



AGENDA

ORDINARY COUNCIL MEETING

22 MAY 2017

MEMBERSHIP:
Mr M Kneipp (Administrator).

The meeting is scheduled to commence at 5.30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

CCL17/53 CONFIRMATION OF MINUTES (ID17/757) 4
Confirmation of the minutes of the proceedings of the Dubbo Regional Council meeting held on 24 April 2017, the Extraordinary meeting of Council held on 1 May 2017 and the Extraordinary meeting of Council held on 8 May 2017.

CCL17/54 LEAVE OF ABSENCE (ID17/754)

CCL17/55 PUBLIC FORUM (ID17/755)

ADMINISTRATOR MINUTES:

CCL17/56 ADMINISTRATOR APPOINTMENTS (ID17/600) 20
The Council has before it the Administrator Minute regarding Administrator Appointments.

MATTERS CONSIDERED BY COMMITTEES:

CCL17/57 REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE - MEETING 15 MAY 2017 (ID17/802) 24
The Council has before it the report of the Planning and Development Committee meeting held 15 May 2017.

- PDC17/16 DUBBO CBD PRECINCTS PLAN - STATUS REPORT (ID17/760)**
The Council has before it the report dated 9 May 2017 from the Manager City Strategy Services regarding Dubbo CBD Precincts Plan - Status Report.
- PDC17/17 DEVELOPMENT APPLICATION D2016-624 (2) - COTTON STORAGE FACILITY**
PROPERTY: LOT 2670 DP 852445, 27R BOOTHENBA ROAD AND LOT 2452 DP 1049405, YARRANDALE ROAD, DUBBO
APPLICANT: FLETCHER INTERNATIONAL EXPORTS PTY LTD
OWNER: CRO-BAH PTY LTD (LOT 2670) AND FROME STREET INVESTMENTS NO. 41 PTY LTD (LOT 2452) (ID17/766)
The Council has before it the report dated 9 May 2017 from the Senior Planner 1 regarding Development Application D2016-624 (2) - Cotton Storage Facility
Property: Lot 2670 DP 852445, 27R Bootherba Road and Lot 2452 DP 1049405, Yarrandale Road, Dubbo
Applicant: Fletcher International Exports Pty Ltd
Owner: Cro-bah Pty Ltd (Lot 2670) and Frome Street Investments No. 41 Pty Ltd (Lot 2452).
- PDC17/18 DEVELOPMENT APPLICATION D17-162 - TELECOMMUNICATIONS FACILITY - LOT 1 DP 1213064 RES 1000457, COBRA STREET, DUBBO**
APPLICANT: SERVICE STREAM MOBILE COMMUNICATIONS
OWNER: DUBBO REGIONAL COUNCIL (ID17/759)
The Council has before it the report dated 5 May 2017 from the Planner regarding Development Application D17-162 - Telecommunications Facility - Lot 1 DP 1213064 Res 1000457, Cobra Street, Dubbo
Applicant: Service Stream Mobile Communications
Owner: Dubbo Regional Council.
- PDC17/19 RELEASE OF EASEMENT FOR WATER SUPPLY - LOTS 31 AND 32 DP 636021, 11R DUNEDOO ROAD AND 9 BUSHLAND DRIVE, DUBBO (ID17/747)**
The Council has before it the report dated 9 May 2017 from the Planner regarding Release of Easement for Water Supply - Lots 31 and 32 DP 636021, 11R Dunedoo Road and 9 Bushland Drive, Dubbo.

- PDC17/20 DEVELOPMENT APPLICATION D2016-403 - EDUCATIONAL ESTABLISHMENT (SCHOOL - ALTERATIONS AND ADDITIONS) FOR LOT 1 DP 348033 AND LOT 1 DP 433302, 70 NORTH STREET, DUBBO (WEST DUBBO PUBLIC SCHOOL) (ID17/767)**
The Council has before it the report dated 9 May 2017 from the Planner regarding Development Application D2016-403 - Educational Establishment (School - Alterations and Additions) for Lot 1 DP 348033 and Lot 1 DP 433302, 70 North Street, Dubbo (West Dubbo Public School).
- CCL17/58 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 15 MAY 2017 (ID17/803)** 30
The Council has before it the report of the Works and Services Committee meeting held 15 May 2017.
- CCL17/59 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 15 MAY 2017 (ID17/800)** 39
The Council has before it the report of the Finance and Policy Committee meeting held 15 May 2017.
- REPORTS FROM STAFF:**
- CCL17/60 PROGRESS ON MERGER PROJECTS (ID17/791)** 43
The Council has before it the report dated 12 May 2017 from the Interim General Manager regarding Progress on Merger Projects.
- CCL17/61 COMMENTS AND MATTERS OF URGENCY (ID17/756)**



Confirmation of Minutes

The Council has before it the report of the Ordinary Council meeting held on 24 April 2017, the Extraordinary Council meeting held 1 May 2017 and the Extraordinary Council meeting held 8 May 2017.

RECOMMENDATION

That the minutes of the proceedings of the Ordinary Council meeting held on 24 April 2017 comprising pages 5, 6, 7, 8, 9, 10, 11 and 12 and the Extraordinary Council meeting held 1 May 2017 comprising pages 13, 14 and 15 and the Extraordinary Council meeting held 8 May 2017 comprising pages 16, 17, 18 and 19 of the series be taken as read and confirmed as correct minutes and signed by the Administrator and the Interim General Manager.

Appendices:

- 1 [↓](#) Minutes - Ordinary Council Meeting - 24/04/2017
- 2 [↓](#) Minutes - Ordinary Council Meeting - 01/05/2017 - Special
- 3 [↓](#) Minutes - Ordinary Council Meeting - 08/05/2017 - Special



REPORT

ORDINARY COUNCIL MEETING

24 APRIL 2017

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Director Corporate Development, the Media and Public Relations Co-ordinator, the Director Technical Services, the Director Environmental Services, the Manager Building and Development Services, the Manager City Strategy Services, the Director Community Services (J Watts), and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator, Mr M Kneipp.

