



AGENDA

ORDINARY COUNCIL MEETING

25 JULY 2024

MEMBERSHIP: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

The meeting is scheduled to commence at 5.30 pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

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CCL24/159 LEAVE OF ABSENCE (ID24/1395)

CCL24/160 CONFLICTS OF INTEREST (ID24/1396)

In accordance with their Oath/Affirmation under the Act, and Council's Code of Conduct, Councillors must disclose the nature of any pecuniary or non-pecuniary interest which may arise during the meeting, and manage such interests accordingly.

CCL24/161 PUBLIC FORUM (ID24/1397)

CCL24/162 CONFIRMATION OF MINUTES (ID24/1398)

Confirmation of the minutes of the proceedings of the Council of the City of Dubbo at the Dubbo Regional Council meeting held on 25 July 2024.

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INFORMATION ONLY MATTERS:

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| CCL24/163 | MAYORAL APPOINTMENTS AND MEETINGS (ID24/1422)
The Council had before it the report dated 4 July 2024 from the Chief Executive Officer regarding Mayoral Appointments and Meetings. | 24 |
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| CCL24/164 | STATUS OF NOTICES OF MOTION - QUARTERLY UPDATE (ID24/1001)
The Council had before it the report dated 14 May 2024 from the Manager Corporate Governance regarding Status of Notices of Motion - Quarterly Update. | 30 |

MATTERS CONSIDERED BY COMMITTEES:

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| CCL24/165 | REPORT OF THE INFRASTRUCTURE, PLANNING AND ENVIRONMENT COMMITTEE - MEETING 11 JULY 2024 (ID24/1399)
The Council had before it the report of the Infrastructure, Planning and Environment Committee meeting held 11 July 2024. | 45 |
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| CCL24/166 | REPORT OF THE CULTURE AND COMMUNITY COMMITTEE - MEETING 11 JULY 2024 (ID24/1401)
The Council had before it the report of the Culture and Community Committee meeting held 11 July 2024. | 51 |
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| CCL24/167 | REPORT OF THE CORPORATE SERVICES COMMITTEE - MEETING 11 JULY 2024 (ID24/1400)
The Council had before it the report of the Corporate Services Committee meeting held 11 July 2024. | 55 |
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| CCL24/168 | REPORT OF THE DUBBO REGIONAL LIVESTOCK MARKETS ADVISORY COMMITTEE - MEETING 9 JULY 2024 (ID24/1498)
The Council had before it the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held 9 July 2024. | 61 |

NOTICES OF MOTION:

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| CCL24/169 | DEVELOPING A PUBLIC TOILET POLICY STRATEGY (ID24/1484)
Council had before it a Notice of Motion dated 16 July 2024 from Councillor J Black regarding the Developing a Public Toilet Policy Strategy. | 64 |
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- CCL24/170 REPORTING ON COUNCILLOR EXPENSES (ID24/1485)** 67
Council had before it a Notice of Motion dated 16 July 2024 from Councillor J Black regarding the Reporting on Councillor Expenses.

REPORTS FROM STAFF:

- CCL24/171 RIVER STREET WEST - PROPOSED REGISTRATION OF ROAD CORRIDOR (ID24/1478)** 70
The Council had before it the report dated 16 July 2024 from the Design Engineer regarding River Street West - Proposed Registration of Road Corridor.

- CCL24/172 DRAFT PLANNING AGREEMENT - MARYVALE SOLAR FARM (ID23/2876)** 90
The Council had before it the report dated 9 July 2024 from the Manager Growth Planning regarding Draft Planning Agreement - Maryvale Solar Farm.

- CCL24/173 NAMING OF THOROUGHFARES ASSOCIATED WITH DAISY HILL ESTATE MASTER PLAN - EULOMOGO ROAD DUBBO (ID24/1474)** 95
The Council had before it the report dated 11 July 2024 from the LIS and E-Services Coordinator regarding Naming of Thoroughfares Associated with Daisy Hill Estate Master Plan - Eulomogo Road Dubbo.

- CCL24/174 BELGRAVIA LEISURE - AQUATIC LEISURE CENTRE 2024/2025 POOL FEES AND CHARGES (ID24/922)** 102
The Council had before it the report dated 1 May 2024 from the Manager Recreation and Open Spaces regarding Belgravia Leisure - Aquatic Leisure Centre 2024/2025 Pool Fees and Charges.

- CCL24/175 NEW CROWN LEASE FOR WELLINGTON COMMUNITY CHILDREN'S CENTRE (ID24/141)** 111
The Council had before it the report dated 5 July 2024 from the Manager Community Services regarding New Crown Lease for Wellington Community Children's Centre.

- CCL24/176 REQUEST FOR INTEREST FREE LOAN - MACQUARIE HOME STAY (ID24/1322)** 116
The Council had before it the report dated 3 July 2024 from the Chief Financial Officer regarding Request for Interest Free Loan - Macquarie Home Stay.
- CCL24/177 AUTHORITY TO ISSUE GOVERNMENT GAZETTE NOTICE - LOT 8 ON DP1203400 TO BE VESTED IN DUBBO REGIONAL COUNCIL AS DRAINAGE RESERVE (ID24/1237)** 125
The Council had before it the report dated 12 June 2024 from the Property Services Officer regarding Authority to issue Government Gazette Notice - Lot 8 on DP1203400 to be vested in Dubbo Regional Council as Drainage Reserve.
- CCL24/178 QUESTIONS ON NOTICE - HOUSING OF PETS ON URBAN BLOCKS (ID24/1482)** 130
The Council had before it the report dated 12 July 2024 from the Councillor regarding Questions on Notice - Housing of Pets on Urban Blocks.
- CCL24/179 COMMENTS AND MATTERS OF URGENCY (ID24/1402)**
- CCL24/180 TROY GULLY SEWAGE PUMP STATION - PROPOSED VARIATION TO CONTRACT T22-002 (ID24/809)**
The Council had before it the report dated 11 July 2024 from the Director Infrastructure regarding Troy Gully Sewage Pump Station - Proposed Variation to Contract T22-002.
- In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*
- CCL24/181 DRAFT PLANNING AGREEMENT - KERRS CREEK WIND FARM (ID24/1330)**
The Council had before it the report dated 8 July 2024 from the Manager Growth Planning regarding Draft Planning Agreement - Kerrs Creek Wind Farm.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CCL24/182 WIRADJURI TOURISM CENTRE - ENGAGEMENT OF SERVICES (ID24/1466)

The Council had before it the report dated 9 July 2024 from the Manager Project Management Office regarding Wiradjuri Tourism Centre - Engagement of Services.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CCL24/183 REQUEST FOR PROPOSALS - AIRCRAFT REFUELLING SERVICES AT DUBBO REGIONAL AIRPORT (ID24/1436)

The Council had before it the report dated 5 July 2024 from the Manager Project Management Office regarding Request for Proposals - Aircraft Refuelling Services at Dubbo Regional Airport.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CCL24/184 WRITE OFF OF UNRECOVERABLE DEBT (ID24/1476)

The Council had before it the report dated 12 July 2024 from the Revenue Accountant regarding Write Off of Unrecoverable Debt.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: the personal hardship of any resident or ratepayer (Section 10A(2)(b)).

CCL24/185 TENDER FOR THE LEADERSHIP PROGRAM (ID24/1460)

The Council had before it the report dated 8 July 2024 from the Manager People Culture and Safety regarding Tender for the Leadership Program.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CCL24/186 PEOPLE CULTURE AND SAFETY QUARTERLY METRICS REPORT (ID24/1323)

The Council had before it the report dated 28 June 2024 from the Manager People Culture and Safety regarding People Culture and Safety Quarterly Metrics Report.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: personnel matters concerning particular individuals (other than Councillors) (Section 10A(2)(a)).



Confirmation of Minutes

Council had before it the report of the Ordinary Council meeting held on 27 June 2024.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 27 June 2024 (as attached) be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

APPENDICES:

- 1 [↓](#) Minutes - Ordinary Council Meeting - 27/06/2024



REPORT ORDINARY COUNCIL MEETING 27 JUNE 2024

PRESENT: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Director Organisational Performance, the Manager Corporate Governance, the Governance Team Leader, the Governance Officers, the Chief Finance Officer, the IT Infrastructure Specialist, the IT Support Officer, the Manager Dubbo Regional Livestock Markets, the Director Strategy, Partnerships and Engagement (S Jennings), the Executive Officer, the Communications Services Team Leader, the Communications Partner, the Corporate Strategy and Performance Coordinator, the Director Development and Environment, the Manager Growth Planning (T Howlett), the Manager Building and Development Services, the Senior Planner, the Environmental Systems Planner, the Director Infrastructure and the Director Community, Culture and Places.

Councillor M Dickerson assumed the Chair of the meeting.

The proceedings of the meeting commenced at 5.30 pm at the Dubbo Regional Theatre and Convention Centre, with a prayer for Divine Guidance to the Council in its deliberations and activities. The welcome to country was also delivered by Councillor L Burns.

CCL24/137 LEAVE OF ABSENCE (ID24/1132)

There were no requests for leave of absence.

CCL24/138 CONFLICTS OF INTEREST (ID24/1133)

The following conflicts of interest were declared:

Councillor M Wright – Item CCL24/146 (CSC24/28) – Pecuniary, Significant
Councillor J Black – CCL24/143 – Pecuniary, Significant
Councillor J Black - IPEC24/28 - Pecuniary, Significant
Councillor S Chowdhury – CCL24/154 – Non pecuniary, Significant

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT**CCL24/139 PUBLIC FORUM (ID24/1134)**

The Council reports having met with the following persons during Public Forum:

- Mr Owen Johns – regarding Scabbing Flat Bridge.
- Mr Christopher Botfield – regarding the Modified DA 4L Camp Road.
- Mr Anthony Scott – regarding the Dubbo Regional Livestock Markets.
- Mr Martin Simmons – regarding the Dubbo Regional Livestock Markets.
- Mr Robert Shanks – regarding the Dubbo Regional Livestock Markets.
- Mr Phillip Toynton – regarding the Dubbo Regional Livestock Markets.

CCL24/140 CONFIRMATION OF MINUTES (ID24/1135)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 23 May 2024.

Moved by Councillor S Chowdhury and seconded by Councillor M Wright

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 23 May 2024 (as attached) be taken as read, confirmed as correct minutes, and signed by the Mayor and the Chief Executive Officer.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

INFORMATION ONLY MATTERS:**CCL24/141 MAYORAL APPOINTMENTS AND MEETINGS (ID24/1180)**

The Council had before it the report dated 3 June 2024 from the Chief Executive Officer regarding Mayoral Appointments and Meetings.

Moved by Councillor R Ivey and seconded by Councillor M Wright

MOTION

That the information contained within the report be noted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT**CCL24/142 ORGANISATIONAL SUSTAINABILITY REVIEW AND IMPROVEMENT PLAN - RESULTS OF PUBLIC EXHIBITION (ID24/1202)**

The Council had before it the report dated 6 June 2024 from the Director Strategy, Partnerships and Engagement regarding Organisational Sustainability Review and Improvement Plan - Results of Public Exhibition.

Moved by Councillor J Black and seconded by Councillor D Mahon

MOTION

1. That the draft Organisational Sustainability Review and Improvement Plan (Appendix 1), be adopted, and for implementation of the Plan to commence from 1 July 2024.
2. That progress on improvements identified in the Organisational Sustainability Review and Improvement Plan be provided to Council and community bi-annually as part of progress reporting for the Delivery Program and Operational Plan.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CCL24/143 UPDATE REPORT - MODIFIED DEVELOPMENT APPLICATION D22-122 PART 3 - 33 LOT SUBDIVISION (TORRENS TITLE) - LOT 8 DP 1063425, 4L CAMP ROAD DUBBO (ID24/1296)

The Council had before it the report dated 20 June 2024 from the Senior Planner regarding Update Report - Modified Development Application D22-122 Part 3 - 33 Lot Subdivision (Torrens Title) - Lot 8 DP 1063425, 4L Camp Road Dubbo.

Moved by Councillor M Wright and seconded by Councillor J Gough

MOTION

That Council consider the updated information when considering the decision on the item IPEC24/38 as presented to the Infrastructure, Planning and Environment Committee meeting held 13 June 2024.

CARRIED

For: Councillors L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

Councillor J Black declared a pecuniary, significant interest in CCL24/143 before the Council and left the room during the Council's consideration of this matter. The reason for such interest is that Councillor J Black lives on Camp Road near the subject site owned by the Benders and left the meeting to remove any perception of an undeclared pecuniary conflict of interest.

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT**MATTERS CONSIDERED BY COMMITTEES:****CCL24/144 REPORT OF THE INFRASTRUCTURE, PLANNING AND ENVIRONMENT
COMMITTEE - MEETING 13 JUNE 2024 (ID24/1136)**

The Council had before it the report of the Infrastructure, Planning and Environment Committee meeting held 13 June 2024.

Moved by Councillor M Wright and seconded by Councillor S Chowdhury

MOTION

That the report of the Infrastructure, Planning and Environment Committee meeting held on 13 June 2024, be adopted, save and except item IPEC24/38 which will be dealt with separately.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

**IPEC24/38 MODIFIED DEVELOPMENT APPLICATION D22-122 PART 3 - 33 LOT
SUBDIVISION (TORRENS TITLE) - LOT 8 DP 1063425, 4L CAMP ROAD DUBBO
APPLICANT: SLR CONSULTING AUSTRALIA PTY LTD
OWNER: MRS L BENDER (ID24/1087)**

The Committee had before it the report dated 27 May 2024 from the Senior Planner regarding Modified Development Application D22-122 Part 3 - 33 Lot Subdivision (Torrens Title) - Lot 8 DP 1063425, 4L Camp Road Dubbo

Applicant: SLR Consulting Australia Pty Ltd

Owner: Mrs L Bender.

Moved by Councillor M Wright and seconded by Councillor S Chowdhury

MOTION

1. That Development Application D2022-122 Part 3 – 33 Lot Subdivision (Torrens Title), Lot 8 DP 1063425 4L Camp Road Dubbo be refused.
2. That Council grant delegation to the Chief Executive Officer to sign the determination (refusal).

LOST

For: Councillor R Ivey.

Against: Councillors L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, D Mahon, P Wells and M Wright.

Moved by Councillor J Gough and seconded by Councillor S Chowdhury

MOTION

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT

1. That Development Application D2022-122 Part 3 – 33 Lot Subdivision (Torrens Title), Lot 8 DP 1063425 4L Camp Road Dubbo, be approved and as such that Condition 5 be deleted.
2. That Council grant delegation to the Chief Executive Officer to sign the determination.

CARRIED

For: Councillors L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

Councillor J Black declared a pecuniary, significant interest in IPEC24/38 before the Council and left the room during the Council's consideration of this matter. The reason for such interest is that Councillor J Black lives on Camp Road near the subject site owned by the Benders and left the meeting to remove any perception of an undeclared pecuniary conflict of interest.

CCL24/145 REPORT OF THE CULTURE AND COMMUNITY COMMITTEE - MEETING 13 JUNE 2024 (ID24/1137)

The Council had before it the report of the Culture and Community Committee meeting held 13 June 2024.

Moved by Councillor J Gough and seconded by Councillor V Etheridge

MOTION

That the report of the Culture and Community Committee meeting held on 13 June 2024, be adopted

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

CCL24/146 REPORT OF THE CORPORATE SERVICES COMMITTEE - MEETING 13 JUNE 2024 (ID24/1138)

The Council had before it the report of the Corporate Services Committee meeting held 13 June 2024.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

MOTION

That the report of the Corporate Services Committee meeting held on 13 June 2024, be adopted, save except Item CSC24/28 to be dealt with separately.

CARRIED

ORDINARY COUNCIL MEETING - 27 JUNE 2024

REPORT

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CSC24/28 PROPOSED REVISION OF LOT PRICES AT KESWICK ESTATE (ID24/656)

The Committee had before it the report dated 8 April 2024 from the Manager Property and Land Development regarding Proposed revision of lot prices at Keswick Estate.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

MOTION

1. That Council approve, in relation to the sale of lots within Stage 5, Release 2 of Keswick Estate (S5R2), as follows:
 - a. an exclusive agency agreement with one real estate agent is entered into for a period of 12 months for the sale of the lots within S5R2 after an appropriate public selection process noting that if the initial contact and sales process is conducted by Council that no commission would be payable to the agent;
 - b. no increase or other change be made to the current pricing strategy of the lots within S5R2 for a period of 6 months;
 - c. one buying entity, including any related entity, be limited to owning a maximum of five lots within S5R2 at any one time; and
 - d. a contract for the sale of a lot within S5R2 may be settled up to and including twelve months from the contract date.
2. That Council authorise the Chief Executive Officer to:
 - a. negotiate all contracts for the S5R2 lots, and execute such contracts, provided that the contract terms are in accordance with this recommendation; and
 - b. any documents that the Chief Executive Officer is unable to execute, be executed by Council under Common Seal.
3. That all matters contained within this report are kept confidential.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon and P Wells.

Against: Nil.

Councillor M Wright declared a pecuniary, significant interest in CCC24/28 before the Council and left the room during the Council's consideration of this matter. The reason for such interest is that Councillor M Wright owns a parcel of land in Keswick Estate Stage 5 Release 2.

NOTICES OF MOTION:**CCL24/147 MULTICULTURAL GARDEN PUBLIC CONSULTATION (ID24/1068)**

Council had before it a Notice of Motion dated 20 May 2024 from Councillor S Chowdhury regarding the Multicultural Garden Public Consultation.

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REPORT

Moved by Councillor S Chowdhury and seconded by Councillor J Black

MOTION

That Council endorse placing the two concepts for the proposed Multicultural Garden be put to public consultation with the aim of helping Council settle upon a design and inform a future business case to source funding.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CCL24/148 NOTICE OF MOTION - SCABBING FLAT BRIDGE (ID24/1250)

Council had before it a Notice of Motion dated 17 June 2024 from Councillor R Ivey regarding the Notice of Motion - Scabbing Flat Bridge.

Moved by Councillor R Ivey and seconded by Councillor J Gough

MOTION

That the CEO have staff prepare an initial assessment for the feasibility of a new bridge across the Macquarie River near Geurie and that this be shared with Transport for NSW. This initial assessment could include, but not necessarily limited to:

- i. The current state and suitability of the existing timber bridge.**
- ii. The "ownership" and responsibility for maintenance/replacement of the bridge.**
- iii. The historical significance of the existing bridge and the preservation benefits which would flow from early replacement of that bridge.**
- iv. The need for a replacement bridge capable of conveying B Double trucks. This need to be demonstrated and supported by relevant statistics including the value of agricultural production and the costs to the community of not having a reliable transport corridor.**
- v. The estimated costs of the replacement bridge.**

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

REPORTS FROM STAFF:**CCL24/149 DETERMINATION OF THE OPERATIONAL MODEL FOR DUBBO REGIONAL LIVESTOCK MARKET (ID24/1243)**

The Council had before it the report dated 12 June 2024 from the Director Organisational Performance regarding Determination of the Operational Model for Dubbo Regional Livestock Market.

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Moved by Councillor J Gough and seconded by Councillor S Chowdhury

MOTION

1. That it be noted that the operating model of the Dubbo Regional Livestock Market is, at least in part, discordant with the current legislative environment including but not limited to the Public Private Partnerships provisions of the Local Government Act 1993 and associated regulations and matters concerning the Competition and Consumer Act 2002 (Cth).
2. That Council determine that the operating model for the Dubbo Regional Livestock Markets be a Council managed operating model that makes changes to the status quo that includes:
 - a. That the fees for throughput of animals be structured to realise an additional \$1,000,000 in additional revenue per annum in today's dollars;
 - i. That the per animal charge for cattle be \$16.00 (including GST) inclusive of yard dues and agent fees
 - ii. That the per animal charge for sheep be \$2.00 (including GST) inclusive of yard dues and agent fees
 - b. That Council has responsibility for the activities described in the report as Modified Status Quo that is consistent with the Forbes Shire Council livestock market operating model, noting this would take some existing responsibilities from the DSSA,
 - c. That the additional revenue shall be reserved in a restricted fund for asset renewal of the Dubbo Regional Livestock Markets.
 - d. that the New Agents Permit Fee (\$12,686.93) be removed from Miscellaneous Charges the Fees and Charges of Council and replaced with a \$200 annual fee.
3. That the Council and DSSA collaborate to deliver the modified status quo over a period of 6 months being the time for finalisation of arrangements.
4. That council develop and implement a Dubbo Regional Livestock Markets operational improvement plan in conjunction with stakeholders.
5. That it be noted that all operating models proposed, including changes to roles and responsibilities for the Council managed option, are consistent with legal advice obtained as part of the service review as to how Council can meet its current legislative and regulatory obligations.
6. That it be noted that under the Council operating model any greenfield development, within the footprint of the Dubbo Regional Livestock Markets parcel of land, shall be funded by borrowings offset by fees and charges at the Dubbo Regional Livestock Markets. Any grants would reduce the quantum of borrowings required.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, D Mahon and P Wells.

Against: Councillors R Ivey and M Wright.

An adjournment was called at 7:16pm to allow members of the public gallery to exit the theatre.

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The meeting resumed at 7:23pm.

CCL24/150 DRAFT 2024/2025 BUDGET, OPERATIONAL PLAN AND ASSOCIATED DOCUMENTS - RESULTS OF PUBLIC EXHIBITION (ID24/797)

The Council had before it the report dated 17 June 2024 from the Director Strategy, Partnerships and Engagement regarding Draft 2024/2025 Budget, Operational Plan and associated documents - Results of Public Exhibition.

