

REPORT

CORPORATE SERVICES COMMITTEE

13 MAY 2025

PRESENT: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

ALSO IN ATTENDANCE: The Chief Executive Officer, the Director Organisational Performance, the Manager Corporate Governance, the Governance Officer, the Director Strategy, Partnerships and Engagement, the Corporate Strategy and Performance Coordinator, the Communications Services Team Leader, the Manager Customer Experience and Engagement, the IT Infrastructure Specialist, the IT Support Officer Wellington, the Director Development and Environment, the Director Infrastructure, the Manager Infrastructure Delivery, the Manager Strategy Water Supply and Sewerage, the Director Community, Culture and Places, and the Manager Recreation and Open Space.

Councillor K Richardson assumed the chair of the meeting.

The proceedings of the meeting commenced at 6:11pm at the Dubbo Civic Administration Building, Council Chamber.

CSC25/23 LEAVE OF ABSENCE (ID25/467)

A request for leave of absence was received from Councillor Dickerson who was absent from the meeting due to personal reasons.

Moved by Councillor M Wright and seconded by Councillor S Chowdhury.

MOTION

That such request for Leave of Absence be accepted and Councillor Dickerson be granted leave of absence from this meeting.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/24 CONFLICTS OF INTEREST (ID25/468)

There were no conflicts of interest declared.

CSC25/25 REPORT OF THE VILLAGES COMMITTEE - MEETING 14 APRIL 2025 (ID25/826)

The Committee had before it the report of the Villages Committee meeting held 14 April 2025.

Moved by Councillor P Toynton and seconded by Councillor P Wells.

MOTION

That the report of the Villages Committee meeting held on 14 April 2025, be noted.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/26 REPORT OF THE WELLINGTON TOWN COMMITTEE - MEETING 16 APRIL 2025 (ID25/827)

The Committee had before it the report of the Wellington Town Committee meeting held 16 April 2025.

Moved by Councillor L Butler and seconded by Councillor P Toynton.

MOTION

That the report of the Wellington Town Committee meeting held on 16 April 2025, be noted.

CARRIED

For: Councillors J Black, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Councillor L Butler.

At this juncture the meeting adjourned, the time being 6:19pm.

The meeting recommenced at 6:22pm.

CSC25/27 INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - APRIL 2025 (ID25/829)

The Committee had before it the report dated 1 May 2025 from the Revenue Accountant regarding Investment Under Section 625 of the Local Government Act - April 2025.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells.

MOTION

That the information contained within the Investment under Section 625 of the Local Government Act Report be noted.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/28 COMMUNITY INSIGHTS 2025 CHECK-IN SURVEY RESULTS (ID25/744)

The Committee had before it the report dated 16 April 2025 from the Engagement and Customer Insights Coordinator regarding Community Insights 2025 Check-in Survey Results.

Moved by Councillor S Chowdhury and seconded by Councillor J Black.

MOTION

- 1. That the 2025 Check-in Community Insights Survey report from Micromex Research (Appendix 1) be noted.**
- 2. That the 2025 Community Input Check-in Survey report from YourSay (Appendix 2) be noted.**

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/29 MONTHLY REPORTING SNAPSHOT FOR COUNCILLORS - APRIL 2025 (ID25/541)

The Committee had before it the report dated 2 May 2025 from the Corporate Strategy Performance Coordinator regarding Monthly Reporting Snapshot for Councillors - April 2025.

Moved by Councillor J Black and seconded by Councillor S Chowdhury.

MOTION

That the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 2 May 2025, be noted.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

**CSC25/30 REVIEW OF COMMUNITY FUNDING AND FINANCIAL ASSISTANCE POLICY
(ID25/754)**

The Committee had before it the report dated 17 April 2025 from the Corporate Strategy Performance Coordinator regarding Review of Community Funding and Financial Assistance Policy.

The Committee reports having met with the Corporate Strategy and Performance Coordinator.

Moved by Councillor M Wright and seconded by Councillor S Chowdhury.

MOTION

1. That the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 17 April 2025, be noted.
2. That the draft Community Funding Framework (Appendix 1) and draft Council Policy – Financial Assistance (Appendix 2) be endorsed for the purpose of public exhibition, with formal feedback sought from 9am Monday 2 June 2025.
3. That a further report outlining the results of the public exhibition period be put to Council in July 2025.
4. That a further report detailing the finalised Community Funding Applicant Guide, assessment and evaluation matrix, and acquittal and return benefits processes be put to Council in July 2025.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/31 PROPOSED VILLAGE ROADSHOW PROGRAM 2025 (ID25/825)

The Committee had before it the report dated 28 April 2025 from the Corporate Strategy Performance Coordinator regarding Proposed Village Roadshow Program 2025.

Moved by Councillor S Chowdhury and seconded by Councillor J Black

MOTION

1. That Council consider the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 28 April 2025.
2. That Council endorse the proposed Village Roadshow Program attached at Appendix 1 and nominate a preferred mode; compressed over a couple of weeks or delivered over a number of months.
3. That dates of best fit are canvassed with Councillors.
4. That further consultation be undertaken with the Villages Committee and following support from the community representative's, venue and transport arrangements be progressed.

LOST

AMENDMENT

Moved by Councillor S Chowdhury and seconded by Councillor J Cowley

MOTION

1. That Council consider the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 28 April 2025.
2. That Council endorse the proposed Village Roadshow Program attached at Appendix 1 to be delivered on Tuesday evenings over a number of months, to be completed by November 2025.
3. That dates of best fit are canvassed with Councillors.
4. That further consultation be undertaken with the Villages Committee and following support from the community representative's, venue and transport arrangements be progressed.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/32 LAND CLASSIFICATION - LOT 160 DP1301296, BEING PART OF ST BRIGIDS CIRCUIT, DUBBO (ID25/705)

The Committee had before it the report dated 10 April 2025 from the Property Services Team Leader regarding Land Classification - Lot 160 DP1301296, being part of St Brigids Circuit, Dubbo.