CCL17/34 CONFIRMATION OF MINUTES (ID17/524)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 27 March 2017 and the Extraordinary Council meeting held 31 March 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the minutes of the proceedings of the Ordinary Council meeting held on 27 March 2017 comprising pages 5, 6, 7, 8, 9, 10, 11 and 12 and the Extraordinary Council meeting held 31 March 2017 comprising pages 13 and 14 of the series be taken as read, confirmed as correct minutes and signed by the Administrator and the Interim General Manager.

CARRIED

CCL17/35 LEAVE OF ABSENCE (ID17/525)

There were no requests for leave of absence recorded.

CCL17/36 PUBLIC FORUM (ID17/526)

The Council reports having met with Mr Wes Maas during Public Forum regarding; PDC17/10 – Planning Proposal – Operational Review of the Dubbo Local Environmental Plan 2011 (ID17/374) and, CCL17/42 – Development Application (D16-482) – Extractive Industry (Quarry) Property: Lot 211 DP 1220433, 20L Sheraton Road, Dubbo Pallican/Owner: Regional Hardrock Pty Ltd (ID17/528).

ADMINISTRATOR MINUTES:**CCL17/37 ADMINISTRATOR APPOINTMENTS (ID17/375)**

The Council had before it the Administrator Minute regarding Administrator Appointments.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the Administrator Minute dated 17 April 2017, be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL17/38 REPORT OF THE PLANNING AND DEVELOPMENT - MEETING 18 APRIL 2017 (ID17/591)**

The Council had before it the report of the Planning and Development Committee meeting held 18 April 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Planning and Development Committee meeting held on 18 April 2017, be adopted save and except clauses PDC17/10, PDC17/11, PDC17/12, PDC17/13 and PDC17/14 which are to be dealt with separately.

CARRIED

PDC17/10 PLANNING PROPOSAL - OPERATIONAL REVIEW OF THE DUBBO LOCAL ENVIRONMENTAL PLAN 2011 (ID17/374)

The Council had before it the recommendation of the Planning and Development Committee regarding Planning Proposal - Operational Review of the Dubbo Local Environmental Plan 2011.

Moved by Mr M Kneipp (Administrator)

MOTION

That the matter be deferred pending further consideration as a result of the submission received by Council during Public Forum.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

PDC17/11 PLANNING PROPOSAL - OPERATIONAL REVIEW OF THE WELLINGTON LOCAL ENVIRONMENTAL PLAN 2012 (ID17/381)

The Council had before it the recommendation of the Planning and Development Committee regarding Planning Proposal - Operational Review of the Wellington Local Environmental Plan 2012.

Moved by Mr M Kneipp (Administrator)

MOTION

That the matter be deferred pending further consideration as a result of the submission received by Council during Public Forum.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

PDC17/12 COUNCIL POLICY - FLOODING IN GEURIE - RESULTS OF PUBLIC EXHIBITION (ID17/195)

The Council had before it the recommendation of the Planning and Development Committee regarding Council Policy - Flooding in Geurie - Results of Public Exhibition.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the Council Policy – Flooding in Geurie, as amended and provided in Appendix 1, of the report of the Manager City Strategy Services, dated 11 April 2017 be adopted.
2. That a review of the Council Policy – Flooding in Geurie be undertaken by Council in July 2018.
3. That an advertisement be placed in local print media advising of Council’s adoption of the Council Policy – Flooding in Geurie.
4. That the Council Policy – Flooding in Geurie commence operation from the date it is advertised in local print media.
5. That the people who made submissions be thanked and advised of Council’s determination in this matter.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

PDC17/13 DEVELOPMENT APPLICATION D17-133 - DUAL OCCUPANCY (DETACHED) AND TWO (2) LOT SUBDIVISION
PROPERTY: 276 BRISBANE STREET, DUBBO
APPLICANT: A R CARPENTRY
OWNER: MS M J WATKINS (ID17/538)

The Council had before it the recommendation of the Planning and Development Committee regarding Development Application D17-133 - Dual Occupancy (Detached) and Two (2) Lot Subdivision, 276 Brisbane Street, Dubbo.

Moved by Mr M Kneipp (Administrator)

MOTION

That Development Application D17-133 for a dual occupancy (detached) and two (2) lot subdivision at Lot 3 Sec B DP 9489, 276 Brisbane Street, Dubbo, be granted approval subject to the conditions of consent, included as Appendix 1, to the report of the Planning Services Supervisor dated 11 April 2017.

CARRIED

The Director Environmental Services declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that the Director Environmental Services is the owner of the property at 276 Brisbane Street, Dubbo and the proposed development is an investment property. The Director Environmental Services' husband, Adam Ramsay of AR Carpentry, is also the applicant for the subject Development Application.

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

**PDC17/14 DEVELOPMENT APPLICATION D16-556 - SERVICED APARTMENTS (52)
LOCATION: LOT 13 DP 597771, 277-283 COBRA STREET, DUBBO
APPLICANT/OWNER: P A AND R A MCARDLE (ID17/536)**

The Council had before it the recommendation of the Planning and Development Committee regarding Development Application D16-556 - Serviced Apartments (52), 277-283 Cobra Street, Dubbo.

Moved by Mr M Kneipp (Administrator)

MOTION

That Development Application D16-556 for Serviced Apartments (52) on Lot 13 DP 597771, 277-283 Cobra Street, Dubbo be approved subject to the conditions included in Appendix 1 to the report of the Planner dated 11 April 2017.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

CCL17/39 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 18 APRIL 2017 (ID17/593)

The Council had before it the report of the Works and Services Committee meeting held 18 April 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Works and Services Committee meeting held on 18 April 2017, be adopted.

CARRIED

**CCL17/40 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 18 APRIL 2017
(ID17/592)**

The Council had before it the report of the Finance and Policy Committee meeting held 18 April 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Finance and Policy Committee meeting held on 18 April 2017, be adopted.

CARRIED

REPORTS FROM STAFF:**CCL17/41 PROGRESS ON MERGER PROJECTS (ID17/575)**

The Council had before it the report dated 13 April 2017 from the Interim General Manager regarding Progress on Merger Projects.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the report of the Interim General Manager dated 13 April 2017, be noted.