Moved by Councillor M Wright and seconded by Councillor S Chowdhury

MOTION

1. That the submissions received by Council during the public exhibition period (attached as Appendix 7) be noted.
2. That a \$30,000 allocation for the Concept of a Dubbo Indoor Aquatic Centre be funded from operational savings.
3. That, in relation to CCL24/85, the funding allocation for a full-time community safety officer position be considered following the adoption of the Community Safety and Crime Prevention Plan.
4. That a new descriptive charge be included in the 2024/2025 Fees and Charges for water access and usage charges at North Yeoval to reflect the Cabonne Shire Council's adopted fees and charges.
5. That the following draft documents be adopted and commence operation on 1 July 2024:
 - Draft 2024/2025 Delivery Program and Operational Plan (Appendix 1).
 - Draft 2024/2025 Budget and Forward Forecasts for 2025/2026, 2026/2027 and 2027/2028 including Capital Expenditure (Appendix 2).
 - Draft 2024/2025 Fees and Charges (Appendix 3).
 - Draft 2024/2025 Statement of Revenue Policy (Appendix 4).
 - Draft 2024/2025 Resourcing Strategy (including the Long-Term Financial Plan, Workforce Management Strategy and Asset Management Strategy) (Appendix 5).
 - Draft 2024/2025 Macquarie Regional Library Operational Plan, Budget and Fees and Charges (Appendix 6).
6. That draft documents be amended to include the recommendations of Council, minor clarifications and correct typographical errors.
7. That those who made a submission be advised of Council's determination on this matter.
8. That as per the fee adjustment in report CCL24/149, the New Agents Permit Fee \$12,686.93 be changed to \$200 per annum and updated in the Miscellaneous Charges the Fees and Charges of Council.
9. That, in relation to CCL24/91 Cameron Park Toilets,
 - a. No determination on the funding options for Cameron Park Toilets be made.
 - b. A further report be brought to a future meeting of Council which includes the following:
 - i. Detailed drawings and detailed costings for alternative configurations to increase the number of toilets.

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- ii. Alternate funding models for the Cameron Park toilets, including the Voluntary Planning Agreement for the Ungula Wind Farm.

Moved by Councillor J Black and seconded by Councillor L Burns

AMENDMENT

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 - Draft 2024/2025 Delivery Program and Operational Plan (Appendix 1).
 - Draft 2024/2025 Budget and Forward Forecasts for 2025/2026, 2026/2027 and 2027/2028 including Capital Expenditure (Appendix 2).
 - Draft 2024/2025 Fees and Charges (Appendix 3).
 - Draft 2024/2025 Statement of Revenue Policy (Appendix 4).
 - Draft 2024/2025 Resourcing Strategy (including the Long-Term Financial Plan, Workforce Management Strategy and Asset Management Strategy) (Appendix 5).
 - Draft 2024/2025 Macquarie Regional Library Operational Plan, Budget and Fees and Charges (Appendix 6).
6. That draft documents be amended to include the recommendations of Council, minor clarifications and correct typographical errors.
7. That those who made a submission be advised of Council's determination on this matter.
8. That as per the fee adjustment in report CCL24/149, the New Agents Permit Fee \$12,686.93 be changed to \$200 per annum and updated in the Miscellaneous Charges the Fees and Charges of Council.
9. That, in relation to CCL24/91 Cameron Park Toilets,
 - a. No determination on the funding options for Cameron Park Toilets be made.
 - b. A further report be brought to a future meeting of Council which includes the following:
 - i. Detailed drawings and detailed costings for alternative configurations to increase the number of toilets.
 - ii. Alternate funding models for the Cameron Park toilets, including the Voluntary Planning Agreement for the Ungula Wind Farm.
10. That the 4 years x \$100,000 sign update budget is reallocated to the urban roads renewal heavy patching program.

LOST

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT

For: Councillors J Black, L Burns, V Etheridge and P Wells

Against: Councillors S Chowdhury, M Dickerson, J Gough, R Ivey, D Mahon, and M Wright.

Moved by Councillor P Wells and seconded by Councillor J Gough

AMENDMENT

1. That the submissions received by Council during the public exhibition period (attached as Appendix 7) be noted.
2. That a \$30,000 allocation for the Concept of a Dubbo Indoor Aquatic Centre be funded from operational savings.
3. That, in relation to CCL24/85, the funding allocation for a full-time community safety officer position be considered following the adoption of the Community Safety and Crime Prevention Plan.
4. That a new descriptive charge be included in the 2024/2025 fees and charged for water access and usage charges at North Yeoval to reflect the Cabonne Shire Council's adopted fees and charges.
5. That the following draft documents be adopted and commence operation on 1 July 2024:
 - Draft 2024/2025 Delivery Program and Operational Plan (Appendix 1).
 - Draft 2024/2025 Budget and Forward Forecasts for 2025/2026, 2026/2027 and 2027/2028 including Capital Expenditure (Appendix 2).
 - Draft 2024/2025 Fees and Charges (Appendix 3).
 - Draft 2024/2025 Statement of Revenue Policy (Appendix 4).
 - Draft 2024/2025 Resourcing Strategy (including the Long-Term Financial Plan, Workforce Management Strategy and Asset Management Strategy) (Appendix 5).
 - Draft 2024/2025 Macquarie Regional Library Operational Plan, Budget and Fees and Charges (Appendix 6).
6. That draft documents be amended to include the recommendations of Council, minor clarifications and correct typographical errors.
7. That those who made a submission be advised of Council's determination on this matter.
8. That as per the fee adjustment in report CCL24/149, the New Agents Permit Fee \$12,686.93 be changed to \$200 per annum and updated in the Miscellaneous Charges the Fees and Charges of Council.
9. That, in relation to CCL24/91 Cameron Park Toilets,
 - a. No determination on the funding options for Cameron Park Toilets be made.
 - b. A further report be brought to a future meeting of Council which includes the following:
 - i. Detailed drawings and detailed costings for alternative configurations to increase the number of toilets.
 - ii. Alternate funding models for the Cameron Park toilets, including the Voluntary Planning Agreement for the Uungula Wind Farm.

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT

10. That funding allocated for the provision of toilet facilities at new Dubbo and Wellington lawn cemeteries be brought from year 2 and 3 to years 1 and 2 respectively.

The amendment on being put to the meeting was carried.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CCL24/151 MAKING OF THE RATES AND CHARGES (ID24/1060)

The Council had before it the report dated 10 June 2024 from the Revenue Accountant regarding Making of the Rates and Charges.

Moved by Councillor J Gough and seconded by Councillor V Etheridge

MOTION

1. IT IS HEREBY RESOLVED that Council make the following Rates and Annual Charges for the year 2024/2025, and that such Rates and Annual Charges be the amount specified hereunder subject to the minimum amount per assessment specified in the Ordinary Rates table.
2. IT IS HEREBY RESOLVED that Council make the User Charges for the year 2024/2025 as referred to in the report of the Revenue Accountant dated 10 June 2024.

CARRIED

For: Councillors L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Councillor J Black.

CCL24/152 DELEGATIONS TO CHIEF EXECUTIVE OFFICER DURING NON COUNCIL PERIOD (ID24/1248)

The Council had before it the report dated 17 June 2024 from the Manager Corporate Governance regarding Delegations to Chief Executive Officer During Non Council Period.

Moved by Councillor D Mahon and seconded by Councillor J Black

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT

MOTION

1. That Council delegate the additional functions as outlined in the report for the period of 14 September to 2 October 2024, or until the declaration of the new councillors, whichever occurs first due to the local government elections.
2. That the use of any of these extended delegations be reported to the first full meeting of the new Council on 24 October 2024.
3. That Council delegate to the Chief Executive Officer, Murray Alexander Wood a Power of Attorney for the period of 14 September to 2 October 2024, or until the declaration of the new councillors, whichever occurs first due to the local government elections.
4. That Council authorise the Mayor and Deputy Mayor to execute the General Power of Attorney under the Common Seal of the Council.
5. That Council rescind the power of attorney granted to the Chief Executive Officer upon the newly elected body taking office.
6. That the Chief Executive Officer report to Council on all documents signed under the prescribed Power of Attorney, during this period.

CARRIED

For: Councillors J Black, L Burns, M Dickerson, S Chowdhury, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

CCL24/153 PROPOSED AMENDMENTS TO THE DUBBO REGIONAL LOCAL ENVIRONMENTAL PLAN 2022 (ID24/1201)

The Council had before it the report dated 13 June 2024 from the Manager Growth Planning regarding Proposed Amendments to the Dubbo Regional Local Environmental Plan 2022.

Moved by Councillor M Wright and seconded by Councillor V Etheridge

MOTION

1. That Council support preparation of a Planning Proposal to amend the Dubbo Regional Local Environmental Plan 2022 to include the following:
 - (a) To permit Residential Accommodation in the E2 Commercial Centre zone; and
 - (b) To change the minimum lot size area for Lot 103 DP 1143590, 34L Pinedale Road, Dubbo from 8 Ha to 5 Ha.
2. That Council submit the Planning Proposal to the NSW Department of Planning and Environment for a Gateway Determination.
3. That following the completion of the public exhibition period, a further report be presented to Council for consideration, including the results of public exhibition.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT

CCL24/154 DEVELOPMENT APPLICATION D23-500 - COMMERCIAL PREMISES (SHOPPING CENTRE)
LOT 101 DP 1302321, 2 STREAM AVENUE DUBBO
APPLICANT: THE TRUSTEE FOR MAAS COMMERCIAL SHOPPING CENTRE
SOUTHLAKES UNIT TRUST
OWNER: MAAS GROUP PROPERTIES SOUTHLAKES PTY LTD (ID24/1123)

The Council had before it the report dated 14 June 2024 from the Senior Planner regarding Development Application D23-500 - Commercial Premises (Shopping Centre)

Lot 101 DP 1302321, 2 Stream Avenue Dubbo

Applicant: The Trustee for Maas Commercial Shopping Centre Southlakes Unit Trust

Owner: Maas Group Properties Southlakes Pty Ltd.

Moved by Councillor M Wright and seconded by Councillor V Etheridge

MOTION

1. **That development application D23-500 for a Commercial Premises (Shopping Centre) at Lot 101 DP 1302321, 2 Stream Avenue Dubbo be approved subject to conditions (Appendix 1).**
2. **That Council grant delegation to the Chief Executive Officer to sign the determination (approval).**

CARRIED

For: Councillors J Black, L Burns, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

Councillor S Chowdhury declared a non pecuniary, significant interest in CCL24/154 before the Council and left the room during the Council's consideration of this matter. The reason for such interest is that Councillor S Chowdhury lives in Southlakes area but has no relation with the MAAS group.

CCL24/155 2024 WATER SUPPLY AND SEWERAGE CUSTOMER SURVEY RESULTS; AND DRAFT 2024-2026 WATER SUPPLY AND SEWERAGE CUSTOMER SERVICE PLAN (ID24/1155)

The Council had before it the report dated 7 June 2024 from the Water and Sewer Compliance Officer regarding 2024 Water Supply and Sewerage Customer Survey Results; and Draft 2024-2026 Water Supply and Sewerage Customer Service Plan.

Moved by Councillor V Etheridge and seconded by Councillor P Wells

MOTION

1. **That the 2024 Water Supply and Sewerage Services Customer Satisfaction Survey Results (Appendix 1) be noted.**

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT

2. That the Draft 2024-2026 Water Supply and Sewerage Services Customer Service Plan (Appendix 2) be endorsed for public exhibition for not less than 28 days and report back to Council following exhibition.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CCL24/156 QUESTION ON NOTICE - PEDESTRIAN ACCESS TO ORANA MALL ON MITCHELL HIGHWAY AND WHEELERS LANE (ID24/1070)

The Council had before it the report dated 21 May 2024 from the Councillor regarding Question on Notice - Pedestrian Access to Orana Mall on Mitchell Highway and Wheelers Lane.

Moved by Councillor S Chowdhury and seconded by Councillor V Etheridge

MOTION

That the information contained within the report be noted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CCL24/157 COMMENTS AND MATTERS OF URGENCY (ID24/1139)

There were no matters recorded under this clause.

CONFIDENTIAL

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

The items listed come within the following provisions of the Act:

CCL24/158 – *Evaluation of the Dubbo Regional Livestock Markets Expressions of Interests* - (Section 10A(2)(d)(i)) - that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it.

There were no submissions as to whether the meeting should be closed for this item.

ORDINARY COUNCIL MEETING - 27 JUNE 2024
REPORT

At this juncture it was moved by Councillor P Wells and seconded by Councillor S Chowdhury that the Council resolves into closed session, the time being 8:31 pm.

The open session resumed at 8:33pm.

The Resolutions of the Closed session of Council were read by Councillor M Dickerson.

CCL24/158 EVALUATION OF THE DUBBO REGIONAL LIVESTOCK MARKETS EXPRESSIONS OF INTERESTS (ID24/1072)

The Council had before it the report dated 22 May 2024 from the Chief Executive Officer regarding Evaluation of the Dubbo Regional Livestock Markets Expressions of Interests.

Moved by Councillor P Wells and seconded by Councillor S Chowdhury

MOTION

The Council recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

Moved by Councillor V Etheridge and seconded by Councillor L Burns

MOTION

1. That Council consider the detail contained within this report when considering agenda item CCL24/149 'Determination of the Operational Model for Dubbo Regional Livestock Markets.'
2. That the information contained within this report remain confidential to Council.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

The meeting closed at 8:33pm.

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CHAIRPERSON



REPORT: Mayoral Appointments and Meetings

DIVISION: Chief Executive Officer
REPORT DATE: 4 July 2024
TRIM REFERENCE: ID24/1422

EXECUTIVE SUMMARY

Purpose	• Provide review or update	
Issue	• Details of Mayoral appointments and meetings for the period 10 June 2024 through to 7 July 2024.	
Reasoning	• To ensure transparency of Mayoral appointments and meetings.	
Financial Implications	Budget Area	There are no financial implications arising from this report.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance

Delivery Program Strategy: 4.1.2 Council’s decision-making processes are open, transparent and accountable

RECOMMENDATION

That the information contained within the report be noted.

MW
Chief Executive Officer

REPORT

Consultation

Details follow in the body of the report regarding all meetings and appointments of the Mayor for the given period. These meetings and appointments are representative of community, business, political and Council consultation.

Resourcing Implications

Nil

For the information of Councillors, the following details of mayoral appointments and attendances are provided:

Monday, 10 June 2024

- Attended the 2024 NSW Rugby Junior State Championships to present a trophy to the winning under 14 girls' team.

Tuesday, 11 June 2024

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended radio interview with Zoo FM.
- Attended along with Councillor Jess Gough and Council's Chief Executive Officer, Murray Wood the sod turning ceremony for the new Dubbo Regional Council Animal Shelter.
- Attended a visit to the Orana Toy Library.

Wednesday, 12 June 2024

- Attended along with Council's Chief Executive Officer, Murray Wood a meeting with Superintendent Tim Chinn from Orana Mid-Western Police District.
- Attended a media opportunity for the re-opening of Barden Park.

Thursday, 13 June 2024

- Attended the Western Division Councils NSW Mid Term Conference in Cobar.
- Attended the Standing Committees Meetings (online).
- Attended the Western Division Councils Dinner.

Friday, 14 June 2024

- Attended radio interview with 2DU.
- Attended the Western Division Councils NSW Mid Term Conference in Cobar.

Saturday, 15 June 2024

- Recorded 'Straight From the Mayor's Mouth'.
- Attended along with Councillors Shibli Chowdhury, Josh Black, and Council's Chief Executive Officer, Murray Wood the Philippine Independence Day Flag Raising and morning tea celebrations.
- Attended a meeting with Councillor Shibli Chowdhury.

Monday, 17 June 2024

- Attended radio interview with 2BS.
- Attended radio interview with 2WEB.
- Attended the Wellington Senior Citizens Centre Biggest Morning Tea event.
- Attended radio interview with Binjang.
- Attended a meeting with Council's Chief Executive Officer, Murray Wood.

Tuesday, 18 June 2024

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended radio interview with DC FM.
- Attended a meeting with Errin Williamson and Mick McKenna from the Dubbo Business Chamber.
- Attended the Tour de OROC cheque presentation to Macquarie Homestay.

Wednesday, 19 June 2024

- Attended along with Councillors Jess Gough and Richard Ivey the Official Opening of the Squadron Energy Wellington Office.
- Attended along with Councillor Jess Gough and Richard Ivey the Public Spaces Tree Committee Meeting.
- Attended along with Councillor Matt Wright and Council's Chief Executive Officer, Murray Wood, Director Planning and Environment, Stephen Wallace, and other staff making presentations, the Mayoral Developers Forum.

Thursday, 20 June 2024

- Attended along with Council's Chief Executive Officer, Murray Wood the announcement of a Public Private Partnership with Squadron Energy to build an Advanced Wastewater Treatment Facility at the Dubbo Sewage Treatment Plant.
- Attended and met with Vicki Aland to view her exhibition of "Under a Looking Glass" at the ArtClub Studio.
- Attended along with Councillors Josh Black; Lewis Burns; Jess Gough; Richard Ivey; Pam Wells; Matt Wright and Council's Chief Executive Officer, Murray Wood a Councillor

Workshop on the Draft 2024/2025 Budget and Operational Plan and a Belgravia post Season Presentation.

Friday, 21 June 2024

- Attended radio interview with 2DU.
- Attended a meeting with Councillor Matt Wright.
- Attended along with Councillors Shibli Chowdhury and Matt Wright the SPARC cheque presentations.
- Attended a meeting with Councillor Damien Mahon.

Saturday, 22 June 2024

- Attended the Rural Fire Service Orana Team Medals Presentation.
- Recorded 'Straight From the Mayor's Mouth'.
- Attended a meeting with Benjamin Allmon.

Monday, 24 June 2024

- Attended radio interview with Zoo FM.

Tuesday, 25 June 2024

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended (online) along with Councillors Josh Black; Lewis Burns; Shibli Chowdhury; Richard Ivey; Vicki Etheridge; Jess Gough; Richard Ivey; Damien Mahon; Pam Wells; Matt Wright and Council's Chief Executive Officer, Murray Wood a Councillor Workshop on the Dubbo Regional Livestock Markets.
- Attended along with the Federal Member for Parkes the Hon. Mark Coulton, MP and Her Excellency, Mrs Linda Hurley, the Moorambilla Voices performance at Government House Canberra.

Wednesday, 26 June 2024

- Attended radio interview with Triple M.
- Attended the Early Childhood Education Careers Forum.
- Attended the Rotary Club of Dubbo West Changeover Dinner.

Thursday, 27 June 2024

- Attended along with Council's Chief Executive Officer, Murray Wood and Manager People Culture and Safety, Karen Robertson a briefing regarding a Business Continuity Plan Exercise with Rick Stone and Craig Moroz from Tigertail.
- Attended a meeting with Council's Director Strategy Partnerships and Engagement, Steven Jennings and Corporate Strategy and Performance Coordinator, Zara Jom.

- Attended Councillor Briefing.
- Attended the Ordinary Council Meeting.

Friday, 28 June 2024

- Attended radio interview with ABC Radio.
- Attended radio interview with 2DU.
- Attended radio interview with DC FM.
- Attended media opportunity to discuss the outcomes following the Council Meeting.
- Attended the Parliamentary Inquiry into the ability of local governments to fund Infrastructure and Services to provide a witness statement.
- Attended and participated along with Councillors Jess Gough and Richard Ivey in the Blood donation drive for the Local Government Area.
- Attended an interview with the Daily Telegraph.
- Attended radio interview with Binjang.

Saturday, 29 June 2024

- *The Deputy Mayor Councillor Richard Ivey attended the Inner Wheel District and Dubbo Changeover Luncheon in lieu of the Mayor.*
- Recorded 'Straight From the Mayor's Mouth'.

Monday, 1 July 2024

- Attended radio interview with 2BS.
- Attended radio interview with 2WEB.
- Attended a meeting with Councillor Lewis Burns.
- Attended a meeting with Councillor Richard Ivey.
- Attended a meeting with Councillor Jess Gough.

Tuesday, 2 July 2024

- Submitted Mayoral Memo to the Daily Liberal.
- Submitted Mayoral Memo to the Wellington and District Leader.
- Attended along with Council's Chief Executive Officer, Murray Wood the National General Assembly Regional Forum in Canberra.
- Attended along with Council's Chief Executive Officer, Murray Wood the 2024 National General Assembly Welcome Reception and Exhibition Opening.
- Attended along with Council's Chief Executive Officer, Murray Wood a Regional Cities NSW and Regional Capitals Australia joint Dinner.

Wednesday, 3 July 2024

- Attended along with Council's Chief Executive Officer, Murray Wood the National General Assembly Day One in Canberra.
- Attended radio interview with 2BS.
- Attended by videoconference the Clean Energy Council Australian Clean Energy Summit 2024 – Winning hearts and minds session briefing.
- Attended along with Council's Chief Executive Officer, Murray Wood the 2024 National General Assembly Dinner.

Thursday, 4 July 2024

- Attended along with Council's Chief Executive Officer, Murray Wood the National General Assembly Day Two in Canberra.
- Attended interview with the Dubbo Photo News.
- Attended (online) along with Councillors Josh Black; Lewis Burns; Jess Gough; Richard Ivey; Damien Mahon; Pam Wells; Matt Wright and Council's Chief Executive Officer, Murray Wood (online) a Councillor Workshop on Drought Resilience Program, Landscaping for Wiradjuri Park, Blueridge Link Road and Australia Day 2025.
- Attended along with Council's Chief Executive Officer, Murray Wood the Australian Council Of Local Government Gala Dinner.

Friday, 5 July 2024

- Attended radio interview with 2DU.
- Attended along with Council's Chief Executive Officer, Murray Wood the Australian Council of Local Government Forum in Canberra.

Saturday, 6 July 2024

- Recorded 'Straight From the Mayor's Mouth'.



REPORT: Status of Notices of Motion - Quarterly Update

DIVISION: Organisational Performance
REPORT DATE: 14 May 2024
TRIM REFERENCE: ID24/1001

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none">• Increase transparency• Provide update	
Issue	<ul style="list-style-type: none">• This report provides a quarterly update on the Notices of Motion resolved in this term of Council and provides the status for each one.	
Reasoning	<ul style="list-style-type: none">• This report will provide Councillors with a regular update on the actions being undertaken to finalise Council resolutions and notation of the action/s required under a Notice of Motion.• A separate register of completed Notices of Motions is included in Appendix 2.	
Financial Implications	Budget Area	N/A
	Funding Source	N/A
	Proposed Cost	N/A
	Ongoing Costs	There are no costs to provide this report as an administration function, except for staff time.
Policy Implications	Policy Title	Not Applicable.
	Impact on Policy	There are no policy implications.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance

Delivery Program Strategy: 4.1.1 Council encourages and facilitates two-way communication with and between stakeholders and the community

Theme: 4 Leadership

CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance

Delivery Program Strategy:	4.1.4 Statutory requirements are met and services are provided in a cost-effective and timely manner
Theme:	4 Leadership
CSP Objective:	4.2 The resources of Council are sustainably managed
Delivery Program Strategy:	4.2.5 Service reviews are conducted to improve Council's performance

RECOMMENDATION

That the report prepared by the Manager Corporate Governance be noted.

