AGENDA
ORDINARY COUNCIL MEETING
10 DECEMBER 2018

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields

The meeting is scheduled to commence at 5.30pm.

PRAYER:
O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:
“I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present”.

CCL18/241 CONFIRMATION OF MINUTES (ID18/1809)
Confirmation of the minutes of the proceedings of Dubbo Regional Council meeting held on 26 November 2018.

CCL18/242 LEAVE OF ABSENCE (ID18/1810)

CCL18/243 PUBLIC FORUM (ID18/1811)

INFORMATION ONLY MATTERS:

CCL18/244 QUARTERLY REPORT ON DOCUMENTS EXECUTED UNDER THE POWER OF ATTORNEY (ID18/1718)
The Council had before it the report dated 1 December 2018 from the Executive Manager Governance and Internal Control regarding Quarterly Report on Documents Executed Under the Power of Attorney.

CCL18/245 BUILDING SUMMARY - NOVEMBER 2018 (ID18/1738)
The Council had before it the report dated 30 November 2018 from the Director Planning and Environment regarding Building Summary - November 2018.
The Council had before it the report dated 30 November 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - November 2018.

NOTICES OF MOTION:

CCL18/247 NOTICE OF MOTION - WELLINGTON MASTERPLAN (ID18/1808)
Council had before it a Notice of Motion dated 4 December 2018 from Councillor G Mohr regarding the Notice of Motion - Wellington Masterplan as follows:

That the Chief Executive Officer be requested to develop a Masterplan for Wellington, following appropriate community consultation, incorporating town entrances, main routes through the town, shopfronts and streetscape of the Central Business District.

REPORTS FROM STAFF:

CCL18/248 SECTION 356 DONATION TO THE DUBBO GREYHOUND RACING CLUB (ID18/1806)
The Council had before it the report dated 30 November 2018 from the Executive Manager Governance and Internal Control regarding Section 356 Donation to the Dubbo Greyhound Racing Club.

CCL18/249 DRAFT KINTYRE HEIGHTS ESTATE DEVELOPMENT CONTROL PLAN (ID18/1725)
The Council had before it the report dated 27 November 2018 from the Manager Strategic Planning Services regarding Draft Kintyre Heights Estate Development Control Plan.

CCL18/250 PLANNING PROPOSAL (R2018-2) - REZONING SP3 TOURIST TO B6 ENTERPRISE CORRIDOR (ID18/1701)
The Council had before it the report dated 26 November 2018 from the Manager Strategic Planning Services regarding Planning Proposal (R2018-2) - Rezoning SP3 Tourist to B6 Enterprise Corridor.
CCL18/251 DRAFT DUBBO AQUATIC CENTRE MASTER PLAN - RESULTS OF COMMUNITY AND STAKEHOLDER CONSULTATION (ID18/1675)
The Council had before it the report dated 6 November 2018 from the Manager Recreation and Open Space regarding Draft Dubbo Aquatic Centre Master Plan - Results of Community and Stakeholder Consultation.

CCL18/252 DUBBO OPEN SPACE MASTER PLAN 2018 (ID18/1722)
The Council had before it the report dated 22 November 2018 from the Manager Recreation and Open Space regarding Dubbo Open Space Master Plan 2018.

CCL18/253 WELLINGTON MEMORIAL POOL REDEVELOPMENT - REMOVAL OF CLARET ASH (ID18/1721)
The Council had before it the report dated 21 November 2018 from the Manager Recreation and Open Space regarding Wellington Memorial Pool Redevelopment - Removal of Claret Ash.

CCL18/254 FUNDING FOR PUBLIC LIBRARIES (ID18/1702)
The Council had before it the report dated 16 November 2018 from the Manager Macquarie Regional Library regarding Funding for Public Libraries.

CCL18/255 FUTURE USE OF THE OLD WELLINGTON POLICE STATION AND GAOL (ID18/1737)
The Council had before it the report dated 28 November 2018 from the Manager Western Plains Cultural Centre regarding Future Use of the Old Wellington Police Station and Gaol.

CCL18/256 BODANGORA COMMUNITY BENEFIT FUND ROUND 3 (ID18/1698)
The Council had before it the report dated 15 November 2018 from the Administration Coordinator regarding Bodangora Community Benefit Fund Round 3.

CCL18/257 GEURIE SWIMMING POOL - PROGRESS REPORT 2018/2019 ADMISSION (ID18/1708)
CCL18/258 EVENT ATTRACTION, SUPPORT AND DELIVERY PROGRAM (INCORPORATING EVENT INCENTIVE PROGRAM) (ID18/1734)  
The Council had before it the report dated 27 November 2018 from the Director Economic Development and Business regarding Event Attraction, Support and Delivery Program (incorporating Event Incentive Program).

CCL18/259 2018 NSW ABORIGINAL RUGBY LEAGUE KNOCKOUT (ID18/1707)  
The Council had before it the report dated 20 November 2018 from the Director Economic Development and Business regarding 2018 NSW Aboriginal Rugby League Knockout.

CCL18/260 DEDICATION AS PUBLIC ROAD - KING STREET MONTEFIORES, WELLINGTON (ID18/1728)  
The Council had before it the report dated 25 November 2018 from the Property Development Officer regarding Dedication as Public Road - King Street Montefiores, Wellington.

CCL18/261 2019 WELLINGTON VINTAGE FAIR STREET PARADE (ID18/1804)  
The Council had before it the report dated 30 November 2018 from the Design and Traffic Engineer regarding 2019 Wellington Vintage Fair Street Parade.

CCL18/262 COMMENTS AND MATTERS OF URGENCY (ID18/1812)

CCL18/263 COMMITTEE OF THE WHOLE (ID18/1813)
Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 26 November 2018.

**RECOMMENDATION**

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 26 November 2018 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and 18 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

Appendices:
1 Minutes - Ordinary Council Meeting - 26/11/2018
PRESENT: Councillors J Diffey, V Etheridge, D Gumley, A Jones, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:
The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Manager Property Assets, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor K Parker.

CCL18/217 CONFIRMATION OF MINUTES (ID18/1685)
The Council had before it the report of the Ordinary Council meeting held on 29 October 2018.

Moved by Councillor A Jones and seconded by Councillor G Mohr

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 29 October 2018 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and 18 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

CARRIED
CCL18/218 LEAVE OF ABSENCE (ID18/1686)
Requests for leave of absence were received from Councillors D Grant and S Lawrence who were absent from the meeting due to personal reasons.

Moved by Councillor V Etheridge and seconded by Councillor J Diffey

MOTION

That such requests for leave of absence be accepted and Councillors D Grant and S Lawrence be granted leave of absence from this meeting.

CARRIED

CCL18/219 PUBLIC FORUM (ID18/1687)
There were no speakers during Public Forum.

MAYORAL MINUTES:

CCL18/220 SAVE OUR RECYCLING CAMPAIGN (ID18/1697)
The Council had before it the Mayoral Minute regarding Save Our Recycling Campaign.

Moved by Councillor B Shields

MOTION

1. That Council endorse Local Government NSW’s campaign, Save Our Recycling, to realise the reinvestment of a 100% of the Waste Levy collected each year by the NSW Government in waste minimisation, recycling and resource recovery.
2. That Council make representation to the local State Member, Troy Grant, in support of this campaign objective - for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimisation, recycling and resource recovery.
3. That Council write to the Premier, the Hon Gladys Berejiklian MP, the Opposition Leader, the Hon Michael Daley MP, the Minister for Local Government and the Minister for the Environment, the Hon Gabrielle Upton MP, and the Shadow Minister for the Environment and Heritage, Penny Sharpe MLC, seeking bipartisan support for the 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery.
4. That Council take a lead role in activating the Local Government NSW Save Our Recycling campaign locally.
5. That Council endorse the distribution and display of the Local Government NSW Save Our Recycling information on Council premises, as well as involvement in any actions arising from the initiative.
6. That Council formally advise Local Government NSW that Council has endorsed the Save Our Recycling advocacy initiative.

CARRIED
CCL18/220a  WAIVING OF COUNCIL IMPOSED BURIAL FEES AT DUBBO REGIONAL COUNCIL CEMETERIES FOR INFANTS
The Council had before it the Mayoral Minute regarding Waiving of Council Imposed Burial Fees at Dubbo Regional Council Cemeteries for Infants.

Moved by Councillor B Shields

MOTION

That Council waive fees associated with the interment of infants up to 12 months of age at Council operated cemeteries up until 30 June 2019.

CARRIED

CCL18/220b  REGIONAL GROWTH ENVIRONMENT AND TOURISM FUNDS
The Council had before it the Mayoral Minute regarding Regional Growth Environment and Tourism Funds.

Moved by Councillor B Shields

MOTION

That following an appropriate internal feasibility review the Chief Executive Officer be authorised to submit a Business Case to the Regional Growth Environment Tourism Fund for Destination Dubbo – Internationally Ready.

CARRIED

INFORMATION ONLY MATTERS:

CCL18/221  SUPPORT FOR FOOTPATH SURROUNDING MARANATHA HOUSE AGED CARE FACILITY, WELLINGTON - PETITION (ID18/1635)
The Council had before it the report dated 5 November 2018 from the Executive Manager Governance and Internal Control regarding Support for Footpath Surrounding Maranatha House Aged Care Facility, Wellington - Petition.

Moved by Councillor V Etheridge and seconded by Councillor K Parker

MOTION

That the petition regarding support for a cement footpath around Maranatha House Aged Care Facility, Wellington be noted.

CARRIED

Councillor A Jones declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council’s consideration of this matter. The reason for such interest is that Councillor A Jones is a life member of Maranatha House.
CCL18/222  INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - OCTOBER 2018 (ID18/1668)

The Council had before it the report dated 6 November 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - October 2018.

Moved by Councillor G Mohr and seconded by Councillor A Jones

MOTION

That the information provided within the report of the Director Corporate Services, dated 6 November 2018 be noted.

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council’s consideration of this matter. The reason for such interest is that Councillor K Parker an employee of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

MATTERS CONSIDERED BY COMMITTEES:

CCL18/223  REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 12 NOVEMBER 2018 (ID18/1693)

The Council had before it the report of the Planning, Development and Environment Committee meeting held 12 November 2018.

Moved by Councillor G Mohr and seconded by Councillor A Jones

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 12 November 2018, be noted.

CARRIED

CCL18/224  REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE - MEETING 12 NOVEMBER 2018 (ID18/1694)

The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 12 November 2018.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 12 November 2018, be noted.

CARRIED
The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 12 November 2018.

Moved by Councillor G Mohr and seconded by Councillor J Ryan

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 12 November 2018, be noted.

CARRIED

REPORTS FROM STAFF:

CCL18/226 2017/2018 ANNUAL REPORT (INCLUDING STATUTORY REPORTING REQUIREMENTS) (ID18/1689)

The Council had before it the report dated 12 November 2018 from the Chief Executive Officer regarding 2017/2018 Annual Report (including Statutory Reporting Requirements).

Moved by Councillor A Jones and seconded by Councillor D Gumley

MOTION

1. That the 2017/2018 Annual Report as attached Appendix 1 to the report of the Chief Executive Officer dated 12 November 2018 be adopted.

CARRIED

CCL18/227 FARMLAND - RATEPAYERS ASSISTANCE (ID18/1630)

The Council had before it the report dated 2 November 2018 from the Chief Executive Officer regarding Farmland - Ratepayers Assistance.

Moved by Councillor D Gumley and seconded by Councillor G Mohr

MOTION

1. That it be noted that under the provisions of the NSW Local Government Act, 1993 Council is not permitted to provide direct rate relief to farmland ratepayers.
2. That no donations under Section 356 of the NSW Local Government Act, 1993 be pursued.
3. That all farmland ratepayers experiencing financial difficulties due to current drought conditions be encouraged to contact Council for assistance under Council’s hardship policy.

CARRIED
CCL18/228  DROUGHT COMMUNITIES PROGRAM GRANT OPPORTUNITY (ID18/1634)

The Council had before it the report dated 5 November 2018 from the Chief Executive Officer regarding Drought Communities Program Grant Opportunity.

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

MOTION

That Council apply for funding for the following projects under the Drought Communities Program Grant:

- Automated public toilet/accessible toilet for people with disabilities in Church Street $245,000
- Water Supply in Stuart Town $560,000
- Shade Sails at the Dubbo Regional Livestock Markets $195,000

CARRIED

CCL18/229  LAND ACQUISITION AND DISPOSAL AGREEMENT, CURRA CREEK BRIDGE, RENSHAW MCGIRR WAY, CURRA CREEK (ID18/1669)

The Council had before it the report dated 6 November 2018 from the Property Development Officer regarding Land Acquisition and Disposal Agreement, Curra Creek Bridge, Renshaw McGirr Way, Curra Creek.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

1. That Council pay compensation of $6,621 excluding GST to Mr David Stewart, of 122 Curra Creek Road, for the acquisition of the four portions of land having a total area of 13,793m² which form part of Curra Creek Bridge reconstruction.
2. That Council undertake the road closure process required by the Roads Act 1993 to close the three portions of road (having an area of 9,900m²) that it fenced into 122 Curra Creek Road during the reconstruction of the Curra Creek Bridge.
3. That following the road closure process, a further report be made to Council to consider all submissions made, for Council to make the final decision on the closure of the three portions.
4. That, subject to a final decision by Council, Council dispose of the three (3) portions of road totalling 9,900m² to Mr David Stewart for $1,980 excluding GST.
5. That all documentation in relation to this matter be executed under Power of Attorney.

CARRIED
CCL18/230 ROAD CLOSURE AND DISPOSAL AGREEMENT - WALKWAY BETWEEN 36-38 TWICKENHAM DRIVE, EAST DUBBO. (ID18/1671)
The Council had before it the report dated 6 November 2018 from the Property Development Officer regarding Road Closure and Disposal Agreement - Walkway between 36-38 Twickenham Drive, East Dubbo.

Moved by Councillor K Parker and seconded by Councillor G Mohr

MOTION

1. That Council resolve to execute the closure of the walkway between 36 and 38 Twickenham Street, East Dubbo.
2. That Council resolve to dispose of the walkway to Mr David and Mrs Christine Berry, of 38 Twickenham Drive, for $7,830 excluding GST.
3. That all documentation in relation to this matter be executed under Power of Attorney.

CARRIED

Councillor A Jones declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council’s consideration of this matter. The reason for such interest is that Councillor A Jones owns property on the corner of Websdale Drive and Twickenham Drive Dubbo.

CCL18/231 ROAD CLOSURE AND DISPOSAL AGREEMENT - WALKWAY BETWEEN 11 AND 12 KOOKABURRA CLOSE, SOUTH DUBBO (ID18/1676)
The Council had before it the report dated 7 November 2018 from the Property Development Officer regarding Road Closure and Disposal Agreement - Walkway between 11 and 12 Kookaburra Close, South Dubbo.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

1. That Council resolve to execute the closure of the walkway between 11 and 12 Kookaburra Close, South Dubbo.
2. That Council resolve to dispose of the walkway to Mr Garry and Mrs Vicky Taylor, of 12 Kookaburra Close, for $7,110 excluding GST.
3. That all documentation in relation to this matter be executed under Power of Attorney.

CARRIED
CCL18/232 ROAD CLOSURE AND DISPOSAL AGREEMENT - WALKWAY BETWEEN STURT CIRCLE AND DAVIDSON DRIVE, EAST DUBBO (ID18/1682)
The Council had before it the report dated 7 November 2018 from the Property Development Officer regarding Road Closure and Disposal Agreement - Walkway between Sturt Circle and Davidson Drive, East Dubbo.

Moved by Councillor D Gumley and seconded by Councillor J Diffey

MOTION

1. That Council close and subdivide the walkway between Sturt Circle and Davidson Drive, East Dubbo into two half portions.
2. That Council dispose of half the walkway to Mr Madden of 13 Sturt Circle for $8,415 excluding GST.
3. That Council dispose of half the walkway to Mr and Mrs Boxall of 76 Davidson Drive for $7,560 excluding GST.
4. That all documentation in relation to this matter be executed under Power of Attorney.

CARRIED

CCL18/233 DUBBO CITY REGIONAL AIRPORT - UNNAMED ROADS (ID18/1690)
The Council had before it the report dated 12 November 2018 from the Manager Airport Operations regarding Dubbo City Regional Airport - Unnamed Roads.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

That Council adopts the current unnamed roads at Dubbo City Regional Airport as Walters Way, Weyand Drive and Howe Circuit.

CARRIED
CCTV CAMERAS IN NOMINATED NEIGHBOURHOOD SHOPPING AREAS
(ID18/1615)
The Council had before it the report dated 29 October 2018 from the Manager Social Services regarding CCTV Cameras in nominated Neighbourhood Shopping Areas.

Moved by Councillor V Etheridge and seconded by Councillor G Mohr

MOTION

1. That the report of the Manager Social Services dated 29 October 2018 be noted.
2. That Council, as per the recommendations of NSW Government Policy Statement and implementation of closed circuit television (CCTV) in public spaces, obtain independent legal advice on the issue of potential future liability claims made against Council.
3. That Council prior to considering installation of a CCTV camera systems undertake, in partnership with Dubbo Police Crime Prevention Officer, a Crime Prevention Through Environmental Design audit (CPTED).
4. That Council consider the CCTV Program currently undertaken in Bathurst and referred to in the report as the Bathurst model.

AMENDMENT

1. That the report of the Manager Social Services dated 29 October 2018 be noted.
2. That Council, as per the recommendations of NSW Government Policy Statement and implementation of closed circuit television (CCTV) in public spaces, obtain independent legal advice on the issue of potential future liability claims made against Council.
3. That Council prior to considering installation of a CCTV camera systems undertake, in partnership with Dubbo Police Crime Prevention Officer, a Crime Prevention Through Environmental Design audit (CPTED).
4. That Council consider the CCTV Program currently undertaken in Bathurst and referred to in the report as the Bathurst model.
5. That a policy be developed for the implementation of the Bathurst model in the Dubbo Regional Council area with draft policy to be considered by Council at a future meeting of Council.

The amendment on being put to the meeting was carried. CARRIED

The amendment then became the motion and on being put to the meeting was carried. CARRIED
CCL18/235  ALCOHOL FREE ZONES (ID18/1677)
The Council had before it the report dated 7 November 2018 from the Manager Social Services regarding Alcohol Free Zones.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

1. That the proposed alcohol free zones to cover public roadways, footpaths and car parks as detailed in Appendix 1 attached to the report of Manager Social Services dated 7 November 2018 be adopted.
2. That the period of operation of the alcohol free zones in item 1 above be from 1 January 2019 to 31 December 2022, 24 hours per day.
3. That the crime rates in Dubbo, law and order issues and the low incidences of street drinking as a result of the existing alcohol free zones be used as reasons for the requirement of the alcohol free zones.
4. That the necessary actions in accordance with Section 642 to 646 of the Local Government Act 1993 inclusive be undertaken to establish the proposed alcohol free zones in item 1 above.
5. That an agreement by Council to lease a section of public area for use as a restaurant under Section 125 of the Roads Act 1993 overrides the provisions of an alcohol free zone.

CARRIED

CCL18/236  CBD CAR PARKING AREAS LIGHTING AUDIT (ID18/1670)
The Council had before it the report dated 6 November 2018 from the Manager Infrastructure Strategy regarding CBD Car Parking Areas Lighting Audit.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

1. That the Information in the report of the Manager Infrastructure Strategy dated 6 November 2018, be noted.
2. That consideration be given in the 2019/2020 Council budget to allocate funds for the development of a lighting strategy within CBD car parks.

CARRIED
The Council had before it the report dated 15 November 2018 from the Senior Traffic Engineer regarding 2019 Dubbo Cycle Club Season.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

1. That the application of the Dubbo Cycle Club Inc Racing Season 2019 between 1 January 2019 and 23 December 2019, be approved and undertaken in accordance with the Event and Traffic Management Plan as conditioned by the NSW Police Force and the following conditions of Dubbo Regional Council:
   a. Sheraton Road – The southern section of Sheraton Road for Junior Racing commencing at the end of the 40/60 km/h School Zone speed signs (south of St Johns College), south for a distance of 1.9 km and return on Sundays between 1 pm and 4.30 pm.
   b. Burroway Road – Commencing 500 m west of the Newell Highway at Brocklehurst for 18 km to 200 m east of Rawsonville Bridge Road intersection and return on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.
   c. Mogriguy Road - Time trial course commencing 650 m north of the Mendooran Road intersection for a distance of 10.5 km to Mogriguy Village. Long course commencing 650 m north of the Mendooran Road intersection for 19 km with turnaround being 5.1 km north of the Coolbaggie Road intersection and return on Saturdays between 1 pm and 5 pm or Sundays between 8 am - 4 pm.
   d. Wongarbon – Wongarbon/Westella roads - Short course, commencing in Barbigal Street 100 m north of Derribong Street for a distance of 15 km and return on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm. Long course along Westella Road and Ballimore/Geurie roads for 25 km to a turnaround 550 m south of the Golden Highway and return on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.
   e. Benolong Road – Sprint course start and finish is on Nubingerie Road 1.2 km south of the Benolong Road intersection (adjacent the Benolong Rural Fire Brigade) then west on Benolong Road to a turnaround 300 m east of the Wambangalang Creek Bridge on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.
   f. South Geurie - Arthurville Road - Short course, commencing 400 m south of the bridge over the Macquarie River for a distance of 15 km to a turnaround 600 m north-east of the intersection of Hermitage Road, on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.
   g. South Geurie – Arthurville Road - Middle course, commencing 400 m south of the bridge over the Macquarie River for a distance of 21 km with the turnaround point being 3.2 km on Suntop Road east of the intersection with Arthurville Road, on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.
   h. South Geurie - Arthurville Road - Long course commencing 400 m south of the bridge over the Macquarie River for a distance of 30 km to a turnaround 3.8 km on Suntop Road west of the intersection of Renshaw-McGirr Way, on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 2 pm.
   i. South Geurie - Terrabella Road - Time trial course, commencing 2.1 km west of the intersection of Terrabella and Arthurville Roads for a 6.4 km distance to a
turnaround being 1.3 km east of the bridge over Little River, on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.

j. South Geurie - Arthurville Road - Strada long loop, commencing 400 m south of the bridge over the Macquarie River on Arthurville Road for a distance of 50.3 km incorporating River Road 10.6 km, Zaias Lane 3 km, Bennetts Road 6.5 km, Suntop Road 9 km, Arthurville Road 2.2 km, Hermitage Road 11.9 km, Terrabella Road 0.35 km, Arthurville Road 2.9 km to the finish line, on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.

k. South Geurie - Arthurville Road - Strada short loop, commencing 400 m south of the bridge over the Macquarie River on Arthurville Road for a distance of 42 km incorporating Arthurville Road 4.3 km, River Road 10.6 km, Zaias Lane 8.1 km, Arthurville Road 4.5 km, Hermitage Road 11.9 km, Terrabella Road 0.35 km, Arthurville Road 2.9 km to the finish, on Saturdays between 1 pm and 5 pm and on Sundays between 8 am and 4 pm.

l. North Geurie - Comobella Road, commencing 0.25 km north from the intersection of Paxton and Fitzroy streets for 13 km to a turnaround 0.15 km west of Cobbora Road, on Saturdays between 1 pm and 5 pm or Sundays between 8 am and 4 pm.

m. The approval for use of the roads will alternate between locations in accordance with the nominated block dates.

2. Dubbo Cycle Club shall provide a calendar of proposed race events at two (2) monthly intervals before commencement of the first event.

3. Submission of updated Traffic Control Plans to Council for approval to be submitted a minimum of three (3) weeks prior to the first event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS 1742.3 and the Road and Maritime Services NSW Guidelines for Bicycle Road Races and the Traffic Control at Worksite Technical Manual prepared by an accredited person.

4. All traffic control including the placement and removal of barricades and/or regulation of traffic is to be carried out by Traffic Controllers appropriately trained in accordance with the requirements of Australian Standard AS1742.3 and the Roads and Maritime Services accreditation requirements for Traffic Control Planners or Controllers as required. In this respect there is a requirement that Traffic Controllers and not marshals are to be provided at the start/finish and turnaround to stop all traffic whilst riders are:

- Starting and finishing within a 60 km/h or less speed zone.
- Assembled on the road carriageway immediately prior to a mass or staggered start.
- Undertaking the turnaround movement.
- Sprint to the finish line.

5. The NSW Police Force consent and conditions for bicycle races permit under the NSW Road Transport Act 2013 – Section 115 is required with documented evidence submitted to Council.

6. Council’s Executive Manager Governance and Internal Control must sight a copy of the current Public Liability Insurance Policy for a minimum amount of $20 million on which Dubbo Regional Council and NSW Police are specifically noted to be indemnified against any action resulting from the cycle race.

7. The applicant is to submit to Council all the appropriate documentation required accepting the above conditions before final approval is granted.

CARRIED
CCL18/238  PROPOSED TAXI ZONE - TALBRAGAR STREET, DUBBO (ID18/1692)
The Council had before it the report dated 13 November 2018 from the Design and Traffic Engineer regarding Proposed Taxi Zone - Talbragar Street, Dubbo.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

**MOTION**

That a part time parallel ‘Taxi Zone’ be implemented on the southern side of Talbragar Street, immediately east of Gipps Street between the period from 6.00 pm and 6.00 am as detailed on Council’s Plan TM 7240 attached to the report of the Design and Traffic Engineer as Appendix 1.

**CARRIED**

CCL18/239  COMMENTS AND MATTERS OF URGENCY (ID18/1688)
There were no matters recorded under this clause.

At this juncture it was moved by Councillor G Mohr and seconded by Councillor V Etheridge that the Council resolves into the Committee of the Whole Council, the time being 6.01pm.

the meeting resumed at 6.03pm.

CCL18/240  COMMITTEE OF THE WHOLE (ID18/1705)
The Executive Manager Governance and Internal Control read to the meeting of the Report of Committee of the Whole held on 29 October 2018.

Moved by Councillor A Jones and seconded by Councillor J Ryan

**MOTION**

That the report of the meeting of the Committee of the Whole held on 29 October 2018 be adopted.

**CARRIED**

The meeting closed at 6.05pm.

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CHAIRMAN
REPORT: Quarterly Report on Documents Executed Under the Power of Attorney

AUTHOR: Executive Manager Governance and Internal Control

REPORT DATE: 1 December 2018

TRIM REFERENCE: ID18/1718

EXECUTIVE SUMMARY

At the February 2018 Ordinary meeting of Council held 26 February 2018, Council resolved:

1. That Council delegate to Michael Gerard McMahon, General Manager, a prescribed power of attorney in accordance with the General Power of Attorney attached to the report as Appendix 1.

2. That Council authorise the Mayor and Deputy Mayor to execute the General Power of Attorney under the Common Seal of the Council.

3. That the General Manager report to Council every three (3) months on all documents signed under the prescribed Power of Attorney.

In accordance with point 3 of this resolution, this report provides a listing of documents signed under the Power of Attorney delegated to the Chief Executive Officer from 1 September 2018 to 28 November 2018.

ORGANISATIONAL VALUES

Customer Focused: Granting of this power of attorney assists in facilitating the timely implementation of decisions of Council.

Integrity: The Chief Executive Officer is required to report to Council every three (3) months on those instances where documents have been signed under the power of attorney.

One Team: Not applicable.

FINANCIAL IMPlications

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

That the information contained within the report of the Executive Manager Governance and Internal Control dated 1 December 2018 be noted.

Michael Ferguson
Executive Manager Governance and Internal Control
In accordance with point 3 of the resolution, provided below is a listing of documents signed under the Power of Attorney delegated to the Chief Executive Officer for your information from 1 September 2018 to 28 November 2018.

<table>
<thead>
<tr>
<th>Date</th>
<th>Details of Document</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/09/18</td>
<td>Contract - Council acquisition - Land for road widening at Dripstone. Purchase of 878.9 m² Lot 185 DP 756920, 8149 Burrendong Way from James M Murray &amp; Ms Dallas E Hyde and Lot 118 DP 756920, 8089 Burrendong Way from Roberta C Playford.</td>
</tr>
<tr>
<td>19/09/18</td>
<td>Execution of Release of Restrictions on the use of land for Lot 15 DP 1031922 Merrilea Road Dubbo - Dubbo Cycling Facility</td>
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<td>9/10/18</td>
<td>Contract T18-037 - Construction of the Wellington Memorial Pool - Hines Construction Pty Ltd</td>
</tr>
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<td>8/10/18</td>
<td>Lease - Telecommunications - Ballimore Telephone exchange at Ballimore Fire Station - Telstra Corporation Limited. 01/07/2016 to 30/06/2036.</td>
</tr>
<tr>
<td>9/10/18</td>
<td>Lease - Airport - Hangar Site 2 - Wings Dubbo Pty Ltd - 01/07/2018 to 30/06/2023 DP 1235260</td>
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<td>10/10/18</td>
<td>Bank Guarantee Facility Limit - National Australia Bank - Increase of limit to $50000</td>
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<td>5/11/18</td>
<td>Transfer Annexure - Lot 315 Keswick Estate Stage 4 Release 3B to Hibbards Pty Ltd - DP 1241303</td>
</tr>
<tr>
<td>5/11/18</td>
<td>Transfer Annexure - Lot 316 Keswick Estate Stage 4 Release 3B to Kay Chee Goh and Soh Sau Lim - DP 1241303</td>
</tr>
<tr>
<td>5/11/18</td>
<td>Transfer Annexure - Lot 318 Keswick Estate Stage 4 Release 3B to Hibbards Pty Ltd - DP 124303</td>
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<td>Transfer Annexure - Lot 324 Keswick Estate Stage 4 Release 3B to Hibbards Pty Ltd - DP 124303</td>
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<td>5/11/18</td>
<td>Transfer Annexure - Lot 321 Keswick Estate Stage 4 Release 3B to Hibbards Pty Ltd - DP 1241303</td>
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<td>9/11/18</td>
<td>Sale contract - 20 William Farrer Drive - Westhaven Association to Dubbo Regional Council - DP 1112357</td>
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<td>15/11/18</td>
<td>Registration of Separate Easements for Underground Powerline and Telecommunication Services - Transfer Granting Easement document and Transfer granting easement etc over own land document</td>
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<td>15/11/18</td>
<td>Transfer Annexure - Lot 108 Keswick Estate Stage 4 Release 3A to Rodney Alan Calverley and Michelle Lee Calverley</td>
</tr>
<tr>
<td>22/11/18</td>
<td>Registration of Lease for NSW Ambulance - Communications Tower on Council Owned 43L Bunglegumbie Road Dubbo - Execution of subdivision documents</td>
</tr>
<tr>
<td>26/11/18</td>
<td>88B Subdivision certificate - Deposited Plan Administration Sheet - Lot 103 &amp; Lot 141 in DP 1204528 SC12-19 Part 3 Holmwood Drive</td>
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<tr>
<td>Date</td>
<td>Description</td>
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<tr>
<td>27/11/2018</td>
<td>Sale contract – Lot 319 Keswick Estate Stage 4 Release 3B to Thi Minh Chau Le</td>
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<td>– DP 1241303</td>
</tr>
</tbody>
</table>
REPORT: Building Summary - November 2018

AUTHOR: Director Planning and Environment
REPORT DATE: 30 November 2018
TRIM REFERENCE: ID18/1738

EXECUTIVE SUMMARY

Information has been prepared on the statistics of the number of dwellings and residential flat buildings approved in the Dubbo Regional Council Local Government Area and statistics for approved Development Applications for the information of Council.

Appendix 1 includes data relating to the former Dubbo LGA prior to the current financial year and the combined housing figures for Dubbo Regional Council for the current financial year. Appendices 2 to 5 also include the retrospective figures for the combined LGA.

All development applications, construction certificates and complying development certificates can be tracked online at https://planning.dubbo.nsw.gov.au/Home/Disclaimer

ORGANISATIONAL VALUES

Customer Focused: Council aims to provide high quality and timely building and development services. This reporting provides ongoing monitoring of building activity in the Local Government Area (LGA).
Integrity: This report provides transparent statistics regarding development activity in the LGA.
One Team: This report demonstrates Council’s commitment to work as one to ensure the growth of the LGA.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

That the information contained in this report of the Director Planning and Environment dated 30 November 2018 be noted.

Stephen Wallace
Director Planning and Environment
REPORT

Provided for information are the latest statistics (as at the time of production of this report) for Development Applications for Dubbo Regional Council.

1. **Residential Building Summary**

Dwellings and other residential developments approved during November 2018 were as follows:

<table>
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<tr>
<th>Dwellings</th>
<th>17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other residential development</td>
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<tr>
<td>(No. of units)</td>
<td>11</td>
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</table>

For consistency with land use definitions included in the Local Environmental Plan, residential development has been separated into ‘Dwellings’ and ‘Other residential development’. ‘Other residential development’ includes dual occupancies, secondary dwellings, multi-unit and seniors living housing.

These figures include Development Applications approved by private certifying authorities (Complying Development Certificates).

A summary of residential approvals for the former Dubbo City Council area since 2011-2012 is included in Appendix 1 however, it should be noted that the figures from July 2017 onwards include the approvals within the former Wellington Local Government Area as well as a consequence of the commencement of the merged application system.

2. **Approved Development Applications**

The total number of approved Development Applications (including Complying Development Certificates) for November 2018 and a comparison with figures 12 months prior and the total for the respective financial years, are as follows:

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<tr>
<th></th>
<th>1 November 2018 – 30 November 2018</th>
<th>1 July 2018 – 30 November 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of applications</td>
<td>73</td>
<td>349</td>
</tr>
<tr>
<td>Value</td>
<td>$46,877,833</td>
<td>$133,839,643</td>
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<table>
<thead>
<tr>
<th></th>
<th>1 November 2017 – 30 November 2017</th>
<th>1 July 2017 – 30 November 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of applications</td>
<td>68</td>
<td>344</td>
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<tr>
<td>Value</td>
<td>$12,679,963</td>
<td>$80,389,507</td>
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</table>

A summary breakdown of the figures is included in Appendices 2-5.
3. **Online Application Tracking**

All development applications, construction certificates and complying development certificates are tracked online and can be accessed at any time. A link is available on Councillor iPads for assistance ([https://planning.dubbo.nsw.gov.au/Home/Disclaimer](https://planning.dubbo.nsw.gov.au/Home/Disclaimer))

What information is available?

- All development applications, construction certificates and complying development certificates submitted from 1 November 2015 will provide access to submitted plans and supporting documents as well as tracking details of the progress of the application;
- More limited information is provided for applications submitted from 1 January 2001 to 31 October 2015; and
- Occupation certificates (where issued) are provided from 2010.

What information is not available?

- Application forms;
- Floor plans for residential dwellings;
- Documentation associated with privately certified applications; and
- Internal reports.

Councillors are welcome to contact me should they require further information in respect of outstanding Development Applications emanating from the online tracking system.

The information included in this report is provided for notation.

**Appendices:**

1. Building Summary November 2018
2. Approved Applications - 1 November 2018 to 30 November 2018
3. Approved Applications - 1 November 2017 to 30 November 2017
4. Approved Applications - 1 July 2018 to 30 November 2018
5. Approved Applications - 1 July 2017 to 30 November 2017
## Statistical Information on Dwellings and Multi Unit Housing

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*Includes private certifiers and redefined land use categories based on LEP definitions*
## Approved Development & Complying Development Applications

by Dubbo Regional Council and Private Certifiers - Period 1/1/2018 - 30/11/2018

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## Approved Development & Complying Development Applications
by Dubbo Regional Council and Private Certifiers - Period 1/11/2018 - 30/11/2018

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<th>Development Type</th>
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<th>Est. S</th>
<th>Additions and Alterations</th>
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<th>Survey Findings</th>
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Total Number of Applications for this period: 73

*** Note: There may be more than one Development Type per Development Application. Statistics include applications by Private Certifiers

--- End of Report ---
### Approved Development & Complying Development Applications

by Dubbo Regional Council and Private Certifiers-Period 1/1/2017 - 30/11/2017

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**Total Number of Applications for this period: 68**

***Note: There may be more than one Development Type per Development Application. Statistics include applications by Private Certifiers***

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End of Report---
## Approved Development & Complying Development Applications

by Dubbo Regional Council and Private Certifiers - Period 1/7/2018 - 30/11/2018

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<th>Additional Alterations</th>
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### Approved Development & Complying Development Applications

by Dubbo Regional Council and Private Certifiers - Period 1/07/2018 - 30/11/2018

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**Totals for Development Types**: 342 133,839,643

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**Total Number of Applications for this period: 349**

***Note: There may be more than one Development Type per Development Application. Statistics include applications by Private Certifiers.***

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End of Report
## Approved Development & Complying Development Applications

by Dubbo Regional Council and Private Certifiers - Period 1/7/2017 - 30/11/2017

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<td>4,190,000</td>
<td>1</td>
<td>1,100,000</td>
<td></td>
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</tr>
<tr>
<td>Signs/Advertising Structure</td>
<td>3</td>
<td>131,000</td>
<td>3</td>
<td>131,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Demolition</td>
<td>5</td>
<td>53,000</td>
<td>5</td>
<td>53,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Change of Use - Commercial</td>
<td>5</td>
<td>13,000</td>
<td>2</td>
<td>17,000</td>
<td>3</td>
<td>2,000</td>
<td></td>
<td></td>
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<tr>
<td>Tourism Development</td>
<td>2</td>
<td>3,015,000</td>
<td>2</td>
<td>3,015,000</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Subdivision - Residential</td>
<td>22</td>
<td>538,785</td>
<td>3</td>
<td>538,785</td>
<td></td>
<td>4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Approved Development & Complying Development Applications
by Dubbo Regional Council and Private Certifiers - Period 1/07/2017 - 30/11/2017

<table>
<thead>
<tr>
<th>Development Type</th>
<th>Total No. of Applications</th>
<th>Est. $</th>
<th>New Development</th>
<th>Est. $</th>
<th>Additional Allowance</th>
<th>Est. $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subdivision - Commercial</td>
<td>1</td>
<td>20,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subdivision - Industrial</td>
<td>1</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subdivision - Rural</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>12</td>
<td>4,683,009</td>
<td>1</td>
<td>4,683,009</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Totals for Development Types</td>
<td>370</td>
<td>$8,389,567</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Number of Applications for this period: 344

*** Note: There may be more than one Development Type per Development Application.
Statistics include applications by Private Certifiers.

--- End of Report ---
REPORT: Investments Under Section 625 of the Local Government Act - November 2018

AUTHOR: Director Corporate Services
REPORT DATE: 30 November 2018
TRIM REFERENCE: ID18/1805

EXECUTIVE SUMMARY

As required by Clause 212 of the Local Government (General) Regulation 2005, set out below are the details of all monies that Council has invested under Section 625 of the Local Government Act as at 30 November 2018.

Investments when placed have been done so in accordance with the Local Government Act, Local Government Regulations and Council’s Investment Policy and Strategy. Interest on investments for the month of November 2018 has been accounted for on an accrual basis. This report details investments and annualised returns for the month of November 2018.

ORGANISATIONAL VALUES

Customer Focused: The investment of Council funds is undertaken in accordance with Council’s adopted Investment Policy and Strategy which seeks to maximise returns for the community based on a conservative approach to investing.

Integrity: All Council investments are placed and managed in accordance with the adopted Investment Policy and Strategy.

One Team: Council’s investments are managed under one portfolio.

FINANCIAL IMPLICATIONS

Interest earned on investments has been included within Council’s 2018/2019 Operational Plan, with total income generated from the Investment Portfolio forecast to be in excess of $5,000,000.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

That the information provided within the report of the Director Corporate Services, dated 3 December 2018 be noted.

*Craig Giffin*
Director Corporate Services
**Dubbo Regional Council**

**NOVEMBER 2018 REPORT**

<table>
<thead>
<tr>
<th>Investments</th>
<th>Notes</th>
<th>2018 Total</th>
<th>2019 Current Maturity By 30/06/2020</th>
<th>2019 Non-Current Maturity After 30/06/2020</th>
<th>2019 Total As at 30/11/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash &amp; Cash Equivalents (Note 6a)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash on Hand and at Bank</td>
<td></td>
<td>$28,700.00</td>
<td>$28,700.00</td>
<td>$0.00</td>
<td>$28,700.00</td>
</tr>
<tr>
<td>Cash-Equivalent Assets (1)</td>
<td></td>
<td>$28,372,102.59</td>
<td>$40,650,974.51</td>
<td>$0.00</td>
<td>$40,650,974.51</td>
</tr>
<tr>
<td>Total Cash &amp; Cash Equivalents 6(a)</td>
<td></td>
<td><strong>$28,400,802.59</strong></td>
<td><strong>$40,679,674.51</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$40,679,674.51</strong></td>
</tr>
</tbody>
</table>

| Investments (Note 6b) | | | | | |
| - Long Term Deposits > 3 Months | | $184,830,281.25 | $122,830,281.25 | $56,000,000.00 | $178,830,281.25 |
| - NCD's and FRN's > 3 Months | | $17,250,902.46 | $6,750,000.00 | $10,500,864.85 | $17,250,864.85 |
| - CDO's | | $0.00 | $0.00 | $0.00 | $0.00 |
| Total Investments 6(b) | | **$202,081,183.71** | **$129,580,281.25** | **$66,500,864.85** | **$196,081,146.10** |

**TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS**

| | | **$230,481,986.30** | **$170,259,955.76** | **$66,500,864.85** | **$236,760,820.61** |

(1) Those Investments where time to maturity (from date of purchase) is < 3 months

---

**FYTD Overall Portfolio Return**

![Chart showing FYTD overall portfolio return](chart.png)

- **Overall Portfolio Return**
- **Aus Bond Bank Bill Index**

**DUBBO REGIONAL COUNCIL**

Page 37
### Cash on Hand and at Bank
- **Amount:** 28,700.00
- **% Invested:** 0.01%

### Direct Investments

<table>
<thead>
<tr>
<th>Institution</th>
<th>$ Invested</th>
<th>% Invested</th>
<th>% Allowable</th>
<th>$ Allowable</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMP BANK</td>
<td>5,750,000.00</td>
<td>2.43%</td>
<td>20%</td>
<td>47,352,164</td>
</tr>
<tr>
<td>BANK OF QUEENSLAND</td>
<td>21,830,281.25</td>
<td>9.22%</td>
<td>10%</td>
<td>23,676,082</td>
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<tr>
<td>BENGOO ADELAIDE BANK LIMITED</td>
<td>14,500,000.00</td>
<td>6.12%</td>
<td>10%</td>
<td>23,676,082</td>
</tr>
<tr>
<td>COMMONWEALTH BANK</td>
<td>12,000,000.00</td>
<td>5.07%</td>
<td>30%</td>
<td>71,028,246</td>
</tr>
<tr>
<td>MACQUARIE CREDIT UNION</td>
<td>1,000,000.00</td>
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<td>1%</td>
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<tr>
<td>NATIONAL AUSTRALIA BANK</td>
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<td>30%</td>
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<tr>
<td>ST GEORGE BANK</td>
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<td>30%</td>
<td>71,028,246</td>
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<tr>
<td>SUNCORP METWAY</td>
<td>5,000,864.85</td>
<td>2.11%</td>
<td>20%</td>
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<td>WESTPAC BANK</td>
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<td>28.51%</td>
<td>30%</td>
<td>71,028,246</td>
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<tr>
<td><strong>Total Direct Investments</strong></td>
<td>233,732,120.61</td>
<td>98.72%</td>
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</table>

### Grandfathered Investments

<table>
<thead>
<tr>
<th>Institution</th>
<th>$ Invested</th>
<th>% Invested</th>
<th>Rated</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEWCASTLE PERMANENT BUILDING SOCIETY</td>
<td>3,000,000.00</td>
<td>1.27%</td>
<td>BBB</td>
</tr>
<tr>
<td><strong>Total Grandfathered Investments</strong></td>
<td>3,000,000.00</td>
<td>1.27%</td>
<td></td>
</tr>
</tbody>
</table>

### Total Cash Assets, Cash Equivalents & Investments
- **Amount:** 236,760,820.61
- **% Invested:** 100.00%
SUMMARY

Council outperformed the 11am Official Cash Rate market benchmark of 1.50%, with an average annualised return of 1.90% for its At Call investments for the month of November 2018. Council also outperformed the Bloomberg AusBond Bank Bill Index of 1.90% for the month, with an average annualised return of 2.78% for its overall portfolio return, including an average annualised return on Term Deposits and Floating Rate Notes of 3.05%.
Council had before it a Notice of Motion dated 4 December 2018 from Councillor G Mohr regarding the Wellington Masterplan as follows:

That the Chief Executive Officer be requested to develop a Masterplan for Wellington, following appropriate community consultation, incorporating town entrances, main routes through the town, shopfronts and streetscape of the Central Business District.

RECOMMENDATION

That the Chief Executive Officer be requested to develop a Masterplan for Wellington, following appropriate community consultation, incorporating town entrances, main routes through the town, shopfronts and streetscape of the Central Business District.

Councillor G Mohr
Councillor

Appendices:

Notice of Motion - Wellington Masterplan - Councillor G Mohr
3 December 2018

The Chief Executive Officer  
Dubbo Regional Council  
PO Box 81  
DUBBO NSW 2830

Dear Michael

NOTICE OF MOTION – WELLINGTON MASTERPLAN

I would like to place the following notice of motion on the agenda for the December 2018 Ordinary meeting of Council.

That the Chief Executive Officer be requested to develop a Masterplan for Wellington, following appropriate community consultation, incorporating town entrances, main routes through the town, shopfronts and streetscape of the Central Business District.

Yours faithfully

Greg Mohr  
Councillor
EXECUTIVE SUMMARY

Council currently has an annual program of financial assistance to local community groups as part of its Section 356 donations program. Section 356 of the Local Government Act 1993 provides an opportunity for Council to provide financial assistance to persons or organisations.

Dubbo Regional Council, and the former Dubbo City Council, have been sponsoring an event in the Greyhound Racing calendar called the Mayor’s Cup since before 2002. This report recommends to continue to allocate funding of $3,000 inc GST through a Section 356 donation to the Dubbo Greyhound Racing Club for the conducting of this annual event on 14 December 2018.

ORGANISATIONAL VALUES

Customer Focused: This financial assistance donation provides a local organisation with funding to conduct a public event.

Integrity: This funding is provided in accordance with section 356 of the Local Government Act.

One Team: Not applicable

FINANCIAL IMPLICATIONS

This funding shall be provided from the Section 356 donations budget.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

That Council provide funding of $3,000 inc GST under a section 356 donation to the Dubbo Greyhound Racing Club for the conducting of the 2018 Mayor’s Cup to be held 14 December 2018.

Michael Ferguson
Executive Manager Governance and Internal Control
EXECUTIVE SUMMARY

Council has been provided with a draft, site-specific Development Control Plan by the owner/developer of Lot 172 DP 753233, 20R Peak Hill, Dubbo (Appendix 1). The subject land is situated in the South-West Dubbo Residential Urban Release Area under the provisions of the Dubbo Local Environmental Plan, 2011 (Dubbo LEP).

The draft Development Control Plan (draft DCP) has been prepared as a requirement of Clause 6.3 of the Dubbo LEP to facilitate development of a component of the subject lands. The draft DCP is required to be prepared prior to any development on the land, including development for the purposes of residential land subdivision.

This draft DCP has been prepared utilising a similar structure, form and content as the Dubbo Development Control Plan, 2013 (Dubbo DCP 2013). It is considered that this will aid in the understanding of the Plan by Dubbo’s building and development industry and ensure a level of parity is provided between the expectations of the Dubbo DCP 2013 and the draft DCP.

The draft DCP has been prepared in a number of separate components which are consistent with the structure of the Dubbo DCP 2013. The draft DCP consists of the following components:

- Introduction;
- Residential Subdivision;
- Residential Design;

This report recommends that the draft Kintyre Heights Estate Development Control Plan be adopted by Council for the purposes of public exhibition and for the draft DCP to be placed on public display in accordance with the requirements of the Environmental Planning and Assessment Act, 1979 for a period of not less than 28 days.

Following completion of the public exhibition period, a further report will be provided to Council for consideration.

ORGANISATIONAL VALUES

**Customer Focused:** This draft DCP has been prepared in conjunction with the owner of the land in considering the desired development characteristics for the ongoing development of
the Kintyre Heights Estate.

**Integrity:** The draft DCP has been prepared in conjunction with the proponent and ensures that any of Council’s development requirements within the Kintyre Heights Estate is undertaken in a consistent and transparent manner.

**One Team:** Various Council staff have been involved in the preparation of the draft DCP.

**FINANCIAL IMPLICATIONS**

The proponent has paid a fee of $12,000 to Council in accordance with Council’s Revenue Policy for the preparation and assessment of a Development Control Plan.

**POLICY IMPLICATIONS**

If adopted by Council, the draft Kintyre Heights Estate Development Control Plan will form a Council Policy document that will guide future development on the subject site. The Development Control Plan will be required to be considered by Council in the assessment and determination of any future development applications on the subject land.

**RECOMMENDATION**

1. That the draft Kintyre Heights Estate Development Control Plan, as provided here in Appendix 1, be endorsed for the purposes of public exhibition only.
2. That the draft Kintyre Heights Estate Development Control Plan be placed on public exhibition for a period of not less than 28 days in accordance with the requirements of the Environmental Planning and Assessment Act, 1979.
3. That following completion of the public exhibition process, a further report be provided to Council for consideration.

*Steven Jennings*
Manager Strategic Planning Services
BACKGROUND

The subject land covers an area of 98.14 Ha and is zoned R5 Large Lot Residential under the provisions of the Dubbo Local Environmental Plan 2011. The land currently has a minimum allotment size for subdivision of ten (10) hectares under the provisions of the LEP.

The owner of the land lodged a site specific Planning Proposal with Council on 21 December 2015. The Planning Proposal has sought to reduce the minimum allotment sizes for subdivision of the land, which could ultimately result in the development of a subdivision with approximately 145 lots, ranging in area from 2,000 square metres to 7,000 square metres (subject to development consent).

Council at its meeting on 29 October 2018 considered a report in respect of the Planning Proposal and resolved as follows:

1. That the subject Planning Proposal to undertake amendments to the Dubbo Local Environmental Plan 2011, be endorsed in respect of Lot 172 DP 753233, 20R Peak Hill Road Dubbo.
2. That Council request the Department of Planning and Environment to prepare the draft amendment to the Dubbo Local Environmental Plan 2011 and provide Council with an Opinion that the Plan be made.
3. That following receipt of an Opinion from the Department that the Plan be made, that the Chief Executive Officer request gazettal of the Plan.
4. That the people who made a submission be advised of Council’s determination in this matter.

The draft Development Control Plan, which is the subject of this report will ultimately guide the future subdivision and development of the land for the purposes of residential development following formal rezoning of the land and inclusion in the Dubbo Local Environmental Plan 2011.

REPORT

1. Dubbo Local Environmental Plan 2011

Part 6 of the Dubbo Local Environmental Plan 2011 provides specific requirements for the development of land situated within defined Residential Urban Release Areas (URAs). In particular, Clause 6.3 of the Dubbo LEP 2011 states as follows:

“6.3 Development control plan

(1) The objective of this clause is to ensure that development on land in an urban release area occurs in a logical and cost-effective manner, in accordance with a staging plan and only after a development control plan that includes specific controls has been prepared for the land.”
(2) Development consent must not be granted for development on land in an urban release area unless a development control plan that provides for the matters specified in subclause (3) has been prepared for the land.

(3) The development control plan must provide for all of the following:
(a) a staging plan for the timely and efficient release of urban land, making provision for necessary infrastructure and sequencing,
(b) an overall transport movement hierarchy showing the major circulation routes and connections to achieve a simple and safe movement system for private vehicles, public transport, pedestrians and cyclists,
(c) an overall landscaping strategy for the protection and enhancement of riparian areas and remnant vegetation, including visually prominent locations, and detailed landscaping requirements for both the public and private domain,
(d) a network of passive and active recreational areas,
(e) stormwater and water quality management controls,
(f) amelioration of natural and environmental hazards, including bush fire, flooding and site contamination and, in relation to natural hazards, the safe occupation of, and the evacuation from, any land so affected,
(g) detailed urban design controls for significant development sites,
(h) measures to encourage higher density living around transport, open space and service nodes,
(i) measures to accommodate and control appropriate neighbourhood commercial and retail uses,
(j) suitably located public facilities and services, including provision for appropriate traffic management facilities and parking.”

Accordingly, a site-specific Development Control Plan is required to be prepared in accordance with Clause 6.3 prior to any subdivision of land situated in a Residential Urban Release Area. This will mean that the Dubbo Development Control Plan, 2013 will not apply to any development undertaken on the subject land.

2. Kintyre Heights Estate Development Control Plan

The owner of Lot 172 DP 753233, 20R Peak Hill Road, Dubbo has prepared a draft site-specific DCP in accordance with Clause 6.3 of the Dubbo LEP to facilitate development of the subject land.

The draft Development Control Plan has been prepared utilising a similar structure, form and content as the Dubbo Development Control Plan 2013 (Dubbo DCP 2013). It is considered that this will aid in understanding of the Plan by the Dubbo Building and Development Industry and ensure a level of parity is provided between the expectations of the Dubbo DCP 2013 and the draft DCP.

The draft DCP has been prepared in a number of separate components, which is consistent with the structure of the Dubbo DCP 2013. The draft DCP consists of the following components:
• Introduction.
• Residential Subdivision.
• Residential Design.

The following provides a brief summary of the various components of the draft Development Control Plan:

(i) Part 1 - Introduction

This section of the draft DCP provides a number of administrative components required by the provisions of the Environmental Planning and Assessment Act, 1979 and details where this specific Plan will be applicable to development undertaken.

In addition, this section also specifies how Council will publicly notify any residential development applications undertaken on the subject lands.

(ii) Part 2 - Residential Development and Subdivision

Residential Subdivision Controls

This section of the draft DCP guides and provides specific requirements to assist in the undertaking of residential subdivision of the subject lands. The role of this section is to also ensure the design of subdivisions take into account a number of planning and infrastructure provisions in the following areas:

- Element 1 Streetscape character
- Element 2 Lot layout
- Element 3 Public open space and landscaping
- Element 4 Infrastructure
- Element 5 Street design and road hierarchy
- Element 6 Pedestrian and cycle links
- Element 7 Stormwater management
- Element 8 Water quality management

Residential Design

This section of the draft DCP guides and provides specific requirements to assist in the planning, design and undertaking of residential development. The role of this section (and indeed the draft DCP) is not to provide prescriptive standards for how development should look; it is to ensure development proponents can be guided in understanding how site responsive design should be undertaken. This section of the draft Plan provides guidance across a number of elements including the following:

- Element 1 Streetscape character
- Element 2 Building setbacks
- Element 3 Solar access
3. Future Direction

Following Council’s consideration of the report, the draft Development Control Plan is required to be placed on public exhibition for a period of no less than 28 days in accordance with the requirements of the Environmental Planning and Assessment Act, 1979. In addition, Council will also notify adjoining and adjacent property owners of the public exhibition.

Following completion of the public exhibition period, a further report will be provided to Council for consideration.

It should be noted that Council cannot grant approval to any development undertaken on the subject land until the draft Development Control Plan has been publicly exhibited and adopted by Council.

SUMMARY

The owner and developer of Lot 172 DP 753233, 20R Peak Hill, Dubbo has prepared a draft site-specific Development Control Plan in accordance with Clause 6.3 of the Dubbo LEP 2011 to facilitate development of the Kintyre Heights Estate.

The draft DCP has been prepared utilising a similar structure, form and content as the Dubbo Development Control Plan 2013 (Dubbo DCP 2013). It is considered that this will aid in understanding of the Plan by Dubbo’s building and development industry and ensures a level of parity is provided between the expectations of the Dubbo DCP 2013 and the draft DCP.

This report recommends that the draft Kintyre Heights Estate Development Control Plan be adopted by Council for the purposes of public exhibition and for the draft DCP to be placed on public display in accordance with the requirements of the Environmental Planning and Assessment Act, 1979 for a period of no less than 28 days.

Appendices:
1. Draft Kintyre Heights Estate Development Control Plan
Kintyre Heights Estate Development Control Plan

Adopted by Council on ......................
# Table of Contents

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1.2 Purpose of this Plan ......................................................................................................................... 2  
1.3 Statutory context ............................................................................................................................. 2  
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1.5 Background .................................................................................................................................... 4  
1.6 Relationship to other plans and documents .................................................................................. 4  
1.7 How to use this Plan ....................................................................................................................... 4  
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2.2 Residential Design ......................................................................................................................... 28
Part 1   Introduction

1.1   Name and application of this Plan

This Development Control Plan is known as the Kintyre Heights Estate Development Control
Plan (the Plan).

1.2   Purpose of this Plan

The purpose of this Plan is to:

- Provide guidance to developers/applicants/builders in the design of development
  proposals for land to which this Plan applies.
- Communicate the planning, design and environmental objectives and controls against
  which the Consent Authority will assess development applications in the Kintyre Heights
  Estate.
- Provide guidance on the orderly, efficient and environmentally sensitive development
  of the Kintyre Heights Estate.
- Promote quality urban design outcomes within the context of environmental, social and
  economic sustainability.

1.3   Statutory context

This Plan has been prepared by Council in accordance with Section 3.43 of the Environmental
Planning and Assessment Act, 1979 (the Act) and Part 3 of the Environmental Planning and
Assessment Regulation, 2000 (the Regulation).

The Plan was adopted by Council and commenced on.................................

The Plan should be read in conjunction with the Dubbo Local Environmental Plan 2011 (LEP)
and the Dubbo Development Control Plan 2013 (DCP).
1.4 Application of Plan

This DCP applies to the land known as ‘Kintyre Heights’ being land identified (outlined red) as Lot 172 DP 753233 and as shown in Figure 1 below:

![Figure 1. Area to which this Plan applies](image)

Figure 1. Area to which this Plan applies
1.5 Background

This Plan has been written to guide development of the subject land. The development controls provided here rely on the proponent demonstrating how development of the land meets the objectives of each relevant element and the associated performance criteria.

1.6 Relationship to other plans and documents

Under the Act, Council is required to take into consideration the relevant provisions of this Plan in determining an application for development on land to which this Plan applies.

In the event of any inconsistency between an Environmental Planning Instrument (EPI) and this Plan, the provisions of the EPI will prevail.

Council in the assessment of a development application will consider all matters specified in Section 4.15 (previously s79C) of the Act. Compliance with any EPI or this Plan does not infer development consent will be granted.

1.7 How to use this Plan

When preparing a development application, all relevant sections of the Plan are required to be considered.

The majority of the sections in the Plan incorporate design elements that are required to be considered and addressed by a proponent in the design process.

Each section of the Plan has a consistent format to allow for ease of use and understanding. The objectives of each section are stated at the top of the page and development is required to focus on satisfying these objectives.

Below the objectives is a table with two columns. The column on the left outlines the aim of the design element, while the column on the right offers default design guidelines that an applicant can choose to use in their development in lieu of designing to satisfy the intent of the column on the left.

In summary, the column on the left provides more flexibility in design, while the column on the right provides standard solutions that are acceptable to Council.

If a proponent chooses not to use the ‘Acceptable Solutions’ in the right hand column, written detail must be provided with any development application specifying how the design satisfies the ‘Performance Criteria’ in the left hand column.
An example of how an element of the Plan is structured is provided as follows:

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The streetscape character objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td><strong>Built form</strong></td>
<td></td>
</tr>
<tr>
<td>P1 The frontage of buildings and their entries are readily apparent from the street.</td>
<td>A1.1 Buildings adjacent to the public street, address the street by having a front door or living room window facing the street.</td>
</tr>
<tr>
<td></td>
<td>A1.2 Where dual occupancies are situated on corner blocks (where one is not a lane), the development is designed to face each street frontage.</td>
</tr>
<tr>
<td>P2 Building height at the street frontage maintains a compatible scale with adjacent development.</td>
<td>A2.1 Differences in building height between existing buildings and new development is not more than one storey when viewed from the public street and adjoining properties.</td>
</tr>
<tr>
<td></td>
<td>A2.2 Where a building is adjoined on either side by a single storey building, the second storey is setback a minimum of 3m from the front of the building to achieve a stepped height.</td>
</tr>
</tbody>
</table>

1.8 **Strategic context**

**Dubbo Urban Areas Development Strategy 1996**

The Dubbo Urban Areas Development Strategy 1996 has facilitated the creation of a range of lifestyle options for the urban area of the city. Through the restriction of urban development to a defined area, Council is seeking to protect the long-term future of agricultural land located beyond the urban area.
These lifestyle options have been developed through the Dubbo Urban Areas Development Strategy (UADS) adopted by Council in 1996 and the Review of the UADS adopted by Council in 2007. The Dubbo Local Environmental Plan 2011 (LEP) facilitates achievement of the Strategy components in zoning land for the sustainable development of the City.

