Roads Act 1993 and Section 7 of the Roads Regulation 2018.
4. That the consultant be advised accordingly once approval under the Roads Regulation 2018 has been given and the name gazetted.

CARRIED

The meeting closed at 5.35 pm.

.....

CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Infrastructure and Liveability Committee - meeting 15 June 2021

**AUTHOR: Administration Officer - Governance and
Internal Control**

REPORT DATE: 18 June 2021

The Committee had before it the report of the Infrastructure and Liveability Committee meeting held 15 June 2021.

RECOMMENDATION

That the report of the Infrastructure and Liveability Committee meeting held on 15 June 2021, be adopted.



**REPORT
INFRASTRUCTURE AND LIVEABILITY
COMMITTEE
15 JUNE 2021**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, K Parker and J Ryan.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager CEO Services, the Governance and Internal Control Manager, the Administration Officer Governance, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment and the Director Liveability.

Councillor D Gumley assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.53 pm.

ILC21/15 LEAVE OF ABSENCE (ID21/910)

A request for leave of absence was received from Councillor G Mohr who was absent from the meeting due to personal reasons.

Moved by Councillor A Jones and seconded by Councillor J Diffey

MOTION

That such request for leave of absence be accepted and Councillor G Mohr be granted leave of absence from this meeting.

CARRIED

ILC21/16 JOIRA ROAD PLAYSPACE - DRAFT CONCEPT PLAYSPACE DESIGN - RESULTS OF PUBLIC EXHIBITION (ID21/577)

The Committee had before it the report dated 19 May 2021 from the Open Space Coordinator regarding Joira Road Playspace - Draft Concept Playspace Design - Results of Public Exhibition.

Moved by Councillor D Grant and seconded by Councillor S Lawrence

MOTION

1. That the report of the Open Space Coordinator, dated 19 May 2021, be noted.
2. That implementation of the Joira Oval playspace design, as publicly exhibited, not proceed.
3. That the \$280,000 identified for the Joira Road playground that was being funded from Section 94 Public Open Space Contributions Plan (1998) Old Plan, be returned back to the Restricted Asset for future opportunities for play space improvements.

Moved by Councillor J Ryan and seconded by Councillor S Lawrence

AMENDMENT

1. That the matter be deferred to allow for further consideration.
2. That the CEO request Council staff to undertake masterplanning for the wider Joira Road open space precinct that includes
 - a. Staged delivery
 - b. Fully life cycle costs
 - c. Community consultation plan.

The amendment on being put to the meeting was carried.

CARRIED

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

ILC21/17 DRAFT MRL STRATEGIC PLAN AND DELIVERY PROGRAM 2021/2022-2023/2024, DRAFT BUDGET 2021/2022, DRAFT FEES & CHARGES 2021/2022 AND DRAFT ANNUAL OPERATIONAL PLAN 2021/2022 (ID21/902)

The Committee had before it the report dated 31 May 2021 from the Manager Macquarie Regional Library regarding Draft MRL Strategic Plan and Delivery Program 2021/2022-2023/2024, Draft Budget 2021/2022, Draft Fees & Charges 2021/2022 and Draft Annual Operational Plan 2021/2022.

Moved by Councillor A Jones and seconded by Councillor S Lawrence

RECOMMENDATION

1. That the report of Manager Macquarie Regional Library, dated 31 May 2021, be noted.
2. That the draft 2021/2022 - 2023/2024 Macquarie Regional Library Strategic Plan and Delivery Program, draft Budget 2021/2022, the draft Fees and Charges 2021/2022 and draft Annual Operational Plan 2021/2022, be adopted.

CARRIED

**ILC21/18 2022-2025 DUBBO REGIONAL COUNCIL DISABILITY INCLUSION ACTION PLAN
(ID21/931)**

The Committee had before it the report dated 7 June 2021 from the Community Development Officer - Seniors and Disability regarding 2022-2025 Dubbo Regional Council Disability Inclusion Action Plan.

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

RECOMMENDATION

- 1. That the report from the Community Development Officer – Seniors and Disability dated 7 June 2021 be noted.**
- 2. That the 2022-2025 Dubbo Regional Council Disability Inclusion Action Plan be placed on public exhibition for 28 days.**

CARRIED

The meeting closed at 5.39 pm.

.....
CHAIRMAN

**Report of the Culture, Economy and
Corporate Committee - meeting 15 June
2021**



**DUBBO REGIONAL
COUNCIL**

AUTHOR:

**Administration Officer - Governance and
Internal Control**

REPORT DATE: 18 June 2021

The Committee had before it the report of the Culture, Economy and Corporate Committee meeting held 15 June 2021.

RECOMMENDATION

That the report of the Culture, Economy and Corporate Committee meeting held on 15 June 2021, be adopted.



**REPORT
CULTURE, ECONOMY AND CORPORATE
COMMITTEE
15 JUNE 2021**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, K Parker and J Ryan.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager CEO Services, the Governance and Internal Control Manager, the Administration Officer Governance, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment and the Director Liveability.

Councillor D Gumley assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.39 pm.

CEC21/19 LEAVE OF ABSENCE (ID21/911)

A request for leave of absence was received from Councillor G Mohr who was absent from the meeting due to personal reasons.

Moved by Councillor A Jones and seconded by Councillor S Lawrence

MOTION

That such request for leave of absence be accepted and Councillor G Mohr be granted leave of absence from this meeting.

CARRIED

CEC21/20 DRTCC - LED SIGNAGE (ID21/851)

The Committee had before it the report dated 26 May 2021 from the Manager Dubbo Regional Theatre and Convention Centre regarding DRTCC - LED Signage.

Moved by Councillor K Parker and seconded by Councillor S Lawrence

MOTION

1. That the report from Manager Dubbo Regional Theatre and Convention Centre dated 26 March 2021, be noted.
2. That the preferred signage option, being Option 1 as outlined in the report, be able to proceed to Stage 2 of the Project – Design development and finalisation.

CARRIED

CEC21/21 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - MAY 2021 (ID21/769)

The Committee had before it the report dated 1 June 2021 from the Chief Financial Officer regarding Investments Under Section 625 of the Local Government Act - May 2021.

Moved by Councillor V Etheridge and seconded by Councillor S Lawrence

MOTION

That the information contained within the report of the Chief Financial Officer, dated 1 June 2021, be noted.

CARRIED

Councillor K Parker declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is an employee of the Bank of Queensland and Council has funds invested with the Bank of Queensland.

CEC21/22 REVIEW OF COUNCIL'S BULLYING AND HARASSMENT POLICIES (ID21/901)

The Committee had before it the report dated 28 May 2021 from the Executive Manager People Culture and Safety regarding Review of Council's Bullying and Harassment Policies.

Moved by Councillor S Lawrence and seconded by Councillor J Ryan

MOTION

1. That the report of the Executive Manager People Culture and Safety, dated 28 May 2021, be noted.
2. That the Draft Prevention of Workplace Bullying Policy and Procedure be adopted.
3. That the Draft Anti-Discrimination, Harassment and Equal Opportunity Policy be adopted.

CARRIED

The meeting closed at 5.41 pm.

.....
CHAIRMAN



NOTICE OF MOTION: Public Library Facility

REPORT DATE: 18 June 2021

FILE: ID21/1035

Council had before it a Notice of Motion dated 18 June 2021 from Councillor K Parker regarding the Public Library Facility as follows:

“That the CEO be requested to provide a report to the September 2021 Ordinary Council meeting advising councillors of:

- a. A community needs analysis for a contemporary/best practice public library facility.*
- b. Feasibility studies, inclusive of cost benefit analyses regarding real estate options and potential siting of a new public library, that includes consideration of the sale of the existing Dubbo Library site, with proceeds being allocated to the development of the former Dubbo City Bowling Club site, 72 Wingewarra Street, Dubbo, into a purpose built library facility.”*

RECOMMENDATION

That the CEO be requested to provide a report to the September 2021 Ordinary Council meeting advising councillors of:

- a. A community needs analysis for a contemporary/best practice public library facility.**
- b. Feasibility studies, inclusive of cost benefit analyses regarding real estate options and potential siting of a new public library that includes consideration of the sale of the existing Dubbo Library site, with proceeds being allocated to the development of the former Dubbo City Bowling Club site, 72 Wingewarra Street, Dubbo, into a purpose built library facility.**

Councillor Kevin Parker
Councillor

Appendices:

1⇒ Notice of Motion - Cl K Parker - 18/06/2021 - Public Library Facility

Provided under separate cover



REPORT: 2021/2022 Delivery Program and Operational Plan, Budget and Associated Documents - Results of Public Exhibition

AUTHOR: Chief Executive Officer
REPORT DATE: 11 June 2021
TRIM REFERENCE: ID21/280

EXECUTIVE SUMMARY

The Local Government Act 1993 and the Integrated Planning and Reporting Framework requires Council to adopt a new Operational Plan for the 2021/2022 financial year before 1 July 2021. The Plan must identify activities Council will undertake during the financial year to address the principal activities outlined in the Delivery Program. Council must also adopt a detailed annual budget, a four year budget and Statement of Revenue Policy (which includes an estimate of council's income, expenditure, proposed rates, fees, charges and borrowings).

Council, at its meeting held 26 April 2021, considered two reports relating to the draft 2021/2022 Delivery Program and Operational Plan, and draft 2021/2022 Budget and Fees/Charges. Council resolved to place the draft 2021/2022 Delivery Program and Operational Plan, draft Long Term Financial Plan, draft Budget and Fees/Charges, draft Annual Statement of Revenue Policy and draft Macquarie Regional Library Budget and Fees/Charges on public exhibition from Friday, 30 April 2021 until Friday, 28 May 2021.

Council received 21 submissions during the public exhibition period and one submission after the public exhibition period. A copy of the submissions are attached in **Appendix 1**.

The submissions generally relate to the rates harmonisation process, rates increases, housing supply and diversity, media expenses, water and sewerage access charges, Aquatic Leisure Centre costs, sporting ground fees, Wellington Preschool roof maintenance, road maintenance and construction works, Dubbo Regional Livestock Markets fees, Victoria Street Shopping Precinct, venue hire fees and airport landing fees.

Following a review of all submissions, this report recommends that Council adopt the relevant documents and commence operation on 1 July 2021.

FINANCIAL IMPLICATIONS

Financial implications arising from the 2021/2022 Delivery Program and Operational Plan have been considered by Council in preparation of the 2021/2022 Budget and Fees/Charges, with activities appropriately considered and budgeted.

POLICY IMPLICATIONS

The draft 2021/2022 Delivery Program and Operational Plan identifies the activities Council will undertake during the financial year. The 2021/2022 Budget and Fees/Charges identify the funding required for the activities of Council for the coming years, and provide financial accountability for Council through budgeted financial statements.

RECOMMENDATION

1. That the report from the Chief Executive Officer, dated 11 June 2021, be noted.
2. That the submissions received by Council as attached at Appendix 1 be noted.
3. That the 2021/2022 Delivery Program and Operational Plan, as amended and attached in Appendix 2, be adopted and commence operation on 1 July 2021.
4. That the Long Term Financial Plan as attached at Appendix 3 be adopted and commence operation on 1 July 2021.
5. That the 2021/2022 Budget and Capital Expenditure, as amended and attached in Appendix 4, be adopted and commence operation on 1 July 2021.
6. That the 2021/2022 Fees and Charges be amended to correct minor clarifications and typographical errors.
7. That the 2021/2022 Fees and Charges, as amended and attached in Appendix 5, be adopted and commence operation on 1 July 2021.
8. That the 2021/2022 Fees and Charges in respect of the Aquatic Leisure Centres be amended as follows:

Facility and Lane Hire

Clubroom/Multi-purpose Room – Per Season – Swim Clubs only	\$200
Additional Cleaning – Amenities/Meeting Rooms/Clubhouses	Actual cost
Loss/Damage/Repair of Equipment	Actual cost

School Programs and Carnivals

School Swimming and Water Safety Program (instructor supplied by school) – per student – per session – admission only. Lane reservation essential	\$3.20
School Swimming and Water Safety Program – Hire of DRC Learn to Swim Instructor – Per session	\$25
School Sport or PE Classes – per student – per session – admission only. Lane reservation essential	\$3.20
Swimming Carnivals – per child – per session – admission only. Lane/facility hire additional	\$3.90

Dubbo Aquatic Leisure Centre

Waterslide – 30min unlimited	\$10
Waterslide – 6 rides	\$4

9. That the 2021/2022 Fees and Charges in respect of the Sporting Facilities – Dubbo Rugby/Touch/Junior Rugby League Clubhouse be amended to include new fees as follows:

Junior Rugby League Canteen (including coffee machine) – per use – excluding clean if required	\$500
Junior Rugby League Canteen (excluding coffee machine) – per use – excluding clean if required	\$350

10. That the 2021/2022 Fees and Charges in respect of the Dubbo Theatre and Convention Centre be amended as follows:

Auditorium Foyer

Per day – Community/Not-for-Profit	\$220
Per day – Schools/Registered Charity	\$200

11. That the 2021/2022 Fees and Charges in respect of the Dubbo Regional Livestock Markets be amended as follows:

Agents license fee

Passed in stock	Remove
-----------------	--------

Destruction and disposal fees

Large stock – per head	\$120 (Note: fee includes waste (tip) charge of \$70.00)
Small stock – per head	\$40 (Note: fee includes waste (tip) charge of \$27.00)

Sundry items

Transit Goats – per head	\$0.40
--------------------------	--------

12. That the 2021/2022 Annual Statement of Revenue Policy as attached at Appendix 6, be adopted by Council and commence operation on 1 July 2021.
13. That \$42,000 from the 2021 Emergency Service Levy rebate be used for concept designs on Victoria Street beautification.
14. That in accordance with the requirements of Section 566(3) of the Local Government Act 1993, the interest charged on overdue rates and charges be at the rate of 6% per annum for the 2021/2022 financial year.
15. That an advertisement be placed in local print media advising of Council's adoption of the relevant documents.
16. That those who made a submission be acknowledged and advised of Council's determination in this matter.

Murray Wood
Chief Executive Officer

BACKGROUND

The Local Government Act 1993 and the Integrated Planning and Reporting Framework requires Council to adopt a new Operational Plan for the 2021/2022 financial year before 1 July 2021. The Plan must identify activities Council will undertake during the financial year to address the principal activities outlined in the Delivery Program, a detailed annual budget and the Statement of Revenue Policy (which includes an estimate of council’s income, expenditure, proposed rates, fees, charges and borrowings).

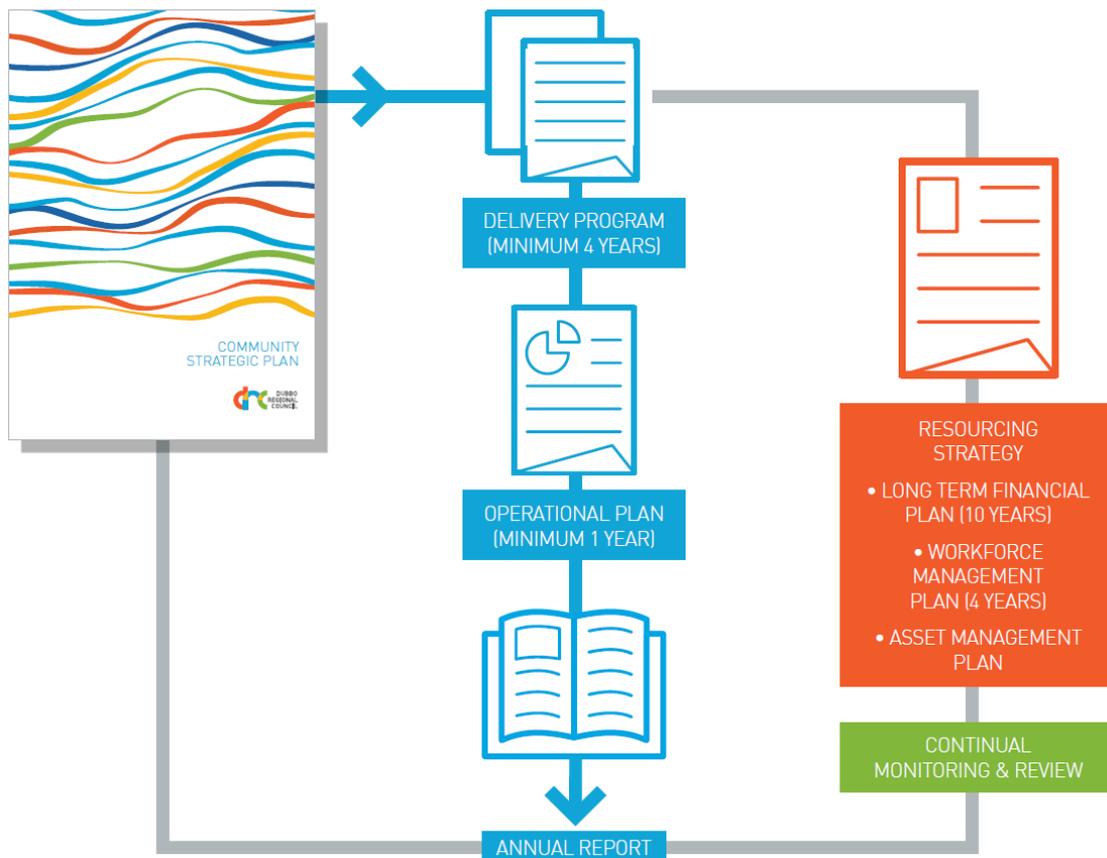


Figure 1: Council’s Integrated Planning and Reporting Framework

Council, at its meeting held 26 April 2021, considered two reports relating to the draft 2021/2022 Delivery Program and Operational Plan, and draft 2021/2022 Budget and Fees/Charges. Council resolved to place the draft 2021/2022 Delivery Program and Operational Plan, draft Long Term Financial Plan, draft Budget and Fees/Charges, draft Annual Statement of Revenue Policy and draft Macquarie Regional Library Budget and Fees/Charges on public exhibition from Friday, 30 April 2021 until Friday, 28 May 2021.