Jane Bassingthwaighe
Director Organisational Performance

AR
Manager Corporate
Governance

BACKGROUND

Previous Resolutions of Council

24 November 2022	<ol style="list-style-type: none">1. That the information contained within the report of the Manager Corporate Governance dated 16 November 2022, be noted.2. That a report on the status of Notices of Motion be provided on a quarterly basis.3. That a register of completed Notices of Motion for this term of Council be included as a separate appendix in every quarterly report.
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This report will be provided on a quarterly basis, and it will list the status of each of the Notices of Motion. A separate register of completed Notices of Motions is included in **Appendix 2**.

It is hoped that this report will increase transparency and monitor the business arising from Notices of Motions, providing the elected body and members of the community with an update on progress of matters raised.

REPORT

Council's Code of Meeting Practice provides all Councillors with the opportunity to place Notices of Motion (Motions) on the agenda at monthly Ordinary Meetings of Council. These Motions are then put to the group of Councillors for debate; motions that are carried (i.e. when Councillors vote For the Motion) will be reported on quarterly.

The updated Motions for this term of Council are attached as **Appendix 1**.
The Register of Completed Notices of Motion are attached as **Appendix 2**.

Consultation

- Senior staff have been consulted as to the progress of each Motion.
- This report provides the elected body with a formal update to their Motions.

Resourcing Implications

- Many staff are required to carry out the tasks arising from successful Motions.
- Under the Code of Meeting Practice, the elected body must address financial implications and funding sources in their respective Motions.

APPENDICES:

[1](#) Updated Report on Notices of Motion - April to June 2024

[2](#) Notices of Motion - Completion Register - April - June 2024

Quarterly Update - For Notices of Motion – April - June 2024			
Completed			
In Progress			
Outstanding			
CCL22/9 – Development of a Multicultural Park at Elizabeth Park Director Community Culture and Places	Ordinary Council Meeting 27/01/2022	Councillor Chowdhury	ID22/71
1. That the CEO provide a report to Council identifying the feasibility of incorporating a multicultural park element into the Dubbo Elizabeth Park, or as an alternative site, to recognise and celebrate the multicultural diversity of the Dubbo region. 2. That as part of the report the Elizabeth Park Master Plan 2011 be considered for review and updating to reflect the works completed and what is proposed. 3. That the mother language monument promotes the preservation and protection of all languages.			
In Progress/Part Complete <u>June 2024</u> – A YourSay page has been developed identifying the two concept designs that will be placed on public exhibition following the adoption of the 2024/2025 budget. Further development of the “mother tongue monument” is progressing through Moir Landscape Architects that will be added to the YourSay page as it is developed.			

CCL23/100 Repatriation of Axe Grinding Groove Rock from Wiradjuri Park to Terramungamine Chief Executive Officer Director Community Culture and Places	Ordinary Council Meeting 27/04/2023	Councillor Burns	ID23/808
<ol style="list-style-type: none"> 1. That the CEO provide formal communications to Transport for NSW regarding the large rock to be repatriated to Terramungamine Reserve. 2. That the CEO facilitate relevant stakeholder meetings to progress this initiative including the cost of repatriation be covered by Transport for NSW as part of the new Dubbo bridge project. 			
<p>In Progress:</p> <p><u>July 2024</u> – An update was provided at Councillor Workshop 4 July 2024.</p> <p>Council staff are working with Transport for NSW. Staff are meeting regularly now in relation to Wiradjuri Park and involves the repatriation of the grinding groves. The local traditional owners will be part of the consultation process.</p>			

CCL23/281 – Concept Dubbo Indoor Aquatic Centre Director Community Culture and Places Manager Open Space and Recreation	Ordinary Council Meeting 26/10/2023	Councillor Chowdhury	ID23/2370
That the CEO provide a report back to council that: a. includes previous architectural concept designs for indoor aquatic facilities, and b. costs and associated quantity surveying for construction, operational costs and provide funding alternatives.			
In Progress: <u>June 2024</u> – Within the proposed 2024/2025 Aquatic Leisure Centre’s budget \$30,000 has been allocated to fund the Notice of Motion. Work will progress on this finalising the Notice of Motion following the adoption of the 2024/2025 budget. A report was prepared for the 23 May 2024 Council meeting with the below outcomes: <ul style="list-style-type: none"> - That as part of the draft budget process, an amount of \$30,000 be allocated to fund the review of the 2017 indoor aquatic centre concept, referred to as ‘figure 1’ in the CCC24/25 report. - That the CEO investigate options to reduce the construction cost of the ‘figure 1’ concept and report back with estimated annual operating costs. - That the CEO also investigate the costs associated with enclosing the existing 50m pool. 			

CCL23/336 – Notice of Motion to Alter – CCL23/287 – Tree Preservation Order – Outcome of Community Consultation Director Community Culture and Places Manager Open Space and Recreation	Ordinary Council Meeting 14/12/2023	Councillor Black	ID23/2872
<ol style="list-style-type: none"> 1. That Council prepare a report to come back to Council outlining a proposed framework for tree management guidelines for trees on private land to an intervention level of 8 metres or higher and also 10 metres or higher (with DBH measurements) threshold, including: <ul style="list-style-type: none"> - Administration design; - Compliance; and - Resourcing implications. 2. That Council develops an education program highlighting the importance of retaining trees, increasing canopy coverage and the benefits that they provide to our urban communities. 			
In Progress: <u>June 2024</u> – Internal feedback has been received and amendments are being finalised prior to exhibition. Staff have drafted an initial version of the Tree Preservation Order. Internal consultation to assist its development is continuing.			

CCL24/84 Renaming of the Legacy Shared Pathway Chief Executive Officer Director Community, Culture and Places	Ordinary Council Meeting 24/04/2024	Councillor Wright	ID24/699
<ol style="list-style-type: none"> 1. That a community engagement process be undertaken to develop options for the formal naming of the infrastructure that was delivered as the 'Legacy Shared Pathway' noting that the project name reflected the grant funding program of the NSW Government. 2. That the Chief Executive Officer provide a report to the August 2024 Ordinary meeting of Council for the determination of a new official name of the new shared pathway infrastructure along the Macquarie River in Dubbo's CBD. 			
<p>In progress:</p> <p><u>June 2024</u> – A YourSay page has been developed and will be released shortly to undertake community consultation with regards to identifying a name for the 330 metre section of Shared Pathway. It is envisaged that the community will have two weeks to submit a name. Names will then be assessed against the Geographical Naming Board Guidelines before a second round of community consultation is undertaken. Following this second round a report will be provided back to Council for consideration of identifying a preferred name. The GNB will then be advised of Council's preference which will then be considered.</p>			

CCL24/125 – Letter to Owners Wellington Based Solar Farms Chief Executive Officer Manager Growth Planning	Ordinary Council Meeting 23/05/2024	Councillor Ivey	ID24/998
<ol style="list-style-type: none"> i. That the Chief Executive Officer write to the owners of the Suntop Solar Farm (Cal Energy Pty Ltd) and Wellington Solar Farm and Wellington North Solar Farm (Lightsource BP and the new owners Beijing Energy International Australia) in respect of the following: <ol style="list-style-type: none"> a. To explain Council’s Policy Position in respect of community benefits from renewable energy projects, including Council’s adopted Renewable Energy Benefit Framework. b. To note that the Proponents of the Suntop Solar Farm and the Wellington Solar Farms were not previously required to provide community benefits in accordance with Council’s currently adopted Renewable Energy Benefits Framework through a Voluntary Planning Agreement with Council. c. That Council therefore requests each Proponent to enter into a Voluntary Planning Agreement with Council in accordance with the requirements of Council’s adopted Renewable Energy Benefits Framework. 2. That Council believes the proposed Voluntary Planning Agreements negotiated in accordance with Council’s Framework would be seen by the community as an act of goodwill by the project owners and thereby increase the acceptance of the shift to renewable energy in our Region. 3. That any draft Voluntary Planning Agreement be provided to Council for consideration in accordance with the provisions of the Environmental Planning and Assessment Act 1979, including detailed consultation with the community. 			
In progress: <u>June 2024</u> – Council staff have drafted letters to the owners of Suntop Solar Farm, Wellington Solar Farm and Wellington North Solar Farm. These letters to be reviewed and delivered mid July 2024.			

CCL24/147 – Multicultural Garden Public Consultation Director Community, Culture and Places	Ordinary Council Meeting 27/06/2024	Councillor Chowdhury	ID24/1068
That Council endorse placing the two concepts for the proposed Multicultural Garden be put to public consultation with the aim of helping Council settle upon a design and inform a future business case to source funding.			
Outstanding: New motion with progress commencing			

CCL24/148 – Scabbing Flat Bridge Chief Executive Officer Director Infrastructure	Ordinary Council Meeting 27/06/2024	Councillor Ivey	ID24/1250
<p>That the CEO have staff prepare an initial assessment for the feasibility of a new bridge across the Macquarie River near Geurie and that this be shared with Transport for NSW. This initial assessment could include, but not necessarily limited to:</p> <ul style="list-style-type: none"> i. The current state and suitability of the existing timber bridge. ii. The “ownership” and responsibility for maintenance/replacement of the bridge. iii. The historical significance of the existing bridge and the preservation benefits which would flow from early replacement of that bridge. iv. The need for a replacement bridge capable of conveying B Double trucks. This need to be demonstrated and supported by relevant statistics including the value of agricultural production and the costs to the community of not having a reliable transport corridor. v. The estimated costs of the replacement bridge. 			
Outstanding: New motion with progress commencing			



Notices of Motion Completion Register

Name and Clause number	Councillor	Meeting / Clause Number
Ordinary Council Meeting - 27/01/2022		
CCL22/7 - Regand Park Master Plan 2012 Status	Councillor Black	23/11/2023 – CCL22/301
CCL22/8 – Alliances with other Councils	Councillor Burns	23/11/2023 – CCL22/301
CCL22/9 – Development of a Multicultural Park at Elizabeth Park	Councillor Chowdhury	In Progress
CCL22/10 - Beautification of Neighbourhood Shopping Precincts	Councillor Etheridge	23/11/2023 – CCL22/301
CCL22/11 - Increased Policing for Wellington	Councillor Gough	23/11/2023 – CCL22/301
CCL22/12 - Review of Committee Structure	Councillor Ivey	23/11/2023 – CCL22/301
CCL22/13 - Water Smart Messaging	Councillor Mahon	23/11/2023 – CCL22/301
CCL22/14 - Playground Strategy for Dubbo	Councillor Wells	23/11/2023 – CCL22/301
CCL22/15 - Housing	Councillor Wright	23/11/2023 – CCL22/301
Ordinary Council Meeting - 24/02/2022		
CCL22/31 - Management Options of Council's Aquatic Leisure Centres	Councillor Chowdhury	23/11/2023 – CCL22/301
CCL22/33 - Wellington CBD On-Street Parking Management Status	Councillor Ivey	23/11/2023 – CCL22/301
CCL22/34 - Service Review Program for Council's Businesses and Operations	Councillor Mahon	23/11/2023 – CCL22/301
CCL22/35 - Dubbo Regional Livestock Markets	Councillor Gough	23/11/2023 – CCL22/301
CCL22/36 - 2022 Federal Election Funding Opportunities for Candidates	Councillor Black	23/11/2023 – CCL22/301
CCL22/37 - Dubbo Regional Council Roads	Councillor Black	23/11/2023 – CCL22/301
Ordinary Council Meeting - 28/04/2022		
CCL22/87 - Release of Residential Land	Councillor Chowdhury	23/11/2023 – CCL22/301
Ordinary Council Meeting - 23/06/2022		
CCL22/147 - Exploring Options for the NSW Destination Charging Grant	Councillor Ivey	23/11/2023 – CCL22/301
CCL22/148 - Update to Dubbo Transportation Strategy Implementation	Councillor Wright	23/11/2023 – CCL22/301



Notices of Motion Completion Register

Ordinary Council Meeting - 28/07/2022		
CCL22/180 - Disability Access and Inclusion Advisory Committee	Councillor Wells	27/07/2023 - CCL23/181
Ordinary Council Meeting - 25/08/2022		
CCL22/207 - Skilled Employee Shortage	Councillor Chowdhury	27/04/2023 – CCL23/96
Ordinary Council Meeting - 21/09/2022		
CCL22/236 - Update of Dubbo's City Wide Passive Open Space and Sporting Field Possible Locations	Councillor Black	27/07/2023 - CCL23/181
CCL22/237 - River Repair Bus	Councillor Black	27/07/2023 - CCL23/181
CCL22/239 - Lighting Audit of Cameron Park, Wellington	Councillor Gough	27/07/2023 - CCL23/181
Ordinary Council Meeting – 09/02/2023		
CCL23/11 - Donations of Park Benches	Councillor Gough	23/11/2023 – CCC23/93 (CCL23/313)
CCL23/12 - Motion for National Local Government Conference	Councillor Chowdhury	27/04/2023 – CCL23/96
Ordinary Council Meeting – 23/03/2023		
CCL23/69 - Notice of Motion for National General Assembly	Councillor Chowdhury	27/04/2023 – CCL23/96
CCL23/70 - Dubbo Region Christmas Campaign	Councillor Chowdhury	26/10/2023 – CCL23/274
Ordinary Council Meeting – 27/04/2023		
CCL23/100 – Repatriation of Axe Grinding Groove Rock from Wiradjuri Park to Terramungamine	Councillor Burns	In Progress
Ordinary Council Meeting – 25/05/2023		
CCL23/122 - Emergency Service Levy Increase	Councillor Ivey	27/07/2023 - CCL23/181
CCL23/123 - The Voice Referendum	Councillor Wells	26/10/2023 – CCL23/274
CCL23/124 - Rehab Centre Location and Possible Relocation	Councillor Black	27/07/2023 – CCL23/181
CCL23/125 – Proposal for a Dubbo Crime Summit	Councillor Black	21/03/2024 - CCC24/13
Ordinary Council Meeting – 22/06/2023		
CCL23/154 - Audit of Signs Across the Urban Areas of the LGA	Councillor Ivey	26/10/2023 – CCL23/274
CCL23/155 - Resilience Actions	Councillor Ivey	26/10/2023 – CCL23/274



Notices of Motion Completion Register

CCL23/156 - Alcohol and Other Drugs Rehabilitation Centre	Councillor Wells	26/10/2023 – CCL23/274
Ordinary Council Meeting – 27/07/2023		
CCL23/186 - Notice of Motion for Existing and Future Rest Area for Freight Traffic	Councillor Chowdhury	26/10/2023 – CCL23/274
Ordinary Council Meeting – 24/08/2023		
CCL23/216 - Motion for the Local Government NSW Annual Conference 2023	Councillor Gough	26/10/2023 – CCL23/274
CCL23/219 - Notice of Motion of Rescission - CCL23/187 - Matters for Consideration Around Provision of Land to NSW Health for the Purposes of an Alcohol and Other Drug Rehabilitation Facility	Councillor Ivey	26/10/2023 – CCL23/274
Ordinary Council Meeting – 26/10/2023		
CCL23/280 – Notice of Motions – Tree Planting	Councillor Chowdhury	15/02/2024 – CCL24/22
CCL23/281 – Concept Dubbo Indoor Aquatic Centre	Councillor Chowdhury	In Progress
CCL23/282 – Renewable Energy Awareness and Career Training (REACT) Centre	Councillor Ivey	15/02/2024 – CCL24/22
CCL23/283 – Calling for Action to Reduce Rates of Crime in the Dubbo Local Government Area	Councillor Black	23/05/024 – CCL24/121
Ordinary Council Meeting – 23/11/2023		
CCL23/336 – Notice of Motion to Alter – CCL23/287 – Tree Preservation Order – Outcome of Community Consultation	Councillor Black	In Progress
Ordinary Council Meeting – 15/02/2024		
CCL24/12 – Cameron Park Toilets	Councillor Ivey	24/04/2024 – CCL24/91
CCL24/13 – Council Pool Private Management – Contract Advice – Options to de-Privatise Pool Management	Councillor Black	21/03/2024 – CCL24/70



Notices of Motion Completion Register

Ordinary Council Meeting 24/04/2024		
CCL24/84 – Renaming of the Legacy Shared Pathway	Councillor Wright	In Progress
Ordinary Council Meeting 23/05/2024		
CCL24/125 – Letter to Owners Wellington Based Solar Farms	Councillor Ivey	In Progress
Ordinary Council Meeting 27/06/2024		
CCL24/147 – Multicultural Garden Public Consultation	Councillor Chowdhury	In Progress
CCL24/148 – Scabbing Flat Bridge	Councillor Ivey	In Progress



**DUBBO REGIONAL
COUNCIL**

Report of the Infrastructure, Planning and Environment Committee - meeting 11 July 2024

AUTHOR: Governance Officer
REPORT DATE: 4 July 2024

The Council had before it the report of the Infrastructure, Planning and Environment Committee meeting held 11 July 2024.

RECOMMENDATION

That the report of the Infrastructure, Planning and Environment Committee meeting held on 11 July 2024, be noted.



**REPORT
INFRASTRUCTURE, PLANNING AND
ENVIRONMENT COMMITTEE
11 JULY 2024**

PRESENT: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Director Organisational Performance, the Manager Corporate Governance, the Governance Team Leader, the Governance Officers, the Director Strategy, Partnerships and Engagement, the Communications Services Partner, the IT Infrastructure Specialist, the Director Development and Environment, the Director Infrastructure, the Manager Infrastructure Strategy and Design and the Manager Recreation and Open Space.

Councillor M Wright assumed the Chair of the meeting.

The proceedings of the meeting commenced at 5:30 pm at the Dubbo Civic Administration Building, Council Chamber. The Acknowledgement of Country was read by Councillor R Ivey.

IPEC24/42 LEAVE OF ABSENCE (ID24/1331)

Requests for leave of absence were received from Councillors L Burns, V Etheridge, D Mahon and P Wells who were absent from the meeting due to personal reasons.

Moved by Councillor M Dickerson and seconded by Councillor S Chowdhury

MOTION

That such requests for Leave of Absence be accepted and Councillors L Burns, V Etheridge, D Mahon and P Wells be granted leave of absence from this meeting.

CARRIED

Councillors R Ivey attended via audio visual link.

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

IPEC24/43 CONFLICTS OF INTEREST (ID24/1332)

There were no Conflicts of Interest declared.

IPEC24/44 BUILDING SUMMARY - JUNE 2024 (ID24/1276)

The Committee had before it the report dated 30 June 2024 from the Director Development and Environment regarding Building Summary - June 2024.

Moved by Councillor S Chowdhury and seconded by Councillor M Dickerson

MOTION

That the report of the Director Development and Environment dated 30 June 2024, be noted.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

IPEC24/45 2024 DUBBO STAMPEDE RUNNING FESTIVAL - TEMPORARY ROAD CLOSURE (ID24/1338)

The Committee had before it the report dated 2 July 2024 from the Senior Traffic Engineer regarding 2024 Dubbo Stampede Running Festival - Temporary Road Closure.

Moved by Councillor J Gough and seconded by Councillor S Chowdhury

MOTION

- 1. That the application of the Dubbo Running Festival Committee Incorporated be approved for the undertaking of the 2024 Dubbo Stampede Running Event on Sunday, 25 August 2024, between 6.15am and 1pm, on condition of the NSW Police, Transport for NSW (TfNSW) and subject to the following conditions of Dubbo Regional Council (Council):**
 - a. A temporary road closure will be implemented between 6am and 10.15am on Obley Road, commencing on the southern side of Taronga Western Plains Zoo (Zoo) access south of the intersection on Camp Road, including the implementation of a Traffic Guidance Scheme and detour via the Newell Highway and Camp Road intersection. The Zoo's 'local traffic access' only will be available at the intersection of the Newell Highway and Obley Road.**
 - b. That temporary road closures be implemented between 6am and 12noon in Tamworth Street, west of the intersection of South Street, to its conclusion and changed traffic conditions for Macquarie Street between 6am and 10.15am and Huckel Street between 7am and 11.45am.**
 - c. The submissions of a Traffic Management Plan (TMP) and Traffic Guidance Scheme (TGS) for Council approval in accordance with AS 1742.3 and TfNSW's Guide to Traffic Control at Worksites, prepared by an accredited person. Council's TGS TM7052 is to be implemented for the event.**
 - d. The concurrence of TfNSW, Special Events and Operational Planning - Transport Management Centre for the implementation of event and detour of Obley Road**

- signage on the Newell Highway.
- e. Traffic controllers and trained course marshals are to be provided at all road closure points, and other locations as identified in the Event Management Plan, with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specifically authorised for the event with current TfNSW certification.
 - f. That Council's Governance Team Leader must sight a copy of the current Public Liability Insurance Policy, for a minimum amount of \$20 million, on which Dubbo Regional Council, TfNSW and NSW Police are specifically noted to be indemnified against any action resulting from the event.
 - g. That the applicant is responsible for the provision of all traffic control required for the event in accordance with the TGS.
 - h. That the applicant is responsible for all costs associated with the placement of a public notification and advice to the residents within the closed and affected roads, prior to the event, advising of the 2024 Dubbo Stampede Running Festival.
 - i. That all traffic advisory signs are to be placed in accordance with the approved TGS and the Traffic and Event Management Plan.
 - j. That the NSW Police consent and conditions for the running of the event as considered necessary.
 - k. That the applicant is to provide Council with a signed and dated copy of the Traffic and Event Management Plan.
 - l. That the applicant to submit to Council all the appropriate documentation required, accepting the above terms and conditions, before final approval will be granted.
 - m. That all costs associated with implementing these event conditions are to be met by the event organiser.
 - n. That in the event of the Tamworth Street footbridge being closed due to flooding; the 'Contingency Plan' as detailed in the Event and Traffic Management Plan shall be invoked requiring the closure of Tamworth and South streets, and the use of Huckel Street in accordance with Appendices 7, 8 and 9 of the TMP and the Traffic Guidance Scheme TM 7052 (Appendix 1 – page 23).

