



AGENDA

CULTURE AND COMMUNITY COMMITTEE

9 JUNE 2022

MEMBERSHIP: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

The meeting is scheduled to commence at _____ pm.

		Page
CCC22/21	LEAVE OF ABSENCE (ID22/1121)	
CCC22/22	CONFLICTS OF INTEREST (ID22/1124) In accordance with their Oath/Affirmation under the Act, and Council's Code of Conduct, Councillors must disclose the nature of any pecuniary or non-pecuniary interest which may arise during the meeting, and manage such interests accordingly.	
CCC22/23	COUNCIL POLICY - MAINTENANCE NATURE STRIPS AND LANEWAYS (ID22/966) The Committee had before it the report dated 13 May 2022 from the Manager Operations regarding Council Policy - Maintenance Nature Strips and Lanesways.	3
CCC22/24	TITAN MACQUARIE MUD RUN - LICENCE AGREEMENT FOR PART REGAND PARK (ID22/1038) The Committee had before it the report dated 27 May 2022 from the Manager Recreation and Open Space regarding Titan Macquarie Mud Run - Licence Agreement for Part Regand Park.	48
CCC22/25	RENAMING OF THE CROWN RESERVE R520039 TO TONY KELLY RESERVE (ID22/1111) The Committee had before it the report dated 28 May 2022 from the Manager Recreation and Open Space regarding Renaming of the Crown Reserve R520039 to Tony Kelly Reserve.	61

- | | | |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| CCC22/26 | NSW PUBLIC OPEN SPACES LEGACY SHARED PATHWAY (BOARDWALK) UPDATE (ID22/1112) | 67 |
| | The Committee had before it the report dated 28 May 2022 from the Manager Recreation and Open Space regarding NSW Public Open Spaces Legacy Shared Pathway (Boardwalk) Update. | |
|
 | | |
| CCC22/27 | MACQUARIE REGIONAL LIBRARY QUARTERLY ACTIVITY REPORT FOR JANUARY 2022 TO MARCH 2022 (ID22/1110) | 120 |
| | The Committee had before it the report dated 28 May 2022 from the Manager Macquarie Regional Library regarding Macquarie Regional Library Quarterly Activity Report for January 2022 to March 2022. | |
|
 | | |
| CCC22/28 | PUBLIC ART STRATEGY DEVELOPMENT - PROPOSED CONSULTATION PROCESS (ID22/963) | 175 |
| | The Committee had before it the report dated 12 May 2022 from the Cultural Development Coordinator regarding Public Art Strategy Development - Proposed Consultation Process. | |
|
 | | |
| CCC22/29 | DUBBO PUBLIC LIBRARY COMMUNITY NEEDS ASSESSMENT AND FEASIBILITY STUDY (ID22/934) | |
| | The Committee had before it the report dated 10 May 2022 from the Manager Macquarie Regional Library regarding Dubbo Public Library Community Needs Assessment and Feasibility Study. | |

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the Chief Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).



REPORT: Council Policy - Maintenance Nature Strips and Laneways

DIVISION: Infrastructure
REPORT DATE: 13 May 2022
TRIM REFERENCE: ID22/966

EXECUTIVE SUMMARY

Purpose	Adopt a policy	
Issue	<ul style="list-style-type: none">Report on public exhibition of Maintenance of Nature Strips and Laneways Policy	
Reasoning	<ul style="list-style-type: none">Council cannot maintain all nature strips and laneways across the Local Government Area (LGA). Consistent with the vast majority councils across the country.	
Financial Implications	Budget Area	Liveability
	Funding Source	Recurrent Operations Budget
	Proposed Cost	Nil
	Ongoing Costs	Nil
Policy Implications	Policy Title	Maintenance of Nature Strips and Laneways
	Impact on Policy	New Policy

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	5 Liveability
CSP Objective:	5.1 Our City, town and villages are well-maintained, are welcoming, showcase their heritage and what they have to offer
Delivery Program Strategy:	5.1.3 The City of Dubbo is recognised as being attractive and welcoming

RECOMMENDATION

That the Council Policy Maintenance of Nature Strips and Laneways, as attached at Appendix 2, be adopted.

Steven Colliver
Director Infrastructure

CA
Manager Operations

BACKGROUND

The 'nature strip' is that area of public land existing between the private property boundary and the curb and gutter/road verge. The 'laneway' is that land separating the rear boundary of properties in older sections of Dubbo city, Wellington and villages.

In December 2021, the Executive Leadership Team endorsed a management policy for the maintenance of nature strips and laneways across the Dubbo Regional Council Local Government Area (LGA).

At the meeting of the Culture and Community Committee held on 10 February 2022, it was resolved to publicly exhibit the Maintenance of Nature Strips and Laneways draft policy for a period of 43 days.

The draft Policy was exhibited between 11 March 2022 and 22 April 2022 and received 31 submissions (refer to **Appendix 1**).

REPORT

Consultation

- Relevant internal stakeholders were consulted for the drafting of the endorsed Management Policy. This included representatives from Liveability, Infrastructure Delivery and Organisational Performance. The proposal was presented to and endorsed by the Executive Leadership Team in December 2021.
- The consultation acknowledged that the scale of nature strip and laneways across the LGA is too great for Council to be expected to maintain.
- The February meeting of the Culture and Community Committee endorsed the Policy for public exhibition for 43 days.
- 31 submissions were received.

The submissions were varied. They can be grouped into three general categories:

- In support of the policy position
- Support or opposition to the policy position is unclear
- Opposed to the policy position.

In round percentage terms the breakdown of submissions within three categories is 23%, 65% and 10% respectively (one submission was blank).

Some recurring themes were present in the submissions. They are presented below with a clarifying note:

Theme	Note
Public liability	Council takes the position that homeowners or residents are not incurring any further risk than when they mow or attend to their own property.

Theme	Note
Residents forced to maintain nature strips, footpaths and street trees.	Council is stating in the Policy that it does not have the resources to maintain nature strips. This refers primarily, but not limited to grassed areas. The approved street trees are not part of the Policy. The maintenance of those are retained by Council.
A change to the status quo	The Policy does not change the status quo. It seeks to clarify the situation so all can be informed.

The draft Policy has been modified to help clarify the above themes.

Resourcing Implications

The draft Policy acknowledges the scale of land involved and the resource demand required if Council were to maintain it all. The Policy explains that Council does not have the resources to maintain all nature strips and laneways throughout the LGA and therefore there is no direct budget implication to the endorsement of the Policy.

Options Considered

- Council could adopt a policy, which stipulates Council's responsibility for the maintenance of nature strips and laneways. This would necessitate a reduction in other services across the LGA in order to allocate appropriate resources to maintain these areas to an appropriate standard.
- Council adopts the attached Policy (**Appendix 2**), which stipulates that Council does not maintain nature strips and laneways. This option could present a minor inconvenience to property owners, however also leads to an increased likelihood that all nature strips and laneways are maintained to a suitable standard.

Preferred Option

The draft Council Policy attached at **Appendix 2** represents the preferred option, with Council making it clear it does not have the resources to maintain all nature strips and laneways throughout the LGA. There are conceivably thousands of kilometres of nature strips throughout the LGA and many kilometres of laneways. It is not practical to expect Council to maintain some or all of these areas. The financial and time cost would be exorbitant. No other council is known to maintain these respective areas routinely.

APPENDICES:

- 1 [Maintenance of Nature Strips and Laneways - Consolidated Submissions - 23/05/2022](#)
- 2 [Council Policy - Maintenance of Nature Strips and Laneways](#)

PUBLIC SUBMISSION FORM



Submission Maintenance of footpaths Date 20-4-22

Name [REDACTED] Phone [REDACTED]

Address [REDACTED]

See attached.

	DUBBO REGIONAL COUNCIL
	ACTIONED TO
	21 APR 2022
BY: <u>[Signature]</u>	CONTAINER <u>22/14</u>

In accordance with the Personal Information Protection Act 1998, written submissions received by Council containing personal information may be made public when the matter goes before the Council for determination, as it may be included in the Council Business Papers. Persons have the right to remain anonymous if they so chose by refraining from submitting the personal information, however, the submission may be given less weight in the overall assessment and determination process.

	dubbo.nsw.gov.au / council@dubbo.nsw.gov.au
	(02) 6801 4000
	<ul style="list-style-type: none"> • Cnr Church and Darling Street, Dubbo • Cnr Nanima Crescent and Warne Street, Wellington
	PO Box 81, Dubbo NSW 2830

OFFICE USE ONLY

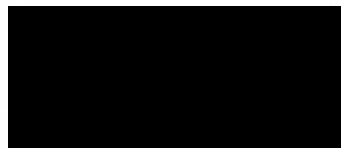
SUBMISSION re proposal that property owners be liable for maintenance and upkeep of public footpaths fronting their residences in lieu of Council.

My wife and I, as owners of the land and premises [REDACTED] Dubbo, strongly oppose any change which would pass the liability of maintenance and upkeep of the public footpaths relating to our land to us. Our objection also applies to the passing of such liability to other residents of this City.

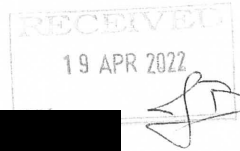
The following are some of the reasons or the objections:

1. The liability would impose a legal situation which apparently would make the landholder legally liable (in Damages) should an accident occur on the footpath as a result of failure to properly maintain the footpath and to keep it in excellent condition.
2. Would owners be required to take out public liability insurance to cover potential eventualities? If so, there no doubt would be many persons whose financial circumstances would prevent this. E.g. widows, pensioners, the unemployed and so on.
3. There are many trees on the footpaths of this city. It would seem that liability for any damage caused by trees also would fall on the landowner. It is not beyond the realms of possibility that a car owner who collided with a tree on the footpath could claim some of his damages because of the existence of the potential danger on the footpath.
4. Many footpaths are damaged from time to time due to flash flooding. Repair would cause additional expense.
5. Quite often when subdivisions occur the top soil of footpaths is shifted away and the surface of the footpath is left as poor quality clay and rotten rock. (that occurred with our block). More expense trying to get it into reasonable condition.
6. Some blocks of land have small street frontages—others large, and corner blocks larger still. Why should the owners of the larger and corner blocks have a larger liability?
7. Our submission is that the status quo should remain as is, and that Council should make a greater effort to encourage all residents to take a keen interest in, and some pride in, the footpaths adjoining their land.

8. If the Council is of the opinion that their proposal still should proceed then it should extend the time for submissions, widely advertise that fact and set out the pros and cons for the Public to be better educated in what they know of their possible liabilities.



19 April, 2022



Chief Executive Officer,
Dubbo Regional Council,
Box 81, Post Office,
Dubbo NSW 2830

DUBBO REGIONAL COUNCIL	
ACTIONED TO	20 APR 2022
CONTAINER #	22/114

Dear Sir,

I understand the Council takes the position of property owners assuming primary responsibility for the mowing and care of adjacent nature strips and I feel that is how it should be. If Council instead had a laissez-faire attitude I would be disappointed in the Council but I would still take responsibility for such an area of land.

For thirty-seven years I lived on a farm and it was imperative I kept the place neat and tidy because I certainly didn't expect, nor want, anyone else to do it. So when my wife and I moved into Dubbo I maintained that belief, especially when I saw so many lovely gardens and well cared-for nature strips. It was only gradually as I went on my early morning walks that I realised there are numerous dog owners/walkers who see it differently.

They are a class of Dubbo citizen who couldn't give a toss. I refer to the people who irresponsibly walk their dogs on the nature strips and kerbsides grass and don't pick up their dog's mess. I came here some years ago and planted quality Buffalo grass between the front fence and the concrete path and the concrete path and the kerb. I annually put fertiliser and mulch on it, I remove any and all weeds throughout the year, I water the grass as needed, I trim it and I mow it. I am happy to do that for the benefit of the area and myself.

I have to also clean the grass, courtesy of the selfish and ignorant dog walkers who do not opt to pick up their dog droppings, referred to now as DD. Some dogs eat copious amounts of tucker for the mess they leave can be atrocious when interspersed amongst the grass. It is not pleasant cleaning that up. I have caught a couple of errant dog-walkers red-handed. I suggested to a male

offender 'you can pick that up'. He had a doggy bag but no intention of using it until caught. I saw a woman about to walk away from her DD. I coughed discreetly but loudly. She turned to me as I looked silently at her. Then she asked, *Do you want me to pick it up?* I said, *No, no, don't do that. I collect it.* For a moment she believed me. Lest she misunderstand me I told her if she leaves it there, I will pick it up, take it to the Dubbo Council and dump it on the Mayor's desk, with a note saying that it is from her. She moved quicker than a rebounding yo-yo to pick it up and never passed this way again.

I am not against dogs, having owned many over the years and enjoyed their company. I could invariably control my dogs but it's a different matter when they are someone else's. It's a strange thing but the thoughtless, lazy ones can leave me be for two to three weeks but when I get one pile of DD I generally get three for the week. Last week there were four lots of DD for me to clean up so your enquiry is somewhat timely. I know I am not the only citizen who would appreciate the Council somehow putting a financial sanction or whatever it takes to stop irresponsible dog walkers from allowing their charges to perform like Putin's pets.

Yours Sincerely,

[REDACTED]

[REDACTED]

Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

DUBBO REGIONAL COUNCIL	
ACTIONED TO	
- 5 APR 2022	
CONTAINER #	22/11/22

SUBMISSION – MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Email; [REDACTED]

SUBMISSION:

We are both 70 and [REDACTED] has Multiple Sclerosis and has been bed-bound for many years, and in order for her to remain at home requires home care and nursing most days.

We live on a semi-rural block and the area between our fence and the road is approximately 500 metres x 6 metres. We can and do mow about 60 metres to the left of our front gate to our neighbour with our ride-on mower but we always requested Council to help with the area from the right of our gate to the bridge over the Eulomogo Creek. Council has always obliged by doing so although for the past 10 years of the drought this was not necessary. However, with the recent rain, the growth on this area is dangerously high. So dangerous in fact that driving out the gate the road is completely blocked from sight. Our mailman is so frightened she is unwilling to deliver our mail.

We are also extremely worried about the safety of the carers and nurses who have frequently voiced their grave concerns.

Council recently did a lot of work to the road which has subsequently left the area of concern quite steep in places and quite rough in others. Even our large ride-on cannot do the job.

We have several matters of concern:

Firstly, if we can't maintain this area who does?

Secondly, if the area can't be maintained we may lose the mail service and the health services, the result of which will necessitate [REDACTED] moving into a Nursing Home which will be devastating for both of us. Both these issues seem completely senseless to us.

Thirdly, if, heaven forbid, an accident happened when someone was exiting our gate because their sight of the road was hindered by growth, would we be legally liable? It would be unspeakably devastating for us to think we were responsible for an accident, and unconscionable to even contemplate a death, but then to think we could be held responsible under law. Unthinkable, and it would seem to us, unnecessary and avoidable.

[REDACTED]

[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: Thursday, 10 March 2022 1:12 PM
To: [REDACTED]
Subject: Staff Submission - Nature Strip draft Policy

[REDACTED]

[REDACTED] has advised to submit my staff submission to you.

I refer to the draft Maintenance of Nature Strips and Laneways Policy and offer the following comments.

The heading "Background and Related Legislation" is used, however no reference to any legislation occurs within the document.

Under Section 145 of the Roads Act, 1993, the road reserve in urban areas is vested in Council. There is no statutory requirement for the property owner to comply with any direction.

The term Dubbo Region LGA is used, recommend just use Local government area.

Whilst laneways are included in the preamble and definitions they are not named in the key policy sections 1 – 3. It could be argued then the policy does not provide policy direction to laneways.

Laneways definition is a little confusing, the policy should include a statement that council will maintain all council owned land, and that this policy only applies to land that is open space. There is a lot of council owned land that resembles a laneway in that it is a narrow strip of land.

Council should maintain nature strips to all land it owns and all crown land where it the appointed land manager.

The meaning of 2.5 is unclear – what areas are subject to native vegetation protection?

Councils other related policies should be referenced:

- Construction within road reserves
- Footpath Landscaping

Council should consider offering:

If a resident of the adjacent property is unable physically and financially to maintain the nature strip they can make an application for Council to maintain the area.

cheers

[REDACTED]

From: [REDACTED]
Sent: Wednesday, 23 March 2022 12:28 PM
To: Dubbo Regional Council
Subject: Submission on Draft Mowing Policy

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

My submission is in respect of the Laneway between Bradford Circuit and Amber Court in Magnolia Estate, South Dubbo.

It is unclear what the exact purpose of the laneway is, either /and / or , drainage and access to sewer access points, and it does lead from Bradford Circuit to a reserve/drainage (?) area across the roadway of Amber Court.

It borders the side boundaries of 4 properties (2 each side) of Bradford Circuit and Amber Court.

The laneway consists solely of grass, approximately 4 metres wide on each side of the pathway, with the only impediment of 4 raised sewer concrete access facilities, and 2 electricity boxes at the Amber Court footpath..

Currently it appears to be cut spasmodically, presumably when the Amber Court reserve land is cut.

Whilst I do not reside adjacent to the laneway, I do occasionally use the pathway, when it is not too overgrown.

If I did reside adjacent to the laneway I do not believe it should be my (or the owners) responsibility to maintain it. It serves no apparent purpose for those residences.

It does however provide an untidy/unkept appearance, and restriction on use, when not regularly maintained.

It is my understanding and interpretation that this laneway would not fall within the strict interpretation of the "council would maintain nature strips adjoining or within public reserve areas".

This is the problem, in my view it appears to be council land, leads to a reserve, separated by the Amber Court roadway/cul-de-sac , and would be easily maintained by council in association with the "adjacent" reserve land.

Without being aware of the Council's interpretation of this area/laneway, I would submit that this laneway should be maintained by Council as part of the adjacent reserve land.

[REDACTED]

From: comms@dubbo.nsw.gov.au
Sent: Monday, 21 March 2022 11:55 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	[REDACTED]
Surname:	[REDACTED]
Residential address:	[REDACTED]
Contact number:	[REDACTED]
Email:	[REDACTED]
Written submission:	I think part of the problem is the type of grass that is growing. I spend an hour a week just weeding my nature strip and it is quite disheartening. The weeds are spread from pedestrians, postie bike etc. A wide concrete footpath would keep the weeds away and mean less mowing and save time and money in the long run. Mowing every week is too much at my age. The wide concrete footpath where people can walk side by side would be great
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Monday, 21 March 2022 1:47 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	<p>I currently pay someone to mow the grass on my footpath.</p> <p>I would like to replace the grass with something that is easier to maintain.....gravel or similar.</p> <p>Many of the footpaths in Dubbo the have been gravelised are good but some are poorly done and are dangerous to walk on.</p> <p>Perhaps council could have some guidelines on how and what can be used to replace footpath grass.</p> <p>Then enforce those guidelines so there is a safe place for all to walk.</p> <p>I would be happy to pay council to gravelize my footpath so it is done to a high standard.</p>
File Upload:	

[REDACTED]

From: [REDACTED]
Sent: Thursday, 17 March 2022 7:41 PM
To: Dubbo Regional Council
Subject: Maintenance of Nature Strips.

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The maintenance of nature strips should ultimately be carried out by Council.

These areas and the Nature strips are Council property and should something happen to nearby property, the person mowing or a passer-by they are not covered by the home owners insurance. This is not a common occurrence but it does happen.

It seems that no one has addressed this issue.

Perhaps if Council took responsibility for any damage caused to passing motorists or pedestrians and any nearby property then people wouldn't mind doing this area when mowing their own property.

The average ratepayer cannot afford to pay out compensation for damages caused whilst maintaining Council land.

This is an issue that needs to be addressed.

Thank you
Regards
[REDACTED]

Sent from my Galaxy

[REDACTED]

From: comms@dubbo.nsw.gov.au
Sent: Wednesday, 16 March 2022 10:32 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	[REDACTED]
Surname:	[REDACTED]
Residential address:	[REDACTED]
Contact number:	[REDACTED]
Email:	[REDACTED]
Written submission:	In relation to the maintenance of nature strips in the council area, is the council open to the idea of tendering it to contractors be they companies or individuals. I realize this would increase council expense but it is an option.
File Upload:	



Dear Murray;

I write to you regarding the Draft Policy "Management and maintenance of nature strips in the Dubbo Region Local Government Area (LGA)".

Stuart Town Advancement Association Inc.(STAA) had possession of a community Mower belonging to Wellington Shire, and then Dubbo Regional Council (DRC). The operation of this mower was carried out by two local people who had received safety training from Wellington Shire. Several Members commenced a safety induction course with DRC, but before this was completed, DRC removed the mower from Stuart Town. We were initially told that community mowers had been stolen from surrounding villages. Our Vice President [REDACTED] and myself were then informed, during an informal meeting in Stuart Town with Ms Skye Price and Mr Ian McAllister, that all community mowers were recalled called due to public liability risk factors.

STAA now has its own commercial quality mower which is conditionally road registered. Due to being registered, all operators are required to possess a valid NSW Driver's License. We hope that we can discuss the use of this mower around the village as we believe that this arrangement will be beneficial to both organisations. STAA has valid Public Liability Insurance (\$20m), copies of such are already registered with DRC. We are willing to undertake any safety/induction training that DRC may deem as suitable. We hope that we can discuss this issue with you, covering items such as areas of operations, required safety training etc.

Regards,

[REDACTED]
Secretary, STAA

From: [REDACTED]
Sent: Tuesday, 15 March 2022 12:40 PM
To: Liveability Admin
Subject: Re: Maintaining Nature Strips

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: [REDACTED]

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

Re. Maintenance of Nature Strips Draft Policy

Hello,

Please accept this as a submission to Council with respect to the abovementioned policy.

I have no idea where you got your definitions from and I don't see any actual legislation quoted.

To my knowledge, as a former land administrator and survey draftsman, nature strips are simply part of the road carriageway that is under the care, control and management of Council subject to the Roads Act. The road carriageway is the land along the road corridor running between the property boundaries on either side. So, there is no legislative requirement that the adjoining property owner cares for, maintains or manages nature strips or laneways.

Points I'd like to make:

In my 25+ years at my current residence I've never seen Council do anything to my nature strip or other nature strips in my neighbourhood – water, mow, beautify, disturb, whatever.

Yes, traditionally property owners have cared for and maintained their nature strips. Nobody likes untidy frontages. But there's no actual, legally enforceable requirement that we must maintain our nature strips. This policy is designed to change that.

What percentage of property owners have untidy strips, 10%? So, Council wants to force all of us to carry out these functions because a small minority of our population have untidy strips? That's a bit heavy handed. What if the property owner can't physically or can't financially perform these functions? You want us to rely on community spirit? Well, it's always voluntarily been the case so why now make it enforceable?

What will Council do if a property owner doesn't comply with this policy, fine them? Or does Council intend mowing the strip and sending the adjoining owner a bill? Or are we all going to pay for it through a rates increase?

What about liability for concrete paths and other additions to nature strips, who is going to assume responsibility for them? If someone has knee high grass on their strip and it covers a cracked path that someone trips on, who will carry the can for that?

And I see there is a requirement in the policy to water strips. Why? Just so it can grow and we have to mow it again? Water is a precious commodity and wasting it on grass and weeds just so we can cut them back again does not sit well with me. What about water restrictions?

Honestly, is this just a way of making us pay more through our rates for a service we don't get anyway and a service that Council says it can't deliver because it's got more important things to do?

Be practical. I know Council is short staffed. Just look at the riverbank and the reserve near the Serisier bridge. If that land was privately owned, Council would probably be hitting the owner with a clean-up notice. So, there's never been an expectation that Council

Nine times out of ten, residents mow, etc. because they take pride in their homes and they want to present an aesthetically pleasing vista. Council very rarely gets involved in mowing nature strips. I've never seen Council staff mowing a homeowner's nature strip. To say staff would need to be redirected to carry out this maintenance if the policy doesn't get through is ridiculous.

Legislatively, the land is Council's to manage and maintain. Despite that, almost all of us do the work for our own satisfaction. In almost all cases, Council never gets involved in the upkeep of the strips anyway. And the concept of enforceability and probably a financial penalty of some kind does not sit well.

Why not let sleeping dogs lie? Things have been going well for the last umpteen years, why stir the pot now? I would rather see Council spend its time and energy on fixing our roads.

For your consideration.



Virus-free. www.avg.com

On Wed, Mar 9, 2022 at 2:18 PM Liveability Admin <liveability.admin@dubbo.nsw.gov.au> wrote:

[REDACTED]

I can confirm the feedback for the proposed 'Draft Management Policy - Maintenance of Nature Strips and Laneways – Mowing' will be open on public exhibition from Monday 14 March 2022.

The policy will be available and you are able to then make an informed decision about providing feedback or not.

Your initial email has been noted.

Kind Regards

[REDACTED]



Admin
Executive Support
Liveability | Dubbo Regional Council

liveability.admin@dubbo.nsw.gov.au
<http://dubbo.nsw.gov.au>

How was your experience today?

Click on one of the icons below to let us know!



We acknowledge the Wiradjuri people, the traditional custodians of the land. We pay respects to Elders past, present and emerging of the Wiradjuri Nation.

Please consider the environment before printing this email.

This e-mail, together with any attachments, is for the exclusive and confidential use of the addressee(s). Any other distribution, use of, or reproduction without prior written consent is strictly prohibited. Views expressed in this e-mail are those of the individual, except where specifically stated otherwise. Dubbo Regional Council does not warrant or guarantee this message to be free of errors, interference or viruses.

From: [REDACTED]
Sent: Friday, 4 March 2022 1:11 PM
To: Liveability Admin <liveability.admin@dubbo.nsw.gov.au>
Subject: Re: Maintaining Nature Strips

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

Thanks [REDACTED]

I would probably like to consider the situation and provide a more informed opinion on the matter.

But please accept my email for consideration if it is of any value.

Regards,

[REDACTED]

On Fri., 4 Mar. 2022, 9:23 am Liveability Admin, <liveability.admin@dubbo.nsw.gov.au> wrote:

Good morning [REDACTED]

Thank you for taking the time to provide feedback after reading about the Draft Council Policy Maintenance of Nature Strips and Laneways, recently tabled at Ordinary Council meeting 24/02/2022.

This is not a new policy, though one which has renewed focus with recent Council reviews of limited resources during this challenging economic period. Council endorsed undertaking public consultation of the draft policy for a period of 48 days. The consultation period is yet to be announced though shall notified through social media and Council's website in the near future.

Council encourages you to provide feedback as part of the public consultation. However, with your permission, the feedback you have provided in this email, can be submitted on your behalf. Please advise if you would like to be done.

Kind Regards

[Redacted Signature]

Admin
Executive Support
Liveability | Dubbo Regional Council

liveability.admin@dubbo.nsw.gov.au
<http://dubbo.nsw.gov.au>

How was your experience today?

Click on one of the icons below to let us know!

We acknowledge the Wiradjuri people, the traditional custodians of the land. We pay respects to Elders past, present and emerging of the Wiradjuri Nation.

Please consider the environment before printing this email.

This e-mail, together with any attachments, is for the exclusive and confidential use of the addressee(s). Any other distribution, use of, or reproduction without prior written consent is strictly prohibited. Views expressed in this e-mail are those of the individual, except where specifically stated otherwise. Dubbo Regional Council does not warrant or guarantee this message to be free of errors, interference or viruses.

From: [Redacted]
Sent: Thursday, 24 February 2022 2:41 PM
To: Dubbo Regional Council <council@dubbo.nsw.gov.au>
Subject: Maintaining Nature Strips

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

Hello,

Today I read with interest a proposal by council to force landholders to maintain nature strips.

Please note -

Nature strips form part of the road carriageway and are under the care, control and management of council, ie council's responsibility. The committee's definitions are misleading.

The vast majority of landholders voluntarily maintain their nature strips. Forcing us to do that, and I imagine to be fined for not maintaining the strip, is just plain wrong.

The vast majority of landholders maintain their strips so I very much doubt council is out of pocket too much by doing what it is currently doing. Don't forget, it's our money you're playing with.

If I'm forced to maintain my strip, I assume council accepts responsibility and liability for any mishaps that occur on the land? I certainly won't.

Council does minimal at the moment, anyway. I've asked council for help to control weeds on my strip. I'm on a corner so I have 1.5 strips to mow. My requests have been ignored, no response. So I now it and nothing else. I don't care.

And who takes responsibility for broken paths, cracked concrete, injuries caused by trips and falls?

I suggest this idea be filed away in the round container next to your desk. Stop buying extravagant vehicles and concentrate on roads, water and garbage.

Regards,



On Tue., 27 Jul. 2021, 2:45 pm [REDACTED] wrote:

Hello,

Could you please tell me how much it costs to dump domestic waste at the Dubbo tip? I have old carpet and other miscellaneous waste to dispose of.

I tried to find the info on your website but couldn't find it.

Cheers,

[REDACTED]



Virus-free. www.avg.com

From: comms@dubbo.nsw.gov.au
Sent: Monday, 14 March 2022 9:00 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	<p>Hi could you please keep nature strip along Lansdowne Drive and Apsley Cres maintained as being close to school and kids walking home.</p> <p>I've lived in the are for sometime now and has only been mowed once.</p> <p>The tree on the corner of North St and Baird Dr also needs to be trimmed back as it's blocking the view of oncoming traffic.</p> <p>Thank you</p>
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 12:07 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	For over 10 years I have lived at that residents, the bus are accross the road has not been Maintance once . The grass would be about 1.2m yall
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 12:13 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	The owner of the property should be held accountable for keeping the footpath maintained. If the property is rented out, include this in the weekly rental costs. Any housing owned by governments should have the power to bill people who rent from the government if council is required to maintain footpath.
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 1:35 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	After living in Dubbo for 10 years over this time the maintenance and care of the council strips, grass/garden areas next to roads and rural areas of the same has gotten out of hand, not enough is being done to maintain them or to ensure safety on the rural roads especially that are so over grown in areas it's unsafe to turn bends or pull out without worrying something is going to happen because you have no vision because council don't see to care
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 3:18 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	██████
Surname:	██████
Residential address:	████████████████████
Contact number:	██████████
Email:	████████████████████
Written submission:	What happens when older people can't even mow their own lawn and have to pay someone to do it? Are they now going to have to pay to have laneways done out of their aged pensions?
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 6:36 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	If Council expects residents to maintain Council land, residents should be reimbursed. I am a renter on a busy corner and have 2 large nature strips to water and mow. If I let weeds grow not only would it be an ugly sight but a haven for snakes.
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 7:53 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	I am happy to pay extra to my mowing person to mow council's footpath but I feel Council should maintain nature strips not attached to private property. Also I feel the whole City and Villages would be an eyesore and unattractive if they were not maintained by Council. Maybe these tasks could be undertaken by work for the dole people.
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 9:05 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	<p>I agree that private properties need to maintain street frontages. In the case of my own property, I have a deep drainage ditch which is council's stormwater management in a Firgrove area. It is somewhat above and beyond average verge maintenance to have to maintain the stormwater drainage. They are not suitable and unsafe to attempt to mow. They require very frequent weed poisoning and hand whipper snipper use and are a snake risk through the warmer months. I would propose that it is reasonable that council should provide maintenance assistance of some kind for these such properties.</p> <p>As an additional comment I would suggest that to improve the tree cover of Dubbo that suitable native street trees be made available to households once or twice a year upon presentation of rate notices. Many Sydney councils do this. They should be designed for verge planting but should they go elsewhere on properties it is at the very least increasing native plant biodiversity in the community.</p>
File Upload:	

[REDACTED]

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 10:30 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	[REDACTED]
Surname:	[REDACTED]
Residential address:	[REDACTED]
Contact number:	[REDACTED]
Email:	[REDACTED]
Written submission:	The nature strip on Apsley cres behind the school, and also along champagne behind the retirement home is a disgrace, this is a snake attack waiting to happen
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Friday, 11 March 2022 11:45 PM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	<p>I strongly believe that council need to support the towns by maintaining this land. Most people are working full time and personally for myself working overtime most days since covie hit alongside being a single mum it is a struggle to continue this maintenance. I have a back lane way which council will not support me in maintaining. It is disgusting and out of the 5 homes that have access to this laneway I am the only one maintaining it when I have the chance. My recovery days are spent maintaining this area to protect the safety of my daughter due to needles being seen. I often take my daughter for a walk in the afternoons or on my days off and the paths are overgrown with plants or grass we always seem to get itchy legs walking through grassy areas coming through the concrete. Support our town, help our community and respect the people who are working hard to keep our community alive.... because at this present time I dont feel that they council are doing this.</p> <p>Thankyou for taking the time to read this</p>
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Saturday, 12 March 2022 7:12 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS
Attachments: 0_125357_12Mar2022071136_0F0CBDC2-4981-429B-A766-1CFE5AA46307.jpeg

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	[REDACTED]
Surname:	[REDACTED]
Residential address:	[REDACTED]
Contact number:	[REDACTED]
Email:	[REDACTED]
Written submission:	<p>I'm not sure if this is relevant to this policy, but please make nature strips and roadsides more pedestrian and bicycle friendly - so that it is safe enough for children and elderly to get around by foot or bike. Quite often the nature strips in Dubbo are only grass and the only place for people (including children) to walk is on the road. This is unsafe. I think the Dutch model of pedestrian paths and bicycle paths is ideal and have attached some pictures of what it would be great for Dubbo to sun to look like.</p> <p>(It seems I can only attached 1 photo).</p>
File Upload:	0_125357_12Mar2022071136_0F0CBDC2-4981-429B-A766-1CFE5AA46307.jpeg



From: comms@dubbo.nsw.gov.au
Sent: Saturday, 12 March 2022 7:18 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	[REDACTED]
Surname:	[REDACTED]
Residential address:	[REDACTED]
Contact number:	[REDACTED]
Email:	[REDACTED]
Written submission:	<p>We are happy to maintain our section of nature strip.</p> <p>We would like Council to continue to maintain tree shape (lift the canopy) for driving and pedestrian safety as they have done (but perhaps more regularly), although Council normally responds to specific requests to prune trees that have growth that interferes with vision or driving.</p> <p>Council could offer more large pruning collection pickups per year, as its only one.</p> <p>Council could provide uniform street trees (which it often does) specific to a street.</p> <p>Council could send letters to people who do not maintain their nature strip if they become too untidy.</p> <p>Council could run quarterly competitions to encourage nature strip beautification and pride in our communities.</p> <p>Council could get Costa Georgiadis to help with a beautification drive and people can find out about verge options!</p>

File Upload:

From: comms@dubbo.nsw.gov.au
Sent: Saturday, 12 March 2022 8:47 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS
Attachments: 0_125357_12Mar2022084609_A14C4EF1-A65D-40EC-91E9-DA6DB36C426A.jpeg

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	<p>Southlakes lawns are quite long, people are starting to mow outside there boundaries because of an increase in snakes, pathways have dirt over them due to run off from rain and weeds.</p> <p>After mowing long grass and weeds are left in gutters, bike ways walk ways and the list is long DRC needs to improve, maybe contact some work out if they can't handle it</p>
File Upload:	0_125357_12Mar2022084609_A14C4EF1-A65D-40EC-91E9-DA6DB36C426A.jpeg



From: comms@dubbo.nsw.gov.au
Sent: Saturday, 12 March 2022 10:06 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	There are many nature strips without trees, and it would be good for residents to be able to plant trees if council hasn't. Tree cover reduces summer temperatures and increases liveability. Perhaps the sentence "Residents must not prune or interfere with Council maintained street trees nor plant their own trees within the nature strip." could be changed to "Residents must not prune or interfere with Council maintained street trees or plant their own trees on the nature strip within 5m of a council maintained street tree."
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Saturday, 12 March 2022 10:08 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	The garden bed and medium strip in to grangewood drive from western end need to be redone with plant and shrubs of sort and some trees the park slash reserve on grange wood dr has a green fence which is a eye saw because is under maintained some kind of play equipment needs to put into the same reserve there is a lot kids in our area that would appreciate something grange wood linkin park way and the other streets that come off need some kind of trees or put along the foot paths for Beautification of the area grange wood has one of the highest rates that house owners pay and hasn't been any king of up grades to the area for 20 plus years.
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Sunday, 13 March 2022 7:50 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	Stop paying workers to water on a Sunday sitting on their bums in a truck with a hose out the window then give them an RDO on the Monday as a reward!!! No wonder our rates are outrageous?? Another no brainer
File Upload:	

From: comms@dubbo.nsw.gov.au
Sent: Sunday, 13 March 2022 11:42 AM
To: Dubbo Regional Council
Subject: SUBMISSION - MAINTENANCE OF NATURE STRIPS AND LANEWAYS

[EXTERNAL Message: Be cautious of clicking on links or opening attachments.]