The following figure details the context of the planning documents applicable to residential land.

```
    ↓
    ↓
Dubbo Local Environmental Plan 2011
    ↓
Dubbo Development Control Plan 2013
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The UADS consists of the following components:
- Residential Areas Development Strategy.
- Commercial Areas Development Strategy.
- Industrial Areas Development Strategy.
- Institutional Areas Development Strategy.
- Recreational Areas Development Strategy.
- Future Directions and Structure Plan.

The UADS was created to manage the development and conservation of land within the urban area of the City by ensuring the Dubbo Central Business District (CBD) is at the centre of the City.

Centralisation of the CBD will be facilitated by further residential development being undertaken in west Dubbo. The Strategy includes extensive areas in north-west and south-west Dubbo as being suitable for further residential development to incorporate the following:

- North-west sector – 2,600 lots (approximately)
- South-west sector – 3,281 lots (approximately)
1.9 Notification of development

Council will generally not publicly notify any development application for a dwelling house within the area to which the Plan applies. However, if in the opinion of the Council a proposed development could impact the amenity of surrounding development, Council may publicly notify and/or advertise the development application in local print media.

Any development application received by Council for non-residential development will be publicly notified to adjoining and adjacent property owners in the immediate locality who in the opinion of Council may be impacted by the proposed development.

1.10 Subdivision development

The owner of the land, Highview Country Estates Pty Ltd intends to develop the subject land for the purposes of residential development. The land is zoned RS Large Lot Residential under the provisions of the Dubbo Local Environmental Plan (LEP) 2011.

The land has existing vegetation and there are two (2) distinct ridgelines through the property dividing the land into a number of catchments.

The owner of the land is intending to subdivide the subject site into a number of lots ranging in size generally from 2,000m² up to approximately 6,900m².

The subdivision is to be known as Kintyre Heights Country Estate. It is intended that the subdivision be developed as a Community Title Subdivision where all infrastructure services within the site (roads, stormwater drainage, sewer and water reticulation) will be owned and maintained by the subdivision’s Community Association due to the land not being able to directly comply with a number of Council’s requirements for public infrastructure.

This means that Council will only provide reticulated water to the boundary of the parent lot. It will be the responsibility of the Proponent and the Community Association to provide reticulated water to individual allotments.

It should be noted that if the subdivision of the land is undertaken as Community Title, Council will not be able to undertake any requests for inspections, maintenance, repairs or the like. All maintenance of internal services (apart from any Council provided and maintained services) shall be the responsibility of the Community Association.
Part 2  Residential Development and Subdivision

2.1  Residential Subdivision Controls

This section is designed to encourage current ‘best practice’ solutions for subdivision design. The achievement of pleasant, safe and functional subdivision is the main objective for subdivision design.

This section lists subdivision design elements under the following headings:

- Element 1  Streetscape character and building design
- Element 2  Lot layout
- Element 3  Public open space and landscaping
- Element 4  Infrastructure
- Element 5  Street design and road hierarchy
- Element 6  Pedestrian and cycle links
- Element 7  Stormwater management
- Element 8  Water quality management

Each design element has been structured so that it contains:

- ‘Objectives’ for each design element that describe the required outcomes.
- ‘Performance criteria’ which outlines the range of matters which shall be addressed to satisfy the objectives (i.e. the performance criteria explain how an objective is to be achieved).

Note: Not all performance criteria will be applicable to every development.

- ‘Acceptable Solutions’ which are specific measures which illustrate one way of meeting both the performance criteria and objectives of an element. They are examples only and are not mandatory.
- ‘References’ to relevant clauses of the DLEP, other relevant legislation, Council policies and literature relevant to the design element.
Element 1. Streetscape Character and Building Design

Introduction
Successful neighbourhoods have a sense of community, are designed to promote social interaction, are pleasant to live in and have a high level of safety for residents and visitors. Good neighbourhood design considers how residents will interact within the neighbourhood and considers the street and pedestrian networks in addition to housing.

Objectives
- To efficiently utilise land and maintain the bushland character and ecological attributes of the estate.
- To emphasise the natural attributes of the site and reinforce neighbourhood identity through the incorporation of visible features such as bushland canopies, retention of existing established trees and vegetation corridors.
- To provide neighbourhoods that offer opportunities for social interaction.
- To ensure motor vehicles do not dominate the neighbourhood.
- To establish a clear residential structure that facilitates a ‘sense of neighbourhood’ and encourages walking and cycling within the Estate and connections into adjoining Estates.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The streetscape character and building design objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>P1 Residential neighbourhoods are focused on elements of the public domain such as a bushland reserves and wetlands that are typically within walking distance.</td>
<td>A1.1 Watercourses, natural vegetation and heritage items are retained and emphasised in the design.</td>
</tr>
<tr>
<td>P2 The layout provides for community focal points and public open space that promotes social interaction and caters for a range of uses by the community.</td>
<td>A2.1 Pedestrian connectivity is maximised within and between each residential neighbourhood with a particular focus on pedestrian routes connecting to public open space, bus stops, educational establishments and community/recreation facilities.</td>
</tr>
<tr>
<td>P3 The layouts of street blocks establish a clear urban structure and are of a size and length that promotes and encourages walking and cycling.</td>
<td>There is no applicable Acceptable Solution to this Performance Criteria.</td>
</tr>
<tr>
<td>P4</td>
<td>Neighbourhood design provides for passive surveillance of residences and public areas to enhance personal safety and minimise the potential for crime.</td>
</tr>
<tr>
<td>----</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>A4.1</td>
<td>The subdivision layout minimises narrow pedestrian pathways between or behind development (for example, at cul-de-sac heads) and sound barriers and fencing which remove or reduce passive surveillance of higher order roads.</td>
</tr>
<tr>
<td>A4.2</td>
<td>Neighbourhood design enhances legibility and way-finding through an easily-understood street layout and provides vistas towards natural features and buildings.</td>
</tr>
<tr>
<td>A4.3</td>
<td>Neighbourhoods are designed with high levels of physical connectivity for pedestrians, cyclists and vehicles, both within and to adjacent neighbourhoods.</td>
</tr>
<tr>
<td>P5</td>
<td>Lot dimensions respond to the topography and the road layout to ensure the bushland character is maintained and enhanced.</td>
</tr>
<tr>
<td>A5.1</td>
<td>A minimum lot frontage of 25 metres measured at the front building line/street facing building line, as shown in Figure 4, should be provided to all lots.</td>
</tr>
<tr>
<td>P6</td>
<td>Street networks provide good external connections for local vehicle, pedestrian and cycle movements.</td>
</tr>
<tr>
<td>A6.1</td>
<td>The overall subdivision development shall achieve a minimum Internal Connectivity Index (ICI) score of 1.30. Note: The importance of a well-connected subdivision which can be achieved through a good ICI is further explained in the following section.</td>
</tr>
</tbody>
</table>
Internal Connectivity Index

The Internal Connectivity Index (ICI) is calculated by the number of street links divided by the number of street nodes (Ewing, 1996). A link is defined as a segment of road between two intersections or from an intersection to a cul-de-sac, including road segments leading from the adjoining highway network or adjacent development.

A node is defined as an intersection and the end of a cul-de-sac. They do not include the end of a stub-out at the property line. The higher the connectivity index, the more connected the roadway network. Residential subdivisions that are dominated by cul-de-sacs provide discontinuous street networks, reduce the number of footpaths, provide few alternate travel routes and tend to force all trips onto a limited number of arterial roads.

Figure 2 shows two examples of a subdivision. The example on the left shows a well-connected subdivision layout that minimises the distance to travel from a dwelling house to a focal point. The example on the right shows the same trip through a poorly connected subdivision.

A well-connected subdivision layout

A poorly-connected subdivision layout

Figure 2. Subdivision connectivity examples
Figure 3. Calculation of the Internal Connectivity Index (ICI)

Example 1. 13 links/11 nodes – 1.18 ratio
Example 2. 16 links/11 nodes – 1.45 ratio

25 metre frontage width:

Figure 4. Example of minimum lot frontage of 25 metres measured at the front building line/street
**Element 2. Lot Layout**

**Introduction**
Provision of an efficient and effective lot layout can allow for the creation of neighbourhoods that encourage connectivity and achieve quality urban design outcomes.

The arrangement of future dwellings will have an important influence on the quality of the neighbourhood that develops and should be considered as part of the lot design.

**Objectives**
- To provide lot sizes to suit a variety of household types and requirements whilst considering the bushland setting of the area.
- To create attractive residential streets by carefully planning the location of garages and driveways within street frontages and improving the presentation of dwelling houses.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The lot layout objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>P1 Lots are designed to optimise outlook to the bushland bounding the subdivision.</td>
<td>A1.1 There is no applicable Acceptable Solution to this Performance Criteria.</td>
</tr>
<tr>
<td>P2 The design of lots provides vehicular access to the rear or side of lots where front access is restricted or not possible, particularly narrow lots where front garaging is not permitted.</td>
<td>A2.1 There is no applicable Acceptable Solution to this Performance Criteria.</td>
</tr>
<tr>
<td>P3 A range of lot types (area, frontage, depth and access) is provided to ensure a mix of housing designs and styles.</td>
<td>A3.1 Within the Estate, the subdivision design shall provide varied lot frontages to promote a differentiation in design and housing product. A3.2 Where residential development adjoins the bushland reserve areas, the subdivision is to create lots to enable a living area within the dwelling to overlook the bushland reserve area.</td>
</tr>
<tr>
<td>Performance criteria</td>
<td>Acceptable solutions</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>The lot layout objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td><strong>P4</strong> Battle-axe lots shall only be provided in limited circumstances where the topography and development orientation results in regular subdivision not being able to be achieved.</td>
<td><strong>A4.1</strong> There is no applicable Acceptable Solution to this Performance Criteria.</td>
</tr>
<tr>
<td><strong>P5</strong> The visual impact to the streetscape of battle-axe entry ways and driveways should be ameliorated, where possible.</td>
<td><strong>A5.1</strong> There is no applicable Acceptable Solution to this Performance Criteria.</td>
</tr>
<tr>
<td><strong>P6</strong> To ensure corner lots are of sufficient dimensions and size to enable residential controls to be met.</td>
<td><strong>A6.1</strong> Corner lots are to be designed to allow residential accommodation to positively address both street frontages.</td>
</tr>
</tbody>
</table>
Element 3. Landscaping

Objectives
- To provide landscaping that contributes to the identity and environmental health of the community.
- To ensure streetscape components do not detrimentally affect solar access to individual dwellings.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public open space and landscaping objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
</tbody>
</table>

**P1** Landscaping is designed and located to not negatively impact on built infrastructure.

A1.1 Landscaping is provided in accordance with the requirements of a Landscaping Schedule that has been approved by Council’s Community and Recreation Services Division.

**P2** Landscaping is undertaken in an environmentally sustainable manner which limits the time and costs associated with maintenance.

A2.1 Existing native trees are retained wherever possible.
A2.2 Species selected are suitable for the local climate.
A2.3 Species selected require a minimal amount of watering.
A2.4 Landscaping does not impact groundwater levels by encouraging over-watering resulting in groundwater level increases or the pollution of waters.

**P3** Street trees are selected to provide summer shading while not impeding solar access to dwellings in winter.

A3.1 Street trees are provided in accordance with the requirements of Council’s Community and Recreation Services Division generally and any applicable tree planting standards.
A3.2 Deciduous trees are selected where shadows would adversely impact solar access.
<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public open space and landscaping objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td></td>
<td>A3.3 Taller tree species are planted on the northern side of east-west aligned streets, shorter species are planted on the southern side.</td>
</tr>
<tr>
<td></td>
<td>A3.4 Endemic species or species with a proven tolerance to the local climate and conditions that preserve solar access of adjoining properties are provided.</td>
</tr>
<tr>
<td></td>
<td>A3.5 Plantings with low maintenance and low water consumption are provided.</td>
</tr>
<tr>
<td></td>
<td>A3.6 Evergreen species for windbreaks and planting along the south or west side of the area are protected against wind.</td>
</tr>
</tbody>
</table>
Element 4. Infrastructure

Objectives

- To ensure the Estate is serviced with essential services in a cost-effective and timely manner.
- To ensure the Estate is adequately serviced with water and sewerage infrastructure.
- To ensure acoustic infrastructure adequately mitigates adverse noise impacts on residential development.
- To understand and articulate to future land owners that the essential services and infrastructure within the Estate is not owned by or maintained by Dubbo Regional Council as the land has been created pursuant to a Community Title Subdivision.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The infrastructure objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>Design and provision of utility services including sewerage, water, electricity, gas, street lighting and communication services are cost-effective over their lifecycle and incorporate provisions to minimise adverse environmental impact in the short and long-term.</td>
<td>A1.1 The design and provision of utility services conforms to the requirements of relevant service authorities.</td>
</tr>
<tr>
<td>A1.2 Water and sewerage services are to be provided to each allotment at the full cost of the developer.</td>
<td></td>
</tr>
<tr>
<td>A1.3 Subdivision of the land is to be undertaken as a Community Title Subdivision. This includes the roads, bushland areas and associated infrastructure areas being provided on common property. The Community Management Statement shall include a detailed analysis of infrastructure provision throughout the subdivision.</td>
<td></td>
</tr>
<tr>
<td>A1.4 Potential purchasers are to be made aware of the fact that Council does not own or maintain any infrastructure within the Estate. This information shall also include details of whom residents may contact for any concerns or problems in respect of infrastructure.</td>
<td></td>
</tr>
</tbody>
</table>
A1.5 A Financial Management Plan shall be provided with any development application for subdivision of the land. The Plan shall detail how the Community Association will collect funds to pay for the renewal, maintenance and replacement of the infrastructure at the end of its useful life. The Plan shall detail the following:
- Annual maintenance requirements eg: road patching, pipeline CCTV, road reseals and water reservoir cleaning etc.
- Long term maintenance and replacement of infrastructure.

A1.6 An Infrastructure Management Plan shall be provided with any development application for subdivision. The Plan shall detail the following:
- An inspection and maintenance regime of infrastructure by suitably qualified and experienced persons.
- A listing of individuals and or companies that the Community Association will seek the services of to undertake the work/s. It should be noted that given the characteristics of the infrastructure, specialist professionals may be required.

A1.7 Electricity supply is to be provided in accordance with the requirements of the relevant electricity supply authority.
<table>
<thead>
<tr>
<th>P2</th>
<th>Compatible public utility services are located in common trenching in order to minimise the land required and the costs for underground services.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2.1</td>
<td>Services are located next to each other in accordance with Council’s Policy for trenching allocation in footways (Standard Drawing 5268).</td>
</tr>
<tr>
<td>P3</td>
<td>Water supply and sewerage networks are available and are accessible.</td>
</tr>
<tr>
<td>A3.1</td>
<td>Any development application for subdivision of the land shall include an analysis of Council’s downstream sewerage infrastructure, including information addressing the capacity of the downstream network.</td>
</tr>
<tr>
<td>A3.2</td>
<td>A Drinking Water Quality Management Plan is required to be prepared, which addresses the 12 elements of the Australian Drinking Water Guidelines 2011 and requirements of NSW Health.</td>
</tr>
</tbody>
</table>
| A3.3 | Any water storage reservoir will be required to be constructed in accordance with the requirements of the Department of Industry Water Circular 18 including the following:  
  - Barrier 1: Effective disinfection of the reservoir.  
  - Barrier 2: System integrity (prevent contamination)  
  - Barrier 3: Maintain a free chlorine residual in the reticulation. |
Element 5. Street Design and Road Hierarchy

Objectives
- To ensure streets fulfil their designated function within the street network.
- To facilitate public service utilities.
- Encourage street designs that accommodate drainage systems.
- Create safe and attractive street environments.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The street reserve width is sufficient to cater for all street functions, including:</strong></td>
<td></td>
</tr>
<tr>
<td>- Safe and efficient movement of all users.</td>
<td></td>
</tr>
<tr>
<td>- Provision for parked vehicles.</td>
<td></td>
</tr>
<tr>
<td>- Provision for landscaping.</td>
<td></td>
</tr>
<tr>
<td><strong>P1</strong></td>
<td>A1.1 The road hierarchy complies with the relevant Residential Release Strategy.</td>
</tr>
<tr>
<td><strong>P2</strong></td>
<td>A1.2 The road hierarchy is designed and constructed in accordance with Aus-Spec (Dubbo Regional Council version).</td>
</tr>
<tr>
<td><strong>A1.3</strong></td>
<td>A1.3 The road layout provides appropriate connectivity as approved by Council, between adjoining residential estates for both vehicular and pedestrian movement.</td>
</tr>
<tr>
<td><strong>P2 The verge width is sufficient to provide for special site conditions and future requirements.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>A2.1 The verge width is increased where necessary to allow space for:</strong></td>
<td></td>
</tr>
<tr>
<td>- Larger scale landscaping.</td>
<td></td>
</tr>
<tr>
<td>- Indented parking.</td>
<td></td>
</tr>
<tr>
<td>- Future carriageway widening.</td>
<td></td>
</tr>
<tr>
<td>- Retaining walls.</td>
<td></td>
</tr>
<tr>
<td>- Cycle paths.</td>
<td></td>
</tr>
<tr>
<td>- Overland flow paths.</td>
<td></td>
</tr>
<tr>
<td><strong>P3 Street design caters for all pedestrian users including the elderly, disabled and children by designing streets to limit the speed motorists can travel.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>There is no applicable Acceptable Solution to this Performance Criteria.</strong></td>
<td></td>
</tr>
</tbody>
</table>
### Performance criteria

The street design and road hierarchy objectives may be achieved where:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Performance criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>P4</td>
<td>Driveway egress movements do not create a safety hazard.</td>
</tr>
</tbody>
</table>
| P5     | Bus routes have a carriageway width that:  
- Allows for the movement of buses unimpeded by parked cars.  
- Safely accommodates cyclists.  
- Avoids cars overtaking parked buses. |
| P6     | Geometric design for intersections, roundabouts and slow points is consistent with the vehicle speed intended for each street. |
| P7     | Car parking is provided in accordance with projected needs determined by:  
- The number and size of probable future dwellings.  
- The car parking requirements of likely future residents.  
- Availability of public transports.  
- Likely future onsite parking provisions.  
- Location of non-residential uses such as schools/shops.  
- The occasional need for overflow parking. |
| P8     | Car parking is designed and located to:  
- Conveniently and safely serve users, including pedestrians, cyclists and motorists.  
- Enable efficient use of car spaces and access ways including adequate manoeuvrability between the street and lots.  
- Fit in with adopted street network and hierarchy objectives and any related traffic movement plans.  
- Be cost effective.  
- Achieve relevant streetscape objectives. |

### Acceptable solutions

The acceptable solutions illustrate one way of meeting the associated performance criteria:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A4.1</td>
<td>Motorists can enter or reverse from a residential lot in a single movement.</td>
</tr>
<tr>
<td>A5.1</td>
<td>The geometry of streets identified as bus routes provides suitable turning, stopping sight distance, grade and parking for buses.</td>
</tr>
<tr>
<td>A6.1</td>
<td>Sufficient area is provided at the head of cul-de-sacs for waste disposal vehicles to make a three point turn.</td>
</tr>
</tbody>
</table>

There is no applicable Acceptable Solution to this Performance Criteria.
## Element 6. Pedestrian and Cycle Links

### Objective

- To encourage walking and cycling by providing safe and convenient movement networks to points of attraction and beyond the development.

### Performance criteria

The pedestrian and cycle links objectives may be achieved where:

<table>
<thead>
<tr>
<th>Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>P1 The residential street and path network provides a network of pedestrian and cyclist routes, with connections to adjoining streets, open spaces and activity centres.</td>
</tr>
</tbody>
</table>

### Acceptable solutions

The acceptable solutions illustrate one way of meeting the associated performance criteria:

| A1.1 Where a Traffic Calming Plan or an approved Pedestrian and Cyclist Plan exist, pedestrian and cyclist paths are provided in accordance with that Plan. |

| A1.2 Pedestrian and cycle paths are provided in accordance with the Dubbo Strategic Open Space Master Plan. |

<table>
<thead>
<tr>
<th>A1.3 A network of footpaths and cycle routes is provided that accounts for:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• The need to encourage walking and cycling.</td>
</tr>
<tr>
<td>• Likely users (e.g. school children, parents with prams, aged/, commuter and cyclists).</td>
</tr>
<tr>
<td>• Opportunities to link open space networks and community facilities including public transport, local activity centres, schools and neighbouring shopping centres.</td>
</tr>
<tr>
<td>• Topography.</td>
</tr>
<tr>
<td>• Cyclist and pedestrian safety.</td>
</tr>
</tbody>
</table>

| P2 The alignment of paths allows safe and convenient use by pedestrians and cyclists and is varied to preserve trees and other significant features. A focus on vistas and landmarks adds visual interest where they exist. |

<p>| There is no applicable Acceptable Solution to this Performance Criteria. |</p>
<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>P3 Provision is made for the location of seats in appropriate places.</td>
<td>A3.1 Seats to be provided in accordance with the requirements of Council’s Dubbo Branch, Community and Recreation Division, within the bushland reserve area.</td>
</tr>
<tr>
<td>P4 There is adequate provision for passing with paths widened at potential conflict points or junctions on high-use facilities to allow for passing of pedestrians/cyclists.</td>
<td>A4.1 Paths are widened at potential conflict points or junctions in areas of high use such as schools, corner stores etc.</td>
</tr>
<tr>
<td>P5 Pedestrian and cyclist paths are constructed to provide a stable surface for projected users and is easily maintained.</td>
<td>There is no applicable Acceptable Solution to this Performance Criteria.</td>
</tr>
</tbody>
</table>
Element 7. Stormwater Management

Objectives
- To provide major and minor drainage systems which:
  - Adequately protect people and the natural and built environments to an acceptable level of risk and in a cost effective manner in terms of initial costs and maintenance.
  - Contribute positively to environmental enhancement of catchment areas.
- To manage any water leaving the site (during construction and operation) with stormwater treatment measures.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The stormwater management objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>P1 Post development peak flows (up to 100 year ARI storm events) are limited to 'pre-development' levels.</td>
<td>A1.1 The system design allows for the safe passage of vehicles at reduced speeds on streets which have been affected by run-off from a 20% AEP event.</td>
</tr>
<tr>
<td>P2 The stormwater drainage system has the capacity to safely convey stormwater flows resulting from the relevant design storm under normal operating conditions, taking partial minor system blockage into account.</td>
<td>A2.1 The design and construction of the stormwater drainage system is in accordance with the requirements of Australian Rainfall and Runoff 1987 and Aus-Spec (Council version) Development Specification Series – Design and Development Specification Series – Construction.</td>
</tr>
<tr>
<td>A2.2 Infrastructure plans for subdivisions shall show all minor and major stormwater systems clearly defined and identified. Minor systems for residential areas are designed to cater for the 1-in-100 year storm event. These systems are to be evident as ‘self-draining’ without impacting on flooding of residential houses etc.</td>
<td></td>
</tr>
<tr>
<td>Performance criteria</td>
<td>Acceptable solutions</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>The stormwater management objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>P3 Natural streams and vegetation are retained wherever practicable and safe, to maximise community benefit.</td>
<td>A3.1 Natural streams and vegetation are incorporated into the stormwater drainage system for the subdivision and open space requirements.</td>
</tr>
<tr>
<td>P4 The stormwater system/drainage network is designed to ensure that there are no flow paths which would increase risk to public safety and property.</td>
<td>There is no applicable Acceptable Solution to this Performance Criteria.</td>
</tr>
<tr>
<td>P5 The system design allows for the safe passage of vehicles at reduced speeds on streets which have been affected by run-off from the relevant design storm.</td>
<td>A5.1 The system allows for the safe passage of vehicles at reduced speeds on streets which have been affected by run-off from a 20% AEP event.</td>
</tr>
<tr>
<td>Site drainage</td>
<td>A6.1 Site stormwater drainage systems are provided in accordance with Council’s requirements.</td>
</tr>
<tr>
<td>P6 Subdivision design and layout provides for adequate site drainage.</td>
<td>Please note that the stormwater system will not be maintained or managed by Council as part of any Community Title Subdivision development on the land.</td>
</tr>
<tr>
<td></td>
<td>A6.2 The design and construction of the inter-allotment drainage system are in accordance with the requirements of Australian Rainfall and Runoff (1987) and Aus-Spec (Dubbo Regional Council version) Development Specification Series – Design and Development Specification Series – Construction.</td>
</tr>
<tr>
<td><strong>Performance criteria</strong></td>
<td><strong>Acceptable solutions</strong></td>
</tr>
<tr>
<td>--------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>The stormwater management objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td><strong>Flooding</strong></td>
<td>A7.1 The finished floor level of residential accommodation is located at or above the ‘flood planning level’ to provide protection to life and property in accordance with the accepted level of risk.</td>
</tr>
<tr>
<td>P7.1 Where residences (new or existing) are proposed in flood-affected areas, these shall be protected from flood waters.</td>
<td></td>
</tr>
<tr>
<td>P7.2 Flood-waves are developed in a manner which ensures that there is a low risk of property damage.</td>
<td></td>
</tr>
</tbody>
</table>
Element 8. Water Quality Management

**Objective**
- To provide water quality management systems which:
  - Ensure that disturbance to natural stream systems is minimised.
  - Stormwater discharge to surface and underground receiving waters, during construction and in developing catchments, does not degrade the quality of water in the receiving areas.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>P1</strong> Adequate provision is made for measures during construction to ensure that the land form is stabilised and erosion is controlled.</td>
<td><strong>A1.1</strong> An Erosion and Sediment Control Plan is prepared by suitably qualified professionals using the 'Blue Book — Managing Urban Stormwater: Soils and Construction' and provided to Council.</td>
</tr>
<tr>
<td><strong>P2</strong> The system design optimises the interception, retention and removal of water-borne pollutants through the use of appropriate criteria prior to their discharge to receiving waters.</td>
<td><strong>A2.1</strong> The Erosion and Sediment Control Plan is to comply with the document 'Managing Urban Stormwater: Soils and Construction', produced by NSW Department of Housing.</td>
</tr>
</tbody>
</table>
| **P3** The system design minimises the environmental impact of urban run-off on surfaces receiving water quality and on other aspects of the natural environment, such as creek configuration and existing vegetation, by employing techniques which are appropriate and effective in reducing run-off and pollution travel. | **A3.1** Water pollution control ponds or wetlands are developed (where appropriate) for final treatment before discharge to the wider environment and should be sited to minimise impacts on the natural environment.  
A3.2 Sensors are used to control watering systems. |
2.2 Residential Design

This section is designed to encourage ‘best practice’ solutions and clearly explain requirements for the development of Residential Accommodation.

The objectives of this section are:

- To facilitate a mix of dwelling sizes complementing the character of the area and that provide accommodation for all sectors of the community.
- To facilitate low density residential accommodation with an economic use of infrastructure.

This section lists design elements under the following headings:

Element 1 Streetscape character
Element 2 Building setbacks
Element 3 Solar access
Element 4 Private open space and landscaping
Element 5 Vehicular access and car parking
Element 6 Visual and acoustic privacy

Each design element has been structured so that it contains:

- ‘Objectives’ describing the required outcomes.
- ‘Performance criteria’ outlining the range of matters that need to be addressed to satisfy the objectives (i.e., the performance criteria explains how an objective is to be achieved).

**Note:** Not all performance criteria will be applicable to every development.

- ‘Acceptable solutions’ are specific measures which illustrate one way of meeting both the performance criteria and objectives of an element. They are examples only and are not mandatory.
- ‘References’ to relevant clauses of the LEP, other relevant legislation, Council policies and literature relevant to the design element.
### Element 1. Streetscape Character

#### Objectives
- To design residential housing development to complement the new streetscape and emerging neighbourhood character.
- To design residential housing in keeping with the desired future streetscape and neighbourhood character.
- To provide a mix of dwelling sizes complementing the character of the area and that accommodation for many sectors of the community.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Built form</strong></td>
<td></td>
</tr>
<tr>
<td>P1 The frontage of buildings and their entries are readily apparent from the street.</td>
<td>A1.1 Buildings adjacent to the public street, address the street by having a front door facing the street.</td>
</tr>
<tr>
<td></td>
<td>A1.2 The minimum frontage for dual occupancy developments is 25m.</td>
</tr>
<tr>
<td>P2 The development is to be designed to respect and reinforce the positive characteristics of the neighbourhood, including: - Built form. - Bulk and scale. - Vegetation. - Topography.</td>
<td>A2.1 Design elements to consider include: - Massing and proportions. - Roof form and pitch. - Façade articulation and detailing. - Window and door proportions. - Features such as verandahs, eaves and parapets. - Building materials, patterns, textures and colours. - Decorative elements. - Vehicular footpath crossing (location and width). - Fence styles. - Building setbacks.</td>
</tr>
<tr>
<td>P3 Walls visible from the street are adequately detailed for visual interest.</td>
<td>A3.1 This may be achieved by recesses, windows, projections or variations of colour, texture or materials.</td>
</tr>
<tr>
<td>Performance criteria</td>
<td>Acceptable solutions</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td><strong>P4</strong> Garages and parking structures (carports) are sited and detailed to ensure they do not dominate the street frontage, integrate with features of the dwelling and do not dominate views of the dwelling from the street.</td>
<td><strong>A4.1</strong> Garages or parking structures are located in line with or behind the alignment of the front façade/entrance of the dwelling.</td>
</tr>
<tr>
<td><strong>P5</strong> Fencing is consistent with the bushland character of the area.</td>
<td><strong>A5.1</strong> The use of Colourbond fence materials is not encouraged.</td>
</tr>
<tr>
<td><strong>P6</strong> Front fences enable outlook from the development to the street or open space to facilitate surveillance and safety. Front fences provide noise attenuation on classified roads. Front fences provide security in areas where there is a difference of land use (eg residential, commercial or industrial).</td>
<td><strong>A6.1</strong> Front fences have a maximum height of 1.2 m if solid or less than 20% transparent and 1.5 m if greater than 50% transparent. <strong>A6.2</strong> A front fence on the secondary frontage may have a maximum height of 1.8 m for 50% of the length of the boundary to the secondary road, which is measured from the corner splay of the primary road boundary. In addition, • The fence is constructed of materials which are consistent with those used in development on the site and is consistent with the bushland setting of the site. • The fence is softened with the use of landscaping.</td>
</tr>
<tr>
<td><strong>P7</strong> Fencing style and materials reflect the local streetscape and do not cause undue overshadowing of adjoining development.</td>
<td><strong>A7.1</strong> Side fences on corner allotments are setback and/or articulated to provide for vegetation screening to soften the visual impact of the fence. <strong>A7.2</strong> Side fences forward of the building line are not constructed of solid metal panels or chain wire fencing (including factory pre-coloured materials).</td>
</tr>
<tr>
<td>Performance criteria</td>
<td>Acceptable solutions</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>The streetscape character objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>P8 Fencing on corner allotments does not impede motorists’ visibility at the intersection.</td>
<td>A8.1 Fencing is either splayed, setback, reduced in height or transparent to maintain visibility for motorists.</td>
</tr>
<tr>
<td>P9 Gates are designed to ensure pedestrian and motorist safety.</td>
<td>A9.1 Where a driveway is provided through a solid fence, adequate visibility for the driver is maintained.</td>
</tr>
</tbody>
</table>
Element 2. Building Setbacks

Objectives

- To ensure that the setback of a building from the property boundaries, the height and length of walls, site coverage and visual bulk are acceptable in the neighbouring setting.
- To ensure habitable rooms of dwellings and private open space within the development and in adjacent development can receive adequate sunlight, ventilation and amenity.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>P1</strong> The setback of the development from the front boundary of the allotment is consistent with established setbacks, or is consistent with the desired amenity of the locality. Residential development on corner allotments shall address both street frontages. <strong>Note:</strong> The setback is measured from the property boundary to the first vertical structural element of the development. No portico, posts, etc shall be any closer than the stated setback. This applies to a dwelling house and any ancillary structure that is attached or detached to a dwelling house.</td>
<td>A1.1 Minimum setback of 10 m from the front property boundary where no streetscape setback has been established. A1.2 The secondary (side) setback is 5 m. Where the corner is splayed, residential development is designed accordingly.</td>
</tr>
<tr>
<td><strong>P2</strong> The setback of the development from the side and rear boundaries of the allotment is consistent with established setbacks or is consistent with the desired amenity of the locality.</td>
<td>A2.1 A minimum setback of 5 m from the side and rear property boundary is to be provided to the residential development.</td>
</tr>
<tr>
<td><strong>P3</strong> The location of garages and carports does not diminish the attractiveness of the streetscape, does not dominate views of the dwelling from the street and integrates with features of associated dwellings.</td>
<td>A3.1 Garages and carports are setback a minimum of 10.0 m from the front property boundary and in line with or behind the alignment of the front façade of the dwelling.</td>
</tr>
<tr>
<td>Performance criteria</td>
<td>Acceptable solutions</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>The building setback objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>P4 The location of garages and carports does not diminish the attractiveness of the locality and integrates with features of associated dwellings.</td>
<td>A4.1 Garages and carports are setback such that they comply with the requirements of the Building Code of Australia.</td>
</tr>
</tbody>
</table>
Element 3. Solar Access

Objectives
- To ensure all development provides an acceptable level of solar access for occupants.
- To ensure development does not significantly impact on the solar access and amenity of adjoining and adjacent allotments.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The solar access objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
</tbody>
</table>

**Solar access**

**P1** Development is designed to ensure solar access is available to habitable rooms, solar collectors (photovoltaic panels, solar hot water systems etc.) private open space and clothes drying facilities.

**A1.1** On lots with an east/west orientation, the setback on the north-side of the lot is increased to allow for maximum solar access to habitable rooms located on the north side of the dwelling.

**A1.2** A roof area sufficient to meet the space requirements for a solar hot water service is provided where it faces within 20° of north and receives direct sunlight between the hours of 9 am and 3 pm on 22 June.

**A1.3** Outdoor clothes drying areas are located to ensure adequate sunlight and ventilation are provided between the hours of 9 am and 3 pm on 22 June to a plane of 1 m above the finished ground-level under the drying lines.

**P2** The proposed development does not reduce the level of solar access currently enjoyed by adjoining or adjacent allotments.

**A2.1** Habitable rooms of adjoining development receive a minimum of four hours solar access between the hours of 9 am and 3 pm on 22 June.
<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The solar access objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td></td>
<td>A2.2 Landscaping is designed to ensure that when mature, required areas of private open space or established BBQ/pergola areas on adjoining allotments maintain solar access on 22 June in accordance with A2.2.</td>
</tr>
<tr>
<td></td>
<td>A2.3 The solar impact of development shall be shown with the submission of shadow diagrams taken on 22 June (winter solstice).</td>
</tr>
</tbody>
</table>
Element 4. Private Open Space and Landscaping

Objectives
- To provide private outdoor open space that is well-integrated with the development and is of sufficient area to meet the needs of occupants.
- To provide a pleasant, safe and attractive level of residential amenity.
- To ensure landscaping is appropriate in nature and scale for the site and the local environment.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Private open space</strong></td>
<td><strong>The acceptable solutions illustrate one way of meeting the associated performance criteria:</strong></td>
</tr>
<tr>
<td>P1 Private open space is of an area and dimension facilitating its intended use.</td>
<td>A1.1 Dwelling houses and dual occupancy developments shall have a Principal Private Open Space (PPOS) area, in addition to the general Private Open Space (POS).</td>
</tr>
<tr>
<td></td>
<td>A1.2 The PPOS area has a minimum area per dwelling of 30 m² and a minimum dimension of 5 m. This area can include covered (not enclosed) outdoor entertainment areas.</td>
</tr>
<tr>
<td>P2 Private open space is easily accessible by the occupants of the development and provides an acceptable level of privacy.</td>
<td>A2.1 All Principal Private Open Space (PPOS) is directly accessible from the main living area.</td>
</tr>
<tr>
<td></td>
<td>A2.2 All private open space is located behind the front building line and is screened to provide for the privacy of occupants and the occupants of adjoining properties.</td>
</tr>
<tr>
<td>P3 Landscaping is located to not impact infrastructure, development on the site or development adjoining the site.</td>
<td>A3.1 Species are selected and located taking into consideration the size of the root zone of the tree at maturity and the likelihood of potential for the tree to shed/drop material.</td>
</tr>
<tr>
<td>Performance criteria</td>
<td>Acceptable solutions</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>The private open space and landscaping objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td></td>
<td>A3.2 Landscape species are selected and located to ensure the amenity of adjoining and adjacent properties is not impacted. This shall ensure that inappropriate vegetation is not provided that reduces the level of solar access enjoyed by adjoining and adjacent properties and is likely to provide any safety impacts to residents.</td>
</tr>
<tr>
<td>P4 Landscaping activities are undertaken in an environmentally sustainable manner which limits the time and costs associated with maintenance.</td>
<td>A4.1 Existing native trees are retained where possible. A4.2 Species selected are suitable for the local climate. A4.3 Species selected require a minimal amount of watering (Waterwise Garden). A4.4 Landscaping does not impact ground-water levels by over watering resulting in ground-water level increases or the pollution of waters. A4.5 Landscaping is provided with a timed watering system and moisture meter to determine if watering is required. A4.6 Sensors are used to control watering systems (see also Element 9).</td>
</tr>
</tbody>
</table>
Element 5. Vehicular access and car parking

Objectives
- To provide adequate and convenient parking for residents, visitors and service vehicles.
- To ensure street and access ways provide safe and convenient vehicle access to dwellings and can be efficiently managed.
- To avoid parking and traffic difficulties in the development and the neighbourhood.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The vehicular access and car parking objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td>Parking provision</td>
<td></td>
</tr>
<tr>
<td>P1 Car parking is provided according to projected needs, the location of the land and the characteristics of the immediate locality.</td>
<td>A1.1 Dwelling houses and dual occupancy development provides the following vehicle parking:</td>
</tr>
<tr>
<td></td>
<td>- One bedroom dwelling – one car parking space per dwelling, situated behind the front building setback.</td>
</tr>
<tr>
<td></td>
<td>- Dwelling with two or more bedrooms – two car parking spaces per dwelling. At least one of the required spaces shall be situated behind the front building setback.</td>
</tr>
<tr>
<td>Design</td>
<td></td>
</tr>
<tr>
<td>P2 Car parking facilities are designed and located to:</td>
<td></td>
</tr>
<tr>
<td>- Conveniently and safely serve users including pedestrians, cyclists and vehicles.</td>
<td>A2.1 The dimensions of car spaces and access comply with AS2890.1.</td>
</tr>
<tr>
<td>- Enable efficient use of car spaces and access ways including adequate manoeuvrability for vehicles between the street and the lot.</td>
<td>A2.2 Access ways and driveways are designed to enable vehicles to enter the designated parking space in a single turning movement and leave the space in no more than two turning movements.</td>
</tr>
<tr>
<td>- Conform to the adopted street network hierarchy and objectives of the hierarchy and along with any related local traffic management plans.</td>
<td></td>
</tr>
<tr>
<td>- Be cost effective.</td>
<td></td>
</tr>
<tr>
<td>- Protect the streetscape.</td>
<td></td>
</tr>
<tr>
<td>Performance criteria</td>
<td>Acceptable solutions</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>The vehicular access and car parking objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td><strong>Emergency vehicle access</strong></td>
<td></td>
</tr>
<tr>
<td>P3 Standing and turning areas for service, emergency or delivery vehicles are provided where access to any dwelling from a public street is remote or difficult.</td>
<td>A3.1 Access ways are designed to cater for an ‘AUSTROADS 8.8 m length Design Service Vehicle’.</td>
</tr>
</tbody>
</table>
Element 6. Visual and Acoustic Privacy

Objectives

- To ensure the residential character of the locality is maintained.
- To ensure that any signage is appropriate for the locality and does not detract from the development or the street character.

<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The signage objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
</tbody>
</table>

**Signage**

P1 Signs are appropriate for the nature of the business and the locality.

<table>
<thead>
<tr>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1.1 Signage shall:</td>
</tr>
<tr>
<td>- Be non-moving.</td>
</tr>
<tr>
<td>- Relate to the lawful use of the building (except for temporary signs) on which the sign is located.</td>
</tr>
<tr>
<td>- Not be detrimental to the character and functioning of the building.</td>
</tr>
<tr>
<td>- Not cover mechanical ventilation inlet or outlet vents.</td>
</tr>
<tr>
<td>- Not obstruct the sight line of vehicular traffic.</td>
</tr>
<tr>
<td>- Not obstruct pedestrian traffic.</td>
</tr>
<tr>
<td>- Not be illuminated or flashing.</td>
</tr>
</tbody>
</table>

**Business identification signage**

P2 Signs are appropriate for the nature of the business and the locality.

<table>
<thead>
<tr>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2.1 Home-based child care, home business, home industry and home occupation development signage shall:</td>
</tr>
<tr>
<td>- Meet the general requirements for signage (P1).</td>
</tr>
<tr>
<td>- Have one sign per premises.</td>
</tr>
<tr>
<td>- Have a maximum area — 0.75 m².</td>
</tr>
<tr>
<td>- Not advertise specific products or brands.</td>
</tr>
</tbody>
</table>

Note: Signs meeting the above requirements will not require development approval.
<table>
<thead>
<tr>
<th>Performance criteria</th>
<th>Acceptable solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>The signage objectives may be achieved where:</td>
<td>The acceptable solutions illustrate one way of meeting the associated performance criteria:</td>
</tr>
<tr>
<td></td>
<td>A2.2 Permissible non-residential development signage shall:</td>
</tr>
<tr>
<td></td>
<td>- Meet the general requirements for signage (P1).</td>
</tr>
<tr>
<td></td>
<td>- Have one sign per premises.</td>
</tr>
<tr>
<td></td>
<td>- Have a maximum area 1.5 m².</td>
</tr>
<tr>
<td></td>
<td>Note: Signs meeting the above requirements will not require development approval.</td>
</tr>
<tr>
<td>P3 Signs are appropriate for the residential locality and are of a temporary nature.</td>
<td>A3.1 Real estate signage shall:</td>
</tr>
<tr>
<td></td>
<td>- Meet the general requirements for signage (P1).</td>
</tr>
<tr>
<td></td>
<td>- Have a maximum area—3 m².</td>
</tr>
<tr>
<td></td>
<td>- Be removed within seven days after the premises or land is sold or let.</td>
</tr>
<tr>
<td></td>
<td>Note: Signs meeting the above requirements will not require development approval.</td>
</tr>
<tr>
<td>P4 Signs are appropriate for the residential locality and are of a temporary nature.</td>
<td>A4.1 Temporary (special events) signage shall:</td>
</tr>
<tr>
<td></td>
<td>- Meet the general requirements for signage (P1).</td>
</tr>
<tr>
<td></td>
<td>- Have a maximum of two signs onsite.</td>
</tr>
<tr>
<td></td>
<td>- Have a maximum one sign off site, which if located in a road reserve shall be acceptable to the relevant road authority in terms of location, traffic and pedestrian safety.</td>
</tr>
<tr>
<td></td>
<td>- Have a maximum area 1.5 m² and maximum height of 1.5 m.</td>
</tr>
<tr>
<td></td>
<td>- Not include commercial advertising apart from the name of any event sponsors.</td>
</tr>
</tbody>
</table>
- Not be displayed earlier than one month before or later than two days after the event.

Note: Signs meeting the above requirements will not require development approval.
EXECUTIVE SUMMARY

The Planning Proposal (R2018-2) was lodged on 6 June 2018 with Council by consultants, Peter Basha Planning and Development, on behalf of the land owners, Akdov Pty Ltd.

The Planning Proposal seeks to rezone Lot 442 DP 708021, 74 Windsor Parade, Dubbo from SP3 Tourist to B6 Enterprise Corridor under the provisions of the Dubbo Local Environmental Plan 2011 (LEP). The Planning Proposal seeks to broaden the range of uses permissible on the subject land.

Council’s Planning, Development and Environment Committee at its meeting on 10 September 2018 considered a report in respect of the Planning Proposal and resolved as follows:

“1. That Council supports the Planning Proposal to rezone Lot 442 DP 708021, 74 Windsor Parade, Dubbo from SP3 Tourist to B6 Enterprise Corridor under the provisions of the Dubbo Local Environmental Plan 2011.

2. That Council supports a minimum 28 days public exhibition period for the Planning Proposal.

3. That Council resolve to use its delegation under Section 3.36 of the Environmental Planning and Assessment Act, 1979 to draft the amendment to the Dubbo Local Environmental Plan 2011.

4. That following completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.”

The Planning Proposal was placed on public display from 17 October 2018 to 14 November 2018. No submissions were received during the public exhibition period.

It is recommended that Council support the proposed amendment to the Dubbo Local Environmental Plan 2011 without any variation, and that a request be made to Parliamentary Counsel to draft and finalise the amendment to the LEP.
ORGANISATIONAL VALUES

Customer Focused: Council officers undertook a number of discussions with the applicant to address issues with the Planning Proposal in its early stages prior to consideration by Council.

Integrity: The Planning Proposal has been assessed against the requirements of the Environmental Planning and Assessment Act 1979 and the NSW Department of Planning and Environment’s document: A guide to Preparing Planning Proposals.

One Team: Numerous Council staff have been involved in the assessment of the Planning Proposal in accordance with relevant legislation and Council Policies.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That the Planning Proposal to amend the Dubbo Local Environmental Plan 2011 to rezone Lot 442 DP 708021, 74 Windsor Parade, Dubbo from SP3 Tourist to B6 Enterprise Corridor, be endorsed.

2. That Council request Parliamentary Counsel to prepare the draft amendment to the Dubbo Local Environmental Plan 2011 under Section 3.36 (2) of the Environmental Planning and Assessment Act, 1979.

3. That following receipt of an Opinion from Parliamentary Counsel that the Plan be made, that the Chief Executive Officer request gazettal of the Plan.

Steven Jennings
Manager Strategic Planning Services
BACKGROUND

The Planning Proposal was lodged on 6 June 2018 by Peter Basha Planning and Development on behalf of the land owner, Akdov Pty Ltd. The Planning Proposal seeks to rezone Lot 442 DP 708021, 74 Windsor Parade, Dubbo from SP3 Tourist to B6 Enterprise Corridor under the provision of the Dubbo Local Environmental Plan 2011 (LEP).

The Planning Proposal has sought to alter the zoning of the land to provide a broader range of permissible land use activities.

The Planning, Development and Environment Committee at its meeting on 10 September 2018 considered a report in respect of the Planning Proposal and resolved as follows:

“1. That Council supports the Planning Proposal to rezone Lot 442 DP 708021, 74 Windsor Parade, Dubbo from SP3 Tourist to B6 Enterprise Corridor under the provisions of the Dubbo Local Environmental Plan 2011.
2. That Council supports a minimum 28 days public exhibition period for the Planning Proposal.
3. That Council resolve to use its delegation under Section 3.36 of the Environmental Planning and Assessment Act, 1979 to draft the amendment to the Dubbo Local Environmental Plan 2011.
4. That following completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.”

The Planning Proposal was placed on public display on 17 October 2018 to 14 November 2018. This report provides a summary of Council’s public exhibition process.

REPORT

1. Gateway Determination

A Gateway Determination was received from the Department of Planning and Environment on 5 October 2018.

The Gateway Determination provided Council with delegations to perform the plan-making functions of Sections 3.36 (2) and 3.36 (3) of the Environmental Planning and Assessment Act, 1979 in respect of the Planning Proposal.

The Planning Proposal was permitted to proceed subject to the following conditions:

1. Public exhibition is required under section 3.34(2)(c) and schedule 1 clause 4 of the Environmental Planning and Assessment Act, 1979 as follows:

   (a) the planning proposal must be made publicly available for a minimum of 28 days; and
(b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of A Guide to Preparing Local Environmental Plans (Department of Planning & Environment August 2016).

No consultation is required with agencies.

2. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Environmental Planning and Assessment Act, 1979. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).

3. The planning proposal authority is authorised as the local plan-making authority to exercise the functions under section 3.36(2) of the Environmental Planning and Assessment Act, 1979 subject to the following:

   a. the planning proposal authority has satisfied all the conditions of the Gateway determination;
   b. the planning proposal is consistent with section 9.1 Directions or the Secretary has agreed that any inconsistencies are justified; and
   c. there are no outstanding written objection from public authorities.

4. Prior to submission of the planning proposal under section 3.36 of the Environmental Planning and Assessment Act, 1979, the final LEP maps must be prepared and be compliant with the Department’s ‘Standard Technical Requirements for Spatial Datasets and Maps’ 2017.

5. The timeframe for completing the LEP is to be 12 months from the week following the date of the Gateway determination.

2. Public Exhibition

In accordance with the conditions of the Gateway Determination, the Planning Proposal was placed on public exhibition from 17 October 2018 until 14 November 2018.

The Planning Proposal was displayed at Council’s Dubbo Administration Building, the Dubbo Branch of the Macquarie Regional Library and on Council’s website. An advertisement was also placed in local print media on 17 October 2018.

No submissions were received during the public exhibition process in respect of the Planning Proposal.
3. Legal Drafting of the LEP

Subject to endorsement of the Planning Proposal by Council, a request will be provided to Parliamentary Counsel seeking preparation of the draft Dubbo Local Environmental Plan under section 3.36(1) of the Environmental Planning and Assessment Act, 1979.

Parliamentary Counsel will liaise directly with Council about the content of the draft amendment. Once the content of the draft Plan is finalised, Council will receive an Opinion from Parliamentary Counsel stating that the Plan could be made.

4. Making the LEP

As delegate for the Planning Proposal, Council is required to give consideration as to whether the Plan should be made with or without variation, following this consideration, a copy of the Planning Proposal and all relevant documentation is required to be provided to the Department of Planning and Environment with a request for the Plan to be notified. The Department will then arrange for Parliamentary Counsel to notify the Plan on the NSW Legislation website.

The amendment to the Dubbo LEP would come into force on the day it is published on the NSW Legislation website as Amendment No. 14 to the Dubbo LEP.

SUMMARY

The Planning Proposal (R2018-2) was lodged on 6 June 2018 by consultant, Peter Basha Planning and Development, on behalf of land owner, Akdov Pty Ltd, seeking to amend the Dubbo LEP on 6 June 2018.

The Proposal is seeking to amend the Dubbo LEP to rezone Lot 442 DP 708021, 74 Windsor Parade, Dubbo from SP3 Tourist to B6 Enterprise Corridor.

The Planning Proposal is considered to be consistent with all relevant State Environmental Planning Policies and the majority of applicable Section 9.1 (former 117) Directions. The Planning Proposal is also consistent with the Dubbo Commercial Areas Development Strategy.

It is recommended that council support the Planning Proposal to amend the Dubbo LEP.
EXECUTIVE SUMMARY

A master plan is a long term planning document that provides for orderly future growth and development prescribing to a pre-determined set of values and aspirations. The purpose of the draft Dubbo Aquatic Leisure Centre (DALC) Master Plan is to provide a framework to guide future change and development of the DALC and serve as a basis for evidence-based, strategic facility decision making through to 2036 and beyond.

The draft Master Plan was prepared utilising specialist leisure and recreation consultants, Facility Design Group and feedback received from identified stakeholders during Phase 1 of the community consultation process.

As a component of the master planning process, consideration of a number of options for the development of an indoor swimming pool at the DALC has been undertaken. The draft Master Plan provides four (4) options with respect to the provision of an indoor swimming facility.

A further phase of community consultation was undertaken through the engagement of Western Research Institute between the 3 September and 8 October 2018. A strong community response was elicited with over 700 surveys completed (400 responses was required for statistical validity). Key findings of the report include:

- 72% of respondents would like an indoor pool;
- Option two (2) was the most popular option;
- More pools are required to cater for a wider range of aquatic centre users;
- Expenditure on the Aquatic Centre is considered a high priority for Council;
- Pool to be open all year round;
- Improved access and facilities for people with disabilities;
- Increased affordability for the widest range of the community;
- Facilities that are up to national competition standards (for both swimming and other aquatic sports such as water polo);
- Ensure that the layout is right to maximise green spaces and open spaces;
- Improve tourism visitation by offering another attraction for visitors to use;
- Redevelopment and ongoing operational costs was a concern;
- Swimming and leisure facilities to attract children and young people; and
- Getting the layout right for staff to have a good view of the facilities and space for marshalling large competition groups.
• Additional water play facilities did not feature heavily in the results.

The issue of additional water play facilities is further discussed in the body of the report.

The purpose of this report is to provide Council with the results of the stage 2 public and stakeholder engagement process and to seek the approval of Council to finalise the draft Master Plan, inclusive of option 2.

It would be appropriate to undertake an inspection of current Aquatic Centres to ensure that the proposed extension of facilities are created at the best standard available. It is proposed for the Mayor, CEO and interested Councillors and staff to undertake visits of Aquatic Centres recently modified or built to ensure that this is the best available Masterplan.

ORGANISATIONAL VALUES

Customer Focused: The development of the new Master Plan will reflect the aspirations of our customers and the community and identify how Council will deliver services and infrastructure for the community into the future. The Engagement Strategy proposes collaboration directly with customers, providing an opportunity to have direct input into the draft Master Plan.

Integrity: The draft Master Plan has been prepared to clearly articulate future options for development of the Dubbo Aquatic Leisure Centre.

One Team: The draft Master Plan has been prepared utilising resources from stakeholders across the organisation.

FINANCIAL IMPLICATIONS

It is considered that there are no direct financial implications arising from the information included in this report. However, the draft Master Plan includes future development for the Dubbo Aquatic Leisure Centre through to 2036. This future development includes the possible provision of additional infrastructure, including provision for an indoor swimming facility, which would have cost implications.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

1. That the Community Consultation, Dubbo Aquatic and Leisure Centre report prepared by Western Research Institute, dated October 2018 be noted.

2. That the Mayor, Chief Executive Officer, interested Councillors and staff undertake inspections of Regional and intercity Aquatic Centres to ensure that Masterplan options are the best available for the community.

3. That following the inspections a Councillor workshop be held to present the findings of alternative facilities and creative options for Aquatic Centres.

4. That the draft Masterplan incorporate the input from the community consultation already undertaken and those inspections undertaken by Council with a further report to Council.

Ian McAlister
Manager Recreation and Open Space
BACKGROUND

Council at its Ordinary Meeting on 25 June 2018 considered a Mayoral Minute in respect of a draft Master Plan for the Dubbo Aquatic Leisure Centre. Council in consideration of the Mayoral Minute resolved as follows:

“1. That the master planning process for the Dubbo Aquatic Leisure Centre be undertaken and presented to Council in July 2018 for the purpose of placing the draft Dubbo Aquatic Leisure Centre Master Plan on public exhibition.

2. That the draft Dubbo Aquatic Leisure Centre Master Plan be placed on public exhibition for a period of not less than 28 days.

3. That the draft Dubbo Aquatic Leisure Centre Master Plan and submissions made by the public be considered by Council for adoption in September 2018.

4. That an allocation in the 2018/2019 budget be made to develop designs for an indoor aquatic facility, to Development Application standard, for the purpose of seeking grant funding opportunities in the short term.

5. That a business case be undertaken for the purposes of determining and seeking funding opportunities for this construction work.

6. That an amount of $29,500 be allocated to the master plan and business case development to be funded from unallocated restricted asset funds in the 2018/2019 budget.”

A copy of the draft Dubbo Aquatic Leisure Centre Master Plan is included here in Appendix 1.

The purpose of this report is to provide the overall results of stakeholder consultation and engagement for the draft Dubbo Aquatic Leisure Centre Master Plan.

REPORT

1. Consultation Approach

The draft Dubbo Aquatic Leisure Centre Master Plan was placed on public display from 3 September 2018 through to 8 October 2018. Council engaged the services of Western Research Institute to assist with stakeholder and community engagement processes and to report the results of the consultation and engagement processes following cessation.

During this period, Council actively engaged with stakeholders and the wider community in respect of the development regimes included in the draft Master Plan and also generally how the community would like to see the facility development in the long term.

Council developed and implemented a proactive information dissemination and engagement strategy to raise community awareness of the draft Master Plan and the opportunity for the community make public submission during the exhibition period.

Promotion of the draft Master Plan and the 28-day public exhibition period included implementation of a media plan supported by an advertising campaign and a range of online communications. The public exhibition period was also promoted via the home page...
of Council’s website dubbo.nsw.gov.au, which included links to associated web pages and documents.

To support publication of the documents on-line sponsored social media content (social media advertising) was created to directly target the community and encourage submissions. Due to the reach achieved via organic posts, only one (1) sponsored post was made.

In respect of opportunities for water play, the consultation program specifically attempted to seek the views of the community in respect of water play facilities at the pool. The consultation results did not include a strong representation as to the need for identified water play opportunities. This issue is further discussed in the next section of the report.

The following shows the posts and their relative consultation performance:

**Awareness Post:**

![Facebook Post Example](image-url)
In addition, the stakeholder and engagement process also relied on a number of other communication forms and processes as provided below:

(a) **Focus Groups**

Consultation was undertaken through in-depth focus groups with stakeholders of the Aquatic Centre. The focus groups took the approach of asking stakeholders to critique four concept plans, with a view to understanding their needs and preferred facilities.

Three community consultation focus groups were conducted over two (2) days on 10 and 11 September 2018. Overall 127 stakeholders were invited to attend. Overall 25 stakeholders participated. The stakeholders represented groups such as:

- Sporting groups including Dubbo Triathlon Club, Dubbo Diggers RSL ‘Dubbo Ducks’, Dubbo City SwimTech, Dubbo Water Polo and Western Area Swimming;
- Community stakeholders including Royal Life Saving NSW, St Pius School, Northcott, Ability Links and Dubbo RSL; and
ORDINARY COUNCIL MEETING
10 DECEMBER 2018

• Stakeholders within Council including the Aquatic Centre Pool Manager, Wellington Pool Manager and Council staff from planning, economic development, tourism, engagement, Social Services and others.

Feedback from stakeholders focused on discussion of the four concept plans in consultation with facilitators.

(b) Community Survey

An online community survey was made available on Council’s website during the consultation period. The purpose of the survey was aimed at gaining an understanding of the communities overall satisfaction with the existing Aquatic Centre, identifying the gaps in the current services and facilities, and establishing the key priorities for the Aquatic Centre’s redevelopment. The survey included the opportunity to select one of the preferred options out of the four concept plans or to elaborate on why the four concepts did not meet their particular needs.

(c) Intercept Surveying at Pop-up Events

Intercept surveying was conducted at the Dubbo Farmers Markets on 15 September 2018 and 6 October 2018, at a NSW Fair Trading and Dubbo Koori Interagency Family Fun Day on 26 September 2018 and at the Dubbo Aquatic Leisure Centre on 6 October 2018 to gather a wide respondent base for the survey. The online survey was made available using handheld electronic devices and paper copies. Survey participation was incentivised through offers of free coffee vouchers at the Farmers Market and a competition to select the most creative name for a component of the new Splash Park. Intercept survey results were integrated with the community survey results.

2. Consultation Outcomes

The community consultation period for the draft Dubbo Aquatic Leisure Centre Master Plan concluded on 8 October 2018. The reach of the consultation process included the following:

• 2,864 page views of the draft DALC Master Plan on dubbo.nsw.gov.au;
• Paid social media reach of 6,486 with 1 sponsored post;
• Organic social media reach of 21,484 with 1 post;
• Five posts in total with a reach of over 32,000 people;
• 158 click throughs from social media to documents; and
• 702 completed online surveys.

Following conclusion of the stakeholder consultation and engagement process, Western Research Institute undertook the collation of the results and prepared a findings report. A copy of the findings report is included here in Appendix 2.

• 72% of respondents would like an indoor pool;
• More pools are required to cater for a wider range of aquatic centre users;
• Expenditure on the Aquatic Centre is considered a high priority for Council;
• Pool to be open all year round;
• Improved access and facilities for people with disabilities;
• Increased affordability for the widest range of the community;
• Facilities that are up to national competition standards (for both swimming and other aquatic sports such as water polo);
• Ensure that the layout is right to maximise green spaces and open spaces;
• Improve tourism visitation by offering another attraction for visitors to use;
• Redevelopment and ongoing operational costs was a concern;
• Swimming and leisure facilities to attract children and young people; and
• Getting the layout right for staff to have a good view of the facilities and space for marshalling large competition groups.

As part of the consultation process, four (4) options were given as concept plans to the public, which present options for the ultimate growth and development of the Dubbo Aquatic Leisure Centre. Of the four (4) options, the report provided by Western Research Institute provides that option two (2) as the most popular option. Option two (2) is shown as below:

A copy of each of the option two (2) concept is provided here in Appendices 3 and 4.

The following provides a summary of the comments provided by stakeholders and the public in respect of option 2:

(a) Option Two – Positive Comments

• Concept two (2) has additional vehicle parking.
• There is opportunity for the facility to be open all year round.
• Re-alignment of the Talbragar Street entrance to the facility seen as a good idea.
• Provision of a new program pool is supported as there are limited hydrotherapy pools available to the wider community.
• Option two (2) has a good community focus with a number of pools to service the needs of a range of user groups.
• The current club room at the facility could be used for kid’s birthday parties and other uses.

(b) Option Two – Negative Comments

• Staffing areas should be accessible and have views of the pools to ensure adequate supervision.
• Inclusion of two (2) kiosks may not be economical.
• Provision of a rehabilitation/program pool would be better utilised than a spa.
• The proposed kiosk could be more efficiently located close to the leisure areas and facilities.
• Option two (2) has a reduced areas for marshalling participants during school carnivals.
• Additional indoor seating for the 25 metre pool should be provided.
• The existing children’s leisure pool is considered too deep.
• Additional open grassed areas should be provided.
• An outside kid’s party area should be provided.

It is considered that a number of the negative comments as above are matters, which would be subject to detailed design of the various future elements of Concept two (2) at the time of their respective construction and delivery. However, in respect of the kiosk areas, Concept two (2) does include a permanent kiosk in the new 25 metre pool building and a pop-up space where the existing kiosk area is. The role of the pop-up space is to provide for further events at the facility and allow for diversity in food and drink provision. The concept is not to have two (2) kiosk areas directly trading against one another.

In respect of the provision of grassed areas and the like for marshalling during carnivals, it is considered that the facility has maintained as much grass area as possible, whilst still allowing for a manageable future growth and development program to be pursued.

In respect of opportunities for water play, the consultation program specifically attempted to seek the views of the community in respect of water play facilities at the pool. The consultation results did not include a strong representation as to the need for identified water play opportunities. This issue is further discussed in the next section of the report.

3. Future Direction

Following Council’s consideration of the results of the stakeholder engagement and consultation, a review of the draft Master Plan will be undertaken to incorporate Option 2 as the preferred stage 2 option for the future growth and development of the facility.

This will require Council to re-engage the services specialist leisure and recreation consultants, Facility Design Group to finalise the draft Master Plan drawings, development
regimes and to update the relevant infrastructure costing as included in the draft Master Plan.

In addition, it is considered appropriate for the Facility Design Group to undertake investigations and planning of any further water play opportunities that may be available that could be accommodated within the final development regimes to be included in the draft Master Plan.