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

**IPEC24/46 PROPOSED HEAVY VEHICLE HAULAGE ROUTE FOR SOUTH EAST DUBBO
(ID24/1319)**

The Committee had before it the report dated 28 June 2024 from the Manager Infrastructure Strategy and Design regarding Proposed Heavy Vehicle Haulage Route for South East Dubbo.

Moved by Councillor J Black and seconded by Councillor M Dickerson

MOTION

1. That due to recent road safety findings outlined in this report, Council adopt Sheraton Road (between Boundary Road and Wellington Road) as the primary haulage route for the three heavy industry developments located on Sheraton Road, outside of peak school drop off and pick up times.
2. That a report be prepared for Local Traffic Committee for the installation of regulatory 'trucks prohibited' signage on Sheraton Road as described in the body of this report, to prohibit heavy vehicles on Sheraton Road during peak school drop off and pick up times.
3. That should Council successfully receive funding under stream two of the Regional Precincts and Partnership Program for the construction of stages 1 and 2 of the Southern Distributor Road, Council restrict haulage on Boundary Road/Wheelers Lane and adopt the Blueridge Haulage Route (as described in the body of this report) for haulage trucks during school peak times when trucks are prohibited on Sheraton Road.
4. That Council adopt the Southern Distributor alignment from Sheraton Road to the Mitchell Highway (as described in the body of this report) as the long term haulage route for the heavy industry developments located on Sheraton Road.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

IPEC24/47 DRAFT PLANNING AGREEMENT VPA23-004 - ORANA BATTERY ENERGY STORAGE SYSTEM - RESULTS OF PUBLIC EXHIBITION (ID24/1157)

The Committee had before it the report dated 21 June 2024 from the Manager Growth Planning regarding Draft Planning Agreement VPA23-004 - Orana Battery Energy Storage System - Results of Public Exhibition.

Moved by Councillor R Ivey and seconded by Councillor J Gough

MOTION

1. That Council enter into a Planning Agreement (attached in Appendix 1) with Wellington Battery ProjectCo Pty Ltd or an associated entity of the same.
2. That Council note the submissions received during the public exhibition period (attached in Appendix 2).
3. That all documentation in relation to this matter be signed under the Common Seal of Council.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

The meeting closed at 5:44 pm.

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CHAIRPERSON



**DUBBO REGIONAL
COUNCIL**

Report of the Culture and Community Committee - meeting 11 July 2024

AUTHOR: Governance Officer
REPORT DATE: 4 July 2024

The Council had before it the report of the Culture and Community Committee meeting held 11 July 2024.

RECOMMENDATION

That the report of the Culture and Community Committee meeting held on 11 July 2024, be noted.



REPORT CULTURE AND COMMUNITY COMMITTEE 11 JULY 2024

PRESENT: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

ALSO IN ATTENDANCE: The Chief Executive Officer, the Director Organisational Performance, the Manager Corporate Governance, the Governance Team Leader, the Governance Officers, the Director Strategy, Partnerships and Engagement, the Communications Services Partner, the IT Infrastructure Specialist, the Director Development and Environment, the Director Infrastructure, the Manager Infrastructure Strategy and Design and the Manager Recreation and Open Space.

Councillor J Gough assumed the Chair of the meeting.

The proceedings of the meeting commenced at 5:45 pm at the Dubbo Civic Administration Building, Council Chamber.

CCC24/37 LEAVE OF ABSENCE (ID24/1334)

Requests for leave of absence were received from Councillors L Burns, V Etheridge, D Mahon and P Wells who were absent from the meeting due to personal reasons.

Moved by Councillor S Chowdhury and seconded by Councillor M Dickerson

MOTION

That such requests for Leave of Absence be accepted and Councillors L Burns, V Etheridge, D Mahon and P Wells be granted leave of absence from this meeting.

CARRIED

Councillor R Ivey attended via audio visual link.

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey, and M Wright.

Against: Nil.

CCC24/38 CONFLICTS OF INTEREST (ID24/1335)

There were no Conflicts of Interest declared.

Moved by Councillor M Wright and seconded by Councillor S Chowdhury

MOTION

That the confidential item CCC24/39 be deferred to the conclusion of the Corporate Services Committee.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey, and M Wright.

Against: Nil

The open session of the Committee closed at 5:46 pm.

The Culture Community Committee reopened at 6:31 pm to deal with the confidential item.

CONFIDENTIAL

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a confidential session of the Committee meeting closed to the press and public.

The item listed comes within the following provisions of the Act:

- *CCC24/39 – Tender for Irrigation System Renewal for Pioneer Park Wellington (Section 10A(2)(d)(i))* – the matter concerned information that would, if disclosed, confer a prejudice the commercial position of the person who supplied it.

There were no submissions as to whether the meeting should be closed for this item.

At this juncture it was moved by Councillor M Dickerson and seconded by Councillor M Wright that the Committee resolves into Closed Session, the time being 6:31 pm.

CCC24/39 TENDER FOR IRRIGATION SYSTEM RENEWAL FOR PIONEER PARK, WELLINGTON (ID24/1175)

The Committee had before it the report dated 2 June 2024 from the Manager Recreation and Open Spaces regarding Tender for Irrigation System Renewal for Pioneer Park, Wellington.

Moved by Councillor M Dickerson and seconded by Councillor M Wright

MOTION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor R Ivey and seconded by Councillor M Wright

MOTION

1. That a contract for the Irrigation System Renewal for Pioneer Park, Wellington be awarded to AquaWest Pumping and irrigation Specialists, in accordance with Clause 178 (1) of the Local Government (General) Regulation 2021 for the price of \$320,330 excluding gst.
2. That Council delegate the Chief Executive Officer to approve contract variations for this contract subject to budget limitations.
3. That all documentation in relation to this matter remain confidential to Council.
4. That all documentation in relation to this matter be signed under the Common Seal of Council.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey, and M Wright.

Against: Nil.

At this juncture Councillor S Chowdhury and seconded by Councillor M Wright moved the Committee back in to open session at 6:39 pm.

During the open session at 6:39 pm, the resolution was displayed on screen.

The meeting closed at 6:40 pm.

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CHAIRPERSON



**DUBBO REGIONAL
COUNCIL**

Report of the Corporate Services Committee - meeting 11 July 2024

AUTHOR: Governance Officer
REPORT DATE: 4 July 2024

The Council had before it the report of the Corporate Services Committee meeting held 11 July 2024.

RECOMMENDATION

That the report of the Corporate Services Committee meeting held on 11 July 2024, be noted.



REPORT CORPORATE SERVICES COMMITTEE 11 JULY 2024

PRESENT: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

ALSO IN ATTENDANCE: The Chief Executive Officer, the Director Organisational Performance, the Manager Corporate Governance, the Governance Team Leader, the Governance Officers, the Director Strategy, Partnerships and Engagement, the Communications Services Partner, the IT Infrastructure Specialist, the Director Development and Environment, the Director Infrastructure, the Manager Infrastructure Strategy and Design and the Manager Recreation and Open Space.

Councillor M Dickerson assumed the Chair of the meeting.

The proceedings of the meeting commenced at 5:46 pm at the Dubbo Civic Administration Building, Council Chamber.

CSC24/30 LEAVE OF ABSENCE (ID24/1426)

Requests for leave of absence were received from Councillors L Burns, V Etheridge, D Mahon and P Wells who were absent from the meeting due to personal reasons.

Moved by Councillor J Gough and seconded by Councillor M Wright

MOTION

That such requests for Leave of Absence be accepted and Councillors L Burns, V Etheridge, D Mahon and P Wells be granted leave of absence from this meeting.

CARRIED

Councillor R Ivey attended via audio visual link.

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

CSC24/31 CONFLICTS OF INTEREST (ID24/1427)

There were no Conflicts of Interest declared.

**CSC24/32 REPORT OF THE WELLINGTON TOWN COMMITTEE - MEETING 20 MAY 2024
(ID24/1342)**

The Committee had before it the report of the Wellington Town Committee meeting held 20 May 2024.

Moved by Councillor R Ivey and seconded by Councillor J Gough

MOTION

That the report of the Wellington Town Committee meeting held on 20 May 2024, be adopted.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

CSC24/33 REPORT OF THE VILLAGES COMMITTEE - MEETING 22 MAY 2024 (ID24/1341)

The Committee had before it the report of the Villages Committee meeting held 22 May 2024.

Moved by Councillor R Ivey and seconded by Councillor S Chowdhury

MOTION

That the report of the Villages Committee meeting held on 22 May 2024, be adopted.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

**CSC24/34 REPORT OF THE DUBBO REGIONAL LIVESTOCK MARKETS ADVISORY
COMMITTEE - MEETING 4 JUNE 2024 (ID24/1340)**

The Committee had before it the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held 4 June 2024.

Moved by Councillor S Chowdhury and seconded by Councillor M Wright

MOTION

That the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held on 4 June 2024, be adopted.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

**CSC24/35 MONTHLY REPORTING SNAPSHOT FOR COUNCILLORS - JUNE 2024
(ID23/2982)**

The Committee had before it the report dated 3 June 2024 from the Corporate Strategy Performance Coordinator regarding Monthly Reporting Snapshot for Councillors - June 2024.

Moved by Councillor M Wright and seconded by Councillor J Gough

MOTION

That the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 3 July 2024, be noted.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

CSC24/36 INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - JUNE 2024 (ID24/1234)

The Committee had before it the report dated 2 July 2024 from the Revenue Accountant regarding Investment Under Section 625 of the Local Government Act - June 2024.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

MOTION

That the information contained within the Investment under Section 625 of the Local Government Act Report, dated 2 July 2024, be noted.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

CSC24/37 2024/2025 PROPOSED TWO WEEK SHUTDOWN (ID24/1329)

The Committee had before it the report dated 1 July 2024 from the Manager People Culture and Safety regarding 2024/2025 Proposed Two Week Shutdown.

Moved by Councillor J Black and seconded by Councillor M Wright

MOTION

- 1. That the information contained within the report of the Chief Executive Officer dated 1 July 2024, be noted.**
- 2. That the two-week closure period of Monday 23 December 2024 to Friday 3 January 2025 inclusive be endorsed.**
- 3. That the service summary provided in the report of which services will be fully,**

partially or closed be endorsed.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

**CSC24/38 UPDATE ON INVESTIGATIONS ON POTENTIAL BOUNDARY ALTERATION:
NORTH YEOVAL (ID24/1156)**

The Committee had before it the report dated 30 May 2024 from the Director Strategy, Partnerships and Engagement regarding Update on Investigations on Potential Boundary Alteration: North Yeoval.

Moved by Councillor J Black and seconded by Councillor J Gough

MOTION

- 1. That the information in the report of the Director Strategy, Partnerships and Engagement be noted.**
- 2. That a further report, including the results of the public exhibition process be provided to Council for consideration.**

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

CSC24/39 AUSTRALIA DAY CEREMONIES FOR JANUARY 2025 (ID24/1393)

The Committee had before it the report dated 3 July 2024 from the Manager Corporate Governance regarding Australia Day Ceremonies for January 2025.

Moved by Councillor R Ivey and seconded by Councillor M Wright

MOTION

- 1. That the Australia Day civic ceremony and event for Wellington be held at 6:30pm on Friday 24 January 2025 at Cameron Park.**
- 2. That the Australia Day civic ceremony and event for Dubbo be held at 6:30pm on Saturday 25 January 2025 in Victoria Park.**
- 3. That an Expression of Interest process be undertaken to form Australia Day Event Committees for Dubbo and Wellington.**
- 4. That any additional activities surrounding the civic ceremonies for 2025 be determined between Council Events team and the Australia Day Event Committees.**

CARRIED

For: Councillors M Dickerson, R Ivey and M Wright.

Against: Councillors J Black, S Chowdhury and J Gough.

Under Clause 20.16 of the Code of Meeting Practice the Chair of the Corporate Services Committee used their casting vote to vote for the motion.

CSC24/40 QUARTERLY REPORT ON COMPLAINT STATISTICS UNDER COUNCIL'S CODE OF CONDUCT (ID24/1390)

The Committee had before it the report dated 3 July 2024 from the Manager Corporate Governance regarding Quarterly Report on Complaint Statistics Under Council's Code of Conduct.

Moved by Councillor J Black and seconded by Councillor M Wright

MOTION

That the information contained within the report of the Manager Corporate Governance, dated 3 July 2024, be noted.

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

CSC24/41 COUNCIL POLICY - PRIVACY MANAGEMENT PLAN - RESULTS OF PUBLIC EXHIBITION PERIOD (ID24/1343)

The Committee had before it the report dated 2 July 2024 from the Governance Team Leader regarding Council Policy - Privacy Management Plan - Results of Public Exhibition Period.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

MOTION

- 1. That the Draft Privacy Management Plan attached to this report as Appendix 1 be adopted.**
- 2. That the Draft Privacy Management Plan be provided to the Privacy Commissioner once it has been formally adopted.**

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, J Gough, R Ivey and M Wright.

Against: Nil.

The meeting closed at 6:30 pm.

.....
CHAIRPERSON



**DUBBO REGIONAL
COUNCIL**

Report of the Dubbo Regional Livestock Markets Advisory Committee - meeting 9 July 2024

AUTHOR: Governance Officer
REPORT DATE: 19 July 2024

The Council had before it the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held 9 July 2024.

RECOMMENDATION

That the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held on 9 July 2024, be adopted.



REPORT DUBBO REGIONAL LIVESTOCK MARKETS ADVISORY COMMITTEE 9 JULY 2024

PRESENT: Councillors V Etheridge, Richard Ivey, the Chief Executive Officer, the Director Organisational Performance, the Manager Dubbo Regional Livestock Market, KP Parker (Independent Member), JM Morris (Independent Member), PB Baldwin (Supply Chain), RS Shanks (Supply Chain), KH Hammond (Supply Chain), AW Warrian (Government (LLS) Alternate), MS Simmons (DSSA President) and RP Plasto (DSSA Member).

ALSO IN ATTENDANCE:

The Executive Officer Organisational Performance.

Councillor V Etheridge assumed the Chair of the meeting.

The proceedings of the meeting commenced at 4.02PM.

LMAC24/21 LEAVE OF ABSENCE (ID24/1344)

There were requests for leave of absence received from AM Maclean (Government (Police)) and BA Agar (Government (LLS)).

LMAC24/22 CONFLICTS OF INTEREST (ID24/1346)

There were no Conflicts of Interest declared.

LMAC24/23 REPORT OF THE DUBBO REGIONAL LIVESTOCK MARKETS ADVISORY COMMITTEE - MEETING 4 JUNE 2024 (ID24/1347)

The Committee had before it the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held 4 June 2024.

OUTCOME

That the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held on 4 June 2024, be noted.

LMAC24/24 FEES AND CHARGES (ID24/1389)

The Committee had before it the report dated 3 July 2024 from the Manager Dubbo Regional Livestock Markets regarding Fees and Charges.

OUTCOME

1. That the per animal charge for cattle be \$16.00 (including GST) by structured as yard dues \$12.80 and agent fees \$3.20.
2. That the per animal charge for sheep be \$2.00 (including GST) of yard dues \$1.60 and agent fees \$0.40.
3. That it be noted that this split represents a percentage split of 80/20 between Yard dues and Agent fees, which is more consistent compared with the previous 90/10 for Cattle and 70/30 for Sheep.
4. That it be noted that the increase in fees for throughput for cattle and sheep revenue be placed in the DRLM Asset Renewal Reserve.
5. That it be noted that a review of the \$200 new agent fee be completed within the next 6 months.

LMAC24/25 GENERAL BUSINESS (ID24/1348)

The following General Business was discussed:

The Director Organisational Performance addressed the committee on:

- Recruitment for Manager DRLM will be out this week.
- Active engagement regarding asset renewal program.

M Simmons (DSSA President) addressed the committee expressing his view on allowing new agents coming in for a minimum fee. The Director Organisational Performance responded with next 6 month review will determine how Council manage the new agent process.

The meeting closed at 4.48PM.

.....
CHAIRPERSON



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Developing a Public Toilet Policy Strategy

REPORT DATE: 16 July 2024

FILE: ID24/1484

Council had before it a Notice of Motion dated 16 July 2024 from Councillor J Black regarding the Developing a Public Toilet Policy Strategy as follows:

I would like to place the following notice of motion on the agenda for the July 2024 Ordinary meeting of Council.

- 1. That, just as numerous councils in NSW have done, Dubbo Regional Council develop a Public Toilet Policy/Strategy for adoption, with the vision of the policy/strategy being to ensure that Dubbo Regional Council provides an accessible, sustainable, safe and clean public toilet network that meets the current and future needs of the community.*
- 2. That the CEO provide a report to council with a draft policy, addressing the areas that the policy would cover; to be broad and include those to do with the provision of toilets, design, style, fit out and all other associated categories, as per similar policies.*
- 3. That, to reduce the cost of developing a policy/strategy, the CEO (or nominee) approach other councils that have an adopted public toilet policy/strategy and ask to be allowed to use parts of their document as a template for a Dubbo policy/strategy.*

RECOMMENDATION

- 1. That, just as numerous councils in NSW have done, Dubbo Regional Council develop a Public Toilet Policy/Strategy for adoption, with the vision of the policy/strategy being to ensure that Dubbo Regional Council provides an accessible, sustainable, safe and clean public toilet network that meets the current and future needs of the community.**
- 2. That the CEO provide a report to council with a draft policy, addressing the areas that the policy would cover; to be broad and include those to do with the provision of toilets, design, style, fit out and all other associated categories, as per similar policies.**
- 3. That, to reduce the cost of developing a policy/strategy, the CEO (or nominee) approach other councils that have an adopted public toilet policy/strategy and ask to be allowed to use parts of their document as a template for a Dubbo policy/strategy.**

JB
Councillor

APPENDICES:

- [1](#) Notice of Motion - Cllr J Black - Developing a Public Toilet Policy/Strategy - 25/07/2024

Councillor Josh Black
PO Box 81
DUBBO NSW 2830

15 July 2024

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Murray

NOTICE OF MOTION – DEVELOPING A PUBLIC TOILET POLICY/STRATEGY

I would like to place the following notice of motion on the agenda for the July 2024 Ordinary meeting of Council.

- 1. That, just as numerous councils in NSW have done, Dubbo Regional Council develop a Public Toilet Policy/Strategy for adoption, with the vision of the policy/strategy being to ensure that Dubbo Regional Council provides an accessible, sustainable, safe and clean public toilet network that meets the current and future needs of the community.*
- 2. That the CEO provide a report to council with a draft policy, addressing the areas that the policy would cover; to be broad and include those to do with the provision of toilets, design, style, fit out and all other associated categories, as per similar policies.*
- 3. That, to reduce the cost of developing a policy/strategy, the CEO (or nominee) approach other councils that have an adopted public toilet policy/strategy and ask to be allowed to use parts of their document as a template for a Dubbo policy/strategy.*

Yours faithfully



Josh Black
Councillor



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Reporting on Councillor Expenses

REPORT DATE: 16 July 2024

FILE: ID24/1485

Council had before it a Notice of Motion dated 16 July 2024 from Councillor J Black regarding the Reporting on Councillor Expenses as follows:

I would like to place the following notice of motion on the agenda for the July 2024 Ordinary meeting of Council.

1. *In the interests of full transparency of expenditure of ratepayers funds: That a monthly report be provided detailing Councillor expenses that are ultimately attributable to Council/Ratepayers, and that these expenses are individually reported monthly in the Business Papers, along with the reason/purpose for the expenditure/itemised account which includes the following:*
 - a. *Accommodation*
 - b. *Flights*
 - c. *Car kilometres claimed (both within the LGA and outside of the LGA)*
 - d. *Taxi/uber costs*
 - e. *Costs of councillors attending conferences/congresses or similar (including conference dinners and other expenditure charged)*
 - f. *All costs associated with activities as part of any associations, committees or similar that Council is a member of*
 - g. *Meal allowances*
2. *That the Chief Executive Officer prepare a report for the August Ordinary meeting of Council detailing the above spending during this council term, and then monthly thereafter.*

RECOMMENDATION

1. **In the interests of full transparency of expenditure of ratepayers funds: That a monthly report be provided detailing Councillor expenses that are ultimately attributable to Council/Ratepayers, and that these expenses are individually reported monthly in the Business Papers, along with the reason/purpose for the expenditure/itemised account which includes the following:**
 - a. **Accommodation**
 - b. **Flights**
 - c. **Car kilometres claimed (both within the LGA and outside of the LGA)**
 - d. **Taxi/uber costs**
 - e. **Costs of councillors attending conferences/congresses or similar (including conference dinners and other expenditure charged)**

- f. All costs associated with activities as part of any associations, committees or similar that Council is a member of
 - g. Meal allowances
- 2. That the Chief Executive Officer prepare a report for the August Ordinary meeting of Council detailing the above spending during this council term, and then monthly thereafter.

JB
Councillor

APPENDICES:

- 1↓ Notice of Motion - Cllr J Black - Reporting on Councillor Expenses

Councillor Josh Black
PO Box 81
DUBBO NSW 2830

15 July 2024

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Murray

NOTICE OF MOTION – REPORTING ON COUNCILLOR EXPENSES

I would like to place the following notice of motion on the agenda for the July 2024 Ordinary meeting of Council.