The following information has been submitted from the Dubbo Regional Council:

First name:	
Surname:	
Residential address:	
Contact number:	
Email:	
Written submission:	The nature strips needs to be of a product that is easily maintained such as crushed granite. Mentality of most people is it doesn't belong to them so they let it overgrow and it looks untidy. Also trees and shrubs needs to be taken away from corners so you can see when turning. Yes they look nice but one day there will be an accident due to a wreck less driver.
File Upload:	



DUBBO
REGIONAL
COUNCIL

COUNCIL POLICY

Maintenance of Nature Strips and Laneways

Date June 2022

Council Resolution Date

Clause Number

Responsible Position Director Infrastructure
Branch Green Space Operations
Division Infrastructure
Version 1.0
TRIM Reference Number
Review Period 5 Years
Review Date November 2026
Consultation Executive Leadership Team

Document Revision History	
Description	Date
Notes	

POLICY

PURPOSE

To outline the respective responsibilities of Dubbo Regional Council (Council) and residents in relation to the mowing of nature strips and laneways in order to provide a safe, functional and aesthetically pleasing streetscape.

NATURE STRIP

For the purposes of this policy, the 'nature strip' is the area of public land between the private property boundary and the curb and gutter or roadside.

Nature strips should be maintained to a reasonable level. This usually translates to the regular mowing of grass throughout the year, in order to keep the nature strip aesthetically pleasing, free of vermin and conforming to the overall streetscape.

LANEWAYS

For the purposes of this policy, 'laneways' are those areas of public land separating the rear boundaries of some properties.

BACKGROUND AND RELATED LEGISLATION

Nature Strips serve an important purpose of providing a buffer between the vehicle carriage way and the private boundary. The space is typically occupied by footpaths, street trees, lawn and a range of public service utilities both above and below the ground.

Laneways are typically the narrow strip of land between the rear boundaries of some properties that have been used for access.

Council is committed to ensuring that the streetscape in Dubbo Region LGA is of a standard that improves local amenity, minimises public safety risks and maintains pedestrian access. However, Council does not have sufficient resources to maintain all nature strips and laneways across the LGA. This policy reinforces Council's position of not mowing nature strips and laneways of residential, commercial or industrial properties.

Council does not mow nature strips and laneways adjacent to other government facilities including schools, hospitals, Housing NSW properties, Government and non-Government entity managed properties, religious institutions, private childcare centres, or other public and private businesses.

SCOPE

This policy applies to the management of all nature strips and laneways, property owners and occupiers, in the Local Government Area.

POLICY

POLICY

1. Council's Responsibility Regarding Nature Strips and laneways

1.1. Council will maintain nature strips adjoining or within:

- Public reserve areas such as, bushland, parks or gardens;

- Council facilities such as public buildings, recreation grounds or public swimming pools; and
- Certain areas of Central Business Districts.

2. Property Owners (and Tenants) Role Regarding Nature Strips and Laneways

- 2.1. Council lacks adequate resources to effectively maintain these diverse areas, which taken together, constitute a large and sparsely spread area of land.
- 2.2. The footpath must be kept unobstructed to permit pedestrian access. If no footpath exists then an unplanted space adjoining the property boundary must be maintained to permit the same.
- 2.3. Areas subject to native vegetation protection must be maintained in accordance with those specifications, which may limit mowing and removal of vegetation.
- 2.4. Street trees that have been planted by Council in accordance with its Street Tree Masterplan are excluded. They remain the property and responsibility of Council. Residents must not prune or interfere with Council maintained street trees nor plant their own trees within the nature strip.
- 2.5. Garden beds, median gardens, footpaths and other identified features installed by the developer on public land are maintained by the developer for a defined period of time. After that period maintenance is undertaken by Council.

3. Areas of Neglect, Where Nature Strips and Laneways Create an Eyesore or Safety Hazard

In cases where footpaths, nature strips and Laneways become overgrown, Council may write to the property owner and advise them of this policy.

An application can be made for exceptional circumstances that requests Council to undertake maintenance of a nature strip or laneway. The CEO's decision on each application is final.

RELATED RESOURCES

- Local Government Act 1993 (NSW)
- Roads Act 1993 (NSW)

RESPONSIBILITIES

Director Infrastructure



REPORT: Titan Macquarie Mud Run - Licence Agreement for Part Regand Park

DIVISION: Community, Culture and Places
REPORT DATE: 27 May 2022
TRIM REFERENCE: ID22/1038

EXECUTIVE SUMMARY

Purpose	Seek direction or decision	
Issue	<ul style="list-style-type: none">Issuing of a licence agreement over part Regand Park following community consultation	
Reasoning	<ul style="list-style-type: none">Under the <i>Local Government Act 1993</i> Council was required to advertise the proposed licence agreement for 28 days.Council received 13 submissions with one in support and 12 objections (either partially or fully against the proposal) to the issuing of the licence agreement at the proposed site.	
Financial Implications	Budget Area	Recreation and Open Space
	Funding Source	Sundry Income – Horticulture and Landcare
	Proposed Cost	Income \$550 inc gst
	Ongoing Costs	Income \$550 p.a. for two years
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	4 Community Leadership
CSP Objective:	4.3 The resources of Council are appropriately managed
Delivery Program Strategy:	4.3.2 The system of raising revenue is regarded as equitable and revenue from grants and other income sources is maximised
Theme:	5 Liveability
CSP Objective:	5.5 The community has the opportunity to participate in a diverse range of lifestyle, sporting and passive recreational pursuits
Delivery Program Strategy:	5.5.1 Access to recreation and cultural facilities for young people is improved

RECOMMENDATION

- 1. That following community concern regarding the issuing of a licence agreement allowing the Titan Macquarie Mud Run (TMMR) to utilise the existing northern compound, the alternative southern site be offered and the TMMR be given four months to relocate to the new site.**
- 2. That community respondents be advised of Council's decision thanking them for their contribution.**

John Watts

Director Community, Culture and Places

IM

Manager Recreation and
Open Space

BACKGROUND

The Titan Macquarie Mud Run have held their event for the past nine years and have utilised Regand Park as part of their 10 km track. For the first seven years the start/finish of the event was staged at Ollie Robbins Oval. Due to the planning of the Ollie Robbins Event Precinct, the event start/finish was transferred to Regand Park.

To host their event the Titan Macquarie Mud Run (TMMR) utilises a number of climbing frames, rubber tyres, nets and other equipment, which they have stored offsite at one of their board member's businesses. This Board member stepped down from the committee following this year's event and the TMMR approached Council requesting a site at Regand Park to store their equipment.

An existing storage compound previously utilised by Operations (Sporting) was identified as a potential site. As the potential compound partially sat upon land that is classified as Community Land there exists a requirement under the *Local Government Act 1993* that the proposed licence be formally exhibited for 28 days.



Figure 1. Original licence area straddling Operational and Community Lands.

TMMR was advised of this requirement to publically advertise the proposed licence agreement, but was allowed to utilise the proposed storage area on a temporary basis until the public exhibition period concluded. TMMR was also advised that the ongoing use of this area was dependent on the favourable outcome of the public exhibition period. TMMR acknowledged this arrangement.

REPORT

Consultation

As required under the *Local Government Act 1993*, the proposal of licencing a storage area to the TMMR was publicly advertised for 28 days (16 March to 12 April 2022). This requirement was a result of a portion of the proposed site being located on Community Land. There is no requirement to advertise a proposed licence agreement if the whole of the site is located on Operational Land.

Following the end of the public exhibition period Council had received 14 submission (one in support of the proposal, 11 fully against and two against but an alternative site preferred). These are identified below (no amendments or corrections have been made):

Support:

I write in favour of the proposal. As the lease has a date of 2 years and is only compromising of a fence. The economic benefits that the Titan Macquarie Mud Run brings to town outweighs the use of public land in this location. Which I suspect for many residents probably hasn't been used due to the amount of parks in town.

Andrew Brookes

Fully Against:

"The local environment at the site raises two concerns as noted below and suggest need to be addressed in additional conditions on the licensee.

The equipment used by the licensee includes "old tyres" and such that would be regarded as environmental pollution if taken by flooding. Maybe there needs to be some expectation for the equipment to be relocated when flooding is forecast.

The site is relatively remote and there is high probability of snakes and spiders concentrating amongst the equipment. Community access via nearby tracks is possible. Is that risk being adequately managed within the terms?"

Lance Scriven

This is not the place to store Macquarie Mud Run equipment. Our river corridor is a region asset. It must continue to be used as passive recreation space and not storage or private football fields. There must be public consultation on the recinded Regand Park Master Plan that protected our public open space.

Roger Woodbury

I am appalled that once again our council can think of no better way to support a local business who asks for land than to take the easy option and snip off a piece of "available" public parkland. We, the residents of DRC LGA value our precious open spaces. We consider public spaces to be ours, not to be bought off or contracted out by other vested interests. Our Victoria Park is a case history of a gazetted public central parkland systematically chipped

away bit by bit for "community" building and sportsfields which could easily have been located elsewhere, had the council valued passive green space and bothered to put some creative effort into finding and paying for other land. We even have a High School, a State issue, built on Victoria Park's land.

Sydney has a long history of "lending" public land to private interests. Eventually they are no longer considered public. We do NOT want Regand Park parceled off in this way.

Margaret McDonald

I object to Council even thinking this is an appropriate site to store Macquarie Titan Mud Run industrial material and containers This is recreational open space for the enjoyment of the community. This is an eye sore and Council could set aside some space at Whylandra Waste Centre. Leave our passive open space alone!

Barbara Sutherland

Writing a submission to object to the arrangement to lease part of Regand Park for storage of equipment for the mud run. I do not object to the mud run being located in Regand Park but the use of part of it would be detrimental to the natural environment as well as to the aesthetic quality of the area. Any existing arrangements the organisers have regarding their equipment I am sure are sufficient for their purposes.

Peter Duggan

I have just become aware that the Titan Macquarie Mud Run are applying for a license to leave their equipment on part of the Regend Park land.

i strongly object to this, it looks unsightly - and not a good look for visitors to the area, i was under the impression this was a green area. Please register this as my objection.

I would also like to ask when will the Mud Run Container and the bins in the carpark be removed?

Mary Knight

I disagree strongly with the proposal to grant permission to Titan MM Run to store equipment anywhere in Regand Park. This is a passive recreational area, not a storage site for an event run once a year. To use the area at the end of Tamworth Street, which is a high visibility area would be disgusting. It is currently very unsightly with the MAAS container still at the site. I could only see storage being possible if every piece of equipment was stored within containers at a site within Regand Park not in full view of the public. Maybe the containers could be enhanced with murals of the area. Do not take away from the beautiful passive recreation of Regand Park with the introduction of storage sites or football fields.

Kathy Furney

Application by Titan Mud Run Committee to store property in Regand Park

I am lodging my objection to this application to store equipment for an event held once a year. It is a terrible idea to consider storing all the gear associated with the Mud Run anywhere in Regand Park, but at the site mentioned is the worst possible place, where it is highly visible. Even if stored in containers it would be ugly. It is bad enough seeing the one MAAS container still in the park after the last event.

None of the Regand Park area should be used for storage or for more football fields.

S.A. Furney

Application by Titan Mud Run Committee to store property in Regand Park

I am objecting to this application to store equipment in Regand Park. Regand Park is a lovely passive recreation area and shouldn't be used for storage, especially for an event that is only held once a year. The site mentioned is the worst possible place, it is highly visible. The Mud Run committee would have a large amount of equipment to be stored, and even if they put them in containers, the storage area would look ugly. There is still a container with MAAS advertising on it, sitting in the park after the last event, which looks unsightly.

None of the Regand Park area should be used for storage, or developed for sports fields.

R. Heinzl

I am writing to object to another piece of public green space being hived off for sporting or associated activity. I am a regular user of the riverside trails and what I value about them is peace and quiet, birds, the river, the chance to exercise in nature without the hubbub of traffic nor the noise of sport. I acknowledge this is a small area, but the storage of equipment will detract from the appeal of the area in general. Whilst this represents a small encroachment, how long before we lose a chunk to a sporting field, buildings and vehicular access (e.g. St Johns Rugby League proposal)?

Cheryl Fitzpatrick

Personal Submission on Titan Mud Run Proposal for use of Regand Park
COUNCIL REF: PART OF REGAND PARK FILE 19/785

The Titan Mud Run is a valuable event for Dubbo and makes an ongoing contribution to Dubbo. It should be supported by Dubbo Regional Council. However, the proposal to store equipment on the floodplain at Regand Park should not be allowed to proceed, and alternative site found, for the following reasons:

1. *The Titan Mud Run already have a significant impact on the riparian environment and floodplain around Dubbo. These impacts can be long lasting and have not been remediated by Council or the Titan Mud Run.*
2. *While they generally do a good job of cleaning up, at their last few events in Regand Park, the Titan Mud Run have left rubbish behind including carpet, bunting, plastic and wood products. Some of this ended up being washed away in the last flood. Given this, I have little confidence that the site would be fully remediated at the conclusion of the 2 year licence period.*
3. *The Titan Mud Run and Dubbo Stampede have contributed funding to enhance the Tracker Riley Cycle way as a valuable community asset. It seems incongruous that the Titan Mud Run would want to detract from this by storing all sorts of random things next to the Cycleway. The Dubbo Stampede is also a major sporting event for Dubbo and having participants in the Stampede run past a storage yard with old tyres, etc. is inconsistent with that event.*
4. *Many people use the Cycleway every day, including tourists, and having random things stored next to the Cycleway is not in line with the positive environmental image Dubbo Regional Council seeks to promote. It detracts from this part of the Tracker Riley being a lovely tranquil remnant area for walkers and push bike riders.*
5. *The EPA regularly issues warnings about the storage of hazardous materials on the floodplain (eg <https://www.epa.nsw.gov.au/news/news/2020/be-prepared-for-severe-weather-this-summer>). Council should be operating consistent with EPA advice and best practice, and not putting the floodplain environment at risk of further contamination.*
6. *The area in question is close to, if not part of, a site which are recently planted with native trees as part of an environmental offset for a development elsewhere in Dubbo. There is potential that the licence use will damage the offset and require Council and/or the developer to make good such damage.*
7. *The site is only secured with a low fence meaning there is a significant risk of fire and/or theft of the stored items, including the current number of large tyres. There are frequently small arson attacks along the river including in areas close to the proposed licence site.*
8. *Council should work with the Titan Mud Run to find a suitable storage area off the floodplain and away from the river. Given the current partnership of the Titan Mud Run with MAAS, perhaps they could store the equipment on one of the many MAAS-owned properties across the LGA.*
9. *Lastly, given the previous issues with the Bunnings/former RAFF Base DA being endorsed in the media before Council had considered it, it's important that Council note that the Titan Mud Run is already storing equipment at the site in question. This seems well outside the licensing process and undertaken on the basis that Council approval of this licence is a fait accompli.*

Tim Ferraro

Against Current Site/Alternate Site Preferred

Regand Park Mud Run License

I would like to express my concern and objection to the application from the Titan Mud Run committee to store their equipment in Regand Park.

I know that this is a popular annual event, attracts a big crowd, and they raise money for charity.

However, they have loads of equipment of various types, including old tyres, fencing materials, timber frames, etc. To me, this looks very unsightly when it is put in place for the event, and even more unsightly when it is all packed up.

I am a regular user of the Tracker Riley Cycleway, and I wince every time I go past the containers that are stored next to the toilet block at Sandy Beach. I understood that this was to be a temporary storage solution for the dragon boat people, but they have been there for more than ten years already. They are different colours, the paint is faded and dull, and they look very ugly. It would be a real shame to have another unsightly storage area just a bit further along the river.

The chosen area for this storage would have to be the worst possible location in the Regand Park Recreational area. It is very near to the new Bar-B-Q picnic area, and is adjacent to the very popular Tracker Riley Cycleway. This area would also be an easy target site for vandals and anti-social behaviour. This is one of the most picturesque areas in Dubbo next to the river, and it would be a disgrace to spoil the views with all of the mud run equipment stored there.

I can sympathise with the organisers of this event, as it must be a huge job to get everything in place for the mud run. I can also see that it makes it hard if the equipment is stored at a remote location.

If it must be stored at Regand Park, may I make these suggestions as a compromise:

- 1. Change the location to an area that is not as visible to the users of Regand Park. I would like to suggest an area back behind the Macquarie Club, or Bracken House. There is a road that goes past this area for ease of access.*
- 2. All the equipment must be stored in containers so as to not look unsightly.*
- 3. The containers should be all painted in a colour that will blend in with the environment, or even include some tasteful murals.*
- 4. A tree planting program should be undertaken to form a screen for the storage containers.*

Thank you for giving me the opportunity to make my submission

John O'Brien

"I refer to the notice in the Daily Liberal concerning the proposal to house equipment for the mud run at a location at Regand Park. In order to make an informed decision about the advantages and disadvantages of this proposal I would like to know exactly where the items will be located and what they will consist of. It would be appreciated if you could provide me with a map of the area specifying the location and a list of any items that will be visible to walkers and riders on the walking path that goes along the riverbank and behind Regand Park.

I would also be interested to know if this location will be available to other groups to store equipment."

Annette Priest

Just wondering if you have received any update on other groups housing equipment on the site planned to be licensed to Macquarie Mud Run?

On a personal level I would like to see the site for equipment further away from the walkway around the river and only licensed on the condition that screening by way of tree planting be implemented around the site so that the open space amenity is not compromised.

Annette Priest

In response to the strong community response to the proposed licence agreement, an alternative site was identified. A meeting was organised with the TMMR and Council officers to discuss the community concerns and the new site. TMMR initially accepted the feedback and agreed to the new compound, shown below in **Figure 2**.



Figure 2. Original proposed licence area (north) and revised licenced area (south).

On the basis of this agreement a new licence was drafted by Property Services identifying the new compound site and requesting that the TMMR equipment be transferred to the new location within one month of the agreement being signed. An email was sent through Recreation and Open Space further confirming this requirement.

Following receipt of the email and the revised licence agreement stipulating the need to move their equipment, TMMR President strongly objected to being asked to relocate their equipment. The TMMR was reminded that he had previously agreed to the condition that they could place their event equipment in the proposed location pending the outcome of the public exhibition. TMMR President responded via email that he felt that Council was being unreasonable and unfair as they were given permission in the first instance, and they would not remove it. This email was sent to the author, Director Liveability and Chief Executive Officer.

To resolve this matter it has been requested that a report be prepared and submitted to Council for a determination.

In the interim a letter of acknowledgement has been sent to all respondents through Property Services. A final letter will be sent following a determination on the matter.

Resourcing Implications

Either option has minimal resourcing requirements as a licence agreement for both areas have previously been completed. Approximately 1 – 1 ½ hour staff work time to activate licence agreement.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	500	500	0	0	0	0
b. Operating expenses	100	0	0	0	0	0
c. Operating budget impact (a – b)	400	500	0	0	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	400	500	0	0	0	0
Does the proposal require ongoing funding?		No				
What is the source of this funding?		N/A				

Table 1. Ongoing Financial Implications

The northern compound is already largely fenced, where the southern compound would require fencing to be undertaken by the TMMR as part of the licence agreement. This fencing is at no cost to Council.

Options Considered

Allow TMMR to remain in the original proposed location.

Pros

- Utilises the existing compound that had been previously overgrown and untidy
- TMMR is not required to install additional fencing at Regand Park that potentially may need to be removed as part of the future master plan
- Assists in maintaining positive relationship with TMMR

Cons

- Compound is adjacent to the Regand Park Walkway and impacts on the aesthetics of the area
- Significant community concern about TMMR (or other groups) using Regand Park for storage of equipment
- The community may view the decision as being a *fait accompli* and that Council is not being open and transparent in taking public feedback into consideration.
- Potentially difficulty in moving TMMR from the site following end of licence period.

Licence the alternative area and provide TMMR four months to relocate equipment

Pros

- The existing compound could be dismantled – and the material provided to TMMR to fence new site.
- The aesthetics of the walking trail would be enhanced by the relocation of the compound
- The new compound would be closer to the existing TMMR track reducing bump-in and bump-out of future events.
- The new compound will largely not be visible from the existing walking trail.
- Appease community concern about the TMMR being permitted to have a storage area in a highly visible section of Regand Park.

Cons

- TMMR would be required to install additional fencing at Regand Park that potentially may need to be removed as part of the future master plan
- Potential short-term damage to relationship between DRC and TMMR.

Preferred Option

While both options are viable the preferred option is to licence the alternative site (southern compound) and enforce the relocation of their equipment in a timely manner. The original site was proposed as it was already fenced, however some of all of this material may be able to be reused at the new compound. This would reduce the cost to TMMR in establishing the new site. DRC asset list would not be impacted as the fencing material would be re-utilised at the same facility.

The establishment of the new site would take a period of time (three to four months) and Council can amend the proposed licence agreement to accommodate this. In the interim the equipment could stay at the northern compound site. This would provide TMMR time to make arrangements as they rely heavily on volunteers.

Planned Communications

Formal letter would be sent to the TMMR, along with the amended licence agreement, advising them of Council's decision.

A letter would be sent to all community members who responded to the public exhibition of the proposed licencing of part Regand Park for TMMR storage advising them of the outcome of the Council's decision.

Timeframe

Key Date	Explanation
9 June 2022	Resolution of Council following determination of licence agreement and storage area
17 June 2022	Revised licence agreement and letter sent to TMMR advising them of Council's determination Letters sent out to respondents from public exhibition thanking them for their contribution
17 October 2022	TMMR to have completed establishment of compound and relocation of equipment.



REPORT: Renaming of the Crown Reserve R520039 to Tony Kelly Reserve

DIVISION: Community, Culture and Places
REPORT DATE: 28 May 2022
TRIM REFERENCE: ID22/1111

EXECUTIVE SUMMARY

Purpose	Seek endorsement Seek direction or decision	
Issue	<ul style="list-style-type: none">Naming of the Reserve No. 520039 (Victoria Park No.1) to Tony Kelly Reserve	
Reasoning	<ul style="list-style-type: none">Recognition of long term and significant contribution by Mr Anthony (Tony) Kelly in the development of Dubbo, and sport within the city.Proposal meets the <i>Geographic Names Act 1966</i> requirements	
Financial Implications	Budget Area	Community, Culture and Places - Recreation and Open Space
	Funding Source	
	Proposed Cost	\$2,000 (year 1)
	Ongoing Costs	\$500 every second year
Policy Implications	Policy Title	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme: 4 Community Leadership
CSP Objective: 4.2 Our civic leaders represent the community
Delivery Program Strategy: 4.2.1 The community acknowledges that Dubbo Regional Council is a representative and responsive Council

RECOMMENDATION

1. That Council supports the naming of R520039, informally known as Victoria Park Oval No.1, as the "Tony Kelly Reserve", and retaining the name Victoria Park No.1 Oval for the oval itself.
2. That correspondence, and a copy of the resolution of Council, be provided to the Geographical Names Boards of NSW along with other supporting documentation requesting consideration of the proposal.

3. That correspondence be sent to the family of Mr Kelly advising them of Council's decision to support the renaming of the Crown Reserve to "Tony Kelly Reserve."
4. That the community be advised of Council's decision to support the proposal of renaming the Crown Reserve to "Tony Kelly Reserve" and retaining the historical name of Victoria Park No.1 Oval for the oval itself.

John Watts

Director Community, Culture and Places

IM

Manager Recreation and
Open Space

BACKGROUND

Mr Kelly was employed by Dubbo City Council from 26 June 1968 until his retirement in November 2004, some 36 years of service including 30 years as Town Clerk/General Manager. During his tenure Mr Kelly significantly contributed to the development of Dubbo with some of his lasting legacies including:

- The Serisier Bridge and its location on Erskine Street,
- The Macquarie River sporting facilities encompassing the Lady Cutler Ovals, Hans Clavan Fields, the Nita McGrath Netball Courts, John McGrath Fields, Bob Dowling Ovals and Katrina Gibbs Fields, and
- The development and enhancement of the cycleway out to the Taronga Western Plains Zoo and around the West Dubbo river bank and across the cycleway bridge to link Tamworth Street.

Mr Tony Kelly died on Thursday, 26 November 2020 at 77 years of age.

Following the passing of Mr Kelly, a Mayoral Minute was tabled at the December 2020 Ordinary Meeting of Council.

Previous Resolutions of Council

7 December 2020	<i>That council resolve to take all necessary steps to name Victoria Park No. 1 Oval "Tony Kelly Oval" to acknowledge Mr Kelly's long-standing contributions to the Dubbo Region.</i>
-----------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REPORT

Consultation

The naming of a place is as determined by the *Geographic Names Act 1966*. In the case of commemorative names;

The person commemorated should have contributed significantly to the area around the geographic feature or locality. When such a name is applied, it shall be given posthumously, at least one year after the decease of the person.

(Geographical Names Board of NSW).

As such, it was mandatory for Council to adhere to the timeline of advertising the proposed name for public comment, once 12 months after the date of death had been reached.

After the mandatory 12 month period had elapsed, the proposal to rename Victoria Park No.1 Oval to "Tony Kelly Oval" was placed on public exhibition from the 3 December 2021 to 3 January 2022. This period was then further extended to 17 January 2022 to take into account the Christmas and New Year period. This public exhibition was run by the Geographical Names Board of NSW).

At the end of the public exhibition period Council was advised that they had received a total of 59 comments, 22 in support and 37 rejecting the proposal. Council provided a response to each of the submissions rejecting the proposal, and confirmed Council's neutral position on the matter, leaving it to be considered by the Geographic Naming Board of NSW at their meeting on 8 March 2022. The Geographical Naming Board of NSW advised Council on 14 March 2022 that the proposal to rename the oval was abandoned.

Following the receipt of further information from Mr Kelly's family and conversations with the Geographical Naming Board of NSW, it was suggested that an alternative proposal of formally gazetting the Crown Reserve the "Tony Kelly Reserve" and retain "Victoria Park No. 1 Oval" for the oval itself. It was considered that this would effectively address the public concern about losing a historical name.

Note: the reserve (R520039) - Victoria Park No. 1, is separate from the remainder of Victoria Park and the other ovals. It has not been formally gazetted and Victoria Park No.1 Oval is considered an 'informal name.'

Advice received on 25 May 2022, through the Director Liveability, is that the family of Mr Kelly supports the proposal of renaming the parcel of Crown Land that Victoria Park No. 1 Oval is located on the "Tony Kelly Reserve."

For Council to proceed with this alternative proposal to have the reserve gazetted as "Tony Kelly Reserve," it will need to send formal correspondence to the Geographical Names Board (the Board) requesting a reconsideration of the proposal. This needs to outline the following:

1. what modification Council would like to proceed with,
2. how the objections received for "Tony Kelly Oval" have been addressed, and
3. a council resolution supporting the modified name.

This report seeks support on the naming of the parcel of land the "Tony Kelly Reserve" and retaining the name Victoria Park Oval No.1 for the oval itself.

Resourcing Implications

As the existing brick gates are already a memorial to George W Bell (dedicated 1932), an alternative naming point for the reserve will need to be established.

As an interim measure the existing sign, shown below, could be utilised for the purpose of identifying R520039 as "Tony Kelly Reserve."

This would provide Council, with collaboration with the family, the opportunity to have a more fitting sign erected recognising Mr Kelly's long standing contribution to Dubbo.



Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	2,000	0	500	0	500	0
c. Operating budget impact (a – b)	-2,000	0	-500	0	-500	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-2,000	0	-500	0	-500	0
Does the proposal require ongoing funding?			Yes – minor maintenance			
What is the source of this funding?			General fund – maintenance (Operations)			

Table 1. Ongoing Financial Implications

Planned Communications

Following Council's endorsement of this alternative proposal to formally gazette the parcel of land that Victoria Park No. 1 Oval is located the "Tony Kelly Reserve" formal correspondence would be sent through to the Geographical Names Board of NSW addressing their identified requirements.

The family of Mr Kelly would be sent correspondence advising them of Council's resolution to have the name of Tony Kelly Reserve considered by the Geographical Names Board of NSW.

The broader Dubbo community would be advised through media releases (traditional and social) that an alternative proposal is being considered that recognises the contribution of Mr Kelly and retains the historical name of Victoria Park No.1 Oval.

Timeframe

Key Date	Explanation
9 June 2022	Council resolution supporting the naming of the reserve "Tony Kelly Reserve"
17 June 2022	Correspondence sent through to Geographical Names Board of NSW and the family of Mr Kelly advising them of the proposal.
July/August 2022	Consideration of proposed name by Geographical Names Board of NSW.



REPORT: NSW Public Open Spaces Legacy Shared Pathway (Boardwalk) Update

DIVISION: Community, Culture and Places
REPORT DATE: 28 May 2022
TRIM REFERENCE: ID22/1112

EXECUTIVE SUMMARY

Purpose	Strategic Project Update	
Issue	<ul style="list-style-type: none">Provide update to Elected Members on the Open Spaces Legacy Program (Boardwalk) and integration with the broader Ollie Robbins Event Precinct.	
Reasoning	<ul style="list-style-type: none">To enable the Elected Members the opportunity to promote the project.	
Financial Implications	Budget Area	Recreation and Open Space – Community, Culture and Places
	Funding Source	NSW Government – Open Spaces Legacy Program
	Proposed Cost	Design and approvals - \$600,000. Stage 1 - \$2.4 million
	Ongoing Costs	\$10,000 - \$15,000 p.a. ongoing (CPI increase)
Policy Implications	Policy Title	There are no policy implications arising from this report.
	Impact on Policy	N/A

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	5 Liveability
CSP Objective:	5.1 Our City, town and villages are well-maintained, are welcoming, showcase their heritage and what they have to offer
Delivery Program Strategy:	5.1.3 The City of Dubbo is recognised as being attractive and welcoming
Theme:	5 Liveability
CSP Objective:	5.5 The community has the opportunity to participate in a diverse range of lifestyle, sporting and passive recreational pursuits
Delivery Program Strategy:	5.5.2 Quality passive and active open space is located to

maximise access and use by the community

Theme: 5 Liveability

CSP Objective: 5.5 The community has the opportunity to participate in a diverse range of lifestyle, sporting and passive recreational pursuits

Delivery Program Strategy: 5.5.3 Unique recreational facilities and opportunity are available

RECOMMENDATION

1. That Council endorses the design for the Macquarie River Open Spaces Legacy shared pathway and plaza.
2. That the current design of the pathway and plaza be publicised through a media release and social networks platforms.

John Watts
Director Community, Culture and Places

IM
Manager Recreation and
Open Space

BACKGROUND

Dubbo Regional Council was successful in securing \$3 million from the NSW Public Open Spaces grant round, with the Macquarie River Boardwalk being the nominated project. The Macquarie River Boardwalk was identified in the Macquarie River CBD Master Plan that was adopted in April 2020.

In the Macquarie River CBD Master Plan the boardwalk was identified at being located immediately adjacent to the river's edge (RL of 252.50 metres). This is approximately 7.76 metres below the 1:20 year flood level.

As part of the design process the design architects, LahzNimmo Architects, undertook a feasibility assessment that ultimately resulted in the position of the boardwalk being relocated to the top of the bank. As part of this relocation of the boardwalk approval was also sought from the Department of Planning and Environment to modify the existing internal roadway, between Ollie Robbins and the Macquarie River, into a shared pedestrian/vehicular zone. The premise of this request to more closely align the Ollie Robbins Event Precinct project and the Macquarie River Open Spaces Legacy Boardwalk, ensuring improved connectivity, public space making and recreational opportunities within the river corridor.

Additionally, the relocation and change of scope to a shared pedestrian/vehicular zone also significantly increases the structure's ability to withstand the periodical flooding of the Macquarie River. Consequently, it reduces the potential cost to the ratepayers of Dubbo to repair the structure after these events. As part of the approval from Department of Planning and Environment it was requested that the design of the proposed pedestrian plaza, located at the bottom end of Church Street, also be progressed. It is a requirement that some works of the development of the plaza be undertaken as part of the shared pedestrian/vehicular zone. However, the extent of works will be determined by the available budget following the completion of the shared pedestrian/vehicular zone.

REPORT

Dubbo Regional Council was successful in securing funds through the NSW Government (Destination Dubbo) for the development of three major projects, including the Ollie Robbins Oval Event Precinct. Once constructed, this facility will be capable of hosting large scaled events of up to 10,000 persons within the Central Business District of Dubbo. The establishment of this facility within Dubbo, specifically within Dubbo CBD, and making use of the river corridor as a backdrop for events has the potential to attract high level artists and events to the City resulting in a significant boost to the local economy.

This project has recently received Development Approval and final documentation for the lodgement of the Construction Certificate are in preparation. It is anticipated that this project will be completed by early 2023. An artist's impression of the stage and associated amenities are shown in **Figure 1**.

Dubbo Regional council was also successful in securing \$3 million from the Open Spaces Legacy Fund. It was identified that the project to be undertaken utilising these funds would be the construction of a boardwalk along the eastern side of the Macquarie River. This boardwalk was originally identified in the Macquarie River CBD Master Plan that was adopted in April 2020.



