



AGENDA

EXTRAORDINARY COUNCIL MEETING

31 MARCH 2017

MEMBERSHIP:
Mr M Kneipp (Administrator)

The meeting is scheduled to commence at 1:30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

CCL17/30 LEAVE OF ABSENCE (ID17/395)

CCL17/31 PUBLIC FORUM (ID17/396)

REPORTS FROM STAFF:

CCL17/32 SERVICE PARTNERSHIP WITH SERVICE NSW (ID17/391) 2
The Council had before it the report dated 27 March 2017 from the Transition Project Leader regarding Service Partnership with Service NSW.

CCL17/33 COMMITTEE OF THE WHOLE (ID17/399)



DUBBO REGIONAL
COUNCIL

REPORT: Service Partnership with Service NSW

AUTHOR: Transition Project Leader
REPORT DATE: 27 March 2017
TRIM REFERENCE: ID17/391

EXECUTIVE SUMMARY

Dubbo Regional Council is participating in the 'Easy to do Business Proof of Concept' through a Service Partnership Agreement with Service NSW. The 'Easy to do Business' program focuses on coordinating and navigating through all of the government approvals required to be obtained by a new business owner in respect of a particular development sector. Service NSW provides a digital platform and detailed information upfront as to what is required by a potential new business owner from all of the approval authorities including Council.

Council has been advised by Service NSW that it intends to launch the 'Easy to do Business' program in Dubbo on 12 April 2017. However there is a legislative requirement within the Service NSW Act 2013, which requires a Council resolution to empower a Service Partnership Agreement.

As part of such resolution it is necessary that Council resolves to delegate the relevant customer service functions related to the administration of the 'Easy to do Business' program to the Chief Executive Officer, Service NSW in accordance with the Service Partnership Agreement as required under the Service NSW (One-stop Access to Government Services) Act 2013.

ORGANISATIONAL VALUES

Customer Focused: The focus of the Service Partnership Agreement is to reduce research time required by small business, reduced administration effort (red tape) to prepare applications, removal of duplicate fields (single input form), digital rather than paper based form for ease of access and submission, create a single point of contact for queries / status updates and deliver faster application assessment timeframes for the complete process.

Integrity: Council has ensured its current strong track record in regards to approval timeframes (below 40 days) and quality of development under its legislative authority will not be compromised through a whole of government approach.

One Team: The areas of Council that interact with the small business community have been consulted and been able to participate in developing the 'Easy to do Business Proof of Concept' as it relates to the Dubbo regional community. Areas of Council involved include Customer service, economic development, building and development services and the Transition Project Office.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That Council delegates the relevant customer service functions related to the administration of the 'Easy to do Business' program to the Chief Executive Officer, Service NSW in accordance with the Service Partnership Agreement as required under the Service NSW (One-stop Access to Government Services) Act 2013.**
- 2. That any necessary documents be executed under the Common Seal of Council.**

Murray Wood
Transition Project Leader



CLOSED AGENDA CONFIDENTIAL COMMITTEE OF THE WHOLE MEETING 31 MARCH 2017

MEMBERSHIP:
Mr M Kneipp (Administrator).

The meeting is scheduled to commence at _____ pm.

Page

- | | | |
|---------------|--|----------|
| CW17/5 | CONSTRUCTION OF WATER RESERVOIR COMPLIANCE MODIFICATION WORKS IN DUBBO (ID17/342) | 2 |
| | <p>The Committee had before it the report dated 24 March 2017 from the Director Technical Services regarding - Construction of Water Reservoir Compliance Modification Works in Dubbo.</p> <p><i>In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).</i></p> | |
| CW17/6 | WELLINGTON CAVES CARAVAN PARK - CLEANING AND MAINTENANCE CONTRACT (ID17/345) | 6 |
| | <p>The Committee had before it the report dated 13 March 2017 from the Director Corporate Development regarding Wellington Caves Caravan Park - Cleaning and Maintenance Contract.</p> <p><i>In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).</i></p> | |