Moved by Councillor J Black and seconded by Councillor M Wright.

MOTION

1. That upon:
 - (a) acquisition; and
 - (b) completion of the public notification provisions under s34 of the *Local Government Act 1993*,
the property described as Lot 160 on DP1301286 is to be classified as 'operational land' in accordance with the *Local Government Act 1993*.
2. That all documentation in relation to this matter be executed under Power of Attorney.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CONFIDENTIAL

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Committee meeting closed to the press and public.

The item listed below come within the following provisions of the Act:

- IPEC25/31 – *John Gilbert Water Treatment Plant, Dubbo - Preparation Of Concept Study For Replacement Of Clear Water Tanks - Proposed Engagement - the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*
- IPEC25/32 – *Saxa Road Reconstruction - Tender Recommendation - the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*
- CCC25/20 – *Tender - Wayfinding And Reserve Signage - the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*
- CSC25/33 – *Troy Rail Deviation Project - Update - the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

There were no submissions as to whether the meeting should be closed for a particular item.

At this junction it was voted unanimously that the Committee resolves into Closed Session, the time being 6:57 pm.

The Open Session resumed at 7:12pm.

The following resolutions made in the closed session were displayed on the screen.

**IPEC25/31 JOHN GILBERT WATER TREATMENT PLANT, DUBBO - PREPARATION OF
CONCEPT STUDY FOR REPLACEMENT OF CLEAR WATER TANKS - PROPOSED
ENGAGEMENT (ID25/765)**

The Committee had before it the report dated 23 April 2025 from the Manager Strategy Water Supply and Sewerage regarding John Gilbert Water Treatment Plant, Dubbo - Preparation of Concept Study for Replacement of Clear Water Tanks - Proposed Engagement.

RECOMMENDATION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

Moved by Councillor J Black and seconded by Councillor P Toynton.

MOTION

- 1. That Council engage NSW Public Works under the provisions of Section 55 (3)(b) of the Local Government Act 1993 for \$255,865.50 (incl GST).**
- 2. That Council delegate the Chief Executive Officer to approve extension options for this contract if required.**
- 3. That Council delegate the Chief Executive Officer to approve variations for this contract subject to budget limitations.**
- 4. That all documentation in relation to this matter be executed under Power of Attorney.**
- 5. That all documentation in relation to this matter remain confidential to Council.**

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

IPEC25/32 SAXA ROAD RECONSTRUCTION - TENDER RECOMMENDATION (ID25/748)

The Committee had before it the report dated 16 April 2025 from the Operations Coordinator East regarding Saxa Road Reconstruction - Tender Recommendation.

RECOMMENDATION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

Moved by Councillor R Ivey and seconded by Councillor S Chowdhury.

MOTION

1. That the contract for the reconstruction of Section 1 and Section 2 on Saxa Road excluding additional optional will be awarded to Robson Civil Projects Pty Ltd, in accordance with Clause 178 (3) of the Local Government (General) Regulation 2021 for the amount of \$3,901,142.07 (excl GST).
2. That Council delegate the Chief Executive Officer to approve the extension options for this contract if required.
3. That Council delegate the Chief Executive Officer to approve contract variations for this contract subject to budget limitations.
4. That all documentation in relation to this matter be executed under Power of Attorney.
5. That all documentation in relation to this matter remain confidential to Council.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CCC25/20 TENDER - WAYFINDING AND RESERVE SIGNAGE (ID25/763)

The Committee had before it the report dated 22 April 2025 from the Manager Recreation and Open Spaces regarding Tender - Wayfinding and Reserve Signage.

RECOMMENDATION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

Moved by Councillor P Wells and seconded by Councillor M Wright.

MOTION

1. That Council, as per Clause 178(3)(e) of the Local Government Regulations does not accept any of the tenders submitted due to price.
2. That Council enter into negotiations with the preferred supplier, Yamari Ochre, to align the scope of works with the available budget of \$125,620 inc. GST.
3. That all documentation in relation to this matter remain confidential to Council.

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

CSC25/33 TROY RAIL DEVIATION PROJECT - UPDATE (ID24/2445)

The Committee had before it the report dated 19 December 2024 from the Property Services Team Leader regarding Troy Rail Deviation Project - Update.

RECOMMENDATION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

Moved by Councillor S Chowdhury and seconded by Councillor J Black.

MOTION

- 1. That Council proceed with the purchase of the following lots from the Transport Asset Manager of New South Wales, in accordance with the terms outlined within this report:
a) Lot 5 in DP1241494;
b) Lot 8 in DP1241494;
c) Lot 9 in DP1241494;
d) Lot 10 in DP1241494; and
e) Lot 12 in DP1241494.**
- 2. That the Chief Executive Officer be authorised to negotiate, finalise and execute under Power of Attorney any documentation in relation to resolution no. 1 (above).**
- 3. That any documentation that the Chief Executive Officer is unable to execute in accordance with resolution no. 2 (above) be executed under the Common Seal of Council.**
- 4. That the matters contained within this report remain confidential to Council.**

CARRIED

For: Councillors J Black, L Butler, S Chowdhury, J Cowley, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Against: Nil

The meeting closed at 7:13pm.

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CHAIRPERSON