Figure 1. Artist's impression of the stage and amenities of the Ollie Robbins Event Precinct.

As identified in the background of this report, the location, construction methodology and the usage of this boardwalk has evolved as a result of the constraints of the site and the opportunity to significantly improve the place making opportunities of the site and improve the connectivity of the river corridor, as shown in **Figure 2**.



Figure 2. Ollie Robbins Event Precinct and Open Spaces Legacy Project combined showing high level connectivity of the river corridor.

In **Figure 2**, the bright orange shading in Ollie Robbins Oval highlights the stage area and pathway back towards Bligh Street. The lighter orange shading indicates the Open Spaces Legacy component and the light green the proposed plaza. To effectively link these two projects the existing internal road at the back of Ollie Robbins Oval will be redeveloped into a shared zone. This shared zone will enable pedestrians and cyclists to use this space for the majority of the time, as well as allowing supporting event vehicles to bump-in and bump-out of the stage area itself. It is also important that the community space to the west of the stage area and the shared pedestrian/vehicular zone are visually linked to further enhance the space. Also seen in **Figure 3** is one of the cantilevered decks that will provide enhanced viewing opportunities to the Macquarie River. A number of these strategic viewing points will be provided along the pathway.



Figure 3. Connectivity between the community space (café area) and the shared pathway. Amenities are also provided at the stage area.



Figure 4. Looking north along the shared pathway from the community space (café area).

The shared pathway, as identified in the funding agreement, will run approximately 300 metres from the southern carpark at Ollie Robbins and connect back to the existing pathway north of Church Street. As part of the funding agreement Dubbo Regional Council is required to design a plaza at the end of Church Street. This plaza was again originally identified in the Macquarie River CBD Master Plan 2020, and serves as a welcoming gateway into the Ollie Robbins Event Precinct. Council is required to construct elements of the plaza with the funds provided, however the extent of works will be dependent on the remaining funds following the construction of the shared pathway.

This welcoming plaza is being designed to enable the community to make the best use of this space. It utilises the existing natural shade of the area and incorporates missing poles to help cool the ambient temperature of the space during the hot Dubbo summers. At night the space will be lit by both suspended (catenary) and pole lighting to the required pedestrian standard. All materials used in this space, and along the shared pathway, will be able to withstand periodic flooding and inundation to minimise future repairs costs to Council.

Where timber is being proposed, it is of Architectural grade that have lifecycles of upwards of 40 years and minimal ongoing maintenance. **Figures 5, 6 and 7** are artist's impressions of the plaza.



Figure 5. Aerial view of the plaza looking south west from the intersection of Bligh and Church streets.



Figure 6. View of plaza looking north from end of Church Street – showing seating arrangements and catenary light poles which double as misting poles.



Figure 7. Evening view of the plaza with canopy of lights.

It is anticipated that the Development Application for the Open Spaces Legacy Shared Pathway and Plaza will be submitted in early June 2022. It is proposed to link the construction of the Ollie Robbins Event Precinct and the Open Spaces Legacy Shared Pathway into the one tender document to achieve cost efficiencies.

It is anticipated that both projects could be potentially completed early 2023.

Consultation

Internally there has been extensive communication to address a number of concerns. Internal consultation has included:

- Executive Leadership Team (Sept 2020), - initial proposal to relocate boardwalk to the top of the bank following engineering advice of potential flood impacts, site constraints and environmental concerns.
- Manager Infrastructure Design and Strategy – Electrical and stormwater matters. Design solutions proposed and included in redesign.
- Traffic Engineer – traffic movement around the boat ramp and exiting onto Bligh Street.
- Manager Regional Events – proposed uses of the area and integration of the shared zone with the Ollie Robbins Event Precinct.
- Destination Development Program Coordinator – proposed uses of the area and integration of the shared zone with the Ollie Robbins Event Precinct.
- Destination Dubbo Coordination Team – regular meetings to update members of progress of the two linked projects.

Resourcing Implications

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	2,000,000	1,000,000	0	0	0	0
b. Operating expenses	71,974	229,667	10,000	10,000	15,000	15,000
c. Operating budget impact (a – b)	1,928,026	770,333	0	0	0	0
d. Capital Expenditure	0	2,698,359	0	0	0	0
e. Total net impact (c – d)	1,928,026	1,928,026	-10,000	-10,000	-15,000	-15,000
Does the proposal require ongoing funding?			Yes			
What is the source of this funding?			General fund - maintenance			

Table 1. Ongoing Financial Implications

Ongoing funding – includes power costs and general maintenance items.

Planned Communications

- Media release and social posts informing the community of the progress of the design of the “boardwalk” and advising them the rationale of relocating the boardwalk from the bank/river interface to the top of the bank.
- Signage of the proposed shared pathway and plaza to be installed at strategic locations along the existing pathway.

Timeframe

Key Date	Explanation
Early June 2022	Development Application lodged
Early July 2022	Development Application approved
Late July 2022	Construction Certificate lodged
Late August 2022	Construction Certificate approved
Early September 2022	Tender documents advertised
Late September 2022	Tenders closed and assessed
Mid October 2022	Commencement of Construction
Early 2023 (March)	Completion

APPENDICES:

1 [📄](#) Boardwalk and Plaza Updated LahzNimmo May 2022



MACQUARIE RIVER BOARDWALK AND EVENT PLAZA UPDATE
FOR DUBBO REGIONAL COUNCIL

02 MAY 2022

lahznimmo
architects



RIVERBANK EXISTING CONDITIONS

- 1 EXISTING SHARED PATH (Approx 2m wide path, 6.2m wide road)



- 2 STORMWATER OUTLET AND STEEP RIVERBANK



- 3 EXISTING AND NEW PROPOSED TRIATHLON WATER ACCESS STAIRS



- 4 MACQUARIE EVENTS PRECINCT STAGE AND AMENITIES



- 5 OLLIE ROBBINS OVAL

- 6 PEDESTRIAN LINK TO MACQUAIRE STREET



Current Ollie Robbins Site Plan with Stage



PLAN
1:1000 @ A3

lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022



3

Boardwalk Strategy



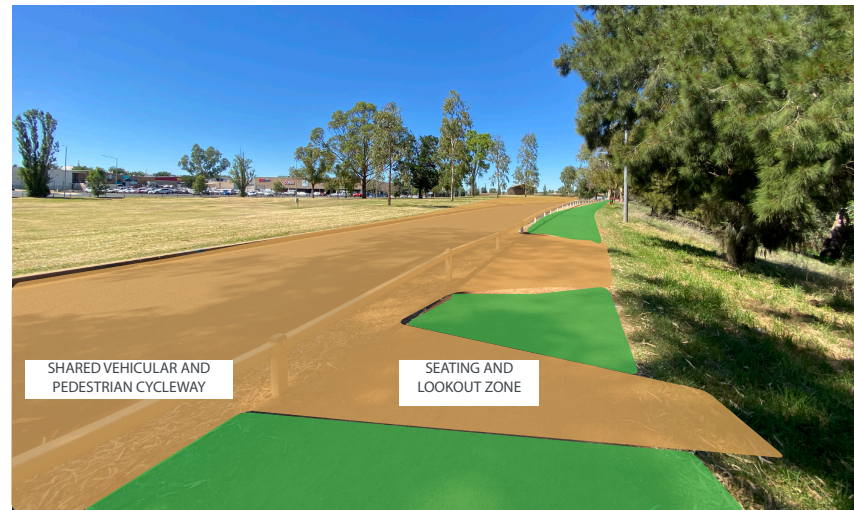
EXISTING SHARED PATH (Approx 2m wide path) AND TWO WAY SERVICE ROAD (approx 5.9 - 5.5m wide)

Existing Road

- Currently a two way road
- Some signs of pavement failure
- Not heavily utilised except for boat ramp access

Existing Pedestrian Cycleway

- Well utilised
- Quite narrow at 2m wide
- Located on the edge of a steep riverbank
- Lacks amenity and seating



POTENTIAL TO CONSOLIDATE SERVICE ROAD AND PEDESTRIAN CYCLEWAY INTO ONE SHARED ZONE

- Minimises hardstand
- Maximises landscape
- Minimises the need for a visually intrusive handrail as pathway is set back from the top of the bank
- Significantly minimises the extent of costly piling and engineering to a small portion of the lookout areas, which extend past the top of the bank
- Provides for an upgrade to both the existing service road in addition to the existing pedestrian cycleway providing the community with value for money
- More cost effective solution
- Reduced maintenance from flood damage as set back from the top of the bank



Spit Street East Spitscape Upgrade by SMM (Mosman City Council)



BY OTHERS

EVENTS PLAZA Existing Site Conditions

SUMMARY OF CHARACTER

The existing boat ramp, water access and associated parking bisects the shared path that runs along the riverbank creating an area that feels disjointed and lacking any clear function or character.



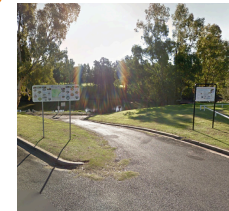
1 STEEP RIVERBANK SLOPE



2 EXISTING SHARED PATH



3 BOAT RAMP AND WATER ACCESS



4 EXISTING OUTDOOR GYM



5 ESTABLISHED TREES

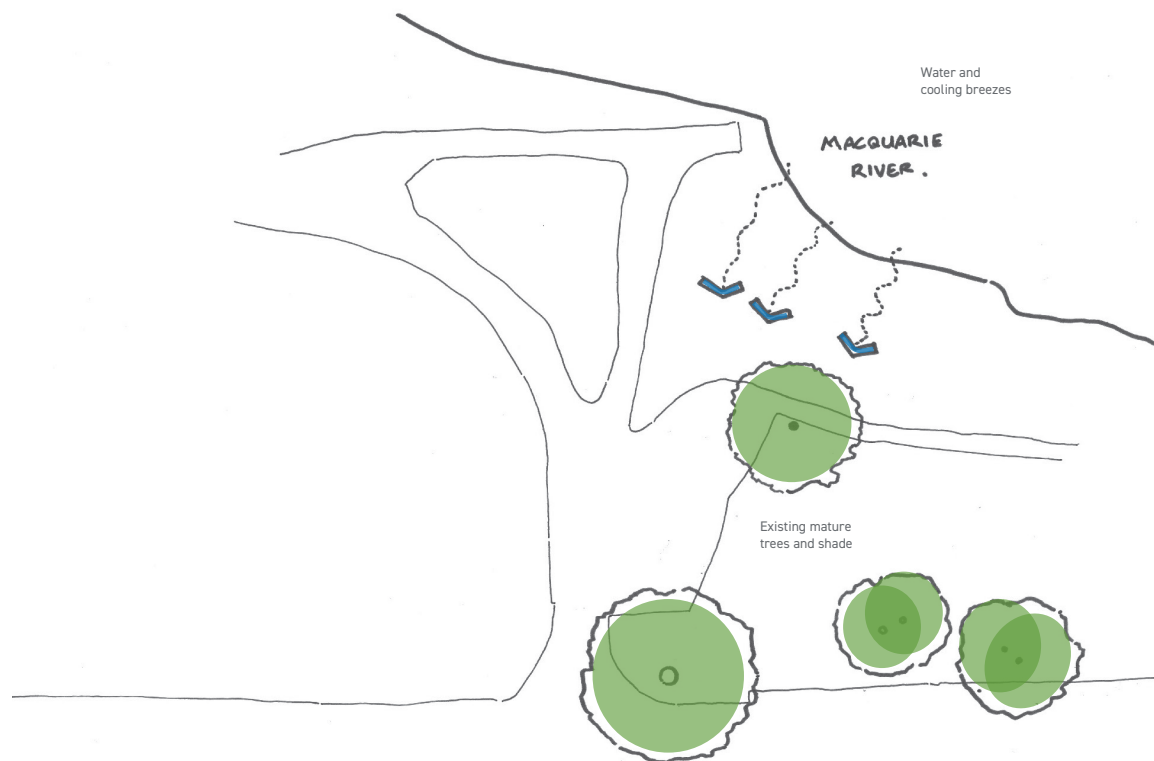
6 EXISTING PARKING

7 APPROVED PEDESTRIAN REFUGE LINKS TO MACQUAIRE STREET

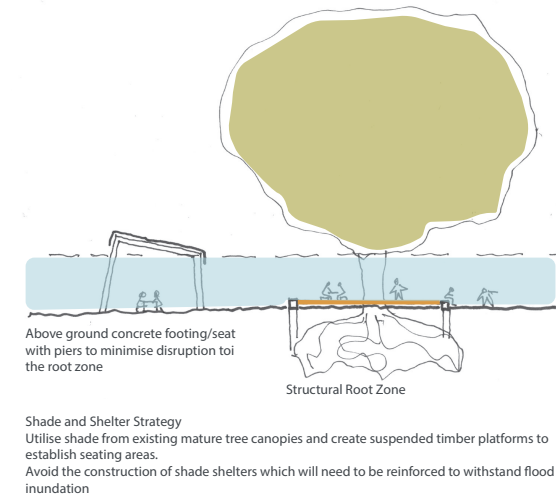
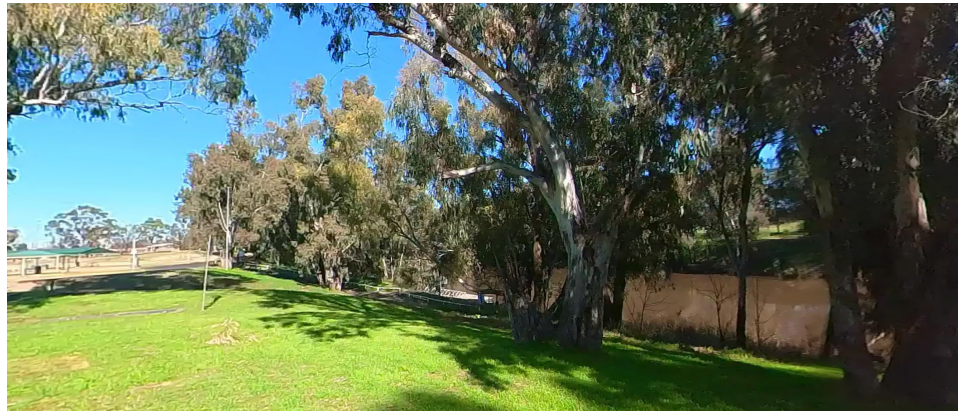
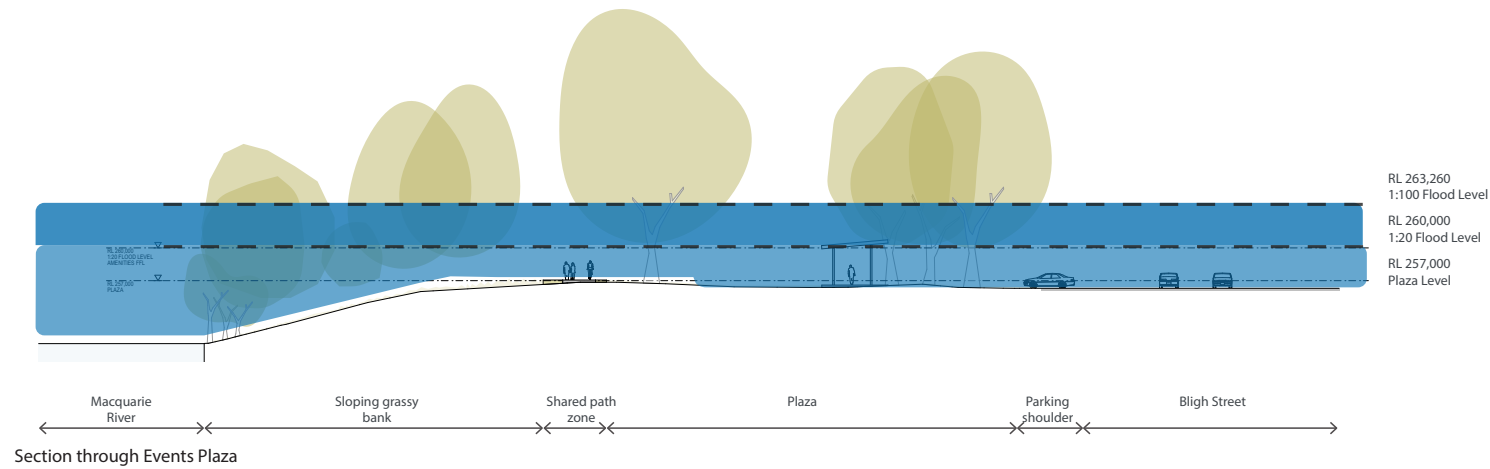
8 1 CHURCH STREET | SITE OF NEW MULTI-RES DEVELOPMENT



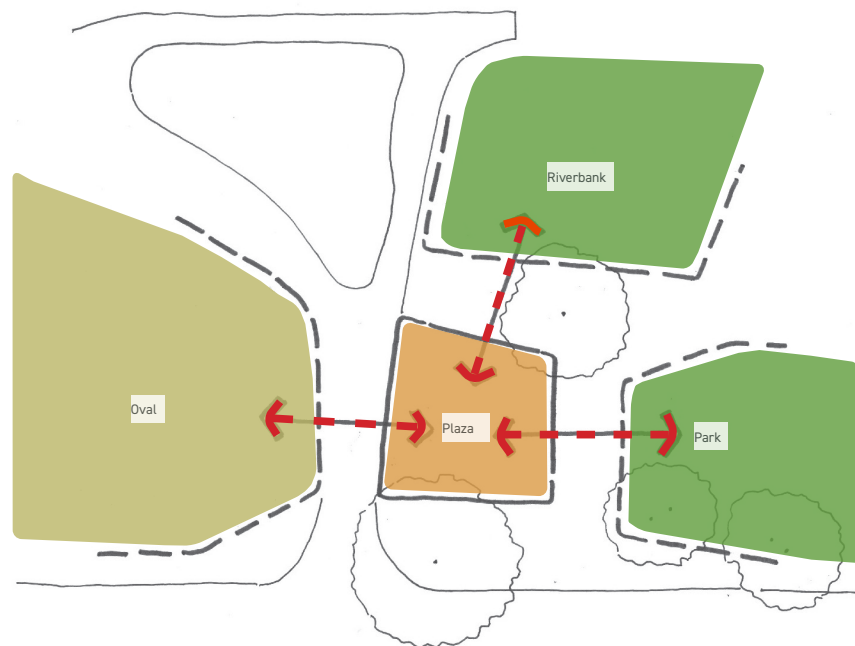
EVENTS PLAZA
Existing Amenity



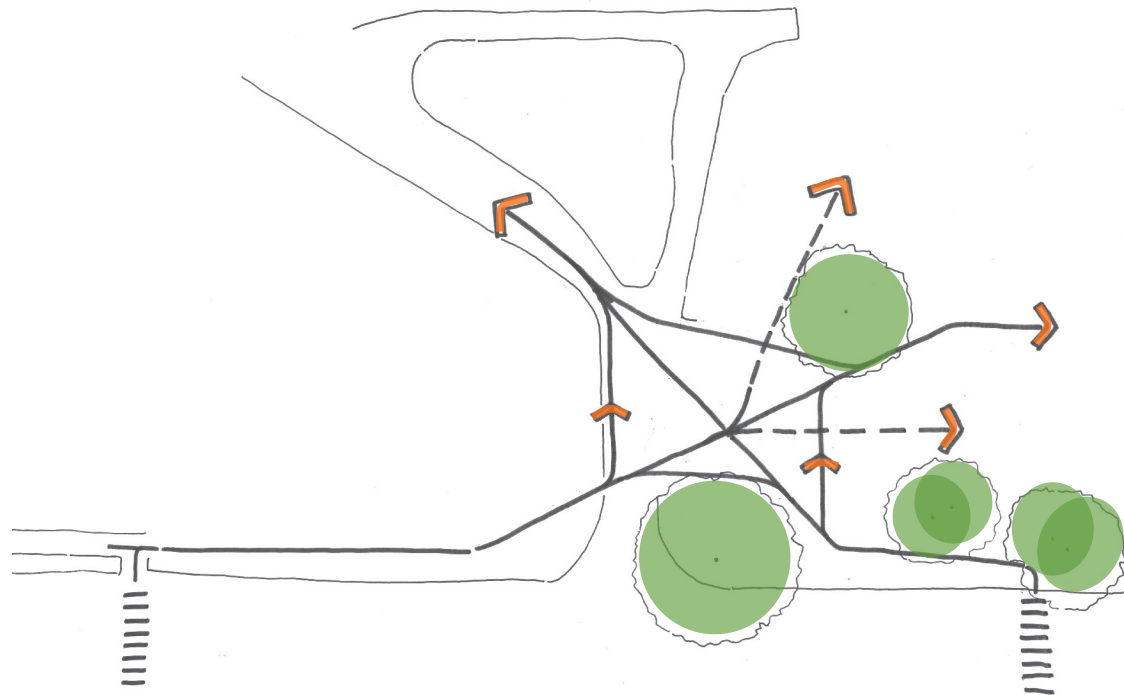
EVENTS PLAZA
Topography and Flood



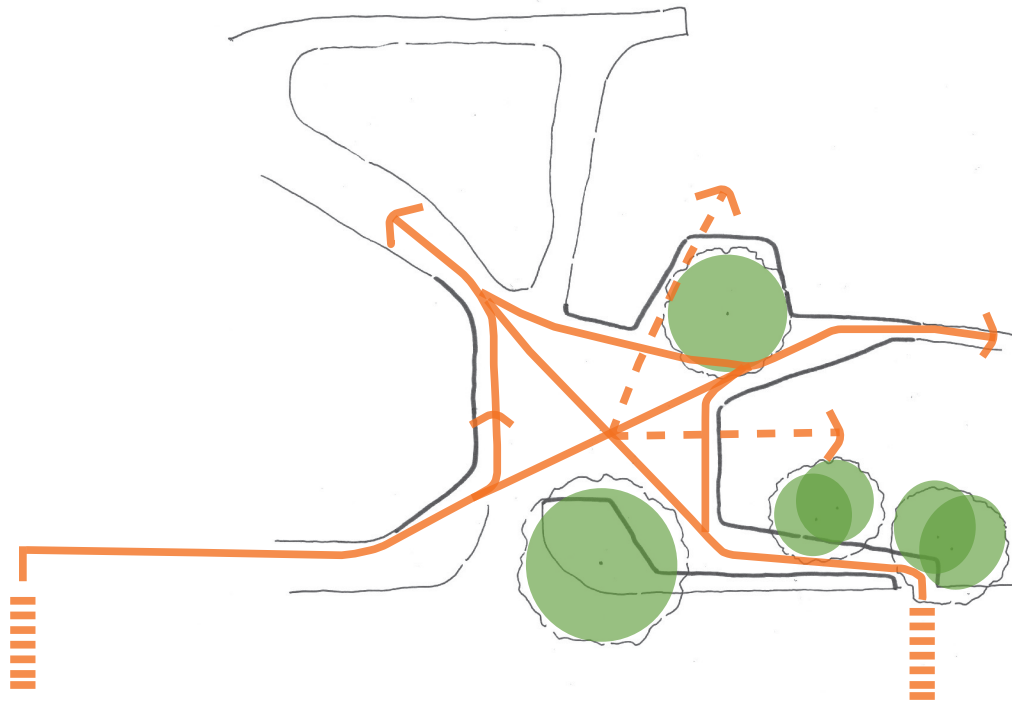
EVENTS PLAZA
Connections and Placemaking



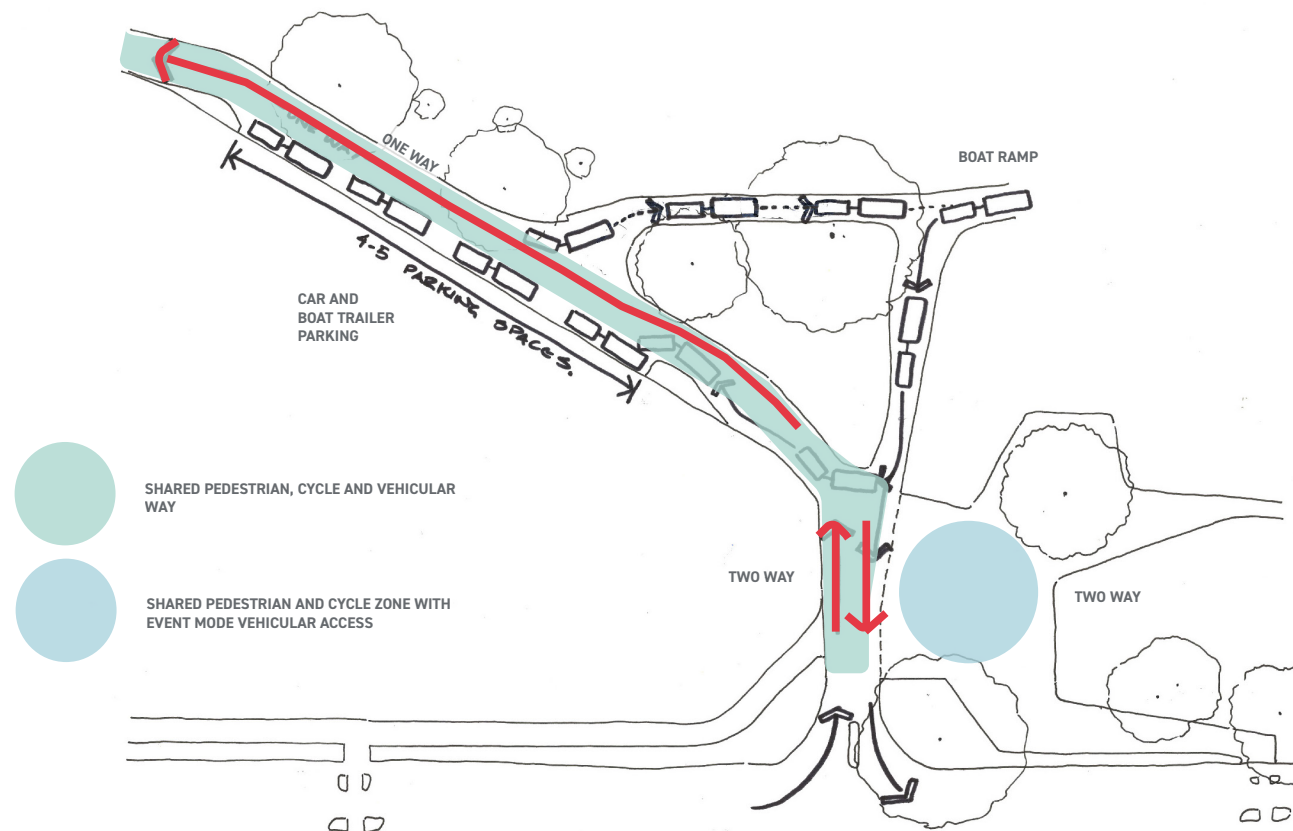
EVENTS PLAZA
Movement and Desire lines



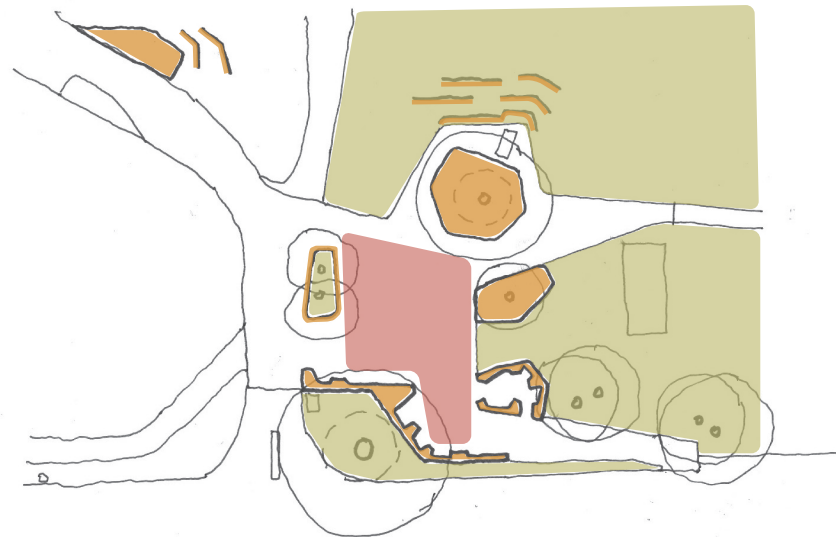
EVENTS PLAZA
Plaza Footprint



EVENTS PLAZA
Vehicular Access



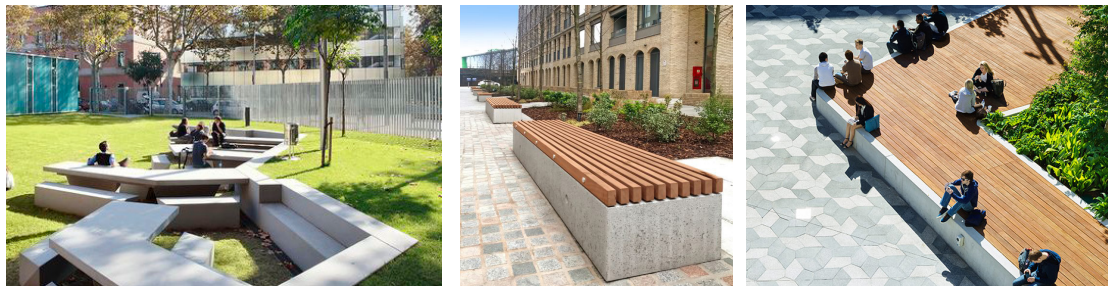
EVENTS PLAZA
Vehicular Access



Create a variety of seating platforms and walls which define the edges of the plaza

Furniture Design Criteria

Robust mixture of concrete, recycled timber and steel frame.



Design Criteria Paving and Timber

Shared pedestrian, cycle and vehicular pathway to be a non permeable Trihex paver by Adbri.

Lookouts and raised seating platforms to be a recycled class 1 timber such as Ironbark so as to be dense, pre-weathered and stable with a sawn wire brushed face for non slip. 35mm thick



Design Criteria Balustrades and Boardwalk Structure (extract SDA Structural Design Loading Report)

Boardwalk Deck Structure and supports are designed to withstand debris and impact loads.

Balustrades designed for debris loads only in accordance with AS 5100

Balustrade Infills to be sacrificial under debris loads.