Following the finalisation of the draft Master Plan as above, a further report will be provided for the consideration of Council.

SUMMARY

A master plan is a long term planning document that provides for orderly future growth and development prescribing to a pre-determined set of values and aspirations. The purpose of the draft Dubbo Aquatic Leisure Centre (DALC) Master Plan is to provide a framework to guide future change and development of the DALC and serve as a basis for evidence-based, strategic facility decision making through to 2036 and beyond.

As a component of the master planning process, consideration of a number of options for the development of an indoor swimming pool at the DALC has been undertaken. The draft Master Plan provides four (4) options with respect to the provision of an indoor swimming facility. The second stage community and stakeholder consultation process has now been concluded.

This report recommends that the Community Consultation, Dubbo Aquatic and Leisure Centre report prepared by Western Research Institute be noted, that a quotation be sought from the Facility Design Group to finalise option two (2) to be included in the draft DALC Master Plan and for the draft Master Plan to be presented to Council for consideration. It should also be noted that this report recommends that the Facility Design Group be requested to examine options for water play with option two (2) of the draft Master Plan.

Appendices:
1. Draft Dubbo Aquatic Leisure Centre Master Plan 2017 - 2036
2. Community Consultation report
3. Stage 2 Option 2
4. Stage 2 Option 2
DRAFT

DUBBO AQUATIC LEISURE CENTRE
- MASTER PLAN 2017-2036
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Executive Summary

In 2016, the former Dubbo City Council undertook a strategic review of the provision of aquatic and recreation facilities in Dubbo. This review highlighted that the master planning of aquatic facilities in Dubbo and in particular for non-bap swimming activities should be undertaken. In consideration of the results of this strategic review, the former Dubbo City Council at its meeting on 26 April 2016, resolved to undertake the development of a Master Plan for the Dubbo Aquatic Leisure Centre.

Dubbo Regional Council has now prepared a draft Master Plan for the Dubbo Aquatic Leisure Centre. The Master Plan is a long-term planning document that provides a framework for the orderly future development of the facility.

The Master Plan has taken a holistic approach to aquatic and leisure planning for the Dubbo Aquatic Leisure Centre, taking into account the needs and aspirations of all users of the facility, current and future aquatic and leisure centre planning trends, forecast population and demographic projections and identified land use constraints. The Master Plan will be used to ensure that any future development of the Dubbo Aquatic Leisure Centre accords with the vision and goals of the community.

The Master Plan has been intentionally written to be flexible to accommodate inevitable changes over time, whilst also providing a strong framework for evidence-based strategic decision making for the facility over the next 20 years.

Master Plan Objectives

- To guide the efficient development of the facility and overall use of the subject land to adequately plan for future development.
- To develop an understanding of the key strengths and weaknesses of the Dubbo Aquatic Leisure Centre to ensure the current and future needs of the community for aquatic and leisure facilities are met.
- To provide justification and sound planning to support development decisions that provide for the needs of the local population.
- To provide an achievable strategic direction for the planning and provision of aquatic and leisure facilities in Dubbo.
- To secure the Dubbo Aquatic Leisure Centre can provide facilities for all members of the population.

Consultancy Review

Specialist industry consultants, Facility Design Group, were engaged by Council to assist in the preparation of a number of components of the draft Master Plan, including the following:

- Initial review of the draft Master Plan having regard to current recreational and aquatic centre planning and industry trends.
- Review of the cost implications associated with the development and ongoing operation of a 25 metre indoor pool and possible enclosure of the existing 50 metre pool.
- Preparation of initial designs based on the agreed draft development regimes to be included in the Master Plan.
- Provision of a summary of the financial, implications and costings associated with the carrying out of works in accordance with each development regime.

Monitoring and Review

The Dubbo Aquatic Leisure Centre Master Plan will be periodically reviewed in line with identified changes to aquatic leisure planning, demographic change and overall cost implications.
1. Introduction

The Dubbo Aquatic Leisure Centre is located in Victoria Park and is situated on the corner of Talbragar and Darling streets, Dubbo. The facility is situated within close proximity to the Dubbo Central Business District (CBD), as shown in Figure 1.

The Centre was opened by the Minister for Local Government and Public Works, Mr E.S. Spooner, on 2 December 1936.

The Dubbo Aquatic Leisure Centre is a community asset owned by Dubbo Regional Council. The Centre is managed under a licence agreement which currently contracts the day-to-day running of the Centre. The Centre provides a wide range of facilities and programs that cater for a range of markets, including:

- Recreational leisure;
- Competition;
- Training and fitness; and
- Health, therapy, wellness and education markets.

In addition to the heated Olympic pool, the Centre also features a shaded children's leisure pool, twin wading pools, barbeque facilities, covered grandstand, Wi-Fi internet access, audio system and on-site kiosk. The Centre is generally open from 5.30 am to 8.30 pm Monday to Friday and from 10.00 am to 8.30 pm Sundays and Public Holidays during swimming season. The Centre has an average annual visitation of around 90,000 persons.

![Figure 1. Dubbo Aquatic Leisure Centre Location Map](image-url)
The Dubbo Aquatic Leisure Centre is the largest aquatic leisure facility in Dubbo and the Orana Region and the only Olympic-sized swimming pool in the City of Dubbo. The importance of the facility extends to not only Dubbo residents but to the residents of surrounding towns and villages across the Orana region, as shown in Figure 2.

**Historical Context**

Public baths have been an important part of Dubbo's history since the early 1900s. From 1914, public swimming baths were in operation in the Macquarie River at the western end of Church Street until they were inundated by backwater in the early 1940s from a new weir that was built at River Street.

In the early 1930s, support for a filtered water swimming pool in Victoria Park developed within the community, becoming much stronger in February 1935 when the State Government made 15,000 pounds available from unemployment relief funds for construction of the pool. Plans were prepared by architect, Mr J B MacDonald, of Dubbo and consulting civil engineers, A S MacDonald and Wagner of Sydney. Work commenced on the project in March 1935 with successful contractors, Wallace & McKea. Work was completed within six (6) months and the pool was officially opened on 2 December 1935. The final cost of the project was 20,000 pounds, which was provided in full by the NSW State Government.

*Figure 2. Map of Dubbo and Orana Regional catchment area*
The new pool was extremely popular, attracting over 13,600 people in the first four days with standing room only. The new pool complex included an Olympic pool with diving facilities at the eastern end, entrance and office facilities, learners’ pool, men’s and women’s changing facilities, spectator seating, plant room and caretaker’s cottage.

In 1963/1964 a kiosk was built in the south-west corner of the site, which replaced the original kiosk situated near the main entrance in the administrative building. The old kiosk was removed to permit the installation of automatic turnstiles at the entrance.

In 1969, Council resolved to prepare an overall plan for the renovation and redevelopment of the complex as a number of components of the facility had developed structural issues.

Stage one of the re-development took place during the first half of 1970. The existing children’s pool and plant room were demolished, a new learners’ pool and filtration plant room were constructed at their present locations and plumbing to the existing pool was renewed. In 1979, Council also let a contract for the first time for the operation and management of the pool complex.

Following an extended period of investigation into the most cost-effective designs for stage two and three of the redevelopment, tenders were called in December 1977 for the demolition of the Olympic pool and the construction of a new pool and associated works.

Reconstruction of the main pool commenced in May 1978 and was completed by the end of 1978. Final completion of the pool was further delayed until the end of January 1979 as a result of refurling, landscaping and irrigation. As the final stage in the re-construction of the pool complex, tenders were called in April 1979 for the construction of a new amenities block, office and entry area and maintenance of the grandstand. This building work was completed in 1979.

In 1982, a water slide was constructed within the Pool Complex. This original water slide was replaced in 2014. The Olympic pool and Children’s Leisure Pool also received a level of refurbishment in the period from 2005 to 2014.
2. Background and Purpose of the Master Plan

The Master Plan is a strategic document that provides a framework for the future development of the Dubbo Aquatic Leisure Centre. The Master Plan incorporates feedback from stakeholders and is intended to serve as the basis for future evidence-based strategic facility decision making.

The Master Plan provides possible future development concepts for the facility. These concepts have been prepared having regard to the results of the initial stakeholder engagement processes and current trends in leisure and recreation planning.

Particular focus has been given to the development of an indoor pool and redeveloping the Dubbo Aquatic Leisure Centre. Previously, architectural firm Prior and Chenery in 2000 were engaged to prepare concept design plans and construction cost estimates to redevelop the Dubbo Aquatic Leisure Centre, which came back at $6,807,382 for a six (6) stage development.

These costs were revised in 2008 at $12,164,050 with an additional plan prepared, which included siting the entrance to the Centre on the eastern side and included five (5) stages of redevelopment. The cost estimate for this alternative option plan was $12,933,607 in 2008.

The Dubbo Aquatic Leisure Centre (DALC) Working Party, in March 2011, considered a report on both the 2000 and 2008 concept plans and cost estimates. Council resolved to have further concept plans prepared to include a 25 x 25 metre heated indoor pool, modern café-style kiosk and adaptive re-use of existing amenities, reception, office and club rooms. These plans were prepared by Paul Stevenson and Associates, with both options being very similar in design. The two (2) concept plans were provided to the DALC Working Party at its meeting on 29 October 2011, where it was resolved that Option 2, with an indicative cost estimate of $5,493,417 be the preferred concept plan for the upgrade of the DALC.

On 27 May 2013, Council considered a report in respect of a proposal to prepare detailed construction plans for the detailed design of an indoor 25 metre pool, which was estimated at $190,000. Due to the overall cost, construction plans were not developed.

Council in 2016 undertook a Strategic Review of the Provision of Aquatic and Recreation Facilities in Dubbo and presented its findings to the DALC Working Party on 14 April 2016. It was resolved that a Master Plan for the DALC be prepared to address the following requirements:

- Indoor lap swimming for both 25 metres and 50 metre pools options;
- Installation of a separate program/Learn to Swim pool indoors;
- Provision for active aquatic recreation and aquatic play elements;
- Incorporation of a fitness-gym type facility;
- Renewal of kiosk, office space and amenity facilities;
- Potential resumption of parkland in Victoria Park for the purposes of the DALC in a manner that does not degrade the current amenity and cultural values of the park; and
- Consideration of the likely capital, operational and asset management costs for any proposed development of the DALC.
Master Planning Approach

The approach adopted in the preparation of this Master Plan has centred upon engaging and understanding the needs of the identified users and other stakeholders of the Dubbo Aquatic Leisure Centre. The Master Plan has also focused on understanding the future aquatic leisure needs of Dubbo in ensuring a facility can be developed that can best benefit all residents of Dubbo.

Figure 3 provides an overview of the general approach that has been adopted in preparation of the Master Plan.

This approach has been utilised to ensure adequate consideration was provided to the issues and perspectives of all identified users of the facility and to ensure identified key stakeholders could provide input into the Master Planning process. The Master Plan has also benefited from specialist input from industry consultants, Facility Design Group, which has ensured that the Dubbo Aquatic Leisure Centre Master Plan is consistent with current best practice in aquatic facility planning, meets the majority of the needs of identified stakeholders and can ensure the long term financial viability of the facility.

Figure 3. Master Planning Approach
3. Strategic Context

3.1 2040 Community Strategic Plan
The 2040 Community Strategic Plan was adopted by Council on 25 June 2018 for the new Dubbo Regional Local Government Area. The 2040 Community Strategic Plan provides the visions of our community through to the year 2040. The Plan is centred on five principal themes of housing, infrastructure, economy, community leadership and liveability, and includes a number of strategies and outcomes.

During the development of the Plan, the community identified a number of specific future desires for the Dubbo Aquatic Leisure Centre, including an indoor aquatic centre and a weather structure over the Olympic pool with the goal of increasing the number of patrons to the Centre.

The new 2040 Community Strategic Plan contains a number of strategies that provide direction for the Dubbo Aquatic Leisure Centre and aim to ensure the continued provision of aquatic and recreational facilities as provided below:

<table>
<thead>
<tr>
<th>Strategies and Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>5.5.4</strong></td>
</tr>
<tr>
<td><strong>5.5.4.1</strong></td>
</tr>
<tr>
<td><strong>5.5.4.2</strong></td>
</tr>
</tbody>
</table>
3.2 Dubbo Recreational Areas Development Strategy

The Dubbo Recreational Areas Development Strategy was originally adopted by the former Dubbo City Council on 24 February 1997. The Strategy forms a major component of the Dubbo Urban Areas Development Strategy, informing the land use zonings and planning controls provided in the Dubbo Local Environmental Plan 2011.

The Strategy incorporates regional, district, neighbourhood and open space recreational areas, with the Dubbo Aquatic Leisure Centre identified as a 'district recreation area'. District recreation areas are defined as being primarily used by residents of the city (i.e. rarely known of by visitors) who commute to the site with a specific activity in mind. District recreation areas are also generally not as visible, large or well developed as the regional recreation areas, (Dubbo Recreational Areas Development Strategy, 1997).

However, initial stakeholder feedback received in preparation of the Dubbo Aquatic Leisure Centre Master Plan highlighted the shift in community perception of the DALC as a recreational area, from a district to a regional recreation area. Regional recreation areas are characterised in the Recreational Areas Development Strategy according to their size, quality and accessibility and are likely to include facilities not common elsewhere in the region, which also attract tourists and visitors. This shift has important implications for the overall vision of the Dubbo Aquatic Leisure Centre and development of the Master Plan.

The Master Plan is consistent with the following objectives of the Dubbo Recreational Areas Development Strategy:

- Dubbo's recreational areas are well patronised;
- Dubbo strengthens its role as a regional centre for recreation;
- The location of recreation areas reflects the developing physical structure of the city;
- Dubbo's geographic pattern of recreation areas is equitable and accessible;
- Recreation areas function as a community focal point;
- A diverse array of recreational opportunities are provided for all residents of Dubbo and the region;
- The recreational opportunities available reflect the characteristics and needs of the population;
- Recreational areas add to the attraction of living in and visiting Dubbo;
- The network of recreation areas facilitates better but more cost effective provision and maintenance;
- Most recreation areas effectively serve more than one recreational function;
- The network better reflects and protects the topographic features of the city;
- Dubbo's recreational areas are of a high standard;
- Passive recreational areas are linked into the bigger network; and
- The frequency of recreational areas across the city reflects residential and business density patterns.
3.3 Dubbo Recreation Strategy

The Dubbo Recreation Strategy and Implementation Plan were adopted by the former Dubbo City Council on 24 November 2014.

Community consultation associated with the development of the Strategy identified the Dubbo Aquatic Leisure Centre as the third most utilised recreational facility in the City of Dubbo. This response highlighted the role of the Dubbo Aquatic Leisure Centre in providing a range of recreational, leisure and physical activity functions to meet the needs of the Dubbo and regional communities.

Community aspirations for the Dubbo Aquatic Leisure Centre identified in the Dubbo Recreation Strategy include strong demand for year-round access and upgrading of the facility to support and increase its continued use by the community.

The Dubbo Aquatic Leisure Centre Master Plan is directly aligned with the following strategic outcomes of the Dubbo Recreation Strategy:

### STRATEGY FIVE: PLANNING

Decisions are supported and justified by sound strategic planning to support the local population based on clearly identified needs.

5.4 Balanced planning and management efforts reflect current and future demand for sport and recreational activities particularly incidental, un-structured recreational activities such as walking, swimming and cycling.
3.4 Dubbo Local Environmental Plan 2011 (LEP)

The Dubbo Local Environmental Plan 2011 (LEP) provides the overall land use zoning regime for land within the former Dubbo Local Government Area, guides the permissibility of development and includes specific provisions in relation to heritage conservation and environmental management of lands.

The LEP zones the majority of the subject land RE2 Private Recreation. The RE2 Private Recreation zone has the following objectives for development:
- To enable land to be used for private open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.

The LEP provides a zoning of RE1 Public Recreation over part of the Dubbo Aquatic Leisure Centre site to the east of the existing water slide. The RE1 Public Recreation zone provides the following objectives for development:
- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.
- To provide for facilities and amenities to enhance the use of public open space.

Future consideration should be given to the most appropriate zoning of the Dubbo Aquatic Leisure Centre to include a single zone across the entire site in future iterations of the Dubbo Local Environmental Plan 2011.

3.5 Dubbo Development Control Plan 2013

The Dubbo Development Control Plan 2013 (DCP) was prepared by the former Dubbo City Council to further assist and explain the requirements of the Dubbo Local Environmental Plan 2011 and to include specific provisions for development proposals. The Development Control Plan commenced operation on 6 May 2013.

The DCP applies to all land within the former Dubbo Local Government Area (LGA), including the Dubbo Aquatic Leisure Centre.
4. Demographic Context

Demographic analysis plays a key role in the master planning process by providing an understanding of the current population and their needs, and how the population may change into the future.

The following data provides an understanding of the current and future demographic composition of the Dubbo Regional Council Local Government Area based on the Australian Bureau of Statistics (ABS) 2016 Census of Population and Housing.

### Key Statistics

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<thead>
<tr>
<th>Statistic</th>
<th>Value</th>
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<td>People</td>
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<td>660</td>
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<td>Median total family income ($)</td>
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<tr>
<td>Median total household income ($)</td>
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<tr>
<td>Average number of persons per bedroom</td>
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<td>Average household size</td>
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#### 4.1 Age Profile

[Bar chart showing age distribution with % Female and % Male]
### 4.2 Community Profile

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<tr>
<th></th>
<th>Dubbo</th>
<th>%</th>
<th>NSW</th>
<th>%</th>
<th>Australia</th>
<th>%</th>
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<tr>
<td>Total</td>
<td>50,077</td>
<td>-</td>
<td>7,480,228</td>
<td>-</td>
<td>23,401,892</td>
<td>-</td>
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<td>Male</td>
<td>24,566</td>
<td>49.1</td>
<td>3,686,014</td>
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<td>11,346,638</td>
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<td>50.9</td>
<td>3,794,217</td>
<td>50.7</td>
<td>11,855,248</td>
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<td>Australian</td>
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<td>2,261,062</td>
<td>22.9</td>
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<td>7,892,224</td>
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<td>Irish</td>
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<td>741,671</td>
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<td><strong>Household Make-up</strong></td>
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<td>Couple family without children</td>
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<td>709,524</td>
<td>36.6</td>
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<td>Couple family with children</td>
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<td>32,438</td>
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<td>107,348</td>
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<td>-</td>
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<tr>
<td>Has need for assistance</td>
<td>2,870</td>
<td>5.7</td>
<td>402,049</td>
<td>5.4</td>
<td>1,202,945</td>
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<td>Does not have need for assistance</td>
<td>42,278</td>
<td>84.4</td>
<td>6,558,728</td>
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<td>519,228</td>
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<td>Preschool</td>
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<td>132,047</td>
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<td>6.2</td>
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<td>23</td>
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<td><strong>Number of motor vehicles per dwelling</strong></td>
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<tr>
<td>None</td>
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<td>239,625</td>
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<td>2,081,485</td>
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<td>3 or more vehicles</td>
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</table>
4.3 Socio-Economic Profile

Income
The Dubbo Regional Council LGA has an estimated 19,217 jobs. The median weekly income for Dubbo is $1,096.68. 62.9% of incomes are below $1,000 per week, as shown in Table 1.

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<thead>
<tr>
<th>Income</th>
<th>Jobs</th>
<th>%</th>
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<tbody>
<tr>
<td>Negative/Nil income</td>
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<tr>
<td>$1-$199</td>
<td>964</td>
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<td>$200-$299</td>
<td>770</td>
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<td>$300-$399</td>
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<tr>
<td>$400-$499</td>
<td>2,770</td>
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</tr>
<tr>
<td>$600-$799</td>
<td>3,602</td>
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</tr>
<tr>
<td>$800-$999</td>
<td>2,646</td>
<td>13.8%</td>
</tr>
<tr>
<td>$1,000-$1,249</td>
<td>2,376</td>
<td>12.4%</td>
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<td>$1,250-$1,499</td>
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<td>$1,500-$1,999</td>
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<td>$2,000 or more</td>
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<td>Not stated/Not applicable</td>
<td>263</td>
<td>1.4%</td>
</tr>
<tr>
<td>Total</td>
<td>19,217</td>
<td>100%</td>
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</table>

Table 1. Weekly Income for Dubbo Regional LGA
Social Economic Indexes for Areas (SEIFA)

The SEIFA ranks geographic areas across Australia in terms of their relative socio-economic advantage and disadvantage. In 2011, SEIFA scores range from 121 (highest level of disadvantage) to 1,193 (least disadvantage), as shown in Figure 4. A low score indicates relatively greater disadvantage and may include a greater number of households with low income, many people with no qualifications, or many people in low skill occupations. A high score indicates a relative lack of disadvantage and may include higher income households, more people with no qualifications, and few people in low skilled occupations.

![SEIFA Score Range 2011](image)

Figure 4. SEIFA Score Range 2011

In 2011, the former Dubbo LGA had a SEIFA Index of 977, which was higher than the Orana region of 940. Similar SEIFA scores were recorded by Albury (967), Orange (971), Port Stephens (970), and Wollongong (981).
4.4 Population Projections

The Dubbo Regional Local Government Area had a population of 53,077 people on Census night 2016 (ABS, 2017).

Council in partnership with consultants REMPLAN, have developed a detailed suite of population, dwelling and household projections for the Dubbo Regional Council LGA through to the year 2036. The models used to generate the forecasts take a 'bottom-up' approach using local drivers of demographic change, including migration, fertility and mortality within individual planning areas, which build up to the overall LGA-level forecast. A summary of the population projections is shown in Table 2.

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2021</th>
<th>2026</th>
<th>2031</th>
<th>2036</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dubbo</td>
<td>41,380</td>
<td>43,976</td>
<td>46,764</td>
<td>48,033</td>
<td>51,093</td>
</tr>
<tr>
<td>Wellington</td>
<td>8,697</td>
<td>9,200</td>
<td>9,396</td>
<td>9,607</td>
<td>9,811</td>
</tr>
<tr>
<td>Total</td>
<td>50,077</td>
<td>53,176</td>
<td>56,162</td>
<td>57,640</td>
<td>60,904</td>
</tr>
</tbody>
</table>

Table 2: Population Projections to 2036

Table 3 provides the expected age breakdown for the Dubbo Regional LGA through to the year 2036.

<table>
<thead>
<tr>
<th>Age</th>
<th>2016</th>
<th>2021</th>
<th>2026</th>
<th>2031</th>
<th>2036</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 4</td>
<td>3,351</td>
<td>7.09</td>
<td>3,930</td>
<td>7.42</td>
<td>4,325</td>
</tr>
<tr>
<td>5 - 19</td>
<td>9,948</td>
<td>19.86</td>
<td>10,398</td>
<td>19.35</td>
<td>10,819</td>
</tr>
<tr>
<td>20 - 44</td>
<td>15,725</td>
<td>31.40</td>
<td>16,662</td>
<td>31.33</td>
<td>17,231</td>
</tr>
<tr>
<td>45 - 64</td>
<td>12,538</td>
<td>25.03</td>
<td>12,620</td>
<td>23.73</td>
<td>12,515</td>
</tr>
<tr>
<td>75+</td>
<td>3,744</td>
<td>7.48</td>
<td>4,298</td>
<td>8.09</td>
<td>4,854</td>
</tr>
<tr>
<td>Total</td>
<td>50,077</td>
<td>100%</td>
<td>53,176</td>
<td>100%</td>
<td>55,162</td>
</tr>
</tbody>
</table>
Analysis of the population projections has shown the following:

- The increased population base of approximately 10,827 people will mean the demand for aquatic and leisure opportunities will continue to rise.
- The number of young people (aged 0-19) will increase by 3,262 from 2016 to 2036 and will comprise approximately 28% of the total population.
- The 20-44 age bracket will remain the largest of all age groups, making up around 31% of the total population from 2016-2036.
- The overall number of people in the 45-64 age bracket will increase, from 12,536 in 2016 to 13,888 in 2036.
- The proportion of people aged over 65 will increase by 3,448 people from 14.40% of the population in 2016 to 19.39% in 2036.

4.5 Implications of Demographic Change

In consideration of the future development of the Dubbo Aquatic Leisure Centre, these demographic considerations suggest a number of themes as below:

- Continued population growth will mean that the Dubbo Aquatic Leisure Centre will be required to continue to offer a range of aquatic and leisure opportunities, but should focus particularly on those aged 44 years and under [children, young families and workers] and 75 and over (elderly) which are the age groups expected to experience the most growth.
- Dubbo has a relatively high population from low socio-economic backgrounds and a relatively high proportion of low income households. In general, this means that the overall population has a limited ability to afford higher admission charges to the Centre.
- The overall population increase will continue to demand aquatic and leisure opportunities which are of a high standard and offer an alternative to private swimming pools and other aquatic and leisure opportunities already available in Dubbo and the region.

5. Aquatic and Leisure Centre Trends

The aquatic and leisure industry has undergone significant change since the facility was first opened to the public in 1938. This section provides an overview of some of the major trends in aquatic and leisure centre planning which have been a key consideration for the Dubbo Aquatic Leisure Centre Master Plan.

5.1 Sport and Recreation Participation

Industry research has shown a recent trend in sport and recreation participation patterns of a move away from organised structured sports and an increase in unstructured, more passive recreation and leisure opportunities.

The Dubbo Aquatic Leisure Centre provides a range of facilities and programs to cater for both structured sport-focused activities as well as unstructured, more passive recreation and leisure opportunities.

Despite a national trend for a decline in organised sporting activities, Dubbo continues to experience growth in participation in this area. However, the Master Plan has considered this trend and recognises an opportunity to provide facilities that meet the unstructured recreation needs of the population.

5.2 Design and Operation of Aquatic and Leisure Centres

A review of current aquatic and leisure centre industry practices reveals that the design and operation of aquatic and leisure centres throughout Australia is generally moving towards more integrated facilities, universal designs and expanded services incorporating health and fitness centres, multi-purpose spaces, café style dining options, passive recreation and leisure spaces and retail and commercial services such as professional on-site health consultants. The traditional layout of aquatic and leisure centre complexes are not integrated well and tend to create operational difficulties.

Sustainable design principles are also an important consideration for modern aquatic and leisure centre planning. With the increased prevalence of drought and rising water and energy prices, sustainable design is required to be implemented to help reduce energy and water use and thereby improve long term financial viability.

The move towards integrated facilities and expanded services among many modern aquatic and leisure centres has also led to increased expectations of patrons, in both the quality of the Centre and customer
service. Patron numbers and therefore revenue tend to fall significantly as centres become outdated and of poorer quality. Yet it is often difficult to achieve a mix of facilities to maximise revenue, enable multiple and variable uses and encourage longer visitation rates. Customer expectations have also increased to demand access and use of aquatic and leisure facilities all year round.

Many aquatic and leisure centres also face increased financial challenges associated with ongoing maintenance and improvements to ageing facilities and reduced visitation due to the increased number of private backyard swimming pools.

5.3 “Watertainment” and Water Play

A recent trend for aquatic and leisure centres is the move away from the traditional rectangular lap pool to incorporate more diversified and interactive “watertainment” and recreation elements such as splash pads, water playgrounds, waterslides, wave pools, artificial surf and lazy rivers.

Water play features are a relatively recent trend in Australian aquatic and leisure facility planning, following a similar trend in Canada and the United States which began around 10-15 years ago. Fun and interactive features such as splash pads, spraygrounds, zero depth leisure pools, themed water playgrounds and slides offer a highly popular and unique feature to traditional lap pools, and have been used to entertain patrons for longer and offer a unique attraction not readily provided by other competitors.

5.4 Competing Demand

Meeting the demands of competing users for limited facilities is a significant challenge in managing an aquatic and leisure centre.

Industry research has shown that approximately 60-70% of all aquatic facility users are within the recreational leisure sector, while only 20-30% are associated with the competitive, training and fitness market. The remaining 10-20% of aquatic facility users come from the health, therapy, education and wellness market, which is currently a major growth sector, which is predicted to grow further as the population continues to age.

The most successful and viable facilities in Australia attract users from all three (3) markets. By successfully overlapping uses, facilities are able to attract a larger market and generate more revenue to ensure long term financial viability.
6. Dubbo Aquatic Leisure Centre

6.1 Land Use and Existing Site
The Dubbo Aquatic Leisure Centre is located in Victoria Park, Dubbo, directly adjacent to the Dubbo Central Business District (CBD). It is currently the only 10 lane, 50 metre pool in the central west that is also able to be converted to an eight (8) lane 25 metre lap pool.

The Dubbo Aquatic Leisure Centre is surrounded by well-landscaped parklands to the east, south and west and has direct access to Talbragar Street to the north. The entrance to the Dubbo Aquatic Leisure Centre is from the western side from Memorial Drive in Victoria Park.

A site plan of the existing Dubbo Aquatic Leisure Centre is provided in Figure 5.

Figure 5. Existing Site Plan – Dubbo Aquatic Leisure Centre
6.2 Facilities and Services
The Dubbo Aquatic Leisure Centre currently comprises of the following:
- 10 lane 50 metre Olympic swimming pool heated to 29°C
- Children’s leisure pool, with solar-powered heating up to 28°C
- Disability chair lift and wheelchair equipment
- Twin 60 metre long by 10 metre high water slide
- Kiosk
- Club room
- Entry and Amenities
- Full length sheltered grandstand
- Barbeque facilities
- Audio system for facility
- Wi-Fi internet access
- Aqua Aerobics and Learn to Swim Classes are also conducted at the Centre.

The Centre also offers a diverse range of programs and classes throughout the swimming season including aqua aerobics and learn to swim classes, squad training, water polo and surf lifesaving.

Programming and classes are an essential component of the Dubbo Aquatic Leisure Centre. While new and expanded facilities such as water play elements may add fun and diversity to an aquatic and leisure centre, expanding the range of programs on offer is essential to encouraging further use by the community. At the same time, an expanded program offering can only be supported by the provision of high quality infrastructure.

6.3 Existing Competitors
There are a number of other aquatic and leisure facilities on offer throughout the City of Dubbo that provide similar facilities and services to that of the Dubbo Aquatic and Leisure Centre. An inventory of potential competitor venues across the City of Dubbo has been conducted in order to frame analysis of the Dubbo Aquatic Leisure Centre in the broader community context.

FITNESS FOCUS
Address: 7 Jamaili Road, Dubbo
Distance from DARC: 3.5 km
Facilities: Indoor hydrotherapy pool with disabled access ramp. The pool is heated to 34°C and provides year round access. The pool is used for hydrotherapy, rehabilitation, aqua aerobics and learn to swim classes. Facilities also previously included an indoor 25 metre pool, however this has not been in use since 2012.

DUBBO RSL CLUB HEALTH CLUB RESORT
Address: Wingewarra Street, Dubbo
Distance from DARC: 1.2 km
Facilities: Heated indoor 25 metre pool, which offers year round swimming access, aqua aerobics and learn to swim programs. The facility also hosts a number of carnivals throughout the year.
ELSTON PARK
Address: Cobra Street, Dubbo
Distance from DALC: 1 km
Facilities: Outdoor, interactive water play area for children that is popular with families and carers of young children during the warm weather months.

PRIVATE SWIMMING POOLS
There are more than 2,000 private swimming pools registered in Dubbo (NSW Swimming Pool Register, December 2016). Increasing private pool ownership is a trend that is predicted to continue into the future.

TOURIST AND VISITOR ACCOMMODATION
Many motels and visitor accommodation in the City of Dubbo provide an on-site swimming pool for use by visitors and guests. Council records show that there are a total of 42 public swimming pools or spas registered by hotels, motels, caravan parks or other tourist and visitor accommodation sites in Dubbo.

HYDROTHERAPY POOLS
Hydrotherapy pools are heated and specifically designed to meet the therapeutic needs of people with impairments due to illness, injury, disease, intellectual handicap or congenital defects or for fitness exercising.

Current hydrotherapy pools in Dubbo, including the Dubbo Base Hospital, Lourdes Hospital and Orana Gardens Retirement Village, which provide warm water therapy care for the elderly, people undergoing rehabilitation, people with disabilities, arthritis and injuries.

With the level of existing competition facing the Dubbo Aquatic Leisure Centre, it is vital to ensure that the DALC can distinguish itself as a unique and attractive aquatic and recreation option when compared to these other options already available.

In order to attract a wide demographic market as well as the tourist and visitor market, the DALC must ensure it is both affordable and considerably different to be a more attractive option.

6.4 Enclosed Facilities
The Dubbo Aquatic Leisure Centre does not currently provide access to any indoor swimming pools that are able to operate on a year round basis.

As a background to preparing the Master Plan for the Dubbo Aquatic Leisure Centre, a review of the provision of 50 metre and 25 metre swimming pools in other Evocities has been undertaken. These Evocities, including Albury, Armidale, Bathurst, Orange, Tamworth and Wagga Wagga are considered competitors of the DALC in terms of attracting major swimming events, competitions and state carnivals to regional areas. This review also supports the need for a future indoor community swimming pool in a large regional City like Dubbo.

<table>
<thead>
<tr>
<th></th>
<th>Outdoor Pools</th>
<th>Indoor Pools</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>50 metre</td>
<td>25 metre</td>
</tr>
<tr>
<td>Albury</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Armidale</td>
<td>✓</td>
<td>x</td>
</tr>
<tr>
<td>Bathurst</td>
<td>✓</td>
<td>x</td>
</tr>
<tr>
<td>Dubbo</td>
<td>✓</td>
<td>x</td>
</tr>
<tr>
<td>Orange</td>
<td>✓</td>
<td>x</td>
</tr>
<tr>
<td>Tamworth</td>
<td>✓</td>
<td>x</td>
</tr>
<tr>
<td>Wagga Wagga</td>
<td>✓</td>
<td>x</td>
</tr>
</tbody>
</table>

1 Pool located in Wodonga
* Indicates one or more pools operated privately

Table 4. Comparison of 50m and 25m Swimming Pools in other Evocities
As highlighted in Table 4, the aquatic centres at Albury (Wodonga), Bathurst, Orange and Wagga Wagga all currently provide year-round access to an indoor 25 metre pool, whilst the LGAs of Armidale, Dubbo and Tamworth have at least one (1) privately run indoor 25 metre pool.

A number of different options to provide an indoor swimming pool at the Dubbo Aquatic Leisure Centre have been analysed as a component of the overall Master Planning process. This analysis is provided as follows:

<table>
<thead>
<tr>
<th>Indoor Pool Option</th>
<th>Advantages</th>
<th>Disadvantages</th>
<th>Estimated Costs</th>
</tr>
</thead>
</table>
| 1. Construct a new 25m indoor pool with a spa or warm water exercise pool | • A new indoor 25m pool would be a suitably sized facility given the site constraints of the current DALC and would also enable an additional spa.  
• A new 25m indoor pool would enable competitive swimmers to train all year round. | • A new 25m pool would add to the operational costs of the DALC, however it is considered these could be subsidised through additional revenue through memberships, expanded exercise classes and a year round learn to swim program. | $10-12 million |
| 2. Construct a new 25m indoor pool with a warm water exercise pool | • A new indoor 25m pool would be a suitably sized facility given the site constraints of the current DALC and would also enable an additional warm water exercise pool.  
• A new 25m indoor pool would enable competitive swimmers to train all year round. | • A new 25m pool would add to the operational costs of the DALC, however it is considered these could be subsidised through additional revenue through memberships, expanded exercise classes and a year round learn to swim program. | $11-13 million |
| 3. Enclose the existing 50m outdoor pool | • Ability for year round training and use – An enclosed 50m pool would enable public use all year round and competitive swimmers and water polo users could train and compete all year round with no seasonal disruptions.  
• Competitive advantage – Dubbo would have an advantage over other regional cities in NSW by being the only centre with an enclosed 50m pool and would have the potential to attract large swimming events and competitions to Dubbo.  
• Age of the pool – the existing 50m pool, although in good condition, is almost 40 years old. Enclosing a facility of this age is not advisable, nor a suitable long term investment opportunity.  
• Location – due to the location of the 50m pool at the front of the DALC site, enclosing it would have implications for the para-swimming and other swimming areas including the children’s leisure pool and proposed splash pad. An enclosed facility should ideally be provided on the periphery of an aquatic centre site, not in the middle to allow good surveillance of pool users. | | $9-11 million |
| 4. Construction of a new 50m indoor pool | • An enclosed 50m pool would enable competitive swimmers and water polo users to train and compete all year round.  
• Dubbo would have a competitive advantage over other regional cities in NSW by being the only centre with an enclosed 50m pool.  
• The current DALC site is largely constrained in size and is not considered large enough to allow a new 50m pool to be constructed on the site. Council also resolved in April 2016 that aquatic facilities not be relocated from the present Victoria Park/CDSC site. | | $13-15 million |
Pool patronage

The Dubbo Aquatic Leisure Centre is open seasonally during the warmer weather months, from September to April. Patron numbers are highly dependent on seasonal weather patterns however have averaged around 90,000 per season over the past five (5) years. This equates to a visitation rate of approximately 2.2 per head of population in Dubbo, as shown in Table 5:

<table>
<thead>
<tr>
<th>Season</th>
<th>Patronage Numbers</th>
<th>Estimated Resident Population</th>
<th>Visit rate per head per annum</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016/17</td>
<td>87,188</td>
<td>41,380</td>
<td>2.11</td>
</tr>
<tr>
<td>2015/16</td>
<td>92,275</td>
<td>41,936</td>
<td>2.20</td>
</tr>
<tr>
<td>2014/15</td>
<td>90,435</td>
<td>41,541</td>
<td>2.37</td>
</tr>
<tr>
<td>2013/14</td>
<td>92,866</td>
<td>40,993</td>
<td>2.27</td>
</tr>
<tr>
<td>2012/13</td>
<td>95,849</td>
<td>40,614</td>
<td>2.36</td>
</tr>
<tr>
<td>2011/12</td>
<td>74,123</td>
<td>41,118</td>
<td>1.84</td>
</tr>
<tr>
<td>Average</td>
<td>90,123</td>
<td>41,263</td>
<td>2.20</td>
</tr>
</tbody>
</table>

Table 5. Patron Numbers
6.6 Constraints Analysis

The following section provides an overview of the major components of the DALC which have been incorporated into the Master Plan, including:

- Entry and Access;
- Linkages and Connectivity;
- Surrounding Land Use;
- Topography; and
- Traffic and Car Parking.

6.6.1 Entry and Access

Vehicular access to the site is considered adequate given the constrained location of the facility in Victoria Park. Entry and access could be improved by centralising access directly from Tallbragar Street rather than from Victoria Park and improving accessibility for the elderly population and people with a disability. Improvements to the entrance could be made through better directional and entry signage to improve wayfinding and access to the facility for visitors and tourists, while better access is required for people with a disability. Basic improvements to the entrance could be made through the provision of secure locker storage areas and brighter, more modern paint colours.

6.6.2 Linkages and Connectivity

Good pedestrian and cycle access exists around the facility providing links to/from the centre and is not considered a constraint for the DALC. The facility has a strategic location being adjacent to the Dubbo Central Business District (CBD), major transport routes and Victoria Park.

6.6.3 Surrounding Land Use

Land to the east, south and west is Victoria Park, which is Crown Land under the care and control of Dubbo Regional Council.

The existing configuration of the Park, including Memorial Drive, pathways, Livvi’s Place equal access playground, outdoor gym and radial rose garden and stone obelisk, which commemorate the Queen’s visit in 1954 are somewhat of a constraint to any expansion of the DALC. Although Crown Lands have considered an expansion of the DALC into Victoria Park reasonable, further consultation at the detailed design stage will be required for them to make a considered response.

In accordance with the Victoria Park Master Plan 2011, it is important to ensure that applied colours and textures used at the DALC, particularly the amenities building facing the Memorial Drive forecourt,
complement the Federation character of Victoria Park.

Land to the north of the DALC is zoned for infrastructure and commercial purposes. This land includes the Dubbo Railway Station and Main Western Railway, office buildings and vacant land which was approved for a shopping centre and car park on 9 May 2014.

6.6.4 Topography
The existing Dubbo Aquatic Leisure Centre is relatively flat and creates no significant constraints to further development of the site. Topography is slightly elevated at the existing kiosk area and is considered an opportunity for potential redevelopment of the kiosk.

6.6.5 Traffic and Car Parking
The Dubbo Aquatic Leisure Centre is serviced by an existing car park off Talbragar Street, which includes capacity for 34 car parking spaces. The car park was completed in September 2010 and prior to this there was no dedicated off-street car parking at the Centre. In addition, on street car parking is available along Talbragar Street and at surrounding ovals. Limited space for additional car parking is considered a constraint to effective long term utilisation and expansion of the Centre.
7. Consultation and Engagement

A Community and Stakeholder Engagement Strategy was developed to provide the strategic direction for undertaking public consultation during preparation of the Dubbo Aquatic Leisure Centre Master Plan.

The purpose of the Strategy was to ensure that all relevant stakeholders were provided with an opportunity to participate in the process of preparing the Master Plan.

The aims of the Strategy are to:

- Ensure the development of the Dubbo Aquatic Leisure Centre is undertaken in the environment of a collaborative partnership between Dubbo Regional Council, the community and identified key stakeholders.
- Ensure consultation processes for the development of the Master Plan are aimed at the appropriate audience level.
- Actively engage and reach identified key stakeholders and other parties to ensure a robust Master Plan can be prepared.
- Ensure concise and plain-English communication is provided by Dubbo Regional Council at all times.

Council, in the preparation of the Dubbo Aquatic Leisure Centre Master Plan, is committed to facilitating appropriate stakeholder and community engagement activities that will achieve the following:

- Allow Council to learn different user-perspectives of the Dubbo Aquatic Leisure Centre and how they interact with the space;
- Seek to learn the strengths and weaknesses of the facility from a range of stakeholders; and
- Engage the community in the preparation of a Master Plan for the Dubbo Aquatic Leisure Centre.
The Strategy identified two (2) phases of consultation for the preparation of the Dubbo Aquatic Leisure Centre Master Plan, consisting of the following:

**Phase 1**
Initial consultation with identified stakeholders prior to preparation of the draft Master Plan.

**Phase 2**
Detailed consultation and public exhibition period following completion of the draft Master Plan.

**7.1 Phase 1 – Initial Stakeholder Consultation**
In undertaking Phase 1 of the Community and Stakeholder Engagement, Council sought to identify and undertake a program of consultation with a wide cross-section of stakeholders, as outlined in the Table 6:

Phase 1 of the consultation process was carried out from 18 October 2016 until 18 November 2016. In response, Council received 26 survey responses from a total of 106 identified stakeholders, representing a return rate of approximately 25%. A number of these surveys were carried out during one-on-one interviews over the phone or face-to-face. The quality of surveys returned was very high and were vital to ensuring a good understanding of the perspectives and drivers associated with all users of the Dubbo Aquatic Leisure Centre.

The following section provides an overview of the various issues and needs raised by identified stakeholders during Phase 1 of the consultation.

<table>
<thead>
<tr>
<th>Stakeholder Groups</th>
<th>Identified Stakeholders</th>
<th>Surveys Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schools Sports Associations and Schools</td>
<td>33</td>
<td>11</td>
</tr>
<tr>
<td>Dubbo Swimming and Aquatic Clubs</td>
<td>6</td>
<td>8</td>
</tr>
<tr>
<td>Other (Aboriginal and disability user groups)</td>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>State and Federal Government</td>
<td>7</td>
<td>2</td>
</tr>
<tr>
<td>Commercial and Economic Groups</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>Aged Care Groups</td>
<td>16</td>
<td>1</td>
</tr>
<tr>
<td>Western NSW Swimming Clubs</td>
<td>23</td>
<td>0</td>
</tr>
<tr>
<td>Orana Regional Councils</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>106</strong></td>
<td><strong>26</strong></td>
</tr>
</tbody>
</table>

*Table 6. Stakeholder Consultation*
7.1.1 Strengths of the facility

The following list records the strengths of the Dubbo Aquatic Leisure Centre as identified by the individuals and organisations involved in the initial community and stakeholder engagement program:

<table>
<thead>
<tr>
<th>Area</th>
<th>Strengths of the Dubbo Aquatic Leisure Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accessibility</td>
<td>- Accessible to the community</td>
</tr>
<tr>
<td></td>
<td>- Caters for a wide cross section of Dubbo's community</td>
</tr>
<tr>
<td></td>
<td>- Disabled parking and access into grounds</td>
</tr>
<tr>
<td></td>
<td>- Good parking</td>
</tr>
<tr>
<td></td>
<td>- Services many different levels of the community</td>
</tr>
<tr>
<td>Amenities</td>
<td>- New change room facilities</td>
</tr>
<tr>
<td></td>
<td>- New toilets/change rooms</td>
</tr>
<tr>
<td>Programs and Events</td>
<td>- Accredited swim teachers</td>
</tr>
<tr>
<td></td>
<td>- Community participation on special event days</td>
</tr>
<tr>
<td></td>
<td>- Very good education programs</td>
</tr>
<tr>
<td>Facilities – General</td>
<td>- Clean and well maintained grounds and surrounds</td>
</tr>
<tr>
<td></td>
<td>- Free BBQ facilities</td>
</tr>
<tr>
<td></td>
<td>- Good seating available</td>
</tr>
<tr>
<td></td>
<td>- Large, open, grassed areas that are suitable for undertaking dry activities</td>
</tr>
<tr>
<td></td>
<td>- Openness of the facility and swimming pool not being enclosed</td>
</tr>
<tr>
<td></td>
<td>- Range of pools caters to a range of levels and abilities</td>
</tr>
<tr>
<td>Facilities – Grandstand</td>
<td>- Full length grandstand is great</td>
</tr>
<tr>
<td></td>
<td>- Plenty of shade for students and spectators</td>
</tr>
</tbody>
</table>
### Strengths of the Dubbo Aquatic Leisure Centre

<table>
<thead>
<tr>
<th>Area</th>
<th>Facilities – Main Pool</th>
<th>Facilities – Club Room</th>
<th>Facilities – Leisure and Recreation</th>
<th>Facilities – Kiosk</th>
<th>Location</th>
<th>Operation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Heated 18 lane Olympic size swimming pool with the ability to convert to 25 metre pool</td>
<td>• Club room</td>
<td>• Leisure pool is great for younger children and provides a point of difference and is a major attractor</td>
<td>• Well stocked and servicing kiosk</td>
<td>• Central to town</td>
<td>• Always looking at innovative ideas to bring more people into the pool</td>
</tr>
<tr>
<td></td>
<td>• Electronic timing equipment</td>
<td>• New kitchen in club room</td>
<td>• New water slides provides a point of difference and is a major attractor drawing people to the facility</td>
<td></td>
<td>• Great location &amp; setting</td>
<td>• Open six months of the year with reasonable hours</td>
</tr>
<tr>
<td></td>
<td>• Good water quality</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Professional staff</td>
</tr>
<tr>
<td></td>
<td>• Lane ropes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Positive environment</td>
</tr>
<tr>
<td></td>
<td>• New diving blocks</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Reasonable hours</td>
</tr>
<tr>
<td></td>
<td>• Pool is heated</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
7.1.2 Weaknesses of the facility

The following list records the weaknesses of the Dubbo Aquatic Leisure Centre as identified by the individuals and organisations involved in the initial community and stakeholder engagement program:

<table>
<thead>
<tr>
<th>Area</th>
<th>Weaknesses of the Dubbo Aquatic Leisure Centre</th>
</tr>
</thead>
</table>
| Accessibility      | • Car park too small  
|                    |   • Entrance facing west into Victoria Park  
|                    |   • No disabled access ramp or lift into pool  
|                    |   • Pricing structure could be more accessible  
|                    |   • Public access to main pool restricted in favour of club training and competition schedules  
|                    |   • Water temperature not suitable for all ages and abilities                                                 |
| Amenities          | • Basic amenities                                                                                           |
| Facilities – General | • BBQs difficult to use  
|                    |   • Lack of fixed shade structures for use during swimming competitions                                        |
|                    |   • No dedicated learn to swim pool                                                                          |
| Facilities – Grandstand | • Can be slippery when wet  
|                    |   • Grandstand is dated and ageing                                                                           |
| Facilities – Main Pool | • Limited lane space for lap swimming                                                                        |
| Facilities – Club Room | • Club rooms underutilised and used for storage due to lack of storage areas                                  |
| Facilities – Leisure and Recreation | • Children’s leisure pool depth progression is dangerous for young children, is too small and can become overcrowded  
|                    |   • Lack of recreational and non-lap swimming facilities                                                     |
|                    |   • No interactive water play area                                                                           |
| Facilities – Kiosk | • Limited healthy options at canteen                                                                         |
| Facilities – Other | • No diving facilities                                                                                        |
|                    |   • No indoor pool                                                                                           |
|                    |   • No pool suitable for weaker swimmers                                                                     |
|                    |   • No warm up/cool down pool                                                                                |
| Location           | • Central to town                                                                                            |
|                    |   • Great location and setting                                                                               |
| Operation          | • Only open part of the year – limited to short warm weather season                                          |
|                    |   • Ongoing costs of the facility to the community                                                           |
|                    |   • Supervision issues due to separation of pools                                                            |
### 7.1.3 Improvements that could be made to the facility

The following list records the improvements that could be made to the Dubbo Aquatic Leisure Centre as identified by the individuals and organisations involved in the initial community and stakeholder engagement program.

<table>
<thead>
<tr>
<th>Area</th>
<th>Improvements that could be made to the Dubbo Aquatic Leisure Centre</th>
</tr>
</thead>
</table>
| Accessibility               | • Expanded car parking  
                              | • Provide better access for people with disabilities, e.g., ramp into pool  
                              | • Provision of facilities that cater to all ages and abilities  
                              | • Reconfiguration of the entrance to face Talbragar Street |
| Amenities                   | • Unisex change rooms for parents and carers of young children  
                              | • More frequent cleaning of amenities  
                              | • Renovation of amenities |
| Facilities – General        | • Increase the size of the facility  
                              | • More relocatable seating, tables and chairs  
                              | • Renovation of existing infrastructure |
| Facilities – Grandstand     | • Facelift to grandstand |
| Facilities – Main Pool      | • Install automatic timekeeping and a better public address system  
                              | • More shade over deep end and along southern side of the pool  
                              | • Removable bulk head to convert 50 metre pool into 2 x 25 metre pools when required |
| Facilities – Leisure and Recreation | • Better facilities for recreational and leisure activities |
| Facilities – Kiosk          | • On site café/coffee shop |
| Facilities – Other          | • Dedicated pool suitable for water polo/diving and synchronised swimming  
                              | • Dedicated learn to swim pool that could also be used by weaker swimmers and as a warm up/cool down pool  
                              | • Dedicated storage areas for swimming clubs  
                              | • Gym and consulting rooms that can be leased out to sports professionals  
                              | • Provision of an indoor, heated facility to enable all year round use – either enclose existing 50 metre pool or construct a new indoor 50 metre or 25 metre pool  
                              | • Water play area for children  
                              | • Unique attractor such as wave pool or themed water park  
                              | • Water rehabilitation facilities such as a spa pool and hydrotherapy pool |
| Operation                   | • Pool to be open all year round |
7.1.4 Ultimate vision for the DALC through to 2036 and beyond

The following list records the ultimate vision for the Dubbo Aquatic Leisure Centre as identified by the individuals and organisations involved in the initial community and stakeholder engagement program:

- A state of the art centre that is both an economic and sport engagement driver.
- An asset to the area and the best aquatic and leisure facility in regional Australia.
- An indoor heated facility that can operate all year round for learn to swim, squad training, water polo and other activities during the winter months.
- Capability to host large aquatic events whilst also catering for the high demand for general public pool use, leisure and recreational activities.
- A larger complex that is easy to access, accommodating and utilised by everyone, including multiple schools, swim squads, learn to swim, water polo, non-swimmers, children, elderly people, people with physical and intellectual disabilities and people from a low socio-economic background.

7.2 Phase 2 – Master Plan Public Consultation

Phase 2 of the public consultation process will include consultation with the wider community and identified stakeholders.

This process will be undertaken following consideration and endorsement of the draft Dubbo Aquatic Leisure Centre Master Plan by Dubbo Regional Council for the purposes of public exhibition.
8. Facility Development Strategy

8.1 Overall Vision for the Facility

The overall vision for the Dubbo Aquatic Leisure Centre has been formulated taking into account the vision identified by stakeholders during Phase 1 of the community engagement process.

The vision for the Dubbo Aquatic Leisure Centre in 2036 is:

"A premier aquatic and leisure centre that combines health, fitness, recreation, leisure and a sense of community for everyone in Dubbo and the surrounding region to enjoy."

8.2 Development Components

The following section provides an overview of the various development components included in the Dubbo Aquatic Leisure Centre Master Plan, incorporating both existing and future development components.

1. Access and Car Parking
2. Entrance
3. Caretakers Residence
4. Amenities
5. 50 m Pool and grandstand
6. Water Slides
7. Kiosk/Café
8. Children’s Leisure Pool
9. Plant Room/Storage
10. Water Play/Splash Pad
11. Indoor Aquatic and Leisure Centre

Each component provides an overview of the recommended development regime for the Dubbo Aquatic Leisure Centre which seek to accommodate and balance the different aquatic and recreational needs of the community.

8.2.1 Access and Car Parking

Vehicular access to the Dubbo Aquatic Leisure Centre is via Talbragar Street to the north. The existing car park on Talbragar Street has the capacity to hold approximately 40 vehicles.

In the short term, car parking should be further extended along Talbragar Street to the east to cater for increased use and demand during peak use times, as shown in Figure 6. Due to the current location of the water slide, the car park would be required to be extended in two (2) stages, with stage one (1) holding a capacity of 58 car spaces and four (4) motor bike spaces and stage two (2) holding a capacity of 70 car spaces and four (4) motor bike spaces.

Figure 6. Car Park Extension – Stage 1

Figure 7. Car Park Extension – Stage 2
Due to the current location of the water slides, stage 2 of the car park is dependent on the relocation of the water slides to another location and the development of an indoor aquatic and leisure centre in the long term, as further discussed in the Master Plan.

Further improvements should also be made to make the centre more accessible and inviting for the elderly and people with a disability. The master plan includes the option for a warm water exercise pool as part of a future indoor swimming centre which has direct access to the relocated entrance and amenities. Additional car parking will also include the addition of additional disabled parking spaces and tactile paving for the visually impaired. The Centre also requires upgraded paving treatment to a non-slip surface to prevent slips and falls when wet.

The Centre currently has existing pedestrian and bicycle access with a shared path running directly along Talbragar Street outside the Centre. Expanded facilities to further encourage active transport should be provided at the centre, including bicycle racks, lockers and personal storage cubes.

**8.2.2 Entrance**

The existing entrance to the Dubbo Aquatic Leisure Centre is from the western side off Memorial Drive within Victoria Park. It consists of automatic turnstiles between the existing male and female amenities blocks, including a swipe card turnstile for season pass holders and an electronic gate for casual and disabled access. The entrance turnstiles were last upgraded in 2008. However due to the distance from the car park, this entry point is not considered to be the most ideal location.

In the long term, it is proposed to relocate the entrance of the Centre from the western side to the northern side off Talbragar Street. This relocation would provide better access to the expanded car park, improved disabled access and better wayfinding to the Centre. The relocation would be dependent on the development of an indoor swimming centre as proposed in section 8.2.11.

A new entrance should be of a more attractive and eye-catching design that is easily visible from the street to both pedestrian and vehicular traffic. Due to the new entrance being located further away from Victoria Park, it is considered a more modern and striking design would not conflict with the heritage style of the Park and would help bring a new appeal to the Aquatic Centre.

Basic facilities such as locker or cuba storage spaces for personal belongings as well as secure bike lockers and racks would also help improve the entrance to the facility by making it more convenient and accessible to a range of users. In the short term, lockers or storage cubes for personal belongings could be provided on the outer walls of the club room within the Centre, which has good visibility across the DALC site.

Adelaide Aquatic Centre
8.2.3 Caretaker’s Residence
The caretaker’s residence was constructed in 1935 as part of the original development of the Dubbo Aquatic Leisure Centre. Although the residence has been reasonably maintained over time, Council has identified that this component of the Aquatic Centre will not be required in the short to medium term future. Council has previously identified that the house be demolished and remediated in approximately 2018/2019.

8.2.4 Amenities
The existing amenities block on the western side of the Centre was recently refurbished prior to the 2016/2017 swimming season. The upgrades to the amenities included new floor tiling, ceiling, lights, partition and seating, tapware and toilets, hot water system, roof patching, internal and external paint, parent’s room and automatic table in the disabled toilet.

In the long term, additional amenities will be provided with a future indoor 25 metre swimming pool which is proposed to be located on the eastern side of the DALC site. It is considered that the existing amenities block should be retained in the long term to service summer pool users and large groups such as school carnivals.

8.2.5 Main Olympic Pool and Grandstand
The 50 metre Olympic pool is the largest facility at the Dubbo Aquatic Leisure Centre with 10 lanes. The pool also has the ability to convert to an eight (8) lane 25 lap pool with a 25 metre recreation area. The pool has undergone considerable refurbishment from 2005 to 2014.

The well-landscaped grounds are a unique characteristic of the Dubbo Aquatic Leisure Centre. It is recommended that the existing open grassed areas be retained as far as practicable and further enhanced to allow for the continued use for dry activities, recreation, outdoor functions and the effective functioning of major events and swimming carnivals at the Centre. From this point of view, it is not Council’s preferred option to enclose the existing 50 m pool.

The grandstand is one of the original pieces of capital construction from 1935. The existing grandstand roof is ageing and requires total replacement in the short term, with a sum of $30,000 allocated in Council’s 2017/2018 budget for this work to be carried out.

8.2.6 Water Slide
The twin water slides are the only ones of its kind in the Central West and a popular attraction at the
Dubbo Aquatic Leisure Centre. The water slide was originally constructed in 1982 and was recently replaced in 2014 after a 32-year lifespan.

Due to the growing popularity of the water slides and their ability to raise additional revenue for the Aquatic Centre, no changes to this component of the Centre are included in the Master Plan in the short to medium term.

However, in the long term and once the slide is nearing the end of its useful life, options for new and expanded water slides should be considered based on the level of demand for different recreation opportunities. The current location of the slides at the Centre is in the middle of a large expanse of open space, which is underutilised and has been identified for the development of a future indoor swimming centre. The ideal location for the water slide would be on the southern side of the Aquatic Centre.

8.2.7 Kiosk/Café Area
The existing kiosk is located in the south-western corner of the Dubbo Aquatic Leisure Centre. Originally constructed in 1963/1964, the kiosk underwent major refurbishments in 2006/2007 following a burst water main.

In the short term, the outdoor gym equipment that is currently adjacent to the kiosk should be relocated elsewhere in Victoria Park to enable an expansion of the kiosk area to include café style and outdoor dining in Victoria Park, whilst also servicing pool patrons.

In the short term, a trial of pop-up eateries could be undertaken in this precinct to gauge whether a redevelopment of the kiosk into a more permanent café or restaurant could be successful. In this area overlooking the children's splash pad and leisure pool at the Aquatic Centre or the landscaped gardens of Victoria Park.

8.2.8 Children’s Leisure Pool
The location of the existing children's leisure pool is considered appropriate having regard to its proximity to the proposed water play area and water slides and surrounding grassed areas. By grouping similar uses together, a functional and practical layout can be achieved.

In the long term, there is the potential to consider an expansion of the existing children's leisure pool to accommodate larger groups and improve safety in terms of depth progression which has been identified as a safety issue with the current pool. It is recommended that the children's leisure pool...
be retained in the short to medium term and that consideration be given to expanding and upgrading the pool in the longer term.

8.2.9 Plant Room, Waste and Storage
The water treatment plant facilities are essential to the maintenance of approximately 2,000 cubic metres of water contained at the Dubbo Aquatic Leisure Centre. The water treatment plant filters and chlorinates the water to continually maintain a healthy and attractive swimming environment.

In order to meet current standards, higher filtration rates are required to be provided which will require an upgrade of the filtration system. Taking this into consideration and given the potential addition of a new indoor 25 m pool, it is recommended that any upgrade of the water treatment plant be relocated and consolidated to the outer boundary of the Dubbo Aquatic Leisure Centre site in order to maximise the useable space for aquatic and leisure recreation by the public.

The Master Plan includes the proposed addition of a new splash pad in the short term, which would require a separate plant room approximately 6 m x 3 m, provided adjacent to the splash pad. Ideally this smaller plant room would be consolidated into the main plant area however this would likely be a long term action. The relocation and consolidation of plant facilities to a single location on the eastern boundary of the site provides a centralised area for staff working at the centre to maintain and store chemicals with easy access to the service laneway for the delivery of new chemicals and the disposal of waste generated from the day to day operation of the pool.

8.2.10 Water Play/Splash Pad
The current Dubbo Aquatic Leisure Centre does not provide any water play area as part of its mix and offering of aquatic and leisure facilities. Water play areas with a zero water depth are widely nominated as the first option when upgrading or enhancing any older style aquatic and leisure facility due to their increasing popularity among all ages, lower risk of drowning and are considered relatively inexpensive to build and operate.

Council has received a grant of $800,000 under the Stronger Communities Fund – Major Projects for the development of a water play park at the Dubbo Aquatic Leisure Centre site to provide an additional aquatic and recreational option at the Centre.

The area considered most suitable for the purposes of a new interactive water play area is the site between the existing kiosk and children’s leisure pool.
8.2.11 Indoor Aquatic and Leisure Centre

Indoor Pool

As a component of the master planning process, consideration of a number of options for the development of an indoor swimming pool at the DALC has been undertaken.

1. Construction of a new indoor 25 m pool with multi-purpose space and spa
2. Construction of a new indoor 25 m pool with warm water exercises pool
3. Enclosure of the existing 50 m pool.

The ideal location for a future indoor pool at the facility has been identified as the eastern side of the Aquatic Centre land which is currently a highly underutilised space due to the location of the existing water slide.

The facility would enable use all year round to meet the demand of the community including lap swimming, learn to swim programs, aqua aerobics classes, water polo and synchronised swimming.

The proposed 25 metre indoor pool also includes a disabled access ramp with rails for wheelchair access. To further encourage and support disabled access, a water wheelchair could also be provided for use by the public.
Fitness/Gym Facilities

The Dubbo Aquatic Leisure Centre does not currently include a gym or fitness facility at the Centre. However many aquatic centres are expanding to include a gym or fitness facility to provide an additional source of income through memberships.

In the long term and as a component of any indoor swimming centre to be constructed at the DALC, the provision of an area suitable for use as a gym or fitness centre should also be considered. However, in the short to medium term, the development of a gym is not considered a viable development option due to the relatively high number of existing gyms in Dubbo, high set up costs and existing land use constraints at the DALC site limiting the size of a gym and associated car parking.