CARRIED

**CCL17/42 DEVELOPMENT APPLICATION (D16-482) - EXTRACTIVE INDUSTRY (QUARRY)
PROPERTY: LOT 211 DP 1220433, 20L SHERATON ROAD, DUBBO
APPLICANT/OWNER: REGIONAL HARDROCK P/L (ID17/528)**

The Council had before it the report dated 18 April 2017 from the Director Environmental Services regarding Development Application (D16-482) - Extractive Industry (Quarry)

Moved by Mr M Kneipp (Administrator)

MOTION

That the matter be deferred pending further consideration as a result of the submission received by Council during Public Forum.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

CCL17/43 LICENCE AGREEMENT - WARRIOR WARBIRDS (ID17/595)

The Council had before it the report dated 20 April 2017 from the Director Corporate Development regarding Licence Agreement - Warrior Warbirds.

Moved by Mr M Kneipp (Administrator)

MOTION

1. **That Council enter into a licence agreement with Mr Mark Benton of Warrior Warbirds for the use of an airport terminal booking desk for a one year period with a one year option.**
2. **That Mr Benton be required to provide evidence of Public Liability insurance coverage to a minimum \$20 million.**

CARRIED

CCL17/44 COMMENTS AND MATTERS OF URGENCY (ID17/527)

There were no matters recorded under this clause.

The meeting closed at 5:50 pm.

.....
CHAIRMAN



REPORT EXTRAORDINARY COUNCIL MEETING 1 MAY 2017

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Administrative Services Officer - Administrator, the Manager Management Accounting Services, the Manager Financial Accounting Services, the Director Corporate Development, the Corporate Communications Supervisor, the Director Technical Services, the Manager Business Support Technical, the Director Environmental Services, the Director Community Services and the Director Parks and Landcare Services.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 12.00pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator, Mr M Kneipp.

CCL17/45 LEAVE OF ABSENCE (ID17/602)

There were no requests for leave of absence noted.

CCL17/46 PUBLIC FORUM (ID17/603)

There were no speakers during Public Forum.

ADMINISTRATOR MINUTES:

**CCL17/46a RESTRICTION ON TITLE - LOT 100 DP 1220591 - ROYAL FREEMASONS
BENEVOLENT INSTITUTION (ID17/728)**

The Council had before it the Administrator Minute regarding Restriction on Title - Lot 100 DP 1220591 - Royal Freemasons Benevolent Institution.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council approve the registration by the Royal Freemasons Benevolent Institution of a restriction over Lot 100 DP 1220591 to restrict the use of the site to accommodate seniors and people with a disability.
2. That all costs in relation to the registering of the restriction be the responsibility of Royal Freemasons Benevolent Institution.
3. That all necessary documentation in relation to this matter be executed under Common Seal of Council.

CARRIED

REPORTS FROM STAFF:

**CCL17/47 2017/2018 DRAFT OPERATIONAL PLAN AND BUDGET (INCLUDING DRAFT
REVENUE POLICY) (ID17/532)**

The Council has before it the report dated 18 April 2017 from the Interim General Manager regarding 2017/2018 Draft Operational Plan and Budget (Including Draft Revenue Policy).

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the 2017/2018 draft Operational Plan and Budget (including Revenue Policy and Forward Budgets for 2018/2019, 2019/2020 and 2020/2021) be adopted and placed on public exhibition from Friday 5 May 2017 for the prescribed 28 days.
2. That the 2017/2018 draft Macquarie Regional Library Operational Plan and Budget be adopted and placed on public exhibition from Friday 5 May 2017 for the prescribed 28 days in conjunction with Council's planning documents.
3. That submissions and comments closing at 5.00 pm on Friday 2 June 2017 be invited in respect of the 2017/2018 draft Operational Plan and Budget and the draft Macquarie Regional Library Operational Plan and Budget.
4. That the various reports of the Directors in reference to the Operational Plan and Budget be noted.
5. That the list of recipients for financial assistance from Council in 2017/2018 under Section 356 of the Local Government Act as detailed in the report of the Director

Community Services dated 18 April 2017 be adopted.

- 6. That interest charged on overdue rates and charges be at the percentage rate as advised as the maximum by the Minister for Local Government for the 2017/2018 year**

CARRIED

The meeting closed at 12.09pm.

.....
CHAIRMAN



REPORT EXTRAORDINARY COUNCIL MEETING 8 MAY 2017

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, Director Corporate Development, the Corporate Communications Supervisor, the Director Technical Services, the Manager Technical Support, the Manager Civil Infrastructure and Solid Waste, the Director Environmental Services, the Manager Building and Development Services, the Planning Services Supervisor, the Manager City Strategy Services, the Director Community Services, the Director Parks and Landcare Services, and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by the Administrator, Mr M Kneipp.

CCL17/48 LEAVE OF ABSENCE (ID17/763)

There were no requests for leave of absence noted.

CCL17/49 PUBLIC FORUM (ID17/764)

There were no speakers during Public Forum.

ADMINISTRATOR MINUTES:

**CCL17/50 DEVELOPMENT APPLICATION (D16-482) - EXTRACTIVE INDUSTRY (QUARRY)
PROPERTY: 20L SHERATON ROAD, DUBBO
APPLICANT/OWNER: REGIONAL HARDROCK PTY LTD (ID17/733)**

The Council had before it the Administrator Minute regarding Development Application (D16-482) - Extractive Industry (Quarry).

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the reports of the Director Environmental Services dated 18 April 2017 and 1 May 2017 in respect of CCL17/42 be noted.
2. That it be further noted that Development Application D16-482 for an Extractive Industry (Quarry) at 20L Sheraton Road, Dubbo has been referred to the Western JRPP for determination.
3. That following such determination by the Western JRPP, a further report on the outcomes of this matter be submitted to Council.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

CCL17/51 PLANNING PROPOSAL - OPERATIONAL REVIEW OF THE DUBBO LOCAL ENVIRONMENTAL PLAN 2011 (PDC17/10) (ID17/734)

The Council had before it the Administrator Minute regarding Planning Proposal - Operational Review of the Dubbo Local Environmental Plan 2011 (PDC17/10).

