



REPORT

EXTRAORDINARY COUNCIL MEETING

23 DECEMBER 2021

PRESENT: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, P Wells, D Mahon and M Wright.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Governance Team Leader (H Young), the Administration Officer CEO, the Administration Officer Mayor, the Communications Business Partner, the Communications Partner, the Graphic Design Officer, the Director Organisational Performance and the Director Culture and Economy.

The Chief Executive Officer assumed the Chair of the meeting, as the Returning Officer.

The proceedings of the meeting commenced at 3.00 pm at the Dubbo Civic Administration Building, Council Chamber. Councillor J Black read a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was read by Councillor L Burns, who also gave a Welcome to Country.

CCL21/279 DECLARATION OF OATH/AFFIRMATION OF OFFICE (ID21/2262)

Pursuant to Section 233A of the Local Government Act 1993, the following Councillors took an Oath of Office:

- Councillor J Black
- Councillor S Chowdhury
- Councillor M Dickerson
- Councillor V Etheridge
- Councillor J Gough
- Councillor M Wright

Pursuant to Section 233A of the Local Government Act 1993, the following Councillors made an Affirmation of Office:

- Councillor L Burns
- Councillor R Ivey
- Councillor D Mahon
- Councillor P Wells

In accordance with Schedule 7 Section 1 of the Local Government (General) Regulation 2021, the Chief Executive Officer acted as the returning officer to conduct this election.

CCL21/280 ELECTION OF MAYOR AND DEPUTY MAYOR (ID21/2179)

The Council had before it the report dated 22 December 2021 from the Chief Executive Officer regarding Election of Mayor and Deputy Mayor.

Moved by Councillor R Ivey and seconded by Councillor M Dickerson

MOTION

That the method of voting for the election of Mayor and Deputy Mayor be by Open Voting (show of hands).

CARRIED

CCL21/281 ELECTION OF MAYOR FOR MAYORAL TERM (ID21/2180)

At this stage, the Chief Executive Officer as Returning Officer invited nominations for the election of the office of Mayor for the Mayoral term with the following written nominations received:

Councillor M Dickerson, nominated by Councillor L Burns and Councillor V Etheridge.

Councillor M Dickerson formally accepted his nomination.

The Chief Executive Officer as Returning Officer declared that as only one nomination was received for the position of the Mayor, Councillor M Dickerson is duly elected to the office of Mayor of Dubbo Regional Council for the duration of the Mayoral term.

Councillor M Dickerson assumed the Chair of the meeting, the time being 3.16 pm.

CCL21/282 LEAVE OF ABSENCE (ID21/2181)

No requests for leave of absence were received.

CCL21/183 CONFLICTS OF INTEREST (ID21/2259)

No declarations were made.

CCL21/284 PUBLIC FORUM (ID21/2182)

There were no speakers during Public Forum.

CCL21/285 CREATION OF OFFICE OF DEPUTY MAYOR (ID21/2183)

Moved by Councillor L Burns and seconded by Councillor J Gough

MOTION

That the Office of Deputy Mayor be created and operate for the duration of Mayoral Term.

CARRIED

In accordance with Schedule 7 Section 1 of the Local Government (General) Regulation 2021, the Chief Executive Officer acted as the returning officer to conduct this election.

CCL21/286 ELECTION OF DEPUTY MAYOR FOR MAYORAL TERM (ID21/2184)

At this stage, the Chief Executive Officer as Returning Officer invited nominations for the election of the office of Deputy Mayor for the remainder of the Mayoral term with the following written nomination received:

Councillor R Ivey nominated by Councillor R Ivey and Councillor J Gough.

Councillor R Ivey formally accepted his nomination.

The Chief Executive Officer as Returning Officer declared that as only one nomination was received for the position of the Deputy Mayor, Councillor R Ivey is duly elected to the office of Deputy Mayor of the Dubbo Region for the duration of the Mayoral term.

Councillor M Dickerson assumed the Chair of the meeting, the time being 3.20 pm.

REPORTS FROM STAFF:

CCL21/287 FORMATION OF STANDING COMMITTEES AND DETERMINATION OF MEETING DATES AND TIMES (ID21/2185)

The Council had before it the report dated 22 December 2021 from the Administration Officer - Governance and Internal Control regarding Formation of Standing Committees and Determination of Meeting Dates and Times.

Moved by Councillor M Wright and seconded by Councillor V Etheridge

MOTION

- 1. That Council adopts a meeting structure including three standing committees, with meetings to be held once per month; and an Ordinary Council meeting to be held once per month.**

2. That the following Standing Committees be created:
 - a. Infrastructure, Planning and Environment Committee, to deal with matters relating to Development and Environment and Infrastructure, as outlined in the report.
 - b. Culture and Community Committee, to deal with matters relating to Culture and Economy and Liveability, as outlined in the report.
 - c. Corporate Services Committee, to deal with matters relating to Organisational Performance and Executive Services, as outlined in the report.
3. Standing Committee meetings be held on the second Thursday of each month commencing at 5.30 pm with the Infrastructure, Planning and Environment Committee, immediately followed by the Culture and Community Committee and the Corporate Services Committee; with the exception of January and December, where no Standing Committee meetings will be held.
4. That Ordinary Council meetings be held on the fourth Thursday of each month commencing at 5.30 pm, with the exception of December, where the Council meeting will occur on the second Thursday of the month to allow for the end of year holidays.
5. That Ordinary meetings of Council be held in the Council Chamber in Dubbo, unless otherwise resolved.
6. That the Code of Meeting Practice be reviewed and adopted as soon as practicable to reflect any changes to the scheduling of meeting dates and times.

CARRIED

**CCL21/288 CASUAL VACANCIES DURING THE FIRST 18 MONTHS OF THE COUNCIL TERM
(ID21/2186)**

The Council had before it the report dated 22 December 2021 from the Executive Manager Governance and Internal Control regarding Casual Vacancies During the First 18 Months of the Council Term.

Moved by Councillor S Chowdhury and seconded by Councillor M Wright

MOTION

That any casual vacancy that occurs within 18 months after the 4 December 2021, being the date of the last ordinary election of councillors, be filled via a by-election.

CARRIED

**CCL21/289 DETERMINATION OF COUNCILLOR REPRESENTATION ON MANDATED
COMMITTEES (ID21/2247)**

The Council had before it the report dated 8 December 2021 from the Administration Officer - Governance and Internal Control regarding Determination of Councillor Representation on Mandated Committees.

Moved by Councillor V Etheridge and seconded by Councillor J Black

MOTION

1. That Councillor S Chowdhury be the Councillor representative, with Councillor R Ivey the alternate, for the Audit and Risk Management Committee.
2. That Councillor V Etheridge be the Councillor representative, with Councillor D Mahon the alternate, for the Local Traffic Committee.
3. That Councillor L Burns be the Councillor representative, with Councillor M Wright the alternate, for the Floodplain Management Committee.
4. That the above representatives will serve on the committees for the duration of the Mayoral Term.

CARRIED

The meeting closed at 3.25 pm.

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CHAIRPERSON