



APPLY HERE

**At the *heart* of
community.
At the *start* of
the future.**

#DubboRegionalCouncilCareers



Interested in applying for a role with us? We're glad to hear it! Please read on to find out what's involved.

EXPLORE CURRENT OPPORTUNITIES

STEP 1 - HOW TO APPLY FOR THE POSITION

To apply for a position, please complete the application form for the position you are interested in.

To complete your application you will need:

- A cover letter (optional);
- responses to role-specific on-line questions; and
- a detailed up to date CV.

When responding to role-specific questions, it is important you provide an illustration of how you meet the requirement of the question – not just what you have done – we are more interested in 'how' you have demonstrated these requirements.

STEP 2 - HEARING FROM US

Our recruitment team will contact you via the email address you provide in your application to provide you with outcomes, including an invitation to progress if selected.

STEP 3 - SCREENING

As a New South Wales Council body, we must undertake employment screening during recruitment. If you progress towards interview, you will be asked to fulfil some or all of the below checks:

- identity checks
- integrity checks (i.e. reference and visa checks)
- credential checks
- external agency checks (i.e. Criminal and Working with Children checks as required)
- pre-employment health assessments.

STEP 4-REQUEST FOR REFEREES

If you progress through interview you may need to supply two workplace referees. At least one of your referees must be your current or most recent manager or supervisor.

At Dubbo Regional Council, we use an online external system called XREF, you'll receive an email to add in your referees and then we will send them an electronic form so they can provide feedback.

**Help us drive *real*
change for our
local community
and wider region.**

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If you have more questions, please feel free to get in touch and a member of our friendly recruitment team will be happy to assist you:
careers@dubbo.nsw.gov.au
(02) 6801 4000

Dubbo Regional Council is part of Wiradjuri Country and we acknowledge all clan groups that reside within the Dubbo and Wellington Wiradjuri Nation.

We are an equal opportunity employer that values diversity and inclusion, and we strongly encourage applications from Aboriginal and Torres Strait Islander peoples, and people of all ages, genders, abilities and cultural backgrounds.

Last Edited: 09 Apr 2024