REPORT

1. Draft 2021/2022 Delivery Program and Operational Plan

The Operational Plan must identify activities Council will undertake during the financial year to address the principal activities outlined in the Delivery program, a detailed annual budget and the Statement of Revenue Policy (which includes an estimate of council's income, expenditure, proposed rates, fees, charges and borrowings).

Council has combined the Delivery Program and Operational Plan into a single document to make it easier to understand, easier to read and more straightforward for our community. The draft Plan is attached in **Appendix 2**.

The activities in the draft Plan have been subject to review by Councillors and staff. As a result of the review and the ongoing COVID-19 Pandemic, the draft 2021/2022 Plan is similar to the current 2020/2021 Plan in the following ways:

- Business as usual activities have been maintained;
- Activities that were completed during the 2020/2021 financial year and are no longer relevant have been removed;
- Activities that were deferred in 2020/2021 as a result of COVID-19 have been included where appropriate;
- Activities that were similar have been combined to make them more straightforward for our community; and
- Activities from Mayoral Minutes and Notices of Motion have been included where appropriate.

2. Draft Long Term Financial Plan

Council is required to update the Long Term Financial Plan annually when developing the Operational Plan. The overall objective of the Long Term Financial Plan is to express, in financial terms, the activities Council will undertake over the short, medium and long term, to provide a sound basis for strategic decision making, and guide the future strategies and actions of Council to ensure that it continues to operate in a manner that achieves financial sustainability.

The draft Long Term Financial Plan is attached in **Appendix 3**.

3. Draft Budget and Fees/Charges

The draft Budget and Fees/Charges, including forward estimates, are key annual operational and financial planning documents of Council. They identify the funding required for the activities of Council for the coming years, and provide financial accountability for Council through budgeted financial statements.

The draft Budget and Capital Expenditure Summaries is attached in **Appendix 4**, the draft Fees and Charges is attached in **Appendix 5**, and the draft Annual Statement of Revenue Policy is attached in **Appendix 6**.

4. Community Engagement Strategy

The draft documents were placed on public exhibition from Friday, 30 April 2021 until Friday, 28 May 2021. They were made publicly available through a dedicated consultation page on Council's and the Macquarie Regional Library's website, and were available for inspection at the Dubbo and Wellington Customer Experience Centres and Dubbo and Wellington Library branches. The community was notified in the following ways:

Channel	Date
Media Release	28 April 2021
Social Media Post	1 and 12 May 2021
Daily Liberal ½ page advertisement Council Column	30 April 2021, 17 and 24 May 2021 5, 12, 19 and 26 May 2021
Dubbo Photo News	6, 13, 20 and 27 May 2021
Mailbox Shopper	26 May 2021
Triple M	30 April 2021 – 28 May 2021
Zoo FM / 2DU	30 April 2021 – 28 May 2021
Council Website	30 April 2021 – 28 May 2021
Macquarie Regional Library Website	30 April 2021 – 28 May 2021

5. Results of Public Exhibition

Council received 21 submissions during the public exhibition period, and one submission after the public exhibition period. A copy of the submissions are attached in **Appendix 1**.

A summary of the submissions and comments from the relevant Council Director are provided below.

Media expenses

Submission 1 – Kathy Furney

- *Council's media section seems to have grown over the last couple of years, taking a large amount of money from the Council budget. Council media staff are recording interviews around Dubbo, but I haven't seen any of this anywhere. It was ridiculous that Council had at least three staff, a cherry picker and media equipment at the Australia Awards in January when the TV channel in attendance was able to record, do interviews and get it in on the TV that night.*

Comment

In regards to the Australia Day event, no local TV News stations were present at either the Dubbo or Wellington events. Council provided the vision that appeared on local and national news, and also streamed the events on Council's social media channels.

Council at its meeting held 22 March 2021 resolved to write to the owners of WIN Television in response to their announcement to become the affiliate network for Channel 9 in regional NSW; this announcement created uncertainty about the future of regional television news broadcasts. Council requested that they re-establish a comprehensive Local News Service for Western NSW, including Dubbo, as local TV News services are a vital communication tool for local communities.

With the ongoing loss of journalists and media outlets in the region, Council started using in-house media capability for information sharing. Stories covered include Council operations, projects, services, and Council working with community, community groups, business or organisations to deliver outcomes for the community. This capability sits within the existing Corporate Image and Communications operating budget.

Council also regularly provides high-resolution images to newspapers and online news services, and audio news to radio broadcasters, with all video, photography and audio provided to media being a by-product of Council's day-to-day media and communications work. Council will continue to produce these products - unbranded and free of charge - as part of the overall suite of media products and services for regional, national and overseas media outlets.

Council has a requirement to continue producing responses to corporate media enquiries, communications activities, marketing and advertising.

The live broadcast capability is also a key asset under the Local Emergency Management Committee for emergency public information and response.

Darling Street Bus Stop

Submission 2 – John Mason

Council assured me in September 2020 that permanent bus stop facilities would be provided in Darling Street between Cobra and Bishop Street, and in Macquarie Street between Bligh and Cobra Street. However, more car parking spaces have been provided in these designated spots. Will the work commence this year?

Comment

Throughout the Dubbo urban area, Dubbo Buslines provides the commercial bus service that operates as a hail and ride service along the road network. Council investigated options available and prepared a report for the Local Traffic Committee, but Council received an

objection to the proposed bus location. Council staff decided to withdraw the report for further consultation and investigation. Council will continue to investigate suitable options for bus stops in the region.

Rates harmonisation and increase:

Submission 5 – Jacqui Sullivan

Submission 8 – Peter Wardman

Submission 20 – Joshua Black

- *The ordinary rates for Geurie Residential, Wellington Residential and Wellington Business are still base rates plus rate in the dollar, while the remainder are minimum. Why are Wellington and Geurie different to everywhere else in the LGA?*
- *Geurie residential base rates has increased from \$227 to \$565 with the rate in the dollar going down. Wellington residential base rates has increased from \$340 to \$540, plus the rate in the dollar has increased. How does Council expect people to afford such increases, and what happened to rates harmonisation? Increasing the rates could have a detrimental effect on the region.*
- *There has been an increasing cost on the public when wages have been stagnant for over 8 years. Public officials are there because we voted for them to do the right thing by the community. There should be no further rate increases, and unnecessary spending and developments should be paused until wages catch up*
- *The decision to keep the percentage of rates the same for both Farmland – Ordinary and Residential – Ordinary (calculated rate in the \$) is flawed. It was the easy, lazy decision to make. This has resulted in a 9.3% increase in rates on houses on Camp Road. We've already been overcharged for years due to the failed SP3 Tourism Zoning.*
- *The Farmland – Ordinary rate hike in the former Dubbo LGA is substantial. Dubbo's rural land holders are being slugged due to the NSW Liberal/National Party's forced council amalgamation. This is another example that clearly shows how little the NSW National Party cares about Dubbo rural landholders. The silence of the current Local Member is unsurprisingly, deafening.*
- *Dubbo farmers are directly subsidising the big rate reductions for Wellington farmers. As more properties drop out of the Farmland – Ordinary category (is converted to solar farms, subdivision etc), the Calculated Rate in the \$ of those remaining Farmland category will have to increase. Not fair. Not equitable.*
- *Dubbo rural landholders won't see extra service provision for our extra rates.*
- *The former Dubbo City Council should have taken legal action against the forced amalgamations.*

Comment

The amount of rates levied on a property is determined by the rating category (either residential, business, farmland or mining), land value, the "ad valorem" rate set by Council for that category, and any eligible pension concession.

Council is currently using two different methods to calculate rates in Dubbo and in Wellington, and is in the process of developing a single structure for all property owners across the Local Government Area.

Council is proposing to adopt a rating structure using the “ad valorem” rate that is subject to a minimum rate, rather than using Base Rates and an “ad valorem” rate.

- The “ad valorem” method calculates rates based on the value of the land; the value of improvements (such as dwellings, structures, development etc) is not taken into account. The “ad valorem” amount is calculated by multiplying the value of the land by an amount set in the dollar by Council.
- Minimum rates are a specific rate levied on each parcel of land, regardless of the land value. This mostly applies to apartments and units, as these dwellings share the value of the land on which the apartments are built. As a result, their land values tend to be lower than houses, and they tend to pay substantially lower rates. Properties with low land valuations in each category, compared to the average land value within the rating category, also tend to pay minimum rates. Council sets minimum rates applicable to each rating category and sub-category to reduce the gap between what different types of properties pay. This is because all ratepayers, whether they live in apartments or houses, or of the land value of their property, use council services.

The NSW Valuer General (VG) is the statutory independent valuing authority in NSW and is the responsible agency for determining land values. The VG reviews land values every three years and recently completed a review of all land values across the State (as at 1 July 2020). The valuation process is something Council cannot influence, and Council is legally required to use these new land values provided by the VG when calculating ordinary rates.

Council increases rate income by the Rate Peg set by Independent Pricing and Regulatory Tribunal NSW (IPART). IPART set the 2021/2022 Rate Peg for NSW councils at 2.0%. The rate peg determines the maximum percentage amount by which a council may increase its general income for the year. The rate peg is not applicable to individual properties and some ratepayers will see their rates decrease, while others will increase, but the overall ordinary rates collected by Council won't exceed the 2.0% rate peg.

The Rate Peg percentage set by IPART over the last five years are as follows:

- 2020/2021 – 2.6%
- 2019/2020 – 2.7%
- 2018/2019 – 2.3%
- 2017/2018 – 1.5%
- 2016/2017 – 1.8%

Council has considered the proposed structure carefully in an attempt to minimise the impact on ratepayers and achieve the same rate yield from the existing rate categories and most of the sub-categories.

Water Access Charges

Submission 5 – Jacqui Sullivan

- *Why weren't water charges harmonised? Dubbo's water access charge is the same for both residential and commercial whereas Wellington's water access charge is different for residential and commercial, and is much higher than Dubbo. Why is there so much difference?*

Comment

Water charges harmonisation is not required by legislation, but is expected to occur in the 2022/2023 budget. A further report will be presented to Council at a later date.

Sewerage charges

Submission 5 – Jacqui Sullivan

- *Sewerage charges are confusing. On page 151 it has a heading of Domestic Annual Charges, but page 152 has a heading for Non-Residential Charges and under that heading it states sewer residential access. Which charge is correct?*

Comment

The charges as noted on page 152 are for non-residential, and the wording will be updated to reflect this.

Wellington Children's Community Centre Preschool

Submission 4 – Eve Campbell

Submission 7 – Wellington Community Children's Centre Preschool

Submission 11 – Kim Francis

- *Thank you for including Wellington children's community centre preschool in the budget this year! This is an amazing service and facilities to many families of Wellington and surrounding area! A new roof would help this amazing service in Wellington continue to provide an essential service to our young community.*
- *Thank you for considering the repair of our roof in the draft 2021/22 budget. We understand that there are many other projects and needs for our community, but we are increasingly grateful for the commitment and financial investment to maintain our preschool building.*
- *Thank you for considering this in your budget. The Wellington Community Children's Centre is a valuable not-for-profit entity within our local community. Your support is greatly appreciated and displays your commitment to Early Childhood Education within your community.*

Comment

Council has allocated \$290,000 in the 2021/2022 budget for the maintenance of the Wellington Children's Community Centre Preschool roof.

Geurie pool – Learn to swim program for Geurie School

Submission 3 – Trish Farley

Submission 6 – Felicity Tickle

- *As Principal of Geurie Public School, I am requesting that the school is excluded from the normal facility hire fees to conduct the 10 day Learn to Swim program which runs at the end of the school year. The school uses their local pool at Geurie, which the students can walk to each day for their lessons.*
- *The new proposed charges will make it impossible for most families to afford the Learn to Swim Program. These lessons may be the only way these children are afforded any swimming lessons.*

Comment

Council received a request from Geurie Public School to conduct their Learn to Swim program from 11 am to 2 pm over a period of 10 week days. Using Geurie's previous season opening hours of 6 am to 7 am and 3 pm to 7 pm weekdays as a guide, the schools' desired times fall outside normal operating hours. Bookings that occur outside normal operating hours incur an Outside Hours Staffing Fee of \$70 per hour. Depending on the adopted opening hours for the 2021/22 season, there is a strong possibility the Outside Hours fee would be in effect if the Geurie facility is closed during the day.

To ensure public safety in and around the water, a trained lifeguard (holding a valid RLSSANSW Pool Lifeguard Licence) employed by Council is required to be on site whenever members of the public are utilising Aquatic facilities. The Outside Hours fee ensures that Council remains fiscally responsible in regards to the costly operation of Aquatic Leisure facilities.

As per NSW Health Practice Note 15: Lifeguards are responsible for the supervision of patrons using the facility ensuring safety of patrons at all times in accordance with legislation, regulations and the centre's rules, policies and procedures.

Total costs for Learn to Swim programs are dependent on the number of children attending, and whether schools are supplying their own instructor. The draft fees and charges include options to minimise costs, including daily admission fees, 10-visit passes or fitness passport. In comparison, the total costs for the Geurie Pool are significantly lower than the Dubbo Aquatic Centre.

Learn to Swim classes teach vital, lifesaving skills to children and Dubbo Region Aquatic Leisure Centres are proud to support local educators in providing these sessions. The NSW

Department of Education (DoE) supports educational institutions through the School Swimming and Water Safety Program - a Government-funded program that is free for students. Under the Program, schools are responsible for meeting pool entry and transport costs.

Council acknowledges that Geurie School's situation and the opening hours at Geurie Pool are unique, but ensuring the safety of all facility users is paramount to Council.

Aquatic Leisure Centre Season Passes

Submission 10 – Terence Dray

- *There is no increase in season passes – child and concession at the Dubbo Aquatic Leisure Centre.*

Comment

The Wellington and Geurie season pass – child and concession fees are proposed to increase from \$45 to \$47 and \$50 to \$60 (respectively), which is lower than the cost at Dubbo of \$70. The increase will partially offset costs associated with providing the community with Australian standard chlorination and filtration systems, lifeguard supervision, as well as ongoing capital maintenance and renewal. The costs will create fair and equitable conditions, and ensure Council remains fiscally responsible in regards to the costly operation of Aquatic Leisure Facilities.

It is important to note that from 2017/2018 onwards Council has reduced the price of Wellington and Geurie season pass – child and concession from \$82.01 and \$67 (respectively).

Dubbo Aquatic Leisure Centre (DALC) Season and Fees/Charges

Submission 11 – Dubbo City Swimtech (DCS)

Submission 17 – Orana Aquatic Swimming Club (OASC)

- *Dubbo City Swimtech (DCS) would like to enquire with Council about the planned operation dates from 4 September to 27 March, and the possibility of extending them post-27 March 2022. This year DCS attempted to extend the swim season to allow Dubbo athletes the best opportunity to train and progress up until competitions.*
- *The draft fees and charges don't outline DLAC pool operation hours. DCS would like information on operational hours, as DCS had to change its booked and approved reservations after late notice that hours changed due to daylight savings.*
- *Please provide clarification in regards to complex hire fees for a carnival to be closed to public and open to public. Can Council provide a contingency clause as the swim club will need to exhaust other funds, as the unpredictability of COVID*

and state legislation can impact our club significantly. This season DCS was invoiced \$640 but the draft fee appears to be \$1000 (36% increase).