1. *In the interests of full transparency of expenditure of ratepayers funds: That a monthly report be provided detailing Councillor expenses that are ultimately attributable to Council/Ratepayers, and that these expenses are individually reported monthly in the Business Papers, along with the reason/purpose for the expenditure/itemised account which includes the following:*
 - a) Accommodation
 - b) Flights
 - c) Car kilometres claimed (both within the LGA and outside of the LGA)
 - d) Taxi/uber costs
 - e) Costs of councillors attending conferences/congresses or similar (including conference dinners and other expenditure charged)
 - f) All costs associated with activities as part of any associations, committees or similar that Council is a member of
 - g) Meal allowances
2. *That the Chief Executive Officer prepare a report for the August Ordinary meeting of Council detailing the above spending during this council term, and then monthly thereafter.*

Yours faithfully


Josh Black
Councillor



REPORT: River Street West - Proposed Registration of Road Corridor

DIVISION: Infrastructure
REPORT DATE: 16 July 2024
TRIM REFERENCE: ID24/1478

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none">Seek endorsement.Fulfil legislated requirement.	
Issue	<ul style="list-style-type: none">A survey plan dedicating parts of Council-owned property situated at 20R Bunglegumbie Road (Property) into road reserve is required to be executed by Council. The proposed dedication of road reserve is to allow for the road opening of the 'River Street West' collector road.	
Reasoning	<ul style="list-style-type: none">Dedication of the part of the Property as road reserve cannot take place without Council's execution of the survey plan.	
Financial Implications	Budget Area	Infrastructure Delivery.
	Funding Source	Grant funded for 75% of the total cost of the River Street West collector road project (Project).
	Proposed Cost	\$15,000
	Ongoing Costs	N/A
Policy Implications	Policy Title	N/A
	Impact on Policy	N/A
Consultation	Various	<ul style="list-style-type: none">Property and Land Development.Infrastructure Delivery.Premise Group Services Pty Ltd.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principal themes and a number of objectives and strategies. This report is aligned to:

Theme: 2 Infrastructure

CSP Objective: 2.1 The road transportation network is safe, convenient and efficient

Delivery Program Strategy: 2.1.2 The road network meets the needs of the community in terms of traffic capacity, functionality and economic and social connectivity

Theme: 2 Infrastructure

CSP Objective: 2.2 Infrastructure meets the current and future needs of our

community

Delivery Program Strategy: 2.2.5 Council maintains infrastructure and delivers services at the adopted service levels as agreed with the community

RECOMMENDATION

1. That Council agree to dedicate parts of the following Council-owned properties to road reserve:
 - (a) Lot 10, DP 250606.
 - (b) Lot 3, DP 217195.
 - (c) Lot 1, DP 802180.
 - (d) Lot 2, DP 802180.
 - (e) Lot 2, DP 958250.
 - (f) Lot 1, DP 1206861.
 - (g) Lot 17, DP 1285243.
2. That Council approve the survey plan identified as DP1307854 and annexed to this report, depicting parts of the Council-owned properties noted in Resolution No. 1 (above), to road reserve.
3. That Council delegate to the Chief Executive Officer the power to:
 - (a) Execute DP1307854; and
 - (b) Negotiate, finalise, and execute any other documentation required to finalise the lodgement of DP1307854 with the NSW Land Registry Services.
4. That any documents which may not be executed by the Chief Executive Officer under delegation be executed under the Common Seal of the Council.

Chris Godfrey
Director Infrastructure

JB
Design Engineer

BACKGROUND

Previous Resolutions of Council

CCL21/251 Dated 25/10/2021	<ol style="list-style-type: none">1. <i>That the report of the Manager Infrastructure Strategy and Design, dated 11 October 2021, be noted.</i>2. <i>That the report entitled Dubbo Transportation Strategy 2020, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1, be formally adopted as the new Transportation Strategy for Dubbo.</i>3. <i>That Council note that the proposed construction of the River Street Bridge (North Bridge), being undertaken by the Transport for NSW aligns with the Strategy presented within the report entitled Dubbo Transportation Strategy 2020, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1.</i>4. <i>That Council note that the proposed construction of the River Street Bridge (North Bridge), and specifically the realigned section of the Newell Highway, between the proposed western abutment of the bridge and the northern edge of the existing Whylandra Street and Thompson Street intersection, being undertaken by Transport for NSW, does not currently allow for the further extension of River Street to the west, or 'The Riverside Boulevard' to the north, by way of an intersection, as proposed within the report entitled Dubbo Transportation Strategy 2020, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1, and as currently adopted within the report entitled Dubbo Road Transportation Strategy to 2045, prepared by Dubbo City Council, attached as Appendix 2.</i>5. <i>That Council continue to negotiate with Transport for NSW and work towards a solution that allows for River Street to be extended further to the west, and 'The Riverside Boulevard' further to the north, by way of an intersection arrangement with the proposed realignment of the Newell Highway, to be constructed as part of the River Street Bridge (North Bridge) project and in accordance with the Strategy presented within the report entitled Dubbo Transportation Strategy 2020, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1.</i>6. <i>That Council note that the report entitled Dubbo Transportation Strategy 2020, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1, proposes the construction of a new road bridge (South Bridge) to the south of the LH Ford Bridge, within the next five to 10 years, to support the further development of the South Western Sector of Dubbo.</i>
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	<p>7. <i>That Council actively seeks to protect all existing and future road corridors associated with the projects listed in Figures 17, 19 and 21, subject to technical review of alignments, and in accordance with the report entitled Dubbo Transportation Strategy 2020, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1, and that all such road corridors be considered for future embellishment by way of planting trees and shrubs.</i></p> <p>8. <i>That Council note that project costings shown within Figures 17, 19 and 21, and within Section 5 of the report entitled Dubbo Transportation Strategy 2020, prepared by Stapleton Transportation and Planning Pty Ltd, attached as Appendix 1, are indicative only and subject to further review and refinement by Council's technical staff, as part of the development of a new Section 7.11 Developer Contributions Scheme and long-term financing requirements to cater for the urban growth of Dubbo to 2055 and beyond.</i></p>
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In October 2021, Council adopted the Dubbo Transportation Strategy 2020 (Transport Strategy).

In the Transport Strategy, a future collector road (River Street West) connecting the existing Bunglegumbie Road and Newell Highway, was identified as a critical link road for traffic management to support the projected growth profile of West Dubbo over the coming decades. Council was successful in securing grant funding under the Accelerated Infrastructure Fund to support the construction of River Street West.

Currently, the realignment of the Newell Highway in West Dubbo along the bank of the Macquarie-Wambuul River and forming part of the 'New Dubbo Bridge Project' or 'River Street Bridge Project' is under construction, and under the project management of Transport for NSW (TfNSW).

It is proposed that River Street West will join the existing Bunglegumbie Road in the form of a roundabout intersection and continue to the Newell Highway in the form of a signalised traffic light intersection. The Design of River Street West and the signalised intersection are both well advanced, with construction proposed to commence in the coming months. The proposed connection of River Street West to the Newell Highway is supported by TfNSW.

The location of River Street West lies within parts of the following Council-owned properties, collectively termed, in this report, 'Property':

- Lot 10, DP 250606
- Lot 3, DP 217195
- Lot 1, DP 802180
- Lot 2, DP 802180
- Lot 2, DP 958250
- Lot 1, DP 1206861

- Lot 17, DP 1285243

This report seeks Council's consent to dedicate parts of the Property to create the road reserve for River Street West.

REPORT

The alignment of River Street West is depicted in **Figure 1** below:

RIVER STREET WEST STAGE 1



Figure 1: River Street West Alignment

Those parts of the Property impacted by River Street West are depicted in **Appendix 1**.

The draft survey plan dedicating parts of the Property to road reserve, to create River Street West and identified as DP 1307854 (attached as **Appendix 2**).

Consultation

- Infrastructure Delivery.
- Property and Land Development.
- Premise Group Services Pty Ltd (consultant surveyor).

Resourcing Implications

- Survey costs.
- Costs to register survey plan with NSW Land Registry Services (NSWLRS).
- Property and Land Development (PALD) to attend to the execution and lodgement of DP 1307854 with NSWLRS.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	-\$15,000	0	0	0	0	0
c. Operating budget impact (a – b)	0	0	0	0	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-\$15,000	0	0	0	0	0
Does the proposal require ongoing funding?			No.			
What is the source of this funding?			Accelerated Infrastructure Fund.			

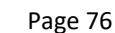
Table 1. Ongoing Financial Implications

Timeframe

September 2024: Expected construction start date of the River Street West project.

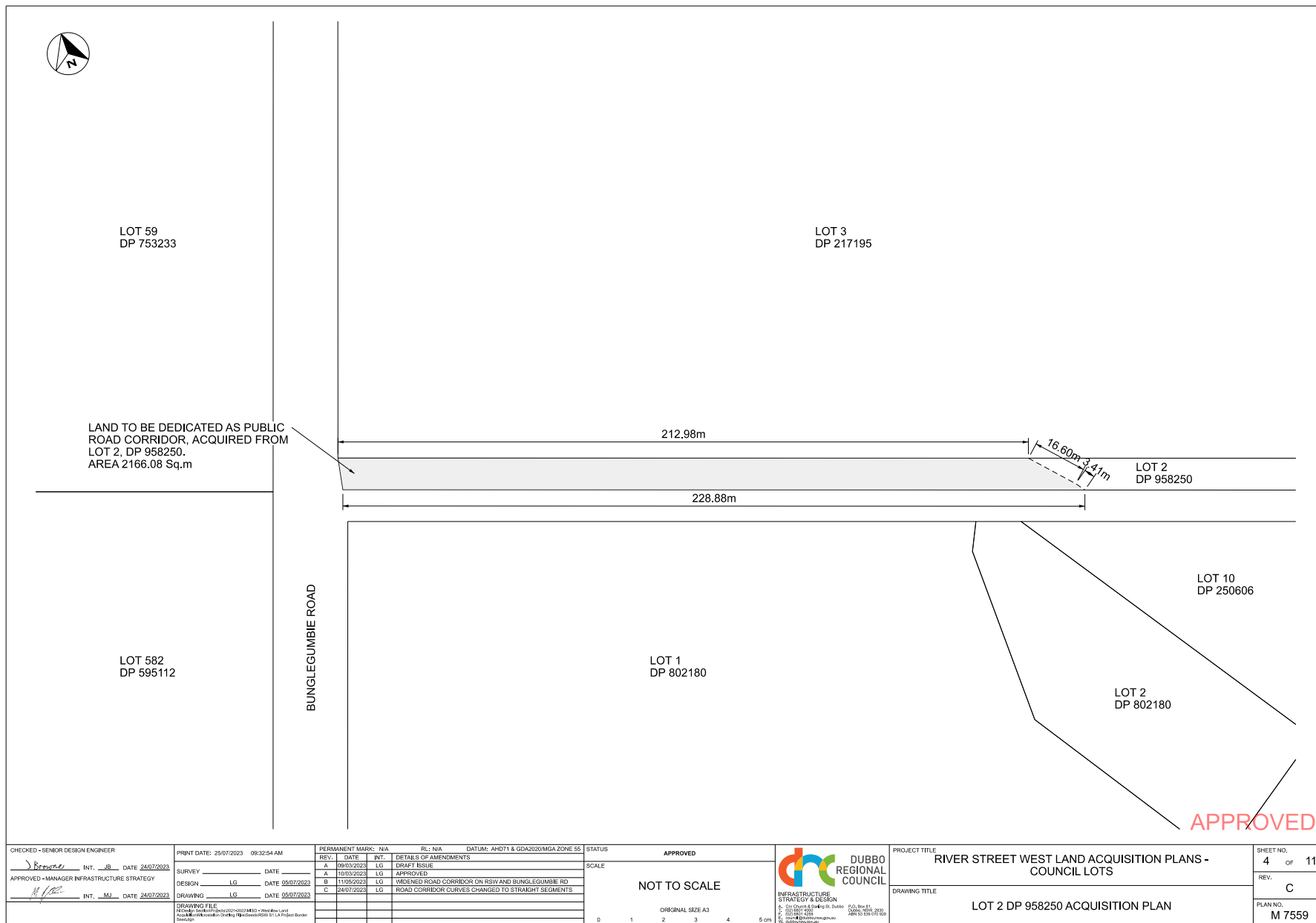
APPENDICES:

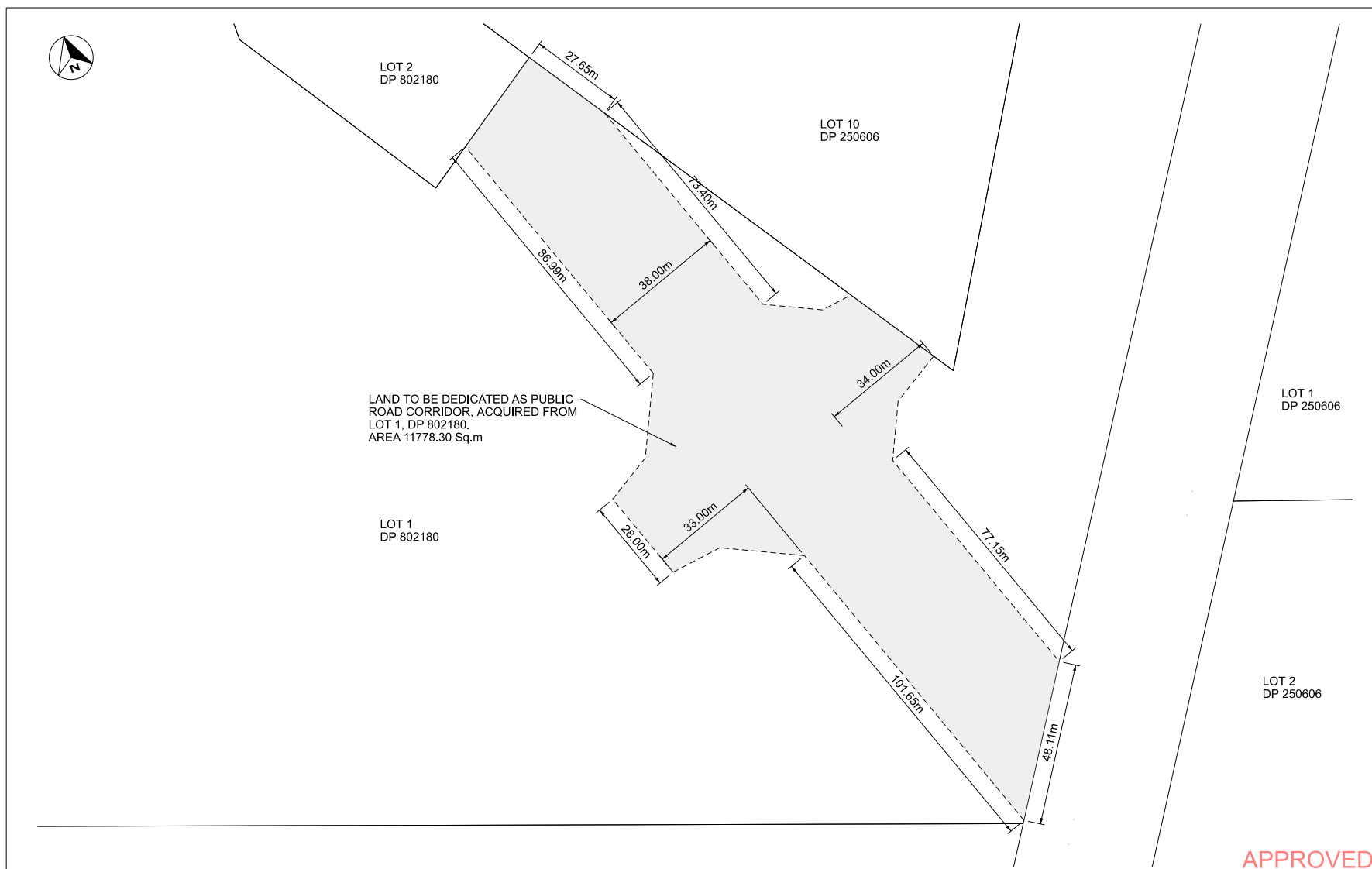
- 1 Land Acquisition Plan M 7559 for Council Owned Lots
- 2 Draft Subdivision Plan DP 1307854







