



REPORT

CORPORATE SERVICES COMMITTEE

13 APRIL 2023

PRESENT: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Director Organisational Performance (J Bassingthwaite), the Manager Corporate Governance (S Wade), Governance Officer, the Director Strategy, Partnerships and Engagement, the IT Infrastructure Specialist, the IT Infrastructure Specialist, the Director Development and Environment (D Quigley), the Director Infrastructure and Manager Recreation and Open Spaces.

Councillor D Mahon assumed the chair of the meeting.

The proceedings of the meeting commenced at 6.45pm

CSC23/6 LEAVE OF ABSENCE (ID23/740)

No requests for leave of absence were received.

CSC23/7 CONFLICTS OF INTEREST (ID23/744)

The following Conflicts of Interest were declared:

- Councillor J Gough – non-pecuniary, less than significant interest in CCC23/16

CSC23/8 REPORT OF THE DUBBO REGIONAL LIVESTOCK MARKETS ADVISORY COMMITTEE - MEETING 13 DECEMBER 2022 (ID23/657)

The Committee had before it the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held 13 December 2022.

Moved by Councillor V Etheridge and seconded by Councillor L Burns

MOTION

That the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held on 13 December 2022, be noted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

**CSC23/9 REPORT OF THE DUBBO REGIONAL LIVESTOCK MARKETS ADVISORY
COMMITTEE - MEETING 14 MARCH 2023 (ID23/510)**

The Committee had before it the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held 14 March 2023.

Moved by Councillor V Etheridge and seconded by Councillor S Chowdhury

MOTION

That the report of the Dubbo Regional Livestock Markets Advisory Committee meeting held on 14 March 2023, be noted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

**CSC23/10 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 4
APRIL 2023 (ID23/658)**

The Committee had before it the report of the Audit and Risk Management Committee meeting held 4 April 2023.

Moved by Councillor R Ivey and seconded by Councillor L Burns

MOTION

That the report of the Audit and Risk Management Committee meeting held on 4 April 2023, be noted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

**CSC23/11 INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT -
MARCH 2023 (ID23/581)**

The Committee had before it the report dated 3 April 2023 from the Graduate Accountant regarding Investment Under Section 625 of the Local Government Act - March 2023.

Moved by Councillor R Ivey and seconded by Councillor V Etheridge

MOTION

That the information contained within the Investment is under Section 625 of the Local Government Act Report, dated 3 April 2023, be noted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CSC23/12 QUARTERLY REPORT ON COMPLAINT STATISTICS UNDER COUNCIL'S CODE OF CONDUCT (ID23/663)

The Committee had before it the report dated 30 March 2023 from the Manager Corporate Governance regarding Quarterly Report on Complaint Statistics Under Council's Code of Conduct.

Moved by Councillor L Burns and seconded by Councillor J Black

MOTION

That the report of the Manager Corporate Governance, dated 13 April 2023, be noted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CSC23/13 RISK MANAGEMENT COUNCIL POLICY (ID23/648)

The Committee had before it the report dated 29 March 2023 from the Emergency and Risk Management Officer regarding Risk Management Council Policy.

Moved by Councillor S Chowdhury and seconded by Councillor R Ivey

MOTION

That Council adopt the draft Risk Management Policy.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CSC23/14 DRAFT COUNCIL POLICY RELATED PARTY DISCLOSURE (ID23/725)

The Committee had before it the report dated 5 April 2023 from the Governance Team Leader regarding Draft Council Policy Related Party Disclosure.

Moved by Councillor J Black and seconded by Councillor M Wright

MOTION

That the draft Related Party Disclosure Policy, as attached at Appendix 1, be adopted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CSC23/15 AMENDMENT TO COUNCIL POLICY - PUBLIC INTEREST DISCLOSURES AND INTERNAL REPORTING (ID23/726)

The Committee had before it the report dated 5 April 2023 from the Governance Officer regarding Amendment to Council Policy - Public Interest Disclosures and Internal Reporting.

Moved by Councillor M Wright and seconded by Councillor L Burns

MOTION

That the amendments to the Public Interest Disclosures and Internal Reporting Policy attached at Appendix 1, be adopted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

At this juncture Cr Lewis Burns left the meeting, the time being 06:57 PM.

CSC23/16 2023/2024 DESTINATION PARTNERSHIP PROGRAM FEES AND CHARGES (ID23/737)

The Committee had before it the report dated 5 April 2023 from the Marketing and Creative Services Team Leader regarding 2023/2024 Destination Partnership Program Fees and Charges.

Moved by Councillor J Black and seconded by Councillor L Burns

MOTION

- 1. That Council adopts the charges for the 2023/2024 Destination Partnership Program as outlined in this report.**
- 2. That the Visitor Information Centre (VIC) Partnership Program fee be removed from the Revenue Policy.**

CARRIED

For: Councillors J Black, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

Absent: Councillor L Burns

Councillor J Gough declared a non-pecuniary, less than significant interest in the matter now before the Council and remained in the room during the Council's consideration of this matter. The reason for such interest is that Councillor J Gough owns a business which is part of the Destination Partnership Program and therefore will not affect his decision making on this item.

CONFIDENTIAL COUNCIL

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

The items listed come within the following provisions of the Act:

- IPEC23/12 – Award of the Tender for Fluoride Dosing System at John Gilbert Water Treatment Plant (JGWTP)
Section 10A(2)(d)(ii) – commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council
- CC23/27 – Destination Dubbo Project Update
Section 10A(2)(d)(ii) – commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council

There were no submissions as to whether the meeting should be closed for a particular item.

At this juncture it was moved by Councillor J Gough and seconded by Councillor M Wright that the Council resolves into Closed Session, the time being 6.59pm.

At this juncture Cr Lewis Burns returned to the meeting, the time being 7.06 PM.

The Open Session resumed at 7.45pm.

The Manager Corporate Governance (S Wade) read out the following resolutions made in the closed session of Council.

IPEC23/12 AWARD OF THE TENDER FOR FLUORIDE DOSING SYSTEM AT JOHN GILBERT WATER TREATMENT PLANT (JGWTP) (ID23/767)

The Committee had before it the report dated 12 April 2023 from the Director Infrastructure regarding Award of the Tender for Fluoride Dosing System at John Gilbert Water Treatment Plant (JGWTP).

Moved by Councillor J Gough and seconded by Councillor M Wright

MOTION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

Moved by Councillor M Dickerson and seconded by Councillor S Chowdhury

MOTION

- 1. That TWS Evolution be engaged for Contract CD22/5066 - New fluoride dosing system at the John Gilbert Water Treatment Plant at the tendered amount of \$1,192,101 (including GST) subject to the final assessment documentation from NSW Public Works and concurrence from Department of Planning and Industry.**
- 2. That all documentation in relation to this matter remain confidential to Council.**
- 3. That all documentation in relation to this matter be signed under the Common Seal of Council.**

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

CCC23/27 DESTINATION DUBBO PROJECT UPDATE (ID23/678)

The Committee had before it the report dated 3 April 2023 from the Director Organisational Performance regarding Destination Dubbo Project Update.

Moved by Councillor J Gough and seconded by Councillor M Wright

MOTION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

Moved by Councillor P Wells and seconded by Councillor S Chowdhury

MOTION

- 1. That the Wiradjuri Tourism Centre is the priority project in the Destination Dubbo projects funded by Infrastructure NSW and the Events Precinct is the secondary priority.**
- 2. That it be noted the Heritage Plaza outside Old Dubbo Goal is proceeding given the demolition and earthworks undertaken to date.**

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil.

The meeting closed at 6.47pm.

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CHAIRPERSON