Multi-Purpose Space

Option 2 for the long term Dubbo Aquatic Leisure Centre Master Plan provides an area of approximately 183 m² of multi-purpose space which could be utilised for kids parties, group exercise classes, training facility for Royal Life Saving Society or for meeting hire.
9. Master Plan Concept Plans

The Dubbo Aquatic Leisure Centre Master Plan has been prepared for the following stages:

- Stage 1 - Splash pad, car parking and demolition of carparkers residence
- Stage 2 Option 1 - New indoor 25 m x 8 lane pool and spa
- Stage 2 Option 2 - New indoor 25 m x 8 lane pool and program pool
- Stage 2 Option 3 - Enclosure of existing 50 m pool
- Stage 2 Option 4 - New indoor 50 m pool and facilities

The proposed staging of the Master Plan is based on Council’s ability to fund the proposed development, demonstrated need for an indoor pool in the long term and to enable the continued operation of key functional areas. However, should additional funding opportunities arise that would enable a more rapid implementation of any medium to long term development components, these should be actively pursued by Council.
10. Staging and Opinion of Probable Cost

The anticipated staging of the proposed facilities and infrastructure included in the Master Plan are summarised in the following sections. This staging will be subject to a range of factors including operational and economic factors.

**Dubbo Aquatic Centre – Stage One**

**Opinion of probable cost – 20.07.2017**

<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>COST/M²</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Services augmentation - electricity, water, sewer</td>
<td>Item</td>
<td>$23,000</td>
</tr>
<tr>
<td>2. New plant room to west of splash pad position – 3 m x 6 m – 18 m² including balans tank below</td>
<td>$2,590/m²</td>
<td>$50,400</td>
</tr>
<tr>
<td>3. Concrete works – splash pad, concourse surround, drainage, sump – 495 m²</td>
<td>$220/m²</td>
<td>$108,900</td>
</tr>
<tr>
<td>4. Filtration &amp; Reticulation</td>
<td>Item</td>
<td>$145,000</td>
</tr>
<tr>
<td>5. Water Toys &amp; Features</td>
<td>Item</td>
<td>$200,000</td>
</tr>
<tr>
<td>6. Rubber Surface – 200 m²</td>
<td>$330/m²</td>
<td>$66,000</td>
</tr>
<tr>
<td>7. Shade Structure</td>
<td>Item</td>
<td>$50,000</td>
</tr>
<tr>
<td>8. Rear Feature Wall to park - core filled &amp; rendered 200mm block wall + footing – 50 m²</td>
<td>$400/m²</td>
<td>$20,000</td>
</tr>
<tr>
<td>9. Artwork to feature wall - both sides</td>
<td>Item</td>
<td>$4,000</td>
</tr>
<tr>
<td>10. Professional Fees, architectural, electrical filtration &amp; reticulation, toy selection &amp; specifications, tender document and price schedule</td>
<td>Item</td>
<td>$90,000</td>
</tr>
<tr>
<td>11. Demolition/remediation of carparkers residence</td>
<td>Item</td>
<td>$50,000</td>
</tr>
<tr>
<td>12. Expansion of car park – Phase 1 (900 m²)</td>
<td>$150/m²</td>
<td>$135,000</td>
</tr>
<tr>
<td>13. Relocation of gym equipment for pop up café/restaurant area</td>
<td>Item</td>
<td>$10,000</td>
</tr>
<tr>
<td>14. Installation of compact laminate storage cubes and lockers on external club room wall</td>
<td>Item</td>
<td>$2,000</td>
</tr>
<tr>
<td>15. Contingency</td>
<td>Item</td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$986,300</strong></td>
</tr>
<tr>
<td>COMPONENT</td>
<td>COST/M²</td>
<td>TOTAL</td>
</tr>
<tr>
<td>-----------</td>
<td>---------</td>
<td>-------</td>
</tr>
<tr>
<td>1. Services augmentation - electricity, sewer, water, fire</td>
<td>Item</td>
<td>$200,000</td>
</tr>
<tr>
<td>2. Earthworks &amp; Excavation</td>
<td>Item</td>
<td>$120,000</td>
</tr>
<tr>
<td>3. Pool &amp; Spa Hall - 1,200 m²</td>
<td>$2,600 m²</td>
<td>$3,120,000</td>
</tr>
<tr>
<td>4. Spa Plant Room + Pool Plant - 336 m²</td>
<td>$1,000 m²</td>
<td>$336,000</td>
</tr>
<tr>
<td>5. Multipurpose Room including amenity + store + kitchenette + Kids Party Room - 174 m²</td>
<td>$1,900 m²</td>
<td>$330,600</td>
</tr>
<tr>
<td>6. Entry Foyer - 161 m²</td>
<td>$1,600 m²</td>
<td>$257,600</td>
</tr>
<tr>
<td>7. Staff + Manager + Control + Kiosk - 210 m²</td>
<td>$1,600 m²</td>
<td>$336,000</td>
</tr>
<tr>
<td>8. Control and Kiosk Fitout</td>
<td>Item</td>
<td>$120,000</td>
</tr>
<tr>
<td>9. 25m x 8 lane lap pool with Ramp</td>
<td>Item</td>
<td>$840,000</td>
</tr>
<tr>
<td>10. Spa Pool + Plant + Reticulation</td>
<td>Item</td>
<td>$120,000</td>
</tr>
<tr>
<td>11. Amenities + Accessible + Multi-Purpose + Foyer Amenities - 162 m²</td>
<td>$2,400 m²</td>
<td>$388,800</td>
</tr>
<tr>
<td>12. 25m Pool Plant + Reticulation</td>
<td>Item</td>
<td>$475,000</td>
</tr>
<tr>
<td>13. 50m Pool Plant + Reticulation</td>
<td>Item</td>
<td>$780,000</td>
</tr>
<tr>
<td>14. Existing LTS Pool Plant + Reticulation</td>
<td>Item</td>
<td>$320,000</td>
</tr>
<tr>
<td>15. New Café Concours + 25 m pool split out area - 450 m²</td>
<td>$135 m²</td>
<td>$60,750</td>
</tr>
<tr>
<td>16. Shade Structures adjacent 25 m pool hall</td>
<td>Item</td>
<td>$75,000</td>
</tr>
<tr>
<td>17. Office Fitout, Computers, Café furniture etc.</td>
<td>Item</td>
<td>$60,000</td>
</tr>
<tr>
<td>18. Water Slide - 2 Tubes + Rumas</td>
<td>Item</td>
<td>$450,000</td>
</tr>
<tr>
<td>19. New Shade Structure adjacent 30 m Pool - 266 m²</td>
<td>$350 m²</td>
<td>$93,100</td>
</tr>
<tr>
<td>20. Ramps, Stairs and Accessible Elements</td>
<td>Item</td>
<td>$75,000</td>
</tr>
<tr>
<td>21. Pool Equipment, Blankets etc.</td>
<td>Item</td>
<td>$75,000</td>
</tr>
<tr>
<td>22. Expansion of car park - Phase 2 (900 m²)</td>
<td>$150 m²</td>
<td>$135,000</td>
</tr>
<tr>
<td>23. General Landscaping + Fencing + BBTs</td>
<td>Item</td>
<td>$80,000</td>
</tr>
<tr>
<td>24. SUB TOTAL</td>
<td></td>
<td>$8,765,450</td>
</tr>
<tr>
<td>25. Preliminaries over $8.9 million</td>
<td>12%</td>
<td>$1,068,000</td>
</tr>
<tr>
<td>26. Contingency – over $8.9 million</td>
<td>5%</td>
<td>$445,000</td>
</tr>
<tr>
<td>27. Professional Fees</td>
<td>0%</td>
<td>$712,000</td>
</tr>
<tr>
<td><strong>28. GRAND TOTAL</strong></td>
<td></td>
<td><strong>$11,190,450</strong></td>
</tr>
</tbody>
</table>
Dubbo Aquatic Centre - Stage Two - Option Two
Opinion of probable cost – 25.07.2017

<table>
<thead>
<tr>
<th>STAGE TWO: INDOOR AQUATIC CENTRE - OPTION 2 - 25m x 8 lane pool + program pool</th>
<th>COMPONENT</th>
<th>COST/M²</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Services augmentation – electricity, sewer, water, fire</td>
<td>Item</td>
<td>$ 200,000</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td>Item</td>
<td>$ 120,000</td>
</tr>
<tr>
<td>3.</td>
<td>Pool Hall - 1580 m²</td>
<td>$ 2,600 m²</td>
<td>$ 4,108,000</td>
</tr>
<tr>
<td>4.</td>
<td>Amenities - 105 m²</td>
<td>$ 2,400 m²</td>
<td>$ 252,000</td>
</tr>
<tr>
<td>5.</td>
<td>Entry/Egress - 172 m²</td>
<td>$ 1,600 m²</td>
<td>$ 275,200</td>
</tr>
<tr>
<td>6.</td>
<td>Staff + Manager + Control + Kiosk – 211 m²</td>
<td>$ 1,600 m²</td>
<td>$ 337,600</td>
</tr>
<tr>
<td>7.</td>
<td>Control and Kiosk Fitout</td>
<td>Item</td>
<td>$ 120,000</td>
</tr>
<tr>
<td>8.</td>
<td>25m x 8 lane lap pool with Ramp</td>
<td>Item</td>
<td>$ 840,000</td>
</tr>
<tr>
<td>9.</td>
<td>LTS/Warm Water Exercise Pool - 16 x 14 m</td>
<td>Item</td>
<td>$ 400,000</td>
</tr>
<tr>
<td>10.</td>
<td>Plant Room - 296 m²</td>
<td>$ 1,350 m²</td>
<td>$ 399,400</td>
</tr>
<tr>
<td>11.</td>
<td>50 m Pool Plant + Reticulation</td>
<td>Item</td>
<td>$ 475,000</td>
</tr>
<tr>
<td>12.</td>
<td>LTS/Warm Water Exercise Pool Plant &amp; Reticulation</td>
<td>Item</td>
<td>$ 350,000</td>
</tr>
<tr>
<td>13.</td>
<td>50 m Pool Plant + Reticulation</td>
<td>Item</td>
<td>$ 780,000</td>
</tr>
<tr>
<td>14.</td>
<td>Existing LTS Pool Plant + Reticulation</td>
<td>Item</td>
<td>$ 320,000</td>
</tr>
<tr>
<td>15.</td>
<td>New Café Concourse + 25 m pool spill out area - 540 m²</td>
<td>$ 135 m²</td>
<td>$ 72,900</td>
</tr>
<tr>
<td>16.</td>
<td>Shade Structures + Roof Overhang adjacent 25 m pool hall</td>
<td>Item</td>
<td>$ 150,000</td>
</tr>
<tr>
<td>17.</td>
<td>Office Fitout, Computers, Café furniture etc.</td>
<td>Item</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>18.</td>
<td>Water Slide - 2 Tubes + Flumes</td>
<td>Item</td>
<td>$ 450,000</td>
</tr>
<tr>
<td>19.</td>
<td>New Shade Structure adjacent 50 m Pool - 390 m²</td>
<td>$ 390 m²</td>
<td>$ 122,500</td>
</tr>
<tr>
<td>20.</td>
<td>Ramp, Stairs and Accessible Elements</td>
<td>Item</td>
<td>$ 75,000</td>
</tr>
<tr>
<td>21.</td>
<td>Pool Equipment, Blankets etc.</td>
<td>Item</td>
<td>$ 85,000</td>
</tr>
<tr>
<td>22.</td>
<td>New Parking - 910 m²</td>
<td>$ 150 m²</td>
<td>$ 135,000</td>
</tr>
<tr>
<td>23.</td>
<td>General Landscaping + Fencing + BBQs</td>
<td>Item</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>22.</td>
<td>SUB TOTAL</td>
<td></td>
<td>$ 10,207,800</td>
</tr>
<tr>
<td>23.</td>
<td>Preliminaries over $ 10.2 million</td>
<td>12%</td>
<td>$ 1,224,000</td>
</tr>
<tr>
<td>32.</td>
<td>Contingency – over $ 10.2 million</td>
<td>5%</td>
<td>$ 500,000</td>
</tr>
<tr>
<td>33.</td>
<td>Professional Fees</td>
<td>8%</td>
<td>$ 816,000</td>
</tr>
<tr>
<td></td>
<td><strong>34. GRAND TOTAL</strong></td>
<td></td>
<td><strong>$ 12,747,800</strong></td>
</tr>
</tbody>
</table>
Dubbo Aquatic Centre – Stage Two - Option Three
Opinion of probable cost – 25.07.2017

<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>1. Services augmentation – electricity, sewer, water, fire</th>
<th>Item</th>
<th>$200,000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Earthworks &amp; Excavation</td>
<td>Item</td>
<td>$30,000</td>
</tr>
<tr>
<td></td>
<td>3. Pool Hall - 2,605 m2</td>
<td>2,600 m2</td>
<td>$4,773,000</td>
</tr>
<tr>
<td></td>
<td>4. Plant Room - Air Handling - roofed open enclosure - 110 m2</td>
<td>650 m2</td>
<td>$71,300</td>
</tr>
<tr>
<td></td>
<td>5. New 50m Pool Plant + Reticulation within old plant room</td>
<td>Item</td>
<td>$500,000</td>
</tr>
<tr>
<td></td>
<td>6. Office Fitout, Computers, Café furniture etc.</td>
<td>Item</td>
<td>$40,000</td>
</tr>
<tr>
<td></td>
<td>7. New Parking – 900 m2</td>
<td>150 m2</td>
<td>$135,000</td>
</tr>
<tr>
<td></td>
<td>8. General Landscaping + Fencing + BBQs</td>
<td>Item</td>
<td>$60,000</td>
</tr>
<tr>
<td></td>
<td>9. SUB TOTAL</td>
<td></td>
<td>$7,849,500</td>
</tr>
<tr>
<td></td>
<td>10. Preliminaries over $7.8 million</td>
<td>12%</td>
<td>$1,230,000</td>
</tr>
<tr>
<td></td>
<td>11. Contingency – over $7.8 million</td>
<td>5%</td>
<td>$510,000</td>
</tr>
<tr>
<td></td>
<td>12. Professional Fees</td>
<td>8%</td>
<td>$820,000</td>
</tr>
<tr>
<td>13. GRAND TOTAL</td>
<td></td>
<td></td>
<td>$10,409,500</td>
</tr>
</tbody>
</table>
# Dubbo Aquatic Centre – Stage Two - Option Four

Opinion of probable cost – 20.06.2017

<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Services augmentation – electricity, sewer, water, fire</td>
<td></td>
<td>$200,000</td>
</tr>
<tr>
<td>2. Earthworks &amp; Excavation</td>
<td></td>
<td>$140,000</td>
</tr>
<tr>
<td>3. Pool Hall + Spa Hall – 2,156 m²</td>
<td></td>
<td>$2,600 m² $5,605,600</td>
</tr>
<tr>
<td>4. Amenities - 161 m²</td>
<td></td>
<td>$2,400 m² $386,400</td>
</tr>
<tr>
<td>5. Entry/Foyer + Kids Party Room – 206 m²</td>
<td></td>
<td>$1,600 m² $329,600</td>
</tr>
<tr>
<td>6. Staff + Manager + Control + Kiosk – 210 m²</td>
<td></td>
<td>$1,400 m² $336,000</td>
</tr>
<tr>
<td>7. Control and Kiosk Fileout</td>
<td></td>
<td>$120,000</td>
</tr>
<tr>
<td>8. Multi-purpose Room – 128 m²</td>
<td></td>
<td>$1,900 m² $263,200</td>
</tr>
<tr>
<td>9. Plant Rooms – 325 m²</td>
<td></td>
<td>$1,350 m² $438,750</td>
</tr>
<tr>
<td>10. Spa Pool + Plant &amp; Reticulation</td>
<td></td>
<td>$120,000</td>
</tr>
<tr>
<td>11. New 8 Lane 50m Pool Fully Tiled</td>
<td></td>
<td>$1,400,000</td>
</tr>
<tr>
<td>12. New Indoor 50m Pool Plant + Reticulation</td>
<td></td>
<td>$780,000</td>
</tr>
<tr>
<td>13. Existing LTS Pool Plant + Reticulation</td>
<td></td>
<td>$320,000</td>
</tr>
<tr>
<td>14. Existing 50 m plant &amp; reticulation</td>
<td></td>
<td>$650,000</td>
</tr>
<tr>
<td>15. New Café Concourse + 20 m pool spill out area – 540 m²</td>
<td></td>
<td>$125 m² $67,500</td>
</tr>
<tr>
<td>16. Shade Structures + Roof Overhang adjacent 50 m pool hall</td>
<td></td>
<td>$100,000</td>
</tr>
<tr>
<td>17. Office Fileout, Computers, Café furniture etc.</td>
<td></td>
<td>$40,000</td>
</tr>
<tr>
<td>18. New Shade Structure adjacent 50 m Pool – 350 m²</td>
<td></td>
<td>$350 m² $122,500</td>
</tr>
<tr>
<td>19. Ramps, Stairs and Accessible Elements</td>
<td></td>
<td>$75,000</td>
</tr>
<tr>
<td>20. Pool Equipment, Blankets etc.</td>
<td></td>
<td>$80,000</td>
</tr>
<tr>
<td>21. New Parking – 900 m²</td>
<td></td>
<td>$150 m² $135,000</td>
</tr>
<tr>
<td>22. General Landscaping + Fencing + Bar Be Ques + New Service Road</td>
<td></td>
<td>$130,000</td>
</tr>
<tr>
<td><strong>23. SUB TOTAL</strong></td>
<td></td>
<td><strong>$11,844,550</strong></td>
</tr>
<tr>
<td>24. Preliminaries over $11.8 million</td>
<td>12%</td>
<td>$1,416,000</td>
</tr>
<tr>
<td>25. Contingency – over $11.8 million</td>
<td>9%</td>
<td>$590,000</td>
</tr>
<tr>
<td>26. Professional Fees</td>
<td>8%</td>
<td>$944,000</td>
</tr>
<tr>
<td><strong>27. GRAND TOTAL</strong></td>
<td></td>
<td><strong>$14,794,550</strong></td>
</tr>
</tbody>
</table>
The costs of implementing the Master Plan for the Dubbo Aquatic Leisure Centre are substantial, as provided in the above opinion of probable cost. However, the Master Plan has been intentionally designed to be flexible with a number of components able to be completed in an alternative staging. The above staging has been designed based on Council’s priorities for the expenditure of funding for a water play area, long term needs for the aquatic centre need for an indoor pool in the long term and to enable the continued operation of key functional areas.
COMMUNITY CONSULTATION

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Contact Details

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Mailing Address</th>
<th>Ph:</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>133 Piper St</td>
<td>PO Box 9374</td>
<td>02 6333 4000</td>
<td><a href="mailto:team@wri.org.au">team@wri.org.au</a></td>
</tr>
<tr>
<td>Bathurst NSW 2795</td>
<td>Bathurst NSW 2795</td>
<td>Website: <a href="http://www.wri.org.au">www.wri.org.au</a></td>
<td></td>
</tr>
</tbody>
</table>

Prepared for Dubbo Regional Council - 22 October 2018

18019/Dubbo Regional Council/DALC Community Consultation
DUBBO AQUATIC AND LEISURE CENTRE

KEY FINDINGS

Redeveloping the Dubbo Aquatic and Leisure Centre (Aquatic Centre) for the growing communities of Dubbo and its surrounding areas presents Dubbo Regional Council (Council) with the opportunity to deliver a state of the art aquatic centre providing facilities for both national level aquatic competitions and a premier aquatic leisure centre.

Overall, the Dubbo Aquatic and Leisure centre is regarded by both stakeholders and the broader community to be an asset to the community which provides a clean, safe and affordable facility which has excellent customer service, management and attractive facilities.

The community of Dubbo have identified a number of priorities, concerns and opportunities for the future of the facility, these are summarised below and discussed in detail in the body of this report.

An indoor pool.  
A suggested improvement of 72% of respondents

More swimming pools to cater for a wider range of aquatic centre users.

Expenditure on the Aquatic Centre is considered a high priority for Council.

Year round opening of the pool.

Improved access and facilities for people with disabilities.

Affordability for the widest range of the community.

Facilities that are up to national competition standards (for both swimming and other aquatic sports such as water polo).

Getting the layout right to maximise green spaces and open spaces.

Improve tourism visitation by offering another attraction for visitors to use.

The overall cost of the redevelopment and the ongoing costs of operations was a concern.

Swimming and leisure facilities to attract children and young people

Getting the layout right for staff to have a good view of the facilities and space for marshalling large competition groups.

“I believe Council should be aiming to have the best facilities outside of Sydney...”
Ideas, comments and suggestions from outside of the box have been captured. Some of these ideas were suggested amendments to enhance the four concept plans provided by Council:

- **Integration with Victoria Park to expand green space and combine leisure facilities.** Opening the kiosk to both Victoria Park and the Aquatic Centre.

- **Facilities with roofs and walls that can be opened.** The ability to partition parts of a larger pool to make smaller pools for different users (i.e. lap swimming and aqua aerobics), and the ability to heat only sections of the pool when in use.

- **More watertainment facilities or Oasis style pools such as 'beach' areas, wave pools combined with the Splash Park was considered to offer something to the community that would bring them into the facility and offer something unavailable in private pools and other regional aquatic centres.**

- **Introduction of a hydrotherapy pool was considered an important facility for the wider community, as anecdotal evidence suggests this facility is lacking in Dubbo with an increasing aging population. Some respondents were critical of a spa facility however, expressing concerns over safety, management and hygiene of this type of pool.**

- **Ensuring facilities are built with access for people with disabilities, (e.g. ramps into pools, rather than retrofitting facilities).** The importance of quality water experiences for people with disabilities was highly valued by stakeholders.

- **Ensuring the swimming facilities are to competition standards in terms of lane widths, lengths and depth could provide the opportunity to attract state and country swimming, triathlon and water polo carnivals to the Aquatic Centre.**

- **Ensuring the facilities are developed with energy efficiency in mind (i.e. using renewable energy sources to offset expense of heating, lighting and pumps).**
INTRODUCTION

Council is undertaking master planning for the redevelopment of the Aquatic Centre. Stage one of this master plan has recently been completed, with the opening of the Splash Park Facility. In order to inform Council for planning of aquatic facilities in stage 2, community consultation has been completed by the Western Research Institute (WRI) to understand the different users, their needs and their preferred aquatic facilities.

This report provides the insights gathered from both focus groups and a community survey to present Dubbo Regional Council with the needs and priorities for an Aquatic Centre demonstrated by their community and stakeholders.

Approach

Focus groups
Community consultation was undertaken through in-depth focus groups with stakeholders of the Aquatic Centre, identified by Council, including various swimming and water polo clubs, community and school groups and disability providers. The focus groups took the approach of asking stakeholders to critique four concept plans provided in the Aquatic Centre Master Plan, published by Council, with a view to understanding their needs and preferred facilities.

Three community consultation focus groups were conducted over two days on the 10th and 11th of September, 2018. One hundred and twenty seven (127) stakeholders were invited by Council to attend, with 25 individual stakeholders participating. These stakeholders represented groups including:

- Sporting groups including Dubbo Triathlon Club, Dubbo Diggers RSL ‘Dubbo Ducks’, Dubbo City SwimTech, Dubbo Water Polo and Western Area Swimming.
- Community stakeholders including Royal Life Saving NSW, St Pius School, Northcott, Ability Links and Dubbo RSL.
- Stakeholders within Council including the Aquatic Centre Pool Manager, Wellington Pool Manager and Council staff from planning, economic development, tourism, engagement, youth services and others.

Feedback from stakeholders focused on discussion of the four concept plans provided by council. Summaries of positive and negative feedback for each concept is provided in section one of this report.

Community survey
An online community survey was also conducted to understand sentiment in the community, more broadly, toward the importance and satisfaction with aquatic facilities, to understand gaps in current services and facilities, and to identify priorities for the Aquatic Centre’s redevelopment. The online survey also asked respondents to select a preferred concept out of the four provided by council, or to elaborate on why the four concepts did not meet their particular needs.

Intercept Surveying at pop-up events
Intercept surveying was also conducted at Dubbo Farmers Markets (15th September and 6th October), at a NSW Fair Trading and Dubbo Koort Interagency Family Fun Day (26th September) and at the Aquatic Centre (6th October) to gather a wide respondent base for the survey. The online survey was made available using handheld electronic devices and paper copies. Survey participation was incentivised through offers of free coffee vouchers at the Farmers Market and a competition to select the most creative name for a component of the new Splash Park. Intercept survey results were integrated with the community survey results.

Approximately 60 paper surveys were collected and manually entered into the data set via the online survey, five percent were cross checked for accuracy in line with WRI’s quality assurance policies.
COMMUNITY CONSULTATION

Reporting of survey results
The community survey and intercept surveying returned 702 completed surveys of which 693 were valid, representing statistically significant results at a 4% confidence interval at the 95% confidence level. Results have been analysed by age, gender and frequency of visit. Females (504) and individuals aged between 18 and 44 (404) were over represented, in terms of Council’s local government area population demographics. As the overall results were relatively homogenous across demographic groups, weighting was not undertaken to validate the survey responses by age and gender. As a result, insights reported by demographic groups or frequency of visit are not statistically significant, but are provided to give guidance to Council on key insights from the community.

Not all respondents answered every question, the total number of respondents for each question is reported as ‘n=’ with each graph.
INSIGHTS FROM STAKEHOLDERS

Dubbo Council identified 127 stakeholders of the Aquatic Centre. These stakeholders were invited to participate in focus groups as part of WRT’s community consultation.

Three focus groups were held with 25 participants representing a range of stakeholder groups including:

- Sporting groups including Dubbo Triathlon Club, Dubbo Diggers RSL ‘Dubbo Ducks’, Dubbo City SwimTech, Dubbo Water Polo and Western Area Swimming.
- Community stakeholders including Royal Life Saving NSW, St Plus School, Northcott, Ability Links and Dubbo RSL.
- Stakeholders within Council including the Aquatic Centre Pool Manager, Wellington Pool Manager and other affiliated Council staff.

Positive attributes of the Dubbo Aquatic and Leisure Centre

Focus group participants were asked to comment on positive attributes of the current Aquatic Centre facility. The most common responses centred around the swimming facilities and accessing the facility and club room, followed closely by the space and location it occupies. Other general positive comments were made regarding the non-swimming facilities (i.e. bathrooms, BBQs etc). The table below provides a snapshot of the positive attributes of the Aquatic Centre.

<table>
<thead>
<tr>
<th>Aspect</th>
<th>Summary of positive attributes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swimming Facilities</td>
<td>The heated 50m pool with 10 lanes. The ability to host school swimming carnivals as well as other competitive events. The opportunity the pool provides to teach swimming and water safety. Shading over part of the pool.</td>
</tr>
<tr>
<td>Access</td>
<td>Easy and free access to the club room, for groups and for school children. Booking the facility was considered easy and good availability of spaces and pools. Access for people with disabilities with recent upgrades were acknowledged. Affordable admission prices.</td>
</tr>
<tr>
<td>Space and Location</td>
<td>Open spaces and grassed areas. The layout and space for marshalling at carnivals. The space is considered clean, tidy and safe and well managed. The Aquatic Centre’s location adjacent to Victoria Park and the CBD.</td>
</tr>
<tr>
<td>Non-Swimming facilities</td>
<td>The waterside, BBQ areas, improved amenities, free WiFi and grandstands. The multi-use nature of the facility.</td>
</tr>
<tr>
<td>General Comments</td>
<td>Management of the Aquatic Centre and friendly staff.</td>
</tr>
</tbody>
</table>

Overall, the pool is regarded by stakeholders as an asset to the Dubbo Community, in its ability to provide a clean, safe, affordable and friendly water sports facility for a wide range of users.
**Feedback on Concepts**

Focus group participants were asked to critique each of the four concepts for stage 2 of the master plan, in small groups and select their preferred concept and make further suggestions for improvements. Feedback on each concept is provided below.

**Concept one**

> An Indoor Pool is great for all year usage, but a program pool for different kinds of other users is also needed

<table>
<thead>
<tr>
<th>Positive Comments</th>
<th>Negative Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>An indoor pool is great.</td>
<td>A Spa is undesirable. ‘Yucky’</td>
</tr>
<tr>
<td>Opportunity for year-round opening.</td>
<td>More seating for the indoor pool space is needed.</td>
</tr>
<tr>
<td>Entry from the car park is good.</td>
<td>Not enough parking.</td>
</tr>
<tr>
<td>The location of BBQs was preferred.</td>
<td>More grassed area is needed.</td>
</tr>
<tr>
<td></td>
<td>The 25m indoor pool is suitable for lap swimming but not competition.</td>
</tr>
<tr>
<td></td>
<td>Access to the pool from the kids party room was considered unsafe.</td>
</tr>
<tr>
<td></td>
<td>The location of the kiosk was considered too far away from the leisure facilities.</td>
</tr>
<tr>
<td></td>
<td>More space for carnival marshalling was preferred.</td>
</tr>
<tr>
<td></td>
<td>The multipurpose room was considered unnecessary.</td>
</tr>
</tbody>
</table>
**DUBBO AQUATIC AND LEISURE CENTRE**

**Concept two**

"Loving the Indoor 25m pool and the indoor program pool!"

'Does the greatest number of things for the greatest number of people.'

---

<table>
<thead>
<tr>
<th>Positive Comments</th>
<th>Negative Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enough parking</td>
<td>Staffing areas need to be accessible from and have view of the pools for supervision.</td>
</tr>
<tr>
<td>All year opening opportunity.</td>
<td>Two kiosks may not be economical.</td>
</tr>
<tr>
<td>Talbragar St entrance a good idea.</td>
<td>Rehabilitation/program pool better than a spa.</td>
</tr>
<tr>
<td>Program pool is great, there are limited hydrotherapy pools available to the wider community in Dubbo.</td>
<td>Kiosk would be better located closed to the leisure areas and facilities.</td>
</tr>
<tr>
<td>Has a good community focus, with many different pools to service many different user groups.</td>
<td>A 10 lane 25m pool, with 2m wide lanes, is preferred. It needs to be to competition specifications.</td>
</tr>
<tr>
<td>The current club room is serviceable for kids parties and multipurpose uses.</td>
<td>Space for marshalling during carnivals using the 50m pool is problematic but not a deal breaker.</td>
</tr>
</tbody>
</table>

Overall, concept two was most commonly favoured by groups, with some amendments. It’s ability to service the widest range of users through both an indoor 25m pool and an indoor program pool made it the most appealing.
**Concept three**

"No! Dubbo needs an outdoor pool!"

<table>
<thead>
<tr>
<th>Positive Comments</th>
<th>Negative Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Has more open space than the other concepts.</td>
<td>Has fewer carparking spaces than other options.</td>
</tr>
<tr>
<td>Opportunity for all year opening.</td>
<td>An outdoor pool is preferred for Dubbo’s summer.</td>
</tr>
<tr>
<td>A enclosable/temporary structure was suggested to allow for closing in winter and</td>
<td>Indoor pool too stuffy, claustrophobic in summer.</td>
</tr>
<tr>
<td>opening in summer. An enclosable structure was also considered a good interim</td>
<td>Concerns around supervising children in very crowded indoor pool.</td>
</tr>
<tr>
<td>measure to achieve all year opening of the facility.</td>
<td>Few bodies of water overall, means fewer opportunities for a wide range of users.</td>
</tr>
<tr>
<td></td>
<td>Facilities for Learn to Swim/Aqua Aerobics limited.</td>
</tr>
</tbody>
</table>
Concept four

‘More appropriate for a population of 200,000 rather than Dubbo’s 40,000’

<table>
<thead>
<tr>
<th>Positive Comments</th>
<th>Negative Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>An indoor 50m pool, if built properly, could attract winter swimming carnivals.</td>
<td>Overkill and over-servicing population</td>
</tr>
<tr>
<td>The amount of pools is important for Dubbo’s growing population.</td>
<td>Spa not desirable</td>
</tr>
<tr>
<td>Could attract carnivals.</td>
<td>Two kiosks not economically sustainable.</td>
</tr>
<tr>
<td></td>
<td>Waterslide position not ideal.</td>
</tr>
<tr>
<td></td>
<td>Not enough grassed or open spaces.</td>
</tr>
<tr>
<td></td>
<td>Staff offices need to be accessible and have view of the pool for supervision purposes.</td>
</tr>
<tr>
<td></td>
<td>A 10 lane 50m pool would be preferred.</td>
</tr>
<tr>
<td></td>
<td>Multipurpose room not needed.</td>
</tr>
<tr>
<td></td>
<td>Kiosk should be located closer to the leisure areas (e.g splash park)</td>
</tr>
<tr>
<td></td>
<td>Not enough BBQs</td>
</tr>
<tr>
<td></td>
<td>To expensive and unrealistic.</td>
</tr>
</tbody>
</table>
### Themes across all concepts

The following themes were recorded across all four concepts.

<table>
<thead>
<tr>
<th>Accessing and Parking</th>
<th>Amenities and Facilities</th>
<th>Leisure Facilities</th>
<th>Swimming Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access off Talbragar Street was considered a good idea and more convenient for those parking.</td>
<td>The need for more open space, particularly grassed area, was considered critical. None of the concepts were considered to have sufficient green space.</td>
<td>Operating two kiosks was considered uneconomical. However, integration of the kiosk with the splash park/leisure pool area and Victoria Park was recommended.</td>
<td>An indoor 25m pool was preferred - with the addendum that it be constructed to competition specifications for both short course swimming carnivals and water polo. 10 lanes was also preferred by many.</td>
</tr>
<tr>
<td>Increasing the number of car spaces was welcomed.</td>
<td>The location of facilities such as kiosks, BBQ’s, kids party rooms and multipurpose rooms are better located in a closer position to the splash park/leisure pool area.</td>
<td>The spa was considered to be very undesirable and unnecessary.</td>
<td>Space for marshalling of carnival competitions was mentioned by many stakeholder groups, but considered a lower priority to having an indoor pool.</td>
</tr>
<tr>
<td>Access for persons with different abilities was considered very important, both in terms of their access to the whole facility, the pools, BBQ facilities and amenities.</td>
<td>The staff room needs to have overview of the pools for supervision purposes.</td>
<td>An outdoor kids party area was recommended over an indoor space.</td>
<td>Only enclosing the existing 50m pool was considered a very poor option.</td>
</tr>
<tr>
<td>Access to the adjoining Victoria Park was also positively received.</td>
<td>The size of the plant room was an issue.</td>
<td>Overall, leisure facilities should be grouped together for convenience and to encourage usage.</td>
<td>An additional, indoor 50m pool was considered overserving.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The existing club room was considered well placed to provide a multi-purpose space for training and/or kids parties.</td>
<td>The combination of the indoor 25m pool with the indoor program pool was favoured by most stakeholder groups.</td>
</tr>
</tbody>
</table>
## Concept amendments

Focus group participants were asked to illustrate improvements to their preferred concepts to transform it into their ideal Aquatic Centre, a summary is provided below. Images of the illustrated improvements are provided in appendix 2.

<table>
<thead>
<tr>
<th>Focus Group</th>
<th>Concept</th>
<th>Improvements</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Include a 10 lane 50m indoor pool, deep enough for water polo. Include warm water exercise pool from option 2 instead of the amenities rooms.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>More parking. Diving pool with a dive depth minimum of 8m. Warm water exercise pool available for hydrotherapy. Needs a first aid room. Move the control room. Access Victoria Park from the existing kiosk space. Include a spa or hydrotherapy space heated to 35 degrees within the warm water exercise pool.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Move the kiosk to the south western corner of the indoor pool space so it is more accessible to the park and outdoor areas. Also provides visibility to the indoor pool and outside areas for parents and supervisors. Create a fun zone, with leisure facilities grouped together. Include an entry to Victoria park.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Include a gym in the inside space. Move the kiosk to an outdoor area. Group the slide and splash park together. Include cabanas for hire. Plenty of grass and landscaped space.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Keep the slide in its current location. Green space and BBQs nearby slide. A bigger plantroom, or an additional one. A 25m indoor pool. A leisure space featuring a beach entry, whirlpool, rapid river or fun pool, internal access to splash park. 25m pool and leisure pools in an enclosure that can be opened up during summer months. Entry from Victoria park in current gym space. Diving board on 50m pool.</td>
<td></td>
</tr>
</tbody>
</table>
### Community Consultation

### Survey Results

#### Respondent demographics

**Gender**
Of the survey respondents, 73% identified as female and 27% identified as male.

**Age**
The largest group of respondents by age were 19 to 44 years of age (58%), followed by those aged 44 to 64 years old (31%). Five percent of respondents were aged between 14 and 18, 6% were aged 65 or older.

#### Location
The majority of respondents (93%) provided Dubbo as their postcode. Seventeen respondents came from the Far West and Orana Statistical Area 4, a further 17 were from other regional areas.

<table>
<thead>
<tr>
<th>Location</th>
<th>Number of respondents</th>
<th>Percent of Respondents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dubbo Regional Council LGA</td>
<td>647</td>
<td>93.36%</td>
</tr>
<tr>
<td>Other Far West and Orana SA4 Area</td>
<td>17</td>
<td>2.45%</td>
</tr>
<tr>
<td>Other regional</td>
<td>17</td>
<td>2.45%</td>
</tr>
<tr>
<td>Sydney</td>
<td>2</td>
<td>0.29%</td>
</tr>
<tr>
<td>Interstate</td>
<td>1</td>
<td>0.14%</td>
</tr>
<tr>
<td>Invalid responses*</td>
<td>9</td>
<td>1.30%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>693</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

*Incomplete responses.

#### Frequency of visit
Overall, most respondents (57%) visited at least fortnightly or more often.

![Pie chart showing frequency of visit]

$N=693$
Other Aquatic Centre usage

Aquatic centres visited
Eightsy four percent of respondents had visited the Aquatic Centre in the past 12 months. Almost half of respondents (48%) had visited the Dubbo Returned and Service’s League (RSL) Health Club Pool. Eight percent of respondents had not used an aquatic facility in the past 12 months.

![Aquatic Centre Usage Chart]

*N=691*

Ten percent of respondents had visited other aquatic centres, the most common responses were other regional centre pools (30 respondents) and pools located within gyms (22 respondents).

Respondents in the 14 to 18 age group were more likely to have visited Orange Aquatic Centre and Wellington Pool than other age groups. This response was also more common in male’s aged 14 to 18 than females in the same age group.
Main reasons for visit
Attending swim club or water polo events (17%) was the most common reason to visit followed by the 50m Pool (10%) and to access aquatic programs for children (10%).

\[ N=623 \]

Swimming laps was most commonly stated by respondents who visited for other reasons.

For those respondents who had visited Wellington Pool and Orange Aquatic centre, the main reason for visiting was to attend swimming club or water polo events. This was also the most common response for users of the Aquatic Centre. The indoor pool was the most common reason for using the Dubbo RSL Health Club pool.

The overall spread of responses to this question indicates that the variety of reasons people access an aquatic centre is quite diverse, this indicates that the population is seeking a wide range of facilities in an aquatic centre.
Dubbo Aquatic and Leisure Centre usage

**Time of use**
Fifty six percent of respondents who use the Dubbo Aquatic Centre use it on weekends followed by 43% who use it in the afternoons and evenings on weekdays. Respondents were able to select multiple responses to this question.

![Bar chart showing time of use]

- **I use it on weekends (Saturday and Sunday)**: 56%
- **I use it in the afternoon or evenings, during the week (Monday to Friday)**: 43%
- **I use it during school holidays**: 33%
- **I use it early in the morning**: 25%
- **I use it in the day time, during the week (Monday to Friday)**: 2.3%

*N=390*
Infrequent users of the Aquatic Centre are visiting on the weekend or during school holidays, whereas frequent users are visiting during the afternoon and evenings on weekdays and early in the morning.
Main activities
Swimming laps or other fitness activities are the main activities undertaken at the Aquatic Centre reported by 46% of respondents, followed by cooling down in hot weather (41%) and for fun (38%).

N=587
Of the 3% of respondents who recorded other reasons for using the Aquatic Centre nine reported activities for children.
Frequent visitors to the Aquatic Centre are more likely to swim laps, participate in swim club or water polo club activities or to attend aquatic programs (e.g. learn to swim or aqua aerobics). Infrequent users are more likely to visit the facility to meet up with family or friends or cool down in hot weather.
Council Priority
Fifty one percent of respondents believe Council’s expenditure on Aquatic Centre facilities should be a high priority, a further 41% believe it is about the same as other Council priorities.

These results indicate Council can identify an equal number of respondents regard increasing expenditure to those who think it should remain at current levels or have a lower priority when allocating expenditure.

The high proportion of pool users (93%) represented in this survey should be noted as they may have impacted this particular result.

Gap analysis
Survey respondents were asked to rate the importance of and their satisfaction with a range of facilities and services available at the Aquatic Centre between one and five. A gap analysis is then used to identify areas which are important to customers but where their satisfaction could be improved.

The averages of both importance and satisfaction for each aspect have been plotted on a graph overleaf. The overall average importance rating (3.3) and satisfaction rating (3.2) have been used as the axis for the graph to show which aspects fall above and below average relatively.

High importance, low satisfaction
On the far right of the scale, year round opening of the pool, affordability and access for people with a disability were ranked above average in importance but below average in satisfaction. These areas are identified as gaps in the service and facilities provided at the Aquatic Centre.

High importance, high satisfaction
Overall, customer service, management and supervision and swimming facilities for children were ranked as both high in terms of importance and satisfaction. Shading of pools and amenities were also ranked above average for both importance and satisfaction.

Low importance, high satisfaction
Water play areas were reported as below average, in terms of importance, but above average in terms of satisfaction.

Low importance, low satisfaction
Car parking, aquatic programs, other health and fitness facilities and a café or kiosk also ranked below average in terms of satisfaction, but were also ranked below average in terms of importance.
COMMUNITY CONSULTATION

Legend:
- Access and facilities for people with disabilities
- Affordable admission costs
- Aquatic programs (e.g., learn to swim or aqua aerobics)
- Cafe or kiosk
- Car parking
- Customer service
- Management and supervision
- Other health and fitness facilities (e.g., gym)
- Quality of amenities and facilities (e.g., change rooms, BBQ and outdoor furniture)
- Shading of pools
- Swimming facilities for children
- Water play area and family fun rides (e.g., water slides or Splash Park)
- Year round opening of the pool
**Improvements to the Aquatic Centre**

Seventy two percent of respondents indicated an indoor pool would encourage them to use the Aquatic Centre more often. More car parking (26%) and discounted admission offers (26%) were the second most common responses.

In addition to an indoor pool, less frequent visitors to the Aquatic Centre were more interested in discounted admission offers (33%), family fun rides (29%) and more car parking (26%). Those who visit frequently were more likely to suggest more car parking (26%), discounted admission offers (24%), membership packages (17%) and an indoor water play area (16%).

Females were more likely to suggest more variety in aquatic programs, this was particularly popular among women over 65 (50%). A gym or weights room was recommended more commonly by male respondents.

Those in the 19 to 44 age group were more likely to suggest family fun rides or an indoor water play area.

Of 74 respondents who answered other, the most common response centred around more swimming facilities (26 responses) followed by a pool that is open all year (21 responses).
Spending priorities

Respondents were provided with 100 points to allocate to their preferred priorities for the facility’s development. Respondents were able to select up to three options over which to allocate their 100 points. Responses have been grouped by the options selected most frequently and which fit within the 100 point allocation. The most common combinations on this basis are provided below.

- Larger outdoor leisure and children’s pool (25 points).
  - A commercial cafe and social area (25 points).
  - Indoor learn to swim/aqua aerobics pool (50 points).

- Larger outdoor leisure and children’s pool (25 points).
  - A commercial cafe and social area (25 points).
  - Outdoor family fun rides (e.g. water slides) (50 points).

- Indoor 25m pool with 8 lanes (75 points).

- A commercial cafe and social area (25 points).
  - Indoor 25m pool with 8 lanes (75 points).
  - An indoor 50m pool with 8 lanes (100 points).

- Indoor learn to swim/aqua aerobics pool (50 points).
  - Outdoor family fun rides (50 points).
On an individual respondent basis, the most common response choice was to allocate the full 100 points to an indoor 50m Pool with 8 lanes. This option was selected by 37% of individual respondents. Larger outdoor leisure and children’s pools along with a commercial cafe and social areas (23% each respectively) were also identified as priorities.

Enclosing the existing 50m Pool was selected as an option by 5% of respondents.

Respondents were able to select multiple options for this question, as outlined on the previous page.
Preferred concepts

Respondents were presented with the four draft concepts provided by Council and a matrix (provided in appendix 1) comparing their facilities and services in comparison with the current Aquatic Centre and were asked to select their preferred concept.

Thirty seven percent of respondents felt concept four met their needs, a further 32% felt concept two met their needs. Seventeen percent of respondents favoured concept one, while concept three was least favoured (4%).

Of the 52 respondents who answered None of these, the most common responses centred around maintaining the current outdoor areas and facilities (15 responses), a further 12 responses were centred around more waternentiment facilities.

N=491

For frequent visitors to the Aquatic Centre concept four was most favourable with 42% of frequent respondents selecting this choice, for infrequent visitors concept two was favoured with 36% of infrequent respondents preferring this concept.

In comparison with the focus group feedback, concept four was considered to be too expensive and over-servicing the Dubbo Community, while concept two was favoured for it’s ability to service the widest range of Aquatic Centre users.
Willingness to pay

The survey asked respondents to what level they would be willing to pay increased admission fees to access an improved Aquatic Centre. Sixty three percent of respondents indicated they would be willing to pay an increased fee to access an improved Aquatic Centre. Thirty seven percent of respondents were not willing pay more to access an improved Aquatic Centre.

Forty three percent of respondents indicated they would be willing to pay up to 25% more than the current casual daily admission fee.

A fee increase of up to 25% was the most commonly accepted response for frequent visitors. Infrequent visitors were slightly more likely to prefer to keep the admission costs the same (43%) but a comparable proportion were also willing to pay a 25% increase (41%).

![Willingness to pay chart]

N=583
COMMUNITY CONSULTATION

Admission prices comparison
Analysis of other regional aquatic centres shows Dubbo Aquatic Centre’s current fee schedule is more expensive than public pools in its immediate region (Wellington, Geurie and Narromine), but less expensive than other regional pools with larger facilities (e.g. Wagga Wagga Oasis and Orange Aquatic Centre).

Dubbo RSL Pool has been included for comparison, with the acknowledgement that this pool is presently closed.

Other regional aquatic centres
A comparison of swimming and leisure facilities available at other regional Aquatic Centres is provided below.

<table>
<thead>
<tr>
<th>Facility</th>
<th>Dubbo Aquatic Centre</th>
<th>Orange Aquatic Centre</th>
<th>Wagga Wagga Oasis Aquatic Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor 50m pool</td>
<td>10 lanes ✓</td>
<td>9 lanes ✓</td>
<td>10 lanes ✓</td>
</tr>
<tr>
<td>Diving pool with diving boards</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Heated indoor 25m pool</td>
<td></td>
<td>8 lanes ✓</td>
<td>10 lanes ✓</td>
</tr>
<tr>
<td>Outdoor children’s leisure pool</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Grandstand with shade covering</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Program/hydrotherapy pool</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Indoor Leisure pool featuring beach and water features and turbo pool</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>


CONCLUSION

Overall, there is strong support in the Dubbo community for a redeveloped Aquatic Centre which has an indoor swimming facility and which can cater to a wide range of user groups (i.e. swimming and sporting clubs and lap swimmers, recreational users, aquatic program or learn to swim users, people with disabilities).

Redeveloping the Aquatic Centre is considered a high priority by the community (51% of respondents), and a significant proportion of the community are willing to pay a fee increase (63% of respondents).

When considering the preferred type of facility within the complex, there is a particular preference for swimming facilities while watertainment facilities are favoured but are not regarded as essential.

<table>
<thead>
<tr>
<th>Swimming facilities</th>
<th>Watertainment facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Using a swimming pool is the most common reason visitors attend an aquatic centre with 17% using it for swim club or water polo, 10% using a 50m pool, and a further 10% accessing aquatic programs for children.</td>
<td>Water play areas or water slides were nominated by 6% of respondents as the main reason for visiting an Aquatic Centre generally.</td>
</tr>
<tr>
<td>46% of respondents nominated to swim laps for fitness as their main activity at the Aquatic Centre. This was the most common response for usage.</td>
<td>27% of respondents reported the water slide or family fun rides as the main reason for using the Dubbo Aquatic Centre specifically.</td>
</tr>
<tr>
<td>72% of respondents nominated an indoor pool as a suggested improvement.</td>
<td>19% of respondents nominated indoor water play area and family fun rides (19% also) as improvements that would encourage increased use of the facility.</td>
</tr>
<tr>
<td>Swimming facilities for children was rated as above average in both satisfaction and importance.</td>
<td>Water play areas and family fun rides received an average importance rating of 3.6, which was below the average rating for all facilities, and an average rating of 3.4 in satisfaction, which was above the average rating for all facilities.</td>
</tr>
<tr>
<td>37% of respondents prioritised an indoor 50m pool with 8 lanes.</td>
<td>Outdoor family fun rides (14%) and indoor water play and family fun rides (10%) were identified priorities through the points system.</td>
</tr>
<tr>
<td>Increasing the number of pools and having an indoor pool was well received by the stakeholder groups when considering the concepts. Their preferred concept was concept two, which has the most variety in swimming pools.</td>
<td>Watertainment facilities were identified by stakeholder groups as a facility which would offer the broad community something not available currently and which would engage children and young people.</td>
</tr>
<tr>
<td>Community survey respondents were more likely to favour concept four, which included an indoor 50m pool.</td>
<td></td>
</tr>
</tbody>
</table>
Thinking outside the square:
Feedback from both stakeholders and broader community highlighted an opportunity for Dubbo Regional Council to redevelop the Aquatic Centre into a premier Aquatic Centre for regional NSW. The following opportunities provide Council with some out of the box options when considering stage 2 development:

- Integration with Victoria Park to expand green space and combine leisure facilities. Opening the kiosk to both Victoria Park and the Aquatic Centre.

- Facilities with roofs and walls that can be opened. The ability to partition parts of a larger pool to make smaller pools for different users (i.e. lap swimming and aqua aerobics), and the ability to heat only sections of the pool when in use.

- More water entertainment facilities or Oasis style pools such as 'beach' areas, wave pools combined with the Splash Park was considered to offer something to the community that would bring them into the facility and offer something unavailable in private pools and other regional aquatic centres.

- Introduction of a hydrotherapy pool was considered an important facility for the wider community, as anecdotal evidence suggests this facility is lacking in Dubbo with an increasing aging population. Some respondents were critical of a spa facility however, expressing concerns over safety, management and hygiene of this type of pool.

- Ensuring facilities are built with access for people with disabilities, (e.g. ramps into pools, rather than retrofitting facilities). The importance of quality water experiences for people with disabilities was highly valued by stakeholders.

- Ensuring the swimming facilities are to competition standards in terms of lane widths, lengths and depth could provide the opportunity to attract state and country swimming, triathlon and water polo carnivals to the Aquatic Centre.

- Ensuring the facilities are developed with energy efficiency in mind (i.e. using renewable energy sources to offset expense of heating, lighting and pumps).
APPENDIX 1: FACILITIES MATRIX

This matrix was provided to respondents in the community survey to illustrate the different facilities between the concepts provided by Council.

<table>
<thead>
<tr>
<th>Facility Description</th>
<th>Current Facilities</th>
<th>Concept 1</th>
<th>Concept 2</th>
<th>Concept 3</th>
<th>Concept 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor leisure/children's pool</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Outdoor 50m pool</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Grassed area</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Existing water slide</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Jacuzzi pool (open measuring)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Fencing/kiosk</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Water slide</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Indoor 50m pool</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Indoor 25m/lanne pool</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Indoor spa</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Multi-purpose room</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Indoor kids party room</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>New outdoor family/tennis (e.g. water slide)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Kiosk with cafe</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Outdoor BBQ area</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Indoor warm water exercise pool</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Indorhall</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>New indoor change rooms</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Upgrade shaded and outdoor areas</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

✓ Included
X Not Included
APPENDIX 2: ILLUSTRATED IMPROVEMENTS TO CONCEPTS

The following illustrations were provided by focus group participants to demonstrate their preferred Aquatic Centre facilities.
WESTERN RESEARCH INSTITUTE

WRI is a regional development research organisation located in Bathurst, New South Wales. WRI holds a wealth of knowledge on employment, business development and investment issues affecting regional Australia. It has worked with Commonwealth, State and Local Governments and industry groups on numerous investment and development programs in regional areas. WRI has strong credentials in business and commercial market consulting and applied economic modelling including input-output analysis, shift-share, agribusiness and regional socio-economic surveys and analysis.

Ms Kathy Woolley – Chief Executive Officer

GAICD, IIA Change Management Qualification (AGSM), Public Participation Certification (IAP2) BComm (Economics- with merit) (UWO), Cert IV Training and Assessment.

Kathy joined the WRI team in February 2018 having previously worked on a variety of boards and in senior management roles across sectors including media, health, education, regional development, government, event management, research and sales.

For a number of years Kathy also ran a consultancy specialising in services for not for profit entities, focusing on best practice techniques in management and governance.

With formal qualifications in change management, company directorship, community engagement, economics and training, and well developed skills in human resources, information technology, finance and economic development, Kathy offers a unique skill set to assist with most business needs.

This is the second time Kathy has worked for WRI, previously fulfilling the role of Business Development Manager. A position as a research officer for a similar organisation in the Illawarra rounds off the experience in economic modelling and research.

Mr Alistair Maclean – Senior Research Consultant

BA Political Economy, First Class Honours (UNSW)

Having served in a variety of parliamentary, public service and private sector roles, Alistair brings a wealth of research experience to WRI. Alistair has well developed skills in data analysis, economics and business, and has a wide understanding of government. In addition, Alistair also has experience in policy development in the energy sector, where he engaged with industry, government agencies and NGOs to inform policy. Alistair’s experience in engaging with clients, stakeholders and the public assists WRI to fully understand its client’s needs and provide tailored research.

Mr Chris Mullen – Research Officer

BCom UNE

Chris is an Economics graduate from the University of New England currently undertaking a Master of Economics course. Throughout his degree, Chris has gained skills in benefit-cost analysis, business statistics and economic modelling. Chris has a great interest and passion for macro and microeconomics, policy analysis, and development economics.

Having grown up on a property on the mid-north coast, Chris has a strong understanding of life in regional Australia and the issues rural communities face.

Ms Dale Curran – Executive Officer

BA ANU

Dale is responsible for all administrative processes at WRI including executive support, finance, and management of the Board of Directors and maintenance of policies. She has worked in a variety of roles at WRI, including Fieldwork Supervisor and Research Assistant, and has worked on several community and business surveys. Dale brings a high level of organisational skill to her role as Executive Officer.
EXECUTIVE SUMMARY

A review of the Dubbo Open Space Master Plan 2008 was initiated following the merger between the former Dubbo City Council and Wellington Council.

As part of the development of the Dubbo Open Space Master Plan 2018 a review of the organisations achievement in the open space network development was undertaken and the results included within the new document (Appendix 1).

The Dubbo Open Space Master Plan 2018 has been expanded to incorporate the former Wellington Council, and three major strategic directions have been proposed:

1. Dubbo the Destination
2. Dubbo the Green Web
3. Dubbo Resilient to Climate Change

A Council Workshop was held on the 5 November 2018 that provided an overview of the draft Dubbo Open Space Master Plan 2018, that was accompanied by a presentation by Moir Landscape Architects (Belinda Rollason) who assisted in its development.

ORGANISATIONAL VALUES

Customer Focused: The Dubbo Open Space Master Plan 2018 identifies the Organisation’s achievements in the delivery of public open space and supporting infrastructure since 2008, and provides strategic directions and actions to meet current and future needs of our community.

Integrity: Council acts with integrity and professionalism in the development of strategic documents, and are accountable to deliver on the results identified within them.

One Team: A number of Council functions, notably Infrastructure Strategy and Communications and Stakeholder Engagement, and external consultants have participated in the drafting of the report.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.
POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That the report of the Manager Recreation and Open Space, dated 30 October 2018, be noted.
2. That the Dubbo Open Space Master Plan 2018 be placed on public exhibition for a minimum of 28 days commencing late January 2019 and the community invited to make submissions on its content.
3. That following the end of the public exhibition period a further report to Council be submitted identifying any amendments to the draft document resulting from community feedback.

Ian McAlister
Manager Recreation and Open Space
In 2008, the then Parks and Landcare division, developed its first Open Space Master Plan for the City of Dubbo. This document was largely based around the central concepts of the “Green Web” and “City in Park” and were focused on increasing the connectivity of the public open space network, by using the river corridor as a “green spine” for the City and the existing parks, ovals and urban reserves and connecting them through a network of “park streets.” These park streets would retain their functional role in terms of aiding vehicular movement within the City, but would be embellished with park features, such as pathways/cycle-ways, tree planting, seating etc. to improve pedestrian and cycling opportunities as well as the overall aesthetics of the City. Within the original document potential land purchases for park and sporting oval development were also identified to further enhance connectivity.

A list of objectives and recommendations were developed to provide strategic directions and actions in the development/improvement of the public open space network, and to enable future assessment of the organisation’s achievements.

In 2017, following the merger of former Dubbo City Council and Wellington Council, a review of the Dubbo Open Space Master Plan 2008 commenced. The intent of the review was to:

- determine what the organisation had achieved against the objectives and recommendations in the original report,
- expand the document to recognise the new merged Council and its communities,
- recognise and develop strategies to take advantage of the opportunities that Dubbo Regional Council has a destination,
- recognise and develop a framework that provides our urban centres with “resilience to climate change,” and
- Identify “gaps” within our pedestrian and cycling networks that reduces the connectivity of our major urban areas.

The draft Dubbo open Space Master Plan 2018 (Appendix 1) is set within the framework of three (3) overarching themes:

1. Dubbo the Destination

Dubbo Regional Council has a large and diverse range of recreational opportunities and destinations that can be united through pedestrian, cycle and trail networks. Dubbo and Wellington, as the major urban centres, would be the central hubs for these networks, with the villages acting in a supporting role.

Uniting destinations with the open space network will continue to support existing user groups and can stimulate tourism through the attraction of different demographics through diversification of use.
**Strategic Direction:**

- Highlight Dubbo Regional Destination Park Areas by continuing to deliver the open space for parks and recreation to support Dubbo Region.
- Strengthen and widen the open space network to support connections to non-Council recreation facilities including key destinations e.g. Taronga Western Plains Zoo, Wellington Caves, and riverside activities.
- Investigate broadening categories of open space to include multiple uses to avoid large areas of open space used only for specific purposes e.g. only sport fields.
- Improve linkages between tourist attractions.
- Undertake detail design of Church Street with the connection to the river from Macquarie Street and its cross-road connection, and connection to the tourist information centre.
- Prioritise capital works based on key regional parks.
- Capitalise on sports and cultural tourism.

2. **Dubbo the Green Web**

The “Green Web,” with its “Green Spine” along the river corridor, and the “City in the Park” concept were initiated in the 2008 Dubbo open Space Master Plan. These concepts have been retained.

**Strategic Directions:**

1. Expand the Green Web by:
   - Design network loops to incorporate schools and education facilities.
   - Emphasise connectivity through a strengthening of the ‘Park Streets’ concept to create an active transport network that is a comprehensive network of pedestrian/cycle connections between residential areas, town centres and recreation facilities.
   - Review unallocated or surplus council land useful to support destinations and open space linkages.
   - Develop a master plan for all new district and regional parks and sport parks before any development take place.
   - Prioritise missing links and future urban release.

2. Build Safer Communities by:
   - Design all user friendly open space networks.
   - Create socially inclusive places that promote, social cultural and recreational opportunities. Develop park and sports field design guidelines taking guidance from this report. Apply the manual to new upgraded parks to achieve a consistency in style over time.
   - Deliver accessible and adaptable recreation and open space.
• Ensure principles of Crime Prevention Through Environmental Design (CPTED) are applied in the planning and design of the footpath and trails networks.

3. Define Future Supply and Demand Needs

• Council updates its footpaths and cycleway plan with the recommendations from the report and adjusts forward capital works accordingly.
• This includes the identification and purchasing of land to improve connectivity and accessibility to the existing network.
• Audit of all open space to determine compliance with the Plan of Management for Community Land and Public Open Space concerning levels of embellishment.
• Review recreation demand via community consultation to determine future trend information for the area.
• Council review opportunities to secure additional recreation facilities where an existing and/or future deficiency been identified.

3. Dubbo resilient to climate change.

The document recognises that our climate is evolving and that the region can expect increased summer temperatures, increased duration of heat waves, and changes to our rainfall (both in pattern and amount). To reduce the impact of climate change it is imperative that integration of the environment into the public open space realm is achieved through a considered and programmed based approach.

As part of this considered approach this master plan connects with critical Office of Environment and Heritage vegetation mapping to identify existing vegetation buffers and opportunities to expand and improve the connectivity between them. Included in this area of the document, and connecting with the Dubbo Street Tree Master Plan, is the recognition of the role that the public urban forest (especially street trees) has in offsetting the impacts of a warming climate.

Strategic Direction:

Expand open space planning to consider environmental improvements to corridors and open space by:

• Master planning of Urban Release areas in advance of development proposals to create guidance.
• Identify drainage corridors and detention basins with potential to complement and enhance existing open space as well as create biodiversity links.
• Review hazard areas and plan for life and asset protection during heatwaves.
• Consider options for fauna refuges along water ways and high elevation sites.
• Plant drought and fire resistant species as buffers.
• Plan for greater shade and canopy cover to reduce heat in urban areas.
• Design open space improvement using guidance on critical ecological protections.
SUMMARY

A review of the Dubbo Open Space Master Plan 2008 was initiated following the merger between the former Dubbo City Council and Wellington Council. The draft Dubbo Open Space Master Plan 2018 has been expanded to recognise the newly formed Dubbo Regional Council and the opportunities and challenges it faces now and into the future in regards to the integration of the public open space network, civil infrastructure (namely pedestrian and cycle-ways), changing climatic conditions, increasing population and tourism potential (especially recreational tourism).

Appendices:
1 Draft Dubbo Open Space Masterplan
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Executive Summary

Dubbo Regional Council (DRC) local government area is an essential area of growth in regional NSW. Dubbo is a destination for great experiences and an exceptional place to live and work.

The local government area is one of only few regional areas that is predicted to benefit from future growth in NSW. This is because of its central location and transport connections as well as the liveability of the city.

DRC is the focal point in the central west for employment, cultural and recreational opportunities.

The Open Space Masterplan 2018 sets a framework for incorporating anticipated growth into public networks.

The Masterplan is built from strategic best practice within Australia and the Globe. Best practice for open space planning as discussed in context of NSW and Local government priorities underpin the Masterplan. The resulting directions of the Masterplan as based on global best practice, Green Infrastructure principles and updates from the 2008 Dubbo Open Space strategy.

The Masterplan framework gives a set of strategic directions and actions for Council in delivery of current and future needs of the community. These are set within the overarching framework of:

- Dubbo the Destination.
- Dubbo the Green Web.
- Dubbo resilient to climate change.

Dubbo Region the Destination

Visiting Dubbo and Wellington offers a regional unique outback place to experience. The Masterplan builds a network of destinations that can be united through pedestrian, cycle and trail networks.

Dubbo and Wellington cities have key positions as the connection to interdependent villages within the LGA and across the central west. This provides a focus for internal growth as well as for tourism.

Uniting destinations with open space will build safer places and encourage diversification of use. Creating a regional recreation and open space network includes the connection to schools building liveability into the network. Actions to develop DRC regional open space destinations, safer communities and adaptable recreation.

A key achievement of the previous 2008 Open Space Strategy was providing standard design character guidance. The master plan considers the relationship and opportunities of open space assets associated with the merger between Dubbo and Wellington Councils. Some destination parks have been included with actions and opportunities.

The Masterplan provides design character guidance:

- design principles for drainage corridors and easements and streets
- priority parks
- delivery objectives that will guide future development of open space assets within the LGA for the next 10-15 years
Dubbo Region Green Web

The Green Web in Dubbo City and its River Spine were initiated in the 2008 plan.

This masterplan expands on the work that has commenced in planning and building open space.

The Green Web concept is derived from UK planning for London. It is a strategy that is considered best practice globally and highlights the critical importance of planning green infrastructure. Dubbo is a great place because of its wealth of open space opportunities.

The Green Web strategy unites supply of open space with local demand for recreation. It aims to determine where critical gaps are in open space and prioritise current and future needs. In the development of a cohesive and connected Green Web street trees play a critical role through the provision of shaded and aesthetically pleasing connections throughout the City.

Regional demographics and growth are overlaid with anticipated urban release areas, open space demand and supply needs are discussed and the park streets profiles expanded.

Dubbo Region resilience to natural hazards

With anticipated hotter summers and unpredictable longer heatwaves being predicted the masterplan had included this strategic direction. The community will face tougher conditions and hotter weather will cause loss of animals and livestock. Predictions for continued degradation and extensive loss of local flora and fauna are expected.

Integration of environmental needs into an open space framework will set a program approach for resilience to change.

This masterplan connects critical OEH vegetation mapping, it maps buffers and connectivity within the current network.

The masterplan aims to build resilience to natural hazards fire and flood management, achieving a healthy water environment and the protection and rehabilitation of biodiversity.
The Strategic Masterplan

Introduction

The region is pivotal as a source of employment in the region. It is anticipated that Dubbo will continue to grow. The current population of Dubbo is around 51,398 and the forecast is for growth to around 64,487 by 2041. The median age is 35 which is slightly younger than the NSW average of 38. DRC will face the changes associated with an ageing population over the coming years.

Future outcomes of the Dubbo Regional area look to supporting economic activities in the area. Major transport and warehousing is planned along with upgrades to the Dubbo Base Hospital. This will support the local economy providing jobs.

The region also offers unique tourism with the Zoo and associated cycling network. DRC offers a great outback location in reach of Sydney for Australian and International tourism.
The planning framework

The Open Space Masterplan 2018 has aligned with Council and Stage policies. State policy direction includes open space planning opportunities to ensure Dubbo is a healthy place to live and work:

- Direction 13: Protect and manage environmental assets
- Direction 14: Manage and conserve water resources for the environment
- Direction 15: Increase resilience to natural hazards and climate change
- Direction 16: Respect and protect Aboriginal heritage assets
- Direction 23: Build the resilience of towns and villages
- Direction 29: Deliver healthy built environments and better urban design

The region in context

DRC is located in the central west of NSW, see Table 1 above. DRC is strategically the focal point of the region providing cultural and recreational opportunities.

The current NSW Government Central West and Orana Regional Plan 2036 sites the critical importance of Dubbo within the Central West. Dubbo is placed to continue to grow due to its central location and addition of major infrastructure such as the Base Hospital.

The development of the Melbourne to Brisbane Inland Rail, alongside upgrades to the Newell and Golden Highways, has the potential to transform the Central West and Orana into one of the key freight and logistics destinations in Australia. In doing so, it will create more dynamic and resilient communities adapting to changing economic, social and environmental circumstances.

DPC Central West and Orana Regional Plan 2036
The Council area is strategically important to towns in neighbouring LGAs that are not forecast to have the same regional growth. Dubbo provides the economic growth centre and access to public government departments as well as goods and services for areas including Narromine, Gilgandra, Warren, Nyngan, Cobar, Bourke, Brewarrina, Coonamble and Walgett. These towns are shown at Table 2 and the central location of Dubbo highlighted by the road corridors that meet in Dubbo.

The Dubbo region consists of two urban areas, Dubbo and Wellington and the surrounding interdependent villages of Balmoral, Brocklehurst, Wongarbon, Eumungerie, Megruguy, Elong Elong, Stuart Town, Mumbil, Gairie, Euchareena and North Yeoval. Table 3 illustrates Dubbo in context of its interdependent towns.

Dubbo supports both its interdependent villages and neighbouring towns. It is centrally located and is a hub for commercial activity in the region. LGA towns are shown at Table 3.
Open Space Masterplan 2018

Purpose

The purpose of the Dubbo Regional Council Open Space Masterplan 2018 (DRCOSMP) is to refresh previous Council planning, build on its successes, incorporate a wider LGA area and to review and expand open space future planning.

Within the Dubbo Regional Council Community Strategic Plan “Dubbo 2040” lies the Dubbo Four Year Delivery Program and Operation Plan 2018 – 2021. The Dubbo Four Year Delivery Program and Operation Plan 2018 – 2021 priorities are set out in the framework at the back of this masterplan.

Current opens space planning incorporates biodiversity outcomes into the green web. This open space masterplan will expand on additional gains that can be made through:

- planning for climate change
- flood and natural hazard proofing
- destination building and active living or green infrastructure
- better urban design
- social inclusion and building the

Table 3: Interdependent towns
resilience of interdependent towns
- integrity of environment
- conservation of water resources.

Concepts within the Dubbo City Park and Open Space System 2008 such as the Green Web, River Spine and the City Park have been successful strategies in the LGA. The Open Space Masterplan 2018 expands these strategies.

The DRCOSM has been prepared to aid the direction of open space planning and delivery. Table 4 illustrates how state and local strategic directions guide the process of determining a best path for delivery.