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council support the proposed amendments contained in the Operational Review of the Dubbo Local Environmental Plan 2011.
2. That Council support a minimum 28 day public exhibition period for the Planning Proposal.
3. That Council resolve to not use its delegation under Section 59 of the Environmental Planning and Assessment Act, 1979 to draft the amendments to the Dubbo Local Environmental Plan 2011.
4. That following the completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.
5. That a further report be provided to Council for consideration that includes a suite of proposed measures Council could consider to guide the provision of dual occupancy development across the Dubbo Regional Local Government Area.
6. That Mr Wes Maas be advised of Council's determination in this matter.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

CCL17/52 PLANNING PROPOSAL - OPERATIONAL REVIEW OF THE WELLINGTON LOCAL ENVIRONMENTAL PLAN 2012 (PDC17/11) (ID17/735)

The Council had before it the Administrator Minute regarding Planning Proposal - Operational Review of the Wellington Local Environmental Plan 2012 (PDC17/11)

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council support the proposed amendments contained in the Operational Review of the Wellington Local Environmental Plan 2012.
2. That Council support a minimum 28 day public exhibition period for the Planning Proposal.
3. That Council resolve to not use its delegation under Section 59 of the Environmental Planning and Assessment Act, 1979 to draft the amendments to the Wellington Local Environmental Plan 2012.
4. That following the completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.
5. That Mr Wes Maas be advised of Council's determination in this matter.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Mr M Kneipp (Administrator)	
Total (1)	Total (0)

The meeting closed at 5:34 pm.

.....
CHAIRMAN



DUBBO REGIONAL
COUNCIL

ADMINISTRATOR MINUTE: Administrator Appointments

AUTHOR: Administrator
REPORT DATE: 17 May 2017
TRIM REFERENCE: ID17/600

To the Council
Ladies and Gentlemen

Office of the Administrator
Civic Administration Building
Church Street, Dubbo

Tuesday 18 April 2017

- Media interview – Daily Liberal.
- Attended briefing for Council's Committee meetings.
- Attended the Planning and Development Committee, Works and Services Committee and the Finance and Policy Committee meetings.

Wednesday 19 April 2017

- Attended meeting with representatives of the Wellington Show Society to discuss issues with the Wellington Showground buildings.
- Attended the Local Representation Committee meeting in Wellington.

Thursday 20 April 2017

- Media interview – 2DU.
- Media interview – WIN Television.

Friday 21 April 2017

- Attended the Orana Gardens Anzac Memorial Service.
- Media interview – Nine News.
- Attended along with Council's Interim General Manager, Mark Riley and Director Environmental Services, Melissa Watkins a meeting with developers to discuss a planning proposal.

Saturday 22 April 2017

- Officially launched the 'Centenary of 100 years of Public High School Education in Dubbo'.
- Attended the 2nd birthday party of headspace Dubbo.
- Attended the luncheon for the 'Centenary of 100 years of Public High School Education in Dubbo'.

Sunday 23 April 2017

- Attended the Bodangora Anzac Memorial Service.

Monday 24 April 2017

- Attended along with Council's Interim General Manager, Mark Riley the Water and Sewer Steering Committee meeting.
- Attended along with Council's Transition Project Lead, Murray Wood, a meeting with developers to discuss a planning proposal.
- Attended along with Council's Interim General Manager, Mark Riley discussions regarding Council's draft 2017/2018 Operational Plan.
- Attended briefing for the Ordinary meeting of Council.
- Attended the Ordinary meeting of Council.

Tuesday 25 April 2017

- Attended along with Council's Interim General Manager, Mark Riley, the Dawn Service and Commemorative Service for Anzac Day.

Wednesday 26 April 2017

- Media interview – Daily Liberal.

Thursday 27 April 2017

- Media interview – 2DU.
- Attended meeting with Mr P Rowe to discuss the Bill Ferguson statue.
- Media interview – Dubbo Photo News.
- Attended along with Council's Director Community Services, David Dwyer, the regular meeting with Charles Sturt University.
- Attended along with Council's Director Parks and Landcare Services, Ian McAlister an introductory meeting with Western Research Institute's Ms W Mason.

Friday 28 April 2017

- Attended along with Council's Interim General Manager, Mark Riley, the 'Easy to do Business' event. Also present was Deputy Premier Mr J Barilaro.
- Attended along with Council's Interim General Manager, Mark Riley, the shortlisting of Director applications with LGNSW's Mr Christian Morris.
- Attended the Wellington Bicentenary meeting.

Saturday 29 April 2017

- Attended the ABC Central West's birthday celebrations in Orange.

Monday 1 May 2017

- Attended regular meeting with Dubbo Chamber of Commerce and Industry President, Mr M Wright.
- Attended the Extraordinary meeting of Council.
- Attended the Rural Consultative Working Party meeting.

Tuesday 2 May 2017

- Media interview – ABC Western Plains.
- Media interview – 2DU.
- Media interview – DCFM.
- Media interview – Prime News.
- Media interview – WIN News.

Wednesday 3 May 2017

- Participated in the teleconference for the Commonwealth Games Baton Relay.
- Attended along with Council's Director Environmental Services, Melissa Watkins, a meeting with developers to discuss a planning proposal.

Thursday 4 May 2017

- Attended along with Council's Interim General Manager, Mark Riley and Manager Civil Infrastructure, Steve Clayton a meeting with Mr L Weiland of the Rural Fire Service.
- Attended meeting with Dubbo resident to discuss the merits of the 3rd bin.
- Attended along with Council's Interim General Manager, Mark Riley, Director Environmental Services, Melissa Watkins, Director Technical Services, Ian Bailey and Manager Technical Support, Mark Stacey a meeting with a local developer to discuss a planning proposal.

Monday 8 May 2017

- Conducted interviews for the Senior Staff positions along with Council's Interim General Manager, Mark Riley and LGNSW's Christian Morris.
- Attended the Extraordinary meeting of Council.

Tuesday 9 May 2017

- Conducted interviews for the Senior Staff positions along with Council's Interim General Manager, Mark Riley and LGNSW's Christian Morris.
- Media interview – 2DU.

Thursday 11 May 2017

- Conducted interviews for the Senior Staff positions along with Council's Interim General Manager, Mark Riley and LGNSW's Christian Morris.
- Attended along with Council's Interim General Manager, Mark Riley the Westview Drive In Volunteer thank you event.

Friday 12 May 2017

- Attended the Australians in Retirement meeting as guest speaker.
- Media interview – ABC Western Plains radio.

RECOMMENDATION

That the information contained within the Administrator Minute dated 17 May 2017 be noted.