- *Please review the fees and charges relating to Facility and Lane Hire for the full exclusive use of the facility (closed to the public). This will increase from \$1085 per day to \$1000 per four hour block.*
- *Please provide information on how DCS can commence lane and facility bookings for 2021/22 season.*

Comment

In March 2021 Council received correspondence from DCS and OASC in relation to the scheduled season conclusion on 28 March 2021, and a potential extension for the month of April 2021. Council, at its meeting held 22 March 2021, resolved to advise the Swim Clubs that it is unable to extend the Dubbo Aquatic Leisure Centre season because of financial and operation requirements associated with the impact of COVID-19.

Council staff considered the following as part of the determination:

- 2020/2021 season dates were endorsed by Council during August 2019 and advertised without alteration.
- Council's adopted fees and charges are approved as part of the annual budget process and as such, any cost consideration for access to community facilities should be addressed in keeping with published fees and charges.
- Council has a legal liability and residual risk associated with requests to extend the scheduled season.
- If Council were to allow requests for specific clubs, then other clubs using other pools and community facilities should be extended the same arrangements.
- Opening DALC for an additional month (four mornings and four afternoons each week) of fifty metre pool utilisation, would incur additional chemical and heating costs, and staffing costs associated with preparing the pool, removing and reinstating pool covers, undertaking water checks and supervising the pool. Budgetary allowances for these operational and wages costs were not made during the 2020/2021 financial year.
- Aquatic Leisure Centres are currently running at a financial loss. A season extension may exacerbate the financial predicament.
- Programmed maintenance and capital replacement programming, scheduled for the week commencing 29 March 2021, would be postponed.
- Conversely, a season extension would enable swim club participants to train for state and national championships, ensuring their ongoing competitive success, as demonstrated throughout the competition season.
- A season extension would also potentially ensure a more positive rapport with swim clubs, entering into the 2021/2022 aquatic season.

The season information included in the draft fees and charges are yet to be endorsed by Council, and will be removed from the document. A report will be presented to Council in July 2021 to determine the 2021/2022 Dubbo and Wellington Aquatic Leisure Centres and Geurie Pool season commencement dates, conclusion dates and daily opening hours.

Council's draft operational budget does not currently have additional funding for an extended season. However, following patronage analysis and user group feedback from 2020/2021, Council is enthusiastic about refining opening hours that best meet community needs.

Aquatic Leisure Centres are currently implementing a new online software booking system. All stakeholders will be contacted directly when the system goes live and bookings can commence. It is anticipated that this will occur in late July 2021. At that time, DCS and OASC will be able to undertake bookings for the 2021/2022 season.

The fee for the exclusive use of the entire pool complex (facility closed to the public) is proposed to change from \$1,085 (all day) in 2020/2021 to \$1,000 (per four hour block) in 2021/2022. The increase will partially offset costs associated with providing the community with Australian standard chlorination and filtration systems, lifeguard supervision, as well as ongoing capital maintenance and renewal. The costs will create fair and equitable conditions, and ensure Council remains fiscally responsible in regards to the costly operation of Aquatic Leisure Facilities.

The fee for the entire 50 metre pool with lane ropes is proposed to change from \$640 per day in 2020/2021 to \$250 per four hour block in 2021/2022.

Council's Aquatic Leisure Centres – Usage Policy was developed to determine a set level of hierarchy of access to the Aquatic Leisure Centres for all users, and to protect the integrity of the “aquatic industry business” that is being conducted by Council. When considering requests for lane hire for regular structured activities, consideration must be given to ensure space is available for the community recreation during peak times (morning and evening) and during extreme hot weather events.

Whilst community consideration remain foremost when considering lane hire requests, business considerations, (including large events which have the capacity to bring significant economic benefit to the region) may see community access being limited for a specific period of time (for example during a swimming carnival event), with appropriate notification.

Dubbo Junior Rugby League clubhouse price increases

Submission 9 – John Walkom

- *The Dubbo City Junior Rugby League club has invested \$65,000 into the upgrade of the clubhouse and canteen, and due to this investment we propose that the fees and charges are reviewed.*
- *Fees should be canteen hire (\$500 per day), equipment bond (\$500), hire without the use of coffee machine (\$350) and hire with the use of the coffee machine (\$500), clubhouse only hire for private (\$450 per use per day), not-for-profit (\$225) and meeting less than 4 hours (\$50 per hour).*
- *The bond will be kept if the canteen is not cleaned to the desired standard, and any damage will be charged to the user at-cost, less the \$500 bond.*

Comment

Council has undergone a process to harmonise fees and charges across sporting organisations as well as parks, gardens, reserves and sporting facilities within the region. As part of this process the fees and charges for all sporting clubhouses were aligned and standardised.

The following clubhouse fees and charges are proposed to remain as per the draft 2021/2022 Fees and Charges:

- Casual Hire – NFP – per use – excluding clean if required \$176
- Casual Hire – Private – per use – excluding clean if required \$407
- Meeting Hire >2 hours – per use – excluding clean if required \$44
- Junior Rugby League Clubhouse – per use – NRL/CRL No Charge

Council appreciates the contribution that Dubbo City Junior Rugby League has made to improving the canteen facilities at Apex Oval. Given the canteen facility is a separate entity to the standardised clubhouse fees, it is proposed to amend the fees and charges as follows:

- Junior Rugby League Canteen (including coffee machine) – per use – excluding clean if required \$500
- Junior Rugby League Canteen (excluding coffee machine) – per use – excluding clean if required \$350

The request for a \$500 bond to be taken upon bookings of the Junior Rugby League canteen is proposed to be removed from the draft 2021/2022 Fees and Charges given the significant administration required to process and refund the deposit. Council has general fees which would apply should the facility be left untidy or damage occurs, including:

- Loss / Damage / Repair of Equipment – Actual Cost
- Cleaning Additional – Amenities/Canteen/Function Rooms/Clubhouses – Actual Cost

Furthermore, part of the terms and conditions of hire for Dubbo Regional Council Sporting Facilities includes:

16. *Upon use of a canteen the event organiser must leave the canteen clean and tidy to Council standards ready for the next user group. Council does not provide cleaning products or equipment so this must be brought in by the event organiser. In the case where the canteen needs to be cleaned by Council's contract cleaner the event organiser will be invoiced 'actual costs' per clean required.*
17. *The event organiser hiring facilities/grounds are responsible for all damage caused during their event and will be invoiced the 'actual costs' for any repairs required.*

The above terms and conditions and the applicable fees and charges cover any damage caused to the clubhouse and/or canteen.

Dubbo Regional Livestock Markets (DRLM) – Increase in fees

Submission 13 – Robert Shanks

Submission 16 – Dubbo Stock & Station Agents Pty Ltd

- *The extra charges may cause vendors to look at other avenues to sell their livestock, including other selling centres or computer aided methods. Council should focus on filling sale pens (97% of your income) and satisfying the needs of producers, agents and customers.*
- *Council wish to charge for Passed in Stock a fee of 50% of normal Yard Due Fees and 50% of Agents Licence Fee. It is the vendor's decision to withdraw their livestock if the market doesn't meet their expectations, and the proposed fee will make vendors reluctant to sell their livestock at DLRM. The same fee introduced at Narromine resulted in the demise of this centre.*
- *Why is there an increase in cost of disposal for transit stock above normal stock?*
- *Do the administration fees for non-booked stock include transit stock?*
- *Council wish to charge for stock staying in the hospital paddock, which has been used for many years as a place where livestock that have been injured prior to sale can go to recover if the injury isn't too severe. The majority of stock come back through the saleyards and the vendor gets charged the Yard Dues*
- *Why is there a large difference between the destruction fee and the disposal fee? A flat fee for the destruction and disposal should be charged.*
- *Concerns have been raised about inconsistent transit fees for sheep and goats.*
- *The Impounding Droving Fee does not specify who the drover is that will recoup this money. The money should not go to DRC as it is part of their job requirements.*
- *Agents do not have access to surveillance cameras, unless they submit a request to view them, in the instance livestock go missing/miscounted/stolen. We would like Council to lawfully support the agents in viewing the footage and not having to wait 24-48 hours so that problems can be dealt with when they arise.*

Comment

It is noted that submissions included references to business practices and processes in addition to fees and charges. In this regard, Council are working with Dubbo Stock and Station Agents in undertaking an independent review of the DRLM to consider views on public accountabilities and private commercial perspectives, to support long term viability of the facility and addressing needs of various stockholders.

Passed in Livestock - The user pays principle has been considered across many areas in line with industry feedback and in consideration of fee structures at other major livestock facilities. Livestock presented at the DRLM, whether sold or not, contribute to wear and tear on the facility. Following broad stakeholder feedback and staff consideration that passed in stock at the current time is an unrecoverable cost of the business, it is recommended that Council consider removing the new proposed fees and charges relating to passed in stock for the 2021/2022 Fees and Charges.

To ensure that Council have an awareness of the amount of passed in stock that are using the facility it is also recommended that Council seek this information as part of a future Memorandum of Understanding with the Dubbo Stock and Station Agents. This information will provide data for future decision making of Council.

Cost of disposal for transit stock – The proposed fee is 50% higher than that of direct customers of DRLM. This increased cost was to minimise any appeal of stock being brought to the facility, and provide greater equity for the licenced agent and customers of the DRLM. This higher charge also reflects the overwhelming feedback that Council has received that buyers and sellers thought the DRLM should not be subsidising transit stock. It is recommended that in introducing the transit stock fee in its first year that Council charge the standard Destruction and Disposal fee and that this decision be reviewed for 2022/2023 based on transit stock numbers and operational impact.

Administration Fee – The admiration fee refers to onsite administration costs of un-booked transit stock only. The approach was to enable DRLM to have beforehand knowledge to assist in managing stock and pen numbers. This is important especially on large sale days. This fee, which is only charged to transporters that turn up without a prior booking, should be an incentive for carriers to not just turn up or seek opportunity to try to use the facility without payment. It is also recommended that the wording of the fee be updated in the Revenue Policy to clarify Non-booked Transit livestock.

Agistment Fee (Hospital Paddock) – The Adjustment Paddocks are not provided with the intention that they are ‘Hospital Paddocks’; any animals resting and eating feed in the agistment paddocks must have a vet certificate or be fit to load. Use of the agistment paddock is a higher service than being in a standard feed pen and it is ultimately the decision of agents and their customers if they wish to use this service.

It is reasonable that Council charges a fee for service just as the private onsite feeders do through licence agreements. This revenue, while minimal, supports the user pays principles that has been strongly advocated by industry and customers. It is also noted that feeder yards are provided at no additional cost for one week prior and one week after for stock going through a DRLM sale. It is proposed that the cost of \$0.36 a day for one head of sheep is reasonable given the average value of the animal is around \$200.00 or \$3.60 a day for a head of cattle is valued at over \$600 at a minimum.

Destruction and Disposal Fee – In regards to the draft fees and charges for destruction and disposal, it is recommended that the following changes be made:

Draft fees and charges Destruction and disposal	Proposed amendments Destruction and disposal
<ul style="list-style-type: none"> Large stock – per head \$125 Dead large stock – disposal only – per head \$70 	<ul style="list-style-type: none"> Large stock – per head \$120 (Note: fee includes waste (tip) charge of \$70)
<ul style="list-style-type: none"> Small stock – per head \$58 Small stock – disposal only – per head 	<ul style="list-style-type: none"> Small stock – per head \$40 (Note: fee includes waste (tip) charge of \$27)

\$29	
------	--

The current structure of these fees cause confusion and angst with some stakeholders. It is recommended that Council restructure the Destruction and Disposal fees to a single fee that clearly identifies DRLM staff costs (destruction, transport, and administration) and DRC waste (tip) charges. This level of transparency identifies charges for DRLM labour and equipment and DRC waste (tip) charges that are unavoidable to DRLM as a function of Council.

It is proposed that the DRLM labour and equipment fee be \$50.00 per head for large stock and \$13.00 per head for small stock. The DRLM fee relates to the destruction on site if required, the transfer to the waste facility and the administration time for animal tracking and invoicing.

It is acknowledged that the DRLM component of this fee at \$50.00 and \$13.00 for large stock and small stock respectively does not fully cost-recover the provision of this service and that the fees do support a level of user pays principle. It is also acknowledged that there are always some level of services that that cannot be fully recovered and proportionally should be considered as part of overall operating expenses.

The Destruction and Disposal fees proposed are considered more than reasonable when compared with other major saleyards; it is worth nothing that some saleyards secure vet services at a much higher charge. If demands for these services continue to rise, Council always has opportunity to review the structure of these services and charges.

Transit Fees – The higher charges for transit goats is related to the higher risks associated with this stock type, including damage to site, biosecurity risks, chain of responsibility, impact to operations (primarily sheep sale days) and labour management. However, in line with the cattle and sheep charges, transit stock charges are rounded to be approximately 25% of the yard dues for the related stock types. For consistency this same calculation is proposed to be applied to the transit goat charge. It is proposed that 2021/2022 transit fees and charges for goats be \$0.40 per head.

It is also proposed that DRLM work with goat transporters to effectively manage risks related to goat activities through improvements in process and communication.

Droving Fees - This is not a new fee and Council has had no previous objections. Livestock handling at DRLM is not a key responsibility of Council staff. If staff are required to handle livestock it is only appropriate that Council charges out this time accordingly. It is important to note that when undertaking droving, this resource is one that has been removed from one responsibility, which will need to be funded by either overtime or casual hire in an effort to maintain current service levels and operations.

Surveillance cameras - This comment is not related to fees and charges, however is being undertaken as part of an independent review of the DRLM to consider views on public accountabilities and private commercial perspectives, to support long term viability of the facility and addressing needs of various stockholders.

Victoria Street Shopping Centre Precinct

Submission 14 – Terry and Kath Skinner

We object to the exclusion of funds for asset improvement to the Neighbourhood Shopping Centre Precinct in Victoria Street on the following grounds:

- Physical safety due to the quality of the existing pavement*
- Air quality safety due to the cracked sewer pipe and broken pavement emitting a foul odour. Council has already confirmed this from an on-site visit*
- The 2020/21 Budget listed \$380,000 for that financial year and forecasts of \$420,000 and \$250,000 to remediate Neighbourhood Shopping Centre Precincts in Dubbo. Some of this has already occurred in South Dubbo yet others are now excluded.*
- We completed building works 3 years ago to improve the zone and intent and purpose of the neighbourhood shopping experience as determined by Council's zoning*
- The Victoria Street Beautification Committee was established to facilitate discussions with Council, saving Council having to work with all individual stakeholders in the area.*

Comment

Council has faced some challenges to get to a surplus budget for 2021/2022 and forward budgets for 2022/2023, 2023/2024 and 2024/2025 due to the ongoing impacts of COVID-19 and decreased amount of income and income from invested fees. It is important to note the 2020/2021 budget was prepared on the basis of business as usual, with no impacts of COVID-19 factored into the budgets. Council will continually review the budget situation and review the need to beautify the remaining Dubbo shopping precincts in the future.

When initially preparing the 2021/2022 budget, Council had to adjust or remove a number of projects from the budget. These projects included various road reconstruction works, street tree plantings, ongoing parks and open space maintenance, and the installation of gross pollutant traps that were not deemed critical. Due to reduced funding, Council did not have the capacity to undertake any further beautification works to either the Victoria Street shopping precinct and or any other shopping precincts.

Council has now been advised of a refund of the increased Emergency Services Levy, which can be used to progress design work on the Victoria Street shopping precinct. It should be noted significant works are being undertaken by TfNSW at the Victoria Street and Whylandra Street intersection that is not due for completion until the end of 2021.

Council will continue to apply for grants for infrastructure works and subject to priorities this project could fit into a grant funded category.

Dubbo Netball Court Fees and Charges

Submission 15 – Dubbo Netball Association Inc. (DNA)

We would like to request a 50% reduction in the ground preparation fee for the following reasons:

- *Our 2020 season was shortened by COVID-19 and our expenses remained largely unchanged, but our income (registrations and canteen sales) reduced.*
- *Our complex is made up of 13 sealed courts and 7 grass courts. Our sealed courts require minor maintenance while our grass courts require line marking and mowing. Our ground preparation fee is proposed to be \$6,732 while Dubbo Soccer, which covers a significantly greater area and requires higher levels of maintenance, will be charged \$7,751.*
- *We secured \$220,000 funding to seal two courts, reducing the need for maintenance. DNA are in the process of applying for funding to seal the remaining courts.*
- *DNA currently have a submission through a NSW Government Grant to improve lighting, which if successful would benefit DNA, cricket, touch football and Council*
- *Council provided funded to cement portions of the ground, improving disability access and reducing regular maintenance.*
- *DNA has 1,472 and 85 registered and non-registered players. All teams play in Dubbo, and clubs travel from Narromine, Trangie, Warren, Nyngan and other outlying towns.*

Comment

Council undertakes a review of the sporting organisations fees and charges on an annual basis. As part of the review sporting clubs are required to review their current sport specific preparation agreed briefs and the recalculation of the associated sporting organisation fees and charges occurs.