Table 4: Strategic Delivery and Open Space Planning Framework
Priority works can be funded through either internal funding budgets, the application for funding under grants or as a result of section 94 contributions.

Key Open Space Achievements
The Dubbo City Park and Open Space System 2008 (DCPOS) has been a successfully implemented policy document.

The vision for Dubbo incorporated not only the traditional open space areas, but also the significant roadways, pedestrian thoroughfares and public domain areas of the City itself.

All areas within the City Park are linked and are part of a whole. The fragmented array of parks within the City are amalgamated into one and are linked along traditional open space corridors or with the unique ‘Park Street’ concept. (DSCMP 2008 - Russ Planning)

Over the past 9 years Dubbo City Council has adopted the Dubbo City Park vision and have successfully implemented the canopy layer into key streetscapes within the City, most notably the work in Brisbane and Darling Streets. These are significant achievements within this period and are an investment by the City that will be pay dividends for generations to come.

The application of technology in the implementation of these streetscapes, such as the adoption and adaptation of the Stockholm Tree Planting methodology, is an investment that will result in the long term viability of the tree assets within the street environment, assist in reducing the long term management costs of street trees as well as lengthening the useful life of pavements and other civil infrastructure assets.

During this period other key achievements by Council include the preparation and adoption of the Dubbo Street Tree Master Plan (2016) and the Plan of Management for Community Land (2011) and the preparation of Master Plans for Regand Park, Wiradjuri Park and Theresa Malprim Park. These are key documents that have continued to inform the ongoing development of the City Park.
The 2008 DCPOSS analysed the existing open space provision, trends in park and open space development, future population growth, required level of open space provision to meet the demands of the future population of Dubbo.

Table 5 illustrates the success of the 2008 DCPOSS. An expansion of open space through strategic acquisition of land along Macquarie river has been successful. This supports both the Dubbo City park and River Sprints concepts.

Since 2008 the addition of 133.8 ha open space has been delivered to improve the city. The 2008 total open space was 1395.4 ha. This represents an 8% increase in open space in Dubbo city.
**Status of 2008 Recommendations**

Open Space Provision Objectives and recommendations in relation to the Green Web and City Park.

<table>
<thead>
<tr>
<th>2008 Recommendation</th>
<th>2017 Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council retain all recreation facilities and use of recreation facilities for recreational purpose in areas where an existing and/or projected deficiency of recreation facilities has been identified (including the area of Caroline Reserve shown as Future Urban under the draft LEPI).</td>
<td>TBC</td>
</tr>
<tr>
<td>Council review opportunities to secure additional recreation facilities where an existing and/or future deficit has been identified.</td>
<td>Achieved/ongoing</td>
</tr>
<tr>
<td>Council review all land classified as Unallocated and where it is not required for future open space projects or by other sections of Council, then consider its disposal.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Council updates its footpaths and Cycleway Plan with the recommendations from the report and adjusts forward capital works accordingly.</td>
<td>Achieved/Ongoing</td>
</tr>
<tr>
<td>Ensure principles of Crime Prevention Through Environmental Design (CPTED) are applied in the planning and design of the footpath and trails network.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Ensure any use of natural areas for the purpose of establishing recreation facilities be subject to survey and assessment of the level of impact on ecological values.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Continue with plans in relation to the Regional Recreation Precinct as it will add a new dimension to the play experience in the city.</td>
<td>Achieved</td>
</tr>
<tr>
<td>Develop a master plan for all new district and regional parks and sport parks before any development takes place.</td>
<td>Achieved/Ongoing</td>
</tr>
<tr>
<td>Adopt the open space classification definitions, Desired Standards of Service and assessment approach utilised in this report.</td>
<td>Annually</td>
</tr>
<tr>
<td>Ensure resources are applied to consolidate update and maintain essential GIS data sets for open space analysis and planning including: pathways and trails; parks layer; and, park classification layer.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Use the findings of this report in the structure planning of new growth areas.</td>
<td>TBC</td>
</tr>
<tr>
<td>Audit of all open space to determine compliance with the Plan of Management for Community Land and Public Open Space concerning levels of embellishment.</td>
<td>Annually</td>
</tr>
</tbody>
</table>
The 2008 DCPOSS made further recommendations in relation to the Green Web and City Park. These were as follows:

<table>
<thead>
<tr>
<th>2008 Recommendation</th>
<th>2017 Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council adopt the Dubbo Green Web concept and include it in appropriate plans.</td>
<td>Achieved</td>
</tr>
<tr>
<td>Develop a Green Web Management Plan that sets out how the system will be TBC managed. This may be as an extension of the Plan of Management for Community Land and Public Open Space</td>
<td>TBC</td>
</tr>
<tr>
<td>Implement the re-orientation and broaden the function of the Tourist Information Centre</td>
<td>TBC</td>
</tr>
<tr>
<td>Undertake detail design of Church Street with the connection to the river from Macquarie Street and its cross-road connection, and connection to the tourist information centre sign top priority</td>
<td>Achieved, subject to review.</td>
</tr>
<tr>
<td>Undertake detail design of Wingewarra Street.</td>
<td>Achieved</td>
</tr>
<tr>
<td>Undertake detail design of various Park Street Profiles. Assign Park Street Styles to major streets of Dubbo</td>
<td>Achieved</td>
</tr>
<tr>
<td>Undertake detail design of City Entry Statements.</td>
<td>TBC</td>
</tr>
<tr>
<td>Undertake detail design of City Park entry statements.</td>
<td>TBC</td>
</tr>
<tr>
<td>Prepare a landscape master plan for at least one Park Way and implement as a basis for others within the city</td>
<td>Achieved and ongoing</td>
</tr>
<tr>
<td>Develop park and sports field design guidelines taking guidance from this report. Apply the manual to new and upgraded parks to achieve a consistency in style over time.</td>
<td>Partially completed</td>
</tr>
</tbody>
</table>

**Gaps**

As a departure from the DCPOSS 2008 strategy, this document does not aim to forecast future trends for play space. Information regarding recreation future demand is relevant and referenced as necessary.

Gaps have been identified for inclusion in the strategic directions:

1. The importance of provision of a unified open space strategy. Drawing on Wellington and Dubbo policies and planning. This includes the consideration of the open space framework as it relates to interdependent villages.
2. Incorporation of the Urban Release Areas into Dubbo City Park concept. Planning has identified areas for staged residential development and potential for S94 contributions funding. These are incorporated into the green web.
3. Expansion of use of easements and drainage corridors for recreation, environmental protection and conservation.
4. Prioritisation structure for capital works. This includes the options for both internally sourced funding and external options.
Dubbo Region the Destination

The Dubbo Region is a destination for great experiences and an exceptional place to live and work.

Visiting Dubbo and Wellington offers a regional unique outback place to experience. The masterplan builds a network of destinations that can be united through pedestrian, cycle and trail networks.

Dubbo and Wellington have key positions as the connection to interdependent villages within the LGA and across the central west. This provides a focus for internal growth as well as for tourism and supports the position to the cities, Dubbo and Wellington supporting neighbouring villages.

Uniting destinations with open space will build safer places and encourage diversification of use.

Creating a regional recreation and open space network includes the connection to schools building livability into the network.

Building a local network of destinations that can be united through pedestrian and cycle networks complements Dubbo as a regional destination. The advantage of the Western Plains is a fairly flat topography which lends itself to recreational networks of bikes, walking and trails.

Dubbo has a key position as the connection to interdependent villages. This provides a focus for internal growth as well as for tourism.

A complementary benefit of uniting destinations with open space is that it will build safer places and encourage diversification of use. The connection to schools has been introduced to build lifestyle into the network.

This chapter covers:

- Dubbo and Wellington local context and interdependent villages.
- Dubbo region key destinations. These are categorised as major and minor.
- Council open space connection. This section explores opportunities including local pedestrian, cycle and hiking networks.
- Safer Communities and Child Friendly cities – building a diverse use for open space connectors
- The missing links as a prioritisation of most needed linkages.
- The strategic actions to build upon Dubbo’s upon destination networks, safer communities and adaptable open space and recreation.

Table 6 and Table 7 illustrate destinations unique to the area.

These include Taronga Western Plains Zoo, Wellington Caves, Dubbo Regional Botanic Gardens, Old Dubbo Gaol, Regional Theatre and Convention Centre, Dubbo Observatory, Elston Park Water Park, Warrior Warbirds, Terramungamine Reserve, Mugga Hill, Dunghilimil Reserve, Skate Park, Victoria Park, Warrangla Park, Butlers Falls Reserve, Wongooroon Nature Reserve, Coolabial Creek, Brili Brili Reserve, Pitchers Reserve, Mr Arthur Reserve, Sapea Bulga National Park, Beni State Conservation Park, Goonoo Forest, Royal Flying Doctor Base Visitor Education Centre, Dubbo Heritage Walk, Terramungamine Rock Grooves, Cameron Park, Lake Burrendong and Mookernawa Waters.
**Dubbo Key Destinations & Parks**

The development of Dubbo’s ‘Park Streets’ since 2008 has resulted in a program of providing urban streets that are a vast improvement, creating an environment that is more livable, attractive and pedestrian friendly. Often street beautification is viewed as an unnecessary expense. But as regional cities compete for investment, new residents, and tourists, research suggests there can be a substantial return on design investment.

Table 7 shows Dubbo city area and the alignment of major destinations along the River Spline and City Park areas. The alignment of these destinations works well...
giving the city an expandable feel of linkage to green space. Strategic park improvements and priority open space network connections enhance this as does the ease of use through cycling and pedestrian links.

As Dubbo grows it is anticipated that urban release areas will stage growth. This is a key area for future focus and it is strategically important to consider how these areas link prior to development.

The DCPOSS 2008 Dubbo City Park concept of the supports the use of both city streetscape on inner city parks as key areas for major visitation for tourists and recreational users. A key component of this plan was the use of city streets as linear park elements. This is to create a unique offering for Dubbo.

Inclusion of Wellington

Utilising the Desired Standards of Service framework from the 2008 DCPOSS as well as census data and NSW Department of Planning population projections, Wellington open space and expanded green infrastructure concepts have been applied to the city, refer to Table 8.
**Strategic Direction 1**

**Destination Parks**

- Highlight Dubbo Regional Destination Park Areas by continuing to deliver the open space for parks and recreation to support Dubbo Region.
- Strengthen and widen the open space network to support connections to non-Council recreation facilities including key destinations e.g. Taronge Western Plains Zoo, Wellington Caves, and riverside activities.
- Investigate broadening categories of open space to include multiple uses to avoid large areas of open space used only for specific purposes e.g. only sports fields.
- Improve linkages between tourist attractions.
- Undertake detail design of Church Street with the connection to the river from Macquarie Street and its cross-road connection, and connection to the tourist information centre.
- Prioritise capital works based on key regional parks.
- Capitalise on sports and cultural tourism.
Dubbo Region Green Web

Green infrastructure is important for delivering socially inclusive places that promote recreation opportunities.

In this section DRC regional demographics and growth are overlaid with anticipated urban release areas, open space demand and supply needs. Data for Green Infrastructure in Dubbo City is illustrated including cycling, pedestrian and street trees. This has created a dense network within Dubbo City area and based on the current access guides on open space indicates where gaps are resulting. The resulting plan for Green Infrastructure in Dubbo show that the Green Web does not link to urban release areas.

Information for Wellington is reduced, however improvements for the Wellington Green Web are mapped.

Terms such as Green Infrastructure, Green Grid and Green Web are used interchangeably depending on the source information.

Green Infrastructure Overview

In 2008 Dubbo City Council adopted a progressive Open Space Master Plan with set a framework for the 2008 vision for open space in Dubbo is for the development of Dubbo as:

An attractive green city with a range of open space types providing places for diverse leisure experiences while connecting its residents and visitors with the Macquarie River, Tienen Western Plains Zoé and other tourist attractions, parks, community facilities and points of interest.

Continuing to improve the quality of Dubbo’s open space and amenity is a key aspect in attracting tourism, employment and new residents to the area whilst improving the livability of the city for its existing inhabitants.

DRC Investment to date has contributed significantly to the appeal of Dubbo as destination and as a place to live. It is important that the concept of the green web, now commonly referred to as green infrastructure in urban planning is afforded as much consideration as investment in the traditional infrastructure layers of roads, sewers, energy and water.

Green infrastructure or the Green Grid can ensure communities have a liveable environment, with clean air and water, for generations to come and is emerging as a viable way to help cities adapt to increased heat.

Green infrastructure can provide systems of corridors or greenways to enable movement through human settlements. These corridors often have multiple benefits beyond the immediate location and create places that are appealing for residents and visitors. For example, shading from strategically placed street trees can lower surrounding temperatures by up to 60°C, or up to 20°C over roads, better regulating ambient air temperatures.

Park systems, urban forests and constructed wetlands are also elements of green infrastructure and street trees are a critical piece in green infrastructural systems. Green infrastructure can provide habitat for wildlife, recreational opportunities for people, better management of storm water runoff and improved urban aesthetics.
Implementing green infrastructure initiatives can be difficult due to management issues.

Chief among these are government commitments to budget for green infrastructure delivery and management. Globally councils are often wary of public involvement, knowing that public sentiment can be influenced by perceptions of modifications to access, or changed use, or increased risk.

The urgency for providing urban green infrastructure is increasing as climate change makes our cities hotter. Research suggests the principal task for Councils is to overcome traditional practices and to accept green infrastructure as an emerging but permanent urban feature to help offset this warming trend through increased shading of the urban environment. Future climate scenarios project that the region will continue to warm during the near future (2020 – 2039) and far future (2060 – 2079) compared to recent years (1990 – 2009). The warming is projected to be on average about 0.2°C in the near future, and 2.1°C in the far future.

There is a strong argument, increasingly backed by research that argues that good urban design adds value by:

- producing higher returns on investment;
- producing local competitive advantages;
- raising prestige;
- responding to demand of local businesses;
- providing benefits to local workers (through productivity gains and the like); and,
- reducing management, maintenance, energy, and security costs.

As an example of cost benefits of implementing green infrastructure initiatives, some of the reported benefits include:

Seattle’s Street Edge Alternatives Program found that 95% of storm water could be treated by green streets that cost 20% less to build than traditional ones;

A study in the UK found that appropriately-placed pedestrian zones in city centres boosted foot traffic by 20-40% and retail sales by 10-20%.

Since the City of Mountain View, California widened and enhanced its main downtown street by improving sidewalks, removing parking spaces, and planting trees, the street has drawn $150 million in private investment in residential and office units and has become a regional attraction.

In terms of Australian movement in Green Infrastructure, there is a growing push to recognize green infrastructure as we do grey infrastructure so it can be properly considered as an asset. This would enable local councils, state governments and federal governments to be able to look at and manage those assets as they would other capital assets, which would have a great impact in terms of how they can be maintained and operated.

Green infrastructure can be valued during business case development and hasten the removal of barriers to investment. This will accelerate the implementation of new projects and policies.

One of the biggest issues with funding is about the source of that money and whether the asset can be depreciated for replacement. Money is hard won and Councils typically have much less available and there are many times when landscape works are not able to be capitalised, it is so much easier to find money for roads, for infrastructure projects generally.
Australian and Global Green Grid Examples

The Sydney region Green Grid has been driven by the metropolitan planning to:

- Create socially inclusive places that promote social, cultural and recreational opportunities
- Deliver accessible and adaptable recreation and open space
- Build resilience to natural hazards
- Improve air quality
- Achieve a healthy water environment
- Protect, enhance and rehabilitate biodiversity

International networks, such as 100

Resilient Cities, also provide a valuable source of information that can be incorporated into strategic planning documents and operational practices to enhance the ability of Dubbo to withstand the pressures of a changing climate.

The Open Space Masterplan 2018 aligns with State government direction. The Green Grid concept was first used in East London with the vision to:

Create a network of interlaided, multipurpose open spaces with good connections to the areas where people live and work. This will be a richly varied landscape that will include diverse uses to appeal to all.
Connecting Dubbo

DRC has a progressed strategy for recreation networks. The strategy focused on city parks and the Macquarie River.

This section explores opportunities including local pedestrian, cycle and hiking networks. The aim is to expand and enhance the city core. Additionally gaps in the network assist in prioritising capital works for the best outcomes for Dubbo Regional Council.

Recreation trails can accommodate various types of open space user. Open space trail networks generally incorporate:

- commuter and recreation cycling;
- on road and off-road opportunities;
- walking paths and inner-city pedestrian access through built environment;
- long NSW wide networks of walking tracks;
- Horse trails and tracks; and,
- Kayaking and camping spots.

Table 9 above shows the greater Dubbo cycle network. The network extensively uses on road networks. On road networks are limited as not all users will cycle on road.
Table 10: Dubbo Cycle and Water Network

Table 10 shows the main cycle networks within the Dubbo city, the watersports linkages along Macquarie River and access points.

Cycle routes are easily accessible due to the mostly flat topography of Dubbo and wide streets. Dubbo is an ideal destination to cycle directly feeding into long term benefits for local health and viability.

Generally, the provision of trail infrastructure will be to a regional standard with appropriate signage and facilities where needed. Within Dubbo Regional Council a number of trails already exist including Boom Dubbo Arts Trail, and Dubbo Heritage Trail, with a further heritage trail being developed in Stuart Town.

Burrendong Dam and the Macquarie River, that links the two major urban centres of Dubbo and Wellington, provides significant opportunities to further develop water based recreation events for the region. These opportunities can build on existing water based recreation including the WOMDONNOOM (canoe/kayak event) and a number of fishing and boating events at the Dam.
Table 1: Cycle Network Gaps

Table 11 defines missing gaps that would benefit long term use of cycle ways, improving the open space experience. The gaps are indicative only and have been prioritised:

- Max priority for inclusion in planning for urban release areas;
- High priority to link city areas or improve on road cycling to increase user types;
- Moderate priority include additional links that benefit the network.
Table 12: Education Land to Open Space Networks

Child Friendly Cities

Liveable cities are at the heart of building a green web for Dubbo. Improving networks for children and carers, builds healthy habits and reduces reliance on other modes of transport. Opportunities exist to engaging children in open space beyond playgrounds to provide diversity in the experience of the environment.

Table 12 maps areas of education and the links to cycling. Off road cycling is preferable to on road cycling to improve livability in Dubbo.

The Open Space Masterplan 2018 supports UNICEF Child Friendly Cities to encourage active participation of children in their communities. Pedestrian and cycle networks have been compared to educational lands to identify opportunities to provide healthy options for school children to incorporate exercise into the daily routine.

Another aspect of improving these connections is the linkage to Crime Prevention Through Environmental Design (CPTED). More frequent use of open space...
Table 13: Pedestrian Network Gaps

for multiple needs is part of the design process and delivery of the green web. CPTED are best practice strategies to reduce vandalism and reduction of criminal activities as a result of physical space. In the provision and development of open space across the LGA, good design assists in building safer more resilient communities.

Table 13 considers the pedestrians in the network. Good pedestrian circuits can enhance child-friendly cities and reduction of crime in city spaces.

Disability Inclusion: Dubbo Regional Council is committed to becoming the most “inclusive” community in New South Wales. “We want a city and local government area that is accessible and inclusive to everyone – our events, programs and developments should be planned to address the needs of every member of our community,” said Ben Shields. The incorporation of this philosophy into the strategic planning of the Public Open Space network will make a significant and lasting contribution to our community.
Table 14 also considers pedestrian access via street trees. Due to the hot temperatures in Dubbo shade is essential. Shaded footpaths provide a greater option for pedestrian movement along city streets. The top 5 priority levels of the street tree masterplan are illustrated.

Pedestrian networks are limited in new urban release areas under the current open space planning for these areas. Limited connections and street tree linkages have been developed to cater to increasing population growth across an expanded Dubbo footprint.

Dubbo Regional Council has had a strong and consistent focus on greening the City and its environs. A recent assessment of Dubbo City identified that between the years of 1958 to 2017 the tree canopy of the City area (as of 2017) increased from 2% to 14.2%. During this period there were significant increases in tree canopy cover from street trees (0.9% to 1.9%), park trees (0.7% to 2.3%) and private trees (7.3% to 11.7%). In area this translates an increase in canopy cover from 71 hectares to 575 hectares, with the largest increase in canopied area occurring between 2003 and 2017 (208 hectares). This increase has occurred is partially attributed to programs that Dubbo Regional (City) Council has initiated such as the 10,000 tree planting program that ran between 1995 and 2004, and support to other programs (such as National Tree Planting Days) and Landcare groups.
Table 15: Recreation Trail Network

Table 15 illustrates the full network of pedestrian, cycleways and street trees. The network illustrates density based on the river spine and park city concepts within the core of Dubbo.
Table 16: Recreation Trail Network Gaps

Table 16 provides opportunities to expand the full network of pedestrian, cycleways and street trees into the new release areas and to the full extent of the future Dubbo city.

The greatest priority for delivery of the future network is focused on the linkages to the city incorporating educational facilities.
Table 17: Wellington Recreation Trail Network

Table 17 shows a similar network for Wellington. Data available for Wellington is limited. However, there are opportunities to expand the full network of pedestrian, cycleways and street trees as an overlay in Wellington and to map core destinations with green infrastructure.

The greatest priority for delivery of the future network is focused on the linkages and loop trails.
The Green Web Network

Tables 9 through 16 illustrate the extent of the green web network and gaps across Dubbo and Wellington open space.

The gaps identified are priority linkages for an expanded green web. The aim is to aid Council decision making on best use of available capital works budgets to maximise green infrastructure and get the best of a strong open space network.

Key to the delivery of an expanded green web is future investment by DRC is:

- Design network loops to incorporate schools and education facilities.
- Emphasise connectivity through a strengthening of the ‘Park Streets’ concept to create an active transport network that is a comprehensive network of pedestrian/cycle connections between residential areas, town centres and recreation facilities.
- Review unallocated or surplus council land useful to support destinations and open space linkages.
- Council updates its footpaths and Cycleway Plan with the recommendations from the report and adjusts forward capital works accordingly.
- Prioritise missing links and future urban release. An explanation of how drainage corridors can assist in multi-use open space follows.
- Design all user-friendly open space networks.
- Deliver accessible and adaptable recreation and open space.
- Ensure principles of Crime Prevention Through Environmental Design (CPTED) are applied in the planning and design of the footpath and trails networks.
- Recreation trails within DRC could feasibly be expanded to support horse riding and canoeing connections. Travelling Stock Routes could be considered along sections as having potential for horse riding tourism and recreation. An explanation follows.

Drainage Corridors

Green infrastructure opportunities can include drainage corridors as multi-use open space. This is especially useful conceptually across the urban release areas.

Drainage corridors provide an opportunity to provide pedestrian and cycle links that are generally off road, as well as complement local and district open space. Integrate with the Pedestrian Access and Mobility Plan (PAMP) and Bike Plan.

Traveling Stock Routes (TSR)

Travelling stock routes provide potential networks and links that could complement the open space network at a broad level. Liaison with relevant authorities and private owners may require time to find best opportunities.

There is potential to provide open space and recreation opportunities across the local government area. Options such as horse trail experiences, dirt biking trails and mountain biking adventure tracks may bring further tourism opportunities.

Specialised opportunities for outback adventures, farm stays, glamping and eco-tourism are growing markets. TS9Re have additional potential to provide important biodiversity links.
Assessing Supply

This section reviews supply, demand and trends in the assessment of future needs for DRC.

Across the merged Dubbo Region 133.8 ha of land has been acquired since 2008. The River Spine connection has been reinforced by the majority of land acquisition activity.

<table>
<thead>
<tr>
<th>Typology</th>
<th>Ha (Hectares)</th>
<th>% of Total Open Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional</td>
<td>130.1</td>
<td>14.25%</td>
</tr>
<tr>
<td>District</td>
<td>465.8</td>
<td>51.1%</td>
</tr>
<tr>
<td>Local</td>
<td>269.8</td>
<td>16.67%</td>
</tr>
<tr>
<td>General</td>
<td>47.3</td>
<td>5.2%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>912.9</td>
<td>100%</td>
</tr>
</tbody>
</table>
Easements, that are generally classified as General Community, have been included within the land supply assessment for their ability to link parks and networks for passive uses of open space and improvements for biodiversity.

Passive land uses for walking and cycling off road can be located along power and other services easements. Planting types and safety considerations as well as public access can be negotiated with other government land uses.

Green infrastructure can be built across existing land supply.
Demographic Change for DRC

Demographics is important in the assessment of supply as a predictor for future needs.

The demographic change expected in the Dubbo Region follows assumptions made by the ABS. Demographics in the regional area reflect an aging population.

The population of Dubbo Region is currently around 51,050 people. This is anticipated to grow to around 56,600 by 2036. Dubbo city is considered to be growing while many other regional NSW areas are facing long term decline.

The masterplan uses current population forecasting in the revision of strategic directions and actions.

Recreation Demand is reflected by the local demography. Trends in demand for different types of recreation vary dependent on place. One aspect of designing multi-functional and adaptable recreation is having understanding of the local community desires and current use. Broadly this is generally broken into both typology of open space and recreation type.

Dubbo Transport Strategy 2045 (under review)

Dubbo Transport Strategy 2036 supports planning for proximity to Macquarie River to provide a focus for tourism, recreation and the use of the flood plain as a city ‘basin’. The recommendation is to structure regional attractions together.

The transport strategy provides for the delivery of a ring truck route around the city with warehousing facilities. This will resolve future issues of pedestrian vs truck activity in the city centre by removing heavy traffic and enhancing Dubbo as a destination.
<table>
<thead>
<tr>
<th>Age (years)</th>
<th>Dubbo 2006</th>
<th>Dubbo 2016</th>
<th>New South Wales</th>
<th>Australia</th>
</tr>
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<tr>
<td>Median</td>
<td>35</td>
<td>36</td>
<td>38</td>
<td>38</td>
</tr>
<tr>
<td>0-4</td>
<td>7.3</td>
<td>7.3</td>
<td>6.2</td>
<td>6.3</td>
</tr>
<tr>
<td>5-9</td>
<td>16.4</td>
<td>7.4</td>
<td>6.4</td>
<td>6.4</td>
</tr>
<tr>
<td>10-14</td>
<td>16.4</td>
<td>6.4</td>
<td>5.9</td>
<td>6.0</td>
</tr>
<tr>
<td>15-19</td>
<td>13.7</td>
<td>6.3</td>
<td>6.0</td>
<td>6.1</td>
</tr>
<tr>
<td>20-24</td>
<td>13.7</td>
<td>6.4</td>
<td>6.5</td>
<td>6.7</td>
</tr>
<tr>
<td>25-29</td>
<td>39.6</td>
<td>7.2</td>
<td>7.0</td>
<td>7.1</td>
</tr>
<tr>
<td>30-34</td>
<td>39.6</td>
<td>6.8</td>
<td>7.2</td>
<td>7.3</td>
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<tr>
<td>35-39</td>
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<td>40-44</td>
<td>39.6</td>
<td>6.2</td>
<td>6.7</td>
<td>6.8</td>
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<td>45-49</td>
<td>10.2</td>
<td>6.3</td>
<td>6.6</td>
<td>6.8</td>
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<td>50-54</td>
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<td>65-69</td>
<td>12.8</td>
<td>4.7</td>
<td>5.1</td>
<td>5.1</td>
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<tr>
<td>70-74</td>
<td>12.8</td>
<td>3.7</td>
<td>3.9</td>
<td>3.8</td>
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<tr>
<td>75-79</td>
<td>12.8</td>
<td>3.1</td>
<td>2.9</td>
<td>2.8</td>
</tr>
<tr>
<td>80-84</td>
<td>12.8</td>
<td>2.0</td>
<td>2.1</td>
<td>2.0</td>
</tr>
<tr>
<td>85+</td>
<td>12.8</td>
<td>2.1</td>
<td>2.2</td>
<td>2.1</td>
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</table>

<table>
<thead>
<tr>
<th>Family composition</th>
<th>%</th>
<th>%</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Couple without children</td>
<td>36.7</td>
<td>37.9</td>
<td>36.6</td>
<td>37.8</td>
</tr>
<tr>
<td>Couple with children</td>
<td>43.3</td>
<td>40.8</td>
<td>45.7</td>
<td>44.7</td>
</tr>
<tr>
<td>One parent family</td>
<td>18.5</td>
<td>19.7</td>
<td>16.0</td>
<td>15.8</td>
</tr>
<tr>
<td>Other family</td>
<td>1.4</td>
<td>1.7</td>
<td>1.7</td>
<td>1.7</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Household composition</th>
<th>%</th>
<th>%</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family households</td>
<td>68.5</td>
<td>70.9</td>
<td>72.0</td>
<td>71.3</td>
</tr>
<tr>
<td>Single (or lone) person households</td>
<td>21.9</td>
<td>25.8</td>
<td>23.8</td>
<td>24.4</td>
</tr>
<tr>
<td>Group households</td>
<td>3.0</td>
<td>3.3</td>
<td>4.2</td>
<td>4.3</td>
</tr>
</tbody>
</table>
## Section 9.4 Infrastructure Contribution Planning

The 10-year forecast for the S94 contributions are based on the international metrics for the “Desired Standard of Service.” The metric is used to identify the average hectare of open space required per resident and walking distance to open space. The current standard produced for Dubbo in support of S94 contributions described in Table 1 below.

The forecast analysis projects that Dubbo will need over 30ha for extra recreational space and over 16 ha extra for sporting parks space by 2026.

Forward planning of the urban release areas facilitates open space planning. The South East plan provides for rezoning across the staged development to ensure that supply is adequate and provides best outcomes for the local community. See plan at page 41.

The current S94 plans for Wellington and Dubbo have prioritised investment to:

- Wellington Parks and Wellington Caves
- Dubbo City
  - Regional Botanic Garden
  - Former Sewerage Treatment Plant Lands (ACQ)
- Bob Dowling Park
- John McGrath
- Elizabeth Park – car park, entrance building and playground
- Dubbo City
- Alexander Belt Park
- Prower Park
- RAAF Base Park (ACQ)
- South west Urban Release Area Open Space (acquire and embellish)
- North West Urban Release Area Open Space (acquire and embellish)
- South East Urban Release Area Open Space (acquire and embellish)
- Delroy North Playground
- Margaret Crescent Easement
- Keswick Estate Activity Zones
- Wiradjuri Park
- Market Garden Sports Fields

<table>
<thead>
<tr>
<th>Park Category</th>
<th>Desired Level of Service (Ha/1000)</th>
<th>Current Supply (Ha/1000)</th>
<th>Difference (Ha/1000)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local</td>
<td>1.5</td>
<td>1.39</td>
<td>-0.11</td>
</tr>
<tr>
<td>District</td>
<td>3.0</td>
<td>3.68</td>
<td>0.68</td>
</tr>
<tr>
<td>Regional</td>
<td>0.5</td>
<td>0.30</td>
<td>-0.20</td>
</tr>
<tr>
<td><strong>Sub Total</strong></td>
<td><strong>5.0</strong></td>
<td><strong>5.37</strong></td>
<td><strong>0.37</strong></td>
</tr>
<tr>
<td>Sporting</td>
<td>2.6</td>
<td>2.82</td>
<td>0.02</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>7.6</strong></td>
<td><strong>8.19</strong></td>
<td><strong>0.39</strong></td>
</tr>
</tbody>
</table>
Walking Distance Open Space Assessment

Walking distances to open space are considered common factors in determining the open space deficiency of an area. A 10-minute walk to open space used as a visual guide locating suburban areas without access. See tables 20 and 21.

To be effective as a resource for DRC and Wellington are used for comparison. Due to regional agriculture being a predominant feature of the landscape and low numbers of people living in remote locations it is simply not practical to consider open space deficiency without analysis of the surrounding landscape.

Both Dubbo and Wellington are generally well serviced for access to open space. However, the new urban release areas are lacking in open space provision.

Promoting Active Recreation and Sport

The key strategies driving recreation relate to improvement to health and well-being of the community. Strategic outcomes for recreation include adaptability of the open space and ability to respond to future recreation trends. It is important that available recreational open space be upgraded based on the principles for sharing, multi-use, fit for purpose, full life casting and environmental sustainable and flexible designs.

The Green Grid strategy supports recreation in identifying critical gaps in the network.

South East Dubbo Urban Release Open Space Planning

MOIR LANDSCAPE ARCHITECTURE
Recreation Trends

Participation in sport and leisure is changing over time. Having an understanding of these trends is important to guide the development of strategies, programs and facilities that will encourage people to engage in recreation and environmental activities as well as encourage greater use of non-car transportation.

Trends in recreation demand align with demographics and differ dependant on age grouping. For instance, extreme sports are increasing in younger groups and youth. Passive recreation has increased in demand across all age groups. Additional needs for security to allow access to parks over greater times of the day have been seen across the metropolitan Sydney region. The trend for increased lighting in parks to allow for walking across wider timeframes may be similar in DRC area. It is recommended that council consider recreation demand across its open space supply to prioritise areas and zones for different community needs.

It is recommended that analysis of supply for fit-for-purpose planning and capital works delivery is undertaken by DRC.
Active and Passive Recreation

Balance between active sport and passive recreation; Participation figures show that traditional membership of sporting clubs is declining in favour of a more informal use of parks. A growth in small fitness groups, walking, running and cycle events is evidence of an interest in shorter term and alternative commitment to physical activity.

Expectations of the community to informal active spaces will continue to grow in particular as residential housing lot sizes continue to diminish. Dubbo Regional Council needs to balance this with an ongoing commitment to large sporting events and provision of formal sport facilities.

The health risks associated with inactivity are well documented. It is well understood that open space provision and connecting residential areas with town centres and facilities and an opportunity to choose more active lifestyles is an important element of improved and sustainable community health.
Strategic Direction 2
The Green Web

1. Expand the Green Web by:
   - Design network loops to incorporate schools and education facilities.
   - Emphasise connectivity through a strengthening of the ‘Park Streets’ concept to create an active transport network that is a comprehensive network of pedestrian/cycle connections between residential areas, town centres and recreation facilities.
   - Review unallocated or surplus council land useful to support destinations and open space linkages.
   - Develop a master plan for all new district and regional parks and sport parks before any development take place.
   - Prioritise missing links and future urban release.

2. Build Safer Communities by:
   - Design all user-friendly open space networks.
   - Create socially inclusive places that promote, social cultural and recreational opportunities. Develop park and sports field design guidelines taking guidance from this report. Apply the manual to new upgraded parks to achieve a consistency in style over time.
   - Deliver accessible and adaptable recreation and open space.
   - Ensure principles of Crime Prevention Through Environmental Design (CPTED) are applied in the planning and design of the footpath and trails networks.

3. Define Future Supply and Demand Needs
   - Council updates its footpaths and Cycleway Plan with the recommendations from the report and adjusts forward capital works accordingly.
   - This includes the identification and purchasing of land to improve connectivity and accessibility to the existing network.
   - Audit of all open space to determine compliance with the Plan of Management for Community Land and Public Open Space concerning levels of embellishment.
   - Review recreation demand via community consultation to determine future trend information for the area.
   - Council review opportunities to secure additional recreation facilities where an existing and/or future deficiency been identified.
Dubbo Region Natural Hazard Resilience

With anticipated hotter summers and unpredictable longer heatwaves being predicted this strategic direction is about the integration of environmental needs into an open space framework.

DRC biodiversity is currently under stress due to extensive clearing. Actions to incorporate the aims of building resilience to natural hazards, fire and flood management, achieving a healthy water environment and the protection and rehabilitation of biodiversity have been included in this section.

The aim is to consider environmental needs in combination with recreation and tourism outcomes.

Considering natural resilience to future change will have positive effect in minimising near and long-term impacts. It will support holistic planning of the environmental network across the region to build Wildlife Corridors.

It is key that DRC support viable patch sizes and stands of mature vegetation on linear connections. Easements for drainage, TSRs and other public land use corridors need to be addressed to support.

Actions that are common to delivering better environmental outcomes include:

- Identify critical easements to support natural resilience. Support revegetation on drainage corridors.
- Rezone for environmental protection any surplus or critical easements and surplus land as appropriate.
- Support environmental and threat abatement programs along TSRs and drainage corridors.

- Limit recreation on areas that are critically endangered.

Biodiversity: Connection and Protection

Dubbo region has some of the most highly cleared landscapes in NSW due to the suitability of Grassy Box Gum Woodlands vegetation communities being suitable for broadscale agriculture. It is not surprising that the majority of the Dubbo native landscape consists of Endangered Ecological Communities (EECs).

The Dubbo landscape is at a critical juncture in planning for future protection. The key issues for long term habitat protection include conservation of large enough patch sizes to ensure the effective biological functioning of the natural environment and the difficulty in protecting environment on privately owned land.

In the cleared western plains landscape the corridors themselves are vital areas of habitat, largely consisting on mature remnant trees although a linear corridor is insufficient habitat for a large range of endemic woodland bird and animal species which require woodlands with a patch size of at least 20 hectares for long term sustainability.

Dubbo city area with areas of natural vegetation. Utilising a river corridor to aid biodiversity protection would aim at an approach that uses:

1. Buffer planting on the western river bank of the Macquarie River. This alignment would not compete with other open space and public uses.
2. Strategic planting of native stands along the eastern open space corridor. Trees selected to improve and support natural resilience planted in groupings. This allows for public use and safety along recreation trails.

3. Consideration of linkages to other vegetated reserves including those under private ownership or managed by other agencies.

Climate Change Across Central West NSW

The Climate Change in NSW Fact Sheet states that the climate across NSW has already been impacted by warming of 0.9°C since 1910. The prediction is that warming will continue into the future. The near future projection (2020 – 2039) is for temperature increases by a further 0.7°C. Key indicators predict:

- Water resources – impact on the effect
of reduced groundwater recharge.

- Soil – increased erosion and acidity.
- Biodiversity – The most vulnerable ecosystems being in areas of greatest fragmentation with ongoing challenges to affect conservation.
- Heatwaves – By 2030 there is projected to be up to 10 more heat waves per year and up to 33 more in the north of NSW. Heatwaves are expected to last longer.
- Floods and storms – Extremes such as riverine and flash flooding expected to increase. See flood mapping at Table 23 & Table 24.
- Human Health – Impacts projected to increase due to heat-related mortality as well as diseases spread by organisms such as mosquitoes or
water and food borne diseases.

- Bushfire – Averages and severe fire weather is projected to occur mainly in spring and summer.

The implications for climate change reflect the use of hardy, drought or fire-resistant plantings and buffers. Placement of vegetated zones should not create areas of hazard during fire season during spring and summer. Asset protection is a consideration for public land adjacent to private subdivisions.

Much of council owned land is affected by flood. The DRC Flood Prone Land Policy supports use of the river corridor as high-quality recreation and reduction of the impact of flooding on individual owners. Open Space delivery can facilitate high water flood management through placement of facilities and appropriate buffer planting.
Table 25: Building Resilience Dubbo
Strategic Direction 3
Build Resilience

1. Expand open space planning to consider environmental improvements to corridors and open space by:
   - Master planning of Urban Release areas in advance of development proposals to create guidance.
   - Identify drainage corridors and detention basins with potential to complement and enhance existing open space as well as create biodiversity links.
   - Review hazard areas and plan for life and asset protection during heatwaves.
   - Consider options for fauna refuges along water ways and high elevation sites.
   - Plant drought and fire-resistant species as buffers.
   - Plan for greater shade and canopy cover to reduce heat in urban areas.
   - Design open space improvement using guidance on critical ecological protections.
Design Principles

Designing Character
Street scape elements that comprise the Park Streets make up 2 typical designs. There are two options for on road cycleways and one option for offroad.

A Typical Park Street
All park streets introduce additional amenity items to the typical design. This may include landscaping and trees, footpaths and cycleways as well as wayfinding elements for linkage to destinations.

Footpaths have positive impacts on health and are recommended for all suburban streets if they are connected to a city plan that encourages street connectivity and complementary elements of walkability.

Off Road Cycle Tracks
Off road options are the most desirable as a finished landscape solution. Provision can be made to include 2.5m walking and cycling networks, or foot traffic and cycles can be separated.

On-Road Cycle Tracks
Visibility and clarity for road users is key to successful integration of on road cycle paths. Clear road marking for delineation of use may include coloured surfaces, painting and kerbs or wheel stoppers.

Drainage Corridors
Use of drainage corridors to improve biodiversity and local environment.
TYPE A: DEDICATED CYCLEWAY
A DEDICATED CYCLE LANE ON ONE OR TWO SIDES OF CARRIAGE WAY AT ROAD LEVEL
TYPE A: DEDICATED CYCLEWAY (ON ROAD) 1:250
A DEDICATED CYCLE LANE ON ONE SIDE OF CARRIAGE WAY AT ROAD LEVEL.
TYPE B: SHARED PATH
A SHARED PATH FOR CYCLISTS AND PEDESTRIANS ON ONE OR TWO SIDES OF CARRIAGE WAY AT FOOTPATH LEVEL
TYPICAL STREET
ON ROAD CYCLE AND PEDESTRIAN FOOTPATH
NEIGHBOURHOOD LIGHT TRAFFIC
Destination Parks

Wellington Area Parks

Pioneer Park
Located across the Bell River from Cameron Park, a significant active sporting area with associated recreation potential. Accessed from Showground Road and currently utilised for organised sport, generally football and cricket.

Further structural assessment required for any potential pedestrian links to Cameron Park and Wellington town centre across the suspension bridge. Potential for upgrade of picnic and BBQ facilities. Some significant tree specimens adjacent to the river - Eucalyptus camaldulensis (River Gum).

Evidence of flooding over most of the park area. No current master plan for the site. Possible site for events, concerts and park runs linked with Cameron Park.

Cameron Park
Main town centre park incorporating Anzac memorial, Visitor information centre, formal gardens, Gazebo, historical tree plantings and a playground. Currently a park wall along the Mitchell Highway creates a visual and physical barrier to the main commercial centre along the Mitchell Highway.

Wellington Pool is located adjacent to Cameron Park and pedestrian links between the two areas could be strengthened through planting and a pathway along the rear of the pool.

Master plan currently being updated.

Kennard Park
Major sporting facility for organised sport within Wellington, generally rugby league. Currently 3 local clubs train at Kennard Park.

The oval area for organised sporting clubs requires a gate for payments by users. Park area surrounded by barbed wire and cyclone mesh discourage general use and creating an unwelcoming atmosphere. A fenced stormwater channel, cuts through the Northwest corner of the park area contributing to the fragmented and inaccessible ambience of the park.

Master Plan at draft stage. $200,000 in funding currently available through the local member.

Rygate Park
Major sporting facility for Wellington including oval and tennis courts. Dilapidated fencing around perimeter.

New tennis club facility funded by Nation Building fund. Small and lacking integration with surrounding park area.

Master Plan prepared for park is under review and not currently adopted.

Bicentennial Park
Located within residential area in northern suburbs of Wellington. Well maintained with play facility, oval, toilet facilities. Currently used for Rugby Union. Has a simple barrier between adjacent streets with wide verge.

Master plan development required.
## Framework for Delivery

<table>
<thead>
<tr>
<th>Housing</th>
<th>Operational Plan 2018/2019</th>
<th>Delivery Program 2018/2021</th>
<th>Responsible Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.3.1.2</td>
<td>The open space and recreation needs of each village are included in the Open Space Plan and Recreation Strategy</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Infrastructure</th>
<th>Operational Plan 2018/2019</th>
<th>Delivery Program 2018/2021</th>
<th>Responsible Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.5.2.1</td>
<td>A Local Government Area town and village entrance plan is developed to beautify the entrances to Dubbo, Wellington and villages</td>
<td>1</td>
<td>Manager Infrastructure Strategy</td>
</tr>
<tr>
<td>2.5.2.2</td>
<td>Any proposals for change to town and village entry statements are publicly exhibited</td>
<td>1</td>
<td>Manager Infrastructure Strategy</td>
</tr>
<tr>
<td>2.5.3.1</td>
<td>A pedestrian access mobility plan is developed for the Local Government Area</td>
<td>1</td>
<td>Manager Infrastructure Strategy</td>
</tr>
<tr>
<td>2.5.3.2</td>
<td>A 10 year program of foopath renewals and upgrades is developed and implemented to Council-adopted service levels</td>
<td>1</td>
<td>Manager Infrastructure Strategy</td>
</tr>
<tr>
<td>2.5.5.1</td>
<td>A 10 year cycleway network plan is developed and implemented to Council’s adopted service levels</td>
<td>1</td>
<td>Manager Infrastructure Strategy</td>
</tr>
<tr>
<td>2.5.5.4</td>
<td>Investigate the provision of bicycle hire and storage facilities within the commercial centres</td>
<td>1</td>
<td>Manager Infrastructure Strategy</td>
</tr>
<tr>
<td>2.5.7.3</td>
<td>Review of the bicycle locker network in Dubbo is undertaken</td>
<td>1</td>
<td>Manager Infrastructure Strategy</td>
</tr>
</tbody>
</table>
### Economy

<table>
<thead>
<tr>
<th>Operational Plan 2018/2019</th>
<th>Delivery Program 2018/2021</th>
<th>Responsible Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1.1.10 The benefits of mountain biking as a nature based tourism offer across the Local Government Area are examined</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
</tbody>
</table>

### Community Leadership

<table>
<thead>
<tr>
<th>Operational Plan 2018/2019</th>
<th>Delivery Program 2018/2021</th>
<th>Responsible Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.3.2.2 Provide relevant information and reporting in regard to accessing grant funding</td>
<td>1</td>
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</table>

### Liveability

<table>
<thead>
<tr>
<th>Operational Plan 2018/2019</th>
<th>Delivery Program 2018/2021</th>
<th>Responsible Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1.1.3 Support to village community groups, such as progress associations to build capacity, deliver improved services and build social connection within the villages while promoting their heritage is provided</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.10.4.2 Advocate to government for funding to restore degraded environments</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.1.3 Undertake a review of access and transport requirements of young people to local and regional sporting events and pursuits</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.1 The operations and activities of the Dubbo and Wellington Sports councils are supported</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>Liveability</td>
<td>Operational Plan 2018/2019</td>
<td>Delivery Program 2018/2021</td>
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<tr>
<td>-------------</td>
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</tr>
<tr>
<td>5.5.2.10 Master plans are prepared and maintained for all open space and recreation areas</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.11 The open space and recreation needs of each village are determined and included in the Recreation Strategy and Village Improvement plans</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.12 Collaboration with user groups of sports grounds is undertaken to ensure the operational requirements of sporting groups and users are met</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.13 The indoor recreation needs of the community are assessed, including the need for further indoor facilities</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.15 Development proponents of new residential development where open space and/or recreation facilities have been provided, shall enter into a maintenance agreement with Council to maintain the open space/recreation facility for at least 10 years</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.16 The feasibility of a music bowl and associated structure at Sir Roden Cutler Park is examined</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.2 A Recreation Strategy for the Local Government Area is prepared and implemented</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.3 A Macquarie River Corridor master plan is prepared and implemented that includes increased environmental restoration and rehabilitation, recreation and other opportunities and activities within the river corridor</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.4 Use of the Macquarie River Corridor adjacent to the Dubbo Central Business District for a variety of commercial and recreational pursuits is encouraged</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.5 A master plan is prepared and implemented for the Bell River corridor and the Macquarie River corridor at Wellington that includes increased environmental restoration, rehabilitation, recreation and other opportunities and activities within the river corridors</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>Liveability</td>
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<tr>
<td>5.5.2.8 A Defined Asset Management Plan (DAMP) is prepared and maintained for the management of recreation and open space areas across the Local Government Area</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.2.9 Recreation and open space areas are managed in accordance with the requirements of the Defined Asset Management Plan</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.1 A recreation strategy is prepared, implemented and maintained for the Local Government Area</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.10 A master plan is prepared for the land area situated between Bligh Street and the Macquarie River; within the Dubbo Central Business District</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.2 A master plan is prepared and implemented for the Dubbo Aquatic Leisure Centre</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.3 Redevelopment of the Wellington Aquatic Centre is undertaken</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.4 A master plan is prepared and implemented for the Wellington Aquatic Centre</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.5 A master plan for the Dee River Pool is prepared and implemented</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.6 A review of the Victoria Park (No. 1 Oval) sporting complex is undertaken</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.7 The feasibility of and location of an indoor sports centre in Dubbo is examined</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.5.4.8 The Regand Park Master Plan is reviewed</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
<tr>
<td>5.7.2.2 The Wiradjuri Park master plan is reviewed in conjunction with the development of designs for the new flood-free bridge, including funding opportunities</td>
<td>1</td>
<td>Manager Recreation and Open Space</td>
</tr>
</tbody>
</table>
EXECUTIVE SUMMARY

Following the demolition / excavation of the western portion of the old amenities block and change-rooms it was discovered that structural roots of the Claret Ash have penetrated the footings.

Due to the construction of new facilities over the existing footprint and changes to its immediate surroundings, a significant impact on the structural integrity of the tree will occur.

Advice from Planning and Development has indicated that, although the community identified a strong preference to the retention of the tree, there is no Development Application Condition dealing specifically with its retention. It is also strongly recommended that an advanced and suitable species be planted in the same location.

With its close proximity to the toddler’s pool and to the heritage pavilion itself, and its Useful Life Expectancy identified as 5 – 15 years, it is recommended that the Claret Ash be removed. A replacement tree would be installed with appropriate root barriers installed to reduce the risk of future damage to the new facilities.

ORGANISATIONAL VALUES

Customer Focused: Dubbo Regional Council has made all reasonable attempts to retain the Claret Ash within the redevelopment of the Wellington Memorial Pool in response to feedback received during the development of the master plan.
Integrity: Dubbo Regional Council engaged two separate arborist’s to assess the tree, with one identifying that the tree had a low Useful Life Expectancy (even prior to the works), and the other recommending removal.
One Team: Community and Recreation will work with the Communications and Stakeholder Engagement function and BILT to inform the Wellington community of its removal.

FINANCIAL IMPLICATIONS

Any financial impacts to the overall Wellington Memorial Pool Complex renewal project would be minimal and within budget considerations.

POLICY IMPLICATIONS
There are no policy implications arising from this report.

RECOMMENDATION

1. That the report from the Manager Recreation and Open Space dated 21 November 2018 be noted.
2. That based on the information provided by 2 separate independent arborists assessments of the Claret Ash located directly behind the heritage pavilion be removed, without seeking an amendment to the Development Application approval.
3. That, if approval is granted for the removal of the tree, it be replaced with an appropriate species at an advanced stage of development, and that appropriate root vault and barriers be installed to provide favourable growing conditions and to prevent future damage to buildings, pools and associated infrastructure.
4. That the Wellington community be notified of the removal of the Claret Ash and justification of the removal.

Ian McAlister
Manager Recreation and Open Space
BACKGROUND

Dubbo Regional Council is undertaking the redevelopment of the Wellington Memorial Pool Complex with the demolition of the pools structures and associated infrastructure well advanced. Throughout the development of the initial concept plan, the final master plan and the Development Application approval process, the Wellington community expressed a strong desire for the retention of a large Claret Ash located immediately behind the entry pavilion. As a result the final master plan that was adopted by Council, and approved through the Joint Regional Planning Panel, reflected Council’s attempts to the retention of this tree.

REPORT

As part of the renewal of the Wellington Memorial Pool Complex it was a requirement, following community feedback, that the entry pavilion and approximately 80% of the red brick façade be retained. The change-rooms and the amenities behind the façade were to be removed and, on the western side of the entry pavilion, new amenities, plant room and storeroom constructed largely over the existing footprint. It was intended to retain the large Claret Ash immediately to the south of the heritage pavilion in response to the feedback from the Wellington community during the development of the master plan.

However, following the commencement of the demolition of the buildings structure (behind the façade) it has been discovered that a large number of structural roots have penetrated the footings of the old change-rooms and amenities and potentially under the entry pavilion itself. Examples of the roots discovered to date are shown below.
To help ascertain both the impacts of the roots and a course of action an independent assessment of the tree was carried out by A1 Tree Service Pty Ltd. To aid in the assessment the plans for the redevelopment of the facility were provided to the assessing arborist.

In his assessment the arborist took into account the potential mechanical damage that would result in the installation of services within the structural root zone of the tree, the significant changes to the surrounding ground levels (+400 – 500mm) and the overlaying of a considerable percentage of its root zone by concrete. In addition the close proximity to toddler’s pool was also considered, as there was a potential for lime from the concrete to leach into the feeding zone of the tree. The new building will be approximately 4 – 5 metres away from the trunk of the tree, and well inside its Structural Root Zone.

The arborist’s conclusion was that “serious thought need to be given to the retaining of this tree and its future health and mechanical stability around young children and people using the pool facility.” His final suggestion was “... unfortunately, would be the removal of this tree and replanting with large advanced, more suitable species.”

This Claret Ash was also assessed as part of the Wellington Tree Audit (7 July 2017) by another independent tree company – ENSPEC. As part of this assessment the tree was identified as having a “Fair” structure and a Useful Life Expectancy of 5 – 15 years. This assessment was carried out prior to the finalisation of the design of the new facility, with the results only being uploaded to Council’s cadastre in October 2018.

Advice from Planning and Development has indicated that, although preferable the tree be retained, there is no Development Application Condition dealing specifically with its retention. It was strongly recommended that an advanced and suitable species be planted in the same location. Council would comply with this recommendation, and would construct an
underground root vault with root barriers to prevent the likelihood of damage to the new pools and further damage to the heritage pavilion. Although not required, in the event that Council decided that it was preferable to seek an amendment to the Development Application Conditions, it potentially could negatively impact on the scheduled completion date of October 2019.

On the basis that two independent assessments on the tree have indicated that either the tree should be removed now, in response to its mechanical stability and its close proximity to an area that will be frequented by young children (and the public generally), and that the tree was assessed as having a ULE of 5 – 15 years (prior to these works being carried out) it is recommended that the tree be removed and replaced with an advanced tree of a suitable species. This will enable suitable root protection measures to be put in place to remove the risk of damage to the new facility’s amenities, footpaths, pools and the heritage pavilion itself.

As the Wellington community expressed a significant attachment to this tree, it is recommended that a public notice be placed in the Wellington Times advising the community of its removal and the justification behind the decision.

It is fully acknowledged that it is disappointing to have to remove this tree, especially as so much effort has been made, both by Council and the facility designer, in attempting to retain it in the pool landscape. However, due to the likely damage to its structural root zone and changes to its growing environment (directly or indirectly), and the future difficulties and expense in removing this tree safely in 5 – 15 years, I believe the best course of action is the removal and subsequent replacement of this tree.

Below is a printout of the ENSPEC Assessment of the Claret Ash located at Wellington Pool.
Description

Common Name: Claret Ash
Species: Fraxinus Raywood
Location: Wellington Town
Useful Life Expectancy: 5-15

Details

DBH: 80
Height: 20
Width: 26
Health: Good
Structure: Fair
Life Expectancy: 5-15
Amenity: High
SizeOfPart: 1
ProbKill: 1
RiskIfTorn: 1

Works
Weight Reduction
Other (see comments)

Comments
Sonic Tomograth test the trunk at cavity

Photo
Assessor: Enspec5
Assessment: 20170607
Discrima: R
Shape: N/A
Appendices:

1. ENSPEC Picus Tomograph Report - Claret Ash - Wellington Pool
PiCUS Sonic Tomograph Test (ST) Summary Report.

Completed for: Dubbo Regional Council
Location: Wellington Olympic Swimming Pool
Date: 21st June 2017
**A BASIC KEY TO ANALYSING PICUS SONIC TOMOGRAPH REPORTS**

The following points will assist when you visually assess the test results against the tree.

a) Sensor one is always located to the northern side of the tree unless specified. This may vary slightly depending on where sensor point one is located on the trunk.

b) The test height is always measured at sensor one unless specified.

c) The red line in the photograph of the tree demonstrates the approximate height at which the test was conducted.

d) The red ring in the test result (2 dimensional picture) when included is the t/R ratio. The t/R ratio red line is set at 15 percent unless otherwise stated.

e) In some test results the degree measurement may be included; this could be the open section of a wound or hollow, or it may be an area of active fungus. These areas are always identified with blue lines.

f) In some test results other measurements may be mentioned; this will be an approximate measurement of the depth of decay or fungus. This is shown with a red arrow.

g) In some cases, depending on the genus and species of the fungus, the active fungus wood area may not be visible to human eyes if sectionised.

h) In most cases, depending on the genus and species of the fungus, the incipient wood affected area will not be visible to human eyes if sectionised.

i) The PICUS Sonic Tomograph is mostly accurate with the colour coding produced; at times the test image produced may vary to what will be visually observed when the test area is exposed. It is important that only trained professionals make comments and recommendations regarding any test result cross examinations.

j) In some test results there will be an overlay of lines from sensor to sensor; the accurate point of the test result is where the lines actually cross one another, and the colour reading should be taken from this point.

k) The rating system for the tree’s condition at the test point is based on sound wood percentages in the test result:

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Very Good</th>
<th>Good</th>
<th>Average</th>
<th>Further Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Above 90%</td>
<td>60 – 89%</td>
<td>40 – 59%</td>
<td>20 – 39%</td>
<td>&lt;20%</td>
</tr>
</tbody>
</table>

The PICUS Sonic Tomograph test was conducted by:

**Name of Arborist**

Stephen Daniel

**Qualifications**

Diploma in Applied Sciences

Diploma of Arboriculture

Advanced Certificate of Horticulture

**Contact phone number**

0418 777 152

**E-mail Address**

stephen.daniel@enspec.com

**Website Address**

www.enspec.com
The location of the *Fraxinus* "Raywood", at the Wellington Olympic Swimming Pool, that is discussed in the following report.
Tree Location Details

Botanical Name: Fraxinus "Raywood"
Common Name: Claret Ash
Test Height: 1900mm above ground level at sensor one

Swimming pool grounds south of amenities block

CONCLUSION

The test result provides evidence that this tree is in very good condition and is structurally sound at the test height.

The tree has an estimated life expectancy of greater than 30 years at the test point. It is recommended that the tree is retested in 60 months to assess the progression of the fungus and to re-evaluate the structural integrity of the trunk at the test height.
DISCLOSURE STATEMENT

ENSPEC Pty Ltd and their employees are specialists who use their knowledge, training and education (qualifications), infield learning experiences, personal experiences research, diagnostic tools, scientific equipment to examine trees, recommend measures to enhance the beauty, health and preservation of trees, to reduce the risk of living near trees.

Trees are living organisms that can be affected by pests, diseases and natural events outside of ENSPEC control. ENSPEC and their employees cannot detect every condition that affects a tree's health, condition and structural integrity. Conditions are often hidden within trees and below ground where humans cannot naturally see. Unless otherwise stated, ENSPEC's employee's observations have been visually made from ground level.

In the event that ENSPEC recommends retesting or inspection of trees at stated intervals, or ENSPEC recommends the installation engineering solutions, ENSPEC must inspect the engineering solution at intervals of not greater than 12 months, unless otherwise specified in writing. It is the client's responsibility to make arrangements with ENSPEC to conduct re-inspections.

Intervention treatments of trees may involve considerations beyond the scope of ENSPEC's service, such as property boundaries and ownership, disputes between neighbours, sight lines, landlord-tenant matters and other related incidents. ENSPEC cannot take such issues into account unless complete and accurate information is given prior or at the time of the site inspection. Likewise ENSPEC Pty Ltd cannot accept responsibility for the authorisation or non-authorisation of any recommended treatment or remedial measures undertaken.

ENSPEC Pty Ltd cannot guarantee that a tree will be healthy or safe under all circumstances or for a specified period of time after our initial inspection and recommendations.

If this written report is to be used in a court of law, or any other legal situation, or by other parties ENSPEC must be advised in writing prior to the written report being presented in any form to any other party. All written reports must be read in their entirety. At no time shall part of the written assessment be referred to unless taken in full context with the whole written report.

Clients may choose to accept or disregard the recommendations of the assessment and written report.

Notwithstanding anything in the report, express or implied, the client is not entitled to recover from ENSPEC Pty Ltd, its employees, agents and/or subcontractors any damages for business (interruption or loss of actual) or anticipated revenue, income or profits or any consequential, special, contingent or penal damage, whatsoever, and the client releases ENSPEC Pty Ltd from any such liability. Without limitation of the foregoing, a party shall at all times be limited (to the extent permitted by law) damages in the amount paid by the Client to ENSPEC Pty Ltd for ENSPEC Pty Ltd services. The limitation applies whether the claim is based on warranty, contract, statute, tort (including negligence) or otherwise.
APPENDIX NO: 2 - A1 TREE SERVICE - VISUAL ASSESSMENT - ADVANCED
CLARET ASH - WELLINGTON POOL

A1 Tree Service
(NSW) Pty Ltd

PO Box 4388
Dubbo NSW 2830
E-MAIL: office@a1tree.com.au
ABN: 32 098 526 786

20 November 2018

Dubbo Regional Council
Att: Simon Isbestor
DUBBO NSW 2830

Subject: Visual Onsite Assessment
Location: Wellington Swimming Pool

Simon

Following your request for an Arborist from A1 Tree Service to attend the site at the Wellington Swimming Pool and make contact with Laurie at Hines Construction to see what safe measures and procedures could be put in place to retain an advanced Claret Ash (Fraxinus Raywood) please find my visual onsite assessment.

Whilst onsite Laurie had shown me the plans for the proposed development at the Wellington Swimming Pool inclusive of excavation and installation of new kiddies pool. The first thing I noticed was on the northern side of the trunk of the tree approximately 2m high was a large trunk wound. This tree has a substantial fungal infection. In my opinion this jeopardises the mechanical stability of this tree, also considering the fact that this tree is being utilised for shade for patrons and children of the swimming pool. It would be unclear whether this fungal infection is active and has been blocked by compartmentalisation or whether it is still growing. I think the risk of this needs to be considered in the decision to retain this tree.

It had also been made clear that on the western side of this tree, approximately 3-4m away from the main trunk, extensive earthworks need to be carried out to supply power and also water services. This had been instructed to me by Laurie onsite and when asked if these services could be redirected, the answer was no. Therefore if this were to proceed the vast majority of roots on the western side would compromise mechanical stability.