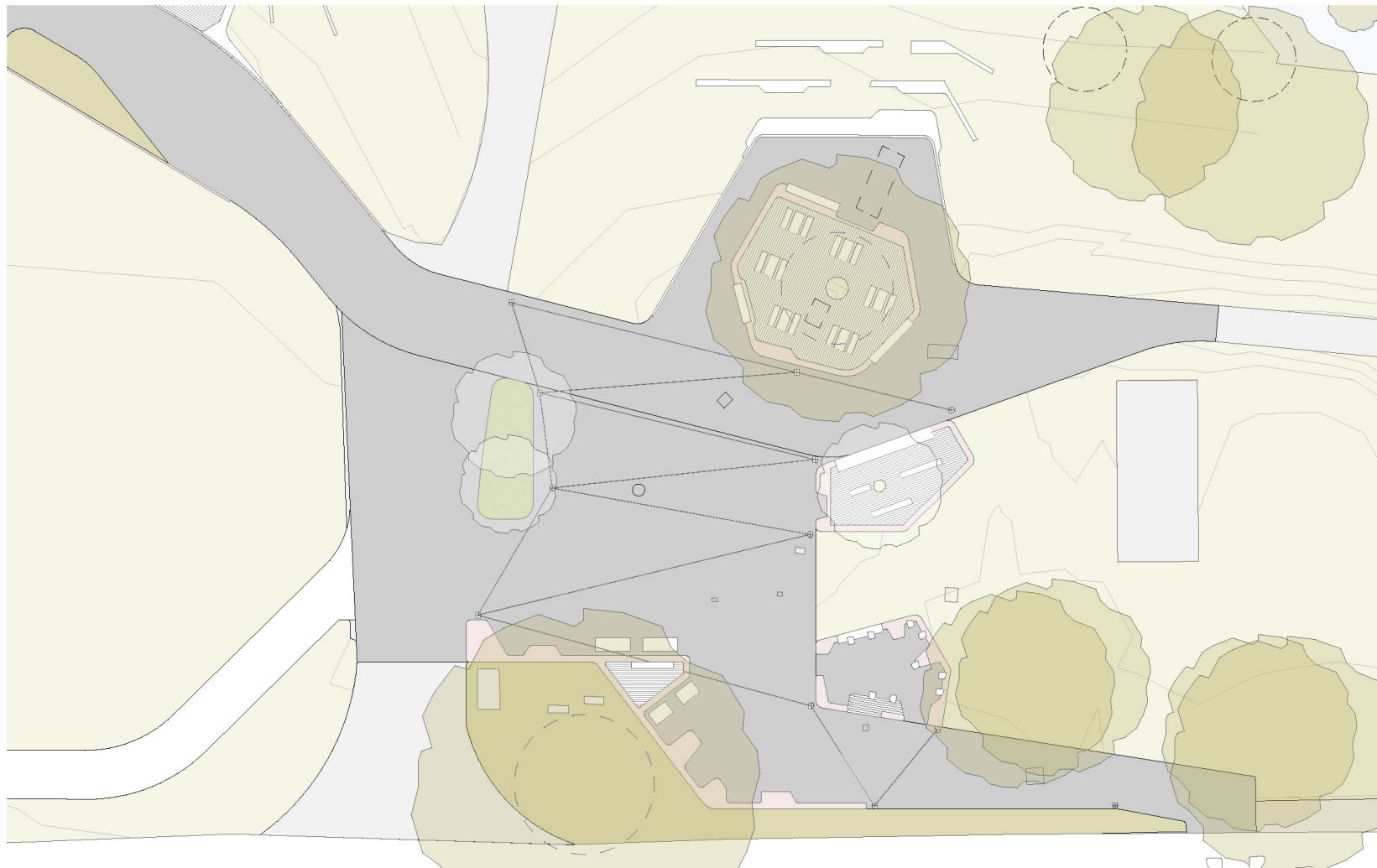


EVENTS PLAZA Return Brief

Space: Central Plaza	
Site Extents:	Existing on site parking area and adjacent grass area on axis with Church street. Exact extent to be determined.
Description:	This is the main events plaza and public access for large events. On a day to day basis the Event Plaza is for recreation and general public amenity.
Size:	TBC approximately 900m2
Capacity:	NA
Functional Activities and Requirements	
Day Time	Central point of arrival for pedestrians travelling from Macquarie Street down Church Street to the riverfront. Integrated with new Boardwalk During events the area to be used for event vehicle egress from stage as well as infrastructure for bump-in for events (portaloos, vendors etc)
Night Time	Shared pathway to be lit for safety and use at night.
User Groups	Everyone
Access and Circulation	
Pedestrian	Main pedestrian route along waterfront and pedestrian connection via Church Street to Macquarie Street. The plaza design should integrate with the approved refuges across Bligh Street.
Cycleways	Five main cycle "loops" that pass through Dubbo Centre connect through this area
Landscape	Potential informal access to waters edge and restoration of the riverbank ecology
Vehicular and Service Access	Yes, vehicle access provided along existing service road. During larger events at the stage, the road will be closed off to the public and used as service road to serve the event where it will be used by vehicles up to the size of a semi-trailer.
Services	
Security	CCTV
Lighting	Pathway lighting to be provided for safety and use at night
WiFi	Yes
Power	Yes Note: above 1 in 20 Flood
Plumbing	Water bubblers and evaporative misting.
Audio Visual	TBC
Finishes	Robust materials (concrete, stone, steel, hardwood) to withstand flood loads and potential submersion in flood event
Structures	Potential shade structures
Furniture/ Fixtures / Equipment	Integrated seating; water bubblers; potential additional play/gym equipment; BBQs
Sustainability Initiatives	Use of native species to contribute to local ecology, adding value to wildlife habitat. WSUD principals, Recycled materials. Incorporation of misting elements for evaporative cooling
CPTED Principles	Passive surveillance
Potential for Public Art/ Interpretation	Yes, indigenous history of the Macquarie River and surrounding site provide a strong basis for interpretive works and integration into the design elements.
Planting Strategy	Native tree species endemic to the local environment and species comfortable in a riverbank setting
Smart Technology	To be explored
Way finding	Street and pathway signage
Bicycle Facilities	Yes bike locking facilities to be developed.
General Comments/ outstanding items	



Event Plaza



PLAN
1:500 @ A3

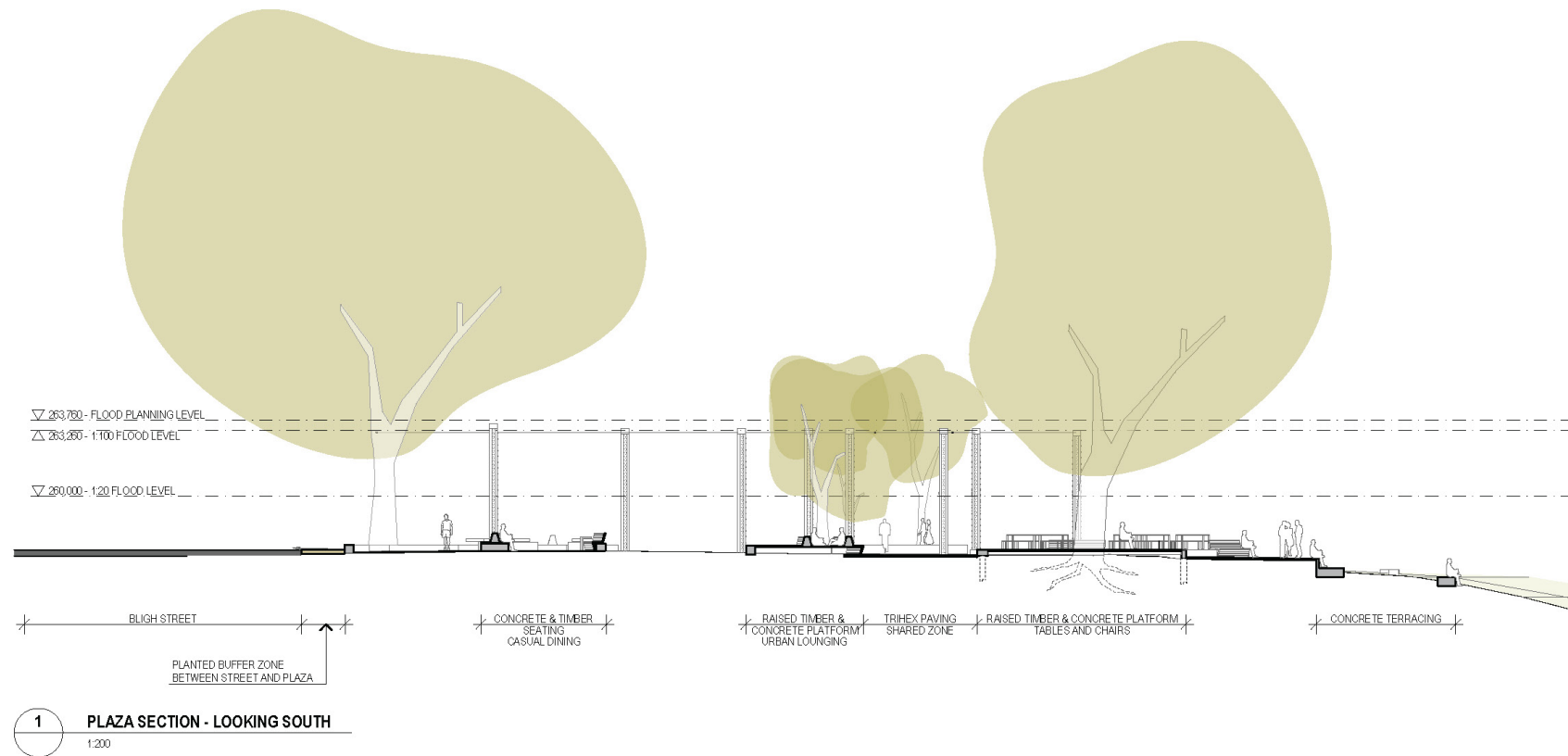
lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

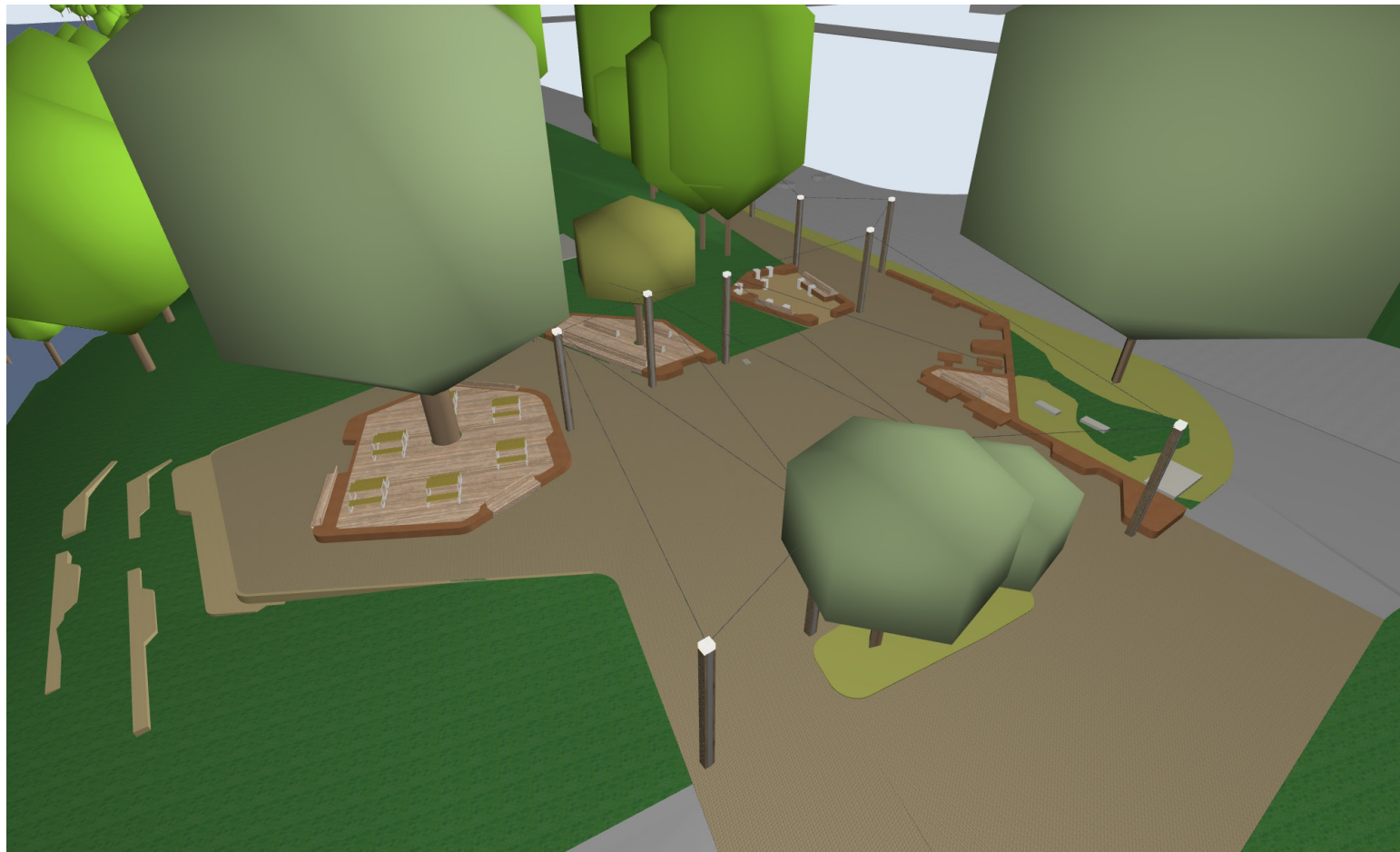


15

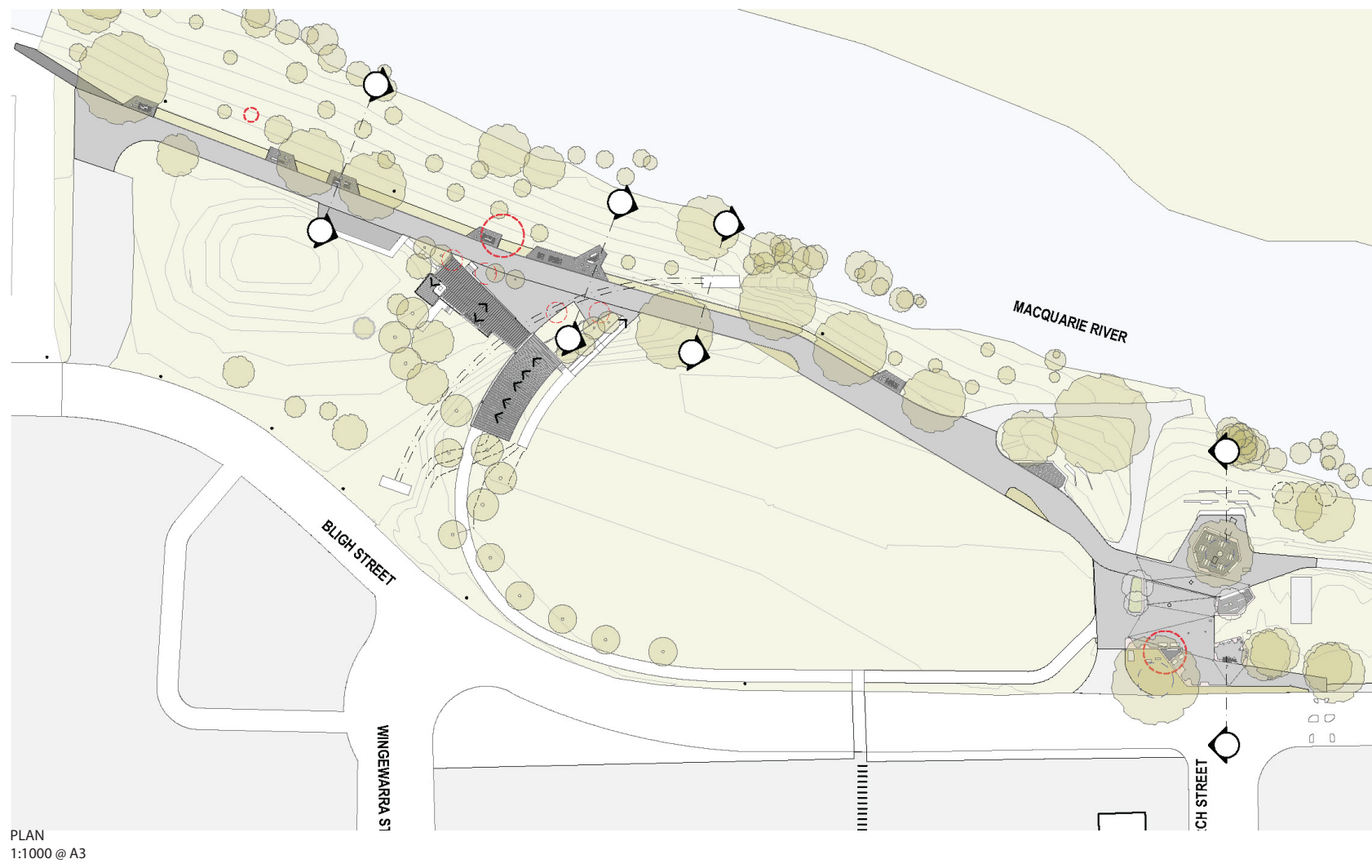
Event Plaza Cross Section



Event Plaza Aerial View



Stage, Boardwalk and Event Plaza Site Plan



lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

18

Stage and Boardwalk Site Plan



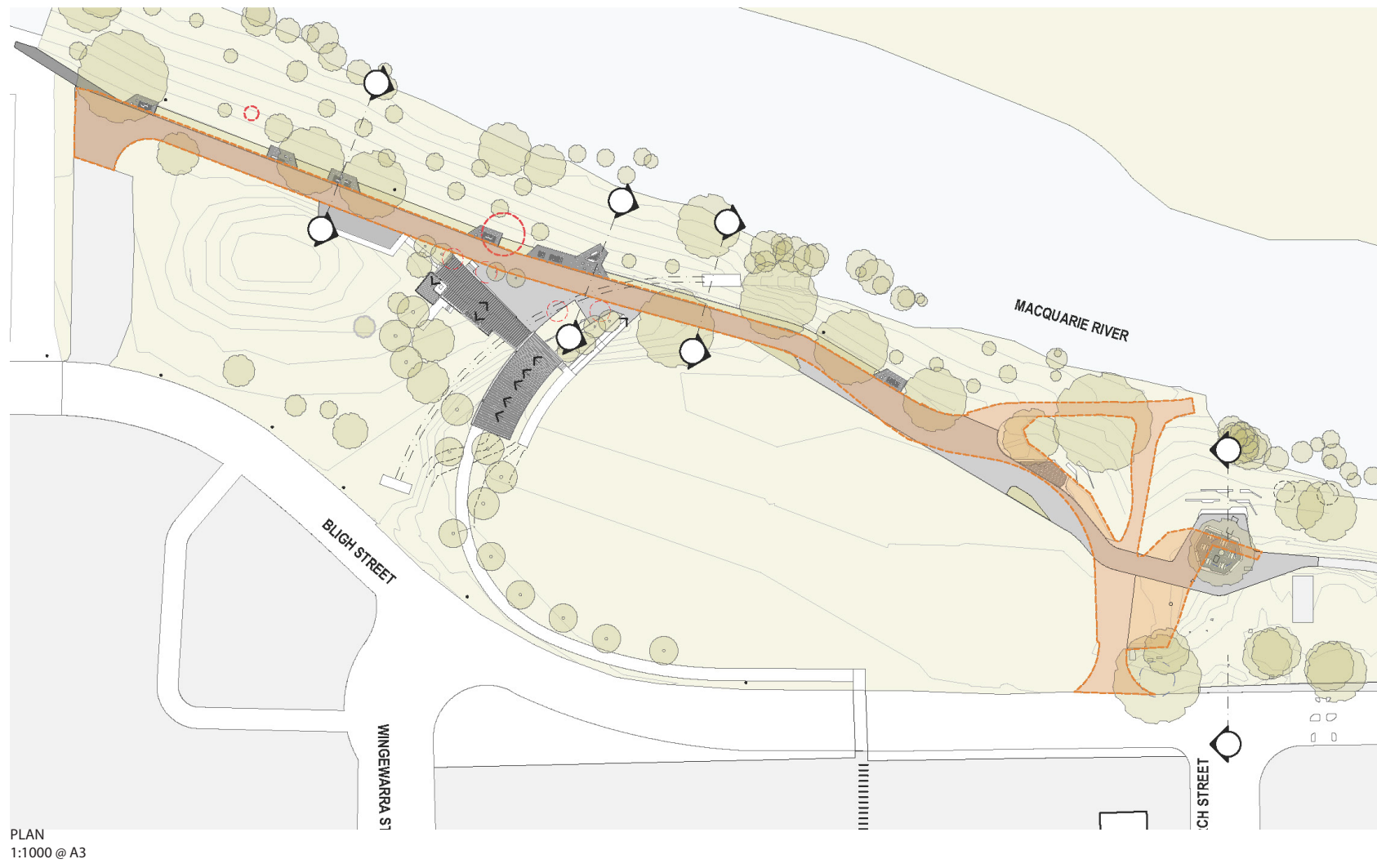
PLAN
1:1000 @ A3

lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

19

Stage and Boardwalk Site Plan

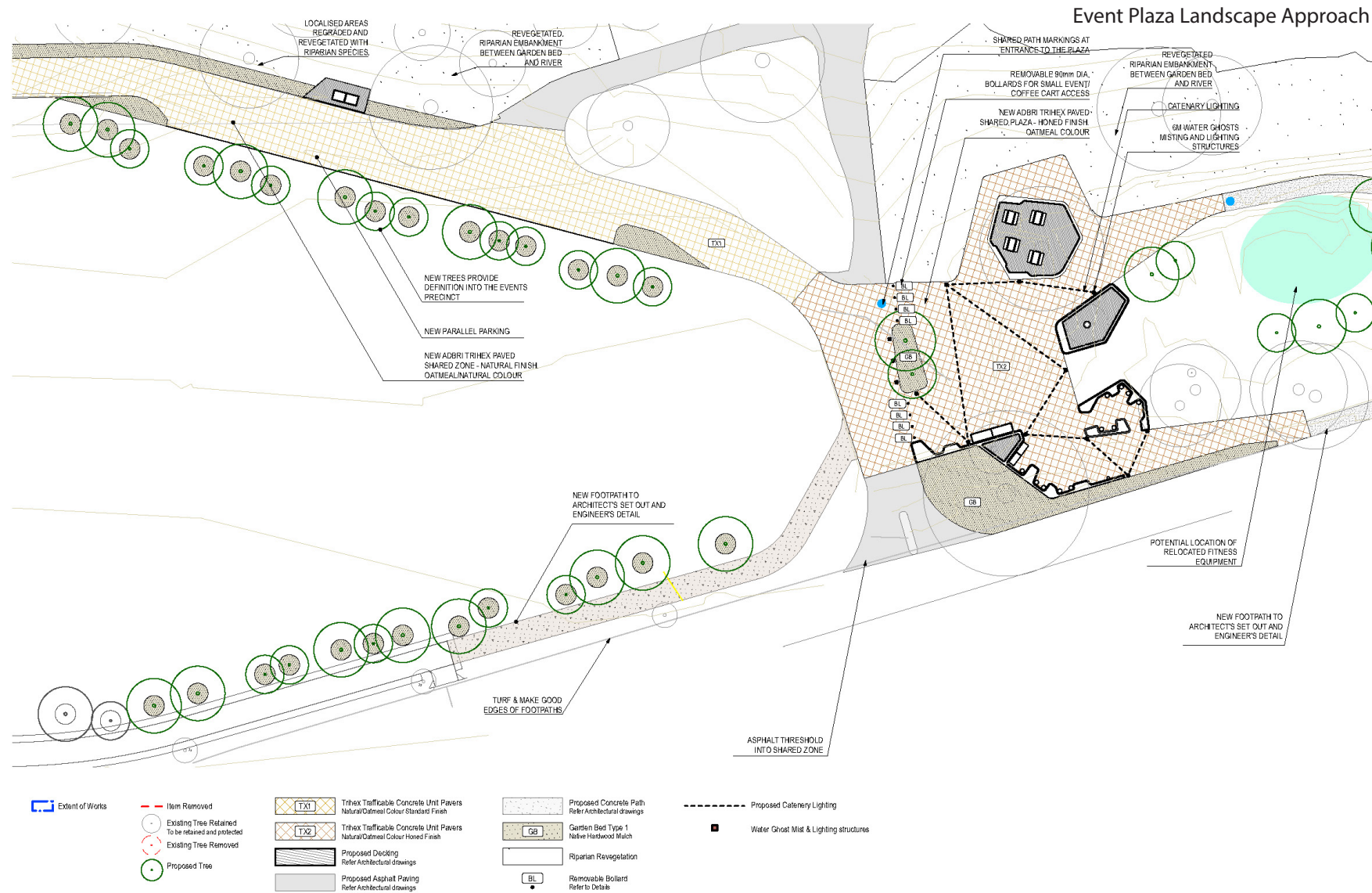


PLAN
1:1000 @ A3

lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

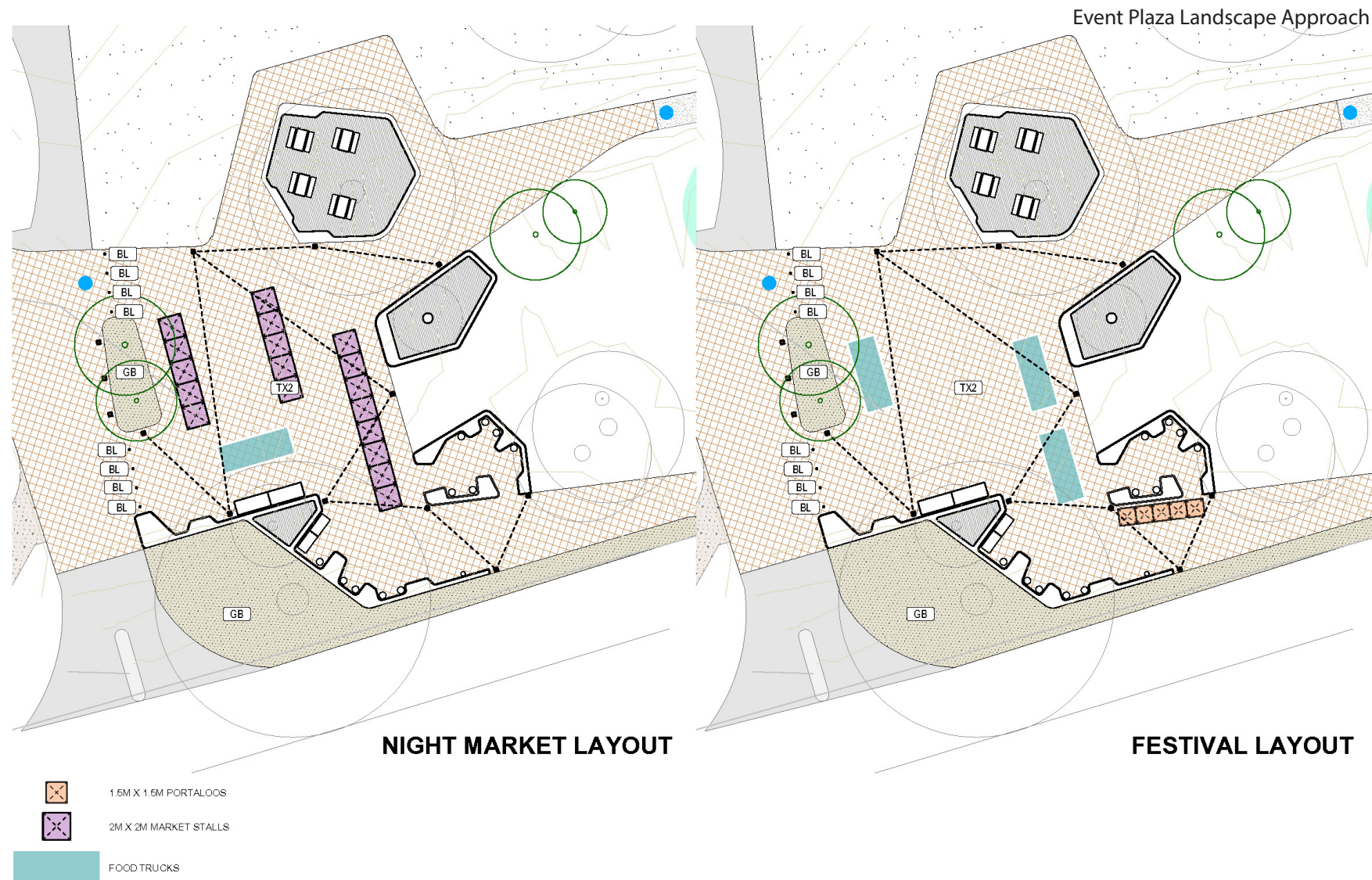
20



lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

21

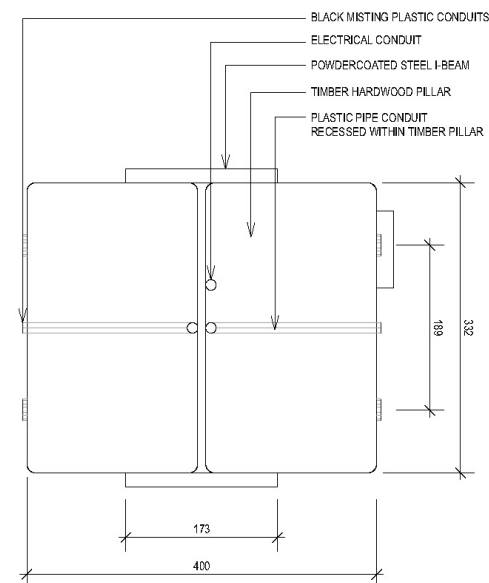
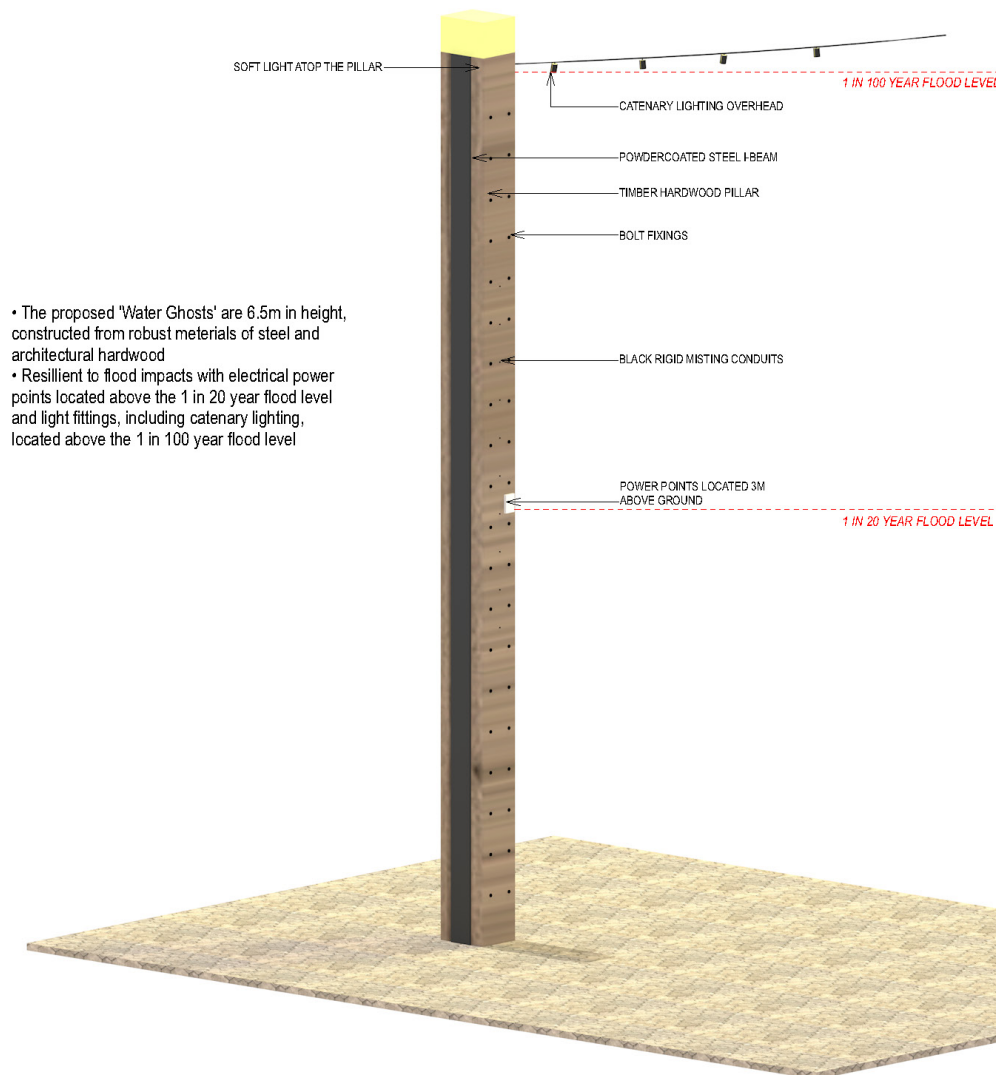


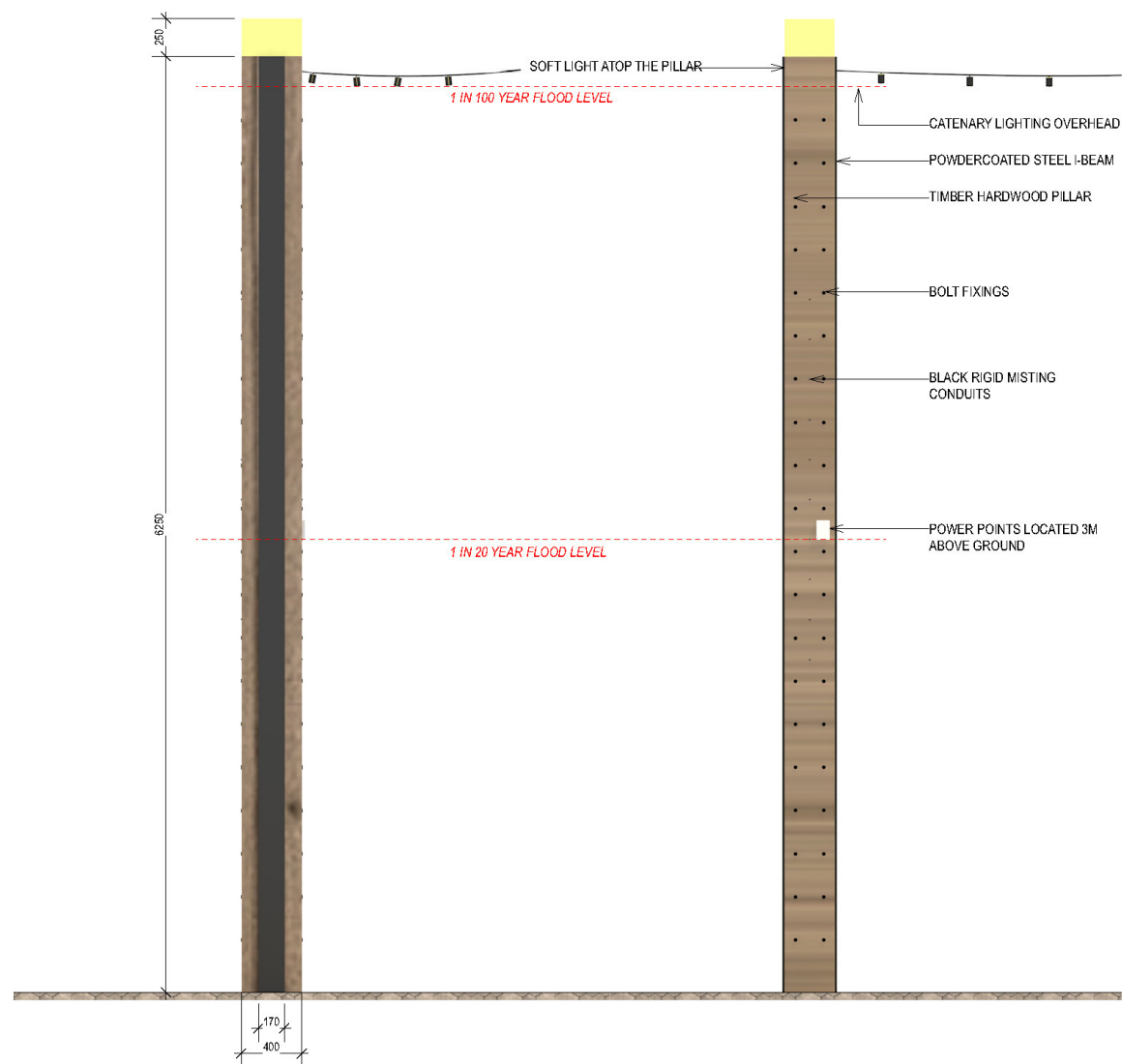
lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

22

Event Plaza Landscape Approach





lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

Event Plaza Landscape Approach

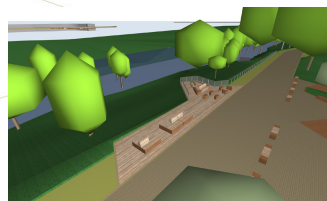
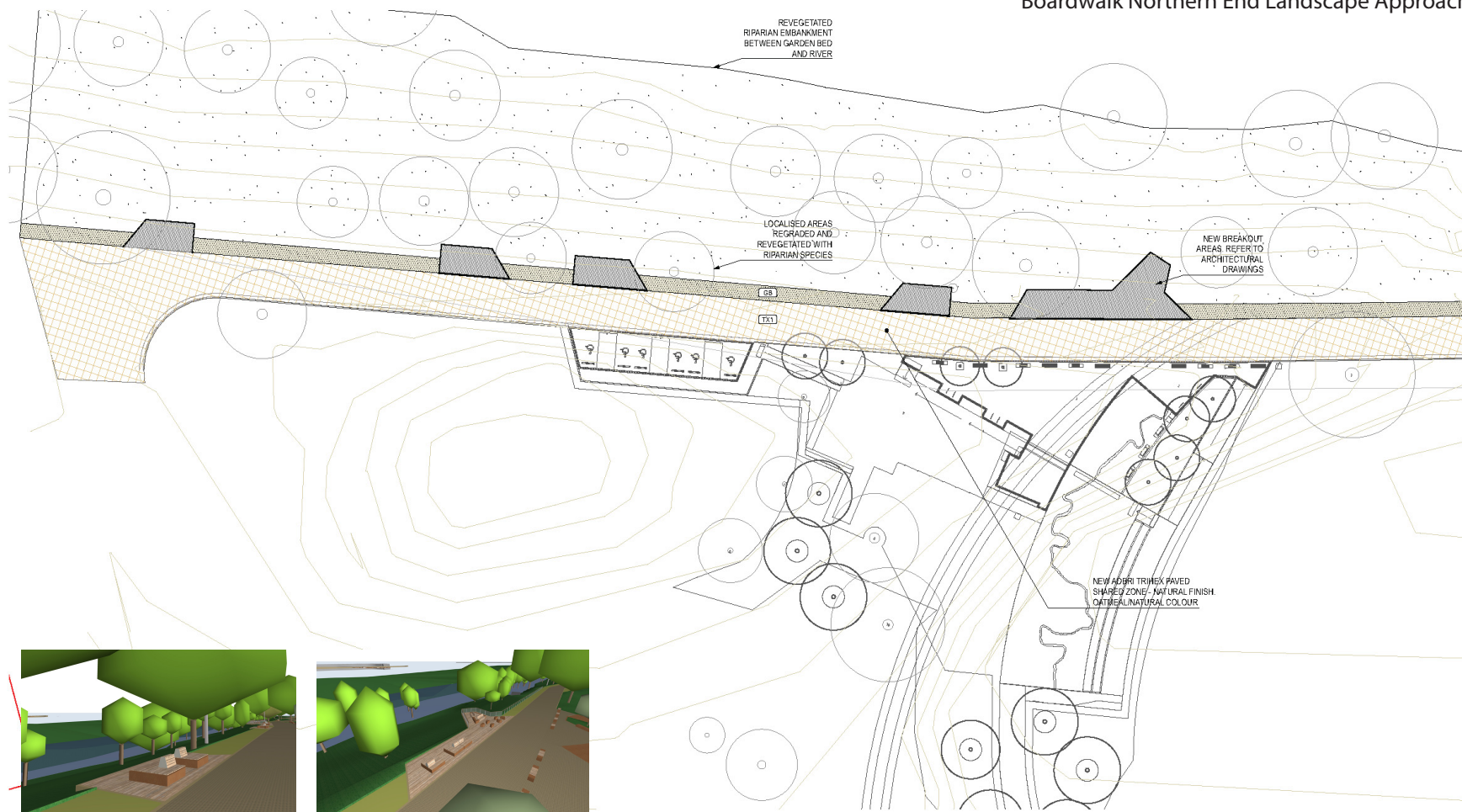