Michael Kneipp
Administrator



DUBBO REGIONAL
COUNCIL

Report of the Planning and Development Committee - Meeting 15 May 2017

AUTHOR: Administrative Officer - Governance
REPORT DATE: 16 May 2017

The Council has before it the report of the Planning and Development Committee meeting held 15 May 2017.

RECOMMENDATION

That the report of the Planning and Development Committee meeting held on 15 May 2017 be adopted.



**REPORT
PLANNING AND DEVELOPMENT
COMMITTEE
15 MAY 2017**

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Supervisor Governance (J O’Dea), the Director Corporate Development, the Corporate Communications Supervisor (A Woodcock), the Director Technical Services, the Manager Civil Infrastructure and Solid Waste, the Director Environmental Services, the Manager Building and Development Services, the Manager City Strategy Services, the Director Community Services, the Director Parks and Landcare Services and the Transition Project Lead.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

**PDC17/15 REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE -
MEETING 18 APRIL 2017 (ID17/749)**

The Committee had before it the report of the Planning and Development Committee meeting held 18 April 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Planning and Development Committee meeting held on 18 April 2017, be adopted.

CARRIED

PDC17/16 DUBBO CBD PRECINCTS PLAN - STATUS REPORT (ID17/760)

The Committee had before it the report dated 9 May 2017 from the Manager City Strategy Services regarding Dubbo CBD Precincts Plan - Status Report.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That progress towards achievement of the 50 Bright Ideas be noted.**
- 2. That the 50 Bright Ideas as included in the following programs be included in the new Community Strategic Plan for the Dubbo Regional Council Local Government Area:**
 - Fast Track Approvals Program;**
 - CBD Infrastructure Improvements Program;**
 - Development Incentive Program.**
- 3. That an update report be provided to Council in July annually detailing project progress towards achievement of the bright ideas.**

CARRIED

**PDC17/17 DEVELOPMENT APPLICATION D2016-624 (2) - COTTON STORAGE FACILITY
PROPERTY: LOT 2670 DP 852445, 27R BOOTHENBA ROAD AND LOT 2452 DP
1049405, YARRANDALE ROAD, DUBBO
APPLICANT: FLETCHER INTERNATIONAL EXPORTS PTY LTD
OWNER: CRO-BAH PTY LTD (LOT 2670) AND FROME STREET INVESTMENTS
NO. 41 PTY LTD (LOT 2452) (ID17/766)**

The Committee had before it the report dated 9 May 2017 from the Senior Planner 1 regarding Development Application D2016-624 (2) - Cotton Storage Facility Property: Lot 2670 DP 852445, 27R Boothenba Road and Lot 2452 DP 1049405, Yarrandale Road, Dubbo.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Council agree to reduce the Urban Roads contribution for D16-624 from \$416,581.20 to \$13,322.40 (based on the adopted 2016/2017 financial year notes).**
- 2. That modified Development Application D16-624 (Part 2) for a cotton storage facility at Lot 2670 DP 852445, 27R Boothenba Road and Lot 2452 DP 1049405, Yarrandale Road, Dubbo be granted approval subject to the conditions of consent provided attached in Appendix 1 to the report of the Senior Planner 1 dated 9 May 2017, noting the amendment to Condition 22.**
- 3. That an additional condition be added to the conditions of consent that reads:
*“The payment of \$13,322.40 (26 industrial trips) for Urban Roads Headworks contributions, in accordance with Council’s adopted Amended Section 94 Contributions Plan – Roads, Traffic Management and Carparking, operational 3 March 2016 has been adopted based on the data provided by Barnson Pty Ltd dated 24 April 2017 relating to the use of the buildings as a cotton storage facility. To confirm the accuracy of the data annual returns are to be submitted to Council for a period of three (3) years from the commencement of the operation of the site. Any increase in the trip rates associated with the use of the site may require recalculation of the required contribution as applicable.
{Reason: Implementation of Council’s Section 94 Contributions Plan – Roads, Traffic Management and Carparking dated 2016}”***

CARRIED

**PDC17/18 DEVELOPMENT APPLICATION D17-162 - TELECOMMUNICATIONS FACILITY -
LOT 1 DP 1213064 RES 1000457, COBRA STREET, DUBBO
APPLICANT: SERVICE STREAM MOBILE COMMUNICATIONS
OWNER: DUBBO REGIONAL COUNCIL (ID17/759)**

The Committee had before it the report dated 5 May 2017 from the Planner regarding Development Application D17-162 - Telecommunications Facility - Lot 1 DP 1213064 Res 1000457, Cobra Street, Dubbo.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Development Application D17-162 for a Telecommunications Facility at Lot 1 DP 1213064 Reserve 1000457, Cobra Street, Dubbo, be granted approval subject to the conditions of consent, included as Appendix 1, to the report of the Planner dated 5 May 2017.**
- 2. That those who made submissions be advised of Council's determination in this matter.**

CARRIED

**PDC17/19 RELEASE OF EASEMENT FOR WATER SUPPLY - LOTS 31 AND 32 DP 636021,
11R DUNEDOO ROAD AND 9 BUSHLAND DRIVE, DUBBO (ID17/747)**

The Committee had before it the report dated 9 May 2017 from the Planner regarding Release of Easement for Water Supply - Lots 31 and 32 DP 636021, 11R Dunedoo Road and 9 Bushland Drive, Dubbo.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Council release the existing Easement for Water Supply on DP 636021 and create replacement Easement for Water Supply as detailed in the subdivision plan, administration documents and Section 88B Instrument submitted with Subdivision Certificate SC2012-365.**
- 2. That any necessary documents be executed under the common seal of the Council.**

CARRIED

PDC17/20 DEVELOPMENT APPLICATION D2016-403 - EDUCATIONAL ESTABLISHMENT (SCHOOL - ALTERATIONS AND ADDITIONS) FOR LOT 1 DP 348033 AND LOT 1 DP 433302, 70 NORTH STREET, DUBBO (WEST DUBBO PUBLIC SCHOOL) (ID17/767)

The Committee had before it the report dated 9 May 2017 from the Planner regarding Development Application D2016-403 - Educational Establishment (School - Alterations and Additions) for Lot 1 DP 348033 and Lot 1 DP 433302, 70 North Street, Dubbo (West Dubbo Public School).