Council, at its meeting held 19 February 2018, resolved (in part):

“4. That a thirty percent (30%) blanket subsidy be applied to all sporting organisation sporting ground preparation fees and charges excluding litter control and included in the 2018/2019 Draft Dubbo Regional Council Revenue Policy”.

In January 2020 Dubbo Netball Association (DNA) undertook the review of their sport specific preparation agreed brief and the associated fees and charges, and the Council subsidy applied was included in Council’s 2020/2021 Revenue Policy. Given the rapid onset of COVID-19 and the ongoing impact that Public Health Orders had on community sport, sporting clubs were only able to run shortened competitions, or for some sporting clubs they opted not to run at all for the 2020 Winter season.

As a result of the impact of COVID-19, Council recognised the need to undertake an additional review of the sport specific preparation agreed briefs in July 2021 for the Winter 2020 season and subsequently Dubbo Netball sporting organisation fees and charges were reduced.

While sporting organisations are required to pay a contribution towards sport specific preparation such as line marking, weekly bin collection, wicket preparation, edging of hard courts etc, no sporting organisations are required to contribute to the maintenance of the grass (mowing) or the weekly cleaning of the amenities and change rooms.

It is noted that DNA have indicated that Dubbo and District Football Association (DDFA) fees and charges are only \$7,751, however DDFA have only opted in their sport specific preparation agreed brief for Council to undertake the initial string line of the soccer fields. DDFA engage a private contractor to undertake all regular remarking of the soccer fields throughout the winter season at their cost.

Council acknowledges and appreciates that DNA is a proactive sporting club that actively seeks grant funding and contributes to improving the facilities at the Nita McGrath Netball Courts.

However, the Dubbo Netball Association fees and charges are proposed to remain as per the draft 2021/2022 Fees and Charges for the following reasons:

- Council reviewed the fees and charges during COVID-19 as well as supported sporting clubs with COVID-19 Safety Plans development and implementation;
- A 30% subsidy already applies to sporting organisation fees and charges;
- Sporting organisations are not required to contribute to mowing and amenities maintenance; and
- Council must remain transparent and consistent with all sporting organisations.

DRTCC, WPCC and Old Dubbo Gaol Venue Hire – Increase in fees

Submission 18 – Songwriters & Original Musicians Association Dubbo Inc (SOMAD)

- *We are a not-for-profit community organisation.*
- *We would like to utilise the DRTCC foyer space as a venue for independent and emerging artists, and a hire fee of around \$200-\$250 would make this viable for us.*
- *The 24.5% price increase to hire the Black Box Theatre would make the venue less affordable for us. Our shows are all self-run and require no WPCC staff intervention.*
- *The current fees make the Old Dubbo Gaol cost-prohibitive. The base cost of venue hire and bar fee is \$564 and \$575. It would be ideal to consider allowing not-for-profit organisations organise their own bar and licence, or a cut of alcohol sales, or an affordable package price for both.*

Comment

In regards to charges for the WPCC and Old Dubbo Gaol, the fees and charges are reflective of the need to recoup investment in the facilities and high setup and operational costs for use in either a community or corporate capacity. The costs are indicative of facilities of this quality which align with industry commercial rates. The Black Box Theatre community rates are 50% of the standard corporate/commercial rate.

In late 2021 it is anticipated that the WPCC will add an additional venue for hire, being The Greens (former Dubbo City Bowling Club site). This venue will be a lower standard of facility and is likely to have lower fees and charges for hire.

Through the adopted Cultural Plan, various partnership agreements, and applications for Council Financial Assistance, Council believes there to be ample opportunity for community and non-for-profit organisations to access funds to offset costs such as venue hire fees. Since 1 July 2020 to 1 May 2021 twelve not-for profit community groups have been supported, with over \$51,000 in SPARC Cultural Development Funding.

In regards to the draft fees and charges for the DRTCC, it is proposed that the following changes be made:

Draft fees and charges Auditorium Foyer (8 hr duration)	Proposed amendments Auditorium Foyer (8 hr duration)
<ul style="list-style-type: none">Professional/Commercial - \$569	<ul style="list-style-type: none">Professional/Commercial - \$569
<ul style="list-style-type: none">Community/Not-for-Profit - \$465	<ul style="list-style-type: none">Community/Not-for-Profit - \$220
<ul style="list-style-type: none">School/Registered Charity - \$345	<ul style="list-style-type: none">School/Registered Charity - \$200

The proposed changes are in line the with DRTCC's strategic direction to activate the foyer area, engage younger audiences, support emerging and independent artists and increase revenue.

Lack of footpath and cycleways construction

Submission 19 – Kathy Furney

- There is no budget for the continuing development of footpaths and cycleways.*
- Council needs to extend the Tracker Riley Cycleway north of Emile Serisier Bridge.*
- We need more separated cycleways to encourage residents to cycle and exercise. COVID-19 saw a large increase in bicycle-users, and we need to continue to encourage this by providing more safe cycleways.*

Comment

Council has allocated \$2.1 million over the four year period for the Footpath and Cycleway Construction and Renewal Programme, with \$924,864 allocated in 2021/2022. This includes the construction of the Hennessey Drive Shared Pathway, reconstruction of the Brisbane

Street (Tamworth Street to Mitchell Highway) footpath, and ongoing capital maintenance of existing footpaths and cycleways in the region.

Council undertakes footpath and cycleway construction in accordance with the Pedestrian Access and Mobility Plan, which identifies the specific projects to improve and enhance the walking and cycling environment in the region.

Council regularly applies for National and State Government funding to construct new infrastructure or upgrade or extend existing infrastructure, minimising the costs for ratepayers.

Housing supply

Submission 21 – Real Estate Institute of NSW (REINSW) – Orana Division

- *Our submission relates to Theme 1 – Housing.*
- *Council has not seriously considered our submissions of 2019/2020 and 2020/2021. We sought the involvement of Council to seek solutions to the lack of supply of units in Dubbo. Mudgee has 20% of the population of Dubbo but recorded higher volume of unit sales.*
- *Our members participated in the HillPDA Consultants forum in 2019, and were consulted by Mr Wallace and Mr Jennings in June 2020 in relation to the recommendations of the report. However, this report has not yet been considered by Council.*
- *Dubbo has a critical undersupply of rental accommodation. This may have been avoided had Council taken a proactive response to our submissions and consulted over the last two operational plans. The shortage of rental accommodation is likely to pose serious challenges to the ability of Dubbo employers to attract staff.*
- *Council should refocus on the theme mission statement, take the lead and collaborate with various stakeholders within the residential sectors.*

Comment

Council engaged HillPDA in 2019 to investigate whether the housing needs in Dubbo and Wellington are being met and whether policy interventions will assist with meeting housing targets. The report included a residential supply and demand analysis to understand variables which influence housing supply, diversity and affordability, and a comparative assessment of market conditions for the Dubbo region and four Evocities. The report is currently being updated to reflect the impacts of COVID-19, and it will be presented to Council at a later date.

Council conducted a Housing Availability Forum on 11 June 2021 with relevant stakeholders, including REINSW, to consider the issue of housing availability in the region. The Forum included an update on the current situation regarding the supply of housing and residential land in Dubbo and Wellington, the factors impacting the supply and demand of different types of residential development, and opportunities to increase housing choice in the Local Government Area.

Council acknowledges and appreciates that REINSW is a proactive institute that actively engages and consults with Council on residential matters. Council looks forward to working with REINSW and overall industry stakeholders to ensure the availability of appropriate housing supply.

Dubbo Airport Fees and Charges

Submission 22 – Late submission – Dubbo Aero Club (DAC)

- *The draft fees and charges set out a fee of \$13.50 including GST per landing per 1000kg maximum take-off weight, pro rata. Dubbo Aero Club (DAC) request that Council adopt a similar pricing structure to other regional centres.*
- *DAC proposes that Council charge an annual landing fee of \$131.50 per 1000kg maximum take-off weight, for DAC members only (eg a 1.270 tonne plane would cost \$167).*
- *In considering this proposal, Council should take into account the facilities for general aviation in Dubbo compared to other regional airports. DAC members are also subject to higher costs for their club house lease and hangars compared to other regions.*
- *DAC members are ratepayers and business owners and have a strong involvement in the community*

Comment

Landing fees are applied on a per tonne basis, and this information is communicated via the EN Route Supplement Australia Documentation distributed by Air services. Further data collection, comparison and assessment of fee scenarios is required prior to recommendations being made to Council. It is proposed that a future report be provided to Council in December 2021 for potential amendments to the structure of fees and charges for Aero Club members and users. This will include working with the Dubbo Aero Club to understand their usage and will also need to consider recreational users and users of the Wellington Aerodrome and Recreation Park facility as well.

Club members use the airport for different reasons, for example recreation or commercial, and this needs to be appropriately managed to ensure equity for all users, be they club members, hanger owners, recreation or commercial operators.

6. Proposed changes

Following completion of the public exhibition period, Council staff have undertaken a further review of the draft documents. The following changes are proposed for Council consideration:

- That the 2021/2022 Delivery Program and Operational Plan be amended to correct minor clarifications and typographical errors
- That the 2021/2022 Budget has been amended to include an additional provision for future asset maintenance

- That \$42,000 from the 2021 Emergency Service Levy rebate be used for concept designs on Victoria Street beautification
- That the 2021/2022 Fees and Charges be amended to correct minor clarifications and typographical errors
- That the 2021/2022 Fees and Charges be amended to include the following new fees:
 - Sporting Facilities – Hire Fee
 - Junior Rugby League Canteen (including coffee machine) – per use – excluding clean if required – \$500
 - Junior Rugby League Canteen (excluding coffee machine) – per use – excluding clean if required – \$350
 - Aquatic Leisure Centres
 - Clubroom/Multi-purpose Room – Per Season – Swim Clubs only – \$200
 - Additional Cleaning – Amenities/Meeting Rooms/Clubhouses – Actual cost
 - Loss/Damage/Repair of Equipment – Actual cost
 - Waterslide – 30min unlimited - \$10
 - Waterslide – 6 rides - \$4
- That the 2021/2022 Fees and Charges be amended to update the following fees:
 - Aquatic Leisure Centres

Name	Year 20/21 Last YR Fee (Incl. GST)	Year 21/22	
		GST	Fee (Incl. GST)
SCHOOL PROGRAMS & CARNIVALS			
Bookings are essential for all school programs and are subject to availability			
EDIT TO BELOW School Swimming and Water Safety Program - 10 x lessons (1:8) - Per student - Includes admission (Instructor supplied by school)	\$85.00	\$8.00	\$88.00
School Swimming and Water Safety Program (Instructor supplied by school) – per student – per session – admission only. Lane reservation essential.	\$8.50	\$0.29	\$3.20
REMOVE School Swimming and Water Safety Program – 5 x lessons (1:8) – Per student – includes admission (Instructor supplied by school)	\$55.00	\$5.18	\$57.00
School Swimming and Water Safety Program - Hire of DRC Learn To Swim Instructor - Per session	\$40.00	\$2.27	\$25.00
EDIT School Sport or PE Classes – per student – per session – admission only . Lane reservation essential.	\$3.00	\$0.29	\$3.20
EDIT Swimming Carnivals – per child – per session – admission only – Lane/Facility Hire additional.	\$3.80	\$0.35	\$3.90

- Dubbo Regional Livestock Market
- Transit goats – per head \$0.40 (reduced from \$2.15)
- Disposal and destruction – Large stock – per head - \$120
- Disposal and destruction – Small stock – per head - \$40
- Dubbo Regional Theatre and Convention Centre – Auditorium Foyer (8hr duration)
- Community/Not-for-Profit - \$220 (reduced from \$465)
- School/Registered Charity - \$200 (reduced from \$345)
- That the 2021/2022 Fees and Charges be amended to remove the following fees:
 - Dubbo Regional Livestock Markets
 - Passed in stock – per head -50% of normal Yard Due Fee and 50% of Agents Licence Fee

SUMMARY

This report recommends that the draft 2021/2022 Delivery Program and Operational Plan, Long Term Financial Plan, 2021/2022 Budget and Capital Expenditure, 2021/2022 Fees and Charges, and 2021/2022 Annual Statement of Revenue Policy be adopted by Council and commence operation on 1 July 2021.

Appendices:

- | | |
|---|--------------------------------------|
| 1⇒ Submissions | <i>Provided under separate cover</i> |
| 2⇒ Draft 2021/2022 Delivery Program and Operational Plan | <i>Provided under separate cover</i> |
| 3⇒ Long Term Financial Plan | <i>Provided under separate cover</i> |
| 4⇒ Draft 2021 - 2024 Budget and Capital Expenditure Summaries | <i>Provided under separate cover</i> |
| 5⇒ Draft 2021/2022 Fees and Charges | <i>Provided under separate cover</i> |
| 6⇒ Draft 2021/2022 Annual Statement of Revenue Policy | <i>Provided under separate cover</i> |



REPORT: Payment of Expenses and Provision of Facilities for the Mayor and Councillors

AUTHOR: Executive Manager CEO Services
REPORT DATE: 16 June 2021
TRIM REFERENCE: ID21/993

EXECUTIVE SUMMARY

Section 252(4) of the Local Government Act 1993 allows Council to change its policy on Payment of Expenses and Provision of Facilities for the Mayor and Councillors from time to time. Council adopted its current policy for Payment of Expenses and Provision of Facilities for the Mayor and Councillors at its meeting held 28 January 2020.

Council resolved at two recent council meetings to make amendments to the policy, which now requires the policy to be placed on Public Exhibition, the draft policy is attached to this report as **Appendix 1**.

- Council at its meeting held on 26 April 2021 resolved (in part):
“1. That the Policy for the Payment of Expenses and Provision of Facilities for the Mayor and Councillors be amended to provide that if a Councillor or the Mayor is or has been granted a leave of absence in excess of one month they are to return any car, phone or Ipad provided by Council until the expiration of their leave of absence.”
- Council at its meeting held on 4 May 2021, resolved (in part):
*“3. That:
a) the Policy for the Payment of Expenses and Provision of Facilities for the Mayor and Councillors be amended to provide for the automatic transfer of the additional annual mayoral fee during any leave of absence of the Mayor, to the person action in the role of Mayor.”*

The attached draft policy has been amended to reflect the above resolutions and is now ready to be placed on Public Exhibition for a period of 28 days during which time the public may make submissions. The policy together with any submissions received will then be considered by Council at a future meeting for adoption.

FINANCIAL IMPLICATIONS

The financial implications arising from this report relate to the expenses and provision of facilities detailed in Council's policy.

POLICY IMPLICATIONS

The adoption of this report allows the proposed policy to be placed on Public Exhibition.

RECOMMENDATION

- 1. That the Draft Payment of Expenses and Provision of Facilities for the Mayor and Councillors policy, as attached at Appendix 1 to the report of the Executive Manager CEO Services dated 16 June 2021, be placed on Public Exhibition for a period of 28 days inviting the public to make submissions.**
- 2. That it be noted that the Temporary Policy Pending Code of Conduct Processed Upon the Mayor's Return to Official Duties, created under Section 226(d) of the Local Government Act 1993 (NSW) on 6 May 2021 and endorsed by Council on 24 May 2021, was rescinded on 4 June 2021.**

Maria Crisante
Executive Manager CEO Services

REPORT

Section 252(4) of the Local Government Act 1993 allows Council to change its policy on Payment of Expenses and Provision of Facilities for the Mayor and Councillors from time to time. Council adopted its current policy for Payment of Expenses and Provision of Facilities for the Mayor and Councillors at its Ordinary Council meeting held 28 January 2020.

Council resolved at two recent council meetings to make amendments to the policy, which are outlined as below:

Councillor or Mayor's Leave of Absence, section 2.2.8

When a councillor or the mayor take a leave of absence in excess of one month, they are required to hand in their facilities and equipment, such as vehicle, phone, ipad or laptop for the period that they will be on leave.

Mayoral Fee Payment when Mayor is on Leave of Absence, section 6.3

Pursuant to Section 249 (5) of the Act, the Council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor's annual fee.

As resolved by Council at its meeting held 4 May 2021, there will be an automatic transfer of the additional annual mayoral fee during any leave of absence of the Mayor, to the person acting in the role of the Mayor.

The draft policy as attached as **Appendix 1** is to be placed on Public Exhibition for a period of 28 days during which time the public may make submissions. The draft policy together with any submissions received will then be considered by Council prior to its adoption.