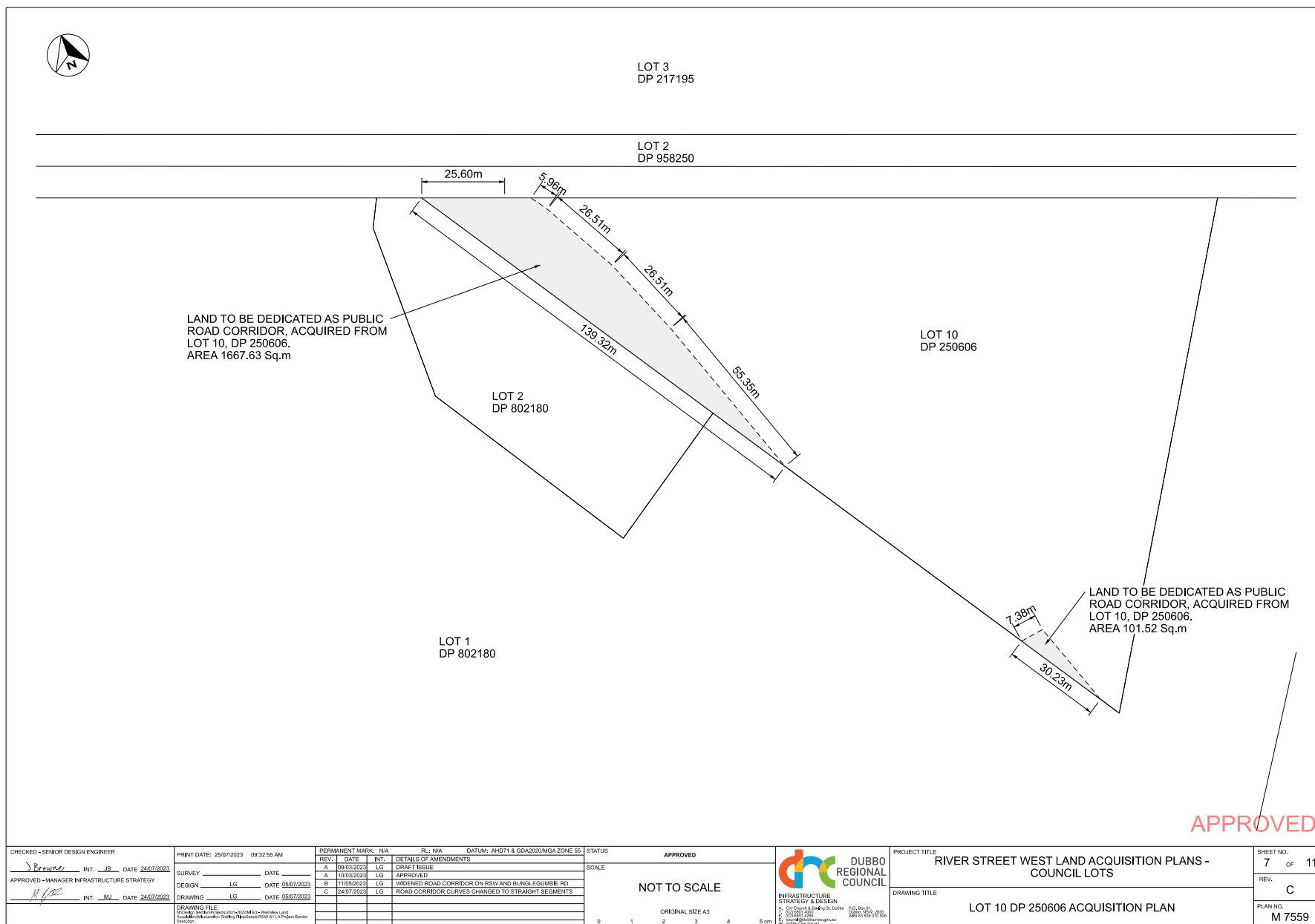


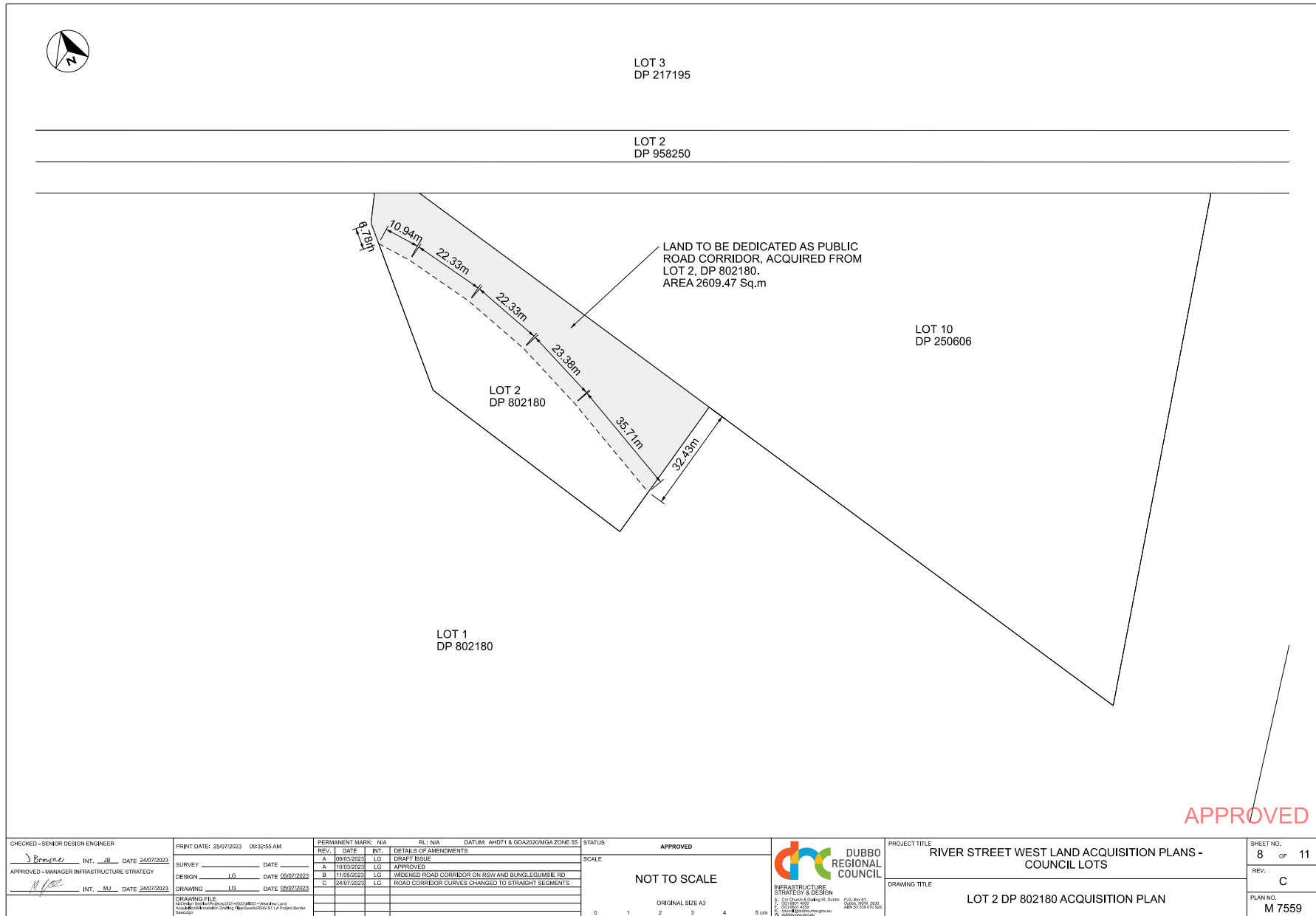


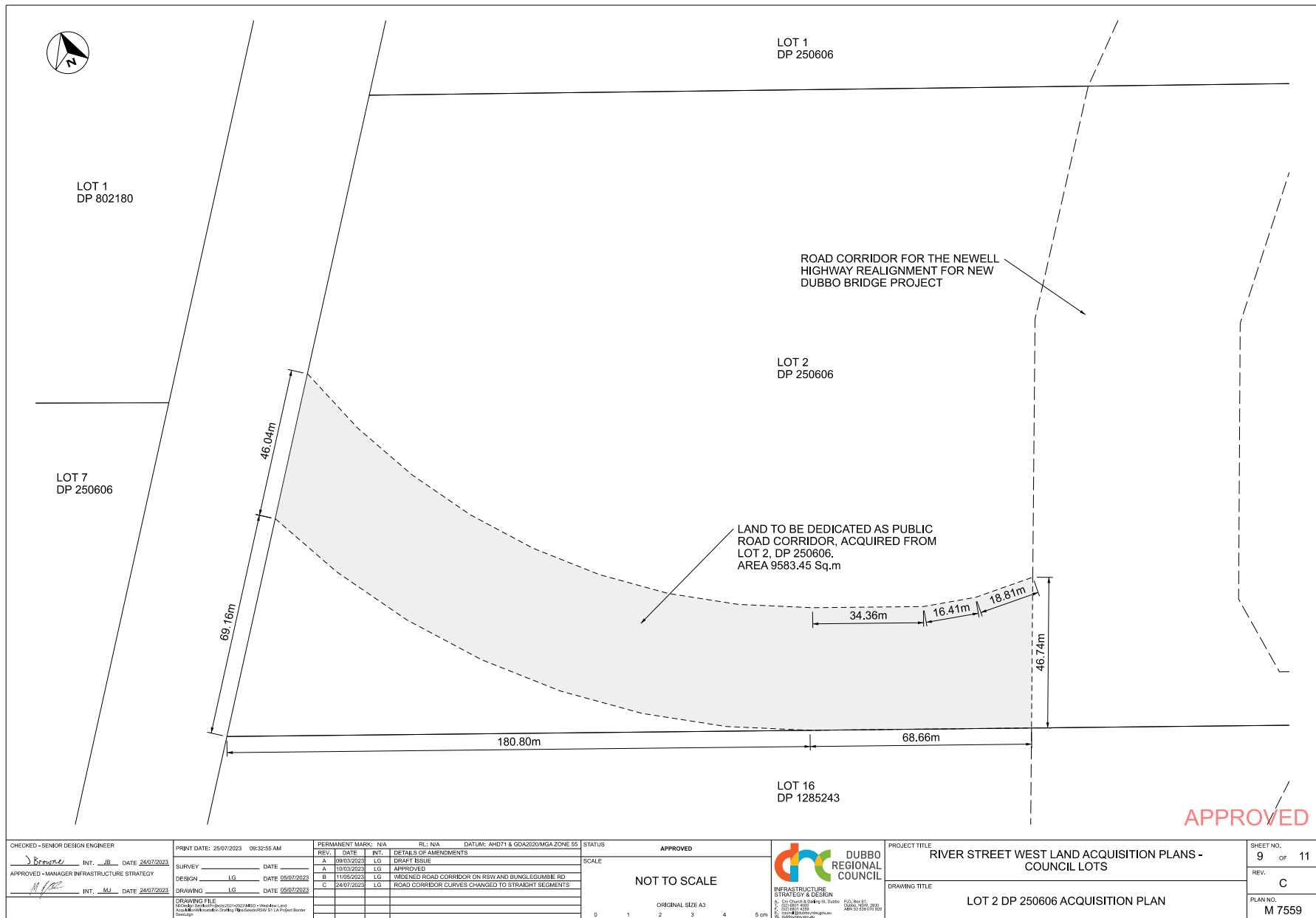


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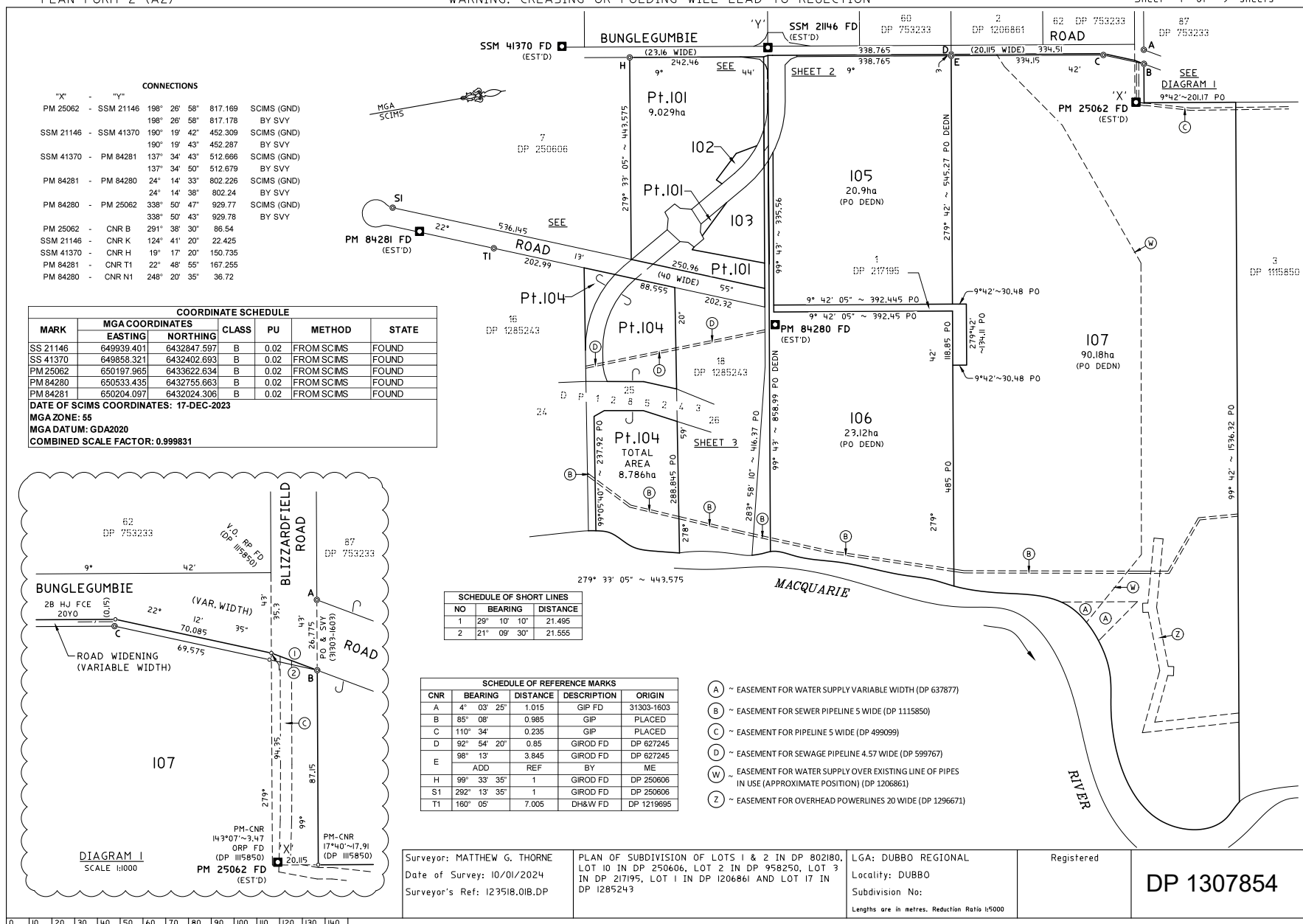
APPENDIX NO: 2 - DRAFT SUBDIVISION PLAN DP 1307854

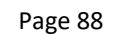
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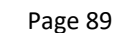
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ITEM NO: CCL24/171

Sheet 1 of 3 sheets









REPORT: Draft Planning Agreement - Maryvale Solar Farm

DIVISION: Development and Environment
REPORT DATE: 9 July 2024
TRIM REFERENCE: ID23/2876

EXECUTIVE SUMMARY

Purpose	Seek endorsement	
Issue	<ul style="list-style-type: none"> Council has received an offer from Gentari Pty Ltd to enter into a Planning Agreement associated with the Maryvale Solar Farm, located at 121 Maryvale Road, Maryvale (approximately 11km north of Wellington). This project is a State Significant Development Application (SSD-8777) that was approved by the NSW Government on 4 December 2019 and modified on 1 December 2023. The Planning Agreement is associated with the modification application that increased the capacity of the solar farm from 125MW to 230MW. The offer would require Gentari Pty Ltd to pay to Council: <ul style="list-style-type: none"> \$580,000 which would be used to upgrade 4.9km of Saxa Road; \$352,500 which would be used for the purposes of a Community Housing Incentivisation Scheme, which aims to provide an innovative assistance solution to develop community housing in Wellington; and \$1,340,000 which would be used to strengthen and apply bitumen to 2km of Maryvale Road. A draft Planning Agreement is required to be placed on public exhibition for a minimum of 28 days in accordance with the provisions of the Environmental Planning and Assessment Act, 1979. 	
Reasoning	<ul style="list-style-type: none"> Part 7.1 of the Environmental Planning and Assessment Act 1979 and associated Regulation. 	
Financial Implications	Budget Area	Growth Planning Branch
	Funding Source	Growth Planning Branch Budget
	Proposed Cost	Council will receive \$3,000 as part of the application fees, and \$2,272,500 over the life of the Planning Agreement.
	Ongoing Costs	There are no ongoing costs associated with this report.
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme:	2 Infrastructure
CSP Objective:	2.2 Infrastructure meets the current and future needs of our community
Delivery Program Strategy:	2.2.5 Council maintains infrastructure and delivers services at the adopted service levels as agreed with the community

RECOMMENDATION

1. That a draft Planning Agreement be prepared in accordance with the terms identified in this report.
2. That a further report be presented to Council for consideration if a Planning Agreement cannot be successfully negotiated.
3. That a draft Planning Agreement and Explanatory Note prepared in accordance with the terms identified in this report be placed on public exhibition in accordance with the provisions of the Environmental Planning and Assessment Act 1979.
4. That following the conclusion of the public exhibition period, a further report be presented to Council for consideration, including any submissions received.

Stephen Wallace
Director Development and Environment

TH
Manager Growth Planning

BACKGROUND

1. What is a Planning Agreement?

A Planning Agreement is an agreement entered into between Council and a developer where the developer agrees to fund public amenities or infrastructure, dedicate land at no cost to Council, or provide monetary contributions or any other material public benefit, for a public purpose.

REPORT

1. Maryvale Solar Farm

On 4 December 2019, the NSW Government Department of Planning and Environment approved a State Significant Development Application (SSD-8777) for the construction and operation of the Maryvale Solar Farm at 121 Maryvale Road, Maryvale. It was approved with a capacity of 125MW and a capital investment value of \$188 million. On 1 December 2023, the NSW Government approved a modification application that increased the capacity to 230MW and the capital investment value to \$310 million.

The general layout and location of the development is shown in **Figure 1** below:

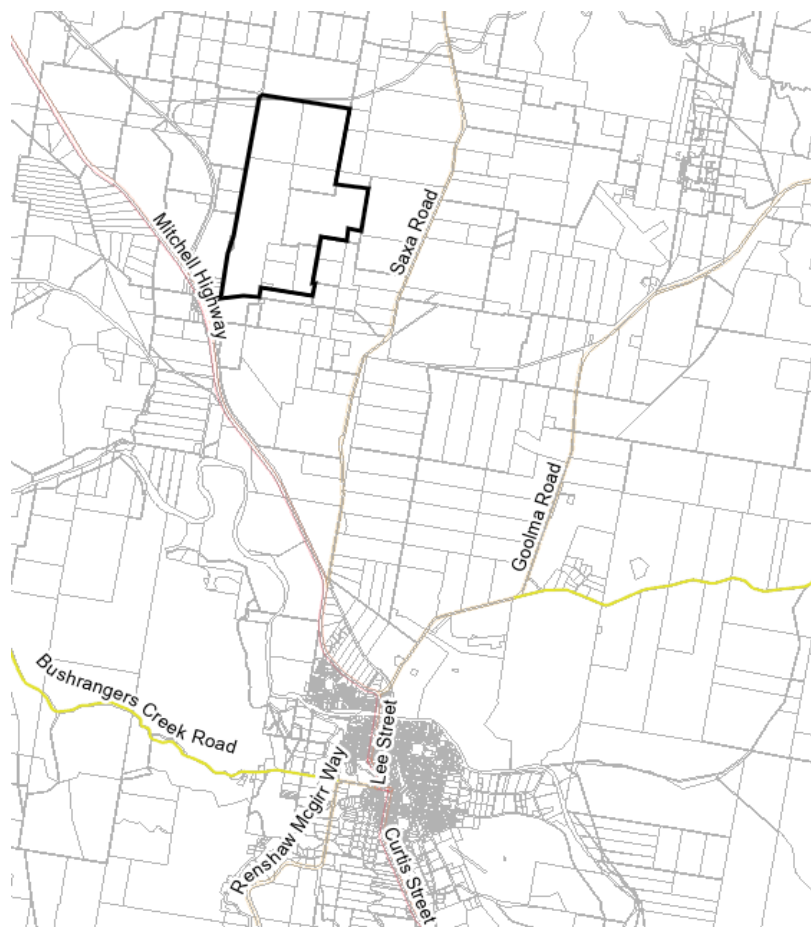


Figure 1: Location of the development

2. Planning Agreement

Council has received a request to enter into a Planning Agreement from Gentari Pty Ltd. The terms of the offer require Gentari Pty Ltd to pay to Council:

- Payment 1 - **\$580,000** which would be used to upgrade 4.9km of Saxa Road from the intersection with the Mitchell Highway to the intersection with Maryvale Road;
- Payment 2 - **\$352,500** which would be used for the purposes of a Community Housing Incentivisation Scheme, which aims to provide an innovative assistance solution to develop community housing in Wellington; and
- Payment 3 - **\$1,340,000** which would be used to strengthen and apply bitumen to 2km of Maryvale Road;
- Payment 1 and 2 would be required prior to commencement of construction, and payment 3 would be required within 1-year after commencing operation; and
- Funding would be indexed from the date of the Planning Agreement to the Australian Consumer Price Index – Sydney All Groups.

Construction and operation are defined as:

- Construction means *the construction of the development, including but not limited to the carrying out of any earthworks on site and the construction of solar panels and any ancillary infrastructure (but excludes road upgrades or maintenance works to the public road network, building/road dilapidation surveys, installation of fencing, artefact survey and/or salvage, overhead line safety marking and geotechnical drilling and/or surveying).*
- Operation means *the carrying out of the development (whether in full or part) upon the completion of construction, but does not include commissioning, trials of equipment or the use of temporary facilities.*

Within three months of commencement of construction, Council and the developer will prepare guidelines to govern administration of the Community Housing Incentivisation Scheme. The guidelines will identify eligibility criteria for applications and expected outcomes, timeframes for expenditure of funds, advertisement of funds, assessment criteria for projects, and conditions of funding.

The original SSD was approved before Council adopted the Renewable Energy Benefit Framework on 22 December 2022 that requires funding for solar farms to be equivalent to 1.5% of the Capital Investment Value of the project. The offer is equivalent to:

- 0.73% of the Capital Investment Value of the modified application;
- 1.2% of the Capital Investment Value of the original application; and
- 1.8% of the Capital Investment Value of the difference between the original and modified application.

3. Consultation

Following Council’s consideration, a draft Planning Agreement and Explanatory Note will be prepared in accordance with the terms of this report and be placed on public exhibition for a minimum of 28 days in accordance with the Environmental Planning and Assessment Act 1979. A notice will be placed on Council’s website and in Customer Experience Centres, the Daily Liberal newspaper and letters will be sent to adjoining landowners.

Following completion of the public exhibition period, a further report will be presented to Council for consideration, including any submissions received.

4. Resourcing Implications

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	0	0	0	0	0	0
c. Operating budget impact (a – b)	0	0	0	0	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	0	0	0	0	0	0
Does the proposal require ongoing funding?						
What is the source of this funding?						

Table 1. Ongoing Financial Implications

5. Timeframe

The below estimated timeline provides a mechanism to monitor and resource the various steps required to progress the draft Planning Agreement:

Key Date	Explanation
25 July 2024	Consideration by Council
August 2024	Drafting of Planning Agreement
September 2024	Public exhibition period
October 2024	Consideration of submissions
November 2024	Consideration by Council



REPORT: Naming of Thoroughfares Associated with Daisy Hill Estate Master Plan - Eulomogo Road Dubbo

DIVISION: Development and Environment
REPORT DATE: 11 July 2024
TRIM REFERENCE: ID24/1474

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none">• Seek endorsement• Fulfil legislated requirement/Compliance	
Issue	<ul style="list-style-type: none">• Naming public roads on Lots 316 and 317 DP754308, Lots 64 and 65 DP754287, Lots 661 and 662 DP565756 and Lot 200 DP825059, Eulomogo Road, Dubbo	
Reasoning	<ul style="list-style-type: none">• Dubbo Regional Council has received a request from Bourke Securities Pty Ltd to name public roads located within Daisy Hill Estate Master Plan. The public roads within Stage 1 (servicing 19 lots) have been constructed as part of Development Consent D2021-563. Stage 2 (46 lots) is currently being assessed by Council under Development Application 2023-323. The remaining stages will require lodgement of a Development Application.• Section 162 of the Road Act 1993.• Section 7 of the Roads Regulation 2018.	
Financial Implications	Budget Area	There are no financial implications arising from this report.
	Proposed Cost	Nil – The cost of the provision of the blade signs and installation would be met by the owner – Bourke Securities Pty Ltd.
Policy Implications	Policy Title	Naming of Thoroughfares and Other Geographical Features within the City of Dubbo; and the Geographical Names Board NSW Addressing Policy.
	Impact on Policy	The proposed road names have been considered in accordance with the above policies.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principal themes and a number of objectives and strategies. This report is aligned to:

Theme: 2 Infrastructure

CSP Objective:	2.1 The road transportation network is safe, convenient and efficient
Delivery Program Strategy:	2.1.1 Traffic management facilities enhance the safety and efficiency of the road network
Theme:	2 Infrastructure
CSP Objective:	2.1 The road transportation network is safe, convenient and efficient
Delivery Program Strategy:	2.1.5 Council works collaboratively with the government and stakeholders on transport-related issues

RECOMMENDATION

1. That road names as proposed, being Flannel Flower Drive, Desert Star Drive, Splendid Loop, Silverton Road, Shasta Drive, Koonamore Road, Livingston Road, Minnie Entrance, Paper Daisy Drive, Variable Road, Cutleaf Road and Coneflower Road be approved by Council as per the road layout plan.
2. That the proposed road names be notified on Council's website and Government Authorities in accordance with Section 162 of the Road Act 1993 and Section 7 of the Roads Regulation 2018.
3. That the owner be advised accordingly once approval under the Roads Regulation 2018 has been given and the name gazetted.

Stephen Wallace
Director Development and Environment

KE
LIS and E-Services
Coordinator

BACKGROUND

Daisy Hill Estate currently consists of seven lots located on Eulomogo, Pinedale and Thorwood Roads, Dubbo.

The proposed road names all follow the theme of species of daisies.

REPORT

Proposed Road Names

A request has been received from Bourke Securities Pty Ltd to name proposed public roads located on Lots 316 and 317 in DP754308, Lots 64 and 65 in DP754287 and Lots 661 and 662 in DP565756 and Lot 200 in DP825059 – Daisy Hill Estate (**Figure 1**).

The public roads within Stage 1 (servicing 19 lots) have been constructed as part of Development Consent D2021-563 (**Figure 2**).

Stage 2 (46 lots) is currently being assessed by Council under Development Application 2023-323 (**Figure 3**).

The remaining stages will require lodgement of a Development Application.

An overall road layout plan identifying the proposed development and the proposed thoroughfares in the Daisy Hill Estate is shown below (**Figure 4**).

As discussed above, the final subdivision layout is not approved. The location of roads and the number and configuration of allotments may therefore change with any approval. The naming of all proposed roads within Daisy Hill Estate ensures efficiency in the subdivision releases when and if the various subdivisions are approved. Endorsement of the names as proposed does not imply approval of the subdivision layout.