Water Mist Poles within a playground



Catenary Lighting sitting above a plaza space

Boardwalk Northern End Landscape Approach



Extent of Works

- Item Removed
- Existing Tree Retained To be retained and protected
- Existing Tree Removed
- Proposed Tree

- TX1 Trihex Trafficable Concrete Unit Pavers Natural/Oatmeal Colour Standard Finish
- TX2 Trihex Trafficable Concrete Unit Pavers Natural/Oatmeal Colour Honed Finish
- Proposed Decking Refer Architectural drawings
- Proposed Asphalt Paving Refer Architectural drawings

- Proposed Concrete Path Refer Architectural drawings
- Garden Bed Type 1 Native Hardwood Mulch
- Riparian Revegetation
- Removable Bollard Refer to Details

Proposed Catenary Lighting

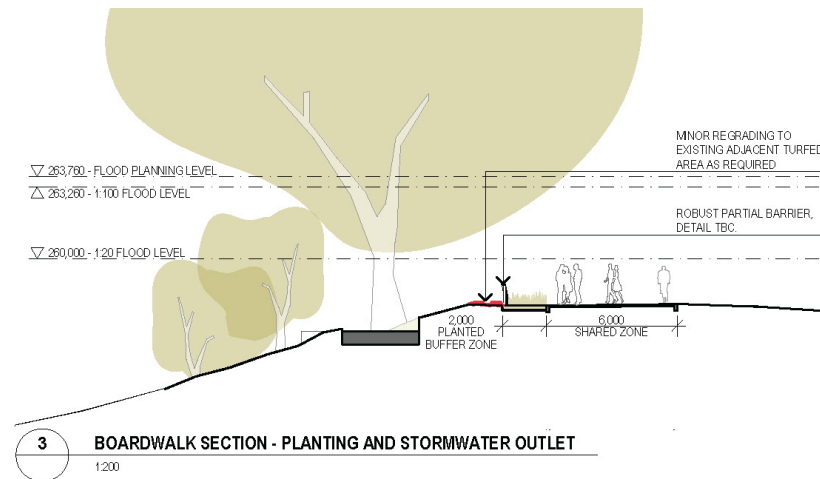
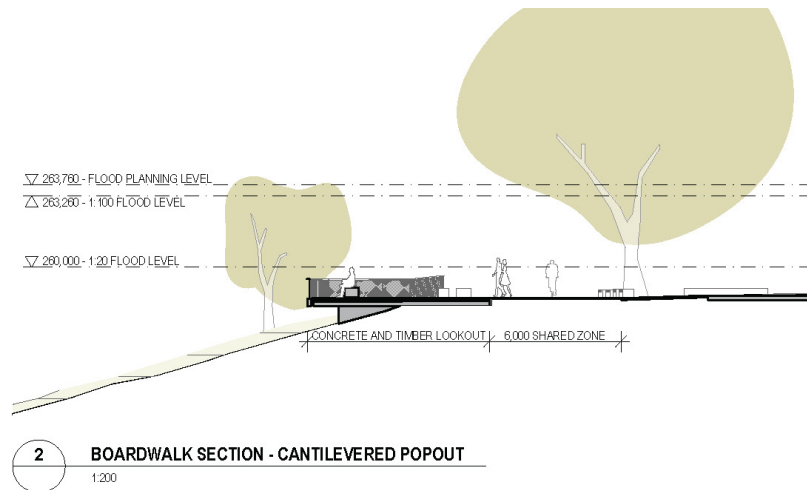
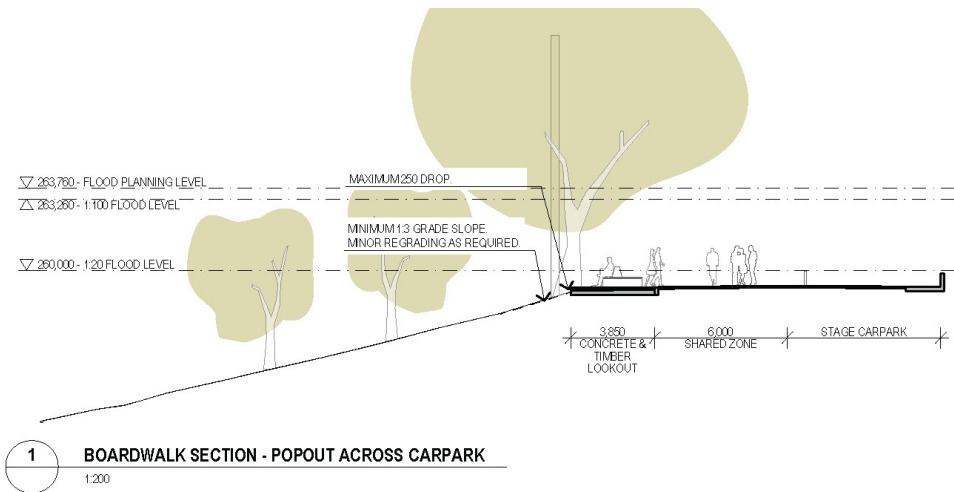
Water Gnome Mist & Lighting structures

lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

25

Boardwalk Sections through Bank



Boardwalk Landscape Approach

Boardwalk

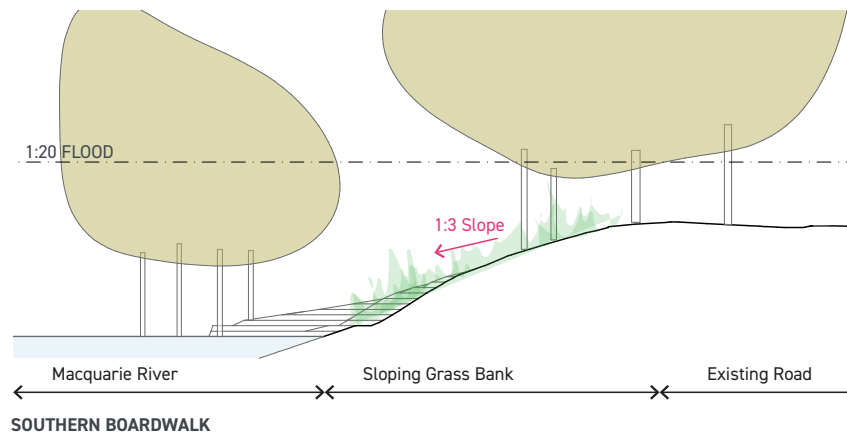
- Area west of the river - Riparian buffer zone for habitat etc.
- No access
- Replanting: Riparian re-vegetation - transition from weeds to native low-growing habitat
- Plant into current conditions
- Good continuity of native vegetation
- Important to maintain views to river from boardwalk - suggestion to keep plantings to low rushes, grasses and ground covers.



Lomandra longifolia
Riverbank stabiliser



Xanthorea australis
Iconic local species



Boardwalk: Existing Conditions

- Steeper
- Ecology and Land in place
- Ground cover and native plants make slope not accessible
- Suited to Elevated Boardwalk



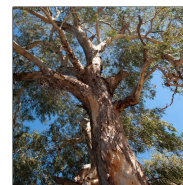
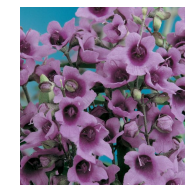
Boardwalk Landscape Approach

Existing Riverine Trees

Existing *Eucalyptus camaldulensis* (River Red Gum)Existing *Casuarina cunninghamiana* (River Oak)

Proposed Planting

	Latin Name	Common Name
Trees	<i>Eucalyptus camaldulensis</i>	River Red Gum
	<i>Angophora floribunda</i>	Rough-Barked Apple
	<i>Casuarina cunninghamiana</i>	River Oak
Grasses/Groundcovers	<i>Lomandra longifolia</i>	Basket Grass
	<i>Hardenbergia violacea</i>	Happy Wanderer
	<i>Dianella longifolia</i>	Blueberry Lilly
Shrubs	<i>Prostanthera ovalifolia</i>	Mint Bush
	<i>Phebalium glandulosum</i>	Desert Phebalium
	<i>Boronia microphylla</i>	Small Leaved Boronia

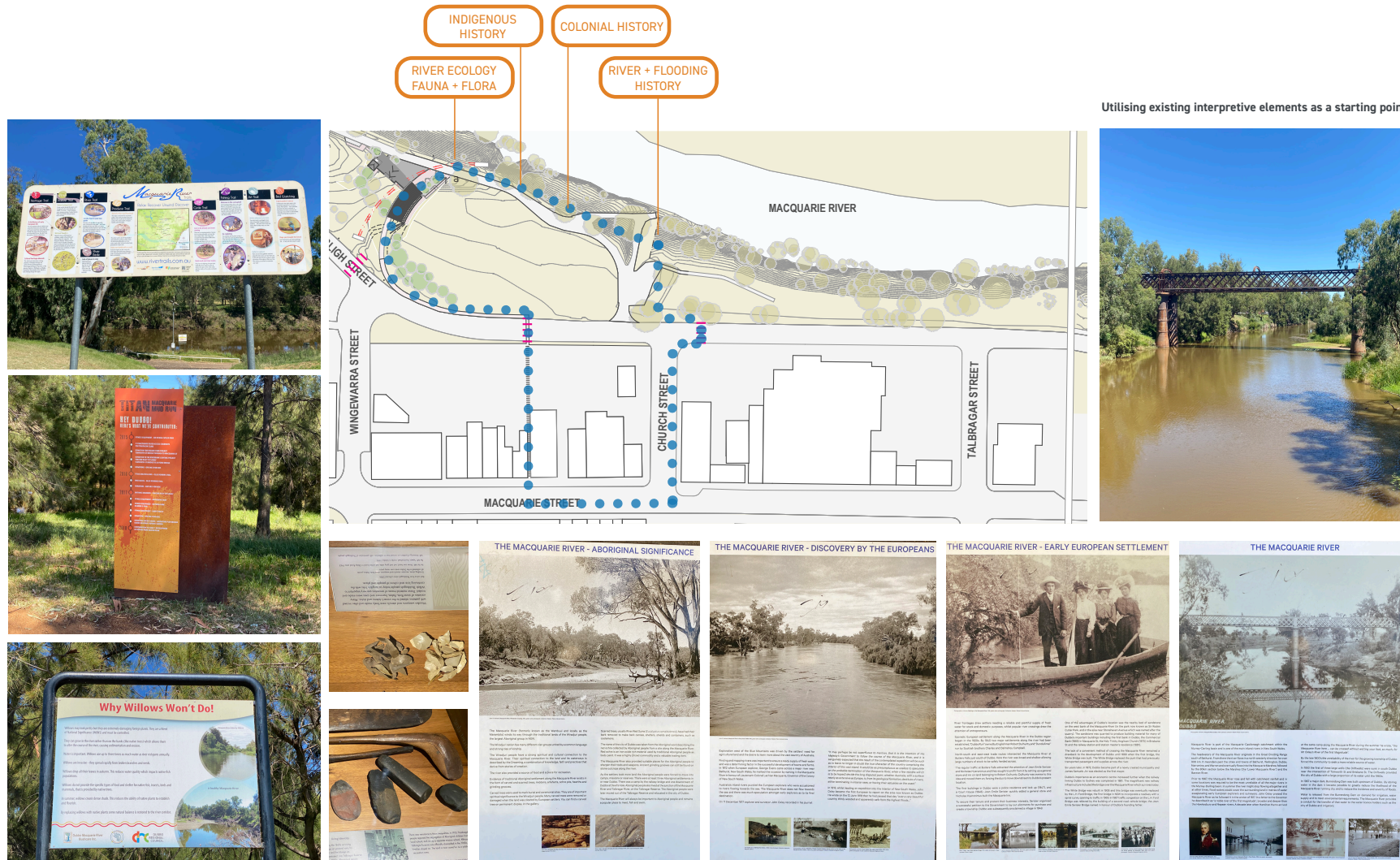
*Eucalyptus camaldulensis**Angophora floribunda**Phebalium glandulosum**Lomandra longifolia**Boronia microphylla**Prostanthera ovalifolia*

Planting of trees, grasses, groundcovers and shrubs important for erosion control after works.



Boardwalk Interpretive Approach

Utilising existing interpretive elements as a starting point



lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

29

Boardwalk Flood Design Loads



SDA Structures Pty Ltd ACN 149 969 915
Consulting Engineers
Studio 2, 61 Victoria Road
Rozelle, NSW 2039
Telephone 02 9810 6911
Email sda@sdastructures.com.au
www.sdastructures.com.au

15th July 2021

Project Number: 21126

MACQUARIE RIVER EVENT PRECINCT – BOARDWALK – DESIGN LOADINGS

We have reviewed the loadings that the new boardwalk structure will be subject to as follows:

DESIGN CRITERIA

The basis for the design of the boardwalk structure is as follows and allows for loadings derived from several sources as applicable to the boardwalk structure.

Reference is made to AS5100 – Australian Bridge Design Code as this gives guidance on loads for footbridges and cycleways, and loads associated with water flow – both of which are applicable to the boardwalk.

Other aspects of AS5100 are not proposed to be followed, with the design of the structural elements based on the normal building codes eg concrete/ steel etc that have less onerous design and detailing requirements than those associated with the 100 year design life that is in AS5100.

Minimum Design Life – 50 years

Reference Australian Design Codes

AS1170 Parts 0 – 4 – Structural Design Actions

AS 4100 – Steel Structures

AS3600 – Concrete Structures

AS1664 – Aluminium Structures

AS1720 – Timber Structure

AS5100.2 – Bridge Code - Loading

Design Loads

Based on the requirements of AS5100.2 for pedestrian and cycle paths it is proposed the following loads are adopted:

Board Walk Imposed Loads (no vehicles)– 5.0 kPa and 4.5kN Point Load.



The above point load allowance assumes that the boardwalk will not be used by vehicles other than bicycles however can be increased if Council require the walkway to be used by maintenance or other vehicles. AS5100 gives these loadings as:

Board Walk Imposed Loads – 5.0 kPa and 20.0kN Point Load over 200x200mm.
(Service vehicles not exceeding 4.5T)

It is likely that that this increased point loading will govern the choice of the decking material that will be directly subject to this point load, with any grated type materials upsized to accommodate these wheel loads.

Wind Loads – To AS1170.2 – Australian Loading Code. It is likely that wind loads will not govern the design of the boardwalk structure.

Water Flow – Due to the proximity of the structure to the river, water flow will probably govern the design of the main structure.

As indicated on the attached sketch SK1, the board walk will lie beneath the 1:20 flood level, and in event of a 1:100 year event be submerged some 4m beneath the water level.

The closer the boardwalk extends towards the river the more likely the supporting structure will be subject to water flow, and this will occur frequently in events less than the 1:20. The walkway itself will also be inundated in events much more frequently than 1:20. Advice regarding flood levels at return period less than the 1:20 would be required to assess how often this might happen.

Council have forwarded the estimated water velocities given by Cardno in the 2019 flood report.

As shown below the velocities increase towards the centre of the river. The velocities that the boardwalk would be subject is dependent on the how far it extends towards the faster flowing central portion of the river and, while the Cardno map is to quite a large scale, velocities could range between 1.5m/s (5km/hr) in a 1:20 flood to 3m/s (10km/hr) in a 1:100 year event.

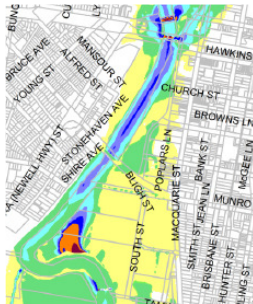


1:20 Water Velocities

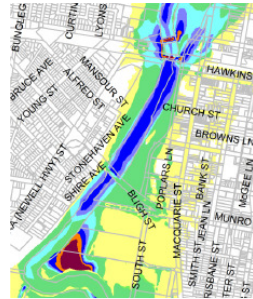


Boardwalk Flood Design Loads

SD/



1: 50 Water Velocities



1:100 Water Velocities

The forces exerted onto the boardwalk by water flowing at these velocities can be calculated using AS5100, but these forces are only due to the water flow and do not account for debris and other objects flowing down a flowing river, usually a critical load case in combination.

Debris and Impact Loads – In time of flood, the amount of debris and objects flowing down the river increases. The amount and type of debris is dependent on the type of catchment area, and it is likely that vegetation and trees would comprise a large proportion of the flowing debris in the Macquarie River.

Any structure that forms a barrier to the flowing debris will cause rafting resulting in additional loads to the boardwalk structure and any protrusions eg handrails. Larger objects eg trees will exert large impact loads on the submerged structure.

The following images indicate that type of debris rafting that is likely to occur during a flood event that submerges the boardwalk.

Windsor Bridge
– 2020 floods

SD/



Boardwalk Flood Debris

As indicated in the above images, the handrails that sit above the deck of the bridge/boardwalk can catch significant amounts of debris, and this situation is more pronounced for any portions of the boardwalk that extend perpendicular to the water flow eg viewing platforms.

Preliminary calculations based on the guidance in AS5100 – Bridge Code, suggest that a minimum 1.2 m of debris in a water flow of 2m/s exerts around 3.5kN/m onto the boardwalk structure and balustrade. This load is slightly more than the design loads of barriers subject to crowd loading and can probably be accommodated into the boardwalk balustrade design of the stanchions and handrail.

Infill panels should be as porous as possible to avoid catching debris and could be designed as sacrificial to avoid significant debris rafting and the associated loads.

Impact Loads - Larger objects flowing down the river can exert significant impact loads onto the structure and balustrades.

AS5100 provides guidance on the magnitude of these loads and preliminary calculation indicate that these loads could be up to 27.5 kN (2.75T) onto the balustrades and 50kN (5T), onto the boardwalk structure itself.

While the deck and supporting structure should be appropriately designed for impact, designing the balustrade to resist this magnitude of loads could prove more difficult.

If a conventional balustrade with posts and infill were adopted, theoretically any baluster or part of the balustrade along the length of the boardwalk could be subject to an impact and this would require a substantial structure for the full length.

A solid continuous concrete balustrade would be more effective at distributing impact loads, and could be appropriately designed, but this solution would probably mean that the boardwalk deck is also concrete to offer sufficient support. This solid type of handrail would also trap more debris and attract more significant hydraulic loads in areas where they are located perpendicular to the flow.

Some technical literature on the design of timber boardwalks suggests that designing balustrades for impact is impractical, and the preferred approach is to acknowledge damage will occur at impact locations and that repairs will be required after the flood recedes.



Boardwalk Flood Design Loads

SDA

It is recommended that this approach should be adopted for balustrade on this boardwalk.

Based on the above it is recommended that while the boardwalk deck structure and its supports are designed to withstand debris and impact loads, the balustrades are only designed for debris loads. Loads would be determined in accordance with AS5100.

Infills between balusters should be as open as possible, particularly where they sit perpendicular to the river flow, and consideration given to making them sacrificial under debris loading.

Other Considerations – Other design loadings eg buoyancy will be governed by the choice of deck material eg grating or solid, but consideration will need to be given to material robustness as it is likely that inundation could occur several times over the design life of the structure.

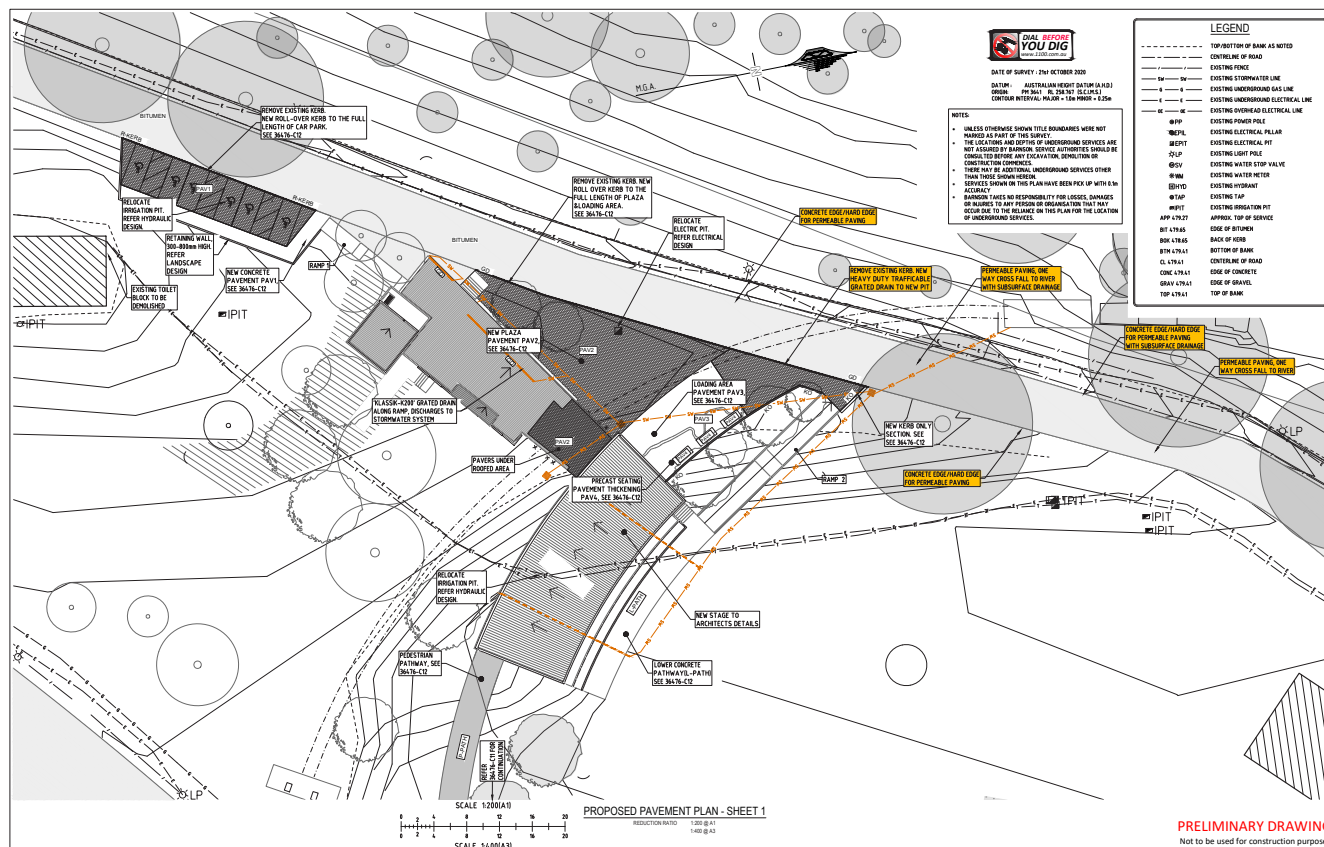
I trust that this is of assistance, but please contact us should you require anything further or would like to discuss anything.

Yours sincerely,

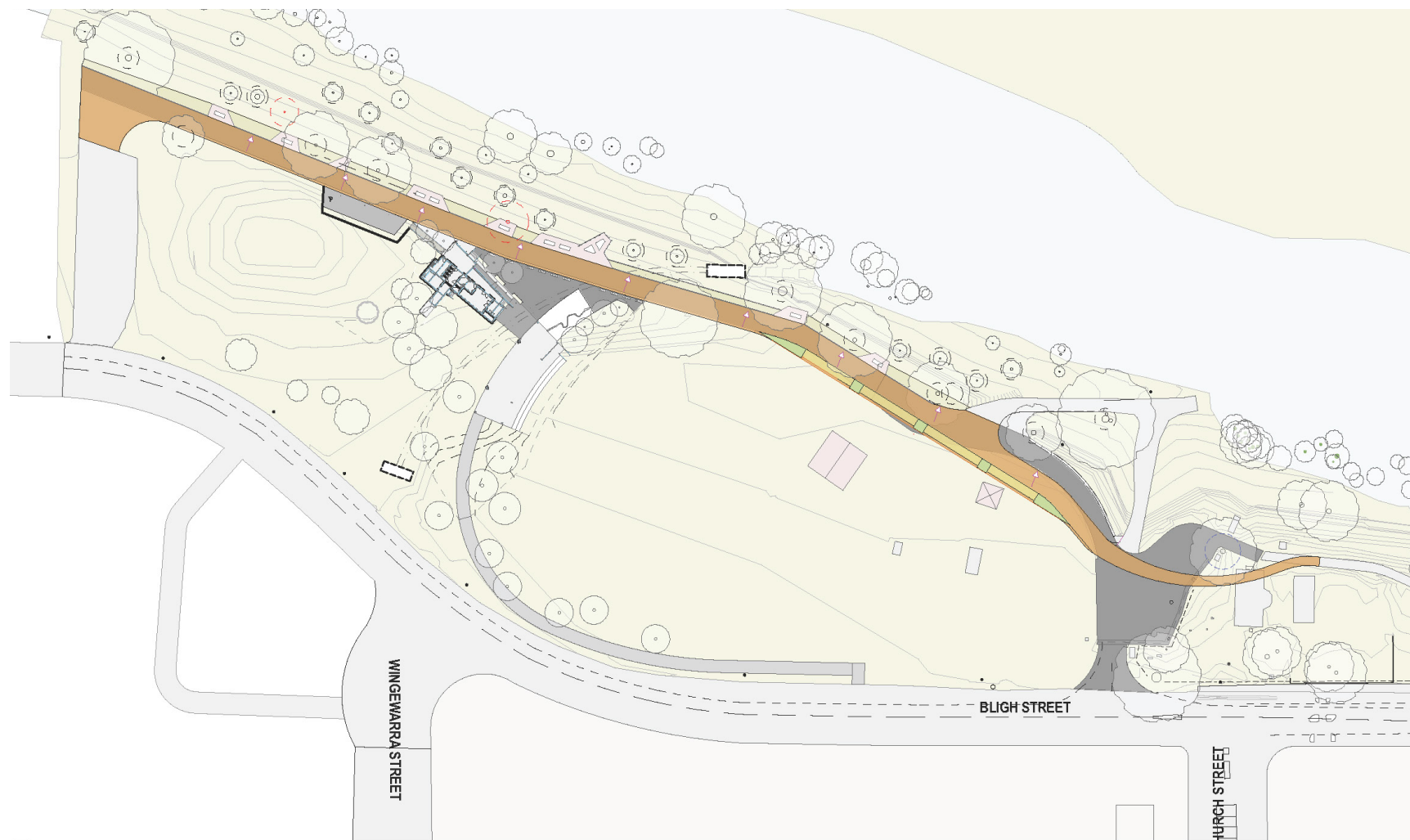


Andrew Simpson, Technical Director CPEng, MIE(Aust)
SDA Structures Pty Ltd

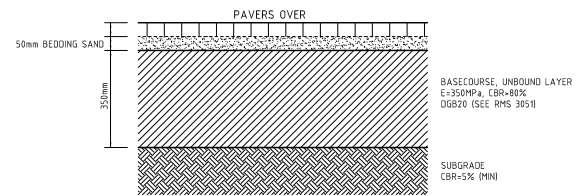




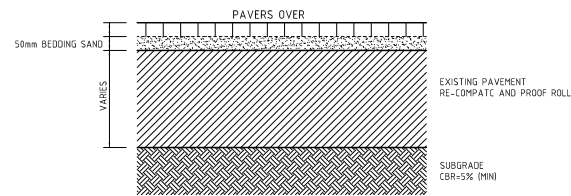
Civil Design Approach - 1:100 Crossfall



Civil Design Approach

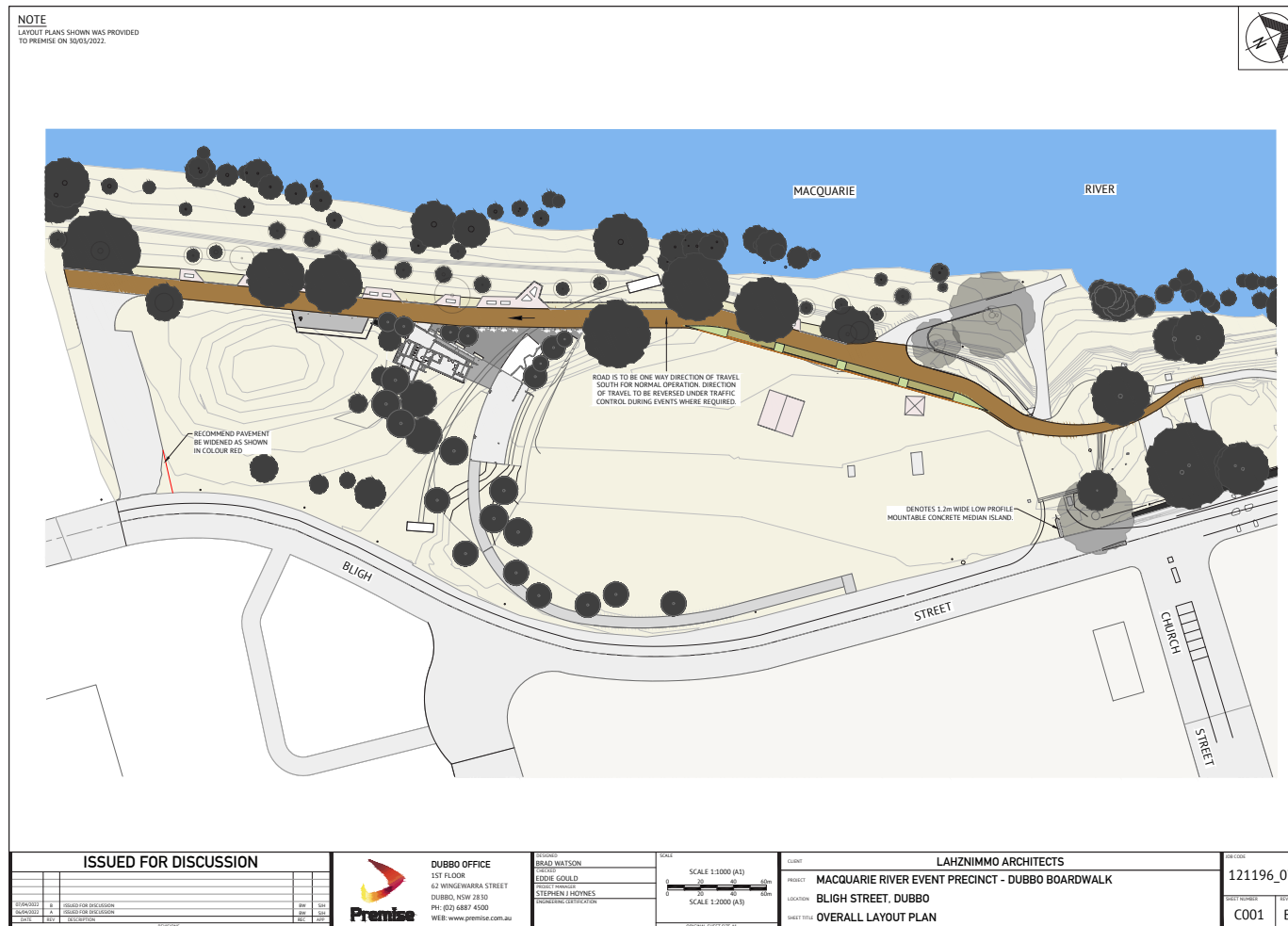


PAVEMENT SECTION - ROADS (NEW PAVEMENT)
SCALE 1:10 (A1), 1:20 (A3)