Appendices:

- | | | |
|----------|---|---|
| 1 | Draft - Policy for the Payment of Expenses and Provision
⇒ of Facilities for the Mayor and Councillors | <i>Provided under separate
cover</i> |
|----------|---|---|



DUBBO REGIONAL
COUNCIL

REPORT: Quarterly Report on Documents Executed Under the Power of Attorney

AUTHOR: Governance and Internal Control
Manager
REPORT DATE: 16 June 2021
TRIM REFERENCE: ID21/992

EXECUTIVE SUMMARY

At its meeting held 3 June 2021, Council resolved (in part):

“6. That the Chief Executive Officer report to Council every three months on all documents signed under the prescribed Power of Attorney.”

This resolution extends previous resolutions of Council made on 22 February 2021 and 26 February 2018.

This report provides a listing of documents signed under the Power of Attorney delegated to the Chief Executive Officer from 1 March 2021 to 31 May 2021.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within the report of the Governance and Internal Control Manager, dated 16 June 2021, be noted.

Susan Wade
Governance and Internal Control Manager

REPORT

In accordance with the abovementioned resolution, following is a listing of documents signed under the Power of Attorney delegated to the Chief Executive Officer from 1 March 2021 to 31 May 2021, for your information:

Date Sealed	Details of Document
9/03/2021	General Power of Attorney - Dean William Frost - CEO Dubbo Regional Council to 2 April 2021 to 1 April 2022
10/03/2021	Tender Contract T20-038 - Supply of Ready Mix Concrete Contract - Hanson Construction Materials Pty Ltd
17/03/2021	Sale Contract - Lot 545 DP 1260295 - Keswick Estate Stage 5 Release 1 - Hibbards Pty Ltd
22/03/2021	Dedication of Road for Public Use - Lot 101, 170 Myall Street - Lot 101 DP1233482 - Health Administration Corporation
22/03/2021	Contract - National Australia Bank - Bank Guarantee Facility Documents
23/03/2021	Sale Contract - Lot 43 - 22/ DP 1223592 Moffat Estate Stage 3 - Serendity Equities Pty Ltd
23/03/2021	Tender Contract - T21-005 Construction of Groundwater Monitoring Bores - Dubbo Urban Area - The Impax group Pty Limited
23/03/2021	Tender Contract - T21-005 Construction of Asphaltic Surface for Wheelers Lane and Keswick Parkway Roundabout - All Pavement Solutions Pty Ltd
29/03/2021	Revocation of Power of Attorney - Michael Gerard McMahon Book 4740 No.774 - to come into effect 02/04/2021
30/03/2021	Deed of Surrender - Licence - Part Lot 1 DP 215445 - South Dubbo Girl Guide Hall - The Girl Guides Association of New South Wales
31/03/2021	Tender Contract T20-042 - Supply of Plant, Equipment and Labour for Kerb and Gutter Construction for Boundary Road - Stage 2 Project - Wheel Conn Crete Pty Ltd
31/03/2021	Tender Contract T20-028 - Supply, Construction and Installation of Accessible Amenity Facility, Elston Park Dubbo - Fabranamics Pty Ltd Trading as Pureablue
16/04/2021	Creation of Easement Agreement - Access to Bore - 15 Lay Street, Wellington (Lot 272 DP 560497)
16/04/2021	Creation of Easement Agreement - Access to Bore - 8945 Goolma Rd, Wellington (Lot 2 DP 1136578)
16/04/2021	Creation of Easement Agreement - Access to Bore - 'Nanima' 7009 Goolma Rd, Wellington (Lot 2 DP 806578)
23/04/2021	Licence Agreement - Upgrading of Goolma and Twelve Mile Road Intersection - Department of Community and Justice

29/04/2021	Boundary Road Extension - Road Dedication Plan - Lot403 DP 1244669, Lot 2 DP 880413 & Lot 500 DP 1260295 - Easement over Lot 25 DP 1207529 & Lot 500 DP 1260295
29/04/2021	Boothenba Road Intersection - Acquisition of Land for Road Widening - Hopes Bus Services Pty Ltd - Lot 10 DP 576498, Lot 126 DP 187388
30/04/2021	Acquisition of land for Road Widening - Boothenba Rd Lot 1, 126/ 1187388 and Lot 2, 10/ 576498 - Essential Energy Project number 122842 - Underground Powerlines - Landowner Deed - Dubbo Regional Council.
30/04/2021	Acquisition of land for Road Widening - Boothenba Rd Lot 1, 126/ 1187388 and Lot 2, 10/ 576498 - Essential Energy Project number 122842 - Underground Powerlines - Landowner Deed - Hopes Bus Service.
30/04/2021	Acquisition of land for Road Widening - Boothenba Rd Lot 1, 126/ 1187388 and Lot 2, 10/ 576498 - Essential Energy Project number 122842 - Underground Powerlines - Customer Deed - Dubbo Regional Council.
5/05/2021	Planning Agreement - Uungula Wind Farm Pty Ltd - Dubbo Regional Council
11/05/2021	Sale Contract - Keswick Estate Stage 5 Release 1 - Lot 526 DP 1260295 - Prajeesh Krishnan and Aswathy Rachel Abraham
13/05/2021	Sale Contract - 139 Darling Street, Dubbo NSW 2830 - Kenneth John and Elizabeth Anita Sheather
24/05/2021	Contract document - T21-011 Construction of Amenities Building and Car Park at New Riverside Sporting Oval, Dubbo - David Payne Constructions
31/05/2021	Contract document - T20-040 Design and Construction of Two Road Bridges - Terrabella Bridge and Burrendong Number 2 Bridge - Saunder Civilbuild Pty Ltd



DUBBO REGIONAL
COUNCIL

REPORT: Draft Social Media Policy - Councillor Social Media

AUTHOR: Manager Corporate Image and
Communications
REPORT DATE: 16 June 2021
TRIM REFERENCE: ID21/994

EXECUTIVE SUMMARY

In drawing upon industry best practice across state and federal governments, the private sector, and key elements from the Office of Local Government Draft Model Social Media Policy (2021), a draft Councillor Social Media Policy for Dubbo Regional Council has been developed for Council's endorsement.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

The adoption of this report allows the proposed Policy to be placed on Public Exhibition. Following Public Exhibition, should the Policy be adopted by Council, it is recommended that such Policy be subject to biennial review. This draft Policy for Councillors is standalone, however, it forms part of the wider suite of social media policies being developed for Councillors and staff of Dubbo Regional Council.

RECOMMENDATION

1. That the information contained within the report of the Manager Corporate Image and Communications, dated 16 June 2021, be noted.
2. That the Social Media Policy – Councillor Social Media, as attached at Appendix 1, be placed on Public Exhibition for a period of 28 days, inviting the public to make submissions.
3. That, should the Social Media Policy – Councillor Social Media be adopted by Council following Public Exhibition, such Policy be reviewed biennially.

Andrew Parsons

Manager Corporate Image and Communications

BACKGROUND

Dubbo Regional Council's current Social Media Policy has been in place since being adopted in December 2016. Similarly, Council's Media Protocols Policy, adopted in July 2017, also covers Councillors and Council staff in regard to social media use and compliance. Complementing these policies, face to face social media training was provided to Councillors in February 2020 and was designed to assist, with understanding, the use of social media, the behaviours, and obligations expected of Councillors.

The draft Dubbo Regional Council 'Councillor Social Media Policy' draws upon industry best practice across State and Federal Governments, the private sector, and core key elements from the Office of Local Government Draft Model Social Media Policy (2021). The draft Policy aims to provide Councillors with a clear direction on best practice use and self-management guidelines for their use of social media.

REPORT

Office of Local Government Draft Model Social Media Policy (2021) was released in June 2021. The Policy does not allow for social media pages of Councillors to be run by Council staff, the onus of responsibility under the Policy rests with the Councillor. The Dubbo Regional Council 'Councillor Social Media Policy' mirrors this requirement – in line with industry and nationwide best practice – while providing Councillors with additional reference resources, such as:

- Defined house rules for social media users
- Moderator's guide

As an apolitical entity, Council and Council staff across the sector are not permitted to operate or manage an elected official's social media presence, as per Part 3 of Office of Local Government Draft Model Social Media Policy (2021). It is therefore important that any Council policy developed provides clear and unambiguous advice, guidance and instruction for those elected officials wishing to own and operate a social media presence.

SUMMARY

The draft Dubbo Regional Council Councillor Social Media Policy provides clear definition of social media; provides an overview of the role and responsibility of Councillors insofar as social media use; guidelines for Councillors using social media; breaches; privacy; compliance; defined Council-wide social media house rules; and easy to follow moderator's guide.

The draft Policy encompasses the core elements of the Office of Local Government Draft Model Social Media Policy (2021) and draws upon industry best practice across state and federal governments, and the private sector in regard to use of social media.

Should the Policy be adopted by Council following Public Exhibition, it is recommended that such Policy be subject to biennial review allowing for social, sector-wide and technology advances and changes.

Appendices:

1⇒ Draft Social Media Policy 2021 - Councillor Social
Media

*Provided under separate
cover*



REPORT: Rescinding of Defined Asset Management Policy (DAMP) and Update of Asset Management Strategy 2021

AUTHOR: Chief Financial Officer
REPORT DATE: 2 June 2021
TRIM REFERENCE: ID21/739

EXECUTIVE SUMMARY

Council is custodian of approximately \$3.1 billion of community assets which enable the provision of services to the community. These assets include water and sewerage, storm water, roads (including bridges and footpaths), buildings, recreational facilities and parks.

Council, at its meeting held on 28 August 2017, previously adopted a Defined Asset Management Policy (DAMP), with this Policy requiring that Council has informed knowledge and understanding about the management of Council's assets. The draft 2021 Asset Management Strategy has now been prepared and incorporates information currently covered in the DAMP.

This Asset Management Strategy includes the known information that Council currently has and is the third such strategy developed based on consolidated asset data. The draft 2021 Asset Management Strategy also identifies improvement actions to enhance Council's asset management performance and capability.

As a result of the corporate approach to asset management, the asset renewal backlog for each class of asset is detailed in each individual Asset Management Plan and is summarised in the Asset Management Strategy. In total the forecast asset renewal backlog for Council is as follows:

Asset renewal backlog 2021	\$14M
Asset renewal backlog 2041	\$144M

In terms of the performance metric utilised to assess local Councils in New South Wales, the current Infrastructure Backlog Ratio of 1.0% is under the 2% benchmark target, whereas the projected Infrastructure Backlog Ratio is 4.6%. Backlog at 2041 is based on known and confirmed grant funding. It is probable that in the intervening 20 years, additional grants will become available to mitigate this situation.

FINANCIAL IMPLICATIONS

Funding for asset renewals, maintenance and operation expenses will be included in the 2021/2022 Operational Plan and Budget.

POLICY IMPLICATIONS

Council's previous Defined Asset Management Policy (DAMP) shall be obsolete upon adoption of this recommendation.

RECOMMENDATION

- 1. That the information contained within the report of the Chief Financial Officer, dated 2 June 2021, be noted.**
- 2. That the draft 2021 Asset Management Strategy be adopted.**
- 3. That the Defined Asset Management Policy (DAMP) be rescinded, effective immediately.**

Michael Howlett
Chief Financial Officer

REPORT

Council has a substantial community investment in its physical assets, currently \$3.1billion. It is critical that a strategic and corporate-wide asset management approach be developed and implemented so that assets are used in an effective and efficient way to maximise Council's investment.

The Defined Asset Management Policy (DAMP) integrated the management of all of Council's assets into one unified policy. The DAMP set clear policy and operational standards so that all assets are managed in accordance with defined strategic outcomes, while allowing each functional area of responsibility to effectively manage assets under its control. The DAMP set clear, measurable and sustainable management standards that aimed to improve productivity and the opportunity for cost containment and cost reduction. This ensured that asset management is a planned and proactive process that further transforms reactive and inefficient methods of asset management into transparent, predictable, measurable and sustainable outcomes. The primary role of the DAMP was asset and resource management, together with productivity improvement.

The draft 2021 Asset Management Strategy, attached to this report as **Appendix 1**, has now been prepared, incorporates information currently covered in the DAMP and is submitted for consideration and adoption.

The draft 2021 Asset Management Strategy represents the third iteration based on the full consolidated asset data from the previous Dubbo City Council and Wellington Council, with data from each corporate Asset Management Plan feeding into this overall Asset Management Strategy. Each individual Asset Management Plan now incorporates detailed information relating to asset classification, level of service, maintenance, operations and inspection planning that was described in the DAMP.

Our Assets

The draft 2021 Asset Management Strategy details the current and forecast situation for Council's \$3.1 billion of community assets.

Council's consolidated position is summarised in the following table, taken from page three of the draft 2021 Asset Management Strategy.

Table 1.1: Council's Asset Portfolio Overview (\$,000)

Asset	Fair Value	Operation & Maintenance	Renewal	Upgrade & New	Funding Gap	Backlog Year 1	Backlog Year 20
Transport	1,612,492	10,512	5,569	4,114	3,392	0	67,831
Water	369,700	20,708	2,887	5,871	1,468	3,358	29,350
Sewer	331,511	14,094	2,065	2,848	0	7,071	0
Buildings	315,859	11,123	2,079	750	575	0	11,496
Open Space	68,107	7,597	881	643	1,226	1,188	24,519
Drainage	169,944	1,561	86	2,145	554	2,071	11,086
Other	279,945						
Total	3,147,558	65,594	13,568	16,370	7,214	13,688	144,282
Infrastructure Backlog Ratio						1.0%	4.6%

The data provided in the above table indicates an outlook where:

- The road portfolio will continue to be serviced in a sustainable manner for the short term with the backlog occurring from 2029 onwards mainly due to seals and bridges.
- The Water portfolio having a reported backlog mainly due to Headworks and Treatment.
- The Sewer portfolio having a short term backlog due to reticulation but will remain healthy and viable long term with no backlog.
- Buildings progressively develop a backlog over the period.
- Open Spaces develop a backlog over the next 20 years of the plan. This warrants further review when developing the 2022 Asset Management Plan for this group of assets.
- Drainage has a minor backlog in the short term that warrants further review when developing the 2022 Asset Management Plan for this group of assets. The backlog significantly increases from 2032 due to forecast pipework renewal.

In terms of the performance metric utilised to assess local Councils in New South Wales, the current Infrastructure Backlog Ratio of 1.0% is under the 2% benchmark target, whereas the projected Infrastructure Backlog Ratio is 4.6%. Backlog at 2041 is based on known and confirmed grant funding. It is probable that in the intervening 20 years, additional grants will become available to mitigate this situation.

There is also recognition that the additional assets currently being constructed and upgraded will create an additional future financial cost to operate and maintain those assets. These new and upgraded assets will be modelled into future strategies.

The draft Asset Management Strategy includes an improvement plan which details specific actions to be undertaken to further enhance Council's asset management capability into the future. Accordingly, as future years' strategies are developed, the quality of information provided will be continually enhanced.

It should be noted that the following assets have not yet had data captured and analysed:

- Internal Council Facility Water, Sewer and Drainage.
- Runways and Taxiways
- Waste Cells
- Gravel Pits
- Fencing
- Trees
- Heritage Collections
- Furniture and Fittings

The above assets have been prioritised in the Asset Management Improvement Strategy and data will be incorporated into future Asset Management Strategies as resources become available.

Appendices:

- 1⇒ Draft 2021 - Asset Management Strategy *Provided under separate cover*



DUBBO REGIONAL
COUNCIL

REPORT: The Making of the Rates and Charges for 2021/2022

AUTHOR: Revenue Accountant
REPORT DATE: 8 June 2021
TRIM REFERENCE: ID21/767

EXECUTIVE SUMMARY

In accordance with the requirements of Section 405 of the Local Government Act 1993, Council's 2021/2022 draft Operational Plan was placed on public exhibition from Friday, 30 April 2021 until Friday, 28 May 2021 where the public was invited to make submissions. The draft 2021/2022 Operational Plan and Budget included statements with respect to Council's revenue policy for the next year and in particular:

- *a statement with respect to each ordinary rate proposed to be levied*
- *a statement with respect to each charge proposed to be levied*

The above has enabled Council to comply with the provisions of Section 532 of the Local Government Act 1993 which provides that a Council must not make a rate or charge until it has given public notice of its draft Operational Plan for the year for which the rate or charge is to be made and has considered any matters concerning the draft Operational Plan (in accordance with Section 405).

Section 534 of the Local Government Act 1993 provides that each rate or charge is to be made for a specific year, being the year in which the rate or charge is made or the next year and Section 535 provides that a rate or charge is made by resolution of Council.

Given that it is necessary for Council to specifically resolve to make a rate and charge, this report provides the necessary draft resolutions to be adopted in order to comply with the requirements of the Local Government Act 1993.