I also had been instructed that on the eastern side, the surrounding earth works needs to be raised by approximately 400-500mm. This in turn would create compaction in the soil therefore making the drip-zone non-aerobic.

The other item I had been made aware of is the kiddies pool. This pool is to be designed and installed beneath the canopy of this tree. Therefore, again the excavation of soil, compaction, leaching of lime from the newly installed swimming pool would all compromise the longevity of this tree.
In conclusion, I think serious thought needs to be given to the retaining of this tree and its future health and mechanical stability around young children and people using the pool facility.

My suggestion, unfortunately, would be for the removal of this tree and replanting with large advanced, more suitable species

Yours sincerely

Chris Reynolds
Qualified Arborist
Member of the Arboriculture Australia
EXECUTIVE SUMMARY

NSW Public Library Association (NSWPLA), representing country and metropolitan libraries, commenced a targeted campaign Renew Our Libraries in July 2018 regarding the lack of funding from the State Government for public libraries.

On 24 August 2018, the NSW Government announced their intention to provide a $60m funding package for NSW public libraries for the quadrennial period 2019/2020 to 2022/2023.

NSWPLA seeks NSW Councils’ support to continue the campaign and to secure the pledged funding, clarify the funding components, and liaise with the government on the funding model.

ORGANISATIONAL VALUES

Customer Focused: The high standard of library facilities and services to the community is maintained and meets the current and emerging needs of the community.

Integrity: Council is transparent in its reporting and funding needs to provide high quality services to the community.

One Team: Council and its strategic partners work together to provide quality services that are of social, educational, cultural and recreational value to community members.

FINANCIAL IMPLICATIONS

Dubbo Regional Council, as the Executive Council for Macquarie Regional Library, awaits further advice from State Library of NSW on the distribution of the 2019/2020 to 2022/2023 Subsidy and Subsidy Adjustment funds allocated to NSW Councils.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

1. That the report of the Manager Macquarie Regional Library dated 16 November 2018, be noted.
3. That announcement by the NSW Government on 24 August 2018 of their intention to provide a $60m funding package for NSW public libraries for the quadrennial period 2019/2020 to 2022/2023 be noted.
4. That Council support the ongoing *Renew Our Libraries* initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model.
5. That Council support *Renew Our Libraries* to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.
6. That Council endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.
7. That Council formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

*Kathryn McAlister*
Manager Macquarie Regional Library
BACKGROUND

The NSW Public Libraries Association joined forces with Local Government NSW to establish a library funding advocacy initiative in the lead up to the 2019 NSW State election. The Renew Our Libraries strategy has been rolled out to persuade the Government that its network of 368 public libraries has reached a funding flashpoint that, without significantly increased and sustainable funding, is at risk of imminent service reduction. The success of this approach relies heavily on the support of NSW councils, their libraries and their communities.

REPORT

The key issues are:

- NSW public libraries receive the lowest per-capita funding from their State Government compared to all other states in Australia.
- NSW councils are currently paying 92.5% of the costs to operate public libraries, up from 77% in 1980.
- In 2015/2016, NSW State Government funding for public libraries was only $26.5M compared to a contribution of $341.1M from Local Government.
- The total funding available through the NSW Public Library Funding Strategy is not indexed to population growth or Consumer Price Index (CPI), thereby contributing to the ongoing attrition of State Government funding.
- The 2018/2019 NSW state budget delivered just $23.528M for public libraries, $5.275M less than the 2017/2018 funding level and a cut of 18 per cent.
- Libraries play a major part in supporting the achievement of government literacy targets.
- Libraries provide collections, programs and spaces for marginalised groups including older people, refugee and multicultural communities, and people whom are digitally disadvantaged.

SUMMARY

NSWPLA seeks NSW Councils’ support to continue the campaign and to secure the pledged funding, clarify the funding components, and liaise with the government on the funding model.
REPORT: Future Use of the Old Wellington Police Station and Gaol

AUTHOR: Manager Western Plains Cultural Centre
REPORT DATE: 28 November 2018
TRIM REFERENCE: ID18/1737

EXECUTIVE SUMMARY

This report provides an update on the community consultation regarding the future use of the Wellington Old Police Station and Gaol. Funding of $250,000 was provided through the Stronger Communities Tied Grants to facilitate the implementation of Justice Museum on the site. The report notes the recommendation from an external consultant that the site be sold on the open market. It recommends an alternative course of action with strong social/community outcomes where community focussed groups are asked to submit plans for use of the site for a three year period, at which time a final decision would be made on the ongoing use, or disposal, of the site. This will require an extension of funding.

ORGANISATIONAL VALUES

Customer Focused: The actions noted in this report either reduce resident’s exposure to asset maintenance costs or increase social outcomes for marginalised groups with the community.
Integrity: Not applicable.
One Team: Not applicable.

FINANCIAL IMPLICATIONS

The financial implications are contained within the body of the report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

1. That Council formally confirms its request to the Office of Local Government for an extension to the grant funding completion deadline from 31 December 2018 to 31 December 2019.

2. That an Expression of Interest be called from interested parties to submit detailed proposals on their use of the site, with such proposals to include expected community outcomes and the professional and economic capacity of the group to carry out the programme and to maintain the site.

3. That the successful applicant be granted a three year lease on the site.

4. That staff present a report to Council at its December 2019 Ordinary meeting that provides:
   a) Outcomes to date of the lessee’s programmes at the site.
   b) A feasibility report on the appropriateness for the site to house a Justice Museum.

Andrew Glassop
Manager Western Plains Cultural Centre
BACKGROUND

The former Wellington Police Station and Gaol (WOPG) is owned by Dubbo Regional Council and day to day management rests with the Manager of Cultural Services within the Community and Recreation Division.

The property is located on Maughan Street (Wellington) part of the Mitchell Highway. The 2,100m2 block is made up of approximately 1,000m2 unroofed exercise yard, 500m2 of building and the remainder is landscape frontage. The small building is made up of six offices, several bathrooms, a roofed exercise yard and six cells.

There is a Conservation Management Plan for the site which states that the former gaol compound is one of the earliest surviving rural examples of its type and with its cellblock is a rare and important example of a small-scale mid to late 19th century rural district gaol. The only heritage listing influencing use and significant change is with Council, within the Local Environment Plan.

The building needs substantial conservation works to address decaying brickwork, rising damp and drainage, as well as fire and alarm detection systems and improvements to the amenities for any use to move forward. At present, there is no asset maintenance plan or associated budget to conserve and maintain the building.

$250,000 has been provided through the Stronger Communities Tied Grants to facilitate the refurbishment of the WPOG into a Police and Justice Museum.

Nimbus Heritage Architecture and SMA Tourism (as a sub-contractor) were contracted to produce a feasibility study of possible uses for the WPOG (including the Police and Justice Museum) and recommend a final option.

REPORT

The essential brief given to SMA Tourism was to investigate the feasibility of a future cultural or community use of the building complex, addressing issues such as previous use, variety of possible uses, infrastructure investment, ongoing management (asset and operational), possible targeted market sectors and return on investment.

It was directed that any future community/cultural use for the old Wellington Police Station and Gaol site should:

- ensure the site remains a vital and energetic part of the local landscape;
- be consistent with, or sympathetic to, the building’s past use;
- be in accordance with all heritage regulations and impositions;
- be part of Wellington destination management priorities;
- create synergies with local, regional and state institutions where relevant;
- be a state significant institution; and
- be inclusive and open to visitors of all ages and levels of engagement.
Long term economic sustainability was also to be considered.

As part of the consultation process SMA visited Wellington and Dubbo and met with the following community and business stakeholders:

Dubbo Regional Council
- Andrew Glassop
- Shannon Star
- Steve Parish
- Katherine Matts
- Merv Sutherland
- Paul Shenk
- Arthur Stanley
- Dorothy Blake
- Lisa Thomas
- Alicia Leggett
- Susan Atkinson
- Ruth Haynes
- Jan Montgomery
- Vivien Wellington
- Di Clifford
- Barry Jeffrey
- Jane Differ
- Mathew Dickerson
- Tim Smith
- Mike Picton
- Ryan Macintosh
- Paul Knaggs
- Brett Anderson
- Peter Lewsam
- Rhonda Taylor (No response)
- Mike Nolan

From these discussions 10 possible future use models were developed at a high level. Two were selected to continue to high level feasibility, three were classed as tentative awaiting further information, and five were disqualified as being obviously unfeasible.

One outcome that had broad community support, and was subsequently the envisaged outcome from an unsuccessful grant application to OEH was a Multi-Use Outdoor Community Space (MUOCS), a screen and stage installation, with attendant AV, in the main holding yard. Wellington Arts and Wellington Rotary agreed in principal to run monthly film sessions in the space. It would also make the yard available for community use (markets etc) in a relatively safe and secure environment. This option was included in several of the possible options.
The ten options were:

*Continue to high level feasibility*

1. Multi Use Outdoor Community Space (MUOCS) plus community use of all buildings associated with the former Police Station, including the use of cells for lockable storage.
2. MUOCS, plus adaptation of the former Police Station buildings into historically themed accommodation, pop up café and micro-brewery, and enhanced interpretation experience in the cells and roofed exercise yard (theatrette)

*Tentative*

3. Multi Use Outdoor Community Space (MUOCS) plus transfer of Wellington Local Aboriginal Land Council offices and low key Aboriginal youth support services.
4. MUOCS plus the adaptation of the former Police Station buildings into Artists in Residence accommodation and art production rooms, with Artists in Residence being:
   a) General artists organised through programming.
5. MUOCS plus the adaptation of the former Police Station buildings for incubator for Aboriginal ex-prisoners.

*Disqualified*

6. Transfer of Wellington Information Neighbourhood Services (WINS) from Swift Street to occupy the entire site.
7. MUOCS, plus community use of all the buildings associated with the former Police Station buildings, sequenced interpretation experience in the cells and roofed exercise yard (theatrette), micro-brewery and food outlet.
8. MUOCS, plus adaptation of the former Police Station buildings into a Police Museum sequenced interpretation experience in the cells and roofed exercise yard (theatrette) experience already exists in Dubbo.
9. MUOCS plus community use of half the former Police Station buildings and all the cells, with the other half of the buildings (two rooms) being adapted into B&B accommodation.
10. Adaptation of the former Police Station buildings into Artists in Residence accommodation and art production rooms, construct new building within outdoor space to provide a gallery to exhibit artworks.

Subsequent to this ranking it was determined that a comparative impact matrix be developed for the two high feasibility and three tentative options. They were scored against regional match, local match, financial impact, economic benefit, and impact of significance criteria. The two highest scoring options (ranked) were numbers 2 and 5. Both options however carry considerable risk and challenge.

The challenges with the tourism option (option 2) would be to source an appropriate operator that could invest in and add value to the proposal, and operate it on a viable basis. If this challenge is overcome, then significant benefits would flow to Wellington’s visitor economy, as it would have a vertically integrate boutique product (attraction, event venue, niche food and beverage and accommodation facility. There is, at present, no known investor willing to invest the funds needed for this project into the Wellington locality. Additionally,
there are other F&B sites already operational in Wellington where a similar hospitality option could be completed at a lower cost.

The challenges with the incubator option Ex-prisoner model (option 5) start with uncertainty that the community would be comfortable having ex-prisoners continuously located in the main street of Wellington, opposite a youth skate park and public parklands.

Assuming this was accepted, the challenges would then be:
- uncertainty over the funding of capital works, given that there is no immediate finding program to support this sort of project;
- uncertainty over prisoner interest to take it up
- uncertainty over how the program would be funded long term
- uncertainty over the ability to care for and conserve the site, given the proposed uses and associated equipment (eg. welding and metal work)

Option 1, the lowest ranked of the options and the one closest to current use, scored very poorly on ongoing maintenance costs and possible positive economic impacts.

Outcome One
Given the above, SMA have recommended that, failing any commitment from DRC to invest suitable long-term funds for the operation and maintenance of the WOPG, it be sold on the open market.

Further, SMA recommends that if the WPOG is to be sold the proposed MUOCs not proceed as it would negatively impact possible buyers and sale price.

Due to the sensitivity of the site and still unrealised possible potential of the site as a heritage destination it is not recommended that the site be sold at this point.

Outcome Two
Three community groups have indicated strong interest in operating out of the WOPG. These are Wellington LALC (Option 3), Koori Enterprises Aboriginal Corporation - KEAC (Option 5) and Orana Arts (a version of Option 4).

The public interface with each of these uses would be similar in that public use would be restricted, in the main, to those with direct associations with the users. General public / community interaction with the site would be limited to open days or a limited retail space. These solutions do, however, carry strong social outcomes for marginalised sections of the community and DRC may consider that an acceptable use of the site. It is possible other groups will put forward proposals if a call-out is made through an Expression of Interest.

At the close of the EOI the preferred applicant then be given a three year lease (at peppercorn) on the building (as is condition) with the lessee responsible for day to day maintenance of the building, utilities and all running costs. DRC would remain responsible for major maintenance tasks and conservation of the site. The lease would report yearly on social/community outcomes and DRC to review the lease at its three year completion with a view to:
• Renewing the lease
• Selling the site
• Some other use

As the sale of the site is still an option it is still preferable that the proposed MUOCS not proceed. It should be again noted here that the MUOCS had strong community support.

Dubbo Regional Council will need to commit funding for the maintenance and conservation of the site in its forward budgets.
EXECUTIVE SUMMARY

The former Wellington Council entered into a Planning Agreement with Infigen - Bodangora Wind Farm Pty Ltd, dated 1 March 2013. Contained within the agreement is detail surrounding ‘Development Contributions’. One of the contribution streams is the Community Benefit Fund which is defined as $50,000 paid per annum for 25 years, with 50% payable on 1 July and 50% payable on 5 January each year, with annual CPI increases from the base year of 2013.

Under the Voluntary Planning Agreement, Council is to receive a $25,000 payment (CPI adjusted) to the Bodangora Wind Farm Community Benefit Fund in January 2019. In this regard Council had previously resolved in accordance with the Bodangora Wind Farm Community Consultative Committee (BWFCCC) recommendation that Round 3 be rolled out in December 2018 with the available pool being $25,000 and the upper limit of applications being $5,000.

A total of ten (10) applications have been recommended by the Bodangora Wind Farm Community Consultative Committee for funding out of fourteen (14) submissions. The process required Council staff to provide the applications and scoring sheet to Community and Councillor Committee members to undertake their individual assessment prior to the BWFCCC meeting. Scores were collated and the projects with the highest cumulative scores within the available funding have been recommended to Council for funding.

It is also a recommendation from the BWFCCC that the community members of the committee be involved in the funding announcement and ‘cheque’ presentation to successful community groups. Should Council endorse the BWFCCC selections it was proposed by the BWFCCC that the ‘cheque’ presentation take place in February 2019, at a date to be confirmed and in conjunction with, the opening of the Administration facility for the Bodangora Wind Farm. Also, as this date will not be confirmed until late January 2019 the BWFCCC proposed that electronic payments to successful applicants occur as soon as practicable.

ORGANISATIONAL VALUES

Customer Focused: The community benefit program provides to successful organisations funding which enables them to improve the quality of life for the Wellington/Bodangora community.

Integrity: All applications were considered in a transparent manner with regards to the
funding criteria contained within the funding application. Declarations of interest were declared and recorded in the minutes of the BWFCCC.  

One Team: Council is working with Infigen and community members of the Community Consultation Committee to create an equitable and transparent grant funding program for the Wellington/ Bodangora district.

FINANCIAL IMPLICATIONS

Funding of $25,000 is available from the Voluntary Planning Agreement payments made to Council by the Bodangora Windfarm developer.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That the information contained within the report of the Community and Recreation Business Services Administration Coordinator dated 15 November 2018 be noted.

2. That the following projects be allocated funding from the Bodangora Wind Farm Community Benefit Fund:
   - St Mary’s Catholic School, Wellington $1,500
   - Bodangora Reserve Trust $1,000
   - Wellington Connect Incorporated t/as Wellington Men’s Shed $2,500
   - Wellington Girl Guides $5,000
   - Wellington Cowboys Junior Rugby League $2,500
   - Provision of Aged Persons Accommodation $2,500
   - Wellington District Cricket Association $2,500
   - Wellington Golf Club $2,170
   - Wellington PCYC $2,830
   - Parkrun Incorporated trading as parkrun Australia $2,500

3. That all applicants be advised of the outcomes of their funding application and unsuccessful applicants be advised as to other opportunities to obtain funding.

4. That Round 4 of the Bodangora Community Benefit Fund call for submissions in May 2019 with the available pool being $25,000 and the upper limit of grant applications being $5,000.

5. That community members of the Bodangora Wind Farm Community Consultative Committee be invited to participate in the presentation to successful community groups.

Monique Cawsey-Ryan  
Administration Coordinator
BACKGROUND

The former Wellington Council entered into a Planning Agreement with Infigen - Bodangora Wind Farm Pty Ltd., dated 1 March 2013. Contained within the agreement is detail surrounding ‘Development Contributions.’ Three streams of payments to Council are required and are identified as:

1. Community Benefit Fund
2. Road Maintenance
3. Project Related Council Administration and Observations.

The Community Benefit Fund is defined as $50,000 paid per annum for 25 years, with 50% payable on 1 July and 50% payable on 5 January each year. Annual CPI increases from the base year of 2013.

Council received its first payment of $50,000 and the matter was discussed at the Bodangora Wind Farm Community Consultation Committee (BWFCC) held on 29 August 2017. The Consultation Committee agreed to a framework for the Community Benefit Fund as articulated in the proposed Bodangora Wind Farm Community Benefit Fund Round 1 Guidelines.

It was considered appropriate by the BWFCC that the funding be treated as a community grant in a similar manner to the Stronger Communities – Community Grant Round although it is proposed to be restricted to the Wellington/Bodangora district. Given the community has been exposed to the guidelines of the Stronger Community Fund, the proposed Bodangora Community Benefit Fund Guidelines have used a similar format.

Council at the October 2017 Ordinary Meeting of Council resolved in part:

1. That the guidelines for the Community Benefit Fund Round 1 be adopted, subject to incorporating any additional requirements as resolved by Council.
2. That the Fund Assessment Panel consist of:
   - Members of the Bodangora Wind Farm Community Consultation Committee (excluding any staff representative of Dubbo Regional Council) who are at the time of writing:
     - Ms Pip Smith
     - Mr Ian Rogan
     - Mr Cameron Tomkins
     - Mr Joe Mason
     - Mr Bob Sewell
     - Mr Simon Barton
     - Mr Brad Rodgers
     - Mr Tony Clark (Infigen)
     - Mr Stuart Black (Infigen)
   - The 2 Councillors of Dubbo Regional Council elected from the Wellington Ward

It was also resolved:

3. That the Fund Assessment Panel provide Council with its recommendations, via a report submitted to the Infrastructure, Community and Recreation Committee as to
which bodies should receive funding and that subsequently Council determine the Community Benefit Fund allocation of funding.

For the Committee to genuinely review each application, consider it and rank it, it was not feasible to meet prior to the agenda close off for the November 2018 Infrastructure, Community and Recreation Committee meeting in accordance with the resolution of Council. In this regard the report has been provided direct to the December 2018 Council meeting.

It was also resolved that:

4. An independent probity advisor appointed by Council to advise the Panel on their deliberations and assessment process.

In this regard Council shall provide a report to Council’s independent auditor detailing the consideration by the Committee, any declarations of interest and subsequent resolutions of Council. Should the subsequent auditor report draw attention to areas of concern, the proposed recipient of the grant shall, if in breach of the guidelines, be required to return the funds to Council. In regards to a risk rating this highly unlikely and the consequence would be minor.

REPORT

For the Bodangora Wind Farm Community Grant Round 3 fourteen (14) applications for funding were received requesting a total of $56,867.44. Criteria for applying for the funding is included on the application form. This is second round of funding for 2018/2019.

The Bodangora Community Consultative Committee were provided an electronic copy of all applications submitted by community groups and a scoring spreadsheet on 8 November 2018 in advance of the scheduled meeting of 14 November 2018. Committee members were to individually assess each submission against 5 criteria. They were:

1. Deliver social, cultural, economic or environmental benefits to local communities of the Wellington district.
2. Address an identified community priority.
3. Demonstrate that any ongoing or recurrent costs of the project can be met by the community group once grant funding has been expended.
4. The organisation must demonstrate the capacity to manage funds and deliver the project.
5. Breadth of community exposure.

On 14 November 2017 the Committee met to work through individual rankings and work towards a consensus on the projects to be recommended for funding. Hard copy booklets of applications and the scoring spreadsheet was provided by Council to deliver structure to the considerations of the Committee. For future meetings it was determined that electronic copy would be sufficient for Committee members with one (1) hard copy of applications available at the BWFC CCC deliberation meeting for reference purposes, in line with Council’s sustainability principles.
Scores were collated and subsequently ranked resulting in the BWFCCC recommending that ten (10) applications totalling $25,000 be approved for funding from the Bodangora Community Benefit Fund.

The projects recommended for funding are:

- **St Mary’s Catholic School, Wellington**  
  $1,500  
  To assist with the payment for bus transport for students in Kindergarten, Year One and Year Two to the Geurie Pool for intensive swim lessons, each day, for one week whilst the Wellington Pool is undergoing redevelopment.

- **Bodangora Reserve Trust**  
  $1,000  
  To assist with beautifying the Memorial grounds and precinct including the planting of native trees.

- **Wellington Connect Incorporated trading as Wellington Men’s Shed**  
  $2,500  
  To assist in the completion of Stage 2 of a 10kw solar power system to Wellington Men’s Shed which will reduce ongoing power costs and enable funds saved from reduced energy bills to be utilised for projects to benefit the community.

- **Wellington Girl Guides**  
  $5,000  
  For the supply and building of an access ramp and landing to the side of the Wellington Girl Guides hall. The ramp will improve mobility access and safety issues and allow the side door to be rehung to swing outwards and comply with fire safety standards.

- **Wellington Cowboys Junior Rugby League**  
  $2,500  
  For the purchase of club uniforms which will display the logos for funding support and to update equipment for training purposes, in particular for our younger members. Game balls, fluoro volunteer vests, drink bottles and team bags for the 2019 season.

- **Provision of Aged Persons Accommodation**  
  $2,500  
  To purchase a ride on mower to assist with provision of services to aged persons accommodation in Wellington.

- **Wellington District Cricket Association**  
  $2,500  
  Support for the Wellington teams playing in the Dubbo District Junior Cricket Competition for 12, 14 and 16 years teams. The funds would be utilised for the purchase of portable pop-up sunshades, shirts, hats and caps.

- **Wellington Golf Club**  
  $2,170  
  A UHF system to be utilised by Greenkeepers, volunteers and the Clubhouse to assist with emergencies and/or players requiring assistance whilst on the golf course or in the Clubhouse.

- **Wellington PCYC**  
  $2,830  
  As part of the Wellington Youth Mentoring and Basketball Program the Wellington Eagles Basketball team have been invited to attend the Calvin Bruton Basketball
Competition, over a 1 week period, in Canberra. Funding to assist with accommodation, uniforms and training equipment.

- Parkrun Incorporated trading as Park Run Australia $2,500
  Funds to establish Wellington Riverside parkrun. Parkrun events use local facilities with little to no impact on the local environment. The Wellington Riverside parkrun will provide a community event every Saturday morning where participants can run, walk or volunteer, promoting a healthy lifestyle, positive physical and mental health and improving social connectedness in the community.

SUMMARY

Of 14 Round 3 applications for funding from the Bodangora Wind Farm Community Benefit Fund, 10 applications were determined eligible for full or partial funding totalling $25,000.

Appendices:
10 Bodangora Wind Farm Community Benefit Fund - Round 3 - 14 Applicants
**BODANGORA WIND FARM COMMUNITY BENEFIT FUND**

**APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING**

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquires, please phone Council’s Community and Recreation Division on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Wellington Cowboys Junior Rugby league</th>
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<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Kristy Wilson</td>
</tr>
<tr>
<td>Position</td>
<td>Sponsorship co-ordinator</td>
</tr>
<tr>
<td>Phone No.</td>
<td></td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0409719221</td>
</tr>
<tr>
<td>Email (for reimbursement only)</td>
<td><a href="mailto:willington@outlook.com">willington@outlook.com</a></td>
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Bank Account details for payment (If the details given then your funding cannot be paid by direct deposit)

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<th>BSB</th>
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<td>Signature of authorised person</td>
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**PART A**

**APPLICATION FOR FINANCIAL ASSISTANCE**

1. What is the total amount of your request (exclusive of GST)?  $50,000.00
2. Is your group/organisation incorporated not-for-profit?  Yes
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

Is your group/organisation registered for GST? No

Does your group/organisation have an ABN (Australian Business Number)? Yes

If yes, please quote your ABN 241 298 983 20

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

Please provide details of how your organisation intends to expend the funds:

If we are successful in receiving a grant we use the funds to purchase club uniforms where your logo will be exposed to the communities within the junior competition (Dubbo, Wellington, Nyngan, Narromine and Cobar). We also require much needed updated equipment for training purposes, particularly for our younger members. Game balls, fluoro volunteer vests, drink bottles and team bags are also needed for the 2019 season.

How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

Children from ages 6-16, both boys and girls register with Wellington Cowboys each year. The organisation places a huge emphasis of getting fit and maintaining a healthy mind and body. It is hoped that during the 2019 season we can successfully increase our member numbers, therefore more young community members are off our streets, participating in team sports and maintaining a healthy lifestyle.

Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
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<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
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Has your organisation made application for financial assistance from other bodies in the last 12 months?

No, We have only received sponsorship from local businesses.

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.
The Wellington Junior Rugby League Club was established in 1914 and has a strong and proud history. The club is affiliated with NSW Country Rugby League, Group XI and Dubbo and district Junior Rugby League Association. The club has a membership base of over 100 playing members.

The Wellington Junior Rugby League Club is home to two junior sides and one girls' league tag team. The club prides itself on providing a fun and safe environment for children to play Rugby League. It is dedicated to providing future opportunities and development for children in our local community.

However, there are many expenses connected with running a sporting club and we rely for funding solely on our own fundraising events and the support of local businesses.

The major expense for the club is paying for club uniforms and training equipment for our members. Without the ongoing support of sponsors our club will not be able to continue to provide a quality sporting opportunity to the local community.

2. Is the organisation based in Dubbo Regional Council LGA? Yes

3. What is the number of current members of your organisation? Approx. 120

4. What are the membership eligibility requirements?

Children aged between 6-16yrs. Boys and girls. We currently have a girls league tag team and girls can play with boys in teams until the age of 11

5. What contributions do volunteers make to your organisation?

- Coaching
- Refereeing
- Canteen organisation and running at home games
- Committee attendance
- Registration organisation
- First aid
- Grounds managers on game days and marking of fields
- Home game set up
- Uniform organisation- purchasing and design, washing uniforms
- District meetings attendance in Dubbo
- Financial records
- Managers
- Transport
PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

The contribution that you may make will make a huge difference to the club’s financial status. We have recently only received little donations/sponsorship due to the town’s hardships, making it harder upon our volunteers who regularly sought raffle prizes, run the canteen and seek out ways to find funds. We would greatly appreciate your support.
BODANGORA WIND FARM COMMUNITY BENEFIT FUND 2018
GUIDELINES AND SUBMISSION DIRECTION

The Boodangora Wind Farm Community Benefit Fund has been created from Development Contributions arising from the Planning Agreement between Council and Infigen Boodangora Wind Farm Pty Ltd.

For the 2018 Round 3 the Community Benefit Fund shall provide up to $25,000 for grants to incorporated not-for-profit community groups for projects identified and assessed using an open call for applications.

To be successful for funding, community projects must meet the following criteria:

1. Deliver social, cultural, economic or environmental benefits to local communities of the Wellington district.
2. Address an identified community priority.
3. Demonstrate that any ongoing or recurrent costs of the project can be met by the community group once grant funding has been expended.
4. The organisation must demonstrate the capacity to manage funds and deliver the project.

The maximum grant allocation available per project nomination is $5,000.

There can only be one (1) application per organisation in Round 3.

Applications will be assessed by the Fund Assessment Panel established by Council.

Acquittal reporting on all funded requirements will be a requirement of grant acceptance.

All applicants will be notified of the outcome in writing.

The Fund Assessment Panel reserve the right not to approve funding if the project:

- is salary, remuneration or profit based
- is for a single person
- is religious or political in nature
- requires ongoing funding for continuity
- supports beauty pageants or similar contests
- provides gambling or games of chance
- does not reflect community standards
- denigrates, excludes or offends minority groups
- degrades the natural environment.
HOW ARE THE PROJECTS TO BE ASSESSED?

The Fund Assessment Panel shall use the defined criteria to assess and recommend to Council projects for funding. The panel is to include:

- Members of the Bodangora Wind Farm Community Consultation Committee (excluding any staff representative of Dubbo Regional Council);
- Two (2) Councillors of Dubbo Regional Council elected from the Wellington Ward;
- An independent probity advisor appointed by Council to advise the Panel on their deliberations and assessment process;
- Other members appointed by Council as required.

A report with the recommendations of the Fund Assessment Panel and a separate report from the Independent Probity Advisor shall be submitted to the Council meeting occurring immediately after the Fund Assessment Panel meeting.

Council shall consider the report of the Fund Assessment Panel and determine the applications that shall receive funding.

GRANT MANAGEMENT GUIDELINES

Should your organisation be successful in its application for funding?

**Project Scope**

As part of your grant application you provided Council with a project scope. The scope must be achieved by the end of the project. It is not acceptable, without written consent of Council to change the scope of the project.

Any change of scope that is not approved by Council’s Chief Executive Officer may result in the original grant amount being reduced or cancelled requiring funds to be returned to Council.

**Auspice**

Projects may be auspiced through incorporated organisations. If the grant will be managed through an auspice arrangement then the relevant information must be submitted with the application and detailed within the funding agreement.

**Use of Grant Funds**

Grant funds may be used to leverage grants external to Council. The Bodangora Wind Farm Community Benefit Fund monies cannot be used in conjunction with existing or future Council grants.

**Project Finances**

Project finances are to be managed to ensure that the project is completed within the budget proposed. Any project costs above the budget provided in the application are the responsibility of the recipient organisation.
Council shall not provide additional funds towards the project other than the grant provided. Grant funds that are not expended on the project shall be returned to Council. GST is to be treated in accordance with Australian Taxation Office rules.

Project grants are to be expended within 12 months of the grant being provided. Failure to do so without written permission may result in the original grant amount being reduced or cancelled requiring funds to be returned to Council.

Council reserves the right to conduct a financial audit of the project wither during the project or on completion of the project.

Recognition:

Recipient organisations are required to recognise Council as the funding source on all media, promotional material and project signage. The text to be used is as follows:

"Bodangora Wind Farm Community Benefit Fund: Dubbo Regional Council & Infigen."

Project Reporting and Acquittal

The recipient organisation is to report to Council via Council’s nominated Council Officer of the project monthly. The report should address:

1. Progress:
2. Expenditure
3. Issues
4. Photographs showing progress/completion of the project.

If there is no progress then a simple telephone call or email to the nominated Council Officer identifying no progress and the reason is sufficient.

At the end of the project the organisation is to complete the project acquittal form within 5 weeks of completion and provide it along with copies of receipts to Council. Where the project is via an auspice arrangement, the auspice organisation must provide the acquittal for each individual project. All receipts relating to the project grant are to be provided with the project acquittal.

Expenditure should match funding at the end of the project. Where it doesn’t comments must be provided on the acquittal as to why expenditure is less than or more than the original project budget.

Liability

Council and its officers, Infigen and its officers, members of the Bodangora Wind Farm Community Consultation Committee and other members of the Fund Assessment Panel shall not be responsible for any liabilities incurred or entered into by the recipient organisation as a result of, or arising out of that organisation’s responsibilities under the Funding Agreement.

The recipient organisation shall indemnify the Council and its officers, Infigen and its officers, members of the Bodangora Wind Farm Community Consultation Committee and other members of the Fund Assessment Panel against any claim, demand, liability suit costs, expenses, action,
arising out of or in any way connected with the activities of the organisations or agents in consequence of the Funding Agreement except where the claim, demand, liability, costs or action are caused by the Council and its officers, Infgen and its officers, members of the Bodangora Wind Farm Community Consultation Committee and other members of the Fund Assessment Panel.

Public Liability Insurance may have been required for your grant to be approved. If it wasn’t submitted within the application then a Certificate of Currency shall be submitted prior to the project commencing.

Future Maintenance or Renewal

Unless agreed in writing at the time of funding approval Council has no obligations regarding ongoing maintenance or renewal of assets created by the project.
BODANGORA WIND FARM COMMUNITY BENEFIT FUND

APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>St Mary’s Catholic School, Wellington</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Mrs Carole Reinhard</td>
</tr>
<tr>
<td>Position</td>
<td>Acting Primary Coordinator</td>
</tr>
<tr>
<td>Phone No.</td>
<td>0268 451822</td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0407412228</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td><a href="mailto:c.reinhard@bth.catholic.edu.au">c.reinhard@bth.catholic.edu.au</a></td>
</tr>
</tbody>
</table>

Bank Account details for payment (If no details given then your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bank

Bank Account owners name

Signature of authorised person

Dubbo City

Page 316
PART A
APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $1,500
2. Is your group/organisation incorporated not-for-profit? Yes
3. Is your group/organisation registered for GST? Yes
4. Does your group/organisation have an ABN (Australian Business Number)? Yes

If yes, please quote your ABN 56 336 281 494

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

The funds would be used to assist with the payment for a bus to transport students in Kindergarten, Year One and Year Two to a venue for their intensive swimming lessons each day for a week, as we currently have no access to a local pool for swimming lessons.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

Admission to a pool each day for one week.
Bus company will receive payment for transporting students.
Ausswim accredited teachers will be paid for delivering lessons to students.
Students will receive swimming lessons which will give them skills to be safe in and around water.

7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100</td>
<td>14-11-18</td>
<td>Annual prize giving donation</td>
</tr>
</tbody>
</table>
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

| $1000 | 13-9-17 | Annual prize giving donation |
| $500 | 10-12-15 | Annual prize giving donation |

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSU Sport Development Program Grant</td>
<td>20/09/18</td>
<td>$1000</td>
<td>$1000</td>
</tr>
</tbody>
</table>

PART B

INFORMATION REGARDING YOUR ORGANISATION:

1. Please supply a brief history of your organisation and its current activities.

St Mary’s Catholic School is a Kindergarten to Year 10 school, providing education and pastoral care to our students. Annually we provide swimming lessons to students in Kindergarten, Year One, and Year Two to ensure that they are developing essential swimming skills as well as swim and survive skills as needed to keep them safe around the water. These lessons are delivered by AusSwim accredited teachers.

2. Is the organisation based in Dubbo Regional Council LGA? Yes

3. What is the number of current members of your organisation? 154 students

4. What are the membership eligibility requirements?

Students are enrolled by their parents who are committed to a supportive, Christian learning environment.

5. What contributions do volunteers make to your organisation?

Volunteers assist teachers within the classroom, contribute ideas through our P&F Association, delivering special programs to students and in the School Canteen.
PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

Parents of Kindergarten, Year One and Year Two students have been charged through their school fees for this years intensive swimming program. We feel it is unfair to expect parents/carers to pay additional costs for a bus which is necessary for transport to a pool because we do not have access to our Wellington Pool. Council’s decision to close it for repairs will have a significant impact on our school program. Our school community comprises mostly farming families and the impact of the drought has been financially significant for them. To impose an additional cost at this time will impact many families. The skills taught through the Intensive Swimming family are essential for our young students who will use these lifelong skills to assist them to be safe both in and around water.
**APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS**

**BODANGORA WIND FARM COMMUNITY BENEFIT FUND**

**APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING**

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please, phone Council's Community and Recreation Division on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>PARKRUN INC (a parkrun Australia)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Nikki Watfold</td>
</tr>
<tr>
<td></td>
<td>Emma Lee Holmes</td>
</tr>
<tr>
<td>Position</td>
<td>Operations Assistant</td>
</tr>
<tr>
<td></td>
<td>parkrun Australia</td>
</tr>
<tr>
<td></td>
<td>Event Director</td>
</tr>
<tr>
<td></td>
<td>Wellington Riverside parkrun</td>
</tr>
<tr>
<td>Phone No.</td>
<td>0453 687 630</td>
</tr>
<tr>
<td></td>
<td>0438 842 167</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td><a href="mailto:australia@parkrun.com">australia@parkrun.com</a></td>
</tr>
</tbody>
</table>

**Bank Account details for payment** (funds details given to your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
<th>Bank</th>
<th>Branch</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bank Account owners name</th>
<th>Signature of authorised person</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $5,000

2. Is your group/organisation incorporated not-for-profit? Yes

3. Is your group/organisation registered for GST? Yes

4. Does your group/organisation have an ABN (Australian Business Number)? Yes

If yes, please quote your ABN__23 199 156 745__

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

The funds will be used to establish Wellington Riverside parkrun. Please see the attached quote for further details.

With regard to financial stability and the future of the event, once established, there will be no additional costs or charges for participants, the event team, funding bodies or landowners for the lifetime of the event. Parkrun events are relatively self-sustainable and run with very limited additional funding requirements. Support through provision of insurance from Athletics Australia, and additional funding from dedicated major sponsors/partners, enables parkrun Australia to maintain the ongoing operational costs.

Parkrun events use local facilities with little to no impact on the local environment. We bring all required equipment and take it away at the end of each event. Equipment is high quality so has minimal turnover and is reused each week. Parkrun events produce ZERO rubbish.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

Wellington Riverside parkrun will provide a community event every Saturday morning where participants can run, walk or volunteer, promoting a healthy lifestyle, positive physical and mental health, and improving social connectedness in the community.

Wellington Riverside parkrun’s objectives are:

- Increased levels of regular physical activity, decreasing the % of residents that are overweight and obese
- Increased levels of regular volunteering, decreasing the levels of psychological distress through engagement and connection with community
Physical inactivity is one of the leading causes of morbidity and mortality worldwide. Insufficient regular physical activity increases the risk of type 2 diabetes, cardiovascular disease and some cancers. Western NSW Local Health District has one of the highest rates of type 2 diabetes, overweight and obesity, cardiovascular disease and mental health issues. These issues are more prevalent in those living in rural areas, are Indigenous and are from low socio-economic backgrounds.

The long-term benefits of Wellington Riverside parkrun are improved rates of physical activity, increased rates of volunteering and improved mental health and wellbeing for Dubbo Regional Council residents. Wellington Riverside parkrun will be a regular place to go every Saturday morning for those wanting to exercise, volunteer or engage and connect with others.

The improved mental and physical health will lead to a reduction in disease associated with obesity and excess body fat, and reduction in mental health distress, reducing the costs and stress on local medical and health services.

Wellington Riverside parkrun will bring people into the CBD, promoting post-parkrun socialising at local cafes as parkrunners gather for coffee and/or breakfast. People may also do their weekly shopping after attending parkrun. Holding the event at Cameron Park and Pioneer Park in the Wellington CBD has the potential to increase cafe and supermarket business as participants are encouraged to socialize together after the event at a local coffee shop.

In addition, parkrunners regularly plan their holidays around parkrun locations thereby increasing tourism for the area, as people travel locally, across Australia and around the world to visit different parkrun locations.

Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Has your organisation made application for financial assistance from other bodies in the last 12 months?

Yes

No

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PART B:

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

   parkrun’s vision is to create a healthier and happier planet by continually breaking down barriers to participation and bringing people together from all walks of life. We believe that by 2023, we will see one million people taking part at parkrun every single weekend across 12,000 global events.

   parkrun began with the launch of its first event in Bushy Park, Teddington, UK on 2 October 2004: parkrun launched in Australia at Main Beach on the Gold Coast in Queensland in April 2011. Currently, parkrun Australia delivers over 330 weekly parkrun events at locations in every state, with additional events launching in new communities almost every week. Each Saturday morning more than 39,000 participants run or walk at a local parkrun. These participants are supported by over 3,100 volunteers who deliver the events every week.

   At a local level, Dubbo parkrun launched in July 2015, and the volunteer team have delivered 165 events. In the past 12 months, they have an average of 288 finishers every week, who are supported by 1518 volunteers. The record attendance at Dubbo parkrun was 441 people on 31 March 2018.

2. Is the organisation based in Dubbo Regional Council LGA?     Yes

3. What is the number of current members of your organisation?  648,029 registrations

4. What are the membership eligibility requirements?

   There is no cost and no membership required to participate or volunteer at parkrun. Participants register online and bring their printed barcode that is used to record their participation and volunteer contributions. With no booking or commitment needed, people can fit parkrun in around their life commitments, attending when they can.

   parkrun events aim to engage people from all backgrounds and all fitness levels, abilities and ages, both as volunteers and as participants, irrespective of gender, socio-economic status; ethnicity, disability, or mental health status. As a FREE event, Wellington Riverside parkrun removes the financial barriers that can stop people from undertaking regular physical activity.

   Orůte registered, people belong to the parkrun community. Wellington Riverside parkrun will provide an opportunity for residents to engage in regular physical activity and volunteering in a supportive environment. It is about friendship, families and bringing people together to promote a healthy and connected community.
What contributions do volunteers make to your organisation?

Volunteers are at the heart of parkrun. Without volunteers, parkrun would not be possible. All parkrun events are led and delivered entirely by volunteers from the local community, under the following structure:

Emma Lee Holmes - Event Director (volunteer). Emma Lee is a local resident and will be the coordinator for this event at a local level.

Miriam Tan - Event Ambassador (volunteer). Miriam is an experienced parkrunner and will be support and a mentor for Emma Lee and her event team. Miriam is also the Event Director for Dubbo parkrun.

Wellington Riverside parkrun Core Event Team - team of 4: 10 Run Directors who deliver the event each week, under the guidance of the Event Director.

Weekly volunteers - people from the parkrun community take on the roles to make parkrun happen each week, including timekeeper, scanner, marshal and tailrunner. Most people take a week of participating to volunteer, while others attend parkrun solely to volunteer and be part of the community event.

We estimate the in-kind contribution for Wellington Riverside parkrun to be $11,180 per annum. Please see the attached detailed outline of this contribution.
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

Wellington Riverside parkrun will support Dubbo Regional Council’s Community Strategic Plan in the following area - Theme 5: Liveability.

5.2 The health of the community is maintained and enhanced: Wellington Riverside parkrun will help to maintain and improve the health of the community by encouraging regular physical activity, being an inclusive event that is welcoming to all, removing many traditional barriers to participation (such as cost), providing a regular opportunity to volunteer and engage with the community - each of these on their own, and then combined can result in improved physical and mental health, resulting in reducing the burden on the health system.

5.3 The lifestyle and social needs of the community are supported: Wellington Riverside parkrun will help to develop a strong and resilient community through the creation of an inclusive and welcoming event. It will empower individuals, providing volunteers with training, and the responsibility of performing their volunteer role. It will encourage an environment of community support; the shared understanding that everybody is there to improve their own health and fitness will build a camaraderie among participants, resulting in new friendships and social connections. It will build the confidence and resilience of individuals through participation in physical activity, and as a result of positive social interactions with other participants and volunteers.

5.5 The community has the opportunity to participate in a diverse range of lifestyle, sporting and passive recreational pursuits: there is not currently a free, weekly event that provides the Wellington community with an opportunity to participate in regular physical activity. Wellington Riverside parkrun will provide this opportunity.

With regard to recognition: the funding would be acknowledged at the launch of Wellington Riverside parkrun. This will be done on the Wellington Riverside parkrun Facebook Page and in the pre-event briefing. Representatives from Dubbo Regional Council and InfiGen Bodangora Wind Farm will be invited to make a short speech at the launch. The funding would also be acknowledged in any media regarding the establishment and launch of the event. The logos and text - “Bodangora Wind Farm Community Benefit Fund: Dubbo Regional Council & InfiGen” will be displayed on the ‘About Us’ page on the Wellington Riverside parkrun website.
parkrun
parkrun.com.au

Quote

30th October 2018

Quote for: The establishment of Wellington Riverside parkrun

parkrun Australia will work with the founding Event Director(s) to establish a parkrun in Wellington in The Dubbo Regional Council area. This quote covers the establishment and ongoing costs and fees for the lifetime of the event. There will be NO additional charges for participants, the event team or funding bodies for the LIFETIME of the event. Once a parkrun is established, it is relatively self-sustainable and runs with very limited additional funding requirements. Support through provision of insurance from Athletics Australia, and additional funding from dedicated major sponsors/partners, enables parkrun Australia to maintain the ongoing operational costs.

THIS QUOTE INCLUDES:

- Establishment and ongoing costs and fees for Wellington Riverside parkrun for the lifetime of the event including:
  - parkrun branded teardrop flags, flag poles and stakes
  - parkrun Volunteer Vests
  - First Aid kit, including snake first aid bandage
  - parkrun Finish tokens
  - Token sorting trays
  - Cones
  - Large Photo “Selfie” Frame
  - Event Manual
  - parkrun software
  - parkrun licence fees
  - Insurance
  - Online volunteer resource and management system
  - Weekly results emails to each participant and volunteer
  - Delivery to Event Team
  - Additional equipment as needed due to event growth
  - Replacement equipment as needed

Total of quoted price: $5,000 (ex GST)

This quote is valid for 90 days.

Sports House, 337 Christine Ave, Varsity Lakes, Queensland 4227
ABN 23 199 185 745

DUBBO REGIONAL COUNCIL
Page 326
In-kind Contribution Details

Wellington Riverside parkrun

Each parkrun event is community-led and community-driven. It is led by a volunteer Event Director (or two Co-Event Directors) who is the contact for the event. They are responsible for ensuring their parkrun event is delivered each Saturday morning, according to the parkrun codes, policies and procedures. They also manage the event’s volunteer roster.

A trained Run Director – supported by the Event Director(s) – is the point of contact for the event on the Saturday morning. They work with a team of volunteers who take on the roles required to safely deliver the event, such as timekeeper, barcode scanner, marshal and tail walker.

The different roles and number of volunteers will vary for each event, depending on the course and number of participants.

Based on our experience of other parkrun events, this is an estimate of the minimal number of volunteers required and their in-kind contribution for Wellington Riverside parkrun:

<table>
<thead>
<tr>
<th>Position</th>
<th>Voluntary Labour Hourly Rate</th>
<th>Hours per week</th>
<th>In-kind Cost per week</th>
<th>In-kind Cost per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event Director</td>
<td>$25</td>
<td>3</td>
<td>$75</td>
<td>$3,900</td>
</tr>
<tr>
<td>Weekly Run Director</td>
<td>$20</td>
<td>2</td>
<td>$40</td>
<td>$2,080</td>
</tr>
<tr>
<td>Weekly volunteers</td>
<td>$20</td>
<td>5</td>
<td>$100</td>
<td>$5,200</td>
</tr>
<tr>
<td>(5 volunteers x 1 hour per week)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL ANNUAL IN-KIND CONTRIBUTION** $11,180
**Project Timeline**

**Wellington Riverside parkrun**

Below is the proposed timeline for Wellington Riverside parkrun.

**Team involved in establishing the event:**
- parkrun Australia
- Miriam Tan – Event Ambassador (volunteer) – parkrun Australia
- Emmalee Holmes – Event Director (volunteer) – Wellington Riverside parkrun
- Local Event Team (volunteers); lead by Emmalee Holmes

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start Date</th>
<th>Finish Date</th>
<th>Completed By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner local volunteer Event Director with volunteer parkrun Event Ambassador</td>
<td>May 2018</td>
<td>June 2018</td>
<td>parkrun Australia Head Office</td>
</tr>
<tr>
<td>Organise a core volunteer event team</td>
<td>Ongoing</td>
<td></td>
<td>Emmalee Holmes</td>
</tr>
<tr>
<td>Identify a suitable 5km course</td>
<td>Ongoing</td>
<td></td>
<td>Emmalee Holmes Miriam Tan</td>
</tr>
<tr>
<td>Seek landowner permission to use course</td>
<td>Ongoing</td>
<td></td>
<td>Emmalee Holmes</td>
</tr>
<tr>
<td>Secure funding to establish event</td>
<td>June 2016</td>
<td>December 2015</td>
<td>Emmalee Holmes parkrun Australia Head Office</td>
</tr>
<tr>
<td>If funding is secured by December 2018:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submit completed paperwork to parkrun Head Office</td>
<td>December 2018</td>
<td>N/A</td>
<td>Emmalee Holmes</td>
</tr>
<tr>
<td>Paperwork submitted to parkrun Global</td>
<td>December 2018</td>
<td>N/A</td>
<td>parkrun Australia Head Office</td>
</tr>
<tr>
<td>Plan and deliver two trial events</td>
<td>January 2019</td>
<td>N/A</td>
<td>Emmalee Holmes Miriam Tan</td>
</tr>
<tr>
<td>Connect with local indigenous elders to be part of the launch, and ongoing</td>
<td>December 2018</td>
<td>Ongoing</td>
<td>Emmalee Holmes Local Event Team</td>
</tr>
<tr>
<td>Promote Wellington Riverside parkrun to the community</td>
<td>December 2018</td>
<td>Ongoing</td>
<td>Emmalee Holmes Local Event Team</td>
</tr>
<tr>
<td>Launch Wellington Riverside parkrun</td>
<td>February 2019</td>
<td>N/A</td>
<td>Emmalee Holmes Local Event Team</td>
</tr>
<tr>
<td>Delivery Wellington Riverside parkrun to the local community every Saturday morning</td>
<td>February 2019</td>
<td>Ongoing</td>
<td>Emmalee Holmes Local Event Team</td>
</tr>
</tbody>
</table>

*Sports House, 347 Christine Ave, Yaralla Lakes, Queensland, 4227*

*ABN: 23 100 9136 765*
23/10/2018

To Whom It May Concern,

Re: Support for a parkrun in Wellington

I am writing to you to convey my support for a parkrun in Wellington.

parkrun is a not-for-profit organisation established to benefit the entire community. Our mission is to create a happier, healthier planet, by providing a free, weekly, timed 5km event to every community that wants one around the world, thereby increasing levels of physical activity and strengthening community connections. They are open to everyone, free, and are safe and easy to take part in. These events take place in pleasant parkland surroundings and are very inclusive—we encourage people of every ability to take part, from walkers or those taking their first steps in running to Olympians, from juniors to those with more experience, we welcome all.

Dubbo parkrun, located within the Dubbo Regional Council area launched in July 2015 and has had great success within the community, with an average of 250 participants each week. Having a parkrun in Dubbo has brought considerable economy to Dubbo, those living in surrounding towns they spend time at local cafes and retail stores. Of those registered with Dubbo parkrun, approximately 1/10 of those live in the Wellington area. Since then nearby Lithgow, Bourke, Cobar, Cowra, Bathurst, Orange and Mudgee have also recently launched successful parkrun events in those rural towns. Narromine will also launch in early 2019.

We are sure you can appreciate how excited we are about this project and how important we feel it is for this community to encourage and promote an active lifestyle.

If there is any further information you would like regarding this project please do not hesitate to contact me.

Kind Regards,

Miriam Tan
Event Director (Volunteer) - Dubbo parkrun
miriam.tan@parkrun.com

Sports House, 337 Christine Ave, Versailles Lakes, Queensland, 4327
ABN: 99 150 56 745
The following appendices are current as at 10th October 2018:

### Appendix 1: parkrun Australia locations

<table>
<thead>
<tr>
<th>State</th>
<th>Location</th>
<th>Address</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSW</td>
<td>Parkrun 1</td>
<td>Parkrun 1 Address</td>
<td>Description 1</td>
</tr>
<tr>
<td>Parkrun 2</td>
<td>Parkrun 2 Address</td>
<td>Description 2</td>
<td></td>
</tr>
<tr>
<td>VIC</td>
<td>Parkrun 3</td>
<td>Parkrun 3 Address</td>
<td>Description 3</td>
</tr>
<tr>
<td>Parkrun 4</td>
<td>Parkrun 4 Address</td>
<td>Description 4</td>
<td></td>
</tr>
<tr>
<td>WA</td>
<td>Parkrun 5</td>
<td>Parkrun 5 Address</td>
<td>Description 5</td>
</tr>
<tr>
<td>Parkrun 6</td>
<td>Parkrun 6 Address</td>
<td>Description 6</td>
<td></td>
</tr>
<tr>
<td>ACT</td>
<td>Parkrun 7</td>
<td>Parkrun 7 Address</td>
<td>Description 7</td>
</tr>
<tr>
<td>Parkrun 8</td>
<td>Parkrun 8 Address</td>
<td>Description 8</td>
<td></td>
</tr>
<tr>
<td>TAS</td>
<td>Parkrun 9</td>
<td>Parkrun 9 Address</td>
<td>Description 9</td>
</tr>
<tr>
<td>Parkrun 10</td>
<td>Parkrun 10 Address</td>
<td>Description 10</td>
<td></td>
</tr>
</tbody>
</table>

---

**DUBBO REGIONAL COUNCIL**

**Page 332**
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND -
ROUND 3 - 14 APPLICANTS

DUBBO REGIONAL COUNCIL  Page 333
Appendix 1b: parkrun Australia Event Interested Parties

Page 2 of 2

South Bank Corporation
South East Queensland Water
South Gippsland Shire
South West Regional Council
Squelah Harbour City Council
Shire of Manjimup
Shire of Mundaring
Shire of Augusta-Margaret River
Shire of Wagga Wagga
Shire of Wyndham-East Millewa
Shire of Yarrawonga
Shawahen City Council
Singleton Council
Strawberry picnic area
St Patrick’s Christian College, Nulkaba
Stratford Shire Council
Sunshine Coast Regional Council
Surf Coast Shire Council
Sutherland Shire Council
Sydney International Regatta Centre
Tattersall’s Real Estate
TE Morris & Associates Pty Ltd
Tamborine Mountain Sports Association
Tamworth Regional Council
Tea Tree Gully Council
The Chief Executive of the Office of Environment and Heritage, the
Minister for Environment and the
Crown in right of the State of NSW
The Minister administering the Crown
Land Act 1969
The Minister for Sustainability, Environment and Natural
Resources
The Rundle of Murray Bridge
The Southport School
Toowoomba Regional Council
Towend of Cambridge
Town of Coffs Harbour
Town of Port Hedland
Town of Victoria Park
Townsville City Council
Trinity Lutheran College
Tuggeranong Community Council
Tweed Shire Council
Uulin University of New England
University of Western Sydney
Upper Hunter Shire Council
Warrina Live
Warrnambool Shire Council
Wellington Shire Council
West Tamar Council
Western Downs Regional Council
Whitsunday Regional Council
Whitsunday City Council
Whitsunday Shire Council
Wingecarribee Shire Council
Wollongong City Council
Woodford Show Society
Wyndham City Council
Yarrin Peninsula District Council

Appendix 1c: Junior parkrun locations Australia

<table>
<thead>
<tr>
<th></th>
<th>Old</th>
<th>Vic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cannonsdale Junior parkrun</td>
<td>Westerford Junior parkrun</td>
<td></td>
</tr>
<tr>
<td>Southport Junior parkrun</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Appendix 1d: Junior parkrun Australia Event Interested Parties

Cannonsdale Primary School
The Southport School
Park Victoria

Appendix 1e: parkrun locations outside Australia

<table>
<thead>
<tr>
<th>Malaysia</th>
<th>Singapore</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taman Midu Ulu parkrun</td>
<td>East Coast park parkrun</td>
</tr>
<tr>
<td>Presint 18 parkrun, Putrajaya</td>
<td>West Coast park parkrun</td>
</tr>
</tbody>
</table>

Appendix 1f: parkrun locations outside Australia Event Interested Parties

Dewan Bandaraya Kuala Lumpur
Perbadanan Putrajaya
# BODANGORA WIND FARM COMMUNITY BENEFIT FUND

**APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING**

Applications close on Monday 5 November at 5 PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division on 6801 4002 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81, Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email, please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>The Spirit of the Planet Indigenous Corporation (ICN 8462)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Lewis Burns</td>
</tr>
<tr>
<td>Position</td>
<td>Chair</td>
</tr>
<tr>
<td>Phone No.</td>
<td></td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0418987095</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td><a href="mailto:info@thespiritoftheplanetdubboaustralia.com">info@thespiritoftheplanetdubboaustralia.com</a></td>
</tr>
</tbody>
</table>

**Bank Account details for payment** *(if no details given then your funding cannot be paid by direct deposit)*

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bank</th>
<th>Branch</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bank Account owners name</th>
<th>Signature of authorised person</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $5000

2. Is your group/organisation incorporated not-for-profit? Yes / No [✓]

3. Is your group/organisation registered for GST? Yes / No [✓]

4. Does your group/organisation have an ABN (Australian Business Number)? Yes / No [✓]

If yes, please quote your ABN: 06761502215.

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds: the need of the community to be met by the project; the benefits to the community; the likely and potential benefits to the community; the number of rural or remote people who would be assisted.

- Local business development to promote employment and local businesses, helping them become more aware of the services available in the region.
- Support for development and revitalisation of local businesses and areas, which are home to people who need assistance and who are part of the local community.
- Improvement in the provision of services and facilities for communities, which are part of the local community.
- Assistance for the development of communities, which are part of the local community.
- Assistance for the development of communities, which are part of the local community.
- Assistance for the development of communities, which are part of the local community.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

- According to the document titled 'The role of festivals in the development of communities' by Christopher X. O'Brien, University of Western Sydney, and John Coutts, University of Sydney, festivals contribute to regional development socially, economically, culturally and environmentally (O’Brien & Coutts, 2004).
- The participation of residents in community events is important in strengthening community relationships and establishing a sense of place, and as such, festivals are considered an essential part of community development (O’Brien & Coutts, 2004).
- The benefits of festivals are numerous, including increased social cohesion, creating a sense of place, and providing a venue for community engagement (O’Brien & Coutts, 2004).
- The annual festivals are held in the third week of each month, attracting residents from the region and beyond, providing a unique opportunity for the local community to come together and celebrate.
- The participation of residents in community events is important in strengthening community relationships and establishing a sense of place, and as such, festivals are considered an essential part of community development (O’Brien & Coutts, 2004).
- The festivals are held in the third week of each month, attracting residents from the region and beyond, providing a unique opportunity for the local community to come together and celebrate.
- The benefits of festivals are numerous, including increased social cohesion, creating a sense of place, and providing a venue for community engagement (O’Brien & Coutts, 2004).

DUBBO REGIONAL COUNCIL

Page 336
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>5000.00</td>
<td>14/09/2018</td>
<td>This will pay some of our booking fee to use the showground</td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?  
☐ Yes / ☐ No

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Destination NSW Discretionary Fund</th>
<th>Date of Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>20/09/2016</td>
<td>5000.00</td>
<td>5000.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Destination NSW Discretionary Fund</th>
<th>Date of Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12/02/2018</td>
<td>$13,750</td>
<td>$13,750</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Destination NSW Discretionary Fund</th>
<th>Date of Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12/02/2018</td>
<td>$13,750</td>
<td>$13,750</td>
</tr>
</tbody>
</table>

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

(a) [Historical context provided]

(b) Maintain and promote the cultural life and practices of Indigenous People of the World through "The Spirit of the Planet" Festival.

(c) Preserve the music, song and dance of Indigenous history and culture through the remit of "The Spirit of the Planet" Festival.

(d) Support the development of the "The Spirit of the Planet" Festival in Dubbo as a safe, strong and sustainable community event.

(e) Support the development of "The Spirit of the Planet" Festival towards becoming an annual event in Dubbo.

(f) Maintain and support the development of "The Spirit of the Planet" Festival in Dubbo through the remit of Indigenous history and culture through the remit of "The Spirit of the Planet" Festival.

2. Is the organisation based in Dubbo Regional Council LGA?  
☐ Yes / ☐ No
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

3. What is the number of current members of your organisation?

4. What are the membership eligibility requirements?
   A member must be at least 16 years of age, and:
   - Aboriginal or Torres Strait Islander person
   - A non-Aboriginal person

5. What contributions do volunteers make to your organisation?
   Our volunteers are the backbone of this organisation, we are running with majority of volunteer time.

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

DUBBO REGIONAL COUNCIL
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APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

BODANGORA WIND FARM COMMUNITY BENEFIT FUND

APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

Name of Organisation
St Mary’s Catholic School

Address
Percy Street Wellington NSW 2820

Contact Person
Jo Clarke

Position
Secondary Teacher

Phone No.
0268451822

Mobile No.
0429208532

Email (for remittance advice)
j.clarke1@bth.catholic.edu.au

Bank Account details for payment (if no details given then your funding cannot be paid by direct deposit)

BSB

Account number

Bank

Branch

Bank Account owners name

Signature of authorised person
PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $5000.00
2. Is your group/organisation incorporated not-for-profit? Yes / No
3. Is your group/organisation registered for GST? Yes / No
4. Does your group/organisation have an ABN (Australian Business Number)? Yes / No

If yes, please quote your ABN 56338281494

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as United. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

Funds will be used to purchase shade structures to provide much needed shade over existing School Garden beds and to also eventually construct an externally secure gate to allow access for volunteer community members/groups.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

The School Garden is reliant upon the assistance of volunteers, both from families and friends within the school community but also from those from the wider Wellington community. The shade will allow students, staff, families/friends and community volunteers access to a safer environment providing protection from the sun particularly during the upcoming summer months, and also mean that the garden will become more accessible rather than having to use only in the cooler parts of the day.

Eventually a secure external gate will allow easier access for students, families, friends and associated community volunteer’s/groups who wish to assist with the ongoing maintenance of the garden outside of the regular school hours and term’s. This will allow members easier access to the garden within their own time and without actually entering the school grounds. And in a sense allowing the garden to become somewhat the likes of a gated community garden.
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

PART A

9. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?
   Yes / No

   If yes please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bunnings</td>
<td>01.06.2018</td>
<td>Garden Bed's</td>
<td>1 Garden Bed $259, various seedlings $1, bag mulch $300</td>
</tr>
</tbody>
</table>

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