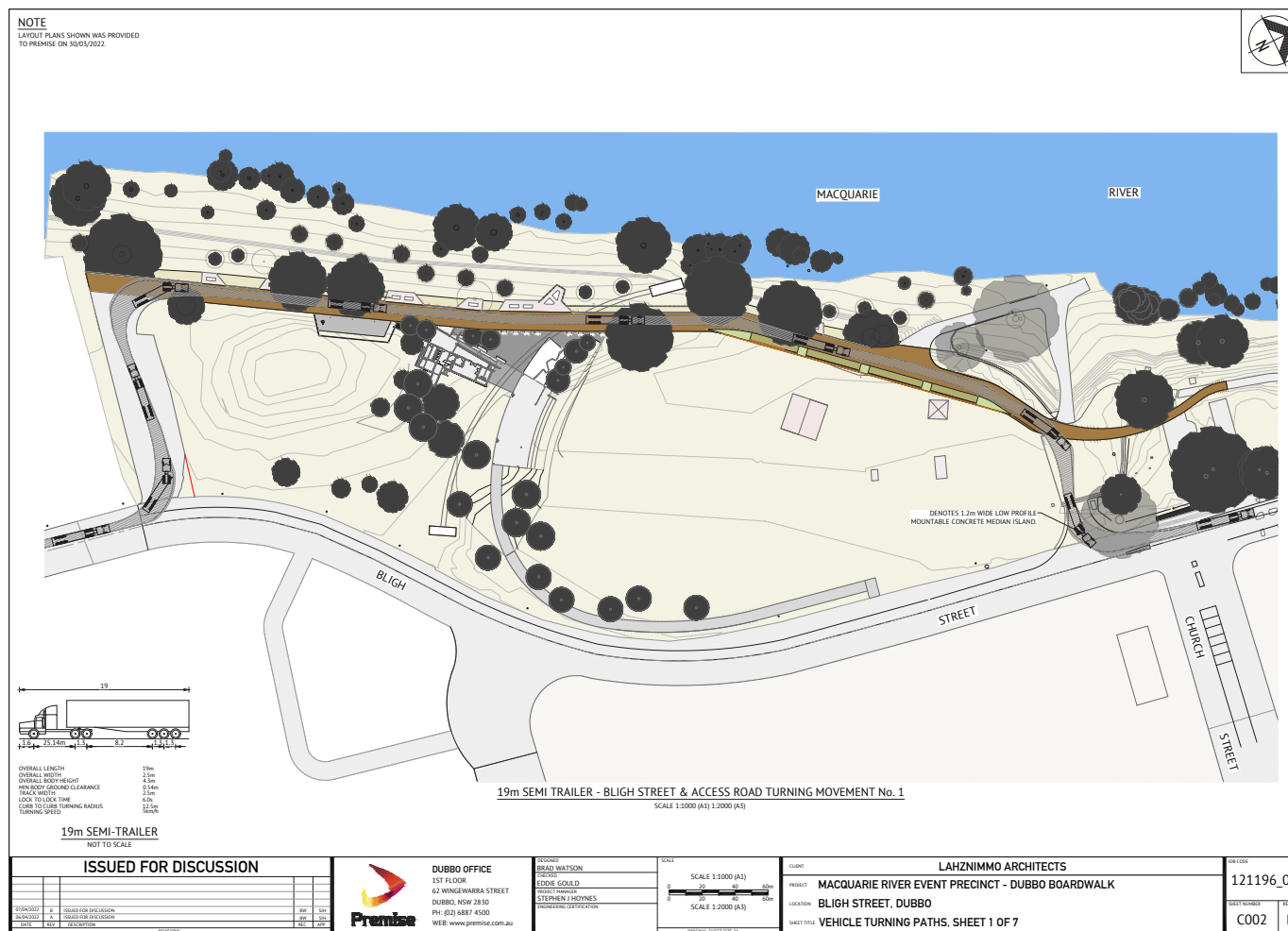


PAVEMENT SECTION - ROADS (EXISTING PAVEMENT)
SCALE 1:10 (A1), 1:20 (A3)

Traffic

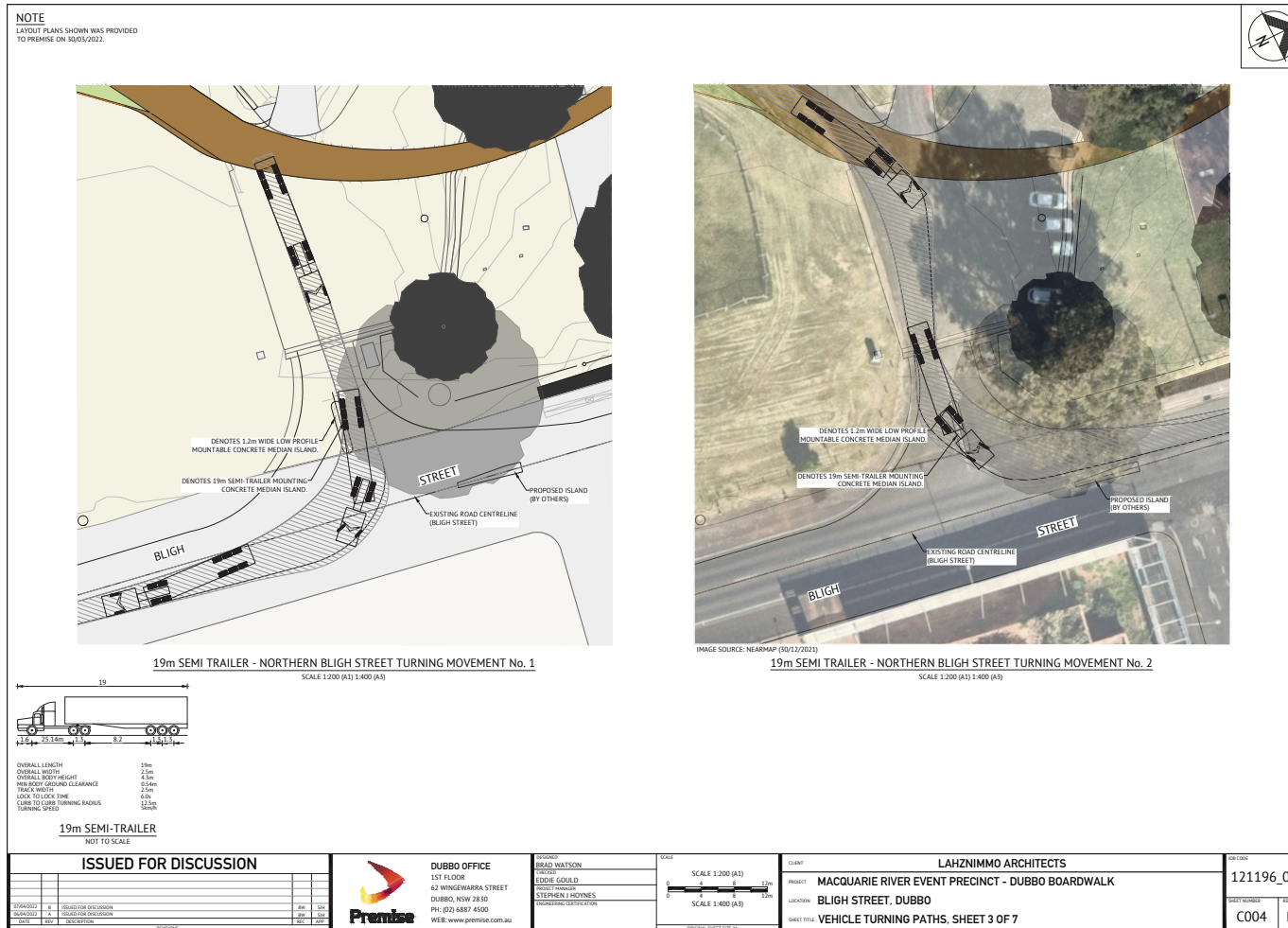


Traffic





Traffic

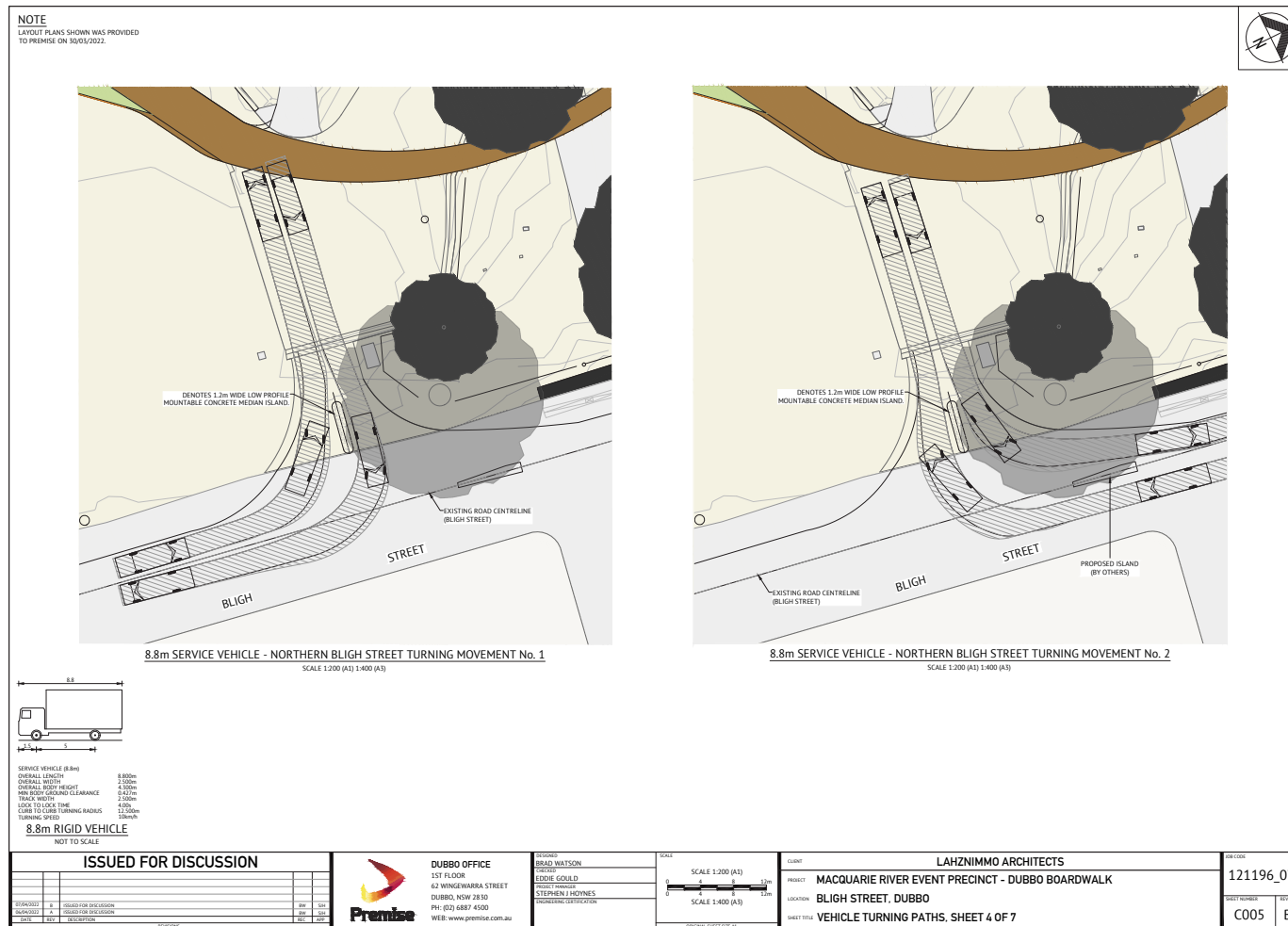


lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

39

Traffic



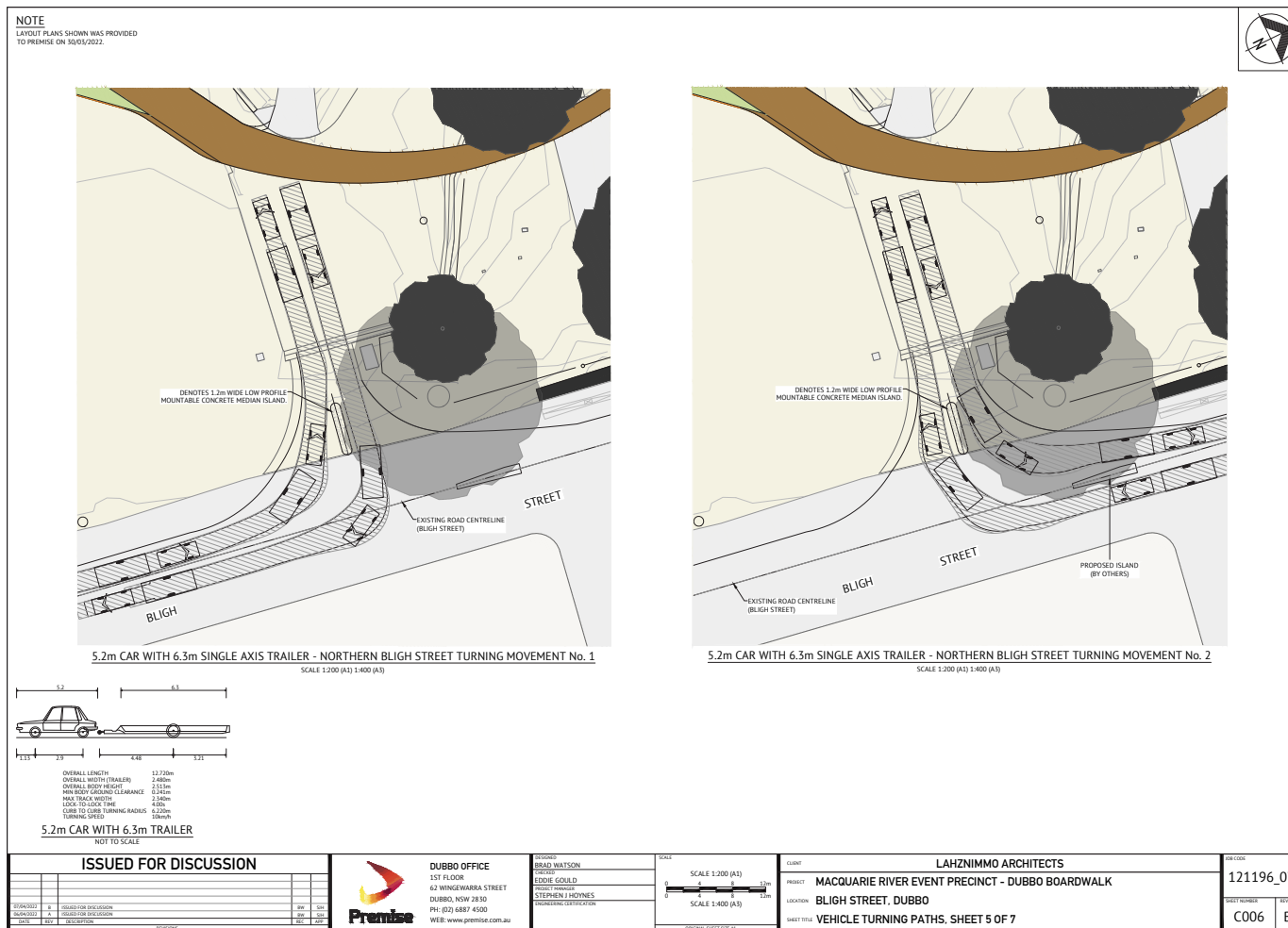
lahznimmo
architects

Macquarie River Boardwalk and Plaza for Dubbo Regional Council
Sketch Design 2 May 2022

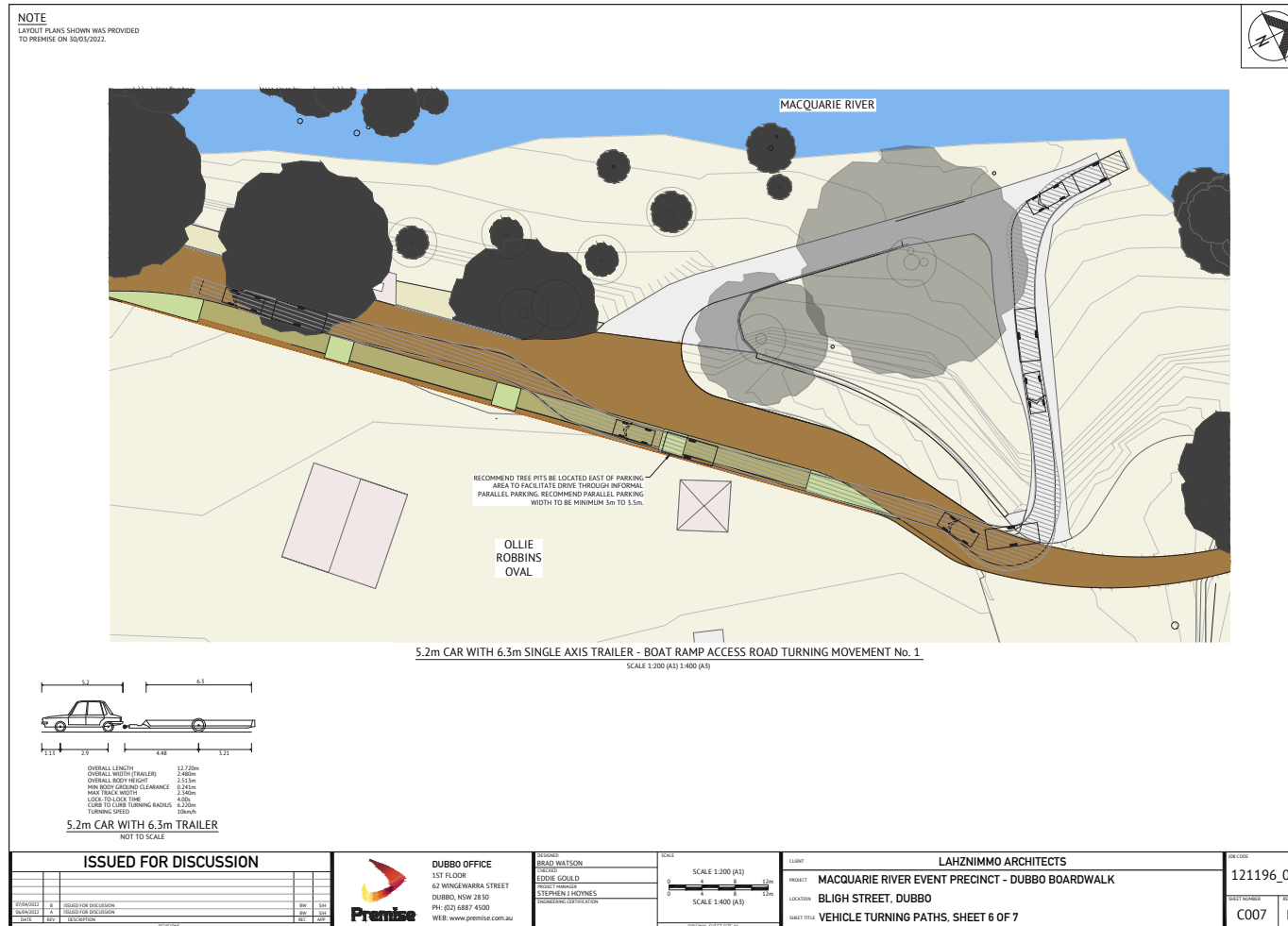


40

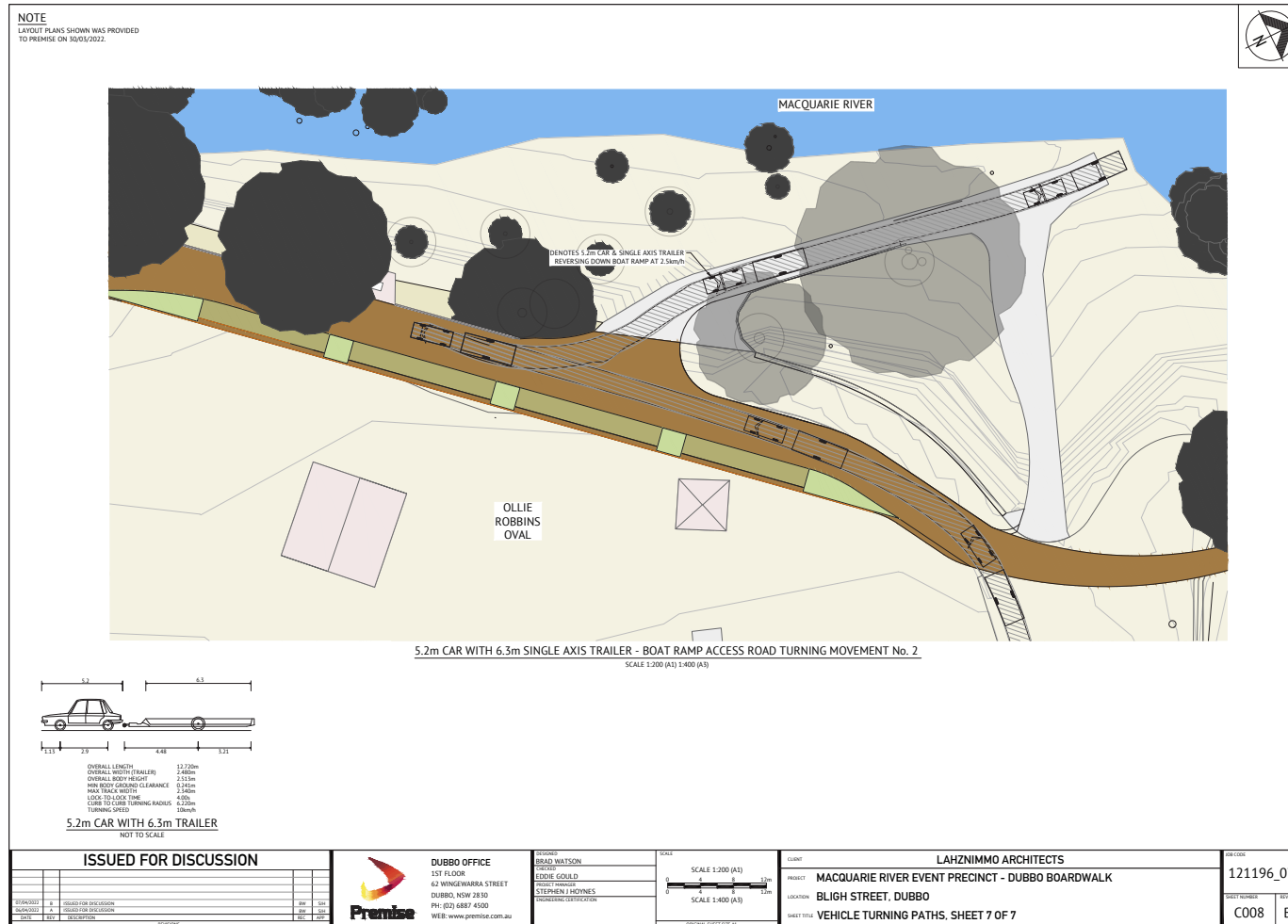
Traffic



Traffic



Traffic





REPORT: Macquarie Regional Library Quarterly Activity Report for January 2022 to March 2022

DIVISION: Community, Culture and Places
REPORT DATE: 28 May 2022
TRIM REFERENCE: ID22/1110

EXECUTIVE SUMMARY

Purpose	Provide review or update Other: Governance purpose	
Issue	<ul style="list-style-type: none">MRL quarterly reports provide member councils with a performance overview of library operations	
Reasoning	<ul style="list-style-type: none">Ensure council has oversight of regional library operations in accordance with the <i>Local Government Act 1993</i> and <i>Library Act 1939</i>	
Financial Implications	Budget Area	Community, Culture and Places – Macquarie Regional Library
	Funding Source	Dubbo Regional Council, Warrumbungle Shire Council and Narromine Shire Council
	Proposed Cost	Ongoing financial contributions
	Ongoing Costs	\$3,477,327 (2021-2022) Member council contributions and NSW State Government subsidies
Policy Implications	Policy Title	MRL Strategic Plan 2021-2024
	Impact on Policy	Operational oversight of MRL libraries

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	5 Liveability
CSP Objective:	5.3 The lifestyle and social needs of the community are supported
Delivery Program Strategy:	5.3.2 A variety of youth activities and entertainment is available
Theme:	5 Liveability
CSP Objective:	5.7 The high profile of existing cultural services and facilities is maintained

Delivery Program Strategy:	5.7.1 The community participates in and celebrates the high quality of cultural services and facilities available
Theme:	5 Liveability
CSP Objective:	5.7 The high profile of existing cultural services and facilities is maintained
Delivery Program Strategy:	5.7.4 The community has access to a high standard of library services and facilities

RECOMMENDATION

That the Macquarie Regional Library Quarterly Performance Report for January 2022 to March 2022 be noted.

John Watts
Director Liveability

KM
Manager Macquarie
Regional Library

BACKGROUND

Macquarie Regional Library (MRL) is a consortium of three Local Government areas, providing library services to the communities within the Local Government areas. The councils involved in the Macquarie Regional Library service are Dubbo Regional Council, Narromine Shire Council and Warrumbungle Shire Council. The Councils have entered into a binding legal agreement for the provision of library services, the management of the library services by an Executive Council (Dubbo Regional Council) and the staffing of the Macquarie Regional Library service.

REPORT

The attached January 2022 to March 2022 quarterly performance report outlines the Macquarie Regional Library (MRL) (**Appendix 1**). The information includes quarterly results for a range of indicators and includes memberships, loans, visitation, financial statements and activities.

Consultation

The quarterly results are based on consultation with staff in accordance with the adopted MRL Strategic Plan, Delivery Plan and Operational Plan. These plans are endorsed by member councils, after an annual public exhibition. The quarterly performance results are provided to member councils for review and comment. Additionally, the Library conducts a biennial community survey.

Financial Implications

Each member Council makes a financial contribution to fund the operation of the library service. This funding consists of transferring the annual State Government subsidies paid to each Council. This agreed annual contribution includes funds for the payment of the salaries and overheads for the Regional Office staff and an allocation of resources for the libraries within the Library Service. Other income is provided by grants, fees and charges and value added income.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Ongoing (\$)
a. Operating revenue	3,409,083	3,539,432	3,665,139	3,813,509	0
b. Operating expenses	3,296,790	3,600,858	3,728,723	3,861,672	0
c. Operating budget impact (a – b)	112,293	-61,426	-63,584	-48,163	0
d. Capital Income	187,555	375,919	375,919	375,919	
e. Capital Expenditure	456,982	441,026	448,571	458,309	0
f. Capital budget impact (d – e)	-269,427	-65,107	-72,652	-82,390	0
g. Total net impact Current year (\$) (f + c) (funded by MRL Restricted Assets)	-157,134	-126,533	-136,236	-130,553	
Does the proposal require ongoing funding?		Yes			
What is the source of this funding?		Member council contributions, NSW Government subsidies, grant funding and operational and value-added income			

Table 1. Ongoing Financial Implications

Notes:

1. MRL operates on a four year budget cycle in accordance with member council Library Service Agreement.
2. 2022/2023 budget and forward years are subsidised by MRL Restricted Assets fund

SUMMARY

The distribution of the MRL quarterly report provides oversight of the regional library operations across the three (3) member council local government areas, encompassing 10 libraries/service points.

APPENDICES:

- 1 [Macquarie Regional Library Quarterly Report - January 2022 to March 2022](#)



Quarterly Report January 2022 to March 2022

Macquarie Regional Library Membership:

Dubbo Regional Council
Warrumbungle Shire Council
Narromine Shire Council

Circulated electronically – May 2022

-
- | | |
|-------|-------------------------------------------------------------------------------------------------------------------------|
| 20/23 | Manager MRL memorandum – January to March 2022 quarterly statistical supplement, key performance indicators and budget |
| 20/24 | Manager MRL memorandum – January to March 2022 quarterly report including branch libraries and service point activities |

Contact Manager Macquarie Regional Library, Kathryn McAlister, on 6801 4501 if you have any enquiries.

Yours faithfully,

Murray Wood
Chief Executive Officer

20/23

MEMO

SUBJECT: MRL January to March 2022 Review
TO: Member Councils
FROM: Manager MRL
DATE: 15 May 2022
FILE: 12/345

SUMMARY REVIEW

The report outlines the Macquarie Regional Library (MRL) performance for January 2022 to March 2022. The information includes quarterly results for performance indicators and includes memberships, loans, visitation, financial statements and MRL activities.

1. MRL recorded 372 new members for the quarter, with the Dubbo Region recording 285 or a 22% increase, Warrumbungle Shire 56 or a 3% increase, and Narrromine Shire 31 or a 26% decrease in new memberships. The continued community interest in new library memberships is pleasing.
2. Online library resource lending continues to see substantial results. However, whilst there continues to be strong usage, there was a minor decrease of 4% use compared to the same quarter in the previous year. This minor variation supports the library's response to the COVID-19 pandemic with ongoing expenditure on e-resources to meet the changing needs of the communities.
3. The loan of physical and online items totalled 59,320, representing a 12% decrease in the same period in 2020/2021. The result reflects the flow-on effects of the COVID-19 conditions.
4. The library hosted 2,791 participants across 328 events throughout the MRL region.
5. Visitors to libraries and services points across the region were 34,458 people for the quarter. This is a good result, but it represents a 16% decrease from 41,342 for the same period in 2020/2021 and reflects the current customer visitation conditions.

Kathryn McAlister
Manager
Macquarie Regional Library

MRL Loans, Membership and Visitation Statistics

JANUARY - MARCH 2022



34,458 visitors



4,336 hours of
internet use



18,219 online
database searches



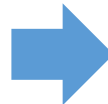
372 new borrowers
including
eMemberships



3,309 information
requests



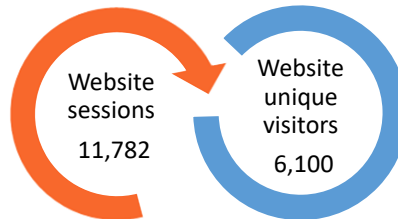
59,320 items
borrowed



This includes 9,023
eBooks, eMagazines
eFilms and eAudio

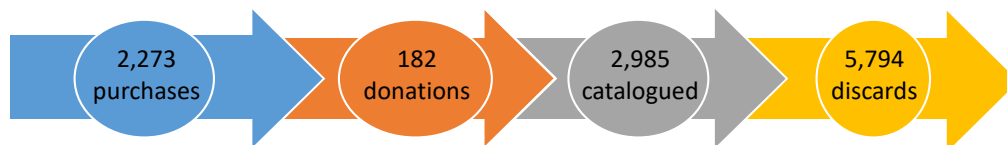


4,352 logins



2,791 participants
attended 328 programs
and events

RESOURCES



105 posts,
2,295 followers
4,488 post engagements



61 tweets,
1,022 followers
6,198 impressions



73 posts,
1,037 followers

Page 3 of 51

Statistical Supplement
January to March 2022

LOANS ^{*1}

2022	January	February	March	TOTAL
Baradine	93	137	99	329
Binnaway	15	20	11	46
Coolah	404	441	438	1,283
Coonabarabran	1,083	937	1,164	3,184
Dubbo	11,126	10,459	11,488	33,073
Dunedoo	343	245	383	971
Mendooran	71	63	83	217
Narromine	892	951	898	2,741
Trangie	188	245	219	652
Web (all branches) ^{*2}	4,333	4,080	4,296	12,709
Wellington	1,255	1,285	1,575	4,115
Region	19,803	18,863	20,654	59,320

COMPARISON 2021

2021	January	February	March	TOTAL
Baradine	164	146	133	443
Binnaway	213	219	211	643
Coolah	499	390	508	1,397
Coonabarabran	1,282	1,271	1,416	3,969
Dubbo	12,949	11,810	13,087	37,846
Dunedoo	261	187	255	703
Mendooran	15	68	38	121
Narromine	908	931	1,323	3,162
Trangie	266	413	291	970
Web (all branches)	4,363	3,637	5,258	13,258
Wellington	1,341	1,399	1,480	4,220
Region	22,261	20,471	24,000	66,732

Notes:

*1 Loans includes in-house usage (items read in the library by customers)

*2 Web (all branches) loans relates to e-resources (e-audio, e-books, e-magazines), and renewal of physical items through online library catalogue

Statistical Supplement
January to March 2022

NEW BORROWER REGISTRATIONS

2022	January	February	March	TOTAL
Baradine	2	0	1	3
Binnaway	1	0	0	1
Coolah	7	4	7	18
Coonabarabran	10	6	11	27
Dubbo	88	87	88	263
Dunedoo	5	1	1	7
Mendooran	0	0	0	0
Narromine	8	7	14	29
Trangie	0	1	1	2
Wellington	5	10	7	22
Region	126	116	130	372

COMPARISON 2021

2021	January	February	March	TOTAL
Baradine	2	0	4	6
Binnaway	1	1	1	3
Coolah	5	6	2	13
Coonabarabran	15	7	7	29
Dubbo	108	116	91	315
Dunedoo	0	0	2	2
Mendooran	0	1	0	1
Narromine	12	14	7	33
Trangie	5	4	0	9
Wellington	8	4	13	25
Region	156	153	127	436

Statistical Supplement
January to March 2022

ADDITIONS, WITHDRAWALS AND DONATIONS ^{*3}

2022	Additions	Withdrawals	Donations
Baradine	25	4	4
Binnaway	25	3	3
Coolah	93	418	7
Coonabarabran	328	50	34
Dubbo	1,509	2,985	98
Dunedoo	70	27	4
Mendooran	25	82	4
Narromine	330	519	5
Trangie	83	359	8
Web (all branches) ^{*4}	111	16	0
Wellington	386	1,331	15
Region	2,985	5,794	182

COMPARISON 2021

2021	Additions	Withdrawals	Donations
Baradine	39	38	3
Binnaway	28	35	2
Coolah	86	30	24
Coonabarabran	287	247	22
Dubbo	1,382	2,240	37
Dunedoo	78	215	18
Mendooran	32	68	8
Narromine	302	423	21
Trangie	19	22	0
Web (all branches)	125	431	18
Wellington	371	652	20
Region	2,749	4,401	173

Notes:

*3 Additions are items purchased and catalogued into the collection.

Withdrawals are items deleted from collection through weeding of old/superseded stock, lost or damaged items.

Donations - items given to the library as a donation and catalogued into the collection.

*4 Web (all branches) are items purchased or withdrawn from e-resource collections according to e-resource provider agreement.