FINANCIAL IMPLICATIONS

Financial implications arising from this report are detailed in Council's 2021/2022 Operational Plan and Budget.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That WHEREAS the 2021/2022 Draft Operational Plan was adopted by the Council on 26 April 2021, and WHEREAS public notice of the 2021/2022 Draft Operational Plan was given as per Section 405 of the Local Government Act 1993 in the form of a proactive media plan supported by an advertising campaign and online communications and WHEREAS a period of 28 days has lapsed since the commencement of advertising on 30 April 2021 and Council has taken into consideration submissions made concerning the Draft Operational Plan and Budget, IT IS HEREBY RESOLVED that Council make the following Rates and Annual Charges for the year 2021/2022, and that such Rates and Annual Charges be the amount specified hereunder subject to the minimum amount per assessment specified in the Ordinary Rates table in the report of the Revenue Accountant dated 8 June 2021.**

- 2. That WHEREAS the 2021/2022 Draft Operational Plan was adopted by the Council on 26 April 2021, and WHEREAS public notice of the 2021/2022 Draft Operational Plan was given as per Section 405 of the Local Government Act 1993 in the form of a proactive media plan supported by an advertising campaign and online communications and WHEREAS a period of 28 days has lapsed since the commencement of advertising on Friday, 30 April 2021 and Council has taken into consideration submissions made concerning the Draft Operational Plan and Budget, IT IS HEREBY RESOLVED that Council make the User Charges for the year 2021/2022 as referred to in the report of the Revenue Accountant dated 8 June 2021.**

- 3. That WHEREAS the 2021/2022 Draft Operational Plan was adopted by the Council on 26 April 2021, and WHEREAS Council has complied with the provisions of Section 610F of the Local Government Act, 1993 and given public notice (in accordance with Section 405) of its 2021/2022 draft Operational Plan and has considered submissions duly made to it concerning the draft Operational Plan and Budget, IT IS HEREBY RESOLVED that the fees, contributions and user charges detailed in the Revenue Policy Document of the 2021/2022 Draft Operational Plan and Budget be applied for the year 2021/2022.**

Bronwyn Maxwell
Revenue Accountant

Resolution 1:

That WHEREAS the 2021/2022 Draft Operational Plan was adopted by the Council on 26 April 2021, and WHEREAS public notice of the 2021/2022 Draft Operational Plan was given as per Section 405 of the Local Government Act 1993 in the form of a proactive media plan supported by an advertising campaign and online communications and WHEREAS a period of 28 days has lapsed since the commencement of advertising on 30 April 2021 and Council has taken into consideration submissions made concerning the Draft Operational Plan and Budget, IT IS HEREBY RESOLVED that Council make the following Rates and Annual Charges for the year 2021/2022, and that such Rates and Annual Charges be the amount specified hereunder subject to the minimum amount per assessment specified in the Ordinary Rates table below:

Ordinary Rates (Section 494)	Ad Valorem (or rate in \$) Amount	Minimum Amount	Yield %
Residential			
Residential Ordinary Applies to residential properties within the areas that are outside the defined Residential Dubbo Urban, Residential Wellington, Residential Geurie, Residential Village, Firgrove Estate, and Richmond Estate (as defined in Schedule A hereunder)	0.5329	\$544.00	8.6%
Residential – Dubbo Urban Applies all residential properties within the defined "Urban" area (as defined in Schedule A hereunder)	0.7656	\$715.70	43.6%
Residential – Firgrove Estate Applies to residential properties within the defined "Firgrove" development (as defined in Schedule A hereunder)	0.5644	\$699.60	0.7%
Residential - Richmond Estate Applies to residential properties within the defined "Richmond Estate" development (as defined in Schedule A hereunder)	0.5644	\$699.60	0.5%
Residential - Village Applies to all residential properties within the defined "Village" areas of Ballimore, Brocklehurst, Eumungerie and Wongarbon (as defined in Schedule A hereunder)	0.6052	\$565.00	0.6%

Ordinary Rates (Section 494)	Ad Valorem (or rate in \$) Amount	Minimum Amount	Yield %
Residential - Wellington Applies to all residential properties within the defined Wellington Urban area (as defined in Schedule A hereunder)	1.8675	\$540.00	4.2%
Residential - Geurie Applies to all residential properties within the Village of Geurie (as defined in Schedule A hereunder)	0.6052	\$565.00	0.3%
Business			
Business Ordinary Applies to all business properties that are outside the township of Wellington and the defined CBD, East Dubbo, Cobra Street and Wellington Road areas (as defined in Schedule A hereunder)	1.0470	\$715.70	9.9%
Business - Central Business District Applies to all business properties within the defined "CBD" area	2.5930	\$715.70	11.3%
Business - East Dubbo area Applies to all business properties within the defined "East Dubbo" area	3.1795	\$715.70	1.2%
Business – Cobra Street Applies to all business properties within the defined "Cobra Street" bulky goods precinct	3.1795	\$715.70	0.6%
Business - Wellington Road Applies to all business properties within the defined "Wellington Road" area	3.1795	\$715.70	0.7%
Business - Wellington Applies to all business properties within the township of Wellington (as defined in Schedule A hereunder)	2.5709	\$715.70	0.9%

Ordinary Rates (Section 494)	Ad Valorem (or rate in \$) Amount	Minimum Amount	Yield %
Farmland			
Farmland Applies to all land which has been declared "Farmland"	0.4434	\$380.46	16.7%
Mining			
Mining Applies to all land which has been declared "Mining"	6.0000	\$565.00	0.0%

Schedule A

Ordinary Rates Land to which rate applies

a. Residential

All properties categorised as "residential" outside the defined "Residential Dubbo Urban", "Residential Wellington", "Residential Geurie", "Residential Village", "Firgrove Estate" and "Richmond Estate" areas.

b. Residential - Dubbo Urban

All residential properties declared "Residential Dubbo Urban" being in the area generally described as that part of the City of Dubbo which lies within an area bounded by Talbragar River, Old Gilgandra Road, Boothenba Road, Yarrandale Road, Cobbora Road, Bushland Drive, western boundary of Lots 221 and 222 DP 1239477, Buninyong Road, South Buninyong Road, Railway Lane, Wellington Road, the western boundary of Lot 51 DP 612578, the eastern and southern boundary of Lot 2508 DP 1093568, eastern and southern boundary of Lot 2492 DP 623366, Sheraton Road, western boundary of Lot 2 DP 880413, northern boundary of Lot 6 DP 582736 and Lot 31 DP 738069, Hennessy Drive inclusive of parcels south of Hennessy Drive described as Lots 7000, 7001 and 7002 DP 1139564, Old Dubbo Road, area on southern side of Macquarie Street zoned R2 to the Water Treatment Plant boundary, Macquarie River, southern boundary of Lot 16 DP 753233, Newell Highway, Blackbutt Road, Joira Road, Minore Road, Western Railway Line, area zoned IN2 on the western side of railway line bounded by Lot 7 DP 223428 Lot 52 DP 1028071 Lot 2 DP 1183095, Narromine Road, Dubbo Aerodrome, Blizzardfield Road, Bunglegumbie Road, northern and eastern boundary Lot 7 DP 250606, eastern boundary Lot 6 DP 250606, northern boundary Lot 5 DP 250606, Macquarie River, southern boundary Lot 261 DP 575016, Brisbane Street North Dubbo and Newell Highway.

c. Residential - Firgrove

All residential properties within the "Firgrove Estate" development.

- d. Residential - Richmond
All residential properties within the “Richmond Estate” development.
- e. Residential - Village
All residential properties within the villages of Ballimore, Eumungerie and Wongarbone zoned RU5 (Village) under the Dubbo Local Environmental Plan 2011 and all residential properties declared Residential Village being in the area generally described as that part of Brocklehurst which lies within an area bounded by Wambianna Street, western boundary of Lots 147 and 148 DP 754328, northern boundary of Lot 1 DP 1001551 and the Newell Highway.
- f. Residential - Wellington
All residential properties declared “Residential Wellington” being in the area generally described as that part of the town of Wellington which lies within an area bounded by Mitchell Highway, Goolma Road, western boundary of Lot 2 DP 806578, Macquarie River, McLeod Street, Warne Street, Marsh Street, Maughan Street, McLeod Street, southern boundary of Lots 3 and 4 DP 711299, western boundary of Lot 147 DP 756920, Western boundary of Lot 337 DP 728783, Charles Street, Pierce Street, Samuel Street, the western boundary of lots 68 and 69 DP 756920, Pierce Street, northern boundary of Lot 7002 DP 1020770, Barton Street, Belle Street, Curtis Street, eastern boundary of Lot 3 and 4 Section 17 DP 759073, Lot 1 Section 82 DP 759073, unformed end of Zouch Street, western boundary of Lots 7 and 10 DP 783257, Maxwell Street, Bell River, southern and eastern boundary of Lot 31 DP 1099008, southern, eastern and northern boundary of Lot 289 DP 756920, Gobolion Street, Bell River, Macquarie River, Lay Street, Tollemache Street, eastern boundary of Lot 10 DP 1122385, southern and eastern boundary of Part Lot 2 DP 334986, Mitchell Highway.
- g. Residential - Geurie
All residential properties declared “Residential Geurie” being in the area generally described as that the village of Geurie which lies within an area bounded by Geurie Street, Greenbank Street, Lot 154 DP 754313, Fitzroy Street, Comobella Road, western boundary of Lots 1 and 10, section 5 DP 758438, Lot 1 DP 123355, Lots 1 and 10 section 15 DP 758438, Mitchell Highway, western boundary of Lots 195 and 196 DP 184019, Morley Street, Whitely Street, Cass Street, Old Dubbo Road and Mitchell Highway.
- h. Business
All properties categorised as “business” except those within the defined “Central Business District”, “East Dubbo”, “Cobra Street” and “Wellington Road” areas or within the “township of Wellington” (which is defined in the Residential Wellington sub-category description).
- i. Business - Central Business District
All “business” properties within the area described as that part of the City of Dubbo which lies within the area bounded by Erskine Street, Darling Street, Cobra Street and the Macquarie River.

- j. Business - East Dubbo
All "business" properties within the area bounded by Wheelers Lane, Birch Avenue, Windsor Parade and the Mitchell Highway.
- k. Business - Cobra Street
All "business" properties zoned Business Development B5 in the area fronting Cobra Street within the area bounded by the Molong Railway line to the west and the eastern and southern boundaries of Lot 121 DP1074142 and the northern boundary of Lot 304 DP 754308.
- l. Business - Wellington Road
All "business" properties zoned Business Development B5 in the area fronting Wellington Road known as "Blue Ridge Estate" within the area bounded by Sheraton Road to the west, Wellington Road (Mitchell Highway) to the north, the eastern boundary of Lot 4 DP 1144575 and Capital Drive to the east and Blueridge Drive and the Northern Boundary of Lot 2506 DP 1082413 as the southern boundary.
- m. Business - Wellington
All "business" properties within the township of Wellington (as defined in the Residential Wellington sub-category).
- n. Farmland
All land which has been declared "farmland".
- o. Mining
All land which has been declared "mining".

ANNUAL CHARGES STATEMENT (Section 405(2))

In accordance with the provisions of Section 405 of the Act, Council has resolved to make and levy the following annual charges.

DOMESTIC WASTE MANAGEMENT SERVICE CHARGE (SECTION 496)

Domestic Waste Management Service Charge – 3 Bin Service

A Domestic Waste Management Service is to be available to all residential properties in the urban areas of Brocklehurst, Dubbo, Geurie, Wellington and Wongarbron which have been defined on a map marked for this purpose. The annual charge for 2021/2022 is \$411.00. This charge provides for a once weekly kerbside collection service of one weekly 240 litre food and garden waste bin service, a once weekly kerbside collection of 140 litre garbage bin and a fortnightly kerbside collection for one 240 litre bin of mixed recycling.

Under section 496(2) of the Local Government Act 1993 Council may make an annual charge for the provision of a domestic waste management service for a parcel of land that is exempt from rating if the service is available for that land and the owner of that land requests or agrees to the provision of the service to that land.

Council will grant a voluntary pension rebate of \$52.00 on the Domestic Waste Management Service Charge – 3 Bin Service in 2021/2022. To be eligible to receive the voluntary rebate the property owner must be eligible to receive a Pensioner Concession on their Ordinary Rates and Annual Charges under section 575 of the Local Government Act 1993. The voluntary Pension Rebate – Domestic Waste will be granted or abandoned on a quarterly basis as per the eligibility criteria for a Pension Concession granted under section 575.

Domestic Waste Management Service Charge – 2 Bin Service

A Domestic Waste Management Service is to be available to all residential properties located in the urban fringe and outer areas of Brocklehurst, Dubbo, Geurie, Wellington and Wongarbron, the villages of Ballimore, Bodangora, Dripstone, Elong Elong, Euchareena, Eumungerie, Mogriguy, Mumbil, Nanima, North Yeoval and Stuart Town, and the areas of Cadonia Estate, Firgrove Estate, Richmond Estate, Ponto Falls and Wellington Caves; which have been defined on a map marked for this purpose.

The Domestic Waste Management Service Charge – 2 Bin Service will apply to multiple unit dwellings on single title lots such as retirement villages, gated communities and apartment blocks and to Strata title units with greater than 2 lots in the registered Strata Plan.

The annual charge for 2021/2022 is \$335.00. This charge provides for a once weekly kerbside collection service of one weekly kerbside collection of 240 litre Garbage bin and a fortnightly kerbside collection for one 240 litre bin of mixed recycling.

Multiple unit dwellings situated on a single title property will be levied a Domestic Waste Management Service Charge – 2 Bin Service for each unit for dwellings comprising up to and including eight units. Multiple unit dwellings comprising more than eight units will be levied eight times the Domestic Waste Management Service Charge – 2 Bin Service (\$2,680.00) plus one Domestic Waste Management Service Charge – 2 Bin Service for every two unit dwellings in excess of eight (rounded up to the next whole number in the case of an odd number of units).

Capacity Upgrade – 3 Bin Service

In exceptional circumstances, and as approved by the Manager Resource Recovery and Efficiency, approval may be granted for a weekly 240 litre Garbage Bin rather than the standard weekly 140 litre bin. The additional charge for this extra capacity will be \$85.50 in 2021/2022. This is an annual charge and will not be levied on a pro-rata basis.

Domestic Waste Management Charge – Vacant Land

A Domestic Waste Charge – vacant land for 2021/2022 of \$103.50 is applicable to all vacant parcels of land categorised as Residential for rating purposes within the defined three bin or two bin kerbside collection areas.

Additional Domestic Waste Management Services

Additional Domestic Waste Management Recycling Service for residential dwellings. The annual charge for 2021/2022 is \$137.00. This charge provides for a once fortnightly kerbside collection for one 240 litre bin of mixed recycling.

Additional Domestic Waste Management Food Organics and Garden Organics Service for residential dwellings. The annual charge for 2021/2022 is \$134.00. This charge provides for a once weekly kerbside collection for one 240 litre bin of food and garden organic waste bin service.

ANNUAL CHARGES (SECTION 501)

Non Domestic Waste Collection Service Charge

A weekly kerbside garbage collection service is available to all non-residential properties in the designated kerbside collection area. The annual charge will only be applied to those properties for which the service is provided.

The annual charge for 2021/2022 is \$227.00. This charge provides for a once weekly kerbside collection service of one 240 litre garbage bin.

Non-Domestic Recycling Service Charge

Fortnightly Non-Domestic Recycling collections will be provided to all non-residential properties in the designated kerbside collection area that require the service. The annual charge provides for a fortnightly kerbside collection of the 240 litre bin of mixed recycling.

The annual charge for 2021/2022 is \$137.00 per bin.

Non-Domestic Green Waste Collection Service Charge

Food and Garden Waste collections will be available to all non-residential properties in the designated 3-bin kerbside collection area that require the service. The annual charge provides for a weekly kerbside garbage collection service of one 240 litre Food and Garden Waste bin.

The annual charge for 2021/2022 is \$134.00 per bin.

Waste Management Service (Rural) Charge

A Waste Management Service (Rural) Charge is applicable to all rural parcels of rateable land with households located thereon located outside the defined waste collection zones and covers the disposing of small domestic quantities (equivalent to wheelie bin capacity). The annual charge finances the operation of rural household waste transfer stations and the cost of disposing of small quantities of rural household waste at the Whylandra Waste and Recycling Centre and Wellington Waste Facility.

The annual charge for 2021/2022 is \$147.00 (including GST) and the charge is based on the revenue required to cover the “reasonable cost” of providing this service for 2021/2022.

Drainage Service Charge - Dubbo

An annual Drainage Service Charge will apply to all parcels of rateable land in the defined “Urban” area. The defined “Urban” area is the same area to which the Residential Dubbo Urban Ordinary Rate is applied. The amount of the Annual Charge for 2021/2022 will be \$100.74 and is an increase of 2% over the Annual Charge for 2020/2021.