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Development Application D2016-403 for an Educational Establishment (School – Alterations and Additions) on Lot 1 DP 348033 and Lot 1 DP 433302, 70 North Street Dubbo, for the redevelopment of West Dubbo Public School be approved subject to the draft conditions included in Appendix 1 of the report of the Planner dated 9 May 2017.**
- 2. That following receipt of Crown Concurrence of the draft conditions, the General Manager be delegated authority to amend the conditions of consent if/as required and to issue the Notice of Determination.**

CARRIED

The meeting closed at 5.40 pm.

.....
CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Works and Services Committee - Meeting 15 May 2017

AUTHOR: Administrative Officer - Governance
REPORT DATE: 16 May 2017

The Council has before it the report of the Works and Services Committee meeting held 15 May 2017.

RECOMMENDATION

That the report of the Works and Services Committee meeting held on 15 May 2017 be adopted.



DUBBO REGIONAL
COUNCIL

**REPORT
WORKS AND SERVICES COMMITTEE
15 MAY 2017**

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Supervisor Governance (J O’Dea), the Director Corporate Development, the Corporate Communications Supervisor (A Woodcock), the Director Technical Services, the Manager Civil Infrastructure and Solid Waste, the Director Environmental Services, the Manager Building and Development Services, the Manager City Strategy Services, the Director Community Services, the Director Parks and Landcare Services and the Transition Project Lead.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.40 pm.

**WSC17/24 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 18 APRIL
2017 (ID17/750)**

The Committee had before it the report of the Works and Services Committee meeting held 18 April 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Works and Services Committee meeting held on 18 April 2017, be adopted.

CARRIED

WSC17/25 BUILDING SUMMARY - APRIL 2017 (ID17/762)

The Committee had before it the report dated 9 May 2017 from the Director Environmental Services regarding Building Summary - April 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within the report of the Director Environmental Services dated 9 May 2017 be noted.

CARRIED

WSC17/26 MOUNT ARTHUR CHALLENGE - RUN AND CYCLING EVENT, WELLINGTON (ID17/784)

The Committee had before it the report dated 10 May 2017 from the Manager Technical Support regarding Mount Arthur Challenge - Run and Cycling Event, Wellington.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the application of the Mount Arthur Reserve Trust for the Mt Arthur Running and Cycling Events to be held on Sunday 16 July 2017 be approved and undertaken in accordance with the Event and Traffic Management Plan as conditioned by the NSW Police Service and the following conditions of Dubbo Regional Council:**
 - a. Running Events "Wallaby Run" 5km and "Wedgetail Challenge" 9km – implementation of a temporary one lane road closure of Bushrangers Creek Road between the Showground (western gate) and Evans Way and a full road closure of Brennans Way between Bushrangers Creek Road and Man of the Mountain Trail from 10.00am to 1.30pm.**
 - b. Cycling Event – "Limestone Ride" 50km event shall commence within the Wellington Showground, left onto Bushrangers Creek Road for 8.5km, left into Zaias Lane for 8.1km, left into Arthurville Road for 6.7km, left into Suntop Road for 16.0km, left into Renshaw McGirr Way for 9.5km then left into Bushrangers Creek Road for 0.7km to the finish at the Wellington Showground.**
- 2. That submission of Traffic Control Plans to Council's Traffic Engineer for approval, to be submitted a minimum of three (3) weeks prior to the event. All traffic control measures contained in the plan are to be in accordance with Australian Standard AS1742.3 and the Road and Maritime Services NSW Guidelines for Bicycle Road Races and the Guide to Traffic Control at Worksites prepared by an accredited person.**
- 3. That all traffic control including the placement and removal of barricades and/or regulation of traffic is to be carried out by Traffic Controllers appropriately trained in accordance with the requirements of Australian Standard AS1742.3 and the Roads and**

Maritime Services accreditation requirements for Traffic Control Planners or Controllers as required. In this respect there is a requirement that Traffic Controllers and not marshals are to be provided at the start/finish and turnaround to stop all traffic whilst riders are:

- Starting and finishing within a 60km/h or less speed zone.
 - Assembled on the road carriageway immediately prior to a mass or staggered start.
 - Undertaking the turn-around movement.
 - Sprint to the finish line.
4. That the NSW Police Service consent and conditions for bicycle races permit under the NSW Road Transport Act 2013 – Section 115 is required.
 5. That Council's Administration Officer must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, Roads and Maritime Services and the NSW Police Service are specifically noted to be indemnified against any action resulting from the cycle race.
 6. That the applicant be required to obtain concurrence from the Roads and Maritime Services as the Renshaw McGirr Way is a regional road.
 7. That the Roads and Maritime Services be provided with a Traffic Control Plan for the use of escort vehicles and warning signage for their approval.
 8. That the applicant is to submit to Council all the appropriate documentation required accepting the above conditions before final approval is granted.

CARRIED

WSC17/27 PROPOSED ROAD CORRIDOR ADJUSTMENT - SUNNYSIDE ROAD (ID17/773)

The Committee had before it the report dated 5 May 2017 from the Manager Civil Infrastructure and Solid Waste regarding Proposed Road Corridor Adjustment - Sunnyside Road.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That Council enter into a land swap agreement with the owner(s) of Lot 40 in DP 754296 and Lot 2 in DP 1229377 to effect the closure of part of the redundant section of Sunnyside Road and the creation of a public road over the currently formed alignment of Sunnyside Road (formerly Jones Creek Road).
2. That such agreement be on terms of Council meeting survey and plan registration expenses necessary to effect the new road creation and the closure of redundant road reserve; the land exchange between the parties to be at nil cost and each party to meet their respective legal expenses.
3. That any necessary documents be executed under the Common Seal of the Council.

CARRIED

**WSC17/28 PROPOSED TRANSFER OF SECTIONS OF CROWN ROAD ON BELLHAVEN ROAD
(ID17/780)**

The Committee had before it the report dated 9 May 2017 from the Manager Civil Infrastructure and Solid Waste regarding Proposed Transfer of Sections of Crown Road on Bellhaven Road.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that Council make application to NSW Department of Primary Industries – Lands for transfer of the Crown road section in Bellhaven Road with the road reserve having a variable width ranging approximately from 34.0 metres and maximum width of 41.0 metres and having a length of approximately 2.41 km starting from the boundary with Lot 16 DP 752578 and ending at the Dubbo Regional Council boundary as indicated in the maps attached as Appendix 1 and 2 to the report of the Manager Civil Infrastructure and Solid Waste dated 9 May 2017.

