



## CODE OF CONDUCT

Council's Model Code of Conduct ( 534.9KB) provides guidance to Councillors, administrators, staff, independent conduct reviewers, Council committee members, including the conduct review committee, and delegates of the Council about the standards of behaviour expected of them.

The Code is supported by Procedures for the Administration of the DRC Code of Conduct ( 404.5KB), which outline how reports of breaches of the Code will be handled.

## STANDARDS OF CONDUCT

The Code informs the public of the standards of conduct they can expect when dealing with the Council.

Conduct standards cover ethical behaviour in the public sector and include:

- integrity and impartiality
- promoting the public good
- accountability and transparency.

The Code guides Councillors and staff in:

- general conduct obligations
- conflicts of interest
- personal benefit
- relationships between Council officials
- access to information and Council resources
- maintaining the integrity of this Code.

The procedures for administering the Code includes information on how to report a potential breach of the code and how the report will be handled.

## BUSINESS ETHICS

Councillors and staff must meet high standards of integrity and accountability when doing business with and delivering services to the community.

Businesses and members of the public can help the Council maintain these high standards by:

- respecting the ethical principles that we work by

- not pressuring Councillors and/or employees to overlook their ethical obligations
- disclosing likely conflicts of interest
- preventing the disclosure of confidential information
- providing accurate information
- helping deter unethical practices and fraud by reporting concerns.

Find out more about our business ethics.

## GIFTS AND BENEFITS

Councillors and staff should not accept gifts or benefits unless it is allowed in the Code of Conduct and within the procedures.

The Gifts and Benefits Policy states that Councillors and staff must refuse gifts, benefits or offers of hospitality where there is a perceived, or actual, conflict of interests.

## REPORTING BREACHES AND MISCONDUCT

Unethical conduct by Councillors or staff is not acceptable and should be reported to the CEO. Reports, based on honest beliefs and reasonable grounds, will be investigated promptly, professionally and in confidence.

Council is committed to upholding the principles of transparency and accountability in its operations. It encourages disclosures in accordance with the Public Interest Disclosures Act and reveals public interest information at the earliest reasonable opportunity.

## MORE INFORMATION

\*All Council Policies are currently under review. Policies and will be made available under A - Z Policies once they are adopted by Council.

For more information, please contact Councils Manager Governance & Risk, Michael Ferguson, on (02) 6801 4000.

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Council, with the help of Family and Community Services NSW, will be improving the amenities at Delr ...

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