Water Supply Service Access Charge

The Pricing Policy for 2021/2022 will comprise:

1. An access charge (annual charge under Section 501).
2. A usage charge (charge for the actual use of the service under Section 502).

Council will be maintaining separate charging structures for the former Dubbo City Council and Wellington Council.

An annual Water Supply Service Access Charge will apply to all parcels of land where a water supply is available. The amount of the access charge applicable to each property will be in accordance with the size of the water service provided to that property. The access charge for each size of water service for 2021/2022 is as follows:

Former Dubbo City Council:

Meter Size	Annual Charge
20mm	\$286.40
25mm	\$446.78
30/32mm	\$733.15
40mm	\$1,145.55
50mm	\$1,789.93
65mm	\$3,024.25
80mm	\$4,582.21
100mm	\$7,159.71
150mm	\$16,117.90
200mm	\$28,639.53

A minimum charge, being the amount equivalent to a 20mm water service charge, will apply to each rateable parcel of land which has been created under a Strata Title subdivision, Community or Neighbourhood Plan.

A minimum charge, being the amount equivalent to a 20mm water service charge, will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of Section 552 (1) (b) of the Local Government Act 1993.

Former Wellington Council:

Tariff Description	Annual Availability Charge
Domestic	\$439.55
Commercial 20mm	\$532.42
Commercial 25mm	\$823.75
Commercial 31mm	\$1,272.17
Commercial 32mm	\$1,356.03
Commercial 38mm	\$1,921.62
Commercial 40mm	\$2,118.31
Commercial 50mm	\$3,306.27
Commercial 80mm	\$8,472.79
Commercial 100mm	\$13,241.48
Commercial 150mm	\$29,783.47
Un-connected service	\$439.55
Connected service - no meter	\$532.42
Dedicated fire service	\$532.42
Commercial (Non Profit) - Commercial 50mm	\$823.75
Church Properties	
Connected Wellington and Village Non Residential	\$425.91
Connected Wellington and Village - Domestic	\$351.64

Sewerage Service Charge – Residential

Dubbo Residential Sewer Charge

An annual Sewerage Service Charge will apply to all residential properties within the former Dubbo City Council area.

The annual Sewerage Service charge to apply to all single dwellings, and each rateable parcel of land which has been created under a Strata Title subdivision, Community or Neighbourhood Plan and vacant land where a sewerage service is available will be \$815.50 for 2021/2022.

The annual sewerage service charge to apply to all residential multiple residence properties where individual separate occupancies are situated on a single parcel of land (includes non strata flats, units, villas and dwellings within retirement villages) will be the number of occupancies x the residential single dwelling annual charge x .5.

Wellington Residential Sewer Charge

An annual Sewerage Service Charge will apply to all residential properties within Wellington.

The annual sewerage service charge to apply to all single dwellings, and each rateable parcel of land which has been created under a Strata Title subdivision, Community or Neighbourhood Plan where a sewerage service is available, will be \$714.57 for 2021/2022.

Wellington Sewer Charge - Unoccupied

The annual sewerage service charge to apply to all vacant parcels of land within the township of Wellington where a sewerage service is available will be \$632.43 for 2021/2022.

Mumbil Sewer Charge

The annual sewerage service charge for 2021/2022 to apply to all Residential properties within Mumbil where a sewerage service is available will be \$669.55.

Mumbil Sewer Charge – Unoccupied

The annual sewerage service charge for 2021/2022 to apply to all each unoccupied rateable parcel of land within Mumbil where a sewerage service is available will be \$632.43.

Geurie Sewer Charge

The annual sewerage service charge for 2021/2022 to apply to all Residential properties within Geurie where a sewerage service is available will be \$714.57.

Geurie Sewer Charge – Unoccupied

The annual sewerage service charge for 2021/2022 to apply to each unoccupied rateable parcel of land within Geurie where a sewerage service is available will be \$632.43.

Religious Property Sewer Charge - Wellington

The annual sewerage service charge for 2021/2022 to apply to all religious properties where a sewerage service is available will be \$572.75.

Religious Property Sewer Charge – Village

The annual sewerage service charge for 2021/2022 to apply to all religious properties where a sewerage service is available will be \$572.75.

Resolution 2:

That WHEREAS the 2021/2022 Draft Operational Plan was adopted by the Council on 26 April 2021, and WHEREAS public notice of the 2021/2022 Draft Operational Plan was given as per Section 405 of the Local Government Act 1993 in the form of a proactive media plan supported by an advertising campaign and online communications and WHEREAS a period of 28 days has lapsed since the commencement of advertising on Friday, 30 April 2021 and Council has taken into consideration submissions made concerning the Draft Operational Plan and Budget, IT IS HEREBY RESOLVED that Council make the following User Charges for the year 2021/2022:

USER PAY CHARGES (SECTION 502)

Water Supply Service Usage Charge

A charge will be raised for the use of the Water Supply Service on a consumption year basis recorded by the meter or meters servicing each property.

The Usage Charge applicable to properties in the former Dubbo City Council for 2021/2022 will apply as follows:

Residential Properties - All Consumption - per kilolitre	\$2.17
Non Residential Properties - All Consumption - per kilolitre	\$2.17

The Usage Charges applicable to properties in the former Wellington Council for 2021/2022 will apply as follows:

Tariff Description	Consumption Charge	Consumption Charge	Consumption Charge	Consumption Charge
From KL	0	301	501	10,001
To KL	300	500	10,000	-
Domestic	\$2.36	\$2.41	\$2.59	\$2.79
Commercial	\$1.63	\$1.76	\$2.14	\$2.68
Connected Service No Meter	20KL per qtr			

Sewerage Service Charges - Non Residential

Sewerage Service Charge Non Residential - Dubbo

The use of the Sewerage Service by all non-residential properties within the former Dubbo City Council area will be charged on a quarterly basis in accordance with the following pricing structure for 2021/2022:

$$\begin{aligned}
 B &= SDF \times (AC + C \times UC) \\
 B &= \text{Quarterly Sewerage Charge - Non Residential} \\
 SDF &= \text{Sewerage Discharge Factor} \\
 AC &= \frac{(AC_{20} \times D^2)}{400}
 \end{aligned}$$

This equates to the following Access Charge (AC) for the various water connection sizes:

Meter Size	Quarterly Amount	Annual Equivalent
20mm	\$107.43	\$429.72
25mm	\$167.86	\$671.44
32mm	\$275.02	\$1,100.08
40mm	\$429.72	\$1,718.88
50mm	\$671.44	\$2,685.75
65mm	\$1,134.73	\$4,538.92
80mm	\$1,718.88	\$6,875.52
100mm	\$2,685.75	\$10,743.00
150mm	\$6,042.94	\$24,171.75

The Access Charge (AC) is applicable to each water service connected to a property in accordance with the size of the meter fitted to the service.

D	=	Water Supply Service Connection Size	
C	=	Annual Water Consumption	
UC	=	Usage Charge	\$2.34/Kl
		Minimum Quarterly Sewerage Charge - Non Residential	\$203.87

Sewerage Services Charge Non Residential - Wellington

The use of the Sewerage Service by all non-residential properties within the former Wellington Council area will be charged on a quarterly basis in accordance with the following pricing structure for 2021/2022:

B	=	SDF x (AC + C x UC)
B	=	Quarterly Sewerage Charge - Non Residential
SDF	=	Sewerage Discharge Factor
AC	=	$(AC_{20} \times \frac{D^2}{400})$

This equates to the following Access Charge (AC) for the various water connection sizes:

Meter Size	Quarterly Amount	Annual Equivalent
20mm	\$95.26	\$381.04
25mm	\$148.84	\$595.38
31mm	\$228.86	\$915.45
32mm	\$243.87	\$975.46
38mm	\$343.89	\$1,375.55
40mm	\$381.04	\$1,524.16
50mm	\$595.38	\$2,381.50
80mm	\$1,524.16	\$6,096.64
100mm	\$2,381.50	\$9,526.00
150mm	\$5,358.38	\$21,433.50
Unconnected Service	\$151.70	\$606.80
Connected Service No Meter	\$172.21	\$688.82
Commercial (Non-Profit) – 50mm	\$152.87	\$611.49
Churches		
Connected - Villages		\$490.87
Connected - Wellington		\$490.87

The Access Charge (AC) is applicable to each water service connected to a property in accordance with the size of the meter fitted to the service.

D	=	Water Supply Service Connection Size	
C	=	Annual Water Consumption	
UC	=	Usage Charge	\$1.01/Kl
		Minimum Quarterly Sewerage Charge - Non Residential	\$178.64

Resolution 3:

That WHEREAS the 2021/2022 Draft Operational Plan was adopted by the Council on 26 April 2021, and WHEREAS Council has complied with the provisions of Section 610F of the Local Government Act, 1993 and given public notice (in accordance with Section 405) of its 2021/2022 draft Operational Plan and has considered submissions duly made to it concerning the draft Operational Plan and Budget, IT IS HEREBY RESOLVED that the fees, contributions and user charges detailed in the Revenue Policy Document of the 2021/2022 Draft Operational Plan and Budget be applied for the year 2021/2022.



DUBBO REGIONAL
COUNCIL

REPORT: Short Term Rental Accommodation

AUTHOR: Manager Building and Development
Services
REPORT DATE: 18 June 2021
TRIM REFERENCE: ID21/1030

EXECUTIVE SUMMARY

Council, at its meeting held 15 June 2021, resolved (in part):

- “3. That a report be presented to the June 2021 Ordinary meeting of Council on the rationale for the adoption of the limitation on short term rentals referred to [in the Mayoral Minute regarding Housing Affordability] and provide advice on whether the limitation can and should be reversed by Council decision.”

Following a review of short-term rental accommodation in NSW, the State Government has produced State Environmental Planning Policy (Affordable Rental Housing) Amendment (Short-term Rental Accommodation) 2021.

The new STRA policy, which won't take effect until 1 November 2021, provides that:

- Hosted short-term rental accommodation (STRA) in a dwelling can be considered as exempt development.
- Non-hosted STRA in a dwelling, can be considered as exempt development for:
 - 180 days per year in Greater Sydney and nominated regional NSW Local Government Areas (LGAs); and
 - 365 days per year in all other locations.

Dubbo Regional Council have nominated to have the 180 days applied to its LGA. The rationale behind the decision was as follows:

- Previous complaints from residents pertaining to Airbnb properties in the LGA;
- The LGA was well serviced by a strong short term accommodation sector (motels);
- Potential impacts on the housing rental market (both in terms of availability and affordability);
- Awareness that the proposed restriction does not prohibit more than 180 days of non-hosted STRA in the Dubbo LGA;
- Any proposals to exceed 180 days of non-hosted STRA would trigger a development application, where any impacts could be addressed and considered.
-

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

This report gives consideration to Council's policy position in relation to State Environmental Planning Policy (Affordable Rental Housing) Amendment (Short-term Rental Accommodation) 2021.

RECOMMENDATION

- 1. That the report of the Manager Building and Development Services, dated 18 June 2021, be noted.**
- 2. That Council maintain a 180 day limit in any 365 day period for non-hosted Short Term Residential Accommodation to be considered as Exempt Development, noting that development consent can be sought for development proposing to exceed this period.**
- 3. That within 12 months of the implementation of the applicable legislation, Council review the impact upon the Dubbo Local Government Area and consider extending the exempt period to 365 days.**

Darryll Quigley
Manager Building and Development Services

BACKGROUND

At its meeting on 15 June 2021, Council resolved as follows:

- “1. That Council note the content and outcomes of the Housing Forum conducted 11 June 2021.*
- 2. That the CEO be asked to facilitate the formation of a council led Housing Supply Reference Group.*
- 3. That a report be presented to the June 2021 Ordinary meeting of Council on the rationale for the adoption of the limitation on short term rentals referred to above and provide advice on whether the limitation can and should be reversed by Council decision.”*

REPORT

Short-term rental accommodation is defined as a dwelling used by the host to provide accommodation in the dwelling on a commercial basis for a temporary or short-term period. Following a review of short-term rental accommodation in NSW, the State Government has produced State Environmental Planning Policy (Affordable Rental Housing) Amendment (Short-term Rental Accommodation) 2021.

The new STRA policy is proposed to take effect from 1 November 2021. It provides that:

- Hosted STRA in a dwelling (where the host resides on the premises during the period of the accommodation) can be considered as exempt development 365 days per year.
- Non-hosted STRA in a dwelling (where the host does not reside of the premises during the period of accommodation), can be considered as exempt development for:
 - 180 days per year in Greater Sydney and nominated regional NSW LGAs; and
 - 365 days per year in all other locations

Council staff made a submission in 2019 to a STRA Reforms Discussion Paper. Professional staff from councils across the state are called upon regularly as industry stakeholders to provide submissions to draft legislation aimed at informing the State Government in the drafting of subsequent legislation. In this submission Council expressed support for the more conservative 180 day non-hosted STRA approach to the draft legislation based on the following:

- Previous complaints from residents pertaining to Air BnB properties in the LGA;
- The Dubbo LGA was well serviced by a strong short term accommodation sector (motels);
- Potential impacts on the housing rental market (both in terms of availability and affordability);
- Awareness that the proposed restriction does not prohibit more than 180 days of non-hosted STRA;
- Any proposals to exceed 180 days of non-hosted STRA would trigger a development application, where any impacts could be addressed and considered.

More recently, contact from the Department of Planning, Industry and Environment (DPIE) effectively allowed one and a half business days to confirm Council's position as expressed in the above referred to 2019 submission. An extract of that email (received on the afternoon of Friday, 5 March 2021) is reproduced here for context:

"In response to representations from your council it is proposed to apply a 180 day limit for non-hosted STRA to land in your LGA. Prior to the Department finalizing the new policy, please could you confirm your council's position that non-hosted STRA be limited to 180 days in any 365 day period.

Please could we receive your response by COB Monday 8 March 2021."

The new STRA policy reflected Council's submission, permitting that non-hosted STRA in a dwelling can be considered as exempt development for 180 days per year in the Dubbo LGA.

Other areas to have this applied include:

- The Greater Sydney Region
- Ballina LGA
- Bega Valley LGA
- Byron LGA
- Newcastle LGA

Following a 12 month period from implementation of the new legislation, it is recommended that Council review the impact upon the Dubbo Local Government Area and consider what action is required/necessary, if any. Should Council seek to vary the 180 day limit for non-hosted STRA (exempt), then it would need to make representation to the State Government.



DUBBO REGIONAL
COUNCIL

REPORT: 2021 Dubbo Stampede Running Festival - Temporary Road Closure

AUTHOR: Senior Traffic Engineer
REPORT DATE: 2 June 2021
TRIM REFERENCE: ID21/921

EXECUTIVE SUMMARY

The 2021 Dubbo Stampede Running Festival is to be held on Sunday, 29 August 2021 utilising a section of Obley Road, Tracker Riley Cycleway, and a section of Macquarie Street and the Regand Park Track, between Macquarie Street and Tamworth Street, via the Park's southern access, adjacent to Council's Water Treatment Plant.

The Dubbo Stampede proposes temporary road closures of Obley Road, between the Newell Highway and Camp Road intersections, and Tamworth Street, on the western side of South Street, for the purposes of facilitating the 2021 Dubbo Stampede Running Festival. The event incorporates a 5.5 km, 10 km, 21.1 km (half marathon) and 42.2 km (full marathon) run. This is the 10th such event, with the running events undertaken from 6.15 am to 1.00 pm.

It is proposed that Obley Road will be closed from 6.15 am to 10.15 am, between the Newell Highway and Camp Road intersections, with 'Local Traffic Only' permitted to the Taronga Western Plains Zoo and return to the Newell Highway. An Obley Road detour will be required further south via the Newell Highway and Camp Road. The temporary road closure of Obley Road is subject to the implementation of a Traffic Management Plan and temporary B-double access along Camp Road.

Additionally, there will be temporary road closures for Tamworth Street (6.15 am to 12 noon) west of South Street, with changed traffic conditions upon the implementation of the Flood Contingency Plan for the use of Huckel Street and Macquarie Street, between Margaret Crescent and the new Regand Park Track (6.15 am to 10.15 am).

It is considered that there will be minimal impact on the road and traffic network with a temporary closure of Obley Road and the detour via the Newell Highway and Camp Road. Macquarie Street between Margaret Crescent and the Regand Park Track is to be utilised as part of the 21.1 km (half marathon) and 42.2 (full marathon) events that also includes lower Tamworth Street (west of South Street).

It should be noted that following re-opening of Obley Road, runners still competing in the half and full marathons will negotiate Obley Road crossing at the existing pedestrian refuge adjacent the Zoo, under the direction of marshals.