CARRIED

WSC17/29 PROPOSED COUNCIL ROAD CLOSURE OFF BENCUBBIN ROAD (ID17/781)

The Committee had before it the report dated 8 May 2017 from the Manager Civil Infrastructure and Solid Waste regarding Proposed Council Road Closure off Bencubbin Road.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Council consent to the closure by the NSW Department of Industry – Lands of the unformed public road located between Lot 196 and Part Lot 198 and Lot 228 DP 754331.**
- 2. That it be noted that the road vests in the Crown upon Gazettal of the Road Closure pursuant to Section 38(2) of the Roads Act.**

CARRIED

At this juncture the meeting adjourned, the time being 5.47 pm.

The meeting recommenced at 5.52 pm.

WSC17/30 GEURIE BALD HILL RESERVOIR ROOF REPLACEMENT (ID17/583)

The Committee had before it the report dated 8 May 2017 from the Director Technical Services regarding Geurie Bald Hill Reservoir Roof Replacement.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the tender from Australian Prestressing Structures Pty Ltd for the tendered price in the amount of \$193,074 (ex GST) for the Construction of the Replacement of the Roof and Access on the Geurie Village Bald Hill Water Reservoir be accepted.**
- 2. That any necessary documents be executed under the Common Seal of Council.**
- 3. That the documents and considerations to this matter remain confidential to Council.**

CARRIED

**WSC17/31 WATER RESERVOIR MODIFICATION WORKS IN THE LOWER MACQUARIE
WATER UTILITIES ALLIANCE AREA (ID17/779)**

The Committee had before it the report dated 8 May 2017 from the Director Technical Services regarding Water Reservoir Modification Works in the Lower Macquarie Water Utilities Alliance Area.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the tender from Water Infrastructure Pty Ltd for the Construction of Water Reservoir Compliance Modification Works in Wellington, Geurie and Mumbil, in the amount of \$185,401 (ex GST), be accepted.**
- 2. That any necessary documents be executed under the Common Seal of Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

WSC17/32 SUPPLY OF READYMIXED CONCRETE (ID17/774)

The Committee had before it the report dated 8 May 2017 from the Director Technical Services regarding Supply of Readymixed Concrete.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That in accordance with Clause 178(1)(b) of the Local Government (General) Regulation 2005, Council decline to accept any of the tenders received for the supply of readymixed concrete.**
- 2. That in accordance with Clause 178(3)(b), Council invite fresh tenders for the supply of readymixed Concrete.**
- 3. That the documents and considerations to this matter remain confidential to Council.**

CARRIED

WSC17/33 PROVISION OF TRAFFIC CONTROL SERVICES (ID17/775)

The Committee had before it the report dated 8 May 2017 from the Director Technical Services regarding Provision of Traffic Control Services.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the Schedule of Rates Tender submitted by Dubbo Traffic Control, Orbital Traffic Management and DOB Enterprises for the Traffic Control Services be accepted onto the panel in that order, with actual payments made on the rates tendered and measured quantities.**
- 2. That any necessary documents be executed under the Common Seal of Council.**
- 3. That the documents and considerations in regards to this matter remain confidential to Council.**

CARRIED

The meeting closed at 5.55 pm.

.....
CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Finance and Policy Committee - Meeting 15 May 2017

AUTHOR: Administrative Officer - Governance
REPORT DATE: 16 May 2017

The Council has before it the report of the Finance and Policy Committee meeting held 15 May 2017.

RECOMMENDATION

That the report of the Finance and Policy Committee meeting held on 15 May 2017 be adopted.



DUBBO REGIONAL
COUNCIL

**REPORT
FINANCE AND POLICY COMMITTEE
15 MAY 2017**

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, Supervisor Governance (J O’Dea), the Director Corporate Development, the Corporate Communications Supervisor (A Woodcock), the Director Technical Services, the Manager Civil Infrastructure and Solid Waste, the Director Environmental Services, the Manager Building and Development Services, the Manager City Strategy Services, the Director Community Services, the Director Parks and Landcare Services and the Transition Project Lead.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.47 pm.

**FPC17/29 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 18 APRIL 2017
(ID17/748)**

The Committee had before it the report of the Finance and Policy Committee meeting held 18 April 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Finance and Policy Committee meeting held on 18 April 2017, be adopted.

CARRIED

**FPC17/30 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT
(ID17/769)**

The Committee had before it the report dated 4 May 2017 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information provided within the report of the Director Organisational Services, dated 4 May 2017 be noted.

CARRIED

FPC17/31 2016 DREAM FESTIVAL (ID17/665)

The Committee had before it the report dated 26 April 2017 from the Director Community Services regarding 2016 DREAM Festival .

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in the report of the Director Community Services dated 26 April 2017 be noted.

CARRIED

FPC17/32 LICENCE AGREEMENT FOR AGRICULTURAL USE OF RESIDUE PORTION OF MOFFATT INDUSTRIAL ESTATE (ID17/776)

The Committee had before it the report dated 8 May 2017 from the Manager Commercial Facilities regarding Licence Agreement for Agricultural Use of Residue Portion of Moffatt Industrial Estate.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That Council enter into a licence agreement with Dubbo Senior Campus for the school to utilise the 47 ha residue portion of Moffatt Estate for agricultural purposes at a cost of \$5,000 exc. GST per annum.
2. That the term of the agreement is five years with an option of a further five years, or part thereof.
3. That the first \$7,000 of licence fees be waived by Council to compensate Dubbo Senior Campus for installing 2 km of new stock proof fencing around the boundary of the land.
4. That the licence fee be indexed at 3% p.a. from the beginning of year three of the agreement.
5. That any necessary documents be executed under the Common Seal of Council.

CARRIED

The meeting closed at 5.52 pm.

