

APPLICATION - SECTION 138 ROADS ACT

Approval to Erect Structures and Perform Works on a Road or Footpath



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DUBBO 2830

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1. Applicant Details:

Title: Mr Mrs Miss Ms Other

Surname: _____

Given name/s: _____

Company/business name: _____

Postal address: _____

Business phone: _____ Fax: _____

E-mail: _____

2. Work Site Location:

Property address: _____

Lot and DP: _____

Nearest cross street: _____

Business/building name: _____

Type of use: Residential Commercial Industrial Rural
 Working in Road Reserve Other (please specify) _____

Is there a Development/Complying Development Application associated with this Application?

No Yes Application Number: _____

3. Activity Type Sought:

Construct new driveway

Upgrade existing concrete driveway

Construct rural access/driveway

Erect permanent structure

Temporary works on footpath/road reserve (including hoarding, barriers, skip bins, scissor lifts etc)

Install/extend underground services on road reserve

Undertake other works: _____

4. Detail Proposed Works Below:

5. Proposed Period of Activity:

Commence works: Date: _____ Time: _____

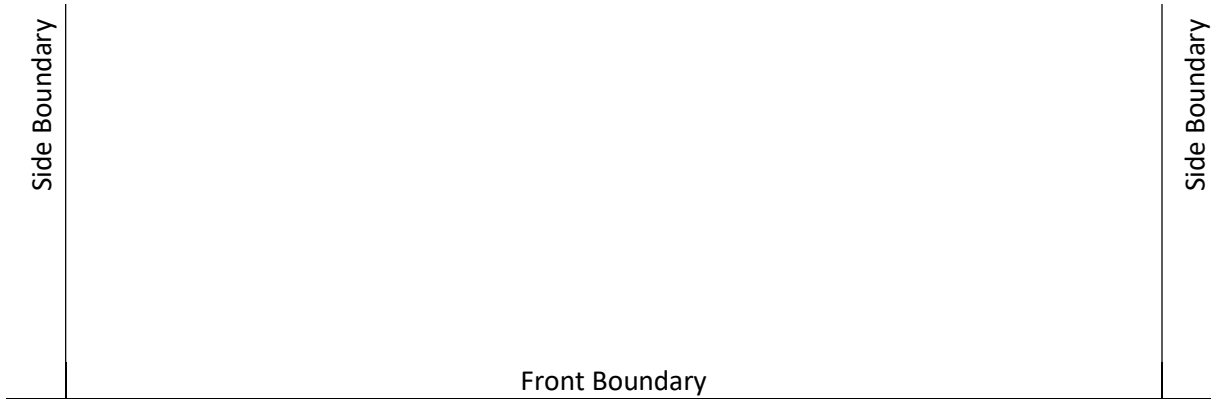
Complete work: Date: _____ Time: _____

6. Proposed Activity Layout:

Please draw, or attach a separate plan, of the activity noting the following requirements:

1. Show the other items such as barricading, waste bins, sign post, seating etc.
2. The length of the footpath frontage the activity will occupy.
3. If the activity is for driveway construction please indicate the correct description of the existing kerb and gutter below:

Standard upright kerb Rollover kerb No formed kerb and gutter



Kerb line: _____

Road centre line: _____

Applicant’s Declaration:

1. I apply for approval in respect of the works described in this application, and declare to the best of my knowledge and belief, that the information supplied is correct and complete. I also understand that:
2. Personal information provided on or with this application will be available to be accessed by the public pursuant to the Government Information (Public Access) Act. The subject Act permits members of the public to obtain extracts of the application’s determination and certain accompanying documentation.
3. Council will need to inspect any new driveway construction before it is poured, and requests for such inspections must be made at least 24 hours in advance.
4. Council will take a maximum 10 working days to process the application. Applications associated with the Complying Development Certificate Applications will be processed within five working days.
5. This application authorises Council officers to enter the property, perform any inspections associated with processing of the determination and compliance.
6. I am liable to pay for and/or rectify any damages caused to Council’s roads, drains etc arising from the proposed activity.
7. The applicant holding a current Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council is specifically noted to be indemnified against any action resulting from the proposed works.

Checklist:

A Plan of the proposed activity is required to be sketched in Section 6, or attach a copy of the site plan, layout drawings etc.

NOTE:

1. **The Lot and DP must be registered prior to lodgement of this Application.**
2. **The application fee is to be paid at the time of lodgement of this application. Any applicable rental fee/s will be notified in the approval letter and is required to be paid prior to commencement of work onsite.**

Applicant’s Signature: _____ Date: _____

OFFICE USE:

Application number: 600/ _____
 Amount paid: _____ Receipt number: _____
 Payment date: _____ Processed by: _____