**Statistical Supplement
January 2022 to March 2022**

BOOKSTOCK TOTAL, PER BRANCH, AS AT 31 March 2022

Baradine	4,347
Binnaway	2,232
Coolah	9,103
Coonabarabran	14,299
Dubbo	77,329
Dunedoo	7,369
Mendooran	2,409
Narromine	15,265
Trangie	8,128
Web (all branches)	16,742
Wellington	19,189
Region	176,412

Macquarie Regional Library
Key Performance Indicators 2021/2022

Performance Standards NSW Public Libraries	State Median Benchmark	Dubbo Libraries Benchmark (Urban Medium)	Narromine & Warrumbungle Libraries Benchmark (Rural Region)	2020/2021 Actuals (COVID-19)	2021/2022 (COVID-19)
S1. Library expenditure per capita	\$55.25	\$49.25	\$55.43	\$45.58	\$45.46
S2. Library members as % of the population	38.58%	42.88%	26.83%	48.79%	51.22%
S5. Visits to library per capita	4.02	4.03	3.84	1.53	1.54
S11. Acquisitions per capita	0.22	0.18	N/A	0.1	0.17
S14. Circulation per capita	4.63	5.04	4.65	3.08	2.77
Year to Date				2020/2021 Actuals (COVID-19)	2021/2022 Year to Date (COVID-19)
Wi-Fi hotspot logins				14,375	11,320
Website views				73,823	81,011
Website visits (sessions)				38,993	33,103
Number of hours of internet usage				7,946	9,489
Number of registered borrowers				34,697	35,709

Source: Living Learning Libraries: Standards and Guidelines for NSW Public Libraries, 2018: KPIs S1, S2, S5, S11, S14

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Operating							
Income							
Contributions - Annual							
Dubbo Regional Council	-878,627	0	0	-878,627	0	-878,627	-658,970
Narromine Shire Council	-118,699	0	0	-118,699	0	-118,699	-89,024
Warrumbungle Shire Council	-196,255	0	0	-196,255	0	-196,255	-147,191
Contributions - Annual Total	-1,193,581	0	0	-1,193,581	0	-1,193,581	-895,185
Contributions - Collection Development							
Dubbo Regional Council	-191,794	0	0	-191,794	0	-191,794	-158,845
Narromine Shire Council	-19,879	0	2,074	-17,805	0	-17,805	-13,354
Warrumbungle Shire Council	-32,868	0	3,430	-29,438	0	-29,438	-22,078
Contributions - Books Total	-244,541	0	5,504	-239,037	0	-239,037	-194,277
Contributions - Salary							
Dubbo Regional Council	-946,488	0	0	-946,488	0	-946,488	-709,866
Narromine Shire Council	-261,274	0	0	-261,274	0	-261,274	-195,956
Warrumbungle Shire Council	-344,573	0	0	-344,573	0	-344,573	-258,430
Contributions - Salary Total	-1,552,335	0	0	-1,552,335	0	-1,552,335	-1,164,252
Library Council Subsidy							
Dubbo Regional Council	-157,202	0	-3,572	-160,774	0	-160,774	0
Narromine Shire Council	-35,111	0	-904	-36,015	0	-36,015	-36,015
Warrumbungle Shire Council	-42,741	0	-992	-43,733	0	-43,733	0
Library Council Subsidy Total	-235,054	0	-5,468	-240,522	0	-240,522	-36,015
Local Priority Project - Collection Development							
Dubbo Regional Council	-24,580	0	1,172	-23,408	0	-23,408	0
Narromine Shire Council	-26,454	0	1,259	-25,195	0	-25,195	-25,195
Warrumbungle Shire Council	-27,061	0	1,289	-25,772	0	-25,772	0
Local Priority Project - Book Vote Total	-78,095	0	3,720	-74,375	0	-74,375	-25,195

Page 9 of 51

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Local Priority Special Projects							
Dubbo Regional Council	-17,556	0	0	-17,556	0	-17,556	0
Narromine Shire Council	-18,896	0	0	-18,896	0	-18,896	-18,896
Warrumbungle Shire Council	-19,329	0	0	-19,329	0	-19,329	0
Local Priority Special Projects Total	-55,781	0	0	-55,781	0	-55,781	-18,896
Other Income							
Interest on Investments	-8,891	0	0	-8,891	0	-8,891	-5,955
Grants	0	-3,996	0	-3,996	0	-3,996	-3,996
Sundry Income	-250	0	0	-250	0	-250	0
Other Income Total	-9,141	-3,996	0	-13,137	0	-13,137	-9,951
Value Added Income							
Events / Workshops	-250	-400	150	-500	0	-500	-1
Document Delivery	-800	0	400	-400	-140	-540	-404
Fees & Charges	-40,095	0	820	-39,275	0	-39,275	-29,582
Value Added Income Total	-41,145	-400	1,370	-40,175	-140	-40,315	-29,987
Income Total	-3,409,673	-4,396	5,126	-3,408,943	-140	-3,409,083	-2,373,758
Expenditure							
Depreciation							
Furniture & Fittings	7,823	0	-2,416	5,407	0	5,407	4,055
Office Equipment	72,587	0	-3,866	68,721	0	68,721	51,537
Collections	295,509	0	-195,390	100,119	-4,569	95,550	71,651
Depreciation Total	375,919	0	-201,672	174,247	-4,569	169,678	127,243
Information Technology							
Executive Council IT Support	9,201	0	0	9,201	0	9,201	6,901
Hardware Maintenance	1,088	0	0	1,088	0	1,088	230

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Other Minor Equipment	4,613	-3,000	1,330	2,943	0	2,943	2,251
Software Licences	29,018	3,000	0	32,018	0	32,018	34,001
Spydus Library Management System	59,079	0	0	59,079	0	59,079	74,101
Wan Charges	33,719	0	0	33,719	0	33,719	23,801
Information Technology Total	136,718	0	1,330	138,048	0	138,048	141,285
Library Services & Collections							
Children & Youth Services	8,984	-500	0	8,484	0	8,484	3,491
Document Delivery	418	0	0	418	0	418	52
Early Childhood Literacy Program	0	0	19,726	19,726	0	19,726	0
On-Line Licences & Subscriptions	10,000	0	0	10,000	0	10,000	4,231
e-Collection Development	81,000	0	0	81,000	0	81,000	57,311
Makerspace Program Kits	0	0	2,000	2,000	764	2,764	0
Marketing & Promotions	21,277	0	-8,368	12,909	0	12,909	7,826
Databases	60,000	0	-20,516	39,484	0	39,484	33,739
Serials	26,135	0	0	26,135	0	26,135	14,278
Summer Reading Club	4,100	0	0	4,100	0	4,100	2,845
Web Page Maintenance	4,000	0	0	4,000	0	4,000	3,229
Library Services & Collections Total	215,914	-500	-7,158	208,256	764	209,020	127,002
Management Services							
Audit Fees	3,000	0	9,750	12,750	0	12,750	12,750
Bank Charges	308	0	0	308	0	308	101
Executive Council Administrative Expenses	91,751	0	0	91,751	0	91,751	68,749
Freight	22,447	0	0	22,447	0	22,447	8,314
Fringe Benefits Tax	2,500	0	0	2,500	0	2,500	1,812
Insurances	11,959	2,772	0	14,731	0	14,731	14,731
Memberships	5,000	0	-1,500	3,500	0	3,500	3,112
Minor Equipment and Furniture	9,550	0	26,097	35,647	0	35,647	11,319
Postage	4,151	0	0	4,151	0	4,151	3,092

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Printing & Stationery	20,000	0	0	20,000	0	20,000	8,702
Rental Work Area	6,022	0	0	6,022	0	6,022	0
Staff Training	15,000	3,996	0	18,996	0	18,996	2,694
General Expenses	21,599	390	2,400	24,389	0	24,389	17,490
Telephone	16,236	0	0	16,236	0	16,236	9,339
Vehicle Expenses	11,570	0	0	11,570	2,518	14,088	6,918
Management Services Total	241,093	7,158	36,747	284,998	2,518	287,516	169,123
Salaries & Overheads							
Dubbo Regional Council	946,488	0	0	946,488	0	946,488	590,689
Narrromine Shire Council	261,274	0	0	261,274	0	261,274	179,805
Warrumbungle Shire Council	344,573	0	0	344,573	0	344,573	253,677
Regional Office	931,310	0	0	931,310	0	931,310	648,298
Salaries & Overheads Total	2,483,645	0	0	2,483,645	0	2,483,645	1,672,469
Technical Services							
Book Maintenance	15,655	0	-12,655	3,000	2,000	5,000	2,508
Libraries Australia	3,383	0	0	3,383	0	3,383	1,535
Radio Frequency Identification (RFID)	5,000	0	-4,500	500	0	500	0
Technical Services Total	24,038	0	-17,155	6,883	2,000	8,883	4,043
Expenditure Total	3,477,327	6,658	-187,908	3,296,077	713	3,296,790	2,241,165
Operating Total	67,654	2,262	-182,782	-112,866	573	-112,293	-132,593
Capital							
Income							
Depreciation (Capital Recovery)							
Depreciation Total	-375,919	0	211,697	-164,222	-5,456	-169,678	-127,242
Depreciation (Capital Recovery) Total	-375,919	0	211,697	-164,222	-5,456	-169,678	-127,242

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Proceeds from Sale of Assets							
Motor Vehicles	-15,677	0	0	-15,677	0	-15,677	0
Office Equipment / Library Books	0	0	-2,200	-2,200	0	-2,200	-2,200
Proceeds from Sale of Assets Total	-15,677	0	-2,200	-17,877	0	-17,877	-2,200
Income Total	-391,596	0	209,497	-182,099	-5,456	-187,555	-129,442
Expenditure							
Acquisition of Assets - Collections							
Collection Development - Dubbo Regional Council	216,374	0	10,828	227,202	0	227,202	113,880
Collection Development - Narromine Shire Council	44,259	0	0	44,259	0	44,259	25,222
Collection Development - Warrumbungle Shire Council	65,000	0	0	65,000	0	65,000	33,226
Acquisition of Assets - Collections Total	325,633	0	10,828	336,461	0	336,461	172,328
Acquisition of Assets - Other							
Computer Equipment	46,055	110	-24,055	22,110	0	22,110	12,110
Early Childhood Literacy Program	0	0	36,055	36,055	0	36,055	0
Furniture and Fittings	47,000	0	-32,000	15,000	0	15,000	0
Makerspace Program & Kits	5,000	0	-5,000	0	0	0	0
Motor Vehicle	35,431	0	0	35,431	1,925	37,356	37,356
Other Equipment	10,000	0	0	10,000	0	10,000	0
Acquisition of Assets - Other Total	143,486	110	-25,000	118,596	1,925	120,521	49,466
Expenditure Total	469,119	110	-14,172	455,057	1,925	456,982	221,794
Capital Total	77,523	110	195,325	272,958	-3,531	269,427	92,352
Available Funds Movement Prior to Restricted Asset Funding	145,177	2,372	12,543	160,092	-2,958	157,134	-40,241

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Restricted Assets							
Restricted Assets - Internally Restricted Assets							
Library Operations Surplus	-112,923	-7,872	26,813	-93,982	4,883	-89,099	0
Collection Development	-12,000	0	-11,049	-23,049	0	-23,049	0
Makerspace Program & Kits	-2,000	2,000	0	0	0	0	0
Motor Vehicle Replacement	-14,754	0	0	-14,754	-1,925	-16,679	0
Computer & Equipment Upgrade	-3,500	3,500	0	0	0	0	0
Restricted Assets - Internally Restricted Assets Total	-145,177	-2,372	15,764	-131,785	2,958	-128,827	0
Restricted Assets - Externally Restricted Assets							
Local Special Projects	0	0	-28,307	-28,307	0	-28,307	0
Restricted Assets - Externally Restricted Assets Total	0	0	-28,307	-28,307	0	-28,307	0
Restricted Assets Total	-145,177	-2,372	-12,543	-160,092	2,958	-157,134	0
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	-40,241

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
<u>Operating</u>							
<u>Income</u>							
<u>Dubbo Branch - Contributions</u>							
09.05010 - Dubbo Branch - Contributions							
0535 - Annual Contribution	-878,627	0	0	-878,627	0	-878,627	-658,970
0536 - Collection Development Contribution	-131,794	0	0	-131,794	0	-131,794	-98,845
0537 - Salary Contribution	-946,488	0	0	-946,488	0	-946,488	-709,866
0550 - Books - Additional Contributions	-60,000	0	0	-60,000	0	-60,000	-60,000
09.05010 - Dubbo Branch - Contributions Total	-2,016,909	0	0	-2,016,909	0	-2,016,909	-1,527,681
Dubbo Branch - Contributions Total	-2,016,909	0	0	-2,016,909	0	-2,016,909	-1,527,681
<u>Dubbo Branch - Fees & Charges</u>							
09.05026 - Dubbo Branch Charges & Fees							
0500 - MRL Fees & Charges	-28,958	0	0	-28,958	0	-28,958	0
0501 - Fees & Charges - Cash Variance	0	0	0	0	0	0	-264
0540 - Lost & Damaged Books; Overdue Fees	0	0	0	0	0	0	-10,886
0541 - Photocopier / Printout Charges	0	0	0	0	0	0	-8,453
0542 - Equipment Use	0	0	0	0	0	0	-1,475
0548 - Merchandise Sales	0	0	0	0	0	0	-296
0558 - Meeting Room Hire	0	0	0	0	0	0	-361
09.05026 - Dubbo Branch Charges & Fees Total	-28,958	0	0	-28,958	0	-28,958	-21,735
Dubbo Branch - Fees & Charges Total	-28,958	0	0	-28,958	0	-28,958	-21,735

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
<u>Dubbo Branch - Grants & Subsidies</u>							
09.05000 - Dubbo Branch - Grants							
0529 - Local Special Projects	-17,556	0	0	-17,556	0	-17,556	0
0530 - Library Council - Subsidy	-157,202	0	-3,572	-160,774	0	-160,774	0
0531 - Library Council-Local Collection Develop	-24,580	0	1,172	-23,408	0	-23,408	0
09.05000 - Dubbo Branch - Grants Total	-199,338	0	-2,400	-201,738	0	-201,738	0
Dubbo Branch - Grants & Subsidies Total	-199,338	0	-2,400	-201,738	0	-201,738	0
<u>Dubbo Branch - Interest On Investments</u>							
09.05018 - Dubbo Branch - Interest On Investments							
0538 - Interest On Investments - Dubbo	-6,141	0	0	-6,141	0	-6,141	0
9508 - NAB - Professional Funds Account - Dubbo	0	0	0	0	0	0	-4,109
09.05018 - Dubbo Branch - Interest On Investments Total	-6,141	0	0	-6,141	0	-6,141	-4,109
Dubbo Branch - Interest On Investments Total	-6,141	0	0	-6,141	0	-6,141	-4,109
<u>Dubbo Branch - Other Income</u>							
09.05036 - Dubbo Branch Other Income							
0553 - Events / Workshops	-450	0	0	-450	0	-450	0
0554 - Sundry Income	-250	0	0	-250	0	-250	0
09.05036 - Dubbo Branch Other Income Total	-700	0	0	-700	0	-700	0
Dubbo Branch - Other Income Total	-700	0	0	-700	0	-700	0

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Income Total	-2,252,046	0	-2,400	-2,254,446	0	-2,254,446	-1,553,525
Expenditure							
<u>Dubbo Branch - Branch Expenses</u>							
09.00017 - Dubbo Branch Expenses							
0569 - Telephone	3,200	0	0	3,200	0	3,200	2,400
0570 - General Expenses	7,600	-110	2,400	9,890	0	9,890	6,007
0575 - Childrens & Youth Services	3,241	0	0	3,241	0	3,241	1,158
0576 - Postage	4,100	0	0	4,100	0	4,100	3,092
0579 - Serials	16,400	0	0	16,400	0	16,400	9,461
0580 - Minor Equipment and Furniture	1,000	0	4,444	5,444	0	5,444	3,044
0582 - Marketing/Promotion Programs	3,277	0	-368	2,909	0	2,909	2,909
6001 - LPGP - Early Childhood Literacy Proram	0	0	5,556	5,556	0	5,556	0
9000 - Online Subscription/Data Bases	12,000	0	-11,336	664	0	664	664
09.00017 - Dubbo Branch Expenses Total	50,818	-110	696	51,404	0	51,404	28,735
Dubbo Branch - Branch Expenses Total	50,818	-110	696	51,404	0	51,404	28,735
<u>Dubbo Branch - Interest Charges & Depreciation</u>							
09.00090 - Depreciation - Dubbo Branch							
0287 - Dubbo - Library Books	157,788	0	-100,467	57,321	5,456	62,777	47,075
09.00090 - Depreciation - Dubbo Branch Total	157,788	0	-100,467	57,321	5,456	62,777	47,075
09.00091 - Depreciation - Wellington Branch							
0288 - Wellington - Library Books	31,765	0	-21,740	10,025	-10,025	0	0

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
09.00091 - Depreciation - Wellington Branch Total	31,765	0	-21,740	10,025	-10,025	0	0
Dubbo Branch - Interest Charges & Depreciation Total	189,553	0	-122,207	67,346	-4,569	62,777	47,075
<u>Dubbo Branch - Salaries & Overheads</u>							
09.00117 - Dubbo Salaries & Overheads							
0560 - Salaries	649,169	0	0	649,169	0	649,169	412,593
0561 - Annual Leave	56,314	0	0	56,314	0	56,314	37,834
0562 - Long Service Leave	19,143	0	0	19,143	0	19,143	12,743
0564 - Workers Compensation	65,212	0	0	65,212	0	65,212	47,831
0581 - Salaries - Weekend Casuals	24,831	-24,831	0	0	0	0	0
0586 - Superannuation - Accumulation Scheme	80,838	0	0	80,838	0	80,838	32,271
0587 - Leave in Lieu	0	0	0	0	0	0	1,409
0660 - Salaries - Casuals	50,981	24,831	0	75,812	0	75,812	46,008
09.00117 - Dubbo Salaries & Overheads Total	946,488	0	0	946,488	0	946,488	590,689
Dubbo Branch - Salaries & Overheads Total	946,488	0	0	946,488	0	946,488	590,689
<u>Dubbo Branch - Services Provided - Regional</u>							
09.00217 - Services Provided by Regional Office							
9078 - Services Provided - Regional Office	1,041,697	0	0	1,041,697	0	1,041,697	781,273
09.00217 - Services Provided by Regional Office Total	1,041,697	0	0	1,041,697	0	1,041,697	781,273
Dubbo Branch - Services Provided - Regional Total	1,041,697	0	0	1,041,697	0	1,041,697	781,273

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Expenditure Total	2,228,556	-110	-121,511	2,106,935	-4,569	2,102,366	1,447,772
Operating Total	-23,490	-110	-123,911	-147,511	-4,569	-152,080	-105,753
<u>Capital</u>							
Income							
<u>Dubbo Branch - Depreciation (Capital Recovery)</u>							
09.08100 - Depreciation - Dubbo Branch							
0700 - Depreciation	-157,788	0	100,467	-57,321	-5,456	-62,777	-47,075
09.08100 - Depreciation - Dubbo Branch Total	-157,788	0	100,467	-57,321	-5,456	-62,777	-47,075
09.08101 - Depreciation - Wellington Branch							
0700 - Depreciation	-31,765	0	31,765	0	0	0	0
09.08101 - Depreciation - Wellington Branch Total	-31,765	0	31,765	0	0	0	0
Dubbo Branch - Depreciation (Capital Recovery) Total	-189,553	0	132,232	-57,321	-5,456	-62,777	-47,075
Income Total	-189,553	0	132,232	-57,321	-5,456	-62,777	-47,075
Expenditure							
<u>Dubbo Branch - Acquisition of Assets</u>							
09.08007 - Dubbo Branch Assets Purchased							
0254 - Furniture & Fittings	10,000	0	-10,000	0	0	0	0
0590 - Collection Development	216,374	0	10,828	227,202	0	227,202	113,880
6000 - Computers	12,000	110	0	12,110	0	12,110	12,110

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
6001 - LPGP - Early Childhood Literacy Program	0	0	12,000	12,000	0	12,000	0
09.08007 - Dubbo Branch Assets Purchased Total	238,374	110	12,828	251,312	0	251,312	125,990
Dubbo Branch - Acquisition of Assets Total	238,374	110	12,828	251,312	0	251,312	125,990
Expenditure Total	238,374	110	12,828	251,312	0	251,312	125,990
Capital Total	48,821	110	145,060	193,991	-5,456	188,535	78,915
Available Funds Movement Prior to Restricted Asset Funding	25,331	0	21,149	46,480	-10,025	36,455	-26,838
Restricted Assets							
<u>Dubbo Branch - Restricted Assets</u>							
09.05980 - Internally Restricted Assets - Dubbo Branch							
5001 - Operating Surplus	-13,331	0	-17,992	-31,323	10,025	-21,298	0
5002 - Collection Development	-12,000	0	0	-12,000	0	-12,000	0
09.05980 - Internally Restricted Assets - Dubbo Branch Total	-25,331	0	-17,992	-43,323	10,025	-33,298	0
09.05981 - Externally Restricted Assets - Dubbo Branch							
5000 - Grant - Local Priority Special Projects	0	0	-3,157	-3,157	0	-3,157	0
09.05981 - Externally Restricted Assets - Dubbo Branch Total	0	0	-3,157	-3,157	0	-3,157	0

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Dubbo Branch - Restricted Assets Total	-25,331	0	-21,149	-46,480	10,025	-36,455	0
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	-26,838

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Operating							
Income							
<u>Warrumbungle Branch - Charges & Fees</u>							
09.05032 - Warrumbungle Branch Charges & Fees							
0500 - MRL Fees & Charges	-6,918	0	0	-6,918	0	-6,918	0
0540 - Lost & Damaged Books; Overdue Fees	0	0	0	0	0	0	-1,817
0541 - Photocopier / Printout Charges	0	0	0	0	0	0	-2,587
0542 - Equipment Use	0	0	0	0	0	0	-385
0548 - Merchandise Sales	0	0	0	0	0	0	-63
09.05032 - Warrumbungle Branch Charges & Fees Total	-6,918	0	0	-6,918	0	-6,918	-4,852
Warrumbungle Branch - Charges & Fees Total	-6,918	0	0	-6,918	0	-6,918	-4,852
<u>Warrumbungle Branch - Contributions</u>							
09.05016 - Warrumbungle Branch - Contributions							
0535 - Annual Contribution	-196,255	0	0	-196,255	0	-196,255	-147,191
0536 - Collection Development Contribution	-32,868	0	3,430	-29,438	0	-29,438	-22,078
0537 - Salary Contribution	-344,573	0	0	-344,573	0	-344,573	-258,430
09.05016 - Warrumbungle Branch - Contributions Total	-573,696	0	3,430	-570,266	0	-570,266	-427,699
Warrumbungle Branch - Contributions Total	-573,696	0	3,430	-570,266	0	-570,266	-427,699
<u>Warrumbungle Branch - Grants & Subsidies</u>							
09.05006 - Warrumbungle Branch - Grants							
0529 - Local Special Projects	-19,329	0	0	-19,329	0	-19,329	0

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
0530 - Library Council - Subsidy	-42,741	0	-992	-43,733	0	-43,733	0
0531 - Library Council-Local Collection Develop	-27,061	0	1,289	-25,772	0	-25,772	0
0759 - Library Council of NSW Tech Savvy Grant	0	-3,996	0	-3,996	0	-3,996	-3,996
09.05006 - Warrumbungle Branch - Grants Total	-89,131	-3,996	297	-92,830	0	-92,830	-3,996
Warrumbungle Branch - Grants & Subsidies Total	-89,131	-3,996	297	-92,830	0	-92,830	-3,996
<u>Warrumbungle Branch - Interest On Investments</u>							
09.05024 - Warrumbungle Branch - Interest On Investments							
0538 - Interest On Investments - Warrumbungle	-1,550	0	0	-1,550	0	-1,550	0
9508 - NAB - Professional Funds Account - Warru	0	0	0	0	0	0	-1,131
09.05024 - Warrumbungle Branch - Interest On Investments Total	-1,550	0	0	-1,550	0	-1,550	-1,131
Warrumbungle Branch - Interest On Investments Total	-1,550	0	0	-1,550	0	-1,550	-1,131
<u>Warrumbungle Branch - Other Income</u>							
09.05042 - Warrumbungle Branch Other Income							
0553 - Events / Workshops	300	-400	50	-50	0	-50	-1
09.05042 - Warrumbungle Branch Other Income Total	300	-400	50	-50	0	-50	-1
Warrumbungle Branch - Other Income Total	300	-400	50	-50	0	-50	-1
Income Total	-670,995	-4,396	3,777	-671,614	0	-671,614	-437,679

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Expenditure							
<u>Warrumbungle Branch - Branch Expenses</u>							
09.00023 - Warrumbungle Branch Expenses							
0569 - Telephone	6,787	0	0	6,787	0	6,787	2,253
0570 - General Expenses	3,600	0	0	3,600	0	3,600	1,249
0575 - Children & Youth Services	718	0	0	718	0	718	796
0576 - Postage	51	0	0	51	0	51	0
0579 - Serials	4,994	0	0	4,994	0	4,994	3,041
0580 - Minor Furniture and Equipment	2,050	0	10,000	12,050	0	12,050	5,070
0581 - Grant Funded Tech Savvy Courses	0	3,996	0	3,996	0	3,996	0
0582 - Marketing/Promotion Programs	8,000	0	-4,000	4,000	0	4,000	1,567

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
6000 - Public Access Computers	0	0	1,330	1,330	0	1,330	1,330
6001 - LPGP - Early Childhood Literacy Program	0	0	7,329	7,329	0	7,329	0
9000 - Online Subscriptions/Databases	16,000	0	-6,677	9,323	0	9,323	8,302
09.00023 - Warrumbungle Branch Expenses Total	42,200	3,996	7,982	54,178	0	54,178	23,608
Warrumbungle Branch - Branch Expenses Total	42,200	3,996	7,982	54,178	0	54,178	23,608
<u>Warrumbungle Branch - Interest Charges & Depreciat</u>							
09.00093 - Depreciation - Warrumbungle Branch							
0290 - Warrumbungle - Library Books	48,076	0	-33,984	14,092	0	14,092	10,567
09.00093 - Depreciation - Warrumbungle Branch Total	48,076	0	-33,984	14,092	0	14,092	10,567
Warrumbungle Branch - Interest Charges & Depreciat Total	48,076	0	-33,984	14,092	0	14,092	10,567
<u>Warrumbungle Branch - Salaries & Overheads</u>							
09.00123 - Warrumbungle Salaries & Overheads							
0560 - Salaries	217,956	0	0	217,956	0	217,956	172,033
0561 - Annual Leave	19,228	0	0	19,228	0	19,228	18,663
0562 - Long Service Leave	12,624	0	0	12,624	0	12,624	10,282
0564 - Workers Compensation	26,649	0	0	26,649	0	26,649	13,433
0565 - Superannuation - Retirement Scheme	15,577	-12,500	0	3,077	0	3,077	4,434
0581 - Salaries - Weekend Casuals	5,796	-5,796	0	0	0	0	1,066
0586 - Superannuation - Accumulation Scheme	9,826	12,500	0	22,326	0	22,326	17,788
0587 - Leave in Lieu	0	0	0	0	0	0	51

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
0660 - Salaries - Casuals	36,917	5,796	0	42,713	0	42,713	15,927
09.00123 - Warrumbungle Salaries & Overheads Total	344,573	0	0	344,573	0	344,573	253,677
Warrumbungle Branch - Salaries & Overheads Total	344,573	0	0	344,573	0	344,573	253,677

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
<u>Warrumbungle Branch - Services Provided - Regional</u>							
09.00223 - Services Provided by Regional Office							
9078 - Services Provided - Regional Office	183,885	0	0	183,885	0	183,885	137,914
09.00223 - Services Provided by Regional Office Total	183,885	0	0	183,885	0	183,885	137,914
Warrumbungle Branch - Services Provided - Regional Total	183,885	0	0	183,885	0	183,885	137,914
Expenditure Total	618,734	3,996	-26,002	596,728	0	596,728	425,766
Operating Total	-52,261	-400	-22,225	-74,886	0	-74,886	-11,913
<u>Capital</u>							
<u>Income</u>							
<u>Warrumbungle Branch - Depreciation (Capital Recov)</u>							
09.08103 - Depreciation - Warrumbungle Branch							
0700 - Depreciation	-48,076	0	33,984	-14,092	0	-14,092	-10,567
09.08103 - Depreciation - Warrumbungle Branch Total	-48,076	0	33,984	-14,092	0	-14,092	-10,567
Warrumbungle Branch - Depreciation (Capital Recov) Total	-48,076	0	33,984	-14,092	0	-14,092	-10,567
Income Total	-48,076	0	33,984	-14,092	0	-14,092	-10,567
<u>Expenditure</u>							
<u>Warrumbungle Branch - Acquisition of Assets</u>							
09.08013 - Warrumbungle Branch Assets Purchased							

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
0254 - Furniture & Fittings	25,000	0	-10,000	15,000	0	15,000	0
0590 - Collection Development	65,000	0	0	65,000	0	65,000	33,226
6000 - Computers	12,000	0	-12,000	0	0	0	0
6001 - LPGP - Early Childhood Literacy Program	0	0	12,000	12,000	0	12,000	0
09.08013 - Warrumbungle Branch Assets Purchased Total	102,000	0	-10,000	92,000	0	92,000	33,226

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Warrumbungle Branch - Acquisition of Assets Total	102,000	0	-10,000	92,000	0	92,000	33,226
Expenditure Total	102,000	0	-10,000	92,000	0	92,000	33,226
Capital Total	53,924	0	23,984	77,908	0	77,908	22,659
Available Funds Movement Prior to Restricted Asset Funding	1,663	-400	1,759	3,022	0	3,022	10,746
Restricted Assets							
<u>Warrumbungle Branch - Restricted Assets</u>							
09.05986 - Internally Restricted Assets - Warrumbungle Branch							
5001 - Operating Surplus	-1,663	400	22,684	21,421	0	21,421	0
5002 - Collection Development	0	0	-9,790	-9,790	0	-9,790	0
09.05986 - Internally Restricted Assets - Warrumbungle Branch Total	-1,663	400	12,894	11,631	0	11,631	0
09.05987 - Externally Restricted Assets -Warrumbungle Branch							
5000 - Grant - Local Priority Special Projects	0	0	-14,653	-14,653	0	-14,653	0
09.05987 - Externally Restricted Assets -Warrumbungle Branch Total	0	0	-14,653	-14,653	0	-14,653	0
Warrumbungle Branch - Restricted Assets Total	-1,663	400	-1,759	-3,022	0	-3,022	0

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	10,746

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
<u>Operating</u>							
<u>Income</u>							
<u>Narromine Branch - Charges & Fees</u>							
09.05030 - Narromine Branch Charges & Fees							
0500 - MRL Fees & Charges	-4,219	0	820	-3,399	0	-3,399	0
0540 - Lost & Damaged Books; Overdue Fees	0	0	0	0	0	0	-915
0541 - Photocopier/Printout Charges	0	0	0	0	0	0	-1,802
0542 - Equipment Use	0	0	0	0	0	0	-187
0543 - Overdue Books	0	0	0	0	0	0	-9
0548 - Merchandise Sales	0	0	0	0	0	0	-82
09.05030 - Narromine Branch Charges & Fees Total	-4,219	0	820	-3,399	0	-3,399	-2,995
Narromine Branch - Charges & Fees Total	-4,219	0	820	-3,399	0	-3,399	-2,995
<u>Narromine Branch - Contributions</u>							
09.05014 - Narromine Branch - Contributions							
0535 - Annual Contribution	-118,699	0	0	-118,699	0	-118,699	-89,024
0536 - Collection Development Contribution	-19,879	0	2,074	-17,805	0	-17,805	-13,354
0537 - Salary Contribution	-261,274	0	0	-261,274	0	-261,274	-195,956
09.05014 - Narromine Branch - Contributions Total	-399,852	0	2,074	-397,778	0	-397,778	-298,334
Narromine Branch - Contributions Total	-399,852	0	2,074	-397,778	0	-397,778	-298,334
<u>Narromine Branch - Grants & Subsidies</u>							
09.05004 - Narromine Branch - Grants							

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
0529 - Local Special Projects	-18,896	0	0	-18,896	0	-18,896	-18,896
0530 - Library Council - Subsidy	-35,111	0	-904	-36,015	0	-36,015	-36,015
0531 - Library Council-Local Collection Develop	-26,454	0	1,259	-25,195	0	-25,195	-25,195
09.05004 - Narromine Branch - Grants Total	-80,461	0	355	-80,106	0	-80,106	-80,106
Narromine Branch - Grants & Subsidies Total	-80,461	0	355	-80,106	0	-80,106	-80,106
<u>Narromine Branch - Interest On Investments</u>							
09.05022 - Narromine Branch - Interest On Investments							
0538 - Interest On Investments - Narromine	-1,200	0	0	-1,200	0	-1,200	0
9508 - NAB - Professional Funds Account - Narro	0	0	0	0	0	0	-715
09.05022 - Narromine Branch - Interest On Investments Total	-1,200	0	0	-1,200	0	-1,200	-715
Narromine Branch - Interest On Investments Total	-1,200	0	0	-1,200	0	-1,200	-715
<u>Narromine Branch - Other Income</u>							
09.05040 - Narromine Branch Other Income							
0553 - Events / Workshops	-100	0	100	0	0	0	0
09.05040 - Narromine Branch Other Income Total	-100	0	100	0	0	0	0
Narromine Branch - Other Income Total	-100	0	100	0	0	0	0
Income Total	-485,832	0	3,349	-482,483	0	-482,483	-382,150

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Expenditure							
<u>Narromine Branch - Branch Expenses</u>							
09.00021 - Narromine Branch Expenses							
0569 - Telephone	2,780	0	0	2,780	0	2,780	2,085
0570 - General Expenses	800	500	0	1,300	0	1,300	4,229
0575 - Children & Youth Services	1,025	-500	0	525	0	525	65
0579 - Serials	4,741	0	0	4,741	0	4,741	1,776
0580 - Minor Assets	3,000	0	11,653	14,653	0	14,653	3,120
0584 - Marketing/Promotions Programs	5,000	0	-4,000	1,000	0	1,000	310
6001 - LPGP - Early Childhood Literacy Program	0	0	6,841	6,841	0	6,841	0
9000 - Online Subscriptions/Databases	12,000	0	-2,503	9,497	0	9,497	7,916
09.00021 - Narromine Branch Expenses Total	29,346	0	11,991	41,337	0	41,337	19,501
Narromine Branch - Branch Expenses Total	29,346	0	11,991	41,337	0	41,337	19,501
<u>Narromine Branch - Interest Charges & Depreciation</u>							
09.00092 - Depreciation - Narromine Branch							
0289 - Narromine - Library Books	28,956	0	-18,931	10,025	0	10,025	7,517
09.00092 - Depreciation - Narromine Branch Total	28,956	0	-18,931	10,025	0	10,025	7,517
Narromine Branch - Interest Charges & Depreciation Total	28,956	0	-18,931	10,025	0	10,025	7,517
<u>Narromine Branch - Salaries & Overheads</u>							
09.00121 - Narromine Salaries & Overheads							

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
0560 - Salaries	160,812	0	0	160,812	0	160,812	106,125
0561 - Annual Leave	15,140	0	0	15,140	0	15,140	9,574
0562 - Long Service Leave	5,067	0	0	5,067	0	5,067	3,760
0564 - Workers Compensation	18,984	0	0	18,984	0	18,984	7,902
0581 - Salaries - Weekend Casuals	2,620	0	0	2,620	0	2,620	0
0586 - Superannuation - Accumulation Scheme	21,734	0	0	21,734	0	21,734	12,080
0660 - Salaries - Casuals	36,917	0	0	36,917	0	36,917	40,364
09.00121 - Narromine Salaries & Overheads Total	261,274	0	0	261,274	0	261,274	179,805
Narromine Branch - Salaries & Overheads Total	261,274	0	0	261,274	0	261,274	179,805
<u>Narromine Branch - Services Provided - Regional Of</u>							
09.00221 - Services Provided by Regional Office							
9078 - Services Provided - Regional Office	128,502	0	0	128,502	0	128,502	96,377
09.00221 - Services Provided by Regional Office Total	128,502	0	0	128,502	0	128,502	96,377
Narromine Branch - Services Provided - Regional Of Total	128,502	0	0	128,502	0	128,502	96,377
Expenditure Total	448,078	0	-6,940	441,138	0	441,138	303,200
Operating Total	-37,754	0	-3,591	-41,345	0	-41,345	-78,950
<u>Capital</u>							
Income							

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
<u>Narromine Branch - Depreciation (Capital Recovery)</u>							
09.08102 - Depreciation - Narromine Branch							
0700 - Depreciation	-28,956	0	18,931	-10,025	0	-10,025	-7,517
09.08102 - Depreciation - Narromine Branch Total	-28,956	0	18,931	-10,025	0	-10,025	-7,517
Narromine Branch - Depreciation (Capital Recovery) Total	-28,956	0	18,931	-10,025	0	-10,025	-7,517
Income Total	-28,956	0	18,931	-10,025	0	-10,025	-7,517
Expenditure							
<u>Narromine Branch - Acquisition of Assets</u>							
09.08011 - Narromine Branch Assets Purchased							
0254 - Furniture & Fittings	12,000	0	-12,000	0	0	0	0
0590 - Collection Development	44,259	0	0	44,259	0	44,259	25,222
6000 - Public Access Computers	12,055	0	-12,055	0	0	0	0
6001 - LPGA - Early Childhood Literacy Program	0	0	12,055	12,055	0	12,055	0
09.08011 - Narromine Branch Assets Purchased Total	68,314	0	-12,000	56,314	0	56,314	25,222
Narromine Branch - Acquisition of Assets Total	68,314	0	-12,000	56,314	0	56,314	25,222
Expenditure Total	68,314	0	-12,000	56,314	0	56,314	25,222
Capital Total	39,358	0	6,931	46,289	0	46,289	17,705

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 March 2022

	2021/2022 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate at December	March Adjustment	Revised Annual Estimate	YTD Actuals
Available Funds Movement Prior to Restricted Asset Funding	1,604	0	3,340	4,944	0	4,944	-61,245
Restricted Assets							
<u>Narromine Branch - Restricted Assets</u>							
09.05984 - Internally Restricted Assets - Narromine Branch							
5001 - Operating Surplus	-1,604	0	8,416	6,812	0	6,812	0
5002 - Collection Development	0	0	-1,259	-1,259	0	-1,259	0
09.05984 - Internally Restricted Assets - Narromine Branch Total	-1,604	0	7,157	5,553	0	5,553	0
09.05985 - Externally Restricted Assets - Narromine Branch							
5000 - Grant - Local Priority Special Projects	0	0	-10,497	-10,497	0	-10,497	0
09.05985 - Externally Restricted Assets - Narromine Branch Total	0	0	-10,497	-10,497	0	-10,497	0
Narromine Branch - Restricted Assets Total	-1,604	0	-3,340	-4,944	0	-4,944	0
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	0	-61,245

MACQUARIE REGIONAL LIBRARY
STATEMENT OF RESTRICTED ASSETS
As at 31 March 2022

Purpose of Restricted Asset	Balance as at 01/07/2021	Transfers To 2021/2022	Transfers From 2021/2022	Balance as at 30/06/2022
INTERNALLY RESTRICTED ASSETS				
LIBRARY OPERATIONS TOTAL	723,996	221,577	134,304	811,269
COLLECTION DEVELOPMENT - DUBBO	148,635		12,000	136,635
COLLECTION DEVELOPMENT - NARROMINE	30,275		1,259	29,016
COLLECTION DEVELOPMENT - WARRUMBUNGLE	37,691		9,790	27,901
EMPLOYEE LEAVE ENTITLEMENTS	688,118			688,118
MOTOR VEHICLE REPLACEMENT	22,946		16,679	6,267
SALARY SAVINGS / DRC LIBRARY ASSISTANT	48,085			48,085
TOTAL INTERNALLY RESTRICTED ASSETS	1,699,746	221,577	174,032	1,747,291
EXTERNALLY RESTRICTED ASSETS				
COM RESPITE & CARELINK CENTRE ORANA	656			656
GRANT - LOCAL PRIORITY SPECIAL PROJECT - DUBBO	3,157		3,157	0
GRANT - LOCAL PRIORITY SPECIAL PROJECT - NARROMINE	10,497		10,497	0
GRANT - LOCAL PRIORITY SPECIAL PROJECT - WARRUMBUI	14,653		14,653	0
PLNC ZONE FUNDING	390			390
TOTAL EXTERNALLY RESTRICTED ASSETS	29,353	0	28,307	1,046
TOTAL RESTRICTED ASSETS	1,729,099	221,577	202,339	1,748,337

20/24

MEMO

SUBJECT Library Activities Report – January 2022 to March 2022

TO: MRL Member Councils

FROM: Manager Macquarie Regional Library

DATE: 15 May 2022

FILE: 12/345

MANAGER REPORT

Renew Our Libraries Funding Campaign

The NSW State election is due in 2023, and NSW Public Libraries Association (NSWPLA) is re-energising the Renew Our Libraries Campaign to cement funding in NSW. The Local Government elections had stalled progress, but the campaign will ramp up in 2022, and further information will be available in the coming months.