.....
CHAIRMAN



REPORT: Progress on Merger Projects

AUTHOR: Interim General Manager
REPORT DATE: 12 May 2017
TRIM REFERENCE: ID17/791

EXECUTIVE SUMMARY

Each month a report is submitted to Council providing an update on the significant number of projects related to the merger. It should be recalled that projects can be grouped into the following dominant streams:

- Financial and Operating Systems
- Information Technology
- Organisational Design (includes Human Resources)
- Service Review
- Communication
- Customer Service

The progress of major projects within those streams are:

Corporate Business System Merger – Authority

Modules such as rates, water billing, accounts receivable, applications and registers have completed the second round of testing with no significant issues noted. Council work groups are now working on “user acceptance testing.” This means working through process testing to ensure functionality of the new system in a test environment.

A major test being completed in May 2017 is the parallel payroll run. This is the running of the normal Wellington and Dubbo payroll runs in parallel with the new consolidated Civica system in a test environment. The outcome should be the same for current live systems and the new instance of Civica in the test environment.

Council has adopted Civica ‘Online requisitioning’ which reflects the new capability of the one corporate system but importantly allows for best practice controls over procurement.

This project is on track for delivery by 3 July 2017.

Corporate Electronic Document Management Merger (HP TRIM)

Relevant Council staff are now undertaking process testing on the new unified records system in a test environment. The first round of testing is due for completion by the end of May 2017. Results from this testing will then guide what works need to be undertaken on the system with subsequent rounds of process testing.

This project is on track for delivery by 3 July 2017.

Stronger Communities – Community Projects Rounds 1 & 2

The acquittal process for Round 1 has been progressing well. The information provided to community groups that a failure to provide acquittal documentation for Round 1 would prevent applications be considered under Round 2 has certainly created motivation to complete documentation.

Round 2 is scheduled to close on 26 May 2017 and generally there has been few questions for Council staff. Council has reminded community and recreation groups through their contact lists about the opportunity to apply.

Stronger Communities Major Projects

- Wellington Pool - Finalisation of Business Case and Cost Benefit Analysis to enable further grant applications. Following assessment of the quotations received to undertake community consultation and develop a master plan for the site the company Facility Design Group has been engaged. Community consultation is being undertaken between 15 and 26 May 2017. Concept plans for the new facility are due in early June 2017.
- Cameron Park Regional Playground - As a result of a change of positioning of the playground, due to the identification of previously unmapped services, this project has been delayed. A detailed survey, including underground services, have now been completed. The new playground site is being incorporated into the Cameron Park Master Plan that has been commissioned. As a result of the need to undertake the detailed survey and mapping of services, and the development of the master plan it is envisaged that the project completion time will be delayed until December 2017.
- Dubbo Aquatic Leisure Centre – Aquatic Playground - Following a quotation process, Facility Design Group has been engaged to further develop the Dubbo Aquatic Leisure Centre master plan. This plan will incorporate the aquatic playground.
- Dubbo Regional Botanic Garden Carpark - Finalisation of construction drawings, specifications and Bill of Materials anticipated has been completed at the time of writing. Tender documentation has commenced with a view to going to market in June/ July 2017.
- Dubbo Regional Botanic Garden Playground - Final design and documentation is 95% complete. This project has been slightly delayed as a result of a community request to include a Liberty Swing into the design of the playground. This request has been accommodated into the proposed design.
- Euchareena Local Projects - Granite path quotes received and path is anticipated to be constructed during June 2017. Further discussions are continuing with the residents regarding the placement and age group requirements of the playground equipment. Difficulties in obtaining quotes for the ironbark fencing is delaying the engagement of contractors for the fencing works.
- Geurie Multicourt Facility and Playground Equipment - Following an inspection and assessment of the existing surface a decision has been made to remove the surface altogether and replace it with a concrete base. A geotechnical report has been commissioned that will enable an engineered designed slab to be constructed. To assist in offsetting the cost of the new base Dubbo Regional Council has contributed an additional \$33,000 to this project.

- Moxon Park Improvements, Stuart Town - Granite path quotes received and path is anticipated to be constructed during June 2017. Difficulties in obtaining quotes for the ironbark fencing is delaying the engagement of contractors for the fencing works.
- Wellington Caves Visitor Experience - Quotation documentation is being completed to enable concept and master planning to be undertaken to inform the detailed design stage.
- Gross Pollutant Trap, Dubbo - Council has sought additional funding for the proposed Gross Pollutant Trap on the Macquarie River.

Organisational Redesign

The external recruitment for senior staff positions managed by LG Management Solutions (LGNSW) continues with the interviews being held during the week beginning 8 May 2017.

The draft Organisational structure has been released to staff for a four week consultation period that closes on 29 May 2017. A number of all staff, divisional, work group and individual meetings have been held to date. It is anticipated submissions from staff will be reviewed over a two week period after closing the date.

Salary Structure

Work is progressing on a new salary structure that is planned to be completed in time to enable new positions within the organisational structure to be filled. The new salary structure is currently on exhibition for staff consultation in accordance with Award conditions.

It should be noted that under the Award that relates to local government employees, staff who are direct or laterally transferred to a position within the new structure will maintain existing terms and conditions. Staff who obtain a new position through an internal merit based recruitment process shall accept the terms and conditions of the new position including remuneration based on the new salary structure.

Digital Two Way network

The project for an integrated digital two way network continues with the appointed successful tenderer ordering equipment during March 2017 and developing a defined project plan during May 2017. It should be recalled that such a network will allow for radio access across the LGA which is critical for normal operations and emergency management.

ORGANISATIONAL VALUES

Customer Focused: Whilst the merger projects take place, Council is focused on providing services to the community as it would be doing prior to the merger. It should be noted that this is taking place whilst very complex tasks such as integrating budgets/revenue policies, information technology systems and asset management information collation/collection is being undertaken.

Integrity: For the significant expenditure items, Council is ensuring it is abiding by relevant and purchasing procedures. This ensures Council is seeking best value for money and is able to acquit its expenditure against the New Council Implementation Fund in line with NSW Government guidelines.

One Team: A large number of projects require differing branches of Council to work together efficiently in order for the project milestones to be met. The Corporate Business System is a very relevant example requiring cooperation across the organisation to enable project delivery by 1 July 2017.

FINANCIAL IMPLICATIONS

It should be noted the Implementation costs are funded by the NSW Government New Council Implementation Fund (\$5 million). The Stronger Communities projects are funded by the NSW Government under the Stronger Communities Fund (\$10 million).

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within the report of the Interim General Manager dated 12 May 2017 be noted.

Mark Riley
Interim General Manager