

BARDEN PARK ATHLETICS FACILITY TRAINING PERMIT APPLICATION – COACH



To arrange a Barden Park Athletics Facility Training Permit, please read and complete the following application form and submit with the applicable payment to: Dubbo Regional Council, Civic Administration Building, Corner Church and Darling Street DUBBO NSW 2830.

PERMIT HOLDER CONTACT DETAILS			
Permit Holder Name:			
Organisation:			
Date of Birth:			
Postal Address:			
Contact Number:			
Email:			
TRAINING DETAILS			
Training Type:			
Date/s:			
Start Time:		Finish Time:	
FEES AND CHARGES (Until 30 June 2019)			
USER	PER HOUR	ANNUAL PASS	
Private Professional Coach	\$30	\$600	
Incorporated NFP Sporting Organisation/ School	\$12	NOT AVAILABLE	
PAYMENT DETAILS			
Permit Type	<input type="checkbox"/> Hourly Private Professional Pass □ No. of hours _____ <input type="checkbox"/> Annual Private Professional Pass <input type="checkbox"/> Incorporated NFP Sporting Organisation/School □ No. of hours _____		
Payment Amount	\$ _____		
Payment Type	<input type="checkbox"/> Cash / Credit Card (No Credit card details will be accepted via phone or mail). <input type="checkbox"/> Cheque (Please address all cheques to 'Dubbo Regional Council' crossed 'Not Negotiable').		
TERMS AND CONDITIONS			
1.	Fees and payment: <ul style="list-style-type: none"> • Dubbo Regional Council only accepts payment by way of cheque, credit card or cash in person. Cheques should be made payable to Dubbo Regional Council. • A copy of the Certificate of Currency for a minimum of \$20,000,000 Public Liability must be provided when submitting application. • A copy of accreditation with the relevant professional association such as Athletics Australia or Fitness Australia must be provided when submitting application. • A \$200.00 Key Permit Fee is to be paid and submitted with this application. The fee is refundable with the return of the key in acceptable order and working condition. • Once fee is paid the Manager Recreation Planning and Programs will coordinate a time for the collection of the key and a site induction at Barden Park. • The Permit Fees (detailed on the Training Permit Application Form) will be reviewed each financial year. • The Permit fee includes: <ul style="list-style-type: none"> ❖ Access to Athletics track ❖ Access to Long Jump Pit and Shot Put , Discus and Javelin Fields* (See 8b) 		

- 2. Cancellation, Refunds and Lost Keys:**
- Dubbo Regional Council reserves the right to cancel an individual's permit if they are in breach of the terms and conditions detailed in this document, in which case, refunds will not be provided.
 - If the key is lost or stolen please contact the Manager Recreation Planning and Programs at Dubbo Regional Council and advise to cancel the key permit and access. Key Permit deposit is non-refundable upon loss or theft. A new application will need to be completed for a replacement key.
 - The key deposit can be redeemed at the completion of the training period by completing a Key Redemption Form for refund which will be paid by EFT to your nominated account on the basis the key is returned in acceptable condition and working order.
- 3. Cleaning and Damage:**
- It is the responsibility of the permit holder to ensure the track, field, associated amenities and equipment are kept clean and tidy and not damaged by themselves.
 - Track Rules and Spike Rules must be adhered to at all times with no exceptions.
- 4. Insurance:**
- The permit holder provides a copy of a Certificate of Currency for a minimum of \$20,000,000 Public Liability.
 - The permit holder will not do, permit or leave anything which will affect Dubbo Regional Council's insurance policy in regards to fire or public risk, in connection with the field or associated facilities, and the permit holder hereby agrees to indemnify Dubbo Regional Council and its staff to the extent that such policies are affected through any such act.
- 5. Indemnity and Reporting**
- Access to and use of the venue by the permit holder is entirely at the risk and responsibility of the permit holder. The permit holder is responsible for:
 - ❖ any accident, loss, damage or injury sustained to any person or property
 - ❖ lost, damaged or stolen property sustained by any person or organisation, using the venue during the booked time, notwithstanding that such injury arose from an alleged defect with the venue, and the permit holder, its heirs, successors and assigns agrees to indemnify Dubbo Regional Council against all claims, demands, costs or expense incurred in connection with such actions.
 - ❖ The permit holder is required to record attendees for each training session and must be willing to make available to Dubbo Regional Council on request.
 - The permit holder is required to provide Dubbo Regional Council with written notification of any accident or incident at the conclusion of the day's event or within 24 hours.
- First Aid:**
- The permit holder is responsible for managing their own First Aid needs in respect to personnel, equipment and suppliers to adequately cover personal needs.
- 7. Access:**
- Training will only be permitted during the booking hours and key access will cease to activate outside these hours.
 - Training will only be permitted:

Saturday to Thursday	6.00 am—9.00 pm
Friday	6.00 am—3.00 pm

 *Key access will cease to activate outside of these hours.
 - Dubbo Amateur Athletics Club holds their club training on Monday and Wednesday afternoons. This is a standard summer sporting ground booking and thus permit holders are required to cooperate with the club when training simultaneously.
 - If Dubbo Regional Council staff are carrying out scheduled work at the Barden Park facility permit holders will be required to cooperate with staff when training simultaneously.
 - If a carnival or event is booked it will take precedence. On these occasions, the facility will not be available for training. For carnival and event dates at Barden Park visit: <http://www.dubbo.nsw.gov.au/community-and-groups/sport-and-leisure/sports-grounds-facilities>
 - No throwing event training is to take place on the running track.
 - Access is for Permit Holders only. Non authorised personnel admitted to the facility will result in the trainer/trainees permit cancellation.
 - Upon entrance the Gate is required to be locked by key.
 - Permit holders should vacate the venue at the conclusion of their training session ensuring facilities are locked by key.
 - No vehicles are permitted on the athletics track at any given time.
 - For issues regarding key access contact the Dubbo Regional Council Parks and Landcare on call manager on 02 6801 4708.
- 8: Fields and Track Use:**
- Maximum allowable spike length :
 - ❖ track events 7mm (Conical or Christmas tree style)
 - ❖ field events 9mm (Conical or Christmas tree style)
 * Needle and Pin spikes not permitted.
 - All throwing training is to take place on the Eastern Side of the synthetic surface
 - Permit holders must be a member of Athletics NSW or Little Athletics NSW to carry out discus and javelin training.
 - Athletes using spikes should use starting blocks for all track work up to and including 400 meters and 4 x 100 meter relays. Starting blocks must have 12mm spikes.
 - Long Jump training is to be completed on the two Pole Vault long jump areas and the southern Long Jump Pit. There is NO general user access to the Long Jump Pits in front of the grandstand.
 - In order to protect and maintain the track surface:

- ❖ All sprint training is to take place on the back straight on the Eastern Side of the synthetic surface and other running training is to take place on the outer lanes of the synthetic surface.
- ❖ Only athletes and officials are permitted inside the athletics track area
- ❖ Care should be taken moving, setting and packing up equipment.
- ❖ NO chairs or tables are permitted on the track surface
- ❖ NO food or beverage, other than water, is permitted on the athletics fields
- ❖ NO riding or push bikes, skateboards, roller blades or the like is permitted on the track
- ❖ NO ball games official are to take place on the athletics field
- ❖ NO vehicles permitted within the athletics field.

9. Equipment

- Permit holders will be able to utilise javelin, discus, shot put and start blocks belong to the club on Monday and Wednesday afternoons from 4.00pm.
- Permit holders who are a member of the Dubbo Athletics Club who wish to utilise javelin, discus, shot put and start blocks belonging to the club outside of these hours or high jump equipment at any time will need to contact David Williams from Dubbo Athletics Club on 0417 979 632.

10. Authority

- Instructions issued by Dubbo Regional Council staff are to be adhered to at all times.
- Failure to do so may result in your permit being cancelled and future use of the venue denied.
- Animals are not permitted in the Athletics Centre.
- Unauthorised commercial activities including the collection of money, sale of food and beverages, merchandise or services are not permitted without express permission of Dubbo Regional Council, Hire of the Facility and written acceptance of contracted terms and conditions.

11. Disputes:

- In the event of any dispute of difference arising as to the interpretation of these conditions the decision of the Dubbo Regional Council General Manager will be final and conclusive.

12. General Conditions:

- No filming or photography for commercial purpose except with the written permission of Dubbo Regional Council.
- Unauthorised parking or driving vehicles on any sports field, turfed area, footpath or cycle track and unauthorised areas, is not permitted.
- Balls, bikes, skateboards, roller blades, scooters and the like are not permitted within the athletics precinct and grandstand areas.
- Smoking is not permitted within the Athletics Centre, Grandstand or perimeter fence.
- Permit holders are not permitted to erect temporary structures.

DECLARATION AND PAYMENT

Please ensure you have undertaken the following before submitting your application.

- Read and understand the Terms and Conditions
- Signed the Training Permit Application Form
- Included the correct payment (Permit Fee and Key Fee)
- Included copies of Public Liability and Accreditation

I _____ certify I have completed/ provided all of the above and that the information from these forms is completed correctly to the best of my knowledge. I also undertake to advise Dubbo Regional Council should there be any alterations to the information supplied.

Signed: _____

Date: _____

CONDITIONS OF USE

I agree to the terms and conditions of use for Barden Park Training Facility being met and fulfilled.

Signed: _____ Date: _____

(by typing your name in the signature section you are committing to adhere to Council's terms and conditions)