   Over the last 2 years, the school has been working upon rebuilding its School Garden to a learning environment that can be utilised by the entire school. The primary school joined the Stephanie Alexander Kitchen Garden Foundation and the Secondary has implemented the Garden within its Mandatory Technology Agriculture and Food Technology program. The students are really enjoying experiencing learning within this environment and have played a key role within its re-development. However, as we move into the summer months the students have been experiencing the effects of working within the heat and how the privilege of shade would further enhance their access as well as the use of this learning environment.
2. Is the organisation based in Dubbo Regional Council LGA? 

3. What is the number of current members of your organisation? 

4. What are the membership eligibility requirements?

   The main cohort of our members are students and staff as well as family, friends and community volunteers. However anyone interested can be a volunteer within the garden providing they have a working with children check.

5. What contributions do volunteers make to your organisation?

   Our volunteers give up their valuable time to enhance our students learning experience. Some make donations to our garden to assist with its maintenance and improvement. Others drop in after school-hours to weed/water etc. Our volunteer-base ensure that the upkeep of the garden is manageable and that the garden is maintained at an acceptable standard to ensure quality learning is able to be achieved. But also it is something that both students and the like have a sense of pride in and a sense of belonging from just from being involved within.

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.
BODANGORA WIND FARM COMMUNITY BENEFIT FUND

APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Wellington Connect incorporated trading as Wellington Men’s Shed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Chris Redfern</td>
</tr>
<tr>
<td>Position</td>
<td>Chairman</td>
</tr>
<tr>
<td>Phone No.</td>
<td></td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0429 183 374</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td></td>
</tr>
</tbody>
</table>

Bank Account details for payment (If no details given then your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank</td>
<td>Branch</td>
</tr>
<tr>
<td>Bank Account owners name</td>
<td>Signature of authorised person</td>
</tr>
</tbody>
</table>

DUBBO REGIONAL COUNCIL
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

ITEM NO: CCL18/256

PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $4,742.89

2. Is your group/organisation incorporated not-for-profit? Yes

3. Is your group/organisation registered for GST? Yes

4. Does your group/organisation have an ABN (Australian Business Number)? Yes

   If yes, please quote your ABN: 63 662 584 080

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be assisted by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds: Funding for this project will complete Stage 2 of a 10kw solar power system to Wellington Men’s Shed at 59 Gobelain Street, Wellington.

   Stage 1 is completed and operational which includes a 10kw Inverter and is already wired to connect to the proposed stage 2.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities? The varied activities that the Men’s Shed are involved in contributes to our local community and sometimes beyond. We have a steady stream of requests to make, repair, or assist in projects. We repair things for people, mainly for women in the community which includes Mumbil, Stuart Town and Guerrie. Projects have been completed for schools, churches, clubs, Rotary, Lions, Probus Club, Quota Club, Poultry Club, Rifle Club, Race Club. Other organisations such as WATTS, Flying Doctor Service, Rural Fire Services, Show Society, WACHS and Council.

   The Shed members, with an accumulated 4,000 of past experiences are willing to assist the community with a ‘CAN DO’ approach and this provides our members with a sense of worth and satisfaction.

   The Shed assists and produces great benefits and social finance to the Dubbo Regional Council LGA.

   This grant will allow the shed to operate more efficiently and will allow the men to share in a more effective way to the community.
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>20,778</td>
<td>28.7.2017</td>
<td>Commercial kitchen fitout</td>
</tr>
<tr>
<td>6,773</td>
<td>21.17.2017</td>
<td>Supply and install 5kw solar power</td>
</tr>
<tr>
<td>23,705</td>
<td>27.7.2018</td>
<td>Storm water and concrete driveway</td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?  

Yes

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMSA</td>
<td>April 2018</td>
<td>5150</td>
<td>5150</td>
</tr>
</tbody>
</table>

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

Wellington Men’s Shed commenced 10yrs ago with thirty active members. Our 1st project was to build wheelchairs for children who had lost their limbs from land mines in Uganda. The community supported this project and got behind the work of the Men’s Shed to this day.

Seven years ago we agreed to Fund Raise and purchase land to build a suitable building. Currently we have 78 members. The construction of the shed has kept the members extremely busy over the past 3 years. Since completion we are receiving enquiries for membership each week and expect to increase to over 100 men. The Shed and contents are currently insured for $700,000 and this is an asset for the men of the district to use for many years to come. The land and the shed are debt free. The main activities of the shed are: 1. Vegetable garden, 2. Woodwork, 3. Steelwork, 4. Social activities which include – monthly luncheons, monthly breakfast with guest speakers sharing their story or topics on
health, industry. Regular bus trips to other men’s sheds and places of interest are very popular. These social activities are educational, stimulating and encourage men to get out and about instead of sitting around lonely at home. We have installed a commercial kitchen for cooking classes and this is particularly helpful for men living on their own.

We have completed projects for most organisations and assist many people in repairing, making or giving advice.

2. Is the organisation based in Dubbo Regional Council LGA?
   Yes

3. What is the number of current members of your organisation?
   78

4. What are the membership eligibility requirements?
   For all men in the district and acceptance of the following 11 rules.
   GOLDEN RULES
   1. WHS comes first: If you are not approved or wearing the right protective gear don’t start the job.
   2. Machinery is to be used only by approved persons. If you are not sure stop and ask.
   3. If you make a mess clean it up.
   4. If you don’t clean up you cannot make anything else.
   5. If 2 people cannot resolve a difference, both will be asked to leave until it is resolved.
   6. Respect each other’s property as well as the shed.
   7. Theft will not be tolerated, offenders will be banned from the shed.
   8. Do not presume, ask before you use someone’s tools or materials.
   9. If you have any problems, please talk to the staff first as they may be able to help.
   10. Personally made projects cannot be made for individual profit.
   11. This shed is for ALL blokes, not just you. If you want to come please abide by the previous 10 rules.

I have read these rules signed: ______________________ dated: ______________________

5. What contributions do volunteers make to your organisation?
   Our annual fee is $35 which covers insurance per members. $3 per day for attendance that covers m/f, property insurance, rates, electricity and general running cost.
   $20 monthly meals, bus trips are calculated at the time of travel using our own 35 seat bus.
   Men are able to make their own personal projects.
The men contributed personally $6,000 towards the building of the shed.

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

The Wellington community have generously contributed labour, finance, material and gifts. This support has come a cross section of our community which has allowed us to build this new facility. We regularly have visitors and their main comment is ‘This is amazing’.

Our NSW premier made a recent visit and she sent a letter of appreciation and said in part ‘this is one of the best Men’s Shed in NSW’. Wellington Men’s shed is a great story of what Senior men can achieve. We would value a grant from Bodangora Wind Farm Community Benefit Fund which will assist to complete our solar power system.

As a voluntary organisation it is important for us to be viable and we consider that installing solar power it makes good stewardship as well as good for the environment.
Dear Wellington Connect Inc,

Thank you for the opportunity to quote.

Supply and Install 5kW Solar Panels to complete Existing System

We estimate the cost for this as follows:

<table>
<thead>
<tr>
<th>QTY</th>
<th>Description</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Two 250W Mono / Multi Panel</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>INSTALLER</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>16/POINT</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL/BILL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$4,742.89</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>GST Payable</td>
<td></td>
<td>$474.33</td>
</tr>
<tr>
<td></td>
<td>Total Payable After STC Discount</td>
<td></td>
<td>$5,217.19</td>
</tr>
</tbody>
</table>

Standard Inclusion:
- Final Payable price is GST Inclusive
- Full installation of your Solar system (as per Aus/NZ standards)
- Commissioning Checklist and job pack (in accordance with AS/NZ 5033 standards)

Warranties:
- Redfern Power Solutions installation 5 years
- Panels, Inverter and Tesla products as per manufactures Warranties.

Thank you again for choosing Redfern Power Solutions Pty Ltd.

Kind regards,

Will Redfern
Redfern Power Solutions Pty Ltd

PS: We are serious about using quality products and offering superior service, but we also want our price to be competitive for you – if you have a cheaper quoted price we would like the opportunity to meet or better the quote.
BODANGORA WIND FARM COMMUNITY BENEFIT FUND

APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4239 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Stuart Town Advancement Association Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Molong Street Stuart Town</td>
</tr>
<tr>
<td>Contact Person</td>
<td>Marcus Hanney</td>
</tr>
<tr>
<td>Position</td>
<td>President</td>
</tr>
<tr>
<td>Phone No.</td>
<td></td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0417 467 459</td>
</tr>
</tbody>
</table>

Bank Account details for payment *(if no details given then your funding cannot be paid by direct deposit)*

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bank</th>
<th>Branch</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bank Account owners name

Signature of authorised person

DUBBO REGIONAL COUNCIL

Page 349
PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $4500.00
2. Is your group/organisation incorporated not-for-profit? Yes
3. Is your group/organisation registered for GST? No
4. Does your group/organisation have an ABN (Australian Business Number)? Yes

If yes, please quote your ABN 32 842 774 966

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

   The funds will be used to pay for this year’s entertainment of the 2019 Man From Ironbark Festival “The Gold Rush”. The Entertainment will be based along our theme for this year, Gold Rush, and this will include musicians, performers and entertainers.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

   Stuart Town’s Man From Ironbark Festival is one the LGA’s major events, attracting over 5000 people to the historic village of Stuart Town. This event is staged by the Stuart Town Advancement Association and funded by the association and from various sponsorship and grant funding. Each year the festival has a theme that is appropriate for the area, this year’s theme is GOLD RUSH. Residents of the LGA will benefit by having the opportunity to attend this truly unique event in a truly historic and unique village.
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>$17,650 – Stronger Community Fund</td>
<td>2016</td>
<td>Construction of Outdoor Stage</td>
</tr>
<tr>
<td>$22,328 – Stronger Community Fund</td>
<td>2016</td>
<td>Air Condition for School of Arts Hall</td>
</tr>
<tr>
<td>$50,000 – Stronger Community Fund</td>
<td>2018</td>
<td>Construction of Nature Walking Trail</td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months? Yes / No

   If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stronger Communities – Andrew Gee MP</td>
<td>2017</td>
<td>8000</td>
<td>8000</td>
</tr>
<tr>
<td>Crown Lands – Hall</td>
<td>2018</td>
<td>40000</td>
<td>40000</td>
</tr>
</tbody>
</table>

PART B:

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

   The Stuart Town Advancement Association Inc. (STAA) is Stuart Town's premier and only incorporated not for profit community group. The group works closely and provides representation for the Stuart Town Community to all levels of government. The association are responsible for community projects and improvements and are the Crown Lands licence holders of the Stuart Town School of Arts hall and Stuart Town Recreation Reserve. The STAA are also the managers of the Stuart Town RTC and lease holders of the Old Railway Hotel.

   STAA are the organisers of one of the LGA major events, The MAN FROM IRONBARK FESTIVAL.

2. Is the organisation based in Dubbo Regional Council LGA? Yes

3. What is the number of current members of your organisation? 60
4. What are the membership eligibility requirements?
   To be eligible to become a member of the Stuart Town Advancement Association, a person only has to live within the Stuart Town locality as defined by the BFS Locality Map.

5. What contributions do volunteers make to your organisation?
   The Stuart Town Advancement Association only consists of local volunteers. These volunteers plan, coordinate and fulfill all of the association's activities.

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

The Stuart Town Advancement Association are the successful organisers of the Man From Ironbark Festival. The origins of the festival are from a small Easter market day that has grown to become one of the LGA’s major events. This event is funded by the STAA with the assistance of various outside funding and sponsorships.

Each year we seek funding, so we can provide a major attraction. Last year we had Chinese Dancers funded through various sponsorships. The previous year it was poets funded by Arts NSW.

This year we are applying to fund our Gold Rush Entertainment. This entertainment will feature singers, performers and entertainers.

If successful with this application, the festival’s entertainment will be advertised as the “GOLD RUSH ENTERTAINMENT bought to you by the “Bodangora Wind Farm Community Benefit Fund: Dubbo Regional Council & Infigen”.

This advertising, plus DRC and Infigen logos, will feature on our programs, posters and on display on the day at the 'Ironbark Stage' and Ironbark Central Information Tent.
**BODANGORA WIND FARM COMMUNITY BENEFIT FUND**

**APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING**

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 3PM.

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>WELLINGTON DISTRICT CRICKET ASSOCIATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Mrs Marie CORNISH OAM</td>
</tr>
<tr>
<td>Position</td>
<td>SECRETARY</td>
</tr>
<tr>
<td>Phone No.</td>
<td>N/A</td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0407 458 433</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td><a href="mailto:wellingtondcansw@gmail.com">wellingtondcansw@gmail.com</a></td>
</tr>
</tbody>
</table>

Bank Details for payment (If no details given then your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank</td>
<td>Branch</td>
</tr>
<tr>
<td>Bank Account owners name</td>
<td></td>
</tr>
<tr>
<td>Signature of authorised person</td>
<td></td>
</tr>
</tbody>
</table>
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

ITEM NO: CCL18/256

PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)?
   $3500

2. Is your group/organisation incorporated not-for-profit?
   Yes

3. Is your group/organisation registered for GST?
   No

4. Does your group/organisation have an ABN (Australian Business Number)?
   Yes
   If yes, please quote your ABN 19 425 145 334

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be assisted by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

The Association are asking can INFGEN please support our Application of $3500 towards the SHIRTS/HATS/CAPS and some PORTABLE POP UP SUNSHADES for our Junior Players who participate in the Dubbo District Junior Cricket Competition in 12s (2 teams) and 14s (1 team) plus a number of others playing in 16s in Dubbo teams.

We also have a Representative U14s team in the Sunday Lachlan Valley U14s Competition to provide further cricket opportunities for our youngsters.

The Association also run “In2 Cricket” Programs for youngsters 5 to 9 year olds which until this year was run by Milo but is now coming under Woolworths Junior Blasters Programing, which we are launching Wednesday 21st November at our local store.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

   The Association is all about providing an opportunity for youngsters wishing to play cricket whilst having the opportunity to supply them with clothing as well as portable shades for when they play on some Dubbo grounds or presently Rygate (Wellington) where shade is limited in the mornings.

   The Portable shades can also be used by visiting teams and carnival teams.

Wellington is very well known for:

1. The number of Female Players who have represented NSW & above (60+)
2. Hosting a number of Tournaments (Cricket NSW Junior Challenge games, Cricket NSW Academy Training Games) where visiting teams need to travel and have accommodation
3. Hosting many School KO games where overnight accommodation and a training facility is required
4. Playing Senior and Junior representative games on a “home & away” basis. This is all due to our great grounds and building up our facilities will only lead to more opportunities.

The economic benefits to our town Businesses through Carnivalic, providing own Lunches or after games drinks is immeasurable.
Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dubbo Regional Council – Rygate Nets 2018 Stronger Community Grants Program</td>
<td>25/05/2018 Applied</td>
<td>$15000.00 - Successful</td>
</tr>
</tbody>
</table>

- **Not a Donation but have supported the Association’s request not to INCREASE the Ground Users Fee by $3000 annually for 3 years. If this wasn’t supported there would be NO cricket in Wellington due to no families or players being able to cover the amount requested.**

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cricket NSW T20 Legacy Fund - Assist Families &amp; Girls to play Local, Regional with Fees &amp; Participation</td>
<td>$3300.00</td>
<td>Successful - Funding for 3 yrs:</td>
</tr>
<tr>
<td>Cricket NSW T20 Legacy Fund - Multi-Purpose Scoreboards for 3 Sports Fields</td>
<td>$62,457.94</td>
<td>Unsuccessful</td>
</tr>
<tr>
<td>Stronger Communities Round 4 Towards Wicket Covers</td>
<td>$2500.00</td>
<td>Waiting Reply</td>
</tr>
<tr>
<td>Australian Government Volunteers Grant Scoring Ipads, Volunteers Courses</td>
<td>$3960.00</td>
<td>Waiting Reply</td>
</tr>
<tr>
<td>Community Building Partnerships 2018 Cricket Cover &amp; Trailer</td>
<td>$24827.00</td>
<td>Waiting Reply</td>
</tr>
<tr>
<td>Clubs NSW – Development of 3 Sports Parks Nets/Covers/Trailer/Scoreboards</td>
<td>$100199.00</td>
<td>Waiting Reply</td>
</tr>
<tr>
<td>Sports Australia – Community Infrastructure Multi-Purpose Scoreboards for 3 Sports Fields</td>
<td>$61457.00</td>
<td>Waiting Reply</td>
</tr>
</tbody>
</table>
PART B
INFORMATION REGARDING YOUR ORGANISATION
1. Please supply a brief history of your organisation and its current activities.

The Cricket Association in Wellington has been going for some 150yrs in some form or another, providing the opportunity for all from Juniors to Seniors to play some form of Cricket. Present day is from Woolworths Blast (in2 Cricket Programs), U12s, U14s, Seniors T20 to Representative Competition levels.

Is the organisation based in Dubbo Regional Council LGA? Yes

What is the number of current members of your organisation? Approx 180

What are the membership eligibility requirements?
- Senior Members play and register in their teams and pay a set weekly wicket and light (if used) fees
- Juniors pay a set membership fee at start of season which covers ground/ball fees
- Woolworths Blast program (ages 5 to 10yrs) pay an initial fee for this 8/10/12 week program. Cricket Australia take $30 from this each registration fee, so the Association tries to keep to a minimum to have participation over worrying about the fees.

What contributions do volunteers make to your organisation?
The Association is solely made up of Volunteers from Executive to Seniors teams representatives and Junior Teams Coaches & Managers

PART C
ADDITIONAL INFORMATION
Please provide any additional information you consider necessary.

We are a small Association trying to keep Wellington youngsters busy and outside exercising as well as learning "social skills" of team sports and sharing facilities etc.

Wellington is regarded as a "low socio-economic" township and having the opportunity to play cricket through any avenues the Associations can source to make available is invaluable.

Thanks to Cricket NSW (McDonalds), Dubbo Regional Council and Infringen we are now able to have the Rygate Nets completed by Christmas where all cricketers (youngsters and adults) can train as well as using the grassed areas for fielding opportunities.

This supports Rygate Park precinct which is fast becoming Wellington's major Sports facility with all its Development by the present Dubbo Regional Council and previous plans made by Wellington Council.

Hopefully through sourcing further funding, the Association over time will be able to have cricket covers for all turf wickets and "multi-purpose" scoreboards on Rygate, Pioneer and Bicentennial Parks.

This will assist to bring further major or inter regional cricket games to Wellington. Multi-Purpose Scoreboards will provide opportunities for other sporting bodies of Wellington to promote their sports locally, regionally or Statewide.

Sports users:
- Cricket, Netball, Tennis, Rugby, Soccer, Little Athletics and all Schools, Wellington High School nearby use all the Park at various times throughout the week for PE and Sports Days.
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

BODANGORA WIND FARM COMMUNITY BENEFIT FUND
APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING
APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 3PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>WELLINGTON GOLF CLUB LTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>158 CAVES ROAD WELLINGTON NSW 2820</td>
</tr>
<tr>
<td>Contact Person</td>
<td>Mrs Marie Cornish OAM</td>
</tr>
<tr>
<td>Position</td>
<td>Club Member - Volunteer</td>
</tr>
<tr>
<td>Phone No.</td>
<td>02 68 452130</td>
</tr>
<tr>
<td></td>
<td>Mobile No. 0407 458 413</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td><a href="mailto:wellingtonolf@bigpond.com">wellingtonolf@bigpond.com</a></td>
</tr>
</tbody>
</table>

Bank Account details for payment (if no details given then your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank</td>
<td>Branch</td>
</tr>
</tbody>
</table>

Bank Account owners name

Signature of authorised person
PART A
APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $2170.00

2. Is your group/organisation incorporated not-for-profit? Yes. Registered Club's Act 1976 No.3

3. Is your group/organisation registered for GST? Yes.

4. Does your group/organisation have an ABN (Australian Business Number)? Yes.

If yes, please quote your ABN: 44 001 044 819

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

   A UHF System $2170.00 to assist with any emergencies and/or players requiring assistance whilst on the Course or in the Clubhouse.

   Quote attached.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation's activities?

   Many DRC Residents travel from all boundaries to participate in Golf days whether they be Competition or Social Rounds.

   The Club House is used for many functions apart from the regular Golfing Days.

   Many Dubbo Regional Council Golfing Groups also avail themselves of this facility eg Dubbo RSL Golfing Group 2 or 3 yearly (30 to 50 players each time)

   Many DRC residents participate in the Thursday Summer Twilight Competition.

   School students use the facilities for Sports and the after-school Sports Australia Activities Program.

   By having a UHF system in place to be used by the Greenkeepers, volunteers and the Clubhouse will be of enormous assistance when player breakdowns, illness or needing assistance in the Clubhouse etc.
Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>DUBBO REGIONAL COUNCIL KINDLY DONATED A DEFIBRILLATOR TO THE CLUB</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Has your organisation made an application for financial assistance from other bodies in the last 12 months?

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clubs NSW Category 3 Infrastructure Grants - Stage 1 of Irrigation Upgrade</td>
<td>22/5/2018</td>
<td>$285000.00</td>
<td>Unsuccessful</td>
</tr>
<tr>
<td>Community Building Partnership 2018 Upgrade Irrigation Bore &amp; Pump Additional Golf Cart Storage Facility (Portable Container)</td>
<td>14/6/2018</td>
<td>$51504.00</td>
<td>Waiting outcome</td>
</tr>
<tr>
<td>14/6/2018</td>
<td>$16000.00</td>
<td>Waiting outcome</td>
<td></td>
</tr>
<tr>
<td>Federal Gov – Volunteers Trolis, Portable Pump, Compressor, Vacuum etc.</td>
<td>17/09/2018</td>
<td>$9685.00</td>
<td>Waiting outcome</td>
</tr>
<tr>
<td>Mens/Ladies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clubs NSW Category 3 Infrastructure Grants – Irrigation Upgrade</td>
<td>23/07/2018</td>
<td>$335696.00</td>
<td>Waiting outcome</td>
</tr>
<tr>
<td>Sports Australia – Community Sports Infrastructure Improvement to Greens &amp; Bunkers</td>
<td>14/09/2018</td>
<td>$14533.00</td>
<td>Waiting Outcome</td>
</tr>
<tr>
<td>Stronger Communities Program R4 Upgrading of Pathways around Course</td>
<td>17/10/2018</td>
<td>$6445.00</td>
<td>Waiting outcome</td>
</tr>
<tr>
<td>Stronger Communities Fund (R3) Merger Roughs Mower/Hot Water System/Gap in irrigation costing</td>
<td>25/05/2018</td>
<td>$1705.00/ $42000.00/ $12000.00</td>
<td>Unsuccessful</td>
</tr>
</tbody>
</table>
PART B

INFORMATION REGARDING YOUR ORGANISATION

Please supply a brief history of your organisation and its current activities.

The Wellington Golf Club has been located at its present site since the 1930's after being relocated from Bartons "Nanima" Property (Mudgee Road). It was once a 9 Hole sand course on the river flats but floods was converted the Course into an 18 Hole Grass Greens Course. Golf is a Sport for all ages with the Course being a Open Public Facility.

- Men – play Saturday Competition and various Sunday Special Events throughout the year
- Ladies – play Wednesdays
- Thursdays – Summer twilight Competition
- Tuesdays – Veterans Golfing Group play
- Sundays – Diggers Golfing Group play twice monthly
- All other days as well as days listed Social Golf or visiting groups can avail themselves of the Course.

Many visiting groups avail themselves of the Stay & Play Packages available from both the Caves Holiday Complex and the Golf Club.

Due to its Central Location within Western NSW, Central West and Western Districts Golf Associations hold many AGM’s and various season Finals or NSW qualifying events on the Course.

Like many small Clubs, numbers playing are static or reducing but with forward thinking by the Board for further development of facilities through various Grant Funding, along with joint Promotions through the 2018 DRC Advertising Campaign, promotion of Caves Holiday Complex/Golf Club "stay & play" Packages, the Club has already seen increased participation and enquiries regarding membership.

Is the organisation based in Dubbo Regional Council LGA? Yes

What is the number of current members of your organisation? APPROX 160

What are the membership eligibility requirements?

- Membership runs over a Financial Year
- Full Membership allows Golf in any Competitions on any course & have Golf Australia Golf Link Number
- Full Membership - 67yrs+ Age Group and as above
- Sporting Membership allow golf on any non Competition/Championship days
- Junior Memberships - 10yrs to U18s
- Summer Twilight Competition Membership
- Club Social membership is also available
- But anyone can play socially and pay visitors fees
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

ITEM NO: CCL18/256

What contributions do volunteers make to your organisation?

Volunteers are the backbone of our Club as are so many other small Golf Clubs to make them a viable concern. Wellington Golf Club has:

- one full time staff member – Greenkeeper
- two x min 20hrs to max 30hrs per week Casual employees

The Club relies heavily on volunteers:

- in the Club House for Bar service, collecting green fees, maintaining golf carts and cleaning.
- On the Course for maintenance through mowing fairways, roughs, maintaining greens, bunkers all under the guidance of the Greenkeeper.
- The Ladies also volunteer their time to cater for many functions held at the Club and maintain a number of garden beds around the Course/Club

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

Many Golf Courses in metropolitan areas have “emergency buttons” on course and after consultation with the Australian Greenskeepers Association they suggested due to mobile phones and a Regional Club, distance (8kms) from town. They recommended we look at having a UHF system with main base at the Club with two portable UHF handheld units for use by all staff and volunteers to support our Defibrillator

Having a UHF system will be of huge benefit to golfers, staff and volunteers - if assistance is required with work related issues, golf carts broken down or medical issues, instead of trying to track them down when mobile phone service is not available from either “black spot” areas of the course or Provider outages.

If the Bodangora Wind Farm Community Fund Assessment Panel could see their way clear to fund our request, it would be greatly appreciated by all at the Club, all the Dubbo Regional Council LGA Community and all visitors.
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

Central West Auto Electrics
& Air conditioning
0429 856 965

Wellington Golf Club
P.O. Box 169 Wellington NSW 2870

ACCOUNT RE

Supply and install UHF Base station with Ariel and 2 x mobile personal units

<table>
<thead>
<tr>
<th>QTY</th>
<th>PARTS</th>
<th>Description</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
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<td>240Vac power supply</td>
<td></td>
<td>375.00</td>
<td>1</td>
<td>375.00</td>
</tr>
<tr>
<td>2</td>
<td>Base uhf GME</td>
<td></td>
<td>410.00</td>
<td>1</td>
<td>410.00</td>
</tr>
<tr>
<td>2</td>
<td>Mobile handheld units</td>
<td></td>
<td>639.00</td>
<td>1</td>
<td>639.00</td>
</tr>
<tr>
<td>1</td>
<td>Base Ariel</td>
<td></td>
<td>240.00</td>
<td>1</td>
<td>240.00</td>
</tr>
<tr>
<td>1</td>
<td>Cable kit 10m</td>
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<td>156.00</td>
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</tr>
<tr>
<td>1</td>
<td>Freight over 2.4m long</td>
<td></td>
<td>50.00</td>
<td>1</td>
<td>50.00</td>
</tr>
</tbody>
</table>

Sub Total  $2,170.90
GST $217.09
TOTAL $2,387.99

Accounts are 30 days from invoice date and payment can be made via direct deposit or cheque, see details below. An admin fee of $15 per month will now apply on all overdue accounts.

Direct Deposit:
Bank: ANZ
Account name: Central West Auto Electrics and Air Conditioning
B/Id: 0933564
Account: 265 456 034

Cheques:
Please make cheques payable to Central West Auto Electrics and Air Conditioning.
Cheques can be mailed to address above.
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

BODANGORA WIND FARM COMMUNITY BENEFIT FUND

APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER AT 5 PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council's Community and Recreation Division on 6803 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Wellington Girl Guides</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Susan Mortey</td>
</tr>
<tr>
<td>Position</td>
<td>Unit Leader</td>
</tr>
<tr>
<td>Phone No.</td>
<td>(02) 6645 3697</td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0411505759</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td></td>
</tr>
</tbody>
</table>

Bank Account details for payment (If no details given then your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank</td>
<td>Branch</td>
</tr>
<tr>
<td>Bank Account owners name</td>
<td></td>
</tr>
<tr>
<td>Signature of authorised person</td>
<td></td>
</tr>
</tbody>
</table>
PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $5,000.00

2. Is your group/organisation incorporated not-for-profit? ☑ Yes / No □

3. Is your group/organisation registered for GST? Yes / No ☑

4. Does your group/organisation have an ABN (Australian Business Number)? Yes / No ☑

If yes, please quote your ABN: 

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

Access to the Guide Hall in Wellington currently consists of steps. With an injection of funds we’ll be able to have an access ramp built onto the side of the Hall. At the same time it will solve a safety issue as the ramp will incorporate a barrier that will enable the side door to be rehung so as to swing out, complying with fire safety standards. We have had feedback from community members, Guides, families of Guides and potential Guides regarding difficulties physically getting into the hall. Wheeled mobility aids just aren’t able to get up the steps; parents can only bring younger siblings in prams into the hall if they have help lifting the pram up and down the steps; we are unable to cater for any Guide with a physical disability that affects her mobility. The ramp would solve so many problems! 

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

A safer, more functional hall will give us the ability to attract more girls as members. The access ramp will increase accessibility for girls and/or their families with mobility issues or just younger siblings in prams. Engaging more girls in the positive activities provided by Wellington Girls Guides results in improved community outcomes. These activities promote social interaction across generations, foster greater responsibility and ownership. This has a flow-on effect throughout the Wellington community and ultimately the entire LGA. It will increase the accessibility of the hall to the wider Guiding community, including Guide units in Dubbo, who regularly participate in joint activities with Wellington Girls Guide. Additionally, by making the hall a better space, we hope that it will become a place that other organisations will be able to use.
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington Councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months? □ Yes / No □

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

   Wellington has had a Guides unit operating since the mid-1950s. Over the years numbers have fluctuated, reaching a peak of approximately fifty Guides in the 1970s. Currently we have two units, Junior Guides (ages 7-10) who meet on Saturday mornings and Girl Guides (ages 10-14) who meet on a Wednesday evening. We regularly participate in community events such as Australia Day and ANZAC Day ceremonies. Guides provides a structure within which girls can work towards a range of achievements, from craft activities to camping to significant leadership skills. The Guides mission is to empower girls and young women to grow into confident, self-respecting, responsible community members. This year Guides have had the opportunity to participate in two camps, both over two nights; one at Minmiina Solid Campsite near Dubbo, sleeping in bell tents; one at Burringong Dam sleeping in cabins. We are hoping to have an overnight "camp" in our hall next year.

2. Is the organisation based in Dubbo Regional Council LGA? □ Yes / No □
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

3. What is the number of current members of your organisation?

18

4. What are the membership eligibility requirements?

- All members and leaders must be female.
- Junior Guides are aged 7-10 and Girl Guides aged 10-14.
- Senior Guides and Junior Leaders are aged 15-18.
- Support Group members can be male or female. They are often parents of Guides, but also include
  former Guides and Guide leaders and interested community members.
- All adults must have a Working With Children check.
- People from all backgrounds are included regardless of ethnicity, religious belief or ability.

5. What contributions do volunteers make to your organisation?

- All adult leaders and Support Group members are volunteers. Without them we could not operate.
- Other volunteers come from the wider community, including professionals who donate their time, e.g.
  the accountant who does our audit, parents with trades/skills who help maintain the hall.
- The Support Group members, primarily parents of current Guides, donate their time to a range of
  laborious duties, such as carrying out administration requirements, cleaning and organising boxes and
  shelves of materials and equipment. We are fortunate to have volunteers who have the skills and experience
  to oversee, manage and deliver the project to which this grant applies.

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

The Wellington Guide Hall is an ageing facility desperately in need of significant upgrades to improve safety,
accessibility and amenity. Our ability to inspire girls to join our unit is constricted by having a hall with limited
amenities and limited attractiveness. Our passion is to empower girls - we can only do that once we get them to join us! Thanks to
regular fundraising activities we have sufficient funds to offset the cost of the ramp project that exceeds the grant amount. Ongoing
costs such as insurance, electricity and other bills ensures that, despite the best efforts of our small volunteer base,
having a large lump sum available for a significant infrastructure project is beyond our capabilities. Without opportunities
such as this grant application it would take several years of dedicated fundraising to come close to achieving this goal.
**QUOTE**

Wellington Guides

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>GST</th>
<th>Amount AUD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remove side door and reinstall to open out</td>
<td>1.00</td>
<td>5,300.00</td>
<td>10%</td>
<td>5,300.00</td>
</tr>
<tr>
<td>Set out for ramp</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drill holes for posts with auger</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supply and place posts into holes, plumb and set with concrete</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supply and install bearers at height needed for platform and ramp</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supply and install joists for platform and ramp</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supply and install decking boards on platform and ramp</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cut off posts to correct height</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supply and install hand rails to platform and ramp</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Form up to extend concrete path from front of building to end of ramp</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lay in mesh and chok up</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mix and pour concrete into formwork and finish off</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Strip form work</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clean up site and remove all rubbish</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Subtotal** 5,300.00

**TOTAL GST 10%** 530.00

**TOTAL AUD** 5,830.00

---

**Murray Parker Carpentry**

27 Qamoo St

YEOVAL NSW 2898

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**APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS**

**ITEM NO: CCL18/256**
## BODANGORA WIND FARM COMMUNITY BENEFIT FUND

**APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING**

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER AT 5 PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council's Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Boddangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>PROVISION OF AGED PERSONS ACCOMMODATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>PO BOX 464, WELLINGTON, NSW 2830</td>
</tr>
<tr>
<td>Contact Person</td>
<td>DELMA GERSBACH</td>
</tr>
<tr>
<td>Position</td>
<td>SECRETARY</td>
</tr>
<tr>
<td>Phone No.</td>
<td></td>
</tr>
<tr>
<td>Mobile No.</td>
<td>0418 495 315</td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
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</table>

**Bank Account details for payment** *(if no details given then your funding cannot be paid by direct deposit)*

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
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<tbody>
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<table>
<thead>
<tr>
<th>Bank</th>
<th>Branch</th>
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<tbody>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Bank Account owners name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature of authorised person</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>
**PART A.**

**APPLICATION FOR FINANCIAL ASSISTANCE**

1. What is the total amount of your request (exclusive of GST)? $145,545.55

2. Is your group/organisation incorporated not-for-profit? Yes ☑️ / No ☐️

3. Is your group/organisation registered for GST? Yes ☑️ / No ☐️

4. Does your group/organisation have an ABN (Australian Business Number)? Yes ☑️ / No ☐️

If yes, please quote your ABN: 67069211182

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

- To purchase a ride-on mower
- Quote supplied

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

As our name suggests, we provide low cost accommodation for the aged for all the Wellington district.
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months? □ Yes □ No

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

BAPA Committee was formed in 1972 with the aim of building a shed. Members need to raise funds to build a shed in line with community needs. The shed has been built and is used for community events and meetings. It is important for the community and serves as a social hub.

2. Is the organisation based in Dubbo Regional Council LGA? □ Yes □ No
3. What is the number of current members of your organisation? [8]

4. What are the membership eligibility requirements?

To be of good character, a willing to volunteer to attend meetings, assist with maintenance and projects.

5. What contributions do volunteers make to your organisation?

Being available for any assistance needed, such as changing light bulbs, etc. Towards future residents, as well as meeting our very minimal criteria. Organising paid maintenance eg. gardening, electrical, painting etc.

PART C
ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

BODANGORA WIND FARM COMMUNITY BENEFIT FUND
APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING
APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund

Name of Organisation: Wellington FCYC
Address: 69 Cobolion St, Wellington
Contact Person: Cora Sutherland
Position: Program Coordinator Youth and Family
Phone No.: Mobile No.: 0431 531 279

Email (for remittance advice):

Bank Account details for payment (if no details given then your funding cannot be paid by direct deposit)
BSB: Account number:
Bank:
Branch:
Bank Account owner’s name:
Signature of authorised person:

DUBBO REGIONAL COUNCIL
Page 372
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

ITEM NO: CCL18/256

Notts Rural & Domestic
ABN: 80 003 929 477
35 Lee Street, Wellington
Ph: (02) 68451203 Fax: (02) 68451021 E-mail: wellgas@gwy.com.au

QUOTATION

PAPA
To supply 1 x Ariens zero turn mower 42 inc cut 19hp $4900.00 Inc Gst
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

ITEM NO: CCL18/256

PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)?

2. Is your group/organisation incorporated not-for-profit?

3. Is your group/organisation registered for GST?

4. Does your group/organisation have an ABN (Australian Business Number)?

   Yes / No

   Please note: Successful applications do not need to be registered for GST or have an ABN to receive a donation, as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

   The Wellington Eagles are part of the Wellington Youth Football Program. The team have been invited to attend the Calvin Rudd Basketball Camp over a 5-week period in Canberra in December 2018. We are seeking funding to cover accommodation, uniforms and training equipment.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation's activities?

   By enrolling our at-risk youth in positive sporting activities, we are creating desired community outcomes by giving our kids something to be proud of. They also get to represent the town in a positive way that helps promote the Wellington Football Club.

DUBBO REGIONAL COUNCIL

Page 374
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2500</td>
<td></td>
<td>Elderly Bodangora Sponsorship for veterans</td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?  

[ ] Yes [ ] No

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities:

Wellington Youth Mentoring and Resilience Program started due in June 2018 as the founder, Corey Sutherland, recognised a need for the youth of Wellington to have a positive outlet to help improve their life outcomes and provide opportunities for self-improvement. This has ongoing widespread benefits within the community.

2. Is the organisation based in Dubbo Regional Council LGA?  

[ ] Yes [ ] No
3. What is the number of current members of your organisation?

30 plus

4. What are the membership eligibility requirements?

There are no eligibility requirements other than a willingness to participate and interact with other members of the group in a respectful manner.

5. What contributions do volunteers make to your organisation?

The activities and programs are all run by volunteers. The founder Corey Sutherland created, instigated and runs the program by himself with the assistance of family members.

PART C
ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

After starting off as just a casual get together, we now have 8 full teams that have now coalesced to represent Wellington in the Dubbo Windmill Carnival. By attending the training camps in Canberra, players will gain valuable life and sporting skills. Talent may also be recognised for individual players to be recognised for their talent and receive scholarship.
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

BODANGORA WIND FARM COMMUNITY BENEFIT FUND

APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER AT 5 PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodangora Wind Farm Community Benefit Fund.

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Bodangora Reserve Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td></td>
</tr>
<tr>
<td>Position</td>
<td></td>
</tr>
<tr>
<td>Phone No.</td>
<td></td>
</tr>
<tr>
<td>Mobile No.</td>
<td></td>
</tr>
<tr>
<td>Email (for remittance advice)</td>
<td></td>
</tr>
</tbody>
</table>

Bank Account details for payment (if no details given then your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bank

<table>
<thead>
<tr>
<th>Bank Account owners name</th>
<th></th>
</tr>
</thead>
</table>

Signature of authorised person

WILL PROVIDE BANK DETAILS

When Requested

[Signature]

[Stamp]

DUBBO CTR

AUG 2018

RECVD

- 6 NOV 2018

File C 12/1467
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

PART A
APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? $1,000.00

2. Is your group/organisation incorporated not-for-profit? □ Yes / □ No

3. Is your group/organisation registered for GST? □ Yes / □ No

4. Does your group/organisation have an ABN (Australian Business Number)? □ Yes / □ No

   If yes, please quote your ABN: ___________________________

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be supported by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds:

   BEAUTIFYING MEMORIAL GROUNDS AND GENERAL PRECINCT

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation’s activities?

   ANNUAL MEMORIAL SERVICES - EXAMPLE - ANZAC CEREMONIES
   REMEMBRANCE DAY SERVICES.
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>$000.00</td>
<td>2015</td>
<td>NEW CEMENT PATHWAY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FROM ANDREW GEE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Thur Davey (Cleaver)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CROWN LANDS CONFIRM</td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?

☐ Yes / ☐ No

If yes, please complete the following table:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PART B**

**INFORMATION REGARDING YOUR ORGANISATION**

1. Please supply a brief history of your organisation and its current activities:

- BEAUTIFYING MEMORIAL GROUNDS
- PLANTING OF NATIVE TREES
- EXAMPLES BOTTLE BRUSH CRAPE MYRTLES

2. Is the organisation based in Dubbo Regional Council LGA?

☐ Yes / ☐ No
3. What is the number of current members of your organisation?

4. What are the membership eligibility requirements?

5. What contributions do volunteers make to your organisation?

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.
BODANGORA WIND FARM COMMUNITY BENEFIT FUND

APPLICATION FOR THE 2018 ROUND 3 GRANT FUNDING

APPLICATIONS CLOSE ON MONDAY 5 NOVEMBER 2018 AT 5PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council’s Community and Recreation Division, on 6801 4000 or email council@dubbo.nsw.gov.au.

Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. In the subject line of your email please put Bodingora Wind Farm Community Benefit Fund.

Name of Organisation: Maranatha House Staff & Residents

Address: 127 - 157 Whitaker Street, Wellington

Contact Person: Rae Batho

Position: Chairperson - Residents Committee

Phone No.: 68452665  Mobile No.: 0408201026

Email (for remittance advice): admin@maranathahouse.com.au

Bank Account details for payment (if no details given then your funding cannot be paid by direct deposit)

<table>
<thead>
<tr>
<th>BSB</th>
<th>Account number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bank

Branch

Bank Account owners name

Signature of authorised person

Dubbo City

[Signature]

7 NOV 2018
PART A
APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)?  $ 5,000

2. Is your group/organisation incorporated not-for-profit?
   Yes / ☑

3. Is your group/organisation registered for GST?
   Yes / ☑

4. Does your group/organisation have an ABN (Australian Business Number)?
   Yes / ☑

If yes, please quote your ABN: 22001366264

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information. Only incorporated not-for-profit organisations are eligible to apply. Projects may be auspiced by an eligible organisation.

5. Please provide details of how your organisation intends to expend the funds.
   Any monies received would be kept in account, to be available when called upon by staff for extras for residents, such as trips, entertainment, extra details in Part C. These are extras not in the budget, set down by Maranatha.

6. How will other residents of the Dubbo Regional Council LGA benefit from your organisation's activities?
   Visitors are welcome at any time and they are able to see the enjoyment provided for the residents.
   At Christmas a Pageant is organised with residents taking part. This is very well attended by Wellington residents, and every visitor receives a Lions Club small Christmas cake, paid for by the Fundraising money.
7. Please list donations given to your organisation by Council (including either the former Dubbo City or Wellington councils) over the last three (3) years:

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Date</th>
<th>Purpose to which Funds were Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Has your organisation made application for financial assistance from other bodies in the last 12 months?

If yes, please complete the following table:

<table>
<thead>
<tr>
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<th>Date Application Lodged</th>
<th>Amount Sought</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PART B:

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your organisation and its current activities.

Maraanatha House is a Community owned Residential Age Care facility currently housing now 80 residents. Maraanatha opened its doors on the 6th December 1983 commencing with 32 rooms. Maraanatha House is recognised leader in the community industry because its philosophy of "resident directed care" that gives residents the power to choose how they wish to live their lives. Maraanatha provides a host of activities and programmes to help residents remain physically and mentally active. Maraanatha House is a community owned facility managed by a Board of nine Directors.

2. Is the organisation based in Dubbo Regional Council LGA? Yes / No
3. What is the number of current members of your organisation?

[Blank]

4. What are the membership eligibility requirements?

[Blank]

5. What contributions do volunteers make to your organisation?

Volunteers form an integral part of life for the residents. They assist with personal shopping twice a week on a roster system, also twice a week attend to the kiosk, selling necessary items. They also assist with Melbourne Cup day, Biggest Morning Tea For Cancer Council, and any other functions when required.

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

[Blank]
APPENDIX NO: 1 - BODANGORA WIND FARM COMMUNITY BENEFIT FUND - ROUND 3 - 14 APPLICANTS

PART C

ADDITIONAL INFORMATION

As stated previously any donations received would be kept in accordance until called upon by staff, and as we now have 22 more residents some from Jilliby, I feel more funds will be needed. The reason for this request.

This money is used for art supplies, a volunteer has art classes for residents, but she needs equipment.

Three ladies visit attending to residents finger nails, again this equipment is paid by the account.

The account also subsidises tickets to a show at Dubbo Regional Theatre, as they were expensive, a full bus going. Today I have written a cheque for $130 for residents to attend a show at Civic Centre, tickets $20, residents only paying $10.

The last two years residents have attended Christmas In July Luncheon at the Soldiers Memorial Club, paid by the account costing $500 for meals and drinks each time.

Also activity staff organise entertainment just recently one cost $130. We also have four entertainers who visit regularly no charge, at Christmas from the account we give them a gift card in appreciation.

A monthly statement is presented to the board, detailing receipts and payments into the account, together with copy of bank statement.

As you can see the account is a big bonus to residents, giving enjoyment to residents, outside the budget.

I cannot state exactly what the funds would be used for, it is what is necessary and what is organised by staff but always spent for the benefit and enjoyment of residents.
EXECUTIVE SUMMARY

Due to the closure of the Wellington Memorial Swimming Pool as a result of the redevelopment a Wellington Memorial Swimming Pool Closure 2018/2019 Season Proposal was developed and consultation carried out with the Geurie and Wellington community.

As a result of the feedback received during the consultation process amendments were made and the finalised Wellington Memorial Swimming Pool Closure 2018/2019 Season Proposal was adopted by Council at the September 2018 meeting.

From the 1 November 2018 a record of daily admissions at the Geurie Swimming Pool has been kept by the Pool Team Leader and casual lifeguard staff.

Council has received a small number of requests to extend early morning hours to 7 days per week at Geurie Swimming Pool. Based on the daily admissions to date the current average morning usage is 5 lap swimmers. As the recommended maximum load capacity at Geurie Swimming Pool is 40 swimmers, and the maximum lap swimmers per lane of 5 is not being achieved.

Based on the daily admissions to date the current average afternoon usage is 48 admissions. These admissions are across the afternoon opening period being 12pm – 7pm. Given that the recommended maximum load capacity for Geurie Swimming Pool (in the water) is 40 swimmers there is no scope to provide one lane for private learn to swim programs.

In conclusion based on the current daily admissions it is recommended that Council continue with the Wellington Memorial Swimming Pool Closure 2018/2019 Season Proposal as adopted by Council in September 2018 and that Recreation and Open Space staff continue to monitor and assess the usage of the Geurie Swimming Pool and make changes to the proposal if required.

ORGANISATIONAL VALUES

Customer Focused: Council staff are monitoring the usage of the Geurie Swimming Pool to ensure the aquatic recreational needs of the Geurie and Wellington community are met.

Integrity: Council is transparent in its communications with the Wellington and Geurie communities in regards to the sharing and usage of the Geurie Pool for the 2018/2019 swimming season.

One Team: Recreation and Open Space staff have worked together to monitor the usage of
the Geurie Swimming Pool and will continue you to do so for the remainder of the 2018/2019 season.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

2. That Recreation and Open Space staff continue to monitor and assess the usage of the Geurie Swimming Pool for the remainder of the season and changes made if required.
3. That the Recreation Coordinator continue to communicate with the Wellington community with regard to the Geurie Swimming Pool opening hours.

Tracey Whillock
Recreation Coordinator
Due to the closure of the Wellington Memorial Swimming Pool as a result of the redevelopment a Wellington Memorial Swimming Pool Closure 2018/2019 Season Proposal was developed with an aim to use the Geurie Swimming Pool more effectively to help accommodate the swimming needs of the Wellington community during this time period.

Extensive consultation was carried out during July and August 2018 with the Geurie and Wellington community and, based on the feedback received, amendments were made to the initial draft proposal. The finalised Wellington Memorial Swimming Pool Closure 2018/2019 Season Proposal was adopted by Council at the September meeting.

The Council resolution further recommended that the usage of the Geurie Swimming Pool be assessed and monitored throughout the season with changes to the proposal made if required and a progress report provided to the Infrastructure Community and Recreation Committee in December 2018.

REPORT

From the 1 November 2018 a record of daily admissions at the Geurie Swimming Pool has been kept by the Pool Team Leader and casual lifeguard staff. Table 1 provides the record of daily admission from 1 November – 20 November 2018.

Table 1. Daily Admissions Geurie Swimming Pool 2018/2019 Season

<table>
<thead>
<tr>
<th>Date</th>
<th>Season Tickets</th>
<th>Fitness Passport</th>
<th>Books of 10</th>
<th>Pay Daily</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>AM</td>
<td>PM</td>
<td>AM</td>
<td>PM</td>
</tr>
<tr>
<td>1/11/18</td>
<td>5</td>
<td>26</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>2/11/18</td>
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<td>15</td>
<td>1</td>
<td>4</td>
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<td>3/11/18</td>
<td>4</td>
<td>23</td>
<td>2</td>
<td>0</td>
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<td>4/11/18</td>
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<td>44</td>
<td>1</td>
<td>2</td>
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<td>5/11/18</td>
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<td>1</td>
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<td>6/11/18</td>
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<td>0</td>
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<tr>
<td>12/11/18</td>
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<td>0</td>
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<tr>
<td>13/11/18</td>
<td>4</td>
<td>20</td>
<td>0</td>
<td>9</td>
</tr>
<tr>
<td>14/11/18</td>
<td>0</td>
<td>11</td>
<td>0</td>
<td>0</td>
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<td>25</td>
<td>0</td>
<td>8</td>
</tr>
</tbody>
</table>
Council has received a small number of requests to extend early morning hours to 7 days per week at Geurie Swimming Pool. At present the Geurie Pool is opening for early morning lap swimmers 4 days through the week (6–7am) and at 9am on the weekend. Allowing for 15 minutes either side of the actual opening time for opening and water testing (required) and closing this is a daily cost of approximately $62/day (weekdays) and $93/day (weekends). To extend the early morning swim period (6-7am) over the remaining 17 weeks of the swim season will cost approximately an additional $4,200, with a minimal increase in income being achieved.

Based on the daily admissions to date the current average morning usage is 5 lap swimmers (this includes weekend admissions between 9am -12pm), and as such the recommended maximum load capacity at Geurie Swimming Pool is not being achieved. The term load capacity refers to the recommended maximum number of people able to be in the Geurie Swimming Pool (the actual water) at any given time in accordance with Royal Life Saving Society guidelines. This load capacity sits at 40 swimmers for the Geurie Swimming Pool. The average of 5 swimmers per early morning is therefore well below the pool’s capacity.

There are also recommendations in regard to the maximum numbers of swimmers per lane, at Geurie Swimming Pool given it is only a 25m pool 5 adult swimmers per lane. Currently the on average 5 swimmers per early morning would only see on average 1-2 swimmers per lane. The same recommendations apply at the Dubbo Aquatic Leisure Centre for swimming clubs and lap swimmers when allocating lane hire.

Based on the daily admissions to date the current average afternoon usage is 48 admissions. These admissions are across the afternoon opening period being 12pm – 7pm. Given that the recommended maximum load capacity for Geurie Swimming Pool (in the water) is 40 swimmers there is no scope to provide one lane for private learn to swim programs as this would reduce the maximum load capacity across the remaining lanes to 30 recreation swimmers.

Wellington and surrounding schools, who initially indicated during the consultation period that they would not utilise the Geurie Swimming Pool during the 2018/2019 season as it would just be too difficult to coordinate, are now looking at running various programs and have liaised with the Pool Team Leader to make bookings.

Table 2 provides the revenue and operating costs for the 2017/2018 season at Geurie Swimming Pool.

<table>
<thead>
<tr>
<th>Geurie Swimming Pool 2017/2018 Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions</td>
<td>$12,214</td>
</tr>
<tr>
<td>Total</td>
<td>$12,214</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Geurie Swimming Pool 2017/2018 Operating Expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance and Repair</td>
<td>$11,048.46*</td>
</tr>
<tr>
<td>Chemicals</td>
<td>$3,500*</td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>$69,377.00*</td>
</tr>
<tr>
<td>Total</td>
<td>$83,925.46</td>
</tr>
</tbody>
</table>

Capital Works Projects
Pool Resurface  $148,986
Back wash tank Installation  $4,700
Total  $153,686

*Expenses are an estimate due to Wellington and Geurie Swimming salaries and wages, maintenance and repairs as well as chemicals not being separated in Council’s financials.

SUMMARY

To provide a basis of the income versus expenditure in operating the Geurie Pool for a full year figures for the 2017/2018 season have been used. Total revenue for the 2017/2018 season at Geurie Swimming Pool was $12,214 and the total operating expenses $82,925.46 with a further $153,686 spent on capital works projects.

In conclusion based on the current daily admissions it is recommended that Council continue with the Wellington Memorial Swimming Pool Closure 2018/2019 Season Proposal as adopted by Council in September 2018 and that Recreation and Open Space staff continue to monitor and assess the usage of the Geurie Swimming Pool and make changes to the proposal if required.
REPORT: Event Attraction, Support and Delivery Program (incorporating Event Incentive Program)

AUTHOR: Director Economic Development and Business
REPORT DATE: 27 November 2018
TRIM REFERENCE: ID18/1734

EXECUTIVE SUMMARY

Events deliver significant economic and social value to the Dubbo Regional community. Dubbo Regional Council has been successful in attracting and supporting a number of large scale sporting events, conferences and entertainment festivals.

In recent years, Council has established a framework of supporting events via the Event Development Fund and recently the Major Event Sponsor Program. To ensure that the Dubbo Region capitalises on the opportunities within the event market, Council must be positioned and prepared to take a strategic and proactive role in attracting events by providing support in regard to both service delivery and financial incentives.

To meet this opportunity, an Event Attraction, Support and Delivery Program has been developed. This Program, summary attached as Appendix 1, is in alignment to the Dubbo Region 2040 Community Strategic Plan; will include resources required to strategically attract major, high-yield events; and outline pathways for events across the Local Government Area to access support including skill development and best practice advice.

This Program highlights a number of steps to be taken to incentivise major events to our Region and also ensure that support for small and large events alike is undertaken in a transparent manner in line with Council’s Financial Assistance Policy.

This Program has been developed in response to Council’s determination at its meeting held 10 September 2018, ‘That the Chief Executive Officer develop a draft major sporting event attraction package …’

ORGANISATIONAL VALUES

Customer Focused: The Event Attraction, Support and Delivery Program sets out clear pathways and frameworks for the organisation to assist in supporting and delivering events as well as parameters to incentivise major high-yield event activity, including major sporting events.

Integrity: The Event Attraction, Support and Delivery Program will be integrated into Council’s Event Attraction, Support and Delivery Policy which ensures a consistent, co-ordinated and transparent approach to the way Council interfaces with events and attracts
new event business.  
**One Team:** The Policy’s proponents include staff across various divisions of Council. Consultation with key stakeholders will be undertaken as appropriate.

### FINANCIAL IMPLICATIONS

There will be financial implications if the proposed internal Events Unit is created, however, some of these positions may come from existing positions within the current structure. Future funding for the proposed Event Incentive Program will be included in the draft 2019/2020 operational budget for Council’s consideration.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

### RECOMMENDATION

1. That the Event Attraction, Support and Delivery Program as summarised in Appendix 1 of the report by the Director Economic Development and Business dated 27 November 2018, be noted.

2. That the Event Incentive Program Application Form and Guidelines be adopted.

3. That the Chief Executive Officer provide recommendations for funding requests over $20,000 for consideration by Council.

*Natasha Comber*  
Director Economic Development and Business
BACKGROUND

At its meeting held 10 September 2018, Council resolved the following:

"That the Chief Executive Officer develop a draft major sporting event attraction package that:

1. Includes commercial and promotional partnerships that limit Council’s financial investment.
2. Includes potential events to be targeted shall include:
   a. Competition rounds of national competitions such as W League, A league, NRL, AFLW, WBBL, women’s NRL State of Origin, Super Rugby.
   b. Games involving national teams such as the Australian Women’s Football Team (Matildas), Australian Women’s Cricket Team, Australian Rugby team when versus smaller nations.
   c. Championships that shall enable Council to take advantage of infrastructure that shall be completed by December 2020.
   d. Competitions that take advantage of existing infrastructure such as Barden Park, Apex Oval, Lady Cutler Ovals precinct and Victoria Park Ovals precinct.
   e. Competitions previously held in Dubbo such as the Athletics NSW Country Championships, Little Athletics NSW State Multi-event carnival, NSW under 13/14 Cricket State Cricket Championships.
3. Is available for review by Councillors in December 2018."

As a consequence, the Event Attraction, Support and Delivery Program has been developed to address the opportunities to attract major events to the Dubbo Region through incentives, local partnerships and stakeholder engagement including end-to-end client management.

Since the formation of Dubbo Regional Council on 12 May 2016 a significant amount of staff time has been absorbed providing support to local event owners. Support has included: advice in regard to probity and governance; obligations of event owners to meet local and state regulatory requirements; development of Event Management Plans; as well as the importance of seeking out sponsorship, as well as opportunities to apply for financial assistance from Dubbo Regional Council.

The level of support provided to events is as wide and varied as the types of events held and attracted to the Region. In 2017 support was provided to 386 events. Support included, but was not limited to:

- Facilitation of scoping meetings and requirements of local and state authorities
- Event industry and visitation insights
- Event placement timing and alignment to timing to leverage funding opportunities
- Development of Event Management Plans (including risk, traffic and waste)
- Contacts for suppliers to events
- Assistance with the development of packaging of events and visitor experiences
- Special offers
- Dedicated landing pages on destination websites tailored to the event
• Relationship management
• Site meetings with event owners
• Advice regarding local and state funding channels
• Cyclic Event Network Meetings held in Dubbo and Wellington
• Assistance with the development of risk management and traffic management plans
• Ongoing promotion of events via destination channels managed by Council

An important element of event support is the assistance provided to events to help build awareness and participation. Event promotion is undertaken via destination channels and over the past 12 months, 613 events were promoted on the destination websites. Social media activity, editorial placement, inclusion on the digital sign and weekly radio segments also support the promotion of events.

It is vital that whilst the Organisation undertakes major event attraction activities, targeting events from outside the LGA, support to the local events industry is maintained.

REPORT

The Event Attraction, Support and Delivery Program includes a number of actions that will guide activities for major event attraction whilst still nurturing, supporting and growing the local events industry.

Event activity in the Dubbo Region in 2018 returned an economic flow-on effect across the LGA of $16M. This is a conservative figure as the economic benefits of day trip activity has not been included in the calculations nor has visitation to every event held in the Dubbo Region been included in the REMPLAN calculation. As a key economic driver, events deliver visitation, create employment, build on community cohesiveness; promote our destination and can deliver on the development and diversification of the Region’s infrastructure and assets.

Council has over the past decade invested heavily in the development of sporting and cultural facilities. These businesses deliver on key actions under the Community Strategic Plan, however, there is opportunity to heighten these outcomes via a strategic approach to marketing venues in line with marketing the Dubbo LGA as a destination for events. Further, the proposed Western Region Institute of Sport will require a strategic marketing focus to ensure that business is being driven to the multi-million dollar facility.

Today’s Events Market
• Varying degrees of skills and experience ranging from community organisations with no event delivery experience through to commercial operators delivering professional events
• The NSW Government currently has funding available to drive event business to the regions
• Private operators such as Qantas are providing incentives for events to use its products
• Third party brokers are pitching destinations against each other
• Requirement from event organisers for a single point-of-entry
Growing number of event owners seeking financial incentives
Increase in the number of destinations maturing in the event attraction space
Increased obligations on event owners to deliver safe events and impact for example of terrorist activity on risk management
Expectation that destinations provide a one-stop-shop to manage the registration and accommodation needs of conferences
Increased competition from event venues in competing LGAs that can provide packages incorporating all elements of business events (catering, capacity and overnight stay)
Local event organisers increasing demands on service levels provided by the Organisation

Council’s current event program:
Delivered as part of the marketing team – there is not a singular events focused position at Council
We have been strengthening Council’s approach to supporting events via availability of the Event Development Fund with clear applications, guidelines and processes
Council recently adopted the Major Event Sponsor Program that enables Council to provide financial support (under $20,000) to the delivery of events that have clear economic benefits
Council does not have an adopted position for incentivising major event activity
Council has managed support for major events via a number of avenues such as memorandum of understandings (eg NSW Aboriginal Rugby League Knockout) or via Council determination (eg DREAM Festival)
All events provided support by Council are required to adhere to return benefits as outlined in a matrix and in commensurate with level of funding granted
Council has had an adhoc approach to providing reservation services to events with previous services provided by a business external to Dubbo (there are currently no service providers in the Dubbo Region) or by providing ‘good for Dubbo’ service without a commission (eg Knockout)
There is no centralised event delivery service within the Organisation to deliver civic events (eg Australia Day) or destination events (Knockout)
Staff currently expend a significant amount of resources helping to build event owner capability and promoting events
Current staff resourcing is not enabling a strategic approach to event attraction nor a preparedness to support the delivery of events that have a significant public relations and/or economic benefit
In addition to financial assistance, there have been cases whereby event owners have sought high-level event assistance to arrange and deliver events. This year’s NSW Aboriginal Rugby League Knockout is a recent case-in-point. The value of on-the-ground support and high-quality relationship management cannot be underestimated. This offering is highly regarded by event organisers when considering a host location.

The development of an Event Attraction, Support and Delivery Program is required to secure the destination’s position within the highly competitive events’ space.
There has been a rise in recent years of event brokers bidding on behalf of major sporting events; event owners seeking hosting fees and the number of associations and sporting groups pitching destinations against each other in competition for event business. In this current environment, destinations are purchasing the rights to host events. This is particularly the case in regard to sporting events.

