

REPORT

CORPORATE SERVICES COMMITTEE

9 SEPTEMBER 2025

PRESENT: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

ALSO IN ATTENDANCE: The Chief Executive Officer, the Director Organisational Performance, the Manager Airport Strategy and Operations, the Manager Corporate Governance, the Governance Officers, the Director Strategy, Partnerships and Engagement, the Chief Information Officer, the IT Support Officer, the Corporate Strategy and Performance Coordinator, the Communications Partner, the Director Development and Environment, the Manager Growth Planning, the Director Infrastructure, the Manager Infrastructure Strategy and Design, the Infrastructure Strategy Team Leader, the Director Community, Culture and Places and the Manager Arts and Culture.

Councillor K Richardson assumed the chair of the meeting.

The proceedings of the meeting commenced at 6:53pm. at the Dubbo Civic Administration Building, Council Chamber.

CSC25/55 LEAVE OF ABSENCE (ID25/491)

A request for leave of absence was received from Councillor J Cowley who was absent from the meeting due to personal reasons.

Moved by Councillor A Ryan and seconded by Councillor M Wright.

MOTION

That such request for Leave of Absence be accepted and Councillor J Cowley be granted leave of absence from this meeting.

Councillors L Butler and S Chowdhury attended via audio visual link.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/56 CONFLICTS OF INTEREST (ID25/492)

There were no conflicts of interest declared.

CSC25/57 MONTHLY REPORTING SNAPSHOT FOR COUNCILLORS (ID25/1699)

The Committee had before it the report dated 25 August 2025 from the Corporate Strategy Performance Coordinator regarding Monthly Reporting Snapshot for Councillors.

Moved by Councillor J Black and seconded by Councillor P Toynton.

MOTION

That the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 1 September 2025, be noted.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/58 2024/2025 DELIVERY PROGRAM AND OPERATIONAL PLAN - FINAL PROGRESS REPORT (ID25/1601)

The Committee had before it the report dated 13 August 2025 from the Corporate Strategy Performance Coordinator regarding 2024/2025 Delivery Program and Operational Plan - Final Progress Report.

Moved by Councillor P Toynton and seconded by Councillor J Black.

MOTION

That the report of the Corporate Strategy and Performance Coordinator, dated 13 August 2025, be noted.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/59 RE-PUBLICATION OF THE TOWARDS 2040 COMMUNITY STRATEGIC PLAN (ID25/1698)

The Committee had before it the report dated 25 August 2025 from the Corporate Strategy Performance Coordinator regarding Re-Publication of the Towards 2040 Community Strategic Plan.

Moved by Councillor M Wright and seconded by Councillor P Toynton.

MOTION

That the Towards 2040 Community Strategic Plan (Appendix 1) be adopted.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

**CSC25/60 DRAFT COUNCIL POLICY - TECHNOLOGY PROVISIONS FOR COUNCILLORS
(ID25/1403)**

The Committee had before it the report dated 16 July 2025 from the Chief Information Officer regarding Draft Council Policy - Technology Provisions for Councillors.

Moved by Councillor M Dickerson and seconded by Councillor P Wells.

MOTION

- 1. That Council endorse Option 1: Personal Devices Permitted of the Technology Provisions for Councillors Policy and update the policy wording accordingly.**
- 2. That the Technology Provisions for Councillors Policy replaces the former Council Policy; Access to Councillor Email Messages, as attached as Appendix 2.**
- 3. That the Technology Provisions for Councillors Policy replaces the former Council Policy; Provision, Operation and Management of Corporate devices for Councillors, as attached as Appendix 3.**

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

**CSC25/61 OUTCOME OF PUBLIC EXHIBITION OF ASSET MANAGEMENT POLICY
(ID25/1631)**

The Committee had before it the report dated 13 August 2025 from the Director Organisational Performance regarding Outcome of Public Exhibition of Asset Management Policy.

Moved by Councillor P Toynton and seconded by Councillor J Black.

MOTION

That the draft Asset Management Policy, as attached as Appendix 1, be adopted.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CONFIDENTIAL

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Committee meeting closed to the press and public.

The item listed below come within the following provisions of the Act:

- *CSC25/62 – CD25-668 – Project Management Tender – Dubbo Airport Runway Asphalt Works* – That the information that would, if disclosed, reveal a trade secret (Section 10A(2)(d)(iii)).
- *CCC25/47 – Presentation – Update on Wiradjuri Tourism Centre* - That the information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

There were no submissions as to whether the meeting should be closed for a particular item.

At this junction it was moved by Councillor A Ryan and seconded by Councillor M Wright that the Committee resolves into Closed Session, the time being 7:17pm.

The Open Session resumed at 7:59pm.

The following resolutions made in the closed session were displayed on the screen.

CSC25/62 CD25-668 - PROJECT MANAGEMENT TENDER - DUBBO AIRPORT RUNWAY ASPHALT WORKS (ID25/1758)

The Committee had before it the report dated 28 August 2025 from the Manager Airport Strategy and Operations regarding CD25-668 - Project Management Tender - Dubbo Airport Runway Asphalt Works.

Moved by Councillor A Ryan and seconded by Councillor M Wright.

MOTION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, reveal a trade secret (Section 10A(2)(d)(iii)).

CARRIED

Moved by Councillor M Wright and seconded by Councillor P Toynton.

MOTION

- 1. That a contract for the Supply of Project Management and Supervision Services for the Dubbo Regional Airport Runway Sustainability Project be awarded to RP Infrastructure in accordance with Clause 178 (3) of the Local Government (General) Regulation 2021 for the price of \$763,275.00 (incl. GST)**
- 2. That Council delegate the Chief Executive Officer to approve contract variations for this contract subject to budget limitations.**
- 3. That all documentation relating to this matter be executed under Power of Attorney.**
- 4. That all information contained in this report remain confidential.**

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CCC25/47 Presentation - Update on Wiradjuri Tourism Centre (ID25/1788)

The Committee will receive a presentation on this item.

Moved by Councillor A Ryan and seconded by Councillor M Wright.

MOTION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

The Committee received a Presentation – Update on Wiradjuri Tourism Centre

The meeting closed at 8:00

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CHAIRPERSON