Bourke Securities Pty Ltd requests Council's approval for the following names in keeping with the proposed 'species of daisies' theme:

- Road 1 – Flannel Flower Drive
- Road 2 – Desert Star Drive
- Road 3 – Splendid Loop
- Road 4 – Silvertown Road
- Road 5 – Shasta Drive
- Road 6 – Koonamore Road
- Road 7 – Livingston Road
- Road 8 – Minnie Entrance
- Road 9 – Paper Daisy Drive
- Road 10 – Variable Road
- Road 11 – Cutleaf Road

- Road 12 – Coneflower Road

Alternate names suggested by the owner if the above are not acceptable are:

- Butter, Chocolate and Dookie

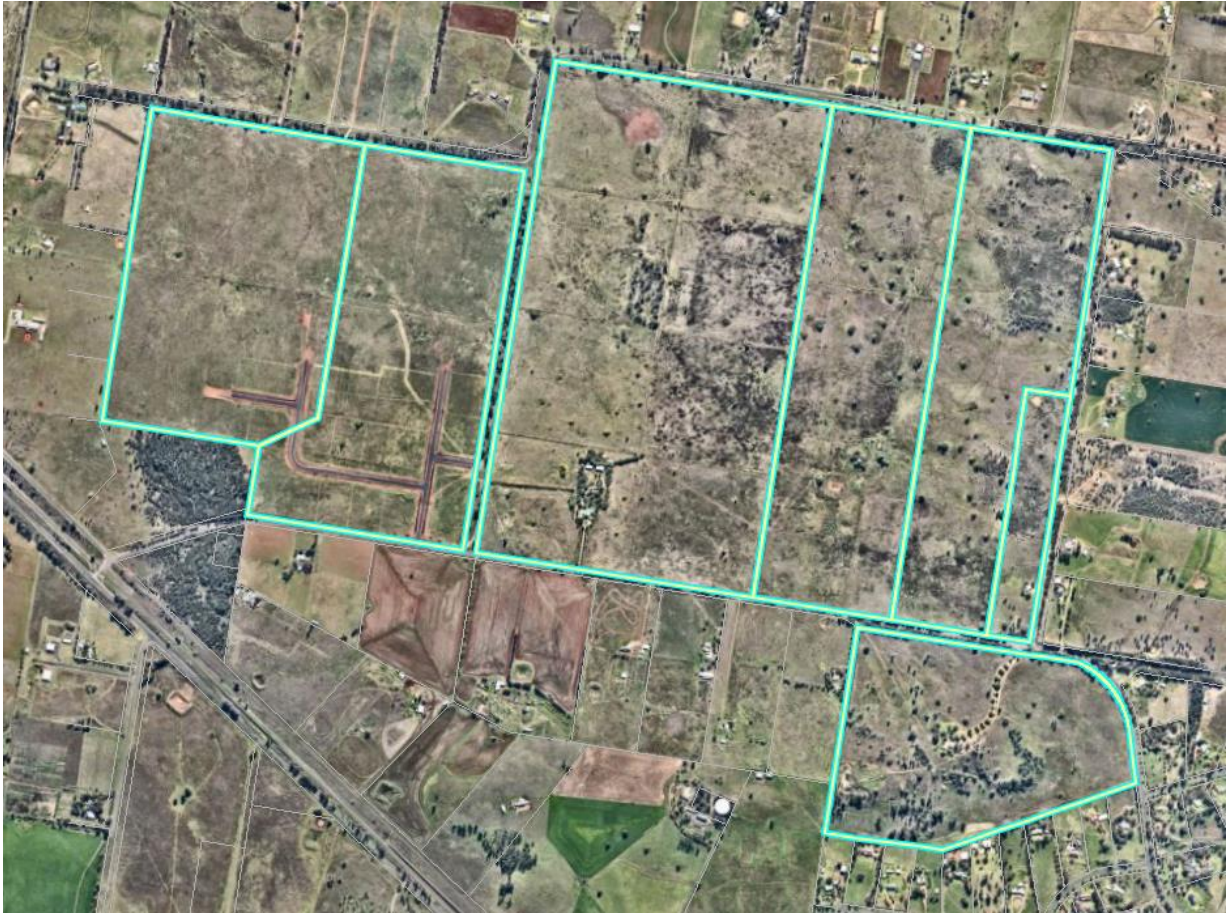
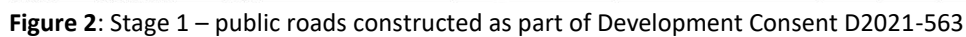


Figure 1: Daisy Hill Estate – Lots 316 and 317 DP754308, Lots 64 and 65 DP754287, Lots 661 and 662 DP565756 and Lot 200 DP825059



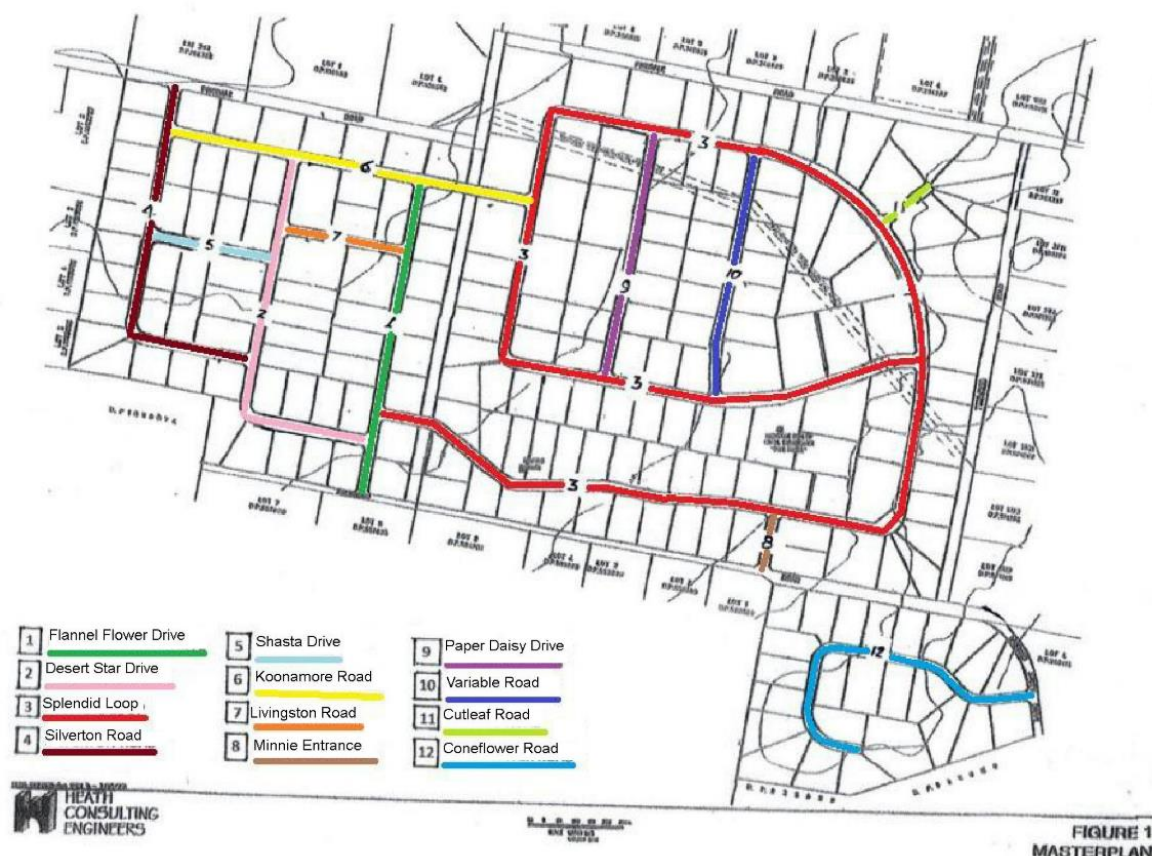


Figure 4: Daisy Hill Estate Master Plan

Consultation

- Geographical Names Board – Road Name Eligibility Check, NSW Addressing Policy and Dubbo Regional Council's Policy, Naming of Thoroughfares and Other Geographical Features within the City of Dubbo.
- No potential issues were found.

Resourcing Implications

- Nil – Blade signs at owner's expense.

Planned Communications

- Public Notification and advising authorities as per Section 7 of the Roads Regulation 2018.
- Council's website and NSW Place and Road Naming Proposal System.

Timeframe

Key Date	Explanation
29 July 2024 – 16 August 2024	Public notification
19 August 2024	Seek gazettal of proposed road names

Next Steps

- If no objections are received from the general public and authorities the proposed road names will be gazetted and Bourke Securities Pty Ltd will be advised.



REPORT: Belgravia Leisure - Aquatic Leisure Centre 2024/2025 Pool Fees and Charges

DIVISION: Community, Culture and Places
REPORT DATE: 1 May 2024
TRIM REFERENCE: ID24/922

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none">Seek endorsement	
Issue	<ul style="list-style-type: none">Approve proposed entry fees to the Aquatic Leisure Centres, operated by Belgravia Leisure, for 2024/2025	
Reasoning	<ul style="list-style-type: none">Under the Contract (Schedule 2) Council sets a minimum and maximum pricing for Admissions and Other Fees associated with the operations of the Aquatic Leisure Centres.	
Financial Implications	Budget Area	Community Culture and Places
	Funding Source	Nil
	Proposed Cost	There are no financial implications
Policy Implications	Policy Title	Not Applicable
	Impact on Policy	There are no policy implications
Consultation	Councillor Workshop	A workshop was held on the 20 June 2024 with Belgravia Leisure's State and Regional managers in attendance.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 5 Liveability

CSP Objective: 5.5 Our community has access to a diverse range of recreational opportunities

Delivery Program Strategy: 5.5.2 Unique recreation and open space facilities are available

Theme: 5 Liveability

CSP Objective: 5.5 Our community has access to a diverse range of recreational opportunities

Delivery Program Strategy: 5.5.3 Our sporting facilities cater for a wide range of events and opportunities

RECOMMENDATION

1. That Council note that the average increase across the fee structure is 9%. This is in line with Council's current fees and charges.
2. That Council note that the proposed fee structure responds to increased industry costs and brings it in line with industry competition benchmarks.
3. That Council approve the proposed Fees and Charges for Admission and Other Fees 2024/2025 associated with the Aquatic Leisure Centres.

Craig Arms
Director Community, Culture and Places

IM
Manager Recreation and
Open Spaces

BACKGROUND

Belgravia Leisure was awarded a 5-year (+1 year) contract to manage Dubbo Regional Council’s Aquatic Leisure Centres.

Under the contract (Schedule 2 Clause 7) ‘Admissions and Other Fees’ it is identified that Council will set a minimum and maximum charge. Kiosk and slide fees are set by the Contractor. Belgravia Leisure was approached to provide their proposed pricing structure for the 2024/2025 swim season and is included in the body of the report.

Previous Resolutions of Council

30 June 2023 CCL23/175	<div>1. <i>That Council award the management of the Dubbo Regional Council Aquatic centres to Belgravia Leisure under a fully external management model for \$1,487,336 (excluding GST) per annum, with annual increases as specified in the proposal.</i></div> <div>2. <i>That all documentation in relation to this matter be signed under common seal of Council.</i></div> <div>3. <i>That all documentation in relation to this matter remain confidential to Council.</i></div>
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REPORT

Following an approach to Belgravia Leisure with regards to their pricing structure for the 2024/2025 swim season the following information and rationale has been provided for consideration.

“Over the past 12 months we have experienced several increases in costs outlined below:

1. Increases in Utilities Costs

We have observed significant escalations in utilities expenses, including electricity, water, and heating. These rising costs directly impact our operational expenses.

2. Staff Wages

We are dedicated to fostering a supportive and fair work environment for our staff members. To remain competitive and attract top talent, adjustments to staff wages are necessary in response to prevailing market conditions and inflationary pressures.

4. Chemical Cost Increases

The prices of essential chemicals used in water treatment and facility maintenance have experienced notable increases. Ensuring the safety and cleanliness of our aquatic facilities necessitates these adjustments to cover the heightened costs”.

5. Alignment to competitors

Numerous aquatic venues of similar size and serving populations comparable to ours have implemented comparatively higher fees for aquatic services. This adjustment aims to bring our fee structure more in line with prevailing industry standards, ensuring our competitiveness while continuing to deliver exceptional service.

Dubbo Regional Council - Aquatic Leisure Centres			
Fees and Charges			
DUBBO AQUATIC LEISURE CENTRE & WELLINGTON AQUATIC LEISURE CENTRE ADMISSION			
Item	Current 2023/2024	Proposed 2024/2025	Percentage increase
DALC/WALC Season Pass – Adult	\$130.00	\$140	7.7%
DALC/WALC Season Pass – Child	\$90.00	\$98	8.9%
DALC/WALC Season Pass – Concession	\$90.00	\$98	8.9%
DALC/WALC Season pass – Family	\$300.00	\$325	8.3%
DALC/WALC 28 Day Pass (Direct Debit or Manual) – Adult	\$26.00	\$28	7.7%
DALC/WALC 28 Day Pass (Direct Debit or Manual) - Child	\$21.00	\$22.5	7.1%
DALC/WALC 28 Day Pass (Direct Debit or Manual) – Concession	\$21.00	\$22.5	7.1%
DALC/WALC 28 Day Pass (Direct Debit or Manual) – Family	\$46.00	\$50	8.7%
10 Entry Pass – Adult	\$50.00	\$55	10.0%
10 Entry Pass – Child	\$30.00	\$32	6.7%
10 Entry Pass – Concession	\$30.00	\$32	6.7%
Single Entry/Casual Pass – Adult	\$7.00	\$7.5	7.1%
Single Entry/Casual Pass – Child	\$5.00	\$5.5	10.0%
Singlet Entry/Casual Pass – Concession	\$5.00	\$5.5	10.0%
Single Entry - Family	\$20.00	\$22	10.0%
Non-Swimmer & Visitor	\$2.00	\$2.20	10.0%
Children aged 2 and under	No Charge	No charge	No Charge
Child Pick-up (under 10 minutes)	No Charge	No charge	No Charge
Companion Card	No Charge	No charge	No Charge
Replacement Membership Tag	\$2.00	\$2.00	0.0%
GEURIE SWIMMING POOL ADMISSION			
Season Pass – Geurie Only - Adult	\$100.00	\$110	10.0%
Season Pass – Geurie Only - Child	\$65.00	\$70	7.7%
Season Pass – Geurie Only - Concession	\$65.00	\$70	7.7%
Season pass – Geurie Only - Family	\$160.00	\$170	6.3%
28 Day Pass - Geurie Only - (Direct Debit or Manual) – Adult	\$23.00	\$25	8.7%

28 Day Pass – Geurie Only - (Direct Debit or Manual) - Child	\$18.00	\$20	11.1%
28 Day Pass – Geurie Only - (Direct Debit or Manual) – Concession	\$18.00	\$20	11.1%
28 Day Pass – Geurie Only - (Direct Debit or Manual) – Family	\$40.00	\$45	12.5%
10 Entry Pass – Adult	\$35.00	\$38	8.6%
10 Entry Pass – Child	\$25.00	\$27.5	10.0%
10 Entry Pass – Concession	\$25.00	\$27.5	10.0%
Single Entry/Casual Pass – Adult	\$6.00	\$6.50	8.3%
Single Entry/Casual Pass – Child	\$4.00	\$4.50	12.5%
Singlet Entry/Casual Pass – Concession	\$4.00	\$4.50	12.5%
Single Entry - Family	\$15.00	\$17	10.0%
Non-Swimmer & Visitor	\$2.00	\$2.20	10.0%
Children aged 2 and under	No Charge	No charge	NA
Child Pick-up (under 10 minutes)	No Charge	No charge	NA
Companion Card	No Charge	No charge	NA
Replacement Membership Tag	\$2.00	\$2.00	0.0%
FACILITY HIRE AND LANE HIRE			
Full exclusive use of the entire facility (closed to the public) – admission not included – per hour (excludes waterslide)	\$320.00	\$360	12.5%
Full exclusive use of the entire facility (closed to the public) – admission not included – per 6 hour block (excludes waterslide)	\$1,060.00	\$1,140	7.5%
50m Pool – Admission not included – per hour (1 lane must remain open to public)	\$80.00	\$90	12.5%
50m Pool – Admission not included – per 6 hour block (1 lane must remain open to public)	\$270.00	\$300	11.1%
Entire Leisure/Learn to Swim Pool/Splash park – admission not included – per hour	\$50.00	\$55	10.0%
Entire Leisure/Learn to Swim Pool/Splash park – admission not included – per 6 hour block	\$150.00	\$170	13.3%
Entire 25m Pool (Geurie only) with lane ropes if required – admission not included – per hour	\$50.00	\$55	10.0%
Entire 25m Pool (Geurie only) with lane ropes if required – admission not included – per 6 hour block	\$150.00	\$170	13.3%
Lane Hire – Private – per hour	\$30.00	\$32	6.7%
Lane Hire – Clubs, Carnivals & Recreational School Visits – per lane – per hour	\$6.50	\$7.50	15.4%
Partial Leisure Pool for Community Aqua Aerobics program – per session	\$18.00	\$18	0.0%

Clubroom/ Multi-Purpose Room – per 6 hour block	\$130.00	\$140	7.7%
Clubroom/Multi-Purpose Room – per hour	\$33.00	\$36	9.1%
Clubroom/Multi-Purpose – per season – Swim Club only	\$220.00	\$240	9.1%
Out of Hours Staffing fee – Dubbo/Wellington – per Structure/Amenity – per hour – Admission and Facility Hire not included	\$72.00	\$78	8.3%
Out of Hours Staffing Fee – Geurie – per hour – Admission and Facility Hire not included	\$36.00	\$40	11.1%
Pool Party Package – includes admission for 15 children, 2 adults, 1 hour non-exclusive waterslide pass, use of BBQ, shelter and tables	\$210.00	\$230	9.5%
Storage Room Hire – per square metre – per season	\$8.00	\$9	12.5%
Additional Cleaning – Amenities/Meeting Rooms/Clubhouse	Actual Cost	Actual cost	NA
Loss/Damage/Repair of Equipment	Actual Cost	Actual cost	NA
LEARN TO SWIM			
Learn to Swim – Skill level assessment	Free	Free	0.0%
Learn to Swim – Survival Skills – Per lesson – Group (1:5)	\$15.00	\$17	13.3%
Learn to Swim – Survival Skills – Per lesson – Private Lessons (1:1)	\$30.00	\$33	10.0%
Learn to Swim – Advanced Skills - Per lesson – Group (1:5)	\$16.00	\$17	6.3%
Learn to Swim – Advanced Skills - Per lesson – Private Lessons (1:1)	\$31.00	\$34	9.7%
Learn to Swim – Adult group lesson (1:3+)	\$15.00	\$17	13.3%
Learn to Swim – Adult private lesson (1:1)	\$30.00	\$33	10.0%
SCHOOL PROGRAMS AND CARNIVALS			
Hire of DRC Learn to Swim Instructor – School Swimming & Water Safety Program – Per session	\$40.00	\$45	12.5%
Admission – Schools and carnivals – per student – Lane/Facility Hire additional	\$5.00	\$5.50	10.0%
Admission – Schools and carnivals – Parents & Spectators	\$2.00	\$2.50	25.0%
Admission – Schools and Carnivals – Teachers & Officials assisting with event	Free	Free	Free
Learn to Swim Equipment Hire – Per Session	\$15.00	\$17	13.3%
AQUATIC PROGRAMS			
Aqua Aerobics – Adult (with Season Pass, 10 visit pass or Fitness Passport)	\$10.00	\$11.0	10.0%

Aqua Aerobics – Child/Concession (with Season Pass, 10 visit pass or Fitness Passport)	\$7.00	\$8	14.3%
Aqua Aerobics – Adult – includes Admission	\$16.00	\$17.5	9.4%
Aqua Aerobics – Child/Concession – includes Admission	\$11.00	\$12	9.1%
NSW Industry Occupational Aquatic Competency Assessment – per person – includes admission	\$10.00	11	10.0%
Active Pools Program – per child – includes 8 week All Access Membership	\$120.00	\$120	0.0%
ONLINE PAYMENT FEES			
Direct Debit Transaction Fee – per transaction attempt	\$0.69	0.69	0%
Direct debit Dishonour Fee – per failed transaction	\$5.50	5.5	0%
Direct debit Dishonour Fee – per failed transaction	2% per transaction attempt	2%	0%

Table 1. Belgravia Leisure Fees and Charges for the Aquatic Leisure Centres showing proposed 2023/2024 fees and percentage increases. Note: Highlighted cells are discussed for comparison to other facilities below.

Comparison to similar aquatic leisure centres

The below is a sample of figures that compare pricing of similar services from Belgravia Leisure managed aquatic facilities at Bathurst and Parkes. It is important to note that Parkes is a considerably smaller site with a smaller population, while Bathurst caters to a similar size as Dubbo, however it operates all year round.

Casual Entry Fees

Service	Dubbo (Proposed)	Bathurst	Parkes
Adult	\$7.50	\$9.90	\$5.00
Child	\$5.50	\$6.90	\$3.00
Concession	\$5.50	\$6.90	\$3.00
Family	\$22.00	\$26.10	\$13.50

Season Ticket Fees

Service	Dubbo (Proposed)	Bathurst	Parkes
Adult	\$140	n/a	\$226.50
Child	\$98	n/a	\$123.50
Concession	\$98	n/a	\$97.5
Family	\$325	n/a	\$360

Note: Bathurst do not have Season tickets as such as it is a year-round facility.

Learn to Swim (LTS) and Aqua Classes

Service	Dubbo (Proposed)	Bathurst	Parkes
Learn to swim per lesson	\$17	\$19.20	\$18
Private class	\$33	\$70	\$50
Aqua aerobics Adult	\$17.50	\$16.95	\$16.95
Aqua aerobics child/concession	\$12	\$11.50	\$11.50

Pool/Venue Hire

Service	Dubbo (proposed)	Bathurst	Parkes
Entire facility per hour	\$360	\$647.50 for the 50m pool for 6 hours	\$470 (6 hours), \$230 (3 hours)
Per lane per hour (private)	\$32	\$22.60	\$13.50
Per lane per hour schools, clubs etc	\$7.50		

Note: Bathurst and Parkes do not have discounted rates for lane hour for school, clubs, and other bodies.

Resourcing Implications

There are no resourcing issues that impact Council.

Under the Contract Council pays Belgravia Leisure an annual set fee for the management of the Aquatic Leisure Centres. All income generated through the Admissions and Other Fees remain with Belgravia Leisure.

The average increase across the fee structure is 9%. This is in line with Council's current fees and charges.

Consultation

A Councillor Workshop was held 20 June 2024 with the Belgravia Leisure in attendance. The State Manager, and Regional Manager, of Belgravia presented a final report of the 2023/2024 swim season, being the first of the initial 5-year contract term.

The State Manager also discussed the upcoming 2024/2025 season with areas of improvement identified. Following the presentation there was the opportunity for Councillors to seek clarification of issues arising from the 2023/2024 swim season.

Planned Communications

Belgravia Leisure will communicate their fees and charges to the community through their social media and direct contact with key stakeholders (swim clubs).