The Dubbo Region is developing a strong reputation as an events destination. However, it is likely that the Region’s value propositions of accessibility, ample accommodation and quality venues will not be sufficient enough to sustain the attraction of major high-yield events and the competitive nature of event bidding and procurement.

The Organisation needs to be appropriately resourced and positioned to deliver on the attraction of sporting events, festivals and business events that have the capacity to drive investment in the region.

Further, Council’s investment in sporting and cultural assets requires strategic direction to ensure that opportunities to garner positive public relations and incentivise event conversion are executed. The development of tailored collateral, delivery of marketing campaigns targeting key organisations, groups and sporting bodies as well as a focus on relationship management will lead to return on investment via the growth of event business.

The staff will be required to undertake actions, deliver on timelines and meet key performance indicators over the four (4) year cycle of the Program. Staff may, from time to time, also be required to assist in the delivery of destination and civic events. The expertise of the Event Unit will be utilised to deliver successful, safe and sustainable events on behalf of the Organisation.

The Events Unit will continue to work closely with local event organisers, continually review and streamline internal processes and support and communicate with stakeholders to ensure that the local events industry remains robust, relevant and sustainable.

**Event Incentive Program**

As part of the Event Attraction, Support and Delivery Program Appendix 1, there is an action to include an incentive program in the 2019/2020 budget. An Application Form has been developed in line with Council’s Financial Assistance Policy and financial assistance requested in excess of $20,000 will be placed before Council for determination.

Council’s commitment to the process and funding in future budgets will be critical to Dubbo Regional Council maintaining and improving its position in the competitive market of attracting major events.
SUMMARY

This report is recommending that Council supports the proposed Event Attraction, Support and Delivery Program including the adoption of the Event Incentive Program Application Form, criteria and process.

The Program is designed to strategically seek out and secure major event activity in a highly competitive market. This activity will include actions to heighten the awareness and strengths of key event venues owned by Council that have the potential to convert event business.

The allocation of funding and resources will assist in meeting the hosting needs of sporting events and help position the Organisation to source and secure events that align to actions under the Dubbo Region 2040 Community Strategic Plan; fill beds during low visitation periods and build on the brands and positioning of Dubbo and Wellington.

The Program will maintain support levels provided to local event organisers and ensure that there is continuous review and improvement of pathways to access support and build best-practice skills of event owners across the Dubbo LGA.

The Events Unit team leader will develop the Program and lead actions under a four (4) year plan. Each action will have timelines and KPI’s. Progress against key actions will be reported to Council via monthly informal reporting. The Program will also deliver on the determination of Council at its September meeting in regard to the development of a major sporting event attraction package.

Appendices:
1. Event Attraction, Support and Delivery - Summary
2. Application Form and Guidelines - Event Incentive Program
## Event Attraction, Support and Delivery Program

### Summary

**Program Outcome:**
*Dubbo Regional Council is a frontrunner in the proactive targeting and securing of major sporting events, business conferences and commercial entertainment/music events*

<table>
<thead>
<tr>
<th>Item No: CCL18/258</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary and secondary research to determine best-fit/high yield events to proactively pursue and secure placement in Dubbo and Wellington.</td>
<td>June 2019</td>
</tr>
<tr>
<td>Development of targeted bid documents punctuating the region’s value propositions, quality of event venues and an offering of brand promotion via assets across the Dubbo Region</td>
<td>Undertaken as opportunity arises</td>
</tr>
<tr>
<td>Development of targeted sponsorship packages to attract local, private investment in supporting the attraction of key sporting events</td>
<td>Undertaken as opportunity arises</td>
</tr>
<tr>
<td>Relationship building and a renewed focus on end-to-end client management</td>
<td>Establishment of Events Unit under Investigation</td>
</tr>
<tr>
<td>Cost effective, digital marketing activity to promote the Dubbo Region to sporting events, festivals and business events (in partnership with businesses supporting the Destination Partnership Program)</td>
<td>April 2019</td>
</tr>
<tr>
<td>Leveraging channels and opportunities available via Destination NSW’s Conferencing Unit</td>
<td>Underway</td>
</tr>
<tr>
<td>Leveraging relationships with transport partners</td>
<td>March 2019</td>
</tr>
<tr>
<td>Attendance at industry events that have the potential to showcase the Dubbo Region’s unique event offerings</td>
<td>February 2019 attending AIME (Asia-Pacific Incentives and Meetings Events Conference)</td>
</tr>
</tbody>
</table>

**Program Outcome:**
*Council is positioned and resourced to support the delivery of identified major sporting events, large conferences and community celebrations*

<table>
<thead>
<tr>
<th>Item No: CCL18/258</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creation of a centralised Events Unit specialised in event delivery, obligations and operations</td>
<td>Establishment of Events Unit under Investigation</td>
</tr>
<tr>
<td>Funding is available to events, and an open and transparent application process is established to support the rationale behind funding levels provided under the Event Development Fund and Major Event Sponsor Program.</td>
<td>Underway</td>
</tr>
<tr>
<td>Development of an Application Form and Criteria to guide future Council decision making for the level of financial support over $20,000 provided to major events. This is for funding outside the abovenamed channels.</td>
<td>Draft attached for Council consideration</td>
</tr>
<tr>
<td>Development of service agreements to support engagement of the (proposed) Events Unit to assist with the arrangement and delivery of civic events and events required to be delivered as part of Council’s business.</td>
<td>2019</td>
</tr>
<tr>
<td>Operational budget to be proposed to Council for adoption include clear allocation for the adopted Event Development Fund (current budget $47,500)</td>
<td>February 2019</td>
</tr>
<tr>
<td>Operational budget to be proposed to Council for adoption include clear allocation for the Major Event Sponsor Fund (current budget $85,000)</td>
<td>February 2019</td>
</tr>
<tr>
<td>Operational budget for a new Events Incentive Program for potential significant sporting events, business conferences and major commercial entertainment events be provided to Council for consideration (currently budget is $10,000)</td>
<td>February 2019</td>
</tr>
<tr>
<td>Effective partnerships are maintained with relevant levels of state and federal government for collaborative approach to major conference attraction and incentives for regional conferencing</td>
<td>2019</td>
</tr>
<tr>
<td>Program Outcome:</td>
<td>Progress</td>
</tr>
<tr>
<td>-----------------</td>
<td>----------</td>
</tr>
<tr>
<td>Businesses in the Dubbo Region are aware of the value of event business to the Local Government Area and take up opportunities to leverage as appropriate</td>
<td></td>
</tr>
<tr>
<td>- Development of a communications and public relations program to support messaging around the value of events in the Dubbo LGA.</td>
<td>Underway</td>
</tr>
<tr>
<td>- Work with the Dubbo Chamber of Commerce and other relevant agencies as a platform for communications.</td>
<td>2019</td>
</tr>
<tr>
<td>- Maintain Dubbo Events Network and engagement with major venues regarding marketing opportunities.</td>
<td>Underway</td>
</tr>
<tr>
<td>- Develop a strategic opportunities paper on the regional offering (i.e. venues/transport/accommodation) to major events and include recommendation for future development and investment.</td>
<td>2020</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Outcome:</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>New event business is secured via proactive marketing activity</td>
<td></td>
</tr>
<tr>
<td>- Targeted and professionally produced marketing materials including print and digital assets are created to promote Council owned event venues including Dubbo Regional Theatre &amp; Convention Centre, Apex Oval and sporting fields and Dubbo and Wellington Showgrounds</td>
<td>2019</td>
</tr>
<tr>
<td>- Marketing campaigns comprising of a mix of end-to-end relationships management and digital and direct marketing are undertaken, targeting key audiences and potential user groups</td>
<td>2019</td>
</tr>
<tr>
<td>- Regional event Guide is developed as part of the Destination Partnership Program</td>
<td>2019/2020</td>
</tr>
<tr>
<td>- Offering of Dubbo City and Wellington are appropriately pitched to event organisers</td>
<td>Underway</td>
</tr>
<tr>
<td>- Opportunities of attracting water-based events to Burrendong Dam Investigated and pro-active bidding undertaken</td>
<td>June 2019</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Outcome:</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event organisers in the Dubbo LGA are aware of Council’s event support pathways and undertake best-practice event activity</td>
<td></td>
</tr>
<tr>
<td>- Continuous review and improvement of processes to support local event organisers</td>
<td>Underway</td>
</tr>
<tr>
<td>- Development of streamlined event application process to ensure adherence to local and state authorities as well as cover off obligations of event owners in regard to planning and risk</td>
<td>Underway</td>
</tr>
<tr>
<td>- Event Network Meetings held in Dubbo and Wellington will be used as forums the exchange of information and industry development</td>
<td>Underway</td>
</tr>
<tr>
<td>- Ongoing review and development of centralised online Event Organisers Toolbox</td>
<td>Underway</td>
</tr>
</tbody>
</table>
APPENDIX NO: 2 - APPLICATION FORM AND GUIDELINES - EVENT INCENTIVE PROGRAM

EVENT INCENTIVE PROGRAM

Intent: The Event Attraction Program aims to secure and/or retain flagship event activity in the Dubbo Region.

Applications can be received at any time, however, applications must be received no less than 6 months prior to the event.

Prior to completing this form, please refer to the Event Incentive Program’s guidelines, terms and conditions below. All events receiving funding are required to return benefits commensurate with level of funding approved including an acquittal report. Guidelines and terms and conditions are listed below.

If your event is successful, a Memorandum of Understanding setting out timelines and areas of responsibility will be required to be duly signed by the applicant and Dubbo Regional Council.

Please note, that inkind assistance is not provided by Council. Any assistance required to meet costs of hire charges or fees for services must be applied for as part of the "hosting fee" – see B below.

Staff resources (event support/administration/secretariat) can be provided to help arrange and deliver the event. The request for this level of support should be made via A below.

<table>
<thead>
<tr>
<th>Event information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of event</td>
<td></td>
</tr>
<tr>
<td>Owner of event</td>
<td></td>
</tr>
<tr>
<td>Hosting fee requested (if applicable)</td>
<td></td>
</tr>
</tbody>
</table>

A: Staff assistance required to arrange and deliver the event (if applicable) Yes | No

If yes, please select the skills and expertise that your event will require from staff to help you to arrange and deliver your event:

- Administrative support – meetings and connection with suppliers yes | no
- Promotional support – activity to support marketing activity undertaken by the event owner yes | no
- Point of contact for accommodation enquiries yes | no
- Staff onsite on the day to assist/trouble shoot
- Development of plans – Including risk, traffic, waste etc yes | no

If yes, please specify:

Further information in regard to timing of assistance and required hours will be negotiated and formalised under the Memorandum of Understanding as outlined above.

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
Deliver: Civic Administration Building, Church Street, Dubbo

DUBBO REGIONAL COUNCIL
To be eligible for financial assistance the event owner must:

i. Have at least 3 years’ experience or delivered at least 3 events of a similar scope

ii. Have a minimum of $20M Public Liability and insurances applicable to the event

Please attach a copy of your certificate of currency

Please outline other insurances applicable to your event eg: if you are a sporting organisation, please outline insurance in place to cover players and officials.

<table>
<thead>
<tr>
<th>Venue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of event</td>
<td></td>
</tr>
<tr>
<td>Bump in date/s</td>
<td></td>
</tr>
<tr>
<td>Bump out date/s</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Estimated attendance</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>LGA residents</td>
<td></td>
</tr>
<tr>
<td>Day trippers (outside LGA)</td>
<td></td>
</tr>
<tr>
<td>Overnight visitors</td>
<td></td>
</tr>
</tbody>
</table>

Please provide a description of your event (max 300 words)

<table>
<thead>
<tr>
<th>Economic Benefits</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated number of overnight visitors</td>
<td>No of nights</td>
</tr>
<tr>
<td>Estimated number of day trippers (from outside LGA)</td>
<td>No of days</td>
</tr>
</tbody>
</table>

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
Deliver: Civic Administration Building, Church Street, Dubbo
Please outline three events you have delivered that are of a similar nature or scope.

1. 
2. 
3. 

Do you intend to hold this event in the Dubbo Region in subsequent years? Yes | No | undecided

If yes, please indicate which years:
2020 | 2021 | 2022 | other

Will the event be held outside a NSW school holiday period or long weekend? Yes | No

Please answer this question if:
a) You answered no to the above question
b) If your event is expected to attract more than 2,000 people to the Dubbo Region

Please indicate what measures you, as the event owner, will implement to manage the accommodation needs of your event.

It is expected that all events held in the Local Government Area are arranged and delivered in a safe and sustainable manner.

Council may request a copy of plans as part of its assessment of your application.

Please indicate which plans are in place to support your event:
- ☐ Running sheet including roles and responsibilities
- ☐ Risk Management Plan Incorporating Emergency Evacuation Procedure
- ☐ Accessibility Plan
- ☐ Waste Management Plan
- ☐ Traffic Control Plan (where applicable)

If food is being prepared and provided at your event you will be required to understand your requirements in regard to

- ☐ Temporary Event Food Guidelines

Is food being prepared and provided at your event?
Yes / No
### Marketing and Community Connections

<table>
<thead>
<tr>
<th>Will you be undertaking any public relations activity to maximise or incentivise participation or spectator attendance?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will you be engaging volunteers? Are you prepared to pay a fee for service?</td>
</tr>
<tr>
<td>If so please provide details.</td>
</tr>
<tr>
<td>Please outline plans to provide training or undertake skill development with members of the community including (but not limited to):</td>
</tr>
<tr>
<td>Volunteers</td>
</tr>
<tr>
<td>School children</td>
</tr>
<tr>
<td>Disabled persons</td>
</tr>
</tbody>
</table>

### B: Application for Hosting Fee/Financial Support

<table>
<thead>
<tr>
<th>Details (what will the funds be used for)</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
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<td></td>
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<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$</td>
</tr>
</tbody>
</table>
## Applicant's contact details

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone</td>
<td></td>
</tr>
<tr>
<td>Email address</td>
<td></td>
</tr>
</tbody>
</table>

## Event Owner's details

<table>
<thead>
<tr>
<th>Event Owner</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ABN</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td></td>
</tr>
<tr>
<td>Email address</td>
<td></td>
</tr>
<tr>
<td>Postal address</td>
<td></td>
</tr>
<tr>
<td>Is your organisation registered for GST?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

To be completed by applicant as part of initial application to streamline this process. Completing this section does not guarantee the success of your application.

<table>
<thead>
<tr>
<th>Banking Institution</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BSB</td>
<td></td>
</tr>
<tr>
<td>Account name</td>
<td></td>
</tr>
<tr>
<td>Account number</td>
<td></td>
</tr>
</tbody>
</table>

Have you received any other forms of funding for this event from Council?  
Yes | No  
(If yes, you are ineligible to apply for funding under the Major Event Sponsor Program)

<table>
<thead>
<tr>
<th>Have you attached your Certificate of Currency for $20M Public Liability?</th>
<th>Yes</th>
<th>No (if no, why not)</th>
</tr>
</thead>
</table>

Please submit this application **no less than 6 months** prior to the event commencing to: council@dubbo.nsw.gov.au
Key criteria

- The event must be held in the Dubbo Local Government Area.
- Applications must be received at least 6 months prior to the date of the event.
- The event must have at least $20M public liability insurance and where applicable, insurance protection for participants
- Applicants must have at least 3 years’ experience or delivered at least 3 events of a similar scope to be eligible to apply.

Ineligible activities/applications

a) Events not staged in the Local Government Area
b) Payment of debt
c) Payment of insurance premiums
d) Political activities
e) Items included in another funding application or to top-up funding for previous funding or any other funding
f) Organisations with gaming machines and/or which trade with a liquor licence most days of the week
g) Funding for prize money, prizes or trophies
h) Day to day operational funding for the organisation
i) Funding to assist expenses in relation to guests, VIPs or stallholders to attend the event
j) Wages or payment to staff
k) The proposal has safety and/or environmental hazards that are not managed by acts under a Risk Management Plan to mitigate risk
l) No funding will be provided retrospectively

Conditions of funding

1. Events can not apply for funding under the Events Incentive Program if funding has already been provided by another funding stream of Dubbo Regional Council for the same event in the same year.
2. That the funds will be used for the purpose as specified in the application, unless written permission for a variation is obtained from Council.
3. That Council will be advised in writing if there are any significant changes to the event as described in the application, or to the contact details of the recipient.
4. That if the event is cancelled, the funds will be repaid to Council.
5. All Council and other permits, approvals, insurance etc. relating to the event are obtained or funding may be withdrawn.
6. Allow Council to use photographs of your event in the promotion of the LGA as an events destination.
7. Where possible, the organisation will source goods and services for the event from within the Dubbo Regional Council Local Government Area.
   a. All recipients of funding are required to return to Council benefits as outlined in the Outwards Sponsorship Matrix (below) including an acquittal report within 60 days of either the conclusion of the event, or the end of the financial year, whichever falls first
   b. Completed survey providing Council with top level data/insights
8. Council reserves the right, as part of the assessment process, to request further information or documentation.
9. Failure to provide an acquittal report will preclude the applicant from future funding opportunities.
10. All funding will be provided under a Memorandum of Understanding between the event owner and Dubbo Regional Council.
Assessment process

The assessment process has been developed to ensure transparent and equitable assessment of all applications for funding.

Requests for funding over $20,000 require consideration and determination by Council.

Council will assess your application based on the following:

<table>
<thead>
<tr>
<th>Section</th>
<th>Key Criteria</th>
<th>Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Best Practice and Capability</strong></td>
<td>Evidence of $20M Public Liability Insurance and appropriate insurances (Certificate of Currency must cover the date of the event)</td>
<td>30</td>
<td>/60*</td>
</tr>
<tr>
<td><strong>Potential economic benefit</strong></td>
<td>Economic value to the LGA – more than $1M</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economic value to the LGA – $800,000 to $1M</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economic value to the LGA – $500,000 to $800,000</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economic value to the LGA – $300,000 to $500,000</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economic value to the LGA – $100,000 to $300,000</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economic value to the LGA – $50,000 to $100,000</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economic value to the LGA – $30,000 to $50,000</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>Timing of the event</strong></td>
<td>The event is held outside NSW school holiday periods</td>
<td>20</td>
<td>/ 20</td>
</tr>
<tr>
<td></td>
<td>The event is held inside NSW school holiday periods</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>Scope of the event</strong></td>
<td>The event is of National significance</td>
<td>30</td>
<td>/ 30</td>
</tr>
<tr>
<td></td>
<td>The event is of State significance</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The event is of Regional significance</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>Return events</strong></td>
<td>The event will return to the LGA for 3 subsequent years</td>
<td>30</td>
<td>/ 30</td>
</tr>
<tr>
<td></td>
<td>The event will return to the LGA for 2 subsequent years</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The event will return to the LGA in the following year</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td><strong>Community Connections</strong></td>
<td>The event will engage local volunteers and pay fee for service</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The event will engage local volunteers</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The event plans to undertake a local training/development activity/program</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

**Community Strategic Plan**

- this event aligns to strategies outlined in the Dubbo Region Community Strategic Plan

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Action</th>
</tr>
</thead>
</table>

*mandatory
## Outgoing Sponsorship Benefits Matrix

Return benefits to Dubbo Regional Council

<table>
<thead>
<tr>
<th>Value of sponsorship</th>
<th>Up to $5,000</th>
<th>$5,001 - $10,000</th>
<th>$10,001 - $15,000</th>
<th>$15,001 - $20,000</th>
<th>More than $20,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>DRC brand recognition on appropriate printed material</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Distribute Regional marketing material such as Visitor Guides</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Provide feedback to Council via survey seeking outcomes</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Images of the event to support destination marketing activity (on request from Council)</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Acquittal Form A</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Acquittal Form B</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide feedback to Council via survey seeking outcomes</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Acknowledge DRC support via digital platforms (website / social media)</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>Acquittal Report provided no later than 60 days from the completion of the event</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
</tr>
<tr>
<td>PA announcement or signage at the activity / event</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Acknowledge support via pro-active promotion or advertising (radio / tv / print)</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Complimentary tickets / invites to launch, VIP function or an event</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>●</td>
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<tr>
<td>Naming right of an event / activity or space</td>
<td></td>
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<tr>
<td>Or</td>
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Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
Deliver: Civic Administration Building, Church Street, Dubbo

DUBBO REGIONAL COUNCIL  
Page 407
EXECUTIVE SUMMARY

Over the October Long Weekend (29 –30 September and 1 October 2018) the Dubbo LGA hosted the annual 2018 NSW Aboriginal Rugby League Knockout at Apex Oval.

This report provides information and insights in relation to staff resources and financial assistance provided to the event. The report also provides data and information in regard to economic and public relations outcomes achieved for the Dubbo LGA and tactics employed to manage demand on accommodation over a period in which accommodation occupancy is historically at capacity.

This report will enable Council to determine the level of support to be provided should the Dubbo Region be considered to host the event in the future and should the Organisation be requested to provide financial support and staff resources to attract, arrange and deliver the event.

ORGANISATIONAL VALUES

Customer Focused: This report demonstrates that staff applied high-level assistance and support to the Newcastle Yowies that resulted in the attraction of this year’s NSW Aboriginal Rugby League Knockout and its successful delivery.

Integrity: This report provides an open and transparent account of the financial assistance and human resources provided to the 2018 NSW Aboriginal Rugby League Knockout.

One Team: Support provided the 2018 NSW Aboriginal Rugby League Knockout spanned two directorates. This report was prepared in liaison with staff from the Community and Recreation and Economic Development and Business divisions.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.
RECOMMENDATION

1. That the information in the report of the Director Economic Development and Business dated 20 November 2018, be noted.

2. That subject to the adoption of the Event Support, Attraction and Delivery Program, Council seek opportunities for hosting the NSW Aboriginal Rugby League Knockout in the future.

3. That subject to the adoption of the Event Support, Attraction and Delivery Program Council consider any financial support for the event in line with the ‘Major Event Incentive’ process.

Natasha Comber
Director Economic Development and Business
BACKGROUND

The NSW Aboriginal Rugby League Knockout is held annually. The winning team of the Knockout is given the rights to host the following year’s event in a destination of choice.

The winner of the 2017 Knockout was the Newcastle Yowies and in late 2017 discussions between the club and Dubbo Regional Council commenced regarding staging of the 2018 event at Apex Oval and the level of support that Council may be able to provide.

Following discussions and negotiations spanning several months, a Memorandum of Understanding (MOU) was established between Dubbo Regional Council and the Newcastle Yowies. The MOU established areas of responsibility and guided support and assistance spanning two directorates. The MOU was duly signed by the Director Economic Development and Business and the Director Community and Recreation (Appendix 1).

The support framed in the MOU included waiving of fees and charges associated with the hire of the venue.

An amount of $20,300 Stream 2 of the 2017/2018 Major Event Sponsor Program was not expended. These were rolled over into 2018/2019 to help cover the fees and charges pledged to the Newcastle Yowies.

Assistance began on 8 March 2018 with the establishment of a steering committee comprising of staff of Dubbo Regional Council, representatives of the Newcastle Yowies and representatives of Orana Mid-Western Division, NSW Police.

The event was held at Apex Oval over the long weekend, 29 – 30 September and 1 October 2018. Assistance concluded on 16 November 2018 with a debrief meeting between Dubbo Regional Council and the Newcastle Yowies.

REPORT

The NSW Aboriginal Rugby League Knockout was held in Dubbo at Apex Oval over the long weekend, 29 – 30 September and 1 October 2018.

As in 2015, the substantial amount of work undertaken by staff to attract the event, provide pivotal on-the-ground assistance, prepare the grounds and amenities to NRL standard, as well as nurture and maintain relationships were elements to the success of this event. Further, the quality of support and client management received high praise from the Newcastle Yowies.

This report provides Council with an outline of support provided as well as outcomes for the Region resultant from the event. The data in regard to economic benefits is based on figures provided by the Newcastle Yowies, data supplied by accommodation operators and key attractions via Council’s Accommodation Occupancy Report Program, and top-level feedback received from businesses servicing or providing goods to the visitor market.
**Staff support and financial assistance**

The level of support provided mirrored the support and assistance provided to the owners of the 2015 NSW Aboriginal Rugby League Knockout, Walgett Aboriginal Connection. The support was guided by the establishment of a Memorandum of Understanding (Appendix 1).

**Client Management**

**Aim**: provide high level support to the Newcastle Yowies to assist in arranging and delivering a successful and safe event.

Two staff were dedicated as points of contact, one for venue arrangements, and the other to manage the relationship with the club, as well as optimise destination marketing opportunities. Meetings commenced in late 2017, a memorandum of understanding was established in March 2018 and weekly support provided up until and including the duration of the event over the long weekend. A staff member was on site during the four days as a “go to” for trouble shooting purposes.

- **Accommodation**

  **Aim**: to assist individuals and teams seeking accommodation over the long weekend which is a peak visitation period for the leisure market.

  A staff member was provided as a point of contact to help manage accommodation enquiries from individuals as well as teams seeking assistance to secure beds over the long weekend. Strong support from the Dubbo and Wellington visitor information centres helped to manage 249 requests for accommodation.

  This support included high-level engagement with accommodation operators in the Dubbo Region as well as tourism managers and accommodation operators in surrounding LGAs.

  The Newcastle Yowies advised that this level of service has not been provided by a Council previously and the Club was extremely grateful for this assistance.

- **Facility Development**

  **Aim**: To ensure three high quality playing surfaces were available for the four days of the event. To enable the event to be managed from a central location including PA announcements, internet access to upload results and provide capacity for two days of live broadcast for NITV.

  Two outer fields were oversewn with winter growing rye in the same manner as the main field. This requirement arose in 2015 when it was highlighted that NRL players would be present on all of the fields during the Knockout and their safety was a significant issue. The playing surfaces were all of a high standard.
Community/Industry Engagement

Aim: To ensure that businesses in Dubbo’s visitor economy were prepared for the influx of visitors and to provide and create opportunities for local businesses to benefit from visitation during the lead up to and over the weekend of the Knockout.

Social media, email and face-to-face meetings were used to communicate with industry with a particular focus on businesses servicing the visitor market.

Hours spent across the two directorates to provide support and assistance during the lead up and over the duration of the event:

- Economic Development and Marketing Branch: 115 hours
- Recreation and Open Space Branch: 60 hours

Financial Assistance

At the conclusion of the event the fees and charges covering hire of Apex Oval (as pledged under the MOU) were calculated and totalled $29,929.28.

The fees and charges have been covered via $20,300 being funds not expended under Stream 2 of the Major Event Sponsor Program (2017/2018) and an amount of $9,629.28 taken from funds allocated under Stream 2 of the Major Event Sponsor Program (2018/2019). This has reduced the funds available under the Program in the current financial year to $30,370.72.

Economic Outcomes

Data – Newcastle Yowies

Newcastle Yowies recorded 4,110 registered players of which 180 players were from the Dubbo LGA. Based on an average overnight stay of 1.41 (see below), and the visitation figure of 3,930 players (teams travelling from outside the Dubbo LGA) and using recognised economic modelling REMPLAN software, and the flow-on effect to the Dubbo economy was $1.3M. Not calculated in this figure is the number of visiting friends and family that may have attended with registered teams.

Data – Dubbo Accommodation Occupancy Report

The Dubbo Accommodation Occupancy Report is supported by data provided by twelve (12) accommodation operators with like bed-stock and star ratings. Taronga Western Plains Zoo, Old Dubbo Gaol and the Visitor Information Centres also provide visitation numbers. The Program is in its 16th year and data is provided monthly.

The 2017 and 2018 long weekend both fell in September. The figures below compare last September (no event held) to September 2018. As mentioned above data is provided on a monthly basis.
Accommodation occupancy - September

As outlined below, accommodation occupancy increased by 4% compared to last September, however guest arrivals and guest nights declined by 1205 and 535 respectively. The average night stay, however increased by 10%.

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Occupancy</td>
<td>81.99%</td>
<td>85.51%</td>
<td>4%</td>
</tr>
<tr>
<td>Guest Arrivals</td>
<td>11,799</td>
<td>10,594</td>
<td>-1,205</td>
</tr>
<tr>
<td>Guest nights</td>
<td>15,442</td>
<td>14,907</td>
<td>-535</td>
</tr>
<tr>
<td>Average night stay</td>
<td>1.31</td>
<td>1.41</td>
<td>0.10</td>
</tr>
</tbody>
</table>

Visitation – Visitor Experiences - September

Visitor numbers at key attractions declined with Taronga Western Plains Zoo experiencing a drop of almost 10,500 visitors and Old Dubbo Gaol visitation numbers reduced by 41%. Visitation to the Dubbo Visitor Information Centre also declined.

<table>
<thead>
<tr>
<th>Visitor experiences</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taronga Western Plains Zoo</td>
<td>30,981</td>
<td>20,505</td>
</tr>
<tr>
<td>Old Dubbo Gaol</td>
<td>6,073</td>
<td>3,984</td>
</tr>
<tr>
<td>Dubbo Visitor Information Centre</td>
<td>8,012</td>
<td>7,801</td>
</tr>
<tr>
<td></td>
<td>45,066</td>
<td>32,290</td>
</tr>
</tbody>
</table>

Whilst it is clear the event attracts large visitation, it is also clear that the impact on accommodation capacity impacts the long weekend visitation, and subsequent visitation to our major attractions.

Post event – visitor data/surveys

Following the event, Council’s Economic Development and Marketing Branch distributed a survey to businesses servicing/supplying the visitor market.

Council received 109 responses from businesses across the Dubbo LGA.

Respondents by business sector
Top 3 Accommodation 31.43% | Retail 21.90% | Other 15.24%
Over 50% of respondents indicated that they employed additional staff for the weekend.

102 businesses indicated an increase of 2% or above in sales revenue compared to previous long weekends in October with 19 businesses indicating an increase of between 10-20%.

13 businesses indicated an increase in patronage of between 10% - 20%.

In response to the question, would you like to see this event return to the Dubbo Region, 90% of businesses said yes and 10% said no.

Public Relations Outcomes

**Council supported media and social media**

Local media recognised Dubbo Regional Council's support of the 2018 Aboriginal Knockout. This was achieved by utilising Council owned channels and helping to raise awareness of the tournament. Extensive media coverage of the tournament and recognition of Dubbo’s capacity to host events despite just one traditional media release being issued by Council.

Extensive coverage was obtained particularly in the Daily Liberal and ABC Western Plains with both leading with extensive features of the event. ABC Western Plains generated on-line and radio contents that was utilised across the network focusing on the tournament as well as the importance of family and community and the rise of Aboriginal women taking part.

Selected games and a range of supporting stories aired live on NITV and SBS. Replays are continuing on NITV providing extended coverage and supporting the ongoing recognition of Dubbo as host of the 2018 event.
The tournament and the participation of Australian Captain Greg Inglis prompted interest from major metropolitan media including the Sydney Morning Herald coverage was also created with Dubbo recognised as having the capacity to host large scale events.

Council was also able to leverage this profile utilising content created by Greg Inglis on route to Dubbo viewed some 35,000 times on the Dubbo City Facebook page and reaching over 60,000 people.

Dubbo Regional Council utilised own social media and website channels to leverage Council’s support for the event. Media was used specifically to provide information on the economic impact of the tournament to demonstrate the benefits of Council’s involvement. The Daily Liberal reported the Koori Knockout as a “boon for business in Dubbo over long weekend’ and ‘organisers pay tribute to Dubbo community after successful event’.

Council’s social media included a DRCTV video about the preparation and upkeep of Apex Oval (reach 4,300) and a welcome to teams and visitors (reach 2,900).

A landing page on Dubbo.com.au was created to support tailored information to assist players and supporters. The page had a total of 16,998 page views.

**Management of demand - Leisure Market**

The previous knockout event held in 2015 created unprecedented demand on commercial bed stock in the region with both the leisure market and event participants and supporters competing for accommodation in the Dubbo LGA and within an area of 1-2 hour radius. The need to develop a campaign to encourage visitation by the leisure market outside the long weekend was identified and a campaign was implemented in August.

The Spring Breaks campaign focused on promoting visitation on a weekend prior and post the long weekend and school holidays. The campaign was supported by special offers from local attractions and visitor experiences to incentivise conversion. Robust digital marketing was undertaken including an eDM to 4,000 recipients as well as paid social media activity. The offers were also promoted via the Visitor Information Centres in Dubbo and Wellington.

The page which included offers from local businesses was visited 3,481 times.

Whilst the City should continue to strive to attract major events, the timing of this event is during the City’s number one peak visitation period when the City is consistently nearing or is at full capacity. If the City was to consider hosting this event in the future, consideration for opportunities to increase accommodation capacity – for visiting leisure tourism or the event attendees should be considered.

**SUMMARY**

The 2018 NSW Aboriginal Rugby League Knockout resulted in an economic flow-on benefit to the Dubbo Region of $1.3M. However, the timing of the event, on the October long weekend is traditionally a peak visitation period for the region. Local businesses reported increases in
sales and patronage and accommodation in the Dubbo Region and surrounding area was at capacity. Taronga Western Plains Zoo recorded a decline in visitation of 10,500 and Old Dubbo Gaol visitation dropped by 41% compared to 2017.

Media coverage of the event resulted in significant positive public relations activity for the Dubbo Region. Facebook content created by Greg Inglis on route to Dubbo reached 60,000 people.

Given the pressure on accommodation a campaign was implemented to encourage the leisure market to travel to the Dubbo Region either side of the long weekend period. This effort was well received by operators and minimised visitors being in region without accommodation.

Council received glowing praise from the owners of this year’s event, Newcastle Yowies in appreciation of the high-level support and relationship management undertaken by staff across the Community and Recreation and Economic Development and Business divisions.

Appendices:

1. 2018 NSW Aboriginal Rugby League Knockout - MOU
MEMORANDUM OF UNDERSTANDING

DUBBO REGIONAL COUNCIL

AND

NEWCASTLE YOWIES

This Memorandum of Understanding is between Dubbo Regional Council (Event Host) and the Newcastle Yowies (Event Owner) and relates to assistance with the arrangement, promotion and delivery needs of the 2018 New South Wales Aboriginal Rugby League Knockout.

The support pledged by Dubbo Regional Council is valued at circa $90,000 and is at a level similar to that provided to the 2015 New South Wales Aboriginal Rugby League Knockout which, owned by the Walgett Aboriginal Connection, was lauded a huge success.

When held over the long weekend in October, the 2018 event is expected to deliver some $5M to the local economy.

In late 2017, Dubbo Regional Council outlined a summary of assistance that will be provided to the Newcastle Yowies. This Memorandum of Understanding will define Council’s areas of responsibility. Support commenced in January 2018 and is expected to conclude the week commencing Monday 1 October 2018.

A steering committee comprising of representatives of the Newcastle Yowies and Dubbo Regional Council will meet on a regular basis with the first meeting scheduled for 8 March 2018.

Assistance outlined below will be provided as in-kind support only.

27 February 2018
Dubbo Regional Council will provide:

- Apex Oval facility free of charge, noting that such facility is recognised as the premier football facility in Regional NSW – function room, corporate lounge, JRL.
- Line marking to a NRL standard on the main ground as well as line marking of the three outer fields.
- Designated coach/player boxes on the main ground (three rows of plastic seats in the grandstand chained off for coaches and players)
- Player and referee change spaces in the main grandstand
- Access to safe
- Access to a storage room
- Traffic Control Plan
- A secure fenced site
- Removal of internal fencing to assist with pedestrian flow
- Toilet paper to change room and permanent toilet facilities within the Apex Oval complex. (Excludes additional toilet facilities hired in for the event)
- Provision at the end of each day of the carnival, a staff member and Council's Amazon Equipment to remove rubbish from open space. As this is litter control this would need to be funded by Newcastle Yowies.
- Provision of, and emptying of rubbish bins at the facility on a daily basis. As this is litter control this would need to be funded by the Newcastle Yowies
- Execution of the traffic control plan, as approved — includes resources and staff to set up the traffic control and remove at the end of the event. This does not include Traffic Control personnel if required.
- Husbandry of the outer Apex Oval fields to promote an enhanced grass growth for the event.
- The meeting of electricity costs in respect of the existing lighting infrastructure and power sources at the oval, as required during the period of the carnival
- The undertaking of a pressure clean of the main grandstand at the completion of the carnival
- Marking of underground services for the erection of marquees or other equipment which uses pegs larger then 200mm
APPENDIX NO: 1 - 2018 NSW ABORIGINAL RUGBY LEAGUE KNOCKOUT - MOU

ITEM NO: CCL18/259

Two ticket booths; one at Cobra Street entry and one at Kokoda Place entry
Two staff members to be available for the duration of the event and Council contractors on standby to assist if required

Your contact: Tracey Whillock 0429 440 801
tracey.whillock@dubbo.nsw.gov.au

A secretariat to prepare agendas, send out meeting notices, produce notes of meetings and action plans of the steering committee
A central point of contact for all matters outside hire of venue and associated services
Assistance with elements of the Event Management Plan
Assistance with attracting and leveraging sponsorship. For example with the Dubbo RSL Club to host the pre knockout function and live draw
Special offers for players and supporters including admission to key attractions across the LGA
Assistance with development of social activities
Assistance with the management of accommodation enquiries (including properties located outside the LGA) to facilitate and support accommodation enquiries including a single point of contact at the Dubbo Visitors Information Centre
Assistance with communicating with industry to ensure businesses are prepared for the influx in enquiries (accommodation properties) and influx of visitation (October Long Weekend)
Support to marketing and promoting the event (via Council and destination channels) to help bolster participation and heightened public relations around the event

Your contact: Katrina Williams 0448 369 672
katrina.williams@dubbo.nsw.gov.au

Memorandum of Understanding | Dubbo Regional Council and Newcastle Yowies
Newcastle Yowies will provide (as appropriate):

- Additional toilet facilities, noting in addition that Council will ensure that the permanent toilet facilities within the Apex Oval complex are clean on arrival
- Cleaning throughout the duration of the event and at the completion of the event. This includes the toilets/change rooms in the main grandstand, the Apex toilet block and the Junior League toilet block. On a daily basis of the carnival, manual removal of rubbish from the grandstand, main oval area and outer ovals areas
- Security and crowd control
- Provision of vans or marquees as required
- Additional facility requirements for televised media (scaffolding, towers, cabling etc)
- Designated smoking area
- Kids activities or entertainment

[Signatures]

Natasha Comber
Director Economic Development and Business
Dubbo Regional Council
Event Co-Host

Murray Woods
Director Community and Recreation
Dubbo Regional Council
Event Co-Host

Warren Schillings
President
Newcastle Yowies

Memorandum of Understanding | Dubbo Regional Council and Newcastle Yowies
REPORT: Dedication as Public Road - King Street Montefiores, Wellington

AUTHOR: Property Development Officer
REPORT DATE: 25 November 2018
TRIM REFERENCE: ID18/1728

EXECUTIVE SUMMARY

In 2017, Mr Hamish Creswell, the owner of 9 King Street (Lot 5 DP 1121945), Montefiores, approached Council to purchase 11 King Street (Lot 6 DP 1121945), being a triangle lot owned by Council; and, to purchase the adjoining unformed road head of King Street.

Council agreed to support Mr Creswell’s proposal. Report EDBC18/25 Proposed Closure of Unformed Road and sale of Land in Montefiores, was approved by Council Meeting of 23 April 2018.

In seeking to action Report EDBC18/25 it has been revealed that the whole north – south alignment of King Street Montefiores, is in fact a historic ‘private road’, and not a ‘public road’.

The implication is that the land must be ‘opened’ as a public road before the northern portion can be ‘closed’ and then disposed of to Mr Creswell along with Council’s adjoining triangle Lot 6 DP 1121945.

Council has received advice that the land can be ‘opened’ as a public road, pursuant to the Clause 16 of the Roads Act 1993. Council may dedicate certain land as a public road subject to Council publishing a notice in the NSW government gazette to dedicate the land as public road.

Given that Council has resolved to dispose of the northern quarter of the land and that the southern three quarters of the land has been constructed to be an extension of King Street for adjoining subdivisions, it is appropriate that it is dedicated as a ‘public road.’

It is recommend that Council resolve to dedicate the subject land as a ‘public road.’

ORGANISATIONAL VALUES

Customer Focused: This report is provided to facilitate the disposal of a portion of land to an adjoining owner as previously resolved and to ensure that adjoining residents have access to a council public road as expected.

Integrity: This report is provided in accordance with the Local Government Act 1993 which determines that the acquisition of public land cannot be delegated.

One Team: This report is provided to ensure that the full extent of King Street is dedicated as council public’ road for the clarity of Council’s Infrastructure & Operations Directorate.
FINANCIAL IMPLICATIONS

Surveying costs in the order of $8,000 are required for the preparation and registration of associated road designation plans.

Pursuant to the Roads Act 1993, Clause 16(4) no compensation is payable to any person with respect to any loss or damage arising from the operation of that section.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That pursuant to the Roads Act 1993, Clause 16, Council resolve to dedicate the subject area of land, being the north south alignment of King Street Montefiore’s, as ‘public road’.
2. That all documentation in relation to this matter be executed under Power of Attorney.

Alex Noad
Property Development Officer
BACKGROUND

In 2017, Mr Hamish Creswell, the owner of 9 King Street (Lot 5 DP 1121945), Montefiores, approached Council to purchase 11 King Street (Lot 6 DP 1121945) a triangle lot owned by Council; and, to purchase the adjoining unformed road head of King Street subject to Council undertaking a road closure process.

Council agreed to support Mr Creswell’s proposal. Report EDBC18/25 Proposed Closure of Unformed Road and sale of Land in Montefiores, was approved by Council Meeting of 23 April 2018.

REPORT

In seeking to action Report EDBC18/25 Proposed Closure of Unformed Road and sale of Land in Montefiores, a road status report prepared by Infotrack dated 28 June 2018 has revealed that the whole north–south alignment of King Street Montefiores, is in fact a historic ‘private road’, and not a ‘public road’ as previously believed.

The full extent of the ‘private road’ is shown in Figure 1 below. It includes the northern portion intended to be disposed of to Mr Creswell.

The implication of this finding is that the subject land must be ‘opened’ as a public road before the northern portion can be ‘closed’ and disposed of to Mr Creswell along with Council’s adjoining triangle Lot 6 DP 1121945.

Advice from NSW Land Registry Services and Doherty & Smith Surveyors, Mr Eric Smith, is that the subject land can be ‘opened’ as a public road, pursuant to the “Roads Act 1993 Clause 16 Council may dedicate certain land as a public road” subject to Council registering a road dedication plan with the NSW Land Registry Services and publishing a notice in the NSW government gazette to dedicate the land as public road.

The effect of the dedication is that all private interests in the land would be extinguished and that Council would acquire a public road. Pursuant to Clause 16(4) no compensation is payable to any person with respect to any loss or damage arising from such a dedication.

In this matter it is appropriate for Council to dedicate the land as ‘public road’ because the western curve of King Street has already been dedicated as public road, and its north-south alignment has already been fully constructed for it to be a Council public road, as is evident in Figure 1.
SUMMARY

The process to dedicate this section of King Street and subsequently close the unformed portion of that road will both formalise that section of road already constructed, and will enable the remaining section to be utilised for residential purposes rather than remaining as a void land space.
EXECUTIVE SUMMARY

This report deals with the temporary road closure of the Mitchell Highway, between Maxwell Street and Gisbourne Street Wellington, and several local streets, from 9.00 am to 11.00 am on Saturday 2 March 2019, for the purposes of holding the 2019 Wellington Vintage Fair Street Parade.

The Vintage Fair will start and finish in Percy Street, adjacent to the primary school, between Maxwell and Maughan streets and closed at 9.00 am. The Mitchell Highway between Maxwell and Gisbourne streets will be closed for one (1) hour to support the Parade. A detour around the closed section of the Mitchell Highway will be required along the Wellington Heavy Vehicle Route, and will need the approval of and a Road Occupancy Licence (ROL) from the Roads and Maritime Services (RMS) and concurrence for the traffic management within Showground road. Council’s Traffic Control Plan TM 7241 (attached as Appendix 2) details the proposed road closures and detours. The roundabout intersection of Maughan Street and Nanima Crescent will only be closed for a short period as the Parade passes at the start and conclusion of the Parade to allow traffic movements between Maughan Street and Showground Road.

It is recommended that Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to implement a temporary road closure of the Mitchell Highway, between Maxwell and Gisbourne streets from 9.00 am to approximately 11.00 am on Saturday 2 March 2019, subject to RMS approval and conditions of Dubbo Regional Council and NSW Police as considered necessary.

ORGANISATIONAL VALUES

Customer Focused: Approval for the conduct of the Wellington Vintage Fair Street Parade is an important event for residents of Wellington and visitors.

Integrity: The approval meets all statutory requirements of other government agencies.

One Team: Council working with the event organisers to facilitate and deliver a safe event to the Wellington community and visitors.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS
There are no policy implications arising from this report.

RECOMMENDATION

That Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to undertake the 2019 Wellington Vintage Fair Street Parade on Saturday 2 March 2019, and implement temporary road closures of the Mitchell Highway, between Maxwell and Gisbourne streets from 9.00 am to approximately 11.00 am, subject to Roads and Maritime Services approval, and conditions of Dubbo Regional Council and NSW Police as considered necessary:

1. The Parade will be marshalled on the western side of Percy Street between Maxwell and Maughan streets with a road closure commencing at 9.00 am. The Parade will commence at 10.00 am and enter Nanima Crescent, then north through the Wellington CBD adjacent to Cameron Park, to the Warne Street roundabout and return to Percy Street. The event is to be undertaken under police escort, in accordance with the requirements of NSW Police Service and approval documentation forwarded to Council for notation. Event setup time to commence at 9.00 am with pack-down finish time at 11.30 am.

2. The submission of Traffic Management Plan and Traffic Control Plan to Council and NSW Police Service prior to the event date. All traffic control measures contained in the Plan are to be in accordance with the Australian Standard AS 1742.3, and the RMS’s ‘Guide to Traffic Control at Worksites and approved by an accredited person. Council’s Traffic Control Plan TM 7241 will be implemented.

3. The organiser is to provide Council’s relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least $20 million. Such policy is to note that Council, RMS and the NSW Police Service is indemnified against any possible action as a result of the Parade.

4. Dubbo Regional Council staff, Marshalls and SES personnel are to be provided at the nominated road closure points, and shall be specifically authorised for the event. Traffic controllers as required will have current RMS certification.

5. The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.

6. The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.

7. The applicant is to ensure that the roadway is clear of any residue that might be deposited by the participants along the Parade route.

8. The applicant is to gain approval from the RMS for the closure and detour of the Mitchell Highway and a Road Occupancy Licence with evidence provided to Council of such conditions as warranted, including the concurrence of the Roads and Maritime Services for the traffic management within Showground road.

9. All costs associated with implementing the event are to be met by the event organiser.

Kuljeet Mann
Design and Traffic Engineer
BACKGROUND

The Vintage Fair Committee have sought approval from Council in previous years to hold the event, which due to its success is now an annual event in Wellington.

REPORT

Council has received an application from the Rotary Club Wellington requesting Council’s approval to conduct the 2019 Wellington Vintage Fair Street Parade and associated activities that requires temporary road closures of the Mitchell Highway from 10.00 am to 11.00 am and Percy Street from 9.00 am – 11.00 am on Saturday 2 March 2019.

The main activities for Vintage Fair will occur at the Showground. However, the Mitchell Highway adjacent to Cameron Park and through the CBD will be required to facilitate the Street Parade. The Mitchell Highway and local streets are proposed to be closed for approximately one (1) hour to accommodate the Street Parade.

**Street Parade Closure (10.00 am to 11.00 am)**

- Set up 9.00 am and pack-down to finish at 11.30 am
- Percy street road closure between Maxwell and Maughan streets to commence at 9.00 am
- Parade commences 10.00 am
- Mitchell Highway, between Maxwell and Gisbourne streets
- The intersection of Nanima Crescent, Percy Street and Maughan Street will only be closed for a short period, to allow the Parade to start and finish, with traffic movements permitted between Maughan Street and Showground Road prior to the return to Percy Street.

The Organiser has submitted a Special Event Transport Management Plan and relevant Council Traffic Control Plan TM 7241 (attached as Appendix 1 and Appendix 2) addressing all requirements specific to an event of this nature. Traffic control will be altered to accommodate the time period of road closures. The event is considered to have an impact on the Wellington CBD and Mitchell Highway traffic environment, however suitable traffic diversions will be in place for traffic accessibility and detours of highway traffic will be via the Wellington Heavy Vehicle Route along Maxwell, Thornton and Gisborne streets. A light traffic detour will also be posted along Arthur, Warne, Percy and Gisborne streets.

Traffic control will be undertaken by the Infrastructure Delivery East Branch, which includes the set-up and erection of signs, implementation of road closures and pull-down of signage at the conclusion of Parade. Council, SES and Marshalls will be responsible for the actual traffic management during the event. The local Police have been notified of all road closures and will assist where required, as they have in previous years.
Approval will also be required from the RMS for the Mitchell Highway road closure and detour with the granting of a Road Occupancy Licence and concurrence for the use of Showground Road and conditions as required.

SUMMARY

It is recommended that Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to implement temporary road closures, as detailed in the report, to facilitate the 2019 Wellington Vintage Fair Street Parade on Saturday 2 March 2019, between 9.00 am to 11.00 am subject to approval and conditions set down by the RMS, Council and NSW Police Service.

Appendices:
1 2019 Wellington Vintage Fair Documentation
2 2019 Wellington Vintage Fair – Traffic Control Plan
### Event Management Plan

<table>
<thead>
<tr>
<th>Traffic</th>
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<tbody>
<tr>
<td>People moving around or passing through the work area?</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Vehicles moving around or passing through the work area?</td>
<td>☑</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Work Conditions</th>
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<tbody>
<tr>
<td>Work outdoors?</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Change in weather conditions (hot or cold) or working in wet weather?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housekeeping issues including storage of materials or goods?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Work at Height or Depth</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Work at a height greater than 1.5m?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use ladders to access tasks?</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Potential for falling objects onto people below?</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Use of elevated work platforms?</td>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Hazards</th>
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<tbody>
<tr>
<td>1.</td>
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<tr>
<td>3.</td>
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</tr>
</tbody>
</table>
EVENT MANAGEMENT PLAN

EMERGENCY EVACUATION PROCEDURE  N/A
October 19, 2018

The Officer In Charge
Sgt Brett Tollhurst
Wellington Police Station

Dear Brett,

I am writing on behalf of the Rotary Club of Wellington for Police assistance again next year for help with the Vintage Fair street Parade, which will be held on Saturday 2nd March 2019, commencing at 10am.

I kindly ask for written confirmation that you are aware of this event being held and that you have no issues with the Vintage Fair Street Parade going ahead. In March, this year you had a Police car in attendance, usually leading the Parade off. In short, that you give Rotary permission to have the street parade, once again.

The usual route for Vintage Fair Street Parade is: Marshalling at Percy Street (in front of Primary School), then heading up Percy Street, Nanima Crescent & turning at Warne Street Roundabout & returning back up to the marshalling area. See attached Map of Route. The Parade would last no more than 1 hour.

We have a Certificate of Currency (Insurance) for Rotary, and we will have the SES on hand. Street Closures & Traffic Management will be lodged with the Dubbo Regional Council by October 24th for their approval.
I hope that you can accommodate us again next year, with a short paragraph granting us permission and of course, once again, we would love to see the Police Vehicle lead the Parade off.

If you could supply a reply via email (jwykes52@gmail.com), or call me on the number below at your earliest convenience, it would be much appreciated. If you have any further questions please don’t hesitate to call me on 0448713828 or my wife Jennifer on 0417427839, home phone 6887-1382.

I look forward to hearing from you soon.

Regards

[Signature]

Greg Wykes
Co-ordinator Vintage Fair Street Parade
# Certificate of Currency

<table>
<thead>
<tr>
<th>Policy Number</th>
<th>QM RODIAUS PLB</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name of Insured</strong></td>
<td>The Rotary Club of Wellington NSW</td>
</tr>
<tr>
<td><strong>Type of Insurance</strong></td>
<td>Public and Products Liability</td>
</tr>
<tr>
<td><strong>Cover</strong></td>
<td>QBE will pay in respect of Personal Injury or Property Damage first happening during the Period of Insurance and caused by an Occurrence within the Territorial Limits in connection with Your Business.</td>
</tr>
<tr>
<td><strong>Limit of Liability</strong></td>
<td></td>
</tr>
<tr>
<td>Public: $50,000,000</td>
<td>any one Occurrence</td>
</tr>
<tr>
<td>Products: $50,000,000</td>
<td>any one Occurrence &amp; in the aggregate for all injury or damage occurring during the Period of Insurance.</td>
</tr>
<tr>
<td><strong>Territorial Limits</strong></td>
<td>Anywhere in the World but subject to the Terms, Conditions and Exceptions of the Policy</td>
</tr>
<tr>
<td><strong>Period of Insurance</strong></td>
<td>From: 4:00pm on 30th June 2018 to 4:00pm on 30th June 2019</td>
</tr>
<tr>
<td><strong>Special Conditions</strong></td>
<td>Subject to the existing Terms, Conditions and Exceptions of the Policy. Dubbo Regional Council, NSW Police and Roads and Maritime Services noted for their respective rights and interests.</td>
</tr>
</tbody>
</table>

Brisbane this: 29th day of June 2018 Signed

2017/2018 Rotary Club of Dubbo
**Special Event Resources**

**Special Event Transport Management Plan Template**

Refer to Chapter 2 of the Guide for a complete description of the Transport Management Plan.

### Event Details

#### Event Summary

- **Event Name:** Wellington Rotary Vintage Fair Street Page
- **Event Location:** From Percy St to Raine & Hamerbank's return.
- **Event Date:** 3-5 April 2019
- **Event Start Time:** 10:00 am
- **Event Finish Time:** 11:00 am
- **Event Setup Start Time:** 7:30 am
- **Event Shutdown Finish Time:** 11:30 am

- **Notes:**
  - Off-street
  - On-street
  - On-street moving
  - On-street non-moving
  - Held regularly throughout the year (calendar attached)

#### Contact Names

- **Event Organiser:** Rotary Club of Wellington
  - **Phone:** 6357 3232
  - **Mobile:** 0418 713528

- **Event Management Company (if applicable):**
  - **Phone:**
  - **Mobile:**
  - **Email:**

- **Police:** Wellington Police
  - **Phone:** 6340 2999
  - **Mobile:**
  - **Email:**

- **Council:** Dubbo Regional Council
  - **Phone:** 6340 2000
  - **Fax:** 6340 2059
  - **Mobile:**
  - **Email:**

- **Roads & Traffic Authority (if Class 1):**
  - **Phone:**
  - **Fax:**
  - **Mobile:**
  - **Email:**

*Note: The Event Organiser is the person or organization in whose name the Public Liability Insurance is taken out.*

#### Brief Description of the Event (one paragraph)

This will be the 3rd year that Rotary have run the Street Page event through the heritage short street page. The event is run
directed by the Rotary club. The event will include stalls, entertainment and an
collection of varied transport. The GSP will provide funding.
## Risk Management - Traffic

### 2.1 Occupational Health & Safety - Traffic Control
- Risk assessment plan (or plans) attached

### 2.2 Public Liability Insurance
- Public liability insurance arranged. Certificate of currency attached.

### 2.3 Police
- Police written approval obtained

### 2.4 Fire Brigades and Ambulance
- Fire brigades notified
- Ambulance notified

## Traffic and Transport Management

### 3.1 The route or location
- Map attached

### 3.2 Parking
- Parking organised - details attached
- Parking not required

### 3.3 Construction, traffic calming and traffic generating developments
- Plans to minimise impact of construction activities, traffic calming devices or traffic generating developments attached
- There are no construction activities, traffic calming devices or traffic generating developments at the location/route or on the detour routes

### 3.4 Trusts, authorities or Government enterprises
- This event uses a facility managed by a trust, authority or enterprise; written approval attached
- This event does not use a facility managed by a trust, authority or enterprise

### 3.5 Impact on/of Public transport
- Public transport plans created - details attached
- Public transport not impacted or will not impact event

### 3.6 Reopening roads after moving events
- This is a moving event - details attached
- This is a non-moving event

### 3.7 Traffic management requirements unique to this event
- Description of unique traffic management requirements attached
- There are no unique traffic requirements for this event

### 3.8 Contingency plans
- Contingency plans attached
3.9 Heavy vehicle impacts
- Impacts heavy vehicles - RTA to manage
- Does not impact heavy vehicles

3.10 Special event clearways
- Special event clearways required - RTA to arrange
- Special event clearways not required

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

4.1 Access for local residents, businesses, hospitals and emergency vehicles
- Plans to minimise impact on non-event community attached
- This event does not impact the non-event community either on the main route (or location) or detour routes

4.2 Advertise traffic management arrangements
- Road closures or restrictions - advertising medium and copy of proposed advertisements attached
- No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
- No road closures, restrictions or special event clearways - advertising not required

4.3 Special event warning signs
- Special event information signs are described in the Traffic Control Plans
- This event does not require special event warning signs

4.4 Permanent Variable Message Signs
- Messages, locations and times attached
- This event does not use permanent Variable Message Signs

4.5 Portable Variable Message Signs
- The proposed messages and locations for portable VMS are attached
- This event does not use portable VMS

5 PRIVACY NOTICE

The "personal information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:
- The "personal information" being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation as defined in the Road Transport (General) Act 1999 and the Roads Act 1993.
- Failure to supply full details and to sign or confirm the declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide the "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organization required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
Schedule I Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1986 - Sec 23

To the Commissioner of Police

I ___________________________ (Name)
of ___________________________ (Address)
on behalf of ___________________________ (Organisation)
notify the Commissioner of Police that

on the 2nd March 2019, it is intended to hold either:

(a) a public assembly, not being a procession, of approximately
_ persons
which will assemble at ___________________________ (Place)
at approximately _______ am/pm
and disperse at approximately _______ am/pm.

or

(b) a public assembly, being a procession of approximately
_ persons
which will assemble at approximately _______ am/pm and at
approximately _______ am/pm the procession will commence and shall proceed
from ___ to ___ (in front of ___)
through ___ to ___ (in front of ___)
and be disbanded at ___.

The purpose of the proposed assembly is ___________________________.

_________________________ (Organisation)

Page 438
The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (strike out whichever is not applicable):

(i) There will be \( \frac{90}{100} \) (number) of vehicles and/or\( \frac{1}{10} \) (number) of floats involved.

The type and dimensions are as follows:

- Vintage/ Antique Cars
- Antique Tractors
- Antique Engines

(ii) There will be \( \frac{1}{10} \) (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.

(iii) The following number and type of animals will be involved in the assembly:

(iv) Other special characteristics of the proposed assembly are as follows:

I take responsibility for organising and conducting the proposed assembly.

Notices for the purposes of the Summary Offences Act 1958 may be served upon me at the following address:

CT PO Box 131,
Wellington, NSW

Telephone No. 0448713328

Signed

Greg Herbert
Organiser Street Parade for Vintage Fair

Capacity/Title

Date 30.12.2018
## EVENT MANAGEMENT PLAN

**Rotary Club of Wellington - Vintage Fair Street Parade**

### Do tasks or activities involve any of the following?

<table>
<thead>
<tr>
<th>All Activities and Tasks</th>
<th>No</th>
<th>Yes</th>
<th>If YES, provide details</th>
<th>What control measures are required or have been implemented to minimize the risk?</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High risk work activities?</strong></td>
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<tr>
<td><strong>Deviation from a current safe operating procedure or risk assessment?</strong></td>
<td>✓</td>
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<tr>
<td><strong>Biological Hazards</strong></td>
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<td><strong>Contact with needles or syringes?</strong></td>
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<td><strong>Chemicals or Hazardous Substances</strong></td>
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<tr>
<td><strong>Use, storage or transport of hazardous substances or chemicals?</strong></td>
<td>✓</td>
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<tr>
<td><strong>Electricity</strong></td>
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<tr>
<td><strong>Use of electrical equipment or leads?</strong></td>
<td>✓</td>
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<tr>
<td><strong>Generators?</strong></td>
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<tr>
<td><strong>Environmental Conditions</strong></td>
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<tr>
<td><strong>Potential for air, water or ground pollution?</strong></td>
<td>✓</td>
<td></td>
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<tr>
<td><strong>Disposal of waste?</strong></td>
<td>✓</td>
<td></td>
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<tr>
<td><strong>Disturbance to the community?</strong></td>
<td>✓</td>
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<tr>
<td><strong>Driving vehicles or operating equipment in potentially unsuitable ground conditions?</strong></td>
<td>✓</td>
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</tbody>
</table>

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**Risk Management Worksheet (Draft) V2.1**

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**Page 1 of 4**
### EVENT MANAGEMENT PLAN

<table>
<thead>
<tr>
<th>Risk Factor</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>Hot objects or surfaces?</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Flammable materials or sources of ignition?</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td><strong>Hazardous Manual Tasks</strong></td>
<td></td>
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<tr>
<td>Pushing, pulling, lifting, carrying or otherwise moving objects manually?</td>
<td>✔</td>
<td></td>
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<tr>
<td><strong>Human Interaction</strong></td>
<td></td>
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<tr>
<td>Work with Children?</td>
<td>✔</td>
<td></td>
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<tr>
<td>Service of alcohol?</td>
<td>✔</td>
<td></td>
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<tr>
<td><strong>Machinery and Equipment</strong></td>
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<td></td>
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<tr>
<td>Refuelling vehicles or equipment?</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Hand tools or small powered equipment?</td>
<td>✔</td>
<td></td>
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<tr>
<td>Equipment that may cause flying objects? (e.g. Brush cutters, high pressure equipment, mowers, etc.)</td>
<td>✔</td>
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<tr>
<td><strong>Noise</strong></td>
<td></td>
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<tr>
<td>Exposure to noise from equipment or tools?</td>
<td>✔</td>
<td></td>
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<tr>
<td><strong>Slips, Trips or Falls</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Potential for people to fall from one level to another?</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Slippery surfaces?</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Obstructions or items which may be a trip hazard?</td>
<td>✔</td>
<td></td>
</tr>
</tbody>
</table>

*Risk Management Worksheet (Draft) V2_1*