Information Technology Service Review

Dubbo Regional Council is currently undertaking an Information Technology Service Review. An Information Technology company was engaged to conduct a maturity assessment and gap analysis. As MRL has access to the council's Information Technology network, a collaborative approach is required to establish the level of security compliance required and how the regional library service addresses cyber security.

National Backyard Cricket (NBYC)

NBYC recently launched their 2022 Backyard Cricket Campaign raising money to donate to libraries across NSW and Australia. Warrumbungle and Narromine libraries will join in the fun by promoting NBYC to local communities and members.

Imagination Library

Macquarie Regional Library introduced the *Imagination Library* program in the Warrumbungle and Narromine communities with funding provided by the NSW State Government. Parents with children born in these areas are invited to join this excellent program and receive a free monthly book for their child until school age. In addition, local maternity health workers and support organisations will encourage parents of each newborn to take advantage of this program. The libraries will manage registrations, encourage memberships and provide supporting Storytime and activity sessions.

Narromine Library WHS Safety Audit

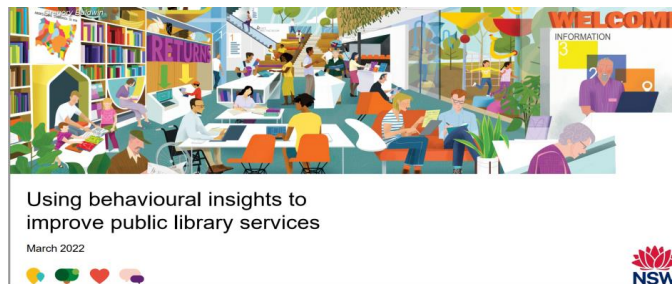
The Library Manager commissioned a Work Health and Safety Audit for the Narromine Library in relation to the library's Emergency Management Plan and staff safety. The resulting report is being reviewed, and recommendations are considered for further action. Narromine council staff were engaged during the audit review, and a copy of the outcome report was forwarded to Narromine Council.

Dubbo Library Needs Survey

The existing Dubbo library has a significant opportunity to enhance information services, collections, events, and programs to support a growing regional area with diverse needs. As a result, a stakeholder and community engagement program was held between January 2022 and March 2022, including an online survey, councillor workshop, and stakeholder focus groups. A report on the results will be tabled at the June Council Committee Meeting.

Library Online Seminars

The MRL Manager attended a range of NSW public library sessions during the January to March 2022 quarter. For example, Dr Caroline Butler-Bowdon, *Executive Director, Public Spaces, Department of Environment & Planning* and Fred Stuart, *Senior Behavioural Advisor, Behavioural Insights Unit, Department of Customer Service*, outlined an NSW behavioural insights project. The project adopted a 3-stage approach to achieving measurably better library project outcomes: understand, build and test.



Library Rebranding

In accordance with the library's 2022-2023 Delivery Plan, preliminary work commenced on a new logo, branding and website. The current logo and branding have been in effect since the 1990s and require significant modernisation. The project is due for completion in 2022-2023.

Kathryn McAlister
Manager
Macquarie Regional Library

REGIONAL OFFICE

Library Services and Collections

Collections

- Carer's collection in Dubbo Library was weeded, and the remainder integrated with general collections.
- Aboriginal Collection at Dubbo Library was weeded, and new material was integrated into the General Collection. Older material was retained for assessment.
- Evaluation of Adult non-fiction material and support provided to Dubbo Library staff.
- Weeding in storage backlog cleared.
- A standing order was placed with Overdrive for additional eBooks and EAudiobooks.
- World Book Online canceled.
- Kinderling online radio subscription evaluated.

Services & Programs

- Dolly Parton Imagination Library was introduced in collaboration with United Way Australia.
- Early Literacy Program planning, including 1000 Books before School.
- Consultation held regarding Stig Wemyss, actor and entertainer, visit to local schools.
- Analysis of event and Storytime statistics for Dubbo 2010-2022 completed.

Marketing & Promotion

- Your Library Campaign was delivered in March.
- Activities and events supporting the Summer Reading club, school holiday activities, Library Lovers Day, Harmony Week, and Seniors Week were delivered.
- Discussions with Elcom re redesign of the website.
- Consultation with DRC Communications re concept for new MRL logo.

General

- Annual Report 2019/20 completed and approved.
- Annual Report 2020/21 content prepared and professional writer engaged in preparing.
- Loans, Membership, Code of Conduct, Collection Management, and Noticeboard policies finalised and approved. Formed Staff Development Day Team and completed a diverse program agenda.
- Marketing and promotional activities were carried out to alert and inform customers about changes to library services due to COVID-19 restrictions.
- Staff Development Day agenda confirmed and planning carried out.
- Purchased video production materials, including lighting and tripods.
- Framework for corporate training priorities produced.
- Customer forms were updated and incorporated a new designs

Ken Klippel

Library Services and Collections Coordinator

Technical Services

General Activities

- Maintained ongoing acquisitions and cataloguing of all resources.
- Reviewed outstanding orders on Spydus and Authority, ensuring all were current with suppliers.
- Continued digitisation and cataloguing of donated photographs.
- Continued reviewing local history donations and adding items to collections.
- Reviewed Technical Services procedures and updated.
- Responded to customer local and family history enquiries.
- The digitisation of the Coonabarabran Times from Warrumbungle LSPG funds is continuing.

Information Technology

- The Spydus upgrade went live on 18 January with no significant issues. The upgrade included a range of new features and staff functions.
- Investigated a collaborative approach to Spydus patch/upgrade testing with other library services.
- Change to phone service with MyNetFone hosted PBX migration to Vonex platform for Dunedoo, Coonabarabran, Narromine and Trangie branch libraries.
- Investigating upgrading Envisionware PC Reservation on-premise to the new online version called Cloud9
- Initial stages of implementing the. Spydus eContent Interfaces to automatically harvest our e-resource records into our library catalogue.
- Investigated and tested alternative options to resolve continued issues with Monitor/Eftpos processing times.

Staff / Training / Meetings

- Long Service Award – 15 years Helen Thompson.
- NSW Local studies librarians meeting.
- An introduction to NED, the National e-deposit scheme.
- Dubbo Library community needs focus group – Library.
- SPUN (Spydus Users) NSW Meeting.
- DRC Vault training.

Anne Barwick

Technical Services Coordinator

DUBBO LIBRARIES

- The first in-person author talk for 2022 was hugely popular at both Dubbo and Wellington branches. Touring bestselling NSW author Nicole Alexander explained the research process and field visits that go into writing a historical fiction novel, the interesting facts and stories uncovered and discussed her latest book, *The Last Station*. The event supported a local business, The Book Connection. The audience purchased copies of Nicole's book for her to sign personally. A lucky attendee at each event won a free copy of Nicole's new book, courtesy of Macquarie Regional Library.

Dubbo

General Activities

- A partnership with Dundullimal Homestead delivered the first talks in a series of six local history talks in 2022 to engage a wider audience and benefit from cross-promotion. The talks *Bed Time Tales* in February and *Accidents and Incidents* in March fascinated audiences as they discovered the rich history and stories of Dundullimal Homestead and the hardships of life in Dubbo in the 1800s. Dundullimal Homestead Crew Volunteers delivered talks.
- Community engagement increased as local community groups recommenced meetings with easing NSW Health COVID-19 restrictions. Library staff visited various groups and attended community events to promote the benefits of library membership, resources, services and programs. These included the Dubbo Combined Pensioners and Superannuants Association, Dubbo U3A Open Days, the Dubbo Brick Show, LiveBetter Carer Gateway group and Dubbo Ladies Probus group.
- Regular programming targeting different community sectors included Brain Training designed to keep minds active in a friendly social setting. The Digital@Dubbo tech help provided one-on-one assistance covering various essential tech topics. The Book Club members shared reading recommendations; The News Café provided a forum for local and world news discussion; the Mindful Crafting sessions created Library Lover's Day bookmarks and showed basic weaving techniques.
- Seniors attended an information session presented by Western NSW Community Legal Centre Inc. and learnt about Wills, Power of Attorney and Medical Directives during the NSW Seniors Festival program. Other events offered during the festival included Scams and Rip-Offs, News Café and Brain Training.

Young People's Services

- The Summer Reading Club and January School Holiday for ages 5-12 years provided literacy-based activities around books available on the library's e-resource 'Storybox Library'. Activities included making a summer mural, rock painting, creating a light catcher, making animal homes, creating a pinwheel and making and painting a tile.
- Dubbo library collaborated with JoblinkPlus Youth Programs team to deliver a Get Work Ready event for youth aged 13-18 years. The event allowed exploring career options, create a resume, and engage with their peers. In addition, the event increased awareness of the free library resources available to assist youth seeking employment.
- In February, a special Tutu Storytime to celebrate International Tutu Day was delivered in collaboration with the local Orana Dance Centre. Children dressed in colourful tutu tutus enjoyed the tutu-themed stories told by Library staff, and learnt basic ballet positions and ballet terms from the Centre's professional ballerinas. The session finale included a beautiful impromptu choreographed ballet dance.
- Staff and students from Dubbo College Senior Campus attended a virtual tour of the library's online databases discovering resources to support HSC studies and major

works. They learnt how to identify and locate reliable sources and relevant information.

- Central West Leadership Academy Years 9 and 10 students visited the library to explore the library resources and collections and find new ways to research information. The session ended with a friendly competition among the students when they participated in a library-themed scavenger hunt.
- Scottish local Lorna Brennan from Buninyong School Community Centre delighted families with her reading of *The Gruffalo* for the Library's Harmony Week storytime.

Wellington Library

General Activities

- In celebration of Library Lovers Day, three lucky winners won book prizes in the 'Show the Love' colouring competition.
- The library held its 2nd annual Women of Wellington Morning Tea to celebrate International Women's Day. Wellington local Audrey Tremain, a Dubbo Show Baking judge, entertained the audience with stories from her baking experiences and official duties at local shows. Audrey shared tips and tricks and gave a judging demonstration using an orange cake bravely baked by a Wellington Library staff member.
- Western NSW Community Legal Centre Inc. presented a free legal education session that addressed the important issue of recognising Rip-Offs and Scams. The engaging session raised awareness of the extent of "scamming", and attendees expressed interest in further presentations by this local service.

Young People's Services

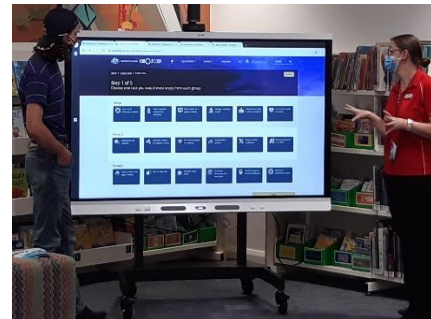
- The January School Holiday program included activities with local artist Lucy Keirle. Lucy taught the children different painting techniques to create their unique artworks and cardboard mural. Children attending the "Build a Bottle Garden" activity enjoyed making mini terrariums and learning about ecosystems. "The Snakes, Stones and Stories" painting activity engaged children and parents alike, with everyone picking up a brush and joining the fun. Junior non-fiction books on snakes and other reptiles facilitated an educational discussion and provided inspiration for the decorations children chose for their wooden snakes.
- Students from Stuart Town Public School enjoyed their first Library visit for the year. Kindergarten and Year 1 children joined the regular Storytime session for songs and crafts, while children from Year 2 to Year 6 completed a range of activities, including creating a map of Wellington and researching the Wellington Times from the 1980s.



Wellington children happily engrossed in creative school holiday activities



Wellington regular Kerry was the lucky door prize recipient of Nicole Alexander's latest book.



Taking the Joblink Plus online quiz at Dubbo Library



Stuart Town students discovering the facts about bats



Booked Out! The second talk in the Discover Dundullimal series at Dubbo Library



Harmony Week at Dubbo Library

Melissa Tong
Dubbo Libraries Coordinator

WARRUMBUNGLE LIBRARIES

Coonabarabran

General Activities

- The new library layout has proved to be a positive change, with the bright colours and furniture attracting the community into the library
- School-aged children found the library to be a safe place to use computers, read or study, and enjoy the reformed Lego Club on Thursdays
- Parents brought younger children for regular visits to Storytime and stayed on to browse and borrow picture books
- Breakthru Disability clients visited the library to enjoy working on puzzles, relaxing, reading with their carers and borrowing items
- Library Lover's Day was celebrated by sharing poetry and short stories in the library. This event proved to be popular. Regular bi-monthly sessions have been organised to continue in the library
- An enthusiastic group joined the library for the live-streaming of the Coonabarabran School Records, Archives on Tour webinar from NSW State Library on the big screen
- "Get Work Ready" event was held to assist the youth in Coonabarabran in creating resumes and helping young people understand the skills to find the right job. All participants were keen to have a regular monthly session
- Western NSW Legal Centre provided an informative session for Seniors Week on the often confronting issues of Elder abuse, Wills, Power of Attorney and Scams.
- The Warrumbungle Book Club met each month
- The library attended *The Little Peoples Fun Day* in March, where children's services in the community met and presented information to parents and carers

- The "Wrap with Love" knitting group organised a well-attended community morning tea to display the colourful rugs to keep those in need warm during the cooler months
- Saturday craft group met and enjoyed a cup of tea, a chat and shared their knowledge while creating in the library
- Dolly Parton's Imagination Library was promoted, resulting in several new parents registering their babies to participate in this program
- The library provided the Summer Reading Club kits and School Holiday Activities for children during January
- Home Deliveries to Cooina Nursing Home and private homes were particularly beneficial to our elderly borrowers
- Displays in the Library included School holiday activities, Storytime, Library Lover's Day, Imagination Library, Wrap with Love and upcoming events
- Tech Savvy Seniors sessions have been organised and promoted in the library
- The physical and online libraries were promoted in the local newspaper, social media and council website
- Library usage has increased, and people are visiting the library for a variety of activities, relaxation, computers, puzzles, games, reading and borrowing

Leonie Heslop

Acting Warrumbungle Libraries Coordinator

Coolah

General Activities

- After the hail damage sustained in October 2021, the library roof was replaced in January. Storm repairs continue on the library building with work on the southern walls.
- The *Craft and Create* program commenced in February. Participants enjoyed working on their creative projects and the supplied activities each Saturday morning.
- Library Lover's Day was celebrated on 14 February with a blind date with a book, chocolates for borrowers and an afternoon craft activity.
- Book Club met monthly and read the following novels: *Wearing Paper Dresses* by Anne Brinsden, *The One Hundred Years of Lenni and Margot* by Marianne Cronin and Italo Calvino's postmodern classic, *If On A Winter's Night A Traveller*.
- *Game On*, a weekly board and card game program, commenced in March. Popular games have included Monopoly, Uno and Battle Ship.
- Senior's Week was celebrated with the Tech Savvy Senior's course launch. Week one covered an introduction to the internet and email.
- Home Library Service was delivered to customers at Coolah MPS and the township.
- Covid restrictions eased in February. Customers no longer require mask-wearing and Q.R. check-in.
- The library was promoted through the local newspaper, social media and school contacts.
- Numerous displays were created to promote MRL collections and celebrate local, national and international days and events of interest.

- Pandora Gallery hosted a local history exhibition in February featuring photographs from Macquarie Regional Library's Pictures Collection

Young People's Services activities

- Storytime continues weekly with exciting themes and activities.
- The annual Summer Reading Club was once again well received by children and young people.
- January school holiday activities included sand art, beach/ocean collages, shell art and the most popular beach chair phone holders. Additionally, puzzles, games, and Lego were well utilised.
- Computer usage after school and during the holidays remained popular with young people.



Holly, Thomas and Oscar Martin enjoying the January School Holidays

Gabrielle Teale-McEvoy
Branch Library Officer

Dunedoo

General Activities

- The library has continued working with the St Michael's Catholic Primary School Centenary committee coordinating a photo drive and oral history recording station.
- The Dunedoo and District Development Group has transformed the old bank area for use by the Branch's new Local History Group and research room. Tourist information and brochures will be available to the public inside the room.

- The seed library was taken to the annual Dunedoo Show and local markets, where it attracted a lot of interest and gained several new members.
- Library Lovers Day was celebrated with a display of red books, Blind Date with a Book, and some lovely chocolates.
- The Book Club resumed in March with new members attending.
- Local History Group has recommenced. They have been researching the local St Michael's Catholic Primary School for their centenary celebrations.
- The Branch has started the Tech Savvy program with the seniors learning how to use computers and the internet.
- The library has a display of information technology books for Senior's Week and the Tech Savvy program.
- The library has helped put together the new display with the "History on the Porch" project. In conjunction with the Dunedoo Historical Society and Museum, the display has highlighted historical photos of Dunedoo that Ken Westerman has colourised.

Young People's Services activities

- Code Club has restarted with boys keen to learn in continuous attendance.
- During the January school holidays, the Summer Reading Club continued. Children who completed their second reading log received a pool voucher for Dubbo or the Warrumbungle Shire pools. Some Dunedoo participants who attended the Dubbo pool stayed until the 8.00 pm close.

Melissa Farrow
Library Officer

Baradine

General Activities

- Summer Reading Club registrations were down from last year but great to see the program still generates interest among younger readers.
- The summer school holidays' Flights of Fancy' take-home activity packs were popular, especially the wooden flying birds and the bird-themed bookmarks.
- Baradine Library news and event promotions were published in the Coonabarabran Times and school newsletters.
- Library Lovers Day was a great success at Baradine Library, with quite a few borrowers taking on the blind date with a book challenge and receiving a chocolate treat; feedback from the mystery books was all positive and good fun.
- Seniors Week was celebrated with a morning tea and presentation from Warrumbungle Community Care on the variety of services available.
- Plans for April school holiday fun were finalised, with in-house activities returning after the long break due to Covid restrictions.

Liz Cutts
Baradine Library Assistant

Mendooran

General Activities

- Promoting and providing Summer Reading Club and Take-Home Holiday Activities for children
- Display of Junior and Young Adult items to support the Summer Reading Club
- Promotion of the Dolly Parton Imagination Library for babies born in 2022 in the Warrumbungle Shire Council area
- A book display supported Library Lovers Day
- Reconnect with Your Library campaign was supported by a book display
- Library news, including online programs promoted through the local newspaper and schools

Cheryl Heslin
Library Assistant

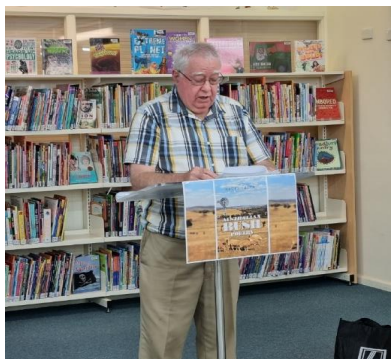
NARROMINE LIBRARIES

Narromine

General Activities

- Narromine Libraries Coordinator and Narromine Shire Council cooperated in providing library information at Narromine's New Residents Night and a "Tune Into Tech" Seniors Morning Tea focused on the free Tech Help the Library offers seniors.
- The Dolly Parton Imagination Library launched on 1 January. This program is funded by the NSW State Government, administered by United Way and Macquarie Regional Library, and promoted to parents of newborns by the Western NSW Local Health District. This essential early literacy program provides a free picture book each month from birth to age 5 for children born from 2022 onward who reside in Narromine Shire.
- Narromine High School HSC history students visited the library to learn about the Library's HSC study collection, using library databases for research and were introduced to our local history collection and resources.
- Frequent requests for Tech Help related to scam SMS messages, calls, and emails led to an information session delivered by Western NSW Community Legal Centre on Scams and Ripoffs. The important information from this session was featured in the *Narromine Star* on 31 March 2022.
- Library bustled every day of the summer school holidays with children participating in summer-themed craft and game activities and the Summer Reading Club.
- Author Talks included live-streamed interviews with Amelia Mellor from the State Library of NSW, Lynda La Plante from the BAD Sydney Crime Writers' Festival, and a book launch for local poet Geoff Smith's first book, *Australian Bush Poetry*.
- Annual Library Lovers Day allowed visitors to share what they love about their library. The top responses for Narromine were library staff, comfortable space, and public computers.
- Rhymetime attendance has grown to pre-COVID-19 levels, with 25+ regularly attending and 31 joining for an inclusive Harmony Week event.

- Service NSW visited to provide information about savings and rebates available through their Cost of Living Portal, including the popular Stay NSW holiday voucher. This program led to an increase in Tech Help requests navigating the Service NSW site.
- A packed house of seniors enjoyed tea and a local history talk on Narromine's Disastrous Decade: the 1950s, which included a timely review of the 1955 flood.
- Other regular programs continued, including Book Club, Saturday Cinema, Rhyme Time, Lego Club, Crafternoon, Tech Help, Game Time, Home Library Service.
- Targeted weeding of out-of-date and unpopular items from the adult non-fiction collection removed approximately 600 books over 15 years old which contained outdated information or had not been borrowed in 5 years.
- A consultant from MiddWest Risk Management reviewed Branch WHS and emergency procedures and assessed employee risk to create a report for MRL Manager and Dubbo Regional Council.
- Narromine Shire Council's WHS Officer and consultant conducted a WHS assessment.



Poet Geoff Smith reading from Australian Bush Poetry at his book launch



Local History Talk: 1950s Narromine – The Disastrous Decade



Two of Narromine's newest residents receive books from Dolly Parton's Imagination Library



Narromine Libraries Coordinator presenting at the Narromine Seniors Tea

Vickey Foggin
Narromine Libraries Coordinator

Trangie

General Activities

- Crafternoon participants enjoyed cardmaking and Diamond Dotz craft
- Tech Thursday switched from a fortnightly to a weekly program in February
- Delivery to the community continued through Home Library and Book Express services
- Library Lover's Day was celebrated in February. Borrowers could go on a Blind Date with a Book, add or borrow from the Books to Love display, or write or draw for the Show the Love display
- Service NSW Cost of Living Information Session, rescheduled from February, was well attended on 16 March
- Local History Talk *The 1950s: The Disastrous Decade* by local history volunteer Norma Meadley was enjoyed during the Seniors Festival on 31 March
- The Non-Fiction collection was weeded, and shelves rearranged to improve collection relevancy and facilitate access

Young People's Services activities

- Summer Reading Club encouraged reading through the summer school holidays
- School holiday activities included drop-in Craft and Lego days, picture scavenger hunt, and Paint and Ice activities
- Lego Club commenced on Friday afternoons in February
- Rhyme Time advertised a new time of 10.30 am Wednesdays

Meetings

- Branch Library Officer attended Trangie Interagency Meeting held in the library

Allison Nash

Trangie Branch Library Officer



REPORT: Public Art Strategy Development - Proposed Consultation Process

DIVISION: Community, Culture and Places
REPORT DATE: 12 May 2022
TRIM REFERENCE: ID22/963

EXECUTIVE SUMMARY

Purpose	Seek endorsement	
Issue	<ul style="list-style-type: none">Seeking endorsement from Council on the proposed plan of public consultation for the development of a Dubbo Regional Council Cultural Plan.	
Reasoning	<ul style="list-style-type: none">Under the adoption of the 2020-2025 Cultural Plan an action of the plan was <i>"5.3.2 Development of a Public Arts Strategy in consultation with the community, cultural and arts organisations, Council and Council staff."</i> A public consultation plan is thus required.	
Financial Implications	Budget Area	Culture and Economy/Regional Experiences/Cultural Development
	Funding Source	Regional Experiences – Cultural Development Operational Fund
	Proposed Cost	\$16,910 Consultation Phase \$4,500 Research \$2,545 Development of Framework \$4,850 Development of Final Policy \$1,500 Contingency
	Ongoing Costs	
Policy Implications	Name of Policy	There are no policy implications arising from this report.

STRATEGIC DIRECTION

The 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes five principle themes and a number of strategies and outcomes. This report is aligned to:

Theme:	5 Liveability
CSP Objective:	5.7 The high profile of existing cultural services and facilities is maintained
Delivery Program Strategy:	5.7.1 The community participates in and celebrates the high quality of cultural services and facilities available
Theme:	4 Community Leadership
CSP Objective:	4.3 The resources of Council are appropriately managed

Delivery Program Strategy: 4.3.1 The organisation displays the elements of sound management and strategic planning

RECOMMENDATION

That the proposed Public Art Strategy consultation process be endorsed by Council.

John Watts
Director Community, Culture and Places

JM
Cultural Development
Coordinator

BACKGROUND

In 2015 Dubbo City Council developed a Public Art Strategy for the region. It was unable to be enacted due to the organisational changes required with the amalgamation of Dubbo City Council and Wellington Shire Council, and the associated reprioritisation of service delivery.

In developing the new Cultural Plan - SPARC (Shaping Plans to Advance Regional Culture) in late 2019, the community was vocal in its desire for a revived program of Public Arts works and to ensure this was undertaken to align creative, economic, liveability and visitor attraction opportunities across the region. Community wanted to see the integration of Public Art across the LGA and viewed it as fundamental to our urban development. In response to community input, the below action was included in the 2020/2025 Cultural Plan.

Action 5.3.2 of SPARC the Dubbo Regional Council Cultural Plan requires Council to ensure the *“Development of a Public Arts Strategy in consultation with the community, cultural and arts organisations, Council and Council Staff”*.

Previous Resolutions of Council

13 July 2020	<ol style="list-style-type: none">1. That information contained within the report of the Cultural Development Coordinator dated 26 June 2020, be noted.2. That the draft Regional Cultural Plan (SPARC), be adopted.
--------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REPORT

To develop the public art strategy, Council has engaged public art and urban planning consultants ArtScape to undertake the planning, consultation, design and development of the Public Art Strategy. In consultation with community, Council, stakeholders and business, ArtScape will review existing and past programs and public art works, review current Council strategic directives and policies to develop a new, regional public art strategy for presentation to Council.

To develop this strategy it is proposed that the consultation be undertaken in two key stages to gain input to the draft strategy. A third stage will include opportunity for community to have further input following presentation of the draft public art strategy.

Stage One

Stage one consultation will be with key stakeholders and organisations. One-on-one consultation will take place between ArtScape and each stakeholder. Stakeholders for Stage One will include (but is not limited to);

- Dubbo Regional Council Councillors
- Dubbo Regional Council staff
- Major arts groups and Organisations (Orana Arts, Creative Assembly)
- Major tourism stakeholders (Destination Country and Outback (DNCO), Taronga Western Plains Zoo, Rural Flying Doctors Service)
- Major urban planning and development stakeholders
- Major industry and development stakeholders

Stage one consultation will commence in June and completed by 8 July 2022.

Stage Two

Stage two consultation will include broader community consultation with a number of publicly accessible workshops (on site in Dubbo and Wellington and online) to encourage the general public to provide feedback on the direction of public art across the community.

Stage two consultation will take place in July and early August, completing on 5 August 2022.

Stage Three

Stage three consultation will include broad communications to encourage community to review the draft and include social, digital, and print media. In addition there will be targeted stakeholder group communication through available channels and used existing corporate communication channels, such as council's website, customer experience boards and public notices.

Stage three consultation will take place from late September to late October 2022.

Planned Consultation

- Both stage one and stage two public consultations stages will be supported by Council's Cultural Development Co-ordinator and will range from one-on-one feedback sessions to public workshops in both Dubbo and Wellington, and will include online opportunities.
- Identified stakeholders will be formally introduced to the project consultants. Wider public consultation will be undertaken via a range of open public forums held in the community, online submission forms and online forum (as indicated by community demand).
- Consultation communication will focus on gaining insights, viewpoints, concerns and opportunities around community view of public art, its role, and recommendations for how the public art strategy can be developed and effectively managed by Dubbo Regional Council.
- The consultation will focus on a range of entry points into the development of the strategy from artistic value, economic value, visitor attraction, urban planning, heritage and place making and infrastructure development.
- Consultation will develop and understanding about the community's willingness to pay, as well as funding opportunities.
- Consultation will also include identified stakeholders and broad community identify any level of investment Council, or other stakeholder groups should be making in public art, community prioritisation of public art in context of current cultural investment and general investment.
- A draft report will be presented to the soon Council will be submitted identifying the feedback from the community, and how community input has been considered, reflected or responded to in the draft public art strategy.
- A report to Council will be submitted identifying the feedback from the community, and how community input has been considered, reflected or responded to in the draft public art strategy.

Resourcing Implications

- The consultation process will be resourced and supported by the Cultural Development Co-ordinator.
- The funding implications table below relates to consultant costs associated with the development of the Public Art Strategy.
- The costs for the ongoing management of the Public Art Strategy will be presented in the draft strategy once adopted and are not included in the table.
- ArtScape Pty Ltd have been engaged as the consultants following a competitive procurement process.

Total Financial Implications	Current year (\$)	Current year + 1 (\$)	Current year + 2 (\$)	Current year + 3 (\$)	Current year + 4 (\$)	Ongoing (\$)
a. Operating revenue	0	0	0	0	0	0
b. Operating expenses	10,455	19,850	0	0	0	0
c. Operating budget impact (a – b)	-10,455	-19,850	0	0	0	0
d. Capital Expenditure	0	0	0	0	0	0
e. Total net impact (c – d)	-10,455	-19,850	0	0	0	0
Does the proposal require ongoing funding?			No			
What is the source of this funding?			Regional Experiences – Cultural Development budgeted operational funding.			

Table 1. Ongoing Financial Implications

Planned Communications

- Stage 1: Formal introductions via phone or email of identified stakeholder to the project consultants.
- Stage 2: Advertise through social media and print media one-on-one feedback sessions to public workshops in both Dubbo and Wellington, including online opportunities to participate, engage and provide formal input.
- A report to SPARC Community committee will be submitted identifying the feedback from the community, and how this has been responded to in the draft Public Art Strategy.
- A report to Council will be submitted identifying the feedback from the community, and how this has been responded to in the draft Public Art Strategy.
- Stage 3: Broad communication on the draft strategy, and further workshops

Timeframe

20 June 2022 – 8 July 2022	Engagement Stage One Research and internal Council and stakeholder engagement
8 July 2022	Public Art Framework
10 July 2022 – 10 August 2022	Engagement Stage Two Public forum and engagement sessions
27 August 2022	Draft Public Art Strategy
Late August	Presentation of Draft Public Art Strategy to SPARC Community Committee
September 2022 Council meeting	Draft Public Art Strategy presented to Council
September - October 2022	Public exhibition period
Late October	Presentation of proposed final Public Art Strategy to SPARC Community Committee
November Council Meeting	Proposed final strategy presented to Council
July 2023	Review of public art strategy included in annual SPARC report provided to SPARC Community Committee and Council.