REPORT: New Crown Lease for Wellington Community Children's Centre

DIVISION: Community, Culture and Places
REPORT DATE: 5 July 2024
TRIM REFERENCE: ID24/141

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none">• Seek endorsement• Fulfil legislated requirement/compliance• Council Seal	
Issue	<ul style="list-style-type: none">• Transition from a Memorandum of Understanding (MOU) between Council and Wellington Community Children's Centre (WCCC) to a 21-year lease.• Nominal rent of \$1 per annum.• WCCC to reimburse Council the cost of Building Insurance.• Council seal required for new Crown Land lease agreement	
Reasoning	<ul style="list-style-type: none">• The payment of Building Insurance is consistent across other comparable leases or licences on land managed by Council.	
Financial Implications	Budget Area	Community, Culture and Places
	Funding Source	Community Services
	Proposed Cost	Drawing of lease agreement ~\$4,000
	Ongoing Costs	Maintenance costs as per lease agreement (\$4,000 p.a. budgeted)
Policy Implications	Policy Title	Not Applicable
	Impact on Policy	There are no policy implications.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 5 Liveability

CSP Objective: 5.4 Our community has access to a full range of educational opportunities

Delivery Program Strategy: 5.4.2 Childcare, preschool and after-hours care meets the needs of the community

RECOMMENDATION

- 1. That the draft lease between Dubbo Regional Council and Wellington Community Children's Centre be endorsed at a cost of \$1 per annum for a term of 21 Years.**
- 2. That in line with other comparable leases, Wellington Community Children's Centre Incorporated is to reimburse Council for the cost of annual building insurance premium.**
- 3. That necessary documentation in relation to this matter be executed under the Council Seal of Council.**

Craig Arms
Director Community, Culture and Places

CW
Manager Community
Services

BACKGROUND

In 2006 the former Wellington Council resolved to create a Memorandum of Understanding (MoU) with Wellington Community Children's Centre Incorporated.

The purpose of this MoU was to support provision of affordable early childhood education services for local families at the Wellington Community Children's Centre, located at 6-8 William Street, Wellington.

The former Council of Wellington affixed the Common Seal of Council to the MoU on the 7 March 2008.

REPORT

The Wellington Community Childcare Centre sits across two parcels of land; Lot 7 DP 39488 owned by Wellington Community Children's Centre and Lot 316 DP 756920 – Crown Land of which Council is the Land Manager.



The MoU only refers to Lot 316. The MoU states that Council and the Centre's committee agree to review the terms of the MoU at any time requested by either party. Wellington Community Children's Centre have requested a review of the MoU.

The Wellington Community Children's Centre Committee have plans to renovate the centre with funds that they have raised. The existing MoU does not provide the needed legal securities for the committee to invest the capital into the existing building.

To provide the centre with adequate legal standing to move forward, a lease document is required. Council holds a lease with two other 'early childhood' service providers:

1. Dubbo and District Preschool (lease)
2. West Dubbo Preschool (lease)

A third service provider, Orana Early Childhood Intervention has a 'non-exclusive licence'.

The Manager Community Services has worked with Property Services staff to create a revised draft Crown Lease for Lot 316 with Lessee, Wellington Community Children's Centre for a term of 21 Years (see attached). As per the *Crown Land Act 1989*, 21 years is the longest term available. Dubbo and District and West Dubbo Preschools have 20-year and 21-year leases respectively, while Orana Early Childhood Intervention have a 20-year non-exclusive licence.

The Wellington Community Children's Centre Committee have requested a nominal rent of \$1.00 per annum for the term of the lease and to not pay building insurance.

The nominal rent has precedence and is in place for the three previously mentioned service providers operating from Council managed premises.

Stipulated within the new draft lease agreement is a requirement for building insurance reimbursement to be paid to Council annually. This requirement exists within the two other leases discussed above. It would be inconsistent for Council to not require reimbursement of Building Insurance premium from the Wellington Community Children's Centre.

The estimated cost to Wellington Community Children's Centre for the annual reimbursement of Building Insurance is \$4,815 (Dubbo and District Preschool and West Dubbo Preschool pay \$10,710 and \$8,944 p.a. respectively). This would be processed via an invoice from Dubbo Regional Council to Wellington Community Children's Centre. The invoice would be adjusted each year in line with the insurance premium. Orana Early Childhood Intervention has a 'non-exclusive licence', so they are not required to pay the insurance. They do however, pay all the ordinary utilities. This is a situation that will be reviewed in consultation Orana Early Childhood Intervention.

Consultation

- Council's Community Services, Property Services, Building Services and Governance staff.
- The Wellington Community Children's Centre Director, The Wellington Community Children's Centre board, and their external legal advisor.

Resourcing Implications

Procurement of external specialist work has totalled \$4,000 (lease documentation and Crown Lands application).

A building maintenance allocation of \$4,000 is in the budget.

Next Steps

- Council's Property and Land Development Services team will send the draft lease to the Crown for 'Approval in Principle'.
- Following a favourable response, the draft lease will be placed on public notification for 28 days.
- After being signed by both parties it will be sent to Council's solicitors for registration.
- Final Crown 'consent' is then sort after the lease has been signed and executed.



REPORT: Request for Interest Free Loan - Macquarie Home Stay

DIVISION: Organisational Performance
REPORT DATE: 3 July 2024
TRIM REFERENCE: ID24/1322

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none">Seek direction or decisionAdopt funding	
Issue	<ul style="list-style-type: none">Macquarie Home Stay have requested a \$100,000 interest free loan over 5 years	
Reasoning	<ul style="list-style-type: none">Macquarie Home Stay is a registered charity (governed by a board) who have created low-cost, short-term accommodation for people and families accessing medical treatments and services in Dubbo.The \$100,000 would assist Macquarie Home Stay to create an administration section on their property (demountable buildings) which would allow the two rooms currently being used to become accessible for families in need.	
Financial Implications	Budget Area	No budget allocated
	Funding Source	General Fund Internal Reserves
	Proposed Cost	\$100,000
	Ongoing Costs	Total of \$11,101 over 5 years.
Policy Implications	Policy Title	Deferred Debtors
	Impact on Policy	There are no policy implications.
Consultation	Macquarie Home Stay Board Chair	Meeting with the Mayor, CEO and Director Organisational Performance

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme:	1 Housing
CSP Objective:	1.3 Short-term and emergency accommodation is available
Delivery Program Strategy:	1.3.2 Crisis and emergency accommodation supports the needs of the community
Theme:	5 Liveability
CSP Objective:	5.1 The health and safety of the community is improved
Delivery Program Strategy:	5.1.1 Effective medical services and facilities are available

RECOMMENDATION

- 1. That Macquarie Home Stay Limited be provided \$100,000 interest free to support acquisition of an interim office build at 1 Tony McGrane Place Dubbo NSW 2830.**
- 2. That payment is pending on Development Consent for the temporary administration building.**
- 3. That the \$100,000 is to be paid back over a 5 year period with a minimum annual payment to Council of \$20,000.**

Jane Bassingthwaight
Director Organisational Performance

SW
Chief Financial Officer

BACKGROUND

Meeting held on the 30 April 2024 with the Board Chair of Macquarie Home Stay, the Mayor, CEO and Director Organisational Performance. The Board Chair provided a brief overview of Macquarie Home Stay and the current achievements and goals. With the website outline details of the service <https://www.macquariehomestay.com.au/about> but below provides a summary of Macquarie Home Stay.

Macquarie Home Stay provide affordable, low-cost accommodation for patients and their partner or escort pre, during and post the treatment. Supporting 200,000+ people for a range of medical reasons varying from, delivery of a baby, for surgery, accident and emergency, having oncology treatments, cardiovascular, paediatric, orthopaedic, ENT, diabetes, dialysis, gynaecology and urology treatments, day surgery, specialist appointments or rehabilitation. The opening of the Western Cancer Centre has made accessing cancer related treatment so much easier to the residents of Western NSW. For those who qualify with IPTAAS (Isolated Patients Travel and Accommodation Assistance Scheme), Macquarie Home Stay can bulk bill part of the accommodation cost, reducing out of pocket expenses whilst staying.

REPORT

Macquarie Home Stay have requested by letter dated 9 May 2024 that Dubbo Regional Council consider providing some financial support to construct an interim office infrastructure. The current draft budget for the project is \$150,000 estimate. Macquarie Home Stay are requesting interest free loan to circa \$100,000 repaid over 5 years with quarterly repayments. The remainder of the estimated cost to be funded by Macquarie Home Stay. A review of Macquarie Home Stay's 2023 Audited Financial Statements indicates that they have the capacity to service the loan.

The reasons for the requirements for the administration facility is due to the current expansion project of 26 units, due to be complete by the end of 2024. When the additional units are complete the expected demand on administration will increase substantially and as a result the current office accommodation will no longer be adequate. This will also allow the two rooms currently being used to become accessible for families in need, providing an additional income of \$45,000 pa.

Consultation

- Meeting with the Board Chair Macquarie Home Stay, Mayor, CEO and Director Organisational Performance
- CFO – DRC internal loan requirements

Resourcing Implications

- \$100,000 interest free Loan funded from the General Fund Internal Reserves
- The Loan will be repaid over 5 years in 20 equal Quarterly Instalments
- Funds will be provided from the General Fund Internal Reserves and will have no impact of any future asset renewals.

- In terms of lost opportunity to earn interest on funds, Council will forego interest income of \$11,101. Based on a 4.35% (current PFA account rate) adjusting for the repayments made over the 5 years, (which is uncertain and likely to reduce within the next few years).
- There is no GST consequences with the Interest Free Loan.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	20,000	20,000	20,000	20,000	0
b. Operating expenses	100,000	0	0	0	0	0
c. Operating budget impact (a – b)	-100,000	20,000	20,000	20,000	20,000	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-100,000	20,000	20,000	20,000	20,000	0
Does the proposal require ongoing funding?			No, loan to be repaid over 5 years			
What is the source of this funding?			General Fund Internal Reserves			

Table 1. Ongoing Financial Implications

Planned Communications.

- Advise the CEO of Macquarie Home Stay of the outcome of this report, if the Internal Loan has been approved or declined.

Timeframe

Key Date	Explanation
25/07/2024	Report provided to Council
26/07/2024	Advise the CEO of Macquarie Home Stay of the outcome of this report, if the Internal Loan has been approved or declined.
TBC	If Interest Free loan is approved, provided timing of when the funds are to be transferred.

APPENDICES:

- 1 [1](#) 20240509 - DRC loan request
- 2 [2](#) Home Stay Location
- 3 [3](#) Macquarie Home Stay - Sample Plan



1 Tony McGrane Place
DUBBO NSW 2830
Ph 02 6885 4663
hello@macquariehomestay.com.au

9 May 2024

Dubbo Regional Council
Church Street
DUBBO NSW 2830

Attention: The Chief Executive Officer

Dear Mr Woods,

Re: Request for financial support

Dubbo Regional Council have been long term supporters of our organisation, with both in kind and financial support provided over the past 13 years. We are very pleased to have appointed DRC as our project certifiers, and have been working with council staff to see our expansion project of 26 units being completed at the end of 2024.

With this building completion, the demands on our administration will increase substantially and as a result our current office accommodation will no longer be adequate. We do have DA approval to construct a permanent administration building, however it is still some time away until we can make such a substantial financial commitment (north of \$2.7M) to this as our priorities have been to increase patient accommodation options.

As an interim solution, we propose to purchase demountable buildings and use these until such time as the administration building can be funded. With this solution, it also allows us to vacate our current office (which is in fact a 2 bedroom guest room) and that will then be added to our patient accommodation options which is highly desired by many families who access our facility.

Our organisation has invested heavily with bank finance, along with many sponsors, grants and donations to fund the patient accommodation currently under construction. We ask if DRC may consider providing some financial support to us so we can construct our interim office infrastructure. Our draft budget sees this costing north of \$150,000 of which we will make a contribution towards. We ask if the council may consider an interest free loan to circa \$100,000 over perhaps 5 years with quarterly repayments to support us.

Macquarie Home Stay Limited
ABN 69 608 408 091
www.macquariehomestay.com.au



1 Tony McGrane Place
DUBBO NSW 2830
Ph 02 6885 4663
hello@macquariehomestay.com.au

We acknowledge Dubbo Regional Council is a hub, it draws business and the population from across northern and western NSW for many commercial, tourism, agricultural, retail and medical purposes. In supporting our request, it acknowledges to Dubbo and the region the significant role DRC plays for the region in a very real and tangible way.

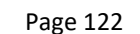
Our thanks for considering this request, and we look forward to continuing this conversation in the near future.

Yours faithfully
MACQUARIE HOME STAY

Rod Crowfoot
MANAGING DIRECTOR

Macquarie Home Stay Limited
ABN 69 608 408 091
www.macquariehomestay.com.au











REPORT: Authority to issue Government Gazette Notice - Lot 8 on DP1203400 to be vested in Dubbo Regional Council as Drainage Reserve

DIVISION: Organisations Performance
REPORT DATE: 12 June 2024
TRIM REFERENCE: ID24/1237

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none">Seek endorsementFulfil legislated requirement/Compliance	
Issue	<ul style="list-style-type: none">Between 24 November 1922 and 15 June 1964, land dedicated as drainage reserve on a plan of subdivision did not automatically vest in the Council on registration of a plan.A drainage reserve was created on registration of DP29668, on 5 May 1959. As a result of the timing of the registration of DP29668, the title for Lot 8 on DP1203400 is still held in the name of Lucy May Moore instead of Dubbo Regional Council.	
Reasoning	<ul style="list-style-type: none">Council maintains and utilises Lot 8 on DP1203400 as a drainage reserve.Property and Land Development proposes to formally transfer ownership of Lot 8 on DP1203400 to Dubbo Regional Council, by publishing a notification in the Government Gazette in accordance with s50 of the <i>Local Government Act 1993</i>.	
Financial Implications	Budget Area	Infrastructure Strategy and Design
	Funding Source	Infrastructure Strategy and Design - Stormwater Infrastructure Operational Expenses
	Proposed Cost	\$2,000.00
	Ongoing Costs	Maintenance only
Policy Implications	Policy Title	Not applicable
	Impact on Policy	Not applicable
Consultation	<u>Internal</u> Infrastructure Strategy and Design – internal asset owner <u>External</u> Infotrack – Information brokers HWL Ebsworth Lawyers – Legal advice	

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme:	2 Infrastructure
CSP Objective:	2.2 Infrastructure meets the current and future needs of our community
Delivery Program Strategy:	2.2.3 Urban drainage systems meet the needs of the community

RECOMMENDATION

1. That Council approves the publication of a notice in the Government Gazette to vest Lot 8 on DP1203400 in Council's ownership, pursuant to s50 of the *Local Government Act 1993*.
2. That upon gazettal of the notice as outlined in recommendation 1, Lot 8 on DP1203400 is to be classified as operational land, in accordance with the *Local Government Act 1993*.
3. That the Chief Executive Officer is authorised to execute all documentation necessary to complete vesting of Lot 8 on DP1203400 in Council's ownership.
4. That any documents the Chief Executive Officer is unable to execute, be executed by Council under the Common Seal of Council.

Jane Bassingthwaighe
Director Organisational Performance

KL
Property Services Officer

BACKGROUND

On 5 May 1959, a drainage reserve was created upon registration of DP29668 (Drainage Reserve). **Figure 1** below shows DP29668 with the Drainage Reserve on it:

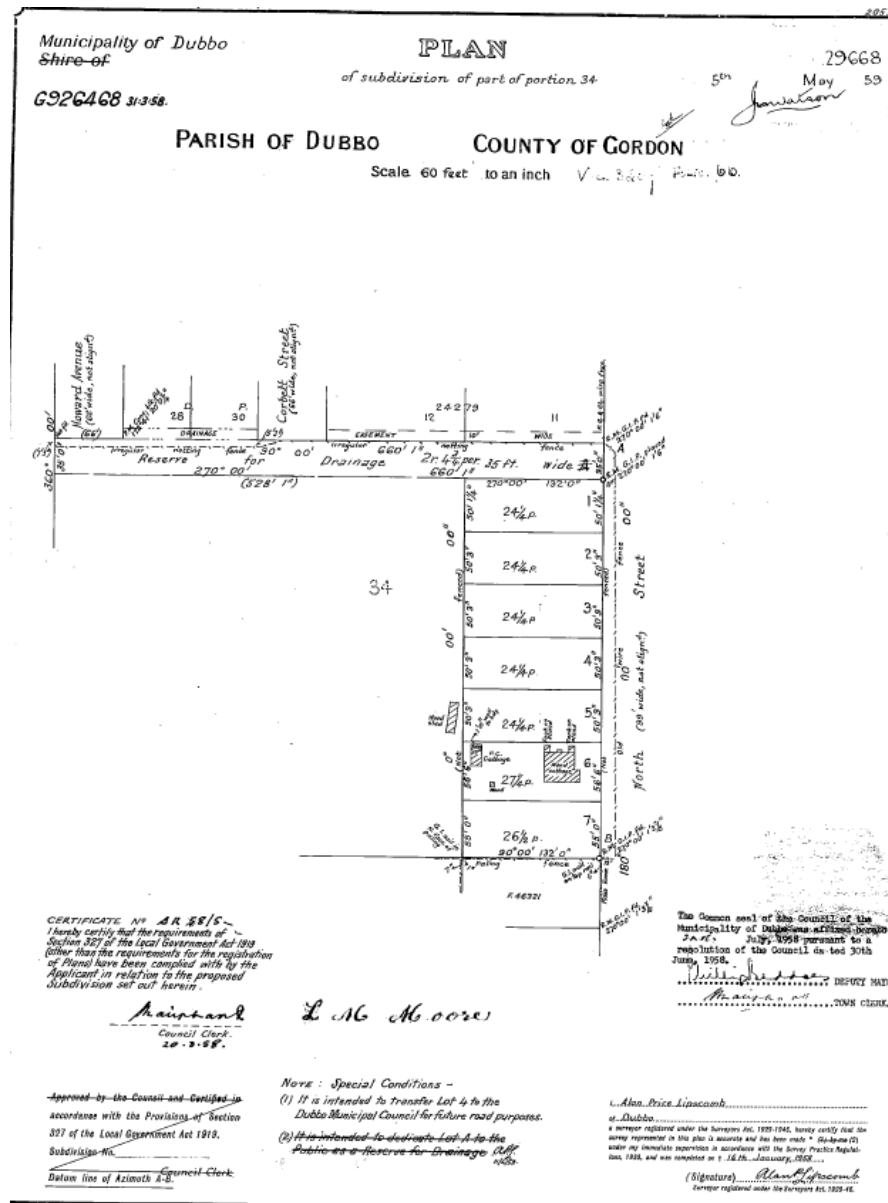


Figure 1: DP29668 showing the drainage reserve

The parcel of land properly described as Lot 8 on DP1203400 (shown highlighted in cyan in **Figure 2** below) (Property) was created from the Drainage Reserve in 2014. Essentially, the area of the Drainage Reserve was amended into 2 parcels, with Corbett Avenue running through the middle of it.

At the time of registration, DP29668 was subject to the provisions of the *Local Government Act 1919*. Under s398 of *Local Government Act 1919*, drainage reserves did not automatically vest in the Council on registration of a plan.



Figure 2: Lot 8 on DP1203400

REPORT

The Property contains Council stormwater infrastructure necessary to manage overland flow paths, and forms part of Council's stormwater system. Council has been maintaining the Property, including mowing, and has recently used the Property to store pipes for necessary stormwater upgrades in the area.

To align the ownership of the Property to reflect Council as the owner in freehold, the Property and Land Development Team (PALD) proposes to publish a notice in the Government Gazette notifying that the Property is vested in the name of Dubbo Regional Council, pursuant to s50(3) and (4) of the *Local Government Act 1993*.

Subsequent to the gazettal, Council will then lodge a request with NSW Land and Registry Service (NSWLRS) to transfer the ownership of the Property to Council.

Classification of the Property as operational land, by Council resolution, is required by s31 of the *Local Government Act 1993*.

Consultation

- PALD was engaged by Infrastructure Strategy and Design (ISD) to determine correct ownership of the Property. ISD budget will fund the costs of gazettal, transfer of title, and associated legal fees.
- Infotrack, as independent Information brokers, were engaged to undertake a land tenure investigation to determine why the Property was held in the name of Lucy May Moore.
- HWL Ebsworth Lawyers have been engaged to provide legal advice on process to align ownership, draft Government Gazettal notices, and lodge NSWLRS transfer documents.

Resourcing Implications

- PALD staff will continue to facilitate the transfer of ownership into Council's name.

- Upon gazettal, the Property will be owned and maintained, and continue to be funded by, ISD.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	500	1,500	0	0	0	0
c. Operating budget impact (a – b)	-500	-1,500	0	0	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-500	-1,500	0	0	0	0

Does the proposal require ongoing funding?

No.

NB: maintenance costs have not been included in the above financial implications table.

What is the source of this funding?

Infrastructure Strategy and Design - Stormwater Infrastructure Operational Expenses

Table 1 - Ongoing financial implications



REPORT: Questions on Notice - Housing of Pets on Urban Blocks

DIVISION: Elected Members
REPORT DATE: 12 July 2024
TRIM REFERENCE: ID24/1482

QUESTIONS ON NOTICE

Council has received the following Question on Notice from Councillor J Gough. The question and answer are submitted below for the information of Councillors.

Councillor J Gough

What are the regulatory limits on the housing of pet animals such as dogs and cats on an individual residential property in the urban areas of the Dubbo Regional local government area?

Response:

New South Wales has no legislation empowering Council's to place regulatory limits on the number of pet animals such as cats and dogs (referred to as Companion Animals) on an individual urban residential property.

This differs to some other states, such as Queensland, who have legislation in place restricting people to two dogs and 3 cats on a residential property.

The exceptions are that 'Registered breeders' or 'animal show' owners require a permit in order keep more than 2 dogs for breeding, racing, sale or showing or cats for breeding or show.

Additionally, the Dubbo Regional Local Environment Plan (LEP) 2022 restricts "animal boarding or training establishments" in residential areas.

animal boarding or training establishment means a building or place used for the breeding, boarding, training, keeping, or caring of animals for commercial purposes (other than for the agistment of horses), and includes any associated riding school or ancillary veterinary hospital.

RECOMMENDATION

That the information contained within the report be noted.

JG
Councillor