All intersections and road closure points will be manned by traffic control, involving accredited traffic controllers and marshals. The requirement for local residential access from Macquarie Street to Huckel Street, Regand Park Track and Tamworth Street will be under

traffic control conditions. In the event of Tamworth Street footbridge being closed due to flooding, a contingency plan will be implemented that reverts to the original course, along Macquarie Street including Huckel, Tamworth and South Streets. Refer to Council's Traffic Control Plan TM 7052 (**Appendix 1**).

Event organisers have undertaken to ensure that all risks have been addressed to provide the optimum road safety environment for competitors and the general public (refer to Risk Management Plan at **Appendix 4**). The provision of Newell Highway traffic management will require the concurrence of Transport for NSW (TfNSW), Special Events and Operational Planning - Transport Management Centre.

It is recommended that Council approval be granted for the 2021 Dubbo Stampede to be undertaken in accordance with the Traffic and Event Management Plan, incorporating the temporary road closure and detour of Obley Road (between Newell Highway and Camp Road), with local traffic access only to the Zoo entrance, the utilisation of Macquarie Street on the western side of the carriageway between Margaret Crescent and the Regand Park Track, including the temporary closure of Tamworth Street (west of South Street), and the Flood Contingency Plan, as conditioned by the NSW Police, TfNSW and Council and in accordance with Council's Traffic Control Plan TM 7052 (refer to Risk Management Plan at **Appendix 4**).

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION TO THE LOCAL TRAFFIC COMMITTEE

1. That the application of the Dubbo Running Festival Committee Incorporated be approved for the undertaking of the Dubbo Stampede Running Event on Sunday 29 August 2021, between 6.15 am and 1.00 pm, on condition of the NSW Police, Transport for NSW (TfNSW) and subject to the following conditions of Dubbo Regional Council:
 - a. A temporary road closure will be implemented between 6.15 am and 10.15 am in Obley Road, commencing on the southern side of Taronga Western Plains Zoo access south to the intersection of Camp Road, including the implementation of a Traffic Control Plan and detour via the Newell Highway and Camp Road Intersection. 'Zoo Local Traffic' access only will be available at the intersection of the Newell Highway and Obley Road.
 - b. That temporary road closures be implemented between 6.15 am and 12.00 noon in Tamworth Street, west from the intersection of South Street, to its conclusion and changed traffic conditions for Macquarie Street between 6.15 am and 10.15 am and Huckel Street between 7.00 am and 11.45 am.

- c. The submissions of a Traffic Management and Traffic Control Plan to Council for approval in accordance with Australian Standard 1742.3 and TfNSW's Guide to Traffic Control at Worksites, prepared by an accredited person. Council's Traffic Control Plan TM 7052 is to be implemented for the event.
- d. The concurrence of TfNSW, Special Events and Operational Planning - Transport Management Centre for the implementation of event and detour of Obley Road signage on the Newell Highway.
- e. Traffic controllers and trained course marshals are to be provided at all road closure points, and other locations as identified in the Event Management Plan, with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specifically authorised for the event with current TfNSW certification.
- f. Council's Executive Manager Governance and Internal Control must sight a copy of the current Public Liability Insurance Policy, for a minimum amount of \$20 million, on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.
- g. The applicant is responsible for the provision of all traffic control required for the event in accordance with the Traffic Control Plan.
- h. The applicant is responsible for all costs associated with the placement of a public notification and advice to the residents within the closed and affected roads, prior to the event advising of the 2021 Dubbo Stampede Running Festival.
- i. All traffic advisory signs to be placed in accordance with the approved Traffic Control Plan and the Traffic and Event Management Plan.
- j. The NSW Police consent and conditions for the running of the event as considered necessary.
- k. The applicant is to provide Council with a signed and dated copy of the Traffic and Event Management Plan.
- l. The applicant to submit to Council all the appropriate documentation required, accepting the above terms and conditions, before final approval will be granted.
- m. All costs associated with implementing these event conditions are to be met by the Event Organiser.
- n. That in the event of the Tamworth Street footbridge being closed to flooding, the 'Contingency Plan' as detailed in the Event and Traffic Management Plan, shall be invoked, requiring the closure of Tamworth and South streets, and the use of Huckel Street in accordance with Appendix 7, 8 and 9 of the Traffic Management Plan and the Traffic Control Plan TM 7052 (Sheet 2).

LOCAL TRAFFIC COMMITTEE CONSIDERATION

This matter was considered by the Local Traffic Committee at its meeting held on Monday, 7 June 2021. The Committee had unanimous support in the adoption of the recommendation.

RECOMMENDATION

1. That the application of the Dubbo Running Festival Committee Incorporated be approved for the undertaking of the Dubbo Stampede Running Event on Sunday 29 August 2021, between 6.15 am and 1.00 pm, on condition of the NSW Police, Transport for NSW (TfNSW) and subject to the following conditions of Dubbo Regional Council:
 - a) A temporary road closure will be implemented between 6.15 am and 10.15 am in Obley Road, commencing on the southern side of Taronga Western Plains Zoo access south to the intersection of Camp Road, including the implementation of a Traffic Control Plan and detour via the Newell Highway and Camp Road Intersection. 'Zoo Local Traffic' access only will be available at the intersection of the Newell Highway and Obley Road.
 - b) That temporary road closures be implemented between 6.15 am and 12.00 noon in Tamworth Street, west from the intersection of South Street, to its conclusion and changed traffic conditions for Macquarie Street between 6.15 am and 10.15 am and Huckel Street between 7.00 am and 11.45 am.
 - c) The submissions of a Traffic Management and Traffic Control Plan to Council for approval in accordance with Australian Standard 1742.3 and TfNSW's Guide to Traffic Control at Worksites, prepared by an accredited person. Council's Traffic Control Plan TM 7052 is to be implemented for the event.
 - d) The concurrence of TfNSW, Special Events and Operational Planning - Transport Management Centre for the implementation of event and detour of Obley Road signage on the Newell Highway.
 - e) Traffic controllers and trained course marshals are to be provided at all road closure points, and other locations as identified in the Event Management Plan, with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specifically authorised for the event with current TfNSW certification.
 - f) Council's Executive Manager Governance and Internal Control must sight a copy of the current Public Liability Insurance Policy, for a minimum amount of \$20 million, on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - g) The applicant is responsible for the provision of all traffic control required for the event in accordance with the Traffic Control Plan.
 - h) The applicant is responsible for all costs associated with the placement of a public notification and advice to the residents within the closed and affected roads, prior to the event advising of the 2021 Dubbo Stampede Running Festival.
 - i) All traffic advisory signs to be placed in accordance with the approved Traffic Control Plan and the Traffic and Event Management Plan.
 - j) The NSW Police consent and conditions for the running of the event as considered necessary.
 - k) The applicant is to provide Council with a signed and dated copy of the Traffic and Event Management Plan.
 - l) The applicant to submit to Council all the appropriate documentation required, accepting the above terms and conditions, before final approval will be granted.

- m) All costs associated with implementing these event conditions are to be met by the Event Organiser.
- n) That in the event of the Tamworth Street footbridge being closed to flooding, the 'Contingency Plan' as detailed in the Event and Traffic Management Plan, shall be invoked, requiring the closure of Tamworth and South streets, and the use of Huckel Street in accordance with Appendix 7, 8 and 9 of the Traffic Management Plan and the Traffic Control Plan TM 7052 (Sheet 2).

Dennis Valentine
Senior Traffic Engineer

REPORT

Council has received an Event Application (**Appendix 2**) from the Dubbo Running Festival Committee Incorporated seeking Council approval to conduct the tenth Dubbo Stampede Running Festival that incorporates temporary road closures on several urban and rural roads. The previous events have been an overwhelming success with improvements made to the 10 km and 21.1 km course route that initially reduced the period that the Obley Road closure will be in place. This is achieved by placing the 5.5 km internal loop of the Zoo at the conclusion of those events instead of at the start. Even with the introduction of a 42.2 km, (full marathon) Obley Road closure will only increase by 30 minutes. The 2021 Dubbo Stampede will include the Regand Park Track, consequently Macquarie Street will only be partially used, and Tamworth and South streets will not need to be fully closed. However, in the event that the Tamworth Street footbridge is closed due to flooding a 'Contingency Plan' has been developed that will revert back to the original course along Macquarie Street from Margaret Crescent, including Huckel to Tamworth and South Streets continuing north along the Tracker Riley Cycleway back to the Zoo.

Event Description/Traffic Management Plan and Traffic Control Plan

The 2021 Dubbo Stampede Running Festival is proposed for Sunday, 29 August 2021, between the hours of 6.15 am to 1.00 pm that involves four running events:

- 5.5 km run
- 10 km run
- Half marathon - 21.1 km
- Full marathon - 42.2 km

The start and finish of the four separate races will be within the Taronga Western Plains Zoo. The Zoo will accommodate the event parking onsite, and on Zoo land on the northern side of Obley Road east of the Newell Highway intersection. Maps of each run route can be viewed in **Appendix 3**.

5.5 km Run

This run is undertaken wholly within Taronga Western Plains Zoo incorporating a single lap of the internal loop road, in a clockwise direction around the Zoo.

10 km Run

This event commences in the Zoo, continues northbound within the Zoo to Obley Road, then south to the 10 km turnaround point towards Camp Road and return to the Taronga Western Plains Zoo entrance and follows the internal 5.5 km route to the start/finish point within the Zoo.

21.1 km Half Marathon

The half marathon follows the same route as the 10 km run, however on the return leg, northbound from Camp Road, runners proceed east into the Dundullimal turnoff and the Tracker Riley Cycleway to Macquarie Street. Runners will then join Macquarie Street (north past Huckel Street and the Water Treatment Plant); then turn left into the new Regand Park Track to Tamworth Street, continue across Tamworth Street to connect with the off-road Tracker Riley Cycleway along the eastern side of the River corridor; west over the Serisier Bridge; then south continuing on the Tracker Riley Cycleway (along the river corridor) to Obley Road/the main entrance to the Zoo; and then follow the internal 5.5 km route concluding at the start/finish point within the Zoo.

42.2 km Full Marathon

The full marathon follows the initial route as the 10 km and half marathon. However, in the Obley Road section runners will return northbound past the Dundullimal turnoff to the Council Weir road turnoff, then return southbound on the cycleway to Dundullimal turnoff, and follow the cycleway across Shibbles Footbridge to Macquarie Street. Runners will then continue north on the course and complete the first loop of the River circuit to Serisier Bridge and return to the Zoo, then continue on the shortened second loop. This time the runners will turn left at the bottom of Tamworth Street; cross the Yabang Gee Footbridge and then turn left at the 'Y' junction; and follow the running track southbound along the western side of the River back to the Zoo for the last time, to then complete an internal shortened Zoo loop back to the finish line.

Race Start Times

Marathon	7.00 am cut off time 1.00 pm
Half Marathon	7.45 am cut off time 11.45 am
10 km	8.15 am cut off time 10.15 am
5.5 km	7.30 am cut off time 9.00 am

Road Closures

Temporary road closures and appropriate traffic control will be required to provide optimum safety for competitors, spectators, officials and the general public throughout the course (**Appendix 3** provides details for each closure).

Temporary Road Closures

1. It is proposed to temporarily close Obley Road between 6.15 am and 10.15 am, commencing on the northern side of the pedestrian refuge (centre of the Zoo entrance) in Obley Road, south to the intersection of Camp Road. Obley Road will be opened to traffic at 10.15 am. The half marathon cut off time is 11.45 am and 1.00 pm for the full marathon. It is expected that there will be a minimal number of runners who may still

be on the course who are required to cross Obley Road at the existing pedestrian refuge and give way to traffic. Marshals will be in assistance to reinforce the requirements.

Obley Road from the Newell Highway south to the Zoo entrance will be designated for 'Zoo Local Traffic Only' to facilitate traffic to the Zoo for the event and subsequent visitors to the Zoo following the 9.00 am opening time. Closure of Obley Road will require a detour via the Newell Highway and Camp Road. There are two private access points along the Obley Road closure, being to a separate Taronga Western Plains Zoo property and at Dundullimal. The organisers will again consult with Dundullimal Homestead regarding the event. Enquiries have been made with TfNSW and NSW Police with respect to the closure of Obley Road and detour via Camp Road. No concerns have been raised subject to the implementation of an approved Traffic Control Plan. Obley Road is a B-double route to the intersection of Benolong Road. TfNSW have raised no concerns with a temporary B-double route along Camp Road between the Newell Highway and Obley Road. Accredited traffic controllers and trained course marshals will be stationed at all road closure points and along the course.

2. The 21.1 km half and 42.2 km full marathon course will utilise the western side of Macquarie Street between Margaret Crescent and the Regand Park Track access. Runners will compete in an anti-clockwise direction along the 2 m wide on road cycleway, and adjacent parking lane that will be delineated by traffic cones along the traffic lane edge line. Temporary warning signs will be strategically placed at intervals along Macquarie Street advising motorists of the 'Running Race in Progress'.

The flood contingency course for the Tamworth Street Footbridge closure will utilise Macquarie Street between Margaret Crescent and Tamworth Street.

3. Huckel Street will only be used in the event that the Flood Contingency Plan is implemented with runners proceeding to its conclusion and return to Macquarie Street as part of the half and full marathon. Local resident access would be permitted under traffic control conditions. Huckel Street is a 'No Through' road accessing several properties. Runners will utilise the left-hand side of the carriageway with a turn-around at its southern end.
4. Tamworth Street, west of South Street, is to be temporarily closed between 7.00 am and 12.00 pm to allow runners to exit the new Regand Park Track and continue northbound across Tamworth Street and join the existing Tracker Riley.

In the event of implementing the 'Flood Contingency Course' Tamworth Street (western end) will be temporarily closed between 7.00 am and 12.00 pm, west from the intersection of Macquarie Street to its conclusion and South Street (south of Bligh Street) to the intersection of Tamworth Street to permit the uninhibited movement of runners to transition from the public road system to the off road Tracker Riley Cycle Way in a northerly direction along the eastern side of the Macquarie River corridor. There are two property access points in Tamworth Street and resident access will be

available under traffic control conditions if required. There is no considered traffic impact on the competitors.

The event organiser will undertake a letterbox drop along Macquarie Street, some two weeks in advance of the event date to advise of the course and runners utilising the western side of the Macquarie Street carriageway and associated traffic management within Macquarie Street, Huckel Street, Regand Park Boulevard and Tamworth Street.

5. An additional off-road parking area is being established on Zoo property, on the northern side of Obley Road east of the Newell Highway that can accommodate approximately 400 vehicles. Vehicles will be directed to the area at the start of the half marathon at 7.45 am and the 10 km event at 8.15 am and be controlled by traffic controllers.

SUMMARY

The Dubbo Stampede Running Festival incorporates four course events that will be run on private property, public reserve and public roads.

The Traffic and Event Management Plan has provided details of the need for temporary road closures on Obley Road and Tamworth Street, west of South Street. Detours will be required around Obley Road via the Newell Highway and Camp Road. Appropriate traffic management and traffic control is to be implemented to provide a safe road environment for competitors in the 10 km and 21.1 km half and 42.2 full marathon events. The 5.5 km course is wholly within the Zoo. TfNSW and NSW Police have indicated their support for the event and have identified matters that need to be addressed in the Traffic Control Plan. Council's Traffic Control Plan TM 7052 is to be implemented. The provision of the Newell Highway traffic management incorporating event and detour of Obley Road signage will require the concurrence of TfNSW, Special Events and Operational Planning - Transport Management Centre.

The impact on the road network and road safety environment for the general public and competitors in the event is considered minimal and can be managed in accordance with the proposed traffic management. The duration is some seven hours, between 6.15 am and 1.00 pm and should not impact the local road and urban amenities. A 'Flood Contingency Plan' has been developed in the event that the Tamworth Street footbridge is closed that will require a revision to the original Stampede course utilising the full length of Macquarie, Huckel, Tamworth and South Streets.

It is recommended that approval be granted for the temporary road closures required in Obley Road (between Newell Highway and Camp Road); and associated detour via Camp Road and Tamworth Street (west of South Street) to facilitate the running of the 2021 Dubbo Stampede Running Festival on Sunday, 29 August 2021, subject to Council, TfNSW and the NSW Police standard conditions of consent that apply to road closures and events of this nature.

Appendices:

- | | |
|---|--------------------------------------|
| 1⇒ 2021 Dubbo Stampede Running Festival - Traffic Management Plan TM 7052 | <i>Provided under separate cover</i> |
| 2⇒ 2021 Dubbo Stampede Running Festival - Event Application | <i>Provided under separate cover</i> |
| 3⇒ 2021 Dubbo Stampede Running Festival - Traffic and Event Management Plan | <i>Provided under separate cover</i> |
| 4⇒ 2021 Dubbo Stampede Running Festival - Risk Management Plan | <i>Provided under separate cover</i> |