

## REPORT

### CORPORATE SERVICES COMMITTEE

#### 8 JULY 2025

---

**PRESENT:** Councillors J Black, L Butler, J Cowley, M Dickerson, R Ivey, K Richardson, P Toynton, P Wells and M Wright.

**ALSO IN ATTENDANCE:** The Chief Executive Officer, the Acting Director Organisational Performance, the Manager Corporate Governance, the Governance Officer, the Director Strategy, Partnerships and Engagement, the Acting Manager Strategic Partnerships and Investment, the Communications Partner, the IT Support Officer, the IT Support Officer Wellington, the Director Development and Environment, the Acting Manager Growth Planning, the Manager Building and Development Services, the Acting Senior Strategic Planner, the Director Infrastructure, the Manager Operations Water Supply and Sewerage, the Director Community, Culture and Places, the Manager Community Services and the Manager Recreation and Open Space.

Councillor K Richardson assumed the chair of the meeting.

The proceedings of the meeting commenced at 7:09pm at the Dubbo Civic Administration Building, Council Chamber.

#### **CSC25/40 LEAVE OF ABSENCE (ID25/479)**

Requests for leave of absence were received from Councillors S Chowdhury and A Ryan who were absent from the meeting due to personal reasons.

Moved by Councillor J Cowley and seconded by Councillor P Toynton.

#### **MOTION**

**That such requests for leave of absence be accepted and Councillors S Chowdhury and A Ryan be granted leave of absence from this meeting.**

**CARRIED**

**Councillor P Wells attended via audio visual link.**

**For:** Councillors J Black, L Butler, J Cowley, M Dickerson, R Ivey, K Richardson, P Toynton, P Wells and M Wright.

**Against:** Nil

**CSC25/41      CONFLICTS OF INTEREST (ID25/480)**

There were no conflicts of interest declared.

**CSC25/42      DRAFT COUNCIL POLICY - COMMUNICATIONS, MEDIA AND BRAND POLICY (ID25/1277)**

The Committee had before it the report dated 26 June 2025 from the Communication Services Team Leader regarding Draft Council Policy - Communications, Media and Brand Policy.

Moved by Councillor M Wright and seconded by Councillor P Toynton.

**MOTION**

1.    **That the draft Communications, Media and Brand Policy, as attached at Appendix 1, be endorsed for the purpose of public exhibition for a period of 28 days.**
2.    **That a further report be submitted to Council detailing results of public exhibition, for adoption of the final policy.**

**CARRIED**

**For:** Councillors J Black, L Butler, J Cowley, M Dickerson, R Ivey, K Richardson, P Toynton, P Wells and M Wright.

**Against:** Nil

**CSC25/43      OUTSTANDING ACTIONS FROM COUNCIL AND COMMITTEES (ID25/990)**

The Committee had before it the report dated 26 May 2025 from the Governance Team Leader regarding Outstanding Actions from Council and Committees.

Moved by Councillor R Ivey and seconded by Councillor J Cowley.

**MOTION**

**That the quarterly update on Outstanding Actions be noted.**

**CARRIED**

**For:** Councillors J Black, L Butler, J Cowley, M Dickerson, R Ivey, K Richardson, , P Toynton, P Wells and M Wright.

**Against:** Nil

**CONFIDENTIAL**

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Committee meeting closed to the press and public.

The item listed below come within the following provisions of the Act:

- *IPEC25/49 - John Gilbert Water Treatment Plant – Gravity Filter Penstock Valve Replacement* - the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).
- *CSC25/44 – Land Acquisition - Future Stormwater Management in Troy Gully* – That the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).
- *CSC25/45 - Outcome of Expression of Interest Process - Community Lease of Wellington Showground* - that the matter concerned matters affecting the security of the Council, Councillors, Council Staff or Council Property (Section 10A(2)(f)).

There were no submissions as to whether the meeting should be closed for a particular item.

At this junction it was moved by Councillor P Toynton and seconded by Councillor J Cowley that the Committee resolves into Closed Session, the time being 7:25pm.

The Open Session resumed at 7:31pm.

The following resolutions made in the closed session were displayed on the screen.

**CSC25/44      LAND ACQUISITION - FUTURE STORMWATER MANAGEMENT IN TROY GULLY  
(ID25/831)**

The Committee had before it the report dated 30 April 2025 from the Director Organisational Performance regarding Land Acquisition - Future Stormwater Management in Troy Gully.

Moved by Councillor P Toynton and seconded by Councillor J Cowley.

**MOTION**

**That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).**

**CARRIED**

Moved by Councillor J Black and seconded by Councillor P Toynton.

**MOTION**

1. That Council approve and proceed with the acquisition of Lots 2 and 4 on DP1194822 (7 and 9 Purvis Lane, Dubbo) and that upon acquisition and following notification provisions under s34 of the Local Government Act 1993, that the land be classified as 'operational.'
2. That Council delegate to the Chief Executive Officer the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the acquisition process.
3. That any documents which may not be executed by the Chief Executive Officer under delegation be executed under the Power of Attorney.
4. That all documentation in relation to this matter remain confidential to Council.

**CARRIED**

**For:** Councillors J Black, L Butler, J Cowley, M Dickerson, R Ivey, K Richardson, P Toynton, P Wells and M Wright.

**Against:** Nil

**CSC25/45      OUTCOME OF EXPRESSION OF INTEREST PROCESS - COMMUNITY LEASE OF WELLINGTON SHOWGROUND (ID25/1154)**

The Committee had before it the report dated 16 June 2025 from the Property Services Team Leader regarding Outcome of Expression of Interest Process - Community Lease of Wellington Showground.

Moved by Councillor P Toynton and seconded by Councillor J Cowley.

**MOTION**

**That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned matters affecting the security of the Council, Councillors, Council Staff or Council Property (Section 10A(2)(f)).**

**CARRIED**

Moved by Councillor R Ivey and seconded by Councillor J Cowley.

**MOTION**

1. That Council decline to accept the expression of interest (EOI) submission by Wellington Race Club for a community lease of Wellington Showground (Showground).
2. That the Chief Executive Officer be authorised to negotiate directly with the Wellington Race Club to lease the Showground.
3. That the Showground be subject to a fresh EOI if negotiations with Wellington Race Club are unsuccessful.
4. That all documentation in relation to this matter be executed under Power of Attorney.

5. That the considerations in relation to this matter remain confidential to Council.

**CARRIED**

**For:** Councillors J Black, L Butler, J Cowley, M Dickerson, R Ivey, K Richardson, P Toynton, P Wells and M Wright.

**Against:** Nil

The meeting closed at 7:32pm.

.....  
CHAIRPERSON